

CITY COUNCIL MEETING MINUTES
Webster City, Iowa April 15, 2024 – 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on April 15, 2024 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers the following Council Members: Abbie Hansen, Megan McFarland and Matt McKinney. Logan Welch was absent.

This meeting was open to the public and could be viewed live on the City facebook page <https://www.facebook.com/cityofwebstercity/> or can be viewed on the City of Webster City website <https://webstercity.com/government/city-council/city-council-meetings/> the following morning.

Mayor John Hawkins led the Pledge of Allegiance.

It was moved by McFarland and seconded by Hansen to approve the agenda.

ROLL CALL: Hansen, Hawkins, McFarland and McKinney voting aye.

PETITIONS- COMMUNICATIONS- REQUESTS

None brought forth.

PUBLIC INFORMATION

a. None brought forth

b. Mayor John Hawkins gave a proclamation that April 26, 2024 be recognized as Arbor Day in Webster City.

MINUTES, CLAIMS, REPORTS, LICENSES

It was moved by Hansen and seconded by McKinney that the following motions and licenses (a-g) be approved collectively:

a. The meeting minutes of April 1, 2024 Special Meeting and April 1, 2024 Regular meeting

b. The Claims, including Payroll ending April 6, 2024 and Fund List

c. The Finance Reports for November and December 2023 and January 2024 be accepted and placed on file.

d. The Electric Report for February and the Electric, Water and Wastewater Reports for March be accepted and placed on file.

e. The Police Department Activity and Citations by Approach Reports for March 2024 be accepted and placed on file.

f. The Fire Department Report for March 2024 and the 2023 Yearly Fire Department Report be accepted and placed on file.

g. That the issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be recommended for the following:

Special Class C Retail Alcohol License (5-Day), St. Thomas Aquinas Church, 1010 Des Moines Street for event to be held on Saturday, April 27th, 2024

h. Council Committee Reports – None brought forth.

i. Other reports and recommendations – None brought forth.

ROLL CALL: Hawkins, McFarland, McKinney and Hansen voting aye.

GENERAL AGENDA

Dodie Wolfram, Finance Director and John Harrenstein, Interim City Manager provided an overview of the following budget items on the agenda.

a. It was moved by McFarland and seconded by Hansen that the proposed 2024/2025 property tax levy be approved.

ROLL CALL: McFarland, McKinney, Hansen and Hawkins voting aye.

City Council Meeting Minutes, April 15, 2024

PUBLIC HEARINGS 6:05 P.M.

b. April 15, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa being the time and place for a Public Hearing to Certify the FY 2024-2025 Budget, the same was held. No written objections were received and no oral objections were presented.

It was moved by McKinney and seconded by Hansen that Resolution No. 2024-058 adopting, following Notice and Hearing, the 2024-2025 Operating Budget and Certification of City Taxes for the Fiscal Year ending June 30, 2025 for the City of Webster City, Iowa, be passed and adopted.

ROLL CALL: McKinney, Hansen, Hawkins and McFarland voting aye.

It was moved by McFarland and seconded by Hansen that Resolution No. 2024-059 adopting the 2024-2025 Capital Improvement and Capital Equipment Budget and the 2024-2025 through 2028-2029 Capital Improvement and Capital Equipment Plan of the City of Webster City, Iowa, be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland and McKinney voting aye.

c. April 15, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa being the time and place for a Public Hearing on a proposal to enter into an Electric Revenue Loan Agreement, the same was held. No written objections were received and no oral objections were presented.

It was moved by Hansen and seconded by McFarland that Resolution No. 2024-060 taking additional action on proposal to enter into an Electric Revenue Loan Agreement be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney and Hansen voting aye.

d. April 15, 2024 at 6:10 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa being the time and place for a Public Hearing on a proposal to enter into a Water Revenue Loan Agreement, the same was held. No written objections were received and no oral objections were presented.

It was moved by Hansen and seconded by McKinney that Resolution No. 2024-061 taking additional action on proposal to enter into a Water Revenue Loan Agreement, be passed and adopted.

ROLL CALL: McFarland, McKinney, Hansen and Hawkins voting aye.

e. It was moved by McFarland and seconded by Hansen that Resolution No. 2024-062 authorizing the Mayor to enter into an Agreement with Williams & Company to perform the FY24 and FY25 Audit Services for the City of Webster City be passed and adopted.

ROLL CALL: McKinney, Hansen, Hawkins and McFarland voting aye.

f. It was moved by Hansen and seconded by McKinney that the request from the Hamilton County Fair to hold the Fair Parade on July 23, 2024 be approved.

ROLL CALL: Hansen, Hawkins, McFarland and McKinney voting aye.

g. It was moved by Hansen and seconded by McFarland that the request from Webster City Area Chamber of Commerce for street closure of 500-700 Blocks of Second Street and 700 Block of Des Moines Street on Thursdays in June through August from 4:00 p.m. to 8:30 p.m. for Webster City Market Nights. Additional Closure Request of North City Parking Lot in 700 Block for Classic Car Nights on June 20th, July 18th and August 15th. be approved.

ROLL CALL: Hawkins, McFarland, McKinney and Hansen voting aye.

h. It was moved by McKinney and seconded by Hansen that the City Council reject all bids on the demolition of the property at 614 First Street.

ROLL CALL: McFarland, McKinney, Hansen and Hawkins voting aye.

i. It was moved by McFarland and seconded by Hansen that Resolution No. 2024-063 authorizing the Mayor to sign and execute Amendment No. 30 with Snyder and Associates to provide Professional Services needed for the 2024 HMA Street Improvement Project be passed and adopted.

ROLL CALL: McKinney, Hansen, Hawkins and McFarland voting aye.

City Council Meeting Minutes, April 15, 2024

CLOSED SESSIONS

It was moved by McFarland and seconded by Hansen that the Council meet in closed session for the following:

a. To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, or reduce the price the governmental body would receive for that property as provided by Chapter 21.5 j. of the Code of Iowa.

b. To evaluate the performance of the City Clerk, which is necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session as provided by Chapter 21.5 l of the Code of Iowa.

ROLL CALL: Hansen, Hawkins, McFarland and McKinney voting aye.

Council went out of Open Session at 6:26 p.m.

Council took a short recess.

Council went in to Closed Session at 6:30 p.m.

Council returned to Open Session at 6:41 p.m.

It was moved by Hansen and seconded by McFarland that council adjourn.

ROLL CALL: Hawkins, McFarland, McKinney and Hansen voting aye.

The April 15, 2024 City Council Meeting stood adjourned at 6:42 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk