

CITY COUNCIL MEETING MINUTES
Webster City, Iowa June 19, 2023 – 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on June 19, 2023, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers Mayor John Hawkins and the following Council Members: Abbie Hansen, Megan McFarland, Matt McKinney and Logan Welch.

This meeting was Open to the Public and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

It was moved by Hansen and seconded by McKinney to approve the agenda.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

None brought forth.

MINUTES AND CLAIMS

It was moved by McFarland and seconded by Hansen that the following motion(s) and Resolution(s) (a-h) be approved and adopted collectively:

- a. That the meeting minutes of June 5, 2023 be approved.
- b. That Resolution No. 2023-112 approving payroll for the period ending June 3, 2023 and paid on June 9, 2023 in the amount of \$194,156.64 be passed and adopted.
- c. That Resolution No. 2023-113 approving bills paid in the amount of \$586,941.29 be passed and adopted and the Fund List be approved.
- d. That the City Manager Reports for May 2023 be accepted and placed on file.
- e. That the Police Department Report for May 2023 be accepted and placed on file.
- f. That the Fire Department Report for May 2023 be accepted and placed on file.
- g. That the Hamilton County Solid Waste Commission Agenda Packet for June 14, 2023 be accepted and placed on file.
- h. Recommend approval for issuance of Beer & Liquor Licenses by the Iowa Department of Commerce for the following:
 - Renewal of Class C Retail Alcohol License, Lomita’s Mexican Restaurant, 500 2nd Street
 - Amendment to Class C Retail Alcohol License by adding Outdoor Service for June 22 & 29; July 6, 13, 20 & 27; August 3, 10, 17, 24 and 31, 2023 for Market Night Event in Webster City, Wildcat Products, LLC d/b/a Wildcat Distilling Co., 626 Second Street
 - Amendment to Class C Retail Alcohol License for Additional Outdoor Service Area for 15th Anniversary Event to be held on June 24, 2023, Grid Iron Family Grill and Sports Lounge, 1121 East Second Street
 - Amendment to Class C Retail Alcohol License for Ownership Updates, Grid Iron Family Grill and Sports Lounge, 1121 East Second Street
 - Amendment to Class E Retail Alcohol License for Ownership Updates, Casey’s General Store #1828, 1300 2nd Street
- i. Council Committee Reports-None brought forth.
- j. Other reports and recommendations-None brought forth.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

GENERAL AGENDA

Public Hearings – 6:05 p.m.

a. The **Public Hearing** on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for Construction of the 2023 Water Main Repair Project **was cancelled**.

It was moved by McKinney and seconded by Welch to reject the bids received for the 2023 Water Main Repair Project and rebid this fall.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Brandon Bahrenfuss, acting Public Works Director, spoke on the project and the reason to rebid at a later time. Options being considered are to do more of the project in-house and/or reduce the scope of the project.

b. June 19, 2023 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa being the time and place for a Public Hearing pertaining to the Disposal of City-Owned property in Brewer Creek Estates 6th Addition, the same was held. No written objections were received and no oral objections were presented.

It was moved by Welch and seconded by McFarland that Resolution No. 2023-114 authorizing and approving execution of a Purchase Agreement for the Sale of Lots in Brewer Creek Estates 6th Addition between the City of Webster City and Ridge Development, LLC, be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

Ariel Bertran, Community Development Director, provided details of the agreement to be executed.

c. June 19, 2023 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa being the time and place for a Public Hearing on proposal to amend the Code of Ordinances of the City of Webster City, Iowa, 2019, Pertaining to Chapter 10, Article VIII, Section 10-389 through 10-398, Pertaining to Permit and Plan Review Fees, the same was held. No written objections were received and no oral objections were presented.

It was moved by Welch and seconded by McKinney that the First reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by Amending Chapter 10, Article VIII, Sections 10-389 through 10-398, Pertaining to Permit and Plan Review Fees be approved.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

Community Development Director Bertran explained the reason for the amendment to the Code and reviewed the fees currently in place and the fees that will reflect an increase.

d. It was moved by McKinney and seconded by McFarland that the Third Reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019 by Adding Sections 46-415 through 46-420 Pertaining to Automated Traffic Enforcement to Chapter 46, Article IX, Division 2 be approved.

ROLL CALL: Hawkins, McFarland, McKinney and Welch voting aye.

Hansen voting nay.

It was moved by McKinney and seconded by McFarland that Ordinance No. 2023-1866 amending the Code of Ordinances of the City of Webster City, Iowa, 2019 by Adding Sections 46-415 through 46-420 Pertaining to Automated Traffic Enforcement to Chapter 46, Article IX, Division 2 be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney and Welch voting aye.

Hansen voting nay.

Biridiana Bishop, Assistant City Manager, provided a history of this agenda item and spoke on specifics of the enforcement and placement of cameras.

e. It was moved by Welch and seconded by McKinney that Resolution No. 2023-115 authorizing Cigarette/Tobacco/Nicotine/Vapor Permits for the 2023-2024 year be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

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f. It was moved by Welch and seconded by Hansen that Resolution No. 2023-116 authorizing the Mayor to sign and execute a Change Order with Williams & Company for the Fees to Perform the FY23 Audit be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

Dodie Wolfgram, Finance Director, reviewed the details of the Change Order from Williams & Company to perform the FY23 Audit and informed Council of the ongoing shortage of these services being available.

It was moved by Hanson and seconded by McFarland that the following appointments (g & h) be approved:

g. Appointment of Anna Woodward to the City Planning and Zoning Commission for the four-year term beginning June 19, 2023 and ending May 31, 2027; and

h. Appointment of Anna Woodward to the Airport Commission for the unexpired term beginning June 19, 2023 and ending May 31, 2026.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

i. It was moved by McFarland and seconded by Welch that Resolution No. 2023-117 authorizing Staff to request Proposals for 2023 City Trash Services for City Facilities and Citywide Recyclable Collection Services for all Webster City Residents be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Acting Public Works Director Bahrenfuss gave details of the RFP which includes items Council had previously requested. The bids will be presented to Council at a later date, along with request of approval to award the contract.

It was moved by Welch and seconded by McFarland that Council meet in Closed Session for the following:

Meet in Closed Session to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, or reduce the price the governmental body would receive for that property as provided by Chapter 21.5 j. of the Code of Iowa; and

Meet in Closed Session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation, as provided by Chapter 21.5 c. of the Code of Iowa.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

Council went out of Open Session at 6:38 p.m.

Council went into Closed Session at 6:40 p.m.

Council returned to Open Session at 6:59 p.m.

It was moved by Hansen and seconded by Welch that Council adjourn.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

The June 19, 2023 Regular City Council Meeting stood adjourned at 7:00 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk