



**AGENDA**  
**City Council Meeting**  
**City Hall Council Chambers - Webster City, Iowa**  
**July 1, 2024 6:00 p.m.**

This meeting will be open to the public and can be viewed live on the City facebook page <https://www.facebook.com/cityofwebstercity/> or viewed on the City of Webster City website <https://webstercity.com/government/city-council/city-council-meetings/> the morning following the meeting.

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**Motion on Approval of Agenda**

**1. PETITIONS – COMMUNICATIONS – REQUESTS**

This is the time of the meeting that a citizen may address the Council on a matter not on the Agenda. **(No more than five minutes per person)** Except in cases of emergency, the City Council will not take any action at this meeting, but may ask the City Staff to research the matter or have the matter placed on the Agenda for a future meeting.

- a. Public Information

**2. MINUTES, CLAIMS, REPORTS, LICENSES**

The following items have been deemed to be non-controversial, routine actions to be approved by the Council in a single motion. If a Council member, or a member of the audience wishes to have an item removed from this list, it will be considered in its normal sequence on the Agenda.

- a. Minutes of [JUNE 17, 2024](#) Regular City Council Meeting
- b. [CLAIMS](#), including Payroll ending June 15, 2024 and [FUND LIST](#)
- c. Council Committee Reports
- d. Other reports and recommendations

**3. GENERAL AGENDA**

**PUBLIC HEARING 6:05 p.m.**

- a. Public Hearing on Proposed Plans and Specifications and Proposed Form of Contract and Estimate of Cost to Purchase the 15 kV Indoor Metalclad Switchgear needed for the Reisner Substation.

[COUNCIL MEMORANDUM](#)    [BIDS](#)    [ENGR LTR](#)

[RESOLUTION](#) approving Plans and Specifications, proposed Form of Contract and Estimate of Cost for the furnishing 15 kV Indoor Metalclad Switchgear – Reisner Substation and authorizing the purchase of 15 kV Indoor Metalclad Switchgear for the Reisner Substation from the Harold K. Scholz Company of Ralston, Nebraska.

**City Council Meeting Agenda July 1, 2024**

- b. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) accepting completion for the 2021 City Hall Basement and Floor Reconstruction Project and issuing Final Payments to both Contractor and Engineer. [ENGR LTRS ORIGINAL CONTRACT](#)
- c. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) authorizing the City Clerk to certify to the Hamilton County Treasurer for Collection for Abatement Work done by the City of Webster City.
- d. [COUNCIL MEMORANDUM](#) Motion on Proposal from Finance Director on Banking Services.
- e. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) authorizing the City Manager to sign renewal of a Lease Agreement between the City of Webster City and Michael Henely for property located at 402 White Fox Road, Webster City, Iowa. [LEASE AGREEMENT](#)
- f. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) authorizing the Community Development Director to seek bids for Demolition of an Unsafe Property acquired by the City addressed as 614 First Street and authorizing the City Manager to sign and execute an Agreement with the lowest responsible Bidder. [NOTICE/CONTRACT](#)
- g. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) approving Water Tower Construction [AGREEMENT](#) between the City of Webster City and Van Diest Supply Company.
- h. [RESOLUTION](#) establishing Fees for Services beginning July 1, 2024. [EXHIBIT A FEES](#)
- i. [REQUEST](#) from American Tap for Parking Lot closure on August 24, 2024 for a fundraiser ride. (Noon on Friday, August 23 for setup through Noon on Sunday, August 25 for cleanup/take down).
- j. Motion on Appointment of two members to the Executive Committee of the Countywide Economic Development Organization (*John Harrenstein and Ryan Williams*)
- k. Motion on Appointment of two Council Members to the Board of Directors yet to be created for the Countywide Economic Development Organization.
- l. Motion on Appointment of two members to the newly formed Wilson Brewer Park Foundation Board. (*Applicants: Doug Bailey, Maribeth Martin, Lindsay McCormick, David Parrott, Tamiann Parrott, Mark Roberts, Dick Tighe*)

**4. OTHER ITEMS SENT TO COUNCIL**

- a. City Attorney [REPORT/UPDATE](#) June 27, 2024

**5. ADJOURN**

NOTE: The Council may act by motion, resolution or ordinance on items listed on the Agenda.

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa June 17, 2024 – 6:00 p.m.**

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on June 17, 2024 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers the following Council Members: Abbie Hansen, Matt McKinney and Logan Welch. Council Member Megan McFarland was absent.

*This meeting was open to the public and could be viewed live on the City facebook page <https://www.facebook.com/cityofwebstercity/> or can be viewed on the City of Webster City website <https://webstercity.com/government/city-council/city-council-meetings/> the following morning.*

Mayor John Hawkins led the Pledge of Allegiance.

It was moved by Welch and seconded by Hansen to approve the agenda with the addition under Agenda Item No. 2.f. (Consent Agenda) for approval of Special Class C Retail Alcohol License (5-Day) for Thirsty Pigs, LLC, Madrid, Iowa, for Murray Fest event to be held at the Hamilton County Fairgrounds June 29<sup>th</sup>-July 1<sup>st</sup>, 2024 and with the addition of Agenda Item n. Approve Change Order Request No. 1 with Peterson Construction for the Splash Pad Project in the amount of \$13,343.50.

ROLL CALL: Hansen, Hawkins, McKinney and Welch voting aye.

**PETITIONS- COMMUNICATIONS- REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

None brought forth.

**MINUTES, CLAIMS, REPORTS, LICENSES**

It was moved by McKinney and seconded by Hansen that the following minutes, claims, reports and licenses (a-f) be approved collectively:

- a. Meeting minutes of June 3, 2024.
- b. Claims, including Payroll ending June 1, 2024 and Fund List.
- c. Reports of Wastewater, Electric, Water for May 2024 be accepted and placed on file.
- d. Police Department Activity and Citations By Approach Reports for May 2024 be accepted and placed on file.
- e. Fire Department Report for May 2024 be accepted and placed on file.
- f. That the issuance of Beer & Liquor Licenses by the Iowa Department of Commerce be recommended for the following:

Renewal of Class C Retail Alcohol License, Lomitas Mexican Restaurant, 500 Second Street  
Amendment to Class C Retail Alcohol License to add Outdoor Service, 2<sup>nd</sup> Street Emporium, 615 Second Street for the following dates to participate in Webster City Market Nights: June 20 and 27, July 11, 18 and 25, and August 1, 8 and August 15.

Special Class C Retail Alcohol License (5-Day) for Thirsty Pigs, LLC, Madrid, Iowa for Murray Fest Event to be held at the Hamilton County Fairgrounds June 29<sup>th</sup>-July 1<sup>st</sup>, 2024.

- g. Council Committee Reports – None brought forth.
- h. Other reports and recommendations – None brought forth.

ROLL CALL: Hawkins, McKinney, Welch and Hansen voting aye.

**GENERAL AGENDA**

**PUBLIC HEARINGS 6:05 p.m.**

***Public Hearing on 2022 Electrical Underground Conversion Project.***

a. June 17, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa being the time and place for a Public Hearing for the 2022 Electrical Underground Conversion Project (East Side Conversion Project), the same was held. No written objections were received and no oral objections were presented.

It was moved by Welch and seconded by Hansen that Resolution No. 2024-097 approving to Accept and Proceed with the bid submittal from Beckstrom Construction Inc., Elkhart, Iowa, for the 2022 Electrical Underground Conversion Project (East Side Conversion Project), Construction Portion, in the amount of \$2,084,471.70 be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen and Hawkins voting aye.

***Public Hearing on 2025 HMA Street Improvement Project.***

b. June 17, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa being the time and place for a Public Hearing for the FY 2025 HMA Street Improvements Project, the same was held. No written objections were received and no oral objections were presented.

It was moved by Hansen and seconded by McKinney that Resolution No. 2024-098 finally approving and confirming Plans, Specifications and Form of Contract and Estimate of Cost for FY 2025 HMA Street Improvements Project; Awarding Contract to Heartland Asphalt Inc., Mason City, in the amount of \$858,016.01 and committing necessary Funds to complete the Project; and authorizing the Mayor and City Clerk to enter into contract with said contractor for the Project be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins and McKinney voting aye.

***Public Hearing on Disposal of City-Owned Property in Brewer Creek Estates, 6<sup>th</sup> Addition***

c. June 17, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa being the time and place for a Public Hearing for Disposal of City-Owned Property in Brewer Creek Estates 6<sup>th</sup> Addition, the same was held. No written objections were received and no oral objections were presented.

It was moved by Welch and seconded by Hansen that Resolution No. 2024-099 authorizing and approving Execution of a Purchase Agreement for the Sale of Lots in Brewer Creek Estates 6<sup>th</sup> Addition (Lots 22, 23, 28 and 29) between the City of Webster City and Samann, L.C. be passed and adopted.

ROLL CALL: Hansen, Hawkins, McKinney and Welch voting aye.

d. It was moved by Hansen and seconded by McKinney that the Request to close Superior Street between Water Street and Bank Street from 4:30 p.m. to 7:30 p.m. August 6, 2024 for National Night Out be approved.

ROLL CALL: Hawkins, McKinney, Welch and Hansen voting aye.

e. It was moved by Hansen and seconded by Welch that Resolution No. 2024-100 authorizing issuance of Cigarette/Tobacco/Nicotine/Vapor Permits for the 2024-2025 year be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen and Hawkins voting aye.

f. It was moved by Welch and seconded by Hansen that Resolution No. 2024-101 authorizing and approving a Loan Agreement and providing for the issuance of a \$221,860 General Obligation Corporate Purpose Note be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins and McKinney voting aye.

**City Council Meeting Minutes, June 17, 2024**

g. It was moved by Hansen and seconded by McKinney that Resolution No. 2024-102 authorizing the Purchase and Installation of a New Lime Slaker for the Water Treatment Plant from VESSCO Incorporated with total project cost not to exceed \$150,000 be passed and adopted.

ROLL CALL: Hansen, Hawkins, McKinney and Welch voting aye.

h. It was moved by Hansen and seconded by Welch that Resolution No. 2024-103 approving request to seek bids and setting August 5, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa as the time and place for a Public Hearing for Furnishing a Control Enclosure for the Reisner Substation be passed and adopted.

ROLL CALL: Hawkins, McKinney, Welch and Hansen voting aye.

i. It was moved by Welch and seconded by Hansen that Resolution No. 2024-104 approving request to seek bids and setting August 5, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa as the time and place for a Public Hearing for the Construction of the Reisner Substation be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen and Hawkins voting aye.

j. It was moved by Hansen and seconded by McKinney that Resolution No. 2024-105 approving request to seek bids and setting August 5, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa as the time and place for a Public Hearing for the Construction of the 69 kV Transmission Line Reconstruction Project be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins and McKinney voting aye.

k. It was moved by Hansen and seconded by Welch that Resolution No. 2024-106 approving request to seek bids and setting August 5, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa as the time and place for a Public Hearing for the Furnishing of Transmission Line Materials be passed and adopted.

ROLL CALL: Hansen, Hawkins, McKinney and Welch voting aye.

l. It was moved by Welch and seconded by Hansen that Resolution No. 2024-107 approving request to seek bids and setting August 5, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa as the time and place for a Public Hearing for Furnishing Major Materials for the Phase 1 Electric Distribution Improvements Project be passed and adopted.

ROLL CALL: Hawkins, McKinney, Welch and Hansen voting aye.

m. It was moved by Hansen and seconded by Welch that Resolution No. 2024-108 authorizing the City Manager to sign and execute Amendment No. 33 with Snyder and Associates to provide Professional Services needed for the Beach Street PCC Rehabilitation Project be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen and Hawkins voting aye.

n. It was moved by Hansen and seconded by Welch that Change Order No. 1 with Peterson Construction for the Splash Pad Project in the amount of \$13,343.50 and authorization for City Manager to execute Change Order No. 1 be approved.

ROLL CALL: Welch, Hansen, Hawkins and McKinney voting aye.

It was moved by Welch and seconded by McKinney that Council adjourn.

ROLL CALL: Hansen, Hawkins, McKinney and Welch voting aye.

The June 17, 2024 City Council meeting stood adjourned at 6:26 p.m.

---

John Hawkins, Mayor

---

Karyl K. Bonjour, City Clerk.

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>NORTH IOWA MUNICIPAL ELECTRIC (705)</b>							
6659	2	Adjustmen	URD TICKET # 3040 - 600 VLM PARKWAY TH	05/10/2024	656.00-	11/24	601-23-51-5566-299
Total 6659:					656.00-		
Total NORTH IOWA MUNICIPAL ELECTRIC (705):					656.00-		
Total 05/20/2024:					656.00-		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>ATCHISON, CERA (7773)</b>							
1039	1	Invoice	BALLOON TWISTING - HEALTH FAIR	04/06/2024	150.00	12/24	100-22-42-5233-299
Total 1039:					150.00		
Total ATCHISON, CERA (7773):					150.00		
<b>AVAILA BANK (6318)</b>							
062524	1	Invoice	GO EQUIPMENT LOAN PAYMENT	06/25/2024	221,860.00	12/24	300-21-98-5195-910
062524	2	Invoice	GO EQUIPMENT LOAN INITIATION FEE	06/25/2024	500.00	12/24	300-21-98-5195-912
Total 062524:					222,360.00		
Total AVAILA BANK (6318):					222,360.00		
<b>CARD SERVICES (140)</b>							
0001 06/02/2	1	Invoice	RIFLE BAG/MAGAZINES	06/02/2024	329.97	12/24	100-21-21-5110-312
Total 0001 06/02/24:					329.97		
6555 06/02/2	1	Invoice	PARKING FEE	06/02/2024	15.00	12/24	100-21-21-5110-232
6555 06/02/2	2	Invoice	MAGS-ECHELON-681	06/02/2024	256.41	12/24	100-21-21-5110-312
6555 06/02/2	3	Invoice	GLOCK MAGS	06/02/2024	367.11	12/24	100-21-21-5110-312
6555 06/02/2	4	Invoice	OFF DUTY MAGS	06/02/2024	145.54	12/24	100-21-21-5110-312
6555 06/02/2	5	Invoice	PRODIGY MAGS	06/02/2024	235.39	12/24	100-21-21-5110-312
Total 6555 06/02/24:					1,019.45		
Total CARD SERVICES (140):					1,349.42		
Total 06/25/2024:					223,859.42		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>NORTH IOWA MUNICIPAL ELECTRIC (705)</b>							
MAY 2024	1	Invoice	PURCHASED POWER - MAY 2024	06/10/2024	576,689.77	12/24	601-23-50-5555-233
Total MAY 2024:					576,689.77		
Total NORTH IOWA MUNICIPAL ELECTRIC (705):					576,689.77		
<b>PEOPLES CREDIT UNION (4140)</b>							
062824	1	Invoice	LOAN PAYMENT-POLICE-PRINCIPAL PAYME	06/28/2024	5,208.09	01/25	100-41-21-5110-910
062824	2	Invoice	LOAN PAYMENT-POLICE-INTEREST PAYMEN	06/28/2024	158.40	01/25	100-41-21-5110-911
Total 062824:					5,366.49		
Total PEOPLES CREDIT UNION (4140):					5,366.49		
<b>RELIANT FIRE APPARATUS, INC. (5088)</b>							
I24-22824	1	Invoice	PREPAYMENT FOR PIERCE ENFORCER PU	06/04/2024	836,463.00	12/24	100-41-22-5140-512
Total I24-22824:					836,463.00		
Total RELIANT FIRE APPARATUS, INC. (5088):					836,463.00		
Total 06/28/2024:					1,418,519.26		



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>A K AUTOBODY (4123)</b>							
2985	1	Invoice	REPLACE FRONT BUMPER/RAM 2020	06/12/2024	1,366.60	12/24	100-22-42-5210-227
Total 2985:					1,366.60		
Total A K AUTOBODY (4123):					1,366.60		
<b>ACCESS SYSTEMS (3917)</b>							
INV1590624	1	Invoice	FRONT DESK PRINTER-FULLER HALL	06/17/2024	218.26	01/25	100-22-42-5233-299
INV1590624	2	Invoice	FRONT DESK PRINTER-FULLER HALL	06/17/2024	134.10	12/24	100-22-42-5233-299
Total INV1590624:					352.36		
Total ACCESS SYSTEMS (3917):					352.36		
<b>ACTION TRAINING SYSTEMS, INC. (7016)</b>							
22570	1	Invoice	ANNUAL FF1 TRAINING	06/12/2024	180.00	12/24	100-21-22-5140-231
Total 22570:					180.00		
Total ACTION TRAINING SYSTEMS, INC. (7016):					180.00		
<b>ALLENDER BUTZKE ENGINEERS INC. (6941)</b>							
245060F1	1	Invoice	DENSITY TESTING - REISNER SUBSTATION	06/11/2024	1,013.58	12/24	601-23-51-5562-871
Total 245060F1:					1,013.58		
Total ALLENDER BUTZKE ENGINEERS INC. (6941):					1,013.58		
<b>ALPHACARD (7458)</b>							
INV7335347	1	Invoice	PRINTER RIBBON/PVC CARDS-FULLER HAL	06/20/2024	277.96	12/24	100-22-42-5233-318
Total INV7335347:					277.96		
Total ALPHACARD (7458):					277.96		
<b>ARNOLD MOTOR SUPPLY (68)</b>							
26NV104643	1	Invoice	WASHER FLUID/TRK 11	06/14/2024	3.98	12/24	601-23-52-5935-314
Total 26NV104643:					3.98		
26NV104881	1	Invoice	ENGINE OIL FILTERS	06/19/2024	21.15	12/24	100-22-42-5210-314
26NV104881	2	Invoice	SELECT 10W40	06/19/2024	87.48	12/24	100-22-42-5210-315
Total 26NV104881:					108.63		
26NV105264	1	Invoice	BATTERY/FORD TRACTOR-BALL DIAMONDS	06/26/2024	114.36	12/24	100-22-42-5222-314
Total 26NV105264:					114.36		
Total ARNOLD MOTOR SUPPLY (68):					226.97		
<b>ASTRA SECURITY (6495)</b>							
55766	1	Invoice	FINANCE/UTIL OFFICE SECURITY CAMERA	06/10/2024	281.16	12/24	100-24-14-5435-318
55766	2	Invoice	FINANCE/UTIL OFFICE SECURITY CAMERA	06/10/2024	2,030.60	12/24	601-23-80-5921-318
55766	3	Invoice	FINANCE/UTIL OFFICE SECURITY CAMERA	06/10/2024	624.80	12/24	602-23-80-5921-318
55766	4	Invoice	FINANCE/UTIL OFFICE SECURITY CAMERA	06/10/2024	187.44	12/24	603-23-80-5921-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 55766:					3,124.00		
Total ASTRA SECURITY (6495):					3,124.00		
<b>AUSBORN, KYLE (7979)</b>							
061724	1	Invoice	ELECTRIC REFUND	06/17/2024	110.00	12/24	601-23-80-5903-980
Total 061724:					110.00		
Total AUSBORN, KYLE (7979):					110.00		
<b>AVAILA BANK (6318)</b>							
062724	1	Invoice	FULLER HALL PRINCIPAL PAYMENT	06/27/2024	4,336.08	01/25	300-22-98-5295-910
062724	2	Invoice	FULLER HALL INTEREST PAYMENT	06/27/2024	4,818.22	01/25	300-22-98-5295-911
Total 062724:					9,154.30		
Total AVAILA BANK (6318):					9,154.30		
<b>BASINGER, RYAN (6505)</b>							
031124	1	Invoice	MILEAGE/DEF TACTICS TRAINING	03/11/2024	80.40	12/24	100-21-21-5110-231
Total 031124:					80.40		
Total BASINGER, RYAN (6505):					80.40		
<b>BINNS &amp; STEVENS (5628)</b>							
62826	1	Invoice	DUST CONTROL-KENDALL YOUNG ROAD	04/11/2024	3,289.00	12/24	204-23-30-5320-299
Total 62826:					3,289.00		
Total BINNS & STEVENS (5628):					3,289.00		
<b>BLACK HILLS ENERGY (3466)</b>							
2074931097	1	Invoice	GAS UTILITY/CEMETERY	06/20/2024	35.26	12/24	100-23-42-5371-234
Total 2074931097 06/20/24:					35.26		
4752063290	1	Invoice	GAS UTILITY/DEPOT	06/14/2024	36.39	12/24	100-22-42-5221-234
Total 4752063290 06/14/24:					36.39		
5470636360	1	Invoice	GAS UTILITY/FULLER HALL	06/14/2024	38.54	12/24	100-22-42-5233-234
Total 5470636360 06/14/24:					38.54		
5542531803	1	Invoice	GAS UTILITY/FIRE STATION	06/14/2024	37.33	12/24	100-21-22-5140-234
Total 5542531803 06/14/24:					37.33		
6886529163	1	Invoice	GAS UTILITY/OD POOL	06/21/2024	3,458.36	12/24	100-22-42-5242-234
Total 6886529163 06/21/24:					3,458.36		
7824805624	1	Invoice	GAS UTILITY/WWTP	06/21/2024	1,159.60	12/24	603-23-70-5642-234

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 7824805624 06/21/24:					1,159.60		
8081102404	1	Invoice	GAS UTILITY/SR CENTER	06/14/2024	90.66	12/24	100-22-42-5280-234
Total 8081102404 06/14/24:					90.66		
9634407409	1	Invoice	GAS UTILITY/STREET DEPT	06/21/2024	85.39	12/24	204-23-30-5310-234
Total 9634407409 06/21/24:					85.39		
Total BLACK HILLS ENERGY (3466):					4,941.53		
<b>BOMGAARS (5165)</b>							
62143017	1	Invoice	PARTS FOR PAINT MACHINE	06/11/2024	19.84	12/24	100-21-30-5120-318
Total 62143017:					19.84		
62143884	1	Invoice	OIL STABILIZER	06/13/2024	12.99	12/24	100-22-42-5210-315
Total 62143884:					12.99		
62144064	1	Invoice	HOSE/NOZZLE/FASTENERS-OD POOL	06/14/2024	65.74	12/24	100-22-42-5242-318
Total 62144064:					65.74		
62144133	1	Invoice	SANDER/RADIO-CHARGER	06/14/2024	369.98	12/24	100-23-42-5371-311
Total 62144133:					369.98		
62144194	1	Invoice	IMPACT KIT/SOCKET	06/14/2024	129.58	12/24	100-23-42-5371-311
Total 62144194:					129.58		
62145907	1	Invoice	BAR & CHAIN OIL	06/18/2024	26.49	12/24	100-22-42-5210-315
Total 62145907:					26.49		
62146167	1	Invoice	SHOVELS/SPADES	06/19/2024	170.94	12/24	204-23-30-5310-311
Total 62146167:					170.94		
62146381	1	Invoice	SWEATSHIRTS	06/19/2024	244.96	12/24	204-23-30-5310-312
Total 62146381:					244.96		
62146574	1	Invoice	CABLE TIES/CHAIN	06/20/2024	8.66	12/24	601-23-52-5588-318
Total 62146574:					8.66		
62146761	1	Invoice	DRILL BIT/BIT HAMMER/TRK 11	06/20/2024	11.97	12/24	601-23-52-5588-318
Total 62146761:					11.97		
62147047	1	Invoice	CLEANING SUPPLIES-STREET DEPT	06/21/2024	41.53	12/24	204-23-30-5310-318
Total 62147047:					41.53		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
62147220	1	Invoice	COOLANT-TRK 4	06/21/2024	19.99	12/24	601-23-52-5935-314
Total 62147220:					19.99		
62148265	1	Invoice	RECEIVER TUBE/HITCH PIN & CLIP	06/24/2024	27.98	12/24	100-22-42-5210-318
Total 62148265:					27.98		
62148339	1	Invoice	METER CHANGE OUT SUPPLIES	06/24/2024	36.98	12/24	601-23-80-5905-318
62148339	2	Invoice	METER CHANGE OUT SUPPLIES	06/24/2024	36.97	12/24	602-23-80-5903-318
Total 62148339:					73.95		
62148492	1	Invoice	TORDON TRU/CHAIN/GLOVES	06/24/2024	85.96	12/24	100-22-42-5210-318
Total 62148492:					85.96		
62148688	1	Invoice	PEDESTAL FAN-FULLER HALL	06/25/2024	32.99	12/24	100-22-42-5242-318
Total 62148688:					32.99		
62148876	1	Invoice	INSECT KILLER/OD POOL	06/25/2024	15.29	12/24	100-22-42-5242-318
Total 62148876:					15.29		
62149059	1	Invoice	BOX COVER	06/26/2024	2.97	12/24	100-24-36-5480-318
Total 62149059:					2.97		
63722214	1	Invoice	SWEATSHIRTS	06/20/2024	119.98	12/24	204-23-30-5310-312
Total 63722214:					119.98		
Total BOMGAARS (5165):					1,481.79		
<b>CAPITAL SANITARY SUPPLY (6096)</b>							
C388907	1	Invoice	TRASH BAGS/SPA FOAM-OD POOL	06/12/2024	205.55	12/24	100-22-42-5242-318
Total C388907:					205.55		
C389275	1	Invoice	DISINFECTANT WIPES/BLUE ROLL TOWELS	06/19/2024	134.37	12/24	100-22-42-5233-318
Total C389275:					134.37		
C389340	1	Invoice	NO-RINSE CLEANER/BLEACH	06/19/2024	134.69	12/24	100-22-42-5233-318
Total C389340:					134.69		
Total CAPITAL SANITARY SUPPLY (6096):					474.61		
<b>CENTRAL IOWA BLDG SUPPLY (1298)</b>							
1021980	1	Invoice	AL TRDPLT .250" 36" X 60"/WELDING ROD	06/12/2024	333.38	12/24	204-23-30-5310-311
Total 1021980:					333.38		
Total CENTRAL IOWA BLDG SUPPLY (1298):					333.38		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>CHIZEK LAW OFFICE (5715)</b>							
062724	1	Invoice	CITY ATTORNEY FEES	06/27/2024	6,500.00	01/25	100-24-13-5460-212
Total 062724:					6,500.00		
Total CHIZEK LAW OFFICE (5715):					6,500.00		
<b>CITY OF WEBSTER CITY (176)</b>							
062524	1	Invoice	CITY UTILITIES	06/25/2024	243.90	12/24	100-24-36-5480-233
062524	2	Invoice	CITY UTILITIES	06/25/2024	174.23	12/24	601-23-36-5480-233
062524	3	Invoice	CITY UTILITIES	06/25/2024	139.37	12/24	602-23-36-5480-233
062524	4	Invoice	CITY UTILITIES	06/25/2024	139.37	12/24	603-23-36-5480-233
062524	5	Invoice	CITY UTILITIES	06/25/2024	793.32	12/24	100-21-22-5140-233
062524	6	Invoice	CITY UTILITIES	06/25/2024	1,060.38	12/24	204-23-30-5310-233
062524	7	Invoice	CITY UTILITIES	06/25/2024	563.49	12/24	100-21-30-5120-233
062524	8	Invoice	CITY UTILITIES	06/25/2024	323.42	12/24	602-23-62-5662-233
062524	9	Invoice	CITY UTILITIES	06/25/2024	736.77	12/24	603-23-71-5662-233
062524	10	Invoice	CITY UTILITIES	06/25/2024	7,402.95	12/24	603-23-70-5642-233
062524	11	Invoice	CITY UTILITIES	06/25/2024	10,206.96	12/24	100-21-30-5160-233
062524	12	Invoice	CITY UTILITIES	06/25/2024	487.45	12/24	100-22-42-5221-233
062524	13	Invoice	CITY UTILITIES	06/25/2024	476.94	12/24	100-22-42-5210-233
062524	14	Invoice	CITY UTILITIES	06/25/2024	41.47	12/24	100-22-42-5210-233
062524	15	Invoice	CITY UTILITIES	06/25/2024	803.19	12/24	100-22-42-5222-233
062524	16	Invoice	CITY UTILITIES	06/25/2024	1,919.19	12/24	100-22-42-5233-233
062524	17	Invoice	CITY UTILITIES	06/25/2024	501.35	12/24	100-23-42-5371-233
062524	18	Invoice	CITY UTILITIES	06/25/2024	32,948.97	12/24	602-23-60-5601-233
062524	19	Invoice	CITY UTILITIES	06/25/2024	153.10	12/24	601-23-51-5566-233
062524	20	Invoice	CITY UTILITIES	06/25/2024	153.10	12/24	601-23-52-5588-233
062524	21	Invoice	CITY UTILITIES	06/25/2024	153.10	12/24	601-23-52-5586-233
062524	22	Invoice	CITY UTILITIES	06/25/2024	10,483.65	12/24	100-22-42-5242-233
062524	23	Invoice	CITY UTILITIES	06/25/2024	2,340.57	12/24	602-23-61-5642-233
062524	24	Invoice	CITY UTILITIES	06/25/2024	175.04	12/24	100-23-43-5361-233
062524	25	Invoice	CITY UTILITIES	06/25/2024	710.23	12/24	100-22-42-5280-233
062524	26	Invoice	CITY UTILITIES	06/25/2024	818.80	12/24	100-21-22-5140-233
Total 062524:					73,950.31		
Total CITY OF WEBSTER CITY (176):					73,950.31		
<b>CLARKE MOSQUITO CONTROL PROD, INC (6777)</b>							
005108977	1	Invoice	REPAIR MOSQUITO SPRAYER	06/06/2024	607.61	12/24	100-22-30-5230-318
Total 005108977:					607.61		
Total CLARKE MOSQUITO CONTROL PROD, INC (6777):					607.61		
<b>COMBINED SYSTEMS TECH, INC. (4548)</b>							
166000	1	Invoice	CIS ENGINEERING	06/06/2024	60.75	12/24	100-24-16-5420-212
166000	2	Invoice	CIS ENGINEERING	06/06/2024	222.75	12/24	601-24-16-5923-212
166000	3	Invoice	CIS ENGINEERING	06/06/2024	60.75	12/24	602-24-16-5923-212
166000	4	Invoice	CIS ENGINEERING	06/06/2024	60.75	12/24	603-24-16-5923-212
Total 166000:					405.00		
166000A	1	Invoice	REFUND FOR ENGINEERING	06/18/2024	60.75-	12/24	100-24-16-5420-212
166000A	2	Invoice	REFUND FOR ENGINEERING	06/18/2024	222.75-	12/24	601-24-16-5923-212
166000A	3	Invoice	REFUND FOR ENGINEERING	06/18/2024	60.75-	12/24	602-24-16-5923-212
166000A	4	Invoice	REFUND FOR ENGINEERING	06/18/2024	60.75-	12/24	603-24-16-5923-212

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 166000A:					405.00-		
166113	1	Invoice	PERPETUAL OFFICE STANDARD LICENSES	06/11/2024	133.50	12/24	100-24-16-5420-317
166113	2	Invoice	PERPETUAL OFFICE STANDARD LICENSES	06/11/2024	489.50	12/24	601-24-16-5921-317
166113	3	Invoice	PERPETUAL OFFICE STANDARD LICENSES	06/11/2024	133.50	12/24	602-24-16-5921-317
166113	4	Invoice	PERPETUAL OFFICE STANDARD LICENSES	06/11/2024	133.50	12/24	603-24-16-5921-317
Total 166113:					890.00		
Total COMBINED SYSTEMS TECH, INC. (4548):					890.00		
<b>CORN BELT POWER COOP, INC. (197)</b>							
16953	1	Invoice	TAPE READINGS AND REPORTS	06/13/2024	40.00	12/24	601-23-51-5566-299
Total 16953:					40.00		
Total CORN BELT POWER COOP, INC. (197):					40.00		
<b>CRUZ, OLIVER SANTIAGO (7980)</b>							
061924	1	Invoice	METER DEPOSIT REFUND	06/19/2024	300.00	12/24	601-21011
Total 061924:					300.00		
Total CRUZ, OLIVER SANTIAGO (7980):					300.00		
<b>CTI READY MIX, INC. (7518)</b>							
118050	1	Invoice	2 CY - NAKOMIS DUGOUTS	06/04/2024	442.00	12/24	100-22-42-5210-310
Total 118050:					442.00		
118138	1	Invoice	6 CY - NAKOMIS DUGOUTS	06/05/2024	1,062.00	12/24	100-22-42-5210-310
Total 118138:					1,062.00		
Total CTI READY MIX, INC. (7518):					1,504.00		
<b>DAILY FREEMAN JOURNAL, INC. (211)</b>							
000119	1	Invoice	OUR HOMETOWN - MAY 2024	05/31/2024	99.00	12/24	100-24-12-5430-223
000119	2	Invoice	OUR HOMETOWN - MAY 2024	05/31/2024	272.25	12/24	601-23-81-5921-223
000119	3	Invoice	OUR HOMETOWN - MAY 2024	05/31/2024	61.88	12/24	602-23-81-5921-223
000119	4	Invoice	OUR HOMETOWN - MAY 2024	05/31/2024	61.87	12/24	603-23-81-5921-223
Total 000119:					495.00		
Total DAILY FREEMAN JOURNAL, INC. (211):					495.00		
<b>DAKOTA SUPPLY GROUP (3498)</b>							
S103789134.	1	Invoice	FLEX COUPLING/SEWER PIPE	06/06/2024	657.40	12/24	204-23-30-5330-318
S103789134.	2	Invoice	HYDRANT DIFFUSER	06/06/2024	308.28	12/24	602-23-62-5662-318
S103789134.	3	Invoice	SHOVELS/SPADES	06/06/2024	205.31	12/24	204-23-30-5310-311
Total S103789134.001:					1,170.99		
Total DAKOTA SUPPLY GROUP (3498):					1,170.99		
<b>DENCO CORP. (222)</b>							
061424	1	Invoice	JOINT SEALING/CRACK REPAIR FY24	06/14/2024	49,478.00	12/24	204-23-30-5310-299

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 061424:					49,478.00		
Total DENCO CORP. (222):					49,478.00		
<b>DESIGNER GRAPHIX PLUS, INC (1214)</b>							
2024-3520	1	Invoice	CITY LOGO ON SHIRTS	06/06/2024	164.00	12/24	100-21-30-5120-318
Total 2024-3520:					164.00		
2024-3529	1	Invoice	YOUTH SOFTBALL T-SHIRTS	06/11/2024	420.00	12/24	100-22-42-5222-318
Total 2024-3529:					420.00		
2024-3533	1	Invoice	CITY LOGO ON SHIRTS	06/13/2024	20.00	12/24	100-22-42-5210-312
Total 2024-3533:					20.00		
2024-3538	1	Invoice	REFLECTIVE WEAR-CITY LOGO-RILEE	06/18/2024	36.00	12/24	204-23-30-5310-312
Total 2024-3538:					36.00		
Total DESIGNER GRAPHIX PLUS, INC (1214):					640.00		
<b>DGR ENGINEERING (5967)</b>							
00268827	1	Invoice	MISC ENG SVC - BRIGGS WOODS/SOLAR C	06/17/2024	406.50	12/24	601-23-52-5588-212
00268827	2	Invoice	MISC ENG SVC - LOAD GROWTH ANALYSIS	06/17/2024	114.00	12/24	601-23-52-5588-212
Total 00268827:					520.50		
00268828	1	Invoice	ENG - REISNER SUBSTATION (#9-23-011)	06/17/2024	77,341.50	12/24	601-23-51-5562-871
Total 00268828:					77,341.50		
00268829	1	Invoice	ENG - PHASE 1 69kV TRANSMISSION IMPRO	06/17/2024	110,277.50	12/24	601-23-51-5566-871
Total 00268829:					110,277.50		
00268830	1	Invoice	ENG - PHASE 1 DIST IMPROVEMENTS #9-25-	06/17/2024	870.50	12/24	601-23-51-5566-871
Total 00268830:					870.50		
00268831	1	Invoice	ENG - ELECTRIC SYSTEM COORDINATION S	06/17/2024	591.00	12/24	601-23-52-5588-871
Total 00268831:					591.00		
Total DGR ENGINEERING (5967):					189,601.00		
<b>DIAMOND VOGEL -270- (7987)</b>							
270341590	1	Invoice	TRAFFIC PAINT/BEADS	06/13/2024	1,049.66	12/24	100-21-30-5120-318
Total 270341590:					1,049.66		
270341638	1	Invoice	S/G ACRYLIC/CHARCOAL GRAY	06/14/2024	45.99	12/24	204-23-30-5310-226
Total 270341638:					45.99		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total DIAMOND VOGEL -270- (7987):					1,095.65		
<b>DORAN, JAQULYNNED (7981)</b>							
061724	1	Invoice	REFUND-SWIMMING LESSONS	06/17/2024	75.00	12/24	100-16-42-4233-636
Total 061724:					75.00		
Total DORAN, JAQULYNNED (7981):					75.00		
<b>ECHO GROUP, INC. (6306)</b>							
S010575024.	1	Invoice	VIRGINIA PKWY LIGHTS	06/20/2024	470.23	12/24	601-23-52-5588-318
Total S010575024.003:					470.23		
S010666177.	1	Invoice	PVC CUTTER/TRK 11	06/11/2024	99.94	12/24	601-23-52-5588-311
S010666177.	2	Invoice	WASTE WATER SENSORS	06/11/2024	1,012.46	12/24	603-23-70-5642-318
Total S010666177.002:					1,112.40		
Total ECHO GROUP, INC. (6306):					1,582.63		
<b>ELECTRONIC ENGINEERING (260)</b>							
80072494	1	Invoice	RADIO MAINTENANCE	06/25/2024	5,640.00	12/24	100-21-21-5110-299
Total 80072494:					5,640.00		
Total ELECTRONIC ENGINEERING (260):					5,640.00		
<b>EMERGENCY APPARATUS MAINT, INC. (7985)</b>							
131941	1	Invoice	ANNUAL TESTING/E32	05/07/2024	857.79	12/24	100-21-22-5140-227
Total 131941:					857.79		
131942	1	Invoice	ANNUAL TESTING/E33	05/07/2024	857.79	12/24	100-21-22-5140-227
Total 131942:					857.79		
131943	1	Invoice	ANNUAL TESTING/E34	05/07/2024	857.79	12/24	100-21-22-5140-227
Total 131943:					857.79		
131944	1	Invoice	ANNUAL TESTING/L31	05/07/2024	2,190.93	12/24	100-21-22-5140-227
Total 131944:					2,190.93		
Total EMERGENCY APPARATUS MAINT, INC. (7985):					4,764.30		
<b>EMPLOYEE BENEFIT SYSTEMS (4707)</b>							
000043221	1	Invoice	HEALTH/DENTAL/VISION PREMIUM	06/18/2024	115,422.74	01/25	902-11215
000043221	2	Invoice	HEALTH/DENTAL/VISION PREMIUM	06/18/2024	15,072.35	01/25	902-11100
Total 000043221:					130,495.09		
Total EMPLOYEE BENEFIT SYSTEMS (4707):					130,495.09		
<b>ESTLUND HEATING &amp; AC (2137)</b>							
999	1	Invoice	REPAIR A/C UNIT-FIRE DEPT	04/17/2024	1,250.00	12/24	100-21-22-5140-310



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 999:					1,250.00		
Total ESTLUND HEATING & AC (2137):					1,250.00		
<b>FAREWAY STORES, INC. #395 (284)</b>							
00084671	1	Invoice	LIFEGUARD WATER	06/24/2024	20.88	12/24	100-22-42-5242-318
Total 00084671:					20.88		
00117752	1	Invoice	LIFEGUARD WATER	06/14/2024	27.84	12/24	100-22-42-5242-318
Total 00117752:					27.84		
Total FAREWAY STORES, INC. #395 (284):					48.72		
<b>FLETCHER-REINHARDT SERVICE COMPANY (305)</b>							
S1319260.00	1	Invoice	ARRESTER - ELBOW 10kV	06/19/2024	4,432.48	12/24	601-23-52-5588-318
Total S1319260.007:					4,432.48		
Total FLETCHER-REINHARDT SERVICE COMPANY (305):					4,432.48		
<b>FORT DODGE COMMUNITY REC CENTER (7982)</b>							
06.19.24	1	Invoice	WSI CLASS	06/19/2024	1,110.00	12/24	100-22-42-5242-231
Total 06.19.24:					1,110.00		
Total FORT DODGE COMMUNITY REC CENTER (7982):					1,110.00		
<b>GALLS, LLC - DBA CARPENTER UNIFORM (331)</b>							
028136233	1	Invoice	UNIFORM/POLOS #691	06/05/2024	175.63	12/24	100-21-21-5110-312
Total 028136233:					175.63		
028202978	1	Invoice	PANTS #625	06/12/2024	76.49	12/24	100-21-21-5110-312
Total 028202978:					76.49		
Total GALLS, LLC - DBA CARPENTER UNIFORM (331):					252.12		
<b>GERBER AUTO ELECTRIC (342)</b>							
146387	1	Invoice	SERVICE 2019 TAHOE/#1904	06/13/2024	72.57	12/24	100-21-21-5110-227
Total 146387:					72.57		
Total GERBER AUTO ELECTRIC (342):					72.57		
<b>GORDON FLESCH COMPANY (6978)</b>							
IN14717418	1	Invoice	C5550i-PRINTER/COPIER-MGRS OFFICE	06/06/2024	29.15	12/24	100-24-12-5430-225
IN14717418	2	Invoice	C5550i-PRINTER/COPIER-MGRS OFFICE	06/06/2024	80.16	12/24	601-23-81-5931-225
IN14717418	3	Invoice	C5550i-PRINTER/COPIER-MGRS OFFICE	06/06/2024	18.22	12/24	602-23-81-5931-225
IN14717418	4	Invoice	C5550i-PRINTER/COPIER-MGRS OFFICE	06/06/2024	18.22	12/24	603-23-81-5931-225
IN14717418	5	Invoice	C5550i-PRINTER/COPIER-MGRS OFFICE	06/06/2024	13.12	12/24	100-24-14-5435-225
IN14717418	6	Invoice	C5550i-PRINTER/COPIER-MGRS OFFICE	06/06/2024	94.73	12/24	601-23-80-5931-225
IN14717418	7	Invoice	C5550i-PRINTER/COPIER-MGRS OFFICE	06/06/2024	29.15	12/24	602-23-80-5931-225
IN14717418	8	Invoice	C5550i-PRINTER/COPIER-MGRS OFFICE	06/06/2024	8.74	12/24	603-23-80-5931-225
IN14717418	9	Invoice	C5550i-PRINTER/COPIER-MGRS OFFICE	06/06/2024	12.39	12/24	100-24-30-5380-225

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
IN14717418	10	Invoice	C5550i-PRINTER/COPIER-MGRS OFFICE	06/06/2024	12.39	12/24	601-24-30-5380-225
IN14717418	11	Invoice	C5550i-PRINTER/COPIER-MGRS OFFICE	06/06/2024	12.39	12/24	602-24-30-5380-225
IN14717418	12	Invoice	C5550i-PRINTER/COPIER-MGRS OFFICE	06/06/2024	12.39	12/24	603-24-30-5380-225
IN14717418	13	Invoice	C5550i-PRINTER/COPIER-MGRS OFFICE	06/06/2024	48.08	12/24	100-21-18-5190-225
IN14717418	14	Invoice	C5550i-PRINTER/COPIER-MGRS OFFICE	06/06/2024	48.08	12/24	100-24-18-5470-225
Total IN14717418:					437.21		
IN14732711	1	Invoice	WWTP PRINTER	06/19/2024	41.18	12/24	603-23-70-5921-316
Total IN14732711:					41.18		
Total GORDON FLESCH COMPANY (6978):					478.39		
<b>HACH COMPANY (362)</b>							
14064429	1	Invoice	WTP TESTING SUPPLIES	06/10/2024	1,165.06	12/24	602-23-61-5642-319
Total 14064429:					1,165.06		
Total HACH COMPANY (362):					1,165.06		
<b>HAWKEYE WEST PEST CONTROL (7345)</b>							
65900	1	Invoice	PEST CONTROL STREET DEPT	06/14/2024	90.00	12/24	204-23-30-5310-299
Total 65900:					90.00		
Total HAWKEYE WEST PEST CONTROL (7345):					90.00		
<b>HAWKINS, INC. (3668)</b>							
6780324	1	Invoice	CHLORINE/LPC-DP/LPC-AM/SODIUM ALUMI	06/11/2024	10,603.97	12/24	602-23-61-5641-318
Total 6780324:					10,603.97		
Total HAWKINS, INC. (3668):					10,603.97		
<b>HEWETT WHOLESALE INC. (6097)</b>							
207844	1	Invoice	OD POOL CONCESSIONS	06/06/2024	24.25	12/24	100-22-42-5242-323
Total 207844:					24.25		
208181	1	Invoice	OD POOL CONCESSIONS	06/13/2024	1,088.63	12/24	100-22-42-5242-323
Total 208181:					1,088.63		
208536	1	Invoice	OD POOL CONCESSIONS	06/20/2024	1,744.86	12/24	100-22-42-5242-323
Total 208536:					1,744.86		
Total HEWETT WHOLESALE INC. (6097):					2,857.74		
<b>HOLMES MURPHY &amp; ASSOCIATES, LLC (5556)</b>							
776531	1	Invoice	HOLMES MURPHY FEES-JULY 2024	06/20/2024	2,485.00	01/25	902-11215
Total 776531:					2,485.00		
Total HOLMES MURPHY & ASSOCIATES, LLC (5556):					2,485.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>HOMETOWN COMFORT HEATING &amp; COOLING (7166)</b>							
I2664	1	Invoice	A/C MAINTENANCE/STREET BLDG 2	06/17/2024	233.35	12/24	100-21-30-5120-318
Total I2664:					233.35		
Total HOMETOWN COMFORT HEATING & COOLING (7166):					233.35		
<b>IA DEPT OF NATURAL RESOURCES (2952)</b>							
60324	1	Invoice	NPDES PERMIT AMENDMENT FEE	06/03/2024	85.00	12/24	603-23-70-5930-215
Total 60324:					85.00		
Total IA DEPT OF NATURAL RESOURCES (2952):					85.00		
<b>IAFC MEMBERSHIP (7060)</b>							
000269922	1	Invoice	MEMBERSHIP 7/1/24-6/30/25-STANSFIELD	06/28/2024	215.00	01/25	100-21-22-5140-215
Total 000269922:					215.00		
Total IAFC MEMBERSHIP (7060):					215.00		
<b>INGRAHAM CONSTRUCTION, INC. (438)</b>							
10946	1	Invoice	REMOVE TREES/LOG JAM ON RAILROAD B	06/13/2024	4,500.00	12/24	204-23-30-5310-299
Total 10946:					4,500.00		
Total INGRAHAM CONSTRUCTION, INC. (438):					4,500.00		
<b>inTANDEM (6526)</b>							
2497	1	Invoice	JULY 2024 RETAINER	06/12/2024	2,440.00	01/25	100-24-12-5430-299
Total 2497:					2,440.00		
Total inTANDEM (6526):					2,440.00		
<b>IOWA ASSN OF MUNICIPAL UTILITY (451)</b>							
30314	1	Invoice	BROADBAND DUES 2024-25	03/21/2024	142.45	12/24	100-24-12-5430-215
30314	2	Invoice	BROADBAND DUES 2024-25	03/21/2024	101.75	12/24	601-23-81-5930-215
30314	3	Invoice	BROADBAND DUES 2024-25	03/21/2024	81.40	12/24	602-23-81-5930-215
30314	4	Invoice	BROADBAND DUES 2024-25	03/21/2024	81.40	12/24	603-23-81-5930-215
30314	5	Invoice	ELECTRIC DUES 2024-25	03/21/2024	7,029.00	12/24	601-23-51-5930-215
30314	6	Invoice	ELECTRIC DUES 2024-25	03/21/2024	7,029.00	12/24	601-23-52-5930-215
30314	7	Invoice	WATER DUES - 2024-25	03/21/2024	1,124.00	12/24	602-23-61-5930-215
30314	8	Invoice	CREDIT ELECTRIC DUES 23/24	03/21/2024	547.00-	12/24	601-23-51-5930-215
30314	9	Invoice	CREDIT ELECTRIC DUES 23/24	03/21/2024	547.00-	12/24	601-23-52-5930-215
Total 30314:					14,495.00		
Total IOWAASSN OF MUNICIPAL UTILITY (451):					14,495.00		
<b>IOWA DEPT OF PUBLIC SAFETY (468)</b>							
124PWC1	1	Invoice	FY24 QTRLY OCT 2023-DEC 2023 IOWA SYS	12/04/2023	1,335.00	12/24	100-21-21-5180-225
Total 124PWC1:					1,335.00		
Total IOWA DEPT OF PUBLIC SAFETY (468):					1,335.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>IOWA DEPT OF TRANSPORTATION (469)</b>							
CI-0008029	1	Invoice	STREET STUDY	02/28/2022	5,288.38	12/24	204-23-30-5310-880
Total CI-0008029:					5,288.38		
Total IOWA DEPT OF TRANSPORTATION (469):					5,288.38		
<b>IOWA LEAGUE OF CITIES (481)</b>							
102799	1	Invoice	2024-2025 MEMBERSHIP DUES	06/15/2024	2,007.50	01/25	100-24-12-5430-215
102799	2	Invoice	2024-2025 MEMBERSHIP D UES	06/15/2024	2,007.50	01/25	100-24-14-5435-215
Total 102799:					4,015.00		
Total IOWA LEAGUE OF CITIES (481):					4,015.00		
<b>IOWA SPECIALITY HOSPITAL-CLARION (7796)</b>							
062024	1	Invoice	2ND QTR DT/PRE-EMPLOYMENT	06/20/2024	50.00	12/24	100-23-42-5371-212
062024	2	Invoice	2ND QTR DT/PRE-EMPLOYMENT	06/20/2024	50.00	12/24	601-23-52-5923-212
062024	3	Invoice	2ND QTR DT/PRE-EMPLOYMENT	06/20/2024	25.00	12/24	602-23-61-5923-212
062024	4	Invoice	2ND QTR DT/PRE-EMPLOYMENT	06/20/2024	55.00	12/24	603-23-70-5923-212
Total 062024:					180.00		
Total IOWA SPECIALITY HOSPITAL-CLARION (7796):					180.00		
<b>J &amp; A OUTDOOR EQUIPMENT, LLC (7983)</b>							
1406	1	Invoice	RIDE-ON AERATOR	03/05/2024	12,060.00	12/24	100-22-42-5210-515
Total 1406:					12,060.00		
Total J & A OUTDOOR EQUIPMENT, LLC (7983):					12,060.00		
<b>K.STEIN DESIGNS (7839)</b>							
24-0101	1	Invoice	CONSTRUCTION CORRUGATED YARD SIGN	05/31/2024	40.00	12/24	100-21-30-5120-318
Total 24-0101:					40.00		
Total K.STEIN DESIGNS (7839):					40.00		
<b>LAMPERT LUMBER (564)</b>							
2537064	1	Invoice	QUIKRETE-CURB & STREET REPAIR	06/10/2024	32.94	12/24	204-23-30-5330-318
Total 2537064:					32.94		
2541907	1	Invoice	QUIKRETE/MASTERCEAL CEMENT-CURB & I	06/11/2024	58.95	12/24	204-23-30-5330-318
Total 2541907:					58.95		
2544974	1	Invoice	MASTERSEAL CEMENT/INTAKE BACK PLAS	06/12/2024	110.97	12/24	204-23-30-5330-318
Total 2544974:					110.97		
2571321	1	Invoice	FIELD MARKING LIME	06/25/2024	87.92	12/24	100-22-42-5222-318
Total 2571321:					87.92		
Total LAMPERT LUMBER (564):					290.78		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>LINCOLN NATL LIFE INSURANCE CO (3031)</b>							
062124	1	Invoice	LIFE INSURANCE PREMIUMS-JULY 2024	06/21/2024	1,645.08	01/25	902-11215
Total 062124:					1,645.08		
Total LINCOLN NATL LIFE INSURANCE CO (3031):					1,645.08		
<b>LOVELACE, CINDY (7986)</b>							
053124	1	Invoice	ENERGY EFFICIENCY REBATE	05/31/2024	250.00	12/24	601-23-36-5930-979
053124	2	Invoice	CB EE RESIDENTIAL REBATE/DW	05/31/2024	25.00	12/24	601-23-53-5930-979
053124	3	Invoice	CB EE RESIDENTIAL REBATE/REFRIGERAT	05/31/2024	25.00	12/24	601-23-53-5930-979
Total 053124:					300.00		
Total LOVELACE, CINDY (7986):					300.00		
<b>MAINSTAY SYSTEMS OF IOWA, LLC (7429)</b>							
2268	1	Invoice	IA PC SYS MAINTENANCE AGMT - 3 MO	07/01/2024	237.00	01/25	100-21-21-5110-299
Total 2268:					237.00		
Total MAINSTAY SYSTEMS OF IOWA, LLC (7429):					237.00		
<b>MARTIN MARIETTA MATERIALS (601)</b>							
42712480	1	Invoice	1" CLEAN - LINE DEPT	06/10/2024	197.12	12/24	601-23-52-5588-318
Total 42712480:					197.12		
Total MARTIN MARIETTA MATERIALS (601):					197.12		
<b>MC CLURE ENGINEERING CO. (7469)</b>							
152547	1	Invoice	RECONSTRUCT AIRFIELD LIGHTING & NAVA	05/27/2024	7,408.90	12/24	205-23-45-5372-880
Total 152547:					7,408.90		
152551	1	Invoice	FFA AIP No.3-19-0097-021-2003 FAA BILAIG 3-	05/27/2024	2,083.78	12/24	205-23-45-5372-880
Total 152551:					2,083.78		
Total MC CLURE ENGINEERING CO. (7469):					9,492.68		
<b>MEDIACOM (5464)</b>							
061624	1	Invoice	DIGITAL BOX RENTAL	06/16/2024	7.86	01/25	100-21-21-5110-230
Total 061624:					7.86		
Total MEDIACOM (5464):					7.86		
<b>MID COUNTRY MACHINERY (2018)</b>							
R41066	1	Invoice	REPAIR WATER MAIN BREAK-ROW HOSPITA	06/14/2024	1,509.00	12/24	204-23-30-5310-225
Total R41066:					1,509.00		
Total MID COUNTRY MACHINERY (2018):					1,509.00		
<b>MOBILE CRUSHING &amp; RECYCLING (4466)</b>							
974	1	Invoice	CONCRETE CRUSHING	06/25/2024	59,999.00	12/24	204-23-30-5310-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 974:					59,999.00		
Total MOBILE CRUSHING & RECYCLING (4466):					59,999.00		
<b>MOORE CLEANING SERVICE, LLC (2902)</b>							
062724	1	Invoice	CLEANING SERVICES FOR CITY HALL	06/27/2024	455.00	12/24	100-24-36-5480-299
062724	2	Invoice	CLEANING SERVICES FOR CITY HALL	06/27/2024	325.00	12/24	601-23-36-5480-299
062724	3	Invoice	CLEANING SERVICES FOR CITY HALL	06/27/2024	260.00	12/24	602-23-36-5480-299
062724	4	Invoice	CLEANING SERVICES FOR CITY HALL	06/27/2024	260.00	12/24	603-23-36-5480-299
Total 062724:					1,300.00		
Total MOORE CLEANING SERVICE, LLC (2902):					1,300.00		
<b>MOTION INDUSTRIES, INC. (666)</b>							
IA35-005355	1	Invoice	OIL SEAL	04/17/2024	39.67	12/24	603-23-70-5642-318
Total IA35-00535549:					39.67		
IA35-005369	1	Invoice	PUMP PARTS	06/25/2024	321.85	12/24	603-23-70-5642-318
Total IA35-00536990:					321.85		
Total MOTION INDUSTRIES, INC. (666):					361.52		
<b>MOTOROLA SOLUTIONS, INC. (5413)</b>							
8281922092	1	Invoice	CHARGER, CHR IMP VEH EXT NA/EU KIT	06/25/2024	372.12	12/24	100-21-21-5110-318
Total 8281922092:					372.12		
Total MOTOROLA SOLUTIONS, INC. (5413):					372.12		
<b>MUNICIPAL SUPPLY, INC. (672)</b>							
0910402-IN	1	Invoice	WATER VALVE REPLACEMENT-CITY HALL	06/14/2024	948.99	12/24	100-24-36-5480-318
0910402-IN	2	Invoice	WATER VALVE REPLACEMENT-CITY HALL	06/14/2024	677.85	12/24	601-23-36-5480-318
0910402-IN	3	Invoice	WATER VALVE REPLACEMENT-CITY HALL	06/14/2024	542.28	12/24	602-23-36-5480-318
0910402-IN	4	Invoice	WATER VALVE REPLACEMENT-CITY HALL	06/14/2024	542.28	12/24	603-23-36-5480-318
Total 0910402-IN:					2,711.40		
Total MUNICIPAL SUPPLY, INC. (672):					2,711.40		
<b>NAPA AUTO PARTS (677)</b>							
985303	1	Invoice	ANNUAL TRUCK MAINTENANCE	05/21/2024	36.99	12/24	100-21-22-5140-314
Total 985303:					36.99		
986085	1	Invoice	BATTERY	06/05/2024	71.99	12/24	100-22-30-5230-318
Total 986085:					71.99		
986898	1	Invoice	WHEEL BEARINGS/V-BELT FOR GRAVELY M	06/19/2024	77.95	12/24	100-23-42-5371-314
Total 986898:					77.95		
986913	1	Invoice	V-BELT FOR JD MOWER-FULLER HALL	06/19/2024	49.99	12/24	100-22-42-5233-314

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 986913:					49.99		
987022	1	Invoice	ANNUAL TRUCK MAINTENANCE/E33	06/21/2024	6.17	12/24	100-21-22-5140-314
Total 987022:					6.17		
987031	1	Invoice	ANNUAL TRUCK MAINTENANCE/R35	06/21/2024	89.41	12/24	100-21-22-5140-314
Total 987031:					89.41		
987250	1	Invoice	POWER STEERING FILTER R35	06/25/2024	15.50	12/24	100-21-22-5140-314
Total 987250:					15.50		
987283	1	Invoice	RETURN FILTERS	06/25/2024	5.95-	12/24	100-21-22-5140-314
Total 987283:					5.95-		
Total NAPA AUTO PARTS (677):					342.05		
<b>NCL OF WISCONSIN, INC. (687)</b>							
504990	1	Invoice	LAB SUPPLIES	06/11/2024	370.00	12/24	603-23-70-5642-319
Total 504990:					370.00		
Total NCL OF WISCONSIN, INC. (687):					370.00		
<b>NELS PEDERSON COMPANY, INC. (1082)</b>							
PYMT #3	1	Invoice	2023 SAN SEWER REHAB PROJECT #3 w/CO	06/17/2024	208,488.90	12/24	603-23-71-5673-860
Total PYMT #3:					208,488.90		
Total NELS PEDERSON COMPANY, INC. (1082):					208,488.90		
<b>O'REILLY AUTOMOTIVE, INC. (727)</b>							
0357-194947	1	Invoice	EXHAUSTWELD	06/12/2024	18.18	12/24	100-21-22-5140-314
Total 0357-194947:					18.18		
Total O'REILLY AUTOMOTIVE, INC. (727):					18.18		
<b>P &amp; E ENGINEERING COMPANY (733)</b>							
7081	1	Invoice	Eng svcs - 2022 UND CONVERSION PROJEC	06/18/2024	8,907.50	12/24	601-23-52-5588-871
Total 7081:					8,907.50		
Total P & E ENGINEERING COMPANY (733):					8,907.50		
<b>PEPSI-COLA (7435)</b>							
66108011	1	Invoice	OD POOL CONCESSIONS	06/13/2024	339.52	12/24	100-22-42-5242-323
Total 66108011:					339.52		
67849004	1	Invoice	OD POOL CONCESSIONS	06/20/2024	317.16	12/24	100-22-42-5242-323
Total 67849004:					317.16		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total PEPSI-COLA (7435):					656.68		
<b>PETERSON CONSTRUCTION (749)</b>							
6360	1	Invoice	SUPERIOR ST STORM SEWER REPLACEME	06/12/2024	187,376.32	12/24	204-23-30-5330-880
Total 6360:					187,376.32		
EST NO. 3	1	Invoice	WILSON BREWER COURTHOUSE - #3	06/11/2024	16,549.00	12/24	534-23-42-5221-299
Total EST NO. 3:					16,549.00		
Total PETERSON CONSTRUCTION (749):					203,925.32		
<b>PITNEY BOWES BANK INC RESERVE ACCT (758)</b>							
062724	1	Invoice	PREPAID POSTAGE	06/27/2024	4,500.00	12/24	100-11210
Total 062724:					4,500.00		
1025485547	1	Invoice	QRTLY POSTAGE MACHINE RENTAL	06/08/2024	14.04	12/24	100-24-14-5435-225
1025485547	2	Invoice	QRTLY POSTAGE MACHINE RENTAL	06/08/2024	101.40	12/24	601-23-80-5931-225
1025485547	3	Invoice	QRTLY POSTAGE MACHINE RENTAL	06/08/2024	31.20	12/24	602-23-80-5931-225
1025485547	4	Invoice	QRTLY POSTAGE MACHINE RENTAL	06/08/2024	9.36	12/24	603-23-80-5931-225
Total 1025485547:					156.00		
Total PITNEY BOWES BANK INC RESERVE ACCT (758):					4,656.00		
<b>PLASTIC RECYCLING/IOWA FALLS, INC (7291)</b>							
0144206-IN	1	Invoice	MALIBU BENCH/MCFARLAND	04/26/2024	575.70	12/24	100-22-42-5210-318
Total 0144206-IN:					575.70		
Total PLASTIC RECYCLING/IOWA FALLS, INC (7291):					575.70		
<b>PLUMB SUPPLY CO. INC. (761)</b>							
S100463329	1	Invoice	BAND SAW/BLADE	06/18/2024	676.00	12/24	100-21-22-5140-311
Total S100463329:					676.00		
Total PLUMB SUPPLY CO. INC. (761):					676.00		
<b>PRINTING SERVICES, INC. (1130)</b>							
10549	1	Invoice	OFFICE SUPPLIES	06/13/2024	48.26	12/24	100-22-42-5233-316
Total 10549:					48.26		
2824	1	Invoice	ADULT/YOUTH DAY PUNCH PASSES	06/11/2024	83.18	12/24	100-22-42-5233-318
Total 2824:					83.18		
Total PRINTING SERVICES, INC. (1130):					131.44		
<b>QUILL LLC (7936)</b>							
38978934	1	Invoice	TAPE/BATTERIES/PENS	06/05/2024	14.66	12/24	100-24-12-5430-316
38978934	2	Invoice	TAPE/BATTERIES/PENS	06/05/2024	40.32	12/24	601-23-81-5921-316
38978934	3	Invoice	TAPE/BATTERIES/PENS	06/05/2024	9.16	12/24	602-23-81-5921-316
38978934	4	Invoice	TAPE/BATTERIES/PENS	06/05/2024	9.17	12/24	603-23-81-5921-316



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 38978934:					73.31		
38981526	1	Invoice	AAA BATTERIES	06/05/2024	3.42	12/24	100-24-12-5430-316
38981526	2	Invoice	AAA BATTERIES	06/05/2024	9.40	12/24	601-23-81-5921-316
38981526	3	Invoice	AAA BATTERIES	06/05/2024	2.14	12/24	602-23-81-5921-316
38981526	4	Invoice	AAA BATTERIES	06/05/2024	2.14	12/24	603-23-81-5921-316
Total 38981526:					17.10		
Total QUILL LLC (7936):					90.41		
<b>RICOH USA, INC. (4831)</b>							
108357993	1	Invoice	COPY MACHINE LEASE	06/10/2024	105.84	01/25	100-21-21-5110-225
108357993	2	Invoice	COPY CHARGES	06/10/2024	57.74	12/24	100-21-21-5180-225
Total 108357993:					163.58		
Total RICOH USA, INC. (4831):					163.58		
<b>SCULLY SERVICES LLC (7924)</b>							
515	1	Invoice	CLEAN OUT WASTEWATER PITS	06/23/2024	1,045.00	12/24	603-23-70-5652-229
Total 515:					1,045.00		
Total SCULLY SERVICES LLC (7924):					1,045.00		
<b>SIMMONS, SHERRY (6076)</b>							
061924	1	Invoice	MILEAGE/MPA IN AMES	06/19/2024	19.06	12/24	100-24-14-5435-232
061924	2	Invoice	MILEAGE/MPA IN AMES	06/19/2024	137.66	12/24	601-23-80-5926-232
061924	3	Invoice	MILEAGE/MPA IN AMES	06/19/2024	42.36	12/24	602-23-80-5926-232
061924	4	Invoice	MILEAGE/MPA IN AMES	06/19/2024	12.70	12/24	603-23-80-5926-232
Total 061924:					211.78		
Total SIMMONS, SHERRY (6076):					211.78		
<b>SNYDER &amp; ASSOCIATES (2951)</b>							
124.0533.01-	1	Invoice	ENG - WWTP FACILITY PLAN	06/25/2024	4,500.00	12/24	603-23-70-5652-860
Total 124.0533.01-2:					4,500.00		
Total SNYDER & ASSOCIATES (2951):					4,500.00		
<b>SPORTS WORLD (894)</b>							
052824	1	Invoice	4TH, 5TH, 6TH GRADE TRACK TEES	05/28/2024	396.90	12/24	100-22-42-5222-318
Total 052824:					396.90		
053024	1	Invoice	1ST, 2ND, 3RD GRADE YOUTH TRACK TEES	05/30/2024	396.90	12/24	100-22-42-5222-318
Total 053024:					396.90		
Total SPORTS WORLD (894):					793.80		
<b>STOREY KENWORTHY (5937)</b>							
PINV118210	1	Invoice	BUSINESS CARDS/OFFICER WATKINS	06/12/2024	47.50	12/24	100-21-21-5110-316

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total PINV1182101:					47.50		
Total STOREY KENWORTHY (5937):					47.50		
<b>STORM FLYING SERVICE, INC. (911)</b>							
062824	1	Invoice	AIRPORT MANAGER FEE - JUNE 2024	06/28/2024	4,166.94	12/24	205-23-45-5372-299
Total 062824:					4,166.94		
Total STORM FLYING SERVICE, INC. (911):					4,166.94		
<b>STRONER, BRIAN (918)</b>							
061924	1	Invoice	MILEAGE REIMBURSEMENT/ITAG CONFERE	06/19/2024	32.00	12/24	100-23-31-5420-232
061924	2	Invoice	MILEAGE REIMBURSEMENT/ITAG CONFERE	06/19/2024	32.00	12/24	601-23-31-5420-232
061924	3	Invoice	MILEAGE REIMBURSEMENT/ITAG CONFERE	06/19/2024	32.00	12/24	602-23-31-5420-232
061924	4	Invoice	MILEAGE REIMBURSEMENT/ITAG CONFERE	06/19/2024	32.00	12/24	603-23-31-5420-232
Total 061924:					128.00		
Total STRONER, BRIAN (918):					128.00		
<b>TEAM SERVICES, INC. (5024)</b>							
1818806-0	1	Invoice	RECYCLE STOCKPILE TESTING	06/13/2024	420.38	12/24	204-23-30-5330-212
1818806-0	2	Invoice	RECYCLE STOCKPILE TESTING	06/13/2024	60.93	12/24	602-23-62-5662-212
1818806-0	3	Invoice	RECYCLE STOCKPILE TESTING	06/13/2024	127.94	12/24	603-23-71-5673-212
Total 1818806-0:					609.25		
Total TEAM SERVICES, INC. (5024):					609.25		
<b>THE IOWA OUTDOORS STORE, LLC (7104)</b>							
9503/1	1	Invoice	MISC PARTS/SUPPLIES	06/20/2024	239.10	12/24	100-23-42-5371-314
9503/1	2	Invoice	MISC PARTS/SUPPLIES	06/20/2024	98.97	12/24	100-22-42-5210-314
Total 9503/1:					338.07		
9504/1	1	Invoice	PARTS FOR GRAVELY MOWER	06/20/2024	230.95	12/24	100-23-42-5371-314
Total 9504/1:					230.95		
Total THE IOWA OUTDOORS STORE, LLC (7104):					569.02		
<b>TIMMONS, NANCY (7538)</b>							
061124	1	Invoice	ENERGY EFFICIENCY REBATE	06/11/2024	75.00	12/24	601-23-36-5930-979
Total 061124:					75.00		
Total TIMMONS, NANCY (7538):					75.00		
<b>TIMM'S AUTO BODY (953)</b>							
060624	1	Invoice	REPAIR 2022 RAM 1500 SSV CREW CAB	06/06/2024	354.44	12/24	100-21-21-5110-515
Total 060624:					354.44		
Total TIMM'S AUTO BODY (953):					354.44		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>TMI SERVICES, INC. (954)</b>							
15927	1	Invoice	PORTABLE TOILET RENTAL-PARKS	06/04/2024	275.82	12/24	100-22-42-5210-299
15927	2	Invoice	PORTABLE TOILET RENTAL-PARKS	06/04/2024	125.81	12/24	100-22-42-5221-299
Total 15927:					401.63		
Total TMI SERVICES, INC. (954):					401.63		
<b>UNITED COOPERATIVE (979)</b>							
11829	1	Invoice	GAS REPORT	05/14/2024	1,561.83	12/24	100-21-21-5110-315
11829	2	Invoice	GAS REPORT	05/14/2024	360.89	12/24	204-23-30-5310-315
11829	3	Invoice	GAS REPORT	05/14/2024	133.31	12/24	603-23-70-5935-315
11829	4	Invoice	GAS REPORT	05/14/2024	88.69	12/24	602-23-61-5935-315
11829	5	Invoice	GAS REPORT	05/14/2024	45.18	12/24	100-21-18-5190-315
11829	6	Invoice	GAS REPORT	05/14/2024	451.54	12/24	601-23-52-5935-315
11829	7	Invoice	GAS REPORT	05/14/2024	73.77	12/24	601-23-80-5935-315
11829	8	Invoice	GAS REPORT	05/14/2024	73.77	12/24	602-23-80-5935-315
11829	9	Invoice	GAS REPORT	05/14/2024	90.08	12/24	100-22-42-5233-315
11829	10	Invoice	GAS REPORT	05/14/2024	460.46	12/24	100-22-42-5210-315
11829	11	Invoice	GAS REPORT	05/14/2024	460.46	12/24	100-23-42-5371-315
11829	12	Invoice	GAS REPORT	05/14/2024	382.81	12/24	100-24-14-5435-315
Total 11829:					4,182.79		
11830	1	Invoice	DIESEL REPORT	05/14/2024	192.35	12/24	100-21-22-5140-315
11830	2	Invoice	DIESEL REPORT	05/14/2024	1,558.59	12/24	204-23-30-5310-315
11830	3	Invoice	DIESEL REPORT	05/14/2024	676.59	12/24	601-23-52-5935-315
11830	4	Invoice	DIESEL REPORT	05/14/2024	178.94	12/24	100-22-42-5210-315
11830	5	Invoice	DIESEL REPORT	05/14/2024	178.94	12/24	100-23-42-5371-315
11830	6	Invoice	DIESEL REPORT	05/14/2024	687.90	12/24	100-24-14-5435-315
Total 11830:					3,473.31		
11892	1	Invoice	GAS REPORT	05/29/2024	1,350.72	12/24	100-21-21-5110-315
11892	2	Invoice	GAS REPORT	05/29/2024	64.81	12/24	100-21-22-5140-315
11892	3	Invoice	GAS REPORT	05/29/2024	341.23	12/24	204-23-30-5310-315
11892	4	Invoice	GAS REPORT	05/29/2024	146.56	12/24	603-23-70-5935-315
11892	5	Invoice	GAS REPORT	05/29/2024	91.48	12/24	602-23-61-5935-315
11892	6	Invoice	GAS REPORT	05/29/2024	52.84	12/24	100-21-18-5190-315
11892	7	Invoice	GAS REPORT	05/29/2024	587.75	12/24	601-23-52-5935-315
11892	8	Invoice	GAS REPORT	05/29/2024	70.67	12/24	601-23-80-5935-315
11892	9	Invoice	GAS REPORT	05/29/2024	70.67	12/24	602-23-80-5935-315
11892	10	Invoice	GAS REPORT	05/29/2024	476.20	12/24	100-22-42-5210-315
11892	11	Invoice	GAS REPORT	05/29/2024	476.20	12/24	100-23-42-5371-315
11892	12	Invoice	GAS REPORT	05/29/2024	267.81	12/24	100-24-14-5435-315
Total 11892:					3,996.94		
Total UNITED COOPERATIVE (979):					11,653.04		
<b>US CELLULAR (986)</b>							
0659350648	1	Invoice	OD POOL PHONE SVC	06/10/2024	50.03	12/24	100-22-42-5242-230
0659350648	2	Invoice	STREET WATERFILL STATION	06/10/2024	15.72	12/24	602-23-62-5662-230
Total 0659350648:					65.75		
Total US CELLULAR (986):					65.75		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>VALUTECH PEST CONTROL (6822)</b>							
4760	1	Invoice	PEST CONTROL/CEMETERY	06/21/2024	37.00	12/24	100-23-42-5371-299
Total 4760:					37.00		
4761	1	Invoice	PEST CONTROL/SENIOR CENTER	06/21/2024	38.00	12/24	100-22-42-5280-299
Total 4761:					38.00		
4762	1	Invoice	PEST CONTROL/CITY HALL	06/21/2024	11.20	12/24	100-24-36-5480-299
4762	2	Invoice	PEST CONTROL/CITY HALL	06/21/2024	8.00	12/24	602-23-36-5480-299
4762	3	Invoice	PEST CONTROL/CITY HALL	06/21/2024	6.40	12/24	602-23-36-5480-299
4762	4	Invoice	PEST CONTROL/CITY HALL	06/21/2024	6.40	12/24	603-23-36-5480-299
Total 4762:					32.00		
4763	1	Invoice	PEST CONTROL/FULLER HALL	06/21/2024	35.00	12/24	100-22-42-5233-299
Total 4763:					35.00		
4764	1	Invoice	PEST CONTROL/BREWER CREEK PARK	06/21/2024	32.00	12/24	100-22-42-5210-299
Total 4764:					32.00		
4765	1	Invoice	PEST CONTROL/WILSON BREWER PARK	06/21/2024	140.00	12/24	100-22-42-5221-299
Total 4765:					140.00		
Total VALUTECH PEST CONTROL (6822):					314.00		
<b>VASQUEZ, CLARI PEREZ (7984)</b>							
214560005	1	Invoice	CUSTOMER DEPOSIT REFUND	06/25/2024	60.58	12/24	601-21011
Total 214560005:					60.58		
Total VASQUEZ, CLARI PEREZ (7984):					60.58		
<b>VISUAL EDGE IT, INC. (3995)</b>							
24AR180292	1	Invoice	PRINTER CONTRACT - POLICE DEPT	05/28/2024	35.52	12/24	100-21-21-5110-225
Total 24AR1802920:					35.52		
24AR183637	1	Invoice	PRINTER CONTRACT - STREET DEPT	06/07/2024	83.61	12/24	204-23-30-5310-299
Total 24AR1836375:					83.61		
24AR186088	1	Invoice	PRINTER CONTRACT - WWTP	06/19/2024	25.29	12/24	603-23-70-5931-225
Total 24AR1860880:					25.29		
Total VISUAL EDGE IT, INC. (3995):					144.42		
<b>WCAD - CHAMBER OF COMMERCE (3486)</b>							
062724	1	Invoice	1ST HALF ALLOCATION - FY25	06/27/2024	15,000.00	01/25	601-23-36-5930-213
Total 062724:					15,000.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total WCAD - CHAMBER OF COMMERCE (3486):					15,000.00		
<b>WCF FINANCIAL BANK (5526)</b>							
61124	1	Invoice	LOCKBOX #375	06/11/2024	110.00	12/24	100-24-14-5435-299
Total 61124:					110.00		
Total WCF FINANCIAL BANK (5526):					110.00		
<b>WEBSTER CITY TRUE VALUE (2155)</b>							
2406-048045	1	Invoice	BATTERIES	06/13/2024	6.79	12/24	601-23-52-5588-318
Total 2406-048045:					6.79		
2406-048572	1	Invoice	CLEANING SUPPLIES	06/16/2024	7.99	12/24	100-21-22-5140-318
Total 2406-048572:					7.99		
2406-050234	1	Invoice	BATTERIES	06/25/2024	21.98	12/24	100-22-42-5233-318
2406-050234	2	Invoice	BATTERIES	06/25/2024	10.99	12/24	100-22-42-5242-318
Total 2406-050234:					32.97		
2406-050368	1	Invoice	FILTERS/EMT CONNECTOR	06/26/2024	75.53	12/24	601-23-52-5935-315
Total 2406-050368:					75.53		
2406-050386	1	Invoice	PUSH BUTTON	06/26/2024	2.62	12/24	100-24-36-5480-318
2406-050386	2	Invoice	PUSH BUTTON	06/26/2024	1.87	12/24	601-23-36-5480-318
2406-050386	3	Invoice	PUSH BUTTON	06/26/2024	1.50	12/24	602-23-36-5480-318
2406-050386	4	Invoice	PUSH BUTTON	06/26/2024	1.50	12/24	603-23-36-5480-318
Total 2406-050386:					7.49		
Total WEBSTER CITY TRUE VALUE (2155):					130.77		
<b>WESCO RECEIVABLES CORP (1038)</b>							
099204	1	Invoice	NORDIC FIBERGLASS CABINET - SINGLE PH	06/18/2024	6,475.64	12/24	601-23-52-5588-318
Total 099204:					6,475.64		
Total WESCO RECEIVABLES CORP (1038):					6,475.64		
<b>WOLFGRAM, JOE (5604)</b>							
053124	1	Invoice	EE REBATE/1426 2ND STREET	05/31/2024	75.00	12/24	601-23-36-5930-979
Total 053124:					75.00		
Total WOLFGRAM, JOE (5604):					75.00		
<b>ZEHNER SAFETY (1067)</b>							
2626	1	Invoice	ANNUAL CHECK & TAG-STREET DEPT	04/11/2024	189.00	12/24	204-23-30-5310-226
Total 2626:					189.00		
Total ZEHNER SAFETY (1067):					189.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 07/01/2024:					1,119,514.72		
Grand Totals:					<u>2,761,237.40</u>		

Report GL Period Summary

GL Period	Amount
12/24	2,584,008.48
11/24	656.00-
01/25	177,884.92
Grand Totals:	<u>2,761,237.40</u>

Vendor number hash: 769020  
 Vendor number hash - split: 1180131  
 Total number of invoices: 195  
 Total number of transactions: 338

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	2,761,237.40	2,761,237.40
Claims Totals:	<u>2,761,237.40</u>	<u>2,761,237.40</u>

Payroll ending June 15, 2024 211,720.73  
**Grand Total: \$ 2,972,958.13**

**FUND LIST TOTALS FOR BILLS July 1, 2024**

<u>Account</u>	<u>Fund</u>	<u>Total Amount</u>
100	General	945,408.11
204	Road Use Tax Funds	317,687.52
205	Airport Fund	13,659.62
300	Debt Service	231,514.30
534	Wilson Brewer Park Improv Project	16,549.00
601	Electric Utility	823,270.47
602	Water Utility	51,313.25
603	Sewer Fund	227,209.96
902	Medical/Flex	<u>134,625.17</u>
	Claims Total	\$ 2,761,237.40

**PAYROLL**

Payroll Ending June 15, 2024	<u>\$ 211,720.73</u>
<b>Grand Total</b>	<b>\$2,972,958.13</b>



**MEMORANDUM**

**TO:** Mayor and City Council

**FROM:** Adam Dickinson, Line Department Superintendent  
John Harrenstein, Interim City Manager

**DATE:** July 1, 2024

**RE:** Contract Award: Furnishing 15 kV Indoor Metalclad Switchgear – Reisner Substation

---

**SUMMARY:** Requesting permission to purchase 15 kV Indoor Metalclad Switchgear for the Reisner Substation from the Harold K. Scholz Company of Ralston, Nebraska.

**PREVIOUS COUNCIL ACTION:** The City Council has previously approved the contract for the new Power Transformer, authorized DGR Engineering to perform full design services (final design, bidding, construction administration, etc.), approved the contract for the new 69 kV Circuit Breakers, approved contracts for miscellaneous materials, and approved the Grading Contract for the new Reisner Substation.

At the May 20, 2024 regular City Council Meeting, Council approved Resolution No. 2024-082 setting a Public Hearing for July 1, 2024 at 6:05 P.M. on the proposed plans and specifications, proposed form of contract and estimate of cost for the “Furnishing 15 kV Indoor Metalclad Switchgear – Reisner Substation” bidding package.

**BACKGROUND/DISCUSSION:** The Bid Opening was held in the City Hall Council Chambers at 2:00 p.m. on June 18, 2024. A total of two (2) bids were received, with the bid price ranging from \$439,500.00 to \$632,925.64, with the Harold K. Scholz Company (HKS) of Ralston, Nebraska providing the low bid.

HKS’s bid is subject to price escalation on each invoice, but only for price increases above 2.0% as compared to the Producer Price Index of the US Bureau of Labor Statistics; Electrical Equipment Manufacturing (PCU3353133531); as published by the Federal Reserve Bank of Saint Louis in June 2024. HKS also included payment terms for certain milestones throughout the project. Both escalation clauses and payment terms are common provisions included in most proposals in today’s bidding environment. Additionally, HKS proposes to deliver the switchgear approximately 6 months later than the delivery date requested in the RFP. However, the overall project schedule can absorb the delay since it only impact the 13.2 kV distribution side of the substation and not the 69 kV transmission side. We requested HKS clarify several items in their bid, and they responded to our satisfaction.



The other bidder – Eaton Corporation – provided a bid that was \$193,425.64 (44%) higher than the low bidder, excluded several items included in the project scope, and therefore was not strongly considered.

**FINANCIAL IMPLICATIONS:** The Engineer’s estimate for this bidding package was \$580,000.00 (excluding taxes) and the low bid was \$140,500 below estimate. The cost of the materials is the responsibility of the City as it only involves the 13.2 kV distribution side of the Reisner Substation.

The cost of this portion of the project, along with the breakdown of the responsibility for those costs, is as follows:

Portion of Project	Total Project Cost	City of Webster City Portion	Corn Belt Power Co-op Portion
Reisner Substation - 15 kV Indoor Metalclad Switchgear	\$439,500 (excluding taxes)	\$439,500	N/A

The switchgear will be invoiced at the following milestones:

- 20% after drawing approval.
- 40% after receipt of substantial material (fully documented and suitably stored on-site) at HKS factory.
- 35% at shipment.
- 5% retainage/final.

**PROJECT TIMELINE:** The current timeline for the switchgear is as follows:

- Delivery Date: December 17, 2025

**RECOMMENDATION:** Approve Plans and Specifications, proposed form of Contract and Estimate of Cost for the Furnishing 15 kV Indoor Metalclad Switchgear – Reisner Substation, and Authorize execution of a purchase order and contract for 15 kV Indoor Metalclad Switchgear for the Reisner Substation from the Harold K. Scholz Company, Ralston, Nebraska for \$439,500.00, subject to escalation, plus 7.0% tax (\$30,765.00) for a total contract price of \$470,265.00.

**BID SUMMARY**

**FURNISHING 15 kV INDOOR METALCLAD SWITCHGEAR - REISNER SUBSTATION  
CITY OF WEBSTER CITY/MUNICIPAL UTILITIES  
WEBSTER CITY, IOWA**



**ENGINEERING**  
Rock Rapids, Iowa 51246  
DGR Project No. 428403  
City Project No. 9-23-011

**Bid Letting:**  
**June 18, 2024 - 2:00 PM**  
**City Hall**  
**Page 1 of 2**

<b>Bidder and Address</b>	<b>Bid Security</b>	<b>Acknowledged Addendum #1</b>	<b>Total Bid</b>	<b>Switchgear Manufacturer</b>	<b>Delivery Date</b>	<b>Comments</b>
<b>Harold K. Scholz Company</b> 7800 Serum Ave. Ralston, NE 68127	10% Bid Bond	Yes	\$439,500.00	Harold K. Scholz Co. - Ralston, NE (Breakers = Eaton)	December 17, 2025	Payment terms and cost escalation applies
<b>Eaton Corporation</b> 1000 Cherrington Parkway Moon Twp, PA 15108	10% Bid Bond	Yes	\$632,925.64	Eaton Corporation - Greenwood, SC (Breakers = Eaton)	56 Weeks (July 29, 2025)	"Part 3 - Execution" is excluded Field Services Adder: \$40,743.71

\* Corrected amounts shown shaded

**BID TABULATION**

FURNISHING 15 KV INDOOR METALCLAD SWITCHGEAR - REISNER SUBSTATION  
CITY OF WEBSTER CITY/MUNICIPAL UTILITIES - WEBSTER CITY, IOWA  
DGR Project No. 428403; City Project No. 9-23-011  
Bid Letting: June 18, 2024 - 2:00 p.m.



		<b>Harold K Scholz Company</b>	<b>Eaton Corporation</b>	
		Bid Security: 10% Bid Bond	Bid Security: 10% Bid Bond	
<u>Item No.</u>	<u>Qty.</u>	<u>Description</u>	<u>Price</u>	<u>Price</u>
<b>BID FORM</b>				
1	1	15 kV indoor metalclad switchgear lineup, with eight (8) vacuum circuit breakers, PT's, CT's, controls, relaying, factory testing, and drawings (as req'd)	\$432,500.00	\$632,925.64
2	1	Delivery to and installation at the site of Item 1 (as req'd)	\$7,000.00	Included
<b>TOTAL BID:</b>			<b>\$439,500.00</b>	<b>\$632,925.64</b>



June 24, 2024 (VIA E-MAIL)

Mr. Adam Dickinson  
Electric Utility Supervisor  
City of Webster City/Municipal Utilities, Iowa

**Re: Recommendation of Award of Contract  
Furnishing 15 kV Indoor Metalclad Switchgear – Reisner Substation  
City of Webster City/Municipal Utilities, Iowa  
DGR Project No. 428403  
City Project No. 9-23-011**

Dear Adam:

We have completed our review of the bids received on June 18, 2024 for the 15 kV indoor metalclad switchgear for the subject project. A bid summary form of the bid results is enclosed. We have checked the bids for mathematical accuracy and compliance with the bid specifications. We are hereby prepared to offer the following recommendation.

A total of two (2) bids were received, with the bid price ranging from \$439,500.00 to \$632,925.64, with the Harold K. Scholz Company (HKS) of Ralston, Nebraska providing the low bid. HKS's bid is subject to price escalation on each invoice, but only for price increases above 2.0% as compared to the Producer Price Index of the US Bureau of Labor Statistics; Electrical Equipment Manufacturing (PCU3353133531); as published by the Federal Reserve Bank of Saint Louis in June 2024. HKS also included payment terms for certain milestones throughout the project. Both escalation clauses and payment terms are common provisions included in most proposals in today's bidding environment. Additionally, HKS proposes to deliver the switchgear approximately 6 months later than the delivery date requested in the RFP. However, the overall project schedule can absorb the delay since it only impact the 13.2 kV distribution side of the substation and not the 69 kV transmission side. We requested HKS clarify several items in their bid, and they responded to our satisfaction. The other bidder – Eaton Corporation – provided a bid that was \$193,425.64 (44%) higher than the low bidder, excluded several items included in the project scope, and therefore was not strongly considered.

We are familiar with switchgear manufactured by HK Scholz and the associated Eaton breakers and see no reason why they should not be awarded the contract. We are therefore recommending that the Harold K. Scholz Company be awarded the contract for Furnishing 15 kV Indoor Metalclad Switchgear for the Reisner Substation for the total purchase price amount of \$439,500.00, subject to escalation, plus applicable taxes. **Adding the required 7.0% tax, the total purchase price for the switchgear is \$470,265.00, subject to escalation.**

Mr. Adam Dickinson  
Page Two  
June 24, 2024

Please pass our recommendation on to the City Council and let us know when the contract has been awarded. We will then proceed with processing the Contract Documents. Feel free to contact us with any questions you or the Council may have.

Best Regards,

DGR Engineering

A handwritten signature in blue ink, appearing to read "Andy Koob", with a stylized flourish at the end.

Andy Koob, P.E.

Enclosures: Bid Summary

**RESOLUTION NO. 2024 - xxx**

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS, PROPOSED FORM OF CONTRACT AND ESTIMATE OF COST FOR THE FURNISHING 15 kV INDOOR METALCLAD SWITCHGEAR – REISNER SUBSTATION AND AUTHORIZING THE PURCHASE OF 15 kV INDOOR METALCLAD SWITCHGEAR FOR THE REISNER SUBSTATION FROM THE HAROLD K. SCHOLZ COMPANY OF RALSTON, NEBRASKA**

**WHEREAS**, the City Council has previously approved contracts and actions related to the development of the Reisner Substation, including the contract for a new Power Transformer, authorizing DGR Engineering for full design services, approving the contract for new 69 kV Circuit Breakers, approving contracts for miscellaneous materials, and approving the Grading Contract for the new Reisner Substation; and

**WHEREAS**, on May 20, 2024, the City Council set a Public Hearing for July 1, 2024, at 6:05 P.M. on the proposed plans and specifications, proposed form of contract, and estimate for the “Furnishing 15 kV Indoor Metalclad Switchgear – Reisner Substation” bidding package; and

**WHEREAS**, the Bid Opening for the project was held on June 18, 2024, in the City Hall Council Chambers, with a total of two bids received, ranging from \$439,500.00 to \$632,925.64; and

**WHEREAS**, the Harold K. Scholz Company (HKS) of Ralston, Nebraska submitted the lowest bid of \$439,500.00, subject to price escalation on each invoice for price increases above 2.0% as compared to the Producer Price Index of the US Bureau of Labor Statistics; Electrical Equipment Manufacturing (PCU3353133531); as published by the Federal Reserve Bank of Saint Louis in June 2024; and

**WHEREAS**, HKS also included payment terms for certain milestones and proposed to deliver the switchgear approximately 6 months later than the requested delivery date, which can be absorbed within the overall project schedule as it impacts only the 13.2 kV distribution side of the substation and not the 69 kV transmission side; and

**WHEREAS**, the Engineer’s estimate for this bidding package was \$580,000.00 (excluding taxes), and the low bid was \$140,500 below the estimate; and

**WHEREAS**, the total cost of the switchgear, including 7.0% tax, amounts to \$470,265.00, and this cost is the responsibility of the City of Webster City;

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Webster City, Iowa, as follows:

**Section 1.** Approve Plans and Specifications, proposed form of Contract and Estimate of Cost for the Furnishing 15 kV Indoor Metalclad Switchgear – Reisner Substation.

**Section 2. Approval of Contract:** The City Council hereby approves the execution of a purchase order and contract for 15 kV Indoor Metalclad Switchgear for the Reisner Substation from the Harold K. Scholz Company for the amount of \$439,500.00, subject to escalation, plus 7.0% tax (\$30,765.00), for a total contract price of \$470,265.00.

**Section 3. Payment Terms:** The switchgear will be invoiced at the following milestones:

- 20% after drawing approval.
- 40% after receipt of substantial material at HKS factory.
- 35% at shipment.
- 5% retainage/final.

**Section 4. Project Timeline:** The expected delivery date for the switchgear is December 17, 2025.

**Section 5. Authorization:** The City Manager is authorized to execute all documents necessary to effectuate this resolution.

Passed and adopted this 1st day of July, 2024.

**CITY OF WEBSTER CITY, IOWA**

\_\_\_\_\_  
John Hawkins, Mayor

ATTEST: \_\_\_\_\_  
Karyl K. Bonjour, City Clerk



**MEMORANDUM**

**TO:** Mayor and City Council

**FROM:** Dedra Nerland, Public Works Management Assistant

**DATE:** July 1, 2024

**RE:** Close out of the City Hall Basement and Floor Reconstruction Project

---

**SUMMARY:** The 2021 City Hall Basement and Floor Reconstruction Project was initiated to address structural and functional needs in the City Hall building. The project scope includes significant reconstruction work aimed at ensuring the safety and functionality of the basement and floor areas.

**PREVIOUS COUNCIL ACTION:** On December 20, 2021 the City of Webster City entered into an agreement with Woodruff Construction for reconstruction of the City Hall Basement and Floor for \$90,775. On November 21, 2022 Council approved Change Order No.1 in the amount of \$3,805.00

**BACKGROUND/DISCUSSION:** On October 25, 2021 Schlotfeldt Engineering provided The Opinion of Probable Project Cost to be \$242,000.00. In February 2023 Wayne Schlotfeldt indicated that Woodruff Construction would complete their punch list in May 2023, weather pending. City staff, and Woodruff Construction have inquired multiple times for the engineer to close out this project.

**FINANCIAL IMPLICATIONS:** The complete cost of this project is \$115,421.62 below the Engineer's Probable Cost Opinion. The City Hall building is split between the general (35%), electric (25%), water (20%) and sewer (20%) funds.

**RECOMMENDATION:** Staff requests that Council accepts this project as constructed by approving construction Pay Estimate #4 – Final payment to Woodruff Construction in the amount of \$6,105.69. Also approve final payment to Schlotfeldt Engineering in the amount of \$2,000.00.



**RESOLUTION NO. 2024 - xxx**

**ACCEPTING COMPLETION OF THE 2021 CITY HALL BASEMENT AND FLOOR RECONSTRUCTION PROJECT AND ISSUING FINAL PAYMENTS TO BOTH CONTRACTOR AND ENGINEER**

**WHEREAS**, this Council has heretofore approved plans, specifications and form of contract for the proposed construction of the 2021 City Hall Basement and Floor Reconstruction Project, as described in the resolution providing for a notice of hearing on proposed plans and specifications and proposed form of contract for such 2021 City Hall Basement and Floor Reconstruction Project and the taking of bids therefor; and

**WHEREAS**, hearing has been held on objections to the proposed plans, specifications, and form of contract and to the cost of the 2021 City Hall Basement and Floor Reconstruction Project, and no objections were provided; and

**WHEREAS**, contract was awarded to Woodruff Construction on December 20, 2021 in the amount of \$90,775.00; and

**WHEREAS**, Change Order #1 to increase the original contract by \$3,805 was approved November 21, 2022; and

**WHEREAS**, Schlotfeldt Engineering was the engineer that represented this project at a cost of \$32,000.00; and

**NOW THEREFORE IT IS RESOLVED** by the Council of Webster City, Iowa, as follows:

**Section 1.** Accept completion of the 2021 City Hall Basement and Floor Reconstruction Project and close out the Project.

**Section 2.** Authorize Final Payment #4 be made to Woodruff Construction in the amount of \$6,105.69.

**Section 3.** Authorize final payment to Schlotfeldt Engineering in the amount of \$2,000.00

Passed and adopted this 1st day of July, 2024.

**CITY OF WEBSTER CITY, IOWA**

\_\_\_\_\_  
John Hawkins, Mayor

ATTEST: \_\_\_\_\_  
Karyl K. Bonjour, City Clerk

ENGINEER'S CERTIFICATE OF COMPLETION  
2021 CITY HALL BASEMENT & FLOOR RECONSTRUCTION PROJECT  
WEBSTER CITY, IOWA

To: Honorable Mayor and City Council  
City of Webster City, Iowa

I hereby certify that I am a Licensed Professional Engineer in the State of Iowa. I further certify that to my knowledge and information the 2021 City Hall Basement & Floor Reconstruction Project, Webster City, Iowa, was constructed in accordance with plans and specifications, and in my professional opinion, is in compliance with applicable laws, codes and ordinances.

I hereby recommend that the City of Webster City, Iowa, accept this project as constructed by Woodruff Construction, Inc. of Fort Dodge, Iowa.

Sincerely,  
SCHLOTFELDT ENGINEERING, INC.



Wayne T. Schlotfeldt, P.E.  
Iowa Reg. No. 12865

5/30/24  
Date

SCHLOTFELDT ENGINEERING INC.  
CONSULTING ENGINEERS  
PROJECT: 2021 CITY HALL BASEMENT &  
FLOOR RECONSTRUCTION PROJECT  
OWNER: CITY OF WEBSTER CITY, IOWA  
CONTRACTOR: WOODRUFF CONSTRUCTION, INC.

ESTIMATE NO. 4 - FINAL  
CONTRACT DATE: 12/20/21  
DATE OF LAST ESTIMATE: 2/17/23  
DATE OF THIS ESTIMATE: 5/24/24

ITEM NO.	DESCRIPTION	UNIT PRICE	BID QUANTITY		BID COST	WORK COMPLETED	VALUE OF WORK COMPLETED
1	Reconstruction and repair of precast concrete double tee stems including media blasting of reinforcement	\$ 565.00	11	SF	\$ 6,215.00	11.00	\$ 6,215.00
2	Media blast, primer and paint inverted tee beam bearing surface	\$ 8,822.00	1	LS	\$ 8,822.00	100%	\$ 8,822.00
3	Reconstruction and repair of inverted tee concrete basement beam including media blasting of reinforcement	\$ 487.00	20	SF	\$ 9,740.00	20.00	\$ 9,740.00
4	Reconstruction and repair of north concrete basement entryway hollow core slabs including media blasting of reinforcement	\$ 127.00	40	SF	\$ 5,080.00	40.00	\$ 5,080.00
5	Reconstruction and repair of south concrete basement entryway hollow core slabs including media blasting of reinforcement	\$ 127.00	50	SF	\$ 6,350.00	50.00	\$ 6,350.00
6	Construction of new load bearing beam, columns and footings for north basement entryway hollow core slab ceilings	\$ 4,710.00	1	LS	\$ 4,710.00	100%	\$ 4,710.00
7	Construction of new load bearing beam, columns and footings for south basement entryway hollow core slab ceilings	\$ 4,710.00	1	LS	\$ 4,710.00	100%	\$ 4,710.00
8	Removal and replacement of north main floor entryway concrete approach	\$ 3,579.00	1	LS	\$ 3,579.00	100%	\$ 3,579.00
9	Removal and replacement of south main floor entryway concrete approach	\$ 3,579.00	1	LS	\$ 3,579.00	100%	\$ 3,579.00
10	Removal and replacement of police station garage floor and concrete ramp from door opening to alley	\$ 31,195.00	1	LS	\$ 31,195.00	100%	\$ 31,195.00
11	Removal and replacement of police station garage walkway	\$ 6,775.00	1	LS	\$ 6,775.00	100%	\$ 6,775.00
<b>TOTAL BID</b>					<b>\$ 90,755.00</b>		<b>\$ 90,755.00</b>
APPROVED CHANGE ORDERS							
	ADD						
	DEDUCT						
# 1	\$3,805.00						
#							
Total	\$3,805.00	\$0.00					
NET CONTRACT COST TO DATE.....					<b>\$94,560.00</b>		
VALUE OF WORK COMPLETED AND MATERIALS STORED ON SITE.....							<b>\$94,560.00</b>
LESS RETAINED PERCENTAGE (5 PERCENT).....							<b>\$ -</b>
TOTAL AMOUNT DUE INCLUDING THIS ESTIMATE.....							<b>\$ 94,560.00</b>
LESS ESTIMATES PREVIOUSLY APPROVED.....							<b>\$ 88,454.31</b>
AMOUNT DUE THIS ESTIMATE.....							<b>\$ 6,105.69</b>

By Contractor: I hereby state that the items and amounts listed are correct.

Date 5/28/2024



Contractor

Eric Monahan, Woodruff Construction, Inc

By Schlotfeldt Engineering: I hereby state that the items and amounts listed are correct.

Date 5/30/24



Schlotfeldt Engineering

City of Webster City

PO Box 217, Webster City, Iowa 50595

For: 2021 CITY HALL BASEMENT & FLOOR  
RECONSTRUCTION PROJECT

**COUNCIL OR BOARD APPROVAL**

AYE	NAY

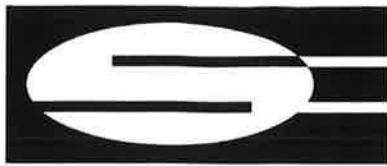
Amount Claimed \$ \_\_\_\_\_

Amount Allowed \$ \_\_\_\_\_

Dated \_\_\_\_\_, 2024

\_\_\_\_\_  
John Hawkins, Mayor

Paid on Warrant No. \_\_\_\_\_



**SCHLOTFELDT  
ENGINEERING  
INC.**

PO BOX 220 1440 SECOND STREET  
WEBSTER CITY, IOWA 50595

TELEPHONE 515-832-2471  
FAX 515-832-1609

E-MAIL: webstercity@schlotfeldt.com

<b>BILL TO</b>
City of Webster City PO Box 217 Webster City, IA 50595

<b>DATE</b>	<b>INVOICE #</b>
6/27/2023	28662

Amount Enclosed: \$ \_\_\_\_\_

Please remove at perforation and return the top portion with your payment

DESCRIPTION	QTY	RATE	AMOUNT
2021 CITY HALL BASEMENT AND FLOOR RECONSTRUCTION PROJECT (6.25% OF AGREEMENT - FOR A TOTAL OF 100%)		2,000.00	2,000.00
<p><i>Held until project close-out. rec'd 5/31/24 ~ DN.</i></p>			
<p><b>It's been a pleasure working with you!</b></p>			

**Total: \$2,000.00**

**SCHLOTFELDT  
ENGINEERING  
INC.** PO BOX 220 1440 SECOND STREET  
WEBSTER CITY, IOWA 50595  
TELEPHONE 515-832-2471  
FAX 515-832-1609  
E-MAIL: webstercity@schlotfeldt.com

**Credit card payments are  
accepted by phone - there  
will be a 4% additional fee  
for this service, charged by  
Square, Inc.**

**PAYMENT DUE UPON  
RECEIPT**

**IMPORTANT!**  
Please write the invoice # on your  
check to ensure your account is  
properly credited.  
Thank You!

All unpaid accounts more than 60 days past due will  
be charged interest at the rate of 1 1/2% per month -  
compounded retroactive to original billing date.

# Construction Worksheet

Name of Project: CITY HALL BASEMENT REPAIR

Estimated Start Date: 2021      Estimated Completion Date: 2023, closed 2024

Description of Project:	<b>35%</b> 100-24-36-5480-880 <b>25%</b> 601-23-36-5480-880 <b>20%</b> 602-23-36-5480-880 <b>20%</b> 603-23-36-5480-880
-------------------------	--

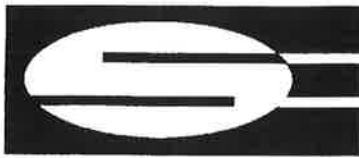
Budget			
Account(s)		Amount	Comments
Original Contract	WOODRUFF	\$90,775.00	
Change order	10/31/2022	\$3,805.00	Engineer's estimate was
ENGINEER	Schlottfeldt	\$32,000.00	\$242,000
<b>Total Budget</b>		<b>\$126,580.00</b>	

Miscellaneous Expense				
Firm	Date Paid	Date Work Done	Amount	Account(s) bill coded from
			\$6.43	100-24-36-5480-880
DAILY FREEMAN JOURNAL	12/20/2021	12/3/2021	\$4.60	601-23-36-5480-880
			\$3.68	602-23-36-5480-880
			\$3.67	603-23-36-5480-880
<b>Total Miscellaneous</b>			<b>\$18.38</b>	

Engineering/Survey/Inspection				
Firm	Date Paid	Date Work Done	Amount	Account(s) bill coded from
			\$5,600.00	100-24-36-5480-880
SCHLOTTFELDT	12/6/2021	11/15/2021	\$4,000.00	601-23-36-5480-880
			\$3,200.00	602-23-36-5480-880
			\$3,200.00	603-23-36-5480-880
			\$16,000.00	
			\$2,800.00	100-24-36-5480-880
SCHLOTTFELDT	3/4/2022	2/18/2022	\$2,000.00	601-23-36-5480-880
			\$1,600.00	602-23-36-5480-880
			\$1,600.00	603-23-36-5480-880
			\$8,000.00	
			\$2,100.00	100-24-36-5480-880
SCHLOTTFELDT	4/7/2022	3/22/2022	\$1,500.00	601-23-36-5480-880
			\$1,200.00	602-23-36-5480-880
			\$1,200.00	603-23-36-5480-880
			\$6,000.00	
			\$700.00	100-24-36-5480-880
SCHLOTTFELDT	6/17/2024	6/23/2023	\$500.00	601-23-36-5480-880
			\$400.00	602-23-36-5480-880
			\$400.00	603-23-36-5480-880
			\$2,000.00	
<b>Total Engineering</b>			<b>\$32,000.00</b>	

Construction				
Firm	Date Paid	Date Work Done	Amount	Account(s) bill coded from
			\$13,243.64	100-24-36-5480-880
WOODRUFF CONSTRUCTION	3/4/2022	2/17/2022	\$9,459.75	601-23-36-5480-880
			\$7,567.80	602-23-36-5480-880
			\$7,567.80	603-23-36-5480-880
			\$37,838.98	
			\$15,813.20	100-24-36-5480-880
WOODRUFF CONSTRUCTION	11/21/2022	3/18/2022	\$11,295.14	601-23-36-5480-880
			\$9,036.11	602-23-36-5480-880
			\$9,036.11	603-23-36-5480-880
			\$45,180.57	
			\$1,902.17	100-24-36-5480-880
WOODRUFF CONSTRUCTION	3/6/2023	2/17/2023	\$1,358.69	601-23-36-5480-880
			\$1,086.95	602-23-36-5480-880
			\$1,086.95	603-23-36-5480-880
			\$5,434.76	
			\$2,136.99	100-24-36-5480-880
WOODRUFF CONSTRUCTION	6/17/2024	5/24/2024	\$1,526.42	601-23-36-5480-880
			\$1,221.14	602-23-36-5480-880
			\$1,221.14	603-23-36-5480-880
			\$6,105.69	
<b>Total Construction</b>			<b>\$94,560.00</b>	

Grants Received				
Name of Grant	Date Requested	Date Received	Amount	Account Received into
<b>Total Receipts</b>			<b>\$126,578.38</b>	



**SCHLOTFELDT  
ENGINEERING  
INC.**

PO BOX 220 1440 SECOND STREET  
WEBSTER CITY, IOWA 50595

TELEPHONE 515-832-2471  
FAX 515-832-1609

E-MAIL: [webstercity@schlotfeldt.com](mailto:webstercity@schlotfeldt.com)

October 25, 2021

Mr. Ken Wetzler  
City of Webster City  
PO Box 217  
Webster City, Iowa 50595

Re: 2021 CITY HALL BASEMENT AND FLOOR RECONSTRUCTION PROJECT  
ENGINEER'S OPINION OF PROBABLE PROJECT COSTS

Dear Ken,

Please find below our opinion of probable costs for the structural repair of basement ceilings and replacement of garage and entryway concrete.

The Opinion of Probable Project Costs for all work is as follows:

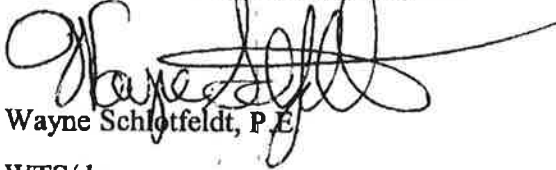
Subtotal Construction Cost	\$200,000
Construction Contingency (5%)	\$ 10,000
<u>Engineering and Construction Services</u>	<u>\$ 32,000</u>
Total Project Cost	\$242,000

The Bid Letting for the Project is December 9, 2021. The City Council will hold the Public Hearing and Award the project at the December 20, 2021 City Council Meeting.

If you should have any questions, please do not hesitate to call our office.

Sincerely,

SCHLOTFELDT ENGINEERING, INC.



Wayne Schlotfeldt, P.E.

WTS/dc



February 17, 2023

Biridiana Bishop  
City of Webster City  
PO Box 217  
Webster City, Iowa 50595

Re: 2021 City Hall Basement & Floor Reconstruction Project

Dear Biri,

Enclosed are three signed copies of Change Order #1 and Pay Estimate #3 for the above referenced project.

The change order does match the amount approved by the Council. There is no increase in the requested change order amount.

The pay estimate reflect final constructed quantities and Change Order #1. We will issue a final Pay Estimate No. 4 that will release the final retainage after all work is complete which is anticipated to be in May, weather pending.

If you have any questions please call our office.

Sincerely,

SCHLOTFELDT ENGINEERING, INC.

A handwritten signature in black ink, appearing to read 'Wayne Schlotfeldt', is written over the printed name. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Wayne Schlotfeldt, P.E.

WTS/dc



**NOTICE OF AWARD**

To: Woodruff Construction, Inc.  
1890 Kountry Lane  
Fort Dodge, Iowa 50501

Project Description: 2021 CITY HALL BASEMENT & FLOOR RECONSTRUCTION PROJECT  
WEBSTER CITY, IOWA

The OWNER has considered the PROPOSAL submitted by you for the above described WORK in response to the Advertisement for Bids November 2021.

You are hereby notified that your PROPOSAL has been accepted for items in the amount of \$90,775.00 as indicated on the PROPOSAL submitted by you.

You are required by the Instructions to Bidders to execute the Contract and furnish the required Contractor's Performance Bond and Payment Bond and Certificate of Insurance within ten calendar days from the date of this Notice to you.

If you fail to execute said Contract and to furnish said bonds within ten days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your PROPOSAL as abandoned. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return two (2) acknowledged copies of this NOTICE OF AWARD to the OWNER.

Dated this 20th day of December, 2021.

**ACCEPTANCE OF NOTICE**

Receipt of the above NOTICE OF AWARD is hereby acknowledged

by Woodruff Construction

this the 29 Day of  
December, 2021

By [Signature]  
Title West Region President

FOR: CITY OF WEBSTER CITY, IOWA

By [Signature]

Title Mayor

## CONTRACT

THIS AGREEMENT made and entered into this 20th day of December, 2021, by and between the CITY OF WEBSTER CITY, IOWA, hereinafter called the OWNER, and WOODRUFF CONSTRUCTION, INC. of FORT DODGE, IOWA, hereinafter called the CONTRACTOR .

WITNESSETH:

That whereas the OWNER has heretofore caused to be prepared certain plans and specifications entitled "2021 CITY HALL BASEMENT & FLOOR RECONSTRUCTION PROJECT, WEBSTER CITY, IOWA", which plans and specifications are now on file with Schlotfeldt Engineering Inc., 1440 2nd Street, P.O. Box 220, Webster City, Iowa 50595 and at the City Clerk's office, City Hall, Webster City, Iowa 50595.

WHEREAS, the CONTRACTOR has submitted a Proposal to perform that work as described and set forth in said plans and specifications, at the unit prices set forth in said Proposal for the total amount of \$90,775.00 (ninety thousand seven hundred seventy-five and 00/00 Dollars), and

WHEREAS, said plans, specifications, and Proposal describe the terms and conditions under which the CONTRACTOR is willing to perform said work:

NOW, THEREFORE, IT IS AGREED:

1. That the OWNER hereby accepts the Proposal of the CONTRACTOR for the work and for the sums listed therein.
2. That this CONTRACT consists of the following component parts which are made a part of this agreement and Contract as fully and absolutely as if they were set out in detail in this Contract, and they shall govern in priority as listed below:
  - a) Addenda Numbers 3
  - b) Detailed Specification Requirements
  - c) Plans
  - d) Standard Specifications
  - e) Notice of Hearing and Letting
  - f) Instructions to Bidders
  - g) Special Conditions
  - h) General Conditions

- i) Contractor's Proposal
- j) This Instrument
- k) This Contract shall be subject to the provisions of the Williams-Steiger Occupational Safety and Health Act of 1970. The cost of providing said measures shall be considered incidental to the project and shall be included in the bid prices submitted by the CONTRACTOR.

Above components are complementary and what is called for by one shall be as binding as if called for by all.


- 3. That payments are to be made to the CONTRACTOR in accordance with and subject to the provisions embodied in the documents made a part of this Contract.
- 4. That this Contract is executed in Triplicate.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the date first written above.

CITY OF WEBSTER CITY, IOWA -  
OWNER

Woodruff Construction, Inc (Seal)  
CONTRACTOR

BY   
John Hawkins, Mayor

BY   
(Title) West Region President

ATTEST:

  
Karyl K. Bonjour, City Clerk

  
(Title) Admin Assistant

**MEMORANDUM**

TO: Mayor and City Council

FROM: Dodie Wolfgram, Finance Director

DATE: July 1, 2024

RE: Collection for Abatement Work

---

**SUMMARY:** The City would like to certify to the Hamilton County Treasurer for collection of costs incurred to remove a large Ash tree from the property at 1113 Hamilton Road.

**PRIOR COUNCIL ACTION/BACKGROUND/DISCUSSION:** The City received complaints from property owners adjacent to 1113 Hamilton Road of a dead Ash tree. The neighbors had tried working with the property owner to have the tree removed due to branches falling and the likelihood of the entire tree coming down on their home or vehicle.

The Police Department investigated and ultimately filed a nuisance against Mark Olson, property owner of 1113 Hamilton Road.

The nuisance case was brought before Judge Justin Deppe on October 24, 2023. Judge Deppe found in favor of the City and issued a sentencing order. The order gave the defendant until December 15, 2023 to cut the tree down and remove the debris or the City was authorized to do so.

In May of 2024, the City hired Jim's Tree Service to cut down and remove the tree with the intention of the costs incurred by the City to be certified to the Hamilton County Treasurer.

**FINANCIAL IMPLICATIONS:** The General Fund will carry the cost of the tree removal until the lien is paid through property taxes.

**RECOMMENDATION:** Staff recommends adopting the resolution to certify the cost of the tree removal to the Hamilton County Treasurer.

**RESOLUTION NO. 2024 - xxx**

**AUTHORIZING THE CITY CLERK TO CERTIFY TO THE HAMILTON COUNTY TREASURER FOR COLLECTION FOR ABATEMENT WORK DONE BY THE CITY OF WEBSTER CITY**

**WHEREAS**, pursuant to a Court Order issued in Hamilton County Case No. WCSMCR343585, the City of Webster City, Iowa, hired Jim’s Tree Service & Construction LLC to perform nuisance abatement work of the below described property and is now certifying to the Hamilton County Treasurer for collection of the following described property:

<u>Owner &amp; Legal Description</u>	<u>Parcel #</u>	<u>Cost</u>
<b>Mark D &amp; Bonnie K Olson</b> Lot 7, Block 2, Bellvista Addition to Webster City, Iowa	40882506257009	\$3,500.00

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Webster City, Iowa, to authorize the City Clerk to certify to the Hamilton County Treasurer for collection for the abatement work completed by Jim’s Tree Service & Construction and paid by the City of Webster City, Iowa, as provided by law on the described properties above.

**NOW THEREFORE, BE IT FURTHER RESOLVED** by the City Council of Webster City, Iowa, that the City Council, by action taken on the 1st day of July, 2024, is certifying to the Hamilton County Treasurer for collection on the unpaid fees in the total amount of \$3,500.00.

Passed and adopted this 1<sup>st</sup> day of July, 2024.

**CITY OF WEBSTER CITY, IOWA**

\_\_\_\_\_  
John Hawkins, Mayor

ATTEST:

\_\_\_\_\_  
Karyl K. Bonjour, City Clerk



## MEMORANDUM

TO: Mayor and City Council

FROM : Dodie Wolfgram, Finance Director

DATE: July 1, 2024

RE: Banking Services

---

**SUMMARY:** I am seeking authorization from City Council to move the City's operations checking and sweep accounts to First State Bank. We will keep the USDA Revolving Loan account at Availa Bank. The City will continue to seek and award CD bids from all of the local financial institutions as well as IPAIT.

**PRIOR COUNCIL ACTION/BACKGROUND/DISCUSSION:** Requests for Proposals were sent to Availa Bank, First State Bank, People's Credit Union and WCF Financial Bank on May 21, 2024 with a due date of June 5, 2024. We received responses from Availa Bank, First State Bank and WCF Financial Bank.

All 3 proposals included a variable interest rate tied to either the Federal Funds or Federal Reserve Discount Rate. The spreadsheet on the next page will show the comparison of the proposals to include a yearly drop of 75 basis points, no change from the rates proposed as well as the minimum rates being used for all 5 years of the agreement.

The City's USDA Revolving Loan account was established to fulfill the requirements of the USDA pass through grant program. Van Diest Medical Center was awarded a \$360,000 grant through the REDLG program in 2016. The loan terms were 10 years at no-interest with the \$3,000 monthly payment required to be placed in an interest-bearing account separate from all other city funds. Availa is offering a very attractive interest rate and willing to keep this account without the other checking and sweep accounts. We will need to set up an automatic ACH to move the \$3,000 monthly payment from the First State Bank checking to the Availa account until the final payment which is scheduled for 7-15-26.

Availa & First State Bank's operating checking account minimum is \$250,000; WCF is \$500,000. The lower required checking would allow the additional \$250,000 to be placed in the higher interest-bearing sweep account. I felt the best way to show a fair and equal comparison was to show each bank having \$1,500,000 between the operations checking and sweep accounts.

WCF would have the best return If we were to earn the minimum interest rate for the entire 5 years, however it does not appear that the rates will plummet to that extreme within the next year or two. The Federal Open Market Committee's forecast has the fed funds dropping to 3.5 by the end of 2025 and 3.0 by the end of 2026. Availa's proposal has the sweep account earning the fed rate minus 100 basis points; First State Bank is plus or minus 50 basis points from the fed rates. WCF's rates are tied to the Federal Reserve Discount Rate (currently at 5.50%) minus 300 basis points. My understanding is the Federal Funds rate used by Availa and First State Bank changes more frequently as the Federal Reserve Discount Rate. The difference in basis points is significant enough to forecast the better return from Availa or First State Bank. I left the sweep interest rate for WCF at the 2.5% origination rate throughout the comparison until using the minimum rates for all banks.

<b>CHECKING ACCOUNT #1 - OPERATING</b>		<b>Availa</b>	<b>FSB</b>	<b>WCF</b>
	<b>Daily Balance</b>	<b>250,000</b>	<b>250,000</b>	<b>500,000</b>
	Interest Rate - Fixed or Variable	Fixed	Variable	Variable
	Beginning Interest Rate	0.50%	1.25%	1.05%
	Minimum Interest Rate	0.50%	0.25%	0.50%
Earnings - per month - Start up Interest Rate		104.17	260.42	218.75
Earnings - per month - Minimum Interest Rate		104.17	52.08	104.17
<b>SWEEP ACCOUNT</b>				
	<b>Minimum Balance</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>
	<b>Equal in bank (FSB checking minimum bal lower than others)</b>	<b>1,250,000</b>	<b>1,250,000</b>	<b>1,000,000</b>
	Interest Rate - Fixed or Variable	Variable	Variable	Variable
	Minimum Interest Rate	0.25%	0.25%	0.50%
	Year 1 -Fed Rate - 5.33 - Beginning Interest Rate	4.33%	5.10%	2.50%
	Year 2 - Est New Fed Rate 4.58	3.58%	4.08%	2.50%
	Year 3 - Est New Fed Rate 3.83	2.83%	3.33%	2.50%
	Year 4 - Est New Fed Rate 2.33	1.33%	1.83%	2.50%
	Year 5 - Est New Fed Rate 1.58	0.58%	1.08%	2.50%
Earnings - Year 1 - Fed Rate 5.33		54,125.00	63,750.00	25,000.00
Earnings - Year 2 - Fed Rate 4.58		44,750.00	51,000.00	25,000.00
Earnings - Year 3 - Fed Rate 3.83		35,375.00	41,625.00	25,000.00
Earnings - Year 4 - Fed Rate 2.33		16,625.00	22,875.00	25,000.00
Earnings - Year 5 - Fed Rate 1.58		7,250.00	13,500.00	25,000.00
Earnings - Yearly - Minimum proposed		3,125.00	3,125.00	5,000.00
<b>5 Year Total Earnings - Operating Checking &amp; Sweep Combined</b>				
	<b>Availa</b>		<b>FSB</b>	<b>WCF</b>
5 years - Minimum Interest Rate		21,875.00	18,750.00	<b>31,250.00</b>
1 Year Proposed - .75 bp decline each yr -checking proposed rate		164,375.00	<b>208,375.00</b>	138,125.00
2 Yrs Proposed - .75 bp decline/yr begin Yr 3 - checking 2 yrs-proposed; 3 yrs min		211,250.00	<b>251,125.00</b>	134,000.00
3 Yrs Proposed - .75 bp decline/yr begin Yr 4 - checking 3 yrs-proposed; 2 yrs min		248,750.00	<b>294,500.00</b>	135,375.00
4 years proposed - .75 bp decline begin Year 5- checking 4 yrs proposed; 1 yr min		267,500.00	<b>319,125.00</b>	136,750.00
5 years - Initial Interest Rate Proposed		276,875.00	<b>321,875.00</b>	125,000.00
<b>CHECKING ACCOUNT #2 - USDA REVOLVING LOAN Beg Balance</b>		<b>296,500</b>	<b>296,500</b>	<b>296,500</b>
	Interest Rate - Fixed or Variable	Fixed	Variable	Variable
	Beginning Interest Rate	4.33%	1.25%	1.05%
	Minimum Interest Rate	0.25%	0.25%	0.50%
Earnings - 2 years - Start Up Interest Rate		<b>30,110.27</b>	8,371.10	7,018.73
Earnings - 2 years - Minimum Interest Rate		1,658.82	1,658.82	<b>3,325.31</b>
Earnings - Years 3-4-5 - Start Up Interest Rate		<b>55,149.36</b>	14,393.36	12,011.78
Earnings - 3 years - Minimum Interest Rate		2,786.34	2,786.34	<b>5,618.24</b>

The prices for miscellaneous banking transactions are:

<b>SERVICES/OTHER FEES</b>	<b>AVAILA</b>	<b>FSB</b>	<b>WCF</b>
ACH FILE (DIRECT PAY & PAYROLL)	-	-	10
STOP PAYMENT	25	-	30
RETURNED DEPOSITS-CHECKS	5	-	15
RETURNED DEPOSITS-ACH	5	-	15
WIRE TRANSFERS OUT	25	-	25

As of today, the City's Diversified Daily Account with IPAIT has a balance of \$2,262,665.22 and earning a rate of 5.093%. We also have the water and electric bond proceeds each in separate accounts at IPAIT, but may move them after discussing arbitrage rules with our bonding attorney.

**RECOMMENDATION:** The recommendation is to move the City's operations checking and sweep accounts to First State Bank and leave the USDA Revolving Loan account with Availa Bank. We feel that this decision best fits the needs of the City and offers the best rate of return.

If we were to have \$1,500,000 in each of the banks and used the proposed interest rates for the 1<sup>st</sup> year and the minimum interest rates for the following 4 years we would earn \$81,875 with First State Bank, \$72,875 with Availa Bank and \$60,250 with WCF Financial over the 5 year period. We may not have the proposed rates for a full 12 months, but do not have any reason to believe we would drop to the minimums after a year.

The goal is to have our day to day transactions running through the new checking account within 30 days, however I would like to keep the old account open until the end of November to give us time to contact individuals/businesses that have outstanding checks. The checks that have not been cashed by the time we close the account will be included on the Unclaimed Property Report for the "Great Iowa Treasure Hunt".



**MEMORANDUM**

**TO:** Mayor and City Council

**FROM:** Ariel Bertran – Community Development Director

**DATE:** July 1, 2024

**RE:** Adopt a Resolution Authorizing the City Manager to sign Renewal of a Lease Agreement between the City of Webster City and Michael Henely for Property Located at 402 White Fox Road, Webster City, Iowa.

---

**SUMMARY:** On August 16, 2021 City Council approved a lease agreement between the City of Webster City and Michael Henely for a portion of a city-owned parcel addressed as 402 White Fox Road. This agreement was approved and executed for a three-year term expiring on August 19, 2024. Mr. Henely has requested that the lease be renewed for another three years.

**PREVIOUS COUNCIL ACTION:** City Council approved the lease agreement with Mr. Henely on August 16, 2021.

**BACKGROUND/DISCUSSION:** The parcel is zoned as an M-1 District (Light Industrial) and is utilized for an outdoor radio-controlled car race track. Mr. Henely will continue to pay the agreed upon \$1.00 per year plus all real estate taxes, liability insurance, and all other costs associated with the property. He will also continue to be responsible for any snow removal and lawn care.

The RC track brings in an average of roughly 82 racers plus their families per race that is held during their normal racing season. This season runs from August through October.

The City Attorney has prepared a lease agreement for the renewal.

**FINANCIAL IMPLICATIONS:** This lease relieves the City from all costs associated with the maintenance of this area. It would also produce minimal property tax.

**RECOMMENDATION:** City staff recommends that City Council adopt a resolution authorizing the City Manager to sign the renewal of a lease agreement between the City of Webster City and Michael Henely for property located at 402 White Fox Road, Webster City, IA.

**RESOLUTION NO. 2024 - xxx**

**AUTHORIZING THE CITY MANAGER TO SIGN RENEWAL OF A LEASE AGREEMENT BETWEEN THE CITY OF WEBSTER CITY AND MICHAEL HENELY FOR PROPERTY LOCATED AT 402 WHITE FOX ROAD, WEBSTER CITY, IOWA.**

**WHEREAS**, the City of Webster City, Iowa owns certain real estate located at 402 White Fox Road, Webster City, Iowa; and

**WHEREAS**, a lease agreement has been prepared outlining the terms of the agreement with Michael Henely; and,

**WHEREAS**, the proposed form of agreement has been reviewed by the City Council of The City of Webster City, Iowa.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Webster City, Iowa, that the City Manager is hereby authorized and directed to enter into the above-mentioned renewed lease agreement with Michael Henely.

**BE IT FURTHER RESOLVED** that said agreement is hereby approved upon execution by both parties.

Passed and adopted this 1<sup>st</sup> day of July, 2024.

**CITY OF WEBSTER CITY, IOWA**

\_\_\_\_\_  
John Hawkins, Mayor

**ATTEST:**

\_\_\_\_\_  
Karyl K. Bonjour, City Clerk

**LEASE - BUSINESS PROPERTY - SHORT FORM**  
**THE IOWA STATE BAR ASSOCIATION**  
Official Form No. 165  
**Recorder's Cover Sheet**

**Preparer Information:** Zachary S. Chizek, 1620 Superior Street, Unit 1, Webster City, IA 50595, Phone: 515-832-2885

**Taxpayer Information:** City of Webster City, Iowa, PO Box 217, Webster City, Iowa 50595

**Return Document To:** City of Webster City, Iowa, PO Box 217, Webster City, Iowa 50595

**Grantors:**  
City of Webster City, Iowa

**Grantees:**  
Michael Henely

**Legal Description:** See Page 2

**Document or instrument number of previously recorded documents:** \_\_\_\_\_



## LEASE - BUSINESS PROPERTY - SHORT FORM

THIS LEASE, made and entered into this \_\_\_\_\_, by and between City of Webster City, Iowa ("Landlord"), whose address, for the purpose of this lease, is 400 Second Street, Webster City, IA 50595 and Michael Henely ("Tenant"), whose address for the purpose of this lease is 1029 Bluff Street, Webster City, IA 50595.

The parties agree as follows:

- 1. PREMISES AND TERM.** Landlord leases to Tenant the following real estate, situated in Hamilton County, Iowa:

Lots 10 and 11, and 42 feet South of Lots 10 and 11, Block 113, Dubuque and Pacific Railroad Addition, locally described as 402 White Fox Road, Webster City, Iowa.

together with all improvements thereon, and all rights, easements and appurtenances thereto belonging, for a term beginning on August 1, 2024, and ending on July 31, 2027, upon the condition that Tenant performs as provided in this lease.

- 2. RENT.** Tenant agrees to pay Landlord as rent \$1.00 per year, in advance commencing on August 1, 2024 and on the 1<sup>st</sup> day of August each year thereafter, during the term of this lease.

All sums shall be paid at the address of Landlord, or at such other place as Landlord may designate in writing. Delinquent payments shall draw interest at 10% per annum.

- 3. POSSESSION.** Tenant shall be entitled to possession on the first day of the lease term, and shall yield possession to Landlord at the termination of this lease. SHOULD LANDLORD BE UNABLE TO GIVE POSSESSION ON SAID DATE, TENANT'S ONLY DAMAGES SHALL BE A PRO RATA ABATEMENT OF RENT.
- 4. USE.** Tenant shall use the premises only for outdoor race track for radio-controlled vehicles of 1:25 scale or smaller.
- 5. CARE AND MAINTENANCE.**
  - A.** Tenant takes the premises as is, except as herein provided.
  - B.** Tenant shall maintain the premises in a reasonable safe, serviceable, clean and presentable condition, and shall make all repairs, replacements and improvements to the premises, INCLUDING ALL CHANGES, ALTERATIONS OR ADDITIONS ORDERED BY ANY LAWFULLY CONSTITUTED GOVERNMENT AUTHORITY DIRECTLY RELATED TO TENANT'S USE OF THE PREMISES. Tenant shall make no structural changes or alterations without the prior written consent of Landlord. Tenant also agrees to remove all snow and ice and other obstructions from the parking and sidewalk on or abutting the premises and keep the grass areas mowed on a regular basis.
- 6. UTILITIES AND SERVICES.** Tenant shall pay for all utilities and services which may be used on the premises. Landlord shall not be liable for damages for failure to perform as herein provided, or for any stoppage for needed repairs or for improvements or arising from

causes beyond the control of Landlord, provided Landlord uses reasonable diligence to resume such services.

7. **SURRENDER.** Upon the termination of this lease, Tenant will surrender the premises to Landlord in good and clean condition, except for ordinary wear and tear or damage without fault or liability of Tenant. Continued possession, beyond the term of this Lease and the acceptance of rent by Landlord shall constitute a month-to-month extension of this lease.
8. **ASSIGNMENT AND SUBLETTING.** No assignment or subletting, either voluntary or by operation of law, shall be effective without the prior written consent of Landlord, which consent shall not unreasonably be withheld.
9. **INSURANCE.**
  - A. **PROPERTY INSURANCE.** Landlord and Tenant agree to insure their respective real and personal property for the full insurable value. Such insurance shall cover losses included in the special form causes of loss (formerly all risks coverage). To the extent permitted by their policies the Landlord and Tenant waive all rights of recovery against each other.
  - B. **LIABILITY INSURANCE.** Tenant shall obtain commercial general liability insurance in the amounts of \$100,000.00 each occurrence and \$300,000.00 annual aggregate per location. This policy shall be endorsed to include the Landlord as an additional insured.
10. **LIABILITY FOR DAMAGE.** Each party shall be liable to the other for all damage to the property of the other negligently, recklessly or intentionally caused by that party (or their agents, employees or invitees), except to the extent the loss is insured and subrogation is waived under the owner's policy.
11. **INDEMNITY** Except for any negligence of Landlord, Tenant will protect, defend, and indemnify Landlord from and against any and all loss, costs, damage and expenses occasioned by, or arising out of, any accident or other occurrence causing or inflicting injury or damage to any person or property, happening or done in, upon or about the premises, or due directly or indirectly to the tenancy, use or occupancy thereof, or any part thereof by Tenant or any person claiming through or under Tenant.
12. **DAMAGE.** In the event of damage to the premises, so that Tenant is unable to conduct business on the premises, this lease may be terminated at the option of either party. Such termination shall be effected by notice of one party to the other **within 30 days** after such notice; and both parties shall thereafter be released from all future obligations hereunder.
13. **MECHANICS' LIENS.** Neither Tenant, nor anyone claiming by, through, or under Tenant, shall have the right to file any mechanic's lien against the premises. Tenant shall give notice in advance to all contractors and subcontractors who may furnish, or agree to furnish, any material, service or labor for any improvement on the premises.
14. **DEFAULT, NOTICE OF DEFAULT AND REMEDIES.**

EVENTS OF DEFAULT

- A. Each of the following shall constitute an event of default by Tenant: (1) Failure to pay rent when due; (2) failure to observe or perform any duties, obligations, agreements, or conditions imposed on Tenant pursuant to the terms of the lease; (3) abandonment of the premises. "Abandonment" means the Tenant has failed to engage in its usual and customary business activities on the premises for more than fifteen (15) consecutive business days; (4) institution of voluntary bankruptcy proceedings by Tenant; institution of involuntary bankruptcy proceedings in which

the Tenant thereafter is adjudged a bankruptcy; assignment for the benefit of creditors of the interest of Tenant under this lease agreement; appointment of a receiver for the property or affairs of Tenant, where the receivership is not vacated within ten (10) days after the appointment of the receiver.

#### NOTICE OF DEFAULT

- B.** Landlord shall give Tenant a written notice specifying the default and giving the Tenant ten (10) days in which to correct the default. If there is a default (other than for nonpayment of a monetary obligation of Tenant, including rent) that cannot be remedied in ten (10) days by diligent efforts of the Tenant, Tenant shall propose an additional period of time in which to remedy the default. Consent to additional time shall not be unreasonably withheld by Landlord. Landlord shall not be required to give Tenant any more than three notices for the same default within any 365 day period.

#### REMEDIES

- C.** In the event Tenant has not remedied a default in a timely manner following a Notice of Default, Landlord may proceed with all available remedies at law or in equity, including but not limited to the following: (1) Termination. Landlord may declare this lease to be terminated and shall give Tenant a written notice of such termination. In the event of termination of this lease, Landlord shall be entitled to prove claim for and obtain judgment against Tenant for the balance of the rent agreed to be paid for the term herein provided, plus all expenses of Landlord in regaining possession of the premises and the reletting thereof, including attorney's fees and court costs, crediting against such claim, however, any amount obtained by reason of such reletting; (2) Forfeiture. If a default is not remedied in a timely manner, Landlord may then declare this lease to be forfeited and shall give Tenant a written notice of such forfeiture, and may, at the time, give Tenant the notice to quit provided for in Chapter 648 of the Code of Iowa.
- 15. SIGNS.** Landlord, during the last 90 days of this lease, shall have the right to maintain on the premises either or both a "For Rent" or "For Sale" sign. Tenant will permit prospective tenants or buyers to enter and examine the premises.
- 16. NOTICES AND DEMANDS.** All notices shall be given to the parties hereto at the addresses designated unless either party notifies the other, in writing, of a different address. Without prejudice to any other method of notifying a party in writing or making a demand or other communication, such notice shall be considered given under the terms of this lease when it is deposited in the U.S. Mail, registered or certified, properly addressed, return receipt requested, and postage prepaid.
- 17. PROVISIONS BINDING.** Each and every covenant and agreement herein contained shall extend to and be binding upon the respective successors, heirs, administrators, executors and assigns of the parties hereto.
- 18. CERTIFICATION.** Tenant certifies that it is not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and it is not engaged in this transaction, directly or indirectly on behalf of, or instigating or facilitating this transaction, directly or indirectly on behalf of,

any such person, group, entity or nation. Tenant hereby agrees to defend, indemnify and hold harmless Landlord from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney's fees and costs) arising from or related to any breach of the foregoing certification.

**19. ADDITIONAL PROVISIONS.**

- a. TENANT is responsible for the maintenance and upkeep of the property, including but not limited to mowing of the grass and snow removal.
- b. TENANT shall at all times keep the access road open and clear to allow LANDLORD access to the ground water storage tank and the pump house building, along with any and all gates.
- c. TENANT shall be responsible for any and all taxes assessed to the property from the time of possessions to the termination of the lease.
- d. Upon written agreement of both LANDLORD AND TENANT, and so long as notice is provided at lease 30-days prior to the expiration of this lease, the TENANT may lease the premises for an additional year with the same lease terms.

---

City of Webster City, Iowa, LANDLORD  
By: John Harrenstein, City Manager

---

Michael Henely, TENANT

---

ATTEST: Karyl Bonjour, City Clerk



## MEMORANDUM

**TO:** Mayor and City Council

**FROM:** Ariel Bertran, Community Development Director

**DATE:** July 1, 2024

**RE:** Adopt a Resolution Authorizing the Community Development Director to Seek Bids and for the City Manager to Sign and Execute Agreement with the Lowest Responsible Bidder to demolish an Unsafe Property addressed as 614 First Street, Webster City, Iowa, acquired by the City of Webster City.

---

**SUMMARY:** The City of Webster City acquired this unsafe property in November 2023. City staff is requesting authorization to seek bids for demolition and authorization for the City Manager to sign an agreement with the lowest responsible bidder to demolish the property. Sealed bids will be accepted until 9:00 A.M. on July 26, 2024 and will be opened at 9:05 A.M. on the same day. The property has been deemed unsafe, uninhabitable and unable to be rehabilitated by the previous City Building Inspector. City Staff is seeking to demolish the home in hopes to redevelop the lot.

**PREVIOUS COUNCIL ACTION:** On November 20, 2023 City Council accepted and approved a resolution to acquire property generally located at *614 First Street*.

**BACKGROUND/DISCUSSION:** The property has been viewed by City Staff and has been deemed unsafe and unable to be rehabilitated. City Staff is seeking to demolish this property in hopes to redevelop the lot.

The property had asbestos sampling completed in February 2024 by Alliance Environmental Services. The results are outlined below.

This home had 13 of the 37 asbestos samplings test positive for asbestos. The asbestos locations were in the drywall mud in the Main NW Bedroom, joint compound in the Main NW Bedroom, linoleum flooring in the Main E Bathroom and Main SW Bathrooms and Kitchen, tan mastic in the Main E and Main SW Bathrooms and Kitchen, TSI tape in the basement, Exterior Roof Tar, Exterior Window and Door caulking, and Exterior Slate Tile Siding.

This property was ruled by the courts as left abandoned.

We did seek bids in March, but due to the cost exceeding the approved dollar amount to demolish the dwelling at the time, all bids were rejected.



**FINANCIAL IMPLICATIONS:** Funding for the demolition of these properties is from the Inspection Departments Miscellaneous Contractual Services budget. This fund has historically been used to demolish unsafe structures the City has acquired. \$30,000 was budgeted for unsafe buildings in the 2024 Fiscal Year, of which there is a remaining balance of \$19,686.11. \$60,000 was budgeted for unsafe buildings in the 2025 Fiscal Year. The remaining funds from FY2024 would be utilized and the remainder of the cost would be paid from FY2025.

**RECOMMENDATION:** City Staff recommends City Council adopt a resolution authorizing the Community Development Director to seek bids for the demolition of property located at 614 First Street that the City acquired in November 2023 and authorize the City Manager to sign and execute an agreement with the lowest responsible bidder.

**RESOLUTION NO. 2024 - xxx**

**RESOLUTION AUTHORIZING THE COMMUNITY DEVELOPMENT DIRECTOR TO SEEK BIDS FOR DEMOLITION OF AN UNSAFE PROPERTY ACQUIRED BY THE CITY ADDRESSED AS 614 FIRST STREET AND AUTHORIZING THE CITY MANAGER TO SIGN AND EXECUTE AGREEMENT WITH THE LOWEST RESPONSIBLE BIDDER.**

**WHEREAS**, The City of Webster City acquired the following property in November of 2023:

614 First Street, Webster City, Iowa, 50595

**WHEREAS**, The City staff is seeking bids for the demolition of the acquired property; and

**WHEREAS**, the City of Webster City will accept sealed bids until July 26, 2024 at 9:00 A.M. opening said bids at 9:05 A.M. on the same day; and

**WHEREAS**, the city wishes to demolish this property in hopes of future redevelopment; and

**WHEREAS**, The City Council authorizes the City Manager to sign and execute the agreement from the lowest responsible bidder; and

**WHEREAS**, said agreement will be using funds in the amount of \$19,686.11 from the 2023-2024 fiscal year and the remaining balance incurred from the 2024-2025 fiscal year; and

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of Webster City, Iowa as follows:

**SECTION 1:** Authorizes the City of Webster City Community Development Director to seek bids for the demolition of an acquired property addressed as 614 First Street, Webster City, Iowa.

**Section 2:** Authorizes City Manager to sign and execute the agreement from the lowest responsible bidder.

Passed and adopted this 1<sup>st</sup> of July, 2024.

**CITY OF WEBSTER CITY, IOWA**

\_\_\_\_\_  
John Hawkins, Mayor

ATTEST:

\_\_\_\_\_  
Karyl K. Bonjour, City Clerk

## NOTICE OF LETTING/INSTRUCTIONS TO BIDDERS

**Time and Place for Filing Sealed Proposals.** Sealed bids for the work comprising of asbestos abatement and complete demolition of the listed parcel must be filed on the proposal form attached, before 9:00 A.M. CST, on July 26, 2024, in the office of the City Manager, City Hall, City of Webster City, 400 Second Street, P.O. Box 217, Webster City, Iowa 50595 to the attention of Dedra Nerland, Public Works Management Assistant.

### 2024 Demolition Project# 9-24-022-1, Webster City, Iowa

**Time and Place Sealed Proposals Will be Opened and Considered.** Sealed bids for the work comprising of asbestos abatement and complete demolition of each of the listed parcels will be opened and considered at 9:05 A.M. on July 26, 2024, in the City Council Chambers, City Hall, City of Webster City, 400 Second Street, Webster City, Iowa 50595.

### General Nature of Public Improvement.

The Contractor agrees to furnish all tools, equipment, labor and materials for the proposed asbestos removal in accordance with all applicable plans, specifications, codes and ordinances of the City of Webster City, Iowa, Asbestos Statutes and Rules, (published by the Iowa Division of Labor), the Federal Register, 40 CFR Parts 61 and 763, NESHAP and any other Federal Regulations, as well as all applicable State Regulations of the Iowa DNR. *Contractor certifies that it is an Iowa Permitted Asbestos Abatement Contractor and all personnel who perform work on this project will have appropriate Iowa asbestos licenses.* **The Contractor must include with this bid submittal a copy of their current permit issued by Iowa Workforce Development and current Iowa Contractor Registration Certificate.**

The contractor shall include all materials, equipment, and labor needed for the demolition of the project and final ground work consisting of backfilling and seeding of the project described below, including all associated appurtenances together with related subsidiary and description of work in their bid proposal.

### Project information:

Notice is hereby given that sealed bids will be received for the demolition, removal, and disposal of existing structures and final ground work at:

- 614 FIRST STREET, Webster City, Iowa, and further known as: W N CASTLE W 51' EXCW 2.25' LT 3 BLK

**Permit requirements:** Utility Disconnection Permit & Debris Disposal Permit, and Excavation Permit will be required before Contractor is granted a Notice to Proceed. The permits can be acquired through the permit portal on the City of Webster City website at [www.webstercity.com](http://www.webstercity.com).

City Inspection office: (515) 832-9151

**Scope of Contract will include:** Removal of existing dwelling and garage including complete removal of basement walls and foundations, and all other existing structural items on the property except the existing sidewalk. The hole shall be filled with structural fill to average grade and then to one (1) foot above the average grade with clean, black dirt. The lot shall then be seeded with SUDAS Type 1 Permanent Lawn Mixture. It will be the contractor's responsibility to coordinate the disconnection of utilities by contacting the Webster City Right of Way Inspector and Street Department Supervisor.

Disconnection of existing water service must be completed by State of Iowa Licensed Plumber at the defined locations below and shall be inspected by the City Inspector upon completion of disconnection:

- 614 First St will be disconnected and capped at the Curb Box.

Disconnection of existing Sewer Service will be capped with Furnco Cap or plugged with concrete. It will be the contractor's responsibility to contact the Right of Way Inspector and the Street Department Supervisor to coordinate the disconnection of sewer service.

If the defined scope of work requires any street closures, it will be the contractor's responsibility to coordinate with the City of Webster City Right of Way Inspector and the closure must follow all MUTCD traffic control guidelines.

### **Pre-construction Meeting**

A pre-construction meeting shall be held on a date to be determined and shall include discussion of the schedule of work, safety, related responsibilities with utilities, and other pertinent related items concerning the proposed demolition work. At this meeting the Contractor shall provide the Owner with a list of subcontractors, their foreman, and telephone numbers, as well as a planned demolition schedule. Representatives of the utilities impacted may be invited to the pre-construction meeting to begin early coordination and cooperation.

### **Subcontractors:**

The contractor and all of its subcontractors shall, at the time of bid opening and for the performance of this demolition project contract, be non-debarred contractors and not be ineligible contractors.

The bidder, by submission of a bid and under penalty of perjury, certifies that they or any other person associated therewith in the capacity of owner, partner, director, officer, manager or persons acting in these capacities for the subcontractor:

- a. is not currently under suspension, debarment, voluntary exclusion or determination of ineligibility by any federal or state agency;
- b. has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal or state agency within the past three (3) years;
- c. does not have a proposed debarment pending; and has not been indicted, convicted or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.

### **Prompt Payment to Subcontractors Provisions**

The Iowa Legislature has passed legislation relating to progress payments, final payments, and retention from payments made to subcontractors on public improvement construction projects. Provisions of the legislation include the following:

1. Retention: The Contractor may retain from each payment to a subcontractor not more than the lesser of five percent (5%) or the amount specified in the contract between the Contractor and the Subcontractor.
2. Prompt Payment: A progress payment or final payment to a subcontractor for satisfactory performance of the subcontractor's work shall be made no later than:
  - a. Seven (7) days after the Contractor receives payment for that subcontractor's work.
  - b. A reasonable amount of time after the Contractor could have received payment for the subcontractor's work, if the reason for nonpayment is not the subcontractor's fault.
    - i. A Contractor's acceptance of payment for one subcontractor's work is not a waiver of claims, and does not prejudice the rights of the Contractor, as to any other claim related to the Contract or project.
3. Interest Payments: If the Contractor receives an interest payment, the Contractor shall pay the subcontractor a share of the interest payment proportional to the payment for the subcontractor's work.

**Time for Commencement and Completion of Work.** Work on the improvement shall be commenced after approval of the Agreement and issuance of the Notice to Proceed by the City, and completed as stated below:

**Final Completion:** No later than September 13, 2024. A final inspection is required and will be the contractor’s responsibility to coordinate this with the City of Webster City Contracted Building Inspector.

Bidder accepts the provisions of the Agreement as to Liquidated Damages of \$250.00 per calendar day thereafter in the event of failure to complete the Work within the Contract Time(s).

Upon award, contractor enters an agreement of a 1 year from completion date workmanship warranty.

**Contract Documents.** Paper copies of the contract documents are available from the City of Webster City Public Works Management Assistant and issued to the successful bidder at no cost (3) copies. Contract documents will be on file for examination at the following locations after issuance date:

City of Webster City - 400 Second Street, Webster City, Iowa 50595, Phone 515.832.9139

**Preference for Iowa Products and Labor.** By virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor, to the extent lawfully required under Iowa statutes.

**Sales Tax.** The bidder shall not include sales tax in the bid. A sales tax exemption certificate can be obtained from the City Clerk of the City of Webster City, for all material purchased for incorporation in the project.

**Payments to Contractor.** Payment will be made to the contractor based on completion of individual building removal equal to ninety-five (95%) percent of the contract value of the work completed, and will be based upon an estimate prepared by the Contractor, subject to the approval of the City. Any such payment by the City shall in no way be construed as an act of acceptance for any part of the work partially or totally completed. Final payment by the City will be made no earlier than 31 days after acceptance of the project by the City Council in accordance with Code of Iowa Chapter 573 and the contract documents.

The City reserves the right to reject any and/or all bids, request rebids, to waive any and/or all technicalities and/or all irregularities and/or reduce the scope of the work.

By \_\_\_\_\_

John Hawkins (Mayor)

Date \_\_\_\_\_

ATTEST: \_\_\_\_\_

Karyl K Bonjour (City Clerk)

Proposal Form for 2024 Demolition Project # 9-24-022-1

Bid price must reflect “complete property demolition, including All ACM (Asbestos Containing Materials) as identified in “EXHIBIT A”

614 First Street

\$ \_\_\_\_\_

**Sealed Bids are Due by 9 A.M. on Friday, July 26<sup>th</sup>, 2024**  
**to the attention of Dedra Nerland, Public Works Management Assistant at the**  
**Municipal Building at 400 Second Street, P.O. Box 217, Webster City, IA 50595**

---

Company Name: \_\_\_\_\_

Submittal By: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**CONTRACT**

This CONTRACT, made and entered into at Webster City City Hall this \_\_\_\_ day of \_\_\_\_\_, 2024, by and between the City of Webster City, Iowa by its City Manager, upon order of its City Council hereinafter called the "Jurisdiction", and \_\_\_\_\_, hereinafter called the "Contractor".

**WITNESSETH:**

The Contractor hereby agrees to complete the work comprising the below referenced improvements as specified in the Contract Documents, which are officially on file with the Jurisdiction, in the office of the City Clerk. This Contract includes all Contract Documents. The work under this Contract shall be completed in accordance with City of Webster City Municipal Code, IA DNR Requirements, SUDAS Standard Specifications, 2022 Edition, and as further modified by the Supplemental Specifications and Special Provisions included in said Contract Documents. The Contractor fully agrees to complete the work in strict accordance with said Contract Documents, and to guarantee the work as required by law, for the time required in said Contract Documents, after its acceptance by the Jurisdiction. The Contract is awarded and executed for completion of the work specified in the Contract Documents for the bid prices shown on the Contract Attachment: Complete property demolition including all ACM as identified in Exhibit A which were proposed by the Contractor in its Proposal submitted in accordance with the Notice to Bidders for the following described demolition:

**2024 Demolition Project # 9-24-022-1, Webster City, Iowa**

The 2024 Demolition Project # 9-24-022-1, Webster City, Iowa includes the complete demolition including all ACM and final ground work consisting of backfilling and seeding at five locations generally described as:

- **614 FIRST ST, Webster City, Iowa, and further known as W N CASTLE W 51' EXCW 2.25' LT 3 BLK**

The Contractor agrees to perform said work for and in consideration of the Jurisdiction's payment of the bid amount of \_\_\_\_\_ (\$\_\_\_\_\_.\_\_), which amount shall constitute the required amount of the payment.

The Contractor shall fully complete the project by September 13, 2024, liquidated damages of Two Hundred and Fifty Dollars (\$250.00) per calendar day will be assessed for work not completed.

IN WITNESS WHEREOF, the parties have made and executed this contract the day and year first written.

**City of Webster City**

**Contractor:**

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Webster City Iowa  
City State

\_\_\_\_\_  
By

**ATTEST:**

\_\_\_\_\_  
City State

\_\_\_\_\_  
Karyl K. Bonjour, City Clerk

**MEMORANDUM**

TO: Mayor and City Council

FROM: John Harrenstein, City Manager

DATE: July 1, 2024

RE: Approval of Water Tower Construction Agreement with Van Diest Supply Company

---

**SUMMARY:**

The City of Webster City, Iowa, owns certain real property adjacent to the facilities of Van Diest Supply Company. Van Diest Supply Company has determined that constructing a new water tower and related water system improvements on this property is essential to its business operations by ensuring an increased water supply.

**PREVIOUS COUNCIL ACTION:**

- City Council previously approved the construction of a water booster station and water main associated with providing services to Van Diest Supply Company August 2, 1999.
- On October 16, 2023 the City Council agreed to explore options to assist Van Diest Supply Company in meeting fire suppression requirements outlined by their insurance provider.

**BACKGROUND/DISCUSSION:**

The City currently serves Van Diest Supply Company via a 12" water main and a booster pump station located at 1447 220<sup>th</sup> Street. The City owns and operates both the booster pump station and the 12" water main that services Van Diest Supply Company. The parcel on which the booster pump station is located is approximately .24 acres. Van Diest Supply Company procured the services of Snyder and Associates to perform a water system preliminary engineering report to evaluate fire flow availability related to the Insurance Service Office requirements and system redundancy. Rather than running an additional water main to their facility, Van Diest Supply Company prefers to pursue the construction and installation of a 250,000-gallon water tower that will be dedicated to the city following completion.

A summary of the terms of the agreement are as follows:

1. Van Diest Supply Company will provide a copy of the construction documents to the City for review and approval by staff and city engineers.
2. The City through the agreement will grant Van Diest Supply Company a temporary construction easement to construct the water tower.
3. The agreement calls for the tower to be completed by May, 2025.
4. The City will conduct routine construction inspection of the project during construction.
5. Upon completion, Van Diest Supply will dedicate the water tower to the City.
6. The City will be responsible for maintenance of the water tower and booster station.



7. The City will maintain the water tower in a manner that provides the storage necessary for Van Diest's business needs and to not dedicate storage required by the company to another user.
8. At the time any major capital upgrades or replacement of the water tower are necessary, the city and Van Diest will meet to determine a plan of financing.

**FINANCIAL IMPLICATIONS:** Van Diest Supply Company agrees that it will bear all costs of planning, designing and constructing of the Water Tower Project. Thereafter the tower will be maintained and operated by the City as part of the City's Municipal Waterworks System. Maintenance of the water tower and booster station is estimated to cost anywhere from \$5,000-\$15,000 per year depending on circumstances.

**RECOMMENDATION:** Move to approve the Water Tower Construction Agreement between the Van Diest Supply Company, Inc. and the City of Webster City as drafted.

**RESOLUTION NO. 2024 - xxx**

**RESOLUTION APPROVING WATER TOWER CONSTRUCTION AGREEMENT BETWEEN  
THE CITY OF WEBSTER CITY AND VAN DIEST SUPPLY COMPANY**

**WHEREAS**, the City Council previously approved the construction of a water booster station and water main associated with providing services to Van Diest Supply Company on August 2, 1999; and

**WHEREAS**, Van Diest Supply Company is located outside of the City limits but within the City's two-mile jurisdiction, currently served by a 12" water main and a booster pump station located at 1447 220th Street, both owned and operated by the City;

**WHEREAS**, on October 16, 2023, the City Council agreed to explore options to assist Van Diest Supply Company in meeting fire suppression requirements outlined by their insurance provider; and

**WHEREAS**, the City of Webster City, Iowa, owns certain real property adjacent to the facilities of Van Diest Supply Company; and

**WHEREAS**, Van Diest Supply Company procured the services of Snyder and Associates to perform a water system preliminary engineering report to evaluate water flow; and

**WHEREAS**, Van Diest Supply Company prefers to pursue the construction and installation of a 250,000-gallon water tower that will be dedicated to the City following completion, rather than running an additional water main to their facility; and

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Webster City, Iowa, to approve Water Tower Construction Agreement with Van Diest Supply Company.

Passed and adopted this 1<sup>st</sup> day of July, 2024.

**CITY OF WEBSTER CITY, IOWA**

\_\_\_\_\_  
John Hawkins, Mayor

ATTEST: \_\_\_\_\_  
Karyl K. Bonjour, City Clerk

## WATER TOWER CONSTRUCTION AGREEMENT

This Agreement is entered into between the City of Webster City, Iowa (the “City”) and Van Diest Supply Company (the “Company”) as of \_\_\_\_\_, 2024 (the “Commencement Date”).

WHEREAS, the City owns certain real property which is situated in the City and is more specifically described on Exhibit A hereto (the “Property”); and

WHEREAS, certain of the Company’s facilities are situated adjacent to the Property; and

WHEREAS, the Company has determined that it is in the best interests of the Company’s business operations to construct a new water tower and related water system improvements (the “Water Tower Project”) on the Property in order to supply increased water supply services to the Company’s facilities; and

NOW THEREFORE, the parties hereto agree as follows:

**1. Construction Easement.** The City hereby agrees to grant a temporary construction easement (the “Easement”) to the Company to the Property for the purpose of constructing the Water Tower Project. The Easement shall be in the form attached hereto as Exhibit B.

**2. Water Tower Project Construction.** The Company agrees to cause the construction of the Water Tower Project in accordance with the timeline and specifications set forth on Exhibit C hereto. The Company agrees that it shall bear all costs of planning, designing and constructing the Water Tower Project. The Company agrees to complete construction of the Water Tower Project by May 1, 2025, or such later date as agreed to by the City and the Company.

Prior to constructing the Water Tower Project, the Company will submit copies of all engineering documents related to the proposed Water Tower Project to the City for review. The City may request reasonable changes in such documents, to ensure compliance with any applicable ordinances or regulations.

The City shall retain all rights to inspect the completed Water Tower Project for quality of work and full compliance with City Code. Nothing in this subsection shall be interpreted as limiting the City’s rights to not accept the work if the Water Tower Project is not completed to the satisfaction of the City.

Upon completion of the Water Tower Project, provided that (i) such improvements are of the type ordinarily dedicated to the City; (ii) the City confirms to the Company in writing that such completed improvements meet City requirements; and (iii) the City accepts such Water Tower Project in accordance with State law, the Company will dedicate all components comprising the Water Tower Project to the City, which shall thereafter be maintained and operated by the City as part of the City’s Municipal Waterworks System.

3. **Testing of Water Tower Project.** Upon completion of the Water Tower Project and prior to dedicating the Water Tower Project to the City, the Company agrees that it shall be solely responsible for undertaking the necessary inspections and testing to ensure that the Water Tower Project meets the water supply service needs of the Company. If, during the course of such inspection and testing, it is determined that the Water Tower Project is not functioning in a manner so as to meet the Company's water supply service needs, then the Company shall undertake such repairs and improvements to the Water Tower Project necessary to correct any deficiencies as demonstrated by such inspections and testing before dedicating the Water Tower Project to the City. At such time that the Company dedicates the Water Tower Project to the City, the Company agrees that it shall have no claims against the City if the Water Tower Project fails to meet the needs of the Company.

4. **Water Tower Project after Dedication.** The City agrees that at such time that the Water Tower Project is accepted by and dedicated to the City by the Company the City will place the Water Tower Project into operation as part of the City's Municipal Waterworks System. The City further agrees that as part of the City's Municipal Waterworks System the Water Tower Project shall be owned, operated, maintained, and repaired as needed at the City's own cost just as any other component of the City's Municipal Waterworks System.

The Company requires the Water Tower Project to provide 180,000 gallons of storage. The City agrees to maintain the Water Tower Project in a manner that provides 180,000 gallons of storage to the Company and to not dedicate the storage required for the Company to another user.

5. **Water Tower Project Replacement.** If at any time it is determined by the City that it is necessary to replace the Water Tower Project or to construct significant capital improvements thereto for the continued operation of the Water Tower Project then the Company and the City shall cooperate to determine a plan of financing to pay the costs of the Water Tower Project or the construction of any significant capital improvements thereto. Further, if the Company and the City are unable to reach an agreement as to the financing of any required replacement of or significant capital repairs to the Water Tower Project, then the City shall have the sole discretion to undertake any such replacement or significant repairs to the Water Tower Project or to remove the Water Tower Project as an asset of the Municipal Waterworks System.

6. **Events of Default and Remedies.** In the event of any default in or breach of this Agreement, or any of its terms or conditions, by any party hereto, such defaulting party shall, upon written notice from the non-defaulting party, proceed immediately to cure or remedy such default or breach, and, in any event, within thirty (30) days after receipt of such notice. In the event such default or breach is of such nature that it cannot be cured or remedied within said thirty (30) day period, then in such event the defaulting party shall upon written notice from the non-defaulting party commence its actions to cure or remedy said breach within said thirty (30) day period, and proceed diligently thereafter to cure or remedy said breach. In case such action is not taken or not diligently pursued, or the default or breach shall not be cured or remedied within a reasonable time, the aggrieved non-defaulting party may institute such proceedings as may be necessary or desirable in its opinion to cure and remedy such default or breach or to terminate this Agreement.

7. **Amendment and Assignment.** Neither party may cause this Agreement to be amended, assigned, assumed, sold or otherwise transferred without the prior written consent of the other party.

8. **Successors.** This Agreement shall inure to the benefit of and be binding upon the successors and assigns of the parties.

9. **Term.** This Agreement shall become effective upon the date of the last signature below and shall terminate upon the date all obligations of the parties hereto with respect to this Agreement have been satisfied, provided, however, that the provisions of Sections 3, 4 and 5 shall survive the expiration of this Agreement.

10. **Choice of Law.** This Agreement shall be deemed to be a contract made under the laws of the State of Iowa and for all purposes shall be governed by and construed in accordance with laws of the State of Iowa.

11. **Counterparts.** This Agreement may be executed in as many counterparts as may be deemed necessary and convenient, and by the parties in separate counterparts, each of which, when so executed, shall be deemed an original, but all such counterparts shall constitute one and the same instrument. A scanned or photocopy signature on this Agreement, any amendment hereto or any notice delivered hereunder shall have the same legal effect as an original signature.

12. **Notices.** Except as otherwise expressly provided in this Agreement, a notice or other communication under the Agreement, by either the City or the Company to the other, shall be sufficiently given or delivered if it is dispatched by registered or certified mail, postage prepaid, return receipt requested, or delivered personally, and:

a) In the case of the Company, is addressed to or delivered personally to Van Diest Supply Company P.O. Box 610, Webster City IA 50598.

b) In the case of City, is addressed to or delivered personally to City Administrator, City Hall, 400 2<sup>nd</sup> St., PO Box 217, Webster City, Iowa 50595.

c) The City or the Company may, upon written notice to the other, change the address to which such notices and demands are made.

The City and the Company have caused this Agreement to be signed, in their names and on their behalf by their duly authorized officers, all as of the day and date written above.

CITY OF WEBSTER CITY, IOWA

By: \_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Karyl K. Bonjour, City Clerk

VAN DIEST SUPPLY COMPANY

By: B. Van Dier, Chairman  
[Name, Title]

**EXHIBIT A**

**DESCRIPTION OF THE PROPERTY**

## Description of the Property

Being a parcel of land as found in a Warranty Deed recorded in Book 103, Page 591 in the office of the Hamilton County Recorder that is described as follows: Commencing at the South Quarter Corner of Section 35, Township 89 North, Range 26 west of the 5th P.M., Hamilton County, Iowa; thence  $N00^{\circ}18'28''W$ , 142.10 along the east line of the Southwest Quarter of said Section 35 to a point on the north right of way line of 220th Street at the point of beginning; thence continuing  $N00^{\circ}18'28''W$ , 100.00 feet along said east line; thence  $N89^{\circ}47'02''W$ , 105.00 feet; thence  $S00^{\circ}18'28''E$ , 100.00 feet to a point on said right of way line; thence  $S89^{\circ}47'02''E$ , 105.00 feet along said right of way line to the point of beginning, containing 0.24 acres.



**EXHIBIT B**

**FORM OF CONSTRUCTION EASEMENT**

# TEMPORARY EASEMENT

SW 1/4  
35-89-26



LOT 1  
LONG'S ADDITION  
0.24 ACRES

S89°39'03"W 105.00'  
N89°46'41"W 105.00' R

S0°58'46"E 100.00'  
S00°18'28"E 100.00' R

N0°59'49"W 100.00'  
N00°18'28"W 100.00' R

N89°38'45"E 105.00'  
S89°46'41"E 105.00' R

ROW  
66.0'

220TH STREET  
OLD U.S. 20

ROW  
86.0'

R/W

R/W

28" W 143.41' M

## EXHIBIT C

### TIMELINE AND SPECIFICATIONS FOR WATER TOWER PROJECT

*[Attach additional plans and specifications as necessary]*

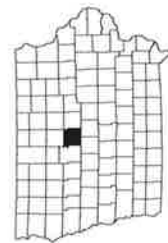
- Up to 250,000 gallon water tower with fill pumps and mixer
- Backup power
- Lighting
- AMR flow meter (compatible with City's communications system)
- Site piping to connect the water tower to the existing nearby water system
- Electrical and controls

All water tower and associated water system improvements shall be designed and certified by a Professional Engineer in the State of Iowa and permitted through the Iowa Department of Natural Resources. All improvements shall be verified to be constructed in accordance with the approved contract documents prior to acceptance by the City. The improvements shall comply with the most current version as accepted by the Iowa Department of Natural Resources of the Recommended Standards for Water Works by the Great Lakes – Upper Mississippi River Board of State and Provincial Public Health and Environmental Managers (10 States Standards) and AWWA standards.

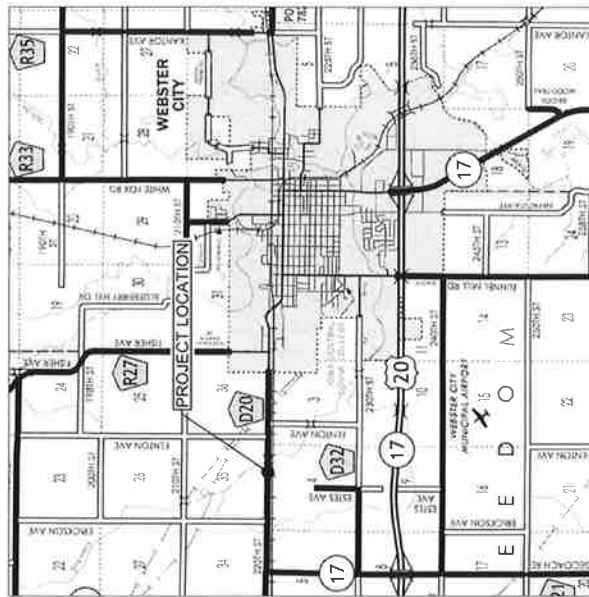
# CONSTRUCTION PLANS FOR VAN DIEST SUPPLY COMPANY WATER SYSTEM IMPROVEMENTS WEBSTER CITY, HAMILTON COUNTY, IOWA

## INDEX OF SHEETS

Sheet Number	Sheet Title
A.1	TITLE SHEET
A.2	LEGEND AND GENERAL INFORMATION
A.3	GENERAL NOTES
B.1	DETAILS
B.2	DETAILS
C.1	QUANTITIES AND TABULATIONS
D.1	SITE PLAN
DP-1	BOODERS STATION BUILDING PLAN & SECTION
RR-1	POLLUTION PREVENTION NOTES
RR-2	POLLUTION PREVENTION PLAN
U.1	WATER TOWER DETAILS
U.2	WATER TOWER DETAILS



HAMILTON COUNTY, IOWA



VICINITY MAP

THIS PROJECT SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE CURRENT EDITION OF THE IOWA STATEWIDE URBAN DESIGN AND SPECIFICATIONS FOR PUBLIC IMPROVEMENTS

Professional Engineer Seal	Professional Engineer Seal	Professional Engineer Seal
<p>I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.</p> <p>Christopher Pedersen, P.E.                      License Number P16925                      My License Renewal Date is December 31, 2025                      Pages or sheets covered by this seal:                      ALL A, B, C, D, DP, RR AND U, SHEETS</p>	<p>I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.</p> <p>Craig G. German, P.E.                      License Number P17392                      My License Renewal Date is December 31, 2024                      Pages or sheets covered by this seal:                      ALL B SHEETS</p>	<p>I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.</p> <p>Brian K. Brewer, P.E.                      License Number P13662                      My License Renewal Date is December 31, 2025                      Pages or sheets covered by this seal:                      ALL E SHEETS</p>

**SNYDER & ASSOCIATES, INC.**  
 3727 S.W. SNYDER BLVD  
 AMES, IOWA 50231  
 515.964.2028 | www.snyder-associates.com

**TITLE SHEET**

**VAN DIEST WATER SYSTEM IMPROVEMENTS**

**WEBSTER CITY, IOWA**

**SNYDER & ASSOCIATES**

Project No. 123.1072.01

Sheet A.1

MARK	DESCRIPTION	DATE	BY



**GENERAL NOTES**

1. NOTIFY OWNER AND ENGINEER AT LEAST 48 HOURS PRIOR TO STARTING CONSTRUCTION.
2. COMPLETE ALL CONSTRUCTION IN ACCORDANCE WITH CURRENT EDITION OF IOWA CONSTRUCTION CODE AND SPECIFICATIONS FOR THIS PROJECT.
3. LOCATION OF EXISTING UNDERGROUND FACILITIES, STRUCTURES AND UTILITIES SHOWN ARE FROM AVAILABLE SURVEYS AND RECORDS. THESE LOCATIONS SHOULD BE CONSIDERED AS APPROXIMATE ONLY, WITH THE POSSIBILITY THAT OTHER UTILITIES MAY BE ENCOUNTERED DURING CONSTRUCTION. THE EXACT LOCATION OF ALL EXISTING UTILITIES WITHIN CONSTRUCTION LIMITS.
4. NOTIFY UTILITY COMPANIES PRIOR TO COMMENCING WORK. AVOID DAMAGE TO UTILITIES AND UNDERGROUND FEATURES DURING CONSTRUCTION. REPAIR ANY DAMAGE CAUSED BY CONSTRUCTION OPERATIONS AT CONTRACTOR'S EXPENSE.
5. COORDINATE CONSTRUCTION OPERATIONS AND COOPERATE WITH UTILITY COMPANIES WITH RESPECT TO RELOCATING ANY CONFLICTING FACILITIES. COSTS OF TEMPORARY SUPPORTS, AND STAGING CONSTRUCTION TO ACCOMMODATE THE RELOCATION OF UTILITIES IS INCIDENTAL TO CONSTRUCTION.
6. PROVIDE EROSION CONTROL MEASURES NECESSARY TO PROTECT AGAINST SILTATION, EROSION AND DUST POLLUTION WITHIN CONSTRUCTION LIMITS AND ANY REQUIREMENTS OF IOWA CODE AND LOCAL ORDINANCES.
7. PROVIDE TEMPORARY SUPPORT FOR EXISTING UTILITY LINES THAT ARE ENCOUNTERED DURING CONSTRUCTION UNTIL BACKFILLING IS COMPLETED.
8. CONSTRUCTION LIMITS ARE WITHIN THE SITE BOUNDARY AND ROADWAY RIGHT-OF-WAY AS SHOWN ON THE PLANS. CONFINE ALL CONSTRUCTION ACTIVITY WITHIN THE CONSTRUCTION LIMITS UNLESS OTHERWISE AUTHORIZED BY THE ENGINEER. PROTECT BY THE CONTRACTOR. THE CONTRACTOR SHALL OBTAIN NECESSARY ACCESS PERMISSIONS TO THE PROJECT CONSTRUCTION LIMITS.
9. CONTRACTOR RESPONSIBLE FOR CONSTRUCTING AND MAINTAINING ALL ACCESS TO THE CONSTRUCTION LIMITS. THE ACCESSES MUST BE ADEQUATELY SIZED AND MAINTAINED THROUGHOUT CONSTRUCTION. THE ACCESSES MUST INCLUDE PROVISIONS TO MAINTAIN POSITIVE DRAINAGE. WORK WILL BE CONSIDERED INCIDENTAL TO CONSTRUCTION.
10. LIMIT GRADING AND CONSTRUCTION OPERATIONS TO THE MINIMUM REQUIRED TO COMPLETE THE PROJECT. DAMAGE TO ADJACENT PROPERTIES OR ROADWAYS IS THE CONTRACTOR'S RESPONSIBILITY. THE CONTRACTOR SHALL RESTORE TO ORIGINAL OR BETTER CONDITION ACTIVITIES OUTSIDE OF THE CONSTRUCTION LIMITS IN ADDITION TO THE RESTORATION, AT NO COST TO OWNER.
11. COORDINATE THE CONSTRUCTION TO MINIMIZE THE DISRUPTIONS TO THE ADJACENT PROPERTIES. THE CONSTRUCTION LIMITS SHALL BE REPAIRED AND RESTORED AT THE CONTRACTOR'S EXPENSE.
12. DO NOT RESTRICT DRAINAGE CHANNELS AND PROTECT ALL EXISTING DRAINAGE STRUCTURES. CONTRACTOR FULLY LIABLE FOR ALL DAMAGES TO PUBLIC OR PRIVATE PROPERTY CAUSED BY EXCESSIVE WATER FLOWS DURING CONSTRUCTION. ANY EXTRA GRADING WORK NEEDED TO MAINTAIN POSITIVE DRAINAGE WITHIN THE CONSTRUCTION LIMITS IS INCIDENTAL TO CONSTRUCTION.
13. REPAIR ALL FIELDRAIN TILES THAT ARE ENCOUNTERED DURING CONSTRUCTION. FIELDRAIN TILES ENCOUNTERED AND REPAIRED DURING CONSTRUCTION PROVIDE DATA TO THE ENGINEER FOR INCORPORATION INTO THE RECORD DRAWINGS.
14. PROTECT AND KEEP DEBRIS DEPOSITED BY THE CONSTRUCTION OFF OF ADJACENT PROPERTIES AND OUTSIDE THE RIGHT-OF-WAY. REMOVE AND REPAIR ANY DAMAGE WITHOUT ADDITIONAL COMPENSATION.
15. EXISTING UTILITIES ENCOUNTERED DURING CONSTRUCTION SHALL BE REPAIRED OR REPLACED AS NECESSARY. THE CONTRACTOR SHALL REPAIR ANY ITEMS DAMAGED DURING CONSTRUCTION AT CONTRACTOR'S EXPENSE.
16. COMPLETELY REMOVE AND DISPOSE OF TREES, SHRUBS AND VEGETATION DESIGNATED FOR REMOVAL ON THE PLANS. DISPOSE OF IN ACCORDANCE WITH SPECIFICATIONS.
17. CONTRACTORS SHALL SATISFY THEMSELVES PRIOR TO SUBMISSION OF BIDS AS TO THE SOIL CONDITIONS.
18. AS NECESSARY FOR CONSTRUCTION, THE CONTRACTOR SHALL REMOVE EXISTING IMPROVEMENTS WITHIN THE WORK AREA SHOWN ON THE PLANS AS REMOVE A NECESSARY PART OF THE CONSTRUCTION. THE CONTRACTOR SHALL OBTAIN NECESSARY CONSTRUCTION OR BETTER AS DETERMINED BY THE ENGINEER. THE REMOVAL AND REPLACEMENT WORK IS INCIDENTAL AND ALL ASSOCIATED COSTS SHALL BE INCLUDED IN THE BID.
19. ADJUST ALL MANHOLES, VALVE PITS, VALVE BOXES AND OTHER BURIED FACILITIES WITH SURFACE ACCESS TO MATCH FINAL GRADES, UNLESS OTHERWISE INDICATED.
20. PROTECT AND SAVE ALL PROPERTY CORNER MONUMENTS. REPLACE IF REMOVED OR DAMAGED.

**PROCESS PIPING AND SITE PIPING NOTES**

1. COMPLY WITH ALL APPLICABLE REGULATIONS OF THE OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA).
2. ALL EXISTING UTILITIES ENCOUNTERED DURING CONSTRUCTION ARE TO REMAIN IN SERVICE UNLESS OTHERWISE NOTED.
3. FURNISH AND INSTALL ALL ADAPTERS, FITTINGS, AND ADDITIONAL PIPE AS REQUIRED TO COMPLETE CONNECTIONS TO EXISTING PIPING. VERIFY LOCATION, ELEVATION, DEPTH AND MATERIALS OF EXISTING PIPING. FACILITATE TEST PITS AS REQUIRED TO LOCATE EXISTING PIPING.
4. PROTECT AND SUPPORT ALL STRUCTURES AND PIPELINES LOCATED ADJACENT TO ANY TRENCH EXCAVATION BY THE CONTRACTOR UNTIL THE IS BACKFILLED. DAMAGE TO ANY SUCH STRUCTURES CAUSED BY OR RESULTING FROM THE CONTRACTOR'S OPERATIONS SHALL BE REPAIRED OR ADJUSTED AS A RESULT OF THE WORK SHALL BE COORDINATED THROUGH THE OWNER.
5. REFER TO SPECIFICATIONS FOR PIPE AND STRUCTURE BEDDING AND BACKFILL REQUIREMENTS.
6. MINIMUM COVER OF 3.5 FEET IS REQUIRED ON ALL LIQUID CARRYING PIPES, UNLESS OTHERWISE INDICATED. PIPELINE INSULATION SHALL BE USED WHERE DEPTH OF COVER IS LESS THAN 3 FEET.
7. SLOPE ALL PIPE LINES UNLESS OTHERWISE INDICATED. ON THE DRAWINGS, NO PRESSURE IN SPRING WILL BE PERMITTED. RESTRAIN ALL HORIZONTAL AND VERTICAL BENDS IN SPRING WITH THRUST BLOCKS AND RETAINER GLANDS. ELEVATIONS AND ALIGNMENT INDICATED ON THE DRAWINGS.
8. ALL EQUIPMENT AND PERSONNEL OPERATIONS SHALL BE PERFORMED AND COORDINATED WITH EQUIPMENT PROVIDED AND/OR EXISTING CONDITIONS.
9. INSPECT DIMENSIONS SHALL PREVAIL REPORT ANY DISCREPANCIES IMMEDIATELY TO THE ENGINEER.
10. ALL TESTS WILL BE PERFORMED IN ACCORDANCE WITH SPECIFICATIONS. CORRECT SETTLEMENT OCCURRING DURING THE CONTRACT WARRANTY PERIOD AT NO ADDITIONAL COST.
11. CLEAN ALL PIPING AS DIRECTED BY ENGINEER, BEFORE TESTING.
12. PRESSURE TEST ALL GRAVITY PIPE LINES AFTER INSTALLATION, AS SPECIFIED.
13. ALL BURIED CONNECTIONS TO STRUCTURES, INCLUDING BUT NOT LIMITED TO VALVE BOXES, SHALL BE PROTECTED BY CONCRETE. ALL GRAVITY CONNECTIONS WITHIN 3 TO 4 FEET FROM STRUCTURES, ALL SLEEVES TYPE COUPLINGS ON PRESSURE LINES SHALL BE RESTRAINED SOLID SLEEVES.
14. ALL WASTEWATER AND SLODGE PIPING (EXCLUDING BUILDING DRAINS POTABLE WATER AND RECYCLED MATERIALS) AND ALL PRESSURIZED PIPE LINES INSTALLED BENEATH STRUCTURES AND TANKS SHALL BE ENCASED IN CONCRETE.
15. PROVIDE CAST-DUCTILE IRON WALL CASTINGS OR GALVANIZED STEEL PIPE SLEEVES FOR ALL WALL PENETRATIONS. ALL WALL CASTINGS SHALL HAVE WATERSTOP SLEEVES. ALL WALL SLEEVES AND WALL CASTINGS SHALL HAVE WATERSTOP SLEEVES. PROCESS DRAWINGS FOR LOCATIONS OF PENETRATIONS AND THE SPECIFIC TYPE WALL PIPE OR SLEEVE, REQUIRED AT EACH LOCATION.
16. ALL INSIDE PROCESS PIPING SHALL BE ADEQUATELY RESTRAINED AND SUPPORTED IN ACCORDANCE WITH SPECIFICATIONS.
17. INSTALL 1/2-INCH BRASS CORPORATION COCKS ON BUILDING AND STRUCTURE INTERIOR WALLS. THE LOCATION OF COCKS SHALL BE DETERMINED BY THE ENGINEER. DETERMINE EXACT NUMBER AND LOCATIONS OF THESE CORPORATION COCKS BASED UPON INFORMATION DEPICTED ON DRAWINGS AND ACTUAL FIELD ROUTING OF REVIEW LOCATIONS WITH ENGINEER BEFORE INSTALLATION.
18. ELECTRICAL CONDUIT RUNS ARE INDICATED ON ELECTRICAL SITE PLAN.

12 inches

Sheet A.3	123.1072.01
DATE	DATE
BY	BY
CHKD	CHKD
APP'D	APP'D

WESTER CITY, IOWA  
 222 N. W. AVENUE, SUITE 202  
 WESTER CITY, IOWA 52781  
 WWW.WESTERASSOCIATES.COM

**GENERAL NOTES**  
**VAN DIEST WATER SYSTEM IMPROVEMENTS**  
**SNYDER & ASSOCIATES, INC.**

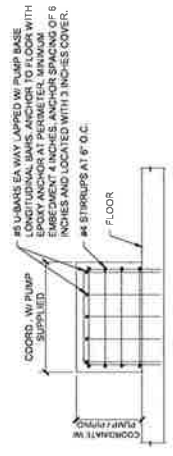
**SNYDER & ASSOCIATES**  
 123.1072.01  
 Sheet A.3

Sheet B.1	Project No: 123.1072.01
DATE: 11/15/2024	REVISION:
DATE: 11/15/2024	REVISION:
DATE: 11/15/2024	REVISION:
DATE: 11/15/2024	REVISION:
DATE: 11/15/2024	REVISION:

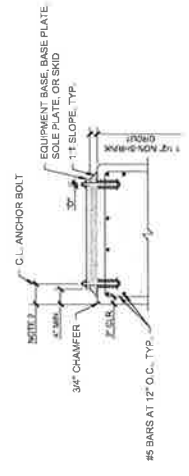
**SNYDER & ASSOCIATES, INC.**  
 2725 W. SNYDER BLVD  
 ANKENY, IOWA 50009  
 515-964-2020 | www.snyder-associates.com  
**WEBSTER CITY, IOWA**  
**DETAILS**  
**VAN DIEST WATER SYSTEM IMPROVEMENTS**



**SNYDER & ASSOCIATES**  
 Project No: 123.1072.01  
 Sheet B.1

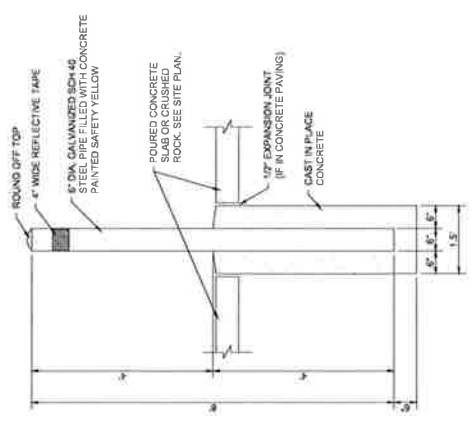


**1**  
**CONCRETE PUMP BASE**  
 NO SCALE

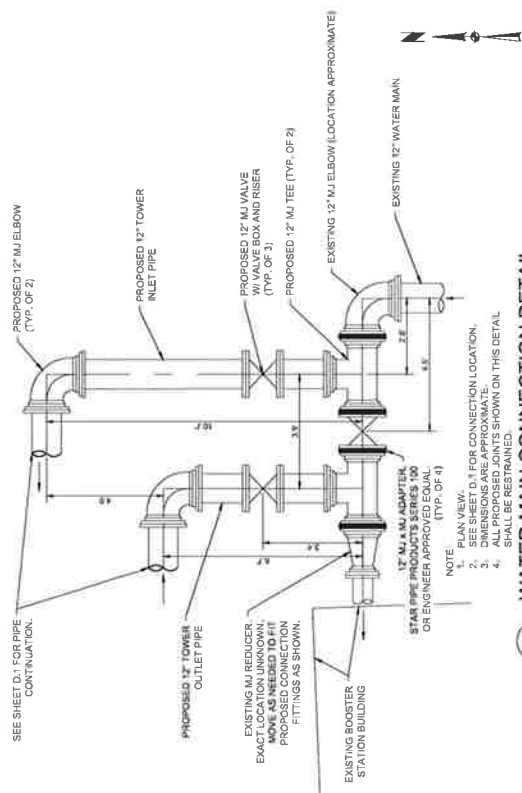


**4**  
**NEW PUMP BASE**  
 NO SCALE

- NOTES:**
1. 12" Ø DIAMETER OF ANCHOR BOLT.
  2. THE EDGE DISTANCE ON THE ANCHOR BOLTS SHALL NOT BE LESS THAN 4" OR 8 x Ø.
  3. PAD DIMENSIONS AND ANCHOR BOLT SIZE SHALL CONFORM TO EQUIPMENT MANUFACTURER'S REQUIREMENT.
  4. HEIGHT TO SUIT EQUIPMENT FURNISHED OR AS INDICATED ON THE DRAWINGS.
  5. BASE SHALL BE COORDINATED AND CONSTRUCTED BASED UPON PUMP PROVIDED AND IN ACCORDANCE WITH PUMP MANUFACTURER INSTALLATION GUIDELINES.



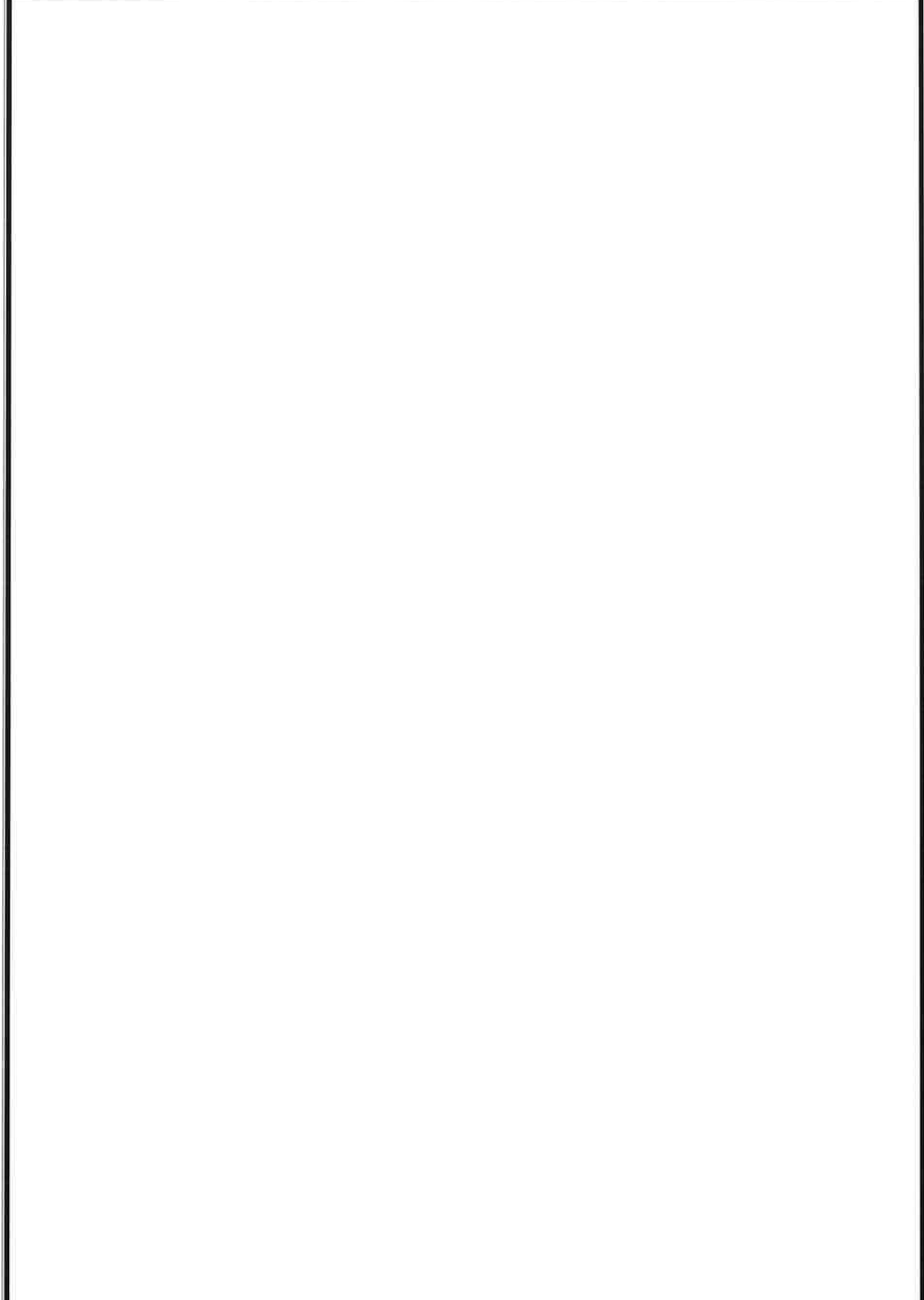
**1**  
**BOLLARD DETAIL**  
 NO SCALE



**2**  
**WATER MAIN CONNECTION DETAIL**  
 NO SCALE

- NOTE:**
1. PLAN VIEW.
  2. SEE SHEET D.1 FOR CONNECTION LOCATION.
  3. DIMENSIONS ARE APPROXIMATE.
  4. ALL CONNECTIONS SHOWN ON THIS DETAIL SHALL BE RESTRAINED.

<b>SNYDER &amp; ASSOCIATES, INC.</b> 2727 N. SNYDER BLVD AMES, IOWA 50013 515.664.2020   www.snyder-associates.com		 <b>SNYDER &amp; ASSOCIATES</b>	Project No. 123.1072.01 Sheet B.2
<b>VAN DIEST WATER SYSTEM IMPROVEMENTS</b> <b>DETAILS</b> <b>WEBSTER CITY, IOWA</b>			
Revision: 001 Date: 06-15-2024 Drawn By: [Name] Check By: [Name]	Project No. 123.1072.01 Sheet B.2		





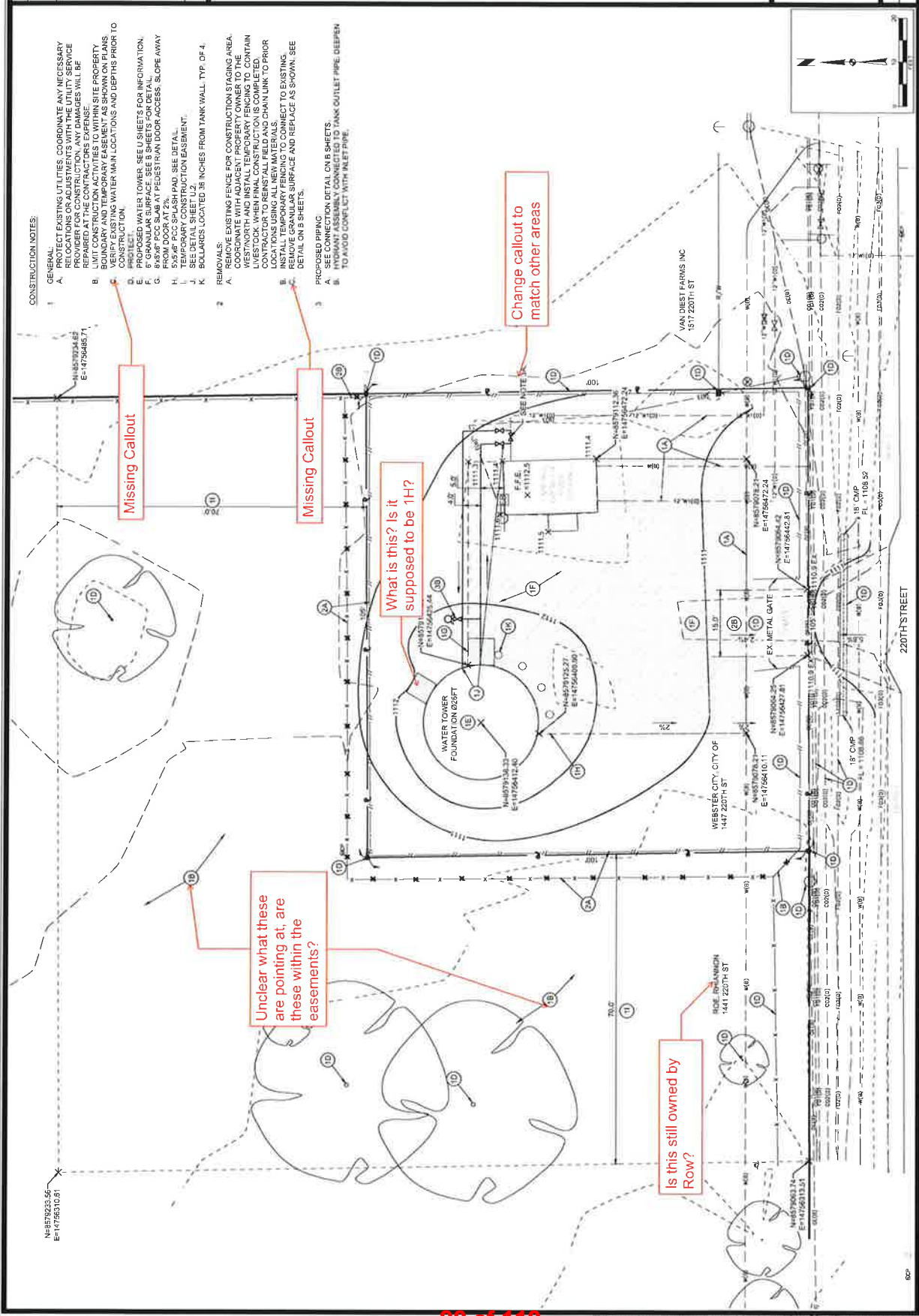
--	--	--	--	--	--	--	--	--	--

DATE	BY	REVISION
06-13-2024	T.M. RABUS	1. S. T.M. RABUS
06-13-2024	T.M. RABUS	1. S. T.M. RABUS

Sheet D.1  
 123.1072.01



**SNYDER & ASSOCIATES**



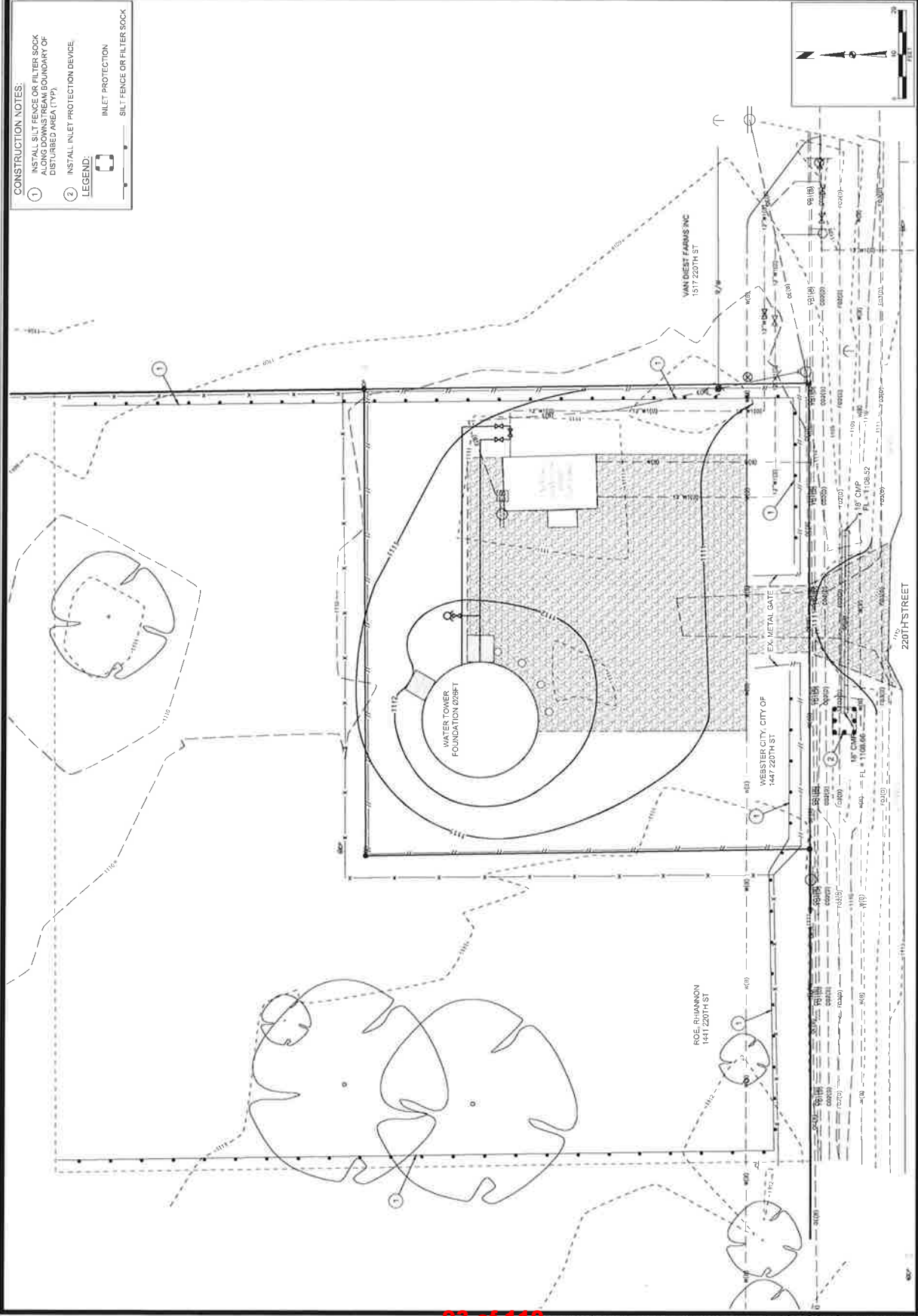




Sheet	RR.2
Project No.	123.1072.01
Client	SNYDER & ASSOCIATES, INC.
Address	2275 S.W. 24th Street, Ocala, FL 32063
Phone	352.369.1111
Website	www.snyder-assoc.com
Scale	AS SHOWN
Date	08-13-2024
Drawn By	WJW
Checked By	WJW
Approved By	
Mark	
Revision	
Sheet	RR.2

**VAN DIEST WATER SYSTEM IMPROVEMENTS**  
**POLLUTION PREVENTION PLAN**  
**WEBSTER CITY, IOWA**

**SNYDER & ASSOCIATES**  
 123.1072.01  
 Sheet RR.2

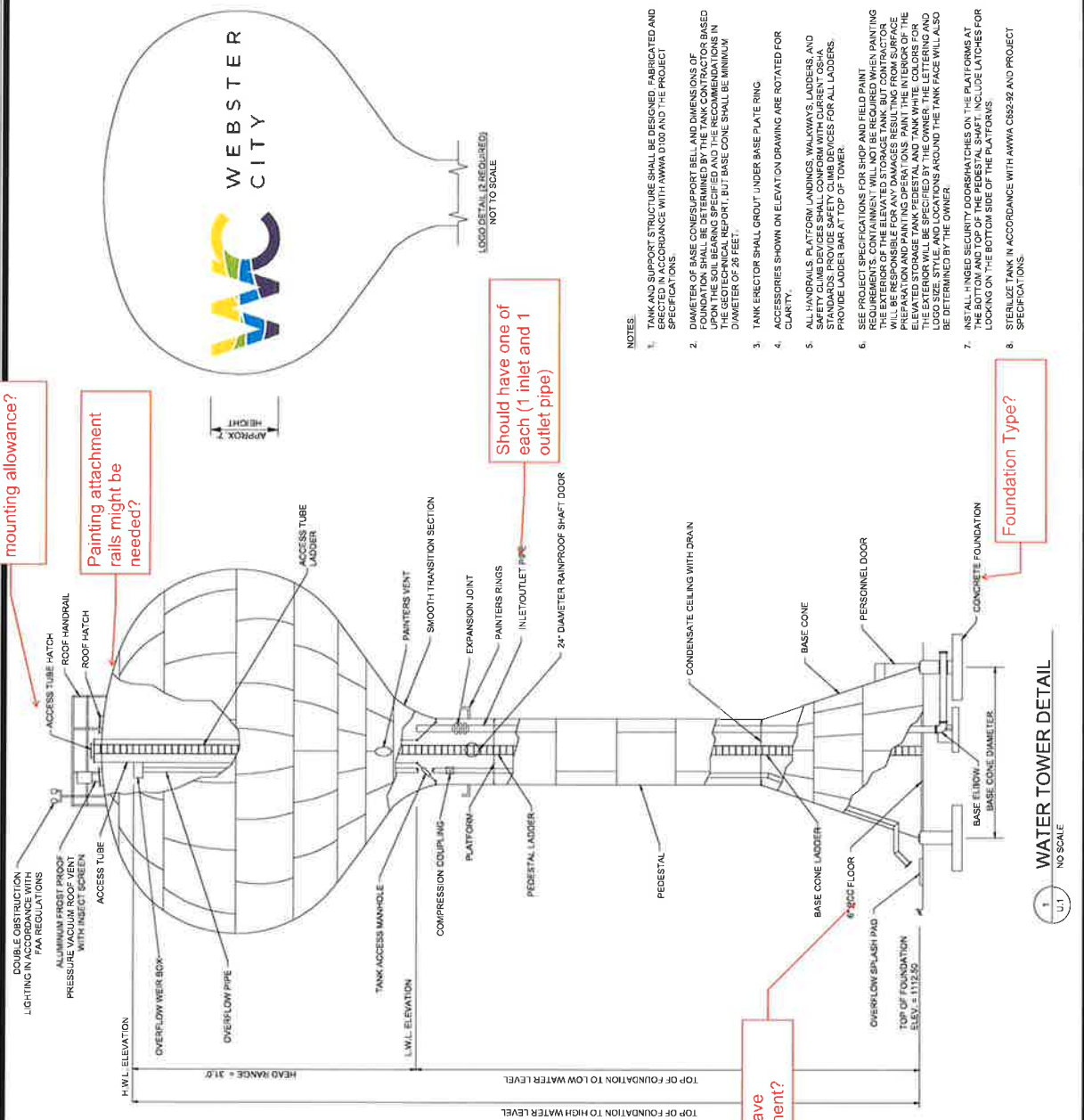


DATE	BY	REVISION

**VAN DIEST WATER SYSTEM IMPROVEMENTS**  
**WATER TOWER DETAILS**  
**SNYDER & ASSOCIATES, INC.**  
 2727 S.W. SNYDER BLVD  
 AMARITY, IOWA 52240  
 WWW.SNYDER-ASSOCIATES.COM  
 WEBSTER CITY, IOWA  
 Project No. 123.1072.01  
 Sheet U.1

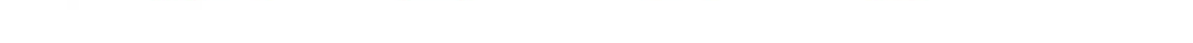
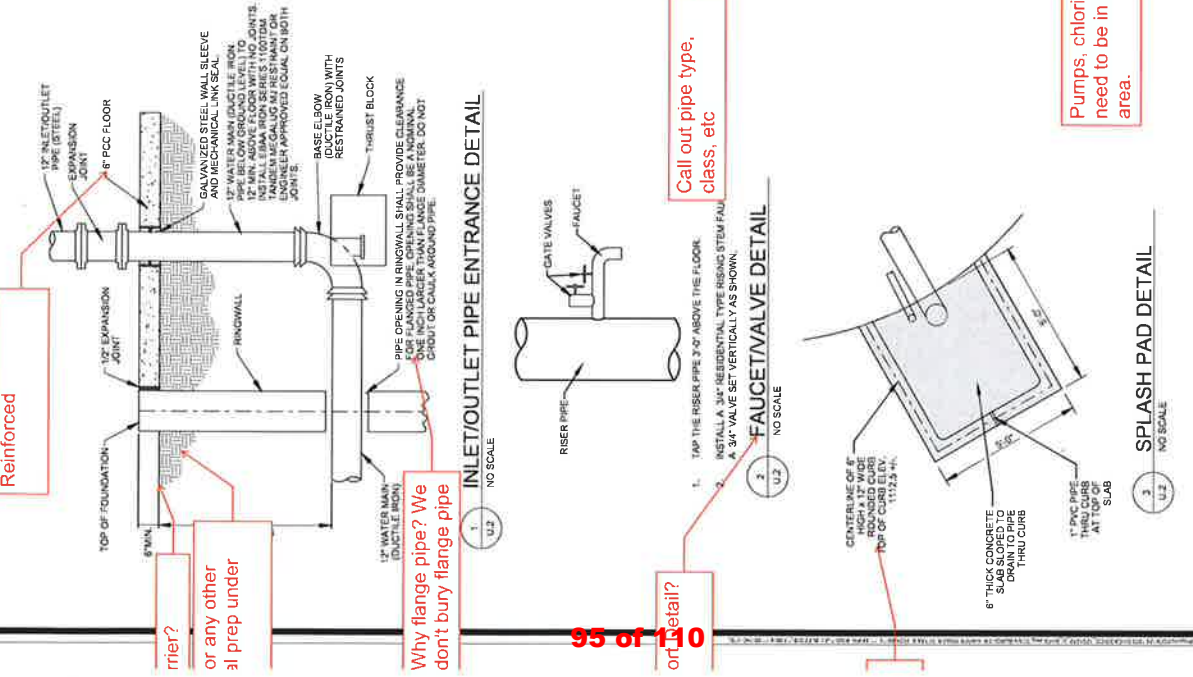
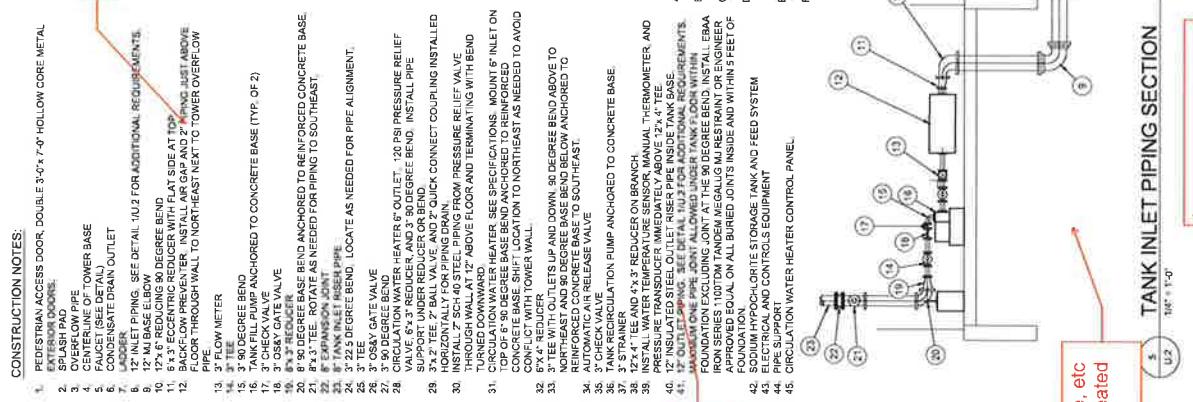
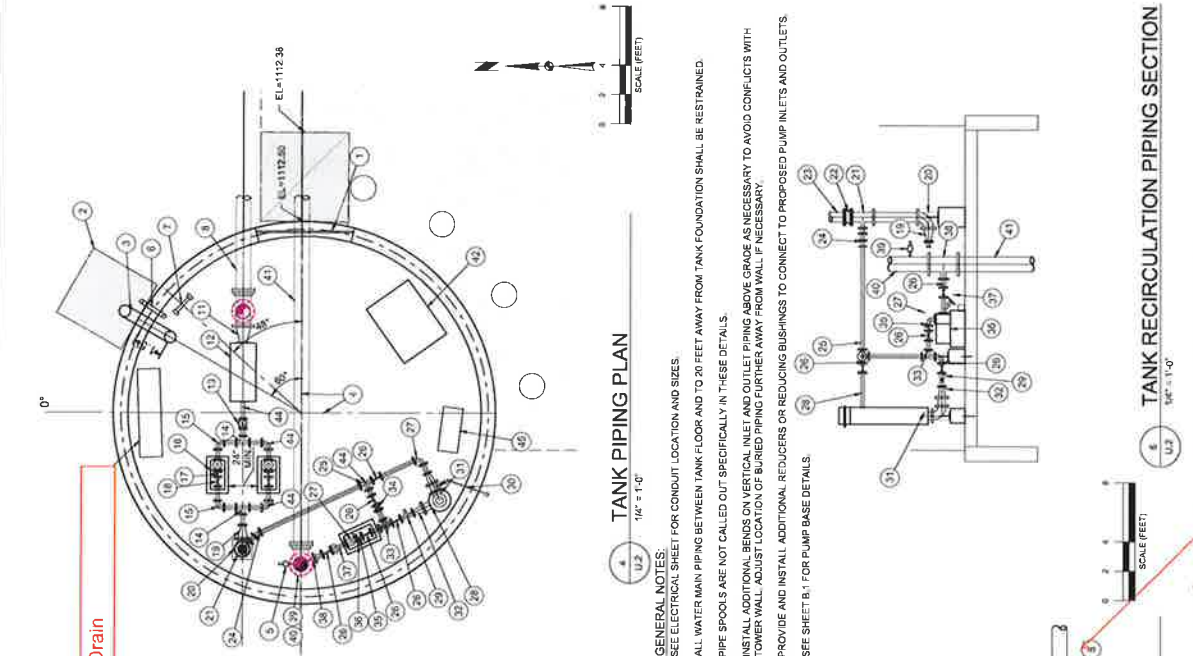


**SNYDER & ASSOCIATES**  
 Project No. 123.1072.01  
 Sheet U.1



- NOTES:**
- TANK AND SUPPORT STRUCTURE SHALL BE DESIGNED, FABRICATED AND ERECTED IN ACCORDANCE WITH AWWA D100 AND THE PROJECT SPECIFICATIONS.
  - DIAMETER OF BASE CONES/SUPPORT BELL AND DIMENSIONS OF FOUNDATION SHALL BE DETERMINED BY THE TANK CONTRACTOR BASED UPON THE SOIL BEARING SPECIFIED AND THE RECOMMENDATIONS IN THE PROJECT REPORT. BUT, BASE CONE SHALL BE MINIMUM DIAMETER OF 28 FEET.
  - TANK ERECTOR SHALL CROUT UNDER BASE PLATE RING.
  - ACCESSORIES SHOWN ON ELEVATION DRAWING ARE ROTATED FOR CLARITY.
  - ALL HANDRAILS, PLATFORM, LANDINGS, WALKWAYS, LADDERS, AND SAFETY CLIMB DEVICES SHALL CONFORM WITH CURRENT OSHA STANDARDS. PROVIDE SAFETY CLIMB DEVICES FOR ALL LADDERS. PROVIDE LADDER BANK AT TOP OF TOWER.
  - SEE PROJECT SPECIFICATIONS FOR SHOP AND FIELD PAINT REQUIREMENTS. CONTAINMENT WILL NOT BE REQUIRED WHEN PAINTING THE INTERIOR OF THE TOWER. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGES RESULTING FROM SURFACE PREPARATION AND PAINTING OPERATIONS. PAINT THE INTERIOR OF THE ELEVATED STORAGE TANK PEDESTAL AND TANK WHITE COLORS FOR CORROSION RESISTANCE. THE CONTRACTOR SHALL DETERMINE LOGO SIZE, STYLE, AND LOCATIONS AROUND THE TANK FACE WILL ALSO BE DETERMINED BY THE OWNER.
  - INSTALL HINGED SECURITY DOORSWATCHES ON THE PLATFORMS AT THE BOTTOM AND TOP OF THE PEDESTAL SHAFT. INCLUDE LATCHES FOR LOCKING ON THE BOTTOM SIDE OF THE PLATFORMS.
  - STERILIZE TANK IN ACCORDANCE WITH AWWA C652.02 AND PROJECT SPECIFICATIONS.

1  
 U.1  
**WATER TOWER DETAIL**  
 NO SCALE



**CONSTRUCTION NOTES:**

1. PEDESTRIAN ACCESS DOOR, DOUBLE 3'-0\"/>
- 2. EXTERIOR DOOR.
- 3. OVERFLOW PIPE.
- 4. CENTERLINE OF TOWER BASE.
- 5. FAUCET (SEE DETAIL).
- 6. WOODEN LADDER.
- 7. WOODEN LADDER.
- 8. 12\"/>
- 9. 12\"/>
- 10. 12\"/>
- 11. 6\"/>
- 12. BACK-LAP PREVENTER. INSTALL AIR GAP AND 2\"/>
- 13. 3\"/>
- 14. 3\"/>
- 15. 90 DEGREE BEND.
- 16. 90 DEGREE BEND ANCHORED TO CONCRETE BASE (TYP. OF 2).
- 17. 3\"/>
- 18. 3\"/>
- 19. 90 DEGREE BEND ANCHORED TO REINFORCED CONCRETE BASE.
- 20. 90 DEGREE BEND AS NEEDED FOR PIPING TO SOUTHEAST.
- 21. 8\"/>
- 22. 8\"/>
- 23. 3\"/>
- 24. 3\"/>
- 25. 90 DEGREE BEND. LOCATE AS NEEDED FOR PIPE ALIGNMENT.
- 26. 3\"/>
- 27. 90 DEGREE BEND.
- 28. 3\"/>
- 29. VALVE 6\"/>
- 30. SUPPORT UNDER REDUCER OR BEND.
- 31. 2\"/>
- 32. 2\"/>
- 33. THROUGH WALL AT 12\"/>
- 34. CIRCULON DOWN-WATER HEATER. SEE SPECIFICATIONS. MOUNT 6\"/>
- 35. CONCRETE BASE. SHIPT LOCATION TO NORTHEAST AS NEEDED TO AVOID 6\"/>
- 36. 3\"/>
- 37. 3\"/>
- 38. 12\"/>
- 39. 12\"/>
- 40. PRESSURE TRANSDUCER IMMEDIATELY ABOVE 12\"/>
- 41. 12\"/>
- 42. MAXIMUM ONE PIPE JOINT ALLOWED UNDER TANK FLOOR WITHIN FOUNDATION EXCLUDING JOINT AT THE 90 DEGREE BEND. INSTALL EBMA APPROVED EQUAL OR ALL BURIED JOINTS INSIDE AND WITHIN 5 FEET OF FOUNDATION.
- 43. SODIUM HYPOCHLORITE STORAGE TANK AND FEED SYSTEM.
- 44. PIPE SUPPORT.
- 45. CIRCULATION WATER HEATER CONTROL PANEL.

**GENERAL NOTES:**

- A. SEE ELECTRICAL SHEET FOR CONDUIT LOCATION AND SIZES.
- B. ALL WATER MAIN PIPING BETWEEN TANK FLOOR AND TO 20 FEET AWAY FROM TANK FOUNDATION SHALL BE RESTRAINED.
- C. PIPE SPOOLS ARE NOT CALLED OUT SPECIFICALLY IN THESE DETAILS.
- D. INSTALL ADDITIONAL BENDS ON VERTICAL INLET AND OUTLET PIPING ABOVE GRADE AS NECESSARY TO AVOID CONFLICTS WITH TOWER WALL. ADJUST LOCATION OF BURIED PIPING FURTHER AWAY FROM WALL IF NECESSARY.
- E. PROVIDE AND INSTALL ADDITIONAL REDUCERS OR REDUCING BUSHINGS TO CONNECT TO PROPOSED PUMP INLETS AND OUTLETS.
- F. SEE SHEET B.1 FOR PUMP BASE DETAILS.

**REINFORCED**

**Why flange pipe? We don't bury flange pipe**

**Why flange pipe? We don't bury flange pipe**

**Why flange pipe? We don't bury flange pipe**

**Why flange pipe? We don't bury flange pipe**

**Why flange pipe? We don't bury flange pipe**

**Why flange pipe? We don't bury flange pipe**

**Why flange pipe? We don't bury flange pipe**

**Why flange pipe? We don't bury flange pipe**

**Why flange pipe? We don't bury flange pipe**

**Why flange pipe? We don't bury flange pipe**

**Why flange pipe? We don't bury flange pipe**

**Why flange pipe? We don't bury flange pipe**

**Why flange pipe? We don't bury flange pipe**

**Why flange pipe? We don't bury flange pipe**

**Why flange pipe? We don't bury flange pipe**

**Why flange pipe? We don't bury flange pipe**

**Drain**

**Call out pipe type, class, etc**

**Pumps, chlorine, etc need to be in heated area.**

**Is pump system in a building? Heating Cone?**

**Ventilation in summer?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**95 or 100 or detail?**

**RESOLUTION NO. 2024 – xxx**

**RESOLUTION ESTABLISHING FEES FOR SERVICES BEGINNING JULY 1, 2024**

**WHEREAS**, as a result of various factors, many of the fees of the City of Webster City have increased and it is the desire of the City Council to make the various changes to the fee schedule at one time for the next fiscal year; and,

**WHEREAS**, many of the fees in this resolution are for internal accounting purposes for equipment and manpower as the City does not loan out the equipment; and,

**WHEREAS**, fees for usage are listed individually by departments and desired service/equipment will be made by contacting appropriate department.

**WHEREAS**, all city departments have looked at the fees their department charges and have made the recommended changes on sheets attached hereto and made a part of this Resolution as **Exhibit A Fees**; and,

**WHEREAS**, labor will be charged according to the rates established on 7/1. The rates will be the average of current wages for the department plus benefits. After hours wages will be charged at time and one-half unless otherwise specified by policy or contract.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Webster City, Iowa:

**Section 1.** The attached hereto listed charges/fees made part of this Resolution as **Exhibit A Fees** are hereby approved and adopted and shall be in effect as of July 1, 2024.

**Section 2.** All other resolutions or parts of resolutions in conflict with the provisions of this resolution are hereby repealed.

Passed and adopted this 1<sup>st</sup> day of July, 2024.

**CITY OF WEBSTER CITY, IOWA**

\_\_\_\_\_  
John Hawkins, Mayor

ATTEST:

\_\_\_\_\_  
Karyl K. Bonjour, City Clerk

***Exhibit A Fees Attached***



Red is new/changed	Green is deleted				
<b>CEMETERY</b>					
Charges for Interments					
Infant Graves (Newborn to 2 Years Old)	\$330.00				
Child/Adult Graves	\$720.00				
Burial of Ashes (Cremation Urn)	\$230.00				
Burial of Ashes (More than 12" Diameter)	\$465.00				
Additional Charges					
Saturday Burials	\$195.00		-	Holiday	
Week day burials departing after 3:00 p.m.	\$135.00				
Thaw Grave	\$135.00				
Removing monuments for interment	\$65.00				
Disinterment's double the cost of regular)					
Charge for Grave Space					
Traditional Grave (5'x10')	\$760.00				
Cremation Grave (5'x5')	\$380.00				
Monument Permit	\$55.00				
Easement (deed) change fee	\$35.00				
Charge/mowing cycle of Fosters Baby Addition	\$115.00				
Frost Remover & Refill Propane Day+fuel	\$70.00				
<b>PET CEMETERY</b>					
Charge for Grave Space					
Approximate Size: 4' x 4	\$155.00				
Size might be slightly altered due to concrete fill material					
<b>Charge for Interments (No Vaults)</b>					
Traditional or Cremation	\$105.00				
Permanent Monument Permit	\$30.00				
All Other or Additional Fees will be same as Graceland Cemetery					
<b>POLICE</b>					
False alarm	\$80.00				
Vehicle Unlocks	\$25.00				
Fingerprinting	\$30.00				
			-	500 Free Site	
<b>Parking Violations</b>					
72 hour 46-214	\$30.00				
Parking Prohibited 46-201	\$30.00				
No Parking Zone 46-206	\$30.00				
No Parking 2am-6am 46-207	\$30.00				
2 Hour Parking 46-211	\$30.00				
4 Hour Parking 46-212	\$30.00				
Snow (Business District) 46-200	\$50.00				
Snow (Residential District) 46-244	\$50.00				
Other Parking Violations	\$30.00				
<b>Animal Impounds</b>					
First Offense	\$65.00				
Second Offense	\$100.00				
Third or more Offense	\$125.00				
Storage at vets (per day)	\$25.00				
<b>Pictures &amp; Report Copies</b>					
Photos (reprints) actual costs/whichever greater	\$20.00				
Paper Copies per report	\$8.00				
<b>Audio/Visual Recordings</b>					
32Gb Flash Drive	\$40.00				
64Gb Flash Drive	\$60.00				
128Gb Flash Drive	\$80.00				
256Gb Flash Drive	\$100.00				

Red is new/changed	Green is deleted					
<b>Off-Road Utility Vehicles &amp; Golf Cart Violations</b>						
Scheduled Fine (not including Surcharge and Court Cost)						
First Offense		\$65.00				
Second Offense		\$100.00				
Third Offense		\$150.00				
<b>Speeding Violations</b>						
Scheduled Fine (not including Surcharge and Court Cost)						
Speed Over Limit						
1-5 over		\$30.00		<del>\$30.00</del>		
6-10 over		\$55.00		<del>\$55.00</del>		
11-20 over		\$75.00		-		
21-25 over		\$100.00		-		
26-30 over		\$250.00		-		
31 or more over		\$500.00		-		
*work Zone fines are Doubled						
<b>Other Motor Vehicle violations</b>						
Scheduled Fine (not including Surcharge and Court Cost)						
Failure to Stop or Failure to Yield		\$135.00				
Violating one-way traffic designation		\$135.00				
Failure to obey traffic control device		\$135.00				
Improper use of lanes		\$135.00				
<b>Animal Ordinance Violations (Sec 8-3)</b>						
Scheduled Fine (not including Surcharge and Court Cost)						
First Offense		\$65.00				
Second Offense		\$100.00				
Third Offense		\$150.00				
<b>Nuisance Ordinance Violations (Sec 32-4)</b>						
Scheduled Fine (not including Surcharge and Court Cost)						
First Offense		\$65.00				
Second Offense		\$100.00				
Third Offense		\$150.00				

<b>Red is new/changed Green is deleted</b>						
<b>ZONING AND INSPECTION</b>						
Zoning Board of Adjustment Appeal		\$150.00				
Petition for zoning amendment		\$150.00				
Zoning Permit in corp.. Limits+Bldg Permit		\$55.00				
outside corp.limits		\$140.00				
<b>Plat fees</b>						
Minor subdivision		\$155.00				
or Per lot		\$20.00				
Major subdivision - Preliminary (minimum \$100)						
Preliminary-Minimum		\$155.00				
Final - Minimum		\$155.00				
or Per Lot		\$20.00				
Agricultural		\$65.00				
Property line adjustment		\$85.00				
<b>Electrical Permit fees</b>						
<i>Service Size</i>						
Zero to 100 ampere capacity		\$70.00				
101 to 200 ampere capacity		\$95.00				
Each additional 100 amp capacity		\$35.00				
Each branch circuit or feeder		\$14.00				
Remodel/Additions		\$40.00				
Each branch circuit or feeder		\$14.00				
Temporary Service		\$120.00				
Detached Garage		\$60.00				
<b>Sign Permit fees</b>						
		\$40.00				
Illuminated		\$35.00				
Non-illuminated		\$29.00				
Structural alterations						
Ordinary repairs, maintenance or replacement		No fee				
of sign face						
Temporary signs		No fee				
A zoning permit fee is not applicable						
<b>Mechanical permit fees</b>						
First unit		\$22.00				
Additional units		\$9.00				
<b>Moving permit fees</b>						
Moving permit		\$66.00				
<b>Plumbing permit fees</b>						
House sewer		\$29.00				
Water service		\$29.00				
First fixture		\$22.00				
Additional fixtures		\$9.00				
Water heater replacement		\$22.00				
Tap fees		\$25.00				

Exhibit A

Red is new/changed	Green is deleted					
<b>Building permit fees</b>						
<i>Valuation</i>						
\$1.00 to \$2,000.00	\$50.00		\$32.00			
			<del>\$32.00</del>	<del>-\$501.00 to \$2,000.00</del>		
			<del>\$32.00</del>	<del>-\$500.00</del>		
			<del>\$3.95</del>	<del>-\$1,000.00</del>		
<b>\$2001.00 to \$25, 000.00</b>						
First \$2,000.00	\$90.00		\$89.00	\$2001.00 to \$50,000.00		
Each additional \$1,000.00	\$13.00		\$18.25	-\$2,000.00		
<b>\$25,001 to \$50,000.00</b>						
First \$25,000.00	\$389.00		\$510.00			
Each additional \$1,000.00	\$8.00		\$13.10			
<b>\$50,001.00 to \$100,000.00</b>						
First \$50,000.00	\$589.00		\$839.00			
Each Additional \$1,000.00	\$7.00		\$9.10			
<b>\$100,001.00 to \$500,000.00</b>						
First \$100,000.00	\$939.00		\$1,298.00			
Each additional \$1,000.00	\$4.00		\$7.60			
<b>\$500,001.00 to \$1,000,000.00</b>						
First \$500,000.00	\$2,539.00		\$4,220.00			
Each additional \$1,000.00	\$6.00		\$6.20			
<b>\$1,000,001.00 and over</b>						
First \$1,000,000.00	\$5,539.00		\$7,317.00			
Each additional \$1,000.00	\$6.00		\$4.05			
<b>Plan review fees</b>						
Commercial, industrial model homes and multifamily dwellings	45% percent					
All Inclusive Permit Package. For Developments of 5 or more one and two single family homes. Homes must be built within 18 months.	\$2,500.00					
	per structure					
<b>Utility disconnect and debris disposal permit fees</b>						
Utility disconnect and debris disposal permit	\$33.00					
Shingle removal	\$23.00					
<b>ENCROACHMENT &amp; EXCAVATION PERMIT FEES</b>						
Temporary - Construction with Excavation 18" or more in depth	\$55.00					
Temporary - Construction with Excavation under 18" in depth	\$35.00					
Road Closure - Neighborhood Block Party (waived for nonprofit or community event)	\$25.00					
Permanent	\$120.00					
Long Term Encroachment (60 days or above)	\$350.00					

Exhibit A

<b>Red is new/changed</b>		<b>Green is deleted</b>	
<b>FIRE DEPARTMENT</b>			
Rental Fee Fire Department Training Room			
Cost per Hour	\$25.00		
deposit (returned upon inspection)	\$50.00		
Fire Reports (insurance requests)	\$10.00		
Fire Truck (includes driver)	\$150.00	hr	
Heavy Rescue (includes driver)	\$150.00	hr	
Burn Van Violation	\$300.00		
Extrication/Rescue	\$500.00		
50 foot section of fire hose	\$50.00	day	
Nozzle	\$50.00	day	
Hydrant Pack-wrench, valve, adapter	\$100.00	day	
Compressed air filling	\$13.00	cylinder	
Haz Mat Cleanup any size (up to 4 personnel)	\$368.57		<del>331.64</del>
Extra Response Personnel	\$28.41	hr ea	<del>25.56</del>
<b>Addition Charges</b>			
1.Expended materials (foam,containment booms,sand, absorbent, etc)			
2.Equipment repair and/or cleaning (personal protective equipment, hose nozzles, apparatus, etc)			
3.Damaged equipment and/or property (may include injury to, destruction of, or loss of natural resources etc)			
4.Other (contracted services,contracted equipment,evacuation of people etc)			
5. Billing charge			
<b>PUBLIC GROUNDS</b>			
Out Front Mower 72"	\$72.00	per hr	
Riding Mower 30"	\$56.00	per hr	
Snow Blower 48"	\$72.00	per hr	
String Trimmer	\$49.00	per hr	
Tractor with 48" Sidewalk Snow Removal Blade	\$41.00	per hr	
Tractor with Blade	\$72.00	per hr	
Tractor with Brush	\$72.00	per hr	
Tractor with Mower, Boom, Disc, Rotary, Flail	\$106.00	per hr	
Tractor with Post Hole Auger	\$56.00		

Exhibit A

Red is new/changed		Green is deleted	
<b>STREET DEPARTMENT</b>			
2009 Behnke Trailer (2 employees)	\$190.00		
2009 Rockland Grappler Bucket	\$28.00		
2006 BG85 STIHL Blower	\$10.00		
2007 Jet Machine with truck (2 employees)	\$100.00		
2006 CAT Skid Loader	\$42.00		
1971 LDI Saw Trailer	\$10.00		
2012 Tandem Dump Truck	\$90.00		
<b>2011 Elgin Crosswind Sweeper</b>	\$100.00		
1999 H140 CAT Grader	\$80.00		
1987 Snowgo Snow Blower	\$118.00		
2005 John Deere 770D Grader	\$80.00		
1986 Ingersoll-Rand air comp	\$46.00		
2003 CAT Backhoe 420D	\$80.00		
2014 Kent Backhoe Hammer	\$87.00		
2008 CVP40 CAT Compactor	\$90.00		
<b>2017 CAT Payloader</b>	<b>\$85.00</b>	<del>\$80.00</del>	
2007 Monroe 12" Plow	\$21.00		
		-	2007JD Deere 624J Payroll
2016 Henderson 12" Plow	\$21.00		
			99-Int Dump Truck
			-
2010 Freightliner M2106 V	\$60.00		
2009 Henderson Plow 11" x 36"	\$11.00		
2009 Henderson Sander WSH-26711	\$11.00		
2003 F250 Ford 4x4	\$23.00		
			97-Chey Dump Truck
2005 C8500 chevy Dump Truck	\$60.00		
2014 Bonnel Plow	\$11.00		
2005 Monroe Salt Spreader	\$11.00		
2011 Ford F-350	\$23.00		
2017 Ram 3500	\$23.00		
2015 Chevy K-3500 Truck	\$23.00		
2006 T-12DD Tow Master Trailer	\$11.00		
2000 Lift Group Balderson	Not For Rent		
2008 Greco Paint Machine 5900	\$15.00		
2004 Aluma Ltd Trailer	\$11.00		
2007 Hyd. Shoring, sheets, rams	\$51.00		
1990 Aluma LTD Shoring Trailer	\$11.00		
1989 Locator Metal Detector	\$11.00		
1995 Locator Metal Detector	\$11.00		
<b>CAT Mini Excavator</b>	<b>\$80.00</b>	<del>\$75.00</del>	
2018 International Dump Truck	\$70.00		
2002 Efficiency HS 68 New shoring	\$50.00	hr \$300/day	
2005 Aluma LTD Trailer	\$11.00		
1992 Wacker Tamper	\$11.00		
2007 Stihl TS-800 Pipe Saw	\$11.00		
2000 Olympia Pipe Saw 285TT-7	\$11.00		
2009 Fairmount F-20 Hyd Power Unit	\$16.00		
2009 Fairmount H6245A Hyd Saw	\$16.00		
2009 Fairmount H49334 Trash Pump	\$19.00		
1985 Koshin 3" Diaphragm Pump 120 GX	\$21.00		
2006 Wacker 3" Diaphragm Pump 120GX	\$21.00		
2008 Honda Generator EB 11000	\$16.00		
2000 Mueller Tap Machine B-100	\$21.00		
2000 Forks for Payloader	\$16.00		
2008 7000 Locator	\$21.00		
<b>2002 Bosh Jack Hammer (electric)</b>	<b>\$16.00</b>		
2000 Fire Power Portable Welder 110V	\$31.00		
Skid Loader Trailer	\$11.00		
<b>2023 Husqvarna Concrete Saw 26"</b>	<b>\$30.00</b>	<del>\$21.00</del>	

Exhibit A

Red is new/changed	Green is deleted					
2001 Echo Hand Blower PB-2100		\$11.00				
2022 Dewalt Hammer Drill		\$11.00				
Charge for Curb Box Shut Off		\$36.00	.5 hr.			
<b>All Water Main Tap fees are Time &amp; Material</b>						
Street Barricades w/frame		\$15.00	day1st7da			
		\$29.00	day/after7			
Flasher Stand		\$15.00	day1st7da			
		\$29.00	day/after7			
3 Tier High Barricade		\$21.00	day1st7da			
		\$41.00	day/after7			
Traffic Cone		\$13.00	day1st7da			
		\$25.00	day/after7			
Portable Sign		\$13.00	day1st7da			
		\$25.00	day/after7			
One Way Sign		\$13.00	day1st7da			
		\$25.00	day/after7			
Handicap Sign		\$13.00	day1st7da			
		\$25.00	day/after7			
Any Misc. Signage		\$13.00	day1st7da			
		\$25.00	day/after7			
Barricade Fencing		\$13.00	day1st7da			
		\$25.00	day/after7			
Asphalt Chips, Concrete Chips, Dirt, Ballast, Roadstone		Not for Sale				

Exhibit A

<b>Red is new/changed</b>	<b>Green is deleted</b>					
<b>LINE DEPARTMENT</b>						
Backyard Unit	\$75.00					
Skid Loader	\$42.00					
Aerial Bucket Truck	\$72.00					
Boring machine	\$82.00					
Brush Chipper	\$45.00					
Digger Derrick	\$82.00					
Dump truck	\$60.00					
Big Trencher	\$51.00					
Little Trencher	\$34.00					
Vac unit	\$63.00					
Trenching (April 1-Oct 31)	\$240.75					
Boring (April 1-Oct 31)	\$240.75					
Boring -outside City limits - Mobilization fee	\$100.00					
<b>Contractor boring</b>						
Boring (April 1 - Oct 31) - Includes labor, equip)+ material at actual cost per ft. no minimum	\$45.00	ft		<del>\$25.00</del>		
Mobilization charge	\$150.00			<del>\$142.00</del>		
<b>Boring NOT an Option from Nov 1-March 31</b>						
<b>Primary boring costs</b>						
Three phase service (includes: labor, equipment)+ material at actual cost per ft. no minimum	\$50.00	ft		<del>\$18.00</del>		
Single phase service (includes: labor, equipment)+ material at actual cost per ft. no minimum	\$28.00			<del>\$15.00</del>		
Mobilization fee (outside city limits)	\$160.00			<del>\$157.00</del>		
Temporary Service -with existing pole	\$120.00			<del>\$90.00</del>		
Temporary Service - with new pole being set	\$350.00					
<b>PUBLIC WORKS</b>						
Plotter Maps (per linear foot):						
Plotter map without aerials	\$2.65					
Plotter map with aerials	\$3.15					
Color plots maps fitting on 8 ½" x 11" sheet	\$1.20					
Color plots maps fitting on 8 ½" x 14" sheet	\$1.85					
Color plots map fitting on 11" x 17" sheet	\$2.25					





Exhibit A

Red is new/changed Green is deleted						
	Resident	Non-Res				
<b>RECREATION</b>						
Fuller Hall Adult Fitness Day Pass	\$5.50	\$6.50				
Fuller Hall Student-Child Day Pass	\$4.50	\$5.50				
Fuller Hall Adult Fitness Punch Card	\$53.50	\$61.50				
Fuller Hall Student-Child Fitness Punch Card	\$43.00	\$49.00				
Fuller Hall Adult 6-Month Pass	\$96.50	\$110.75		Adult Monthly Membership (6-mo-m	\$26.00	\$29.50
Fuller Hall Youth 6-Month Pass	\$52.00	\$59.75		Youth Monthly Membership (6-mo-m	\$18.50	\$20.50
Fuller Hall Family 6-Month Pass	\$177.50	\$204.00				
Fuller Hall 6-Month Pass (20% Senior Discount)	\$77.00	\$85.00				
Fuller Hall Adult Punch Pass (20% Senior Discount)	\$42.00	\$50.00		Family Monthly Membership(6-mo-m	\$41.00	\$47.50
Fuller Hall Youth Season Pass	\$104.00	\$119.50				
Fuller Hall Adult Season Pass	\$193.00	\$221.50				
Fuller Hall Family Season Pass	\$355.00	\$408.00				
Fuoler Hall Adult Season Pass (County 10% Discount)	\$173.50	\$199.50				
Fuller Hall Family Season Pass (County 10% Discount)	\$320.00	\$367.00				
Fuller Hall Adult Hour Basketball Gym Time	\$4.00	\$4.50				
Fuller Hall Basketball Gym Rental	\$25.00	\$28.00		Chair Yoga	\$29.00	\$33.00
				Yoga	\$28.00	\$42.50
Family Night Swim	\$8.00	\$9.00				
Indoor Park	\$44.00	\$51.00				
Indoor Park Day Pass	\$3.50	\$4.00				
Deep Water Patches (Good for Both Pools)	\$2.00	\$2.00				
Indoor Swim Pool Rental	\$62.50	\$71.50				
				Middleton Softball Diamond Rental	\$149.50	\$171.00
				Senior Citizen Rental for Weekly Ten	\$52.50	\$68.00
Senior Citizen Rental-Half Center	\$77.50	\$88.50				
Senior Citizen Rental-Entire Center	\$117.50	\$135.00				
Senior Center B-Day Club	\$10.50	\$10.50				
Fuller Hall Locker Rental (1 Year)	\$44.00	\$50.00				
				Racquetball Rental	\$0.25	\$0.25
				Racquetball-Racket Rental	\$2.00	\$2.00
				Middleton Softball Diamond Light Us	\$63.00	\$72.00
Fuller Hall Building Rental	\$214.00	\$245.00				
Sampson Room Rental (1 Hour)	\$25.00	\$28.00				
Lifeguard Service (1 Hour)	\$25.00	\$28.00				
Mulberry Center Church Rental	\$175.00	\$200.00				
Park Shelter Reservation (+\$50 Deposit)	\$50.00	\$50.00				
West Twin Park Open Shelter (+\$50 Deposit)	\$75.00	\$75.00			\$60.00	\$60.00
Brewer Creek Shelter (+\$50 Deposit)	\$75.00	\$75.00			\$50.00	\$50.00
Late Night Fuller Hall Rental	\$271.00	\$311.00				
Youth Track	\$32.50	\$37.00				
Adult Softball League	\$199.00	\$229.00				
Adult Volleyball League	\$114.50	\$131.00				
Adult Basketball League	\$142.00	\$163.00				
				Summer Playground	\$37.50	\$43.00
Youth Softball/Baseball Program	\$32.50	\$37.00				
Youth Softball/Baseball Sponsor Fee	\$103.00	\$103.00				
Youth Tennis	\$32.50	\$36.00				
				Four de Webster Bicycle Ride	\$24.00	\$24.00
Youth Flag Football Program (NFL Affiliated)	\$45.00	\$50.00				
Outdoor Pool Youth Daily Admission	\$4.50	\$5.00				
Outdoor Pool Adult Daily Admission	\$5.50	\$6.50				
Outdoor Pool Youth Pass	\$44.00	\$50.00				
Outdoor Pool Adult Pass	\$52.00	\$60.00				
Outdoor Pool Family Pass	\$113.00	\$129.50				
Outdoor Pool Youth Pass if Fuller Hall Member	\$22.00	\$25.00				
Outdoor Pool Adult Pass if Fuller Hall Member	\$26.50	\$30.00				
Outdoor Pool Family Pass if Fuller Hall Member	\$56.50	\$64.50				
Outdoor Pool Adult Season Pass (County 10% discount) FH Member	\$24.00	\$27.00				
Outdoor Pool Family Season Pass (County 10% discount) FH Member	\$51.00	\$58.00				
Outdoor Pool Rental	\$283.00	\$324.50				

Exhibit A

<b>Red is new/changed</b>	<b>Green is deleted</b>					
Youth Swim Lessons	\$37.50	\$43.00				
Private Swimming Lessons	\$2.00	\$2.50				
Aquacise Session	\$75.00	\$86.50				
Aquacise Session if Fuller Hall Member	\$37.50	\$43.00				
Aquacise (1 day)	\$5.50	\$6.50				
Outdoor Aquacise	\$34.00	\$40.00				
Outdoor Aquacise if Fuller Hall Member	\$17.00	\$20.00				
				Kids After School Program	\$32.50	<del>\$37.00</del>
Aquatot Swim Program	\$32.50	\$37.00				
Youth Basketball	\$32.50	\$37.00				
Swim Team	\$37.50	\$43.00				
Towel Service – Daily	\$1.50	\$1.50				
Swim Diaper	\$2.00	\$2.00				
Birthday Party Rental	\$75.00	\$86.50				
Youth Volleyball Program	\$32.50	\$37.00				
Wallyball League	\$73.00	\$84.00				
Gym Season Pass (Bball, Tennis, Pickle Ball)	\$74.00	\$84.00				
Picnic Table Rental	\$10.00	\$10.00				

American Tap

Wendy Clemens (owner)

526 2<sup>nd</sup> Street

Webster City, Iowa 50595

City of Webster City -Council Members:

On Saturday Aug 24<sup>th</sup>, 2024, a fundraiser ride is being planned of motorcyclist and Side by Side riders that will take place during the day with a meal, live auction and live band following the ride extending into the evening. All the money raised went to the local angel tree program, assisting some seniors through UDMO and helping with some local things in the community. Last year we raised 17,500. We were able to shop for 100 children, 8 seniors, buy a library/food box for Public Health, and raised garden beds for the daycare, help with medical treatment cost for someone also in need.

We are asking for the Council's support again this year regarding this event:

We had a very successful event closing of the public parking behind the American Tap, leaving the over night parking area open still. We will work with the Iowa Alcohol Beverage Division to apply for the extended outdoor services. We will provide a sketch of the area and are aware of the City's request for accessibility in case of emergencies. We are also requesting the City's help with barricades and closure signs as well as electric access needed for the entertainment.

Thank you for your consideration in approving the above request presented for this event.

Respectfully submitted

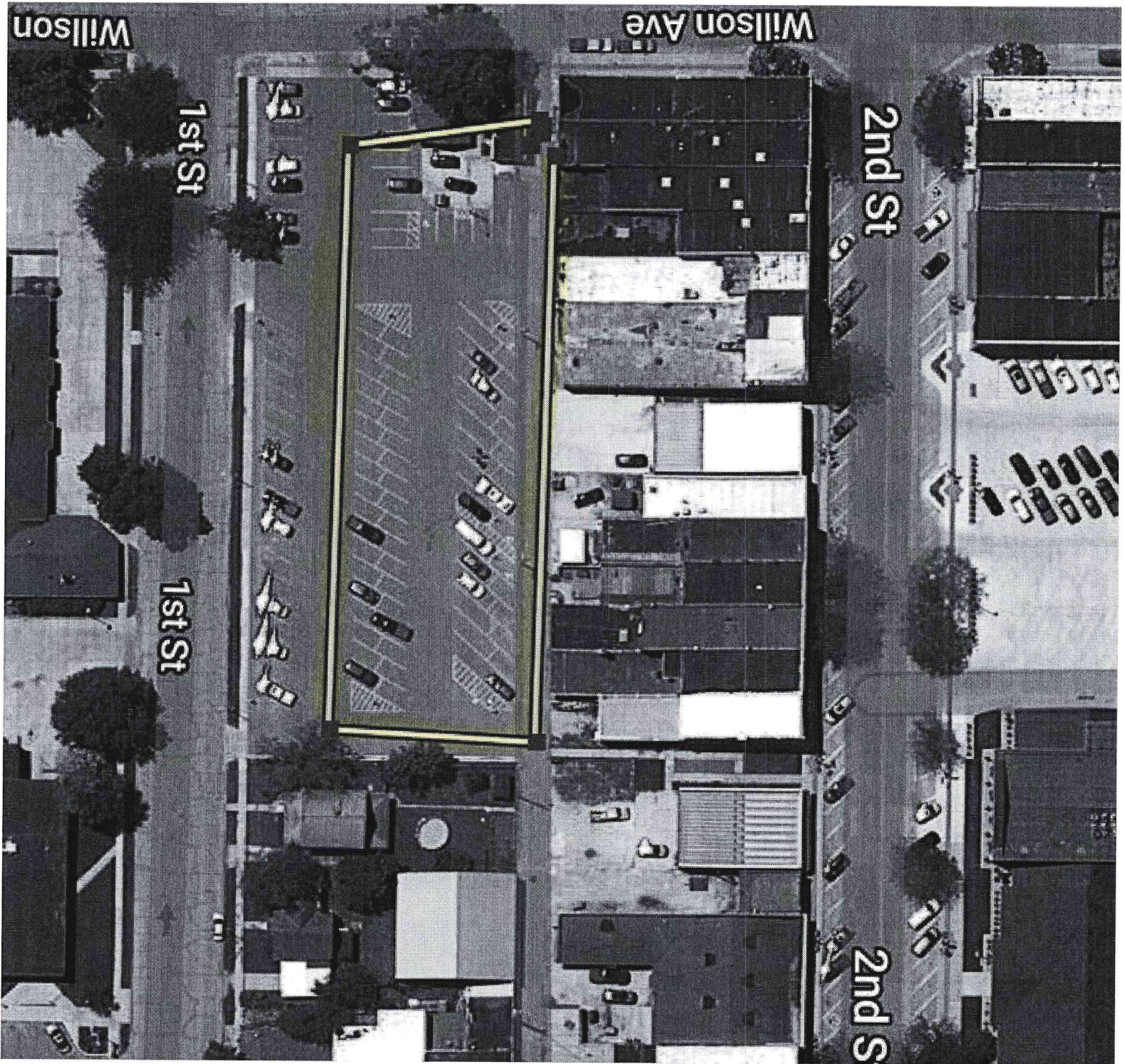
Wendy Clemens

Amanda Jones

Tyler Moen

Andy Jones

Zach Mussman



1620 Superior Street Unit 1  
Webster City, IA 50595  
(515) 832-2885  
(515) 832-2515 fax



## GROVES & CHIZEK LAW OFFICE

Zachary S. Chizek  
zach@groveslaw.net

Gary J. Groves  
gary@groveslaw.net

Raphael M. Montag  
raph@groveslaw.net

June 27, 2024

TO: Members of the City Council

RE: Summary of Professional Services for June 2024.

Dear Council Members:

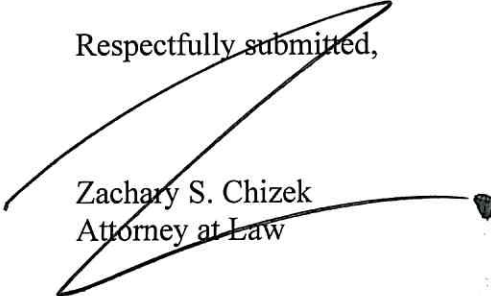
Outlined below is a summary of professional services I have provided for the City of Webster City as City Attorney for the month of June 2024. The main issues I addressed this past month were (a) preparation of the deferred loan agreement and additional documents for 608 2<sup>nd</sup> Street; (b) completed the transfer of four (4) lots in Brewer Creek Estates 6<sup>th</sup> Addition; and (c) prepared necessary documents for an additional abandoned property in town.

In regards to the deferred loan, I prepared all the necessary paperwork, including the loan agreement, promissory note, security agreement and mortgage for the City's loan to Lift-WC for the partial rehabilitation of 608 2<sup>nd</sup> Street. All of the documents have been approved and signed and the funds have been given to Lift-WC.

In regards to the sale of the four (4) lots to Samann L.C. in Brewer Creek Estates 6<sup>th</sup> Addition, everything has been signed and is being recorded. The buyer anticipates starting construction immediately.

Finally, in regards to abandoned properties, after meeting with the nuisance committee, we've identified another property that is abandoned and needs to be addressed by the City. I have prepared the necessary paperwork and will be filing with the court on this one shortly.

Respectfully submitted,



Zachary S. Chizek  
Attorney at Law