



AGENDA
City Council Meeting
City Hall Council Chambers - Webster City, Iowa
January 2, 2024 - 6:00 p.m.

This meeting will be open to the public and can also be attended via Zoom.com:

Meeting ID 878 2959 3357

Phone number to call to participate via telephone is **1-312-626-6799 US (Chicago)**

CALL TO ORDER BY CITY CLERK

(City Clerk presides until Mayor and Mayor Pro Tem are elected)

Motion on Approval of Agenda

Pledge of Allegiance

1. ELECTIONS

- a. Motion on Election of Mayor by the City Council (Two Year Term)
- b. Motion on Election of Mayor Pro Tem by the City Council (Two Year Term)
- c. Qualify Mayor and Mayor Pro Tem by City Clerk administering oath.

Mayor will take over meeting.

2. APPOINTMENTS OF OFFICERS & ANNUAL RESOLUTIONS

(Current appointments are in italics)

- a. Motion approving Interim City Manager [AGREEMENT](#) and appointment of the Interim City Manager by the City Council.
- b. Appointment of a representative to the North Iowa Municipal Electric Cooperative Association for the year 2024. *(Adam Dickinson, representative)*
- c. Appointment of Right To Know Coordinator for the year 2024. *(Brian Stroner)*
- d. Appointment to the Hamilton County Resource Enhancement Committee for the year 2024. *(John Hawkins) (mayor or mayor designee which will be a city council member)*
- e. Appointment of a representative to the MIDAS Transportation Advisory Committee for the year 2024. *(Brandon Bahrenfuss, representative)*
- f. Appointment of a representative to serve on the board of the Webster City Day Care for the year 2024. *(Megan McFarland)*

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g. Appointment of a representative to serve on the board of the Riverview Early Childhood Center for the year 2024. (*Logan Welch*)

h. Appointment of Official [NEWSPAPER](#). (*Daily Freeman Journal*)

i. [RESOLUTION](#) on the Appointment of a representative and alternate representative to the Hamilton County Communication Service Advisory Board (E911) for the year 2024.
(*Shiloh Mork, representative; Charles Stansfield, alternate*)

j. [RESOLUTION](#) on the Appointment of a representative and alternate representative to the Hamilton County Emergency Management Commission for the year 2024.
(*John Hawkins, representative; Charles Stansfield, alternate*)

k. [RESOLUTION](#) on the Appointment to Hamilton County Solid Waste Commission for the year 2024.
(*Representative*)

l. [RESOLUTION](#) authorizing the Finance Director to invest City funds.

m. [RESOLUTION](#) authorizing the Finance Director to issue warrants in payment of certain types of expenditures.

n. [RESOLUTION](#) authorizing the Finance Director to issue and deliver warrants for the payroll upon receiving approval by the City Manager.

o. [RESOLUTION](#) of purpose providing for expenditures of Economic Development funds.

p. [RESOLUTION](#) establishing Depositories for the City of Webster City and Financial Institutions, the Maximum Amount, which may be kept on Deposit in each Depository and Designating Authorized Officers.

q. [RESOLUTION](#) setting dates and time for regular meetings of the City Council for 2024.

3. PETITIONS – COMMUNICATIONS – REQUESTS

This is the time of the meeting that a citizen may address the Council on a matter not on the Agenda. **(No more than five minutes per person)** Except in cases of emergency, the City Council will not take any action at this meeting, but may ask the City Staff to research the matter or have the matter placed on the Agenda for a future meeting.

a. Public Information

4. MINUTES, CLAIMS, REPORTS, LICENSES

The following items have been deemed to be non-controversial, routine actions to be approved by the Council in a single motion. If a Council member, or a member of the audience wishes to have an item removed from this list, it will be considered in its normal sequence on the Agenda.

a. [MINUTES](#) of December 18, 2023

b. [RESOLUTION](#) on [PAYROLL](#) for pay period ending December 16, 2023 and paid on December 22, 2023.

c. [RESOLUTION](#) on [BILLS](#) Approve [FUND LIST](#)

d. [FINANCIAL REPORTS](#) October 2023

e. Traffic Committee [MINUTES](#) 11-13-23

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f. Recommend approval for issuance of Beer & Liquor Licenses by the Iowa Department of Commerce for the following:

New Class B Retail Alcohol License, La Perla Jarocha, LLC (Store only), 611 Second Street

Renewal of Class B Retail Alcohol License, Dollar General #2421, 814 Superior Street

g. Council Committee Reports

h. Other reports and recommendations

5. GENERAL AGENDA

PUBLIC HEARING 6:05 p.m.

a. Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for Construction of the 2024 HMA Street Improvements Project.

[COUNCIL MEMORANDUM](#)

[PROPOSAL](#)

[BID TAB](#)

[ENGR LTR](#)

[RESOLUTION](#) finally approving and confirming Plans, Specifications and Form of Contract and Estimate of Cost for the 2024 HMA Street Improvements Project; awarding the Contract to Fort Dodge Asphalt in the amount of \$209,347.50 and Committing Necessary Funds to complete the project; and authorizing Mayor and City Clerk to enter into Contract with said Contractor for the project.

b. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) setting time and place for a Public Hearing on Proposal to dispose of City-Owned Property located at 1135 Division Street, Webster City, Iowa. (February 5 6:05 p.m.) [NOTICE](#)

c. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) Accepting Quotation in the amount of \$37,685.00 from Stew Hansen Dodge City for a RAM 1500 Crew Cab SSV listed in the State of Iowa Vehicle Contract Catalog and Accepting Quotation in the amount of \$29,050.00 from Stew Hansen Dodge City for a Dodge Charger Pursuit listed in the State of Iowa Vehicle Contract Catalog; and Authorizing the Police Chief to purchase vehicles.

[WINDOW STICKER RAM](#)

[WINDOW STICKER CHARGER](#)

d. [COUNCIL MEMORANDUM](#) First Reading of an [ORDINANCE](#) amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by Amending Chapter 46, Article IV, Division 2, Section 46-171 Pertaining to Truck Route.

e. [COUNCIL MEMORANDUM](#) First Reading of an [ORDINANCE](#) amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by Amending Chapter 46, Article V, Division 1, Section 46-206 and Section 46-209 Pertaining to Parking Regulations.

f. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) providing for Notice of Hearing on Proposed Plans and Specifications and Proposed Form of Contract and Estimate of Cost to Purchase the Three 69 kV Circuit Breakers needed for the Reisner Substation. (February 19, 2024 6:05 p.m.)

[NOTICE-HEARING](#)

[NOTICE-BIDDERS](#)

[SPECS](#)

g. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) authorizing the Street Department Supervisor to seek bids and proceed with the lowest bidder for Concrete Crushing in an amount not to exceed \$60,000. [BID SHEET](#)

h. Update on Green Waste Site and status of Air Burner.

6. OTHER ITEMS SENT TO COUNCIL

a. City Attorney [REPORT/UPDATE](#) 12-28-23 (November & December 2023)

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7. CLOSED SESSION

Meet in Closed Session to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property according to Iowa Code 21.3.j.

8. ADJOURN

NOTE: The Council may act by motion, resolution or ordinance on items listed on the Agenda.

**EMPLOYMENT AGREEMENT BETWEEN
THE CITY OF WEBSTER CITY AND John D. Harrenstein**

This Employment Agreement (hereinafter, the “**Agreement**”) is made and entered into effective as of the 2nd day of January, 2023, by and between the City of Webster City, an Iowa municipal corporation (hereinafter called “**Employer**”), and John D. Harrenstein (hereinafter called “**Employee**”):

WITNESSETH:

WHEREAS, a vacancy exists in the office of City Manager for Webster City, Iowa; and

WHEREAS, Employer desires to employ the services of Employee as Interim City Manager of the City of Webster City, Iowa on a temporary basis; and

WHEREAS, Employee has the education, training, and experience in local government to serve as Interim City Manager; and

WHEREAS, it is the desire of the Employer to provide and establish conditions of employment for said Employee; and

WHEREAS, Employee desires to accept employment as Interim City Manager of Webster City on a temporary basis, subject to all the terms and conditions of this Employment Agreement; and

NOW THEREFORE, in consideration of the mutual covenants and other good valuable consideration, the parties agree to the following terms and conditions contained herein.

Section 1. TERM

A. The term of this Agreement shall be for an initial period of nine (9) months commencing the 2nd day of January, 2023 through the 2nd day of September, 2023. This Agreement shall automatically be renewed for successive one (1) month term unless either party gives fifteen (15) days written notice of its intent not to renew said employment.

B. If the Agreement is renewed, the parties may also agree to execute a new written agreement or amendments hereto, amending such terms as compensation and term.

C. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Employee to resign at any time from this position with the Employer. Employee agrees to provide Employer a minimum of fifteen (15) days' notice of intent to resign.

Section 2. POSITION.

A. Authority. Employer agrees to employ Employee as its Interim City Manager on a temporary basis. Employee agrees to serve as Interim City Manager in accordance with the applicable city code, other applicable ordinances, state statutes, the job description of City Manager, and to perform such other legally permissible and proper duties and functions.

Section 3. COMPENSATION

- A. Annual Base Salary: Employer agrees to pay Employee the sum of \$160,000 for the initial term of this Agreement and the same amount for each subsequent renewed term, payable in installments in accordance with Employer's standard payroll procedures.

Section 4. HEALTH, DISABILITY AND LIFE INSURANCE BENEFITS, AND OTHER EMPLOYEE BENEFITS

Employee and his dependents are eligible for all health, disability, life insurance, and other Employee benefits the Employer offers its full-time employees during the life of this Agreement.

Section 5. VACATION AND SICK LEAVE

- A. Vacation. The Employee shall be entitled to and shall be deemed to have accrued 80 hours of vacation time as of his start date. Unused vacation shall have no value at the time of termination of this contract.
- B. Sick. The Employee shall be entitled to and shall be deemed to have accrued 40 hours of sick time as of his start date. Unused sick time shall have no value at the time of termination of this contract.
- C. Other Leaves. The Employer will provide other leaves of absences available to bargaining unit employees and non-bargaining unit employees.
- D. Employee shall be entitled to observe Federal & State Holidays that are currently observed by the Employer and all other employees.

Section 6. MONTHLY VEHICLE ALLOWANCE

The Employer agrees to pay to the Employee, during the term of this agreement and in addition to other salary and benefits herein provided the sum of \$500.00 for the initial term of this Agreement, payable in equal bi-weekly installments, as a Vehicle Allowance to be used to purchase, lease, or own, operate and maintain a vehicle. The payment will be included in the Employee's paycheck. The Employer in its sole discretion may increase this allowance. The City shall withhold applicable taxes and withholdings from the Vehicle Allowance payment and shall report this amount as wages. The Employee will have access to staff vehicles for use on City-related business within Hamilton County and city related business outside Hamilton County within the State of Iowa.

Section 7. RETIREMENT

- A. The Employer agrees to enroll the Employee into the applicable IPERS retirement system and to make all the appropriate contributions on the Employee's behalf, for share required of the Employer. This includes but is not limited to IPERS and all State/Federal withholdings (Social Security, FICA, etc.).

Section 8. GENERAL BUSINESS EXPENSES.

- A. Employer agrees to budget for and to pay for professional dues and subscriptions of the Employee necessary to meet the job requirements of the position, during the life of this Agreement.
- B. Employer recognizes that certain expenses of a non-personal but job-related nature are incurred by Employee and agrees to reimburse or to pay said general expenses upon receipt of duly executed expenses or petty cash vouchers, receipts, statements or personal affidavits.
- C. Technology Allowance. Employer will provide employee with a computer or laptop that can be used to work remotely and access the Employer's computer system, during the life of this Agreement. Employer will provide Employee with a cellular phone and plan, during the life of this Agreement.

Section 9. HOURS OF WORK

It is recognized that Employee must devote a great deal of time outside the normal office hours to business of the City, and to that end Employee will be allowed to take reasonable time off as he shall deem appropriate during said normal office hours without utilizing accrued vacation. Employee shall have the necessary and appropriate schedule flexibility to balance the in-office and out-of-office work loads, provided that the Employee agrees to faithfully, industriously, and to the best of his ability perform all of the duties that may be reasonably required of him pursuant to the terms of this Agreement. Employee may work remotely upon approval by the Employer. Employer will require a minimum of three (3) days in office in Webster City per week

Section 10. OUTSIDE ACTIVITIES

Employer acknowledges Employee engages in private consulting that may from time to time require time and attention that shall not interfere or compete with the interests of the City.

Section 11. BONDING

Employer shall bear the full cost of any fidelity or other bonds required of the Employee under any law or ordinance.

Section 12. TERMINATION

For the purpose of this agreement, Termination of this Agreement shall immediately occur in the event of any of the following:

- A. The Employee's death;
- B. The Employee's disability, which means the Employee's inability to perform the essential functions of the Employee's duties to the Employer by reason of the Employee's illness or injury;

- C. The Employer giving fifteen (15) days' notice to the Employee that his Agreement will not be renewed;
- D. The mutual consent of the Employer and Employee;
- E. Breach of contract declared by either party with a 90-day cure period for either Employee or Employer. Written notice of a breach of contract shall be provided in accordance with the provisions of Section 18;
- F. The Employee submitting his resignation;
- G. Employee's conviction of a felony.

Section 16. GENERAL CONDITIONS OF EMPLOYMENT

The Employer shall address any such other terms and conditions of employment as it may determine from time to time, relating to the performance of the Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement or any other law.

Section 17. INDEMNIFICATION

To the extent required under Federal, State, or local Law, Employer shall defend, save harmless and indemnify Employee against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Employee's duties as Interim City Manager or resulting from the exercise of judgment or discretion in connection with the performance of program duties or responsibilities, unless the act or omission involved willful or wanton conduct, and provided that the Employee acted in good faith and in a manner Employee reasonably believed to be in or not opposed to the best interests of the Employer and, with respect to any criminal action or proceeding, the Employee has not reasonable cause to believe Employee's conduct was unlawful. The Employee may request, and the Employer shall not unreasonably refuse to provide independent legal representation for the above-described matters at Employer' expense and Employer may not unreasonably withhold approval. Legal representation provided by Employer for Employee shall extend until a final determination of the legal action including any appeals brought by either party. The Employer shall indemnify Employee against any and all losses, damages, judgments, interest, settlements, fines, court costs and other reasonable costs and expenses of such above-described legal proceedings including attorney's fees, and any other liabilities incurred by, imposed upon, or suffered by such Employee in connection with or resulting from any such claims, action, suit, or proceeding, actual or threatened, arising out of or in connection with the performance of his duties. Any settlement of any claim must be made with prior approval of the Employer in order for indemnification, as provided in this Section 16, to be available. Employee recognizes that employer shall have a right to compromise and, unless the Employee is a party to the suit which Employee shall have veto authority over the settlement, settle any claim or suit, unless said compromise or settlement is of a personal nature to Employee.

Section 18. NOTICES

Notice pursuant to this Agreement shall be given by depositing in the custody of the United States Postal Service, postage prepaid, addressed as follows (or such other address of which such party shall have given written notice in the manner provided herein)"

- (1) EMPLOYER: City of Webster City, Iowa
 400 Second Street
 Webster City, IA
 50595
- (2) EMPLOYEE: John D. Harrenstein
 628 Mallard Point Drive Northwest
 Bondurant, IA 50035

Alternatively, notice required pursuant to this Agreement may be personally serviced in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as the date of deposit of such written notice in the course of transmission in the United States Postal Service.

Section 19. GENERAL PROVISIONS

A. Integration: This Agreement sets forth and establishes the entire understanding between the Employer and the Employee relating to the employment of the Employee by the Employer. Any prior discussions or representations by or between the parties are merged into and rendered null and void by this Agreement. The parties by mutual written agreement may amend any provision of this agreement during the life of the agreement. Such amendments shall be incorporated and made a part of this agreement.

B. Binding: This agreement shall be binding on the Employer and the Employee.

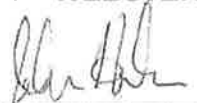
C. Severability: The invalidity or partial invalidity of any portion of this Agreement will not affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid, the remaining provisions shall be deemed to be in full force and effect as if they have been executed by both parties subsequent to the expungement or judicial modification of the invalid provision.

D. This Agreement shall be governed by the laws of the State of Iowa.

IN WITNESS WHEREOF, the City of Webster City, Iowa, has caused this agreement to be signed and executed in its behalf by its Mayor, and duly attested by its City Clerk, approved to form by the City Attorney and the Employee has signed and executed this agreement, both in duplicate, effective as of the day and year first above written.

EMPLOYER:

CITY OF WEBSTER CITY, IA

By: 
John Hawkins, Mayor

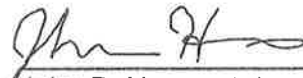
Date:

ATTEST:

BY: _____

CITY CLERK

EMPLOYEE:


John D. Harrenstein

Date:

The Daily Freeman-Journal

November 30, 2023

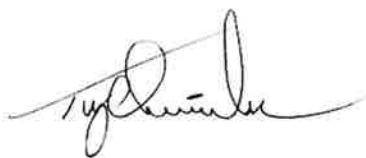
Ms. Karyl Bonjour, City Clerk
City of Webster City
PO Box 217
Webster City, IA 50595

Dear Ms. Bonjour:

Please accept this letter as The Daily Freeman-Journal's formal request to be designated as the Official Legal Newspaper for the City of Webster City for the 2024 calendar year.

Thank you for acting upon this request at your next City Council meeting.

Sincerely,

A handwritten signature in black ink, appearing to read "Terry Christensen", with a long horizontal flourish extending to the right.

Terry Christensen, Publisher
THE DAILY FREEMAN-JOURNAL

TC:mw

RESOLUTION NO. 2024 - xxx

**APPOINTMENT TO HAMILTON COUNTY COMMUNICATION
SERVICE ADVISORY BOARD (E911)**

WHEREAS, Hamilton County has established a 911 system, and

WHEREAS, a board has been established to govern the 911 system, and

WHEREAS, every City in Hamilton County has representation on the 911 board,

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Webster City, Iowa, hereby appoints Shiloh Mork as the City's representative to the Hamilton County E 911 Service Board; and

BE IT FURTHER RESOLVED, that the City Council of the City of Webster City Iowa, hereby appoints Charles Stansfield as the City's alternate representative to the Hamilton County E 911 Service Board.

Passed and Adopted this 2nd day of January, 2024.

Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

RESOLUTION NO. 2024 - xxx

**APPOINTMENT TO HAMILTON COUNTY
EMERGENCY MANAGEMENT COMMISSION**

WHEREAS, it is the desire of the City Council of the City of Webster City, Iowa to appoint a representative and alternate representative to represent the City of Webster City on the Hamilton County Emergency Management Commission.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa that the following be appointed as representative and alternate representative for the City of Webster City on the Hamilton County Emergency Management Commission for the year 2024:

1. John Hawkins, representative
2. Charles Stansfield, alternate representative.

Passed and adopted this 2nd day of January, 2024.

Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

RESOLUTION NO. 2024 - xxx

**APPOINTMENT TO HAMILTON COUNTY
SOLID WASTE COMMISSION**

WHEREAS, it is the desire of the City Council of the City of Webster City, Iowa to appoint a representative and alternate representative to represent the City of Webster City on the Hamilton County Solid Waste Commission.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa that the following be appointed as representative and alternate representative for the City of Webster City on the Hamilton County Solid Waste Commission.

1. _____ representative

Passed and adopted this 2nd day of January, 2024.

Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

RESOLUTION NO. 2024 – xxx

**RESOLUTION AUTHORIZING THE FINANCE DIRECTOR
TO INVEST CITY FUNDS**

WHEREAS, the City of Webster City, Iowa has statutory authority to delegate its investment authority to the Finance Director; and,

WHEREAS, it is necessary from time to time to invest City funds.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa that the Finance Director be and she is hereby authorized to invest City Funds in such manner as may be authorized by law and the City of Webster City Investment Policy.

Passed and adopted this 2nd day of January, 2024.

Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

**RESOLUTION AUTHORIZING FINANCE DIRECTOR TO ISSUE
WARRANTS IN PAYMENT OF CERTAIN TYPES OF EXPENDITURES**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY, IOWA:

That the Finance Director of said City be and she is hereby authorized to issue warrants in payment of the following expenditures prior to Council approval, to-wit:

1. All freight, express and postage bills when said bills are approved for payment by the City Manager.
2. Bonds and principal representing bonded indebtedness of the City, when said bonds and principal are due and the contracted Bond Registrar requests payment.
3. All interest on bonded indebtedness of the City when the same is due and the contracted Bond Registrar requests payment.
4. All Sales Tax and Use Tax due the State of Iowa.
5. Refunds to customers on deposits made by them on utility accounts.
6. All refunds to customers having credit balances on their accounts.
7. All Water and Sewage testing bills.
8. All medical, dental and vision insurance payments from Wellmark or Employee Benefit Systems, Inc. (EBS).
9. Transfers of funds budgeted in Special Funds for specific purposes when the payments for the specific commodities or services or debt have been paid.
10. Expenses in connection with City meetings and functions provided for in the 2023-2024 and 2024-2025 City Budgets, and approved by the City Manager.
11. All monthly power bills due North Iowa Municipal Electric Cooperative Association.
12. Any other bill needing payment before the City Council can act on them that are approved prior to payment by the City Manager.

Passed and adopted this 2nd day of January, 2024.

Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

RESOLUTION NO. 2024 - xxx

**RESOLUTION AUTHORIZING THE FINANCE DIRECTOR TO ISSUE AND DELIVER WARRANTS
FOR THE PAYROLL UPON RECEIVING APPROVAL BY THE CITY MANAGER**

WHEREAS, it is desirable that the City Payroll should be paid regularly, immediately after the 80 hour period having accrued; and,

WHEREAS, the regular bi-monthly meeting of the City Council often falls too early or too late to approve the payroll for immediate payment.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa that the Finance Director be and she is hereby authorized to have drawn, issued and delivered warrants for the Payroll upon receiving it duly approved in writing by the City Manager.

Passed and adopted this 2nd day of January, 2024

Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

RESOLUTION NO. 2024 – xxx

**RESOLUTION OF PURPOSE PROVIDING FOR
EXPENDITURES OF ECONOMIC DEVELOPMENT FUNDS**

WHEREAS, it is the desire of the City Council of the City of Webster City to help promote economic development in Webster City; and,

WHEREAS, the City of Webster City, Iowa has as one of its' primary goals the creation of new jobs and investment in the community; and,

WHEREAS, the City of Webster City, Iowa wishes to assist existing and new businesses; and has created economic development projects as well; and,

WHEREAS, industries to date have asked for financial assistance in expansion and such assistance is consistent with both City and State policies, as well as the City initiating some of the projects, all of which will be ongoing.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa that:

1. The Finance Director be authorized to issue warrants in payment of grants and projects, upon approval by the City Manager.
2. The Finance Director will keep a statement of income and expenses on the Economic Development Funds as documentation.

Passed and adopted this 2nd day of January, 2024.

Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

RESOLUTION NO. 2024 - xxx

**ESTABLISHING DEPOSITORIES FOR THE CITY OF WEBSTER CITY
AND FINANCIAL INSTITUTIONS, THE MAXIMUM AMOUNT,
WHICH MAY BE KEPT ON DEPOSIT IN EACH DEPOSITORY
AND DESIGNATING AUTHORIZED OFFICERS**

WHEREAS, 12C.2 of the Iowa Code requires the approval of financial institutions as depositories for City funds by written resolution, and which shall distinctly name each depository approved and specify the maximum amount which may be kept on deposit in each depository, and

WHEREAS, the City of Webster City, Iowa depositories need to be updated.

Now Therefore Be It Resolved by the City Council of the City of Webster City, Iowa that the following financial institutions be named for the deposit of public funds belonging to the City of Webster City, Iowa as follows:

<u>NAME OF DEPOSITORY</u>	<u>MAXIMUM DEPOSIT</u>
Availa Bank, Webster City, Iowa	\$30,000,000.00
First State Bank, Webster City, Iowa	\$30,000,000.00
WCF Financial Bank, Webster City, Iowa	\$30,000,000.00
Peoples Credit Union, Webster City, Iowa	\$30,000,000.00
United Bank of Iowa, Fort Dodge, Iowa	\$30,000,000.00
Iowa Public Agency Investment Trust, W. Des Moines, Iowa	\$30,000,000.00

BE IT FURTHER RESOLVED that the following officers are hereby authorized and directed to take such action and execute such documents and agreements as may be necessary to secure the repayment of the deposit of public funds authorized hereunder, including but not limited to, security agreements, custodian bailment agreements, notices and other documents or instruments supplemental or incidental thereto, and to execute and deliver signature authorization cards to depository concurrently therewith to execute all drafts, checks or other documents and correspondence regarding any accounts of public agency at depository, and to determine with the depository in accordance with law, the rate of interest to be paid by depository on such deposits:

Dodie Wolfgram, Finance Director
Karyl K. Bonjour, City Clerk
Elizabeth Ann Smith, Deputy City Clerk

Passed and adopted this 2nd day of January, 2024.

Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

RESOLUTION NO. 2024 -

**RESOLUTION SETTING DATES AND TIME FOR
REGULAR MEETINGS OF THE CITY COUNCIL FOR 2024**

WHEREAS, the Code of Ordinances of the City of Webster City, 2019, Chapter 2, Section 2.37, paragraph (a) states the time and place of the regular meetings of the Council shall be fixed by resolution of the Council; and,

WHEREAS, it is the desire of the City Council to set the meeting dates for the year 2024.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa as follows:

That the first and third Mondays of each month at 6:00 p.m. at City Hall
be set for regular meetings of the City Council for the year 2024 **except** for

Tuesday, **September 3rd** due to the Labor Day Holiday

Passed and adopted this 2nd day of January, 2024.

Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

CITY COUNCIL MEETING MINUTES
Webster City, Iowa December 18, 2023 - 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on December 18, 2023, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers Mayor John Hawkins and the following Council Members: Abbie Hansen, Megan McFarland, Matt McKinney and Logan Welch.

This meeting was Open to the Public and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

It was moved by Welch and seconded by Hansen to approve the agenda with the removal of General Agenda item (f.) – purchase of RAM 1500 Crew Cab SSV for the Police Department.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

City Clerk Karyl Bonjour gave the Oath of Office to Council Members Abbie Hansen and Megan McFarland for Council Member terms commencing January 1, 2024 and ending December 31, 2027.

MINUTES, CLAIMS, REPORTS, LICENSES, REQUESTS

It was moved by McFarland and seconded by McKinney that the following motion(s) and Resolution(s) (a-g) be approved and adopted collectively:

- a. That the meeting minutes of December 4, 2023 be approved.
- b. That Resolution No. 2023-229 approving payroll for the period ending December 2, 2023 and paid on December 8, 2023 in the amount of \$209,935.39 be passed and adopted.
- c. That Resolution No. 2023-230 approving bills paid in the amount of \$305,484.86 be passed and adopted and the Fund List be approved.
- d. That the City Manager Reports for October-Electric and November 2023 be accepted and placed on file.
- e. That the Police Department Activity, Issued Citations, and Citations by Approach Reports for November 2023 be accepted and placed on file.
- f. That the Fire Department Report for November 2023 be accepted and placed on file.
- g. That the Hamilton County Solid Waste Commission Agenda Packet for December 13, 2023 be accepted and placed on file.
- h. Council Committee Reports – None brought forth.
- i. Other reports and recommendation – None brought forth.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

GENERAL AGENDA

a. It was moved by Hansen and seconded by Welch that Resolution No. 2023-231 authorizing the Chief of Police to enter into a New 5 Year Subscription with Utility, Inc. to provide an Online Evidence Library System be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Quentin Williamson of Utility provided a power point and short video on the Online Evidence Library System and what the subscription covers. Police Chief Shiloh Mork and IT Director Kirby Winter also spoke on the System.

b. It was moved by McKinney and seconded by McFarland that the Third Reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by amending Chapter 48 pertaining to Water System Rates be approved with changes presented in regard to water measurements from units to gallons.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

Finance Director Dodie Wolfgram was present and explained the need for the change prior to the third reading of the proposed Ordinance.

It was moved by McKinney and seconded by Hansen that Ordinance No. 2023-1870 amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by amending Chapter 48 pertaining to Water System Rates be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

c. It was moved by McFarland and seconded by Hansen that Resolution No. 2023-232 authorizing the Recreation and Public Grounds Director to purchase a Power Tilt Trailer be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Recreation and Public Grounds Director Breanne Leshner provided details of the necessary purchase.

d. It was moved by Hansen and seconded by McFarland that Resolution No. 2023-233 authorizing the Mayor to authorize and sign Enhance Hamilton County Foundation Fiscal Sponsorship Requests and create a Sub-Fund for the Nokomis Park Baseball Field Rejuvenation Project be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

Recreation and Public Grounds Director Leshner spoke to Council on the Sponsorship.

e. It was moved by McKinney and seconded by Hansen that Resolution No. 2023-234 authorizing the Mayor and City Clerk to enter into an Agreement with Goodpaster Tree Service, Webster City, Iowa providing for FY24 Tree Stump Removal Services be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Line Department Supervisor Adam Dickinson provided information on the bidding process and award of the agreement to Goodpaster Tree Service.

f. ITEM REMOVED

g. It was moved by Welch and seconded by McFarland that the request from NIMECA (North Iowa Municipal Electric Cooperative Association) concerning the cancellation of the Neal 3 Raun Lehigh Lease be approved.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

Line Department Supervisor Dickinson spoke on the request. Council directed staff and City Attorney to correspond with NIMECA by email or letter per their request to the City of Webster City.

City Council Meeting Minutes, December 18, 2023

It was moved by McFarland and seconded by Hansen that Council meet in Closed Session for the following:

Meet in closed session for the purpose of holding a strategy meeting in connection with collective bargaining with the Police Department Unit, as authorized by Chapters 20.17 and 21.5 of the Iowa Code.

Meet in Closed Session to evaluate the professional competency of an individual(s) whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session, as provided by Chapter 21.5 i of the Code of Iowa.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

Council went out of Open Session at 6:32 p.m.

Council took a short recess.

Council went into Closed Session at 6:40 p.m.

Council returned to Open Session at 7:17 p.m.

h. It was moved by Welch and seconded by Hansen to approve extending an offer with a potential candidate for Interim City Manager.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

It was moved by McFarland and seconded by Hansen that the Council adjourn.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

The December 18, 2023 Regular City Council Meeting stood adjourned at 7:19 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk

RESOLUTION NO. 2024 - xxx

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY, IOWA:

That the payroll for the 80-hour period ending December 16, 2023 and paid on December 22, 2023 aggregating the sum of \$217,547.25 herewith presented, be and the same is hereby approved.

Passed and adopted this 2nd day of January, 2024.

Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-01 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-01 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-01 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
20035	BISHOP, BIRIDIANA	10,600.40	56.00	.00	.00	.00	.00	.00	7,724.80	.00	6,582.67
60722	CHELESVIG, BETH A.	3,244.80	80.00	.00	.00	.00	.00	.00	.00	.00	2,153.60
61245	DINSDALE, ASHLEY J.	1,941.62	80.00	.00	.00	.00	.00	.00	.00	.00	1,323.45
20020	ORTIZ-HERNANDEZ, DANIEL	18,222.04	120.00	.00	.00	.00	.00	.00	9,966.04	.00	9,681.20
60003	SMITH, ELIZABETH A.	2,283.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,555.61
Total CITY MANAGER:											
		5	36,292.06	416.00	.00	.00	.00	.00	17,690.84	.00	21,296.53
30980	STRONER, BRIAN M.	2,934.40	80.00	.00	.00	.00	.00	.00	.00	.00	2,085.91
Total ENVIRONMENTAL/SAFETY:											
		1	2,934.40	80.00	.00	.00	.00	.00	.00	.00	2,085.91
61164	BONJOUR, KARYL K.	2,335.22	80.00	.00	.00	.00	.00	.00	.00	.00	1,549.35
61238	HAGLUND, DENISE D.	1,733.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,205.10
61243	HESLEY, EMILY M.	1,894.42	80.00	.00	.00	.00	.00	.00	.00	.00	1,269.51
61241	JOHNSON, LAURA A.	1,603.19	80.00	.00	.00	.00	.00	.00	.00	.00	1,004.70
61190	NERLAND, DEDRA R.	2,221.64	80.00	.00	.00	.00	.00	.00	.00	.00	1,521.96
61163	PEVESTORF, ELIZABETH J.	2,096.79	80.00	.00	.00	.00	.00	.00	.00	.00	1,537.76
30329	WOLFGAM, DOREEN A.	3,244.79	80.00	.00	.00	.00	.00	.00	.00	.00	2,308.44
Total FINANCE OFFICE:											
		7	15,129.65	560.00	.00	.00	.00	.00	.00	.00	10,396.82
41502	CAMPBELL, AARON M.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	36.94
40857	DOOLITTLE, KENDALL J.	160.00	.00	.00	.00	.00	.00	160.00	.00	137.82	.00
41263	ESTLUND, JEROMY J.	2,799.94	112.00	.00	.00	.00	.00	.00	208.26	.00	2,053.09
41395	FEICKERT, DAKOTA L.	80.00	.00	.00	.00	.00	.00	80.00	.00	.00	68.91
41038	FERGUSON, WILLIAM M.	120.00	.00	.00	.00	.00	.00	120.00	.00	110.82	.00
41300	FOX, JEFFREY A.	330.00	14.00	.00	.00	.00	.00	120.00	.00	.00	273.50
41438	FRAKES, JUSTIN M.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	18.47
41530	HANSON, CONNER	40.00	.00	.00	.00	.00	.00	40.00	.00	36.94	.00
40971	HAYES, BRANDON W.	2,805.52	112.00	.00	.00	.00	.00	.00	186.96	.00	2,056.62
41445	HAYES, HARRISON W.	1,050.00	58.00	.00	.00	.00	.00	180.00	.00	904.46	.00
41441	HAYES, HUNTER W.	360.00	16.00	.00	.00	.00	.00	120.00	.00	.00	332.46
40031	HOLST, RONALD W	180.00	.00	.00	.00	.00	.00	180.00	.00	155.05	.00
41192	JESSEN, PHILLIP N.	840.00	40.00	.00	.00	.00	.00	240.00	.00	609.73	.00
41460	LEHMAN, MICHEAL L.	60.00	.00	.00	.00	.00	.00	60.00	.00	.00	45.41
41200	MADSEN, TODD M	198.00	.00	.00	.00	.00	.00	198.00	.00	.00	170.55
41515	SCHWERING, DREW M.	140.00	.00	.00	.00	.00	.00	140.00	.00	.00	129.29
41219	SOWLE JR., ANDREW W.	2,785.04	112.00	.00	.00	.00	.00	.00	185.52	.00	1,713.91
41400	STANSFIELD, CHARLES T.	3,208.00	80.00	.00	.00	.00	.00	.00	.00	.00	2,284.07
41029	STEWART, EARL L	80.00	.00	.00	.00	.00	.00	80.00	.00	.00	73.88
41088	TOLLE, PAUL A.	110.00	.00	.00	.00	.00	.00	110.00	.00	94.75	.00
41540	WAGNER, JORDAN J.	120.00	.00	.00	.00	.00	.00	120.00	.00	.00	110.82
41216	WEINSCHENK, KENRIC J	66.00	.00	.00	.00	.00	.00	66.00	.00	.00	60.95
41213	WILLIAMS, ZACHARY W.	66.00	.00	.00	.00	.00	.00	66.00	.00	.00	56.85
40815	WILLS, DON H.	198.00	.00	.00	.00	.00	.00	198.00	.00	182.85	.00
41340	YOUNGDALE, COLE C.	176.00	.00	.00	.00	.00	.00	176.00	.00	162.54	.00
41270	ZEHNER, DONALD F.	110.00	.00	.00	.00	.00	.00	110.00	.00	.00	101.58
Total FIRE DEPARTMENT:											
		26	16,142.50	544.00	.00	.00	.00	2,624.00	580.74	2,394.96	9,587.30
61240	WINTER, KIRBY L.	4,089.59	80.00	.00	.00	.00	.00	.00	20.00	.00	2,861.48

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-01 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-01 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-01 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
Total INFORMATION SYSTEMS:											
		1	4,089.59	80.00	.00	.00	.00	.00	20.00	.00	2,861.48
61257	BINDERT, NICHOLAS J.	2,184.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,627.66
Total INSPECTION:											
		1	2,184.00	80.00	.00	.00	.00	.00	.00	.00	1,627.66
31210	BARNES, DERRICK S.	3,617.27	90.00	.00	119.25	.00	.00	.00	.00	.00	2,489.26
31185	CASEY, DANA R.	3,372.02	80.00	.00	.00	.00	.00	.00	.00	.00	2,259.34
31190	DAYTON, BRYAN K.	3,344.00	80.00	.00	.00	.00	.00	.00	.00	.00	2,280.82
30678	DICKINSON, ADAM L.	4,140.04	82.00	.00	149.64	.00	.00	.00	.00	.00	2,839.84
31230	MC COLLOUGH, DOUGLAS J.	3,681.05	88.00	.00	.00	.00	.00	.00	.00	.00	2,546.18
31184	MOURTON, RUSSELL E.	3,372.01	80.00	.00	.00	.00	.00	.00	.00	.00	1,960.96
31240	NEWMAN, BRADY N.	2,389.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,756.63
31186	ORTON, RYAN D.	3,764.88	82.00	.00	136.08	.00	.00	.00	.00	.00	2,570.98
30918	PARKHILL, MARTY E.	3,642.40	80.00	.00	.00	.00	.00	.00	.00	.00	2,522.95
Total LINE DEPARTMENT:											
		9	31,323.27	742.00	.00	404.97	.00	.00	.00	.00	21,226.96
30976	MADSEN, TODD M.	1,846.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,354.57
31188	PASCHKE, RODNEY A.	1,780.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,200.27
Total METER DEPARTMENT:											
		2	3,627.20	160.00	.00	.00	.00	.00	.00	.00	2,554.84
61250	BERTRAN, ARIEL L.	2,694.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,888.05
Total PLANNING/ZONING:											
		1	2,694.40	80.00	.00	.00	.00	.00	.00	.00	1,888.05
41169	CLARK, TERRI L.	1,528.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,172.05
41480	DILLEY, JEAN M.	1,636.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,106.25
41543	GAFKJEN, MADISON N.	1,528.02	80.00	.00	.00	.00	.00	.00	.00	.00	1,166.31
41544	HUNTER, EMMA M.	1,528.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,172.05
41390	NOWELL, TANNER J.	2,217.58	80.00	.00	.00	.00	.00	.00	.00	.00	1,596.67
41475	RUSH, DEBORAH G.	1,905.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,321.49
41510	WHITEHILL, AUDRIANA G.	1,624.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,163.67
Total POLICE DEPARTMENT-D:											
		7	11,968.80	560.00	.00	.00	.00	.00	.00	.00	8,698.49
41430	BASINGER, RYAN A.	2,562.85	84.00	.00	.00	.00	.00	.00	.00	.00	1,871.11
41535	HOLCOMBE, IAN J.	2,348.16	84.00	.00	.00	.00	.00	.00	.00	.00	1,619.70
41191	HOUGE, CLINTON J.	4,278.24	120.00	1,141.92	.00	.00	.00	.00	.00	.00	2,990.34
41453	LEHMAN, MICHEAL L.	3,440.33	99.00	182.94	.00	670.78	.00	.00	.00	.00	2,486.46
41230	MCKINLEY, ERIC K.	3,005.69	86.25	115.73	.00	.00	.00	.00	.00	.00	2,223.19
41110	MORK, SHILOH B.	3,637.61	80.00	.00	.00	.00	.00	.00	.00	.00	2,443.77
41471	MOURLAM, DALTON G.	2,499.36	84.00	.00	.00	.00	.00	.00	.00	.00	1,780.35
41225	PRITCHARD, BRANDON D.	3,590.36	110.00	.00	.00	754.08	.00	.00	.00	.00	2,541.24
41426	ROSE, DYLAN M.	2,572.69	84.00	.00	.00	.00	.00	.00	.00	.00	1,715.61
41537	STURM, CIARA L.	2,100.12	84.00	.00	.00	.00	.00	.00	.00	.00	1,740.40
41450	THUMMA, STEVEN L.	3,208.65	96.50	571.69	.00	.00	.00	.00	.00	.00	2,014.15
41495	WATKINS, MARK D.	3,214.86	96.00	563.94	.00	.00	.00	.00	.00	.00	2,364.93

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-01 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-01 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-01 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
Total POLICE DEPARTMENT-O:											
		12	36,458.92	1,107.75	2,576.22	.00	1,424.86	.00	.00	.00	25,791.25
70981	MCFARLAND, CHARLES DANIEL	1,720.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,166.90
51195	RODEN, JACOB J.	2,139.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,480.02
Total PUBLIC GROUNDS:											
		2	3,859.20	160.00	.00	.00	.00	.00	.00	.00	2,646.92
61255	DRUBE, DERRICK DANIEL	2,038.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,454.34
81745	KEANE, ROSS M.	450.01	30.00	.00	.00	.00	.00	.00	.00	.00	390.27
Total PUBLIC WORKS:											
		2	2,488.41	110.00	.00	.00	.00	.00	.00	.00	1,844.61
81763	BAHRENFUSS, BREANNA LEE	171.75	13.75	.00	.00	.00	.00	.00	.00	.00	158.61
81653	BINDER, MEREDITH K.	507.63	36.25	.00	.00	.00	.00	.00	.00	.00	436.87
81726	BINDER, RILEY K.	49.00	4.00	.00	.00	.00	.00	.00	.00	.00	45.25
81743	DINSDALE, SOPHIE J.	586.75	46.75	.00	.00	.00	.00	.00	.00	.00	534.45
81669	DRAEGER, MAKAYLEE M.	43.50	3.00	.00	.00	.00	.00	.00	.00	.00	37.43
81746	GALLENTINE, OLIVIA M.	49.00	4.00	.00	.00	.00	.00	.00	.00	45.25	.00
70107	GLASCOCK, MARK A.	1,892.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,267.03
81774	GRAMBLIN, ELIZABETH A.	120.00	10.00	.00	.00	.00	.00	.00	.00	.00	110.82
81772	HANSEN, MIA A.	39.81	3.25	.00	.00	.00	.00	.00	.00	36.76	.00
81753	HEDEEN, MARISSA KAY	106.31	8.75	.00	.00	.00	.00	.00	.00	.00	93.18
81667	LAMB, MITCHELL S.	519.00	41.00	.00	.00	.00	.00	.00	.00	.00	396.64
70975	LESHER, BREANNE M.	3,011.21	80.00	.00	.00	.00	.00	.00	.00	.00	2,062.24
81651	LINDSTROM, SARAH J.	196.00	16.00	.00	.00	.00	.00	.00	.00	.00	168.68
81673	MCKEE, BRONWYN E.	108.38	8.50	.00	.00	.00	.00	.00	.00	.00	100.09
81760	MILLER, COLE D.	90.00	8.00	.00	.00	.00	.00	.00	.00	.00	83.11
81689	NELSEN, DENISE L.	921.67	53.00	.00	.00	.00	.00	.00	.00	.00	748.75
81754	ORTON, ADDILYN LASHAE	153.25	12.25	.00	.00	.00	.00	.00	.00	.00	136.53
81742	OUVERSON, ERIN A.	104.00	8.00	.00	.00	.00	.00	.00	.00	.00	96.04
81744	PECK, EMMA G.	63.26	4.75	.00	.00	.00	.00	.00	.00	.00	54.44
81771	PETERSON, ELLIE	101.00	8.00	.00	.00	.00	.00	.00	.00	.00	93.28
31195	PETERSON, RICK E.	2,017.86	83.00	.00	107.46	.00	.00	.00	.00	.00	1,429.68
81665	PRUISMANN, LINDA A.	899.93	51.75	.00	.00	.00	.00	.00	.00	.00	691.96
81470	SPELLMEYER, WILLIAM C.	371.79	25.50	.00	.00	.00	.00	.00	.00	294.96	.00
Total RECREATION:											
		23	12,123.90	609.50	.00	107.46	.00	.00	.00	376.97	8,745.08
51187	BAHRENFUSS, BRANDON D.	3,016.32	81.00	.00	55.52	.00	.00	.00	.00	.00	2,115.17
51210	DANIELS, JACOB S.	2,104.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,469.54
51225	JONDAL, KOOPER M.	2,040.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,515.19
51220	KLIEGL, SHAWN A.	1,915.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,366.34
51190	RATCLIFF, BRETT D.	2,216.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,530.87
51230	SCHUEERMANN, RILEE C.	2,040.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,453.71
51184	WILLIAMS, ZACHARY W.	2,439.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,685.94
Total STREET DEPARTMENT:											
		7	15,772.32	561.00	.00	55.52	.00	.00	.00	.00	11,136.76
30772	DINGMAN, CHAD M.	2,680.80	80.00	.00	.00	.00	.00	.00	.00	.00	2,016.78
30977	JACKSON, JEFFREY S.	2,288.88	88.00	.00	.00	.00	.00	.00	.00	.00	1,601.34

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-01 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-01 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-01 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
31179	WEST, JOHN A.	2,221.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,684.82
Total WASTEWATER:		3	7,191.28	248.00	.00	.00	.00	.00	.00	.00	5,302.94
31189	CHAMBERS, TODD A.	2,700.73	88.00	.00	.00	.00	.00	.00	.00	.00	1,796.76
31220	FARWELL, GREGORY A.	2,413.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,714.22
31215	KNOWLES, NICHOLAS A.	3,616.00	80.00	.00	.00	.00	.00	.00	.00	.00	2,398.62
31245	NELSON, BENJAMIN J.	2,224.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,595.82
31225	PARKER, LOGAN M.	2,312.22	89.00	.00	.00	.00	.00	.00	.00	.00	1,576.71
Total WATER PLANT:		5	13,267.35	417.00	.00	.00	.00	.00	.00	.00	9,082.13
Grand Totals:		114	217,547.25	6,515.25	2,576.22	567.95	1,424.86	.00	2,624.00	18,291.58	146,773.73

RESOLUTION NO. 2024 - xxx

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY, IOWA:

That we, the City Council of the City of Webster City, Iowa, having examined bills aggregating the sum of \$1,039,775.52 presented herewith, hereby approve said bills, and the City Clerk is hereby authorized to issue warrants in payment of the same.

Passed and adopted this 2nd day of January, 2024.

Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
NORTH IOWA MUNICIPAL ELECTRIC (705)							
123123	1	Invoice	PURCHASED POWER	12/27/2023	599,265.57	06/24	601-23-50-5555-233
Total 123123:					599,265.57		
Total NORTH IOWA MUNICIPAL ELECTRIC (705):					599,265.57		
PEOPLES CREDIT UNION (4140)							
122723	1	Invoice	LOAN PAYMENT-POLICE-PRINCIPAL PAYME	12/27/2023	5,130.91	06/24	100-41-21-5110-910
122723	2	Invoice	LOAN PAYMENT-POLICE-INTEREST PAYMEN	12/27/2023	235.58	06/24	100-41-21-5110-911
Total 122723:					5,366.49		
Total PEOPLES CREDIT UNION (4140):					5,366.49		
Total 12/27/2023:					604,632.06		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
AHLERS & COONEY, P.C. (22)							
856895	1	Invoice	LEGAL - ELECTRIC TRANSMISSION	11/28/2023	2,585.00	07/24	601-23-51-5566-871
Total 856895:					2,585.00		
858435	1	Invoice	LEGAL SERVICES - LABOR RELATIONS	12/18/2023	34.20	07/24	100-24-13-5460-212
858435	2	Invoice	LEGAL SERVICES - LABOR RELATIONS	12/18/2023	94.05	07/24	601-24-13-5460-212
858435	3	Invoice	LEGAL SERVICES - LABOR RELATIONS	12/18/2023	21.38	07/24	602-24-13-5460-212
858435	4	Invoice	LEGAL SERVICES - LABOR RELATIONS	12/18/2023	21.37	07/24	603-24-13-5460-212
Total 858435:					171.00		
Total AHLERS & COONEY, P.C. (22):					2,756.00		
AVAILA BANK (6318)							
010124	1	Invoice	FULLER HALL PRINCIPAL PYMT	01/01/2024	4,251.42	07/24	300-22-98-5295-910
010124	2	Invoice	FULLER HALL INTEREST PYMT	01/01/2024	4,902.88	07/24	300-22-98-5295-911
Total 010124:					9,154.30		
Total AVAILA BANK (6318):					9,154.30		
BLACK HILLS ENERGY (3466)							
2074931097	1	Invoice	GAS UTILITY/CEMETERY	12/20/2023	250.56	07/24	100-23-42-5371-234
Total 2074931097 12/20/23:					250.56		
4752063290	1	Invoice	GAS UTILITY/DEPOT	12/14/2023	251.46	07/24	100-22-42-5221-234
Total 4752063290 12/14/23:					251.46		
5470636360	1	Invoice	GAS UTILITY/FULLER HALL	12/14/2023	397.92	07/24	100-22-42-5233-234
Total 5470636360 12/14/23:					397.92		
5542531803	1	Invoice	GAS UTILITY/FIRE STATION	12/14/2023	364.96	07/24	100-21-22-5140-234
Total 5542531803 12/14/23:					364.96		
8081102404	1	Invoice	GAS UTILITY/SENIOR CENTER	12/14/2023	343.38	07/24	100-22-42-5280-234
Total 8081102404 12/14/23:					343.38		
Total BLACK HILLS ENERGY (3466):					1,608.28		
BOLTON & MENK INC. (106)							
0325933	1	Invoice	ENG - WATER PLANT IMPROVEMENTS 9-23-	11/30/2023	4,560.50	07/24	602-23-61-5651-212
Total 0325933:					4,560.50		
0325934	1	Invoice	ENG - WASTEWATER DESIGN-FACILITY IMP	11/30/2023	71,482.50	07/24	603-23-70-5652-860
Total 0325934:					71,482.50		
Total BOLTON & MENK INC. (106):					76,043.00		
BOMGAARS (5165)							
62073656	1	Invoice	PICK UP TOOL-JET	12/04/2023	6.99	07/24	601-23-51-5566-311

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 62073656:					6.99		
62076270	1	Invoice	SPECIAL ORDER ITEM	12/13/2023	5.99	07/24	603-23-70-5642-318
Total 62076270:					5.99		
62076516	1	Invoice	KEY BLANK	12/13/2023	3.99	07/24	100-23-42-5371-318
Total 62076516:					3.99		
62076587	1	Invoice	SNAKE, POWER DRAIN	12/13/2023	19.99	07/24	603-23-70-5652-226
Total 62076587:					19.99		
62076645	1	Invoice	MISC ITEMS - WWTP	12/13/2023	173.84	07/24	603-23-70-5642-318
Total 62076645:					173.84		
62076850	1	Invoice	BREWER CREEK BATHROOM SUPPLIES	12/14/2023	41.95	07/24	100-22-42-5210-310
62076850	2	Invoice	BREWER CREEK BATHROOM SUPPLIES	12/14/2023	53.01	07/24	100-23-42-5371-318
Total 62076850:					94.96		
62077135	1	Invoice	RATCHET STRAP, SUPER CLEAN-SUBSTATI	12/15/2023	5.78	07/24	601-23-51-5566-318
Total 62077135:					5.78		
62077456	1	Invoice	RATCHET/GRINDER TOOL/BATTERY CHARG	12/16/2023	281.58	07/24	602-23-62-5662-311
Total 62077456:					281.58		
62078317	1	Invoice	JOINT COMPOUND/WALL PATCH	12/18/2023	63.72	07/24	100-22-42-5210-310
Total 62078317:					63.72		
62078456	1	Invoice	GLOVES	12/18/2023	44.98	07/24	204-23-30-5310-312
Total 62078456:					44.98		
62078760	1	Invoice	ABRASIVE SANDCLOTH - WWTP	12/19/2023	3.99	07/24	603-23-70-5642-318
Total 62078760:					3.99		
62078986	1	Invoice	FASTENERS/SELF DRILL SCREWS	12/20/2023	9.98	07/24	100-22-42-5210-318
Total 62078986:					9.98		
Total BOMGAARS (5165):					715.79		
CAPITAL SANITARY SUPPLY (6096)							
C379074A	1	Invoice	COFFEE FILTERS/PAPER PLATES	12/13/2023	15.95	07/24	100-24-36-5480-318
C379074A	2	Invoice	COFFEE FILTERS/PAPER PLATES	12/13/2023	11.40	07/24	601-23-36-5480-318
C379074A	3	Invoice	COFFEE FILTERS/PAPER PLATES	12/13/2023	9.11	07/24	602-23-36-5480-318
C379074A	4	Invoice	COFFEE FILTERS/PAPER PLATES	12/13/2023	9.11	07/24	603-23-36-5480-318
Total C379074A:					45.57		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
C379341	1	Invoice	1-24x32 12-16GAL TRASH BAGS	12/13/2023	25.38	07/24	100-22-42-5233-318
C379341	2	Invoice	1-30x37 20-30GAL TRASH BAGS	12/13/2023	48.70	07/24	100-22-42-5233-318
Total C379341:					74.08		
C379422	1	Invoice	TP 2 PLY MINI JUMBO	12/13/2023	52.48	07/24	100-22-42-5233-318
Total C379422:					52.48		
C379731	1	Invoice	4 BOXES WHITE COPY PAPER	12/20/2023	7.57	07/24	100-21-22-5140-316
C379731	2	Invoice	4 BOXES WHITE COPY PAPER	12/20/2023	7.57	07/24	204-23-30-5310-316
C379731	3	Invoice	4 BOXES WHITE COPY PAPER	12/20/2023	7.57	07/24	603-23-70-5921-316
C379731	4	Invoice	4 BOXES WHITE COPY PAPER	12/20/2023	7.57	07/24	100-23-42-5371-316
C379731	5	Invoice	4 BOXES WHITE COPY PAPER	12/20/2023	7.57	07/24	602-23-61-5921-316
C379731	6	Invoice	4 BOXES WHITE COPY PAPER	12/20/2023	7.57	07/24	100-21-18-5190-316
C379731	7	Invoice	4 BOXES WHITE COPY PAPER	12/20/2023	7.57	07/24	100-23-43-5361-316
C379731	8	Invoice	4 BOXES WHITE COPY PAPER	12/20/2023	7.57	07/24	601-24-16-5921-316
C379731	9	Invoice	4 BOXES WHITE COPY PAPER	12/20/2023	7.57	07/24	100-22-42-5233-316
C379731	10	Invoice	4 BOXES WHITE COPY PAPER	12/20/2023	7.57	07/24	601-23-52-5921-316
C379731	11	Invoice	4 BOXES WHITE COPY PAPER	12/20/2023	7.57	07/24	100-21-21-5110-316
C379731	12	Invoice	4 BOXES WHITE COPY PAPER	12/20/2023	7.57	07/24	100-24-18-5470-316
C379731	13	Invoice	4 BOXES WHITE COPY PAPER	12/20/2023	7.79	07/24	100-24-12-5430-316
C379731	14	Invoice	4 BOXES WHITE COPY PAPER	12/20/2023	14.19	07/24	602-23-81-5921-316
C379731	15	Invoice	4 BOXES WHITE COPY PAPER	12/20/2023	3.65	07/24	603-23-81-5921-316
C379731	16	Invoice	4 BOXES WHITE COPY PAPER	12/20/2023	22.97	07/24	601-23-81-5921-316
C379731	17	Invoice	4 BOXES WHITE COPY PAPER	12/20/2023	4.29	07/24	100-24-14-5435-316
C379731	18	Invoice	4 BOXES WHITE COPY PAPER	12/20/2023	9.08	07/24	602-23-80-5921-316
C379731	19	Invoice	4 BOXES WHITE COPY PAPER	12/20/2023	2.19	07/24	603-23-80-5921-316
C379731	20	Invoice	4 BOXES WHITE COPY PAPER	12/20/2023	22.91	07/24	601-23-80-5921-316
C379731	21	Invoice	4 BOXES WHITE COPY PAPER	12/20/2023	2.23	07/24	100-24-30-5380-316
C379731	22	Invoice	4 BOXES WHITE COPY PAPER	12/20/2023	2.23	07/24	601-24-30-5380-316
C379731	23	Invoice	4 BOXES WHITE COPY PAPER	12/20/2023	3.41	07/24	602-24-30-5380-316
C379731	24	Invoice	4 BOXES WHITE COPY PAPER	12/20/2023	3.41	07/24	603-24-30-5380-316
Total C379731:					189.19		
Total CAPITAL SANITARY SUPPLY (6096):					361.32		
CENTRAL IOWA BLDG SUPPLY (1298)							
1019405	1	Invoice	REPAIRS TO HOLE IN BOX OF ST SWEEPER	12/14/2023	62.20	07/24	100-23-30-5350-314
Total 1019405:					62.20		
Total CENTRAL IOWA BLDG SUPPLY (1298):					62.20		
CHIZEK LAW OFFICE (5715)							
122223	1	Invoice	CITY ATTORNEY FEES	12/22/2023	1,300.00	07/24	100-24-13-5460-212
122223	2	Invoice	CITY ATTORNEY FEES	12/22/2023	3,575.00	07/24	601-24-13-5460-212
122223	3	Invoice	CITY ATTORNEY FEES	12/22/2023	812.50	07/24	602-24-13-5460-212
122223	4	Invoice	CITY ATTORNEY FEES	12/22/2023	812.50	07/24	603-24-13-5460-212
Total 122223:					6,500.00		
Total CHIZEK LAW OFFICE (5715):					6,500.00		
CITY OF WEBSTER CITY (176)							
122623	1	Invoice	CITY UTILITIES	12/26/2023	1,119.65	07/24	100-24-36-5480-233
122623	2	Invoice	CITY UTILITIES	12/26/2023	799.75	07/24	601-23-36-5480-233

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
122623	3	Invoice	CITY UTILITIES	12/26/2023	639.80	07/24	602-23-36-5480-233
122623	4	Invoice	CITY UTILITIES	12/26/2023	639.80	07/24	603-23-36-5480-233
122623	5	Invoice	CITY UTILITIES	12/26/2023	1,340.62	07/24	100-21-22-5140-233
122623	6	Invoice	CITY UTILITIES	12/26/2023	1,343.93	07/24	204-23-30-5310-233
122623	7	Invoice	CITY UTILITIES	12/26/2023	756.11	07/24	100-21-30-5120-233
122623	8	Invoice	CITY UTILITIES	12/26/2023	355.46	07/24	602-23-62-5662-233
122623	9	Invoice	CITY UTILITIES	12/26/2023	522.78	07/24	603-23-71-5662-233
122623	10	Invoice	CITY UTILITIES	12/26/2023	19,146.15	07/24	603-23-70-5642-233
122623	11	Invoice	CITY UTILITIES	12/26/2023	10,591.58	07/24	100-21-30-5160-233
122623	12	Invoice	CITY UTILITIES	12/26/2023	512.46	07/24	100-22-42-5221-233
122623	13	Invoice	CITY UTILITIES	12/26/2023	203.25	07/24	100-22-42-5210-233
122623	14	Invoice	CITY UTILITIES	12/26/2023	17.67	07/24	100-22-42-5210-233
122623	15	Invoice	CITY UTILITIES	12/26/2023	948.43	07/24	100-22-42-5222-233
122623	16	Invoice	CITY UTILITIES	12/26/2023	4,237.17	07/24	100-22-42-5233-233
122623	17	Invoice	CITY UTILITIES	12/26/2023	488.19	07/24	100-23-42-5371-233
122623	18	Invoice	CITY UTILITIES	12/26/2023	10,791.05	07/24	602-23-60-5601-233
122623	19	Invoice	CITY UTILITIES	12/26/2023	202.49	07/24	601-23-51-5566-233
122623	20	Invoice	CITY UTILITIES	12/26/2023	202.49	07/24	601-23-52-5588-233
122623	21	Invoice	CITY UTILITIES	12/26/2023	202.49	07/24	601-23-52-5586-233
122623	22	Invoice	CITY UTILITIES	12/26/2023	127.50	07/24	100-22-42-5242-233
122623	23	Invoice	CITY UTILITIES	12/26/2023	2,413.57	07/24	602-23-61-5642-233
122623	24	Invoice	CITY UTILITIES	12/26/2023	398.87	07/24	100-23-43-5361-233
122623	25	Invoice	CITY UTILITIES	12/26/2023	643.10	07/24	100-22-42-5280-233
122623	26	Invoice	CITY UTILITIES	12/26/2023	451.44	07/24	100-21-22-5140-233
Total 122623:					59,095.80		
Total CITY OF WEBSTER CITY (176):					59,095.80		
COLUMN SOFTWARE PBC (7826)							
D1EC1C38-0	1	Invoice	2024 HMA IMPROV PROJECT # 9-24-018	11/28/2023	41.34	07/24	525-23-30-5310-210
Total D1EC1C38-0056:					41.34		
Total COLUMN SOFTWARE PBC (7826):					41.34		
CORN BELT POWER COOP, INC. (197)							
16608	1	Invoice	TAPE READINGS & REPORTS	12/13/2023	40.00	07/24	601-23-51-5566-299
Total 16608:					40.00		
Total CORN BELT POWER COOP, INC. (197):					40.00		
COUNSEL (3995)							
24AR138255	1	Invoice	PRINTER CONTRACT - IT	12/15/2023	4.11	07/24	100-24-16-5420-299
24AR138255	2	Invoice	PRINTER CONTRACT - IT	12/15/2023	15.09	07/24	601-24-16-5935-299
24AR138255	3	Invoice	PRINTER CONTRACT - IT	12/15/2023	4.11	07/24	602-24-16-5935-299
24AR138255	4	Invoice	PRINTER CONTRACT - IT	12/15/2023	4.11	07/24	603-24-16-5935-299
Total 24AR1382550:					27.42		
24AR139092	1	Invoice	PRINTER CONTRACT - WASTEWATER DEPT	12/19/2023	29.63	07/24	603-23-70-5931-225
Total 24AR1390929:					29.63		
Total COUNSEL (3995):					57.05		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
CTI READY MIX, INC. (7518)							
114076	1	Invoice	16 YDS C-4WR-C20-BOONE & SUPERIOR ST	12/20/2023	2,784.00	07/24	602-23-62-5662-318
Total 114076:					2,784.00		
Total CTI READY MIX, INC. (7518):					2,784.00		
DGR ENGINEERING (5967)							
00264681	1	Invoice	ENG - RATE STUDY (\$4,440.25 + CIP PLANNI	12/11/2023	235.11	07/24	601-23-36-5923-212
00264681	2	Invoice	ENG - RATE STUDY (\$4,440.25 + CIP PLANNI	12/11/2023	423.20	07/24	601-23-51-5566-212
00264681	3	Invoice	ENG - RATE STUDY (\$4,440.25 + CIP PLANNI	12/11/2023	2,821.35	07/24	601-23-52-5923-212
00264681	4	Invoice	ENG - RATE STUDY (\$4,440.25 + CIP PLANNI	12/11/2023	846.41	07/24	601-23-80-5905-212
00264681	5	Invoice	ENG - RATE STUDY (\$4,440.25 + CIP PLANNI	12/11/2023	376.18	07/24	601-23-81-5923-212
Total 00264681:					4,702.25		
00265108	1	Invoice	ENG - BRIGGS WOODS SOLOAR	12/13/2023	1,355.00	07/24	601-23-52-5588-212
00265108	2	Invoice	ENG - TESLA SUPERCHARGERS	12/13/2023	695.00	07/24	601-23-52-5588-212
Total 00265108:					2,050.00		
00265109	1	Invoice	ENG - REISNER SUBSTATION (#9-23-011)	12/13/2023	11,565.00	07/24	601-23-51-5562-871
Total 00265109:					11,565.00		
00265110	1	Invoice	ENG - 69kV TRANSMISSION IMPROVEMENT	12/13/2023	10,335.00	07/24	601-23-51-5566-871
Total 00265110:					10,335.00		
00265111	1	Invoice	ENG - PHASE 1 DIST IMPROVEMENTS #9-25-	12/13/2023	1,870.00	07/24	601-23-51-5566-871
Total 00265111:					1,870.00		
00265112	1	Invoice	ENG - ELECTRIC SYSTEM COORDINATION S	12/13/2023	394.00	07/24	601-23-52-5588-871
Total 00265112:					394.00		
Total DGR ENGINEERING (5967):					30,916.25		
DINSDALE, MCKENNA (7862)							
122123	1	Invoice	CUSTOMER DEPOSIT REFUND	12/21/2023	68.52	07/24	601-21011
Total 122123:					68.52		
Total DINSDALE, MCKENNA (7862):					68.52		
DRAEGER, LORELEE (4685)							
112423	1	Invoice	ENERGY EFFICIENCY REBATE	11/24/2023	75.00	07/24	601-23-36-5930-979
112423	2	Invoice	CB EE RESIDENTIAL REBATE	11/24/2023	25.00	07/24	601-23-53-5930-979
Total 112423:					100.00		
Total DRAEGER, LORELEE (4685):					100.00		
EMPLOYEE BENEFIT SYSTEMS (4707)							
000041080	1	Invoice	HEALTH INSURANCE - JANUARY 2024	12/20/2023	5,049.10	07/24	902-11100
000041080	2	Invoice	HEALTH INSURANCE - JANUARY 2024	12/20/2023	104,435.44	07/24	902-11215

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 000041080:					109,484.54		
Total EMPLOYEE BENEFIT SYSTEMS (4707):					109,484.54		
FRIEDEL, LAURA (7863)							
121323	1	Invoice	CUSTOMER DEPOSIT REFUND	12/13/2023	133.21	07/24	601-21011
Total 121323:					133.21		
Total FRIEDEL, LAURA (7863):					133.21		
GERBER AUTO ELECTRIC (342)							
143817	1	Invoice	DIAGNOSE CHECK ENGINE LIGHT	12/22/2023	917.47	07/24	100-21-21-5110-227
Total 143817:					917.47		
143974	1	Invoice	OIL CHANGE PD#2209	12/06/2023	66.61	07/24	100-21-21-5110-227
Total 143974:					66.61		
144022	1	Invoice	OIL CHANGE PD#2210	12/08/2023	66.61	07/24	100-21-21-5110-227
Total 144022:					66.61		
144154	1	Invoice	DIAGNOSE AIR BAG LIGHT	12/19/2023	118.48	07/24	100-21-21-5110-227
Total 144154:					118.48		
Total GERBER AUTO ELECTRIC (342):					1,169.17		
GORDON FLESCH COMPANY (6978)							
IN14493281	1	Invoice	CANON/IR C350IF	12/19/2023	12.45	07/24	100-24-14-5435-225
IN14493281	2	Invoice	CANON/IR C350IF	12/19/2023	89.94	07/24	601-23-80-5931-225
IN14493281	3	Invoice	CANON/IR C350IF	12/19/2023	27.67	07/24	602-23-80-5931-225
IN14493281	4	Invoice	CANON/IR C350IF	12/19/2023	8.31	07/24	603-23-80-5931-225
Total IN14493281:					138.37		
Total GORDON FLESCH COMPANY (6978):					138.37		
HACH COMPANY (362)							
13843053	1	Invoice	WTP TESTING SUPPLIES	12/07/2023	1,178.17	07/24	602-23-61-5642-319
Total 13843053:					1,178.17		
Total HACH COMPANY (362):					1,178.17		
HAMILTON COUNTY EXTENSION (2909)							
195	1	Invoice	PESTICIDE CONTINUING EDUCATION-WILLI	12/22/2023	210.00	07/24	100-22-30-5230-231
Total 195:					210.00		
Total HAMILTON COUNTY EXTENSION (2909):					210.00		
HAMILTON COUNTY PUBLIC HEALTH (1866)							
111623-2	1	Invoice	CITY EMPLOYEE FLU SHOTS	11/16/2023	510.00	07/24	902-41-14-5440-299

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 111623-2:					510.00		
121123	1	Invoice	FLU SHOT/JACKSON	12/11/2023	30.00	07/24	902-41-14-5440-299
Total 121123:					30.00		
Total HAMILTON COUNTY PUBLIC HEALTH (1866):					540.00		
HAWKEYE WEST PEST CONTROL (7345)							
62485	1	Invoice	PEST CONTROL STREET DEPT	12/14/2023	75.00	07/24	204-23-30-5310-299
Total 62485:					75.00		
Total HAWKEYE WEST PEST CONTROL (7345):					75.00		
HENDERSON, CASEY (6089)							
121323	1	Invoice	CUSTOMER DEPOSIT REFUND	12/13/2023	17.73	07/24	601-21011
Total 121323:					17.73		
Total HENDERSON, CASEY (6089):					17.73		
HISLER, JIM (5221)							
121123	1	Invoice	CORNBELT EE RESIDENTIAL REBATE	12/11/2023	525.00	07/24	601-23-53-5930-979
Total 121123:					525.00		
Total HISLER, JIM (5221):					525.00		
HOLM, OLIVIA (7864)							
122123	1	Invoice	CUSTOMER DEPOSIT REFUND	12/21/2023	42.27	07/24	601-21011
Total 122123:					42.27		
Total HOLM, OLIVIA (7864):					42.27		
INLAND TRUCK PARTS & SERVICE (7831)							
IN-1513662	1	Invoice	REPAIR TRK #21 - DUMP TRUCK	12/13/2023	2,739.92	07/24	601-23-52-5935-227
Total IN-1513662:					2,739.92		
Total INLAND TRUCK PARTS & SERVICE (7831):					2,739.92		
inTANDEM (6526)							
2453	1	Invoice	RETAINER/JANUARY 2024	12/22/2023	488.00	07/24	100-24-12-5430-299
2453	2	Invoice	RETAINER/JANUARY 2024	12/22/2023	1,342.00	07/24	601-23-81-5930-299
2453	3	Invoice	RETAINER/JANUARY 2024	12/22/2023	305.00	07/24	602-23-81-5930-299
2453	4	Invoice	RETAINER/JANUARY 2024	12/22/2023	305.00	07/24	603-23-81-5930-299
Total 2453:					2,440.00		
Total inTANDEM (6526):					2,440.00		
JCG LAND SERVICES, INC. (7689)							
6540.9	1	Invoice	WWTP - PROJECT MANAGEMENT	12/11/2023	117.80	07/24	603-23-70-5652-860

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 6540.9:					117.80		
Total JCG LAND SERVICES, INC. (7689):					117.80		
LAMPERT LUMBER (564)							
2227447	1	Invoice	EXTERIOR PAINT & PRIMER	12/18/2023	52.99	07/24	100-22-42-5210-310
2227447	2	Invoice	PAINT TRAY/LINER/MASKING TAPE	12/18/2023	27.48	07/24	100-22-42-5210-311
Total 2227447:					80.47		
2232513	1	Invoice	BREWER CREEK BATHROOMS	12/20/2023	52.99	07/24	100-22-42-5210-310
Total 2232513:					52.99		
Total LAMPERT LUMBER (564):					133.46		
LEONARD MOSS ROOFING (6444)							
738125	1	Invoice	OUTDOOR POOL - ROOF	11/16/2023	18,972.14	07/24	100-22-42-5242-880
Total 738125:					18,972.14		
Total LEONARD MOSS ROOFING (6444):					18,972.14		
LINCOLN NATL LIFE INSURANCE CO (3031)							
4645232076	1	Invoice	LIFE INSURANCE PREMIUMS	12/20/2023	1,613.94	07/24	902-11215
Total 4645232076:					1,613.94		
Total LINCOLN NATL LIFE INSURANCE CO (3031):					1,613.94		
LOGAN CONTRACTORS SUPPLY, INC. (1639)							
D52365	1	Invoice	PALLET OF COLD MIX	12/18/2023	896.00	07/24	204-23-30-5310-318
D52365	2	Invoice	SMOOTH DOWEL BAR	12/18/2023	159.00	07/24	602-23-62-5662-318
D52365	3	Invoice	DRILL BIT	12/18/2023	58.77	07/24	204-23-30-5310-311
D52365	4	Invoice	DRILL BIT	12/18/2023	17.88	07/24	602-23-62-5662-311
D52365	5	Invoice	DRILL BIT	12/18/2023	8.52	07/24	603-23-71-5662-318
Total D52365:					1,140.17		
Total LOGAN CONTRACTORS SUPPLY, INC. (1639):					1,140.17		
MAINSTAY SYSTEMS OF IOWA, LLC (7429)							
1991	1	Invoice	IA PC SYS MAINTENANCE AGMT - 3 MO	12/22/2023	237.00	07/24	100-21-21-5110-299
Total 1991:					237.00		
Total MAINSTAY SYSTEMS OF IOWA, LLC (7429):					237.00		
MATTHEW'S PLUMBING, DRAIN & (2759)							
6266	1	Invoice	CAMERA SEWER ON RIVER ST	12/02/2023	180.00	07/24	603-23-71-5662-299
Total 6266:					180.00		
Total MATTHEW'S PLUMBING, DRAIN & (2759):					180.00		
MCDONALD'S - ARCHLAND PROPERTY, LLC (7861)							
120723	1	Invoice	EASEMENT - FAIR MEADOW DRIVE PROJ# 9	12/07/2023	3,000.00	07/24	525-23-30-5310-210

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 120723:					3,000.00		
Total MCDONALD'S - ARCHLAND PROPERTY, LLC (7861):					3,000.00		
MEDIACOM (5464)							
121623	1	Invoice	DIGITAL BOX RENTAL	12/16/2023	7.86	07/24	100-21-21-5110-230
Total 121623:					7.86		
Total MEDIACOM (5464):					7.86		
MELENDEZ, FABIAN RAMOS (7865)							
122023	1	Invoice	CUSTOMER DEPOSIT REFUND	12/20/2023	261.11	07/24	601-21011
Total 122023:					261.11		
Total MELENDEZ, FABIAN RAMOS (7865):					261.11		
MERTZ ENGINEERING CO. (3741)							
240722	1	Invoice	2 - 8' POST YELLOW	12/06/2023	74.90	07/24	601-23-52-5588-318
Total 240722:					74.90		
Total MERTZ ENGINEERING CO. (3741):					74.90		
MISSISSIPPI LIME COMPANY (652)							
16863	1	Invoice	QUICKLIME 23.77 12/12/23	12/12/2023	2,519.55	07/24	602-23-61-5641-318
Total 16863:					2,519.55		
1703451	1	Invoice	QUICKLIME 23.77 12/11/23	12/11/2023	6,560.52	07/24	602-23-61-5641-318
Total 1703451:					6,560.52		
1703858	1	Invoice	QUICKLIME 24.05 12/13/23	12/13/2023	6,637.80	07/24	602-23-61-5641-318
Total 1703858:					6,637.80		
Total MISSISSIPPI LIME COMPANY (652):					15,717.87		
MOORE CLEANING SERVICE, LLC (2902)							
122223	1	Invoice	CLEANING SERVICES FOR CITY HALL	12/22/2023	455.00	07/24	100-24-36-5480-299
122223	2	Invoice	CLEANING SERVICES FOR CITY HALL	12/22/2023	325.00	07/24	601-23-36-5480-299
122223	3	Invoice	CLEANING SERVICES FOR CITY HALL	12/22/2023	260.00	07/24	602-23-36-5480-299
122223	4	Invoice	CLEANING SERVICES FOR CITY HALL	12/22/2023	260.00	07/24	603-23-36-5480-299
Total 122223:					1,300.00		
Total MOORE CLEANING SERVICE, LLC (2902):					1,300.00		
NAPA AUTO PARTS (677)							
976913	1	Invoice	FLT WASHER- SIGN WORK	12/21/2023	9.50	07/24	100-21-30-5120-318
Total 976913:					9.50		
976955	1	Invoice	REPLACE HOSE IN R35 COMPRESSOR	12/22/2023	275.73	07/24	100-21-22-5140-227

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 976955:					275.73		
Total NAPA AUTO PARTS (677):					285.23		
NELS PEDERSON COMPANY, INC. (1082)							
8945	1	Invoice	2024 STORM SEWER OUTFLOW PROJECT 9	11/30/2023	42,000.00	07/24	204-23-30-5330-880
Total 8945:					42,000.00		
Total NELS PEDERSON COMPANY, INC. (1082):					42,000.00		
O'REILLY AUTOMOTIVE, INC. (727)							
0357-177916	1	Invoice	2-BATTERIES-SNOW BLOWER	12/15/2023	287.26	07/24	204-23-30-5320-314
Total 0357-177916:					287.26		
Total O'REILLY AUTOMOTIVE, INC. (727):					287.26		
PITNEY BOWES BANK INC RESERVE ACCT (758)							
122223	1	Invoice	PREPAID POSTAGE	12/22/2023	3,000.00	07/24	100-11210
Total 122223:					3,000.00		
Total PITNEY BOWES BANK INC RESERVE ACCT (758):					3,000.00		
POLICE LEGAL SCIENCES, INC. (2907)							
12245	1	Invoice	LEGAL UPDATE TRAINING SUBSCRIPTION -	12/14/2023	40.00	07/24	100-21-21-5110-231
Total 12245:					40.00		
Total POLICE LEGAL SCIENCES, INC. (2907):					40.00		
RANGEMASTERS TRAINING CENTER (7144)							
251523	1	Invoice	VEST & CARRIER #691	11/16/2023	969.00	07/24	100-21-21-5110-312
Total 251523:					969.00		
Total RANGEMASTERS TRAINING CENTER (7144):					969.00		
RICOH USA, INC. (4831)							
107863419	1	Invoice	COPY MACHINE LEASE/COPY CHARGES/PD	12/11/2023	173.98	07/24	100-21-21-5110-225
Total 107863419:					173.98		
Total RICOH USA, INC. (4831):					173.98		
SAFARILAND, LLC (7541)							
I23-163331	1	Invoice	HOLSTER	11/27/2023	208.50	07/24	100-21-21-5110-312
Total I23-163331:					208.50		
Total SAFARILAND, LLC (7541):					208.50		
SANDRY FIRE SUPPLY (834)							
INV-031703	1	Invoice	REPAIR HELMET EYE PROTECTION	12/05/2023	125.09	07/24	100-21-22-5140-312

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total INV-031703:					125.09		
INV-031835	1	Invoice	FIX COMPRESSOR/PIECE	12/12/2023	411.04	07/24	100-21-22-5140-226
Total INV-031835:					411.04		
Total SANDRY FIRE SUPPLY (834):					536.13		
SCHMIDT, JASON (5107)							
121823	1	Invoice	ENERGY EFFICIENCY REBATE	12/18/2023	75.00	07/24	601-23-36-5930-979
121823	2	Invoice	CORNBELT ENERGY EFFICIENT REBATE	12/18/2023	50.00	07/24	601-23-53-5930-979
Total 121823:					125.00		
Total SCHMIDT, JASON (5107):					125.00		
SECRETARY OF STATE (2610)							
122023	1	Invoice	NOTARY FEE/RODEN	12/20/2023	30.00	07/24	100-22-42-5210-215
Total 122023:					30.00		
Total SECRETARY OF STATE (2610):					30.00		
SMITTY'S GREENHOUSE (7233)							
110823	1	Invoice	DOWNTOWN WC POTS, 2 LATE ADDITIONS/	11/08/2023	220.00	07/24	260-23-36-5393-299
Total 110823:					220.00		
Total SMITTY'S GREENHOUSE (7233):					220.00		
SNYDER & ASSOCIATES (2951)							
123.0071.01-	1	Invoice	ENG - ON-CALL, GEN SVC	11/30/2023	534.92	07/24	100-24-30-5380-212
123.0071.01-	2	Invoice	ENG - ON-CALL, GEN SVC	11/30/2023	534.92	07/24	601-24-30-5380-212
123.0071.01-	3	Invoice	ENG - ON-CALL, GEN SVC	11/30/2023	534.92	07/24	602-24-30-5380-212
123.0071.01-	4	Invoice	ENG - ON-CALL, GEN SVC	11/30/2023	534.92	07/24	603-24-30-5380-212
123.0071.01-	5	Invoice	ENG - KWIK STAR DEV	11/30/2023	2,246.00	07/24	100-24-18-5470-212
123.0071.01-	6	Invoice	short paid inv #8	11/30/2023	.13	07/24	100-24-30-5380-212
123.0071.01-	7	Invoice	short paid inv #8	11/30/2023	.13	07/24	601-24-30-5380-212
123.0071.01-	8	Invoice	short paid inv #8	11/30/2023	.12	07/24	602-24-30-5380-212
123.0071.01-	9	Invoice	short paid inv #8	11/30/2023	.12	07/24	603-24-30-5380-212
Total 123.0071.01-10:					4,386.18		
123.0151.01-	1	Invoice	ENG - WATER SYSTEM STUDY	11/30/2023	6,588.00	07/24	602-23-62-5673-870
Total 123.0151.01-4:					6,588.00		
Total SNYDER & ASSOCIATES (2951):					10,974.18		
STEIN HEATING & COOLING, INC. (5576)							
16022	1	Invoice	SERVICE CALL TO MAINTENANCE SHED	12/15/2023	181.50	07/24	204-23-30-5310-226
Total 16022:					181.50		
Total STEIN HEATING & COOLING, INC. (5576):					181.50		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
STORM FLYING SERVICE, INC. (911)							
122223	1	Invoice	AIRPORT MANAGER FEE - DECEMBER 2023	12/22/2023	4,166.94	06/24	205-23-45-5372-299
Total 122223:					4,166.94		
Total STORM FLYING SERVICE, INC. (911):					4,166.94		
TERMINAL SUPPLY CO. (6527)							
92338-00	1	Invoice	MISC SHOP SUPPLIES	12/19/2023	216.69	07/24	204-23-30-5310-314
Total 92338-00:					216.69		
Total TERMINAL SUPPLY CO. (6527):					216.69		
THE MESSENGER (1247)							
000374	1	Invoice	ADV/OFFICES - PD	11/30/2023	150.00	07/24	100-21-21-5110-210
000374	2	Invoice	ADV/OFFICES - STREET	11/30/2023	213.90	07/24	100-21-30-5120-210
Total 000374:					363.90		
Total THE MESSENGER (1247):					363.90		
THORSON, DONNA (5721)							
122123	1	Invoice	ELECTRIC REFUND	12/21/2023	201.04	07/24	601-23-80-5903-980
122123	2	Invoice	WATER OWED	12/21/2023	.53-	07/24	602-23-80-5903-980
122123	3	Invoice	SEWER OWED	12/21/2023	1.31-	07/24	603-23-80-5930-980
Total 122123:					199.20		
Total THORSON, DONNA (5721):					199.20		
TIMM'S AUTO BODY (953)							
121523	1	Invoice	REPAIR FROM ACCIDENT/METER 21 TRUCK	12/15/2023	806.78	07/24	601-23-80-5935-227
121523	2	Invoice	REPAIR FROM ACCIDENT/METER 21 TRUCK	12/15/2023	806.77	07/24	602-23-80-5935-227
Total 121523:					1,613.55		
Total TIMM'S AUTO BODY (953):					1,613.55		
T-MOBILE (7288)							
973411563 1	1	Invoice	PHONE SVC/INSPECTION	12/21/2023	25.80	06/24	100-21-18-5190-230
973411563 1	2	Invoice	PHONE SVC/PD CAR PHONES	12/21/2023	154.80	06/24	100-21-21-5110-230
973411563 1	3	Invoice	PHONE SVC/INVESTIGATOR	12/21/2023	33.47	06/24	100-21-21-5110-230
973411563 1	4	Invoice	TABLET-BASINGER/MORK-NUISANCES	12/21/2023	52.52	06/24	100-21-18-5190-230
973411563 1	5	Invoice	PD - GETAC/TOUGHBOOKS	12/21/2023	172.96	06/24	100-21-21-5110-230
973411563 1	6	Invoice	ST DEPT (LOCATES)	12/21/2023	10.69	06/24	204-23-30-5310-230
973411563 1	7	Invoice	ST DEPT (LOCATES)	12/21/2023	10.68	06/24	602-23-62-5662-230
973411563 1	8	Invoice	INSPECTION IPAD SVC	12/21/2023	21.37	06/24	100-21-18-5190-230
973411563 1	9	Invoice	ANN HOT SPOT	12/21/2023	4.25	06/24	100-24-12-5430-230
973411563 1	10	Invoice	ANN HOT SPOT	12/21/2023	11.68	06/24	601-23-81-5921-230
973411563 1	11	Invoice	ANN HOT SPOT	12/21/2023	2.65	06/24	602-23-81-5921-230
973411563 1	12	Invoice	ANN HOT SPOT	12/21/2023	2.65	06/24	603-23-81-5921-230
Total 973411563 12/21/23:					503.52		
974816802 1	1	Invoice	PHONE SVC/ORTON	12/21/2023	14.99	06/24	601-23-52-5588-230
974816802 1	2	Invoice	PHONE SVC/ORTON	12/21/2023	14.99	06/24	601-23-51-5566-230
974816802 1	3	Invoice	PHONE SVC/ARIEL	12/21/2023	46.16	06/24	100-24-18-5470-230

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
974816802	1	4 Invoice	PHONE SVC/BRANDON	12/21/2023	40.19	06/24	204-23-30-5310-230
974816802	1	5 Invoice	PHONE SVC/BREANNE	12/21/2023	15.39	06/24	100-22-42-5210-230
974816802	1	6 Invoice	PHONE SVC/BREANNE	12/21/2023	15.39	06/24	100-22-42-5233-230
974816802	1	7 Invoice	PHONE SVC/BREANNE	12/21/2023	15.38	06/24	100-23-42-5371-230
974816802	1	8 Invoice	ON-CALL PHONE SVC/WWTP	12/21/2023	44.44	06/24	603-23-70-5642-230
974816802	1	9 Invoice	ON-CALL PHONE SVC/WATER	12/21/2023	44.44	06/24	602-23-61-5642-230
974816802	1	10 Invoice	PHONE SVC/NICK	12/21/2023	22.22	06/24	602-23-61-5642-230
974816802	1	11 Invoice	PHONE SVC/NICK	12/21/2023	22.22	06/24	603-23-70-5642-230
974816802	1	12 Invoice	PHONE SVC/MGR & ASST MGR	12/21/2023	27.46	06/24	100-24-12-5430-230
974816802	1	13 Invoice	PHONE SVC/MGR & ASST MGR	12/21/2023	75.53	06/24	601-23-81-5921-230
974816802	1	14 Invoice	PHONE SVC/MGR & ASST MGR	12/21/2023	17.17	06/24	602-23-81-5921-230
974816802	1	15 Invoice	PHONE SVC/MGR & ASST MGR	12/21/2023	17.16	06/24	603-23-81-5921-230
974816802	1	16 Invoice	SCADA TABLET	12/21/2023	19.97	06/24	602-23-61-5642-230
974816802	1	17 Invoice	METER IPAD SVC	12/21/2023	9.98	06/24	602-23-80-5902-299
974816802	1	18 Invoice	METER IPAD SVC	12/21/2023	9.99	06/24	601-23-80-5905-299
974816802	1	19 Invoice	RIGHT OF WAY IPAD SVC	12/21/2023	4.99	06/24	100-24-30-5380-230
974816802	1	20 Invoice	RIGHT OF WAY IPAD SVC	12/21/2023	4.99	06/24	601-24-30-5380-230
974816802	1	21 Invoice	RIGHT OF WAY IPAD SVC	12/21/2023	4.99	06/24	602-24-30-5380-230
974816802	1	22 Invoice	RIGHT OF WAY IPAD SVC	12/21/2023	5.00	06/24	603-24-30-5380-230
974816802	1	23 Invoice	CAMERAS	12/21/2023	9.99	06/24	100-24-16-5420-215
974816802	1	24 Invoice	CAMERAS	12/21/2023	9.99	06/24	601-24-16-5930-215
974816802	1	25 Invoice	CAMERAS	12/21/2023	9.98	06/24	602-24-16-5930-215
974816802	1	26 Invoice	CAMERAS	12/21/2023	9.98	06/24	603-24-16-5930-215
974816802	1	27 Invoice	STREET IPAD SVC	12/21/2023	39.94	06/24	204-23-30-5310-230
974816802	1	28 Invoice	STREET IPAD SVC	12/21/2023	39.94	06/24	602-23-62-5662-230
Total 974816802 12/21/23:					612.86		
Total T-MOBILE (7288):					1,116.38		
TOFTEE MASONRY LLC (6573)							
121623	1	Invoice	PATCH BREWER CREEK BATHROOMS	12/16/2023	1,300.00	07/24	100-22-42-5210-226
Total 121623:					1,300.00		
Total TOFTEE MASONRY LLC (6573):					1,300.00		
TOLLE AUTOMOTIVE, INC. (3188)							
23333	1	Invoice	RIGHT FRONT TIRE REPAIR-METER 21	12/18/2023	18.07	07/24	601-23-80-5935-227
23333	2	Invoice	RIGHT FRONT TIRE REPAIR-METER 21	12/18/2023	18.07	07/24	602-23-80-5935-227
Total 23333:					36.14		
Total TOLLE AUTOMOTIVE, INC. (3188):					36.14		
TRUEBLOOD, TERRY (7866)							
122223	1	Invoice	CUSTOMER DEPOSIT REFUND	12/22/2023	150.00	07/24	601-21011
122223	2	Invoice	ELECTRIC REFUND	12/22/2023	11.14	07/24	601-23-80-5903-980
122223	3	Invoice	WATER OWED	12/22/2023	1.06-	07/24	602-23-80-5903-980
122223	4	Invoice	SEWER OWED	12/22/2023	2.62-	07/24	603-23-80-5930-980
Total 122223:					157.46		
Total TRUEBLOOD, TERRY (7866):					157.46		
ULINE (5809)							
171836110	1	Invoice	1- CASE CLEAR DOOR HANGERS-ST DEPT	12/07/2023	56.89	07/24	602-23-62-5662-318
171836110	2	Invoice	1- CASE CLEAR DOOR HANGERS-LINE	12/07/2023	56.88	07/24	601-23-52-5588-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 171836110:					113.77		
Total ULINE (5809):					113.77		
US CELLULAR (986)							
0622353661	1	Invoice	STREET WATERFILL STATION	12/10/2023	31.95	07/24	602-23-62-5662-230
Total 0622353661:					31.95		
Total US CELLULAR (986):					31.95		
VALUTECH PEST CONTROL (6822)							
4143	1	Invoice	DOWNTOWN AREA-SSMID	12/13/2023	130.00	07/24	260-23-36-5393-299
Total 4143:					130.00		
Total VALUTECH PEST CONTROL (6822):					130.00		
VAN-HOF TRUCKING, INC. (2655)							
16863	1	Invoice	FREIGHT ON LIME 12/12/23	12/12/2023	2,519.55	07/24	602-23-61-5921-221
Total 16863:					2,519.55		
Total VAN-HOF TRUCKING, INC. (2655):					2,519.55		
WATTS, CHELSEA (7620)							
121823	1	Invoice	CUSTOMER DEPOSIT REFUND	12/18/2023	137.94	07/24	601-21011
Total 121823:					137.94		
Total WATTS, CHELSEA (7620):					137.94		
WCAD - CHAMBER OF COMMERCE (3486)							
122923	1	Invoice	2ND HALF FY24 ALLOCATION	12/29/2023	10,000.00	07/24	601-23-36-5930-213
Total 122923:					10,000.00		
Total WCAD - CHAMBER OF COMMERCE (3486):					10,000.00		
WEBSTER CITY TRUE VALUE (2155)							
172546	1	Invoice	CLEANING SUPPLIES-FIRE DEPT	11/06/2023	54.47	07/24	100-21-22-5140-318
Total 172546:					54.47		
173185	1	Invoice	1.25L WET JET DAWN	12/12/2023	8.49	07/24	100-22-42-5233-318
Total 173185:					8.49		
173364	1	Invoice	COUPLER/COUPLER WITH ROLL STOP-WW	12/19/2023	7.28	07/24	603-23-70-5642-318
Total 173364:					7.28		
173430	1	Invoice	LIGHT BULB	12/22/2023	10.99	07/24	100-21-22-5140-318
Total 173430:					10.99		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total WEBSTER CITY TRUE VALUE (2155):					81.23		
WEBSTER CITY VETERINARY CLINIC (1030)							
501584	1	Invoice	3RD QTR 2023 DOG POUND FEES	12/07/2023	1,625.00	07/24	100-22-21-5240-299
Total 501584:					1,625.00		
Total WEBSTER CITY VETERINARY CLINIC (1030):					1,625.00		
ZABEL, SHELLY (7867)							
112723	1	Invoice	ENERGY EFFICIENCY REBATE	11/27/2023	150.00	07/24	601-23-36-5930-979
112723	2	Invoice	CB EE RESIDENTIAL REBATE	11/27/2023	100.00	07/24	601-23-53-5930-979
Total 112723:					250.00		
Total ZABEL, SHELLY (7867):					250.00		
ZERO9 SOLUTIONS LTD (7691)							
3310-B2B	1	Invoice	MISC OFFICER SUPPLIES	12/18/2023	229.65	07/24	100-21-21-5110-312
Total 3310-B2B:					229.65		
3362-B2B	1	Invoice	ADDITIONAL HARDWARE & ATTACHEMENTS	12/22/2023	69.85	07/24	100-21-21-5110-312
Total 3362-B2B:					69.85		
Total ZERO9 SOLUTIONS LTD (7691):					299.50		
Total 01/02/2024:					435,143.46		
Grand Totals:					1,039,775.52		

Report GL Period Summary

GL Period	Amount
07/24	429,860.14
06/24	609,915.38
Grand Totals:	1,039,775.52

Vendor number hash: 485164
Vendor number hash - split: 1154303
Total number of invoices: 118
Total number of transactions: 260

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	1,039,775.52	1,039,775.52
Grand Totals:	1,039,775.52	1,039,775.52

FUND LIST TOTALS FOR BILLS January 2, 2024

<u>Account</u>	<u>Fund</u>	<u>Total Amount</u>
100	General	64,565.03
204	Road Use Tax Funds	45,202.52
205	Airport Fund	4,166.94
260	SSMID	350.00
300	Debt Service	9,154.30
525	Street Improvement	3,041.34
601	Electric Utility	656,139.26
602	Water Utility	51,109.60
603	Sewer Fund	94,408.05
902	Medical/Flex	<u>111,638.48</u>
	Grand Total	1,039,775.52



Operations Center
5409 NW 88th St. Ste 200, Johnston, IA 50131

RETURN SERVICE REQUESTED

CITY OF WEBSTER CITY
PO BOX 217
WEBSTER CITY IA 50595-0217

Statement Ending 10/31/2023

Page 1 of 40

Managing Your Accounts

-  Customer Service (515)832-1133
-  Telephone Banking (800)260-8419
-  Mailing Address 635 1st Street
Webster City, IA 50595
-  Online Banking www.availa.bank

Summary of Accounts

Account Type	Account Number	Ending Balance
PUBLIC FUNDS CHECKING	7021673	\$500,212.33

PUBLIC FUNDS CHECKING-7021673

Account Summary

Date	Description	Amount
10/01/2023	Beginning Balance	\$500,205.48
	131 Credit(s) This Period	\$13,568,107.77
	285 Debit(s) This Period	\$13,568,100.92
10/31/2023	Ending Balance	\$500,212.33

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.50%
Interest Days	31
Interest Earned Not Paid	\$0.00
Interest Paid This Period	\$212.33
Interest Paid Year-to-Date	\$2,082.20
Minimum Balance	\$500,000.00

Deposits

Date	Description	Amount
10/02/2023	Deposit	\$45,964.15
10/02/2023	Deposit	\$91.39
10/02/2023	Transfer Deposit From DDA XXXXXX1682	\$724.27
10/03/2023	Deposit	\$68,158.58
10/03/2023	Transfer Deposit From DDA XXXXXX1682	\$64,413.19
10/04/2023	Deposit	\$94,502.89
10/05/2023	Deposit	\$31,521.26
10/05/2023	Transfer Deposit From DDA XXXXXX1682	\$77,350.78
10/06/2023	Deposit	\$35,294.94
10/10/2023	Deposit	\$63,539.33
10/10/2023	Deposit	\$37,868.35
10/11/2023	Deposit	\$249,267.77
10/12/2023	Deposit	\$20,204.38
10/12/2023	Transfer Deposit From DDA XXXXXX1682	\$124,500.07
10/13/2023	Deposit	\$52,411.54
10/16/2023	Deposit	\$72.97
10/16/2023	Deposit	\$42,430.69
10/17/2023	Deposit	\$45,100.83
10/18/2023	Transfer Deposit From DDA XXXXXX1682	\$6,406,621.53



THIS FORM IS PROVIDED TO HELP YOU BALANCE YOUR CHECKING ACCOUNT

1 LIST YOUR OUTSTANDING CHECKS BELOW.

CHECK NUMBER	PAYEE	AMOUNT
		\$
TOTAL CHECKS OUTSTANDING (ENTER ON LINE 4)		\$

2 BALANCE YOUR ACCOUNT BELOW

1. STATEMENT BALANCE	\$
ADD	\$
2. DEPOSITS NOT CREDITED ON THIS STATEMENT	\$
3. SUBTOTAL	\$
4. SUBTRACT CHECKS OUTSTANDING	\$
5. BALANCE	\$
3	
CHECKBOOK BALANCE	\$
PLUS INTEREST	
LESS BANK CHARGES	\$
LESS STATE TAX	
CHECKBOOK BALANCE	\$

4 IF YOUR ACCOUNT DOES NOT BALANCE –

1. Compare cancelled checks to your statement.
2. Compare deposit receipts to your checkbook and statement.
3. Sort cancelled checks by check number or date issued, and compare to your checkbook.
4. Check all additions and subtractions in your checkbook.
5. Be sure that all bank charges have been deducted from your checkbook.
6. Be sure that any interest earned has been added to your checkbook.

5 REPORT ANY DIFFERENCE TO THE AUDITING DEPARTMENT.**IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS TELEPHONE US AT NUMBER SHOWN ON PAGE ONE**

If you believe there is an error in a posting or if you have a question about an electronic entry on your statement, please help us to resolve it for you quickly by following these steps:

- 1) Telephone or write us at the number or address shown on page one at your earliest opportunity. We must hear from you no later than 60 days after we sent the first statement on which the error or problem appeared.
- 2) Tell us your name and account number.
- 3) Describe the transaction you are unsure about. Please explain as clearly as possible why you believe it is an error or what additional information you require.
- 4) Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within 10 business days.

We will research the questioned transaction and will tell you the results of our investigation within 10 business days after we hear from you. We will correct any error promptly.

If we need more time to complete our investigation, we may take up to 45 days to research your complaint or question. However, if we need this extra time, we will provisionally credit your account for the amount of the suspected error within 10 business days after we hear from you. You will have use of the money during the time it takes us to complete our investigation.

If we ask you to put your complaint or question in writing and we do not receive it within 10 business days, we are not required to provisionally credit your account.

If we decide there was no error, we will send you a written explanation within 3 business days after we finish our investigation. You may ask for copies of the documents that we used in our investigation.

BILLING RIGHTS SUMMARY**WHAT TO DO IF YOU THINK YOU FIND A MISTAKE ON YOUR STATEMENT**

If you think there is an error on your statement, write to us at:

Availa Bank
126 West 6th St
Carroll, IA 51401

In your letter, give us the following information:

- **Account Information:** Your name and account number.
- **Dollar Amount:** The dollar amount of the suspected error.
- **Description of Problem:** If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake.

You must contact us within 60 days after the error appeared on your statement.

You must notify us of any potential errors *in writing*. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

PUBLIC FUNDS CHECKING-7021673 (continued)

Deposits (continued)

Date	Description	Amount
10/23/2023	Deposit	\$63,739.89
10/23/2023	Deposit	\$30,352.31
10/23/2023	Deposit	\$21,118.90
10/23/2023	Deposit	\$7,785.85
10/23/2023	Transfer Deposit From DDA XXXXXX1682	\$623,814.34
10/24/2023	Deposit	\$31,202.37
10/24/2023	Transfer Deposit From DDA XXXXXX1682	\$909,456.45
10/25/2023	Deposit	\$11,442.94
10/25/2023	Deposit	\$400.00
10/26/2023	Transfer Deposit From DDA XXXXXX1682	\$171,755.23
10/27/2023	Deposit	\$10,660.23
10/27/2023	Deposit	\$9,163.71
10/30/2023	Deposit	\$36,476.16
10/31/2023	Deposit	\$39,036.54
10/31/2023	Deposit	\$125.00
10/31/2023	Transfer Deposit From DDA XXXXXX1682	\$37,057.02
10/31/2023	Accr Earning Pymt Added to Account	\$212.33

Electronic Credits

Date	Description	Amount
10/02/2023	ACH Deposit CITY OF WEBSTER LMI Loan CHECKING * * * 1673	\$144.03
10/02/2023	ACH Deposit EBS Ret funds CITY OF WEB CITY -OUT	\$145.01
10/02/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$96.50
10/02/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$5,789.14
10/02/2023	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$2.65
10/03/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$5,612.97
10/03/2023	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$7.52
10/03/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$273.50
10/03/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$565.30
10/03/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$5.50
10/03/2023	ACH Deposit VanDiest Med Ctr InvoicePmt CITY OF WEBSTER	\$36,478.80
10/04/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$8,468.71
10/05/2023	ACH Deposit CAPTURIS BILL PAY CITY OF WEBSTER	\$988.73
10/05/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$4,575.32
10/05/2023	ACH Deposit THRIFTY WHITE DIRECT PAY City Of Webster Cit	\$795.23

PUBLIC FUNDS CHECKING-7021673 (continued)

Electronic Credits (continued)

Date	Description	Amount
10/06/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$35.00
10/06/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$4,725.09
10/06/2023	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$0.96
10/06/2023	ACH Deposit THE HANOR COMP PAYABLES CITY OF WEBSTER CITY	\$777.32
10/06/2023	ACH Deposit WEBSTER CITY CREDITS Webster City	\$865,861.79
10/10/2023	ACH Deposit Corn Belt Power AP CITY OF WEBSTER CITY	\$360.38
10/10/2023	ACH Deposit GRAND TRUNK WEST PAYMENT CITY OF WEBSTER CIT	\$848.11
10/10/2023	ACH Deposit Kwik Trip, Inc. EDI PYMNTS WEBSTER CITY	\$10,847.10
10/10/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$6,237.74
10/10/2023	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$2.39
10/10/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$87.00
10/10/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$2,616.98
10/10/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$6,622.05
10/10/2023	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$3.50
10/10/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$143.00
10/10/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$1,867.81
10/10/2023	ACH Deposit VanDiest Med Ctr InvoicePmt CITY OF WEBSTER	\$11,403.36
10/10/2023	ACH Deposit Webster City UTILITY CITY OF WEBSTER CITY U	\$146,341.49
10/11/2023	ACH Deposit FCSAMERICA FCSA AFCSA EXP CITY OF WEBSTER CI	\$4,073.68
10/11/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$9,313.75
10/11/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$117.50
10/11/2023	ACH Deposit ST OF IA-E.F.T. E.F.T. WEBSTER CITY CITY OF	\$613.13
10/12/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$12,714.68
10/12/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$8.50
10/13/2023	ACH Deposit GRAND TRUNK WEST PAYMENT CITY OF WEBSTER CIT	\$275.06
10/13/2023	ACH Deposit HAMILTON COUNTY Treas Ord Webster City Corp.	\$2,456,238.36
10/13/2023	ACH Deposit MARY ANNS SPECIA WC USDA LO CITY OF WEBSTER	\$8,403.36

PUBLIC FUNDS CHECKING-7021673 (continued)

Electronic Credits (continued)

Date	Description	Amount
10/13/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$3,389.97
10/16/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$176.25
10/16/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$3,988.58
10/16/2023	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$3.95
10/17/2023	ACH Deposit CAPTURIS BILL PAY CITY OF WEBSTER	\$18,256.41
10/17/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$8,812.83
10/17/2023	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$1.47
10/17/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$53.50
10/17/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$548.88
10/17/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$2,998.55
10/18/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$5,699.01
10/18/2023	ACH Deposit ST OF IA-E.F.T. E.F.T. WEBSTER CITY CITY OF	\$87,851.84
10/19/2023	ACH Deposit MEMBERS TRUST CO DEPOSIT CITY OF WEBSTER CIT	\$9,154.30
10/19/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$5,940.58
10/19/2023	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$1.10
10/19/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$40.00
10/20/2023	ACH Deposit Corn Belt Power AP CITY OF WEBSTER CITY	\$90,361.75
10/20/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$4,374.49
10/20/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$57.50
10/20/2023	ACH Deposit ST OF IA-E.F.T. E.F.T. WEBSTER CITY CITY OF	\$101.43
10/20/2023	ACH Deposit ST OF IA-E.F.T. E.F.T. WEBSTER CITY CITY OF	\$101.14
10/20/2023	ACH Deposit Webster City UTILITY CITY OF WEBSTER CITY U	\$76,498.52
10/23/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$8,323.82
10/23/2023	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$2.34
10/23/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$85.00
10/24/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$15,070.60
10/24/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$5.50

PUBLIC FUNDS CHECKING-7021673 (continued)

Electronic Credits (continued)

Date	Description	Amount
10/24/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$1,794.43
10/24/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$103.00
10/24/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$398.84
10/25/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$2,836.37
10/25/2023	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$6.53
10/25/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$202.50
10/25/2023	ACH Deposit ST OF IA-E.F.T. E.F.T. WEBSTER CITY CITY OF	\$28.13
10/26/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$2,756.58
10/26/2023	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$9.28
10/26/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$343.00
10/27/2023	ACH Deposit FAREWAY STORES GENERAL CITY WEBST	\$10,494.13
10/27/2023	ACH Deposit GRAND TRUNK WEST PAYMENT CITY OF WEBSTER CIT	\$859.47
10/27/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$104.00
10/27/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$22,977.81
10/27/2023	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$2.86
10/27/2023	ACH Deposit ST OF IA-E.F.T. E.F.T. WEBSTER CITY CITY OF	\$85,483.90
10/27/2023	ACH Deposit ST OF IA-E.F.T. E.F.T. WEBSTER CITY CITY OF	\$3,162.70
10/30/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$114.50
10/30/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$5,394.08
10/30/2023	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$3.00
10/31/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$9,207.04
10/31/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$38.00
10/31/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$916.59
10/31/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$69.50
10/31/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$570.54
10/31/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$5.50

PUBLIC FUNDS CHECKING-7021673 (continued)

Electronic Debits

Date	Description	Amount
10/02/2023	ACH Payment IRS USATAXPYMT CITY OF WEBSTER CITY	\$45,784.25
10/02/2023	ACH Payment PEOPLES CREDIT U RECUR TFR CITY OF WEBSTER C	\$5,366.49
10/03/2023	ACH Payment IA CHILD SUPPORT CHILD SUPP CITY OF WEBSTER	\$624.90
10/03/2023	ACH Payment IA DEPT OF REV IA REV PAY WEBSTER CITY CITY	\$7,872.00
10/03/2023	ACH Payment IA DEPT OF REV IA REV PAY WEBSTER CITY CITY	\$14,332.39
10/03/2023	ACH Payment IA DEPT OF REV IA REV PAY WEBSTER CITY CITY	\$31,050.26
10/03/2023	ACH Payment IPERS PAYROLL CITY OF WEBSTER CITY	\$75,322.28
10/03/2023	ACH Payment MISSIONSQUARE INVESTMENT CITY OF WEBSTER CIT	\$1,100.00
10/03/2023	ACH Payment MUNICIPAL FIRE & Company WEBSTER CITY	\$40,055.88
10/03/2023	ACH Payment PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$398.65
10/03/2023	ACH Payment PAYMENTECH FEE Webster City Govt	\$68.41
10/03/2023	ACH Payment PAYMENTECH FEE Webster Service Fee	\$30.58
10/06/2023	ACH Payment Xpress Bill Pay Billing Webster City	\$841.63
10/12/2023	ACH Payment Webster City PAYROLL CITY OF WEBSTER CITY	\$143,808.11
10/16/2023	ACH Payment IRS USATAXPYMT CITY OF WEBSTER CITY	\$43,394.58
10/17/2023	ACH Payment IA CHILD SUPPORT CHILD SUPP CITY OF WEBSTER	\$624.90
10/17/2023	ACH Payment IA DEPT OF REV IA REV PAY WEBSTER CITY CITY	\$7,423.00
10/17/2023	ACH Payment MISSIONSQUARE INVESTMENT CITY OF WEBSTER CIT	\$1,100.00
10/18/2023	ACH Payment IPAIT IPAIT City of Webster City	\$6,500,000.00
10/20/2023	ACH Payment CITY OF WEBSTER USDA TRANS CHECKING * * * 1673	\$3,000.00
10/24/2023	ACH Payment NIMECA Webster Ci Webster City	\$758,374.09
10/26/2023	ACH Payment Webster City PAYROLL CITY OF WEBSTER CITY	\$147,346.39
10/27/2023	ACH Payment USDA RD RUS PAYMENT WEBSTER CITY, CITY	\$16,806.72
10/30/2023	ACH Payment DELUXE BUS SYS. BUS PRODS RACHEL CITY	\$147.61
10/31/2023	ACH Payment IRS USATAXPYMT CITY OF WEBSTER CITY	\$44,589.90
10/31/2023	ACH Payment IA CHILD SUPPORT CHILD SUPP CITY OF WEBSTER	\$624.90
10/31/2023	ACH Payment IA DEPT OF REV IA REV PAY WEBSTER CITY CITY	\$7,582.00

Operations Center

5409 NW 88th St. Ste 200, Johnston, IA 50131

PUBLIC FUNDS CHECKING-7021673 (continued)
Electronic Debits (continued)

Date	Description	Amount
10/31/2023	ACH Payment IA Unclaimed Pro WEBPYMT City of Webster Cit	\$1,345.83
10/31/2023	ACH Payment MISSIONSQUARE INVESTMENT CITY OF WEBSTER CIT	\$1,100.00
10/31/2023	ACH Payment MUNICIPAL FIRE & Company WEBSTER CITY	\$27,326.25

Other Debits

Date	Description	Amount
10/01/2023	Transfer Withdrawal To DDA XXXXXX1682	\$205.48
10/04/2023	Transfer Withdrawal To DDA XXXXXX1682	\$37,755.42
10/06/2023	Transfer Withdrawal To DDA XXXXXX1682	\$823,975.08
10/10/2023	Transfer Withdrawal To DDA XXXXXX1682	\$75,689.58
10/11/2023	Transfer Withdrawal To DDA XXXXXX1682	\$245,234.77
10/13/2023	Deposit Item Ret RTN CHECK- NSF- FOAM CATZ LLC	\$400.00
10/13/2023	Transfer Withdrawal To DDA XXXXXX1682	\$2,512,184.29
10/16/2023	Transfer Withdrawal To DDA XXXXXX1682	\$2,873.86
10/17/2023	Transfer Withdrawal To DDA XXXXXX1682	\$65,204.25
10/19/2023	Transfer Withdrawal To DDA XXXXXX1682	\$12,181.96
10/20/2023	Transfer Withdrawal To DDA XXXXXX1682	\$138,780.99
10/24/2023	Dep Item Rtn ACH WebsterCity UTILITY ODEGAARD, JOYCE-AcctClos	\$125.00
10/25/2023	Transfer Withdrawal To DDA XXXXXX1682	\$3,651.23
10/27/2023	Transfer Withdrawal To DDA XXXXXX1682	\$124,281.14
10/30/2023	Transfer Withdrawal To DDA XXXXXX1682	\$38,687.29

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
3983	10/02/2023	\$520.39	4035	10/02/2023	\$90.45	4050*	10/17/2023	\$526.39
3999*	10/10/2023	\$73.88	4036	10/05/2023	\$480.78	4051	10/17/2023	\$51.68
4010*	10/02/2023	\$36.76	4037	10/03/2023	\$118.44	4054*	10/25/2023	\$94.75
4018*	10/03/2023	\$110.82	4039*	10/10/2023	\$23.09	4055	10/23/2023	\$60.95
4024*	10/10/2023	\$18.47	4040	10/17/2023	\$444.39	4059*	10/18/2023	\$45.25
4025	10/19/2023	\$203.63	4041	10/06/2023	\$45.25	4061*	10/17/2023	\$213.40
4027*	10/06/2023	\$45.25	4042	10/03/2023	\$178.90	4062	10/18/2023	\$103.89
4028	10/11/2023	\$15.24	4043	10/11/2023	\$81.26	4063	10/19/2023	\$33.00
4031*	10/11/2023	\$90.45	4044	10/11/2023	\$81.26	4064	10/19/2023	\$187.50
4032	10/12/2023	\$60.03	4045	10/06/2023	\$33.00	4069*	10/31/2023	\$394.79
4033	10/04/2023	\$394.09	4047*	10/17/2023	\$34.46	4079*	10/31/2023	\$279.28
4034	10/03/2023	\$263.20	4048	10/27/2023	\$36.94	59719*	10/04/2023	\$1.47

PUBLIC FUNDS CHECKING-7021673 (continued)

Checks Cleared (continued)

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
59964*	10/19/2023	\$29.00	60391	10/10/2023	\$200.90	60445	10/11/2023	\$1,368.84
60173*	10/03/2023	\$3,748.65	60392	10/17/2023	\$75.00	60446	10/10/2023	\$470.00
60234*	10/18/2023	\$23.24	60393	10/16/2023	\$175.00	60447	10/10/2023	\$731.15
60282*	10/05/2023	\$75.00	60394	10/06/2023	\$335.00	60448	10/05/2023	\$90,361.75
60291*	10/03/2023	\$240.00	60395	10/20/2023	\$375.00	60450*	10/05/2023	\$3,500.00
60293*	10/02/2023	\$300.00	60396	10/10/2023	\$160.00	60451	10/23/2023	\$134.10
60313*	10/10/2023	\$275.00	60397	10/10/2023	\$133.22	60452	10/27/2023	\$27.50
60331*	10/19/2023	\$947.50	60398	10/10/2023	\$250.00	60453	10/23/2023	\$7,766.00
60334*	10/02/2023	\$282.46	60400*	10/10/2023	\$4,289.00	60454	10/26/2023	\$664.00
60335	10/02/2023	\$353.27	60401	10/06/2023	\$185.40	60456*	10/24/2023	\$37.98
60346*	10/02/2023	\$109.50	60402	10/20/2023	\$1,692.31	60458*	10/23/2023	\$8,806.54
60350*	10/02/2023	\$113.57	60404*	10/10/2023	\$237.00	60459	10/24/2023	\$397.50
60351	10/04/2023	\$3,500.00	60405	10/06/2023	\$4,346.34	60460	10/20/2023	\$26,090.44
60352	10/06/2023	\$1,771.00	60406	10/11/2023	\$7.86	60461	10/23/2023	\$614.41
60353	10/10/2023	\$250.50	60407	10/10/2023	\$23.58	60462	10/23/2023	\$196.06
60354	10/06/2023	\$1,092.00	60408	10/13/2023	\$34.00	60463	10/23/2023	\$745.00
60355	10/10/2023	\$790.00	60409	10/06/2023	\$1,300.00	60464	10/30/2023	\$148.00
60356	10/10/2023	\$98.40	60410	10/06/2023	\$3,181.94	60465	10/23/2023	\$24.30
60357	10/05/2023	\$9,154.30	60411	10/10/2023	\$843.32	60466	10/31/2023	\$853.15
60358	10/12/2023	\$50.00	60412	10/10/2023	\$1,093.49	60467	10/24/2023	\$92.75
60359	10/05/2023	\$500.00	60413	10/12/2023	\$354.29	60468	10/23/2023	\$315.00
60360	10/12/2023	\$1,539.97	60414	10/06/2023	\$435.66	60469	10/23/2023	\$4,859.50
60361	10/10/2023	\$62,025.50	60415	10/10/2023	\$19.98	60470	10/25/2023	\$436.71
60362	10/10/2023	\$1,047.97	60416	10/11/2023	\$308.00	60471	10/31/2023	\$73.95
60363	10/05/2023	\$7,714.35	60417	10/10/2023	\$319.35	60472	10/25/2023	\$439.84
60364	10/06/2023	\$866.43	60418	10/12/2023	\$3,141.96	60473	10/23/2023	\$2,125.49
60365	10/10/2023	\$46.21	60419	10/12/2023	\$14.04	60474	10/25/2023	\$462.00
60366	10/13/2023	\$6,500.00	60420	10/06/2023	\$184.83	60475	10/31/2023	\$1,696.82
60367	10/04/2023	\$61,320.62	60421	10/11/2023	\$800.00	60476	10/30/2023	\$50.00
60368	10/06/2023	\$2,619.36	60422	10/10/2023	\$141.00	60477	10/24/2023	\$500.00
60369	10/11/2023	\$14,985.00	60423	10/11/2023	\$175.33	60478	10/24/2023	\$116,935.33
60370	10/06/2023	\$40.00	60424	10/19/2023	\$253.39	60479	10/24/2023	\$212.50
60371	10/06/2023	\$1,770.00	60425	10/10/2023	\$2,196.00	60480	10/24/2023	\$5,728.03
60372	10/10/2023	\$845.81	60426	10/06/2023	\$1,052.00	60481	10/26/2023	\$1,090.00
60373	10/06/2023	\$1,536.71	60427	10/25/2023	\$75.00	60482	10/26/2023	\$77.86
60374	10/10/2023	\$30,347.59	60428	10/10/2023	\$110.00	60483	10/25/2023	\$192.55
60375	10/06/2023	\$1,373.49	60430*	10/12/2023	\$8,087.00	60486*	10/24/2023	\$8,178.30
60376	10/06/2023	\$1,330.45	60431	10/10/2023	\$396.36	60487	10/23/2023	\$14,618.56
60377	10/06/2023	\$5,640.00	60432	10/10/2023	\$251.79	60488	10/23/2023	\$7,962.50
60378	10/10/2023	\$1,293.94	60433	10/17/2023	\$75.00	60489	10/23/2023	\$125.00
60379	10/13/2023	\$1,600.00	60434	10/11/2023	\$237.82	60490	10/25/2023	\$226.00
60380	10/12/2023	\$323.09	60435	10/30/2023	\$53.85	60491	10/24/2023	\$230.00
60381	10/06/2023	\$179.29	60436	10/16/2023	\$229.00	60492	10/26/2023	\$140.20
60383*	10/12/2023	\$49.14	60437	10/06/2023	\$966.58	60493	10/27/2023	\$125.00
60384	10/10/2023	\$75.00	60438	10/10/2023	\$130.28	60494	10/30/2023	\$315.00
60385	10/10/2023	\$10,055.03	60439	10/06/2023	\$48,620.41	60495	10/24/2023	\$227.73
60386	10/05/2023	\$855.14	60440	10/10/2023	\$186.57	60496	10/24/2023	\$22.24
60387	10/06/2023	\$2,450.00	60441	10/31/2023	\$104.66	60497	10/25/2023	\$274.42
60388	10/10/2023	\$66.29	60442	10/10/2023	\$92,970.76	60498	10/26/2023	\$162.84
60389	10/20/2023	\$225.00	60443	10/10/2023	\$612.58	60499	10/23/2023	\$383.48
60390	10/05/2023	\$2,590.00	60444	10/06/2023	\$478.00	60500	10/25/2023	\$320.00

PUBLIC FUNDS CHECKING-7021673 (continued)

Checks Cleared (continued)

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
60501	10/24/2023	\$1,091.23	60519	10/24/2023	\$416.44	60537	10/25/2023	\$227.25
60502	10/23/2023	\$485.76	60520	10/20/2023	\$585.13	60538	10/31/2023	\$1,054.20
60503	10/24/2023	\$1,386.86	60521	10/26/2023	\$1,034.03	60539	10/25/2023	\$497.37
60504	10/24/2023	\$74.90	60522	10/27/2023	\$127.31	60540	10/23/2023	\$17,352.10
60505	10/20/2023	\$179.70	60523	10/24/2023	\$34,237.62	60541	10/27/2023	\$250.00
60506	10/24/2023	\$8,050.00	60524	10/24/2023	\$6,224.12	60542	10/26/2023	\$2,666.50
60507	10/26/2023	\$13,223.16	60526*	10/23/2023	\$1,431.50	60543	10/24/2023	\$460.11
60508	10/19/2023	\$1,300.00	60527	10/24/2023	\$56.28	60544	10/24/2023	\$164.54
60509	10/25/2023	\$146.42	60528	10/25/2023	\$220.00	60545	10/25/2023	\$121.74
60510	10/23/2023	\$734.10	60529	10/24/2023	\$13,953.01	60546	10/30/2023	\$2,375.99
60511	10/23/2023	\$2,676.02	60530	10/23/2023	\$2,803.44	60547	10/23/2023	\$605.00
60512	10/24/2023	\$424.18	60531	10/23/2023	\$1,823.54	60549*	10/26/2023	\$111.72
60513	10/24/2023	\$125.96	60532	10/24/2023	\$288.02	60550	10/24/2023	\$16.47
60514	10/26/2023	\$8,233.62	60533	10/27/2023	\$235.00	60551	10/25/2023	\$7,360.19
60515	10/26/2023	\$25.27	60534	10/23/2023	\$18,534.11	60552	10/23/2023	\$569,678.24
60516	10/26/2023	\$88.50	60535	10/30/2023	\$210.00	60553	10/25/2023	\$171.00
60518*	10/20/2023	\$566.26	60536	10/27/2023	\$1,019.20	60554	10/23/2023	\$90,361.75

* Indicates skipped check number

Daily Balances

Date	Amount	Date	Amount	Date	Amount
10/01/2023	\$500,000.00	10/12/2023	\$500,000.00	10/24/2023	\$500,000.00
10/02/2023	\$500,000.00	10/13/2023	\$500,000.00	10/25/2023	\$500,000.00
10/03/2023	\$500,000.00	10/16/2023	\$500,000.00	10/26/2023	\$500,000.00
10/04/2023	\$500,000.00	10/17/2023	\$500,000.00	10/27/2023	\$500,000.00
10/05/2023	\$500,000.00	10/18/2023	\$500,000.00	10/30/2023	\$500,000.00
10/06/2023	\$500,000.00	10/19/2023	\$500,000.00	10/31/2023	\$500,212.33
10/10/2023	\$500,000.00	10/20/2023	\$500,000.00		
10/11/2023	\$500,000.00	10/23/2023	\$500,000.00		





Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

RETURN SERVICE REQUESTED

CITY OF WEBSTER CITY
SWEEP ACCOUNT
PO BOX 217
WEBSTER CITY IA 50595-0217

Managing Your Accounts

	Customer Service (515)832-1133
	Telephone Banking (800)260-8419
	Mailing Address 635 1st Street Webster City, IA 50595
	Online Banking www.availa.bank

Summary of Accounts

Account Type	Account Number	Ending Balance
PUBLIC FUNDS CHECKING	7021682	\$2,841,280.65

PUBLIC FUNDS CHECKING-7021682

Account Summary

Date	Description	Amount
10/01/2023	Beginning Balance	\$7,165,772.05
	14 Credit(s) This Period	\$4,091,201.48
	9 Debit(s) This Period	\$8,415,692.88
10/31/2023	Ending Balance	\$2,841,280.65

Interest Summary

Description	Amount
Annual Percentage Yield Earned	2.01%
Interest Days	31
Interest Earned Not Paid	\$0.00
Interest Paid This Period	\$10,496.14
Interest Paid Year-to-Date	\$161,789.59
Minimum Balance	\$2,704,873.10

Deposits

Date	Description	Amount
10/01/2023	Transfer Deposit From DDA XXXXXX1673	\$205.48
10/04/2023	Transfer Deposit From DDA XXXXXX1673	\$37,755.42
10/06/2023	Transfer Deposit From DDA XXXXXX1673	\$823,975.08
10/10/2023	Transfer Deposit From DDA XXXXXX1673	\$75,689.58
10/11/2023	Transfer Deposit From DDA XXXXXX1673	\$245,234.77
10/13/2023	Transfer Deposit From DDA XXXXXX1673	\$2,512,184.29
10/16/2023	Transfer Deposit From DDA XXXXXX1673	\$2,873.86
10/17/2023	Transfer Deposit From DDA XXXXXX1673	\$65,204.25
10/19/2023	Transfer Deposit From DDA XXXXXX1673	\$12,181.96
10/20/2023	Transfer Deposit From DDA XXXXXX1673	\$138,780.99
10/25/2023	Transfer Deposit From DDA XXXXXX1673	\$3,651.23

PUBLIC FUNDS CHECKING-7021682 (continued)

Deposits (continued)

Date	Description	Amount
10/27/2023	Transfer Deposit From DDA XXXXXX1673	\$124,281.14
10/30/2023	Transfer Deposit From DDA XXXXXX1673	\$38,687.29
10/31/2023	Accr Earning Pymt Added to Account	\$10,496.14

Other Debits

Date	Description	Amount
10/02/2023	Transfer Withdrawal To DDA XXXXXX1673	\$724.27
10/03/2023	Transfer Withdrawal To DDA XXXXXX1673	\$64,413.19
10/05/2023	Transfer Withdrawal To DDA XXXXXX1673	\$77,350.78
10/12/2023	Transfer Withdrawal To DDA XXXXXX1673	\$124,500.07
10/18/2023	Transfer Withdrawal To DDA XXXXXX1673	\$6,406,621.53
10/23/2023	Transfer Withdrawal To DDA XXXXXX1673	\$623,814.34
10/24/2023	Transfer Withdrawal To DDA XXXXXX1673	\$909,456.45
10/26/2023	Transfer Withdrawal To DDA XXXXXX1673	\$171,755.23
10/31/2023	Transfer Withdrawal To DDA XXXXXX1673	\$37,057.02

Daily Balances

Date	Amount	Date	Amount	Date	Amount
10/01/2023	\$7,165,977.53	10/12/2023	\$8,081,644.07	10/24/2023	\$2,872,977.10
10/02/2023	\$7,165,253.26	10/13/2023	\$10,593,828.36	10/25/2023	\$2,876,628.33
10/03/2023	\$7,100,840.07	10/16/2023	\$10,596,702.22	10/26/2023	\$2,704,873.10
10/04/2023	\$7,138,595.49	10/17/2023	\$10,661,906.47	10/27/2023	\$2,829,154.24
10/05/2023	\$7,061,244.71	10/18/2023	\$4,255,284.94	10/30/2023	\$2,867,841.53
10/06/2023	\$7,885,219.79	10/19/2023	\$4,267,466.90	10/31/2023	\$2,841,280.65
10/10/2023	\$7,960,909.37	10/20/2023	\$4,406,247.89		
10/11/2023	\$8,206,144.14	10/23/2023	\$3,782,433.55		





Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

RETURN SERVICE REQUESTED

CITY OF WEBSTER CITY
WC USDA REVOLVING LOAN
PO BOX 217
WEBSTER CITY IA 50595-0217

Managing Your Accounts

	Customer Service (515)832-1133
	Telephone Banking (800)260-8419
	Mailing Address 635 1st Street Webster City, IA 50595
	Online Banking www.availa.bank

Summary of Accounts

Account Type	Account Number	Ending Balance
PUBLIC FUNDS CHECKING	7025498	\$271,678.35

PUBLIC FUNDS CHECKING-7025498

Account Summary

Date	Description	Amount
10/01/2023	Beginning Balance	\$268,563.81
	2 Credit(s) This Period	\$3,114.54
	0 Debit(s) This Period	\$0.00
10/31/2023	Ending Balance	\$271,678.35

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.50%
Interest Days	31
Interest Earned Not Paid	\$0.00
Interest Paid This Period	\$114.54
Interest Paid Year-to-Date	\$1,064.30
Minimum Balance	\$268,563.81

Deposits

Date	Description	Amount
10/31/2023	Accr Earning Pymt Added to Account	\$114.54

Electronic Credits

Date	Description	Amount
10/20/2023	ACH Deposit CITY OF WEBSTER USDA TRANS USDA TRANSFER	\$3,000.00

Daily Balances

Date	Amount	Date	Amount	Date	Amount
10/01/2023	\$268,563.81	10/20/2023	\$271,563.81	10/31/2023	\$271,678.35

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Webster City														
October 2023 Financial Report														
As of October 31, 2023														
Fund Code	Fund Name	Beginning Cash Balance	Beginning Investment Balance	Monthly Revenues	Investments Cashed	Transfers	Monthly Expenditures	Investments Purchased	Ending Cash Balance Before Adjustments	Cash Proof	Balance Sheet Adjustments	Ending Cash Balance	Ending Investment Balance	Treasurer's Ending Balance
General Fund														
100	100 General	(249,206.86)	2,585,846.08	1,016,594.72	-	-	313,943.42	155.40	453,289.04	109,551.24	17,695.28	470,984.32	2,586,001.48	3,056,985.80
	100A Govern. Equip. Replacement	(81,794.07)	-	-	-	-	274.42	-	(82,068.49)	-	-	(82,068.49)	-	(82,068.49)
	100B Govern Economic Development	27,712.72	1,035,846.08	773.66	-	-	-	300,743.62	(272,257.24)	-	-	(272,257.24)	1,336,589.70	1,064,332.46
	100C Parks, Rec Public Grounds Improvements	(7,107.35)	-	-	-	-	-	-	(7,107.35)	-	-	(7,107.35)	-	(7,107.35)
	Subtotal-General Fund	(310,395.56)	3,621,692.16	1,017,368.38	-	-	314,217.84	300,899.02	91,855.96	109,551.24	17,695.28	109,551.24	3,922,591.18	4,032,142.42
Special Revenue Funds														
200	200 FICA - IPERS	(76,979.59)	100,000.00	122,328.37	-	-	21,680.08	-	23,668.70	23,668.70	-	23,668.70	100,000.00	123,668.70
201	201 Workers compensation	2,894.11	140,000.00	71,539.12	-	-	-	-	74,433.23	74,433.23	-	74,433.23	140,000.00	214,433.23
202	202 Medical/Flex Insurance	(100,277.25)	200,000.00	370,807.79	-	-	57,533.10	-	212,997.44	212,997.44	-	212,997.44	200,000.00	412,997.44
203	203 Unemployment Compensation	256.02	-	8,370.80	-	-	1,629.36	-	6,997.46	6,997.46	-	6,997.46	-	6,997.46
204	204 Road Use Tax	345,277.12	1,563,676.85	88,580.47	-	-	69,914.18	150,354.37	213,589.04	214,682.64	1,093.60	214,682.64	1,714,031.22	1,928,713.86
205	205 Airport Commission	165,263.65	500,000.00	33,699.84	-	-	77,063.71	-	121,899.78	125,215.51	3,315.73	125,215.51	500,000.00	625,215.51
207	207 Property & Liability Insurance	484.77	-	44,180.75	-	-	-	-	44,665.52	44,665.52	-	44,665.52	-	44,665.52
208	208 Hotel/Motel Sales Tax	(25,836.30)	200,000.00	-	-	-	3,500.00	-	(29,336.30)	(29,336.30)	-	(29,336.30)	200,000.00	170,663.70
209	209 Emergency Levy Fund	1,114.42	-	31,083.87	-	-	-	-	32,198.29	32,198.29	-	32,198.29	-	32,198.29
210	210 Police/Fire Retirement Trust Fund	(9,262.74)	-	116,014.61	-	-	19,309.77	-	87,442.10	87,442.10	-	87,442.10	-	87,442.10
211	211 DARE Trust	(30.36)	-	-	-	-	-	-	(30.36)	(30.36)	-	(30.36)	-	(30.36)
212	212 Seized Property Trust	-	-	-	-	-	-	-	-	-	-	-	-	-
214	214 K9 Trust	(1,419.11)	-	1,462.11	-	-	1,351.71	-	(1,308.71)	(1,308.71)	-	(1,308.71)	-	(1,308.71)
216	216 Police Reserve Officers Fund	3,626.03	-	3.93	-	-	-	-	3,629.96	3,629.96	-	3,629.96	-	3,629.96
217	217 Wilson Brewer Park/Depot Foundation	1,916.78	-	-	-	-	-	-	1,916.78	1,916.78	-	1,916.78	-	1,916.78
218	218 Webster City Pride Committee	4,251.69	-	-	-	-	-	-	4,251.69	4,251.69	-	4,251.69	-	4,251.69
219	219 Kendall Young Scout Lodge	2,832.06	-	3.07	-	-	-	-	2,835.13	2,835.13	-	2,835.13	-	2,835.13
220	220 Economic Development Revolving	-	-	-	-	-	34.00	-	(34.00)	(34.00)	-	(34.00)	-	(34.00)
228	228 Low/Moderate Income Revolving	65,466.20	513,676.85	293.94	-	-	365.00	50,158.30	15,236.84	15,938.26	701.42	15,938.26	563,835.15	579,773.41
229	229 WC Commercial Rehab Rev Loan Program	48,720.95	100,000.00	145.16	-	-	-	40,078.30	8,787.81	8,963.68	175.87	8,963.68	140,078.30	149,041.98
231	231 CDBG Housing Rehab	16.90	-	-	-	-	-	-	16.90	16.90	-	16.90	-	16.90
232	232 B.L.U.E.	3,644.67	-	3.95	-	-	-	-	3,648.62	3,648.62	-	3,648.62	-	3,648.62
240	240 USDA Revolving Loan Fund	268,279.73	-	114.54	-	-	-	-	268,394.27	271,394.27	3,000.00	271,394.27	-	271,394.27
250	250 TIF - Riverview	1,063.36	-	15,872.35	-	-	-	-	16,935.71	16,935.71	-	16,935.71	-	16,935.71
251	251 TIF- HyVee	3,782.29	-	4.10	-	-	-	-	3,786.39	3,786.39	-	3,786.39	-	3,786.39
255	255 TIF - Brewer Creek Estates	-	-	8,911.21	-	-	-	-	8,911.21	8,911.21	-	8,911.21	-	8,911.21
260	260 SSMID	15,910.95	-	13,934.73	-	-	65.00	-	29,780.68	29,780.68	-	29,780.68	-	29,780.68
265	265 TIF - Struchen	-	-	-	-	-	-	-	-	-	-	-	-	-
268	268 TIF - SE Development Park Project	(20,998.39)	-	-	-	-	-	-	(20,998.39)	(20,998.39)	-	(20,998.39)	-	(20,998.39)
272	272 TIF - Mitchell Machine	84.63	-	-	-	-	-	-	84.63	84.63	-	84.63	-	84.63
281	281 TIF - Gourley Subdivision	-	-	16,055.51	-	-	-	-	16,055.51	16,055.51	-	16,055.51	-	16,055.51
282	282 TIF - SW Watermain Improvement	1.96	-	-	-	-	-	-	1.96	1.96	-	1.96	-	1.96
283	283 TIF - Town & Country (FSB)	15,156.36	-	-	-	-	-	-	15,156.36	15,156.36	-	15,156.36	-	15,156.36
284	284 TIF - Fareway Stores	8,676.62	-	-	-	-	-	-	8,676.62	8,676.62	-	8,676.62	-	8,676.62
285	285 TIF - First State Bank	16,116.80	-	17,605.57	-	-	-	-	33,722.37	33,722.37	-	33,722.37	-	33,722.37
286	286 TIF - Infinity Services LLC	50,734.94	-	-	-	-	-	-	50,734.94	50,734.94	-	50,734.94	-	50,734.94
287	287 TIF - Webster City Federal	10,042.15	-	32,605.59	-	-	-	-	42,647.74	42,647.74	-	42,647.74	-	42,647.74
288	288 TIF - Van Diest Medical Center	(2,500.00)	-	-	-	-	-	-	(2,500.00)	(2,500.00)	-	(2,500.00)	-	(2,500.00)
289	289 TIF - 2013 Medical Complex URA-KTJ (Shopko)	55,881.06	-	-	-	-	-	-	55,881.06	55,881.06	-	55,881.06	-	55,881.06
290	290 TIF - 3DK Enterprises	15,520.27	-	5,962.50	-	-	-	-	21,482.77	21,482.77	-	21,482.77	-	21,482.77
291	291 TIF - 2016 Industrial - WC Custom Meats	-	-	-	-	-	-	-	-	-	-	-	-	-
292	292 TIF - Mary Ann's	-	-	-	-	-	-	-	-	-	-	-	-	-
293	293 TIF - Tasler's	(1,500.00)	-	-	-	-	-	-	(1,500.00)	(1,500.00)	-	(1,500.00)	-	(1,500.00)
294	294 TIF - Ridge Development	22,964.22	-	22,293.39	-	-	-	-	45,257.61	45,257.61	-	45,257.61	-	45,257.61
295	295 TIF - Gary & Brenda Fox	4,552.64	-	2,958.48	-	-	-	-	7,511.12	7,511.12	-	7,511.12	-	7,511.12
296	296 TIF - Kenyon Hill Ridge	31,242.14	-	22,677.28	-	-	-	-	53,919.42	53,919.42	-	53,919.42	-	53,919.42
	Subtotal - Special Revenue Funds	926,971.75	3,317,353.70	1,047,513.03	-	-	252,445.91	240,590.97	1,481,447.90	1,489,734.52	8,286.62	1,489,734.52	3,557,944.67	5,047,679.19
Debt Service Fund														
300	300 Debt Service	147,946.01	50,000.00	542,978.64	-	-	9,154.30	-	681,770.35	681,770.35	-	681,770.35	50,000.00	731,770.35
	Subtotal - Debt Service Fund	147,946.01	50,000.00	542,978.64	-	-	9,154.30	-	681,770.35	681,770.35	-	681,770.35	50,000.00	731,770.35
Fiduciary & Agency Funds														
400	400 Joe E. Barr Trust	1,568.12	-	-	-	-	-	-	1,568.12	1,568.12	-	1,568.12	-	1,568.12
401	401 Edgar Foster Trust	1,854.19	-	-	-	-	-	-	1,854.19	1,854.19	-	1,854.19	-	1,854.19
402	402 Calvary Cemetery Trust	5,112.28	-	-	-	-	-	-	5,112.28	5,112.28	-	5,112.28	-	5,112.28
403	403 Zella Silvers Trust	2,875.76	-	-	-	-	-	-	2,875.76	2,875.76	-	2,875.76	-	2,875.76
411	411 Mulberry Church	11,719.32	-	107.70	-	-	-	-	11,827.02	11,827.02	-	11,827.02	-	11,827.02
412	412 Youth Advisory	160.00	-	-	-	-	-	-	160.00	160.00	-	160.00	-	160.00
430	430 RAGBRAI	5,158.40	-	-	-	-	-	-	5,158.40	5,158.40	-	5,158.40	-	5,158.40
	Subtotal - Fiduciary & Agency Funds	28,448.07	-	107.70	-	-	-	-	28,555.77	28,555.77	-	28,555.77	-	28,555.77

Webster City															
October 2023 Financial Report															
As of October 31, 2023															
Fund Code		Fund Name	Beginning Cash Balance	Beginning Investment Balance	Monthly Revenues	Investments Cashed	Transfers	Monthly Expenditures	Investments Purchased	Ending Cash Balance Before Adjustments	Cash Proof	Balance Sheet Adjustments	Ending Cash Balance	Ending Investment Balance	Treasurer's Ending Balance
Permanent Fund															
404	404	Perpetual Care Trust (Non-exp.)	465,195.53	-	399.00	-	-	-	-	465,594.53	465,594.53	-	465,594.53	-	465,594.53
		Subtotal - Permanent Fund	465,195.53	-	399.00	-	-	-	-	465,594.53	465,594.53	-	465,594.53	-	465,594.53
Capital Project Funds															
500	500	Capital Improvement Reserve	811,113.76	3,500,000.00	89,297.23	-	-	-	1,119,627.01	(219,216.02)	(219,216.02)	-	(219,216.02)	4,619,627.01	4,400,410.99
501	501	American Rescue Plan	154,580.84	1,000,000.00	470.65	-	-	-	154,883.09	168.40	168.40	0.00	168.40	1,154,883.09	1,155,051.49
502	502	Brewer Creek Estates	4,005.15	-	12.18	-	-	-	4,007.84	9.49	9.49	0.00	9.49	4,007.84	4,017.33
503	503	Boone River Trail	-	-	-	-	-	-	-	-	-	-	-	-	-
504	504	Second Street Reconstruction	(482,862.37)	-	-	-	-	-	-	(482,862.37)	(482,862.37)	-	(482,862.37)	-	(482,862.37)
506	506	Sidewalk Improvement Fund	46,794.99	-	50.72	-	-	-	-	46,845.71	46,845.71	-	46,845.71	-	46,845.71
525	525	Annual Street Maintenance	491,230.71	-	-	-	-	573,706.88	-	(82,476.17)	(82,476.17)	-	(82,476.17)	-	(82,476.17)
527	527	Public Railroad Crossings	149.30	-	-	-	-	-	-	149.30	149.30	-	149.30	-	149.30
528	528	Bridge Improvements	36,469.63	-	-	-	-	-	-	36,469.63	36,469.63	-	36,469.63	-	36,469.63
531	531	E Second St Sidewalk/Street Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-
532	532	James Street (Old Hwy 20) Project	-	-	-	-	-	-	-	-	-	-	-	-	-
533	533	Superior Street Sidewalk	-	-	-	-	-	-	-	-	-	-	-	-	-
534	534	Wilson-Brewer Park Improvement Project	(3,082.64)	-	-	-	-	-	-	(3,082.64)	(3,082.64)	-	(3,082.64)	-	(3,082.64)
535	535	W Twin Park Shelter Project	-	-	-	-	-	-	-	-	-	-	-	-	-
536	536	2020 2nd Street Reconstruction	194,352.34	-	-	-	-	-	-	194,352.34	194,352.34	-	194,352.34	-	194,352.34
537	537	E Twin Improvements	12,560.00	-	38.24	-	-	-	12,584.63	13.61	13.61	(0.00)	13.61	12,584.63	12,598.24
		Subtotal - Capital Project Funds	1,265,311.71	4,500,000.00	89,869.02	-	-	573,706.88	1,291,102.57	(509,628.72)	(509,628.72)	0.00	(509,628.72)	5,791,102.57	5,281,473.85
Enterprise Funds															
601	601	Electric Utility	2,036,029.40	800,000.00	1,150,818.92	-	-	1,124,520.66	1,502,941.12	559,386.54	1,038,866.38	1,006.70	560,393.24	2,302,941.12	2,863,334.36
	601D	Electric Improvement Reserve	54,940.04	3,300,000.00	-	-	-	-	50,098.04	4,842.00	-	-	4,842.00	3,350,098.04	3,354,940.04
	601E	Project Share Donations	12,962.53	-	92.00	-	-	-	-	13,054.53	-	-	13,054.53	-	13,054.53
	601F	Green City Energy Donations	2,983.00	-	10.00	-	-	-	-	2,993.00	-	-	2,993.00	-	2,993.00
	601G	Green City Energy Donations - Pleasant	510.00	-	-	-	-	-	-	510.00	-	-	510.00	-	510.00
	601M	Electric Equipment Replacement	143,040.23	500,000.00	429.55	-	-	140,274.50	-	3,195.28	-	-	3,195.28	640,274.50	643,469.78
	601N	Customer Deposit Trust	438,544.14	-	(7,982.22)	-	-	-	-	430,561.92	-	-	430,561.92	-	430,561.92
	601P	Electric Economic Development	214,680.35	1,027,353.68	745.37	-	-	-	200,512.67	14,913.05	-	-	14,913.05	1,227,866.35	1,242,779.40
	601Q	USDA Elect Revenue Loan	8,403.36	-	-	-	-	-	-	8,403.36	-	-	8,403.36	-	8,403.36
		Subtotal - Electric Utility Fund	2,912,093.05	5,627,353.68	1,144,113.62	-	-	1,124,520.66	1,893,826.33	1,037,859.68	1,038,866.38	1,006.70	1,038,866.38	7,521,180.01	8,560,046.39
602	602	Water Utility	327,337.14	-	219,339.93	-	-	217,992.43	327,933.74	750.90	(587,884.50)	46,177.91	46,928.81	327,933.74	374,862.55
	602A	Water Plant Improvements	54,811.94	-	-	-	-	-	-	54,811.94	-	-	54,811.94	-	54,811.94
	602B	Water Bond Sinking	(250,920.75)	-	-	-	-	-	-	(250,920.75)	-	-	(250,920.75)	-	(250,920.75)
	602D	Water Improvement Reserve	(383,523.46)	1,000,000.00	-	-	-	-	354,826.36	(738,349.82)	-	-	(738,349.82)	1,354,826.36	616,476.54
	602E	Water Equipment Replacement	299,320.88	10,000.00	324.44	-	-	-	-	299,645.32	-	-	299,645.32	10,000.00	309,645.32
		Subtotal - Water Utility Fund	47,025.75	1,010,000.00	219,664.37	-	-	217,992.43	682,760.10	(634,062.41)	(587,884.50)	46,177.91	(587,884.50)	1,692,760.10	1,104,875.60
603	603	Sewer Utility	2,010,113.43	2,071,569.86	276,285.18	-	-	187,469.89	1,603,443.85	495,484.87	1,083,061.72	29,811.74	525,296.61	3,675,013.71	4,200,310.32
	603A	Sewer Bond Sinking	(3,414.98)	-	-	-	-	-	-	(3,414.98)	-	-	(3,414.98)	-	(3,414.98)
	603B	Sewer Bond Reserve	162,453.30	-	-	-	-	-	-	162,453.30	-	-	162,453.30	-	162,453.30
	603D	Sewer Improvement Reserve	585,022.24	-	-	-	-	-	500,980.37	84,041.87	-	-	84,041.87	500,980.37	585,022.24
	603E	Interceptor Sewer Trust	128,840.36	-	139.65	-	-	-	-	128,980.01	-	-	128,980.01	-	128,980.01
	603F	Sewer Equipment Replacement	185,503.84	-	201.07	-	-	-	-	185,704.91	-	-	185,704.91	-	185,704.91
		Subtotal - Sewer Utility Fund	3,068,518.19	2,071,569.86	276,625.90	-	-	187,469.89	2,104,424.22	1,053,249.98	1,083,061.72	29,811.74	1,083,061.72	4,175,994.08	5,259,055.80
		Subtotal - Enterprise Funds	6,027,636.99	8,708,923.54	1,640,403.89	-	-	1,529,982.98	4,681,010.65	1,457,047.25	1,534,043.60	-	1,534,043.60	13,389,934.19	14,923,977.79
Internal Service Funds															
902	902	Medical/Flex Trust	51,350.20	-	5,920.79	-	-	-	-	57,270.99	52,519.14	(4,751.85)	52,519.14	-	52,519.14
		Subtotal - Internal Service Funds	51,350.20	-	5,920.79	-	-	-	-	57,270.99	52,519.14	(4,751.85)	52,519.14	-	52,519.14
		Total	8,602,464.70	20,197,969.40	4,344,560.45	-	-	2,679,507.91	6,513,603.21	3,753,914.03	-	-	3,852,140.43	26,711,572.61	30,563,713.04
													(1,000.00)		
													3,851,140.43		

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

GENERAL CHECKING (GENERAL CHECKING) (1)

October 31, 2023

Account: 00110000

Bank Account Number: 7021673

Bank Statement Balance:	3,613,171.33	Book Balance Previous Month:	7,721,475.44
Outstanding Deposits:	12,517.21	Total Receipts:	5,129,634.59
Outstanding Checks:	119,204.94	Total Disbursements:	9,344,418.24
Bank Adjustments:	208.19	Book Adjustments:	.00
Bank Balance:	3,506,691.79	Book Balance:	3,506,691.79

Outstanding Deposits

Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount
18	188.67	1272	85.50	1313	7.53	1327	2.31
73	19.80-	1311	8,739.81	1325	3,206.19		
1184	100.00-	1312	317.50	1326	89.50	Total:	12,517.21

Deposits cleared: 102 items Deposits Outstanding: 10 items

Outstanding Checks

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
1	3,242.88	4053	36.94	17939	1.86	50833	64.37
3	27,518.10	4056	36.94	18050	71.73	50838	56.57
4	11,821.12	4057	418.25	18333	49.48	50893	138.91
6	113.00	4058	25.98	18616	2.25	50896	75.11
1020	29.09	4060	45.25	18738	39.35	50927	2.07
1072	28.63	4065	34.46	18760	44.22	51131	40.29
1073	35.79	4066	60.03	18862	68.08	51172	28.13
1710	23.09	4067	23.09	19009	377.00	51447	16.00
1733	18.47	4068	277.79	19329	11.93	51583	163.26
1741	55.41	4070	55.99	20274	62.14	51589	243.78
1742	14.78	4071	377.43	20489	274.07	51590	24.73
1818	62.33	4072	18.47	20538	31.15	51592	48.15
1844	55.41	4073	61.59	20570	71.91	51595	10.11
1881	17.08	4074	45.71	20579	75.00	51601	18.75
1895	36.94	4075	36.94	20909	69.01	51682	64.72
1916	92.35	4076	625.04	21362	21.47	51691	16.30
2563	16.16	4077	45.25	21368	1.82	51808	7.01
2977	10.16	4078	16.97	21796	46.03	51842	45.58
3000	55.41	4080	31.17	50049	44.27	52148	59.99
3118	18.47	4081	106.67	50350	58.63	52249	7.28
3385	11.09	4082	34.00	50419	80.15	52296	74.44
3754	55.41	4083	187.50	50432	152.90	52555	32.31
3961	18.47	6804	28.63-	50508	42.57	52557	25.00
4046	138.38	17532	247.00	50509	40.83	52814	88.87
4049	51.68	17542	97.12	50631	12.47	52900	29.62
4052	140.89	17791	64.67	50792	2.67	52934	54.42

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
53208	111.27	55001	125.00	57067	13.75	59830	3,497.04-
53242	13.59	55014	132.87	57095	35.99	59847	63.33
53285	6.00	55019	40.98	57101	10.10	59860	11.76
53306	72.35	55154	5.35	57104	10.36	59932	3.66
53452	34.78	55241	67.81	57121	93.25	60206	142.38
53551	15.21	55243	42.54	57126	1.98	60271	123.43
53637	5.17	55268	13.69	57148	58.12	60290	94.79
53693	132.41	55305	89.53	57175	39.94	60349	1,800.00
53704	83.58	55353	126.11	57285	37.09	60382	88.61
53752	2.87	55521	49.00	57333	250.00	60399	10.19
53783	1.32	55583	1,255.00	57718	2.84	60403	18.03
53811	166.00	55589	38.57	57761	3.92	60429	4,166.94
53921	136.62	55701	91.17	57770	34.13	60455	11.09
54138	21.48	55808	48.07	57800	250.00	60457	1,680.00
54342	131.26	55835	57.61	57938	44.53	60484	2,372.19
54408	135.49	56102	168.97	57973	50.00	60485	145.01
54425	132.94	56356	93.95	58474	80.36	60517	500.00
54429	118.65	56521	18.94	59087	16.09	60525	752.50
54543	12.63	56560	150.69	59151	40.40	60548	300.00
54668	19.48	56661	34.18	59254	30.93	60555	61.34
54783	34.14	56675	6.52	59376	6.04	103023	5,366.49
54829	75.00	56817	28.41	59415	45.19	121078	49,564.91
54855	9.36	56864	39.52	59481	140.17	270263	.08
54907	16.91	56868	36.06	59635	30.05		
						Total:	119,204.94

Checks cleared: 281 items Checks Outstanding: 199 items

Bank Adjustments

Description	Amount	Description	Amount
Double entry-Mary Ann's	8,403.36	Missed Fuller Trust reimburse pymt	9,154.30-
Double entry-Claggett/Anderson	144.03	Paymentech	114.50-
Missed VDMC October pymt	11,403.36-	o/s cash deposit	12,332.96
		Total:	208.19

Book Adjustments

No book adjustments found!

Description	Amount	Description	Amount
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Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

**City of Webster City - Receipts
OCTOBER, 2023**

<u>FUND</u>	<u>AMOUNT</u>
GENERAL FUND	\$1,017,368.38
ROAD USE TAX FUND	\$88,580.47
TIF	\$144,945.98
SSMID	\$13,934.73
SPECIAL REVENUE FUNDS	\$800,051.85
DEBT SERVICE FUND	\$542,978.64
FIDUCIARY FUNDS	\$107.70
PERMANENT FUND	\$399.00
IMPROVEMENT FUNDS	\$89,869.02
ELECTRIC UTILITY FUND	\$1,144,113.62
WATER UTILITY FUND	\$219,664.37
SEWER UTILITY FUND	<u>\$276,625.90</u>
TOTAL	<u>\$4,338,639.66</u>

October
Summary of Investments - FY24

FIINANCIAL INSTITUTION	INVESTMENT	PURCHASE DATE	DUE DATE	REDEEM DATE	INTEREST RATE	BEGIN BALANCE	PURCHASED	REDEEMED	MONTH INTEREST	ENDING BALANCE	INTEREST YTD
IPAIT	Daily Account					197,969	6,500,000		13,603	6,711,572	16,778
IPAIT	CD (1290440-1)	9/1/22	9/14/23	9/22/23	3.40%	-		-		-	69,315
IPAIT	CD (1334285-1)	11/9/22	11/9/23		4.50%	4,000,000				4,000,000	
IPAIT	T-BILL	5/12/23	8/10/23	8/10/23	5.10%	-				-	25,000
IPAIT	CD (1290441-1)	6/30/23	12/27/23		5.35%	2,000,000				2,000,000	
People's CU	CD	8/12/22	8/12/23	8/12/23	2.40%	-				-	48,103
People's CU	CD	8/16/23	2/16/24		5.60%	4,000,000				4,000,000	
WCF	CD	12/27/22	12/27/23		4.70%	2,000,000				2,000,000	
WCF	CD	2/9/23	2/8/24		4.90%	2,000,000				2,000,000	
WCF	CD	3/16/23	9/16/23	9/23/23	4.95%	-				-	49,977
WCF	CD	9/22/23	3/22/23	3/21/24	5.75%	4,000,000				4,000,000	
FSB	CD	5/12/23	2/12/24		5.05%	2,000,000				2,000,000	
AVAILA	SWEEP				2.08%	-			10,496		53,116
AVAILA	USDA ACCCT				0.50%	-			115		447
AVAILA	CHECKING				0.50%	-			212		842
						20,197,969	6,500,000	-	24,426	26,711,572	263,578

TRAFFIC COMMITTEE
Webster City, Iowa

Minutes of Meeting of November 13, 2023 - 5:35 P.M. Municipal Building

Roll Call: Present: Brandon Bahrenfuss, Kyle Heffernan, Shiloh Mork,
 Absent: Brooke Henry, Harlan Balsley

Present were; Traffic Committee Secretary Derrick Drube

Approval of minutes from the May 8, 2023 Traffic Committee Meeting

It was moved by Mork and seconded by Bahrenfuss to approve the minutes from May 8, 2023 Traffic Committee Meeting.

Roll Call: Aye: Bahrenfuss, Heffernan, Mork
 Nay: None
 MOTION CARRIED.

Discussion was held in regards to the request to accept and recommend the City Council approve updated version of Webster City Municipal Code Chapter 46, Article IV, Division 2, Sec. 46-167 to Sec. 46-172.

It was moved by Mork and seconded by Bahrenfuss to request Council to approve updated version of Webster City Municipal Code Chapter 46, Article IV, Division 2, Sec. 46-167 to Sec. 46-172.

Roll Call: Aye: Bahrenfuss, Heffernan, Mork
 Nay: None
 MOTION CARRIED.

Discussion was held in regards to the request to accept and recommend the City Council approve updated version of Webster City Municipal Code Chapter 46, Article V, Division 1, Sec. 46-196 to Sec. 46-216.

It was moved by Mork and seconded by Bahrenfuss to request Council to approve updated version of Webster City Municipal Code Chapter 46, Article V, Division 1, Sec. 46-196 to Sec. 46-216.

Roll Call: Aye: Bahrenfuss, Heffernan, Mork
 Nay: None
 MOTION CARRIED.

It was moved by Mork and seconded by Bahrenfuss to adjourn the meeting.

The meeting was adjourned at 5:55 p.m.

Derrick Drube
Traffic Committee Secretary



MEMORANDUM

TO: Mayor and City Council

FROM: Derrick Drube, ROW Inspector/ Construction Coordinator

DATE: January 2, 2024

RE: Adopt a Resolution finally approving and confirming Proposed Plans and Specifications and Proposed Form of Contract and Estimate of Cost for the Construction of the 2024 HMA Improvements Project and Award of Contract to Fort Dodge Asphalt.

SUMMARY: Two bids were received at the bid opening on December 14, 2023. The two bids received were from Heartland Asphalt at \$228,857 and Fort Dodge Asphalt being low bid at \$209,347.50. Both bids came in under the revised engineers estimate for construction of \$300,855.

PREVIOUS COUNCIL ACTION:

- The Council approved an agreement with Snyder & Associates to provide On-Call Paving Specialist Services on February 6, 2017.
- City Council Approved CIP-CEP Plan for FY 2024 – 2028 on April 3, 2023.
- City Council Approved Amendment 27 to the On-Call Street Paving Specialist Agreement with Snyder & Associates on September 5, 2023.
- Council approved the Notice of Hearing on Proposed Plans and Specifications and Proposed Form of Contract and Estimate of Cost for the Construction of the 2024 HMA Improvements Project on November 20, 2023.

BACKGROUND/DISCUSSION: There are two locations in this project: Elm Street (600 block) from and including the Des Moines Street intersection to Willson Avenue and Webster Street (500 Block) from Willson Avenue to Seneca Street.

The project includes: segments of curb and gutter replacement, pavement milling, HMA resurfacing, concrete driveway replacements, ADA ramp compliance improvements at locations required by Federal regulation, traffic control and staging plans, and utility fixture adjustments. Limited utility pipe and drainage structure replacements are included at Elm and Des Moines Streets only.

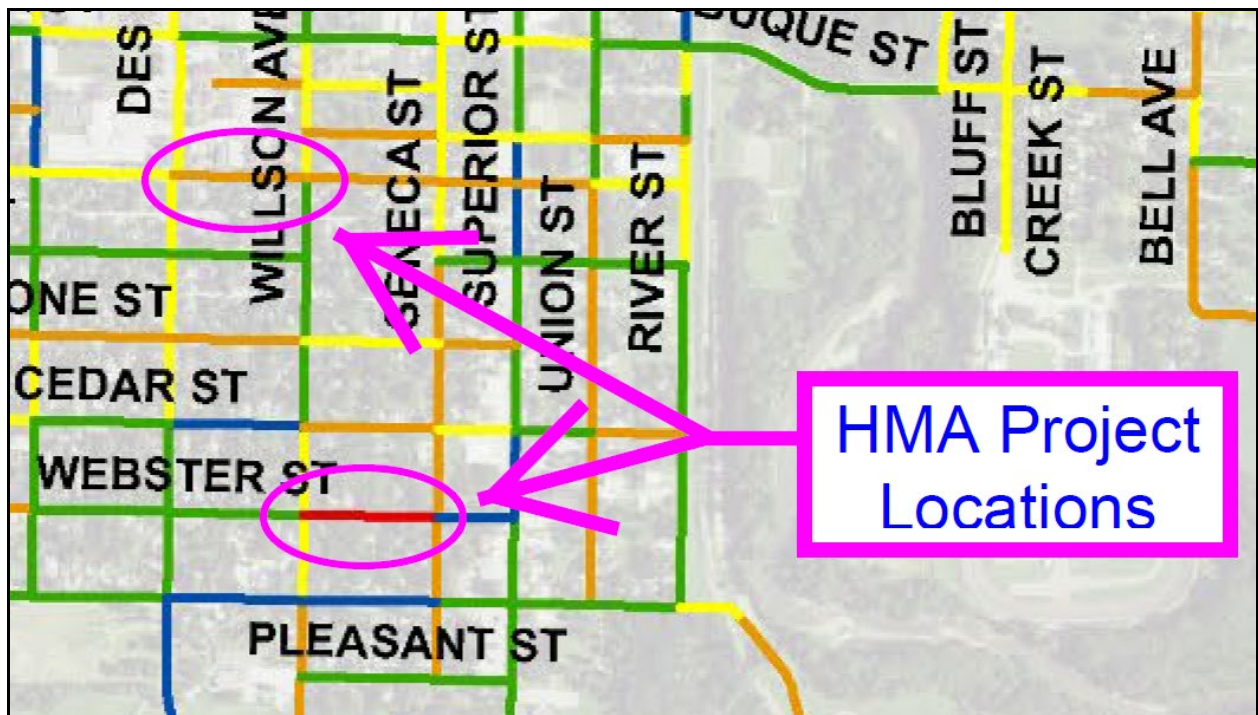
On November 20, 2023, the public hearing date was set for January 2, 2024 at 6:05 p.m.

Snyder & Associates provided the City with a Pavement Management Report on January 29, 2021 with the report being updated on October 15, 2021. The report rated City streets into 5 categories using a PCI Range (Pavement Condition Index & Classification). The Pavement Condition Index (PCI) rating schedule from 0 to 100 with 100 being representative of a brand new pavement with no distress. A pavement

with an excellent condition has a PCI in the range of 81 to 100 and is displayed in blue. A very poor pavement has a PCI of 0 to 20 and is shown in red. The 600 block of Elm Street has a PCI rating of “Poor” being in the 21-40 range, while the 500 block of Webster Street has a PCI rating of “Very Poor” being in the 0-20 range. Pavement repairs will include a thin resurfacing (3”) but no base reconstruction or subsurface drainage improvement, which is not considered to be the design standard that would produce a full life pavement (25+ years). The City has had good experience with this approach.

Table 1- Pavement Condition Index (PCI) & Classification

PCI Range	Condition Classification
81-100	Excellent
61-80	Good
41-60	Fair
21-40	Poor
0-20	Very Poor



The anticipated schedule for the project is as follows:

Task Completion	Completion Date
Bid Letting	December 14, 2023
Memo – Engineer Letter of Recommendation	December 15, 2023
City Council Review Bids Received / Contract Award	January 2, 2024
Preconstruction Meeting	May 2024
Early Start Construction	June 3, 2024
Late Start Construction	July 1, 2024
End Construction	August 12, 2024

Capital Improvement Plan (CIP) and Capital Equipment Plan (CEP) for Fiscal Year 2024 – 2028 were approved on April 3, 2023. Approved plans and project descriptions are available on the City's website at <https://webstercity.com/wp-content/uploads/2023/04/CIP-CEP.pdf>.

FINANCIAL IMPLICATIONS: The contracted amount for the project is \$209,347.50.

RECOMMENDATION: Staff recommends the City Council adopt a resolution finally approving and confirming plans, specifications and form of contract and estimate of cost for the 2024 HMA Improvements Project and awarding contract to Fort Dodge Asphalt in the Amount of \$209,347.50 and committing necessary funds to complete the project.

The following documents must be submitted as printed. No alterations, additions, or deletions are allowed. If the Bidder notes a requirement in the Contract Documents that the Bidder believes will require a conditioned or unsolicited alternate bid, the Bidder must immediately notify the Engineer in writing. The Engineer will issue any necessary interpretation by an addendum.

PROPOSAL

PROPOSAL: PART A – SCOPE

The **City of Webster City**, hereinafter called the “Jurisdiction,” has need of a qualified contractor to complete the work comprising the below referenced improvement. The undersigned Bidder hereby proposes to complete the work comprising the below referenced improvement as specified in the Contract Documents, which are officially on file with the Jurisdiction, in the office of the **City Clerk**, at the prices hereinafter provided in Part C of the Proposal, for the following described improvements:

2024 HMA IMPROVEMENTS PROJECT

The 2024 HMA Improvements Project is located on Elm Street from Des Moines Street to Willson Avenue, and Webster Street from Willson Avenue to Seneca Street, within the City of Webster City. The project consists of approximately 603 LF of curb and gutter, 3737 SY of 1.5” Asphalt Overlay Surface ½ Inch Mix, PG 58-28S, 3838 SY of 1.5” Asphalt Overlay Intermediate ½ Inch Mix, PG 58-28S ; 3716 SY of Milling; 10 SY of PCC driveway pavement; 42 SY of 6 Inch PCC Full Depth Patch; 20 LF 15” Class III RCP trenched storm sewer; 1 SW-505 Intake, 1 SW-401 manhole, temporary traffic control, erosion control and seeding, and various related removals and improvements.

PROPOSAL: PART B – ACKNOWLEDGEMENT OF ADDENDA

The Bidder hereby acknowledges that all addenda become a part of the Contract Documents when issued and that each such addendum has been received and utilized in the preparation of this bid. The Bidder hereby acknowledges receipt of the following addenda by inserting the number of each addendum in the blanks below:

ADDENDUM NUMBER _____	ADDENDUM NUMBER _____
ADDENDUM NUMBER _____	ADDENDUM NUMBER _____

and certifies that said addenda were utilized in the preparation of this bid.

PROPOSAL: PART C – BID ITEMS, QUANTITIES, AND PRICES

UNIT BID PRICE CONTRACTS: The Bidder must provide the Unit Bid Price, the Total Bid Price, any Alternate Prices, and the Total Construction Costs on the Proposal Attachment: Part C – Bid Items, Quantities, and Prices. In case of discrepancy, the Unit Bid Price governs. The quantities shown on the Proposal Attachment: Part C – Bid Items, Quantities, and Prices are approximate only, but are considered sufficiently adequate for the purpose of comparing bids. The Total Construction Cost plus any alternates selected by the Jurisdiction shall be used only for comparison of bids. The Total Construction Cost, including any Add-Alternates, shall be used for determining the sufficiency of the bid security.

BASE BID CONTRACTS: The Bidder must provide any Bid Prices, any Alternate Prices, and the Total of the Base Bid plus any Add-Alternates on the Proposal Attachment: Part C – Bid Items, Quantities, and Prices. The Total of the Base Bid plus any Alternates selected by the Jurisdiction shall be used only for comparison of bids. The Total of the Base Bid plus any Add-Alternates shall be used for determining the sufficiency of the bid security.

PROPOSAL: PART D – GENERAL

The Bidder hereby acknowledges that the Jurisdiction, in advertising for public bids for this project, reserves the right to:

1. Reject any or all bids. Award of the Contract, if any, to be to the lowest responsible, responsive Bidder; and
2. Reject any or all alternates in determining the items to be included in the Contract. Designation of the lowest responsible, responsive Bidder to be based on comparison of the total bid plus any selected alternates; and
3. Make such alterations in the Contract Documents or in the Proposal quantities as it determines necessary in accordance with the Contract Documents after execution of the Contract. Such alterations shall not be considered a waiver of any conditions of the Contract Documents, and shall not invalidate any of the provisions thereof; and

The Bidder hereby agrees to:

1. Enter into a Contract, if this Proposal is selected, in the form approved by the Jurisdiction, provide proof of registration with the Iowa Division of Labor in accordance with Chapter 91C of the Iowa Code, and furnish a Performance, Payment, and Maintenance Bond; and
2. Forfeit bid security, not as a penalty but as liquidated damages, upon failure to enter into such Contract and/or to furnish said Bond; and
3. Notice to Proceed shall be issued after satisfactory review of executed bonds, insurance, and contract.
4. The Contractor shall complete the work as follows:

The Notice to Proceed is anticipated to be issued after satisfactory review of executed bonds, insurance, and contract, with an early start date of June 3, 2024 and a late start date of July 1, 2024.

The Contractor shall fully complete the project within 30 Working Days. Fully completion includes having all pavement, driveways, roadway signage, utility adjustments, and site restoration and ALL work areas open to use by the public. Work once commenced shall be diligently worked to completion. Should the Contractor fail to fully complete the work within the time allotted, liquidated damages of One Thousand Dollars (\$1,000) per working day shall be applied for each calendar day until the work is fully completed. Contractor shall work on the Elm Street and Des Moines intersection work area first and have it completed prior to the school year start date of August 23, 2024. Full completion of this intersection shall include all pavement area within the intersection, all sidewalk ramps crossing Elm Street, the intersection fully open to traffic.

PROPOSAL: PART E – NON-COLLUSION AFFIDAVIT

The Bidder hereby certifies:

1. That this Proposal is not affected by, contingent on, or dependent on any other proposal submitted for any improvement with the Jurisdiction; and
2. That no individual employed by the Bidder has employed any person to solicit or procure the work on this project, nor will any employee of the Bidder make any payment or agreement for payment of any compensation in connection with the procurement of this project; and
3. That no part of the bid price received by the Bidder was or will be paid to any person, corporation, firm, association, or other organization for soliciting the bid, other than the payment of their normal compensation to persons regularly employed by the Bidder whose services in connection with the construction of the project were in the regular course of their duties for the Bidder; and
4. That this Proposal is genuine and not collusive or sham; that the Bidder has not colluded, conspired, connived, or agreed, directly or indirectly, with any bidder or person, to submit a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought, by agreement or collusion, or communication or conference, with any person, to fix the bid price of the Bidder or of any other bidder, and that all statements in this proposal are true; and
5. That the individual(s) executing this Proposal have the authority to execute this Proposal on behalf of the Bidder.

PROPOSAL: PART F – ADDITIONAL REQUIREMENTS

The Bidder hereby agrees to comply with the additional requirements listed below that are included in this Proposal and identified as proposal attachments:

<u>ITEM NO.</u>	<u>DESCRIPTION OF ATTACHMENT</u>
1.	<u>Bidder Status Form</u>
2.	<u>Statement of Bidder's Qualifications Form</u>
3.	<u></u>
4.	<u></u>
5.	<u></u>
6.	<u></u>

PROPOSAL: PART G – IDENTITY OF BIDDER

The Bidder shall indicate whether the bid is submitted by a/an:

- ☐ Individual,
Sole Proprietorship
- ☐ Partnership
- ☒ Corporation
- ☐ Limited Liability Company
- ☐ Joint-venture: all parties must join-in
and execute all documents
- ☐ Other

The Bidder shall enter its Public Registration
Number C 0 9 7 0 - 0 3 issued
By the Iowa Commissioner of Labor Pursuant
Section 91C.5 of the Iowa Code.

Failure to provide said Registration Number
shall result in the bid being read under
advisement. A contract will not be executed
until the Contractor is registered.

Fort Dodge Asphalt
Bidder

[Signature]
Signature

By: SCOTT KUETER
Name (Print/Type)

OPERATIONS MANAGER
Title

2516 7TH AVE S
Street Address

FORT DODGE, IA 50501
City, State, Zip Code

(515) 573-3124
Telephone Number

Type or print the name and title of the company's
owner, president, CEO, etc.
if a different person than entered above.

BRUCE MARSH
Name

DIVISION MANAGER
Title

NOTE:

1. The signature on this Proposal must be an original signature in ink; copies, facsimiles, or electronic signatures will not be accepted.

PROPOSAL ATTACHMENT: PART C – BID ITEMS, QUANTITIES, AND PRICES

This is a UNIT BID PRICE CONTRACT. The bidder must provide the Bid Price(s), and the Total of the Base Bid in this Proposal Attachment: Part C – Bid Items, Quantities, and Prices the total of the base bid plus any alternates selected by the Jurisdiction shall be used only for comparison of bids. The total of the Base Bid shall be used for determining the sufficiency of the bid security.

BASE BID					
Item No.	Item Description	Unit	Quantity	Unit Price	Total Price
	Sewers and Drains				
4.01	Storm Sewer, Trenched, 12" DIP, CL 52	LF	24	\$ 175.00	\$ 4,200.00
	Water Mains and Appurtenances				
5.01	Valve Box Adjustment and Boxout	EA	6	\$ 500.00	\$ 3,000.00
	Structures for Sanitary and Storm Sewers				
6.01	Intake, SW-505	EA	1	\$ 5,400.00	\$ 5,400.00
6.02	Manhole Adjustment, Minor	EA	4	\$ 1,400.00	\$ 5,600.00
6.03	Intake Adjustment, Major	EA	1	\$ 2,100.00	\$ 2,100.00
	Streets and Related Work				
7.01	Curb and Gutter, 2.0' Width, 7" Gutter Thickness	LF	603	\$ 30.00	\$ 18,090.00
7.02	PCC and Asphalt Pavement Samples and Testing	LS	1	\$ 1,500.00	\$ 1,500.00
7.03	Asphalt, Overlay, 1.5", Surface, 1/2", PG 58-28S, ST	SY	3710	\$ 10.50	\$ 38,955.00
7.04	Asphalt, Overlay, 1.5", Intermediate, 1/2", PG 58-28S, ST	SY	3710	\$ 10.50	\$ 38,955.00
7.05	Removal of Sidewalk	SY	95	\$ 20.00	\$ 1,900.00
7.06	Removal of Driveway	SY	10	\$ 45.00	\$ 450.00
7.07	Sidewalk, PCC, 6"	SY	105	\$ 60.00	\$ 6,300.00
7.08	Detectable Warnings	SF	81	\$ 55.00	\$ 4,455.00
7.09	Driveway, Paved, PCC, 6"	SY	10	\$ 90.00	\$ 900.00
7.10	Full Depth Patches, PCC, 6" Nominal Depth	SY	49	\$ 75.00	\$ 3,675.00
7.11	Full Depth Patches, HMA, 3" Nominal Depth	SY	54	\$ 37.00	\$ 1,998.00
7.12	Subbase Over-Excavation	TN	400	\$ 40.00	\$ 16,000.00
7.13	Milling	SY	3710	\$ 1.95	\$ 7,234.50
7.14	Curb and Gutter Removal	LF	571	\$ 15.00	\$ 8,565.00
7.15	Curb Grinding	LF	24	\$ 20.00	\$ 480.00
7.16	Remove, Cut and Reset Brick Pavers	LS	1	\$ 2,300.00	\$ 2,300.00
7.17	Crack and Joint Cleaning and Filling, Hot Pour	LF	6000	\$ 1.50	\$ 9,000.00

BASE BID					
Item No.	Item Description	Unit	Quantity	Unit Price	Total Price
7.18	Crack Cleaning and Filling, Asphalt	TN	1	\$ 1,000.00	\$ 1,000.00
7.19	HMA Fabric Interlayer, Self- Adhesive, 18" Wide	SF	500	\$ 12.60	\$ 6,300.00
	Traffic Control				
8.01	Temporary Traffic Control	LS	1	\$ 3,200.00	\$ 3,200.00
	Site Work and Landscaping				
9.01	Conventional Seeding, Seeding, Fertilizing, and BFM Mulching	AC	0.1	\$ 50,000.00	\$ 5,000.00
9.02	Inlet Protection Device, Drop-In	EA	9	\$ 200.00	\$ 1,800.00
9.03	Inlet Protection Device, Maintenance	EA	9	\$ 50.00	\$ 450.00
	Miscellaneous				
11.01	Mobilization	LS	1	\$ 9,440.00	\$ 9,440.00
11.02	Maintenance of Solid Waste Collection	LS	1	\$ 500.00	\$ 500.00
11.03	Concrete Washout	LS	1	\$ 600.00	\$ 600.00

TOTAL CONSTRUCTION COST BASE BID: \$ 209,347.50

All bidders must submit the following completed form to the governmental body requesting bids per 875 Iowa Administrative Code Chapter 156.

Bidder Status Form

To be completed by all bidders

Part A

Please answer "Yes" or "No" for each of the following:

- ☒ Yes ☐ No My company is authorized to transact business in Iowa.
(To help you determine if your company is authorized, please review the worksheet on the next page).
- ☒ Yes ☐ No My company has an office to transact business in Iowa.
- ☒ Yes ☐ No My company's office in Iowa is suitable for more than receiving mail, telephone calls, and e-mail.
- ☒ Yes ☐ No My company has been conducting business in Iowa for at least 3 years prior to the first request for bids on this project.
- ☒ Yes ☐ No My company is not a subsidiary of another business entity, or my company is a subsidiary of another business entity that would qualify as a resident bidder in Iowa.

If you answered "Yes" for each question above, your company qualifies as a resident bidder. Please complete Parts B and D of this form.

If you answered "No" to one or more questions above, your company is a non-resident bidder. Please complete Parts C and D of this form.

To be completed by resident bidders

Part B

My company has maintained offices in Iowa during the past 3 years at the following addresses:

Dates: 1 / 1 / 1965 to CURRENT Address: 2516 7TH AVE

City, State, Zip: FORT DODGE ASPHALT 50501

Dates: / / to / / Address:

City, State, Zip:

Dates: / / to / / Address:

You may attach additional sheet(s) if needed. City, State, Zip:

To be completed by non-resident bidders

Part C

1. Name of home state or foreign country reported to the Iowa Secretary of State: IA
2. Does your company's home state or foreign country offer preferences to bidders who are residents? ☒ Yes ☒ No
3. If you answered "Yes" to question 2, identify each preference offered by your company's home state or foreign country and the appropriate legal citation.

You may attach additional sheet(s) if needed.

To be completed by all bidders

Part D

I certify that the statements made on this document are true and complete to the best of my knowledge and I know that my failure to provide accurate and truthful information may be a reason to reject my bid.

Firm Name: FORT DODGE ASPHALT

Signature:  Date: 12/14/23

Worksheet: Authorization to Transact Business

This worksheet may be used to help complete Part A of the Resident Bidder Status form. If at least one of the following describes your business, you are authorized to transact business in Iowa.

- ☒ Yes ☐ No My business is currently registered as a contractor with the Iowa Division of Labor.
- ☐ Yes ☒ No My business is a sole proprietorship, and I am an Iowa resident for Iowa income tax purposes.
- ☐ Yes ☒ No My business is a general partnership or joint venture. More than 50 percent of the general partners or joint venture parties are residents of Iowa for Iowa income tax purposes.
- ☒ Yes ☐ No My business is an active corporation with the Iowa Secretary of State and has paid all fees required by the Secretary of State, has filed its most recent biennial report, and has not filed articles of dissolution.
- ☐ Yes ☒ No My business is a corporation whose articles of incorporation are filed in a state other than Iowa, the corporation has received a certificate of authority from the Iowa Secretary of State, has filed its most recent biennial report with the Secretary of State, and has neither received a certificate of withdrawal from the Secretary of state nor had its authority revoked.
- ☐ Yes ☒ No My business is a limited liability partnership which has filed a statement of qualification in this state and the statement has not been canceled.
- ☐ Yes ☒ No My business is a limited liability partnership which has filed a statement of qualification in a state other than Iowa, has filed a statement of foreign qualification in Iowa and a statement of cancellation has not been filed.
- ☐ Yes ☒ No My business is a limited partnership or limited liability limited partnership which has filed a certificate of limited partnership in this state and has not filed a statement of termination.
- ☐ Yes ☒ No My business is a limited partnership or a limited liability limited partnership whose certificate of limited partnership is filed in a state other than Iowa, the limited partnership or limited liability limited partnership has received notification from the Iowa Secretary of state that the application for certificate of authority has been approved and no notice of cancellation has been filed by the limited partnership or the limited liability limited partnership.
- ☐ Yes ☒ No My business is a limited liability company whose certificate of organization is filed in Iowa and has not filed a statement of termination.
- ☐ Yes ☒ No My business is a limited liability company whose certificate of organization is filed in a state other than Iowa, has received a certificate of authority to transact business in Iowa and the certificate has not been revoked or canceled.

Statement of Bidder's Qualifications Form

All Contractors intending to submit a Proposal for the listed Project shall submit a fully completed written statement on this form sworn to before an officer authorized by law to administer oaths. The Contractor shall be bound by the information set forth in the statement.

Failure to submit a fully completed and accurate Statement of Bidder's Qualifications Form with the Proposal may result in the Proposal being deemed non-responsive and may result in the Proposal being rejected.

Instructions

1. All Questions must be answered completely and correctly.
2. Do not leave blanks.
3. If a question or section is not applicable, write "Not Applicable" or "N/A".
4. "Information Provided Upon Request" or similar responses are not acceptable.
5. If you need additional space to complete an answer, use a separate piece of paper and attach it to this form.

Project Information

Project Name: 2024 HMA Improvements Project

Owner's Name: City of Webster City, Iowa

Owner's Address: Webster City City Hall, 400 Second Street, Webster City, Iowa, 50595

Contractor Information

1. Identification

- A. Name of Organization: FORT DODGE ASPHALT
- B. Name and Title of Responsible Individual: SCOTT KUETER OPERATIONS MANAGER
- C. Contractor's Address: 2516 7TH AVE S. FORT DODGE, IA 50501
- D. Telephone Number: (515) 573-3124
- E. Fax Number: (515) 576-4821
- F. Email: SCOTT.KUETER@FORTDODGEASPHALT.COM

2. Responsibility

- A. Has the Contractor's Registration ever been suspended or revoked in any jurisdiction?

_____ Yes ☒ No

If yes, provide all relevant information and documentation regarding the suspension or revocation.

- B. Has the Contractor ever been unable to obtain a bond or been denied a bond?

_____ Yes ☒ No

If yes, provide all relevant information and documentation regarding the refusal or denial.

- C. Has the Contractor had any judgments entered against it or been a party to arbitration proceedings or litigation within the past five (5) years, or are there any currently pending arbitration proceedings or litigation involving the Contractor or any of its officers?

_____ Yes ☒ No

If yes, provide listings, status, and outcomes regarding the judgments, arbitration proceedings, or litigation. The Owner reserves the right to request additional information, if deemed necessary.

- D. Within the past five (5) years, has the Contractor, or the Contractor's proposed subcontractor(s) for the Project, ever been prohibited, debarred, disqualified, or removed by any federal, state, or local governmental entity from bidding on any project?

_____ Yes ☒ No

If yes, provide all relevant information and documentation regarding the prohibition, debarment, disqualification, or removal.

- E. Within the past five (5) years, has the Contractor, or the Contractor's proposed subcontractor(s) for the Project, received notification of breach or default on any contract; had any contract terminated; had any owner request to take over work; failed to substantially complete any project in a timely manner; or failed to fully complete any project in a timely manner?

_____ Yes ☒ No

If yes, provide all relevant information and documentation regarding said breach, default, termination, owner request to take over work, or failure to complete.

- F. The Contractor affirms its responsibility to retain only subcontractors who can fully comply with the Contract Documents for the Project, including those that can address requirements concerning labor.

☒ Yes _____ No

- G. The Contractor affirms its responsibility to ensure that each subcontractor meets quality assurance specifications as presented in the Contract Documents for the Project.

☒ Yes _____ No

H. The Contractor agrees to submit to the Owner a list of all proposed subcontractors at the time of the preconstruction conference for the Project. In the event that any of the Contractor's designated subcontractors for the Project are found by the Owner to have "Yes" answers to either of questions 2.D. and 2.E. or not meet the requirements of questions 2.F. and 2.G. above, such subcontractor(s) may be prohibited from the Project. If said subcontractor(s) are prohibited from the Project, the Contractor shall propose qualified replacement subcontractor(s) prior to starting the Project. The replacement subcontractor(s) shall be subject to the Owner's approval. Such approval will not be unreasonably withheld.

✓ Yes No

3. Certification

I hereby certify that:

- (1) all the information submitted in this Statement of Bidder's Qualifications Form, including all attachments, is true to the best of my knowledge and belief;
- (2) I am authorized to sign this Statement of Bidder's Qualifications Form on behalf of the Contractor whose name appears in Item 1 above; and
- (3) if any of the information I have provided herein becomes inaccurate, prior to execution of any Contract for the Project, I will immediately provide the Owner with updated accurate information in writing.

Dated this 14 day of DECEMBER, 2023.

Name of Contractor:

FORT DODGE ASPHALT

By: SCOTT KUETER

Title: OPERATIONS MANAGER

State of IOWA)
) SS
WEBSTER County)

On this 14 day of DECEMBER, 2023, before me, the undersigned, a Notary Public in and for the State of IOWA, personally appeared SCOTT A. KUETER and _____, to me known to be the identical person(s) named in and who executed the foregoing instrument and acknowledged that he (she) (they) executed the instrument as his (her) (their) voluntary act and deed.



Jennifer Hay
Notary Public in and for the State of IOWA
My commission expires 3/27, 2026

BID BOND

KNOW ALL BY THESE PRESENTS:

That we, Fort Dodge Asphalt Company, as Principal, and Western Surety Company, as Surety, are held and firmly bound unto the **City of Webster City, Iowa**, as Oblige, (hereinafter referred to as the "Jurisdiction"), in the penal sum of Ten Percent of the Amount Bid DOLLARS (\$ 10%), or **ten percent (10%)** of the amount bid in lawful money of the United States, for which payment said Principal and Surety bind themselves, their heirs, executors, administrators, successors, and assigns jointly and severally, firmly by these presents.

The condition of the above obligation is such that whereas the Principal has submitted to the Jurisdiction a certain Proposal, in a separate envelope, and hereby made a part hereof, to enter into a Contract in writing, for the following described improvements:

2024 HMA IMPROVEMENTS PROJECT

The 2024 HMA Improvements Project is located on Elm Street from Des Moines Street to Willson Avenue, and Webster Street from Willson Avenue to Seneca Street, within the City of Webster City. The project consists of approximately 603 LF of curb and gutter, 3737 SY of 1.5" Asphalt Overlay Surface ½ Inch Mix, PG 58-28S, 3838 SY of 1.5" Asphalt Overlay Intermediate ½ Inch Mix, PG 58-28S ; 3716 SY of Milling; 10 SY of PCC driveway pavement; 42 SY of 6 Inch PCC Full Depth Patch; 20 LF 15" Class III RCP trenched storm sewer; 1 SW-505 Intake, 1 SW-401 manhole, temporary traffic control, erosion control and seeding, and various related removals and improvements.

The Surety hereby stipulates and agrees that the obligations of said Surety and its Bond shall be in no way impaired or affected by any extension of the time within which the Jurisdiction may accept such bid or execute such Contract; and said Surety does hereby waive notice of any such extension.

In the event that any actions or proceedings are initiated with respect to this Bond, the parties agree that the venue thereof shall be **Hamilton** County, State of Iowa. If legal action is required by the Jurisdiction against the Surety or Principal to enforce the provisions of the Bond or to collect the monetary obligation incurring to the benefit of the Jurisdiction, the Surety or Principal agrees to pay the Jurisdiction all damages, costs, and attorney fees incurred by enforcing any of the provisions of this Bond. All rights, powers, and remedies of the Jurisdiction hereunder shall be cumulative and not alternative and shall be in addition to all rights, powers, and remedies given to the Jurisdiction, by law. The Jurisdiction may proceed against Surety for any amount guaranteed hereunder whether action is brought against Principal or whether Principal is joined in any such action or actions or not.

NOW, THEREFORE, if said Proposal by the Principal be accepted, and the Principal shall enter into a Contract with Jurisdiction in accordance with the terms of such Proposal, including the provision of insurance and of a Bond as may be specified in the Contract Documents, with good and sufficient Surety for the faithful performance of such Contract, for the prompt payment of labor and material furnished in the prosecution thereof, and for the maintenance of said improvements as may be required therein, then this obligation shall become null and void; otherwise, the Principal shall pay to the Jurisdiction the full amount of the Bid Bond, together with court costs, attorney's fees, and any other expense of recovery.

Signed and sealed this 14th day of December, 2023.

SURETY:

Western Surety Company
Surety Company
By: [Signature]
Signature Attorney-in-Fact/Officer
Kelly Nicole Enghausen, Attorney-in-Fact
Printed Name of Attorney-in-Fact/Officer
Willis Towers Watson Midwest, Inc.
Company Name
8400 Normandale Lake Blvd, Suite 1700
Company Address
Bloomington, MN 55437
City, State, Zip Code
763.302.7197
Company Telephone Number

PRINCIPAL:

Fort Dodge Asphalt Company
Bidder
By: [Signature]
Signature
Bruce Marsh
Printed Name
VP + Division Manager
Title
2516 7th Avenue South
Address
Fort Dodge, IA 50501
City, State, Zip Code
515.573.3124
Telephone Number

NOTE:

1. All signatures on this Bid Bond must be original signatures in ink; copies, facsimiles, or electronic signatures will not be accepted.
2. This Bond must be sealed with the Surety's raised, embossing seal.
3. The Certificate or Power of Attorney accompanying this Bond must be valid on its face and sealed with the Surety's raised, embossing seal.

Surety Acknowledgment

State of Minnesota }
County of Hennepin } ss.

On this 14th day of December 2023, before me personally came Kelly Nicole Enghauser, to me known, who being by me duly sworn, did depose and say that she is the Attorney-in-Fact of Western Surety Company described in and which executed the above instrument; that she knows the seal of said corporation; that the seal affixed to said instruments is such corporate seal, that it was so affixed by order of the Board of Directors of said corporation, and that she signed her name to it by like order.




Notary Public

Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Laurie Pflug, Brian D. Carpenter, Nicole Langer, Craig Olmstead, Jessica Hoff, Heather R. Goedtel, Michelle Halter, Kelly Nicole Enghauser, Blake S. Bohlig, Trisha Kasper, Haley Pflug, Individually

of Bloomington, MN, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law and Resolutions printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Assistant Vice President and its corporate seal to be hereto affixed on this 11th day of April, 2023.



WESTERN SURETY COMPANY



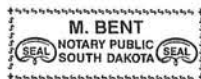
Larry Kasten, Assistant Vice President

State of South Dakota }
County of Minnehaha } ss

On this 11th day of April, 2023, before me personally came Larry Kasten, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is an Assistant Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

March 2, 2026





M. Bent, Notary Public

CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law and Resolutions of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 14th day of December, 2023



WESTERN SURETY COMPANY



L. Nelson, Assistant Secretary

Form F4280-4-2023

Go to www.cnasurety.com > Owner / Oblige Services > Validate Bond Coverage, if you want to verify bond authenticity.

TABULATION OF BIDS

2024 HMA Street Improvements

City of Webster City

Project No. 123.1117.01

Bid Date/Time: December 14, 2023 at 2:00 PM

ITEM	DESCRIPTION	UNIT	QUANTITY	ENGINEER'S ESTIMATE		1 FORT DODGE ASPHALT CO. FORT DODGE, IA		2 HEARTLAND ASPHALT, INC. MASON CITY, IA	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
	SEWERS AND DRAINS								
4.1	Storm Sewer, Trenched, 12" DIP, CL 52	LF	24	\$ 150.00	\$ 3,600.00	\$ 175.00	\$ 4,200.00	\$ 175.00	\$ 4,200.00
	WATER MAINS AND APPURTENANCES								
5.1	Valve Box Adjustment and Boxout	EA	6	\$ 300.00	\$ 1,800.00	\$ 500.00	\$ 3,000.00	\$ 500.00	\$ 3,000.00
	STRUCTURES FOR SANITARY AND STORM SEWERS								
6.1	Intake, SW-505	EA	1	\$ 5,500.00	\$ 5,500.00	\$ 5,400.00	\$ 5,400.00	\$ 5,400.00	\$ 5,400.00
6.2	Manhole Adjustment, Minor	EA	4	\$ 3,500.00	\$ 14,000.00	\$ 1,400.00	\$ 5,600.00	\$ 2,035.00	\$ 8,140.00
6.3	Intake Adjustment, Major	EA	1	\$ 3,000.00	\$ 3,000.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00
	STREETS AND RELATED WORK								
7.1	Curb and Gutter, 2.0' Width, 7" Gutter Thickness	LF	603	\$ 85.00	\$ 51,255.00	\$ 30.00	\$ 18,090.00	\$ 27.00	\$ 16,281.00
7.2	PCC and Asphalt Pavement Samples and Testing	LS	1	\$ 7,500.00	\$ 7,500.00	\$ 1,500.00	\$ 1,500.00	\$ 6,200.00	\$ 6,200.00
7.3	Asphalt, Overlay, 1.5", Surface, 1/2", PG 58-28S, ST	SY	3710	\$ 11.50	\$ 42,665.00	\$ 10.50	\$ 38,955.00	\$ 10.65	\$ 39,511.50
7.4	Asphalt, Overlay, 1.5", Intermediate, 1/2", PG 58-28S, ST	SY	3710	\$ 11.50	\$ 42,665.00	\$ 10.50	\$ 38,955.00	\$ 10.30	\$ 38,213.00
7.5	Removal of Sidewalk	SY	95	\$ 15.00	\$ 1,425.00	\$ 20.00	\$ 1,900.00	\$ 25.00	\$ 2,375.00
7.6	Removal of Driveway	SY	10	\$ 20.00	\$ 200.00	\$ 45.00	\$ 450.00	\$ 35.00	\$ 350.00
7.7	Sidewalk, PCC, 6"	SY	105	\$ 85.00	\$ 8,925.00	\$ 60.00	\$ 6,300.00	\$ 65.00	\$ 6,825.00
7.8	Detectable Warnings	SF	81	\$ 55.00	\$ 4,455.00	\$ 55.00	\$ 4,455.00	\$ 55.00	\$ 4,455.00
7.9	Driveway, Paved, PCC, 6"	SY	10	\$ 100.00	\$ 1,000.00	\$ 90.00	\$ 900.00	\$ 80.00	\$ 800.00
7.10	Full Depth Patches, PCC, 6" Nominal Depth	SY	49	\$ 150.00	\$ 7,350.00	\$ 75.00	\$ 3,675.00	\$ 110.00	\$ 5,390.00
7.11	Full Depth Patches, HMA, 3" Nominal Depth	SY	54	\$ 35.00	\$ 1,890.00	\$ 37.00	\$ 1,998.00	\$ 79.75	\$ 4,306.50
7.12	Subbase Over-Excavation	TN	400	\$ 40.00	\$ 16,000.00	\$ 40.00	\$ 16,000.00	\$ 40.00	\$ 16,000.00
7.13	Milling	SY	3710	\$ 8.00	\$ 29,680.00	\$ 1.95	\$ 7,234.50	\$ 3.70	\$ 13,727.00
7.14	Curb and Gutter Removal	LF	571	\$ 20.00	\$ 11,420.00	\$ 15.00	\$ 8,565.00	\$ 14.00	\$ 7,994.00
7.15	Curb Grinding	LF	24	\$ 75.00	\$ 1,800.00	\$ 20.00	\$ 480.00	\$ 41.00	\$ 984.00
7.16	Remove, Cut and Reset Brick Pavers	LS	1	\$ 750.00	\$ 750.00	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00
7.17	Crack and Joint Cleaning and Filling, Hot Pour	LF	6000	\$ 1.00	\$ 6,000.00	\$ 1.50	\$ 9,000.00	\$ 0.85	\$ 5,100.00
7.18	Crack Cleaning and Filling, Asphalt	TN	1	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,055.85	\$ 1,055.85
7.19	HMA Fabric Interlayer, Self-Adhesive, 18" Wide	SF	500	\$ 3.50	\$ 1,750.00	\$ 12.60	\$ 6,300.00	\$ 3.60	\$ 1,800.00
	TRAFFIC CONTROL								
8.1	Temporary Traffic Control	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 3,200.00	\$ 3,200.00	\$ 3,000.00	\$ 3,000.00
	SITE WORK AND LANDSCAPING								
9.1	Conventional Seeding, Seeding, Fertilizing, and BFM Mulch	ACRE	0.1	\$ 12,000.00	\$ 1,200.00	\$ 50,000.00	\$ 5,000.00	\$ 30,000.00	\$ 3,000.00
9.2	Inlet Protection Device, Drop-In	EA	9	\$ 150.00	\$ 1,350.00	\$ 200.00	\$ 1,800.00	\$ 200.00	\$ 1,800.00
9.3	Inlet Protection Device, Maintenance	EA	9	\$ 75.00	\$ 675.00	\$ 50.00	\$ 450.00	\$ 50.00	\$ 450.00
	MISCELLANEOUS								
11.1	Mobilization	LS	1	\$ 18,500.00	\$ 18,500.00	\$ 9,440.00	\$ 9,440.00	\$ 20,900.00	\$ 20,900.00
11.2	Maintenance of Solid Waste Collection	LS	1	\$ 1,500.00	\$ 1,500.00	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00
11.3	Concrete Washout	LS	1	\$ 1,000.00	\$ 1,000.00	\$ 600.00	\$ 600.00	\$ 2,200.00	\$ 2,200.00
TOTAL BID:					\$ 300,855.00	\$ 209,347.50		\$ 228,857.85	
BID SECURITY:						10%		10%	

December 21, 2023

Brandon Bahrenfuss
City of Webster City
400 East Second Street
Webster City, Iowa 50595

RE: CITY PROJECT 9-23-002: 2024 HMA STREET IMPROVEMENTS PROJECT
BID LETTING RESULTS AND RECOMMENDATION FOR APPROVAL

Dear Brandon:

The bid letting for the 2024 HMA Street Improvements Project was held Thursday, December 14, 2023, producing two bidders, Fort Dodge Asphalt Company and Heartland Asphalt Incorporated. Fort Dodge Asphalt Company of Fort Dodge, Iowa was the apparent low bid at \$209,347.50.

The bids were reviewed and tabulated (refer to attached tabulation). The engineer's estimated cost was \$300,855.00. Bids were competitive, given the region's contractor pool.

Snyder & Associates has worked with Fort Dodge Asphalt Company successfully in the past where Fort Dodge Asphalt Company was the main contractor for the 2020 HMA Improvements project, and as the subcontractor for the Lincoln Drive Reconstruction and the 2nd Street Reconstruction Phase 2 project. Fort Dodge Asphalt Company has completed numerous projects for the in the region with success. We believe that Fort Dodge Asphalt Company can successfully complete this project.

Snyder & Associates recommends the City Council award this contract to Fort Dodge Asphalt Company for the bid of \$209,347.50.

Please feel free to contact me if you have questions regarding this invoice and progress report.

Respectfully,

SNYDER & ASSOCIATES, INC.



Laura C. Lamberty, P.E.
Project Manager

Cc: John Haldeman, P.E.

RESOLUTION NO. 2024 -

**RESOLUTION FINALLY APPROVING AND CONFIRMING PLANS, SPECIFICATIONS AND FORM OF
CONTRACT AND ESTIMATE OF COST FOR 2024 HMA IMPROVEMENTS PROJECT;
AWARDING CONTRACT TO FORT DODGE ASPHALT IN THE AMOUNT OF \$209,347.50
AND COMMITTING NECESSARY FUNDS TO COMPLETE THE PROJECT;
AND AUTHORIZING MAYOR AND CITY CLERK TO ENTER INTO CONTRACT
WITH SAID CONTRACTOR FOR THE PROJECT**

WHEREAS, the City Council of the City of Webster City, Iowa, has determined that it is necessary and desirable that a public improvement be done as described in the proposed plans and specifications and form of contract, which may be hereafter referred to as the 2024 HMA Improvements Project, (and is hereinafter referred to as the "Project"), which proposed plans, specifications and form of contract and estimate of cost are on file with the City Clerk; and,

WHEREAS, this Council has heretofore approved plans, specifications and form of contract for the proposed construction of the 2024 HMA Improvements Project, as described in the resolution providing for a notice of hearing on proposed plans and specifications and proposed form of contract for such 2024 HMA Improvements Project and the taking of bids therefor; and,

WHEREAS, hearing has been held on objections to the proposed plans, specifications, and form of contract and to the cost of the 2024 HMA Improvements Project, and no objections were provided; and,

WHEREAS, pursuant to notice duly published in the manner and form prescribed by resolution of this Council and as required by law, bids and proposals were received by this Council for the 2024 HMA Improvements Project; and,

WHEREAS, all of the said bids and proposals have been carefully considered, and it is necessary and advisable that provision be made for the award of the contract for the project; and,

WHEREAS, the bid for the project submitted by the following contractor is fully responsive to the plans and specifications for the project, heretofore approved by the Council, and is the lowest responsible bid received, such bid being as follows: Fort Dodge Asphalt in the amount of \$209,347.50; and,

WHEREAS, the contract for the Project be and the same is hereby awarded to such contractor at the total estimated cost set out above, the final settlement to be made on the basis of the unit prices therein set out and the actual final quantities of each class of materials furnished, the said contract to be subject to the terms of the aforementioned resolution, the notice of hearing and letting, the plans and specifications and the terms of the bidder's written proposal; and,

WHEREAS, the amount of the contractor's performance and/or payment bonds is hereby fixed and determined to be 100% of the amount of the contract;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, as follows:

Section 1. That the plans, specifications and form of contract, and estimate of cost referred to in the preamble hereof be and the same are hereby finally approved by Council and the aforementioned public improvement to be constructed in accordance with the plans, specifications and form of contract is necessary and desirable.

Section 2. Approves the commitment of \$209,347.50 needed to complete the project and award the Contract for the 2024 HMA Improvements Project to Fort Dodge Asphalt, Fort Dodge, Iowa.

Section 3. The Mayor and City Clerk are hereby authorized and directed to enter into a written contract with said contractor for the project.

Passed and approved this 2nd day of January, 2024.

Mayor

ATTEST: _____
Karyl K. Bonjour, City Clerk

MEMORANDUM

TO: Mayor and City Council

FROM: Ariel Bertran, Community Development Director

DATE: January 2, 2024

RE: Adopt a Resolution Providing Notice to set a Public Hearing Pertaining to Disposal of City owned property located at 1135 Division Street, Webster City, Iowa

SUMMARY: A public hearing needs to be set for the disposal of City-owned property, more specifically a vacant lot located at 1135 Division Street, with the legal description of Willson Funk & Co Lt 14 BLK 2. This property was acquired by the City in 2020 and the property has since been demolished. The City has been approached by a developer who would like to purchase the property and build a single-family home on the lot.

PREVIOUS COUNCIL ACTION: The City Council holds public hearings on all disposals of City owned property.

BACKGROUND/DISCUSSION: City staff has been approached in regards to a single-dwelling development located at 1135 Division Street. The developer has submitted a formal proposal to purchase the lot and draft floor plans for the dwelling that would be built. The proposal also includes that the property would be built within 12-months of purchase of the lot.

FINANCIAL IMPLICATIONS: N/A

RECOMMENDATION: Staff recommends the City Council adopt a resolution providing for notice setting a public hearing for February 5, 2023 at 6:05 PM to consider the proposal of the disposal of City owned property located at 1135 Division Street.

RESOLUTION NO. 2024– XXX

**RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING ON PROPOSAL
TO DISPOSE OF CITY-OWNED PROPERTY LOCATED AT 1135 DIVISION STREET, WEBSTER CITY, IOWA**

WHEREAS, the City of Webster City, Iowa owns a vacant lot on Division Street; and,

WHEREAS, a public hearing must be set for the City Council to approve the disposal of the
aforementioned property.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Webster City, Iowa that a Public
Hearing pertaining to the disposal of City-owned property at 1135 Division Street will be held in person in
Council Chambers at City Hall, Webster City, Iowa on the 5th day of February, 2024, at 6:05 P.M., and that the
City Clerk is directed to publish notice as required by law.

Passed and adopted this 2nd day of January, 2024.

Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

**NOTICE OF PUBLIC HEARING ON DISPOSAL OF CITY OWNED PROPERTY
LOCATED AT 1135 DIVISION STREET, WEBSTER CITY, IOWA**

PUBLIC NOTICE is hereby given that the City Council of the City of Webster City will hold a public meeting and hearing on February 5, 2024, at 6:05 P.M. in the City Hall Council Chambers, 400 Second Street, Webster City, Iowa, at which meeting the Council will hold a hearing on the proposal to dispose of City owned property located at 1135 Division Street, Webster City, Iowa.

At the meeting and hearing the Council shall receive, from any resident or property owner of the City, any oral or written objections to or comments on the DISPOSAL OF CITY OWNED PROPERTY LOCATED AT 1135 DIVISION STREET, WEBSTER CITY, IOWA.

After all objections and comments have been received and considered, the Council will, at this meeting or at any adjournment thereof, take final action on the proposal or will abandon the proposal to dispose of City-Owned property located at 1135 Division Street, Webster City, Iowa.

This notice is given by the City of Webster City in the State of Iowa and published pursuant to the requirements of Section 50-400 of the City Code of Webster City, Iowa and Iowa Code Chapter 414.

Dated this 2nd day of January, 2024.

Karyl K. Bonjour
City Clerk, Webster City, Iowa

MEMORANDUM

TO: Mayor and City Council

FROM: Shiloh Mork, Police Chief

DATE: January 2, 2024

RE: Acquisition of Police Vehicles

SUMMARY:

I am requesting Council approval to trade in two police vehicles towards the purchase of two new vehicles for use by the police department.

PREVIOUS COUNCIL ACTION:

Council has previously approved a new police vehicle in the 2023/24 CEP, with a total price not to exceed \$65,000 for the vehicle and equipment installation. Purchasing two vehicles has not come before Council prior to tonight.

BACKGROUND/DISCUSSION:

The police department operates a fleet of nine vehicles consisting of Chevrolet Tahoes, Ram Pickups and a Chevrolet Impala. Four Chevrolet Tahoes and one Ram Pickup are used for patrol duties while one Ram Pickup is assigned to the K9 Officer and one Ram Pickup is assigned to the Investigator. The Chevrolet Impala is used for out-of-town travel and training to reduce the amount of mileage reimbursements for staff. The Police Chief is assigned the oldest Chevrolet Tahoe which was repurposed from the K9 unit.

Presently, the 2013 Chevrolet Tahoe is experiencing transmission and electrical issues. The estimates to repair the issues well exceeds the trade in value of the vehicle. The 2018 Chevrolet Tahoe is experiencing transmission issues. Each of the three 2019 Tahoes have experienced issues with engines, transmissions and fuel systems. Most recently one engine was replaced and a fuel system was replaced. These repairs also exceeded the trade in values of the vehicles. Each of the five Chevrolet Tahoes has over 100,000 miles on them as well as 12,000 to 15,000 engine hours. The standard for converting engine hours to mileage puts each of the Tahoes in the 300,000 to 400,000 actual mile range.

It is imperative that the police department have safe and dependable vehicles.

FINANCIAL IMPLICATIONS:

There are funds in the CEP for 2023/24, not to exceed \$65,000, for a police vehicle and equipment installation. In speaking with police vehicle dealers, Ford Police Utilites, Ford Police Responder pickups, Ram Special Service pickups and Dodge Chargers are available on local lots. Ordering is open on Dodge Durangos with a turn around time of twelve to sixteen weeks.

Of the four models presently available, the Ram SSV and Dodge Charger are cheaper in price by several thousands of dollars. The Ram SSVs that we have in service have proven to be free of problems and have been very dependable vehicles. The Dodge Chargers are the same specifications as those currently in operation with the Iowa State Patrol and have experienced fewer issues than the Ford Utility vehicles. **93 of 158**

Stew Hansen's Dodge City in Urbandale, Iowa currently holds the State of Iowa Bid Price for Ram and Dodge vehicles. They currently have a 2023 Ram SSV and 2023 Dodge Charger Pursuit on their lot and available for purchase.

The 2023 Ram SSV, under State Bid pricing is \$39,685. The 2023 Dodge Charger Pursuit, under State Bid pricing is \$38,050. The estimates to equip and install these two vehicles is less than \$40,000. Stew Hansen has offered a trade in allowance of \$2,000 for the 2013 Chevrolet Tahoe and \$9,000 for the 2019 Chevrolet Tahoes. The 2019 Chevrolet Tahoe in the worst condition would be traded in. All equipment that is transferrable from the trade in vehicles to the new vehicles would be used to reduce the cost even more.

The total cost of this acquisition is \$117,735. \$65,000 from the CEP allocated for a police vehicle would be used. In order to complete the acquisition of two vehicles, an additional \$41,735 would be used from the Public Safety Fund which is supported by the revenue from the Speed Camera Program.

RECOMMENDATION:

The purchase of a 2023 Ram Special Service Vehicle and 2023 Dodge Charger Pursuit using CEP funds and Public Safety funds from the Speed Camera Program is recommended to ensure the police department has safe and dependable vehicles.

RESOLUTION NO. 2024 –

**RESOLUTION ACCEPTING QUOTATION IN THE AMOUNT OF \$37,685.00
FROM STEW HANSEN DODGE CITY FOR A RAM 1500 CREW CAB SSV
LISTED IN THE STATE OF IOWA VEHICLE CONTRACT CATALOG
AND ACCEPTING QUOTATION IN THE AMOUNT OF \$29,050
FROM STEW HANSEN DODGE CITY FOR A DODGE CHARGER PURSUIT
LISTED IN THE STATE OF IOWA VEHICLE CONTRACT CATALOG;
AND AUTHORIZING THE POLICE CHIEF TO PURCHASE VEHICLES.**

WHEREAS, the City of Webster City (hereinafter referred to as the “City”), State of Iowa, is a political subdivision organized and existing under the law and the Constitution of the State of Iowa (the “State”); and

WHEREAS, the State of Iowa competitively bids and awards procurement contracts for goods and services; and

WHEREAS, local governments are eligible to utilize said procurement contracts awarded by the State of Iowa; and

Whereas, The City of Webster City budgeted in the 2023/24 CEP (Capital Equipment Plan) for the acquisition of one vehicle for the Webster City Police Department; and

WHEREAS, the City of Webster City desires to procure a new Ram 1500 Crew Cab SSV and Dodge Charger Pursuit for the Webster City Police Department for law enforcement purposes from Stew Hansen Dodge City; and

WHEREAS, Stew Hansen Dodge City was awarded a procurement contract with the State of Iowa for the Ram 1500 Crew Cab SSV and Dodge Charger Pursuit; and

WHEREAS, Stew Hansen Dodge City provided the City a quotation for a Ram 1500 Crew Cab SSV for \$37,685.00 plus applicable taxes and fees and a quotation for a Dodge Charger Pursuit for \$29,050 plus applicable taxes and fees; and

WHEREAS, said purchase shall be governed by and construed in accordance with the laws of the State of Iowa; and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Webster City, Iowa as follows:

SECTION 1: Authorizes the City Council to accept quotations for a Ram 1500 Crew Cab SSV Special Service Vehicle and a Dodge Charger Pursuit from Stew Hansen Dodge City, Inc.

SECTION 2: Authorizes the Police Chief to execute any necessary documents to purchase the aforementioned vehicles for the Webster City Police Department.

Passed and adopted this 2nd day of January, 2024.

Mayor

ATTEST:

Karyl K. Bonjour, City Clerk



2023 MODEL YEAR

RAM 1500 CLASSIC SPECIAL SERVICE VEHICLE 4X4

THIS VEHICLE IS MANUFACTURED TO MEET SPECIFIC UNITED STATES REQUIREMENTS. THIS VEHICLE IS NOT MANUFACTURED FOR SALE OR REGISTRATION OUTSIDE OF THE UNITED STATES.

MANUFACTURER'S SUGGESTED RETAIL PRICE OF THIS MODEL INCLUDING DEALER PREPARATION

Base Price: \$48,945

RAM 1500 SSV CREW CAB 4X4
Exterior Color: Diamond Black Crystal Pearl-Coat Exterior Paint
Interior Color: Black / Diesel Gray Interior Colors
Interior: Cloth Front Bench / Vinyl Rear Seat
Engine: 5.7L V8 HEMI® MDS VVT Engine
Transmission: 8-Speed Automatic 8HP70 Transmission
STANDARD EQUIPMENT (UNLESS REPLACED BY OPTIONAL EQUIPMENT)
FUNCTIONAL/SAFETY FEATURES

Special Service Group
Advanced Multistage Front Air Bags
Supplemental Side-Curtain Front and Rear Air Bags
Parkview® Rear Back-Up Camera
Electronic Shift-on-the-Fly Part-Time Transfer Case
3.21 Rear Axle Ratio
Remote Keyless-Entry with AllSecure®
Trailer-Tow with 4-Pin Connector Wiring
7-Pin Wiring Harness
26-Gallon Fuel Tank
Electronic Stability Control
Anti-Lock 4-Wheel Disc Brakes
Speed Control
Automatic Headlamps
Locking Tailgate
Class IV Receiver-Hitch

INTERIOR FEATURES

Ram Clean Air System
Uconnect® 3 with 5-Inch Touch Screen Display
Integrated Voice Command
Upfitter Electronic Module (VSM)
6 Speakers
Media Hub with USB and Auxiliary Port
Cloth Front / Vinyl Rear Seats
10-Way Power Driver Seat
Power Lumbar Adjust
Rear Folding Seat
Rear Under-Seat Storage Compartment
2nd-Row In-Floor Storage Bins
Black Vinyl Floor Covering
Power Front Windows with 1-Touch Up / Down
Two Additional Key Fobs
Tilt Steering Column
Driver / Passenger Assist Handles
115-Volt Auxiliary Power Outlet
Vehicle Information Center

EXTERIOR FEATURES

Halogen Quad Headlamps
17-Inch x 7.0-Inch Steel Wheels
P265/70R17 BSW All-Season Tires
Full-Size Spare Tire

Power-Heated Mirrors with Fold-Away
Tire Pressure Monitoring Display
220-Amp Alternator
120-MPH Primary Speedometer
730-Amp Maintenance-Free Battery
Spray-In Bedliner by Mopar®
Rear Heavy-Duty Shock Absorbers
Front Heavy-Duty Shock Absorbers

OPTIONAL EQUIPMENT (May Replace Standard Equipment)

Diamond Black Crystal Pearl-Coat Exterior Paint \$200
Cloth Front Bench / Vinyl Rear Seat \$50
Customer Preferred Package 26D
Protection Group \$395
Tow Hooks
Front Suspension Skid-Plate
Transfer Case Skid-Plate Shield
Chrome Appearance Group \$695
17-Inch x 7.0-Inch Aluminum Wheels
Bright Rear Bumper
Bright Front Bumper
Bright Grille
Anti-Spin Differential Rear Axle \$495
Rear Window Defroster \$195
LT265/70R17E BSW All-Terrain Tires \$250
Trailer Brake Controller \$295

Destination Charge \$1,995

TOTAL PRICE: * \$53,515

WARRANTY COVERAGE

5-year or 60,000-mile Powertrain Limited Warranty.
3-year or 36,000-mile Basic Limited Warranty.
Ask Dealer for a copy of the limited warranties or see your owner's manual for details.

5 YEAR / 60,000 MILE
POWERTRAIN WARRANTY

Price: \$39,685

Trade 2023 Tahoe: -2,000
Total: \$37,685

Assembly Point/Port of Entry: WARREN, MICHIGAN, U.S.A.

S.L.

SHIP TO:

SOLD TO:

VIN: 1C6-RR7XT8PS-598074

L4-VON: 5400

1113-0



THIS LABEL IS ADDED TO THIS VEHICLE TO COMPLY WITH FEDERAL LAW. THE LABEL CANNOT BE REMOVED OR ALTERED PRIOR TO DELIVERY TO THE ULTIMATE PURCHASER.

* STATE AND/OR LOCAL TAXES IF ANY, LICENSE AND TITLE FEES AND DEALER SUPPLIED AND INSTALLED OPTIONS AND ACCESSORIES ARE NOT INCLUDED IN THIS PRICE. DISCOUNT, IF ANY, IS BASED ON PRICE OF OPTIONS IF PURCHASED SEPARATELY.

For more information visit: www.ramtrucks.com
or call 1-866-RAMINFO

FCA US LLC

EPA
DOT

Fuel Economy and Environment



Gasoline Vehicle

Fuel Economy These estimates reflect new EPA methods beginning with 2017 models.



17 MPG
combined city/hwy
15 city
20 highway

Standard pickups range from 12 to 70 MPGe.
The best vehicle rates 132 MPGe.

5.9 gallons per 100 miles

You spend
\$7,000
in fuel costs
over 5 years
compared to the
average new vehicle.

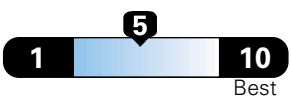
Annual fuel cost
\$3,000

Fuel Economy & Greenhouse Gas Rating (tailpipe only)



This vehicle emits 528 grams CO2 per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also creates emissions; learn more at fuelconomy.gov.

Smog Rating (tailpipe only)



Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 28 MPG and cost \$8,000 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$3.40 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fuelconomy.gov

Calculate personalized estimates and compare vehicles

Smartphone
QR Code™



GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score

★★★★★

Based on the combined ratings of frontal, side and rollover.
Should ONLY be compared to other vehicles of similar size and weight.

Frontal
Crash

Driver
Passenger

★★★★★
★★★★★

Based on the risk of injury in a frontal impact.
Should ONLY be compared to other vehicles of similar size and weight.

Side
Crash

Front seat
Rear seat

★★★★★
★★★★★

Based on the risk of injury in a side impact.

Rollover

★★★

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★) with 5 being the highest.
Source: National Highway Traffic Safety Administration (NHTSA)
www.safercar.gov or 1-888-327-4236

The safety ratings above are based on Federal Government tests of particular vehicles equipped with certain features and options. The performance of this vehicle may differ.

PARTS CONTENT INFORMATION

FOR VEHICLES IN THIS CARLINE:
U.S./CANADIAN PARTS CONTENT: 69%
MAJOR SOURCES OF FOREIGN PARTS CONTENT:

MEXICO : 22%

NOTE: PARTS CONTENT DOES NOT INCLUDE FINAL ASSEMBLY, DISTRIBUTION, OR OTHER NON-PARTS COSTS.

FOR THIS VEHICLE:

FINAL ASSEMBLY POINT:
WARREN, MICHIGAN, U.S.A.

COUNTRY OF ORIGIN:

ENGINE: MEXICO

TRANSMISSION: UNITED STATES

Snow Plow Prep Disclaimer

This vehicle not factory equipped for Snow Plow installation – See dealer for details.



VEHICLE
PROTECTION
A PRODUCT OF FCA US LLC

Ask for Mopar Vehicle Protection for your vehicle. We Built It. We Back It.

2023 DODGE CHARGER PURSUIT ALL-WHEEL DRIVE

THIS VEHICLE IS MANUFACTURED TO MEET SPECIFIC UNITED STATES REQUIREMENTS. THIS VEHICLE IS NOT MANUFACTURED FOR SALE OR REGISTRATION OUTSIDE OF THE UNITED STATES.

MANUFACTURER'S SUGGESTED RETAIL PRICE OF THIS MODEL INCLUDING DEALER PREPARATION

Base Price: \$42,635

DODGE CHARGER POLICE AWD
Exterior Color: Pitch Black Exterior Paint
Interior Color: Black Interior Color
Interior: Heavy-Duty Cloth Front Bucket and Rear Bench Seats
Engine: 3.6L V6 24V VVT Engine
Transmission: 8-Speed Automatic 850RE Transmission

STANDARD EQUIPMENT (UNLESS REPLACED BY OPTIONAL EQUIPMENT)

- FUNCTIONAL/SAFETY FEATURES
- Advanced Multistage Front Air Bags
 - Supplemental Front Seat-Mounted Side Air Bags
 - Supplemental Side-Curtain Front and Rear Air Bags
 - ParkView® Rear Back-Up Camera
 - ParkSense® Rear Park-Assist System
 - 300-HP Power Rating
 - Active Transfer Case with Front Axle Disconnect
 - 3.07 Rear Axle Ratio
 - Dodge Clean Air System
 - Electric Power Steering
 - Power Steering Cooler
 - Electronic Stability Control
 - All-Speed Traction Control
 - Hill-Start Assist
 - Rain-Brake Support
 - Ready-Alert Braking
 - Police ABS 4-Wheel Heavy-Duty Disc Brakes
 - Secure Park
 - 220-Amp Alternator
 - 800-Amp Maintenance-Free Battery
 - Spot Lamp Wiring Prep
 - Column Mount Automatic Shift Lever
 - Heavy-Duty Suspension
 - Load Leveling and Height Control
 - Engine Hour Meter
 - Severe-Duty Engine Cooling
 - Tire Pressure Monitoring Display
 - Push-Button Start
 - Speed Control

- INTERIOR FEATURES
- Uconnect® 4 with 7-Inch Touch Screen Display
 - Google Android Auto™
 - Apple CarPlay®
 - Integrated Voice Command
 - Re-Mappable Steering Wheel Buttons
 - Red / White Front Dome Lamp
 - 6-Way Power Driver Seat
 - Mini Floor Console
 - Black Vinyl Floor Covering

- Tilt / Limited Telescope Steering Column
"Last Call" Underhood Plaque
- EXTERIOR FEATURES
- 18-Inch x 7.5-Inch Steel Wheels
 - P225/60R18 BSW Performance Tires
 - Bi-Function LED Projector Headlamps
 - Full-Size Spare Tire
 - Acoustic Windshield
 - Acoustic Front Door Glass
 - Power Mirrors with Manual Fold-Away
- OPTIONAL EQUIPMENT (May Replace Standard Equipment)
- Customer Preferred Package 29A
- Additional Key Fobs \$170
 - Black Left Spot Lamp \$235
 - LED Spot Lamps \$150

Destination Charge \$1,595

TOTAL PRICE: * \$44,785

WARRANTY COVERAGE
5-year or 60,000-mile Powertrain Limited Warranty.
3-year or 36,000-mile Basic Limited Warranty.
Ask Dealer for a copy of the limited warranties or see your owner's manual for details.

5 YEAR / 60,000 MILE
POWERTRAIN WARRANTY

Price: \$38,050
Trade: -9,000
Total: \$29,050

Assembly Point/Port of Entry: BRAMPTON, ONTARIO, CANADA

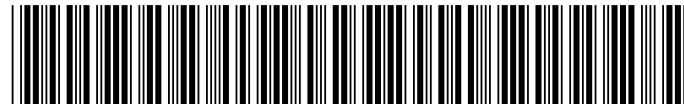
VIN: 2C3-CDXKG7PH-675813

L4-VON: 3131

1027-0

S.L. SHIP TO:

SOLD TO:



THIS LABEL IS ADDED TO THIS VEHICLE TO COMPLY WITH FEDERAL LAW. THE LABEL CANNOT BE REMOVED OR ALTERED PRIOR TO DELIVERY TO THE ULTIMATE PURCHASER.

* STATE AND/OR LOCAL TAXES IF ANY, LICENSE AND TITLE FEES AND DEALER SUPPLIED AND INSTALLED OPTIONS AND ACCESSORIES ARE NOT INCLUDED IN THIS PRICE. DISCOUNT, IF ANY, IS BASED ON PRICE OF OPTIONS IF PURCHASED SEPARATELY.

For more information visit: www.dodge.com
or call 1-800-4ADODGE

FCA US LLC

EPA
DOT

Fuel Economy and Environment



Gasoline Vehicle

Fuel Economy These estimates reflect new EPA methods beginning with 2017 models.



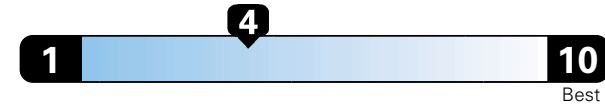
21 MPG
combined city/hwy
18 city
27 highway
4.8 gallons per 100 miles

Large cars range from 14 to 131 MPGe.
The best vehicle rates 132 MPGe.

You spend
\$2,500
in fuel costs
over 5 years
compared to the
average new vehicle.

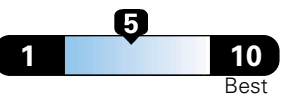
Annual fuel cost
\$2,100

Fuel Economy & Greenhouse Gas Rating (tailpipe only)



This vehicle emits 415 grams CO2 per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also creates emissions; learn more at fuelconomy.gov.

Smog Rating (tailpipe only)



Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 28 MPG and cost \$8,000 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at \$2.95 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fuelconomy.gov

Calculate personalized estimates and compare vehicles

Smartphone
QR Code™



GOVERNMENT 5-STAR SAFETY RATINGS

This vehicle has not been rated by the government for overall vehicle score, frontal crash, side crash, or rollover risk.

Source: National Highway Traffic Safety Administration (NHTSA)
www.safercar.gov or 1-888-327-4236

Bumper Performance

This vehicle is equipped with bumper systems that can with stand a frontal barrier impact speed of 2.5 miles per hour and a rear barrier impact speed of 2.5 miles per hour with no more damage than allowed by the Federal bumper standard. The Federal bumper standard allows damage to the bumpers and attaching hardware and specifies barrier tests to be conducted at 2.5 miles per hour.

PARTS CONTENT INFORMATION

FOR VEHICLES IN THIS CARLINE:
U.S./CANADIAN PARTS CONTENT: 70%
MAJOR SOURCES OF FOREIGN PARTS CONTENT:

MEXICO : 18%

NOTE: PARTS CONTENT DOES NOT INCLUDE FINAL ASSEMBLY, DISTRIBUTION, OR OTHER NON-PARTS COSTS.

FOR THIS VEHICLE:

FINAL ASSEMBLY POINT:
BRAMPTON, ONTARIO, CANADA

COUNTRY OF ORIGIN:

ENGINE: UNITED STATES

TRANSMISSION: UNITED STATES



VEHICLE
PROTECTION
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MEMORANDUM

TO: Mayor and City Council

FROM: Traffic Committee
Derrick Drube, Right of Way Inspector/Traffic Committee Secretary

DATE: January 2, 2024

RE: First Reading of an Ordinance Amending the Code of Ordinances of the City of Webster City, 2019, Chapter 46, Article IV, Division 2, Sec. 46-171 pertaining to Truck Route.

SUMMARY: City staff update Sec. 46-171 to be more specific to who is responsible for trucks to stay on the marked truck route. Prior to the update it was the owner of the vehicle's responsibility. The update names the operator or person in charge of the operation of the vehicle.

PREVIOUS COUNCIL ACTION: None.

BACKGROUND/DISCUSSION: Sec. 46-171 was last updated in 1996, the section needed to be updated to include the person operating or in charge of the operation. This allows the driver to be cited for failure to comply with the posted truck route.

FINANCIAL IMPLICATIONS: N/A

RECOMMENDATION: Traffic committee recommends City Council approve First Reading to amend Webster City Municipal Code Chapter 46, Article IV, Division 2, Sec. 46-171.

ORDINANCE NO. 2024 – xxx

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF WEBSTER CITY, IOWA, 2019,
BY AMENDING CHAPTER 46 ARTICLE IV, DIVISION 2, SECTION 46-171
PERTAINING TO TRUCK ROUTE**

BE IT ENACTED by the City Council of the City of Webster City, Iowa, as follows, to-wit:

SECTION 1. SECTION MODIFIED. Chapter 46, Article IV, Division 2, Section 46-171, of the Code of Ordinances of the City of Webster City, Iowa, is repealed and the following adopted in lieu thereof:

Sec. 46-171. Truck route.

Truck route regulations are established as follows:

- (1) Truck routes designated. Every motor vehicle weighing five tons or more, when loaded or empty, having no fixed terminal within the city or making no scheduled or definite stops within the city for the purpose of loading or unloading shall travel over or upon the following streets within the city and none other:
 - a. The 700 block north alley parking lot.
 - b. Beach Street from Second Street to the south city limit.
 - c. Des Moines Street from Second Street to Odell Street.
 - d. James Street from Overpass Drive to the west city limit.
 - e. MacKinlay Kantor Drive (County Road R-27) from James Street to the north city limit.
 - f. Overpass Drive from Second Street to James Street.
 - g. Prospect Street from Second Street to Stockdale Street.
 - h. Second Street from the east city limit to James Street, except the area on Second Street between Superior Street and Prospect Street, known as the 400—700 blocks.
 - i. Superior Street from Third Street to the U.S. 20—Iowa 17 interchange.
 - j. Third Street from Superior Street to Des Moines Street.
 - k. White Fox Road (County Road R-33) from Second Street to the north city limit.
- (2) Routes for scheduled stops. Any motor vehicle weighing five tons or more, when loaded or empty, having a fixed terminal, making a scheduled or definite stop within the city for the purpose of loading or unloading shall proceed over or upon the designated routes set out in this section to the nearest point of its scheduled or definite stop and shall proceed thereto, load or unload and return, by the most direct route to its point of departure from the designated route.
- (3) No person operating or in charge of the operation of any vehicle shall operate or require the operation of such vehicle upon any street in any manner contrary to this section.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this _____ day of _____, 2024.

Mayor

ATTEST:

Karyl K. Bonjour, City Clerk



MEMORANDUM

TO: Mayor and City Council

FROM: Traffic Committee
Derrick Drube, Right of Way Inspector/Traffic Committee Secretary

DATE: January 2, 2024

RE: First Reading of an Ordinance Amending the Code of Ordinances of the City of Webster City, Municipal Code Chapter 46, Article V, Division 1, Sec. 46-206 and Sec. 46-209 pertaining to Parking Regulations.

SUMMARY: In order for a parking infraction to be enforced and upheld in the court system, the no parking zone must be included in the City's ordinance. The City's Right of Way Inspector performed a no parking zone inventory and cross referenced the City's code. Staff has updated the ordinance to reflect no parking zone locations in the community and is presenting the information to City Council for review and consideration of adoption.

PREVIOUS COUNCIL ACTION: None.

BACKGROUND/DISCUSSION: City staff updated Sec. 46-206 and Sec. 46-209, due to the ability to enforce a no parking zone infraction said sign must be mentioned in the Code of Ordinances. Staff took inventory on sign location and updated the locations in the Municipal Code.

Sec. 46-206 was last updated in 2020, while Sec. 46-209 was last updated in 1996. The ordinance was presented to the traffic committee on May 8, 2023. They reviewed the request and recommended the updated version of the Webster City Municipal Code pertaining to Parking Regulations be presented to the City Council to proceed with necessary steps to adopt the ordinance modifications being proposed. The Traffic Committee Meeting minutes are attached as part of this Agenda for Council review and acceptance.

FINANCIAL IMPLICATIONS: N/A

RECOMMENDATION: City staff and the traffic committee recommends City Council approve First Reading of the Ordinance to Amend the Webster City Municipal Code Chapter 46, Article V, Division 1, Sec. 46-206 and Sec. 46-209 pertaining to Parking Regulations.

ORDINANCE NO. 2024 – xxx

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF WEBSTER CITY, IOWA, 2019,
BY AMENDING CHAPTER 46, ARTICLE V, DIVISION 1, SECTION 46-206 AND
SECTION 46-209 PERTAINING TO PARKING REGULATIONS**

BE IT ENACTED by the City Council of the City of Webster City, Iowa, as follows, to-wit:

SECTION 1. SECTIONS MODIFIED. Chapter 46, Article V, Division 1, Section 46-206 and Section 46-209 of the Code of Ordinances of the City of Webster City, Iowa, 2019, are repealed and the following adopted in lieu thereof:

Sec. 46-206. No parking zones.

No one shall stop, stand or park a vehicle in any of the following specifically designated no parking zones except when necessary to avoid conflict with other traffic or in compliance with the direction of a peace officer or traffic control signal:

- (1) Bank Street on the north side from Beach Street to West Avenue.
- (2) Bank Street on the south side from Prospect Street to Beach Street.
- (3) Bank Street on the south side from Seneca Street east 75 feet.
- (4) Beach Street on both sides from Second Street to south city limit.
- (5) Boone Street on the north side from Mary Lane to Broadway Street.
- (6) Brewer Street on the south side from Des Moines Street to Willson Avenue.
- (7) Broadway Street on both sides from Second Street to 35 feet south of Second Street.
- (8) Broadway Street on both sides from Second Street to Third Street.
- (9) Broadway Street on the west side from Second Street to Ohio Street.
- (10) Clark Street on the north side from Funk Street to Grove Street.
- (11) Closz Drive on both sides from Millards Lane to Aldrich Drive.
- (12) Collins Street on north side from College Street to Shashi Drive.
- (13) Des Moines Street on both sides from I.C. Railroad to Hillcrest Drive.
- (14) Des Moines Street on the east side from First Street to 75 feet south of First Street.
- (15) Des Moines Street on the east side from Ohio Street to 230 feet south of Ohio Street.
- (16) Des Moines Street on the west side from Elm Street to 50 feet north of Elm Street.
- (17) Des Moines Street on the west side from Elm Street to Brewer Street.
- (18) Division Street on the north side from Superior Street to Beach Street.
- (19) Division Street on the south side from Des Moines Street west 131 feet.
- (20) Division Street on the south side from Seneca Street west 130 feet.
- (21) Dubuque Street on the north side from the west line of the 600 block, as vacated, to a point 100 feet east.
- (22) Dubuque Street on the south side from the west line of the 600 block, as vacated, to Seneca Street.
- (23) Elm Street on the north side from Lynx Avenue to 30 feet east of Lynx Avenue.
- (24) Elm Street on the south side from Lynx Avenue to River Street.
- (25) Fair Avenue on both sides from Division Street to Bank Street.
- (26) Fair Meadow Drive on the north side from Des Moines Street to North Terrace Drive.

- (27) First Street on the south side from Prospect Street to West Avenue.
- (28) First Street on the south side from Seneca Street to Union Street.
- (29) Funk Street on both sides from Second Street to 35 feet north of Second Street.
- (30) Funk Street on the east side from James Street to John Street.
- (31) Funk Street on the west side from Second Street to Clark Street.
- (32) Grand Street on the north side from Beach Street to 150 feet west of Beach Street.
- (33) Grove Street on both sides from Second Street to 35 feet south of Second Street.
- (34) Grove Street on both sides from Second Street north to the alley.
- (35) Grove Street on the east side from Ohio Street to Second Street.
- (36) Highland Drive on the west side.
- (37) Hillcrest Drive on both sides from Des Moines Street to Lincoln Drive.
- (38) Industrial Park Road on both sides from 120 feet west of Ivan Hargrave Drive east.
- (39) Ivan Hargrave Drive on both sides from Industrial Park Road to James Street.
- (40) James Street on both sides from Overpass Drive to west corporate limit.
- (41) John Street on the north side from Funk Street to Wood Street.
- (42) Locust Street on the north side from Beach Street to 100 feet west of Beach Street.
- (43) Maple Avenue on the east side from Willow Street to north end of concrete.
- (44) Marvel Street on both sides from Second Street west.
- (45) Mary Lane on the north side from Sunset Drive to Easy Street with an area from Sunset Drive to 270 feet west of Sunset Drive to be designated for school bus parking only.
- (46) Mary Lane on the south side from Sunset Drive to 265 feet west of Sunset Drive.
- (47) Oak Avenue on the west side from Willow Street to Second Street.
- (48) Odell Street on the south side from Prospect Street to Des Moines Street.
- (49) Ohio Street on the south side from Beach Street to Superior Street.
- (50) Overpass Drive on both sides from Fair Avenue to James Street.
- (51) Park Avenue on the east side from Lyons Creek Bridge to Second Street.
- (52) Prospect Street on both sides from Second Street to 35 feet south of Second Street.
- (53) Prospect Street on the east side from Ohio Street to Walnut Street.
- (54) Prospect Street on the east side from the Canadian National Railroad to Odell Street.
- (55) Prospect Street on the east side of the 700 block from the north line of the alley north 12 feet.
- (56) Prospect Street on the west side from Second Street north 120 feet and on the east side from Second Street to 35 feet north of Second Street.
- (57) Second Street on both sides from the west line of Park Avenue to the east corporate limit; from the west line of Union Street to the east line of River Street and on the Boone River Bridge.
- (58) Second Street on both sides from the west line of Prospect Street to the west corporate limits, except that parking on the south side of Second Street from 300 feet west of Fair Street to West Avenue shall be permitted.
- (59) Seneca Street on the east side from Bank Street to 20 feet south of Bank Street.
- (60) Seneca Street on the west side from Bank Street to Water Street.
- (61) Shashi Drive from Collins Street south.
- (62) South Street on the north side from Des Moines Street to North Terrace Drive.
- (63) Sparboe Court on the west side from Ohio Street to Cedar Street.
- (64) Sunset Drive on the west side from Ohio Street to Mary Lane.
- (65) Superior Street on both sides from Third Street to south city limit.

- (66) Superior Street on the east side from Third Street north to the alley.
- (67) Tasler Drive on the north side from Clark Mollenhoff east.
- (68) Third Street on both sides from Superior Street to Des Moines Street.
- (69) Third Street on the north side from Broadway Street to Fair Avenue.
- (70) Third Street on the north side from White Fox Road to Superior Street.
- (71) Wall Street on the north side from Beach Street to west end of concrete.
- (72) Walnut Street on the north and south sides from Lynx Avenue to 30 feet east of Lynx Avenue.
- (73) Walnut Street on the south side from Beach Street to Superior Street.
- (74) Water Street on the north side from Des Moines Street to Superior Street.
- (75) Water Street on the south side from Prospect Street to Beach Street.
- (76) Water Street on the south side from Union Street to River Street.
- (77) Wauneta Court on the west side from Ohio Street to Webster Street.
- (78) West Avenue on both sides from Bank Street to First Street.
- (79) White Fox Road on both sides from the Canadian National Railroad underpass to the north corporate limit.
- (80) Willson Avenue on the east side from Elm Street to 25 feet north of Elm Street.
- (81) Willson Avenue on the east side from Elm Street to 25 feet south of Elm Street.
- (82) Willson Avenue on the east side from Water Street to Ohio Street.
- (83) Willson Avenue on the west side from Ohio Street to Brewer Street.
- (84) Wood Street on both sides from Second Street to 35 feet north of Second Street.
- (85) Wood Street on both sides from Second Street to 35 feet south of Second Street.
- (86) Wood Street on the west side from John Street to James Street.
- (87) Woolsey Avenue on the east side from Second Street to Bank Street.
- (88) Fair Meadow Drive on both sides from Superior Street to Edgewood Drive.
- (89) Des Moines Street on the west side from Division Street to 50 feet south of Division Street.
- (90) Des Moines Street on the west side from Division Street to 50 feet north of Division Street.
- (91) Lynx Avenue on the west side from a point 540 feet south of Bank Street to Collins Street.
- (92) East side of Lynx Avenue at the Elm Street-Lynx Avenue intersection from the intersection to the first driveway on the north and south.
- (93) Lewis Drive on the north side from the gutter line of Des Moines Street 123 feet west to the point of beginning and continuing 58 feet; and from the gutter line of Des Moines Street 234 feet west to the point of beginning and continuing 58 feet.
- (94) Des Moines Street on the east side from Fair Meadow Drive to Lewis Drive.
- (95) Fair Meadow Drive on both sides from Hospital Drive East to the end of Fair Meadow Drive.

Sec. 46-209. Parking limited to five minutes.

It is unlawful to park any vehicle for a continuous period of more than five minutes between the hours of 8:00 a.m. and 6:00 p.m. on each weekday except holidays upon the following designated streets:

- (1) Des Moines Street, on the east side, from the alley between First Street and Division Street to 50 feet north of the alley.
- (2) Second Street, on the south side, from a point 150 feet east of Superior Street to a point 175 feet east of Superior Street.
- (3) Bank Street on the north side from 80 feet east of Des Moines Street to 145 feet east of Des Moines Street.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this _____ day of _____, 2024.

Mayor

ATTEST:

Karyl K. Bonjour, City Clerk



MEMORANDUM

TO: Mayor and City Council

FROM: Derrick Drube, ROW Inspector/ Construction Coordinator
Adam Dickinson, Line Department Supervisor
Dedra Nerland, Public Works Management Assistant

DATE: January 2, 2024

RE: Adopt a Resolution Providing for Notice of Hearing on Proposed Plans and Specifications and Proposed Form of Contract and Estimate of Cost for the purchase of the three 69kV Circuit Breakers for the Reisner Substation.

SUMMARY: DGR Engineering has been performing a load flow analysis of the City's electric distribution system in efforts to assist the City in developing a capital improvement plan that identifies proper maintenance and rehabilitation needed of our electrical system. The draft plan identified Passwaters Substation is at the end of its useful life, with components reaching 45 years of age, and should be replaced. The City has previously planned to install a new industrial substation, Reisner substation, south of Highway 20.

Current estimated lead times for the circuit breakers are approximately 72-77 weeks. Due to the extended lead time City staff would like permission from council to post the Notice to Bidders and Notice of Public Hearing for furnishing 69 kV Circuit Breakers for the Reisner Substation.

Proposed Schedule

February 7, 2024 Bid Opening
February 19, 2024 City Council holds Public Hearing/Awards Contract
February 20, 2024 Notice of Award Issued
March 6, 2024 Supplier furnishes bonds and signs contract(s)
April 5, 2024 Contract executed by Owner
May 18, 2024 Drawing Submittal
May 31, 2025 Delivery of Circuit Breakers

PREVIOUS COUNCIL ACTION:

On August 15, 2022, City Council approved Amendment No. 1 to Task Order No. 4 with DGR to provide preliminary engineering services needed for Reisner Substation. On September 19, 2022, City Council approved a resolution to set a public hearing date regarding project materials for the Reisner Substation.

BACKGROUND/DISCUSSION: The City is currently in the planning and design phase of the new Wastewater Treatment Plant. A sewer force main will run from the current wastewater treatment plant to the new treatment plant. The force main will run underneath the Passwaters Substation. Reviewing the load flow analysis with DGR Engineering and identifying that Passwaters Substation is in need of replacement, geographically aligns with the needed infrastructure for the Wastewater Treatment Plant. This electric load will be tied into the new substation capacity.

FINANCIAL IMPLICATIONS: Engineers opinion of probable cost is \$225,000 excluding taxes.

RECOMMENDATION: Staff recommends the City Council adopt a resolution to post Notice to Bidders and set a public hearing date for the needed 69 kV Circuit Breakers to construct the Reisner Substation as suggested by DGR Engineering.

RESOLUTION NO. 2024 - XXX

**RESOLUTION PROVIDING FOR NOTICE OF HEARING ON PROPOSED PLANS AND SPECIFICATIONS AND
PROPOSED FORM OF CONTRACT AND ESTIMATE OF COST TO PURCHASE
THE THREE 69 kV CIRCUIT BREAKERS NEEDED FOR THE REISNER SUBSTATION**

WHEREAS, the City Council of the City of Webster City, Iowa, has determined that it is necessary and desirable that a public improvement be done as described in the proposed plans and specifications and form of contract, which may be hereafter referred to as the Furnishing 69 kV Circuit Breakers for the Reisner Substation, (and is hereinafter referred to as the "Project"), which proposed plans, specifications and form of contract and estimate of cost are on file with the City Clerk; and

WHEREAS, it is necessary to fix a time and place of public hearing on the proposed plans, specifications and form of contract and estimate of cost for the Project and to advertise for sealed bids for the Project;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, as follows:

Section 1. The detailed plans and specifications, notice of hearing and estimate of cost referred to in the preamble hereof be and the same are hereby approved.

Section 2. The Project is necessary and desirable for the City, and it is in the best interests of the City to proceed toward the construction of the Project.

Section 3. The amount of the bid security to accompany each bid is hereby fixed at 100% of the amount of the proposal.

Section 4. Sealed proposals will be received by the City Clerk of Webster City, at the Council Chambers of the City Council, in the City Hall of said City, until 2:00 p.m. on the 7th day of February, 2024, for the Furnishing 69 kV Circuit Breakers for the Reisner Substation, as described in the plans and specifications therefor now on file in the office of the City Clerk. Proposals will be opened by City Staff appointed by the City Council as provided by Section 384.101, Code of Iowa.

Section 5. The 19th day of February, 2024, at 6:05 o'clock p.m. at the Council Chambers at City Hall, Webster City, Iowa, is hereby fixed as the time and place of hearing on the proposed plans, specifications, form of contract and estimate of cost for the Project, and also as the time and place of considering bids previously received by the City Clerk in connection therewith.

Section 6. The City Clerk is hereby authorized and directed to give notice of the aforementioned hearing and letting by publication of such notices in a newspaper of general circulation in the City, which publication shall be made not less than four nor more than twenty days prior to the time of the said hearing, all in conformity with Chapters 362, 384, and 26 of the Code of Iowa. The said notice shall be in the form substantially as attached to this resolution.

Section 7. All provisions set out in the following form of notice are hereby recognized and prescribed by this Council and all resolutions or orders or parts thereof, to the extent the same may be in conflict herewith, are hereby repealed.

Passed and approved this 2nd day of January, 2024.

Mayor

ATTEST: _____
Karyl K. Bonjour, City Clerk

NOTICE OF PUBLIC HEARING

NOTICE OF PUBLIC HEARING ON PLANS AND SPECIFICATIONS, PROPOSED FORM OF CONTRACT, AND ESTIMATE OF COST FOR FURNISHING 69 kV CIRCUIT BREAKERS - REISNER SUBSTATION FOR THE CITY OF WEBSTER CITY, IOWA.

Notice is hereby given that the City Council of Webster City, Iowa will meet in the Council Chambers at City Hall, 400 Second Street, Webster City, Iowa 50595 on February 19, 2024 at 6:05 PM, at which time and place the City Council will consider the adoption of plans and specifications and proposed form of contract for the above referenced materials, which are now on file in the City Offices. At said meeting the City Council will receive and consider any objections to said plans, specifications, form of contract and estimate of cost made by any interested party.

The equipment to be supplied is described in general as follows:

Circuit Breakers: Three (3) 69 kV, 2000A, 350 kV BIL, 40°C to -40°C

Publication upon order of the City Council of Webster City, Iowa.

Dated this 2nd day of January 2024.

CITY OF WEBSTER CITY, IOWA

By /s/ John Hawkins
Mayor

ATTEST:
/s/ Karyl K. Bonjour
City Clerk

NOTICE TO BIDDERS

Notice is hereby given that sealed bids will be received by the City Clerk of the City of Webster City, Iowa, at City Hall, 400 Second Street, Webster City, Iowa 50595, before **2:00 P.M. on February 7, 2024**, for Furnishing 69 kV Circuit Breakers for Reisner Substation for the City of Webster City, Iowa. At said time, the bids will be publicly opened and read aloud in the Council Chambers, 400 Second Street, Webster City, Iowa 50595. Bids will be considered by the City Council at its meeting at 6:05 PM on February 19, 2024 in the Council Chambers at City Hall, 400 Second Street, Webster City, Iowa 50595. The City Council may award the contract at said meeting or at such other time and place as shall then be announced.

The equipment to be supplied is described in general as follows:

Circuit Breakers: Three (3) 69 kV, 2000A, 350 kV BIL, 40°C to -40°C

The above equipment shall be in accordance with the specifications and proposed form of contract now on file in the office of the Municipal Electric Utility in said City of Webster City, Iowa, by this reference made a part hereof, as though fully set out and incorporated herein.

Complete digital project bidding documents are available at www.questcdn.com. You may download the digital plan documents at no charge by inputting **Quest project #8908362** on the website's Project Search page. Please contact QuestCDN.com at 952-233-1632 or info@questcdn.com for assistance in free membership registration, downloading, and working with this digital project information. An optional paper set of the proposal forms and specifications at no charge for individual use may be obtained from the office of the Engineer, DGR Engineering, 1302 South Union, P.O. Box 511, Rock Rapids, Iowa 51246, telephone 712-472-2531, Fax 712-472-2710, e-mail: dgr@dgr.com.

Each bid shall be made out on a blank form furnished by the Utility and must contain bid security as required by Iowa Code Section 26.8. The bidder's security shall be in the form of either (1) a cashier's check or certified check drawn on a state-chartered or federally chartered bank, in an amount equal to ten (10) percent of the amount of the Bid; or (2) a certified share draft drawn on a state-chartered or federally chartered credit union, in an amount equal to ten (10) percent of the amount of the Bid; or (3) a bid bond executed by a corporation authorized to contract as a surety in the State of Iowa, in an amount equal to ten (10) percent of the amount of the Bid. The bid security shall be made payable to the City of Webster City, Iowa. The bid security must not contain any conditions either in the body or as an endorsement thereon. Such bid security shall be forfeited to the City as liquidated damages in the event the successful bidder fails or refuses to enter into a contract within fifteen (15) days after the award of contract and post a satisfactory Performance Bond.

The sealed envelope containing the bid shall be clearly marked "BID ENCLOSED – FURNISHING 69 kV CIRCUIT BREAKERS – REISNER SUBSTATION" on the outside of the envelope.

Payment to the Supplier will be made as described in the Material Agreement.

Delivery of the Circuit Breakers shall be by the date set in the General Requirements.

By virtue of statutory authority, a preference will be given to products and provisions grown, and coal produced within the State of Iowa, and preference shall be given to Iowa domestic labor in the construction of said improvements. The Owner will, in evaluating Bids, consider the requirements of the resident bidder preference law, and allow such preferences to resident bidders as are required to be allowed under State Law. Bidder shall, when submitting a Bid, furnish an executed Bidder Status Form for the Owner to use when applying the preference law. Failure to submit a fully completed Bidder Status Form with the bid may result in the bid being deemed nonresponsive and rejected.

The City Council reserves the right to defer acceptance of any proposal for a period not to exceed thirty (30) days after the date proposals are received and no proposal may be withdrawn during this period. The City Council also reserves the right to reject any or all bids, to waive informalities and irregularities in the form of the bid, and enter into such contract as it shall deem to be in the best interest of the Utility.

Publication upon order of the City Council of Webster City, Iowa.

Dated this 3rd day of January 2024.

CITY OF WEBSTER CITY, IOWA

By /s/ John Hawkins
Mayor

ATTEST:
/s/ Karyl K. Bonjour
City Clerk

Bidding Documents

Furnishing 69 kV Circuit Breakers Reisner Substation



**City of Webster City/Municipal Utilities
Webster City, Iowa**

December 2023

**DGR Project No. 428403
City Project No. 9-23-011**



Bidding Documents

Furnishing 69 kV Circuit Breakers Reisner Substation

City of Webster City/Municipal Utilities Webster City, Iowa

December 2023

This engineering document is a reproduction of a certified engineering document,
the official copy of which was certified by

Andrew D. Koob, P.E. on 12-26-2023

The official copy of this engineering document is on file at the office of the Owner.

Pages or sheets covered by this seal: All bound pages.

DGR Project No. 428403

DGR Engineering

1302 South Union Street
Rock Rapids, IA
(712) 472-2531
dgr@dgr.com

Bidding Documents

Furnishing 69 kV Circuit Breakers Reisner Substation

City of Webster City/Municipal Utilities Webster City, Iowa

Contact persons for this project are as follows:

Owner's

Representative:

City of Webster City/Municipal Utilities
400 Second Street
Webster City, IA 50595
Telephone: (515) 832-9151

Adam Dickinson, Electric Utility Supervisor
Telephone: (515) 832-9159
Cell: (515) 297-1307
E-mail: adam@webstercity.com

Ryan Orton, Utility Technician
Telephone: (515) 832-9159
Cell: (515) 297-0820
E-mail: rorton@webstercity.com

Engineer:

DGR Engineering
1302 South Union Street
Rock Rapids, Iowa 51246
Telephone 712-472-2531

Andy Koob, P.E., Project Principal
E-mail: andy.koob@dgr.com

Ryan Kleinjan, P.E., Project Manager
E-mail: ryan.kleinjan@dgr.com

Bidding Documents

Furnishing 69 kV Circuit Breakers Reisner Substation

City of Webster City/Municipal Utilities Webster City, Iowa

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Publication upon order of the City Council of Webster City, Iowa.

Dated this 3rd day of January 2024.

CITY OF WEBSTER CITY, IOWA

By /s/ John Hawkins
Mayor

ATTEST:
/s/ Karyl K. Bonjour
City Clerk

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CITY OF WEBSTER CITY, IOWA

By /s/ John Hawkins
Mayor

ATTEST:
/s/ Karyl K. Bonjour
City Clerk

INSTRUCTIONS TO BIDDERS

1.01 FAMILIARITY OF CONDITIONS:

- A. Bidders are required to examine to their satisfaction, the plans and specifications and to make sure that the requirements are fully understood. The failure or omission of any Bidder to examine any form, instrument, or document shall in no way relieve any bidder from any obligation regarding their bid.

1.02 BIDDERS QUALIFICATIONS:

- A. Bidder must be capable of performing the work bid upon. The lowest responsive Bidders will be required to satisfy the Owner as to their integrity, experience, number of employees, equipment, personal, and financial ability to perform and ability to finance the cost of the work.
- B. If the information and data requested by the Owner is not furnished, the Owner may consider the Bidder non-responsive or non-responsible. The Owner reserves the right, in its sole and absolute discretion, to accept the bid of a Bidder despite the fact that said Bidder has not submitted any information, list, data or statement requested.
- C. The Owner reserves the right to reject any bid if the Owner determines, in its sole and absolute discretion, that the Bidder is not properly qualified to carry out the obligations of the Contract and/or to complete the work contemplated by the Contract. Conditional bids will not be accepted.

1.03 METHOD OF BIDDING:

- A. Bids shall be submitted on a unit price or lump sum basis as stated on the Bid form. In preparing a bid, the Bidder shall specify the price, written legibly in ink or typewritten, at which the Bidder proposes to do each item of work. The price shall be stated with respect to each and every alternate item, whether an add alternate, or a deduct alternate. Failure to state a price for any alternate bid item shall constitute a non-responsive bid that will not be considered. The prices shall be stated in figures. In items where unit price is required, the total amount for each item shall be computed at the unit prices bid for the quantities given in the estimate. In the event of discrepancies in the unit price extensions listed in the bid, unit prices shall govern.
- B. For all work let on a unit price basis, the Engineer's estimate of quantities shown on the bid is understood to be approximate only and will be used only for the purpose of comparing bids. For work let on a lump sum basis, any estimate of quantities provided is furnished for the convenience of Bidders and is not guaranteed.

1.04 BID SECURITY:

- A. Each bid shall be accompanied by bid security as specified in the Notice to Bidders and made payable to the Owner. Should the bidder receiving the award fail to execute a satisfactory contract and file acceptable bonds within fifteen (15) days after the award of contract, the Owner may consider Bidder to be in default, annul the Notice of Award, and the bid security of that Bidder will be forfeited. Such forfeiture shall be the Owner's exclusive remedy if Bidder defaults.
- B. The bid security of unsuccessful Bidders will be returned promptly after the award has been made. In no case will the bid security be held longer than thirty (30) days without written permission of the Bidder, except that the bid security of the Bidder to whom the contract is awarded will be retained until he or she has entered into contract and filed an acceptable bond.

1.05 TAXES:

- A. The prices for material items in all bids shall not include provisions for the payment of any taxes to the State of Iowa.

1.06 ALTERNATE MATERIALS:

- A. Requests for approval of 'or-equal' materials and equipment shall be submitted to the Engineer in writing at least fifteen (15) days prior to receipt of bids. Each request shall conform to the terms and conditions of the bidding documents and to the type, function, and quality standards of approved materials and equipment. The burden of proof of the merit of proposed 'or-equal' materials and equipment is upon the Bidder. The engineer's decision of approval or disapproval of a proposed 'or-equal' item will be final. No substitution shall be approved except by a written addendum issued to all prospective Bidders.
- B. Bidders may submit bids for alternate materials which do not meet all of the detailed requirements of the specifications. Such submissions shall be in addition to the basic bid which shall comply with all requirements of the specifications. Bid evaluation and contract award will be made on the basis of the base bid. Alternate materials will then be considered, and the final contract amount adjusted accordingly if the Owner decides to accept bids for alternate materials. In submitting bids for alternate materials, Bidders shall submit manufacturer's data and note the exceptions to the requirements of the plans and specifications.
- C. Additionally, as part of evaluating 'or-equal' requests, engineer will consider the following:
 - 1. Manufacturer's ability to conform with the project specifications.
 - 2. Manufacturer's relevant experience.

3. Manufacturer's support capabilities.
4. The Owner's and Engineer's experience with the proposed equipment.

1.07 TERMS AND CONDITIONS:

- A. The Bidder is invited to attach their standard patent protection and liability limitation conditions, but shall not include any other terms and conditions to this bid. Attachment of additional terms and conditions shall be grounds for disqualification of the submitted bid.

1.08 CHANGES IN QUANTITIES:

- A. Not Applicable.

1.09 SUBMISSION OF BIDS:

- A. Bidders will be furnished with bid form(s) giving the estimate of quantities needed to complete the work. Two (2) copies of the completed bid form(s) and all supporting documentation shall be included with the bid.
- B. If the bid is made by an individual, his or her name and post office address must be shown. If made by a firm or partnership, the name and post office address of the firm or partnership must be shown. If made by a corporation, the person signing the bid must name the state under the laws of which the corporation is chartered, and the name, title, and business address of the executive head of the corporation. Anyone signing a bid as agent may be required to submit satisfactory evidence of his or her authority to do so.
- C. Any changes or alterations made in the official bid form, or any additions thereto, may result in the rejection of the bid. No bid will be considered which contains a clause in which the Bidder reserves the right to accept or reject a contract awarded by the Owner. Bids in which the unit prices are obviously unbalanced may be rejected.
- D. Should the Bidder find discrepancies, ambiguities or omissions from these documents, they should immediately notify the Engineer and an addendum will be sent to all known entities holding copies of the Bidding Documents.
- E. Two (2) copies of each bid form and all supporting documentation shall be provided. Bids shall be placed in an opaque envelope and the envelope sealed and marked "Bid Enclosed – Furnishing 69 kV Circuit Breakers – Reisner Substation" to indicate its contents. If forwarded by mail, the envelope shall be mailed to the following address:

City of Webster City
Attn: Dedra Nerland, Public Works Management Assistant
400 Second Street
Webster City, IA 50595

- F. Receipt of any Addenda must be acknowledged on the bid form or a copy of any addenda relating to the bid shall be signed and attached to the bid.
- G. No oral, facsimile, e-mail, telegraphic or telephonic bids or modifications will be considered.

1.10 MODIFICATION OR WITHDRAWAL OF BIDS:

- A. A bid may be withdrawn by an appropriate document duly executed in the same manner that a bid must be executed and delivered to the place where bids are to be submitted prior to the date and time for the opening of bids. Upon receipt of such notice, the unopened bid will be returned to the Bidder.
- B. If a Bidder wishes to modify its bid prior to bid opening, Bidder must withdraw its initial bid and submit a new bid prior to the date and time for the opening of bids.
- C. No bid may be withdrawn for a period of thirty (30) days after the scheduled date and time for the receipt of bids.

1.11 CONTRACT AWARD:

- A. Award of the Contract, if an award is made, will be on the basis of the base bid and/or any alternate bid(s) chosen by the Owner, as is in the best interest of the Owner. It is the intent of the Owner to award one (1) Contract for the Circuit Breakers as is deemed to be in the best interest of the Owner. The effect of the guaranteed delivery date, dimensions and the experience record of the Bidder on units of similar size and rating will also be considered in evaluating the bids. This may also include location of manufacturing and assembly, and preference may be given to units manufactured and assembled in the USA. The Owner reserves the right to reject any or all bids, waive technicalities, and make award(s) as deemed to be in the best interest of the Owner. In addition to cost, other items that will impact the award decision include the following:
 - 1. Relevant experience with installations of similar size and type.
 - 2. Support capabilities.
 - 3. Ability to meet specified delivery schedule.
 - 4. Conformance to project specifications.
 - 5. Life cycle and maintenance costs.
 - 6. The Owner's and Engineer's experience with the units manufactured by the Bidder.

1.12 PERFORMANCE BOND:

- A. Should the total value of the awarded work to any Bidder be equal to or greater than \$25,000, the Bidder to whom the contract is awarded shall furnish a Performance Bond in an amount equal to the total amount of the bid guaranteeing the faithful performance of the work in accordance with the terms of the contract. Such bond shall be with a surety company authorized to do business in the State of Iowa and in form acceptable to the Owner. Any costs associated with procuring the necessary bond shall be included in the bid prices. Bidder may furnish a Supply Bond in lieu of a Performance Bond.

1.13 EXECUTION OF CONTRACT:

- A. The Bidder to whom the contract has been awarded shall enter into contract with the Owner within fifteen (15) days after the award has been made.
- B. No bid shall be considered binding upon the Owner until the contract is properly executed by both parties and all required bonds are filed.
- C. The contract, when executed, shall be combined with all the Contract Documents identified in the Material Agreement representing the entire agreement between parties. The Bidder shall not claim any modification resulting from representation or promise made by representative of the Owner or other persons.

1.14 DELIVERY/INSTALLATION DATE:

- A. The desired delivery date for the 69 kV circuit breakers is desired to be **no later than May 31, 2025. Based on current material availability, both later and earlier delivery dates will be considered by the Owner and should be listed on the bid form.**
- B. Circuit breaker offloading and installation will be completed by Others.
- C. The Owner agrees to indemnify the Supplier for circumstances beyond his control, including acts of God, acts of government, and related circumstances. Actions that cause delivery delays that are under the control of the Supplier are failure to allow sufficient time for manufacturing, failure to inform the Engineer of changes in the manufacturing schedule, or lack of cooperation in establishing effective measures by which delays could be minimized.
- D. The Supplier shall provide monthly progress reports to the Engineer during the manufacturing of the equipment.

* * * END OF SECTION * * *

BID BOND

Any singular reference to Bidder, Surety, Owner or other party shall be considered plural where applicable.

BIDDER (*Name and Address*):

SURETY (*Name, and Address of Principal Place of Business*):

OWNER (*Name and Address*):

BID

Bid Due Date:

Description (*Project Name— Include Location*):

BOND

Bond Number:

Date:

Penal sum _____ \$ _____
(Words) (Figures)

Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth below, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.

BIDDER

SURETY

(Seal) Bidder's Name and Corporate Seal

(Seal) Surety's Name and Corporate Seal

By:

Signature

By:

Signature (Attach Power of Attorney)

Print Name

Print Name

Title

Title

Attest:

Signature

Attest:

Signature

Title

Title

Note: Addresses are to be used for giving any required notice.

Provide execution by any additional parties, such as joint venturers, if necessary.

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond shall be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation shall be null and void if:
 - 3.1 Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
 - 3.2 All Bids are rejected by Owner, or
 - 3.3 Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from the Bid due date without Surety's written consent.
6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety and in no case later than one year after the Bid due date.
7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.

Bidder Status Form

To be completed by all bidders

Part A

Please answer "Yes" or "No" for each of the following:

- ☐ Yes ☐ No My company is authorized to transact business in Iowa.
(To help you determine if your company is authorized, please review the worksheet on the next page).
- ☐ Yes ☐ No My company has an office to transact business in Iowa.
- ☐ Yes ☐ No My company's office in Iowa is suitable for more than receiving mail, telephone calls, and e-mail.
- ☐ Yes ☐ No My company has been conducting business in Iowa for at least 3 years prior to the first request for bids on this project.
- ☐ Yes ☐ No My company is not a subsidiary of another business entity or my company is a subsidiary of another business entity that would qualify as a resident bidder in Iowa.

If you answered "Yes" for each question above, your company qualifies as a resident bidder. Please complete Parts B and D of this form.

If you answered "No" to one or more questions above, your company is a nonresident bidder. Please complete Parts C and D of this form.

To be completed by resident bidders

Part B

My company has maintained offices in Iowa during the past 3 years at the following addresses:

Dates: ____/____/____ to ____/____/____ Address: _____
City, State, Zip: _____

Dates: ____/____/____ to ____/____/____ Address: _____
City, State, Zip: _____

Dates: ____/____/____ to ____/____/____ Address: _____
City, State, Zip: _____

You may attach additional sheet(s) if needed.

To be completed by non-resident bidders

Part C

1. Name of home state or foreign country reported to the Iowa Secretary of State:

2. Does your company's home state or foreign country offer preferences to resident bidders, resident labor force preferences or any other type of preference to bidders or laborers? ☐ Yes ☐ No

3. If you answered "Yes" to question 2, identify each preference offered by your company's home state or foreign country and the appropriate legal citation.

You may attach additional sheet(s) if needed.

To be completed by all bidders

Part D

I certify that the statements made on this document are true and complete to the best of my knowledge and I know that my failure to provide accurate and truthful information may be a reason to reject my bid.

Firm Name: _____

Signature: _____ Date: _____

You must submit the completed form to the governmental body requesting bids per 875 Iowa Administrative Code Chapter 156. This form has been approved by the Iowa Labor Commissioner.

Worksheet: Authorization to Transact Business

This worksheet may be used to help complete Part A of the Resident Bidder Status form. If at least one of the following describes your business, you are authorized to transact business in Iowa.

- ☐ Yes ☐ No My business is currently registered as a contractor with the Iowa Division of Labor.
- ☐ Yes ☐ No My business is a sole proprietorship and I am an Iowa resident for Iowa income tax purposes.
- ☐ Yes ☐ No My business is a general partnership or joint venture. More than 50 percent of the general partners or joint venture parties are residents of Iowa for Iowa income tax purposes.
- ☐ Yes ☐ No My business is an active corporation with the Iowa Secretary of State and has paid all fees required by the Secretary of State, has filed its most recent biennial report, and has not filed articles of dissolution.
- ☐ Yes ☐ No My business is a corporation whose articles of incorporation are filed in a state other than Iowa, the corporation has received a certificate of authority from the Iowa secretary of state, has filed its most recent biennial report with the secretary of state, and has neither received a certificate of withdrawal from the secretary of state nor had its authority revoked.
- ☐ Yes ☐ No My business is a limited liability partnership which has filed a statement of qualification in this state and the statement has not been canceled.
- ☐ Yes ☐ No My business is a limited liability partnership which has filed a statement of qualification in a state other than Iowa, has filed a statement of foreign qualification in Iowa and a statement of cancellation has not been filed.
- ☐ Yes ☐ No My business is a limited partnership or limited liability limited partnership which has filed a certificate of limited partnership in this state, and has not filed a statement of termination.
- ☐ Yes ☐ No My business is a limited partnership or a limited liability limited partnership whose certificate of limited partnership is filed in a state other than Iowa, the limited partnership or limited liability limited partnership has received notification from the Iowa secretary of state that the application for certificate of authority has been approved and no notice of cancellation has been filed by the limited partnership or the limited liability limited partnership.
- ☐ Yes ☐ No My business is a limited liability company whose certificate of organization is filed in Iowa and has not filed a statement of termination.
- ☐ Yes ☐ No My business is a limited liability company whose certificate of organization is filed in a state other than Iowa, has received a certificate of authority to transact business in Iowa and the certificate has not been revoked or canceled.

BID FORM
69 kV Circuit Breakers

TO: City Council
Webster City, Iowa

FROM: Bidders Name _____

Address _____

Pursuant to and in compliance with the Notice to Bidders, the Notice of Public Hearing, and the Instructions to Bidders relating thereto, the terms of which are incorporated herein by reference thereto, the undersigned as bidder offers and agrees, if this offer is accepted, to furnish and deliver the equipment and materials in strict conformance with the Specifications forming a part of these contract documents and in accordance with following addenda for the sum indicated on the following bid schedule.

Addendum Number

Addendum Date

1. The prices set forth herein do not include any sums which are or may be payable by the seller on account of taxes imposed by the State of Iowa upon the sale, purchase or use of the equipment. If any such tax is applicable to the sale, purchase or use of the equipment, the amount thereof shall be paid by the Owner.
2. The prices included herein are firm without regard for time of delivery, increase in cost from manufacturer, or any other factor.
3. The price of the equipment set forth herein shall include the cost of delivery to the job site in Webster City, Iowa as detailed in the specifications. Offloading and installation will be completed by Others.
4. Title to the equipment shall pass to the Owner upon completion of the contract and acceptance by the Owner.
5. This bid is void unless a materials contract based on this bid is entered into by the Owner and the Supplier within thirty (30) days after the date hereof.

6. The undersigned being familiar with all the details, conditions, and requirements hereby proposes to furnish the following material to City of Webster City, in strict conformance with the specifications and Bidding Documents, to-wit:

<u>Item No.</u>	<u>Qty</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
A	3	69 kV Circuit Breaker, 2000A	\$ _____	\$ _____
TOTAL BID:				\$ _____

Circuit Breaker Manufacturer and Location: _____

Circuit Breaker Dimensions: (Attach a sketch of the proposed breaker configuration with all dimensions and weights.)

Approximate Weight of Circuit Breaker: _____

Recommended Anchor Bolt Size: _____ Diameter: _____ Length: _____

Recommended Spare Parts: _____

Delivery Date: _____

Bidder Status Form Enclosed _____

Bid Security Enclosed _____

* All materials shall be F.O.B. Webster City, Iowa.

The undersigned bidder certifies that this bid is made in good faith without collusion or connection with any other person or persons bidding on the work.

The undersigned bidder states that this bid is made in conformity with the Contract Documents and agrees that, in the event of any discrepancies or differences between any conditions of this bid and the Specifications, the provisions of the latter shall prevail.

Dated this ____ day of _____, 2024

Bidder_____

Address_____

Authorized Officer_____

Signature_____

Title_____

Telephone Number_____

E-Mail_____

PERFORMANCE BOND

CONTRACTOR *(name and address):*

SURETY *(name and address of principal place of business):*

OWNER *(name and address):*

CONSTRUCTION CONTRACT

Effective Date of the Agreement:

Amount:

Description *(name and location):*

BOND

Bond Number:

Date *(not earlier than the Effective Date of the Agreement of the Construction Contract):*

Amount:

Modifications to this Bond Form: ☐ None ☐ See Paragraph 16

Surety and Contractor, intending to be legally bound hereby, subject to the terms set forth below, do each cause this Performance Bond to be duly executed by an authorized officer, agent, or representative.

CONTRACTOR AS PRINCIPAL

SURETY

Contractor's Name and Corporate Seal

Surety's Name and Corporate Seal

By: _____
Signature

By: _____
Signature *(attach power of attorney)*

Print Name

Print Name

Title

Title

Attest: _____
Signature

Attest: _____
Signature

Title

Title

Notes: (1) Provide supplemental execution by any additional parties, such as joint venturers. (2) Any singular reference to Contractor, Surety, Owner, or other party shall be considered plural where applicable.

1. The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to the Owner for the performance of the Construction Contract, which is incorporated herein by reference.
2. If the Contractor performs the Construction Contract, the Surety and the Contractor shall have no obligation under this Bond, except when applicable to participate in a conference as provided in Paragraph 3.
3. If there is no Owner Default under the Construction Contract, the Surety's obligation under this Bond shall arise after:
 - 3.1. The Owner first provides notice to the Contractor and the Surety that the Owner is considering declaring a Contractor Default. Such notice shall indicate whether the Owner is requesting a conference among the Owner, Contractor, and Surety to discuss the Contractor's performance. If the Owner does not request a conference, the Surety may, within five (5) business days after receipt of the Owner's notice, request such a conference. If the Surety timely requests a conference, the Owner shall attend. Unless the Owner agrees otherwise, any conference requested under this Paragraph 3.1 shall be held within ten (10) business days of the Surety's receipt of the Owner's notice. If the Owner, the Contractor, and the Surety agree, the Contractor shall be allowed a reasonable time to perform the Construction Contract, but such an agreement shall not waive the Owner's right, if any, subsequently to declare a Contractor Default;
 - 3.2. The Owner declares a Contractor Default, terminates the Construction Contract and notifies the Surety; and
 - 3.3. The Owner has agreed to pay the Balance of the Contract Price in accordance with the terms of the Construction Contract to the Surety or to a contractor selected to perform the Construction Contract.
4. Failure on the part of the Owner to comply with the notice requirement in Paragraph 3.1 shall not constitute a failure to comply with a condition precedent to the Surety's obligations, or release the Surety from its obligations, except to the extent the Surety demonstrates actual prejudice.
5. When the Owner has satisfied the conditions of Paragraph 3, the Surety shall promptly and at the Surety's expense take one of the following actions:
 - 5.1. Arrange for the Contractor, with the consent of the Owner, to perform and complete the Construction Contract;
 - 5.2. Undertake to perform and complete the Construction Contract itself, through its agents or independent contractors;
 - 5.3. Obtain bids or negotiated proposals from qualified contractors acceptable to the Owner for a contract for performance and completion of the Construction Contract, arrange for a contract to be prepared for execution by the Owner and a contractor selected with the Owners concurrence, to be secured with performance and payment bonds executed by a qualified surety equivalent to the bonds issued on the Construction Contract, and pay to the Owner the amount of damages as described in Paragraph 7 in excess of the Balance of the Contract Price incurred by the Owner as a result of the Contractor Default; or
 - 5.4. Waive its right to perform and complete, arrange for completion, or obtain a new contractor, and with reasonable promptness under the circumstances:
 - 5.4.1. After investigation, determine the amount for which it may be liable to the Owner and, as soon as practicable after the amount is determined, make payment to the Owner; or
 - 5.4.2. Deny liability in whole or in part and notify the Owner, citing the reasons for denial.
6. If the Surety does not proceed as provided in Paragraph 5 with reasonable promptness, the Surety shall be deemed to be in default on this Bond seven days after receipt of an additional written notice from the Owner to the Surety demanding that the Surety perform its obligations under this Bond, and the Owner shall be entitled to enforce any remedy available to the Owner. If the Surety proceeds as provided in Paragraph 5.4, and the Owner refuses the payment or the Surety has denied liability, in whole or in part, without further notice the Owner shall be entitled to enforce any remedy available to the Owner.
7. If the Surety elects to act under Paragraph 5.1, 5.2, or 5.3, then the responsibilities of the Surety to the Owner shall not be greater than those of the Contractor under the Construction Contract, and the responsibilities of the Owner to the Surety shall not be greater than those of the Owner under the Construction Contract. Subject to the commitment by the Owner to pay the Balance of the Contract Price, the Surety is obligated, without duplication for:
 - 7.1. the responsibilities of the Contractor for correction of defective work and completion of the Construction Contract;
 - 7.2. additional legal, design professional, and delay costs resulting from the Contractor's Default, and resulting from the actions or failure to act of the Surety under Paragraph 5; and
 - 7.3. liquidated damages, or if no liquidated damages are specified in the Construction Contract, actual damages caused by delayed performance or non-performance of the Contractor.
8. If the Surety elects to act under Paragraph 5.1, 5.3, or 5.4, the Surety's liability is limited to the amount of this Bond.
9. The Surety shall not be liable to the Owner or others for obligations of the Contractor that are unrelated to the Construction Contract, and the Balance of the Contract Price shall not be reduced or set off on account of any such unrelated obligations. No right of action shall accrue on this Bond to any person or entity other than the Owner or its heirs, executors, administrators, successors, and assigns.
10. The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders, and other obligations.
11. Any proceeding, legal or equitable, under this Bond may be instituted in any court of competent jurisdiction in the location in which the work or part of the work is located and shall be instituted within two years after a declaration of Contractor Default or within two years after the Contractor ceased working or within two years after the Surety refuses or fails to perform its obligations under this Bond, whichever occurs first. If the provisions of this paragraph are void or prohibited by law, the minimum periods of limitations available to sureties as a defense in the jurisdiction of the suit shall be applicable.
12. Notice to the Surety, the Owner, or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears.
13. When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.
14. Definitions
 - 14.1. Balance of the Contract Price: The total amount payable by the Owner to the Contractor under the Construction Contract after all proper adjustments have been made including allowance for the Contractor for any amounts received or to be received by the Owner in settlement of insurance or other claims for damages to which the Contractor is entitled, reduced by all valid and proper payments made to or on behalf of the Contractor under the Construction Contract.
 - 14.2. Construction Contract: The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and changes made to the agreement and the Contract Documents.
 - 14.3. Contractor Default: Failure of the Contractor, which has not been remedied or waived, to perform or otherwise to comply with a material term of the Construction Contract.
 - 14.4. Owner Default: Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.
 - 14.5. Contract Documents: All the documents that comprise the agreement between the Owner and Contractor.
15. If this Bond is issued for an agreement between a contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.
16. Modifications to this Bond are as follows:

GENERAL REQUIREMENTS

PART 1 - GENERAL

1.01 SUMMARY:

- A. Materials shall be supplied as specified herein, and shall be in accordance with the applicable NEMA, ANSI, IEEE, IPCEA, ASTM Standards, NEC, and the Standards of the Underwriter's Laboratory.

1.02 CONTRACT AWARD:

- A. The Owner will award one (1) contract for the Circuit Breakers as deemed in the best interest of the Owner. The following dates represent the proposed schedule for this Contract:

February 7, 2024	Bid Opening
February 19, 2024	City Council Awards Contract
February 20, 2024	Notice of Award Issued
March 6, 2024	Supplier furnishes bonds and signs contract(s)
April 5, 2024*	Contract executed by Owner
May 18, 2024	Drawing Submittal
May 31, 2025 (no later than)	Delivery of Circuit Breakers

* Date subject to change.

Delivery of the circuit breakers is desired to be no later than May 31, 2025. Based on current material availability, both later and earlier delivery dates will be considered by the Owner.

1.03 SUBMITTALS:

- A. In addition to any drawings and data submitted with the bid, the Supplier, after award of the contract and before proceeding with the manufacture of the material, shall furnish the Engineer electronic copies of all design calculations, data sheets and drawings covering the design and installation of the material for approval.
- B. The Supplier shall submit structural details and drawings of the circuit breaker outline, schematics, and wiring diagrams for approval. All drawings shall be approved prior to fabrication.

- C. The Supplier shall supply to the Engineer an electronic copy in .pdf and an AutoCAD compatible format of each of the above-mentioned drawings for all submittals.
- D. The Supplier shall furnish a 3D model of the transformer that is compatible with Bentley Substation© 3D design software.
- E. Drawings submitted shall be in 11 x 17 format.
- F. Drawings shall be transmitted with a cover letter and such letter shall indicate the number of copies forwarded to the Engineer.
- G. Approval of final Supplier's drawings or data by the Engineer shall not relieve the Supplier of any part of his responsibility to meet all the requirements of this specification or as to the correctness of his drawings and data. Further, approval of the Engineer does not relieve the Supplier of responsibility for the adequacy of the design.
- H. Shop drawings for all material shall be submitted within 6 weeks of award.
- I. Allow 2-3 weeks for the Engineer's review of the shop drawings.
- J. See the Technical Specifications for additional submittal requirements.

1.04 SHIPPING AND ASSEMBLY PROCEDURES:

- A. The Bid(s) shall include F.O.B to the project location in Webster City, IA. The project site address is as follows:

Reisner Substation
 City of Webster City
 OFFICIAL ADDRESS TO BE DETERMINED
 Webster City, IA 50595
- B. Supplier shall notify the Owner and Engineer when equipment is ready for shipment **at least 7 days prior to delivery**. In addition, seller shall advise the Engineer of method of shipment, projected routing and estimated time in shipment.
- C. Supplier shall notify the Electric Utility Supervisor or Utility Technician by telephone when equipment is ready for shipment, **AT LEAST 48 HOURS PRIOR TO DELIVERY**. Contact information is provided at the beginning of this document.
- D. Title to the equipment shall pass to the Owner upon acceptance testing and checkout of the equipment and receipt of all required documentation.
- E. Deliveries Accepted: Monday-Friday, 8:00 AM – 4:00 PM, working days only.

- F. The supplier shall investigate all limitations in regard to shipping the equipment. The equipment shall be shipped as completely assembled as transportation limits allow.
- G. Supplier shall also coordinate delivery in advance with the substation construction Contractor to ensure the Contractor can schedule to be on-site during delivery of the equipment.
- H. The Supplier shall coordinate delivery locations with the Owner and Engineer.
- I. Anchor bolt installation details shall be sent within 16 weeks after the purchase order for the circuit breakers are received.

1.05 INSURANCE REQUIREMENTS:

- A. **Casualty Insurance** - Except when the risk of loss of the Equipment is with Owner, Supplier shall maintain on the Equipment insurance against loss or damage by fire, lightning and all other risks covered by the so-called extended coverage insurance endorsement in an amount equal to the full insurable value of the Equipment. Upon the request of Owner, Supplier shall deliver to Owner a certificate of insurance evidencing the insurance required by this section.
- B. **Risk of Loss** - Risk of loss of the Equipment shall remain with Supplier until the Equipment has been unloaded, inspected, and accepted by the Owner or Owner's Representative, at which time risk of loss shall pass to Owner. Notwithstanding the foregoing, if Owner rejects the Equipment as non-conforming, risk of loss of the Equipment shall be and remain with Supplier until Supplier corrects the non-conformity or Owner accepts the Equipment.

1.06 WARRANTY:

- A. A warranty package shall be furnished with the circuit breakers. The warranty shall be in effect for five (5) years after date of delivery of the last breaker received as part of this proposal.
- B. The warranty shall be comprehensive, without deductibles, and shall cover all equipment supplied by the Bidder, whether or not it was manufactured by the Bidder. The warranty shall include all labor and materials necessary to repair the breaker(s).
- C. All repair parts, labor, and travel expenses necessary for repairs at the job site shall be included.
- D. The manufacturer shall warrant the circuit breakers for a period of five (5) years for any SF6 leaks. Any gas leaks greater than 0.5% per year found during this warranty period shall be repaired by the manufacturer, at the manufacturer's expense.

1.07 TERMS AND CONDITIONS:

- A. The Bidder is invited to attach their standard patent protection and liability limitation conditions, but shall not include any other terms and conditions to this bid. **Any terms or conditions submitted with the Bid other than the terms or conditions herein listed shall be grounds for disqualification of bid. All additional costs required to meet this specification shall be deemed to be included in the base price.**

* * * END OF SECTION * * *

TECHNICAL SPECIFICATIONS CIRCUIT BREAKERS

PART 1 - GENERAL

1.01 SCOPE:

- A. Work under this Section includes furnishing the circuit breakers as herein specified.
- B. Work performed by Others:
 - 1. Unloading and installation of units.

1.02 SUBMITTALS

- A. Shop Drawings:
 - 1. Dimensions.
 - 2. Descriptive data.
 - 3. Performance data.
 - 4. Electrical drawings, etc.

1.03 PAYMENT:

- A. Payment shall be at the Contract unit prices as shown on the Bid Form.

1.04 WARRANTY:

- A. See General Requirements Section.

1.05 REFERENCES:

- A. Circuit breaker shall comply but not limited to the following documents:
 - 1. American National Standards Institute.
 - 2. Institute of Electrical and Electronics Engineers
 - 3. National Electrical Code.
 - 4. National Electrical Safety Code.
 - 5. American Society for Testing and Materials.

PART 2 - PRODUCTS

2.01 GENERAL:

- A. These specifications are intended to cover the requirements for three-phase, 60 Hertz, outdoor, SF6 gas circuit breakers. These circuit breakers shall be designed, constructed, and tested in accordance with the latest revision of all applicable ANSI/IEEE and NEMA Standards. These standards specifically are but not limited to the following standards:

IEEE C37.04	Standard Rating Structure for AC High-Voltage Circuit Breakers
ANSI C37.06	Standard for AC High-Voltage Circuit Breakers Rated on a Symmetrical Current Basis - Preferred Ratings and Related Required Capabilities
IEEE C37.09	Standard Test Procedure for AC High-Voltage Circuit Breakers Rated on a Symmetrical Current Basis
IEEE C37.010	Standard Application Guide for AC High-Voltage Circuit Breakers Rated Symmetrical Current Basis
IEEE C37.011	Standard Application Guide for Transient Recovery Voltage for AC High-Voltage Circuit Breakers Rated Symmetrical Current Basis
IEEE C37.012	Application Guide for Capacitance Current Switching for AC High-Voltage Circuit Breakers Rated Symmetrical Current Basis
ANSI C37.12	Guide to Specifications for AC High-Voltage Circuit Breakers Rated on a Symmetrical Current Basis and a Total Current Basis
ANSI C2	National Electrical Safety Code
NEMA SG4	Alternating Current High Voltage Circuit Breakers

2.02 RATINGS:

- A. For gang-operated breakers: breakers will be used for switching and protection of transmission lines or transformers as indicated on the bid form. Ratings as follows:

Nominal Voltage, RMS	69 kV
Rated Continuous Maximum Voltage, RMS	72.5 kV
Rated Voltage Range Factor, K	1.0
Rated Continuous Current, RMS, 60 Hz	2000 A
Rated Short Circuit Current (at Rated Max. Voltage)	40 kA

Rated Interrupting Time	3 Cycles
Maximum Symmetrical Interrupting Capability, RMS	40 kA
Closing and Latching Capability, RMS	108 kA
Low Frequency Insulation Level, RMS	160 kV
Impulse Crest (BIL) Insulation Level, RMS	350 kV
Maximum Ambient Temperature	40° C
Minimum Ambient Temperature	-40° C

2.03 CONSTRUCTION:

- A. The circuit breaker shall be dead tank, three pole, single throw, and mechanically and electrically trip free.
- B. The circuit breaker shall be mounted on a rigid hot dipped galvanized steel frame.
 - 1. Breaker frame must provide minimum clearance from supporting surface to lowest live part in accordance with Section 124A1 of the NESC.
 - 2. Breaker frame must provide minimum clearance of 8 feet 6 inches from the supporting surface to the lowest part of indeterminate voltage as defined in Section 124A3 of the NESC.
 - 3. Breaker frame shall provide a minimum clearance of two (2) feet between the foundation and the bottoms of the control and equipment cabinets and all maintenance devices such as valves, gauges, etc.
 - 4. Breaker frame shall provide a maximum height of 7 feet 0 inches to the top of the control and equipment cabinets when measured from the top of the foundation.
- C. The circuit breaker shall include provisions for lifting the assembled breaker.
- D. The aluminum SF6 phase tanks shall be horizontal cylindrical construction with aluminum end covers, aluminum flanged bushing mounting openings, and aluminum CT covers.
- E. The bushings shall be ANSI #70, light gray porcelain and shall be equipped with NEMA 4-hole flat vertically mounted aluminum terminal pad.
- F. The breaker housing shall be permanently marked near each bushing with the bushing identification 1, 3, 5 and 2, 4, 6.
- G. The external finish for the breaker, including accessories shall be unfinished aluminum except for the painted control cabinet and galvanized frame.
- H. All painted surfaces shall be prepared according to acceptable industry standards for surface preparation. The paint shall be oil & rust resistant and a minimum of two coats, 3 mils total thickness, applied.

- I. A plainly visible, mechanical position indicator showing actual position of the main circuit breaker contacts shall be provided. The position indicator shall be visible while standing on the ground with the control cabinet door closed.
- J. Provisions for travel recorder and mounting device.
- K. The circuit breaker shall include a mechanical closing device and any special tools required for slow closing of operator for maintenance.
- L. Two copper or stainless steel faced ground pads shall be provided at diagonally opposite corners of the circuit breaker frame. An additional ground pad shall be located on the exterior of the control cabinet and be connected to the internal cabinet ground bar. Each ground pad shall be designed for NEMA 2 hole pad, ½" X 13 UNC, grounding connection.
- M. Provide sufficient quantity of gas to fill each breaker, provided in refillable, non-returnable, gas cylinder for SF6 transport and storage.
- N. All necessary SF6 high and low pressure gauges, cut-off sampling and filling valves, and travel switches shall be clearly identified. Alarm contacts shall be included for each monitoring device. There shall be a method to permit visual monitoring of the SF6 gas system pressure.
- O. The circuit breaker shall have a conveniently located external emergency trip handle which trips the breaker and operates a switch that prevents electrically closing of the breaker until after the switch has been manually reset. Trip handle shall be red in color. Critically low SF6 must prevent this device from tripping the breaker, and the trip handle shall have a protective cover to prevent inadvertent operation.
- P. The following dry contact closure alarms shall be wired to the terminal block for Owner's use:
 - 1. For any condition that requires immediate maintenance
 - 2. For any condition that leads to blocking of tripping
 - 3. For any condition that causes blocking of tripping
 - 4. Spring not fully charged condition, time delayed to allow for normal spring charging operation without alarming.
 - 5. SF6 tank heater failure
- Q. The circuit breaker and accessories shall be designed to withstand seismic Zone 1 stresses as defined in the Uniform Building Code and in accordance with IEEE 693-1984, 'IEEE Recommended Practices for Seismic Design of Substation'.

2.04 INTERRUPTERS:

- A. The stationary and movable contacts shall be easily changed out when tanks are opened.

2.05 OPERATING MECHANISM:

- A. The mechanism shall be compression spring stored energy type, and shall be equipped with anti-pumping control features. Shall have means to prevent overcharging of spring and insufficiently charged springs from attempting a close operation. Shall have mechanical indication that the spring is charged, not fully charged, or discharged if applicable.
- B. The spring operators must be in compliance with applicable ANSI standards covering the spring operating mechanism and associated breaker. The breaker must also be capable of an open - close - open operation without recharge from motor.
- C. The breaker must be capable of the ANSI standard reclosing duty cycle. One immediate reclose operation will be followed by a series of close operations, each delayed by 15 seconds.
- D. SF6 pressure switches shall be installed to keep the system within normal pressures, to prevent closing and tripping during critically low pressure, and to provide a two-stage low pressure alarm for Owner's use.

2.06 CURRENT TRANSFORMERS:

- A. Each circuit breaker shall be equipped with two (2) bushing current transformers per bushing. Taps of the current transformers shall be in accordance with NEMA SG4, Table 3-5. Current transformer ratings shall be as identified below:

All 69 kV breakers (3 total):

Bushing Number	CTs per Bushing	Ratio	Rating Factor	Accuracy Class
1, 3, 5	2	2000:5 MR	2.0	C-800
2, 4, 6	2	2000:5 MR	2.0	C-800

- B. All leads of all current transformers shall be wired to shorting type terminal blocks in the control cabinet. All current transformer wiring shall be #10 AWG (minimum) switchboard wire. All switchboard wire shall be XL insulated, stranded wire, type SIS.
- C. A separate, plainly marked, shorting type terminal block shall be installed for each current transformer and shall contain four brass screws per terminal block.
- D. Full winding CT grounding wiring shall be installed on the CT side of the shorting terminal blocks. Grounding screws shall be installed on the shorting blocks. The

opposite side of the shorting terminal block shall be left open for Owner's external connections.

- E. Weather-proof conduits and fittings shall be used for all leads from the current transformers to the control cabinet.

2.07 CONTROL CABINET:

- A. The operating mechanism/control cabinet shall be rated NEMA 3S, dust tight, rain tight, and sleet and ice proof with a three-point latching mechanism.
- B. An operating handle shall be furnished on the exterior of the cabinet doors for latching and unlatching the doors and shall have provisions for padlocking.
- C. The control cabinet shall be painted ANSI #70 gray on the outside and white on the inside.
- D. The cabinet shall contain, as a minimum, the following equipment:
 - 1. Operating mechanism, including gauges, pressure switches and alarms.
 - 2. Removable conduit plate of sufficient area to bring in conduits.
 - 3. Auxiliary switch with at least ten (10) "a" contacts and ten (10) "b" contacts for Owner's use.
 - 4. A positive temperature coefficient heater to minimize condensation. Provide PTC2, or equal.
 - 5. Mechanical operation counter.
 - 6. Low SF6 pressure lockout auxiliary relays for each trip circuit. The control circuit(s) for blocking of tripping for interrupter low SF6 gas pressure shall be redundant and independently powered from the trip circuit 1 and trip circuit 2 DC sources. The loss of one trip circuit DC source shall not prevent the control circuit(s) from blocking tripping in trip circuit 1 or trip circuit 2. The control circuit for blocking of closing for interrupter low SF6 gas pressure shall be powered from the closing circuit source.
 - 7. Local trip and close push buttons shall be provided in the circuit breaker.
 - 8. Local/remote selector switch that provides options to trip and close locally or remotely. Provide auxiliary contacts to allow for remote monitoring of local and remote selector switch positions.
 - 9. Dual 125 VDC trip coils.

10. All necessary SF₆ high and low pressure gauges, cut-off and filling valves, and travel switches shall be mounted in the control cabinet and clearly identified. Alarm contacts shall be included for each monitoring device.
 11. Terminal blocks for all alarms, auxiliary switches, customer contacts, and A.C. and D.C. supply voltages. All blocks shall be easily accessible, and shall be clearly marked.
 12. Terminal blocks for customer control connections shall be General Electric type EB-25, or equal, and for current transformer connections shall be General Electric shorting type EB-27, or equal.
 13. Separate fused knife switches for control circuits, heater circuits, and motor circuits.
 14. All wiring in the cabinet shall be neat in appearance. All connectors used for terminating control and secondary wiring shall be full circle lugs with seamless barrels and uninsulated, visible crimping. The size of the cabinet shall be large enough, to permit easy access to all parts and terminal blocks.
 15. Duplex 120 VAC, 20-amp, GFCI outdoor weatherproof convenience outlet shall be furnished on the outside of the control cabinet.
 16. Mechanism housing light with door switch. Light shall automatically come on when door is open and automatically turn off when door is closed.
 17. All contacts furnished for customer use shall be rated for 125 VDC.
 18. The operating mechanism motor shall be 120 volts single phase AC/125 volts DC universal motor with AC/DC transfer switch.
 19. General purpose relays for remote indication of the "Loss of DC Power" or "Loss of AC Power". Provide one relay for the DC charging motor circuit, the DC close circuit, and each DC trip circuit. Provide one relay for the AC power circuit. The relays shall be located on the load-side of the input fuses. General purpose relays shall be Potter & Brumfield type KRP or equal.
- E. Control and auxiliary circuits shall be wired with #14 AWG (minimum) switchboard wire. Switchboard wire shall be as specified in Section 2.06.B.
- F. The pressure switches, relays, switches, fuses, terminal blocks, gauges, etc., shall be clearly marked with the designation given to them on the drawings.
- G. Trip circuits shall be wired to easily configure the circuit breakers to auto trip or block trip on a low SF₆ lockout condition with the addition or removal of a jumper wire. Auto trip shall be disabled by default on a low SF₆ lockout condition.

2.08 CONTROL POWER:

- A. Control power shall be ungrounded 125 VDC. All equipment, coils, and contacts shall be capable of being operated at 140 VDC when the station battery is being equalize charged.

2.09 AUXILIARY POWER:

- A. All Auxiliary Power Equipment shall be single phase and will be supplied from a 120/240 VAC source.

2.10 ACCEPTABLE MANUFACTURERS:

- A. All bids will be evaluated on the basis of compliance with the Specifications, cost, delivery, and the Owners and Engineer's past experience with units manufactured by the Supplier.
- B. The following list of manufacturers shall only be furnished unless written permission is obtained from the Engineer or Owner.
 - 1. ABB.
 - 2. Mitsubishi.
 - 3. Siemens.
 - 4. Or approved equal prior to bid.

PART 3 - DRAWINGS AND INSTRUCTION MANUALS

- 3.01 Each gas circuit breaker shall be shipped with an instruction manual including the certified factory test reports and a complete set of certified "as built" drawings, stored within a compartment in the control cabinet. As-built drawings shall include the following:

- A. Nameplate drawing
- B. Outline of circuit breaker and associated equipment.
- C. Control schematics and wiring diagrams for all equipment.
- D. Connection diagrams.
- E. Outline of bushings
- F. CT curves
- G. Instruction books for all equipment.

- 3.02 Supplier shall furnish approval drawings for review and approval. Drawings shall be electronically submitted in formats no larger than 11 x 17 with lettering size no smaller than 0.05 in.
- 3.03 In addition, the successful bidder shall, under separate cover, furnish one (1) hard copy set and one (1) electronic (.pdf and .dwg files) set of instruction manuals, certified factory test reports, and as-built drawings.
- 3.04 The instruction manual shall contain a list of recommended spare parts.

PART 4 - EXECUTION

- 4.01 See General Requirements section.

* * * END OF SECTION * * *

MATERIAL AGREEMENT

THIS AGREEMENT made as of _____, 20____ between City of Webster City, Iowa (hereinafter called the "Owner"), and _____ (hereinafter called the "Supplier"),

WITNESSETH, that the Supplier and the Owner for the considerations hereinafter named agree as follows:

1. SCOPE OF WORK.

- A. The Supplier agrees to sell and deliver to the Owner and the Owner agrees to purchase and receive from the Supplier the equipment in the Bid, __ in strict accordance with the documents entitled "Furnishing 69 kV Circuit Breakers - Reisner Substation" for Webster City Municipal Utilities, Webster City, Iowa.

2. THE CONTRACT DOCUMENTS.

- A. The Contract Documents shall consist of this written Agreement, Bid Form, Notice of Public Hearing and Letting, Instructions to Bidders, Addendums issued numbers , Insurance Policies and Certificates, General Requirements, Performance Bond, drawings and specifications, tests and engineering data, approved change orders, Supplier's Requests for Payment, and all addenda issued by the Owner prior to the awarding of the Contract (collectively, the "Contract Documents"). All of the Contract Documents listed in this Material Agreement are hereby incorporated by this reference as fully as if they were set out in this Agreement in full, all of which documents and instruments are incorporated by the signature of the parties hereto. The Unit(s) will be designed, manufactured, tested, shipped, sold and invoiced in accordance with _____ (Supplier) bidding document, - revision - _____, dated _____.

3. TIME OF COMPLETION.

- A. The work to be performed under this contract shall be commenced upon execution of this Agreement. Material shall be fully delivered by _____ *[To be updated with Supplier's guaranteed delivery date]*.

4. THE CONTRACT SUM.

- A. The Owner shall pay the Supplier for the equipment, in current funds: The Owner shall pay to the Supplier for performance of the work encompassed by this Agreement, and the Supplier will accept as full compensation therefore the lump sum of \$ _____, subject to adjustment as provided by the Contract Documents, to be paid by progress payments in cash or its equivalent in the manner provided for in the Contract Documents.

5. PAYMENT.

- A. Upon shipment of the complete equipment, the Supplier shall submit to the Owner a detailed statement of the equipment shipped and installed. The Owner shall, within thirty (30) days after delivery receipt of the material and associated invoice, pay the Supplier ninety-five percent (95%) of the contract price of the material.
- B. The Owner shall within thirty (30) days after final completion, field testing, required test reports, record drawings, final documentation, and certification by Engineer, pay the Supplier the remaining five percent (5%) of the contract price.

6. LIQUIDATED DAMAGES.

- A. Not applicable.

7. TERMINATION.

- A. This Agreement may be terminated by either party upon seven (7) days written notice should the other party breach the terms of this Agreement and, that party fails to initiate and diligently pursue a cure to such breach within the seven (7) day period after receiving such written notice. Further, any delay, suspension or termination of an order for convenience will be subject to Supplier's Cancellation and Delay Policy, as attached to Supplier's bid.

8. ASSIGNMENT.

- A. The Supplier shall not assign all of his rights or obligations under this Agreement without the express written consent of the Owner. Upon any assignment even though consented to by the Owner, the Supplier shall remain liable for the performance of the work under this Agreement.

9. PARTIAL INVALIDITY.

- A. If any provisions of this Agreement are in violation of any statute or rule of law of the State of Iowa, then such provisions shall be deemed null and void to the extent that they may be violative of law, but without invalidating the remaining provisions hereof.

10. WAIVER.

- A. No waiver of any breach of any one of the agreements, terms, conditions or covenants of this Agreement by the Owner shall be deemed or imply or constitute a waiver of any other agreement, term, condition or covenant of this Agreement. The failure of the Owner to insist on strict performance of any agreement, term, condition or covenant, herein set forth, shall not constitute or be construed as a waiver of the Owner's rights thereafter to enforce any other default; neither shall such failure to insist upon strict performance be deemed sufficient grounds to enable the Supplier to

forego or subvert or otherwise disregard any other agreement, term, condition or covenant of this Agreement.

11. ENTIRE AGREEMENT.

- A. The within Agreement, together with the Contract Documents, constitute the entire agreement of the parties hereto. No modification, change, or alteration of the within Agreement shall be of any legal force or effect unless in writing, signed by all the parties.

12. COUNTERPARTS, COPIES SAME AS ORIGINALS, ELECTRONIC AND SCANNED SIGNATURES PERMITTED:

- A. This Agreement may be executed in several counterparts and each such counterpart shall be deemed an original. Any photocopies, electronic copies, or scanned copies of this Agreement shall be given full force and effect as the original(s). Given the distance between the parties and the time-sensitive nature of this Agreement, the parties stipulate that each party and/or their individual representatives may execute this Agreement using an electronic or scanned signature. Such electronic or scanned signatures shall be given full effect by the parties.

13. GOVERNING LAW.

- A. Venue for any and all legal actions regarding or arising out of the transaction covered herein shall be solely in the District Court in and for Hamilton County, State of Iowa or the United States District Court for the State of Iowa. This transaction shall be governed by the laws of the State of Iowa.

14. BOND:

- A. If the total value of this contract exceeds \$25,000, Supplier shall provide a performance bond or supply bond as required by Iowa law valued at 100% of the contract amount.

15. INDEMNIFICATION:

- A. To the fullest extent permitted by law, the Supplier shall defend, indemnify, and hold harmless Owner, its agents, representatives, and employees (Indemnitees) from and against all claims, damages, losses and expenses, including, but not limited to, attorney's fees, arising out of or resulting from or in connection with performance of the work, but only to the extent caused by the negligent acts or omissions of the Supplier, a Sub-supplier, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss, or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity or contribution which would otherwise exist, as to any party or person described in Contract Documents.

16. INSURANCE REQUIREMENTS

- A. The Supplier shall secure and maintain such insurance policies as specified in the General Requirements of this Contract.

17. NOTICES.

- A. All notices, requests, demands and other communications given or to be given under this Agreement shall be in writing and shall be deemed to have been duly given when served if served personally, or on the second day after mailing if mailed by first class mail, registered or certified, postage prepaid, and properly addressed to the party to whom notice is to be given as set forth below.

If to Owner:

City of Webster City

400 Second Street

Webster City, IA 50595

If to Supplier:

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives all as of the day and year first above written.

City of Webster City, Iowa

Owner

Supplier

Sign: _____

Print: _____

Title: _____

Sign: _____

Print: _____

Title: _____

ATTEST:

Sign: _____

Print: _____

Title: _____

ATTEST:

Sign: _____

Print: _____

Title: _____

MEMORANDUM

TO: Mayor and City Council

FROM: Brandon Bahrenfuss, Street Department Supervisor

DATE: January 2, 2024

RE: Adopt a Resolution Authorizing the Street Department Supervisor to Seek Bids and Proceed with the Lowest Bidder for Concrete Crushing in an Amount not to Exceed \$60,000.

SUMMARY: On a routine basis, the Street Department has the stock pile of broken up concrete and asphalt located in the Street Department yard crushed. The crushed concrete and asphalt are recycled and used for city projects and Street Department operations.

PREVIOUS COUNCIL ACTION: City Council has seen this in the 2023-2024 Operations Budget. Street Department has earmarked \$60,000 for concrete crushing to be used towards Capital Improvement Projects as well as yearly operations projects.

BACKGROUND/DISCUSSION: Webster City has a concrete and asphalt disposal site on the far south end of the lot at 100 East Ohio Street. Citizens and contractors of Webster City are welcome to use the disposal site to get rid of any broken concrete or asphalt from sidewalk replacement, driveway removal, patio replacement, and parking lot and street repair. Staff requires no dirt or debris be mixed in with the concrete or asphalt when using the disposal site. The majority of the stockpile is accumulated from capital improvement projects and day to day operations. Concrete crushing/recycling has been implemented into the operations budget for the last 5-10 years and has saved the city thousands of dollars.

Once the broken-up concrete and asphalt has been crushed and stock piled, staff will separate the pile based on specific project quantities. The recycled product (1 ½ Roadstone) is to be used for City operations only. This service provides sub-base material for the majority of our capital improvement projects and day to day operations. The Street Department anticipates receiving roughly 6,000 tons of concrete and asphalt from contractors, homeowners, and Street Department staff by May 1, 2024. Currently on site there is roughly 3,900 tons of asphalt and concrete material. The awarded contractor will not begin crushing/recycling until May 1, 2024 to allow concrete and asphalt material to accumulate. Recycling excavated concrete is one of the most efficient and environmentally-friendly ways of handling waste concrete material. It reduces landfill space, helps conserve natural resources, and most importantly saves precious time and money. Our request is to crush/recycle our concrete/asphalt pile into 1 ½ diameter rocks with a not to exceed amount of \$60,000. As the May 1st start date approaches, the total tonnage at the stock pile will increase due to projects getting started. The contractor will be required to crush the material into a modified sub-base meeting gradation in SUDAS Design Specifications and the Iowa DOT Gradation #14, Section 4123.01 and 4123.02. The City will allow up to 5% RAP in with the modified sub-base. Crushing/recycling concrete presents a cheaper option than purchasing the rock from a quarry and hauling it in. Last year Mobile

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Crushing and Recycling Inc. received the bid at \$8.25 per ton. Martin Marietta's Rock Quarry 2023 price per ton for 1 ½ Roadstone is \$18.70.

FINANCIAL IMPLICATIONS: This will be absorbed through the 2023-2024 operations budget with a not to exceed amount of \$60,000.

RECOMMENDATION: Staff recommends the City Council adopt a resolution authorizing the Street Department Supervisor to seek bids and proceed with lowest bidder for concrete crushing in the amount not to exceed \$60,000.



RESOLUTION NO. 2024 - XXX

RESOLUTION AUTHORIZING THE STREET DEPARTMENT SUPERVISOR TO SEEK BIDS AND PROCEED WITH THE LOWEST BIDDER FOR CONCRETE CRUSHING IN AN AMOUNT NOT TO EXCEED \$60,000

WHEREAS, the City of Webster City is in need of 1 ½ inch roadstone sub-base material; and

WHEREAS, the City of Webster City will use the 1 ½ inch roadstone material as sub-base for CIP projects and Street Department daily operations; and

WHEREAS, the City of Webster City wishes to crush as much material as possible with a not to exceed amount of \$60,000; and

WHEREAS, the City of Webster City requires the contractor of choice to follow SUDAS Design Specifications and the Iowa DOT Gradation #14, Sections 4123.01 and 4123.02; and

WHEREAS, said procurement for services shall be governed by and construed in accordance with the laws of the State of Iowa and local municipal code; and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Webster City, Iowa as follows:

SECTION 1: Authorizes the Street Department Supervisor to seek bids and proceed with the lowest bidder for concrete crushing, with a not to exceed amount of \$60,000.

Passed and adopted this 2nd day of January 2, 2024.

Mayor

ATTEST:

Karyl K. Bonjour, City Clerk



Concrete Crushing Bid Sheet for
City of Webster City

The City of Webster City is taking bids for crushing of concrete and asphalt. In coordination with ongoing street projects and daily operations, we will need an approximate 6,000 Tons of crushed material to 1 1/2" granular sub-base meeting Modified Subbase gradation in SUDAS Design Specifications and the Iowa DOT Gradation #14, Sections 4123.01 and 4123.02. The City allows up to 5% RAP in the Modified Subbase. The City will be responsible for any testing to verify that aggregate meets the requirements.

- Aggregates to be nominal maximum size, commonly up to 1 1/2 inches. The percentage of fines (passing No. 200 sieve) in the subbase is limited to 10% for drainage and frost-susceptibility purposes.

The pile of concrete to be crushed is located at the Webster City Street Department located at 100 E. Ohio Street in Webster City, Iowa. We currently have 5,637 tons to be crushed but will be adding to the stock pile as spring construction begins. A majority of the concrete needing to be crushed is currently on site. The City currently has a "not to exceed" amount of \$60,000. Project cannot begin until May 1, 2024 and must be finished no later than June 28, 2024.

The City will be responsible for all expenses/monies occurred within the recycling process of materials mixed with the concrete.

Your submitted bid will need to include any and all costs to complete this project using your equipment and personnel with the following items being specifically addressed:

- Price per ton to crush the concrete including your method of weighing the actual product to be crushed.
- Cost per Ton for 1-1/2" Sub-base
- Mobilization/setup charges
- Pre-screening of dirt/steel removal charges
- Approximate date your company would begin this project
- Estimated length of time for the entire project to be completed

Please complete and submit the attached bid sheet by 4:00 P.M. on February 6, 2024 by one of the following ways: mail to:

City of Webster City
ATTN: Dedra Nerland
P.O. Box 217
Webster City, IA 50595

Fax: 515-832-9153 or email dnerland@webstercity.com

We will plan to review the bids by close of business on 2/6/24.

Please call Brandon, Street Department Supervisor at 515-388-0132 to make an appointment to view the pile of concrete to be crushed.

· Price per ton to crush the concrete including your method of weighing the actual product to be crushed.

· Cost per Ton for 1-1/2" Sub-base

· Mobilization/setup charges

· Pre-screening of dirt/steel removal charges

· Approximate date your company would begin this project

· Estimated length of time for the entire project to be completed

If any, please identify any additional expense that may be associated with this service

Bids must be received prior to 4:00 P.M. on February 6, 2024

Company Name

Bidder's signature

Contact Information

Address

City

State

Zip Code

Phone

Email

1620 Superior Street Unit 1
Webster City, IA 50595
(515) 832-2885
(515) 832-2515 fax



GROVES & CHIZEK LAW OFFICE

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Raphael M. Montag
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December 28, 2023

TO: Members of the City Council

RE: Summary of Professional Services for November and December 2023.

Dear Council Members:

Outlined below is a summary of professional services I have provided for the City of Webster City as City Attorney for the month of November and December 2023. The main issues I addressed this past month were (a) preparation of and finalization of all documents related to the Kwik Star development; (b) obtaining through the court system, a judgment and ownership of an abandoned property located on First Street; and (c) obtained two orders for judgment against property owners in town for municipal infractions.

In regards to the Kwik Star development, we were successfully able to get all of the documents prepared, finalized and signed off on related to this development from the City's side of things. Everything should be on track to close in January in my understanding.

In regards to the abandoned property on First Street, we were able to obtain an order from the court granting the City ownership of said abandoned property. As with other properties the City obtains, the City can now determine the next steps in disposing of or demolishing of said property.

Finally, in regards to municipal infractions, we obtained orders from the court on two properties in town. One for junk in the yard and the other for an unsafe/dangerous building. I have provided those orders to City staff for determination on next steps going forward on how they'd like to handle them.

Respectfully submitted,

Zachary S. Chizek
Attorney at Law