

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa December 16, 2024 – 6:00 p.m.**

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on December 16, 2024 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers the following Council Members: Megan McFarland, Matt McKinney, and Logan Welch. Abbie Hansen was absent.

*This meeting was open to the public and can be viewed live on the City Facebook page <https://www.facebook.com/cityofwebstercity/> or viewed on the City of Webster City website <https://webstercity.com/government/city-council/city-council-meetings/> the following morning.*

Mayor John Hawkins led the Pledge of Allegiance.

It was moved by McFarland and seconded by McKinney to approve the agenda.

ROLL CALL: Hawkins, McFarland, McKinney, and Welch voting aye.

**PETITIONS- COMMUNICATIONS- REQUESTS**

None brought forth

**PUBLIC INFORMATION**

None brought forth

**MINUTES, CLAIMS, REPORTS, LICENSES, REQUESTS**

It was moved by McKinney and seconded by Welch that the following minutes, claims, reports, licenses, and requests (a-g) be approved collectively:

- a. **Minutes** of December 2, 2024 Regular City Council Meeting
- b. Claims , including Payroll ending November 30, 2024 and Fund List
- c. Reports Wastewater, Electric, Water for November 2024 be accepted and placed on file.
- d. Police Department Activity Report for November 2024 be accepted and placed on file.
- e. Fire Department Report for November 2024 be accepted and placed on file.
- f. Outdoor Swimming Pool Report 2024 be accepted and placed on file -  
(Breanne Leshner, Recreation & Public Grounds Director spoke on the report)
- g. That the issuance of Beer & Liquor Licenses by the Iowa Department of Commerce be recommended for the following: Renewal of Class B Retail Alcohol License, Hy-Vee Fast and Fresh Express, 819 2<sup>nd</sup> Street.
- h. Council Committee Reports
- i. Other reports and recommendations

ROLL CALL: McFarland, McKinney, Welch, and Hawkins voting aye.

**GENERAL AGENDA**

**PUBLIC HEARINGS 6:05 p.m.**

**City Council meeting minutes December 16, 2024**

a. December 16, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa being the time and place for a Public Hearing on the Plans and Specifications, Proposed Form of Contract and Estimate of Cost for the Construction of the 2025 Fair Meadow Drive Reconstruction Project, the same was held. No written objections were filed and no oral objections were presented.

It was moved by Welch and seconded by McFarland that Resolution No. 2024-179 approving and confirming Final Plans, Specifications, and Form of Contract and Estimate of Cost for the 2025 Fair Meadow Drive Reconstruction Project and Awarding Contract to Castor Construction, Fort Dodge, Iowa in the amount of \$1,602,379.16 and committing necessary Funds to complete the project, be passed and adopted.

ROLL CALL: McKinney, Welch, Hawkins, and McFarland voting aye.

b. December 16, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa being the time and place for a Public Hearing on the Plans and Specifications, Proposed Form of Contract and Estimate of Cost for the Construction of the Brewer Street and Willson Avenue Improvement Project, the same was held. No written objections were filed and no oral objections were presented.

It was moved by Welch and seconded by McKinney that Resolution No. 2024-180 approving and confirming Final Plans, Specifications and Form of Contract and Estimate of Cost for the Brewer Street and Willson Avenue Improvements Project and Awarding Contract to Nels Pederson, Badger, Iowa in the amount of \$979,577.00 for the Base Bid and \$33,388.00 for the Bid Alternate and Committing Necessary Funds to complete the Project, be passed and adopted.

ROLL CALL: Welch, Hawkins, McFarland, and McKinney voting aye.

c. It was moved by McKinney and seconded by Welch that Resolution No. 2024-181 authorizing the City Manager to enter an Agreement between the City of Webster City, Iowa and the Iowa Department of Transportation, for Surface Transportation Block Grant (STBG) Program Federal-Aid Swap Funds under 761 Iowa Administrative Code (IAC) Chapter 162 be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, and Welch voting aye.

d. It was moved by McFarland and seconded by McKinney that Resolution No. 2024-182 authorizing the Street Department Supervisor to Sign and Execute Amendment No. 34 with Snyder and Associates to Provide Professional Services for the On-Call Priority 2025-2026 Water Main Repairs and Sewer Rehabilitation Project be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, and Hawkins voting aye.

e. It was moved by Welch and seconded by McFarland that the purchase of Taser 10 (13 tasers and training) package from Axon in the amount of \$33,022.96 for the Police Department be approved.

ROLL CALL: McKinney, Welch, Hawkins, and McFarland voting aye.

f. It was moved by McFarland and seconded by Welch that Resolution No. 2024-183 authorizing the Mayor to Execute and Sign the Subordination Agreements with WCF Financial Bank, Webster City, Iowa, related to the City's Existing Mortgages on Lots 22, 23, 28 and 29 in Brewer Creek Estates 6<sup>th</sup> Addition with Samann, L.C., be passed and adopted.

ROLL CALL: Welch, Hawkins, McFarland, and McKinney voting aye.

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g. It was moved by McKinney and seconded by McFarland that Resolution No. 2024-184 amending Resolution No. 2024-115 Pertaining to Fees Adopted July 1, 2024, and amended under Resolution No. 2024-177 on December 2, 2024 to Amend Electrical Permit Fees and Implement a Re-Inspection fee be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, and Welch voting aye.

h. It was moved by McFarland and seconded by Welch that Resolution No 2024-185 Accepting and Approving the Minor Subdivision Plat of Pruismann Second Addition, Hamilton County, Iowa be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, and Hawkins voting aye.

i. It was moved by Welch and seconded by McKinney that the First Reading of a proposed Ordinance amending the Code of Ordinances of the City of Webster City, Iowa 2019, by amending Chapter 10, Article VI, Section 10-268 through 10-290 Pertaining to Vacant and Abandoned Property be approved.

ROLL CALL: McKinney, Welch, Hawkins, and McFarland voting aye.

j. Recommendation from Planning and Zoning Commission for Rental Inspection Program and proposed ordinance was considered by Council.

Council requested presentation from Jason VanAusdall of Iowa Inspections be scheduled. Direction was given by Council on how to proceed with a proposed Program. It was suggested to hold meetings with landlords (those known and others) prior to considering the proposed ordinance. Media will be used to announce the meetings and notification of meetings will be provided through letters to landlords.

**4. OTHER ITEMS SENT TO COUNCIL**

a. The City Attorney report/update for November 2024 was previously given to Council to review.

**5. CLOSED SESSION**

It was moved by McFarland and seconded by McKinney that the Council meet in closed session to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, or reduce the price the governmental body would receive for that property as provided by Chapter 21.5 j. of the Code of Iowa

ROLL CALL: Welch, Hawkins, McFarland, and McKinney voting aye.

Council went out of Open Session at 6:48 p.m.

Council took a 5-minute recess.

Council went into Closed Session at 6:53 p.m.

Council returned to Open Session at 7:13 p.m.

It was moved by McFarland and seconded by McKinney that Council adjourn.

ROLL CALL: Hawkins, McFarland, McKinney, and Welch voting aye.

The December 16, 2024 Regular City Council meeting stood adjourned at 7:14 p.m.

**City Council meeting minutes December 16, 2024**

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk

Sherry Simmons