

CITY COUNCIL MEETING MINUTES
Webster City, Iowa September 5, 2023 – 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on September 5, 2023, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers Mayor John Hawkins and the following Council Members: Abbie Hansen, Megan McFarland, Matt McKinney and Logan Welch.

This meeting was Open to the Public and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

It was moved by McFarland and seconded by McKinney to approve the agenda.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

Mayor Hawkins gave a Proclamation for Doodlebug Days in Webster City for the week of September 11 through September 16, 2023. Several members of the Doodlebug Club were present for the Proclamation and thanked the City for their continued support during this annual event.

MINUTES, CLAIMS, REPORTS, LICENSES, REQUESTS

It was moved by Welch and seconded by Hansen that the following motion(s) and Resolution(s) (a-e) be approved and adopted collectively:

- a. That the meeting minutes of August 21 and August 28, 2023 be approved.
- b. That Resolution No. 2023-156 approving payroll for the period ending August 26, 2023 and paid on September 1, 2023 in the amount of \$209,579.54 be passed and adopted.
- c. That Resolution No. 2023-157 approving bills paid in the amount of \$-183,834.90 be passed and adopted and the Fund List be approved.
- d. That the issuance of Beer & Liquor Licenses by the Iowa Department of Commerce be recommended for the following:
Class C Retail Alcohol License and Outdoor Service, C & C's American Tap, 526 Second Street
- e. That the Street Closure Request from Webster City High School National Honor Society and issuance of Parade Permit for Homecoming Parade to be held on September 8, 2023 with staging to begin at approximately 1:30 p.m., with Parade at 2:30 p.m. be approved.
- f. Council Committee Reports – None brought forth.
- g. Other reports and recommendations – None brought forth.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

GENERAL AGENDA

6:05 Public Hearings

- a. September 5, 2023 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa being the time and place for a Public Hearing on Proposal to Amend the Code of Ordinances of the City of Webster City, Iowa, 2019, by adding Section 50-120 entitled Solar Energy Systems to Chapter 50, Article III, Division 3, for the purpose of regulating the placement and use of Solar Energy Systems in the City's Zoning Districts, the same was held. No written objections were received and no oral objections were presented.

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It was moved by Welch and seconded by McFarland that the First Reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019 by Adding Section 50-120 Entitled Solar Energy Systems to Chapter 50, Article III Division 3 for the purpose of Regulating the Placement and Use of Solar Energy Systems in the City's Zoning Districts be approved.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Ariel Bertran, Community Development Director, spoke on the amendment to the City Code of Ordinances.

b. September 5, 2023 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa being the time and place for a Public Hearing on proposed Plans and Specifications and Proposed Form of Contract and Estimate of Cost for Construction of the 2023 Sanitary Sewer Rehabilitation Project, the same was held. No written objections were received and no oral objections were presented.

It was moved by Hansen and seconded by McKinney that Resolution No. 2023-158 finally approving and confirming Plans, Specifications and Form of Contract and Estimate of Cost for the 2023 Sanitary Sewer Rehabilitation Project including Bid Alternative One and Two and awarding Contract to Nels Pederson in the amount of \$296,444.50 be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

Brandon Bahrenfuss, Street Supervisor, provided details on the scope of the project and bids received.

c. It was moved by McKinney and seconded by Hansen that Resolution No. 2023-159 authorizing the Mayor and City Clerk to Amend the Salary of the City Manager be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

d. It was moved by Hansen and seconded by Welch that Resolution No. 2023-160 authorizing the Mayor to sign and execute Amendment No. 27 with Snyder and Associates to provide additional Professional Services needed for 2024 HMA Street Improvements Project for 600 Block of Elm Street and 500 Block of Webster Street be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Derrick Drube, Right-of-Way Inspector, gave Council details on the requested Amendment.

e. It was moved by Welch and seconded by McFarland that Resolution No. 2023-161 authorizing the Mayor to sign and execute Easements and Quit Claim Deed from those listed herein in connection with the Fair Meadow Drive Reconstruction and Widening Project be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

Right-of-Way Inspector Drube explained that this project has been under design since the Fall of 2022 and these are necessary to move forward with the project.

f. It was moved by McKinney and seconded by McFarland that Resolution No. 2023-162 authorizing the Mayor to sign a Five-Year Agreement with The Trash Man for City Trash Services for City Facilities and City-Wide Recyclable Collection Services for all Webster City Residences be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Street Supervisor Bahrenfuss provided background of the RFP process and determination of award of agreement.

g. It was moved by McFarland and seconded by Hansen that Resolution No. 2023-163 setting September 18, 2023 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa as the time and place for a Public Hearing on proposal to consider the Request to Vacate a Portion of Third Street Right-Of-Way be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

Community Development Director Bertran provided details on the request to set the Public Hearing.

h. It was moved by Welch and seconded by Hansen that Resolution No. 2023-164 authorizing the Sale of Real Estate and approving Execution of a Warranty Deed conveying City Owned Property in Brewer Creek Estates Fifth Addition, Webster City, Iowa to Alex Greenfield be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

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Community Development Director Bertran informed Council that the buyer will be having a home constructed on this lot.

i. It was moved by Welch and seconded by McFarland that Resolution No. 2023-165 approving Rebate of \$20,000 (50%) of Utility Permit Fees paid by Platinum Connect, LLC in connection to Fiber Optic Network Constructed in Webster City and Right-Of-Way Access License Agreement entered into with the City of Webster City in 2021 be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Daniel Ortiz-Hernandez, City Manager, provided history of initial request through the agreement approved with Platinum Connect, LLC. outlining the rebate if certain guidelines were met. Doug Boone, representing Platinum Connect, LLC was present and informed Council that the methods used in Webster City are the same as used in other communities.

It was moved by McFarland and seconded by Hansen that Council Adjourn.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

The September 5, 2023 Regular City Council Meeting stood adjourned at 6:52 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk