

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa April 21, 2025**

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on April 21, 2025 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers the following Council Members: Abbie Hansen, Matt McKinney and Logan Welch. Megan McFarland was absent.

*This meeting was open to the public and can be viewed live on the City Facebook page <https://www.facebook.com/cityofwebstercity/> or viewed on the City of Webster City site <https://webstercity.com/government/city-council/city-council-meetings/> the following morning.*

Mayor John Hawkins led the Pledge of Allegiance.

It was moved by Hansen and seconded by McKinney to approve the agenda.

ROLL CALL: Hansen, Hawkins, McKinney and Welch voting aye.

**PETITIONS- COMMUNICATIONS- REQUESTS**

None brought forth

**PUBLIC INFORMATION**

None brought forth

**CONSENT AGENDA**

It was moved by Welch and seconded by Hansen that the following consent items including minutes, claims, licenses, parade requests (a-h) be approved collectively:

- a. Minutes of April 7, 2025 Special Meeting and April 7, 2025 Regular Meeting
- b. Claims and Fund List
- c. Reports Wastewater, Electric, Water for March 2025 be accepted and placed on file.
- d. Police Department Activity Report for March 2025 be accepted and placed on file.
- e. Fire Department Report for March 2025 be accepted and placed on file.
- f. That the issuance of Beer & Liquor Licenses by the Iowa Department of Commerce be recommended for the following:
  - Special Class C Retail Alcohol License (5-Day), St. Thomas Aquinas Church, 1010 Des Moines Street for event to be held on Saturday, May 3<sup>rd</sup>, 2025.
  - Renewal of Class C Retail Alcohol License for Gridiron Family Grill and Spots lounge, 1121 E Second St.
  - Auto Renewal of Class E Retail Alcohol License for Fareway Stores, Inc. 942 Second St.
  - Class C Retail Alcohol License (8-months), TTMM Promotions DBA Hamilton County Speedway, 1200 Bluff St.
  - Special Class C Retail Alcohol License (5-Day), Nik's Tippy Trailers to serve at a wedding located at Hamilton Co. Fairgrounds 1200 Bluff St on June 14<sup>th</sup>, 2025.
  - Special Class C Retail Alcohol Licenses (All 5-Day) Top of Iowa Lucky Wife, LLC to participate in special events and The Webster City Chamber of Commerce Markets Nights for the following 2025 dates: May 22, June 3, June 12, June 19, June 26, July 3, July 10, July 17, July 31, August 7, August 14, August 21, and August 28.

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- g. Parade Permit from American Legion May 26-Memorial Day  
700 blk Alley-Des Moines-Ohio-Cemetery, be approved.
- h. Parade Permit from Hamilton County Fair – July 22 (Fair July 22-27)  
Elm-Second-Superior-Bank-E. Dubuque-Bluff-Fair Grounds, be approved.
- i. Council Committee Reports
- j. Other reports and recommendations

ROLL CALL: Hansen, Hawkins, McKinney and Welch voting aye.

It was moved by Hansen and seconded by McKinney that the proposed 2025-2026 property tax levy (17.24163) be approved.

ROLL CALL: Hawkins, McKinney, Welch and Hansen voting aye.

**Public Hearing** to Certify the FY 2025-2026 Budget

b. April 21, 2025 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa being the time and place for a Public Hearing to Certify the FY 2025-2026 Budget, the same was held. No written objections were received and no oral objections were presented.

It was moved by Welch and seconded by Hansen that Resolution No. 2025-041 adopting, following Notice and Hearing, the 2025-2026 Operating Budget and Certification of City Taxes for the Fiscal Year ending June 30, 2026 for the City of Webster City, Iowa be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen and Hawkins voting aye.

c. It was moved by McKinney and seconded by Hansen that Resolution No. 2025-042 adopting the 2025-2026 Capital Improvement & Capital Equipment Budget and the 2025-2026 through 2029-2030 Capital Improvement & Capital Equipment Plan of the City of Webster City, Iowa be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins and McKinney voting aye.

**Public Hearing** for the Construction of Electric Distribution Improvements – Phase 1

d. April 21, 2025 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa being the time and place for a Public Hearing for the construction of Electric Distribution Improvements – Phase 1, the same was held. No written objections were received and no oral objections were presented.

It was moved by McKinney and seconded by Welch that Resolution No. 2025-043 finally approving plans, specifications, form of contract and estimate of cost and authorizing the execution of a Contract in the amount of \$331,785.00 (base bid and optional bid items) with West Union Trenching Inc., West Union, Iowa for the Electric Distribution Improvements – Phase 1 be passed and adopted.

ROLL CALL: Hansen, Hawkins, McKinney and Welch voting aye.

e. It was moved by Hansen and seconded by Welch that Resolution No. 2025-044 accepting and approving Acquisition of Property generally located at 128 Apple Avenue in the City of Webster City, Hamilton County, Iowa be passed and adopted.

ROLL CALL: Hawkins, McKinney, Welch and Hansen voting aye.

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f. It was moved by Welch and seconded by McKinney that Resolution No. 2025-045 accepting and approving Acquisition of Property generally located at 403 Prospect Street in the City of Webster City, Hamilton County, Iowa be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen and Hawkins voting aye.

Leslie Espinoza spoke in reference to the 403 Prospect Street property.

g. It was moved by Hansen and seconded by McKinney that Resolution No. 2025-046 authorizing the City of Webster City, Iowa to enter into a First Amendment to Fiber Optic Network Installation Agreement and Right-Of-way Access License with Platinum Connect, LLC. be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins and McKinney voting aye.

h. It was moved by Hansen and seconded by McKinney that the Preliminary Plat for Lynx Development #2 be referred back to the Planning and Zoning Commission for further review.

ROLL CALL: Hansen, Hawkins, McKinney and Welch voting aye.

i. Amended Planned Residential Development for Lynx Development #2 located in Webster City. Council didn't discuss this item based on previous action on the Preliminary Plat.

j. It was moved by Hansen and seconded by Welch that Resolution No. 2025-047 setting May 5, 2025 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa on proposal to Amend the Code of Ordinances of the City of Webster City, Iowa, 2019 pertaining to Chapter 10 Article IV Entitled Vacant and Abandoned Property be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen and Hawkins voting aye.

k. It was moved by Welch and seconded by McKinney that Resolution No. 2025-048 authorizing the City of Webster City, Iowa to enter into a Marketing Agreement with Utility Service Partners Private Label, Inc. d/b/a Service Line Warranties of America be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins and McKinney voting aye.

Jon Kayser, 1800 Willson Avenue spoke on concerns of the Marketing Agreement.

l. It was moved by Welch and seconded by Hansen to approve a Development Agreement for 408 Grove Street with Michael and Shelia Scott.

ROLL CALL: Hansen, Hawkins, McKinney and Welch voting aye.

Michael Scott spoke on ability to request an extension to the completion time to pave the driveway in the Agreement, if needed.

m. It was moved by McKinney and seconded by Welch that Resolution No. 2025-049 authorizing execution of Line of Credit Corporate Guarantee Agreement between the City of Webster City, Webster City Day Care Center and First State Bank with the stipulation that any borrowing plan come back to the Council for review and approval, be passed and adopted.

ROLL CALL: Hawkins, McKinney, Welch and Hansen voting aye.

It was moved by Hansen and seconded by Welch that Council adjourn.

ROLL CALL: McKinney, Welch, Hansen and Hawkins voting aye.

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The April 21, 2025 Regular City Council meeting stood adjourned at 7:07 p.m.

John Hawkins, Mayor

Sherry Simmons, Deputy City Clerk