

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa March 18, 2024 – 6:00 p.m.**

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on March 18, 2024 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers the following Council Members: Abbie Hansen, Megan McFarland, Matt McKinney and Logan Welch.

*This meeting was open to the public and could be viewed live on the City facebook page <https://www.facebook.com/cityofwebstercity/> or can be viewed on the City of Webster City website <https://webstercity.com/government/city-council/city-council-meetings/> the following morning.*

It was moved by Hansen and seconded by McKinney to approve the agenda.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

**PETITIONS- COMMUNICATIONS- REQUESTS**

Benjamin Kirk addressed Council in regard to his former property on First Street.

**PUBLIC INFORMATION**

None brought forth.

**MINUTES AND CLAIMS**

It was moved by Hansen and seconded by Welch that the following motion and Resolutions (a-h) be approved and adopted collectively:

- a. That the meeting minutes of March 4 and March 6, 2024 be approved.
- b. That Resolution No. 2024-043 approving Payroll for the period ending March 9, 2024 and paid on March 15, 2024 in the amount of \$188,606.42 be passed and adopted.
- c. That Resolution No. 2024-044 approving bills paid in the amount of \$865,642,19 be passed and adopted and the Fund List be approved.
- d. That the Wastewater and Water Reports for February 2024 be accepted and placed on file.
- e. That the Police Department Activity and Citations by Approach Reports for February 2024 be accepted and placed on file.
- f. That the Fire Department Report for February 2024 be accepted and placed on file.
- g. That the Hamilton County Solid Waste Commission Meeting Agenda Packet for March 13, 2024 be accepted and placed on file.
- h. That the issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be recommended for the following:  
Ownership Update Amendment for Kwik Trip #924 (Kwik Star), 505 Fair Meadow Drive  
Special Class C Retail Alcohol License - 5 Day Licenses for Top of Iowa Lucky Wife, LLC for participation in the Webster City Chamber of Commerce Market Nights for the following dates in 2024: June 6, June 20, June 27, July 11, July 25, August 1, August 8, August 15, August 22 and August 29.
- i. Council Committee Reports – None brought forth
- j. Other reports and recommendations – None brought forth.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

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**GENERAL AGENDA**

**Public Hearing(s) – 6:05 p.m.**

a. March 18, 2024 in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa being the time and place for a Public Hearing pertaining to the disposal of City-Owned Property in Brewer Creek Estates 6<sup>th</sup> Addition, Lots 11, 12, 13, 14, 15 & 16 (Ridge Development, LLC), the same was held. No written objections were received and no oral objections were presented.

It was moved by Welch and seconded by Hansen that Resolution No. 2024-045 authorizing and approving execution of a Purchase Agreement for the Sale of Lots in Brewer Creek Estates 6<sup>th</sup> Addition (Lots 11, 12, 13, 14, 15 & 16) between the City of Webster City and Ridge Development, LLC be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Council consensus was to cap the Permitting Fees at \$2,500 per building which will be incorporated in the Purchase Agreement prior to execution by both parties.

b. March 18, 2024 in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa being the time and place for a Public Hearing pertaining to the disposal of City-Owned property in Brewer Creek Estates 6<sup>th</sup> Addition, Lots 21, 22, 23 & 24 (Green Stream Homes of Iowa, LLC), the same was held. No written objections were received and no oral objections were presented.

It was moved by McFarland and seconded by Hansen that Resolution No. 2024-046 authorizing and approving execution of a Purchase Agreement for the Sale of Lots in Brewer Creek Estates 6<sup>th</sup> Addition (Lots 21, 22, 23 & 24) between the City of Webster City and Green Stream Homes of Iowa, LLC. be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

c. It was moved by McKinney and seconded by McFarland that the appointment of David Engstrom to the Civil Service Commission for the four-year term beginning April 1, 2024 and ending April 3, 2028 be approved.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

d. It was moved by Hansen and seconded by McFarland that April 1, 2024 at 5:45 p.m. in the Council Chambers at City Hall, 400 Second Street, Webster City, Iowa be set as the time and place for a Public Hearing for the Property Tax Levy.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

e. It was moved by McFarland and seconded by McKinney that Resolution No. 2024-047 setting May 6, 2024 at 6:05 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa, as the time and place for a Public Hearing on proposed plans and specifications for Land Grading Services needed for construction of the Reisner Substation be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

f. It was moved by Hansen and seconded by McKinney that Resolution No 2024-048 setting May 6, 2024 at 6:10 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa as the time and place for a Public Hearing on proposed plans and specifications for Miscellaneous Major Substation Materials needed for Construction of the Reisner Substation be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

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g. It was moved by McKinney and seconded by Hansen that Resolution No. 2024-049 authorizing the Recreation and Public Grounds Director to purchase a RAM 2500 Truck from Karl Chevrolet in the amount of \$46,340.00 be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

h. It was moved by Hansen and seconded by McFarland that Resolution No. 2024-050 authorizing the Mayor to sign and execute Amendment No. 29 with Snyder and Associates to provide professional services needed for Routine Bridge Inspections and Associated Reports be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

i. Brandon Bahrenfuss, Street Department Supervisor, gave a power point presentation on the Webster City Sanitary Sewer Collections System. He spoke on yearly maintenance, type of voids found, repairs needed, slip lining and priorities moving forward.

j. Interim City Manager John Harrenstein and Street Department Supervisor Bahrenfuss discussed the condition of Streets in Webster City. Different types of street/pavement preservation methods and options were explained, priorities of street projects were shared, and current and future funding for the projects was explored. Staff will move forward with the information gained from the discussion and determine the direction in how to proceed.

It was moved by Hansen and seconded by Welch that council adjourn.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

The March 18, 2024 Regular City Council Meeting stood adjourned at 7:00 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk