

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa June 17, 2024 – 6:00 p.m.**

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on June 17, 2024 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers the following Council Members: Abbie Hansen, Matt McKinney and Logan Welch. Council Member Megan McFarland was absent.

*This meeting was open to the public and could be viewed live on the City facebook page <https://www.facebook.com/cityofwebstercity/> or can be viewed on the City of Webster City website <https://webstercity.com/government/city-council/city-council-meetings/> the following morning.*

Mayor John Hawkins led the Pledge of Allegiance.

It was moved by Welch and seconded by Hansen to approve the agenda with the addition under Agenda Item No. 2.f. (Consent Agenda) for approval of Special Class C Retail Alcohol License (5-Day) for Thirsty Pigs, LLC, Madrid, Iowa, for Murray Fest event to be held at the Hamilton County Fairgrounds June 29<sup>th</sup>-July 1<sup>st</sup>, 2024 and with the addition of Agenda Item n. Approve Change Order Request No. 1 with Peterson Construction for the Splash Pad Project in the amount of \$13,343.50.

ROLL CALL: Hansen, Hawkins, McKinney and Welch voting aye.

**PETITIONS- COMMUNICATIONS- REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

None brought forth.

**MINUTES, CLAIMS, REPORTS, LICENSES**

It was moved by McKinney and seconded by Hansen that the following minutes, claims, reports and licenses (a-f) be approved collectively:

- a. Meeting minutes of June 3, 2024.
- b. Claims, including Payroll ending June 1, 2024 and Fund List.
- c. Reports of Wastewater, Electric, Water for May 2024 be accepted and placed on file.
- d. Police Department Activity and Citations By Approach Reports for May 2024 be accepted and placed on file.
- e. Fire Department Report for May 2024 be accepted and placed on file.
- f. That the issuance of Beer & Liquor Licenses by the Iowa Department of Commerce be recommended for the following:

Renewal of Class C Retail Alcohol License, Lomitas Mexican Restaurant, 500 Second Street  
Amendment to Class C Retail Alcohol License to add Outdoor Service, 2<sup>nd</sup> Street Emporium, 615 Second Street for the following dates to participate in Webster City Market Nights: June 20 and 27, July 11, 18 and 25, and August 1, 8 and August 15.

Special Class C Retail Alcohol License (5-Day) for Thirsty Pigs, LLC, Madrid, Iowa for Murray Fest Event to be held at the Hamilton County Fairgrounds June 29<sup>th</sup>-July 1<sup>st</sup>, 2024.

- g. Council Committee Reports – None brought forth.
- h. Other reports and recommendations – None brought forth.

ROLL CALL: Hawkins, McKinney, Welch and Hansen voting aye.

**GENERAL AGENDA**

**PUBLIC HEARINGS 6:05 p.m.**

***Public Hearing on 2022 Electrical Underground Conversion Project.***

a. June 17, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa being the time and place for a Public Hearing for the 2022 Electrical Underground Conversion Project (East Side Conversion Project), the same was held. No written objections were received and no oral objections were presented.

It was moved by Welch and seconded by Hansen that Resolution No. 2024-097 approving to Accept and Proceed with the bid submittal from Beckstrom Construction Inc., Elkhart, Iowa, for the 2022 Electrical Underground Conversion Project (East Side Conversion Project), Construction Portion, in the amount of \$2,084,471.70 be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen and Hawkins voting aye.

***Public Hearing on 2025 HMA Street Improvement Project.***

b. June 17, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa being the time and place for a Public Hearing for the FY 2025 HMA Street Improvements Project, the same was held. No written objections were received and no oral objections were presented.

It was moved by Hansen and seconded by McKinney that Resolution No. 2024-098 finally approving and confirming Plans, Specifications and Form of Contract and Estimate of Cost for FY 2025 HMA Street Improvements Project; Awarding Contract to Heartland Asphalt Inc., Mason City, in the amount of \$858,016.01 and committing necessary Funds to complete the Project; and authorizing the Mayor and City Clerk to enter into contract with said contractor for the Project be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins and McKinney voting aye.

***Public Hearing on Disposal of City-Owned Property in Brewer Creek Estates, 6<sup>th</sup> Addition***

c. June 17, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa being the time and place for a Public Hearing for Disposal of City-Owned Property in Brewer Creek Estates 6<sup>th</sup> Addition, the same was held. No written objections were received and no oral objections were presented.

It was moved by Welch and seconded by Hansen that Resolution No. 2024-099 authorizing and approving Execution of a Purchase Agreement for the Sale of Lots in Brewer Creek Estates 6<sup>th</sup> Addition (Lots 22, 23, 28 and 29) between the City of Webster City and Samann, L.C. be passed and adopted.

ROLL CALL: Hansen, Hawkins, McKinney and Welch voting aye.

d. It was moved by Hansen and seconded by McKinney that the Request to close Superior Street between Water Street and Bank Street from 4:30 p.m. to 7:30 p.m. August 6, 2024 for National Night Out be approved.

ROLL CALL: Hawkins, McKinney, Welch and Hansen voting aye.

e. It was moved by Hansen and seconded by Welch that Resolution No. 2024-100 authorizing issuance of Cigarette/Tobacco/Nicotine/Vapor Permits for the 2024-2025 year be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen and Hawkins voting aye.

f. It was moved by Welch and seconded by Hansen that Resolution No. 2024-101 authorizing and approving a Loan Agreement and providing for the issuance of a \$221,860 General Obligation Corporate Purpose Note be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins and McKinney voting aye.

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g. It was moved by Hansen and seconded by McKinney that Resolution No. 2024-102 authorizing the Purchase and Installation of a New Lime Slaker for the Water Treatment Plant from VESSCO Incorporated with total project cost not to exceed \$150,000 be passed and adopted.

ROLL CALL: Hansen, Hawkins, McKinney and Welch voting aye.

h. It was moved by Hansen and seconded by Welch that Resolution No. 2024-103 approving request to seek bids and setting August 5, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa as the time and place for a Public Hearing for Furnishing a Control Enclosure for the Reisner Substation be passed and adopted.

ROLL CALL: Hawkins, McKinney, Welch and Hansen voting aye.

i. It was moved by Welch and seconded by Hansen that Resolution No. 2024-104 approving request to seek bids and setting August 5, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa as the time and place for a Public Hearing for the Construction of the Reisner Substation be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen and Hawkins voting aye.

j. It was moved by Hansen and seconded by McKinney that Resolution No. 2024-105 approving request to seek bids and setting August 5, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa as the time and place for a Public Hearing for the Construction of the 69 kV Transmission Line Reconstruction Project be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins and McKinney voting aye.

k. It was moved by Hansen and seconded by Welch that Resolution No. 2024-106 approving request to seek bids and setting August 5, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa as the time and place for a Public Hearing for the Furnishing of Transmission Line Materials be passed and adopted.

ROLL CALL: Hansen, Hawkins, McKinney and Welch voting aye.

l. It was moved by Welch and seconded by Hansen that Resolution No. 2024-107 approving request to seek bids and setting August 5, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa as the time and place for a Public Hearing for Furnishing Major Materials for the Phase 1 Electric Distribution Improvements Project be passed and adopted.

ROLL CALL: Hawkins, McKinney, Welch and Hansen voting aye.

m. It was moved by Hansen and seconded by Welch that Resolution No. 2024-108 authorizing the City Manager to sign and execute Amendment No. 33 with Snyder and Associates to provide Professional Services needed for the Beach Street PCC Rehabilitation Project be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen and Hawkins voting aye.

n. It was moved by Hansen and seconded by Welch that Change Order No. 1 with Peterson Construction for the Splash Pad Project in the amount of \$13,343.50 and authorization for City Manager to execute Change Order No. 1 be approved.

ROLL CALL: Welch, Hansen, Hawkins and McKinney voting aye.

It was moved by Welch and seconded by McKinney that Council adjourn.

ROLL CALL: Hansen, Hawkins, McKinney and Welch voting aye.

The June 17, 2024 City Council meeting stood adjourned at 6:26 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk.