

CITY COUNCIL MEETING MINUTES
Webster City, Iowa June 3, 2024 – 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on June 3, 2024 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers the following Council Members: Abbie Hansen, Megan McFarland, Matt McKinney and Logan Welch.

This meeting was open to the public and could be viewed live on the City facebook page <https://www.facebook.com/cityofwebstercity/> or can be viewed on the City of Webster City website <https://webstercity.com/government/city-council/city-council-meetings/> the following morning.

Mayor John Hawkins led the Pledge of Allegiance.

It was moved by McFarland and seconded by Hansen to approve the agenda.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

PETITIONS- COMMUNICATIONS- REQUESTS

Linda Philbrook, 115 Southfield Drive, spoke to Council on water/drainage issues in the Brewer Creek Estate Developments.

PUBLIC INFORMATION

Mayor Hawkins gave a Proclamation designating June as Webster City Community Beautification Month.

The annual City CleanUp/DropOff Event will be held at the Webster City Middle School Parking Lot on Friday, June 7th, 2024 from noon to 4 p.m. and Saturday, June 8th, 2024 from 8 a.m. to noon.

MINUTES, CLAIMS, REPORTS, LICENSES

It was moved by Welch and seconded by McFarland that the following minutes, claims, reports and licenses (a-b) be approved collectively:

- a. The minutes of May 16 and May 20, 2024 Meetings
- b. The Claims including Payroll ending May 18, 2024 and Fund List.
- c. Council Committee Reports – none brought forth.
- d. Other reports and recommendations – none brought forth.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

GENERAL AGENDA

PUBLIC HEARING 6:05 p.m.

a. June 3, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa being the time and place for a Public Hearing adopting the Budget Amendment for Fiscal Year ending June 30, 2024, the same was held. No written objections were received and no oral objections were presented.

It was moved by Hansen and seconded by McKinney that Resolution No. 2024-086 adopting the Budget Amendment for Fiscal Year ending June 30, 2024 be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

b. It was moved by McKinney and seconded by Hansen that the Third Reading of an Ordinance Amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by amending Chapter 46, Article II, Division 2, Section 46-50 pertaining to Stop Requirement at Certain Streets be approved.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

It was moved by McKinney and seconded by Hansen that Ordinance No. 2024-1873 amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by amending Chapter 46, Article II, Division 2, Section 46-50 pertaining to Stop Requirement at Certain Streets be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

City Council Meeting Minutes, June 3, 2024

c. It was moved by McFarland and seconded by Hansen that Resolution No. 2024-087 setting June 17th, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa as the time and place for a Public Hearing pertaining to the Disposal of City-Owned Property in Brewer Creek Estates 6th Addition be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

d. It was moved by Welch and seconded by McFarland that Resolution No. 2024-088 establishing a Meter Inconvenience Fee be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

e. It was moved by McFarland and seconded by Hansen that Resolution No. 2024-089 relating to the financing of proposed projects to be undertaken by the City of Webster City, Iowa; establishing compliance with reimbursement bond regulations under the Internal Revenue Code. (HVAC City Hall) be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

f. It was moved by McKinney and seconded by Hansen that Resolution No. 2024-090 relating to the financing of proposed projects to be undertaken by the City of Webster City, Iowa; establishing compliance with reimbursement bond regulations under the Internal Revenue Code (Fair Meadow Drive Project [Phase 1]) be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

It was moved by Welch and seconded by Hansen that Resolution No. 2024-091 relating to the financing of proposed projects to be undertaken by the City of Webster City, Iowa; establishing compliance with reimbursement bond regulations under the Internal Revenue Code (Fair Meadow Drive Project [Phase 2]) be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

g. It was moved by McFarland and seconded by Hansen that Resolution No. 2024-092 authorizing execution of Deferred Loan Agreement Documents related to the Partial Rehabilitation of 608 2nd Street, Webster City, Iowa, with Local Initiative For Transformation-WC, Inc., an Iowa Nonprofit Corporation be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

h. It was moved by Hansen and seconded by McFarland that Resolution No. 2024-093 authorizing the City Manager to award bid for purchase of a new Pierce Enforcer Top Mount Pumper from Reliant Fire Apparatus, Inc., through Sourcewell, for the Webster City Fire Department and approve financing Option 1, (fully fund purchase from Speed Camera Revenue) be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

i. It was moved by Hansen and seconded by Welch that Resolution No. 2024-094 approving Amendment No. 1 to Task Order No. 6 to the DGR Engineering Master Agreement for Professional Services and authorizing the City Manager to sign and execute said Amendment be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

j. It was moved by McFarland and seconded by Hansen that Resolution No; 2024-095 authorizing the City Manager to sign and execute Change Order No. 8 and Council to authorize Final Payment and Retainage in thirty days to Rasch Construction, Fort Dodge, Iowa for the Completion of the 2021 Second Street Reconstruction Project be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

k. It was moved by McKinney and seconded by Hansen that Resolution No. 2024-096 authorizing the City Manager to Sign and Execute Amendment No. 10B with Snyder and Associates to Provide Professional Services for On-Call Street Paving Specialist be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

I. APPOINTMENTS

1. It was moved by Welch and seconded by McFarland that the appointment of Chris Kehoe to the Park & Recreation Advisory Commission for the four-year term beginning June 1, 2024 and ending May 31, 2028 be approved.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

City Council Meeting Minutes, June 3, 2024

2. It was moved by McFarland and seconded by Welch that the appointment of Lynn Jaycox and Maggie Breitenkamp to the City Planning and Zoning Commission for the four-year terms beginning June 1, 2024 and ending May 31, 2028 be approved.

ROLL CALL: Hawkins, McFarland, McKinney and Welch voting aye. Hansen, Abstain.

3. It was moved by Welch and seconded by Hansen that the appointment of John Marvel to the Hotel/Motel Tax Board for an unexpired term beginning June 1, 2024 and ending May 31, 2027 be approved.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

4. It was moved by McFarland and seconded by Hansen that the appointment of Kyle Kain to the Traffic Study Committee for the four-year term beginning June 1, 2024 and ending May 31, 2028 be approved.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

5. It was moved by Hansen and seconded by McKinney that the appointment of Monica Haberman to the Zoning Board of Adjustment for the five-year term beginning June 1, 2024 and ending May 31, 2029 be approved.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

m. It was moved by McKinney and seconded by Hansen that the First Reading of an Ordinance repealing Chapter 36, Division 4, Sections 36-139 through 36-142 and Reserved Sections 36-143 through 36-167 pertaining to Wilson Brewer Historic Park Committee, and Amending Chapter 2, Article III, Division 1, Section 2.71(11) Pertaining to Council Appointments be approved.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

It was moved by McFarland and seconded by Hansen that the Second and Third Readings of an Ordinance repealing Chapter 36, Division 4, Sections 36-139 through 36-142 and Reserved Sections 36-143 through 36-167 pertaining to Wilson Brewer Historic Park Committee, and Amending Chapter 2, Article III, Division 1, Section 2.71(11) Pertaining to Council Appointments be waived.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

It was moved by McKinney and seconded by Hansen that Ordinance No. 2024-1874 repealing Chapter 36, Division 4, Sections 36-139 through 36-142 and Reserved Sections 36-143 through 36-167 pertaining to Wilson Brewer Historic Park Committee, and Amending Chapter 2, Article III, Division 1, Section 2.71(11) Pertaining to Council Appointments be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

OTHER ITEMS SENT TO COUNCIL

- a. The City Attorney report /update of May 29, 2024 was previously given to Council for review.

It was moved by McKinney and seconded by Hansen that council adjourn.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

The June 3, 2024 City Council Meeting stood adjourned at 6:52 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk.