

CITY COUNCIL MEETING MINUTES
Webster City, Iowa July 1, 2024 – 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on July 1, 2024 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers the following Council Members: Abbie Hansen, Matt McKinney, Megan McFarland and Logan Welch.

This meeting was open to the public and could be viewed live on the City facebook page <https://www.facebook.com/cityofwebstercity/> or can be viewed on the City of Webster City website <https://webstercity.com/government/city-council/city-council-meetings/> the following morning.

Mayor John Hawkins led the Pledge of Allegiance.

It was moved by McFarland and seconded by Hansen to approve the agenda

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

PETITIONS- COMMUNICATIONS- REQUESTS

None brought forth.

PUBLIC INFORMATION

Information was provided on the upcoming annual Boone River Cleanup scheduled for July 13th. In addition to the group Cleanup, the Committee is encouraging the public to utilize the free bags that were donated by the DNR and help out all weekend long. There will be dumpsters at the 7-B access as well as Briggs Woods. More information can be found on the City's Facebook page or the Boone River Facebook page or by calling the City Manager's Office at 515-832-9151.

MINUTES, CLAIMS, REPORTS, LICENSES

It was moved by Hansen and seconded by McFarland that the following minutes, claims, reports and licenses (a-b) be approved collectively:

- a. Meeting minutes of June 17, 2024.
- b. Claims, including Payroll ending June 15, 2024 and Fund List.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

GENERAL AGENDA

PUBLIC HEARING 6:05 p.m.

a. July 1, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa being the time and place for a Public Hearing on the Proposed Plans and Specifications and Proposed Form of Contract and Estimate of Cost to Purchase the 15 kV Indoor Metalclad Switchgear needed for the Reisner Substation, the same was held. No written objections were received and no oral objections were presented.

It was moved by Welch and seconded by Hansen that Resolution No. 2024-109 approving Plans and Specifications, proposed Form of Contract and Estimate of Cost for the furnishing 15 kV Indoor Metalclad Switchgear – Reisner Substation and authorizing the purchase of 15 kV Indoor Metalclad Switchgear for the Reisner Substation from the Harold K. Scholz Company of Ralston, Nebraska in the amount of \$470,265.00 (subject to escalation and including sales tax) be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

b. It was moved by McKinney and seconded by Hansen that Resolution No. 2024-110 accepting completion for the 2021 City Hall Basement and Floor Reconstruction Project and issuing Final Payments to both Contractor and Engineer be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

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c. It was moved by Hansen and seconded by McFarland that Resolution No. 2024-111 authorizing the City Clerk to certify to the Hamilton County Treasurer for Collection for Abatement Work done by the City of Webster City be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

d. It was moved by McKinney and seconded by Hansen that the Proposal from Finance Director on Banking Services, which includes moving the City's Operations Checking and Sweep Accounts to First State Bank and leaving the USDA Revolving Loan account with Availa Bank, be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

e. It was moved by Welch and seconded by Hansen that Resolution No. 2024-112 authorizing the City Manager to sign renewal of a Lease Agreement for a three-year term beginning on August 1, 2024 and ending on October 31, 2027, between the City of Webster City and Michael Henely for property located at 402 White Fox Road, Webster City, Iowa be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

f. It was moved by McFarland and seconded by Hansen that Resolution No. 2024-113 authorizing the Community Development Director to seek bids for Demolition of an Unsafe Property acquired by the City addressed as 614 First Street and authorizing the City Manager to sign and execute an Agreement with the lowest responsible Bidder be passed and adopted.

Roll CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

Council Member McKinney requested this item be brought back to Council for consideration following the bid letting to be held July 26, 2024.

g. It was moved by Welch and seconded by McFarland that Resolution No. 2024-114 approving a Water Tower Construction Agreement between the City of Webster City and Van Diest Supply Company be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

h. It was moved by McFarland and seconded by Hansen that Resolution No. 2024-115 establishing Fees for Services beginning July 1, 2024 be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

i. It was moved by Hansen and seconded by McKinney that the request from American Tap for Parking Lot closure on August 24, 2024 for a fundraiser ride, (Noon on Friday, August 23 for setup through Noon on Sunday, August 25 for cleanup/take down), be approved.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

j. It was moved by McFarland and seconded by Welch that the appointment of John Harrenstein and Ryan Williams to the Executive Committee of the Countywide Economic Development Organization be approved.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

k. It was moved by Hansen and seconded by McKinney that the appointment of Council Members Megan McFarland and John Hawkins to the Board of Directors, yet to be created, for the Countywide Economic Development Organization be approved.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

l. It was moved by Hansen and seconded by Welch that the Appointment of Tamiann Parrott to a three-year term and Mark Roberts to a two-year term to the newly formed Wilson Brewer Park Foundation Board be approved.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

OTHER ITEMS SENT TO COUNCIL

a. The City Attorney report/update of 6-27-24 was previously given to Council for review.

It was moved by Welch and seconded by McKinney that Council adjourn.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

The July 1, 2024 City Council meeting stood adjourned at 6:35 p.m.