

CITY COUNCIL MEETING MINUTES
Webster City, Iowa August 5, 2024 – 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on August 5, 2024 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers the following Council Members: Matt McKinney, Megan McFarland and Logan Welch. Council Member Abbie Hansen was absent.

This meeting was open to the public and can be viewed on the City of Webster City website <https://webstercity.com/government/city-council/city-council-meetings/> the following morning.

Mayor John Hawkins led the Pledge of Allegiance.

It was moved by Welch and seconded by McKinney to approve the agenda

ROLL CALL: Hawkins, McFarland, McKinney and Welch voting aye.

PETITIONS- COMMUNICATIONS- REQUESTS

Brian Stroner, Environmental, GIS and Safety Coordinator, provided a summary of the Boone River Cleanup completed by volunteers over the past weekend.

PUBLIC INFORMATION

None brought forth.

MINUTES, CLAIMS, REPORTS, LICENSES

It was moved by McFarland and seconded by Welch that the following minutes, claims and licenses (a-c) be approved collectively:

a. Meeting Minutes of July 15, 2024

b. Claims including Payrolls ending July 13, 2024 and July 27, 2024 and Fund List.

c. That the issuance of Beer & Liquor Licenses by the Iowa Department of Commerce be recommended for the following:

Renewal of Class C Retail Alcohol License including Sunday Sales and Outdoor Service, Seneca Street Saloon, 919 Seneca Street

Renewal of Class C Retail Alcohol License including Sunday Sales, La Perla Jarocho, LLC, 611 Second Street - (restaurant and store now under one license)

New Class E Retail Alcohol License – Kwik Star #1700, 1515 Overpass Drive

Amendment to Class C Retail Alcohol License - C & C's American Tap, Inc., 526 Second Street for expanded outdoor service area (same layout as last year in 500 Block, First Street Parking Lot) for Angel Tree Ride event scheduled for August 24, 2024

d. Council Committee Reports – none brought forth.

e. Other reports and recommendations – none brought forth.

ROLL CALL: McFarland, McKinney, Welch and Hawkins voting aye.

GENERAL AGENDA

Public Hearings - 6:05 p.m.

a. August 5, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa being the time and place for a Public Hearing on Proposed Plans and Specifications, Proposed Form of Contract, and Estimate of Cost for Furnishing a Control Enclosure – Reisner Substation for the City of Webster City, Iowa, the same was held. No written objections were received and no oral objections were presented.

It was moved by McKinney and seconded by McFarland that Resolution No. 2024-121 finally approving the Plans and Specifications, Form of Contract and Estimate of Cost, and authorizing the City Manager to submit Purchase Order for a Control Enclosure for the Reisner Substation as bid and recommended by DGR Engineering to Trachte, LLC of Oregon, Wisconsin in the amount of \$403,852.24 (includes sales tax), be passed and adopted.

ROLL CALL: McKinney, Welch, Hawkins and McFarland voting aye.

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b. August 5, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa being the time and place for a Public Hearing on Proposed Plans and Specifications, Proposed Form of Contract and Estimate of Cost for the Reisner Substation Construction for the City of Webster City, Iowa, the same was held. No written objections were received and no oral objections were presented.

It was moved by Welch and seconded by McKinney that Resolution No. 2024-122 finally approving the Plans and Specifications, Form of Contract and Estimate of Cost, and authorizing the City Manager to enter into a contract for the Reisner Substation Construction as bid and recommended by DGR Engineering to Brink Constructors, Inc., of Rapid City, South Dakota in the amount of \$2,011,346.54, be passed and adopted.

ROLL CALL: Welch, Hawkins, McFarland and McKinney voting aye.

c. August 5, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa being the time and place for a Public Hearing on Proposed Plans and Specifications, Proposed Form of Contract and Estimate of Cost for the 69 kV Transmission Line Reconstruction for the City of Webster City, Iowa. the same was held. No written objections were received and no oral objections were presented.

It was moved by McFarland and seconded by Welch that Resolution No. 2024-123 finally approving the Plans and Specifications, Form of Contract and Estimate of Cost, and authorizing the City Manager to enter into a Contract for 69 kV Transmission Line Reconstruction as bid and recommended by DGR Engineering to Watts Electric Company of Waverly, Nebraska in the amount of \$1,944,606.51, be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney and Welch voting aye.

d. August 5, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa being the time and place for a Public Hearing on Proposed Plans and Specifications, Proposed Form of Contract and Estimate of Cost for Furnishing Transmission Line Materials for the City of Webster City, Iowa. the same was held. No written objections were received and no oral objections were presented.

It was moved by McKinney and seconded by McFarland that Resolution No. 2024-124 finally approving the Plans and Specifications, Form of Contract and Estimate of Cost and authorizing the City Manager to execute documents for Transmission Line Materials as bid and recommended by DGR Engineering from WESCO Distribution of Des Moines, Iowa, in the amount of \$1,762,064.54 (includes sales tax), be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch and Hawkins voting aye.

e. August 5, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa being the time and place for a Public Hearing on Proposed Plans and Specifications, Proposed Form of Contract and Estimate of Cost for Furnishing Major Materials – Phase 1 Electric Distribution Improvements for the City of Webster City, Iowa, the same was held. No written objections were received and no oral objections were presented.

It was moved by Welch and seconded by McKinney that Resolution No. 2024-125 finally approving the Plans and Specifications, Form of Contract and Estimate of Cost and authorizing the City Manager to submit a Purchase Order of Major Materials for the Phase 1 Electric Distribution Improvements as bid and recommended by DGR Engineering to the following (all include sales tax):

Bid No. 1 – 15 kV Primary Power Cable: Dakota Supply Group, Sioux Falls, South Dakota for \$248,133.00.

Bid No. 2 – Padmount Switchgear: WESCO, Distribution, Des Moines, Iowa for \$221,328.80.

Bid No. 3 – Single-Phase Padmount Distribution Transformers: RESCO, Elkhart, Iowa for \$12,617.44.

Bid No. 4 – Three-Phase Padmount Distribution Transformers: RESCO, Elkhart, Iowa for \$22,302.01 be passed and adopted.

ROLL CALL: McKinney, Welch, Hawkins and McFarland voting aye.

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f. August 5, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa being the time and place for a Public Hearing on a proposed Ordinance to amend the Code of Ordinances of the City of Webster, City, Iowa, 2019 pertaining to Chapter 10, Article II, Division 1, Section 10-29 entitled International Property Maintenance Code, the same was held. No written objections were received and no oral objections were presented

It was moved by McFarland and seconded by Welch that the First Reading of a proposed Ordinance to amend the Code of Ordinances of the City of Webster, City, Iowa, 2019 pertaining to Chapter 10, Article II, Division 1, Section 10-29 entitled International Property Maintenance Code be approved.

ROLL CALL: Welch, Hawkins, McFarland and McKinney voting aye.

g. It was moved by McFarland and seconded by McKinney that an Engagement Letter with Dorsey and Whitney LLP for Legal Services in connection with the City's proposed General Obligation Borrowing be approved.

ROLL CALL: Hawkins, McFarland, McKinney and Welch voting aye.

h. It was moved by Welch and seconded by McKinney that Resolution No. 2024-126 setting August 19, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa for two public hearings on proposals to enter into General Obligation Loan Agreements and to borrow money thereunder be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch and Hawkins voting aye.

i. It was moved by Welch and seconded by McFarland that Resolution No. 2024-127 accepting State Bid in the amount of \$123,957.62 from Stiver's Ford Lincoln of Waukee, Iowa for two 2024 Ford Police Interceptor Utilities listed in the State of Iowa Vehicle Contract Catalog and Authorizing the City Manager to Purchase Vehicles be passed and adopted.

ROLL CALL: McKinney, Welch, Hawkins and McFarland voting aye.

j. No action was taken on this agenda item regarding awarding bid for the demolition of 614 First Street. Ariel Bertran, Community Development Director will contact those who bid and ask if amounts bid can be extended for another 60 days while Council and staff explore other options for this property.

k. It was moved by McKinney and seconded by Welch that Resolution No. 2024-128 authorizing the City Manager to Sign and Execute a Purchase Agreement for the Purchase of Property located at 409 Prospect, Webster City, Iowa in the amount of \$4,850.00 be passed and adopted.

ROLL CALL: Welch, Hawkins, McFarland and McKinney voting aye.

l. It was moved by McFarland and seconded by Welch that Resolution No. 2024-129 authorizing the City Clerk to Certify to the Hamilton County Treasurer for Collection for Abatement work done by the City of Webster City be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney and Welch voting aye.

m. It was moved by Welch and seconded by McFarland that Resolution No. 2024-130 authorizing the Street Department Supervisor to Seek Bids to Grind the City's Brush and Log Piles be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch and Hawkins voting aye.

n. Council discussed the sidewalk proposal on the 2025 Fair Meadow II project. John Haldeman of Snyder and Associates was present to summarize the current proposal.

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OTHER ITEMS SENT TO COUNCIL

- a. The City Attorney report/update of 8-1-24 was previously given to Council for review.

It was moved by Welch and seconded by McFarland that Council adjourn.

ROLL CALL: Welch, Hawkins, McFarland and McKinney voting aye.

The August 5, 2024 Regular City Council meeting stood adjourned at 7:03 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk.