

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa July 3, 2023 – 6:00 p.m.**

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on July 3, 2023, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers Mayor John Hawkins and the following Council Members: Megan McFarland and Logan Welch. Council Member Abbie Hansen joined the meeting electronically and Council Member Matt McKinney was absent.

*This meeting was Open to the Public and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.*

It was moved by McFarland and seconded by Welch to approve the agenda.

ROLL CALL: Hansen, Hawkins, McFarland and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

**PETITIONS – COMMUNICATIONS – REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

None brought forth.

**MINUTES AND CLAIMS**

It was moved by McFarland and seconded by Welch that the following motion(s) and Resolution(s) (a-e) be approved and adopted collectively:

- a. That the meeting minutes of June 19, 2023 be approved.
- b. That Resolution No. 2023-118 approving payroll for the period ending June 17, 2023 and paid on June 23, 2023 in the amount of \$203,776.40 be passed and adopted.
- c. That Resolution No. 2023-119 approving bills paid in the amount of \$825,473.36 be passed and adopted and the Fund List be approved.
- d. That Resolution No. 2023-120 approving Cigarette/Tobacco/Nicotine/Vapor Permit for Cards Tan-N-Fold – Card Properties, LLC, 917 Seneca Street (New Permit) be approved.
- e. Recommend approval for issuance of Beer & Liquor Licenses by the Iowa Department of Commerce for the following:
  - Withdrawn* - Amendment to Class C Retail Alcohol License by adding Outdoor Service OR Approval of 5-day Class C Retail Alcohol License for July 6, 13, 20 & 27; August 3, 10, 17, 24 and 31, 2023 for Market Night Event in Webster City, LaPerla Jarocho, LLC, 611 Second Street.
  - Special Class C Retail Alcohol License (BW) – 8-month, Top of Iowa Lucky Wife, LLC, (Drink Trailer) Swea City, Iowa, to participate in Webster City Chamber of Commerce Market Nights.
- f. Council Committee Reports-None brought forth.
- g. Other reports and recommendations-None brought forth.

ROLL CALL: Hawkins, McFarland, Welch and Hansen voting aye.

**GENERAL AGENDA**

- a. It was moved by Welch and seconded by McFarland that the Second reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by Amending Chapter 10, Article VIII, Sections 10-389 through 10-398, Pertaining to Permit and Plan Review Fees be approved.

ROLL CALL: McFarland, Welch, Hansen and Hawkins voting aye.

It was moved by Welch and seconded by McFarland that the Third Reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by Amending Chapter 10, Article VIII, Sections 10-389 through 10-398, Pertaining to Permit and Plan Review Fees be waived.

ROLL CALL: Welch, Hansen, Hawkins and McFarland voting aye.

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It was moved by Welch and seconded by McFarland that Ordinance No. 2023-1867 amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by Amending Chapter 10, Article VIII, Sections 10-389 through 10-398, Pertaining to Permit and Plan Review Fees be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland and Welch voting aye.

Ariel Bertran, Community Development Director spoke on the reason for the Amendment to the Ordinance.

b. It was moved by McFarland and seconded by Welch that Resolution No. 2023-121 establishing Fees for Services beginning July 3, 2023 be passed and adopted.

ROLL CALL: Hawkins, McFarland, Welch and Hansen voting aye.

Council Member Abbie Hansen left the meeting at 6:07 p.m.

c. It was moved by McFarland and seconded by Welch that Resolution No. 2023-122 approving and accepting the Re-Acquisition of Property located in Brewer Creek Estates 5<sup>th</sup> Addition and 6<sup>th</sup> Addition from DJD Development, LLC be passed and adopted.

ROLL CALL: McFarland, Welch and Hawkins voting aye.

It was moved by McFarland and seconded by Welch that Resolution No. 2023-123 on Request to Hamilton County Board of Supervisors to Abate Outstanding Property Taxes owed in accordance with Iowa Code Section 445.63 be passed and adopted.

ROLL CALL: Welch, Hawkins and McFarland voting aye.

City Attorney Zach Chizek provided details of the re-acquisition of these lots and the request for the abatement of the property taxes.

d. It was moved by McFarland and seconded by Welch that Resolution No. 2023-124 authorizing the Mayor to Sign and Execute an Engagement Letter with Ahlers & Cooney, P.C. for Wastewater Treatment Facility Easement Acquisition Services be passed and adopted.

ROLL CALL: Hawkins, McFarland and Welch voting aye.

Daniel Ortiz-Hernandez, City Manager, gave specifics of the services to be provided by Ahlers & Cooney in assisting with the easement acquisition for the Wastewater Treatment Facility.

e. It was moved by Welch and seconded by McFarland that Resolution No. 2023-125 setting July 17, 2023 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa as the time and place for a Public Hearing on a Proposed Offer to Purchase City Owned Property located in Webster City, Iowa be passed and adopted.

ROLL CALL: McFarland, Welch and Hawkins voting aye.

City Manager Ortiz-Hernandez informed Council this is the property that has previously been discussed that is located adjacent to the Webster City Day Care where their playground equipment is currently located.

f. *The following item died for lack of motion:* Resolution approving Rebate of \$20,000 (50%) of Utility Permit Fees paid by Platinum Connect, LLC in connection to Fiber Optic Network Constructed in Webster City and Right-Of-Way Access License Agreement entered into with the City of Webster City in 2021.

City Manager Ortiz-Hernandez provided the background of the request and some of the details outlined in the issuance of the rebate. Consensus of Council was for Platinum Connect, LLC to provide more accurate map information and fix those issues prior to issuing the rebate.

g. It was moved by Welch and seconded by McFarland that Resolution No. 2023-126 authorizing the Mayor to Sign and Execute a Memorandum of Understanding with the Webster City Self Supported Municipal Improvement District for the Music on Mainstreet Project be passed and adopted.

ROLL CALL: Hawkins, McFarland and Welch voting aye.

Anna Woodward, Chamber Director, gave details of the Music on Mainstreet Project and the joint efforts of SSMID, the Chamber and the City to complete the Project of having a speaker system on Second Street.

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h. It was moved by McFarland and seconded by Welch that Request from Chamber of Commerce to extend the scope of initial street closure requests for July 20 and August 17, 2023 from 4:00 p.m. to 8:30 p.m. for Webster City Market Nights (Classic Car Nights) be approved.

ROLL CALL: Hawkins, McFarland and Welch voting aye.

Chamber Director Woodward explained the reason for the additional area needed on these specific Market Night dates.

i. It was moved by McFarland and seconded by Welch that Resolution No, 2023-127 accepting the Goal Setting Session Summary Report prepared by Patrick Callahan of Callahan Municipal Consultants, LLC. for the City of Webster City for 2023 be passed and adopted.

ROLL CALL: McFarland, Welch and Hawkins voting aye.

j. It was moved by Welch and seconded by McFarland that Resolution No. 2023-128 authorizing the Mayor to sign and execute an Engagement Letter with Hinson Consulting, LLC to provide Financial Analysis Assistance Services be passed and adopted.

ROLL CALL: Welch, Hawkins and McFarland voting aye.

City Manager Ortiz-Hernandez explained this was a suggestion by Callahan Municipal Consultants, LLC following the City Goal Setting Session. This service and analysis would assist in the core planning of the budget and would be presented to Council prior to working on the budget for next year.

**OTHER ITEMS SENT TO COUNCIL**

- a. The City Attorney Report/Update from June 27, 2023 was previously given to Council for review.

It was moved by McFarland and seconded by Welch that Council adjourn.

ROLL CALL: Hawkins, McFarland and Welch voting aye.

The July 3, 2023 Regular City Council Meeting stood adjourned at 6:22 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk