

CITY COUNCIL MEETING MINUTES
Webster City, Iowa January 6, 2025 – 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on January 2, 2024 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers the following Council Members: Abbie Hansen, Megan McFarland, Matt McKinney and Logan Welch.

This meeting was open to the public.

It was moved by McKinney and seconded by Hansen to approve the agenda.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney, and Welch voting aye.

Mayor Hawkins led the Pledge of Allegiance.

PETITIONS-COMMUNICATIONS-REQUESTS

None brought forth

APPOINTMENTS

It was moved by Welch and seconded by McFarland that the following Appointments (a-k) be approved collectively:

- a. Appointment by the City Council of John Harrenstein as City Clerk.
- b. Appointment by the City Council of Elizabeth Ann Smith and Sherry Simmons as Deputy City Clerks.
- c. Appointment by the City Council of Zachary Chizek as City Attorney to the term ending December 31, 2025.
- d. Appointment of Adam Dickinson as representative and John Harrenstein as alternate representative to the North Iowa Municipal Electric Cooperative Association (NIMECA) for the year 2025.
- e. Appointment of Brian Stroner as Right to Know Coordinator for the year 2025.
- f. Appointment of John Hawkins to the Hamilton County Resource Enhancement Committee for the year 2025.
- g. Appointment of Brandon Bahrenfuss as representative and Derrick Drube as alternate representative to the MIDAS Transportation Advisory Committee for the year 2025.
- h. Appointment of Megan McFarland as representative to serve on the board of the Webster City Day Care for the year 2025.
- i. Appointment of Logan Welch as representative to serve on the board of the Riverview Early Childhood Center for the year 2025.
- j. Appointment of Ariel Bertran as representative to the Heart of Iowa Local Housing Trust for the year 2025.
- k. Appointment of the Daily Freeman Journal as the Official Newspaper for the year 2025.

ROLL CALL: Hawkins, McFarland, McKinney, Welch, and Hansen voting aye.

ANNUAL RESOLUTIONS

l. It was moved by Hansen and seconded by McFarland that Resolution No. 2025-001 appointing Eric McKinley as representative and Charles Stansfield as alternate representative to the Hamilton County Communication Service Advisory Board (E911) for the year 2025 be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen, and Hawkins voting aye.

m. It was moved by McKinney and seconded by Hansen that Resolution No. 2025-002 appointing John Hawkins as representative and Charles Stansfield as alternate representative to the Hamilton County Emergency Management Commission for the year 2025 be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins, and McFarland voting aye.

n. It was moved by Welch and seconded by McFarland that Resolution No. 2025-003 appointing Brandon Bahrenfuss as representative and John Harrenstein as alternate representative to the Hamilton County Solid Waste Commission for the year 2025 be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland, and McKinney voting aye.

o. It was moved by Hansen and seconded by Welch that Resolution No. 2025-004 authorizing the City Finance Director to invest City funds be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney, and Welch voting aye.

p. It was moved by McFarland and seconded by Hansen that Resolution No. 2025-005 authorizing the Finance Director to issue warrants in payment of certain types of expenditures be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch, and Hansen voting aye.

q. It was moved by McKinney and seconded by Hansen that Resolution No. 2025-006 authorizing the Finance Director to issue and deliver warrants for the payroll upon receiving approval by the City Manager be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen, and Hawkins voting aye.

r. It was moved by Welch and seconded by McFarland that Resolution No. 2025-007 a Resolution of purpose, providing for expenditures of Economic Development funds be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins, and McFarland voting aye.

s. It was moved by Hansen and seconded by McFarland that Resolution No. 2025-008 establishing Depositories for the City of Webster City and Financial Institutions, the Maximum Amount, which may be kept on Deposit in each Depository and Designating Authorized Officers be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland, and McKinney voting aye.

t. It was moved by McKinney and seconded by Hansen that Resolution No. 2025-009 setting dates and time for regular meetings of the City Council for 2025 be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney, and Welch voting aye.

MINUTES AND CLAIMS

It was moved by Hansen and seconded by McKinney that the following minutes, claims, licenses (a-c) be approved collectively:

- a. Minutes of December 16, 2024.
- b. Claims, including Payroll ending December 14, 2024 and December 28, 2024 and Fund List.
- c. That the issuance of Beer & Liquor Licenses by the Iowa Department of Commerce be recommended for the following:

Auto renewal of Class E Retail Alcohol License for Hiway 20 Liquor & Tobacco, 1345 Second Street.

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- d. Council Committee Reports – None brought forth
 - e. Other reports and recommendations – None brought forth.
- ROLL CALL: Hawkins, McFarland, McKinney, Welch, and Hansen voting aye.

GENERAL AGENDA

a. It was moved by Hansen and seconded by Welch that the Second Reading of a proposed Ordinance amending the Code of Ordinances of the City of Webster City, Iowa 2019, by amending Chapter 10, Article VI, Section 10-268 through 10-290 Pertaining to Vacant and Abandoned Property be approved.

ROLL CALL: McFarland, McKinney, Welch, Hansen, and Hawkins voting aye.

b. It was moved by Welch and seconded by McFarland that Resolution No. 2025-010 approving the purchase of Parcels 40882602226013 and 40882602231010 located between Fair Avenue and Beach Street, North of Third Street in Webster City, Iowa be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins, and McFarland voting aye.

c. It was moved by Hansen and seconded by McKinney that Resolution No. 2025-011 approving the Application for a Planned Residential Development (PRD) for Kading Properties on Wall Street in accordance with Municipal Code Chapter 50, Based on the Recommendation of the Planning and Zoning Commission be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland, and McKinney voting aye.

d. It was moved by McKinney and seconded by Hansen that Resolution No. 2025-012 setting February 3, 2025 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa as the time and place for a Public Hearing on Designation of the 2025 Webster City Housing Urban Renewal Area and on Urban Renewal Plan and Project be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney, and Welch voting aye.

e. It was moved by McFarland and seconded by Hansen that January 20, 2025 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa be set for a Public Hearing on a Development Agreement between City of Webster City and Kading Properties.

ROLL CALL: Hawkins, McFarland, McKinney, Welch, and Hansen voting aye.

OTHER ITEMS SENT TO COUNCIL

- a. The City Attorney report/update for December 2024 was previously given to Council to review.

It was moved by McKinney and seconded by Hansen that Council adjourn.

ROLL CALL: McFarland, McKinney, Welch, Hansen, and Hawkins voting aye.

The January 6, 2025 Regular City Council Meeting stood adjourned at 6:47 p.m.

John Hawkins, Mayor

Sherry Simmons, Deputy City Clerk