

CITY COUNCIL MEETING MINUTES
Webster City, Iowa October 2, 2023 – 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on October 2, 2023, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers Mayor John Hawkins and the following Council Members: Abbie Hansen, Megan McFarland, Matt McKinney and Logan Welch.

This meeting was Open to the Public and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

It was moved by McFarland and seconded by Hansen to approve the agenda.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

None brought forth.

MINUTES, CLAIMS, REPORTS, LICENSES, REQUESTS

It was moved by Welch and seconded by Hansen that the following motion(s) and Resolution(s) (a-e) be approved and adopted collectively:

- a. That the meeting minutes of September 18, 2023 be approved.
- b. That Resolution No. 2023-170 approving payroll for the period ending September 23, 2023 and paid on September 28, 2023 in the amount of \$208,978.68 be passed and adopted.
- c. That Resolution No. 2023-171 approving bills paid in the amount of \$2,436,229.07 be passed and adopted and the Fund List be approved.
- d. That Request from Chamber of Commerce for Street Closure for Downtown Trick-or-Treating on October 31, 2023 from 3:00-6:00 p.m. – Second Street from Superior Street to Prospect Street be approved.
- e. That Request from Chamber of Commerce for Street Closure for Christmas in the City Parade on December 2nd, 2023 from 4:00-6:30 p.m. to include Seneca Street in between Bank Street and Second Street; Alley access will be blocked; Second Street from Seneca Street to Prospect Street; Intersection closure at Prospect Street and Second Street to allow line-up to disperse in back parking lot be approved.
- f. Council Committee Reports – None brought forth.
- g. Other reports and recommendations – None brought forth.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

GENERAL AGENDA

- a. An update was provided on the City Green Waste Site (Tree Disposal Site and Wood Mulch Pile) and a presentation was given through Zoom by Michael Schmidt, Director of Sales for Air Burners, Inc. on incinerators for burning Green Waste. Staff is seeking direction from Council on how to proceed with this issue. Biridiana Bishop, Assistant City Manager, began the update with three options staff has put together to move forward/solutions for the ongoing issue at the green waste site. After much discussion, consensus of Council was to direct staff to proceed with acquiring the sufficient permits

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needed from the Department of Natural Resources for Air Burners (incinerator), prepare documents for purchase of an Air Burner, and dispose of the current windrows of wood chips over the next twelve months. At this time, the City Green Waste Site will remain closed to the disposal of tree/branch waste, but the disposal area for grass clippings/leaves (not attached to branches) will remain accessible to residents of Webster City.

b. It was moved by Welch and seconded by McKinney that the Second Reading of an Ordinance providing for the Vacation of a Portion of Third Street, Lawn Hill Addition, Webster City, Iowa to the Code of Ordinances, Webster City, Iowa, 2019 be approved.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

It was moved by McKinney and seconded by Hansen that the Third Reading of an Ordinance providing for the Vacation of a Portion of Third Street, Lawn Hill Addition, Webster City, Iowa to the Code of Ordinances, Webster City, Iowa, 2019 be waived.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

It was moved by McKinney and seconded by McFarland that Ordinance No. 2023-1869, an Ordinance providing for the Vacation of a Portion of Third Street, Lawn Hill Addition, Webster City, Iowa to the Code of Ordinances, Webster City, Iowa, 2019 be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

Ariel Bertran, Community Development Director, provided details of the vacation.

c. It was moved by McKinney and seconded by Hansen that Resolution No. 2023-172 setting October 16, 2023 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa as the time and place for a Public Hearing on Proposal to dispose of City-Owned Right-of-Way on Third Street lying West of Fair Avenue be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Community Development Director Bertran informed Council this was the next step in the disposal process following the vacation of the aforementioned Right-of-Way. Travis Small representing Kwik Star joined the meeting through Zoom in regard to items b and c on the agenda.

d. It was moved by Welch and seconded by McFarland that Resolution No. 2023-173 authorizing the Mayor to Execute and Sign the Subordination Agreements with First State Bank, Webster City, Iowa related to the City's existing mortgages on Lots 6, 7, 30, and 31 in Brewer Creek Estates 6th Addition with Ridge Development, LLC be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

Community Development Director Bertran provided an explanation for the Subordination Agreements.

e. It was moved by Hansen and seconded by McFarland that Resolution No. 2023-174 designating the Assistant City Manager to be the Authorized Representative for the Wastewater and Drinking Water Treatment Financial Assistance Program (WTFAP) in Iowa administered by the Iowa Finance Authority and authorizing submittal of an application for funding be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Assistant City Manager Bishop gave a summary of the designation request and application process.

It was moved by McFarland and seconded by Hansen that Council adjourn.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

The October 2, 2023 Regular City Council Meeting stood adjourned at 7:05 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk