

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa February 19, 2024 – 6:00 p.m.**

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on February 19, 2024 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers the following Council Members: Abbie Hansen, Megan McFarland, Matt McKinney and Logan Welch.

*This meeting was Open to the Public and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.*

It was moved by Hansen and seconded by McFarland to approve the agenda.  
ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

**PETITIONS- COMMUNICATIONS- REQUESTS**

Following the motion to meet in Closed Session, Jim Arnold, 519 Boone Street, addressed Council in regard to the nuisance adjacent to his property.

**PUBLIC INFORMATION**

None brought forth.

**MINUTES AND CLAIMS**

It was moved by McFarland and seconded by Hansen that the following motion and Resolutions (a-g) be approved and adopted collectively:

- a. That the meeting minutes of February 5, 2024 be approved.
- b. That Resolution No. 2024-025 approving Payroll for the period ending February 10, 2024 and paid on February 16, 2024 in the amount of \$186,169.22 be passed and adopted.
- c. That Resolution No. 2024-026 approving bills paid in the amount of \$451,632.64 be passed and adopted and the Fund List be approved.
- d. That the City Manager Reports for January 2024 be accepted and placed on file.
- e. That the Police Department Activity and Citations by Approach Reports for January 2024 be accepted and placed on file.
- f. That the Fire Department Report for January 2024 be accepted and placed on file.
- g. That the Hamilton County Solid Waste Commission Meeting Agenda Packet for February 14, 2024 be accepted and placed on file.
- h. Council Committee Reports – None brought forth
- i. Other reports and recommendations – None brought forth.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

**GENERAL AGENDA**

a. Anna Woodward, Chamber of Commerce Director, presented the Chamber Annual Report to the Council which included the following: 2023 Year in Review, Chamber Highlights, Tourism Initiatives, Event Recap and Volunteer Impact.

b. It was moved by McFarland and seconded by Hansen that Resolution No. 2024-027 approving Police Department Work Agreement for 2024-2027 and Approving the Execution of same by the City Manager be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

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c. It was moved by Welch and seconded by McKinney that Resolution No. 2024-028 authorizing the Mayor to execute the Release of Temporary Construction Easement previously recorded as Instrument Number 023807 located in Lot 9 of Gourleys Minor Subdivision be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

d. It was moved by Hansen and seconded by McFarland that Resolution No. 2024-029 authorizing the Community Development Director to seek Bids for Demolition of an Unsafe Property acquired and authorizing the Interim City Manager to sign and execute an Agreement with the Lowest Responsible Bidder in an amount not to exceed \$25,000 be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

e. It was moved by Hansen and seconded by McKinney that Resolution No. 2024-030 authorizing the City Manager to execute a Letter of Agreement between Corn Belt Power Cooperative and the City of Webster City, Iowa and North Iowa Municipal Electric Cooperative Association (NIMECA) be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Greg Fritz of NIMECA was present and spoke on aspects of the agreement.

**PUBLIC HEARING – 6:05 p.m.**

f. February 19, 2024, held at 6:50 p.m. in Council Chambers at City Hall, 400 Second Street, Webster City, Iowa being the time and place for a Public Hearing on Proposed Plans and Specifications and Proposed Form of Contract and Estimate of Cost to purchase Three 69 kV Circuit Breakers needed for the Reisner Substation, the same was held. No written objections were received and no oral objections were presented.

It was moved by McKinney and seconded by Hansen that Resolution No. 2024-031 approving and confirming Plans and Specifications, Form of Contract and Estimate of Cost for the purchase of Three 69 kV Circuit Breakers needed for the Reisner Substation and authorizing the execution of a Purchase Order and Contract for the purchase of Three 69 kV Circuit Breakers from Dakota Supply Group, Sioux Falls, South Dakota in the amount of \$292,146.40 be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

In regard to Agenda Items e and f, Interim City Manager John Harrenstein and Finance Director Dodie Wolfgram presented financial aspects of the Reisner Substation and transmission lines as well as other Capital Improvement Projects for the Electric Utility.

**CLOSED SESSION**

It was moved by Hansen and seconded by Welch that the Council meet in Closed Session to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property according to Iowa Code 21.3.j.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Council went out of Open Session at 6:54 p.m.

Council took a short recess

Council went into Closed Session at 7:00 p.m.

Council returned to Open Session at 7:46 p.m.

It was moved by Hansen and seconded by McFarland that council adjourn.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

The February 19, 2024 Regular City Council Meeting stood adjourned at 7:47 p.m.