

CITY COUNCIL MEETING MINUTES
Webster City, Iowa December 18, 2023 - 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on December 18, 2023, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers Mayor John Hawkins and the following Council Members: Abbie Hansen, Megan McFarland, Matt McKinney and Logan Welch.

This meeting was Open to the Public and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

It was moved by Welch and seconded by Hansen to approve the agenda with the removal of General Agenda item (f.) – purchase of RAM 1500 Crew Cab SSV for the Police Department.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

City Clerk Karyl Bonjour gave the Oath of Office to Council Members Abbie Hansen and Megan McFarland for Council Member terms commencing January 1, 2024 and ending December 31, 2027.

MINUTES, CLAIMS, REPORTS, LICENSES, REQUESTS

It was moved by McFarland and seconded by McKinney that the following motion(s) and Resolution(s) (a-g) be approved and adopted collectively:

- a. That the meeting minutes of December 4, 2023 be approved.
- b. That Resolution No. 2023-229 approving payroll for the period ending December 2, 2023 and paid on December 8, 2023 in the amount of \$209,935.39 be passed and adopted.
- c. That Resolution No. 2023-230 approving bills paid in the amount of \$305,484.86 be passed and adopted and the Fund List be approved.
- d. That the City Manager Reports for October-Electric and November 2023 be accepted and placed on file.
- e. That the Police Department Activity, Issued Citations, and Citations by Approach Reports for November 2023 be accepted and placed on file.
- f. That the Fire Department Report for November 2023 be accepted and placed on file.
- g. That the Hamilton County Solid Waste Commission Agenda Packet for December 13, 2023 be accepted and placed on file.
- h. Council Committee Reports – None brought forth.
- i. Other reports and recommendation – None brought forth.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

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GENERAL AGENDA

a. It was moved by Hansen and seconded by Welch that Resolution No. 2023-231 authorizing the Chief of Police to enter into a New 5 Year Subscription with Utility, Inc. to provide an Online Evidence Library System be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Quentin Williamson of Utility provided a power point and short video on the Online Evidence Library System and what the subscription covers. Police Chief Shiloh Mork and IT Director Kirby Winter also spoke on the System.

b. It was moved by McKinney and seconded by McFarland that the Third Reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by amending Chapter 48 pertaining to Water System Rates be approved with changes presented in regard to water measurements from units to gallons.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

Finance Director Dodie Wolfgram was present and explained the need for the change prior to the third reading of the proposed Ordinance.

It was moved by McKinney and seconded by Hansen that Ordinance No. 2023-1870 amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by amending Chapter 48 pertaining to Water System Rates be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

c. It was moved by McFarland and seconded by Hansen that Resolution No. 2023-232 authorizing the Recreation and Public Grounds Director to purchase a Power Tilt Trailer be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Recreation and Public Grounds Director Breanne Leshner provided details of the necessary purchase.

d. It was moved by Hansen and seconded by McFarland that Resolution No. 2023-233 authorizing the Mayor to authorize and sign Enhance Hamilton County Foundation Fiscal Sponsorship Requests and create a Sub-Fund for the Nokomis Park Baseball Field Rejuvenation Project be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

Recreation and Public Grounds Director Leshner spoke to Council on the Sponsorship.

e. It was moved by McKinney and seconded by Hansen that Resolution No. 2023-234 authorizing the Mayor and City Clerk to enter into an Agreement with Goodpaster Tree Service, Webster City, Iowa providing for FY24 Tree Stump Removal Services be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Line Department Supervisor Adam Dickinson provided information on the bidding process and award of the agreement to Goodpaster Tree Service.

f. ITEM REMOVED

g. It was moved by Welch and seconded by McFarland that the request from NIMECA (North Iowa Municipal Electric Cooperative Association) concerning the cancellation of the Neal 3 Raun Lehigh Lease be approved.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

Line Department Supervisor Dickinson spoke on the request. Council directed staff and City Attorney to correspond with NIMECA by email or letter per their request to the City of Webster City.

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It was moved by McFarland and seconded by Hansen that Council meet in Closed Session for the following:

Meet in closed session for the purpose of holding a strategy meeting in connection with collective bargaining with the Police Department Unit, as authorized by Chapters 20.17 and 21.5 of the Iowa Code.

Meet in Closed Session to evaluate the professional competency of an individual(s) whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session, as provided by Chapter 21.5 i of the Code of Iowa.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

Council went out of Open Session at 6:32 p.m.

Council took a short recess.

Council went into Closed Session at 6:40 p.m.

Council returned to Open Session at 7:17 p.m.

h. It was moved by Welch and seconded by Hansen to approve extending an offer with a potential candidate for Interim City Manager.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

It was moved by McFarland and seconded by Hansen that the Council adjourn.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

The December 18, 2023 Regular City Council Meeting stood adjourned at 7:19 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk