

CITY COUNCIL MEETING MINUTES
Webster City, Iowa September 18, 2023 – 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on September 18, 2023, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers Mayor John Hawkins and the following Council Members: Abbie Hansen, Megan McFarland, Matt McKinney and Logan Welch.

This meeting was Open to the Public and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

It was moved by Hansen and seconded by McKinney to approve the agenda.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

None brought forth.

MINUTES, CLAIMS, REPORTS, LICENSES, REQUESTS

It was moved by McFarland and seconded by Hansen that the following motion(s) and Resolution(s) (a-i) be approved and adopted collectively:

- a. That the meeting minutes of September 5, 2023 be approved.
- b. That Resolution No. 2023-166 approving payroll for the period ending September 9, 2023 and paid on September 15, 2023 in the amount of \$205,383.41 be passed and adopted.
- c. That Resolution No. 2023-167 approving bills paid in the amount of \$414,796.63 be passed and adopted and the Fund List be approved.
- d. That the City Manager Reports for August 2023 be accepted and placed on file.
- e. That the Police Department Report for August 2023 be accepted and placed on file.
- f. That the Fire Department Report for August 2023 be accepted and placed on file.
- g. That the Hamilton County Solid Waste Commission Agenda Packet for September 13, 2023 be accepted and placed on file.
- h. That the Heart of Iowa Trust Fund Agenda Packet for September 14, 2023 be accepted and placed on file.
- i. That the issuance of Beer & Liquor Licenses by the Iowa Department of Commerce be recommended for the following:
 - 5-Day Special Class C Retail Alcohol License (BW) and Outdoor Service - Top of Iowa Lucky Wife, LLC, (Drink Trailer) Swea City, Iowa, to participate in Webster City Chamber Event – Ladies Night Out on 10/12/2023.
 - Class C Retail Alcohol License and Outdoor Service, American Legion Post 191, 726 2nd Street
 - Class C Retail Alcohol License and Outdoor Service, Carpy's Biker Bar, 732 2nd Street
- j. Council Committee Reports – None brought forth.
- k. Other reports and recommendations – None brought forth.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

GENERAL AGENDA

6:05 P.M. PUBLIC HEARING

a. September 18, 2023 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa being the time and place for a Public Hearing on proposal to consider the Request to Vacate a Portion of Third Street Right-Of-Way, the same was held. No written objections were received and no oral objections were presented.

It was moved by McKinney and seconded by Hansen that First Reading of an Ordinance Providing for the Vacation of a Portion of Third Street, Lawn Hill Addition, Webster City, Iowa to the Code of Ordinances, Webster City, Iowa, 2019 be approved.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Ariel Bertran, Community Development Director, informed Council this has been requested by a developer in order to locate a business at 505 Fair Avenue. Travis Small, representing Kwik Star, also spoke to Council on the request.

b. It was moved by Welch and seconded by McFarland that the Second Reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019 by Adding Section 50-120 Entitled Solar Energy Systems to Chapter 50, Article III Division 3 for the purpose of Regulating the Placement and Use of Solar Energy Systems in the City's Zoning Districts be approved.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

It was moved by Welch and seconded by McFarland that the Third Reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019 by Adding Section 50-120 Entitled Solar Energy Systems to Chapter 50, Article III Division 3 for the purpose of Regulating the Placement and Use of Solar Energy Systems in the City's Zoning Districts be waived.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

It was moved by McKinney and seconded by Hansen that Ordinance No. 2023-1868 an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019 by Adding Section 50-120 Entitled Solar Energy Systems to Chapter 50, Article III Division 3 for the purpose of Regulating the Placement and Use of Solar Energy Systems in the City's Zoning Districts be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Community Development Director explained to Council the reason to amend the City Code to include the section entitled Solar Energy Systems.

c. It was moved by Hansen and seconded by McFarland that Resolution No. 2023-168 approving Structural Fire Training Agreement with Property Owner of 406 White Fox Road and authorizing Mayor to execute said Agreement be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

Chuck Stansfield, Fire Chief, informed Council that this is a great training opportunity for the Fire Department.

d. It was moved by McFarland and seconded by Hansen that Resolution No. 2023-169 approving the commitment of Matching Funds for an Application for Funding to the Iowa Finance Authority in support of the Heart of Iowa Regional Housing Trust Fund be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Community Development Director Bertran provided a background of the program and how the commitment of Matching Funds is calculated and used.

e. Discussion was held on the City Green Waste Site (Tree Disposal Site and Wood Mulch Pile). Daniel Ortiz-Hernandez, City Manager, gave a power point presentation which provided an overview of the current status of the City Green Waste Site which has been ongoing since Sunday, September 3rd, 2023

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when smoldering first occurred. He covered the continued monitoring of the site and the strategy and plan to address the issues on a daily basis and asked Council for their consideration of short-term and long-term options for the site. More information will be gathered on removal or disposal of waste options and be presented to Council at a future date.

f. Discussion was held in regard to the 28E Draft Agreement with Hamilton County for Wilson Brewer Historic Park. Doug Herman, Ahlers and Cooney, joined the meeting via telephone to participate in this discussion as well. Mr. Herman went through the Draft Agreement and pointed out some items that needed to be filled in or that possibly could change depending on what the City and County wanted to include. Consensus of Council was to move forward with a meeting with Hamilton County (Board of Supervisors) to review the Agreement and discuss additions or deletions to the current draft.

OTHER REPORTS TO COUNCIL

- a. The City Attorney Report/Update for August 2023 was previously given to Council for review.

A five-minute recess was taken prior to the start of the Work Session. The Council resumed the meeting at 7:25 p.m.

WORK SESSION

A Work Session on the AMI (Advanced Metering Infrastructure) Project (Water and Electric Meter replacement) was held with staff members and City Council. An informational presentation on the details of the project was given to Council by several staff members and a representative from Municipal Supply. This included the setup of the project, how the new metering system operates, the process and timeline for changing out both electric and water meters, financial assistance opportunities available if needed, outreach and education regarding the project and a view of what a consumer portal may look like for the customer once all is in place and operating. Door Hangers are being distributed by staff this week and a Project Information Forum is scheduled for September 25, 2023 in City Hall Council Chambers from 5 to 7 p.m. for the public to attend.

It was moved by McKinney and seconded by Hansen that Council adjourn.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

The September 18, 2023 Regular City Council Meeting stood adjourned at 8:28 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk