

CITY COUNCIL MEETING MINUTES
Webster City, Iowa August 7, 2023 – 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on August 7, 2023, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers Mayor John Hawkins and the following Council Members: Abbie Hansen, Megan McFarland, Matt McKinney and Logan Welch.

This meeting was Open to the Public and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

It was moved by McFarland and seconded by Hansen to approve the agenda.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

Mayor Hawkins gave a Proclamation for National Rail Safety Week to be observed September 18th to 24th.

MINUTES AND CLAIMS

It was moved by Welch and seconded by McKinney that the following motion(s) and Resolution(s) (a-e) be approved and adopted collectively:

- a. That the meeting minutes of July 14 and July 17, 2023 be approved.
- b. That Resolution No. 2023-136 approving payroll for the period ending July 15, 2023 and paid on July 21, 2023 in the amount of \$215,944.81 be passed and adopted.
- c. That Resolution No. 2023-137 approving payroll for the period ending July 29, 2023 and paid on August 4, 2023 in the amount of \$214,399.27 be passed and adopted.
- d. That Resolution No. 2023-138 approving bills paid in the amount of \$1,728,619.92 be passed and adopted and the Fund List be approved.
- e. That the issuance of Beer & Liquor Licenses by the Iowa Department of Commerce be recommended for the following:
Amendment for Additional Outdoor Service Area for Fundraiser for the Angel Tree Program on August 26th, 2023, American Tap, 526 2nd Street. (Parking Lot off First Street, behind American Tap)
Renewal of Special Class C Retail Alcohol License (BW), Leon’s Pizza, Inc., 643 Second Street
- f. Council Committee Reports – None brought forth.
- g. Other reports and recommendations – None brought forth.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

GENERAL AGENDA

a. It was moved by Hansen and seconded by McFarland that Request from American Tap to close the 500 Block First Street Parking Lot (not the overnight parking) for a Fundraiser for the Angel Tree Program from Friday late afternoon, August 25 to Sunday, August 27, 2023 at 12 Noon be approved.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Karyl Bonjour, City Clerk, informed Council that the City Departments and Committee for the event have been working together to finalize plans for the fundraiser.

b. It was moved by McKinney and seconded by Hansen that Resolution No. 2023-139 Accepting and Executing Easement with Reveiz Family Allowing the City to Bore Underground Electric Services to 529 Willow Street be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

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c. It was moved by Welch and seconded by McKinney that August 21, 2023 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa be set for a Public Hearing to Amend the FY24 Budget.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

Dodie Wolfram, Finance Director, explained the reason for the amendments to Council.

d. It was moved by Welch and seconded by McFarland that Resolution No. 2023-140 accepting work and authorizing Payment of \$43,972.77 to Woodruff Construction for Concrete Panel Replacement along the Boone River Trail be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Derrick Drube, Right-of-Way Inspector/Construction Coordinator spoke to Council on the completion of the Project and authorization of payment.

e. It was moved by Hansen and seconded by McFarland that Resolution No. 2023-141 authorizing the Street Department Supervisor to request Proposals for the Replacement of Two Storm Sewer Outflow Pipes with River Bank Stabilization and authorizing the City Manager to proceed with the Lowest Responsible Bidder in the amount not to exceed \$50,000 be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

Zach Williams, Assistant Street Department Supervisor, provided specifics on the replacement of the pipes and stabilization.

f. **Direction to City Staff on Splash Pad Project.** Biridiana Bishop, Assistant City Manager, provided a background of the proposed project which included funding sources, location, type of splash pad, benefits, financing and estimated ongoing expenses to be incurred. Jerry Klobberdanz, as a concerned resident, shared questions with Council that he had been asked by other community members in regard to the process being used for the splash pad, concerns over cost when City is also financing a new Wastewater Treatment Facility, hours of operation, and if the splash pad would be supervised, were among some of the inquiries. The deadline of August 15th, 2023 to apply for an Enhance Iowa CAT Grant to help fund this project is rapidly approaching and City Staff is asking for direction whether to proceed. After much discussion, consensus of Council was to direct Staff as follows: 1. Continue to move forward with the Splash Pad Project; 2. Issue Request for Proposals to purchase materials *after* Enhance Iowa Grant decision; 3. Engage and kick off a Community Fundraising Campaign to help support the project; and 4. Dedication of funding for long term operations of splash pad should be paid with Hotel/Motel Tax Funds if possible.

g. It was moved by McFarland and seconded by Hansen that Resolution No. 2023-142 authorizing the Assistant City Manager to apply for the Enhance Iowa Community Attraction and Tourism Grant and Committing Local Funds, (65%) be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

h. It was moved by Welch and seconded by McKinney that Resolution No. 2023-143 setting September 5, 2023 at 6:05 p.m. in Council Chambers in City Hall, Webster City, Iowa for a Public Hearing on proposed Plans and Specifications and Proposed Form of Contract and Estimate of Cost for Construction of the 2023 Sanitary Sewer Rehabilitation Project be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

i. It was moved by Welch and seconded by McFarland that Resolution No. 2023-144 authorizing the Mayor to sign and execute Agreement with Allender Butzke Engineering, Inc. for Professional Engineering Services associated with Reisner Substation be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

Assistant City Manager Bishop provided details of the agreement.

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j. It was moved by McKinney and seconded by Hansen that Resolution No. 2023-145 authorizing acquisition of Land through use of Eminent Domain be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Assistant City Manager Bishop informed Council that this will authorize Ahlers and Cooney to submit the formal application for this acquisition.

OTHER ITEMS SENT TO COUNCIL

a. The City Attorney Report/Update of August 2, 2023 was previously given to Council for review.

CLOSED SESSIONS

It was moved by Welch and seconded by Hansen that Council meet in Closed Session for the following:

Meet in Closed Session to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, or reduce the price the governmental body would receive for that property as provided by Chapter 21.5 j. of the Code of Iowa

Meet in Closed Session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation, as provided by Chapter 21.5 c. of the Code of Iowa .

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

Council went out of Open Session at 7:12 p.m.

A five-minute recess was taken by Council.

Council went into Closed Session at 7:19 p.m.

Council returned to Open Session at 7:51 p.m.

It was moved by McKinney and seconded by Hansen that Council adjourn.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

The August 7, 2023 Regular City Council Meeting stood adjourned at 7:52 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk