

CITY COUNCIL MEETING MINUTES
Webster City, Iowa March 4, 2024 – 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on March 4, 2024 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers the following Council Members: Abbie Hansen, Megan McFarland, Matt McKinney and Logan Welch.

This meeting was Open to the Public and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

It was moved by McFarland and seconded by Hansen to approve the agenda.
ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS- COMMUNICATIONS- REQUESTS

None brought forth.

PUBLIC INFORMATION

Linda Philbrook shared her appreciation to the Line Department for re-installing the street light at the Fair Meadow Drive intersection off of Beach Street that had previously been damaged.

MINUTES AND CLAIMS

It was moved by McKinney and seconded by Hansen that the following motion and Resolutions (a-c) be approved and adopted collectively:

- a. That the meeting minutes of February 19, 2024 be approved.
- b. That Resolution No. 2024-032 approving Payroll for the period ending February 24, 2024 and paid on March 1, 2024 in the amount of \$189,777.89 be passed and adopted.
- c. That Resolution No. 2024-033 approving bills paid in the amount of \$3,754,287.83 be passed and adopted and the Fund List be approved.
- d. Council Committee Reports – None brought forth
- e. Other reports and recommendations – None brought forth.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

GENERAL AGENDA

a. Council discussed the Webster City Community Theatre request on sidewalk replacement on the corner of Willson Avenue and Bank Street.

It was moved by McFarland and seconded by Hansen that 25% or \$3,069.50 of the cost of replacement be granted to Webster City Community Theatre to repair the sidewalk at the intersection of Willson Avenue and Bank Street to bring to ADA Compliance with the amount to be paid from the Hotel Motel Tax Fund.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

b. It was moved by Welch and seconded by McKinney that Resolution No. 2024-034 Directing Publication of Gross Wage Salaries for Full Time and Part Time City Employees for the Calendar Year 2023 be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

c. It was moved by Welch and seconded by McFarland that Resolution No. 2024-035 accepting permanent easements from the owners of 609 Oak Park Drive and 605 Parkway Drive in connection with Electrical Underground Conversion be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

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d. It was moved by McFarland and seconded by Hansen that Resolution No. 2024-036 relating to the financing of proposed projects to be undertaken by the City of Webster City, Iowa; establishing compliance with reimbursement bond regulations under the Internal Revenue Code be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

e. It was moved by McKinney and seconded by Hansen that Resolution No. 2024-037 approving Change Order No. 4.2, accepting the completion of the Water Treatment Facility Improvements Project and authorizing Final Payment (Pay Applications #9 & #11) of \$78,488.15 for work completed, including retainage amount of \$34,430.70, to Peterson Construction, Webster City, Iowa be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

f. It was moved by McKinney and seconded by Welch that Resolution No. 2024-038 authorizing the Mayor to sign and execute Change Order No. 5 with Peterson Construction for the Wilson Brewer Courthouse Structural Improvement Project be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

g. It was moved by McFarland and seconded by Hansen that Resolution No. 2024-039 authorizing the Mayor to sign and execute Change Order No. 4 for the Lincoln Drive Reconstruction Project be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

h. It was moved by Hansen and seconded by McKinney that Resolution No. 2024-040 authorizing the City Manager to sign and execute a Purchase Agreement for the purchase of property located at 547 Second Street and 612 Willson Avenue, Webster City, Iowa, in the amount of \$10,000.00 be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

i. It was moved by McKinney and seconded by Hansen that Resolution No. 2024-041 setting March 18, 2024 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa as the time and place for a Public Hearing pertaining to the disposal of City-Owned Property in Brewer Creek Estates 6th Addition (Lots 11, 12, 13, 14, 15 & 16 – Ridge Development) be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

The developer has also requested City Council consider a cap of \$2,000 for building permit including all associated trade permits per dwelling for this purchase. Interim City Manager and staff will research comparisons of permit fees and share with Council. The Purchase Agreement would outline any such language pertaining to permit fees prior to approval by Council.

j. It was moved by Welch and seconded by Hansen that Resolution No. 2024-042 setting March 18, 2024 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa as the time and place for a Public Hearing pertaining to the disposal of City-Owned property in Brewer Creek Estates 6th Addition (Lots 21, 22, 23 & 24 - Green Stream Homes of Iowa, LLC) be passed and adopted

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

k. It was moved by McFarland and seconded by Hansen to discontinue public availability to Zoom City Council Meetings.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

The meetings are open to the public and will continue to be live on the City facebook page or can also be viewed on the City Website the morning following the meeting.

OTHER ITEMS SENT TO COUNCIL

a. The City Attorney report/update of 2-28-24 was previously given to Council for review.

It was moved by Hansen and seconded by McKinney that council adjourn.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

The March 4, 2024 Regular City Council Meeting stood adjourned at 6:34 p.m.