

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa May 6, 2024 – 6:00 p.m.**

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on May 6, 2024 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers the following Council Members: Abbie Hansen, Megan McFarland and Matt McKinney. Council Member Logan Welch was absent.

*This meeting was open to the public and could be viewed live on the City facebook page <https://www.facebook.com/cityofwebstercity/> or can be viewed on the City of Webster City website <https://webstercity.com/government/city-council/city-council-meetings/> the following morning.*

Mayor John Hawkins led the Pledge of Allegiance.

It was moved by Hansen and seconded by McKinney to approve the agenda.

ROLL CALL: Hansen, Hawkins, McFarland and McKinney voting aye.

Agenda item (j.) was moved to the first item on the General Agenda.

**PETITIONS- COMMUNICATIONS- REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

a. Mayor Hawkins gave a Proclamation designating May as Mental Health Month in Webster City, Iowa. Mickie Shubin, Power Up Youth, was in attendance and also spoke on the Make It OK Walk/Event scheduled for May 9<sup>th</sup>, 2024 in Webster City.

**MINUTES, CLAIMS, REPORTS, LICENSES**

It was moved by McFarland and seconded by Hansen that the following motions, licenses and lease (a-d) be approved collectively:

- a. The meeting minutes of April 15, 2024
- b. The Claims, including Payroll ending April 20, 2024 and Fund List
- c. That the issuance of Beer & Liquor Licenses by the Iowa Department of Commerce be recommended for the following:
  - Auto-Renewals – Class E Retail Alcohol License
    - Fareway Stores, Inc. – 942 2<sup>nd</sup> Street
    - Hy-Vee, Inc. – 823 2<sup>nd</sup> Street
    - Casey’s General Store #1828 – 1300 2<sup>nd</sup> Street
  - Class C Retail Alcohol License, Gridiron Family Grill and Sports Lounge, Inc., 1121 East Second Street
  - Amendment to add Outdoor Service Area – Wildcat Distilling Co., 626 2<sup>nd</sup> Street – for Parklet Area during dates of May 1<sup>st</sup> through October 31<sup>st</sup> annually
  - 5-Day (May 21<sup>st</sup>-25<sup>th</sup>) Class C Retail Alcohol License for Iowa Beer Bus to participate at Junquefest event being held at Hamilton County Fairgrounds
- d. A one-year Farm Lease with Travis Wearda, Webster City, Iowa on City owned property
- e. Council Committee Reports – None brought forth
- f. Other reports and recommendations – None brought forth.

ROLL CALL: Hawkins, McFarland, McKinney and Hansen voting aye.

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**GENERAL AGENDA**

j. It was moved by McFarland and seconded by Hansen that Resolution No. 2024-064 approving Contract for Economic Development Services, be passed and adopted.

ROLL CALL: McFarland, McKinney, Hansen and Hawkins voting aye.

**PUBLIC HEARINGS 6:05 P.M.**

a. May 6, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa being the time and place for a Public Hearing on the Construction of Reisner Substation Grading, the same was held. No written objections were received and no oral objections were presented.

It was moved by McKinney and seconded by Hansen that Resolution No. 2024-065 approving plans and specifications, form of contract and estimate of cost for the Construction of Reisner Substation Grading and Awarding Contract to McDowell & Sons Contractors, Inc. of Iowa Falls, Iowa in the amount of \$366,460.00 as identified by DGR Engineering in preparation for construction of the Reisner Substation be passed and adopted.

ROLL CALL: McKinney, Hansen, Hawkins and McFarland voting aye.

b. May 6, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa being the time and place for a Public Hearing on Substation Materials needed for the Construction of Reisner Substation, the same was held. No written objections were received and no oral objections were presented.

It was moved by Hansen and seconded by McFarland that Resolution No. 2024-066 approving and confirming plans, specifications, and estimate of cost for Six Major Substation Materials, as defined, needed for Construction of the Reisner Substation and award of contracts to multiple suppliers for Materials as outlined in this Resolution be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland and McKinney voting aye.

c. It was moved by McKinney and seconded by Hansen that Resolution No 2024-067 setting June 17, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa as the time and place for a Public Hearing on the 2022 Electrical Underground Conversion Project (Project 9-22-006) (East Side Conversion Project) be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney and Hansen voting aye.

d. It was moved by Hansen and seconded by McFarland that Resolution No. 2024-068 setting date for the sale of Water Revenue Bonds, Series 2024 and authorizing the use of a preliminary official statement in connection therewith. be passed and adopted.

ROLL CALL: McFarland, McKinney, Hansen and Hawkins voting aye.

e. It was moved by McFarland and seconded by Hansen that Resolution No. 2024-069 setting date for the sale of Electric Revenue Bonds, Series 2024 and authorizing the use of a preliminary official statement in connection therewith be passed and adopted.

ROLL CALL: McKinney, Hansen, Hawkins and McFarland voting aye.

f. It was moved by McKinney and seconded by McFarland that Resolution 2024-070 authorizing the City Manager to sign and execute Change Order No. 5 and Council to authorize Final Payment and retainage in 30 days to Doyle Construction, Fort Dodge, Iowa, for the completion of the Lincoln Drive Reconstruction Project be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland and McKinney voting aye.

g. It was moved by Hansen and seconded by McKinney that Resolution No. 2024-071 authorizing the City Manager to sign and execute Change Order No. 1 for the Fair Meadow Drive Reconstruction Project be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney and Hansen voting aye.

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h. It was moved by McFarland and seconded by Hansen that the First Reading of an Ordinance Amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by amending Chapter 46, Article II, Division 2, Section 46-50 pertaining to Stop Requirement at Certain Streets be approved. (Cedar and Grove)

ROLL CALL: McFarland, McKinney, Hansen and Hawkins voting aye.

i. It was moved by Hansen and seconded by McKinney that Resolution No. 2024-072 amending Terms of Employment for City Clerk be passed and adopted.

ROLL CALL: McKinney, Hansen, Hawkins and McFarland voting aye.

k. Consider Resolution authorizing and approving execution of Wilson Brewer Park Agreement between the City of Webster City and Hamilton County. Roll Call vote was taken on the following Resolution:

Resolution No. 2024-073 authorizing and approving execution of Wilson Brewer Park Agreement between the City of Webster City and Hamilton County, contingent upon reviewing any changes potentially made by the Hamilton County Board of Supervisors, be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland and McKinney voting aye.

**OTHER ITEMS SENT TO COUNCIL**

a. The City Attorney report/update of May 1, 2024 was previously given to Council for review.

**CLOSED SESSION**

It was moved by McFarland and seconded by Hansen that the Council meet in closed session to evaluate the professional competency of an individual whose appointment, hiring performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session as provided by Chapter 21.5 i of the Code of Iowa.

ROLL CALL: Hawkins, McFarland, McKinney and Hansen voting aye.

Council went out of Open Session at 6:46 p.m.

Council took a short recess.

Council went in to Closed Session at 6:52 p.m.

Council returned to Open Session at 8:19 p.m.

It was moved by McKinney and seconded by Hansen that council adjourn.

ROLL CALL: McFarland, McKinney, Hansen and Hawkins voting aye.

The May 6, 2024 City Council Meeting stood adjourned at 8:20 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk.