



AGENDA
City Council Meeting
City Hall Council Chambers - Webster City, Iowa
June 3, 2024 6:00 p.m.

This meeting will be open to the public and can be viewed live on the City facebook page <https://www.facebook.com/cityofwebstercity/> or viewed on the City of Webster City website <https://webstercity.com/government/city-council/city-council-meetings/> the morning following the meeting.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

Motion on Approval of Agenda

1. PETITIONS – COMMUNICATIONS – REQUESTS

This is the time of the meeting that a citizen may address the Council on a matter not on the Agenda. **(No more than five minutes per person)** Except in cases of emergency, the City Council will not take any action at this meeting, but may ask the City Staff to research the matter or have the matter placed on the Agenda for a future meeting.

- a. Public Information

2. MINUTES, CLAIMS, REPORTS, LICENSES

The following items have been deemed to be non-controversial, routine actions to be approved by the Council in a single motion. If a Council member, or a member of the audience wishes to have an item removed from this list, it will be considered in its normal sequence on the Agenda.

- a. Minutes of [MAY 16](#) and [MAY 20](#), 2024 Meetings.
- b. [CLAIMS](#), including Payroll ending May 18, 2024 and [FUND LIST](#)
- c. Council Committee Reports
- d. Other reports and recommendations

3. GENERAL AGENDA

PUBLIC HEARING

- a. Public Hearing – Budget Amendments

[COUNCIL MEMORANDUM](#) [NOTICE](#)

[RESOLUTION](#) adopting the Budget Amendment for Fiscal Year ending June 30, 2024.

City Council Meeting Agenda June 3, 2024

b. [COUNCIL MEMORANDUM](#) Third Reading of an Ordinance Amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by amending Chapter 46, Article II, Division 2, Section 46-50 pertaining to Stop Requirement at Certain Streets. [ORDINANCE](#)

Pass & Adopt Ordinance

c. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) setting time and place for a Public Hearing Pertaining to the Disposal of City-Owned Property in Brewer Creek Estates 6th Addition. (June 17, 2024 - 6:05 p.m.)

[NOTICE](#) [AGREEMENT](#)

d. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) establishing a Meter Inconvenience Fee.

e. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) relating to the financing of proposed projects to be undertaken by the City of Webster City, Iowa; establishing compliance with reimbursement bond regulations under the Internal Revenue Code. (HVAC City Hall)

f. [COUNCIL MEMORANDUM](#)

[RESOLUTION](#) relating to the financing of proposed projects to be undertaken by the City of Webster City, Iowa; establishing compliance with reimbursement bond regulations under the Internal Revenue Code (Fair Meadow Drive Project [Phase 1])

[RESOLUTION](#) relating to the financing of proposed projects to be undertaken by the City of Webster City, Iowa; establishing compliance with reimbursement bond regulations under the Internal Revenue Code (Fair Meadow Drive Project [Phase 2])

g. [RESOLUTION](#) authorizing execution of Deferred Loan Agreement Documents related to the Partial Rehabilitation of 608 2nd Street, Webster City, Iowa, with Local Initiative For Transformation-WC, Inc., an Iowa Nonprofit Corporation. [DEFERRED LOAN AGMT/PROM NOTE/SECURITY AGMT/MORTGAGE](#)

h. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) authorizing the City Manager to award bid for purchase of a new Pierce Enforcer Top Mount Pumper from Reliant Fire Apparatus, Inc., through Sourcewell, for the Webster City Fire Department.

[FUND](#) [BID SPEC](#) [WC PRICING](#) [PIERCE LITERATURE](#) [HOW TO GUIDE](#) [CP REFERENCE GUIDE](#)

i. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) approving Amendment No. 1 to Task Order No. 6 to the DGR Engineering Master Agreement for Professional Services and authorizing City Manager to sign and execute said Amendment. [ELECTRIC FD](#) [AMEND 1](#)

j. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) authorizing the City Manager to sign and execute Change Order No. 8 and Council to authorize Final Payment and Retainage in thirty days to Rasch Construction, Fort Dodge, Iowa for the Completion of the 2021 Second Street Reconstruction Project.

[ENGR LTR/PAY APP16/CO NO. 8/ENGR CERT](#)

k. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) authorizing the City Manager to Sign and Execute Amendment No. 10B with Snyder and Associates to Provide Professional Services for On-Call Street Paving Specialist.

[AMEND 10B](#)

City Council Meeting Agenda June 3, 2024

I. APPOINTMENTS

1. Appointment of one member to the **Park & Recreation Advisory Commission** for the four-year term beginning June 1, 2024 and ending May 31, 2028.

Applicant- Chris Kehoe-(current-reapplied) New Applicant-Kyle Kain

2. Appointment of two members to the **City Planning and Zoning Commission** for the four-year terms beginning June 1, 2024 and ending May 31, 2028.

Applicant-Lynn Jaycox- (current-reapplied) New Applicants-Maggie Breitenkamp, John Marvel, Monica Haberman

3. Appointment of one member to the **Hotel/Motel Tax Board** for an unexpired term beginning June 1, 2024 and ending May 31, 2027.

New Applicant-John Marvel

4. Appointment of one member to the **Traffic Study Committee** for the four-year term beginning June 1,2024 and ending May 31, 2028.

New Applicant-Kyle Kain

5. Appointment of one member to the **Zoning Board of Adjustment** for the five-year term beginning June 1, 2024 and ending 5-31-2029.

New Applicant-Monica Haberman

m. First Reading of an **ORDINANCE** repealing Chapter 36, Division 4, Sections 36-139 through 36-142 and Reserved Sections 36-143 through 36-167 pertaining to Wilson Brewer Historic Park Committee, and Amending Chapter 2, Article III, Division 1, Section 2.71(11) Pertaining to Council Appointments.

4. OTHER ITEMS SENT TO COUNCIL

mi. City Attorney **REPORT/UPDATE** May 29, 2024

5. ADJOURN

NOTE: The Council may act by motion, resolution or ordinance on items listed on the Agenda.

CITY COUNCIL SPECIAL MEETING MINUTES
Webster City, Iowa May 16, 2024 – 5:30 p.m.

The City Council met in special session at the City Hall, Webster City, Iowa at 5:30 p.m. on May 16, 2024 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers the following Council Members: Abbie Hansen, Megan McFarland, Matt McKinney and Logan Welch.

It was moved by McFarland and seconded by Hansen to approve the agenda.
ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

It was moved by McFarland and seconded by Hansen that Council meet in closed session to evaluate the professional competency of an individual whose appointment, hiring performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session as provided by Chapter 21.5 i of the Code of Iowa.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye,

Council went out of Open Session at 5:37 p.m.

Council went into Closed Session at 5:38 p.m.

Council returned to Open Session at 8:16 p.m.

It was moved by McKinney and seconded by Hansen that Council adjourn.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

The May 16, 2024 Special City Council Meeting stood adjourned at 8:17 p.m.

John Hawkins, Mayor
Attest: Karyl K. Bonjour, City Clerk

CITY COUNCIL MEETING MINUTES
Webster City, Iowa May 20, 2024 – 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on May 20, 2024 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers the following Council Members: Abbie Hansen and Megan McFarland. Council Members Matt McKinney and Logan Welch were absent.

This meeting was open to the public and could be viewed live on the City facebook page <https://www.facebook.com/cityofwebstercity/> or can be viewed on the City of Webster City website <https://webstercity.com/government/city-council/city-council-meetings/> the following morning.

Mayor John Hawkins led the Pledge of Allegiance.

It was moved by McFarland and seconded by Hansen to approve the agenda with minor changes to agenda items 3a and 3e.

ROLL CALL: Hansen, Hawkins and McFarland voting aye.

PETITIONS- COMMUNICATIONS- REQUESTS

None brought forth.

PUBLIC INFORMATION

- a. Mayor Hawkins gave the Oath of Office to Police Officer Anthony J. Luft.
- b. Mayor Hawkins gave a Proclamation designating May 24, 2024 as Poppy Day in Webster City.
- c. Mayor Hawkins gave a Proclamation designating May 27, 2024 as Memorial Day in Webster City.

MINUTES, CLAIMS, REPORTS, LICENSES

It was moved by Hansen and seconded by McFarland that the following minutes, claims, reports and licenses (a-g) be approved collectively:

- a. The meeting minutes of May 6, 2024 Meeting
- b. The Claims including Payroll ending May 4, 2024 and Fund List.
- c. The Wastewater, Electric, Water reports for April 2024 be accepted and placed on file.
- d. The Police Department Activity and Citations by Approach for April 2024 be accepted and placed on file.
- e. The Fire Department Report for April 2024 be accepted and placed on file.
- f. The Hamilton County Solid Waste Commission Agenda of May 8, 2024 be accepted & placed on file.

The issuance of Beer & Liquor Licenses by the Iowa Department of Commerce be recommended for the following:

- Auto Renewals: Class E Retail Alcohol License
 - BW Gas & Convenience Retail, LLC – Yesway #1018, 1803 Superior Street
 - BW Gas & Convenience Retail, LLC – Yesway #1021, 1102 2nd Street
 - Renewal – Special Class C Retail Alcohol license, Leon’s Pizza, 643 2nd Street
 - Special Class C Retail Alcohol License – TTMM Promotions, LLC d/b/a Hamilton County Speedway for participation at Chamber of Commerce Market Nights in June, July & August, 2024
 - Amendment to License #LC0046627 for Additional Outdoor Service, Second Street Saloon for Street Dance scheduled for June 14th, 2024
- h. Council Committee Reports – none brought forth.
 - i. Other reports and recommendations – none brought forth.

ROLL CALL: Hawkins, McFarland and Hansen voting aye.

GENERAL AGENDA

a. It was moved by McFarland and seconded by Hansen that Resolution No. 2024-074 supporting the submission of an Iowa Economic Development Authority (IEDA) Application to the Workforce Housing Tax Credit Program by Webster City Association of Business & Industry be passed and adopted.

ROLL CALL: McFarland, Hansen and Hawkins voting aye.

Webster City Association of Business and Industry replaced Webster City Area Community Foundation on the Resolution as submitted on the application prior to the adoption of the Resolution.

b. It was moved by McFarland and seconded by Hansen that Resolution No. 2024-075 authorizing and approving a Loan Agreement and providing for the issuance and securing the payment of \$5,135,000 Water Revenue Bonds, Series 2024 be passed and adopted.

ROLL CALL: Hansen, Hawkins and McFarland voting aye.

c. It was moved by Hansen and seconded by McFarland that Resolution No. 2024-076 authorizing and approving a Loan Agreement and providing for the issuance of \$8,410,000 Electric Revenue Bonds, Series 2024 and other documents related to the bonds, be passed and adopted.

ROLL CALL: Hawkins, McFarland and Hansen voting aye.

Susanne Gerlach, Managing Director of PFM Financial Advisors, LLC, was present to inform Council of the results of the bond sale earlier in the day and the next steps of the bonding process.

d. It was moved by Hansen and seconded by McFarland that the request from Finance Director to seek proposals for Banking Services be approved.

ROLL CALL: McFarland, Hansen and Hawkins voting aye.

e. It was moved by McFarland and seconded by Hansen that June 3, 2024 at 6:05 p.m. in the Council Chambers at City Hall, 400 Second Street, Webster City, Iowa be set as the time and place for a Public Hearing to Amend the FY24 Budget.

ROLL CALL: Hansen, Hawkins and McFarland voting aye.

Correction to the agenda: FY25 as presented on the agenda was changed to FY24 prior to approval of setting the Public Hearing for this item.

f. It was moved by McFarland and seconded by Hansen that Resolution No. 2024-077 to transfer Cash from Various Funds to Other Various Funds be passed and adopted.

ROLL CALL: Hawkins, McFarland and Hansen voting aye.

g. It was moved by McFarland and seconded by Hansen that Resolution No. 2024-078 charging off from Active Accounts Receivable Delinquent Final Utility Bills and Department Charges be passed and adopted .

ROLL CALL: McFarland, Hansen and Hawkins voting aye.

h. It was moved by Hansen and seconded by McFarland that Resolution No. 2024-079 setting July 15, 2024 at 6:10 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa as the time and place for a Public Hearing on proposed plans and specifications, proposed form of Contract and Estimate of Cost for Municipal Building HVAC System Replacement be passed and adopted.

ROLL CALL: Hansen, Hawkins and McFarland voting aye.

Brian Brewer of Brewer Engineering Consultants, PLC was present to answer questions on this agenda item.

City Council Meeting Minutes, May 20, 2024

i. It was moved by Hansen and seconded by McFarland that Resolution No. 2024-080 adopting Group Benefit Plan for City Employees beginning July 1, 2024 with Iowa Governmental Health Care Plan, Third Party Administrator Employee Benefit Systems be passed and adopted.

ROLL CALL: Hawkins, McFarland and Hansen voting aye.

j. It was moved by Hansen and seconded by McFarland that Resolution No. 2024-081 Adopting Employee Pay Plan for 2024-25 be passed and adopted.

ROLL CALL: McFarland, Hansen and Hawkins voting aye.

k. It was moved by McFarland and seconded by Hansen that Resolution No. 2024-082 setting July 1, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa as the time and place for a Public Hearing on Proposed Plans and Specifications and Proposed Form of Contract and Estimate of Cost to Purchase the 15 kV Indoor Metalclad Switchgear needed for the Reisner Substation be passed and adopted.

ROLL CALL: Hansen, Hawkins and McFarland voting aye.

l. It was moved by McFarland and seconded by Hansen that Resolution No. 2024-083 accepting Permanent Electrical Easement, located in the Lawn Hill Addition, from Kwik Trip, Incorporated be passed and adopted.

ROLL CALL: Hawkins, McFarland and Hansen voting aye.

m. It was moved by Hansen and seconded by McFarland that Resolution No. 2024-084 authorizing the City Manager to sign and execute Amendment No. 32 with Snyder and Associates to provide Professional Services needed for the 2025 Fair Meadow Drive Reconstruction Project be passed and adopted.

ROLL CALL: McFarland, Hansen and Hawkins voting aye.

n. It was moved by Hansen and seconded by McFarland that Resolution No. 2024-085 setting June 17, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa as the time and place for a Public Hearing on Proposed Plans and Specifications and Proposed Form of Contract and Estimate of Cost for Construction of the FY 2025 HMA Improvements Project be passed and adopted.

ROLL CALL: Hansen, Hawkins and McFarland voting aye.

o. It was moved by McFarland and seconded by Hansen that the Second Reading of an Ordinance Amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by amending Chapter 46, Article II, Division 2, Section 46-50 pertaining to Stop Requirement at Certain Streets be approved.

ROLL CALL: Hawkins, McFarland and Hansen voting aye.

p. The Council discussed the possibility of applying for a Catalyst Grant for 608 Second Street. Consensus was to move forward with the application with the increased commitment amount from the City that was recommended.

It was moved by McFarland and seconded by Hansen that council adjourn.

ROLL CALL: McFarland, Hansen and Hawkins voting aye.

The May 20, 2024 City Council Meeting stood adjourned at 6:37 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk.

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
AMAZON CAPITAL SERVICES (7618)							
11TT-M6KD-	1	Invoice	MISC SUPPLIES-PUBLIC GROUNDS	05/01/2024	176.29	11/24	100-22-42-5242-316
11TT-M6KD-	2	Invoice	MISC SUPPLIES-PUBLIC GROUNDS	05/01/2024	19.65	11/24	100-23-42-5371-316
11TT-M6KD-	3	Invoice	MISC SUPPLIES-PUBLIC GROUNDS	05/01/2024	26.77	11/24	100-22-42-5233-316
Total 11TT-M6KD-H6KX:					222.71		
14DR-3NWF-	1	Invoice	COLORED PAPER	05/01/2024	31.36	11/24	100-24-12-5430-316
14DR-3NWF-	2	Invoice	COLORED PAPER	05/01/2024	86.24	11/24	601-23-81-5921-316
14DR-3NWF-	3	Invoice	COLORED PAPER	05/01/2024	19.60	11/24	602-23-81-5921-316
14DR-3NWF-	4	Invoice	COLORED PAPER	05/01/2024	19.60	11/24	603-23-81-5921-316
Total 14DR-3NWF-JFDX:					156.80		
161Y-T77J-G	1	Invoice	WIRELESS KEYBOARD/MOUSE	05/01/2024	29.99	11/24	100-22-42-5233-316
Total 161Y-T77J-GYVX:					29.99		
161Y-T77J-J	1	Invoice	CREDIT - COLORED PAPER	05/01/2024	6.27-	11/24	100-24-12-5430-316
161Y-T77J-J	2	Invoice	CREDIT - COLORED PAPER	05/01/2024	17.25-	11/24	601-23-81-5921-316
161Y-T77J-J	3	Invoice	CREDIT - COLORED PAPER	05/01/2024	3.92-	11/24	602-23-81-5921-316
161Y-T77J-J	4	Invoice	CREDIT - COLORED PAPER	05/01/2024	3.92-	11/24	603-23-81-5921-316
Total 161Y-T77J-JK9K:					31.36-		
197Y-4K9W-	1	Invoice	OFFICE SUPPLIES/FINANCE OFFICE	05/01/2024	6.62	11/24	100-24-14-5435-316
197Y-4K9W-	2	Invoice	OFFICE SUPPLIES/FINANCE OFFICE	05/01/2024	47.79	11/24	601-23-80-5921-316
197Y-4K9W-	3	Invoice	OFFICE SUPPLIES/FINANCE OFFICE	05/01/2024	14.70	11/24	602-23-80-5921-316
197Y-4K9W-	4	Invoice	OFFICE SUPPLIES/FINANCE OFFICE	05/01/2024	4.41	11/24	603-23-80-5921-316
Total 197Y-4K9W-H1LM:					73.52		
19YR-NPK3-	1	Invoice	OFFICE SUPPLIES/FINANCE OFFICE	05/01/2024	3.17	11/24	100-24-14-5435-316
19YR-NPK3-	2	Invoice	OFFICE SUPPLIES/FINANCE OFFICE	05/01/2024	22.93	11/24	601-23-80-5921-316
19YR-NPK3-	3	Invoice	OFFICE SUPPLIES/FINANCE OFFICE	05/01/2024	7.05	11/24	602-23-80-5921-316
19YR-NPK3-	4	Invoice	OFFICE SUPPLIES/FINANCE OFFICE	05/01/2024	2.09	11/24	603-23-80-5921-316
Total 19YR-NPK3-L6XX:					35.24		
1DPT-GQ1H-	1	Invoice	PROJECTOR - MULBERRY CHURCH	05/01/2024	1,732.14	11/24	411-22-42-5221-310
Total 1DPT-GQ1H-FVNW:					1,732.14		
1FJC-7VKT-	1	Invoice	OFFICE SUPPLIES/FINANCE OFFICE	05/01/2024	5.26	11/24	100-24-14-5435-316
1FJC-7VKT-	2	Invoice	OFFICE SUPPLIES/FINANCE OFFICE	05/01/2024	37.99	11/24	601-23-80-5921-316
1FJC-7VKT-	3	Invoice	OFFICE SUPPLIES/FINANCE OFFICE	05/01/2024	11.69	11/24	602-23-80-5921-316
1FJC-7VKT-	4	Invoice	OFFICE SUPPLIES/FINANCE OFFICE	05/01/2024	3.50	11/24	603-23-80-5921-316
Total 1FJC-7VKT-K3HM:					58.44		
1JH7-T6LH-	1	Invoice	BROTHER DRUM UNIT - PD	05/01/2024	85.98	11/24	100-21-21-5180-318
Total 1JH7-T6LH-GXHR:					85.98		
1JH7-T6LH-L	1	Invoice	CREDIT - COLORED PAPER	05/01/2024	6.27-	11/24	100-24-12-5430-316
1JH7-T6LH-L	2	Invoice	CREDIT - COLORED PAPER	05/01/2024	17.25-	11/24	601-23-81-5921-316
1JH7-T6LH-L	3	Invoice	CREDIT - COLORED PAPER	05/01/2024	3.92-	11/24	602-23-81-5921-316
1JH7-T6LH-L	4	Invoice	CREDIT - COLORED PAPER	05/01/2024	3.92-	11/24	603-23-81-5921-316

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 1JH7-T6LH-LTPY:					31.36-		
1NR4-MV14-	1	Invoice	AIR FILTER/CITY HALL	05/01/2024	37.15	11/24	100-24-36-5480-318
1NR4-MV14-	2	Invoice	AIR FILTER/CITY HALL	05/01/2024	26.54	11/24	601-23-36-5480-318
1NR4-MV14-	3	Invoice	AIR FILTER/CITY HALL	05/01/2024	21.22	11/24	602-23-36-5480-318
1NR4-MV14-	4	Invoice	AIR FILTER/CITY HALL	05/01/2024	21.23	11/24	603-23-36-5480-318
Total 1NR4-MV14-KL6T:					106.14		
1PWY-FLNP-	1	Invoice	REPLACEMENT WIRELESS KEYBOARDS &	05/01/2024	15.75	11/24	100-24-16-5420-399
1PWY-FLNP-	2	Invoice	REPLACEMENT WIRELESS KEYBOARDS &	05/01/2024	57.72	11/24	601-24-16-5930-399
1PWY-FLNP-	3	Invoice	REPLACEMENT WIRELESS KEYBOARDS &	05/01/2024	15.75	11/24	602-24-16-5930-399
1PWY-FLNP-	4	Invoice	REPLACEMENT WIRELESS KEYBOARDS &	05/01/2024	15.75	11/24	603-24-16-5921-399
Total 1PWY-FLNP-J3RX:					104.97		
1PWY-FLNP-	1	Invoice	CREDIT - COLORED PAPER	05/01/2024	12.54-	11/24	100-24-12-5430-316
1PWY-FLNP-	2	Invoice	CREDIT - COLORED PAPER	05/01/2024	34.50-	11/24	601-23-81-5921-316
1PWY-FLNP-	3	Invoice	CREDIT - COLORED PAPER	05/01/2024	7.84-	11/24	602-23-81-5921-316
1PWY-FLNP-	4	Invoice	CREDIT - COLORED PAPER	05/01/2024	7.84-	11/24	603-23-81-5921-316
Total 1PWY-FLNP-LXRV:					62.72-		
1R97-T69F-K	1	Invoice	CREDIT - COLORED PAPER	05/01/2024	6.27-	11/24	100-24-12-5430-316
1R97-T69F-K	2	Invoice	CREDIT - COLORED PAPER	05/01/2024	17.25-	11/24	601-23-81-5921-316
1R97-T69F-K	3	Invoice	CREDIT - COLORED PAPER	05/01/2024	3.92-	11/24	602-23-81-5921-316
1R97-T69F-K	4	Invoice	CREDIT - COLORED PAPER	05/01/2024	3.92-	11/24	603-23-81-5921-316
Total 1R97-T69F-K9PL:					31.36-		
1WCP-DW1	1	Invoice	DRY ERASE MARKERS	05/01/2024	6.69	11/24	601-23-52-5921-316
1WCP-DW1	2	Invoice	STAINLESS STEEL CUSHION CLAMPS	05/01/2024	104.80	11/24	601-23-52-5586-318
Total 1WCP-DW1N-FDYY:					111.49		
1X66-MXK6-	1	Invoice	HOME PLATE MAT EXTENSIONS	05/01/2024	34.84	11/24	100-22-42-5222-318
Total 1X66-MXK6-FJDQ:					34.84		
1Y3Q-FFF7-	1	Invoice	STAINLESS STEEL HOSE CLAMPS	05/01/2024	191.98	11/24	100-21-30-5120-318
Total 1Y3Q-FFF7-HY99:					191.98		
Total AMAZON CAPITAL SERVICES (7618):					2,787.44		
CARD SERVICES (140)							
0000 05/01/2	1	Invoice	IAEI DUES - ORTON	05/01/2024	120.00	11/24	601-23-51-5930-215
0000 05/01/2	2	Invoice	IAEI DUES - ORTON - PAST DUES	05/01/2024	120.00	11/24	601-23-51-5930-215
0000 05/01/2	3	Invoice	IAEI DUES - BARNES	05/01/2024	120.00	11/24	601-23-51-5930-215
0000 05/01/2	4	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2024	.14	11/24	100-24-30-5380-315
0000 05/01/2	5	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2024	.14	11/24	601-24-30-5380-315
0000 05/01/2	6	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2024	.14	11/24	602-24-30-5380-315
0000 05/01/2	7	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2024	.14	11/24	603-24-30-5380-315
0000 05/01/2	8	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2024	3.26	11/24	100-21-22-5140-315
0000 05/01/2	9	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2024	18.47	11/24	100-24-14-5435-315
0000 05/01/2	10	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2024	21.41	11/24	601-23-52-5935-315
0000 05/01/2	11	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2024	1.83	11/24	601-23-80-5935-315

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
0000	05/01/2	12	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2024	1.83	11/24 602-23-80-5935-315
0000	05/01/2	13	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2024	31.00	11/24 100-21-21-5110-315
0000	05/01/2	14	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2024	3.06	11/24 100-22-42-5210-315
0000	05/01/2	15	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2024	3.06	11/24 100-23-42-5371-315
0000	05/01/2	16	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2024	.38	11/24 100-22-42-5233-316
0000	05/01/2	17	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2024	29.29	11/24 204-23-30-5310-315
0000	05/01/2	18	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2024	2.96	11/24 603-23-70-5935-315
0000	05/01/2	19	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2024	5.39	11/24 602-23-61-5935-315
0000	05/01/2	20	Invoice	ITAG CONF REG/STRONER	05/01/2024	62.50	11/24 100-23-31-5420-232
0000	05/01/2	21	Invoice	ITAG CONF REG/STRONER	05/01/2024	62.50	11/24 601-23-31-5420-232
0000	05/01/2	22	Invoice	ITAG CONF REG/STRONER	05/01/2024	62.50	11/24 602-23-31-5420-232
0000	05/01/2	23	Invoice	ITAG CONF REG/STRONER	05/01/2024	62.50	11/24 603-23-31-5420-232
0000	05/01/2	24	Invoice	DW TESTING	05/01/2024	32.29	11/24 602-23-62-5662-212
0000	05/01/2	25	Invoice	CIRCULATOR PUMP	05/01/2024	712.70	11/24 603-23-70-5642-318
Total 0000 05/01/24:						1,477.49	
0001	05/01/2	1	Invoice	DLE MEMBERSHIP RENEWAL/PRITCHARD	05/01/2024	65.00	11/24 100-21-21-5110-225
0001	05/01/2	2	Invoice	MEAL EXP-BASINGER/TRAINING	05/01/2024	30.60	11/24 100-21-21-5110-231
0001	05/01/2	3	Invoice	MEAL EXP-BASINGER/TRAINING	05/01/2024	21.56	11/24 100-21-21-5110-231
Total 0001 05/01/24:						117.16	
0003	05/01/2	1	Invoice	GOOGLE WORKSPACE MONTHLY BILLING	05/01/2024	129.23	11/24 100-24-16-5420-215
0003	05/01/2	2	Invoice	GOOGLE WORKSPACE MONTHLY BILLING	05/01/2024	473.82	11/24 601-24-16-5930-215
0003	05/01/2	3	Invoice	GOOGLE WORKSPACE MONTHLY BILLING	05/01/2024	129.23	11/24 602-24-16-5930-215
0003	05/01/2	4	Invoice	GOOGLE WORKSPACE MONTHLY BILLING	05/01/2024	129.23	11/24 603-24-16-5930-215
0003	05/01/2	5	Invoice	CREXENDO-SENIOR CENTER/RSVP	05/01/2024	22.25	11/24 100-22-42-5280-299
0003	05/01/2	6	Invoice	CREXENDO-SENIOR CENTER/RSVP	05/01/2024	22.25	11/24 100-22-42-5242-299
0003	05/01/2	7	Invoice	PROJECTOR/REC & PG	05/01/2024	2,438.52	11/24 100-22-42-5210-318
Total 0003 05/01/24:						3,344.53	
0004	05/01/2	1	Invoice	LUNCH MEETING/CITY MGR	05/01/2024	3.61	11/24 100-24-12-5430-232
0004	05/01/2	2	Invoice	LUNCH MEETING/CITY MGR	05/01/2024	9.92	11/24 601-23-81-5926-232
0004	05/01/2	3	Invoice	LUNCH MEETING/CITY MGR	05/01/2024	2.26	11/24 602-23-81-5926-232
0004	05/01/2	4	Invoice	LUNCH MEETING/CITY MGR	05/01/2024	2.25	11/24 603-23-81-5926-232
0004	05/01/2	5	Invoice	WASHINGTON TRIP/MCFARLAND	05/01/2024	168.30	11/24 100-24-11-5410-232
0004	05/01/2	6	Invoice	WASHINGTON TRIP/MCFARLAND	05/01/2024	462.82	11/24 601-24-11-5410-232
0004	05/01/2	7	Invoice	WASHINGTON TRIP/MCFARLAND	05/01/2024	105.19	11/24 602-24-11-5410-232
0004	05/01/2	8	Invoice	WASHINGTON TRIP/MCFARLAND	05/01/2024	105.18	11/24 603-24-11-5410-232
0004	05/01/2	9	Invoice	BREAKFAST MEETING/CITY MGR	05/01/2024	3.43	11/24 100-24-12-5430-232
0004	05/01/2	10	Invoice	BREAKFAST MEETING/CITY MGR	05/01/2024	9.44	11/24 601-23-81-5926-232
0004	05/01/2	11	Invoice	BREAKFAST MEETING/CITY MGR	05/01/2024	2.15	11/24 602-23-81-5926-232
0004	05/01/2	12	Invoice	BREAKFAST MEETING/CITY MGR	05/01/2024	2.14	11/24 603-23-81-5926-232
0004	05/01/2	13	Invoice	MEETING REG/WOODWARD-P&Z MEMBER	05/01/2024	65.00	11/24 100-24-18-5470-232
0004	05/01/2	14	Invoice	LUNCH MEETING/MAYOR & CITY MGR	05/01/2024	7.23	11/24 100-24-12-5430-232
0004	05/01/2	15	Invoice	LUNCH MEETING/MAYOR & CITY MGR	05/01/2024	19.90	11/24 601-23-81-5926-232
0004	05/01/2	16	Invoice	LUNCH MEETING/MAYOR & CITY MGR	05/01/2024	4.52	11/24 602-23-81-5926-232
0004	05/01/2	17	Invoice	LUNCH MEETING/MAYOR & CITY MGR	05/01/2024	4.52	11/24 603-23-81-5926-232
0004	05/01/2	18	Invoice	BREAKFAST MEETING/CITY MGR	05/01/2024	2.57	11/24 100-24-12-5430-232
0004	05/01/2	19	Invoice	BREAKFAST MEETING/CITY MGR	05/01/2024	7.06	11/24 601-23-81-5926-232
0004	05/01/2	20	Invoice	BREAKFAST MEETING/CITY MGR	05/01/2024	1.60	11/24 602-23-81-5926-232
0004	05/01/2	21	Invoice	BREAKFAST MEETING/CITY MGR	05/01/2024	1.60	11/24 603-23-81-5926-232
0004	05/01/2	22	Invoice	IMFOA DUES/SIMMONS	05/01/2024	4.50	11/24 100-24-14-5435-215
0004	05/01/2	23	Invoice	IMFOA DUES/SIMMONS	05/01/2024	32.50	11/24 601-23-80-5930-215
0004	05/01/2	24	Invoice	IMFOA DUES/SIMMONS	05/01/2024	3.00	11/24 602-23-80-5930-215
0004	05/01/2	25	Invoice	IMFOA DUES/SIMMONS	05/01/2024	10.00	11/24 603-23-80-5930-215

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
0004	05/01/2	26	Invoice	REFUND-IMFOA DUES/SIMMONS	05/01/2024	2.70-	11/24 100-24-14-5435-215
0004	05/01/2	27	Invoice	REFUND-IMFOA DUES/SIMMONS	05/01/2024	19.50-	11/24 601-23-80-5930-215
0004	05/01/2	28	Invoice	REFUND-IMFOA DUES/SIMMONS	05/01/2024	6.00-	11/24 602-23-80-5930-215
0004	05/01/2	29	Invoice	REFUND-IMFOA DUES/SIMMONS	05/01/2024	1.80-	11/24 603-23-80-5930-215
0004	05/01/2	30	Invoice	IMFOA CONF LODGING EXP/BONJOUR	05/01/2024	22.56	11/24 100-24-14-5436-232
0004	05/01/2	31	Invoice	IMFOA CONF LODGING EXP/BONJOUR	05/01/2024	162.94	11/24 601-23-80-5926-232
0004	05/01/2	32	Invoice	IMFOA CONF LODGING EXP/BONJOUR	05/01/2024	50.14	11/24 602-23-80-5926-232
0004	05/01/2	33	Invoice	IMFOA CONF LODGING EXP/BONJOUR	05/01/2024	15.04	11/24 603-23-80-5926-232
Total 0004 05/01/24:						1,261.37	
0189	05/01/2	1	Invoice	OD POOL CONCESSION STAND LICENSE	05/01/2024	153.75	11/24 100-22-42-5242-215
0189	05/01/2	2	Invoice	POOL AND WATERSLIDE LICENSE	05/01/2024	70.00	11/24 100-22-42-5242-215
0189	05/01/2	3	Invoice	POOL LICENSE - FULLER HALL	05/01/2024	35.00	11/24 100-22-42-5233-215
Total 0189 05/01/24:						258.75	
0221	05/01/2	1	Invoice	POSTAGE - RETURN VALVE	05/01/2024	9.50	11/24 100-21-22-5140-221
0221	05/01/2	2	Invoice	OFFICE SUPPLIES	05/01/2024	65.82	11/24 100-21-22-5140-316
0221	05/01/2	3	Invoice	MEAL EXP W/ASSESSMENT MGR	05/01/2024	19.27	11/24 100-21-22-5140-231
Total 0221 05/01/24:						94.59	
0239	05/01/2	1	Invoice	MANUAL HANDLE/OD POOL PIPE REPLACE	05/01/2024	152.80	11/24 100-22-42-5242-880
Total 0239 05/01/24:						152.80	
0338	05/01/2	1	Invoice	WASHINGTON TRIP/MCFARLAND	05/01/2024	232.45	11/24 100-24-11-5410-232
0338	05/01/2	2	Invoice	WASHINGTON TRIP/MCFARLAND	05/01/2024	639.24	11/24 601-24-11-5410-232
0338	05/01/2	3	Invoice	WASHINGTON TRIP/MCFARLAND	05/01/2024	145.28	11/24 602-24-11-5410-232
0338	05/01/2	4	Invoice	WASHINGTON TRIP/MCFARLAND	05/01/2024	145.28	11/24 603-24-11-5410-232
Total 0338 05/01/24:						1,162.25	
6555	05/01/2	1	Invoice	MEAL EXP - MTG DM/MORK	05/01/2024	14.97	11/24 100-21-21-5110-232
6555	05/01/2	2	Invoice	MEAL EXP - MTG DM/MORK	05/01/2024	25.20	11/24 100-21-21-5110-232
6555	05/01/2	3	Invoice	9MM 15-ROUND MAGAZINE	05/01/2024	75.37	11/24 100-21-21-5110-312
6555	05/01/2	4	Invoice	SPRING ASSEMBLY/SIG SAUER BARREL P3	05/01/2024	213.98	11/24 100-21-21-5110-318
6555	05/01/2	5	Invoice	SLIDE ASSEMBLY	05/01/2024	374.49	11/24 100-21-21-5110-312
6555	05/01/2	6	Invoice	DUTY HOLSTER	05/01/2024	184.47	11/24 100-21-21-5110-312
6555	05/01/2	7	Invoice	CARRY GRIP MODULE	05/01/2024	267.49	11/24 100-21-21-5110-312
6555	05/01/2	8	Invoice	SHOULDER HOLSTER RIG/SPEEDLOADER P	05/01/2024	257.00	11/24 100-21-21-5110-312
Total 6555 05/01/24:						1,412.97	
Total CARD SERVICES (140):						9,281.91	
MUNICIPAL SUPPLY, INC. (672)							
0899388-IN	1	Invoice	AMI - WATER MATERIALS	02/21/2024	56,525.15	11/24	602-23-62-5935-870
Total 0899388-IN:						56,525.15	
0905123-IN	1	Invoice	AMI - ELECTRIC MATERIALS	04/24/2024	52,416.00	11/24	601-23-52-5586-871
Total 0905123-IN:						52,416.00	
Total MUNICIPAL SUPPLY, INC. (672):						108,941.15	

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 05/24/2024:					<u>121,010.50</u>		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
3DK ENTERPRISES, LLC (6213)							
053024	1	Invoice	JUNE 2024 TIF PAYMENT	05/30/2024	5,962.50	11/24	290-23-98-5395-910
Total 053024:					5,962.50		
Total 3DK ENTERPRISES, LLC (6213):					5,962.50		
APPLIANCE PLUS (7001)							
053024	1	Invoice	JUNE 2024 TIF PAYMENT	05/30/2024	13,401.14	11/24	295-23-98-5395-910
Total 053024:					13,401.14		
Total APPLIANCE PLUS (7001):					13,401.14		
CITY OF WEBSTER CITY (176)							
053024	1	Invoice	OUTDOOR POOL START-UP MONEY	05/30/2024	432.50	11/24	100-22-42-5242-299
Total 053024:					432.50		
Total CITY OF WEBSTER CITY (176):					432.50		
FAREWAY STORES - BOONE (4162)							
053024	1	Invoice	JUNE 2024 TIF PAYMENT	05/30/2024	3,994.01	11/24	284-23-98-5395-910
Total 053024:					3,994.01		
Total FAREWAY STORES - BOONE (4162):					3,994.01		
FIRST STATE BANK (299)							
053024	1	Invoice	JUNE 2024 TIF PAYMENT	05/30/2024	17,394.43	11/24	285-23-98-5395-910
Total 053024:					17,394.43		
Total FIRST STATE BANK (299):					17,394.43		
RIDGE DEVELOPMENT CO., LLC (6828)							
053024	1	Invoice	JUNE 2024 TIF PAYMENT	05/30/2024	8,289.32	11/24	294-23-98-5395-910
Total 053024:					8,289.32		
Total RIDGE DEVELOPMENT CO., LLC (6828):					8,289.32		
TEIG, SANDY (7349)							
052924	1	Invoice	OD POOL MURAL	05/29/2024	3,146.00	11/24	100-22-42-5242-880
Total 052924:					3,146.00		
Total TEIG, SANDY (7349):					3,146.00		
WCF FINANCIAL BANK (5526)							
053024	1	Invoice	JUNE 2024 TIF PAYMENT	05/30/2024	28,245.11	11/24	287-23-98-5395-910
Total 053024:					28,245.11		
Total WCF FINANCIAL BANK (5526):					28,245.11		
WCF FINANCIAL BANK - GOURLEY TIF (2574)							
053024	1	Invoice	JUNE 2024 TIF PAYMENT	05/30/2024	11,105.17	11/24	281-23-98-5395-910

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 053024:					<u>11,105.17</u>		
Total WCF FINANCIAL BANK - GOURLEY TIF (2574):					<u>11,105.17</u>		
Total 05/30/2024:					<u>91,970.18</u>		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
NORTH IOWA MUNICIPAL ELECTRIC (705)							
05082024	1	Invoice	PURCHASED POWER - APRIL 2024	05/08/2024	552,032.62	11/24	601-23-50-5555-233
Total 05082024:					552,032.62		
050824	1	Invoice	PURCHASED POWER - APRIL 2024	05/08/2024	552,032.62	11/24	601-23-50-5555-233
050824	2	Adjustmen	PURCHASED POWER - APRIL 2024	05/08/2024	552,032.62-	11/24	601-23-50-5555-233
Total 050824:					.00		
Total NORTH IOWA MUNICIPAL ELECTRIC (705):					552,032.62		
PEOPLES CREDIT UNION (4140)							
053124	1	Invoice	LOAN PAYMENT-POLICE-PRINCIPAL PAYME	05/31/2024	5,195.15	11/24	100-41-21-5110-910
053124	2	Invoice	LOAN PAYMENT-POLICE-INTEREST PAYMEN	05/31/2024	171.34	11/24	100-41-21-5110-911
Total 053124:					5,366.49		
Total PEOPLES CREDIT UNION (4140):					5,366.49		
Total 05/31/2024:					557,399.11		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
AMAZON CAPITAL SERVICES (7618)							
13QG-M7JK-	1	Invoice	OFFICE RADIO/TEMP RADIO INSTALL	05/01/2024	45.18	12/24	100-21-21-5110-318
13QG-M7JK-	2	Invoice	TEMP RADIO INSTALL	05/01/2024	17.95	12/24	100-21-21-5110-314
13QG-M7JK-	3	Invoice	STYLUS PEN	05/01/2024	7.19	12/24	100-21-21-5110-318
13QG-M7JK-	4	Invoice	DIGITAL VOICE RECORDERS/#625 & 682	05/01/2024	149.98	12/24	100-21-21-5110-318
13QG-M7JK-	5	Invoice	MICROPHONE HANG UP CLIP	05/01/2024	19.38	12/24	100-21-21-5110-314
13QG-M7JK-	6	Invoice	ETHERNET CABLES	05/01/2024	44.69	12/24	100-21-21-5110-314
13QG-M7JK-	7	Invoice	RUBBER GRIP FOR DUTY PISTOL	05/01/2024	25.46	12/24	100-21-21-5110-318
13QG-M7JK-	8	Invoice	REPLACEMENT BUCKLES FOR DUTY BELTS	05/01/2024	29.64	12/24	100-21-21-5110-312
13QG-M7JK-	9	Invoice	DRESS SHIRTS/PANTS/BLAZERS/#625	05/01/2024	287.37	12/24	100-21-21-5110-312
13QG-M7JK-	10	Invoice	SG21 STANDARD HOLSTER	05/01/2024	29.19	12/24	100-21-21-5110-312
13QG-M7JK-	11	Invoice	SIG SAUER ROMEO1PRO/PD	05/01/2024	349.99	12/24	100-21-21-5110-312
13QG-M7JK-	12	Invoice	ANTENNAS	05/01/2024	49.98	12/24	100-21-21-5110-314
Total 13QG-M7JK-DYQF:					1,056.00		
Total AMAZON CAPITAL SERVICES (7618):					1,056.00		
ARNOLD MOTOR SUPPLY (68)							
26NV103524	1	Invoice	FILTERS FOR L31	05/20/2024	82.54	12/24	100-21-22-5140-227
Total 26NV103524:					82.54		
26NV103752	1	Invoice	KT PACK-CH HVAC UNIT	05/24/2024	4.19	12/24	100-24-36-5480-226
Total 26NV103752:					4.19		
Total ARNOLD MOTOR SUPPLY (68):					86.73		
ASCENDANCE TRUCKS MIDWEST, LLC (7946)							
RA30400005	1	Invoice	ENGINE WORK/DUMP TRUCK #007	05/13/2024	3,801.25	12/24	204-23-30-5310-227
Total RA304000056:					3,801.25		
Total ASCENDANCE TRUCKS MIDWEST, LLC (7946):					3,801.25		
ASTRA SECURITY (6495)							
55062	1	Invoice	ACCESS CONTROL/SVC CAMERAS-CITY HA	05/13/2024	103.50	12/24	100-24-36-5480-299
55062	2	Invoice	ACCESS CONTROL/SVC CAMERAS-CITY HA	05/13/2024	86.25	12/24	601-23-36-5480-299
55062	3	Invoice	ACCESS CONTROL/SVC CAMERAS-CITY HA	05/13/2024	77.62	12/24	602-23-36-5480-299
55062	4	Invoice	ACCESS CONTROL/SVC CAMERAS-CITY HA	05/13/2024	77.63	12/24	603-23-36-5480-299
Total 55062:					345.00		
55063	1	Invoice	SECURITY CAMERAS/CITY HALL	05/13/2024	77.00	12/24	100-24-36-5480-299
55063	2	Invoice	SECURITY CAMERAS/CITY HALL	05/13/2024	55.00	12/24	601-23-36-5480-299
55063	3	Invoice	SECURITY CAMERAS/CITY HALL	05/13/2024	44.00	12/24	602-23-36-5480-299
55063	4	Invoice	SECURITY CAMERAS/CITY HALL	05/13/2024	44.00	12/24	603-23-36-5480-299
Total 55063:					220.00		
Total ASTRA SECURITY (6495):					565.00		
AVAILA BANK (6318)							
053124	1	Invoice	FULLER HALL INTEREST PAYMENT	05/31/2024	4,832.44	12/24	300-22-98-5295-911
053124	2	Invoice	FULLER HALL PRINCIPAL PAYMENT	05/31/2024	4,321.86	12/24	300-22-98-5295-910

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 053124:					9,154.30		
Total AVAILA BANK (6318):					9,154.30		
AW.some MOWING (7289)							
001037	1	Invoice	MULCHING-SSMID BUMPOUTS	05/13/2024	3,900.00	12/24	260-23-36-5393-299
Total 001037:					3,900.00		
Total AW.some MOWING (7289):					3,900.00		
BIANCHI HEATING AND COOLING, INC. (7235)							
96686	1	Invoice	FURNACE/INSPECT SHOP FURNACES	03/26/2024	9,125.00	12/24	205-23-45-5372-299
Total 96686:					9,125.00		
Total BIANCHI HEATING AND COOLING, INC. (7235):					9,125.00		
BLACK HILLS ENERGY (3466)							
2074931097	1	Invoice	GAS UTILITY/CEMETERY	05/22/2024	123.94	12/24	100-23-42-5371-234
Total 2074931097 05/22/24:					123.94		
4752063290	1	Invoice	GAS UTILITY/DEPOT	05/16/2024	75.03	12/24	100-22-42-5221-234
Total 4752063290 05/16/24:					75.03		
5470636360	1	Invoice	GAS UTILITY/FULLER HALL	05/16/2024	218.63	12/24	100-22-42-5233-234
Total 5470636360 05/16/24:					218.63		
5542531803	1	Invoice	GAS UTILITY/FIRE STATION	05/16/2024	41.89	12/24	100-21-22-5140-234
Total 5542531803 05/16/24:					41.89		
7824805624	1	Invoice	GAS UTILITY/WWTP	05/23/2024	1,441.29	12/24	603-23-70-5642-234
Total 7824805624 05/23/24:					1,441.29		
8081102404	1	Invoice	GAS UTILITY/SR CENTER	05/16/2024	150.14	12/24	100-22-42-5280-234
Total 8081102404 05/16/24:					150.14		
9634407409	1	Invoice	GAS UTILITY/STREET DEPT	05/23/2024	214.27	12/24	204-23-30-5310-234
Total 9634407409 05/23/24:					214.27		
Total BLACK HILLS ENERGY (3466):					2,265.19		
BLUE STEM PRAIRIE FARM (7511)							
030424	1	Invoice	PLANTS FOR DOWNTOWN FLOWER POTS	03/04/2024	2,974.00	12/24	260-23-36-5393-299
Total 030424:					2,974.00		
Total BLUE STEM PRAIRIE FARM (7511):					2,974.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
BOMGAARS (5165)							
62129416	1	Invoice	FUEL PUMP	05/13/2024	519.99	12/24	100-23-42-5371-314
Total 62129416:					519.99		
62130128	1	Invoice	HOSE/TAPE MEASURE - TRK 3	05/15/2024	59.98	12/24	601-23-52-5588-318
Total 62130128:					59.98		
62130168	1	Invoice	OD POOL PAINTING SUPPLIES	05/15/2024	35.43	12/24	100-22-42-5242-318
Total 62130168:					35.43		
62130354	1	Invoice	FASTENERS/OD POOL	05/15/2024	9.94	12/24	100-22-42-5242-310
Total 62130354:					9.94		
62130650	1	Invoice	FILTERS	05/16/2024	15.98	12/24	602-23-61-5651-226
62130650	2	Invoice	WEED CONTROL	05/16/2024	89.98	12/24	602-23-61-5651-310
Total 62130650:					105.96		
62130737	1	Invoice	WEED CONTROL	05/16/2024	24.99	12/24	602-23-61-5651-310
Total 62130737:					24.99		
62130887	1	Invoice	FASTENERS/SIGN WORK	05/16/2024	47.02	12/24	100-21-30-5120-318
Total 62130887:					47.02		
62130924	1	Invoice	BOLTS/FASTENERS - WAYFINDING SIGN WO	05/16/2024	27.08	12/24	100-21-30-5120-313
Total 62130924:					27.08		
62131089	1	Invoice	TRASH BAGS	05/17/2024	24.99	12/24	601-23-52-5588-318
Total 62131089:					24.99		
62131108	1	Invoice	CONDUIT HANGER AND BODY - FULLER HA	05/17/2024	12.57	12/24	100-22-42-5233-318
Total 62131108:					12.57		
62132717	1	Invoice	PRIMER/SPRAY PAINT-WAYFINDING SIGNS	05/20/2024	45.84	12/24	100-21-30-5120-313
Total 62132717:					45.84		
62132718	1	Invoice	SHOP SUPPLIES	05/20/2024	32.42	12/24	602-23-61-5642-318
Total 62132718:					32.42		
62132732	1	Invoice	BATTERY CHARGER	05/20/2024	39.99	12/24	601-23-52-5588-318
Total 62132732:					39.99		
62132757	1	Invoice	SPRAY PAINT/SIGN WORK	05/20/2024	31.96	12/24	100-21-30-5120-318
Total 62132757:					31.96		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
62132974	1	Invoice	CABLE TIES	05/20/2024	5.49	12/24	601-23-80-5905-318
62132974	2	Invoice	CABLE TIES	05/20/2024	5.49	12/24	602-23-80-5903-318
Total 62132974:					10.98		
62133231	1	Invoice	BOLTS	05/21/2024	1.32	12/24	100-22-42-5210-318
Total 62133231:					1.32		
62134067	1	Invoice	PLIERS/SCREWDRIVER	05/23/2024	12.99	12/24	601-23-80-5905-318
62134067	2	Invoice	PLIERS/SCREWDRIVER	05/23/2024	12.99	12/24	602-23-80-5903-318
Total 62134067:					25.98		
62136960	1	Invoice	HEAVY DUTY STAPLES	05/28/2024	5.98	12/24	100-21-21-5110-318
Total 62136960:					5.98		
62137043	1	Invoice	ALL PURPOSE CEMENT/HAMMER, FRAMING	05/29/2024	45.57	12/24	601-23-52-5588-318
Total 62137043:					45.57		
Total BOMGAARS (5165):					1,107.99		
BRIGHTLY SOFTWARE, INC. (7630)							
INV-242146	1	Invoice	ASSET ESSENTIALS (FLEET MNGT)-CONTR	05/10/2024	5,999.67	12/24	204-23-30-5310-314
Total INV-242146:					5,999.67		
Total BRIGHTLY SOFTWARE, INC. (7630):					5,999.67		
CAPITAL SANITARY SUPPLY (6096)							
C387470A	1	Invoice	FOAM PLATES	05/22/2024	8.19	12/24	100-24-36-5480-318
C387470A	2	Invoice	FOAM PLATES	05/22/2024	5.86	12/24	601-23-36-5480-318
C387470A	3	Invoice	FOAM PLATES	05/22/2024	4.68	12/24	602-23-36-5480-318
C387470A	4	Invoice	FOAM PLATES	05/22/2024	4.68	12/24	603-23-36-5480-318
Total C387470A:					23.41		
C387817	1	Invoice	SPA FOAM/FULLER HALL	05/22/2024	113.28	12/24	100-22-42-5242-318
Total C387817:					113.28		
C387884	1	Invoice	CLOROX WIPES/NAT PAPER TOWELS	05/22/2024	133.48	12/24	100-22-42-5233-318
Total C387884:					133.48		
Total CAPITAL SANITARY SUPPLY (6096):					270.17		
CARLSON, RICHARD (7293)							
051624	1	Invoice	PLANT FOOD/MIRACLE GRO-SSMID	05/16/2024	93.03	12/24	260-23-36-5393-299
Total 051624:					93.03		
Total CARLSON, RICHARD (7293):					93.03		
CARRICO AQUATIC RESOURCES (6820)							
20243124	1	Invoice	OD POOL CHEMICALS	05/17/2024	7,065.98	12/24	100-22-42-5242-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 20243124:					7,065.98		
Total CARRICO AQUATIC RESOURCES (6820):					7,065.98		
CEMSTONE CONCRETE MATERIALS, LLC (6320)							
7431769	1	Invoice	DIESEL FUEL SURCHARGE-DELIVERY, LABO	05/10/2024	718.00	12/24	208-23-36-5393-299
Total 7431769:					718.00		
Total CEMSTONE CONCRETE MATERIALS, LLC (6320):					718.00		
CENTRAL IOWA BLDG SUPPLY (1298)							
1021745	1	Invoice	CONDUIT 1/2" EMT	05/23/2024	60.50	12/24	100-22-42-5242-226
Total 1021745:					60.50		
Total CENTRAL IOWA BLDG SUPPLY (1298):					60.50		
CHIZEK LAW OFFICE (5715)							
053124	1	Invoice	CITY ATTORNEY FEES	05/31/2024	1,300.00	12/24	100-24-13-5460-212
053124	2	Invoice	CITY ATTORNEY FEES	05/31/2024	3,575.00	12/24	601-24-13-5460-212
053124	3	Invoice	CITY ATTORNEY FEES	05/31/2024	812.50	12/24	602-24-13-5460-212
053124	4	Invoice	CITY ATTORNEY FEES	05/31/2024	812.50	12/24	603-24-13-5460-212
Total 053124:					6,500.00		
Total CHIZEK LAW OFFICE (5715):					6,500.00		
CITY OF WEBSTER CITY (176)							
052424	1	Invoice	CITY UTILITIES	05/24/2024	852.12	12/24	100-24-36-5480-233
052424	2	Invoice	CITY UTILITIES	05/24/2024	608.66	12/24	601-23-36-5480-233
052424	3	Invoice	CITY UTILITIES	05/24/2024	486.92	12/24	602-23-36-5480-233
052424	4	Invoice	CITY UTILITIES	05/24/2024	486.92	12/24	603-23-36-5480-233
052424	5	Invoice	CITY UTILITIES	05/24/2024	1,273.45	12/24	100-21-22-5140-233
052424	6	Invoice	CITY UTILITIES	05/24/2024	1,393.51	12/24	204-23-30-5310-233
052424	7	Invoice	CITY UTILITIES	05/24/2024	636.54	12/24	100-21-30-5120-233
052424	8	Invoice	CITY UTILITIES	05/24/2024	311.22	12/24	602-23-62-5662-233
052424	9	Invoice	CITY UTILITIES	05/24/2024	545.19	12/24	603-23-71-5662-233
052424	10	Invoice	CITY UTILITIES	05/24/2024	21,001.71	12/24	603-23-70-5642-233
052424	11	Invoice	CITY UTILITIES	05/24/2024	10,225.39	12/24	100-21-30-5160-233
052424	12	Invoice	CITY UTILITIES	05/24/2024	560.48	12/24	100-22-42-5221-233
052424	13	Invoice	CITY UTILITIES	05/24/2024	466.62	12/24	100-22-42-5210-233
052424	14	Invoice	CITY UTILITIES	05/24/2024	40.58	12/24	100-22-42-5210-233
052424	15	Invoice	CITY UTILITIES	05/24/2024	1,114.57	12/24	100-22-42-5222-233
052424	16	Invoice	CITY UTILITIES	05/24/2024	3,584.50	12/24	100-22-42-5233-233
052424	17	Invoice	CITY UTILITIES	05/24/2024	518.75	12/24	100-23-42-5371-233
052424	18	Invoice	CITY UTILITIES	05/24/2024	34,137.60	12/24	602-23-60-5601-233
052424	19	Invoice	CITY UTILITIES	05/24/2024	191.31	12/24	601-23-51-5566-233
052424	20	Invoice	CITY UTILITIES	05/24/2024	191.31	12/24	601-23-52-5588-233
052424	21	Invoice	CITY UTILITIES	05/24/2024	191.31	12/24	601-23-52-5586-233
052424	22	Invoice	CITY UTILITIES	05/24/2024	3,766.84	12/24	100-22-42-5242-233
052424	23	Invoice	CITY UTILITIES	05/24/2024	2,773.77	12/24	602-23-61-5642-233
052424	24	Invoice	CITY UTILITIES	05/24/2024	248.08	12/24	100-23-43-5361-233
052424	25	Invoice	CITY UTILITIES	05/24/2024	776.38	12/24	100-22-42-5280-233
052424	26	Invoice	CITY UTILITIES	05/24/2024	451.16	12/24	100-21-22-5140-233

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 052424:					86,834.89		
Total CITY OF WEBSTER CITY (176):					86,834.89		
CIVICPLUS, LLC (7531)							
302516	1	Invoice	ON-LINE CODE HOSTING/SUPPLEMENTATIO	05/29/2024	2,147.85	12/24	601-23-80-5923-212
302516	2	Invoice	ON-LINE CODE HOSTING/SUPPLEMENTATIO	05/29/2024	660.88	12/24	602-23-80-5923-212
302516	3	Invoice	ON-LINE CODE HOSTING/SUPPLEMENTATIO	05/29/2024	297.39	12/24	100-24-14-5435-212
302516	4	Invoice	ON-LINE CODE HOSTING/SUPPLEMENTATIO	05/29/2024	198.26	12/24	603-23-80-5923-212
Total 302516:					3,304.38		
Total CIVICPLUS, LLC (7531):					3,304.38		
COLUMN SOFTWARE PBC (7826)							
D1EC1C38-0	1	Invoice	CM-SPECIAL MTG 5/16/24	05/22/2024	37.27	12/24	100-24-14-5435-210
Total D1EC1C38-0078:					37.27		
Total COLUMN SOFTWARE PBC (7826):					37.27		
CRAWFORD, HARRY (7951)							
052324	1	Invoice	METER RELOCATION REBATE	05/23/2024	500.00	12/24	601-23-51-5930-982
Total 052324:					500.00		
Total CRAWFORD, HARRY (7951):					500.00		
DAILY FREEMAN JOURNAL, INC. (211)							
000130	1	Invoice	OUR HOMETOWN - APRIL 2024	04/30/2024	99.00	12/24	100-24-12-5430-223
000130	2	Invoice	OUR HOMETOWN - APRIL 2024	04/30/2024	272.25	12/24	601-23-81-5921-223
000130	3	Invoice	OUR HOMETOWN - APRIL 2024	04/30/2024	61.87	12/24	602-23-81-5921-223
000130	4	Invoice	OUR HOMETOWN - APRIL 2024	04/30/2024	61.88	12/24	603-23-81-5921-223
Total 000130:					495.00		
050624	1	Invoice	2023 WATER QUALITY REPORT	05/06/2024	239.40	12/24	602-23-61-5651-210
Total 050624:					239.40		
Total DAILY FREEMAN JOURNAL, INC. (211):					734.40		
DAKOTA SUPPLY GROUP (3498)							
S103642135.	1	Invoice	ADAPTER/DRAIN SPADE-WEBSTER & SPAR	04/12/2024	274.57	12/24	204-23-30-5330-318
Total S103642135.001:					274.57		
S103698584.	1	Invoice	HYMAX 2 FLIP COUPLING	05/02/2024	405.44	12/24	602-23-62-5662-318
Total S103698584.001:					405.44		
Total DAKOTA SUPPLY GROUP (3498):					680.01		
DEPT OF INSPECTIONS & APPEALS (4225)							
192912	1	Invoice	OPERATING CERT- BOILER/VESSEL	05/21/2024	40.00	12/24	603-23-36-5480-226

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 192912:					40.00		
Total DEPT OF INSPECTIONS & APPEALS (4225):					40.00		
DGR ENGINEERING (5967)							
00268268	1	Invoice	MISC ENG SVC - VAN DIEST MEDICAL CENT	05/15/2024	75.50	12/24	601-23-52-5923-212
Total 00268268:					75.50		
00268269	1	Invoice	ENG - REISNER SUBSTATION (#9-23-011)	05/15/2024	40,994.00	12/24	601-23-51-5562-871
Total 00268269:					40,994.00		
00268270	1	Invoice	ENG - PHASE 1 69kV TRANSMISSION IMPRO	05/15/2024	89,054.50	12/24	601-23-51-5566-871
Total 00268270:					89,054.50		
00268271	1	Invoice	ENG - PHASE 1 DIST IMPROVEMENTS #9-25-	05/15/2024	1,476.00	12/24	601-23-51-5566-871
Total 00268271:					1,476.00		
00268272	1	Invoice	ENG - ELECTRIC SYSTEM COORDINATION S	05/15/2024	4,925.00	12/24	601-23-51-5566-871
Total 00268272:					4,925.00		
Total DGR ENGINEERING (5967):					136,525.00		
DJ'S TROPHY'S (237)							
630571	1	Invoice	RIBBONS	05/21/2024	360.00	12/24	100-22-42-5222-318
Total 630571:					360.00		
Total DJ'S TROPHY'S (237):					360.00		
ECHO GROUP, INC. (6306)							
S010623497.	1	Invoice	STOCK MATERIALS	05/14/2024	455.47	12/24	100-22-42-5242-226
Total S010623497.001:					455.47		
S010623497.	1	Invoice	WMD 400 BAC-WH	05/16/2024	123.50	12/24	601-23-52-5588-318
Total S010623497.002:					123.50		
Total ECHO GROUP, INC. (6306):					578.97		
FASTENAL COMPANY (3509)							
IAFTD26411	1	Invoice	GLOVES	04/29/2024	434.18	12/24	601-23-52-5588-312
Total IAFTD264115:					434.18		
IAFTD26418	1	Invoice	LG-KEVLAR WORK GLOVES	05/02/2024	434.85	12/24	601-23-52-5588-312
Total IAFTD264185:					434.85		
Total FASTENAL COMPANY (3509):					869.03		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
FLETCHER-REINHARDT SERVICE COMPANY (305)							
S1322477.00	1	Invoice	WHITE MARKING FLAGS - PUBLIC GROUND	05/13/2024	314.06	12/24	100-23-42-5371-318
S1322477.00	2	Invoice	RED MARKING FLAGS	05/13/2024	143.70	12/24	601-23-52-5588-318
Total S1322477.001:					457.76		
Total FLETCHER-REINHARDT SERVICE COMPANY (305):					457.76		
FOSTER MONUMENT COMPANY (4590)							
051024	1	Invoice	MONUMENT REPLACEMENT	05/10/2024	1,995.00	12/24	100-23-42-5371-318
Total 051024:					1,995.00		
Total FOSTER MONUMENT COMPANY (4590):					1,995.00		
FULL COMPASS SYSTEMS, LTD (7947)							
INC0252022	1	Invoice	PA SYSTEM FOR OUTDOOR POOL	05/17/2024	2,642.22	12/24	100-22-42-5242-880
Total INC02520227:					2,642.22		
Total FULL COMPASS SYSTEMS, LTD (7947):					2,642.22		
GERBER AUTO ELECTRIC (342)							
145667	1	Invoice	2022 RAM/PD/SERVICE	04/25/2024	66.61	12/24	100-21-21-5110-227
Total 145667:					66.61		
145918	1	Invoice	2018 TAHOE #3/REPLACE STARTER	05/13/2024	702.89	12/24	100-21-21-5110-227
Total 145918:					702.89		
145921	1	Invoice	SERVICE 2022 RAM/ALIGNMENT/MOUNT & B	05/14/2024	215.09	12/24	100-21-21-5110-227
Total 145921:					215.09		
145959	1	Invoice	GRAVELY 472 BATTERY	05/14/2024	64.95	12/24	100-22-42-5210-314
Total 145959:					64.95		
146088	1	Invoice	REMOVE/REPLACE SURGE TANK/2019 TAH	05/23/2024	271.28	12/24	100-21-21-5110-227
Total 146088:					271.28		
Total GERBER AUTO ELECTRIC (342):					1,320.82		
GORDON FLESCH COMPANY (6978)							
IN14693697	1	Invoice	CANON/IR C350IF	05/19/2024	46.83	12/24	603-23-80-5931-225
Total IN14693697:					46.83		
Total GORDON FLESCH COMPANY (6978):					46.83		
HAWKINS, INC. (3668)							
6752505	1	Invoice	CHLORINE/SODIUM BISULFITE	05/09/2024	2,947.66	12/24	603-23-70-5641-318
Total 6752505:					2,947.66		
6759807	1	Invoice	CHLORINE/LPC-DP/LPC-AM/SODIUM ALUMI	05/16/2024	8,020.68	12/24	602-23-61-5641-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 6759807:					8,020.68		
Total HAWKINS, INC. (3668):					10,968.34		
HOLMES MURPHY & ASSOCIATES, LLC (5556)							
770600	1	Invoice	HOLMES MURPHY FEES	05/15/2024	2,415.00	12/24	902-11215
Total 770600:					2,415.00		
Total HOLMES MURPHY & ASSOCIATES, LLC (5556):					2,415.00		
HYDRITE CHEMICAL CO. (421)							
2024000038	1	Invoice	SODA ASH 47,360.00 LBS	05/20/2024	15,921.75	12/24	602-23-61-5641-318
Total 2024000038786:					15,921.75		
Total HYDRITE CHEMICAL CO. (421):					15,921.75		
HYDRO KLEAN, INC. (422)							
088595	1	Invoice	CLEAN/TELEWISE STORM SEWER	05/09/2024	1,982.91	12/24	204-23-30-5330-299
Total 088595:					1,982.91		
Total HYDRO KLEAN, INC. (422):					1,982.91		
HY-VEE ACOUNTS RECEIVABLE (424)							
SUPPLIES -	1	Invoice	SUPPLIES - MGRS OFFICE	05/14/2024	2.40	12/24	100-24-12-5430-316
SUPPLIES -	2	Invoice	SUPPLIES - MGRS OFFICE	05/14/2024	6.58	12/24	601-23-81-5921-316
SUPPLIES -	3	Invoice	SUPPLIES - MGRS OFFICE	05/14/2024	1.50	12/24	602-23-81-5921-316
SUPPLIES -	4	Invoice	SUPPLIES - MGRS OFFICE	05/14/2024	1.50	12/24	603-23-81-5921-316
Total SUPPLIES - MGR OFFICE:					11.98		
Total HY-VEE ACOUNTS RECEIVABLE (424):					11.98		
IMFOA (482)							
052924	1	Invoice	BENEFITTED IMFOA MEMBERSHIP/SIMMON	05/29/2024	2.70	12/24	100-24-14-5435-215
052924	2	Invoice	BENEFITTED IMFOA MEMBERSHIP/SIMMON	05/29/2024	19.50	12/24	601-23-80-5930-215
052924	3	Invoice	BENEFITTED IMFOA MEMBERSHIP/SIMMON	05/29/2024	6.00	12/24	602-23-80-5930-215
052924	4	Invoice	BENEFITTED IMFOA MEMBERSHIP/SIMMON	05/29/2024	1.80	12/24	603-23-80-5930-215
Total 052924:					30.00		
Total IMFOA (482):					30.00		
inTANDEM (6526)							
2478	1	Invoice	RETAINER - JUNE 2024	03/05/2024	488.00	12/24	100-24-12-5430-299
2478	2	Invoice	RETAINER - JUNE 2024	03/05/2024	1,342.00	12/24	601-23-81-5930-299
2478	3	Invoice	RETAINER - JUNE 2024	03/05/2024	305.00	12/24	602-23-81-5930-299
2478	4	Invoice	RETAINER - JUNE 2024	03/05/2024	305.00	12/24	603-23-81-5930-299
Total 2478:					2,440.00		
Total inTANDEM (6526):					2,440.00		
INTERIOR SPACES, INC. (5977)							
1-1366	1	Invoice	OD POOL PROJECT	05/01/2024	52.43	12/24	100-22-42-5242-880

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 1-1366:					52.43		
1-1414	1	Invoice	CIP - POOL PROJECT	05/17/2024	169.06	12/24	100-22-42-5242-880
Total 1-1414:					169.06		
1-1415	1	Invoice	CIP - POOL PROJECT	05/17/2024	169.06	12/24	100-22-42-5242-880
Total 1-1415:					169.06		
Total INTERIOR SPACES, INC. (5977):					390.55		
IOWA EPOXY FLOORING, LLC (7948)							
2356	1	Invoice	FLOORING IN BATHROOM/KITCHEN-FIRE ST	05/16/2024	1,856.00	12/24	100-21-22-5140-226
Total 2356:					1,856.00		
Total IOWA EPOXY FLOORING, LLC (7948):					1,856.00		
IOWA LAW ENFORCEMENT ACADEMY (480)							
326375	1	Invoice	TRANSFER OF MPI - LUFT	05/10/2024	50.00	12/24	100-21-21-5110-319
Total 326375:					50.00		
Total IOWA LAW ENFORCEMENT ACADEMY (480):					50.00		
IOWA ONE CALL (485)							
261148	1	Invoice	ONE CALL SERVICES	05/23/2024	61.90	12/24	601-23-52-5930-299
261148	2	Invoice	ONE CALL SERVICES	05/23/2024	31.30	12/24	602-23-62-5662-299
261148	3	Invoice	ONE CALL SERVICES	05/23/2024	31.30	12/24	603-23-71-5662-299
Total 261148:					124.50		
Total IOWA ONE CALL (485):					124.50		
JIM'S TREE SERVICE & CONST. (532)							
6032024	1	Invoice	LEAN ON 1113 HAMILTON RD-TREE REMOVA	05/20/2024	3,500.00	12/24	100-21006
Total 6032024:					3,500.00		
Total JIM'S TREE SERVICE & CONST. (532):					3,500.00		
LINCOLN NATL LIFE INSURANCE CO (3031)							
052124	1	Invoice	LIFE INSURANCE PREMIUMS	05/21/2024	1,518.60	12/24	902-11215
Total 052124:					1,518.60		
Total LINCOLN NATL LIFE INSURANCE CO (3031):					1,518.60		
LYNCH DALLAS, P.C./ATTY AT LAW (6336)							
217440	1	Invoice	ATTORNEY EXPENSES - WILSON BREWER P	05/17/2024	714.50	12/24	100-22-42-5221-299
Total 217440:					714.50		
217441	1	Invoice	ATTY/NUISANCES	05/17/2024	275.50	12/24	100-21-18-5190-212

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 217441:					275.50		
217442	1	Invoice	ATTY FEES/ECON DEVELOPMENT	05/17/2024	580.00	12/24	242-23-36-5393-212
Total 217442:					580.00		
Total LYNCH DALLAS, P.C./ATTY AT LAW (6336):					1,570.00		
MARTIN'S FLAG COMPANY, INC. (602)							
44664	1	Invoice	ROPE/SNAPS/FLAG	05/14/2024	177.42	12/24	100-23-42-5371-318
Total 44664:					177.42		
Total MARTIN'S FLAG COMPANY, INC. (602):					177.42		
MAVERICK MACHINE TOOL (1512)							
207136	1	Invoice	DRILL MOWER BLADES	05/23/2024	75.00	12/24	603-23-70-5642-318
Total 207136:					75.00		
Total MAVERICK MACHINE TOOL (1512):					75.00		
MEDCO SUPPLY COMPANY (604)							
IN97602694	1	Invoice	OD POOL FIRST AID SUPPLIES	05/08/2024	206.12	12/24	100-22-42-5242-319
Total IN97602694:					206.12		
Total MEDCO SUPPLY COMPANY (604):					206.12		
MEDIACOM (5464)							
051724	1	Invoice	DIGITAL BOX RENTAL	05/17/2024	7.86	12/24	100-21-21-5110-230
Total 051724:					7.86		
Total MEDIACOM (5464):					7.86		
MENARDS (622)							
051324	1	Invoice	REBATE 3020 - TABLES (FULLER HALL)	05/13/2024	45.09-	12/24	100-22-42-5233-318
Total 051324:					45.09-		
11126	1	Invoice	SHOP SUPPLIES	05/14/2024	182.78	12/24	601-23-52-5588-318
11126	2	Invoice	WIRE PULLING TOOL-TRK 11	05/14/2024	11.49	12/24	601-23-52-5588-318
11126	3	Invoice	PVC CONDUIT BODY/PVC ENCLOSURE/TAP	05/14/2024	143.96	12/24	100-22-42-5242-226
Total 11126:					338.23		
Total MENARDS (622):					293.14		
MISSISSIPPI LIME COMPANY (652)							
1726297	1	Invoice	QUICKLIME 24.380 TON 05/13/24	05/13/2024	7,728.46	12/24	602-23-61-5641-318
Total 1726297:					7,728.46		
1726708	1	Invoice	QUICKLIME 24.060 TON 05/15/24	05/15/2024	7,627.02	12/24	602-23-61-5641-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 1726708:					7,627.02		
Total MISSISSIPPI LIME COMPANY (652):					15,355.48		
MOORE CLEANING SERVICE, LLC (2902)							
053124	1	Invoice	CLEANING SERVICES FOR CITY HALL	05/31/2024	455.00	12/24	100-24-36-5480-299
053124	2	Invoice	CLEANING SERVICES FOR CITY HALL	05/31/2024	325.00	12/24	601-23-36-5480-299
053124	3	Invoice	CLEANING SERVICES FOR CITY HALL	05/31/2024	260.00	12/24	602-23-36-5480-299
053124	4	Invoice	CLEANING SERVICES FOR CITY HALL	05/31/2024	260.00	12/24	603-23-36-5480-299
Total 053124:					1,300.00		
Total MOORE CLEANING SERVICE, LLC (2902):					1,300.00		
MOTOROLA SOLUTIONS, INC. (5413)							
8281892790	1	Invoice	BATT IMPRES 2 LIION UL2054 DIV 2	05/15/2024	2,115.49	12/24	100-21-21-5110-318
Total 8281892790:					2,115.49		
8281900570	1	Invoice	BATT IMPRES LIION HE DENS FOR VIB BELT	05/24/2024	123.95	12/24	100-21-21-5110-318
Total 8281900570:					123.95		
Total MOTOROLA SOLUTIONS, INC. (5413):					2,239.44		
MUNICIPAL SUPPLY, INC. (672)							
0907354-IN	1	Invoice	AMI - WATER INSTALLS	05/15/2024	89,500.00	12/24	602-23-62-5935-870
Total 0907354-IN:					89,500.00		
0907968-IN	1	Invoice	BASE STATION ANNUAL SERVICE PLAN 5/16	05/20/2024	982.50	12/24	601-23-52-5586-871
0907968-IN	2	Invoice	BASE STATION ANNUAL SERVICE PLAN 5/16	05/20/2024	982.50	12/24	602-23-62-5935-870
Total 0907968-IN:					1,965.00		
0907969-IN	1	Invoice	AMI - ELECTRIC MATERIALS	05/21/2024	4,563.00	12/24	601-23-52-5586-871
Total 0907969-IN:					4,563.00		
0908080-IN	1	Invoice	FILLER GASKETS FOR 6" METER @ BOOST	05/22/2024	81.10	12/24	602-23-62-5935-870
Total 0908080-IN:					81.10		
0908420-IN	1	Invoice	OD POOL PIPE REPAIR	05/24/2024	1,369.90	12/24	100-22-42-5242-880
Total 0908420-IN:					1,369.90		
Total MUNICIPAL SUPPLY, INC. (672):					97,479.00		
NAPA AUTO PARTS (677)							
985240	1	Invoice	AIR FILTER FOR L31	05/20/2024	41.99	12/24	100-21-22-5140-227
Total 985240:					41.99		
985269	1	Invoice	DEF FOR L31	05/20/2024	23.98	12/24	100-21-22-5140-227

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 985269:					23.98		
Total NAPA AUTO PARTS (677):					65.97		
NCL OF WISCONSIN, INC. (687)							
503872	1	Invoice	LAB SUPPLIES	05/15/2024	590.52	12/24	603-23-70-5642-319
Total 503872:					590.52		
Total NCL OF WISCONSIN, INC. (687):					590.52		
OBRECHT, GARY (7949)							
052024	1	Invoice	METER RELOCATION REBATE	05/20/2024	500.00	12/24	601-23-51-5930-982
Total 052024:					500.00		
Total OBRECHT, GARY (7949):					500.00		
OVERHEAD DOOR COMPANY (732)							
63402	1	Invoice	OVERHEAD DOOR REPAIR	05/22/2024	1,578.08	12/24	603-23-70-5652-226
Total 63402:					1,578.08		
63425	1	Invoice	SERVICE 2 HANGAR DOORS - AIRPORT	05/15/2024	1,616.44	12/24	205-23-45-5372-226
Total 63425:					1,616.44		
Total OVERHEAD DOOR COMPANY (732):					3,194.52		
PENN VALLEY PUMP CO, INC (7950)							
18906	1	Invoice	SLUDGE PUMP/AOD	05/23/2024	27,360.00	12/24	603-23-70-5652-229
Total 18906:					27,360.00		
Total PENN VALLEY PUMP CO, INC (7950):					27,360.00		
PEPSI-COLA (7435)							
55402006	1	Invoice	POP & GATORADE FOR RESALE-FULLER HA	05/21/2024	301.06	12/24	100-22-42-5233-323
Total 55402006:					301.06		
Total PEPSI-COLA (7435):					301.06		
PITNEY BOWES BANK INC RESERVE ACCT (758)							
053124	1	Invoice	PREPAID POSTAGE	05/31/2024	4,500.00	12/24	100-11210
Total 053124:					4,500.00		
Total PITNEY BOWES BANK INC RESERVE ACCT (758):					4,500.00		
RELIANT FIRE APPARATUS, INC. (5088)							
5CI000115	1	Invoice	L31 VALVE REPAIR	04/10/2024	119.26	12/24	100-21-22-5140-227
Total 5CI000115:					119.26		
Total RELIANT FIRE APPARATUS, INC. (5088):					119.26		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
RELIANT GASES, LTD (6253)							
130-1619785	1	Invoice	16,000 LBS OF CO2	05/14/2024	1,377.60	12/24	602-23-61-5641-318
Total 130-1619785:					1,377.60		
Total RELIANT GASES, LTD (6253):					1,377.60		
RICOH USA, INC. (4831)							
108282391	1	Invoice	COPY MACHINE LEASE/COPY CHARGES/PD	05/10/2024	142.25	12/24	100-21-21-5110-225
Total 108282391:					142.25		
Total RICOH USA, INC. (4831):					142.25		
RIVER CITY COMMUNICATIONS, INC (818)							
103716	1	Invoice	PHONE REPAIRS/CITY HALL	05/23/2024	87.50	12/24	100-24-36-5480-226
103716	2	Invoice	PHONE REPAIRS/CITY HALL	05/23/2024	62.50	12/24	601-23-36-5480-226
103716	3	Invoice	PHONE REPAIRS/CITY HALL	05/23/2024	50.00	12/24	602-23-36-5480-226
103716	4	Invoice	PHONE REPAIRS/CITY HALL	05/23/2024	50.00	12/24	603-23-36-5480-226
Total 103716:					250.00		
Total RIVER CITY COMMUNICATIONS, INC (818):					250.00		
RODRIGUEZ, CARLA & DANNY (7952)							
051724	1	Invoice	ELECTRIC REFUND	05/17/2024	350.00	12/24	601-23-80-5903-980
Total 051724:					350.00		
Total RODRIGUEZ, CARLA & DANNY (7952):					350.00		
ROTO ROOTER OF IOWA FALLS (826)							
008596	1	Invoice	CLEAN OUT FLOOR DRAIN/FULLER HALL	05/08/2024	285.00	12/24	100-22-42-5233-226
Total 008596:					285.00		
Total ROTO ROOTER OF IOWA FALLS (826):					285.00		
SAFARILAND, LLC (7541)							
I24-059901	1	Invoice	6360RDS SA ECHELON X300U STX BSK BLK	04/09/2024	215.50	12/24	100-21-21-5110-312
Total I24-059901:					215.50		
Total SAFARILAND, LLC (7541):					215.50		
SCHLOTFELDT ENGINEERING, INC. (836)							
29031	1	Invoice	ELECTRIC EASEMENT - NADEN ADDITION	05/14/2024	1,841.25	12/24	601-23-52-5588-212
Total 29031:					1,841.25		
Total SCHLOTFELDT ENGINEERING, INC. (836):					1,841.25		
SKARSHAUG TESTING LAB, INC. (878)							
227671	1	Invoice	LEATHER PROTECTORS FOR GLOVES	05/21/2024	300.59	12/24	601-23-52-5935-227
Total 227671:					300.59		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total SKARSHAUG TESTING LAB, INC. (878):					300.59		
SNYDER & ASSOCIATES (2951)							
122.0346.01-	1	Invoice	ENG - FAIR MEADOW DR RECON	05/29/2024	15,134.42	12/24	525-23-30-5310-212
Total 122.0346.01-20:					15,134.42		
122.1080.01	1	Invoice	ENG - 2023 SANITARY SEWER REHAB PROJ	05/29/2024	4,197.09	12/24	603-23-71-5673-860
Total 122.1080.01A-5:					4,197.09		
123.1117.01-	1	Invoice	ENG - 2024 HMA ST IMPROVEMENTS 9-24-01	05/29/2024	3,810.00	12/24	525-23-30-5310-299
Total 123.1117.01-5:					3,810.00		
124.0533.01-	1	Invoice	ENG - WWTP FACILITY PLAN	05/28/2024	19,500.00	12/24	603-23-70-5652-860
Total 124.0533.01-1:					19,500.00		
124.0534.01-	1	Invoice	ENG - 2025 WILLSON AVE - BREWER ST RO	05/29/2024	5,995.89	12/24	525-23-30-5310-212
124.0534.01-	2	Invoice	ENG - 2025 HMA STREET IMPROVEMENT PR	05/29/2024	22,732.74	12/24	525-23-30-5310-212
Total 124.0534.01-1:					28,728.63		
Total SNYDER & ASSOCIATES (2951):					71,370.14		
STANARD & ASSOCIATES, INC. (900)							
SA00005800	1	Invoice	POLICE TESTING	05/16/2024	50.00	12/24	100-21-21-5110-319
Total SA000058003:					50.00		
Total STANARD & ASSOCIATES, INC. (900):					50.00		
STEIN HEATING & COOLING, INC. (5576)							
16740	1	Invoice	LOCKER ROOM WATER PIPE REPAIR/FH	05/16/2024	1,470.00	12/24	100-22-42-5242-226
Total 16740:					1,470.00		
Total STEIN HEATING & COOLING, INC. (5576):					1,470.00		
STOREY KENWORTHY (5937)							
PINV117789	1	Invoice	BUSINESS CARDS/OFFICER STURM	05/22/2024	45.00	12/24	100-21-21-5110-316
Total PINV1177890:					45.00		
Total STOREY KENWORTHY (5937):					45.00		
STORM FLYING SERVICE, INC. (911)							
053124	1	Invoice	AIRPORT MANAGER FEE - MAY 2024	05/31/2024	4,166.94	12/24	205-23-45-5372-299
Total 053124:					4,166.94		
Total STORM FLYING SERVICE, INC. (911):					4,166.94		
THE IOWA OUTDOORS STORE, LLC (7104)							
9256	1	Invoice	GRAVELY PARTS	05/14/2024	162.96	12/24	100-22-42-5210-314

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 9256:					162.96		
Total THE IOWA OUTDOORS STORE, LLC (7104):					162.96		
TOLLE AUTOMOTIVE, INC. (3188)							
1341	1	Invoice	TIRE REPAIR-TRK 7	04/26/2024	35.70	12/24	601-23-52-5935-227
Total 1341:					35.70		
1484	1	Invoice	USED TIRES/NOUNT & BALANCE-CAR #4	05/15/2024	303.72	12/24	100-21-21-5110-227
Total 1484:					303.72		
1499	1	Invoice	MOWER TIRE - PARKS	05/17/2024	37.54	12/24	100-22-42-5210-227
Total 1499:					37.54		
1527	1	Invoice	SVC 2013 FORD F-150	05/22/2024	57.93	12/24	602-23-61-5935-227
Total 1527:					57.93		
Total TOLLE AUTOMOTIVE, INC. (3188):					434.89		
US AUTOFORCE (7353)							
INV0004556	1	Invoice	GOODYEAR TIRES (4)/CAR #1803	05/16/2024	399.96	12/24	100-21-21-5110-314
Total INV0004556600:					399.96		
Total US AUTOFORCE (7353):					399.96		
US CELLULAR (986)							
0653466060	1	Invoice	STREET WATERFILL STATION	05/10/2024	15.72	12/24	602-23-62-5662-230
Total 0653466060:					15.72		
Total US CELLULAR (986):					15.72		
VALUTECH PEST CONTROL (6822)							
4623	1	Invoice	PEST CONTROL/SENIOR CENTER	05/16/2024	38.00	12/24	100-22-42-5280-299
Total 4623:					38.00		
4624	1	Invoice	PEST CONTROL/CEMETERY	05/16/2024	37.00	12/24	100-23-42-5371-299
Total 4624:					37.00		
4626	1	Invoice	PEST CONTROL/FULLER HALL	05/16/2024	35.00	12/24	100-22-42-5233-299
Total 4626:					35.00		
4627	1	Invoice	PEST CONTROL/WILSON BREWER PARK	05/16/2024	32.00	12/24	100-22-42-5210-299
Total 4627:					32.00		
4628	1	Invoice	DOWNTOWN AREA-SSMID	05/16/2024	133.00	12/24	260-23-36-5393-299

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 4628:					133.00		
Total VALUTECH PEST CONTROL (6822):					275.00		
VAN DIEST MEDICAL CENTER (4456)							
052024	1	Invoice	FOOD FOR WELLNESS-BLOODSCREENING	05/09/2024	76.50	12/24	100-24-12-5430-318
052024	2	Invoice	FOOD FOR WELLNESS-BLOODSCREENING	05/09/2024	140.25	12/24	601-23-81-5921-318
052024	3	Invoice	FOOD FOR WELLNESS-BLOODSCREENING	05/09/2024	19.13	12/24	602-23-81-5921-318
052024	4	Invoice	FOOD FOR WELLNESS-BLOODSCREENING	05/09/2024	19.12	12/24	603-23-81-5921-318
Total 052024:					255.00		
Total VAN DIEST MEDICAL CENTER (4456):					255.00		
VAN-HOF TRUCKING, INC. (2655)							
19138	1	Invoice	FREIGHT ON LIME 5/15/24	05/15/2024	2,518.01	12/24	602-23-61-5921-221
Total 19138:					2,518.01		
19139	1	Invoice	FREIGHT ON LIME 5/16/24	05/16/2024	2,486.27	12/24	602-23-61-5921-221
Total 19139:					2,486.27		
Total VAN-HOF TRUCKING, INC. (2655):					5,004.28		
VERMEER IOWA & N. MISSOURI (6073)							
PO584905	1	Invoice	MATERIAL FOR BORING UNIT	05/14/2024	451.82	12/24	601-23-52-5935-314
Total PO584905:					451.82		
Total VERMEER IOWA & N. MISSOURI (6073):					451.82		
WAHLTEK SALES & SERVICES (2468)							
IN108413	1	Invoice	CONTRACT FOR I RECORD SYSTEM (1 YR)	05/08/2024	1,743.00	12/24	100-21-21-5110-299
Total IN108413:					1,743.00		
Total WAHLTEK SALES & SERVICES (2468):					1,743.00		
WCAD - CHAMBER OF COMMERCE (3486)							
919	1	Invoice	DAYTRIP IN JEWELL- TRAVEL IA	05/10/2024	15.00	12/24	100-24-12-5430-232
Total 919:					15.00		
Total WCAD - CHAMBER OF COMMERCE (3486):					15.00		
WEBSTER CITY TRUE VALUE (2155)							
2405-040744	1	Invoice	SHIPPING FEE/RETURN PARTS	05/09/2024	20.99	12/24	602-24-16-5930-399
Total 2405-040744:					20.99		
2405-042474	1	Invoice	CONDUIT HANGER/ELBOW	05/17/2024	14.94	12/24	100-22-42-5233-318
Total 2405-0424740:					14.94		
2405-043147	1	Invoice	FURNACE FILTER/GLASS FUSE	05/20/2024	45.95	12/24	603-23-70-5642-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 2405-043147:					45.95		
2405-043503	1	Invoice	PAINT SUPPLIES	05/22/2024	23.65	12/24	100-22-42-5242-318
Total 2405-043503:					23.65		
2405043594	1	Invoice	EMT CONNECTOR/ENTRANCE ELBOW	05/22/2024	12.48	12/24	100-22-42-5242-226
Total 2405043594:					12.48		
2405-044689	1	Invoice	BATTERIES FOR LOCATOR	05/28/2024	39.98	12/24	601-23-52-5588-318
Total 2405-044689:					39.98		
Total WEBSTER CITY TRUE VALUE (2155):					157.99		
WOLFGRAM, JOE (5604)							
032324	1	Invoice	EE REBATE/1448 2ND ST #2	03/23/2024	75.00	12/24	601-23-36-5930-979
032324	2	Invoice	CB EE REBATE/1447 2ND ST #2	03/23/2024	25.00	12/24	601-23-53-5930-979
Total 032324:					100.00		
040624	1	Invoice	EE REBATE/1448 2ND ST #1	04/06/2024	75.00	12/24	601-23-36-5930-979
040624	2	Invoice	CB EE REBATE/1448 2ND ST #1	04/06/2024	25.00	12/24	601-23-53-5930-979
Total 040624:					100.00		
111423	1	Invoice	EE REBATE/1716 212TH STREET	11/14/2023	36.53	12/24	601-23-36-5930-979
Total 111423:					36.53		
111423+	1	Invoice	EE REBATE/703 SOUTH STREET	11/14/2023	250.00	12/24	601-23-36-5930-979
Total 111423+:					250.00		
111523	1	Invoice	EE REBATE/1007 CLARK STREET	11/15/2023	200.09	12/24	601-23-36-5930-979
Total 111523:					200.09		
120223	1	Invoice	EE REBATE/1612 PROSPECT	12/02/2023	26.88	12/24	601-23-36-5930-979
Total 120223:					26.88		
Total WOLFGRAM, JOE (5604):					713.50		
YOUNG, SHARI (7953)							
052124	1	Invoice	ELECTRIC REFUND	05/21/2024	160.00	12/24	601-23-80-5903-980
Total 052124:					160.00		
Total YOUNG, SHARI (7953):					160.00		
ZEBALLOS, VIDAL YERY ROJAS (7954)							
210420406	1	Invoice	CUSTOMER DEPOSIT REFUND	05/28/2024	320.60	12/24	601-21011
Total 210420406:					320.60		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total ZEBALLOS, VIDAL YERY ROJAS (7954):					320.60		
ZEHNER SAFETY (1067)							
2622	1	Invoice	ANNUAL CHECK & TAG-WWTP	04/25/2024	45.00	12/24	603-23-70-5642-312
Total 2622:					45.00		
2623	1	Invoice	ANNUAL CHECK & TAG-CITY HALL	04/25/2024	36.00	12/24	100-24-36-5480-299
Total 2623:					36.00		
2624	1	Invoice	ANNUAL CHECK & TAG-LINE DEPT	04/25/2024	121.50	12/24	601-23-52-5586-312
Total 2624:					121.50		
Total ZEHNER SAFETY (1067):					202.50		
ZERO9 SOLUTIONS LTD (7691)							
INV#4767-B2	1	Invoice	MAG POUCHES/CUFF CASE	05/28/2024	164.75	12/24	100-21-21-5110-312
Total INV#4767-B2B:					164.75		
Total ZERO9 SOLUTIONS LTD (7691):					164.75		
ZIEGLER, INC. (1071)							
CM00019723	1	Invoice	CREDIT - RETURN EXTENSION	02/23/2024	70.31-	12/24	204-23-30-5310-315
Total CM000197230:					70.31-		
CM00019891	1	Invoice	CREDIT - RETURN KIT-BRTHR FI	03/02/2024	1,000.24-	12/24	204-23-30-5310-315
Total CM000198917:					1,000.24-		
IN001350533	1	Invoice	PARTS/SERVICE - CAT	02/03/2024	1,555.07	12/24	204-23-30-5310-315
Total IN001350533:					1,555.07		
Total ZIEGLER, INC. (1071):					484.52		
Total 06/03/2024:					581,039.57		
Grand Totals:					1,351,419.36		

Report GL Period Summary

GL Period	Amount
11/24	770,379.79
12/24	581,039.57
Grand Totals:	1,351,419.36

Vendor number hash: 866714
 Vendor number hash - split: 1405687
 Total number of invoices: 214

Terms Description	Invoice Amount	Net Invoice Amount
Total number of transactions:	412	
Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	1,351,419.36	1,350,968.20
Claims Total:	1,351,419.36	1,350,968.20
Payroll Ending May 18, 2024	206,619.46	
Grand Total:	\$ 1,558,038.82	

FUND LIST TOTALS FOR BILLS June 3, 2024

<u>Account</u>	<u>Fund</u>	<u>Total Amount</u>
100	General	80,492.20
204	Road Use Tax Funds	14,179.99
205	Airport Fund	14,908.38
208	Hotel/Motel Tax Fund	718.00
242	Economic Development	580.00
260	SSMID	7,100.03
281	TIF-Gourley	11,105.17
284	TIF-Fareway	3,994.01
285	TIF-First State Bank	17,394.43
287	TIF-WCF Financial	28,245.11
290	TIF-3DK	5,962.50
294	TIF-Ridge Development	8,289.32
295	TIF-Gary & Brenda Fox (Appliance Plus)	13,401.14
300	Debt Service	9,154.30
411	Mulberry Church	1,732.14
525	Street Improvement	47,673.05
601	Electric Utility	765,204.57
602	Water Utility	234,343.79
603	Sewer Fund	83,007.63
902	Medical/Flex	<u>3,933.60</u>

Claims Total \$ 1,351,419.36

PAYROLL

Payroll Ending May 18, 2024 \$ 195,748.53

Grand Total \$ 1,547,167.89



MEMORANDUM

TO: Mayor and City Council

FROM: Finance Director

DATE: June 3, 2024

RE: Public Hearing to Amend the FY24 Budget

SUMMARY: A public hearing is needed to amend the FY 2023/24 budget.

BACKGROUND/DISCUSSION: If a city's expenditures will be more or revenues less than budgeted it is required to hold a public hearing to amend the budget. The final amendment is due to the state by the end of the June.

The process of amending the budget begins with reviewing all of the programs and functions to determine whether an amendment is needed, keeping in mind that we are not penalized or have an audit finding for amending when not needed.

The revenues we feel may need an amendment by year end are:

Taxes Levied on Property – using the past 3 years of tax dollars received in the final 3 months it appears we could be short \$23,881.

Licenses & Permits – building permits are being reduced by \$50,000 after re-estimating this category

Intergovernmental – reducing this category by \$820,000 – Airport FAA projects have not had as much completed this fiscal year as expected and we might not receive the FEMA grant funding for the lift station generators until FY25.

Other Financing Sources – we had a change in loan proceeds as we added an electric bond, modified the amount of the water bond and deleted the wastewater bond for FY24 which resulted in a reduction of \$24,000,000.

The expenses that we would like to amend are:

Public Safety – if we purchase a new fire truck prior to June 30 we will need to amend the budget by \$402,624. Proceeds will possibly be increased as well, however since this is a revenue an amendment it is not required and not shown.

RECOMMENDATION: We recommend that City Council approve the proposed amendments to be filed with the Hamilton County Auditor and the Iowa Department of Management by the June 30, 2024 due date.

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

City of WEBSTER CITY
Fiscal Year July 1, 2023 - June 30, 2024

The City of WEBSTER CITY will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2024

Meeting Date/Time: 6/3/2024 06:05 AM

Contact: Dodie Wolfram

Phone: (515) 832-9141

Meeting Location: Webster City Council Chambers
Municipal Building
400 2nd Street
Webster City, IA 50595

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	4,993,016	-23,881	4,969,135
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	4,993,016	-23,881	4,969,135
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	300,822	0	300,822
Other City Taxes	6	1,143,388	0	1,143,388
Licenses & Permits	7	172,580	-50,000	122,580
Use of Money & Property	8	1,106,339	0	1,106,339
Intergovernmental	9	2,014,945	-820,000	1,194,945
Charges for Service	10	18,222,593	0	18,222,593
Special Assessments	11	0	0	0
Miscellaneous	12	1,688,438	0	1,688,438
Other Financing Sources	13	38,785,800	-24,000,000	14,785,800
Transfers In	14	29,847,462	0	29,847,462
Total Revenues & Other Sources	15	98,275,383	-24,893,881	73,381,502
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	3,753,830	402,624	4,156,454
Public Works	17	3,773,093	0	3,773,093
Health and Social Services	18	25,819	0	25,819
Culture and Recreation	19	2,001,293	0	2,001,293
Community and Economic Development	20	763,241	0	763,241
General Government	21	1,073,883	0	1,073,883
Debt Service	22	1,521,784	0	1,521,784
Capital Projects	23	3,519,500	0	3,519,500
Total Government Activities Expenditures	24	16,432,443	402,624	16,835,067
Business Type/Enterprise	25	42,790,744	0	42,790,744
Total Gov Activities & Business Expenditures	26	59,223,187	402,624	59,625,811
Transfers Out	27	29,847,462	0	29,847,462
Total Expenditures/Transfers Out	28	89,070,649	402,624	89,473,273
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	9,204,734	-25,296,505	-16,091,771
Beginning Fund Balance July 1, 2023	30	46,445,097	0	46,445,097
Ending Fund Balance June 30, 2024	31	55,649,831	-25,296,505	30,353,326

Explanation of Changes: Revenue decreases due to less property taxes received, lower building permits than anticipated, work for projects involving federal grants not performed this fiscal year and bonding for projects changed, mainly due to new Wastewater Plant still in the design phase. The added expense is a new fire truck.

RESOLUTION NO. 2024 - xxx

RESOLUTION ADOPTING THE BUDGET AMENDMENT FOR FISCAL YEAR ENDING JUNE 30, 2024

WHEREAS, state law requires the adoption of a budget amendment whenever actual revenues will be lower or expenses higher than the original budget; and

WHEREAS, the adopted budget amendment needs to be certified by the county auditor no later than June 30th; and

WHEREAS, the City Council of the City of Webster City set a public hearing to be held on Monday, June 3, 2024 at 6:05 p.m. to amend the FY24 Budget; and

WHEREAS, notice of said hearing was published in the May 22, 2024 edition of the Daily Freeman Journal; and

WHEREAS, the public hearing was held on June 3, 2023; and

NOW THEREFORE BE IT RESOLVED, by the City Council of Webster City, Iowa that the FY24 budget be amended by decreasing revenues in the amount of \$24,893,881 and increasing expenses in the amount of \$402,624; and

BE IT FUTHER RESOLVED, by the City Council of the City of Webster City, Iowa, that the Mayor and City Clerk are hereby authorized and directed to execute said resolution.

PASSED AND ADOPTED this 3rd day of June 2024.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk



MEMORANDUM

TO: Mayor and City Council

FROM: Traffic Committee
Derrick Drube, Traffic Committee Secretary

DATE: June 3, 2024

RE: Third Reading of an Ordinance Amending the Code of Ordinances of the City of Webster City, Chapter 46, Article II, Division 2, Sec. 46-50 in regard to stop requirements at certain streets.

SUMMARY: City staff received a request in regards to numerous close calls at the intersection of Cedar Street and Grove Street during the pickup and drop-off times of children at Sunset Elementary. The Traffic Committee discussed this request on March 25, 2024. The Traffic Committee is recommending stop signs to be installed for traffic traveling on Grove Street to stop at Cedar Street.

PREVIOUS COUNCIL ACTION: Council approved the first reading on May 6, 2024 and the second reading on May 20, 2024.

BACKGROUND/DISCUSSION: Sunset Drive south to Ohio Street and Cedar Street are utilized the most during these times. The intersection of Cedar Street and Grove Street has limited visibility when traveling east on Cedar Street. With majority of traffic utilizing Cedar Street the Traffic Committee recommends stop signs be installed for the north and south bound traffic at this intersection.

FINANCIAL IMPLICATIONS: The cost of two stop signs would come out of the FY2024/2025 general fund.

RECOMMENDATION: Traffic committee recommends City Council approve the third Reading and Pass and Adopt the Ordinance amending the Webster City Municipal Code of Ordinances, Chapter 46, Article II, Division 2, Sec. 46-50 in regard to stop requirements at certain streets.

ORDINANCE NO. 2024 –

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF WEBSTER CITY, IOWA, 2019,
BY AMENDING CHAPTER 46, ARTICLE II, DIVISION 2, SECTION 46-50
PERTAINING TO STOP REQUIREMENT AT CERTAIN STREETS.**

BE IT ENACTED by the City Council of the City of Webster City, Iowa, as follows, to-wit:

SECTION 1. SECTION MODIFIED. Chapter 46, Article II, Division 2, Section 46-50 of the Code of Ordinances of the City of Webster City, Iowa, 2019, is amended by adding the following

Sec. 46-50

Stop requirement at certain streets.

Every driver of a vehicle shall stop in accordance with the following:

(183) Grove Street. Vehicles traveling on Grove Street shall stop at Cedar Street

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this 3rd day of June, 2024.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

MEMORANDUM

TO: Mayor and City Council

FROM: Ariel Bertran, Community Development Director

DATE: June 3, 2024

RE: Adopt a Resolution Setting Time and Place for a Public Hearing Pertaining to the Disposal of City-Owned Property in Brewer Creek Estates 6th addition

SUMMARY: A public hearing needs to be held for the disposal of City-owned property located in Brewer Creek Estates 6th Addition.

PREVIOUS COUNCIL ACTION: A public hearing was held on November 6, 2017, establishing lot prices in Brewer Creek Estates 5th and 6th Additions.

The City approved the disposal of lots 21, 22, 23 and 24 on March 18, 2024. Since then, the developer has requested to rather purchase lots 22, 23, 28 and 29 as a result of the layout of their proposed development.

BACKGROUND/DISCUSSION: The City has been approached by a prospective developer, Samann L.C., to purchase four lots in Brewer Creek Estates 6th Addition; lot 22 (\$15,995.00), lot 23 (\$15,995.00), lot 28 (\$19,995.00) and lot 29. (\$24,995.00). The Developer will purchase the lots at full asking price originally established by Council in 2017, with \$500 down per lot at the time the purchase agreement is executed and the remaining balance of each lot price paid after each home is built and sold. A Purchase Agreement has been developed by the City Attorney in the amount of \$76,980.00 for the total price of all four lots. If the purchase agreement is approved, closing on the four lots in the Brewer Creek Estate 6th Addition will commence immediately.

As with all lot purchases in the Brewer Creek Additions, the covenants set forth require the developer to have the lots developed within eighteen months of purchase unless an extension is granted by the City. If the lots are not developed within eighteen months, and the property has reverted back to the City, the developer has the option to purchase the lot(s) with any and all improvements made, at the same price as originally purchased from the City. The lot prices were established on November 6, 2017 for both the 5th and 6th Additions of Brewer Creek, which would allow the City to sell these lots without holding a public hearing for each lot sold. However, to execute this purchase agreement for the disposal of City-owned property, with the special exception request made by the developer to pay after the sale of the homes and for the down payment to be \$500.00 rather than \$1,000.00, a public hearing is required. Staff is requesting to set the public hearing for June 17, 2024 at 6:05pm in the City Hall Council Chambers.

By entering this purchase agreement, it will be the responsibility of City Staff to keep City Council informed of the progress of the development of the lots. If the lots are not developed within the eighteen-month timeframe that is in place by restrictive covenants, it will be the responsibility of City Staff and City Council to ensure the property reverts back to the City, by way of a deed held in escrow. We are also taking the precaution of stating that there may be no

mortgages placed on the property until construction has begun. If the purchase agreement is approved, deeds, mortgages, promissory notes and escrow agreements will be prepared for all parties to sign.

FINANCIAL IMPLICATIONS: Taxes will be generated once these lots are sold and the houses are constructed.

RECOMMENDATION: Set a public hearing for June 17, 2024 at 6:05 pm to review the purchase agreement with Samann LC.

RESOLUTION NO. 2024 – xxx

**RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING
PERTAINING TO THE DISPOSAL OF CITY-OWNED PROPERTY
IN BREWER CREEK ESTATES 6th ADDITION**

WHEREAS, Samann, LC has approached the City in regards to purchasing lots 22, 23, 28, and 29 in Brewer Creek Estates 6th Addition; and

WHEREAS, on November 6, 2017 a public hearing was held establishing lot prices in Brewer Creek Estates 5th and 6th Additions; and

WHEREAS, a public hearing must be set for the City Council to approve the Purchase Agreement for the aforementioned lots in the amount previously established at the Public Hearing held on November 6, 2017.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Webster City, Iowa that a Public Hearing pertaining to the disposal of City-owned property will be held in person in Council Chambers on the 17th day of June, 2024, at 6:05 P.M., and that the City Clerk is directed to publish notice as required by law.

Passed and adopted this 3rd day of June, 2024.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

**NOTICE OF PUBLIC HEARING ON DISPOSAL OF CITY OWNED PROPERTY
IN BREWER CREEK ESTATES 6TH ADDITION, WEBSTER CITY, IOWA**

PUBLIC NOTICE is hereby given that the City Council of the City of Webster City will hold a public meeting and hearing on June 17, 2024, at 6:05 P.M. in the City Hall Council Chambers, 400 Second Street, Webster City, Iowa, at which meeting the Council will hold a hearing on the proposal to sell lots in Brewer Creek Estates 6th Addition, Webster City, Iowa.

A copy of the Proposal may be viewed at City Hall during regular business hours or may be viewed on the City's internet site at <https://webstercity.com/>.

At the meeting and hearing the Council shall receive, from any resident or property owner of the City, any oral or written objections to or comments on the DISPOSAL OF CITY OWNED PROPERTY IN BREWER CREEK ESTATES 6TH ADDITION, WEBSTER CITY, IOWA.

After all objections and comments have been received and considered, the Council will, at this meeting or at any adjournment thereof, take final action on the proposal or will abandon the proposal to sell said lots.

This notice is given by the City of Webster City in the State of Iowa and published pursuant to the requirements of Section 50-400 of the City Code of Webster City, Iowa and Iowa Code Chapter 414.

Dated this 3rd day of June, 2024.

Karyl K. Bonjour
City Clerk, Webster City, Iowa

RESIDENTIAL PURCHASE AGREEMENT

TO: City of Webster City, Iowa, a Municipal Corporation (SELLER)

The undersigned BUYER hereby offer to buy and the undersigned SELLER by their acceptance agree to sell the real property situated in Hamilton County, Iowa, legally described as:

Lots 22, 23, 28, and 29, Brewer Creek Estates 6th Addition, Webster City, Iowa.

together with any easements and appurtenant servient estates, but subject to any reasonable easements of record for public utilities or roads, any zoning restrictions, customary restrictive covenants and mineral reservations of record, if any, herein referred to as the "Property," upon the following terms and conditions provided BUYER, on possession, are permitted to use the Property for residential purposes:

1. PURCHASE PRICE. The Purchase Price shall be **\$76,980.00** and the method of payment shall be as follows:

\$2,000.00 (\$500.00 per lot noted above) with this offer to be upon acceptance of this offer and the balance of the Purchase Price: in cash, in accordance with the terms of this Agreement herein or any subsequent agreement entered into between the parties. This Agreement is not contingent upon BUYER obtaining such funds.

2. REAL ESTATE TAXES. A. SELLER shall pay all real estate taxes that are due and payable as of the date of possession and constitute a lien against the Property, including any unpaid real estate taxes for any prior years.

B. SELLER shall pay their prorated share, based upon the date of possession, of the real estate taxes for the fiscal year in which possession is given (ending June 30, 2023) due and payable in the subsequent fiscal year (commencing July 1, 2023).

BUYER shall be given a credit for such proration at closing (unless this agreement is for an installment contract) based upon the last known actual net real estate taxes payable according to public record. However, if such taxes are based upon a partial assessment of the present property improvements or a changed tax classification as of the date of possession, such proration shall be based on the current millage rate, the assessed value, legislative tax rollbacks and real estate tax exemptions that will actually be applicable as shown by the Assessor's Records on the date of possession.

C. BUYER shall pay all subsequent real estate taxes.

3. SPECIAL ASSESSMENTS. A. SELLER shall pay in full all special assessments which are a lien on the Property as of the date of acceptance.

B. All charges for solid waste removal, sewage and maintenance that are attributable to SELLER' possession, including those for which assessments arise after closing, shall be paid by SELLER.

C. Any preliminary or deficiency assessment which cannot be discharged by payment shall be paid by SELLER through an escrow account with sufficient funds to pay such liens

when payable, with any unused funds returned to SELLER. BUYER shall pay all other special assessments.

4. RISK OF LOSS AND INSURANCE. SELLER shall bear the risk of loss or damage to the Property prior to closing or possession, whichever first occurs. SELLER agree to maintain existing insurance and BUYER may purchase additional insurance. In the event of substantial damage or destruction prior to closing, this Agreement shall be null and void; provided, however, BUYER shall have the option to complete the closing and receive insurance proceeds regardless of the extent of damages. The property shall be deemed substantially damaged or destroyed if it cannot be restored to its present condition on or before the closing date.

5. POSSESSION AND CLOSING. If BUYER timely perform all obligations, possession of the Property shall be delivered to BUYER on or before **June 28, 2024**, and any adjustments of rent, insurance, taxes, interest and all charges attributable to the SELLER' possession shall be made as of the date of possession. Closing shall occur after approval of title by BUYER' attorney and vacation of the Property by SELLER, but prior to possession by BUYER. SELLER agree to permit BUYER to inspect the Property within 48 hours prior to closing to assure that the premises are in the condition required by this Agreement. If possession is given on a day other than closing, the parties shall make a separate agreement with adjustments as of the date of possession. This transaction shall be considered closed upon the filing of title transfer documents and receipt of all funds then due at closing from BUYER under the Agreement.

6. CONDITION OF PROPERTY. The property as of the date of this Agreement including buildings, grounds, and all improvements will be preserved by the SELLER in its present condition until possession, ordinary wear and tear excepted.

7. ABSTRACT AND TITLE. SELLER, at their expense, shall promptly obtain an abstract of title to the Property continued through the date of acceptance of this Agreement and deliver it to BUYER' attorney for examination. It shall show merchantable title in SELLER in conformity with this Agreement, Iowa law, and Title Standards of the Iowa State Bar Association. The SELLER shall make every reasonable effort to promptly perfect title. If closing is delayed due to SELLER' inability to provide marketable title, this Agreement shall continue in force and effect until either party rescinds the Agreement after giving ten days written notice to the other party. The abstract shall become the property of BUYER when the purchase price is paid in full. SELLER shall pay the costs of any additional abstracting and title work due to any act or omission of SELLER, including transfers by or the death of SELLER or their assignees.

8. SURVEY. BUYER may, at BUYER' expense prior to closing, have the property surveyed and certified by a Registered Land Surveyor. If the survey shows any encroachment on the Property or if any improvements located on the Property encroach on lands of others, the encroachments shall be treated as a title defect. If the survey is required under Chapter 354, SELLER shall pay the cost thereof.

9. ENVIRONMENTAL MATTERS. (a) SELLER warrant to the best of their knowledge and belief that there are no abandoned wells, solid waste disposal sites, hazardous wastes or substances, or underground storage tanks located on the Property, the Property does not contain levels of radon gas, asbestos or urea-formaldehyde foam insulation which require remediation under current governmental standards, and SELLER have done nothing to contaminate the Property with hazardous wastes or substances. SELLER warrant that the Property is not subject to any local, state, or federal judicial or administrative action,

investigation or order, as the case may be, regarding wells, solid waste disposal sites, hazardous wastes or substances, or underground storage tanks. SELLER shall also provide BUYER with a properly executed GROUNDWATER HAZARD STATEMENT showing no wells, private burial sites, solid waste disposal sites, private sewage disposal system, hazardous waste and underground storage tanks on the Property unless disclosed here:

(b) BUYER may at their expense, within 7 days after the date of acceptance, obtain a report from a qualified engineer or other person qualified to analyze the existence or nature of any hazardous materials, substances, conditions or wastes located on the Property. In the event any hazardous materials, substances, conditions or wastes are discovered on the Property, BUYER' obligation hereunder shall be contingent upon the removal of such materials, substances, conditions or wastes or other resolution of the matter reasonably satisfactory to BUYER. However, in the event SELLER are required to expend any sum in excess of \$ 0.00 to remove any hazardous materials, substances, conditions or wastes, SELLER shall have the option to cancel this transaction and refund to BUYER all Earnest Money paid and declare this Agreement null and void. The expense of any inspection shall be paid by BUYER. The expense of any action necessary to remove or otherwise make safe any hazardous material, substance, conditions or waste shall be paid by SELLER, subject to SELLER' right to cancel this transaction as provided above.

10. DEED. Upon execution of this Agreement and payment of deposit noted in Paragraph 1 above, SELLER shall convey the Property to BUYER by Corporate Warranty Deed, free and clear of all liens, restrictions, and encumbrances except as provided in this Agreement. General warranties of title shall extend to the time of delivery of the deed excepting liens or encumbrances suffered or permitted by BUYER.

11. STATEMENT AS TO LIENS. If BUYER intend to assume or take subject to a lien on the Property, SELLER shall furnish BUYER with a written statement prior to closing from the holder of such lien, showing the correct balance due.

12. USE OF PURCHASE PRICE. At time of settlement, funds of the purchase price may be used to pay taxes and other liens and to acquire outstanding interests, if any, of others.

13. REMEDIES OF THE PARTIES. A. If BUYER fail to timely perform this Agreement, SELLER may forfeit it as provided in the Iowa Code (Chapter 656), and all payments made shall be forfeited; or, at SELLER' option, upon thirty days written notice of intention to accelerate the payment of the entire balance because of BUYER' default (during which thirty days the default is not corrected), SELLER may declare the entire balance immediately due and payable. Thereafter this agreement may be foreclosed in equity and the Court may appoint a receiver.

B. If SELLER fail to timely perform this Agreement, BUYER have the right to have all payments made returned to them.

C. BUYER and SELLER are also entitled to utilize any and all other remedies or actions at law or in equity available to them and shall be entitled to obtain judgment for costs and attorney fees as permitted by law.

14. NOTICE. Any notice under this Agreement shall be in writing and be deemed served when it is delivered by personal delivery or by certified mail return receipt requested, addressed to the parties at the address given below.

15. CERTIFICATION. BUYER and SELLER each certify that they are not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, “Specially Designated National and Blocked Person” or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and are not engaged in this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. Each party hereby agrees to defend, indemnify and hold harmless the other party from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney’s fees and costs) arising from or related to my breach of the foregoing certification.

16. GENERAL PROVISIONS. In the performance of each part of this Agreement, time shall be of the essence. Failure to promptly assert rights herein shall not, however, be a waiver of such rights or a waiver of any existing or subsequent default. This Agreement shall apply to and bind the successors in interest of the parties. This Agreement shall survive the closing. Paragraph headings are for convenience of reference and shall not limit or affect the meaning of this Agreement. Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender according to the context.

17. INSPECTION OF PRIVATE SEWAGE DISPOSAL SYSTEM. Seller represents and warrants to Buyer that the Property is not served by a private sewage disposal system, and there are no known private sewage disposal systems on the property.

18. ADDITIONAL PROVISIONS: (check if applicable)

A. NO REAL ESTATE AGENT OR BROKER. Neither party has used the services of a real estate agent or broker in connection with this transaction. Each party agrees to indemnify and save harmless the other party from and against all claims, costs, liabilities and expense (including court costs and reasonable attorney’s fees) incurred by the other party as a result of a breach of this representation, which shall survive closing.

B. SEPARATE MORTGAGE AND PROMISSORY NOTE. BUYER agrees to execute a separate mortgage(s) and promissory note(s) between BUYER and SELLER securing the SELLER’S interest in said Agreement and providing that upon the sale of each individual lot noted below, BUYER shall, at closing, immediately pay to the SELLER the per lot price noted below:

Lot 22, Brewer Creek Estates 6th Addition in Webster City, Iowa - \$15,995.00
Lot 23, Brewer Creek Estates 6th Addition in Webster City, Iowa - \$15,995.00
Lot 28, Brewer Creek Estates 6th Addition in Webster City, Iowa - \$19,995.00
Lot 29, Brewer Creek Estates 6th Addition in Webster City, Iowa - \$24,995.00

Failure by either party to execute a separate mortgage(s) and promissory note(s) shall deem this Purchase Agreement null and void.

C. DEED BACK HELD IN ESCROW. BUYER herein agrees to execute and place in escrow, at First State Bank, Webster City, Iowa, a warranty deed(s) back to SELLER for all the above-noted lots. In the event that BUYER fails to construct a principal structure on each of the lots, in accordance with the Protective Covenants and Conditions for Brewer Creek Estates 6th Addition in Webster City, Iowa, specifically Section I(5), the parties hereto agree

that SELLER shall be entitled to said warranty deed(s), which shall be recorded, transferring ownership of said lot back to the SELLER. In such a scenario, BUYER herein agrees to forfeit the earnest funds provided for above.

[X] D. NO OTHER ENCUMBRANCES OF PROPERTY WITHOUT SELLER APPROVAL.

Both parties hereto agree that BUYER shall not place on or encumber said above noted lots with any mortgages, liens, judgments or other encumbrance without first obtaining SELLER'S written approval. Once construction has begun on said lots, SELLER herein agrees to not unreasonably withhold approval of additional encumbrances on said lots.

ACCEPTANCE. When accepted, this Agreement shall become a binding contract. If not accepted and delivered to BUYER **on or before May 22, 2024** this Agreement shall be null and void and all payments made shall be returned immediately to BUYER.

City of Webster City, Iowa,
a Municipal Corporation
By: John Hawkins, Mayor
Address: 400 Second Street
Webster City, Iowa 50595
Telephone: (515) 832-9141

(SELLER)

Date Accepted

ATTEST:

City of Webster City, Iowa,
A Municipal Corporation
By: Karyl Bonjour, City Clerk

Samann L.C.
By: Steven R. Smith, Manager

(BUYER)

Date

EIN: _____

Address: _____



MEMORANDUM

TO: Mayor and City Council

FROM: Finance Director

DATE: June 3, 2024

RE: Establish a Meter Inconvenience Fee

SUMMARY: Staff is seeking approval from the City Council to establish a meter inconvenience fee for customers not allowing a new AMI water and/or electric meter be set at their property.

BACKGROUND/DISCUSSION: The AMI water meter project timeline had planned to have all of the meters installed by a contractor by May 31, 2024. The contractor began setting the water meters in January and left on May 17, 2024 with approximately 475 meters left to be changed out as they were not receiving enough appointments. Since then, city staff have been calling to set appointments for our meter readers to set.

Steps taken to notify the utility customers of the change to AMI as well as the need to schedule an appointment for the changeout included notices mailed with all utility bills in the July 2023, September 2023, November 2023 & April 2024 billings, door hangers on all doors in September 2023, press releases to KQWC and the Daily Freeman Journal along with messages on our Facebook, website and notification system.

In order to keep the project moving to completion staff would like the City Council to approve a meter inconvenience fee. We would like to begin telling customers that failure to allow the city to install the AMI water and/or electric meter will result in a \$75.00 per month per meter charge to their utility bill. This charge would begin after failure to allow the meter reader to enter the home whether it be from making an appointment but not answering the door, not returning a phone call from our staff and/or not responding to a delivery slip that will be posted to the doors of those who we have been unable to reach via phone.

If we are unable to contact the customer a notice will be posted on their door stating they have 10 days to call our office to set the appointment. We will not charge for the initial notice, but it will state that failure to comply will result in the \$75.00 fee.

This fee will not apply to outside residential electric meters as the meter is changed out regardless if the resident is home or not.

The current water meter needs a special handheld reader to be placed on the remote box installed on the outside of the home. The reading would either be entered into the hand-held reading device referred to as a passport or written down and hand entered in the Utility Office.

Several water and electric meters also have the radio read capability which needs a handheld passport to read. The passports we have are already outdated and no longer receive software support with a new device costing \$4,000.00 plus a yearly maintenance and support fee.

We would have the option to estimate the reads each month but need to true up frequently to avoid a possible large bill for the customer if the estimates were too low.

FINANCIAL IMPLICATIONS: The fee is to encourage customers to have their water and/or inside electric meter changed out to the AMI Meters as well as offset the costs and inconvenience of reading the meter each month. We will not have an employee as a full-time reader so will need to be pulled from work being performed at another department.

RECOMMENDATION: Staff recommends establishing a \$75.00 per meter per month inconvenience fee for any water or electric meter not upgraded to AMI.

RESOLUTION 2024 - xxx

RESOLUTION ESTABLISHING A METER INCONVENIENCE FEE

WHEREAS, the City Council of the City of Webster City, Iowa approved and adopted the 2022-2023 Capital Improvement Plan on March 21, 2022 which included an Advanced Metering Infrastructure Project for the water and electric meters; and

WHEREAS, the City Council of The City of Webster City, Iowa passed and adopted Resolution 2022-067 obligating the SLFRF Funds that were part of the American Rescue Plan Act of 2021 to the installation of AMI water meters and applicable infrastructure within the service territory of the City of Webster City's Water Utility; and

WHEREAS, the City Council of the City of Webster City, Iowa passed and adopted Resolution 2023-069 authorizing the City Manager to finalize and execute a services agreement with Municipal Supply to perform the AMI water and electric installation project; and

WHEREAS, HydroCorp was hired as a sub-contractor by Municipal Supply to install the water meters with a projected deadline of May 31, 2024; and

WHEREAS, the City of Webster City wishes to charge those customers a meter inconvenience fee who do not allow the water and/or electric meter to be upgraded to a new AMI meter; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Webster City, Iowa as follows:

SECTION 1: Authorize the Utility Office to charge an inconvenience fee per month per meter for any water or electric meters that have not been upgraded to AMI. Non-payment of the fee will result in a filing with the Hamilton County Treasurer to be placed on the property taxes.

SECTION 2: The fee will be placed on the annual master fee resolution and may increase from year to year.

Passed and adopted this 3rd day of June 2024.

John Hawkins, Mayor

ATTEST:

Karyl Bonjour, City Clerk

MEMORANDUM

TO: Mayor and City Council

FROM : Dodie Wolfgram, Finance Director

DATE: June 3, 2024

RE: Reimbursement Resolution – HVAC System at City Hall

SUMMARY: Staff requests the City Council adopt a reimbursement resolution in order to reimburse ourselves for costs up to \$900,000 for the HVAC System at City Hall.

BACKGROUND/DISCUSSION: The cost to replace the HVAC System at City Hall has been discussed for a couple of years. The last engineer's estimate that was brought before council at the May 20, 2024 meeting was \$600,460 for the construction portion of the project with actual bids to be received on June 21, 2024.

Iowa Code limits the amount of General Obligation Bonds for non-essential projects according to population. The maximum allowed for cities between 5,000-75,000 will be increasing on July 1, 2024 from \$700,000 to \$900,000 per project.

Although the last engineer's estimate received had the cost of the project to be around \$600,460, we have made the reimbursable amount \$900,000 to ensure we can reimburse ourselves for the maximum allowed if the project bid would be much higher than the estimate.

FINANCIAL IMPLICATIONS: The City can reimburse themselves from bond proceeds for project engineering up to \$100,000 but not the actual construction work without a reimbursement resolution. If the project construction cost would be higher than the \$900,000 allowed for borrowing through a GO bond, we will either use reserves from the General Fund or have a percentage come from the utilities.

RECOMMENDATION: I recommend City Council pass and adopt the reimbursement resolution for the City Hall HVAC Project.

CITY MANAGER'S RECOMMENDATION: Recommend approval.

RESOLUTION 2024 – xxx

**RESOLUTION RELATING TO THE FINANCING OF PROPOSED PROJECTS TO BE UNDERTAKEN
BY THE CITY OF WEBSTER CITY, IOWA; ESTABLISHING COMPLIANCE WITH
REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE**

BE IT RESOLVED by the City Council (the “Council”) of the City of Webster City, Iowa (the “City”), as follows:

Section 1. Recitals.

(a) The Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the “Regulations”) dealing with the issuance of bonds, all or a portion of the proceeds of which are to be used to reimburse the City for project expenditures made by the City prior to the date of issuance.

(b) The Regulations generally require that the City make a prior declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of a subsequently issued borrowing and that the borrowing occur and the reimbursement allocation be made from the proceeds of such borrowing within a certain period after the payment of the expenditure or the date the projects are placed in service; and

(c) The City desires to comply with requirements of the Regulations with respect to certain projects hereinafter identified.

Section 2. Official Intent Declaration.

(a) The City proposes to undertake the following projects and to make original expenditures with respect thereto prior to the issuance of bonds, notes or other obligations (the “Bonds”) and reasonably expects to issue the Bonds for such projects in the maximum principal amount shown below:

<u>Projects</u>	<u>Maximum Amount of Bonds Expected to be Issued for Projects</u>
HVAC System at City Hall	\$900,000

(b) Other than (i) expenditures to be paid or reimbursed from sources other than the Bonds or (ii) expenditures made not earlier than sixty days prior to the date of this Resolution or (iii) expenditures amounting to the lesser of \$100,000 or 5% of the proceeds of the Bonds or (iv) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, no expenditures for the projects have heretofore been made by the City for which the City will seek reimbursement from the proceeds of the Bonds.

(c) This declaration is a declaration of official intent adopted pursuant to Section 1.150-2 of the Regulations.

Section 3. Budgetary Matters.

As of the date hereof, there are no City funds reserved, allocated on a long-term basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside) to provide permanent financing for the expenditures related to the projects, other than pursuant to the issuance of the Bonds. This resolution, therefore, is determined to be consistent with the City's budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof, all within the meaning and content of the Regulations.

Section 4. Reimbursement Allocations.

The City's financial officer shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Bonds to reimburse the source of temporary financing used by the City to make payment of the prior costs of the projects. Each allocation shall be evidenced by an entry on the official books and records of the City maintained for the Bonds, shall specifically identify the actual prior expenditure being reimbursed or, in the case of reimbursement of a fund or account, the fund or account from which the expenditure was paid, and shall be effective to relieve the proceeds of the Bonds from any restriction under the bond resolution or other relevant legal documents for the Bonds, and under any applicable state statute, which would apply to the unspent proceeds of the Bonds.

Section 5. Repealer.

All resolutions, parts of resolutions, or actions of the City Council in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and adopted June 3, 2024.

John Hawkins, Mayor

ATTEST:

Karyl Bonjour, City Clerk

MEMORANDUM

TO: Mayor and City Council

FROM : Dodie Wolfgram, Finance Director

DATE: June 3, 2024

RE: Reimbursement Resolutions – Fair Meadow Street Projects

SUMMARY: Staff requests City Council adopt reimbursement resolutions in regard for costs related to both phases of the Fair Meadow Street Project.

BACKGROUND/DISCUSSION: The possibility of bonding for the Fair Meadow Street Projects had been discussed at the City Council's budget work session held on March 6, 2024. Bonding for these projects will free up dollars that are being used for additional HMA projects on streets that were badly deteriorating but not included in the current budget.

Passing and adopting these resolutions will allow the City to reimburse ourselves for work completed and paid for 60 days prior to the resolution adoption date.

FINANCIAL IMPLICATIONS: The City can reimburse themselves from bond proceeds for project engineering up to \$100,000 but not the actual construction work without a reimbursement resolution.

RECOMMENDATION: I recommend city council pass and adopt the reimbursement resolutions for Phase 1 and Phase 2 of the Fair Meadow Street Project.

CITY MANAGER'S RECOMMENDATION: Recommend approval.

RESOLUTION 2024 - xxx

RESOLUTION RELATING TO THE FINANCING OF PROPOSED PROJECTS TO BE UNDERTAKEN BY THE CITY OF WEBSTER CITY, IOWA; ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE

BE IT RESOLVED by the City Council (the "Council") of the City of Webster City, Iowa (the "City"), as follows:

Section 1. Recitals.

(a) The Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the "Regulations") dealing with the issuance of bonds, all or a portion of the proceeds of which are to be used to reimburse the City for project expenditures made by the City prior to the date of issuance.

(b) The Regulations generally require that the City make a prior declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of a subsequently issued borrowing and that the borrowing occur and the reimbursement allocation be made from the proceeds of such borrowing within a certain period after the payment of the expenditure or the date the projects are placed in service; and

(c) The City desires to comply with requirements of the Regulations with respect to certain projects hereinafter identified.

Section 2. Official Intent Declaration.

(a) The City proposes to undertake the following projects and to make original expenditures with respect thereto prior to the issuance of bonds, notes or other obligations (the "Bonds") and reasonably expects to issue the Bonds for such projects in the maximum principal amount shown below:

<u>Projects</u>	<u>Maximum Amount of Bonds Expected to be Issued for Projects</u>
Fair Meadow Drive Project (Phase 1)	\$2,190,531

(b) Other than (i) expenditures to be paid or reimbursed from sources other than the Bonds or (ii) expenditures made not earlier than sixty days prior to the date of this Resolution or (iii) expenditures amounting to the lesser of \$100,000 or 5% of the proceeds of the Bonds or (iv) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, no expenditures for the projects have heretofore been made by the City for which the City will seek reimbursement from the proceeds of the Bonds.

(c) This declaration is a declaration of official intent adopted pursuant to Section 1.150-2 of the Regulations.

Section 3. Budgetary Matters.

As of the date hereof, there are no City funds reserved, allocated on a long-term basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside) to provide permanent financing for the expenditures related to the projects, other than pursuant to the issuance of the Bonds. This resolution, therefore, is determined to be consistent with the City's budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof, all within the meaning and content of the Regulations.

Section 4. Reimbursement Allocations.

The City's financial officer shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Bonds to reimburse the source of temporary financing used by the City to make payment of the prior costs of the projects. Each allocation shall be evidenced by an entry on the official books and records of the City maintained for the Bonds, shall specifically identify the actual prior expenditure being reimbursed or, in the case of reimbursement of a fund or account, the fund or account from which the expenditure was paid, and shall be effective to relieve the proceeds of the Bonds from any restriction under the bond resolution or other relevant legal documents for the Bonds, and under any applicable state statute, which would apply to the unspent proceeds of the Bonds.

Section 5. Repealer.

All resolutions, parts of resolutions, or actions of the City Council in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and adopted June 3, 2024.

John Hawkins, Mayor

ATTEST:

Karyl Bonjour, City Clerk

RESOLUTION 2024 - xxx

RESOLUTION RELATING TO THE FINANCING OF PROPOSED PROJECTS TO BE UNDERTAKEN BY THE CITY OF WEBSTER CITY, IOWA; ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE

BE IT RESOLVED by the City Council (the "Council") of the City of Webster City, Iowa (the "City"), as follows:

Section 1. Recitals.

(a) The Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the "Regulations") dealing with the issuance of bonds, all or a portion of the proceeds of which are to be used to reimburse the City for project expenditures made by the City prior to the date of issuance.

(b) The Regulations generally require that the City make a prior declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of a subsequently issued borrowing and that the borrowing occur and the reimbursement allocation be made from the proceeds of such borrowing within a certain period after the payment of the expenditure or the date the projects are placed in service; and

(c) The City desires to comply with requirements of the Regulations with respect to certain projects hereinafter identified.

Section 2. Official Intent Declaration.

(a) The City proposes to undertake the following projects and to make original expenditures with respect thereto prior to the issuance of bonds, notes or other obligations (the "Bonds") and reasonably expects to issue the Bonds for such projects in the maximum principal amount shown below:

<u>Projects</u>	<u>Maximum Amount of Bonds Expected to be Issued for Projects</u>
Fair Meadow Drive Project (Phase 2)	\$2,306,600

(b) Other than (i) expenditures to be paid or reimbursed from sources other than the Bonds or (ii) expenditures made not earlier than sixty days prior to the date of this Resolution or (iii) expenditures amounting to the lesser of \$100,000 or 5% of the proceeds of the Bonds or (iv) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, no expenditures for the projects have heretofore been made by the City for which the City will seek reimbursement from the proceeds of the Bonds.

(c) This declaration is a declaration of official intent adopted pursuant to Section 1.150-2 of the Regulations.

Section 3. Budgetary Matters.

As of the date hereof, there are no City funds reserved, allocated on a long-term basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside) to provide permanent financing for the expenditures related to the projects, other than pursuant to the issuance of the Bonds. This resolution, therefore, is determined to be consistent with the City's budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof, all within the meaning and content of the Regulations.

Section 4. Reimbursement Allocations.

The City's financial officer shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Bonds to reimburse the source of temporary financing used by the City to make payment of the prior costs of the projects. Each allocation shall be evidenced by an entry on the official books and records of the City maintained for the Bonds, shall specifically identify the actual prior expenditure being reimbursed or, in the case of reimbursement of a fund or account, the fund or account from which the expenditure was paid, and shall be effective to relieve the proceeds of the Bonds from any restriction under the bond resolution or other relevant legal documents for the Bonds, and under any applicable state statute, which would apply to the unspent proceeds of the Bonds.

Section 5. Repealer.

All resolutions, parts of resolutions, or actions of the City Council in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and adopted June 3, 2024.

John Hawkins, Mayor

ATTEST:

Karyl Bonjour, City Clerk

RESOLUTION NO. 2024 -

AUTHORIZING EXECUTION OF DEFERRED LOAN AGREEMENT DOCUMENTS RELATED TO THE PARTIAL REHABILITATION OF 608 2ND STREET, WEBSTER CITY, IOWA, WITH LOCAL INITIATIVE FOR TRANSFORMATION- WC, INC., AN IOWA NONPROFIT CORPORATION

WHEREAS, City desires to provide Local Initiative for Transformation- WC, Inc., an Iowa nonprofit corporation (LIFT-WC) with a \$100,000.00 deferred loan, with the potential for partial forgiveness, as outlined within the deferred loan agreement, to facilitate the partial rehabilitation of a building located at 608 2nd Street, Webster City, Iowa, legally described as:

Center 1/3 of Lot 4, Block 90, West Newcastle, now Webster City, Hamilton County, Iowa, EXCEPT the North 8 feet used for street purposes;

and

WHEREAS, the City Council for the City of Webster City, has reviewed the deferred loan agreement documents, including the security agreement, promissory note, and mortgage, and wish to execute said deferred loan agreement documents and provide LIFT-WC with a \$100,000.00 deferred loan, subject to the terms and provisions outlined within said deferred loan agreement.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, that the City Manager and City Clerk are hereby authorized and directed to execute said deferred loan agreement documents, as outlined herein, between the City of Webster City, Iowa, and Local Initiative for Transformation- WC, Inc., an Iowa nonprofit corporation, located in Webster City, Iowa.

BE IT FURTHER RESOLVED that said deferred loan agreement documents are approved upon execution by both parties.

Passed and adopted this 3rd day of June, 2024.

CITY OF WEBSTER CITY, IOWA

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

DEFERRED LOAN AGREEMENT

THIS AGREEMENT made and entered into on this _____ day of June, 2024, by and between the City of Webster City, Iowa, a municipal corporation, whose address for purposes of this Agreement is 400 2nd Street, Webster City, Iowa, hereafter referred to as the “City”, and Local Initiative for Transformation- WC, Inc., an Iowa nonprofit corporation, whose address for purposes of this Agreement is 713 2nd Street, Webster City, Iowa, hereafter referred to as “LIFT-WC” as follows:

WITNESSETH:

WHEREAS, City desires to provide LIFT-WC with a deferred loan, with the potential for partial forgiveness, as outlined herein, to facilitate the partial rehabilitation of a building located at 608 2nd Street, Webster City, Iowa; and

WHEREAS, the parties desire to reduce to writing for formal execution this loan agreement.

NOW THEREFORE, in consideration of the foregoing and mutual covenants and conditions contained herein, the parties agree as follows:

1. That City agrees to loan to LIFT-WC the sum of \$100,000.00 under the terms and provisions of a Promissory Note, marked "Exhibit "A" and made a part hereof by reference.
2. That LIFT-WC agrees to use the funds to facilitate the partial rehabilitation of a building located at 608 2nd Street, Webster City, Iowa, and to not finance any costs or retire any indebtedness incurred prior to June 3, 2024.
3. That LIFT-WC agree to secure their Promissory Note by furnishing to City by a Security Agreement and a Mortgage on the property located at 608 2nd Street, Webster City, Iowa, marked "Exhibit "B" and made a part hereof by reference.
4. That all payments, including principal and interest, under this Loan Agreement shall be deferred until such time as the property is sold by LIFT-WC, and the proceeds from said sale are received by LIFT-WC. Upon LIFT-WC obtaining an acceptable offer for said property, LIFT-WC agrees to provide City with a first right of refusal to purchase said property from LIFT-WC, at the same terms as the acceptable offer received.
5. That upon LIFT-WC selling said property, LIFT-WC agrees to pay to the City (1) the net proceeds amount from said sales transaction within ten (10) days of the closing or (2) the full loan amount, including principal and interest, within ten (10) days of the sales transaction closing, whichever is less. Upon payment from LIFT-WC to City, as provided herein, all

remaining loan balances, including unpaid principal and or interest, shall be fully forgiven by the City and a Mortgage Release shall be filed by City within ten (10) days of receipt of said funds.

6. That should said property, located at 608 2nd Street, Webster City, Iowa, not be sold by LIFT-WC within thirty-six (36) months of LIFT-WC and/or City receiving approval of their application for a catalyst grant with the Iowa Economic Development Authority, City shall have the exclusive option to request LIFT-WC transfer ownership of said property to City, with said full balance under this loan agreement, including principal and interest, being forgiven by City.

7. This agreement is not assignable without the written consent of the parties.

8. City may declare this agreement to be in default if any of the following events shall occur and be continuing:

- a. LIFT-WC shall make any representation or warranty under or in connection with this agreement that shall prove to have been incorrect in any material respect when made.
- b. LIFT-WC shall fail to perform or observe any other terms or conditions contained in this agreement and any such failure shall remain unremedied for thirty (30) days after written notice thereof shall have been given by City.

9. Upon declaration of default by LIFT-WC, City may:

- a. By notice to LIFT-WC, declare the restructured loan payable under this agreement to be forthwith due and payable, without presentment, demand protest, or further notice of any kind, all of which hereby expressly waived by the parties.
- b. Take whatever action at law or in equity may appear necessary or desirable to collect the payments and other amount then due and thereafter to become due or to enforce performance and observance of any obligation, agreement or covenant of LIFT-WC under this agreement.
- c. No remedy or remedies, and each and every such remedy shall be cumulative, and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute.

10. Either City or LIFT-WC may pursue any remedy to enforce this agreement at law or equity under the laws of the State of Iowa. The prevailing party shall be reimbursed for reasonable attorney fees.

11. LIFT-WC agrees to pay the cost of any litigation arising from the failure of LIFT-WC to comply with the rules and regulations of this agreement or resulting from negligence or incompetence. In carrying out the provisions of the agreement or in exercising any power or authority granted to LIFT-WC thereby, there shall be no liability, personal or otherwise upon

City. Furthermore, LIFT-WC shall indemnify and save harmless City from suits, actions or claims or any character brought for or on account of any injuries or damages received by any person or property resulting from operations of LIFT-WC or any persons working under LIFT-WC out of the terms of this agreement.

12. This Agreement shall be binding and shall incur to the benefit of assigns, representatives and/or successors in interest.

IN WITNESS WHEREOF the parties hereto execute this agreement at Webster City, Iowa on this _____ day of June, 2024.

CITY OF WEBSTER CITY, IOWA

**LOCAL INITIATIVE FOR
TRANSFORMATION- WC, INC.**

John Harrenstein, City Manager

Darcy Swon, President

ATTEST:

Karyl K. Bonjour, City Clerk

Shannon Swon, Secretary

STATE OF IOWA, COUNTY OF HAMILTON: ss

On this _____ day of June, 2024, before me, a Notary Public in and for the State of Iowa, personally appeared John Harrenstein, to me personally known, and, who, being by me duly sworn, did say that he is the City Manager of Webster City, Iowa; and that the instrument was signed and sealed on behalf of the City of Webster City, Iowa, by authority of its City Council and that John Harrenstein acknowledged the execution of the instrument to be his voluntary act and deed and the voluntary act and deed of the City of Webster City, Iowa, by it voluntarily executed.

Notary Public in and for the State of Iowa.

STATE OF IOWA, COUNTY OF HAMILTON: ss

On this _____ day of June, 2024, before me, a Notary Public in and for the State of Iowa, personally appeared Darcy Swon and Shannon Swon, to me personally known, and, who, being by me duly sworn, did say that they are the President and Secretary of Local Initiative for Transformation- WC, Inc.; and that the instrument was signed and sealed on behalf of the corporation, by authority of its Board of Directors and Darcy Swon and Shannon Swon

acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

Notary Public in and for the State of Iowa.

Exhibit "A"

PROMISSORY NOTE
City of Webster City, Iowa
\$100,000.00
June _____, 2024

FOR VALUE RECEIVED, the undersigned, Local Initiative for Transformation-WC, Inc., an Iowa nonprofit corporation, hereafter referred to as the "Makers," promise to pay to the order of the City of Webster City, Iowa, a municipal corporation, hereafter referred to as the "Payee" at 400 2nd Street, Webster City, Iowa, 50595, or upon notice to the Makers, at such other place as may be designated from time to time by the holder, the principal sum of One-Hundred Thousand Dollars and No Cents (\$100,000.00), to be paid in full on or before June 30, 2027, to include three percent (3.00%) interest and principal, in accordance with the attached amortization table.

1. DEFERRED LOAN AGREEMENT. ACCELERATION UPON DEFAULT. This Note is issued by Makers to evidence an obligation to repay a loan according to the terms of a Deferred Loan Agreement dated the _____ day of June, 2024, between the Payee and the Makers and, at the election of the holder without notice to the Makers, shall become immediately due and payable in the event any payment is not made when due or upon the occurrence of any event of default under the terms of the Loan Agreement.

2. SECURITY. Payment of this Note is secured by real estate located at 608 2nd Street, Webster City, Hamilton County, Iowa, under a Mortgage filed of record in Hamilton County, Iowa, and the holder is entitled to the benefits of the security therein described.

3. WAIVER. No delay or omission on the part of the holder in exercising any right under this Note shall operate as a waiver of that right or of any other right under this Note. A waiver on any one occasion shall not be construed as a bar to or waiver of any right and/or remedy on any future occasion.

4. WAIVER OF PROTEST. Each maker, surety, indorser and guarantor of this Note, expressly waives presentment, protest, demand, notice of dishonor or default, and notice of any kind with respect to this Note.

5. COSTS OF COLLECTION. The Makers will pay on demand all costs of collection, maintenance of collateral, legal expenses, and attorney's fees incurred or paid by the holder in collecting and/or enforcing this Note on default.

6. MEANING OF TERMS. As used in this Note, "Holder" shall mean the Payee or other indorsee of this Note, who is in possession of it, or the bearer hereof, if this Note is at the time payable to the bearer. The word "Makers" shall mean each of the undersigned. If this Note is signed by more than one person, it shall be the joint and several liabilities of such persons.

7. MISCELLANEOUS. The captions of paragraphs in this Promissory Note are for the convenience of reference only, shall not define or limit the provisions hereof and shall not have any legal or other significance whatsoever.

LOCAL INITIATIVE FOR TRANSFORMATION- WC, INC. - MAKERS

Darcy Swon, President

Shannon Swon, Secretary

STATE OF IOWA, COUNTY OF HAMILTON: ss

On this _____ day of June, 2024, before me, a Notary Public in and for the State of Iowa, personally appeared Darcy Swon and Shannon Swon, to me personally known, and, who, being by me duly sworn, did say that they are the President and Secretary of Local Initiative for Transformation- WC, Inc.; and that the instrument was signed and sealed on behalf of the corporation, by authority of its Board of Directors and Darcy Swon and Shannon Swon acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

Notary Public in and for the State of Iowa.

Exhibit "B"

SECURITY AGREEMENT

This SECURITY AGREEMENT is made on this ____ day of June 2024, by and between Local Initiative for Transformation- WC, Inc., an Iowa nonprofit corporation, whose address for purposes of this Agreement is 713 2nd Street, Webster City, Iowa, ("Debtor"), and City of Webster City, Iowa, a municipal corporation, whose address for purposes of this Agreement is 400 2nd Street, Webster City, Iowa ("Secured Party").

1. **SECURITY INTEREST.** Debtor grants to Secured Party a security interest in the real estate located at 608 2nd Street, Webster City, Hamilton County, Iowa with the legal description as:

Center 1/3 of Lot 4, Block 90, West Newcastle, now Webster City, Hamilton County, Iowa, EXCEPT the North 8 feet used for street purposes.

The Security Interest shall secure the payment and performance of the Debtor's promissory note of June ____, 2024 in the principal amount of One Hundred Thousand Dollars and No Cents (\$100,000.00) and the payment and performance of all other liabilities and obligations of Debtor to Secured Party of every kind and description, direct or indirect, absolute or contingent, due or to become due now existing or hereafter arising.

2. **COVENANTS.** Debtor hereby warrants and covenants: (a) The Debtor's place of business is 713 2nd Street, Webster City, Iowa and the Debtor will immediately notify Secured Party in writing of any change in or discontinuance of Debtor's place of business. (b) Debtor shall maintain insurance at all times with respect to all real estate against risks of fire, theft, and other such risks and in such amounts as Secured Party may require. The policies shall be payable to both the Secured Party and the Debtor as their interests appear and shall provide ten (10) days written notice of cancellation to Secured Party. (c) The Debtor shall make all repairs, replacements, additions, and improvements necessary to maintain any real estate in good working order and condition. At its option, Secured Party may discharge taxes, liens, or other encumbrances at any time levied or placed on the collateral, may pay rent or insurance due on the collateral and may pay for the maintenance and preservation of the collateral. Debtor agrees to reimburse Secured Party on demand for any payment made, or any expense incurred by Secured Party pursuant to the foregoing authorization.

3. **DEFAULT.** Debtor shall be in default under this Agreement upon the happening of any of the following: (a) any misrepresentation in connection with this Agreement on the part of the Debtor. (b) any non-compliance with or non-performance of the Debtor's obligations under the Note or this Agreement. (c) if Debtor is involved in any financial difficulty as evidenced by (i) an assignment for the benefit of creditors, or (ii) an attachment or receivership of assets not dissolved within thirty (30) days, or (iii) the institution of Bankruptcy proceedings, whether voluntary or involuntary, which is not dismissed within thirty (30) days from the date on which it is filed. Upon default and any time thereafter, Secured Party may declare all obligations secured hereby immediately due and payable and shall have the remedies of a Secured Party under the Uniform Commercial Code. Secured Party may require the Debtor to make it available to

Secured Party at a place, which is mutually convenient. No waiver by Secured Party of any default shall operate as a waiver of any other default or of the same default on a future occasion. This agreement shall insure to the benefit up and bind the heirs, executors, administrators, successors, and assigns of the parties. This Agreement shall have the effect of an instrument under seal.

4. **COLLATERAL.** Collateral referenced herein is only the real estate as indicated by Provision 1. SECURITY INTEREST above.

LOCAL INITIATIVE FOR TRANSFORMATION- WC, INC. - DEBTOR

Darcy Swon, President

Shannon Swon, Secretary

STATE OF IOWA, COUNTY OF HAMILTON: ss

On this _____ day of June, 2024, before me, a Notary Public in and for the State of Iowa, personally appeared Darcy Swon and Shannon Swon, to me personally known, and, who, being by me duly sworn, did say that they are the President and Secretary of Local Initiative for Transformation- WC, Inc.; and that the instrument was signed and sealed on behalf of the corporation, by authority of its Board of Directors and Darcy Swon and Shannon Swon acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

Notary Public in and for the State of Iowa.

**REAL ESTATE MORTGAGE
Recorder's Cover Sheet**

Preparer Information: Zachary S. Chizek, 1620 Superior Street, Unit 1, Webster City, IA 50595, Phone: 515-832-2885

Taxpayer Information: Local Initiative for Transformation- WC, Inc., an Iowa nonprofit corporation, 713 2nd Street, Webster City, Iowa, 50595

Return Document To: City of Webster City, Iowa, a municipal corporation, 400 2nd Street, Webster City, Iowa, 50595

Grantors: Local Initiative for Transformation- WC, Inc., an Iowa nonprofit

Grantees: City of Webster City, Iowa, a municipal corporation

Legal Description: See Page 2

Document or instrument number of previously recorded documents: _____



REAL ESTATE MORTGAGE

THIS MORTGAGE is made between Local Initiative for Transformation- WC, Inc., an Iowa nonprofit ("Mortgagors") and City of Webster City, Iowa, a municipal corporation ("Mortgagee").

1. **GRANT OF MORTGAGE AND SECURITY INTEREST.** Mortgagors hereby sell, convey and mortgage unto Mortgagee, and grant a security interest to Mortgagee in the following described property:

- a) LAND AND BUILDINGS situated in Hamilton County, Iowa (the "Land");

Center 1/3 of Lot 4, Block 90, West Newcastle, now Webster City, Hamilton County, Iowa, EXCEPT the North 8 feet used for street purposes.

and all buildings, structures and improvements now standing or at any time hereafter constructed or placed upon the Land (the "Buildings"), including all hereditament, easements, appurtenances, riparian rights, mineral rights, water rights, rights in and to the lands lying in streets, alleys and roads adjoining the land, estates and other rights and interests now or hereafter belonging to or in any way pertaining to the Land.

- b) PERSONAL PROPERTY. All fixtures and other personal property integrally belonging to, or hereafter becoming an integral part of the Land or Buildings, whether attached or detached, including but not limited to, light fixtures, shades, rods, blinds, Venetian blinds, awnings, storm windows, screens, linoleum, water softeners, automatic heating and air-conditioning equipment and all proceeds, products, increase, issue, accessions, attachments, accessories, parts, additions, repairs, replacements and substitutes of, to, and for the foregoing (the "Personal Property").
- c) REVENUES AND INCOME. All rents, issues, profits, leases, condemnation awards and insurance proceeds now or hereafter arising from the ownership, occupancy or use of the Land, Buildings and Personal Property, or any part thereof (the "Revenues and Income").

TO HAVE AND TO HOLD the Land, Buildings, Personal Property and Revenues and Income (collectively called the "Mortgaged Property"), together with all privileges, hereditament thereunto now or hereafter belonging, or in any way appertaining and the products and proceeds thereof, unto Mortgagee, its successors and assigns.

2. **Obligations.** This Mortgage secures the following (hereinafter collectively referred to as the "Obligations"):
 - a) The payment of the loan made by Mortgagee to Local Initiative for Transformation-WC, Inc., an Iowa nonprofit corporation, evidenced by a promissory note dated June ____, 2024 in the principal amount of \$100,000.00 with a due date of June 30, 2027, any renewals, extensions, modifications or refinancing thereof and any promissory notes issued in substitution therefor; and

- b) All other obligations of Mortgagors to Mortgagee, now existing or hereafter arising, whether direct or indirect, contingent or absolute and whether as maker or surety, including, but not limited to, future advances and amounts advanced and expenses incurred by Mortgagee pursuant to this Mortgage.
3. **REPRESENTATIONS AND WARRANTIES OF MORTGAGORS.** Mortgagors represent, warrant and covenant to Mortgagee that (i) Mortgagors hold clear title to the Mortgaged Property and title in fee simple in the Land; (ii) Mortgagors have the right, power and authority to execute this Mortgage and to mortgage, and grant a security interest in the Mortgaged Property; (iii) the Mortgaged Property is free and clear of all liens and encumbrances, except for real estate taxes not yet delinquent and except as otherwise stated in subparagraph 1a. herein; (iv) Mortgagors will warrant and defend title to the Mortgaged Property and the lien and priority of this Mortgage against all claims and demands of all persons, whether now existing or hereafter arising; and (v) all buildings and improvements now or hereafter located on the Land are, or will be, located entirely within the boundaries of the Land. (vi) Mortgagor not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order of the United States Treasury Department as a terrorist, “Specially Designated National and Blocked Person” or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and are not engaged in this transaction, directly or indirectly on behalf of, or instigating or facilitating this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. Mortgagor hereby agrees to defend, indemnify and hold harmless the other party from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney’s fees and costs) arising from or related to any breach of the foregoing certification.
4. **PAYMENT AND PERFORMANCE OF THE OBLIGATIONS.** Mortgagors will pay all amounts payable under the Obligations in accordance with the terms of the Obligations when and as due and will timely perform all other obligations of Mortgagors under the Obligations. The provisions of the Obligations are hereby incorporated by reference into this Mortgage as if fully set forth herein.
5. **TAXES.** Mortgagors shall pay each installment of all taxes and special assessments of every kind, now or hereafter levied against the Mortgaged Property before the same become delinquent, without notice or demand, and shall deliver to Mortgagee proof of such payment within fifteen (15) days after the date in which such tax or assessment becomes delinquent.
6. **LIENS.** Mortgagors shall not create, incur or suffer to exist any lien, encumbrance, security interest or charge on the Mortgaged Property or any part thereof which might or could be held to be equal or prior to the lien of this Mortgage, other than the lien of current real estate taxes and installments of special assessments with respect to which no penalty is yet payable. Mortgagors shall pay, when due, the claims of all persons supplying labor or materials to or in connection with the Mortgaged Property.
7. **COMPLIANCE WITH LAWS.** Mortgagors shall comply with all present and future statutes, laws, rules, orders, regulations and ordinances affecting the Mortgaged Property, any part thereof or the use thereof.
8. **PERMITTED CONTESTS.** Mortgagors shall not be required to (i) pay any tax, assessment or other charge referred to in paragraph 5 hereof, (ii) discharge or remove any

lien, encumbrance or charge referred to in paragraph 6 hereof, or (iii) comply with any statute, law, rule, regulation or ordinance referred to in paragraph 7 hereof, so long as mortgagors shall contest, in good faith, the existence, amount or the validity thereof, the amount of damages caused thereby or the extent of Mortgagors' liability therefor, by appropriate proceedings which shall operate during the pendency thereof to prevent (A) the collection of, or other realization upon the tax, assessment, charge or lien, encumbrances or charge so contested, (B) the sale, forfeiture or loss of the Mortgaged Property or any part thereof, and (C) any interference with the use or occupancy of the Mortgaged Property or any part thereof. Mortgagors shall give prompt written notice to Mortgagee of the commencement of any contest referred to in this paragraph 8.

9. **CARE OF PROPERTY.** Mortgagors shall take good care of the Mortgaged Property; shall keep the Buildings and Personal Property now or later placed upon the Mortgaged Property in good and reasonable repair and shall not injure, destroy or remove either the Buildings or Personal Property during the term of this Mortgage. Mortgagors shall not make any material alteration to the Mortgaged Property without the prior written consent of Mortgagee.

10. **INSURANCE.**

a) **RISKS TO BE INSURED.** Mortgagors, at their sole cost and expense, shall maintain insurance on the Buildings and other improvements now existing or hereafter erected on the Land and on the Personal Property included in the Mortgaged Property against loss by fire, extended coverage perils and such other hazards as Mortgagee may from time to time require, such insurance to have a "Replacement Cost" endorsement attached thereto, with the amount of the insurance at least equal to the balance of the Obligations. At Mortgagors' option, such policy may have a coinsurance clause of not less than 90% of replacement cost provided the policy contains an appropriate form of cost escalation endorsement. Mortgagors will at their sole cost and expense, from time to time, and at any time at the request of Mortgagee, provide Mortgagee with evidence satisfactory to Mortgagee of the replacement cost of Mortgaged Property. Mortgagors will maintain such other insurance as Mortgagee may reasonably require.

b) **POLICY PROVISIONS.** All insurance policies and renewals thereof maintained by Mortgagors pursuant to this Mortgage shall be written by an insurance carrier satisfactory to Mortgagee, be payable to the parties as their interest may appear, contain a standard or union-type loss payable clause in favor of Mortgagee, contain an agreement of the insurer that it will not amend, modify or cancel the policy except after thirty (30) days prior written notice to Mortgagee, and be reasonably satisfactory to Mortgagee in all other respects.

c) **DELIVERY OF POLICY OR CERTIFICATE.** If requested by Mortgagee, Mortgagors will deliver to Mortgagee original policies satisfactory to Mortgagee evidencing the insurance which is required under this Mortgage, and Mortgagors shall promptly furnish to Mortgagee all renewal notices and, upon request of Mortgagee, evidence of payment thereof. At least ten (10) days prior to the expiration date of a required policy, Mortgagors shall deliver to Mortgagee a renewal policy in form satisfactory to Mortgagee.

d) **ASSIGNMENT OF POLICY.** If the Mortgaged Property is sold at a foreclosure

sale or if Mortgagee shall acquire title to the Mortgaged Property, Mortgagee shall have all of the right, title and interest of Mortgagors in and to any insurance policies required hereunder, and the unearned premiums thereon, and in and to the proceeds thereof resulting from any damage to the Mortgaged Property prior to such sale or acquisition.

- e) **NOTICE OF DAMAGE OR DESTRUCTION; ADJUSTING LOSS.** If the Mortgaged Property or any part thereof shall be damaged or destroyed by fire or other casualty, Mortgagors will, within five (5) calendar days after the occurrence of such damage or destruction, give written notice thereof to the insurance carrier and to Mortgagee and will not adjust any damage or loss which is estimated by Mortgagors in good faith to exceed \$25,000 unless Mortgagee shall have joined in or concurred with such adjustment; but if there has been no adjustment of any such damage or loss within four (4) months from the date of occurrence thereof and if an Event of Default shall exist at the end of such four (4) month period or at any time thereafter, Mortgagee may alone make proof of loss, adjust and compromise any claim under the policies, and appear in and prosecute any action arising from such policies. In connection therewith, Mortgagors do hereby irrevocably authorize, empower and appoint Mortgagee as attorney-in-fact for Mortgagor (which appointment is coupled with an interest) to do any and all of the foregoing in the name and on behalf of Mortgagors.
 - f) **APPLICATION OF INSURANCE PROCEEDS.** All sums paid under any insurance policy required by this Mortgage shall be paid to Mortgagee, which shall, at its option, apply the same (after first deducting therefrom Mortgagee's expenses incurred in collecting the same including but not limited to reasonable attorney's fees) to the reduction of the Obligations or to the payment of the restoration, repair, replacement or rebuilding of Mortgaged Property that is damaged or destroyed in such manner as Mortgagee shall determine and secondly to the reduction of the Obligations. Any application of insurance proceeds to principal of the Obligations shall not extend or postpone the due date of the installments payable under the Obligations or change the amount of such installments.
 - g) **REIMBURSEMENT OF MORTGAGEE'S EXPENSES.** Mortgagors shall promptly reimburse Mortgagee upon demand for all of Mortgagee's expenses incurred in connection with the collection of the insurance proceeds, including but not limited to reasonable attorneys fees, and all such expenses shall be additional amounts secured by this Mortgage.
11. **INSPECTION.** Mortgagee, and its agents, shall have the right at all reasonable times, to enter upon the Mortgaged Property for the purpose of inspecting the Mortgaged Property or any part thereof. Mortgagee shall, however, have no duty to make such inspection. Any inspection of the Mortgaged Property by Mortgagee shall be entirely for its benefit and Mortgagors shall in no way rely or claim reliance thereon.
12. **PROTECTION OF MORTGAGEE'S SECURITY.** Subject to the rights of Mortgagors under paragraph 8 hereof, if Mortgagors fail to perform any of the covenants and agreements contained in this Mortgage or if any action or proceeding is commenced which affects the Mortgaged Property or the interest of the Mortgagee therein, or the title thereto, then Mortgagee, at Mortgagee's option, may perform such covenants and agreements, defend against or investigate such action or proceeding, and take such other action as

Mortgagee deems necessary to protect Mortgagee's interest. Any amounts or expenses disbursed or incurred by Mortgagee in good faith pursuant to this paragraph 12 with interest thereon at the rate of 3% per annum, shall become an Obligation of Mortgagors secured by this Mortgage. Such amounts advanced or disbursed by Mortgagee hereunder shall be immediately due and payable by Mortgagors unless Mortgagors and Mortgagee agree in writing to other terms of repayment. Mortgagee shall, at its option, be subrogated to the lien of any mortgage or other lien discharged in whole or in part by the Obligations or by Mortgagee under the provisions hereof, and any such subrogation rights shall be additional and cumulative security for this Mortgage. Nothing contained in this paragraph shall require Mortgagee to incur any expense or do any act hereunder, and Mortgagee shall not be liable to Mortgagors for any damage or claims arising out of action taken by Mortgagee pursuant to this paragraph.

13. **CONDEMNATION.** Mortgagors shall give Mortgagee prompt notice of any action, actual or threatened, in condemnation or eminent domain and hereby assign, transfer and set over to Mortgagee the entire proceeds of any award or claim for damages for all or any part of the Mortgaged Property taken or damaged under the power of eminent domain or condemnation. Mortgagee is hereby authorized to intervene in any such action in the names of Mortgagors, to compromise and settle any such action or claim, and to collect and receive from the condemning authorities and give proper receipts and acquittances for such proceeds. Any expenses incurred by Mortgagee in intervening in such action or compromising and settling such action or claim, or collecting such proceeds shall be reimbursed to Mortgagee first out of the proceeds. The remaining proceeds or any part thereof shall be applied to reduction of that portion of the Obligations then most remotely to be paid, whether due or not, or to the restoration or repair of the Mortgaged Property, the choice of application to be solely at the discretion of Mortgagee.
14. **FIXTURE FILING.** From the date of its recording, this Mortgage shall be effective as a financing statement filed as a fixture filing with respect to the Personal Property and for this purpose the name and address of the debtor is the name and address of Mortgagors as set forth in paragraph 20 herein and the name and address of the secured party is the name and address of the Mortgagee as set forth in paragraph 20 herein.
15. **EVENTS OF DEFAULT.** Each of the following occurrences shall constitute an event of default hereunder ("Event of Default"):
 - a) Mortgagors shall default in the due observance or performance of or breach its agreement contained in paragraph 4 hereof or shall default in the due observance or performance of or breach any other covenant, condition or agreement on its part to be observed or performed pursuant to the terms of this Mortgage.
 - b) Mortgagors shall make an assignment for the benefits of its creditors, or a petition shall be filed by or against Mortgagors under the United States Bankruptcy Code or Mortgagors shall seek or consent to or acquiesce in the appointment of any trustee, receiver or liquidator of a material part of its properties or of the Mortgaged Property or shall not, within thirty (30) days after the appointment of a trustee, receiver or liquidator of any material part of its properties or of the Mortgaged Property, have such appointment vacated.
 - c) A judgment, writ or warrant of attachment or execution, or similar process shall be entered and become a lien on or be issued or levied against the Mortgaged Property or any part thereof which is not released, vacated or fully bonded within thirty (30)

days after its entry, issue or levy.

- d) An event of default, however defined, shall occur under any other mortgage, assignment or other security document constituting a lien on the Mortgaged Property or any part thereof.

16. ACCELERATION; FORECLOSURE. Upon the occurrence of any Event of Default and at any time thereafter while such Event of Default exists, Mortgagee may, at its option, after such notice as may be required by law, exercise one or more of the following rights and remedies (and any other rights and remedies available to it):

- a) Mortgagee may declare immediately due and payable all Obligations secured by this Mortgage, and the same shall thereupon be immediately due and payable, without further notice or demand.
- b) Mortgagee shall have and may exercise with respect to the Personal Property, all the rights and remedies accorded upon default to a secured party under the Iowa Uniform Commercial Code. If notice to Mortgagors of intended disposition of such property is required by law in a particular instance, such notice shall be deemed commercially reasonable if given to Mortgagors at least ten (10) days prior to the date of intended disposition.
- c) Mortgagee may (and is hereby authorized and empowered to) foreclose this Mortgage in accordance with the law of the State of Iowa, and at any time after the commencement of an action in foreclosure, or during the period of redemption, the court having jurisdiction of the case shall at the request of Mortgagee appoint a receiver to take immediate possession of the Mortgaged Property and of the Revenues and Income accruing therefrom, and to rent or cultivate the same as he may deem best for the interest of all parties concerned, and such receiver shall be liable to account to Mortgagors only for the net profits, after application of rents, issues and profits upon the costs and expenses of the receivership and foreclosure and upon the Obligations.

17. REDEMPTION. It is agreed that if this Mortgage covers less than ten (10) acres of land, and in the event of the foreclosure of this Mortgage and sale of the property by sheriff's sale in such foreclosure proceedings, the time of one year for redemption from said sale provided by the statutes of the State of Iowa shall be reduced to six (6) months or reduced to three (3) months if the property is not used for an agricultural purpose as defined in section 535.13. provided in all cases under this section the Mortgagee, in such action files an election to waive any deficiency judgment against Mortgagors which may arise out of the foreclosure proceedings; all to be consistent with the provisions of Chapter 628 of the Iowa Code. If the redemption period is so reduced, for the first two (2) months after sale such right of redemption shall be exclusive to the Mortgagor, and the time periods in Sections 628.5, 628.15 and 628.16 of the Iowa Code shall be reduced to three (3) months.

It is further agreed that the period of redemption after a foreclosure of this Mortgage shall be reduced to sixty (60) days if all of the three following contingencies develop: (1) The real estate is less than ten (10) acres in size; (2) the Court finds affirmatively that the said real estate has been abandoned by the owners and those persons personally liable under this Mortgage at the time of such foreclosure; and (3) Mortgagee in such action files an election to waive any deficiency judgment against Mortgagors or their successors in interest in such action. If the redemption period is so reduced, Mortgagors or their successors in interest or the owner shall have the exclusive right to redeem for the first

thirty (30) days after such sale, and the time provided for redemption by creditors as provided in Sections 628.5, 628.15 and 628.16 of the Iowa Code shall be reduced to forty (40) days. Entry of appearance by pleading or docket entry by or on behalf of Mortgages shall be a presumption that the property is not abandoned. Any such redemption period shall be consistent with all of the provisions of Chapter 628 of the Iowa Code. This paragraph shall not be construed to limit or otherwise affect any other redemption provisions contained in Chapter 628 of the Iowa Code.

18. **ATTORNEYS' FEES.** Mortgages shall pay on demand all costs and expenses incurred by Mortgagee in enforcing or protecting its rights and remedies hereunder, including, but not limited to, reasonable attorneys' fees and legal expenses.
19. **FORBEARANCE NOT A WAIVER, RIGHTS AND REMEDIES CUMULATIVE.** No delay by Mortgagee in exercising any right or remedy provided herein or otherwise afforded by law or equity shall be deemed a waiver of or preclude the exercise of such right or remedy, and no waiver by Mortgagee of any particular provisions of this Mortgage shall be deemed effective unless in writing signed by Mortgagee. All such rights and remedies provided for herein or which Mortgagee or the holder of the Obligations may have otherwise, at law or in equity, shall be distinct, separate and cumulative and may be exercised concurrently, independently or successively in any order whatsoever, and as often as the occasion therefor arises.
20. **NOTICES.** All notices required to be given hereunder shall be in writing and deemed given when personally delivered or deposited in the United States mail, postage prepaid, sent certified or registered, addressed as follows:
 - a) If to Mortgages, to: Local Initiative for Transformation- WC, Inc., an Iowa nonprofit corporation, 713 2nd Street, Webster City, Iowa, 50595
 - b) If to Mortgagee, to: City of Webster City, Iowa, a municipal corporation, 400 2nd Street, Webster City, Iowa, 50595or to such other address or person as hereafter designated in writing by the applicable party in the manner provided in this paragraph for the giving of notices.
21. **SEVERABILITY.** In the event any portion of this Mortgage shall, for any reason, be held to be invalid, illegal or unenforceable in whole or in part, the remaining provisions shall not be affected thereby and shall continue to be valid and enforceable and if, for any reason, a court finds that any provision of this Mortgage is invalid, illegal, or unenforceable as written, but that by limiting such provision it would become valid, legal and enforceable then such provision shall be deemed to be written, construed and enforced as so limited.
22. **FURTHER ASSURANCES.** At any time and from time to time until payment in full of the Obligations, Mortgages will, at the request of Mortgagee, promptly execute and deliver to Mortgagee such additional instruments as may be reasonably required to further evidence the lien of this Mortgage and to further protect the security interest of Mortgagee with respect to the Mortgaged Property, including, but not limited to, additional security agreements, financing statements and continuation statements. Any expenses incurred by Mortgagee in connection with the recordation of any such instruments shall become additional Obligations of Mortgages secured by this Mortgage. Such amounts shall be immediately due and payable by Mortgages to Mortgagee.
23. **SUCCESSORS AND ASSIGNS BOUND; NUMBER; GENDER; AGENTS; CAPTIONS.** The rights, covenants and agreements contained herein shall be binding upon and inure to the benefit of the respective legal representatives, successors and assigns

of the parties. Words and phrases contained herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender according to the contexts. The captions and headings of the paragraphs of this Mortgage are for convenience only and are not to be used to interpret or define the provisions hereof.

24. **GOVERNING LAW.** This Mortgage shall be governed by and construed in accordance with the laws of the State of Iowa.
25. **RELEASE OF RIGHTS OF DOWER, HOMESTEAD AND DISTRIBUTIVE SHARE.** Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share in and to the Mortgaged Property and waives all rights of exemption as to any of the Mortgaged Property.
26. **ACKNOWLEDGMENT OF RECEIPT OF COPIES OF DEBT INSTRUMENT.** Mortgagors hereby acknowledge the receipt of a copy of this Mortgage together with a copy of each promissory note secured hereby.

Dated: _____.

LOCAL INITIATIVE FOR TRANSFORMATION- WC, INC. - MORTGAGORS

Darcy Swon, President

Shannon Swon, Secretary

STATE OF IOWA, COUNTY OF HAMILTON: ss

On this _____ day of June, 2024, before me, a Notary Public in and for the State of Iowa, personally appeared Darcy Swon and Shannon Swon, to me personally known, and, who, being by me duly sworn, did say that they are the President and Secretary of Local Initiative for Transformation- WC, Inc.; and that the instrument was signed and sealed on behalf of the corporation, by authority of its Board of Directors and Darcy Swon and Shannon Swon acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.

Notary Public in and for the State of Iowa.



MEMORANDUM

TO: Mayor and City Council

FROM: John Harrenstein, City Manager
Chuck Stansfield, Fire Chief

DATE: June 3, 2024

RE: Request to approve bid for a Pumper for the Fire Department

SUMMARY: Staff requests approval of a new Fire apparatus pumper for the Webster City Fire Department. The technical name for the apparatus is a Pierce Enforcer Top Mount Pumper.

PREVIOUS COUNCIL ACTION:

Replacement of the existing pumper truck (Engine 32) has been included on the five-year Capital Improvement Plan for several years, but no funding was allocated for the purchase.

BACKGROUND/DISCUSSION:

Regular replacement of aging fire apparatus is essential to protecting the lives and properties of citizens and the surrounding areas served by the Webster City Fire Department. The table below lists the fleet of the Fire Department by year and age. As demonstrated, the average age of the fleet is 27 years. The National Fire Protection Association suggests replacement of apparatus at 15-20 years. The Webster City Fire Department has been able to safely extend the life of the fleet beyond the national recommendations by utilizing good maintenance practices. The primary reasons for replacing the apparatus at this time is associated with industry safety standards such as enclosed cabs, seatbelts, pressure-governed pumps, air bags, and stronger frames for rollover protection. In addition, as the entire fleet continues to age, replacement of the apparatus allows the community to benefit from structured financial plan as opposed to incurring immediate costs if and when the apparatus is determined to be no longer viable. With the current lead time of thirty-six (36) months for delivery, it is especially important to consider the replacement at this time.

Webster City’s current Fire Fleet includes the following apparatus:

- Ladder 31	75’ Aerial ladder	2012	12 yrs. Old
- Rescue 35	Rescue equipped	2002	22 yrs. Old
- Engine 33	1,500 gpm/ 1,000 gallon	1999	25 yrs. Old
- Engine 32	1,250 gpm/ 750 gallon	1991	33 yrs. Old
- Engine 34	1,000 gallon Pumper/Tanker	1981	43 yrs. Old

Average age of apparatus: 27 yrs. Old

FINANCIAL IMPLICATIONS:

The cost of the new Pierce Pumper is \$952,511 (price good for 30 days from May 14th). Staff recommends proceeding with a single source purchase through Sourcewell which includes a 1% discount. Prepayment of the apparatus creates a discount of \$116,048 resulting in a total purchase price of \$836,463.

The Finance Department has developed options for financing the replacement of the truck.

Option #1 – Fully fund payment of \$836,463 with revenue from the Speed Camera Fund.

Option #2 – Below:

\$200,000 (or a greater amount) be put down upon signing the contract from this fund. The remainder of the purchase (\$636,463) will be included in the upcoming bond sale. Funding for both the \$200,000 and the remaining \$636,463 in the form of principal and interest payments are proposed to be funded from the Speed Camera Fund. The annual debt service will be transferred into the Debt Service Fund of the City in the approximate amount of \$55K for a period of 20 years. This amount would change if a different amount was selected to put down on the purchase price.

The truck being replaced could be marketed for sale with an estimated market value of \$15,000 to \$35,000. Alternatively, the truck can be traded in for approximately \$5,000. Because the new truck will likely not be delivered for thirty-six (36) months, a decision on the disposition of the existing apparatus is not needed at this time.

DISCUSSION

During development of the 2024/2025 budget no funds were allocated for the purchase of the new fire apparatus as a result of competing priorities with other strategic funding goals of the City Council and an undetermined revenue source to finance the purchase. Following budget adoption and based on eight months of monitoring revenue generated from installation of the speed cameras, sufficient revenue now exists to fund the purchase of the pumper and fund it with either option #1 or option #2 in the above section.

Especially and despite the Legislature's recent changes to limiting the use of speed camera revenue to public safety (police/fire) and street improvements, sufficient revenues exist and will be collected to finance this purchase. As the Council is aware, Webster City will be required to work with the Iowa Department of Transportation for a new permit. Sensys Gatso is working with cities across Iowa to coordinate the new permitting requirements and Chief Mork is working with the company in this regard.

RECOMMENDATION: Staff recommend the City Council proceed with purchasing the new apparatus utilizing the options outlined in this agenda statement.

RESOLUTION NO. 2024 - xxx

**RESOLUTION AUTHORIZING THE CITY MANAGER TO AWARD BID FOR PURCHASE OF A
NEW PIERCE ENFORCER TOP MOUNT PUMPER FROM
RELIANT FIRE APPARATUS, INC. THROUGH SOURCEWELL, FOR THE WEBSTER CITY FIRE DEPARTMENT**

WHEREAS, the City of Webster City Fire Department is in need of replacing the 33-year-old pumper; and

WHEREAS, the City of Webster City will accept the bid from the vendor that has met all specifications and has gone through cooperative purchasing; and

WHEREAS, said purchase shall be governed by and construed in accordance with the laws of the State of Iowa; and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Webster City, Iowa as follows:

SECTION 1: Authorizes the City Manager to award bid for the purchase of a new Pierce Enforcer Top Mount Pumper from Reliant Fire Apparatus, Inc., through Sourcewell, for the Webster City Fire Department

Passed and adopted this 3rd day of June, 2024.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

**CITY OF WEBSTER CITY
243 - SPEED CAMERA REVENUE**

Eligible Uses: "Transportation Infrastructure Improvement Projects, Offset costs incurred relating to the operations of a police and fire department"

	2023/2024	2024/2025	+/-	2025/2026	2027/2028	2028/2029	2029/2030	Comments
Revenues	YTD	Budget	Prior Year	Forecast	Forecast	Forecast	Forecast	
Speed Camera Revenue	966,752	1,580,000	613,248	1,580,000	1,580,000	1,580,000	1,580,000	
Interest Earned	-	75,000	75,000	-	-	94		
Total Revenue	966,752	1,655,000		1,580,000	1,580,000	1,580,094		
Expenditures								
Police OFFICER Vehicle	169,300	130,000	(39,300)	68,000	70,000	70,000	72,000	
Police Vehicle In-Car Cameras		20,000		20,000	20,000	20,000	20,000	
Police Vehicle Loan		60,000						
Police Ammunition				6,500		6,500		
Toughbooks for Police Dept (x2/yr)		12,000		12,000	12,000	12,000	12,000	
Dispatch Console		25,000	25,000					
Subtotal Police	169,300	247,000	(14,300)	106,500	102,000	108,500	104,000	
DIGITAL PAGER		10,000	10,000	10,000				
HEAVY STRUT VEHICLE STABILIZATION SYSTEM		25,000	25,000					
HOSE		12,500	12,500					
MOBILE RADIOS		6,500	6,500	14,000				
PORTABLE RADIO		11,500	11,500	12,000				
TANKER TRUCK		-	-					
TURNOUT GEAR		21,000	21,000	21,500	22,000	22,500	23,000	
INTERMODAL CONTAINERS			-	4,000	4,000	4,000		
HYDRAULIC OPERATED TOOLS			-		35,000			
PUMPER TRUCK			-					
WILDLAND APPARATUS TRUCK			-					
BATTERY OPERATED CUTTER			-			14,000		
BATTERY OPERATED RAM TOOL			-			12,000		
Equipment	50,700		(50,700)					
Pumper Truck		836,463						
Subtotal Fire Department	50,700	922,963	35,800	61,500	61,000	52,500	23,000	
To be determined								
To be determined								
Subtotal Street Improvements								
TOTAL EXP.	220,000	1,169,963	21,500	168,000	163,000	161,000	127,000	
Revenues - Expenditures	746,752	485,037	(21,500)	1,412,000	1,417,000	1,419,094	(127,000)	
Beginning Fund Balance	0	746,752		1,231,789	2,643,789	4,060,789	5,479,883	
Ending Fund Balance	746,752	1,231,789		2,643,789	4,060,789	5,479,883	5,352,883	
% of Fund Balance	339%	105%	0%	1574%	2491%	3404%	4215%	



Option List

3/8/2024

Customer: Webster City Fire Department - WI
Representative: Fibikar, Eric
Organization: Reliant Fire Apparatus, Inc
Requirements Manager:
Description: Webster City Enforcer Top Mount Pumper
Body: Pumper, Long, Aluminum, 2nd Gen
Chassis: Enforcer Chassis

Bid Number: 742
Job Number:
Number of Units: 1
Bid Date: 05/31/2024
Stock Number:
Price Level: 48 (Current: 48)
Lane:

Line	Option	Type	Option Description	Qty
1	0766611		Boiler Plates, Pumper Fire Department/Customer - Webster City Fire Department Operating/In conjunction W-Service Center - In Conjunction Miles - 50 Miles Number of Fire Dept/Municipalities - 2 Bidder/Sales Organization - Reliant Fire Apparatus Delivery - Delivery representative Dealership/Sales Organization, Service - Reliant Fire Apparatus	1
2	0661794		Single Source Compliance	1
3	0584456		Manufacture Location, Appleton, Wisconsin	1
4	0584452		RFP Location: Appleton, Wisconsin	1
5	0588609		Vehicle Destination, US	1
6	0816491		Comply NFPA 1900 Changes Effective Jan 1, 2024, With Exceptions	1
7	0533347		Pumper/Pumper with Aerial Device Fire Apparatus	1
8	0588611		Vehicle Certification, Pumper	1
9	0661778		Agency, Apparatus Certification, Pumper/Tanker, U.L.	1
10	0816495		Certification, Vehicle Inspection Program, NFPA 1900	1
11	0000000	STF	Inspection Trip(s) Qty, - 03 Fill in Blank -	3
12	0766110		Consortium, Sourcewell	1
13	0537375		Unit of Measure, US Gallons	1
14	0529326		Bid Bond, 10%, Pierce Built Chassis	1
15	0816569		Performance Bond, Not Requested, PPI Terms	1
16	0000007		Approval Drawing	1
17	0002928		Electrical Diagrams	1
18	0649754		Enforcer Chassis	1
19	0000110		Wheelbase Wheelbase - 215"	1
20	0000070		GVW Rating GVW rating - 49,000	1
21	0729280		Frame Rails, 13.38 x 3.50 x .375, Enforcer	1
22	0889469		Frame Liner, "C/Inv L" 12.50" x 3.00" x .25", AXT/Vel/Imp/Enf, 56" QVal	1
23	0635815		Axle, Front, Dana, D-2000F, 18,000 lb Saber FR/Enforcer	1
24	0637879		Suspension, Front, Standens, Taper Leaf, 18,000 lb, Saber FR/Enforcer	1
25	0000321		Shock Absorbers on Front Axle, Monroe Magnum 65, Saber/Enforcer	1
26	0000322		Oil Seals, Front Axle	1
27	0582936		Tires, Front, Goodyear, G289 WHA, 315/80R22.50, 20 ply	1
28	0019575		Wheels, Front, Alcoa, 22.50" x 9.00", Aluminum, Hub Pilot	1
29	0640710		Axle, Rear, Dana S30-190, 31,000 lb Saber/Enforcer	1
30	0544253		Top Speed of Vehicle, 68 MPH /109 KPH	1
31	0635109		Suspen, Rear, Single Slipper Spring, 31,000 lb, Saber FR/Enforcer	1
32	0000485		Oil Seals, Rear Axle	1
33	0585004		Tires, Rear, Goodyear, G289 WHA, 315/80R22.50, 20 ply, Single	1
34	0641529		Wheels, Rear, Accuride, 22.50" x 9.00", Aluminum, Hub Pilot, Single	1
35	0568081		Tire Balancing, Counteract Beads	1
36	0620570		Tire Pressure Monitoring, RealWheels, AirSecure, Valve Cap, Single Axle Qty, Tire Pressure Ind - 6	1
37	0801909		Lug Nut, Covers, Chrome	1
38	0003245		Axle Hub Covers w/center hole, S/S, Front Axle	1
39	0001960		Axle Hub Covers, Rear, S/S, High Hat (Pair)	1

Line	Option	Type	Option Description	Qty
40	0002045		Mud Flap, Front and Rear, Pierce Logo	1
41	0544802		Chocks, Wheel, SAC-44-E, Folding, (Up to 44" Diameter Tires) Qty, Pair - 01	1
42	0544806		Mounting Brackets, Chocks, SAC-44-E, Folding, Horizontal Qty, Pair - 01 Location, Wheel Chocks - Left Side Rear Compt	1
43	0820509		ESC/ABS/ATC Wabco Brake System, Single Rear Axle, NFPA 1900	1
44	0690932		Brakes, Bendix, ADB-22X, 17" Disc, Front	1
45	0581433		Brakes, Bendix, Cam, Rear, 16.50 x 7.00"	1
46	0735527		Air Compressor, Brake, Wabco 26.8 CI, Paccar	1
47	0637584		Brake Reservoirs, 5,376 Cubic Inch Minimum Capacity, Saber FR/Enforcer Paint Color, Air Tanks - Frame color	1
48	0568012		Air Dryer, Wabco System Saver 1200, Heater, 2010	1
49	0000790		Brake Lines, Nylon	1
50	0020851		Not Required, Air Inlet	1
51	0000860		Outlet, Air, with shut off valve Location, Air Coupling(s) - h) DS Pump Panel Qty, Air Coupling (s) - 1	1
52	0891350		Compressor, Air, Kussmaul 091-9B-4, 120V Brake System Location - To be determined	1
53	0808515		Engine, Paccar MX, 510HP, 1850 lb-ftW/OBD, EPA 2027, Saber FR/Enforcer	1
54	0811409		Not Required, Engine Contingency Adjustment	1
55	0001244		High Idle w/Electronic Engine, Custom	1
56	0735687		Engine Brake, Fully Integrated, Paccar MX13 Engine Switch, Engine Brake - MX13	1
57	0644227		Clutch, Fan, Air Actuated, Saber FR/Enforcer	1
58	0644573		Air Intake, Water & Ember Screen, Saber FR/Enforcer	1
59	0814375		Exhaust System, Horizontal, Right Side Exhaust, Diffuser - Aluminized Steel (Standard) Exhaust, Material/Finish - Aluminized Steel (Standard) Location, Diffuser Termination - 2.00" Past Rub Rail (Standard) Tip, Exhaust - Straight Tip (Standard)	1
60	0788765		Radiator, Saber FR/Enforcer	1
61	0001090		Cooling Hoses, Rubber	1
62	0001125		Fuel Tank, 65 Gallon, Left Side Fill	1
63	0001129		Lines, Fuel	1
64	0889521		DEF Tank, 7.3 Gallon, LS Fill, Under Cab, Paccar, Lift Up Fill Dr, Spring, ENF Door, Material & Finish, DEF Tank - Polished Stainless	1
65	0552793		Not Required, Fuel Priming Pump	1
66	0552712		Not Required, Shutoff Valve, Fuel Line	1
67	0699437		Cooler, Chassis Fuel, Not Req'd.	1
68	0690880		No Selection Required From This Category	1
69	0887546		Trans, Allison 6th Gen, 4000 EVS P, w/Prognostics, Imp/Vel/SFR/Enf	1
70	0625331		Transmission, Shifter, 6-Spd, Push Button, 4000 EVS	1
71	0684459		Transmission Oil Cooler, Modine, External	1
72	0001375		Driveline, Spicer 1810	1
73	0734213		Steering, Single Gear, TRW TAS-85, w/tilt, Paccar Pump w/ Cooler, Enf, Paccar	1
74	0802950		Steering Wheel, 4 Spoke w/Wiper Control, Saber FR/Enforcer	1
75	0690274		Logo/Emblem, on Dash Text, Row (1) One - * Text, Row (2) Two - * Text, Row (3) Three - *	1
76	0012245		Bumper, 19" Extended, Saber FR/Enforcer	1
77	0640197		Tray, Hose, Center, 19" Bumper, Outside Air Horns Grating, Bumper extension - Grating, Rubber Capacity, Bumper Tray - 20) 125' of 1.75"	1
78	0633479		Hose Restraint, Bumper Tray, Velcro Straps, Pair Qty, Pair - 01	1
79	0614646		No Lift & Tow Package, Imp/Vel, AXT, SFR/Enf	1
80	0002270		Tow Hooks, Chrome	1
81	0649716		Cab, Enforcer, 6010	1
82	0747442		Engine Tunnel, X12, MX13, Enforcer	1

Line	Option	Type	Option Description	Qty
83	0887601		Cab Insulation, Enforcer/Saber FR	1
84	0633594		Rear Wall, Interior, Adjustable Seating	1
85	0632103		Rear Wall, Exterior, Cab, Saber FR/Enforcer Material, Exterior Rear Wall - Brushed Stainless Steel Full Coverage	1
86	0644201		Cab Lift, Elec/Hyd, Saber FR/Enforcer	1
87	0695930		Grille, Bright Finished, Front of Cab, Enforcer	1
88	0647932		Not Required, Trim, S/S Band, Across Cab Face, AXT/Saber/Enforcer	1
89	0087357		Molding, Chrome on Side of Cab	1
90	0521669		Mirrors, Retractable, West Coast Style, Htd/Rmt, w/Htd/Rmt Convex	1
91	0648172		Door, Full Height, Saber FR/Enforcer 4-Door Cab, Raised Roof Key Model, Cab Doors - 751 Cab, Exterior Door Handle, Finish - 4-Door, Chrome/Black	1
92	0655543		Door Panel, Brushed Stainless Steel, Saber/Enforcer 4-Door Cab	1
93	0528958		Not Required, Controls, Electric Window, AXT, Quantum, Saber, Enforcer	1
94	0633615		Steps, 4-Door Cab, Reduced Bottom Step, Saber FR/Enforcer Step Well Material - Aluminum Treadplate	1
95	0770194		Handrail, Exterior, Knurled, Alum, 4-Door Cab	1
96	0552561		Steps, Stirrup, 4-way w/Grip Strut Insert, Cab & Crew Cab Doors Light, Step, Additional - P25 LED	1
97	0892638		Lights, Cab & Crw Cab Acs Stps, P25, LED w/Bezel, 6lts Color, Trim - Chrome Housing	1
98	0002141		Fenders, s/s on cab - Saber/Enforcer	1
99	0637984		Window, Side of C/C, Fixed, Saber FR/Enforcer	1
100	0012090		Not Required, Windows, Front/Side of raised roof	1
101	0779033		Not Required, Windows Rear of Crew Cab, Saber FR/Enforcer	1
102	0722796		Dash, Poly, Saber FR/Enforcer	1
103	0750824		Cab Interior, Vinyl Headliner, Saber FR/Enforcer, CARE Color, Cab Interior Vinyl/Fabric - Endure Vinyl - Silver/Gray Engine Tunnel Cover - Dark Silver Gray Endure Vinyl Cab Interior Rear Wall Material - Painted Aluminum	1
104	0753903		Cab Interior, Paint Color, Saber FR/Enforcer Color, Cab Interior Paint - i) fire smoke gray	1
105	0052100		Floor, Rubber Padded, Cab & Crew Cab, Saber/Enforcer	1
106	0817805		HVAC, Heavy-Duty, Enforcer, Paccar, CARE Paint Color, A/C Condenser - Painted to Match Cab Roof HVAC System, Filter Access - Removable Panel Auxiliary Cab Heater - Both HVAC System, Control Loc. - Panel Position #12 Plenum Cover Material - Formed Plastic	1
107	0639675		Sun Visor, Smoked Lexan, AXT, Imp/Vel, Saber FR/Enforcer Sun Visor Retention - No Retention	1
108	0634328		Grab Handles, Driver and Officer Door Posts, Saber FR/Enforcer	1
109	0583938		Lights, Engine Compt, Custom, Auto Sw, WIn 3SC0CDCR, 3" LED, Trim Qty, - 01	1
110	0631830		Fluid Check Access, Saber FR/Enforcer, Arrow XT Latch, Door, Storage - Lift and Turn Latch, Flush	1
111	0583042		Side Roll and Frontal Impact Protection	1
112	0622617		Seating Capacity, 6 Seats	1
113	0636955		Seat, Driver, Pierce PSV, Air Ride, High Back, Safety, PRIMARY, SFR/Enf	1
114	0636942		Seat, Officer, Pierce PSV, Fixed, SCBA, Safety, PRIMARY, SFR/Enf	1
115	0620420		Radio Compartment, Below Non-Air Ride Seat, Saber FR/Enforcer Latch, Door, Storage - Lift and Turn Latch	1
116	0635973		Seat, Rr Fcng C/C, LS Otbrd, Pierce PSV, SCBA, Safety, PRIMARY, SFR/Enf	1
117	0102783		Not Required, Seat, Rr Facing C/C, Center	1
118	0635969		Seat, Rr Fcng C/C, RS Otbrd, Pierce PSV, SCBA, Safety, PRIMARY, SFR/Enf	1
119	0108189		Not Required, Seat, Forward Facing C/C, LS Outboard	1
120	0821022		Seat, Fwd Fcng C/C, Ctr, (2) Pierce PSV, Hi-Back, Foldup, Safety, PRIMARY, SFR/Enf	1
121	0108190		Not Required, Seat, Forward Facing C/C, RS Outboard	1
122	0566653		Upholstery, Seats In Cab, Turnout Tuff Color, Cab Interior Vinyl/Fabric - c) Black	1
123	0543991		Bracket, Air Bottle, Hands-Free II, Cab Seats Qty, - 03	3

Line	Option	Type	Option Description	Qty
124	0603866		Seat Belt, Dual Retractor, ReadyReach, Saber FR/Enforcer	1
			Seat Belt Color - Red	
125	0817557		Helmet Storage, Provided by Fire Department, NFPA 2024	1
126	0647647		Lights, Dome, FRP Dual LED 4 Lts	1
			Color, Dome Lt - Red & White	
			Color, Dome Lt Bzl - Black	
			Control, Dome Lt White - Door Switches and Lens Switch	
			Control, Dome Lt Color - Lens Switch	
127	0642870	SP	Handlts, (4) Pelican, 9415 LED, 6061F 12v Direct Wire Fast, Shoulder Strap	1
			Location, Lights - to be determined	
			Color, Handlight - a) yellow	
128	0644187		Cab Instruments, Black Gauges, Black Bezels, Saber FR/Enforcer	1
			Emergency Switching - Individual Switches	
129	0002544		Air Restriction Indicator - Pierce Chassis	1
130	0543751		Light, Do Not Move Apparatus	1
			Alarm, Do Not Move Truck - Pulsing Alarm	
131	0637359		Not Required, Door Open Indicator w/Do Not Move Truck Light, Enf/Saber FR	1
132	0632738		Switching, Cab Instrument Lower Console & Overhead, Rocker, Enforcer	1
133	0802946		Wiper Control, 2-Speed w/Intermittent, Steering Wheel, Left Pod, SFR/Enf	1
134	0686687		Wiring, Spare, 37.5 A 12V DC, Customer Install Radio, 30A Sw Bat, 7.5A Ign Grnd	1
			Qty, - 01	
			Location -	
135	0821445		Wiring, Spare, 20 A 12V DC, 12 Ckt Fuse Blk, Blue Sea 5032, Batt Dir 1st NFPA1900	1
			12vdc power from - Battery direct	
			Location - behind officer seat	
			12vdc power from 2 - a) battery direct	
136	0821225		Wiring, Spare, 2.0 A 12V DC, USB Termination Blue Sea 1016 2nd NFPA1900	1
			Qty, - 01	
			12vdc power from - Battery switched	
			Location -	
137	0820904		Wiring, Spare, 15 A 12V DC 1st NFPA1900	1
			Qty, -	
			12vdc power from -	
			Wire termination -	
			Location, Spare Wiring -	
138	0763646		Vehicle Information Center, LCD On Gauge Cluster Only, Sab/Enf	1
			System Of Measurement - US Customary	
139	0734854		Collision Mitigation, Not Requested	1
140	0610240		Vehicle Data Recorder w/Seat Belt Monitor	1
141	0808297		Intercom, Firecom 5100D Single Radio, 1 Wireless Base Station, 1-5 Wireless	1
			Location - Per print	
142	0006240		Cable, Radio to Intercom Interface, Firecom, 1 Radio	1
			Radio, First Two-Way Make - Motorola High Power	
			Radio, First, Two-Way Model - APX 8500	
143	0602376		Headset, Firecom, Wireless, UHW-505 Under Helmet, Radio Transmit	2
			Qty, - 02	
			Location, Headset - Driver Seat and Officer Seat	
144	0819255		Hangers For Headsets, NFPA Each, 1900	2
			Qty, - 02	
			Location, Headset Hangers - Driver Seat and Officer Seat	
145	0696438		Antenna Mount, Custom Chassis, Cable Routed to Radio Box	1
			Location -	
			Qty, - 01	
146	0808099		Camera, Pierce, 7" HD, R, Camera, AHD	1
			Color - 1) black	
			Location, Camera Monitor - Driver Side In Custom Dash	
147	0814831		Not Required, Camera Switcher	1
148	0624241		Electrical Power/Signal Protection & Control, Enforcer	1
149	0624256		Electrical System, Enforcer Hard Wired	1
150	0079211		Batteries, (6) Stryten/Exide Grp 31, 950 CCA each, Threaded Stud	1
151	0008621		Battery System, Single Start, All Custom Chassis	1
152	0002698		Battery Compartment, Saber/Enforcer	1

Line	Option	Type	Option Description	Qty
153	0812586		Charger, Sngl Sys, Kussmaul, Chief 091-266-12-60, 60 Amp	1
154	0814869		Location, Cab, Charger, Behind Driver Seat	1
155	0811943		Panel, Remote Control, Kussmaul, Chief 091-266-RCP	1
156	0814939		Location, Cab, Ind/Remote, Driver's Seat Riser	1
157	0016857		Shoreline, 20A 120V, Kussmaul Auto Eject, 091-55-20-120, Super Qty, - 01 Color, Kussmaul Cover - b) red Shoreline Connection - Battery Charger	1
158	0026800		Shoreline Location Location, Shoreline(s) - DS Cab Side	1
159	0647728		Alternator, 430 amp, Delco Remy 55SI	1
160	0644176		Load Manager, Integrated In Electrical System, Saber FR/Enforcer	1
161	0783153		Headlights, Rect LED, JW Spkr Evo 2, AXT/DCF/Enf/Imp/Sab/Vel Color, Headlight Bez - Chrome Bezel	1
162	0802935		Light, Directional, Wln M62T* LED, Cmn Bzl, Above Headlights, Sab/Enf Color, Lens, LED's - Color, Q Bezel and Trim - Flash Pattern, Directional Lts - Steady On (Arrow)	1
163	0620054		Light, Directional/Marker, Intermediate, Weldon 9186-8580-29 LED 2lts	1
164	0735474		Lights, Clearance/Marker/ID, Front, P25 LED 7 Lts, Saber FR/Enforcer Light Guard - No Guards	1
165	0647899		Lights, Directional/Marker, Cab Front Side, Weldon 9186-8580-29 LED, Sab/Enf	1
166	0627282		Lights, Clearance/Marker/ID, Rear, FRP LED Bar & P25 LED 4Lts	1
167	0804514		Lights, Tail, Wln M62BTT* Red Stop/Tail & M62T* Amber Dir Arw For Hsg Color, Lens, LED's - Flash Pattern, Directional Lts - Steady On (Arrow)	1
168	0806466		Lights, Backup, Wln M62BU, LED, For Tail Lt Housing	1
169	0889577		Bracket, License Plate & Light, P25 LED, Stainless Brkt Color, Trim - Chrome Housing	1
170	0556842		Bezels, Wln, (2) M6 Chrome Pierce, For mtg (4) Wln M6 lights	1
171	0589905		Alarm, Back-up Warning, PRECO 1040	1
172	0687604		Lights, Perimeter Cab, Truck-Lite 6060C LED 4Dr, Grommet Mt	1
173	0616833		Lights, Perimeter Pump House, Truck-Lite 6060C LED 4lts	1
174	0683575		Lights, Perimeter Body, Truck-Lite 6060C LED 2ts, Rear Step Control, Perimeter Lts - Parking Brake Applied	1
175	0556360		Lights, Step, P25 LED 4lts, Pump Pnl Sw	1
176	0097930		Housing, Light, Painted Blister Location, Lights - all four corners of the body on the side sheets Qty, - 04	4
177	0776357		Light, Visor, Wln, 12V P*H2* Pioneer, Cnt Feature, 1st Qty, - 01 Location, driver's/passenger's/center - Centered Color, Wln Lt Housing - White Paint Control, Scene Lts - Cab Sw Panel DS and Cab Sw Panel PS Scene Light Optics - Flood/Spot	1
178	0893380		Lights, Wln, M9LZC Gradient, 12 VDC, 1st Location - PS of cab above fixed window Qty, - 01 Control, Scene Lts - Cab Sw Panel DS and Pump Pnl Top Mnt Color, Trim - Black Trim	1
179	0893377		Lights, Wln, M9LZC Gradient, 12 VDC, 2nd Location - DS of cab above fixed window Qty, - 01 Control, Scene Lts - Cab Sw Panel DS and Pump Pnl Top Mnt Color, Trim - Chrome Trim	1
180	0773722		Lights, Wln, P*H2* Pioneer, 12 VDC, 3rd Location - DS pump panel Qty, - 01 Color, Wln Lt Housing - Black Paint Control, Scene Lts - Cab Sw Panel DS and Pump Pnl Top Mnt Scene Light Optics - Flood/Spot Mount, Wln II - Pull Up Through Mnt 12" & Sensor	1

Line	Option	Type	Option Description	Qty
181	0893371		Lights, Wln, M9LZC Gradient, 12 VDC, 2nd Location - DS body, one forward and one rearward Qty, - 02 Control, Scene Lts - DS Scene Lts Color, Trim - Black Trim	2
182	0893370		Lights, Wln, M9LZC Gradient, 12 VDC, 3rd Location - Rear body, as high and as far to the outside as possible Qty, - 02 Control, Scene Lts - Cab Sw Panel DS and Pump Pnl Top Mnt Color, Trim - Black Trim	2
183	0774333		Lights, Wln, P*H2* Pioneer, 12 VDC, 2nd Location - PS pump panel Qty, - 01 Color, Wln Lt Housing - Black Paint Control, Scene Lts - Cab Sw Panel DS and Pump Pnl Top Mnt Scene Light Optics - Flood/Spot Mount, Wln II - Pull Up Through Mnt 12" & Sensor	1
184	0893374		Lights, Wln, M9LZC Gradient, 12 VDC, 1st Location - PS body, one forward and one rearward Qty, - 02 Control, Scene Lts - PS Scene Lts Color, Trim - Black Trim	2
185	0532358		Not Required, Deck Lights, Other Hose Bed & Rear Lighting	1
186	0645877		Lights, Hose Bed, Sides, Dual LED Light Strips Control, Hose Bed Lts - Cup Switch At Rear	1
187	0645677		Lights, Not Required, Rear Work, Alt. 12 Volt Lights At Rear Body	1
188	0709438		Lights, Walk Surf, FRP Flood, LED	1
189	0060016		Pumper, Long, Aluminum, 2nd Gen	1
190	0554271		Body Skirt Height, 20"	1
191	0028299		Tank, Water, 1000 Gallon, Poly, Long	1
192	0003405		Overflow, 4.00" Water Tank, Poly	1
193	0028107		Not Required, Foam Cell Modification	1
194	0024432		Modified Poly Tank for Single Full Depth Compt Qty, - 1	1
195	0633066		Sleeve, Through Tank Qty, Sleeve - 1 Water Tank Sleeve - Plumbing/Hydraulic Diameter - 3" Plumbing	1
196	0553729		Not Required, Restraint, Water Tank, Heavy Duty	1
197	0003429		Not Required, Direct Tank Fill	1
198	0003424		Not Required, Dump Valve	1
199	0048710		Not Required, Jet Assist	1
200	0030007		Not Required, Dump Valve Chute	1
201	0514778		Not Required, Switch, Tank Dump Master	1
202	0126633		Hose Bed, Aluminum, Pumper	1
203	0723549		Painted Hose Bed Paint Color, Hose Bed Interior - Match Lower Body	1
204	0003481		Hose Bed Capacity, Special Capacity, Hosebed - 200' of 2.5" preconnected to rear discharge; 800' of 4"; 800' of 2.5".	1
205	0003488		Divider, Hose Bed, Unpainted Qty, Hosebed Dividers - 2	2
206	0807329		Hose Restraint, Hose Bed, Vinyl, Top Color, Vinyl Cover - a) red Fastener, Top Restraint, Front - Awning Rail (Aluminum Retainer) Fastener, Top Restraint, Sides - Velcro with Quarter Turn	1
207	0807338		Hose Restraint, Hose Bed, Vinyl, Rear Color, Vinyl Cover - c) black Vinyl Flap Weight - Not Weighted Fastener, Rear Restraint, Bottom - Spring Clip and Hook	1
208	0010133		Cross-Divider, Hose Bed	1
209	0013512		Running Boards, 12.75" Deep	1
210	0681766		Tailboard, 16" Deep, Full Width, Extended Substructure, Angled Corners	1
211	0690027		Wall, Rear, Smooth Aluminum/Body Material, Flush Rear Wall	1

Line	Option	Type	Option Description	Qty
212	0889214		Tow Eyes, w/Tow Bar, 2G Pumper	1
213	0895820		Construction, Compt, Alum, 2G Pumper	1
214	0063662		LS 161" Rollup, Full Height Front & Rear, FDLER	1
215	0812780		RS 161" Rollup, Full Height & Depth Front & Rear, Built Into Body	1
216	0692733		Doors, Rollup, Gortite, Side Compartments	6
			Qty, Door Accessory - 06	
			Color, Roll-up Door, Gortite - Painted to Match Lower Body	
			Latch, Roll-up Door, Gortite - Non-Locking Liftbar	
217	0545606		Compt, Flush Rear, Rollup, 37.75" FF, 25.88" D	1
218	0692746		Door, Gortite, Rollup, Rear Compartment	1
			Color, Roll-up Door, Gortite - Satin finish	
			Latch, Roll-up Door, Gortite - Non-Locking Liftbar	
219	0554995		No Body Modification Required	1
220	0625184		Guard, Drip Pan, S/S, Rollup Door, Pumper	7
			Qty, Door Accessory - 07	
			Location, Door Guard/Drip Pan - LS1, LS2, LS3, RS1, RS2, RS3 and B1	
221	0654498		Trim, Rollup Door, Painted Job Color, by Gortite	6
			Qty, - 06	
222	0616670		Lights, Compt, Pierce LED, Dual Light Strips, Each Side of Door, Pumper/Tanker	7
			Qty, - 07	
			Location, Compartment Lights - All Body Compts	
223	0687146		Shelf Tracks, Painted	7
			Qty, Shelf Track - 07	
			Location, Shelf Track - LS1, LS2, LS3, RS1, RS2, RS3 and B1	
224	0600350		Shelves, Adj, 500 lb Capacity, Full Width/Depth, Predefined Locations	4
			Qty, Shelf - 04	
			Material Finish, Shelf - Painted - Spatter Gray	
			Location, Shelves/Trays, Predefined - * Locations To Be Determined At A	
			Later Date	
225	0709690		Tray, 250 lb Slide-out, 2" Sides - Adj. Height, Predefined Locations	4
			Qty, Tray (slide-out) - 04	
			Location, Shelves/Trays, Predefined - * Locations To Be Determined At A	
			Later Date	
			Material Finish, Tray - Painted - Spatter Gray	
226	0647091		Tray, Floor Mounted, Slide-Out, 500lb, 2.00" Sides	5
			Qty, - 05	
			Location, Tray Slide-Out, Floor Mounted - B1	
			Material Finish, Tray - Painted - Spatter Gray	
227	0819430		Toolboard, Alum, .188", Peg Board, Back Wall Mounted, Standard Depth Upper	1
			Qty, Comp. Accessory - 01	
			Hole Diameter, Pegboard/Toolboard - .203" diameter	
			Finish, Pegboard/Toolboard - Painted - Spatter Gray	
			Location, Compartment, Predefined - LS2	
228	0076795		Bracket, SCBA, Zico, ULLH, Load & Lock, Mounted	4
			Location - LS2	
			Qty, Comp. Accessory - 04	
229	0004016		Rub Rail, Aluminum Extruded, Side of Body	1
230	0784811		Fender Crowns, Rear, Stainless, w/Removable Liner	1
			Material Finish, Fender Liner - Painted Lower Body	
231	0519849		Not Required, Hose, Hard Suction	1
232	0625546		Handrails, Top Mount Pump Panel, Per Print	1
233	0004126		Handrails, Beavertail, Standard	1
234	0004146		Handrail, Rear, Below Hose Bed, Full Width	1
235	0648510		Compt, Air Bottle, Double, Full Width Flanged Door, Fender Panel	4
			Qty, Air Bottle Comp - 4	
			Door Finish, Fender Compt - Polished	
			Location, Fender Compt - Double - LS Fwd, Double - LS Rear, Double -	
			RS Fwd and Double - RS Rear	
			Latch, Air Bottle Compt - Southco C2 Chrome Raised	
			Insert, Air Bottle Compt - W-Shaped Insert	
236	0004225		Ladder, 24' Duo-Safety 900A 2-Section	1
237	0004230		Ladder, 14' Duo-Safety 775A Roof	1
238	0812656		Ladder Storage, Built Into Body, RS, Enclosed, RPH	1
			Door, Material & Finish, Ladder Storage - smooth aluminum	

Line	Option	Type	Option Description	Qty
238			Latch, Door Ladder Storage - D-Handle latch Hinge Location - Inboard	
239	0733387		Ladder, 10' Duo-Safety Folding 585A	1
240	0816920		Pike Pole, Provided by Fire Department, NFPA 2024	1
			Qty, - Pike Pole Make/Model -	
241	0760175		Tube, Pike Pole 8' or Longer, Btwn Tank & S.Sht Ladder Storage	1
			Qty, Pike Poles - 1 Location, Left Side, Right Side - Right Side Width, Notch, Pike Pole Tube - .75", Standard Notch	
242	0816918		Pike Pole, 6', Provided by Fire Department, NFPA 2024	1
			Qty, - Pike Pole Make/Model -	
243	0816611		Tube, Pike Pole 6', Built Into Body Ladder Storage	2
			Qty, Pike Poles - 2 Location, Left Side, Right Side - Right Side Width, Notch, Pike Pole Tube - 1.38", NY Notch	
244	0545167		Trough for D-Handled Pike Pole	2
			Location - ladder storage Qty, Pike Pole Tubes - 02	
245	0024388		No Steps Required, Front Of Body	1
246	0592994		Steps, Folding, Rear of Body, w/LED, Trident	1
			Coating, Step - black	
247	0018624		Pump House, Top Mount, 45", w/19" Walkway, Control Zone	1
			Light, Walkway Compt - P25 LED Light, Walkway - P25 LED, 6lts Location, Walkway Lights - Back Of Custom Cab	
248	0037731		Pump House Structure, Raised, Included with Ladder Storage	1
249	0004425		Pump, Waterous, CSU, 1500 GPM, Single Stage	1
250	0004482		Seal, Mechanical, Waterous	1
251	0816447		Trans, Pump, Waterous C22 Series	1
252	0635600		Pumping Mode, Stationary Only	1
253	0605126		Pump Shift, Air Mnl Override, Split Shaft, Interlocked, Waterous	1
254	0003148		Transmission Lock-up, EVS	1
255	0004547		Auxiliary Cooling System	1
256	0014486		Not Required, Transfer Valve, Single Stage Pump	1
257	0746501		Valve, Relief Intake, Elkhart	1
			Qty - 1 Pressure Setting - 125 psig Intake Relief Valve Control - Behind Right Side Pump Panel	
258	0721609		Controller, Pressure, Pierce LCD, Custom Chassis	1
			Pressure Governor Throttle Control - Clockwise Pressure Governor Default Mode - No Mode/Default Press Setting	
259	0641743		Primer, Waterous, VPO Motor, (1) VAP Valve, (1) Push Button Control	1
260	0044552		Line, 0.50" Recirculating w/Check Valve	1
261	0780364		Manuals, Pump, (2) Total, Electronic Copies	1
262	0602512		Plumbing, Stainless Steel and Hose, Single Stage Pump, Control Zone	1
263	0089437		Plumbing Without Foam System	1
264	0004645		Inlets, 6.00" - 1250 GPM or Larger Pump	1
265	0014650		Pump Suction Tube(s), Short, All	1
266	0550697		Valve, Waterous Monarch w/Relief, RS Side Inlet, 6", Waterous Handwheel Control	1
267	0550696		Valve, Waterous Monarch w/Relief, LS Side Inlet, 6", Waterous Handwheel Control	1
268	0004646		Cap, Main Pump Inlet, Long Handle, NST, VLH	1
269	0084610		Valves, Akron 8000 series- All	1
270	0004687		Valve, Inlet(s) Recess, Top Mount	1
271	0004710		Control, Inlet, at Top Mount Panel	1
			Qty, Inlets - 1	
272	0004660		Inlet (1), Left Side, 2.50"	1
273	0029147		Not Required, Inlet, Right Side	1
274	0034720		Anode, Zinc, Pair, Pump Inlets	1
275	0092569		No Rear Inlet (Large Dia) Requested	1
276	0064116		No Rear Inlet Actuation Required	1

Line	Option	Type	Option Description	Qty
277	0092696		Not Required, Cap, Rear Inlet	1
278	0009648		No Rear Intake Relief Valve Required on Rear Inlet	1
279	0092568		No Rear Auxiliary Inlet Requested	1
280	0723049		Valve, .75" Bleeder, Aux. Side Inlet, "T" Swing Handle	1
281	0004752		Tank to Pump, (1) 3.00" Valve, 4.00" Plumbing	1
282	0004905		Outlet, Tank Fill, 1.50"	1
283	0820189		Control, Outlets, Manual, Pierce HW if applicable	1
284	0004940		Outlet, Left Side, 2.50"	2
			Qty, Discharges - 02	
285	0005091		Elbow, Left Side Outlets, 45 Degree, 2.50" FNST x 2.50" MNST, VLH	1
286	0092570		Not Required, Outlets, Left Side Additional	1
287	0035094		Not Required, Elbow, Left Side Outlets, Additional	1
288	0004945		Outlet, Right Side, 2.50"	1
			Qty, Discharges - 01	
289	0025091		Elbow, Right Side Outlets, 45 Degree, 2.50" FNST x 2.50" MNST, VLH	1
290	0092571		Not Required, Outlets, Right Side Additional	1
291	0089584		Not Required, Elbow, Right Side Outlets, Additional	1
292	0816625		Outlet, Large Diameter, Right Side, Akron Valve	1
			Outlet, Large Diameter, Plumbing - 4.00"	
			Outlet, Large Diameter, NST Adapter - 4.00" MNST	
			Outlet, Large Diameter, Valve Actuation - Pierce large handwheel	
293	0005097		Elbow, Large Dia Outlet, 30 Deg, 4.00" FNST x 5.00" Storz	1
			Qty, - 01	
294	0649939		Outlet, Front, 1.50" w/2" Plumbing	1
			Fitting, Outlet - 1.50" NST with 90 degree swivel	
			Drain, Front Outlet - Automatic	
			Location, Front, Single - in center bumper tray	
295	0004995		Outlet, Rear, 2.50"	1
			Qty, Discharges - 01	
			Location, Outlet - b) left side	
296	0045091		Elbow, Rear Outlets, 45 Degree, 2.50" FNST x 2.50" MNST, VLH	1
297	0092574		Not Required, Outlet, Rear, Additional	1
298	0085695		Not Required, Elbow, Rear Outlets, Large, Additional	1
299	0092573		Not Required, Outlet, Hose Bed/Running Board Tray	1
300	0752097		Caps/Plugs for 1.00" to 3.00" Discharges/Inlets, Chain	1
301	0723042		Valve, 0.75" Bleeder, Discharges, "T" Swing Handle	1
302	0820280		Outlet, 3.00" Deluge Riser	1
303	0563671		Monitor, Akron 3431 Hi-Riser- No Ground Base	1
			Monitor Finish - Painted to Match Upper Body	
304	0046968		Nozzle, Akron 2499, Quad Stacked Tips and 3488 Shaper	1
305	0005070		Deluge Mount, NPT	1
306	0723726		Speedlay Module Not Required	1
307	0722432		Hose Restraint Not Required, No Speedlay Module	1
308	0723395		Speedlays, Not Required	1
309	0723394		Speedlays, Not Required	1
310	0025140		Not Required, 1.50" Crosslays	1
311	0029196		Not Required, 2.50" Crosslay	1
312	0500535		Not Required, Hose Restraint, Crosslay	1
313	0065841		Speed, (2) 1.5" Top Mount/Side Control, Standard Cap, 9.00" Opening	1
314	0752945		Hose Restr, Spdly, 2"Nylon Web, (2) Seat Belt Buckle, Tether Release	1
			Color, Strap - Orange	
			Release, Seat Belt Buckle - Bar	
315	0067385		Speedlay, Reinforced Step, Walkway Area	1
316	0057510		Reel, Booster - Over Pump, Top Mount, w/ Speedlays	1
			Location, Hose Reel - above the pump on the right side	
			Finish, Reel - Painted Job Color Matching Upper Body	
317	0011060		Switch, Reel Rewind - One at Pump Panel	1
318	0005300		Hose, Booster - 150' of 1.00"/800 PSI	1
319	0017858		Capacity, Hose Reel 150' of 1"	1
320	0007428		Nozzle for Booster Reel Not Req'd	1
321	0674725		Blowout, Hose Reel - Quarter Turn Valve at Panel	1

Line	Option	Type	Option Description	Qty
322	0025028		Cutout for Reel Access, W/ Roller Assembly Location - PS side cargo area side sheet Qty, - 1	1
323	0044333		Not Required, Foam System	1
324	0012126		Not Required, CAF Compressor	1
325	0552517		Not Required, Refill, Foam Tank	1
326	0042573		Not Required, Foam System Demonstration	1
327	0045465		Not Required, Foam Tanks	1
328	0091110		Not Required, Foam Tank Drain	1
329	0091079		Not Required, Foam Tank #2	1
330	0091112		Not Required, Foam Tank #2 Drain	1
331	0746444		Approval Dwg, Color And Label Tags Only	1
332	0032479		Pump Panel Configuration, Control Zone	1
333	0629253		Material, Pump Panels, Top Control Black Vinyl, Side Panels Black Vinyl Material Finish, Pump Panel, Side Control - Black Vinyl Material, Pump Panel, Side Control - Aluminum Material, Pump Panel, Top Control - Aluminum Material Finish, Pump Panel, Top Control - Black Vinyl	1
334	0896632		Panel, Pump Access - Both Sides, Top Mount Latch, Pump Panel Access, Top Mount - Swell Latch, Black	1
335	0005945		Light, Pump Compt	1
336	0586382		Gauges, Engine, Included With Pressure Controller	1
337	0005601		Throttle, Engine, Incl'd w/Press Controller	1
338	0739224		Indicator Light @ Pump Panel, Throttle Ready, Incl w/Pressure Gov/Throttle,Green	1
339	0549333		Indicators, Engine, Included with Pressure Controller	1
340	0745568		Indicator Light, Pump Panel, Ok To Pump, Green	1
341	0080713		Control, Air Horn At Pmp Pnl, Red Button, Labeled "Evacuation"	1
342	0657656		Cold Climate Pkg, Heat Enclosure Only	1
343	0691248		Heater, Hot Water, w/Shut-off Valves, Green Indicator Light	1
344	0511078		Gauges, 4.00" Master, Class 1, 30"-0-600psi	1
345	0511100		Gauge, 2.00" Pressure, Class 1, 30"-0-400psi	1
346	0750526		Gauge, Water Level, Pierce, In pressure Controller, Lt Driver	1
347	0750438		Water Level Gauge, WIn PSTANK2, LED 1-Light, 4-Level Qty, - 03 Activation, Water Level G - Pump in gear or parking brake applied Location, Water Level Gauge, Multi-Select - Each Side Custom Cab and Rear Body Color, Trim - Black Trim	3
348	0006774		Not Required, Foam Level Gauge	1
349	0648885		Light Shield, Top Mt, LED Strip Lights	1
350	0606694		Air Horns, (2) Hadley, 6" Round, eTone, In Bumper	1
351	0606835		Location, Air Horns, Bumper, Each Side, Outside Frame, Outboard (Pos #1 & #7)	1
352	0757092		Control, Air Horn, Multi Select	1
353	0757077		Control, Air Horn, Lanyard, LS Lanyard - Nylon Rope	1
354	0757084		Control, Air Horn, Horn Ring	1
355	0757076		Control, Air Horn, Lanyard, RS Lanyard - Nylon Rope	1
356	0525667		Siren, WIn 295SLSA1, 100 or 200 Watt	1
357	0510206		Location, Elect Siren, Recessed Overhead In Console Location, Elec Siren - Overhead, DS Center Sw Pnl	1
358	0076156		Control, Elec Siren, Head Only	1
359	0601306		Speaker, (1) WIn, SA315P, w/Pierce Polished Stainless Steel Grille, 100 watt Connection, Speaker - siren head	1
360	0601565		Location, Speaker, Frt Bumper, Recessed, Center (Pos 4)	1
361	0895310		Siren, Federal Q2B Finish, Q2B Siren - Chrome	1
362	0006095		Siren, Mechanical, Mounted Above Deckplate Location, Siren, Mech - a) Left	1
363	0748305		Control, Mech Siren, Multi Select	1
364	0729539		Control Mech Siren, Rocker Momentary On, Brake LS	1
365	0731979		Control Mech Siren, Push Button Sw, Chrome, RS	1

Line	Option	Type	Option Description	Qty
366	0748282		Control Mech Siren, Ft Sw LS	1
367	0740391		Sw, Siren Brake, Momentary Chrome Push Button, RS	1
368	0746353		Not Required, Warning Lights Intensity	1
369	0606775		Lightbar, WIn, Freedom IV-Q, 72", RRWRRR____RRRWRR Filter, Whl Freedom Ltbrs - No Filters	1
370	0016380		No Additional Lights Req'd, Side Zone Upper	1
371	0540384		Lights, Front Zone, WIn M6*C LED, Clear Lens, in Common Bzl Color, Lt DS Front - Red Color, Lt PS Front - Red	1
372	0653937		Flasher, Headlight Alternating Headlt flash deactivation - a)w/high beam	1
373	0540679		Lights, Side Zone Lower, WIn M6*C LED, Clear Lens 2pr Location, Lights Front Side - b)each side bumper Color, Lt Side Front - Red Color, Lt Side Rear - Red Location, Lights Rear Side - Over Rear Wheels	1
374	0564655		Lights, Rear Zn Lwr, WIn M6*C LED, Clear Lens, For Tail Lt Housing Color, Lt DS Rear - r) DS Rear Lt Red Color, Lt PS Rear - r) PS Rear Lt Red	1
375	0088745		Light, Rear Zone Up, WIn L31HRFN LED Beacon, Red LED Color, Dome, Rear Warning - j) both domes clear	1
376	0006551		Not Required, Lights, Rear Upper Zone Blocking	1
377	0016610		Mounting, Rear Warn Lights, Std Mount, S/S Brackets Material, Bracket - Polished S/S	1
378	0791528		Light, Traffic Directing, WIn TAL65, 36.00" Long, TACTL5 Activation, Traffic Dir L - Not Connected	1
379	0551728		Location, TDL, Recessed with S/S Trim	1
380	0530282		Location, Traf Dir Lt Controller, Overhead Switch Panel DS Right End	1
381	0779722		Receptacle, 15/20A 120V 3-Pr 3-Wr, NEMA 5-20R SB Dup, 1st, Interior Body Qty, - 02 Location 1 - AC Power Source - Shoreline Cover, Receptacle - Interior SS Wall plate	2
382	0519934		Not Required, Brand, Hydraulic Tool System	1
383	0649753		Not Required, PTO Driven Hydraulic Tool System	1
384	0007150		Bag of Nuts and Bolts Qty, Bag Nuts and Bolts - 1	1
385	0816508		NFPA Required Loose Equipment, Pumper, NFPA 2024, Provided by Fire Department	1
386	0067022		Hose, 6.00" Soft Suction - 15 Ft. Long	1
387	0027023		No Strainer Required	1
388	0816939		Extinguisher, Dry Chemical, NFPA 2024, Provided by Fire Department	1
389	0816937		Extinguisher, 2.5 Gal. Pressurized Water, NFPA 2024, Provided by Fire Department	1
390	0816998		Axe, Flathead, Provided by Fire Department	1
391	0817000		Axe, Pickhead, Provided by Fire Department	1
392	0741569		Paint Process / Environmental Requirements, Appleton	1
393	0709566		Paint, Two-Tone Color, Enforcer Paint Color, Upper Area, Predefined - Shield, Cab - Paint Color, Lower Area, Predefined - Paint Break, Cab - Standard Two-Tone Cab Break	1
394	0709833		Paint, Two-Tone Color, Body Paint Break, Body - Body Seam/Catwalk Paint, Lower Body - Match Cab Lower Paint, Upper Body - Match Cab Upper	1
395	0646901		Paint Chassis Frame Assy, With Liner, E-Coat, Standard Paint Color, Frame Assembly, Predefined - Standard Black	1
396	0693797		No Paint Required, Aluminum Front Wheels	1
397	0693792		No Paint Required, Aluminum Rear Wheels	1
398	0733739		Paint, Axle Hubs Paint, Axle Hub - Black #101	1
399	0007230		Compartment, Painted, Spatter Gray	1

Line	Option	Type	Option Description	Qty
400	0544087		Reflective Band, 6"	1
			Color, Reflect Band - A - a) white	
401	0007356		Reflective across Cab Face	1
402	0536954		Stripe, Chevron, Rear, Diamond Grade, Pumper	1
			Color, Rear Chevron DG - fluorescent yellow green	
403	0065687		Stripe, Reflective, Cab Doors Interior	1
			Color, Reflective - a) white	
404	0680369		Stripe, Gold Leaf, Two-Tone Paint Break, 4 Door Commercial Cab	1
405	0027372		Lettering Specifications, (GOLD STAR Process)	1
406	0686428		Lettering, Gold Leaf, 3.00", (41-60)	1
			Outline, Lettering - Outline and Shade	
407	0686013		Lettering, Reflective, 6.00", Each	4
			Qty, Lettering - 04	
			Outline, Lettering - No Outline or Shade	
408	0667089		Lettering, Reflective, 22.00", Each	2
			Qty, Lettering - 02	
			Outline, Lettering - Outline	
409	0599008		Rust Proof/Undercoat, Custom Chassis	1
			Color, Undercoating - Black	
410	0003079		Rust proof/Undercoat, Cab & Body w/Roll-up Doors, Ziebart	1
411	0772003		Manual, Fire Apparatus Parts, USB Flash Drive, Custom	1
			Qty, - 01	
412	0772037		Manual, Chassis Service, USB Flash Drive, Custom	1
			Qty, - 01	
413	0773381		Manual, Chassis Operation, (1) USB Flash Drive, Custom	1
414	0030008		Warranty, Basic, 1 Year, Apparatus, WA0008	1
415	0735523		Warranty, Engine, Paccar MX13, 5 Year, WA0386	1
416	0684952		Warranty, Steering Gear, TRW Ross TAS, 1 Year WA0202	1
417	0596017		Warranty, Frame, 50 Year, Custom Chassis, WA0013	1
418	0610471		Warranty, Axle, Eaton/Dana, 5 Year/100,000 Mile, Parts and Labor	1
419	0610485		Warranty, Axle, Eaton/Dana, 5 Year/100,000 Mile, Parts and Labor	1
420	0652758		Warranty, ABS Brake System, 3 Year, Meritor Wabco, WA0232	1
421	0019914		Warranty, Structure, 10 Year, Custom Cab, WA0012	1
422	0744240		Warranty, Paint, 10 Year, Cab, Pro-Rate, WA0055	1
423	0695416		Warranty, Pierce Camera System, WA0188	1
424	0647720		Warranty, Pierce LED Strip Lights, WA0203	1
425	0046369		Warranty, 5-year EVS Transmission, Standard Custom, WA0187	1
426	0685945		Warranty, Transmission Cooler, WA0216	1
427	0688798		Warranty, Water Tank, Lifetime, UPF, Poly Tank, WA0195	1
428	0596025		Warranty, Structure, 10 Year, Body, WA0009	1
429	0693127		Warranty, Gortite, Roll-up Door, 6 Year, WA0190	1
430	0734463		Warranty, Pump, Waterous, 7 Year Parts, WA0382	1
431	0648675		Warranty, 10 Year S/S Pumbing, WA0035	1
432	0641372		Warranty, Foam System, Not Available	1
433	0595820		Warranty, Paint, 10 Year, Body, Pro-Rate, WA0057	1
434	0595421		Warranty, Goldstar, 3 Year, Apparatus, WA0018	1
435	0819254		Certification, Vehicle Stability, CD0196	1
436	0808565		Certification, Engine Installation, Enf, Paccar MX, 2027	1
437	0686786		Certification, Power Steering, CD0098	1
438	0892691		Certification, Cab Integrity, Saber FR/Enforcer, CD0189	1
439	0631973		Certification, Cab Door Durability, Saber FR/Enforcer, CD0137	1
440	0631978		Certification, Windshield Wiper Durability, Saber FR/Enforcer, CD0132	1
441	0556828		Certification, Electric Window, Not Available	1
442	0631977		Certification, Seat Belt Anchors and Mounting, Saber FR/Enforcer, CD0134	1
443	0735949		Certification, Cab HVAC System Performance, SFR/Enf, CD0165/CD0167/CD0174/CD0175	1
444	0545073		Amp Draw Report, NFPA Current Edition	1
445	0002758		Amp Draw, NFPA/ULC Radio Allowance	1
446	0799248		Appleton/Florida BTO	1
447	0000018		PUMPER, 2ND GEN	1
448	0000012		PIERCE CHASSIS	1
449	0735525		PACCAR MX13 ENGINE	1

Line	Option	Type	Option Description	Qty
450	0046396		EVS 4000 Series TRANSMISSION	1
451	0020011		WATEROUS PUMP	1
452	0020009		POLY TANK	1
453	0028047		NO FOAM SYSTEM	1
454	0020005		TOP MOUNT	1
455	0020007		AKRON VALVES	1
456	0020015		ABS SYSTEM	1
457	0658751		PUMPER BASE	1

RELIANT FIRE APPARATUS, INC.

P.O. BOX 470 • SLINGER, WISCONSIN 53086 • PHONE (262) 297-5020



May 14, 2024

Webster City Fire Department
Chief Chuck Stansfield
919 Superior St
Webster City, Iowa 50595

Proposal Detail: Reliant Fire Apparatus Proposal #742 dated May 14, 2024, for one Pierce Enforcer Top Mount Pumper.

Dear Chief Stansfield,

Thank you for the opportunity to present this Proposal Detail to the Webster City Fire Department. Attached you will find the completed proposal for the apparatus to be furnished. The pricing information for the Proposal Detail pricing is as follows:

Pricing Summary:

Base Unit Price Prior to Payment Discount Options Detailed Below: \$952,511.00

100% Prepayment Option:

Should you elect to make 100% payment at contract execution an advanced payment discount can be subtracted from the Base Unit Price, resulting in the following contract amount:

Base Unit Price Prior to Payment Discount:	\$952,511.00
Less Advanced Payment Discount:	\$116,048.00
Contract Purchase Price:	<u>\$836,463.00</u>

50% Prepayment Option:

Should you elect to make 50% payment at contract execution with the remaining 50% due one year after contract signing, an advanced payment discount can be subtracted from the Base Unit Price, resulting in the following contract amount:

Base Unit Price Prior to Payment Discount:	\$952,511.00
Less Advanced Payment Discount:	\$99,887.00
Contract Purchase Price:	<u>\$852,624.00</u>

Other Payment Option:

The above prepayment options are the most taken. However, custom prepayment options are available on any funds prepaid prior to their due dates. Should the opportunity exist to have other prepayment amounts or intervals other than the proposed above, please provide a custom prepayment option quote that can be calculated for your review.

100% Performance Bond:

A performance bond is included with this purchase.

Terms and Conditions:

Pricing Validity – Proposal pricing is valid for 30 calendar days.

Delivery – Unit to be completed and prepared for final inspection within approximately 36.5-39.5 months from receipt and acceptance of contract or purchase order. Delivery lead time is based on current lead time at time of proposal. Lead time will be determined at the time of contract/purchase order award.

Taxes – Any State, Federal, or local taxes are not included. If subject to taxes the amount will be added to the final invoice amount. For a tax-exempt purchase, the purchasing entity tax exempt form is required.

Freight – Delivery shall be F.O.B. Pierce Manufacturing, 2600 American Dr, Appleton WI, 54914.

Payment Form – Payment to be made in the form of cash or check.

Payment Terms:

Base Option:

Payment due in full too Reliant Fire Apparatus, Inc. N10 days prior to final inspection and delivery from the Pierce Manufacturing, Inc. build location.

100% Prepayment Option:

Payment due in full at time of receipt and acceptance of contract or purchase order.

50% Prepayment Option:

Payment in the amount of \$426,312.00 will be due at time of receipt and acceptance of contract or purchase order, the balance of \$426,312.00 will be due one year after contract signing. All approved changes will be due N10 days prior the final inspection and delivery from Pierce Manufacturing Inc. Building location.

Said apparatus and equipment are to be built and shipped in accordance with the proposal hereto attached. Delays due to strikes, war, conflicts, pandemics, supply chain issues, or other causes beyond our control, could alter the delivery schedule.

The proposal herein contained shall form part of the final contract and are subject to changes as desired by the purchaser, provided such changes are acknowledged and agreed to in writing by the purchaser.

This proposal for fire apparatus conforms with all National Fire Protection Association (NFPA) Guidelines for Automotive Fire Apparatus as published at the time of proposal, except for any items deemed to be “non-compliant” by the purchaser. All “non-compliant” items are detailed on the NFPA Statement of Exceptions included with the proposal.

We thank the Webster City Fire Department for the opportunity to submit Reliant Fire Apparatus proposal #742 to you. Should you have any questions or require any additional information, please do not hesitate to contact me directly, or contact Reliant Fire Apparatus directly at (262) 297-5020.

Respectfully,

Eric Fibikar

Eric Fibikar
RELIANT FIRE APPARATUS, INC.
319-939-1905
ericf@reliantfire.com





WHAT BEGAN IN 1913 AS A FEW CRAFTSMEN BUILDING MODEL T'S IN A FORMER CHURCH HAS EVOLVED INTO A DIE-HARD MISSION TO HELP YOU STAY SAFER AND PERFORM AT YOUR PEAK.



When you protect an unpredictable world, you leave nothing to chance.

There are only so many things you can control. Make every last one of them count.

Each inch of every Pierce® apparatus is built to maximize your performance. From the foam to the frame rails, from the suspension to the service, every detail is designed to keep you safer and more responsive than any other product on the market.

We spare nothing, so you can give everything.





More progression. Greater protection.

The smarter the equipment, the safer the firefighter. Pierce is constantly researching and engineering newer, more effective ways to fight fire and manage fleets.

Through direct involvement with firefighters and relentless product testing, we deliver the industry's top-performing innovations for today's top-performing responder.



Testing

Husky™ Foam System

PUC™ Pierce Ultimate Configuration



TAK-4 Independent Suspension

Command Zone™ Multiplex System

Emissions Control

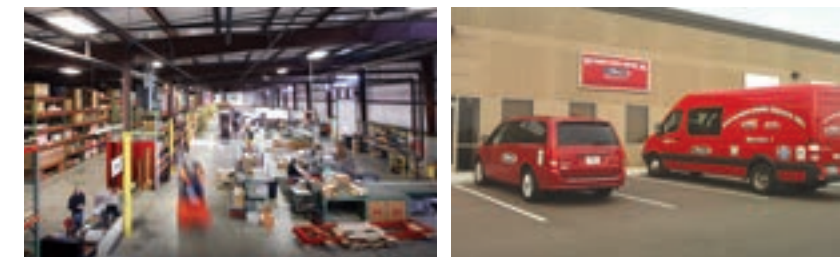


Only the brightest can serve the best.


Locations and parts access are important. (And we make sure to offer the best in both categories.) But it's the people who help you sleep better at night.

Pierce partners with the most dependable dealers and service technicians in the field today to keep your equipment and team firing on all cylinders.

- Single-source service
- 960+ dedicated service professionals
- 100 service centers with 24/7/365 response
- In-house custom refurbishment
- 150+ mobile service unit fleet comes to you
- Extensive factory inventory
- Online parts catalog
- Certified maintenance & operational training





	Saber®	Enforcer™	Velocity®	Velocity®
Engine	Cummins L9	Cummins L9, X12, or PACCAR MX-13	Cummins X15, X12, L9, or PACCAR MX-13	Cummins X15, X12, L9, or PACCAR MX-13
Engine Horsepower	370 - 450 hp	370 - 525 hp	370 - 600 hp	370 - 600 hp
Transmission	Allison 3000 EVS	Allison 3000 EVS, 4000 EVS, or 4500 EVS	Allison 3000 EVS, 4000 EVS, or 4500 EVS	Allison 3000 EVS, 4000 EVS, or 4500 EVS
Alternator	270 - 360 amp	270 - 430 amp	270 - 430 amp	270 - 430 amp
Front GAWR	Up to 20,000 lb	Up to 24,000 lb	Up to 24,000 lb	Up to 24,000 lb
Front Axle Suspension	Leaf	Leaf or TAK-4®	Leaf or TAK-4®	Leaf or TAK-4®
Cramp Angle	Up to 50°	Up to 50°	Up to 45°	Up to 45°
Rear GAWR	Up to 44,000 lb	Up to 48,000 lb	Up to 60,000 lb	Up to 60,000 lb
Rear Axle Suspension	Leaf, rubber, or air	Leaf, rubber, air, TAK-4, or TAK-4 T3™	Leaf, rubber, air, TAK-4, or TAK-4 T3™	Leaf, rubber, air, TAK-4, or TAK-4 T3™
Rear Axle	Single or tandem	Single or tandem	Single or tandem	Single or tandem
Frame Rail	10.25"	10.25" or 13.38"	13.38"	13.38"
Cab Width	96"	96"	100"	100"
Cab Length	60" or 70"	60", 70", or 84"	60", 70", or 84"	60", 70", or 84"
Cab Roof Style	Flat or raised (10")	Flat or raised (10" or 24")	Flat or raised (10" or 20")	Flat or raised (10" or 20")
Seating Capacity	8	8	10	10
Doors	Barrier or full height	Barrier or full height	Barrier or full height	Barrier or full height
Side Roll Protection	Default	Default	Default	Default
Frontal Air Bags	Default	Default	Default	Default
Electrical System	Hard wired	Hard wired or Command Zone™	Command Zone™	Command Zone™



SABER SPECS

Engine	Cummins L9
Engine Horsepower	370 – 450 hp
Transmission	Allison 3000 EVS
Alternator	270 – 360 amp
Front GAWR (maximum)	20,000 lb
Front Axle Suspension	Leaf
Cramp Angle (maximum)	50°
Rear GAWR (maximum)	44,000 lb
Rear Axle Suspension	Leaf, rubber, or air; single or tandem
Frame Rail	10.25"
Cab Width	96"
Cab Length	60" or 70"
Cab Roof Style	Flat or raised (10")
Seating Capacity	8
Doors	Barrier or full height
Side Roll Protection	Default
Frontal Air Bags	Default
Electrical System	Hard wired

Timeless reliability.

A value-driven chassis that doesn't compromise on performance. The Saber® chassis offers many of the outstanding advancements in visibility, space, ergonomics, and serviceability that the Enforcer™ delivers.

- Single-bonded windshield with no center post & 3-wiper system
- The smaller engine tunnel is lower & more contoured for increased occupant space, particularly up front for the driver & officer
- The steps are lower to the ground & offset to function like a stair step, making it easier for firefighters to enter & exit the cab





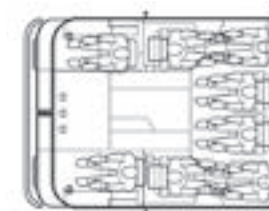
ENFORCER SPECS

Engine	Cummins X12, L9, or PACCAR MX-13
Engine Horsepower	370 – 525 hp
Transmission	Allison 3000 EVS, 4000 EVS, or 4500 EVS
Alternator	270 – 430 amp
Front GAWR (maximum)	24,000 lb
Front Axle Suspension	Leaf or TAK-4®
Cramp Angle (maximum)	50°
Rear GAWR (maximum)	48,000 lb
Rear Axle Suspension	Leaf, rubber, air, TAK-4, or TAK-4 T3™; single or tandem
Frame Rail	10.25" or 13.38"
Cab Width	96"
Cab Length	60", 70", or 84"
Cab Roof Style	Flat or raised (10" or 24")
Seating Capacity	8
Doors	Barrier or full height
Side Roll Protection	Default
Frontal Air Bags	Default
Electrical System	Hard wired or Command Zone™

Back. With a vengeance.

Proven performance returns with serious upgrades. Today's Enforcer™ features TAK-4® Independent Front Suspension, occupant protection, and your choice of 3 powerful engines.

- More engine choices – Cummins L9, X12, or PACCAR MX-13
- 96" wide cab & lower, smaller engine tunnel to maximize space
- Gauges & switches within easy reach of driver without interrupting sight





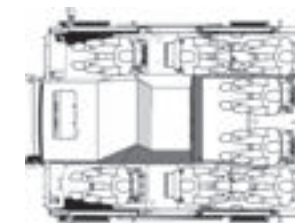
IMPEL SPECS

Engine	Cummins L9
Engine Horsepower	370 – 450 hp
Transmission	Allison 3000 EVS
Alternator	270 – 430 amp
Front GAWR (maximum)	23,000 lb
Front Axle Suspension	Leaf or TAK-4®
Cramp Angle (maximum)	45°
Rear GAWR (maximum)	54,000 lb
Rear Axle Suspension	Leaf, rubber, air, TAK-4, or TAK-4 T3™; single or tandem
Frame Rail	13.38"
Cab Width	100"
Cab Length	60", 70", or 84"
Cab Roof Style	Flat or raised (10" or 20")
Seating Capacity	10
Doors	Barrier or full height
Side Roll Protection	Default
Frontal Air Bags	Default
Electrical System	Command Zone™

Firefighter driven.

The Impel® chassis offers many of the legendary features of the Velocity® – the features firefighters directly inspired. Get upgrades in access, safety, organization, service, operation. Everything.

- Forward roof design offers a cathedral ceiling feel; moving the roof break forward increases space for improved communication & visibility
- Large exterior door handles are generously sized to fit the firefighter's gloved hands
- Large single-piece bonded windshield & daylight windows increase visibility





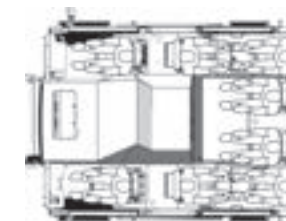
VELOCITY SPECS

Engine	Cummins X15, X12, L9, or PACCAR MX-13
Engine Horsepower	370 – 600 hp
Transmission	Allison 3000 EVS, 4000 EVS, or 4500 EVS
Alternator	270 – 430 amp
Front GAWR (maximum)	24,000 lb
Front Axle Suspension	Leaf or TAK-4®
Cramp Angle (maximum)	45°
Rear GAWR (maximum)	60,000 lb
Rear Axle Suspension	Leaf, rubber, air, TAK-4, or TAK-4 T3™; single or tandem
Frame Rail	13.38"
Cab Width	100"
Cab Length	60", 70", or 84"
Cab Roof Style	Flat or raised (10" or 20")
Seating Capacity	10
Doors	Barrier or full height
Side Roll Protection	Default
Frontal Air Bags	Default
Electrical System	Command Zone™

More might for the fight.

Make it easy. Give it strength. Firefighters asked for unmatched advancements throughout the cab and under the hood – from the powerful engine options, to the quick and easy maintenance, to the industry's first frontal airbags.

- 100" wide cab comfortably accommodates 10 personnel or added compartments/equipment
- Wide cab doors provide safer entry & quicker, more efficient exit for firefighters
- 1-piece, full-width, liftup hood eases maintenance with fast access to windshield fluid, coolant overflow, power steering, wiper motor, & cab lift controls in a single location



www.piercemfg.com



PERFORM. LIKE NO OTHER.™

Pierce Manufacturing Inc., An Oshkosh Corporation Company
P.O. Box 2017, Appleton WI 54912-2017 USA

Specifications, descriptions, and illustrative material in this literature are as accurate as known at the time of publication, but are subject to change without notice.

Illustrations may include optional equipment and accessories and may not include all standard equipment. All measurements are nominal values.

© Pierce Manufacturing Inc., Pierce, the Pierce logo, Impel, Saber, Velocity, and PS6 are registered trademarks and Enforcer, Command Zone, PUC, and Husky are trademarks of Pierce Manufacturing Inc., Appleton, WI. TAK-4 is a registered trademark and TAK-4 T3 is a trademark of Oshkosh Defense, LLC, Oshkosh, WI.

Printed in USA.

All other trademarks are the property of their respective owners.

A How-to Guide to Cooperative Purchasing for Fire-Rescue Service Leaders





Experts recognize cooperative purchasing as a well-established government procurement tool.

Contents

- Introduction..... 2
- What is cooperative purchasing? 3
- The benefits of cooperative purchasing 4
- Is cooperative purchasing right for your fire-rescue department? 5
- We’re here to help 7

Introduction

Industry researchers estimate more than \$50 billion will be spent through cooperative contracts by state and local governments in 2022.

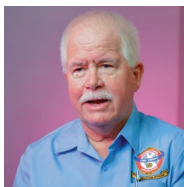
Need more pieces to solve your budget puzzle? Cooperative purchasing can help.

Procurement experts recognize cooperative purchasing as a well-established government procurement tool designed to save time, save money, and provide greater flexibility with choice. Building upon RFPs created by others in public safety and government, you can use these cooperative contracts in place of creating your own RFP process. The result? You'll usually find a more efficient process and often better pricing than you could have secured on your own.

Fire-rescue leaders have recognized this tool as an opportunity to help industry peers improve their procurement process and solve for the challenge of unintended RFP results. In 2002, the Western Fire Chiefs Association developed a nationwide cooperative purchasing program through partnerships with the International Association of Fire Chiefs, divisions, and state fire chiefs associations. As the industry matured, the program was moved to the premier government-based cooperative, Sourcewell.

Industry researchers estimate that more than \$50 billion will be spent through cooperative contracts by state and local governments in 2022, representing a significant portion of all state and local government spending.

This eBook was created to educate fire-rescue service leaders like you about cooperative contracts. We hope you'll find it a valuable resource.



“As fire chiefs, we’re pulled in so many different ways. Cooperative purchasing just gives you time back where you don’t have to go through a process of going through a bid. If you’re trying to purchase something that you need, you don’t have to spend two, three, four weeks or one or two months going through a bid process. Sourcewell knows the program so it makes the purchasing agent more comfortable with using a cooperative program.”

— Gene Coleman, Southeastern Association of Fire Chiefs

[Watch Video](#)

What is cooperative purchasing?



Cooperative purchasing (also known as group purchasing) is procurement conducted by, or on behalf of, one or more government units for use by other government units, including the fire-rescue service.

What does that mean for fire-rescue chiefs? A cooperative purchasing organization has a [portfolio of contracts](#) with a wide range of contracted suppliers. Awarded contracts might include everything from engines to envelopes, firefighting PPE to pumpers, and training tools to turnout gear. These publicly solicited

contracts are likely compliant with the requirements of your city, state, or other local government entity.

Cooperative contracts satisfy the complex RFP process to ensure consistent compliance with purchasing guidelines and offer all users access to the purchasing power of a large agency.

At its most basic, cooperative purchasing connects buyers and sellers for greater efficiency and savings of both time and money.

What can I buy?

The many products and services you can buy through cooperative purchasing include:

- Administrative services
- Ambulances
- Body armor
- Communications equipment
- Construction
- Facilities (MRO)
- Fire apparatus
- Firefighting equipment
- Firefighting personal protective equipment
- Fleet vehicles and products
- Furniture
- Leasing
- Office supplies
- Public safety software
- Public safety video surveillance
- Technology
- Wireless voice and data services

The benefits of cooperative purchasing

A [2018 GovWin + Onvia survey](#) found that procurement staff are leaner, working more hours, and being asked to purchase more with tighter budgets.

So it's no surprise that more procurement departments are looking at cooperative purchasing, among other approaches, as a way to do more with less. Here are four key benefits to choosing cooperative buying:

- **Cooperative purchasing is compliant.** You already know your procurement must follow a fair, competitive, and transparent process. Cooperative purchasing satisfies those requirements by having competitively solicited contracts awarded and ready when you need them.
- **Cooperative purchasing saves time.** Ready-to-use contracts save your procurement team the time of performing your own RFP process, resulting in speedier contract creation and faster delivery of the products you need to keep your agency functioning and your firefighters and community safe.
- **Cooperative purchasing gives you more buying power.** You join thousands of other public entities to leverage economies of scale.
- **Cooperative purchasing is flexible.** In short, you can buy what you need, when you want it.

Did You Know?

The average public agency uses cooperative purchasing for 20% of their spending.



“Time, time, and time. Our resources are dwindling, our budgets are dwindling. We’re being expected to do a lot more with very little. We have to leverage every efficiency that we possibly can.”

— *Martha Ellis, Division Chief (Ret.), Salt Lake City Fire Department and Executive Director, Public Safety Broadband Technology Association*

[Watch Video](#)

Is cooperative purchasing right for your fire-rescue department?

If you think cooperative purchasing could be a good fit for your agency’s procurement needs, here are a few questions to consider and some research to do as you move ahead:

- 1. Does my agency have a documented procurement policy?** If so, make sure the policy is up-to-date and compliant with your state and local statutes. If you’re interested in applying for a federal grant, federal regulations require that grant recipients have a documented procurement policy in place. And if your jurisdiction needs to create a policy, consider using the [American Bar Association’s model procurement code template](#).
- 2. Do my state or local statutes allow cooperative purchasing?** You can usually find guidance about cooperative purchasing in your state,

county, or municipal code (CK). Or visit sourcewell-mn.gov/compliance-legal to see U.S. state statutes and information about [Canadian Compliance](#).

- 3. Does my agency currently use cooperative contracts?** Your procurement oversight department may already be familiar with and prefer using cooperative purchasing contracts for your organization’s purchases.
- 4. Does my agency have specific requirements for these contracts?** Internal policies or procedures may indicate, for example, a preference for local suppliers or minority- and women-owned businesses, require “best price” competition, or that the purchase meets specific social goals.



“Fire departments are facing a lot of up-and-coming, emerging threats, financial threats... Just by going off a price—let’s say low bid wins the contract—can sometimes not be the best avenue. Form, fit and function matter incredibly. It’s got to be the right fit for this agency and these responders; our lives depend on it. Cooperative purchasing can be an avenue that all fire chiefs should consider.”

—John Butler, First Vice President, IAFC and Fire Chief, Fairfax County, Virginia

[Watch Video](#)

“You can look at specs and say, ‘that already meets our needs.’ That saves you weeks and weeks and weeks of time right there.”

—Rich Cowger, Fire Chief, Columbus, Montana

[Watch Video](#)



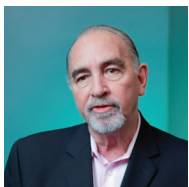
Did You Know?

Your municipality may already be a Sourcewell client for purchases outside the fire-rescue service. Visit sourcewell-mn.gov/lookup to see if your agency is registered with Sourcewell.

Once you're ready to use a cooperative contract, it's important to spend some time evaluating any cooperative purchasing organizations you're considering to ensure a good fit.

Here are four specific parts of the buying process it's important to understand well, along with some questions to ask your points of contact:

- **Transparency:** Is it easy to access contract documents and pricing? Who is the lead agency conducting the solicitation and evaluation for the cooperative purchasing organization?
- **Registration:** Does the cooperative charge fees or have any other requirements or obligations to use it? Is my agency already participating?
- **Customer service:** Do you feel confident about the cooperative's ability to help with the specific needs of public safety and first responders?
- **Catalog:** Do you have a well-rounded catalog for products and services specifically for public safety?



“With the group purchasing opportunities, you can find the group contract that fits what you need and then buy off that contract.”

—Ken Riddle, Executive Director, Nevada Fire Chiefs Association

[Watch Video](#)

How cooperative purchasing works



We're here to help

The Sourcewell Advantage

Sourcewell is Your FireRescue GPO. As a local unit of government authorized by the state of Minnesota, you can confidently use Sourcewell's cooperative purchasing program, which is open to any government or education entity in North America at no cost or obligation. Purchase from hundreds of awarded contracts delivered through a local dealer

or representative to ease procurement and support your community. Harness the power of cooperative purchasing as an industry best practice. Since 1978, Sourcewell staff have worked as force multipliers, empowering you to fulfill your public service mission.

To learn more, visit

sourcewell-mn.gov/fire-rescue-gpo



“We’re seeing an increase of customers seeking an alternative to the RFP process. Some of our long-term customers that have always required a lengthy RFP are now using Sourcewell.”

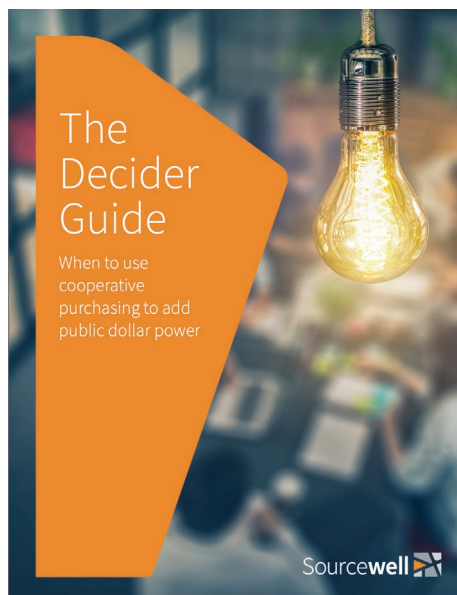
— *Mike Harstad, Government Sales Specialist, Rosenbauer*

[Watch Video](#)



Western Fire Chiefs Association

In 2021, FireRescue GPO, founded by the WFCFA in 2002, became part of Sourcewell and is now called Sourcewell.



Keep learning

Sourcewell's "[The Decider Guide](#)" includes more information about when to use cooperative purchasing to add more power to your public dollars, including the different forms of cooperative practice, additional questions to ask your cooperative representative, and how to develop a procurement process for your organization.

[Download Now](#)

Contact Us Today

877-585-9706

service@sourcewell-mn.gov

Cooperative Purchasing Reference Guide

Your guide for sourcing success



Together,
we are
Sourcewell

Cooperative purchasing

Cooperative purchasing is procurement conducted by, or on behalf of, one or more government units for use by other government units.



Compliant

- Our process can be trusted to satisfy your bid requirements
- We are a government agency that works like you
- Achievement of Excellence in Procurement recipient



Competitive

- Buying power of 50,000 participating agencies
- Contracts offer ceiling-based (not-to-exceed) pricing and volume discounts



Convenient

- Hundreds of quality suppliers holding competitively awarded contracts
- Full suite of options for a complete solution
- Easy, no-cost participation for public agencies



Register as a participating agency

Participation is free. Just complete the online or paper registration form. A legal agreement is available if needed. After registering, you will receive a Sourcewell account ID number electronically.

- Online at: sourcewell-mn.gov
- Through hard copy participation agreement (download from our website)
- Through “Joint Exercise of Powers” or “Interlocal” agreements

Make a purchase

You know what you want. Find it faster by using our enhanced search engine to navigate hundreds of awarded contracts and to find a local dealer or representative for more information. Use the Buy Sourcewell section of our website to search products, request a quote, and purchase from several contracted suppliers 100% online. We want to be your guide.

For more information, contact our client relations team:

877-585-9706

service@sourcewell-mn.gov

Our process

Cooperative purchasing connects buyers and sellers for efficiency and savings.

Our user-friendly process—the consistency of our documents, forms, and evaluation criteria—is among our greatest assets.

We continuously refine our efforts to meet the changing needs of our participating agencies. They value our North American competitive procurement process, which satisfies local procurement requirements.

Our clients add value to these steps by understanding their local procurement requirements and assessing their ability to legally access and utilize Sourcewell contracts.

Competitive procurement process

1. Scope of solicitation

We determine the scope of each competitive solicitation by identifying the needs of our public agency clients. This is accomplished through daily interactions and guidance from our clients.

2. Authorization from Sourcewell Board of Directors

Before initiating a solicitation, we seek permission from the publicly elected Sourcewell Board of Directors.

3. Public notice and advertising

Upon approval from the board, we issue a public notice and advertisement. Refer to sourcewell-mn.gov/process for specific advertising locations.

4. Proposal receipt and opening

We accept web-based, digital submissions through the Sourcewell Procurement Portal. Responses through the portal are secure and inaccessible until after the published due date and time. We conduct a public-proposal opening time, date, and place as specified in the RFP. Prior to April 1, 2019, physical submissions were accepted with a time and date stamp upon receipt at our office in Staples, Minn.

5. Objective evaluation

At the proposal opening, we evaluate the responsiveness of each proposal received. The evaluation committee then presents its recommendations to the chief procurement officer (CPO) for final review and approval.

6. Official award

Upon approval by the CPO and ratification by the Sourcewell Board of Directors, we award the recommended supplier(s) a four-year contract with the potential for a one-year extension. The Sourcewell Procurement Department sends a Notice of Award or Non-Award to all respondents via email.

7. Posting and review of approved contract documents

Sourcewell maintains a complete procurement file, and contract documentation is posted on our website. We periodically review all awarded contracts for compliance and effectiveness. In addition, Sourcewell may review and approve price and product changes at the supplier's request.



Seven-time recipient of the Achievement of Excellence in Procurement award.

The Sourcewell advantage

Sourcewell is a self-sustaining government organization. We partner with government, education, and nonprofit entities to empower community success.

You can confidently partner with Sourcewell because we:

Value independence

- As a government agency authorized by the state of Minnesota, we can enter into contracts and operate as our own cooperative purchasing lead agency. (See enabling legislation on page 6)
 - We adhere to competitive solicitation requirements of the Uniform Municipal Contracting Law.
- We award most contracts corporately, but you purchase from local dealers and providers.
- Contract terms allow you to propose supplemental terms and conditions.

Lead the way

- Choice of high-quality equipment/products/services—hundreds of North American supplier and construction contracts.
- We eliminate low-bid, low-quality issues. You capture lifecycle-cost savings.
- Our contracts are tailored to you with solutions-based solicitations.
 - Basic to fully customized solutions available when you choose from a suite of options.

Read the fine print

- Proven procurement process, refined over 40 years. (See prior page.)
- Contracts competitively solicited on your behalf and awarded by our CPO and elected board.
- The documentation you need is right at your fingertips—with a complete procurement file posted on our website sourcewell-mn.gov.

Make purchasing easy

- Browse our catalog of awarded suppliers online.
- Participating agencies can then contact the supplier directly and tell them you'd like to use the Sourcewell contract.
 - If not a participating agency, check out how easy it is to register on page 3.
- Tap into our expertise by contacting our client relations team: 877-585-9706 or service@sourcewell-mn.gov.

Frequently asked questions

Q. Who is Sourcewell?

A. Sourcewell is a local unit of government, a public corporation and agency under the Minnesota Constitution and its enabling law, Minnesota Statutes § 123A.21. Sourcewell employees are government employees.

Q. What is Sourcewell's primary purpose?

A. Sourcewell is a service cooperative created to provide programs and services to participating agencies in the government, education, and nonprofit sectors. Its statutory purpose is to assist these agencies in meeting specific needs which are more efficiently delivered cooperatively than by an entity individually. Minn. Stat. § 123A.21, subd. 2.

Q. Is cooperative purchasing one of Sourcewell's authorized activities?

A. Sourcewell is authorized to establish cooperative purchasing contracts on behalf of itself and participating agencies. Sourcewell follows the competitive contract law requirements under Minnesota Statutes § 471.345, to solicit, evaluate, and award these contracts.

Q. How is Sourcewell governed?

A. Sourcewell is governed by an eight-member board of directors made up of local elected officials including county commissioners, city council members, mayors, and school board members.

Q. Who is eligible to participate, and how much does it cost?

A. Participation is free and available to all government and education entities.

Q. How do we register?

A. You can register to participate online at sourcewell-mn.gov or by submitting a paper agreement.

Q. What specific statute gives my agency the authority to participate?

A. Joint powers and cooperative purchasing laws authorize clients to access Sourcewell cooperative purchasing contracts. Sourcewell clients are responsible for ensuring compliance with state and local laws in their respective jurisdictions. A comprehensive list of state laws is included on the Sourcewell website on the "Compliance and Legal" page.

Sourcewell continuously monitors changing laws and regulations affecting cooperative purchasing. For questions about state-specific compliance or contract-use requirements, please contact service@sourcewell-mn.gov.

Q. Can my agency use Sourcewell contracts without issuing our own solicitation?

A. Sourcewell contracts are competitively solicited on behalf of Sourcewell and our participating agencies. Individual agencies are free to determine whether the awarded contracts meet their needs.

Frequently asked questions

Q. Does Sourcewell's procurement process meet federal procurement standards, including the Office of Management and Budget Uniform Guidance (2 CFR Part 200)?

A. Sourcewell's procurement process is continuously improved to ensure compliance with state and federal requirements affecting our clients' ability to use cooperative purchasing contracts. Standard federal terms and conditions are included in Sourcewell solicitations and contracts. For specific compliance questions, please contact service@sourcewell-mn.gov.

Q. How do I obtain copies of the legal documents associated with each contract?

A. Contracts, solicitation documents, and pricing are available under the "Documents" tab on each supplier's page on the Sourcewell website. Due to pricing complexity, some pricing is only available upon request. Procurement files are also available upon request.

Q. As a Sourcewell participating agency, are we able to buy from other contracts?

A. Sourcewell participation and contracts are nonexclusive with no obligation to purchase.

Q. How is Sourcewell funded?

A. Sourcewell is funded by administrative fees paid by suppliers. When Sourcewell awards a contract, that supplier realizes substantial efficiencies in the form of thousands of sales opportunities. Suppliers pay a percentage of those sales to Sourcewell to cover costs related to the procurement process and to offset general operating costs.

Material prepared and provided by Sourcewell is intended as informational and for reference purposes, but is not legal advice. We recognize your responsibility to ensure the Sourcewell procurement process complies with your local laws.



Cooperative purchasing

Sourcewell creates cooperative contract purchasing solutions on behalf of participating public agencies. Cooperative contracts offer both time and money savings for users by consolidating the efforts of numerous individually prepared solicitations into one, cooperatively shared process—taking advantage of the volume pricing generated by 50,000 agencies across North America.

Register and purchase

Visit sourcewell-mn.gov/cooperative-purchasing or turn to page 3 for more details.

We want to be your guide.

Contact our client relations team:

877-585-9706

service@sourcewell-mn.gov



MEMORANDUM

TO: Mayor and City Council

FROM: Adam Dickinson, Line Department Superintendent
John Harrenstein, Interim City Manager

DATE: June 3, 2024

RE: Amendment #1 to Task Order No. 6 (Phase 1 Distribution Improvements) with DGR Engineering

SUMMARY: DGR Engineering has completed the preliminary design phase of the Phase 1 Distribution Improvements project and require an amendment to Task Order No. 6 to proceed with the final design, bidding, permitting, construction administration, construction staking, and final phase services for the project.

PREVIOUS COUNCIL ACTION: The Council approved an agreement with DGR Engineering on May 15, 2023 for professional engineering services for Task Order No. 6 – Phase 1 Distribution Improvements – that authorized the preliminary design phase.

BACKGROUND/DISCUSSION: The Phase 1 Distribution Improvements projects are part of the overall Phase 1 Electric System Improvements projects, which also include the Reisner Substation and 69 kV Transmission Line Rebuild. The project scope was narrowed during the preliminary design phase to include only the following “Tier 1” projects that are required to accommodate the new Reisner Substation and 69 kV Transmission Line Rebuild projects:

- Project A – Reisner Substation Feeder Egresses (Quantity 4)
- Project B – Sweazey Substation Feeder No. 2 Egress OH-UG Conversion

The Engineer’s Estimate for Tier 1 Projects A & B is \$1,641,000 as follows:

Phase 1 Distribution Improvements – Tier 1 Projects A & B	
Owner-Furnished Materials (Major)	\$ 621,300
Owner-Furnished Materials (Minor)	\$ 99,200
Construction Contract (Primary/Secondary)	\$ 435,500
Construction Contract (Meter Cutover)	By Client
Contingencies (27%)	\$ 310,200
Engineering	\$ 174,800
C – 2.4 kV to 13.2 kV Voltage Conversion (Trailer Park)	Excluded
D – Capacitor Banks, Air Break Switches & Voltage Regulators	Excluded
E – Single Phase Overhead Tie Line (Sweazey Substation Feeder No. 4, Rural)	Excluded
F – WWTF Primary Feed and Transformer	<u>Excluded</u>
Project Total: \$ 1,641,000	

The preliminary design phase of the project is complete. The amendment authorizes the final design, bidding, permitting, construction administration, construction staking, and final phase services for Tier 1 projects A & B. To proceed to the next phase of this project, an amendment to Task Order No. 6 is necessary.

FINANCIAL IMPLICATIONS: Amendment #1 to Task Order No. 6 will add an estimated \$149,800 towards the project.

PROJECT TIMELINE: The current timeline for the Phase 1 Distribution Improvements is as follows:

- Bidding – Major Materials: June/July 2024
- Bidding – Construction: January 2025
- Construction Start: May 2025
- Construction End: August 2025

RECOMMENDATION: Staff recommends the City Council adopt a resolution authorizing the City Manager to sign Amendment #1 to Task Order No. 6 with DGR Engineering.

RESOLUTION NO. 2024 - XXX

**RESOLUTION APPROVING AMENDMENT NO. 1 TO TASK ORDER NO. 6 TO THE DGR ENGINEERING
MASTER AGREEMENT FOR PROFESSIONAL SERVICES AND AUTHORIZING
CITY MANAGER TO SIGN AND EXECUTE SAID AMENDMENT**

WHEREAS, DGR Engineering ("Consultant") and Webster City Municipal Utilities – Webster City, Iowa ("Client") entered into a Master Agreement for Professional Services on June 2, 2020, for the provision of professional services; and

WHEREAS, pursuant to the Master Agreement, Consultant is to provide professional services to Client for various projects as may be identified through task orders; and

WHEREAS, Client has identified a project entitled "Phase 1 Distribution Improvements" and wishes to engage Consultant's services for said project; and

WHEREAS, the proposed improvements for the Phase 1 Distribution Improvements project include the construction of new distribution feeder circuits, conversion of existing overhead lines to underground, addition of switches, capacitors, and voltage regulators, and construction of a 1-phase overhead tie line; and

WHEREAS, the scope of the project has been refined to focus on the essential "Tier 1" projects necessary for accommodating the new Reisner Substation and 69 kV Transmission Line Rebuild projects; and

WHEREAS, the estimated financial implications of Amendment #1 to Task Order No. 6 amount to \$149,800;

NOW THEREFORE BE IT RESOLVED, the City Council hereby authorizes the following:

Section 1. The City Council hereby approves the Task Order Amendment to the DGR Engineering Master Agreement for Professional Services for the Phase 1 Distribution Improvements project, as described in the Scope of Work provided and acknowledges the projected timeline for the Phase 1 Distribution Improvements, as outlined below:

- Bidding – Major Materials: June/July 2024
- Bidding – Construction: January 2025
- Construction Start: May 2025
- Construction End: August 2025

Section 2. Authorize the City Manager to sign and execute Amendment #1 to Task Order No. 6 with DGR Engineering, facilitating the final design, bidding, permitting, construction administration, construction staking, and final phase services for Tier 1 projects

BE IT FURTHER RESOLVED, that the City Clerk is directed to ensure the proper execution and documentation of Amendment #1 to Task Order No. 6 with DGR Engineering.

Passed and adopted this 3rd day of June, 2024.

John Hawkins, Mayor

ATTEST: _____
Karyl K. Bonjour, City Clerk

**CITY OF WEBSTER CITY, IOWA
ELECTRIC EQUIPMENT & IMPROVEMENTS
2024 - 2026 PROPOSED BUDGET**

	2021-2022	2022-2023	2023-2024	2024-2025	+/-	2025-2026	2026-2027	2027-2028	2028-2029	COMMENTS
	Actual	Actual	Budget	Proposed	Prior Year	Forecast	Forecast	Forecast	Forecast	
REVENUE										
FY 23/24 Debt Proceeds (AMI)	-	-	2,000,000	-	(2,000,000)	-	-	-	-	
FY 24/25 Debt Proceeds (Reisner)	-	-	-	4,300,000	4,300,000	-	-	-	-	
FY 24/25 Debt Proceeds (URD East)	-	-	-	1,900,000	1,900,000	-	-	-	-	
FY 25/26 Debt Proceeds Dist. Imp. Sub feeders]	-	-	-	-	-	1,300,000	-	-	-	Needed for New Reisner Sub
FY 26/27 Debt proceeds (URD Sunset)	-	-	-	-	-	-	2,500,000	-	-	
FY 28/29 Debt Proceeds (URD Pview)	-	-	-	-	-	-	-	-	2,500,000	
DEBT PROCEEDS	-	-	2,000,000	6,200,000	4,200,000	1,300,000	2,500,000	-	2,500,000	
Corn Belt Contribution (Reisner Substation)	-	-	-	2,800,000	2,800,000	-	-	-	-	
Corn Belt Contribution (69KV Transmission)	-	-	-	5,825,000	-	-	-	-	-	
INTERGOVERNMENTAL	-	-	-	8,625,000	2,800,000	-	-	-	-	
From Electric Operations	700,000	-	778,052	632,300	(145,752)	481,300	149,050	144,050	-	
TRANSFERS IN	700,000	-	778,052	632,300	(145,752)	481,300	149,050	144,050	-	
TOTAL REVENUE	700,000	-	2,778,052	15,457,300	12,679,248	1,781,300	2,649,050	144,050	2,500,000	
EXPENDITURES										
URD Conversion (2020) CIP	193,171	-	-	-	-	-	-	-	-	
Annunciator Panel Project	24,966	36	-	-	-	-	-	-	-	
Beach & 2nd (part of 2021 2nd st)	99,970	-	-	-	-	-	-	-	-	
City Hall Basement	15,612	12,654	-	-	-	-	-	-	-	
ADA Transition Plan	-	20,481	-	-	-	-	-	-	-	
Pleasant Hill Reclosure	-	434	-	-	-	-	-	-	-	
New 69kv Transmission Lines	-	17,823	-	-	-	-	-	-	-	
Fuse Coordination Study	-	394	20,000	-	(20,000)	-	-	-	-	
Traffic Signals	-	-	40,000	-	(40,000)	-	-	-	-	
Woolstock Capacitor Bank	-	-	-	25,000	25,000	-	-	-	-	
City Hall HVAC	-	423	187,500	187,500	-	-	-	-	-	375K planned for 24/25 to be moved
Switches, Capacitors, Volt Regulators	-	-	-	175,000	175,000	-	-	-	-	
ARC Flash Study	-	-	-	40,000	40,000	-	-	-	-	
AMI Meters	-	309	900,000	1,100,000	200,000	-	-	-	-	
Reisner Substation	-	57,612	195,932	7,100,000	6,904,068	-	-	-	-	4.3 million City Cost 125K City Cost
69kv Improvement (Reisner)	-	-	-	5,950,000	5,950,000	-	-	-	-	
URD Conversion (East Side)	66,527	343,611	-	1,900,000	1,900,000	-	-	-	-	1.3 City Cost
Phase 1 Improve (feeder inc. for Reisner)	-	-	-	-	-	1,300,000	-	-	-	
Underground Conversion (Sunset)	-	-	-	-	-	-	1,000,000	1,500,000	-	
Power Factor Study	-	-	-	-	-	-	-	20,000	-	
Underground Conversion (Pview)	-	-	-	-	-	-	-	-	2,500,000	
Bowman Sub Upgrades	-	-	-	-	-	-	-	-	-	3.8 m. Planned 25/26
Sweazey Sub Upgrades	-	-	-	-	-	-	-	-	-	375K. Planned 24/25
Passwaters Sub-Decommission	-	-	-	-	-	-	-	-	-	100K. Planned 24/25
Sweazey Sub Single Phase tie line	-	-	-	-	-	-	-	-	-	135K. Planned 24/25
TOTAL SYSTEM IMPROVEMENTS	400,246	453,777	1,343,432	16,477,500	15,134,068	1,300,000	1,000,000	1,520,000	2,500,000	
Information Technology & GIS	16,481	15,439	37,370	27,800	(9,570)	11,300	14,050	14,050	-	
Public Works Admin	2,058	74	1,250	-	(1,250)	-	-	-	-	
Electric Distibution	46,107	15,569	-	-	-	-	-	-	-	
Locater - Underground Utilities	-	-	8,000	-	-	-	-	-	-	
Pickup w/utility box #3	-	-	55,000	-	-	-	-	-	-	
Rack & Boraing Rod Assembly	-	-	20,000	-	-	-	-	-	-	
VAC Unit	-	-	165,000	-	-	-	-	-	-	
Brush Chipper	-	-	-	75,000	75,000	-	-	-	-	
Wire Reel Trailer	-	-	-	25,000	25,000	-	-	-	-	
Digger/Derrick (Ordered Feb.2023)	-	-	-	-	-	350,000	-	-	-	
Pickup w/utility box #2	-	-	-	-	-	55,000	-	-	-	
Skid Loader	-	-	-	-	-	65,000	-	-	-	
Dump Trailer	-	-	-	-	-	-	25,000	-	-	
Pickup & Customized box for Electrician	-	-	-	-	-	-	65,000	-	-	
USED DUMP TRUCK YR 1	-	-	-	-	-	-	45,000	45,000	-	
Pickup w/utility box #1	-	-	-	-	-	-	-	65,000	-	
TOTAL EQUIPMENT	64,646	31,082	286,620	127,800	(158,820)	481,300	149,050	124,050	-	
TOTAL EXPENDITURES	464,892	484,859	1,630,052	16,605,300	14,975,248	1,781,300	1,149,050	1,644,050	2,500,000	
REV over (under) exp- Audit Adjustment	235,108	(484,859)	1,148,000	(1,148,000)	-	-	1,500,000	(1,500,000)	-	
BEGINNING FUND BALANCE	-	-	-	1,148,000	1,148,000	-	-	1,500,000	-	
ENDING FUND BALANCE	-	-	1,148,000	-	(1,148,000)	-	1,500,000	-	-	

AMENDMENT # 1

AGREEMENT: Master Task Order Agreement between DGR Engineering and Webster City Municipal Utilities – Webster City, Iowa dated June 2, 2020.

AMENDMENT TO TASK ORDER NO. 6

ORIGINAL TASK ORDER DATE: May 15, 2023

TASK ORDER PROJECT NAME: Phase 1 Distribution Improvements

AMENDMENT ITEMS: The preliminary design phase of the project is complete. This amendment authorizes the final design, bidding, permitting, construction administration, construction staking, and final phase services for the following Tier 1 projects:

- A – Reisner Substation Feeder Egresses (Quantity 4)
- B – Sweazey Substation Feeder No. 2 Egress OH-UG Conversion

The following Tier 2 and Tier 3 projects have been removed from the Scope of Work for this Task Order:

- C – 2.4 kV to 13.2 kV Voltage Conversion (Trailer Park)
- D – Capacitor Banks, Air Break Switches & Voltage Regulators
- E – Single Phase Overhead Tie Line (Sweazey Substation Feeder No. 4, Rural)
- F – WWTF Primary Feed and Transformer

SCOPE OF WORK: This Amendment #1 modifies the Scope of Work for this Task Order as follows:

Hourly Portion:

Preliminary Design Phase [NO CHANGES]:

1. Meet with Client staff to review the improvements to be made to the Client's distribution system as identified in the CIP.
2. Conduct fieldwork to ascertain the required facilities necessary to develop the circuitry, including development of a work scope definition by all parties.
3. Prepare a preliminary layout of the new underground primary electric utility, including proposed connections and switching locations for tying the new underground distribution system to the existing system.
4. Size equipment and identify installation locations for the switches, capacitors, and voltage regulators.
5. Prepare an updated detailed cost estimate for the project.

6. Develop a project schedule for permitting, material procurement, bidding, construction, and energization.
7. Compile the above preliminary design information into correspondence for review by the Client. Proceed to the final design, bidding, and construction phases after review of any comments from Client.

Permitting Phase [ADDED]:

1. Prepare for submittal the required documentation for achieving approval for the project from the Iowa DOT.

Construction Administration Phase [ADDED]:

1. Organize and attend a preconstruction conference.
2. Review shop drawings.
3. Assist in construction administration and scheduling.
4. Respond to construction questions as needed.
5. Process progress payments and prepare change orders (if required).
6. Make periodic site visits to observe construction.

Construction Staking [ADDED]:

1. Stake and mark equipment locations and property lines as requested by Client.

Final Phase [ADDED]:

1. Conduct project walk-throughs and develop a “punch-list”.
2. Develop close-out documents for signatures.
3. Produce record drawings based on field-provided red-lines.

Lump Sum Portion:

Final Design Phase [ADDED]:

1. Accomplish the fieldwork necessary to locate/relocate the electric lines and related equipment.
2. Size the new padmount distribution transformers for both single-phase and three-phase services.

3. Develop staking sheets detailing the required work to be constructed by the Contractor (primary/secondary only).
4. Complete the design and staking sheet production utilizing digital aerial photography for the construction area.
5. Develop specifications, bidding, and contract documents to allow receiving of bids for the following contracts:
 - a. Owner-Furnished materials (major).
 - b. Owner-Furnished materials (minor).
 - c. Construction (primary/secondary).

Bidding Phase [ADDED]:

1. Provide bidding documents to interested bidders and respond to bidder questions.
2. Assist in receiving bids, attend bid openings, analyze bids, develop spreadsheets detailing bid results, and make a recommendation on the award of the contract(s).

PROJECT BUDGET [ADDED]: The project budget has been updated to the following:

Phase 1 Distribution Improvements – Tier 1 Projects A & B	
Owner-Furnished Materials (Major)	\$ 621,300
Owner-Furnished Materials (Minor)	\$ 99,200
Construction Contract (Primary/Secondary)	\$ 435,500
Construction Contract (Meter Cutover)	By Client
Contingencies (27%)	\$ 310,200
Engineering	\$ 174,800
C – 2.4 kV to 13.2 kV Voltage Conversion (Trailer Park)	Excluded
D – Capacitor Banks, Air Break Switches & Voltage Regulators	Excluded
E – Single Phase Overhead Tie Line (Sweazey Substation Feeder No. 4, Rural)	Excluded
F – WWTF Primary Feed and Transformer	<u>Excluded</u>
Project Total:	\$ 1,641,000

UPDATED FEE ARRANGEMENT [MODIFIED]: This Amendment #1 revises the fee arrangement as follows:

Segment	Original Fee	Fee Changes by this Amendment #1	Revised Fee Established by this Amendment #1	Fee Type
Preliminary Design Phase	\$ 25,000	\$ 0	\$ 25,000	Hourly-Estimate
Permitting Phase	\$ 0	\$ 3,000	\$ 3,000	Hourly-Estimate
Construction Administration Phase	\$ 0	\$ 29,000	\$ 29,000	Hourly-Estimate
Construction Staking	\$ 0	\$ 3,000	\$ 3,000	Hourly-Estimate
Final Phase	<u>\$ 0</u>	<u>\$ 4,000</u>	<u>\$ 4,000</u>	Hourly-Estimate
SubTotal – Hourly-Estimate Portion	\$ 25,000	\$ 39,000	\$ 64,000	
Final Design Phase	\$ 0	\$ 91,000	\$ 91,000	Lump Sum
Bidding Phase	<u>\$ 0</u>	<u>\$ 19,800</u>	<u>\$ 19,800</u>	Lump Sum
SubTotal – Lump Sum Portion	\$ 0	\$ 110,800	\$ 110,800	
Total	\$ 25,000	\$ 149,800	\$ 174,800	

All “Lump Sum” and “Hourly” work will be billed as described in the original task order.

Additional work beyond the Scope of Work described herein, or any follow-on work, will be billed at our standard hourly rates in effect at the time the work is done plus expenses.

SPECIAL TERMS AND CONDITIONS [ADDED]: The following items shall be added:

1. Standard EJCDC (Engineers Joint Contract Documents Committee) contract documents shall be used for the construction bidding package.
2. Property surveying will not be required, but can be added later if desired. New equipment can be located along the front lot-lines when possible.
3. Equipment locations will generally be staked and marked by Client Staff. We have included one (1) trip in our estimate to stake equipment locations and property lines as requested by the Client.
4. The following items are excluded from this Task Order:
 - a. Soils exploration.
 - b. Easement procurement.

- c. Resident observation.
- d. Design of the meter cutover portion of the project.
- e. Design of the Tier 2 and Tier 3 projects.

Webster City Municipal Utilities
Webster City, Iowa

 (Client)

By: _____

Print: _____

Title: _____
 (Authorized signature and Title)

Date: _____

DeWild Grant Reckert and Associates Company
d/b/a DGR Engineering

 (Consultant)

By: Curt D. Dieren

Print: Curt D. Dieren

Title: Executive Vice President
 (Authorized signature and Title)

Date: 4-30-2024



MEMORANDUM

TO: Mayor and City Council

FROM: Brandon Bahrenfuss, Street Department Supervisor
Derrick Drube, ROW Inspector/ Construction Coordinator

DATE: June 3, 2024

RE: Approval of Change Order No. 8, Final Acceptance and Payout of 2021 Second Street Reconstruction Project

SUMMARY: The 2021 Second Street Reconstruction Project is complete and ready for close out. Project acceptance and final payment authorization from the City Council is needed to close out the project.

PREVIOUS COUNCIL ACTION: The Council approved the contract to Rasch Construction for the 2021 Second Street Reconstruction Project on February 1, 2021 in an amount of \$4,315,117.50

Council previously approved change orders 1-7.

BACKGROUND/DISCUSSION: The City entered into an agreement with Rasch Construction to perform the 2021 Second Street Reconstruction Project.

The engineer for this project was Snyder & Associates. They have indicated the project is ready for closeout and amount due, upon approval of closeout, to the contractor is \$3,867.74 and retainage in the amount of \$132,355.00 in thirty days after approval. Staff and Snyder & Associates have verified all punch list items have been completed.

Included in this request is Change Order No. 8 to reduce the contract amount by -\$16,094.53 for adjusting the contract quantities to match what was measured in the field.

FINANCIAL IMPLICATIONS: Funding for this project will be absorbed through LOSST.

RECOMMENDATION: Staff recommends the City Council authorize the City Manager to sign and execute Change Order No. 8 and to accept and authorize final payment to Rasch Construction with retainage released in thirty days for the 2021 Second Street Reconstruction Project.

RESOLUTION NO. 2024 - xxx

**RESOLUTION AUTHORIZING THE CITY MANAGER TO
SIGN AND EXECUTE CHANGE ORDER NO. 8 AND COUNCIL TO AUTHORIZE
FINAL PAYMENT AND RETAINAGE IN THIRTY DAYS TO RASCH CONSTRUCTION, FORT DODGE, IOWA
FOR THE COMPLETION OF THE 2021 SECOND STREET RECONSTRUCTION PROJECT**

WHEREAS, on February 1, 2021, the City of Webster City did enter into a contract with Rasch Construction, for completion of the 2021 Second Street Reconstruction Project; and

WHEREAS, contract Change Order No. 8 has been prepared resulting in a decrease of \$16,094.53; and

WHEREAS, the City of Webster City will execute Contract Change Order No. 8;

Original Contract Price	\$ 4,315,117.50
Previous Revised Contract Price (includes CO's 1-7)	\$ 4,263,194.53
Change Order No.8	-\$ 16,094.53
Revised Contract Price	\$ 4,247,100.00

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa

SECTION 1: Authorize City Manager to sign and execute Change Order No. 8 with Rasch Construction, Fort Dodge, Iowa for the 2021 Second Street Reconstruction Project.

SECTION 2: Authorizes final payment of \$3,867.74 and release of retainage in the amount of \$132,355.00 in thirty days to Rasch Construction, Fort Dodge, Iowa and accepts the work performed under the 2021 Second Street Reconstruction Project.

Passed and adopted this 3rd day of June, 2024.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk



May 24, 2024

Mr. Derrick Drube
City of Webster City
400 Second Street, P.O. Box 217
Webster City, Iowa 50595

RE: 2021 SECOND STREET RECONSTRUCTION PROJECT
PARTIAL PAYMENT APPLICATION NO. 16 (FINAL)
CHANGE ORDER NO. 8 (FINAL)
S&A PROJECT NO. 119.0463.01A

Dear Mr. Drube:

Attached please find Partial Payment Application No. 16 for work completed on the 2021 Second Street Reconstruction project through May 15, 2024. The Contractor's work through this period includes completing all work on the contract items and addressing all punch list items. The punch list items included a number of sidewalk panel and driveway apron replacements.

We recommend payment of Partial Payment Application No. 16 (Final) in the amount of \$3,867.74 to the Contractor, Rasch Construction, Inc., for work completed through May 24, 2024. Change Order No. 8 includes balancing out final pay quantities. We recommend approval of Change Order No. 8 to reduce the Contractor amount by -\$16,094.53.

Furthermore, we have completed a review of the construction improvements, and these improvements are in substantial conformance with the plans and specifications for the project. I am recommending the City accept the project.

Please contact me should you have any questions on this partial payment application and change order.

Sincerely,

SNYDER & ASSOCIATES, INC.

John W. Haldeman, P.E.
Project Manager

Enclosures



APPLICATION FOR PARTIAL PAYMENT NO. 16

PROJECT: 2021 Second Street Reconstruction Project

S&A PROJECT NO.: 119.0463.01A

OWNER: City of Webster City
PRIME CONTRACTOR: Rasch Construction, Inc.
1828 Johnson Ave
Fort Dodge, IA 50501
DATE: June 3, 2024

PAYMENT PERIOD: 6/18/23-5/15/24

1. CONTRACT SUMMARY:

Original Contract Amount: \$ 4,315,117.50
Net Change by Change Order (1 - 8): \$ (68,017.50)
Contract Amount to Date: \$ 4,247,100.00

CONTRACT PERIOD: TOTAL WORKING DAYS
Original Contract Date: February 1, 2021
Original Contract Time: October 31, 2021

2. WORK SUMMARY:

Total Work Performed to Date: \$ 4,247,100.00
Total Stockpiled Materials: \$ -
Retainage : 5% - \$80,000 \$ 132,355.00
Liquidated Damages: \$ -
Total Earned Less Retainage & LDs: \$ 4,114,745.00
Less Previous Applications for Payment: \$ 4,110,877.26
AMOUNT DUE THIS APPLICATION: \$ 3,867.74

3. CONTRACTOR'S CERTIFICATION:

The undersigned CONTRACTOR certifies that:

- (1) all previous progress payments received from OWNER on account of Work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment; and
- (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances

Rasch Construction, Inc.
CONTRACTOR

By Benjamin Kohner DATE: 5/22/24

4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.
ENGINEER

By John W. Alderman DATE: 5/28/2024

5. OWNER'S APPROVAL

City of Webster City
OWNER

By _____ DATE: _____

CHANGE ORDER NO. 8

OWNER: City of Webster City

PROJECT: 2021 Second Street
Reconstruction Project
S&A PROJECT #: 119.0463.01A

To: Rasch Construction Inc.
Contractor
1828 Johnson Avenue
Address
Fort Dodge, Iowa 50501
City, State, Zip

You are directed to make the following changes in this contract:

1. **Description of change to be made:**
Item 4.03 - Change order 6 total did not include this items total price in the total change order amount
Item 7.11 - Quantity adjustment to correct rounding error
Items 9.01, 9.02, 7.01E, and 7.06E - Close out change order to match as-built quantities

2. **Settlement for the cost of making the change shall be as follows:**

Item No.	Item Description	Quantity	Unit	Unit Price	Total Price
4.03	SANITARY SEWER, GRAVITY MAIN, TRENCHED, 15" PVC	8	LF	\$ 70.00	\$ 560.00
9.01	HYDRAULIC SEEDING, TYPE 1, FERTILIZING, AND BFM MULCHING	1.0	AC	\$ 4,100.00	\$ 4,100.00
9.02	HYDRAULIC SEEDING, NATIVE GRASS AND FORBS (WILDFLOWERS), FERTILIZING, AND BFM	-4.2	AC	\$ 4,400.00	\$ (18,480.00)
7.01E	HMA OVERLAY, 2-INCH, STANDARD TRAFFIC, PG58-28	-20.71	TON	\$ 130.00	\$ (2,692.30)
7.06E	DRIVEWAY, PAVED, PCC, 7"	7.2	SY	\$ 58.00	\$ 417.60
7.11	DRIVEWAY, PAVED, PCC, 7"	0.003	SY	\$ 57.00	\$ 0.17
TOTAL					\$ (16,094.53)

3. **This change order will result in a net change in the contract completion time of 0 days and a net change in the cost of the project of -\$16094.53 divided as follows:**

	Contract Amount	Contract Completion Date
Approved funds and contract completion date as per (Engineer's Estimate, Contract or last approved C.O.)	\$4,263,194.53	October 31, 2021
Change due to this C.O. (+ or -)	\$ (16,094.53)	0
Totals including this C.O.:	\$4,247,100.00	October 31, 2021

The change described herein is understood, and the terms of settlement are hereby agreed to:

Rasch Construction Inc.
CONTRACTOR
By Benjamin Koknen

DATE: 5/22/2024

Snyder & Associates, Inc.
ENGINEER
By John W. Alderman

DATE: 5/28/2024

City of Webster City
OWNER

By _____

DATE: _____

CERTIFICATE OF COMPLETION

2021 SECOND STREET RECONSTRUCTION PROJECT

Webster City, Iowa

June 3, 2024

We hereby declare that we have made an on-site review of the completed construction of the *2021 Second Street Reconstruction Project* as performed by Rasch Construction, Inc..

As Engineers for the project, it is our opinion that the work performed is in substantial conformance with the plans and specifications, and that the final amount of the Contract is **\$4,247,100.00**. I hereby recommend acceptance of the project.

Respectfully submitted,

SNYDER & ASSOCIATES, INC.



*John W. Haldeman, P.E.
Civil Engineer
Snyder & Associates, Inc.
Iowa License Number 15808*



MEMORANDUM

TO: Mayor and City Council

FROM: Brandon Bahrenfuss, Street Department Supervisor
John Harrenstein, City Manager

DATE: June 3, 2024

RE: Adopt a Resolution Authorizing the City Manager to Sign and Execute Amendment No. 10B with Snyder and Associates to Provide Professional Services for the On-call Street Paving Specialist

SUMMARY: The Scope of this service is to provide final design, for the 2020 and 2021-22 Second Street Reconstruction Projects.

PREVIOUS COUNCIL ACTION: Amendment No. 10 was approved on May 6, 2019. Amendment No. 10A was approved on April 19, 2021.

BACKGROUND/DISCUSSION: The original Amendment No. 10 included the preparation of Record Drawings in a reproducible format (pdfs) meeting the City's requirements at that time, which comprised flowline information and utility appurtenances on the surface. The City has since updated City policy to prepare Record Drawings to be compatible with the City's GIS database, and now also include below ground features such as services, connection points, and bends. Amendment No. 10B includes creating record drawing files compatible with and for the City's use in the GIS database. This effort also included completing as-built field survey to create said files, and coordinating with the City's GIS database consultant who maintains and updates the database. The files are prepared for both the 2020 and 2021-22 Second Street Reconstruction Projects, including all Bid Add Alternates. The deliverables included as-built field survey, CAD files, and GIS shapefiles for the following information:

- A. Water main, valves, hydrants, bends, services, and connection points.
- B. Sanitary sewer, manholes, services, bends, and connection points.
- C. Storm sewer, structures, and subdrain.
- D. City electrical conduits and light poles.

FINANCIAL IMPLICATIONS: The estimated cost for Amendment No. 10B is \$12,200.

RECOMMENDATION: Staff recommends the City Council adopt a resolution approving Amendment No. 10B with Snyder and Associates.

RESOLUTION NO. 2024 - xxx

**RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN AND EXECUTE AMENDMENT NO.10B
WITH SNYDER AND ASSOCIATES TO PROVIDE PROFESSIONAL SERVICES
FOR ON-CALL STREET PAVING SPECIALIST**

WHEREAS, the City has updated its policy to prepare record drawings to be compatible with the City's GIS database; and

WHEREAS, the City has an on-call services agreement with Snyder and Associates; and

WHEREAS, the City of Webster City will utilize the services of its consulting engineer, Snyder and Associates, to perform services noted in the attached as Exhibit "A";

WHEREAS, said professional services shall be governed by and construed in accordance with the laws of the State of Iowa and local municipal code; and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Webster City, Iowa as follows:

SECTION 1: Authorizes the City Manager to sign and execute amendment number 10B with Snyder and Associates to provide professional services for on-call street paving specialist.

Passed and adopted this 3rd day of June, 2024.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

WEBSTER CITY, IOWA

AMENDMENT No. 10B TO THE AGREEMENT FOR PROFESSIONAL SERVICES FOR THE ON-CALL STREET PAVING SPECIALIST

This Amendment to the Agreement for Engineering Services is made and entered into on the date hereinafter stated under City's signature, between the City of Webster City ("City"), Iowa, and Snyder & Associates, Inc. ("Professional").

For work on the On-Call Street Paving Specialist, the parties agree as follows:

1. **Engagement.** The City hereby engages the Professional to perform work necessary to provide all services as described in the Scope of Work in connection with this Amendment to the Contract.
2. **Scope of Work.** The Professional shall perform in a competent and professional manner, the scope of work as set forth in **Exhibit "A"** attached hereto and by reference incorporated herein.
3. **Completion.** The Professional shall commence work immediately upon receipt of a written notice from the City and complete the Scope of Work in an expeditious and professional manner as set forth in **Exhibit "B"** attached hereto and by reference incorporated herein.
4. **Payment.** The prices for work performed by the Professional on this Amendment shall not exceed those prices as set forth in **Exhibit "C"** attached hereto and by reference incorporated herein.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Amendment to the Agreement. All provisions of the Agreement shall remain in full force and effect.

CITY OF WEBSTER CITY, IOWA

John Harrenstein, City Manager

Dated: June 3, 2024

SNYDER & ASSOCIATES, INC.

EXHIBIT “A” SCOPE OF WORK

To accomplish the City’s mission of providing quality street, alley, electric, water, wastewater, and storm water services for its customers, it owns and maintains streets and alleys with appurtenant structures, electric facilities with appurtenant structures, water treatment and distribution systems, wastewater collection and treatment systems and storm water collection systems within public rights-of-way.

The following revisions shall be made to Amendment No. 10B:

III. CONSTRUCTION SERVICES

C. RECORD DRAWINGS

Add the following paragraph to the Construction Services on both the 2020 and 2021-22 Second Street Reconstruction Projects:

The Professional shall create record drawing files compatible with and for the City’s use in the City’s GIS database. The Professional shall complete as-built field survey to create said files, and coordinate with the City’s GIS database consultant who maintains and updates the database. The files are prepared for both the 2020 and 2021-22 Second Street Reconstruction Projects, including all Bid Add Alternates. The Professional shall as-built field survey, create CAD files, and GIS shapefiles for the following information:

- a. Water main, valves, hydrants, bends, services and connection points.
- b. Sanitary sewer, manholes, services, bends, and connection points.
- c. Storm sewer, structures, and subdrain.
- d. City Electric conduit and light poles.

**EXHIBIT “C”
PAYMENT**

COMPENSATION

Below is a table summarizing the Professional’s fees for the scope of services outlined in this Exhibit “A”. Fees will be invoiced and paid on an hourly rate plus expenses basis not to exceed amount and rates will be accrued in accordance with the Professional’s 2019-2020 Standard Fee Schedule contained in Exhibit “D” of Amendment No. 10 to the Agreement for Professional Services.

CONSTRUCTION SERVICES – ADDITIONAL

1. Record Drawings (All Phases)	\$ 12,200
	<hr/>
AMENDMENT 10B TOTAL =	\$ 12,200

ORDINANCE NO. 2024 – xxxx

**AN ORDINANCE REPEALING CHAPTER 36, DIVISION 4, SECTIONS 36-139 THROUGH 36-142
AND RESERVED SECTIONS 36-143 THROUGH 36-167, PERTAINING TO
WILSON BREWER HISTORIC PARK COMMITTEE AND
AMENDING CHAPTER 2, ARTICLE III, DIVISION I, SECTION 2.71(11) PERTAINING TO APPOINTMENTS**

BE IT ENACTED by the City Council of the City of Webster City, Iowa:

SECTION 1. SECTION REPEALED. Chapter 36 “Parks, Recreation and Community Facilities”, Division 4 “Wilson Brewer Historic Park Committee, sections 36-139 through 36-142, and reserved sections 36-143 through 36-167 are hereby repealed in their entirety.

SECTION 2. SECTION AMENDED. Chapter 2 “Administration”, Article III “Officers and Employees”, Division 1, “Appointments”, Section 2.71(11) is hereby amended by the deletion of the current language to be replaced as follows:

Current language to be deleted: (11) Wilson Brewer Historic Park Committee

Replacement language: (11) Wilson Brewer Park Foundation Board members in accordance with Wilson Brewer Park Agreement between City of Webster City and Hamilton County

SECTION 4. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed and approved by the City Council this ____ day of _____, 2024.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

1620 Superior Street Unit 1
Webster City, IA 50595
(515) 832-2885
(515) 832-2515 fax



GROVES & CHIZEK LAW OFFICE

Zachary S. Chizek
zach@groveslaw.net

Gary J. Groves
gary@groveslaw.net

Raphael M. Montag
raph@groveslaw.net

May 29, 2024

TO: Members of the City Council

RE: Summary of Professional Services for May 2024.

Dear Council Members:

Outlined below is a summary of professional services I have provided for the City of Webster City as City Attorney for the month of May 2024. The main issues I addressed this past month were (a) preparation of revised purchase agreement for the four (4) lots in Brewer Creek Estates 6th Addition, previously going to be sold to Samann, L.C.; (b) preparation of documents for two (2) separate abandoned properties; and (c) continuing to address nuisance properties in town.

In regards to the purchase agreement with Samann, L.C., this agreement was revised again to accommodate the developer choosing different lots to develop on. As this is new lots for the City to consider selling, the City Council needs to hold a public hearing and go through the ordinary steps to approve this purchase agreement before its executed.

In regards to abandoned properties in town, we have prepared and will be filing with the court two (2) new cases related to these abandoned properties, with the hope that City will be awarded possession of said properties to dispose of them properly.

Finally, in regards to nuisance properties in town, City staff continues to meet biweekly to go over nuisance properties and continue to take the necessary actions to address said properties in town. As there are a number of properties to address, we always encourage the public and Council to reach out with properties to add to the list, if not already on it, to ensure it is being addressed properly.

Respectfully submitted,

Zachary S. Chizek
Attorney at Law