



**AGENDA**  
**City Council Meeting**  
**City Hall Council Chambers - Webster City, Iowa**  
**June 5, 2023 – 6:00 p.m.**

This meeting will be open to the public and can also be attended via Zoom.com:

**Meeting ID 817 1400 9628**

Phone number to call to participate via telephone is **1-312-626-6799 US (Chicago)**

**ROLL CALL**

**Motion on Approval of Agenda**

**Pledge of Allegiance**

**1. PETITIONS – COMMUNICATIONS – REQUESTS**

This is the time of the meeting that a citizen may address the Council on a matter not on the Agenda. **(No more than five minutes per person)** Except in cases of emergency, the City Council will not take any action at this meeting, but may ask the City Staff to research the matter or have the matter placed on the Agenda for a future meeting.

- a. Public Information

**2. MINUTES, CLAIMS, REPORTS, LICENSES**

The following items have been deemed to be non-controversial, routine actions to be approved by the Council in a single motion. If a Council member, or a member of the audience wishes to have an item removed from this list, it will be considered in its normal sequence on the Agenda.

- a. [MINUTES](#) of May 15, 2023.
- b. [RESOLUTION](#) on [PAYROLL](#) for the period ending May 20, 2023 and paid on May 26, 2023.
- c. [RESOLUTION](#) on [BILLS](#) Approve [FUND LIST](#)
- d. Finance [REPORTS](#) April 2023
- e. Recommend approval for issuance of Beer & Liquor Licenses by the Iowa Department of Commerce for the following:
  - Class E Retail Alcohol License, BW Gas & Convenience Retail, LLC (Yesway #1018), 1803 Superior Street
  - Class E Retail Alcohol License, BW Gas & Convenience Retail, LLC (Yesway #1021), 1102 2nd Street
  - Amendment to Class C Retail Alcohol License by adding Outdoor Service for June 8, 2023 for Market Night Event in Webster City, Wildcat Products, LLC d/b/a Wildcat Distilling Co., 626 Second Street
- f. Council Committee Reports
- g. Other reports and recommendations

City Council Meeting Agenda June 5, 2023

3. GENERAL AGENDA

Public Hearing - 6:05 p.m.

a. Public Hearing on Proposed plans and specifications and proposed form of contract and estimate of cost for construction of the 2023 Wilson Brewer Courthouse Structural Improvement Project.

[COUNCIL MEMORANDUM](#)    [ENGR LTR](#)    [BID TAB](#)

[RESOLUTION](#) authorizing the Mayor to sign and execute a Contract with Peterson Construction for the 2023 Wilson Brewer Courthouse Structural Improvement Project.    [CONTRACT](#)

b. [COUNCIL MEMORANDUM](#)    [RESOLUTION](#) authorizing the Mayor to sign and execute a Retainer Agreement with Napoli Shkolnik, PLLC, for the PFAS (Perfluoroalkyl substances) Cost Recovery Lawsuit.

[IOWA AGREEMENT](#)    [COST RECOVERY](#)    [RED ALERT](#)    [PFAS SUMMARY](#)

c. [COUNCIL MEMORANDUM](#)    [RESOLUTION](#) approving Police Department Memorandum of Understanding for 2021-2024 Work Agreement and approval by the City Manager.    [MOU](#)

d. [COUNCIL MEMORANDUM](#)    [RESOLUTION](#) adopting Group Benefit Plan for City Employees beginning July 1, 2023, with Iowa Governmental Health Care Plan, Third Party Administrator Employee Benefit Systems.

e. [COUNCIL MEMORANDUM](#)    [RESOLUTION](#) adopting Employee Pay Plan for 2023-24.

f. [COUNCIL MEMORANDUM](#)    Second Reading of an [ORDINANCE](#) amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by Amending Chapter 46 Pertaining to Traffic Control Devices.

***Waive 3<sup>rd</sup> reading***

***Pass and Adopt Ordinance***

g. [COUNCIL MEMORANDUM](#)    Second Reading of an [ORDINANCE](#) amending the Code of Ordinances of the City of Webster City, Iowa, 2019 by Adding Sections 46-415 through 46-420 Pertaining to Automated Traffic Enforcement to Chapter 46, Article IX, Division 2.

***Waive 3<sup>rd</sup> reading***

***Pass and Adopt Ordinance.***

h. [COUNCIL MEMORANDUM](#)    [RESOLUTION](#) setting time and place for a Public Hearing on proposal to amend the Code of Ordinances of the City of Webster City, Iowa, 2019, Pertaining to Chapter 10, Article VIII, Section 10-389 through 10-398, Pertaining to Permit and Plan Review Fees.

(June 19, 2023 6:05 p.m.)    [NOTICE](#)    [PROP.ORD](#)

i. [COUNCIL MEMORANDUM](#)    [RESOLUTION](#) setting time and place for a Public Hearing pertaining to the Disposal of City-Owned property in Brewer Creek Estates 6<sup>th</sup> Addition. (June 19, 2023 6:05 p.m.)    [NOTICE](#)  
[AGREEMENT](#)

## City Council Meeting Agenda June 5, 2023

j. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) providing for Notice of Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for the Emergency Backup Power for Sewer Lift Stations Project. (July 17, 2023 6:05 p.m.) [NOTICE](#) [SPECS](#)

k. [REQUEST](#) from Webster City Area Chamber of Commerce for additional street closure of the 700 Block of Second Street up to 731 Second Street from 4:00 p.m. to 8:30 p.m. for Webster City Market Nights on Thursdays from June 8 through August 31, 2023.

l. Request for approval of no parking from 11 a.m. Friday, June 9<sup>th</sup> to noon on Saturday June 10<sup>th</sup>, 2023 on West side of Des Moines Street (parking area only) from intersection of First Street to North entrance of the Webster City Middle School Parking Lot for CleanUp/DropOff Event.

m. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) authorizing the Mayor to sign and execute an Encroachment Easement Agreement with Help, Entertain, and Restore Organization, Inc. to install a DVD Box next to the Little Library in front of City Hall. [EASEMENT AGREEMENT](#)

### n. APPOINTMENTS

1. Appointment of two members to the **Park & Recreation Advisory Commission** for the four-year terms beginning June 1, 2023 and ending May 31, 2027.  
*Applicants Allison Appel and Kyle Fritz*
2. Appointment of one member to the **Park & Recreation Advisory Commission** for the unexpired term beginning June 1, 2023 and ending May 31, 2026.  
*Applicant Lynn Jaycox*
3. Appointment of one member to the **Airport Commission** for the four-year term beginning June 1, 2023 and ending May 31, 2027.  
*Applicant Scott Bargfrede*
4. Appointment of one member to the **Zoning Board of Adjustment** for the five-year term beginning June 1, 2023 and ending May 31, 2028  
*Applicant Jim Kumm*
5. Appointment of one member to the **City Planning and Zoning Commission** for the four-year term beginning June 1, 2023 and ending May 31, 2027.  
*Applicant – Kyle Heffernan*
6. Appointment of two members to the **Hotel/Motel Tax Board** for the four-year terms beginning June 1, 2023 and ending May 31, 2027  
*Applicants-Andy Sowle (City Government Rep) and Ashley Allers (Public At Large Rep)*
7. Appointment of two members to the **Traffic Study Committee** for the four-year Terms beginning June 1, 2023 and ending May 31, 2027.  
*Applicants -Kyle Heffernan and Brandon Bahrenfuss*

**City Council Meeting Agenda June 5, 2023**

8. Appointment to the **Senior Citizens Advisory Board** for the three-year term beginning June 1, 2023 and ending May 31, 2026.  
*Applicant-Tammy Greenfield*

**4. OTHER ITEMS SENT TO COUNCIL**

- a. City Attorney [REPORT/UPDATE](#) May 30, 2023.

**5. CLOSED SESSION**

Meet in closed session to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, or reduce the price the governmental body would receive for that property as provided by Chapter 21.5 j. of the Code of Iowa

**RETURN TO OPEN SESSION**

**6. ADJOURN**

NOTE: The Council may act by motion, resolution or ordinance on items listed on the Agenda.

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa May 15, 2023 – 6:00 p.m.**

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on May 15, 2023, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers Mayor John Hawkins and the following Council Members: Abbie Hansen, Megan McFarland, Matt McKinney and Logan Welch.

*This meeting was Open to the Public and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.*

It was moved by McFarland and seconded by Hansen to approve the agenda.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

**PETITIONS – COMMUNICATIONS – REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

None brought forth.

**MINUTES AND CLAIMS**

It was moved by Hansen and seconded by McKinney that the following motion(s) and Resolution(s) (a-i) be approved and adopted collectively:

- a. That the meeting minutes of May 1 and May 8, 2023 be approved.
- b. That Resolution No. 2023-088 approving payroll for the period ending May 6, 2023 and paid on May 12, 2023 in the amount of \$193,826.32 be passed and adopted.
- c. That Resolution No. 2023-089 approving bills paid in the amount of \$939,557.18 be passed and adopted and the Fund List be approved.
- d. That the Manager Reports for April 2023 be accepted and placed on file.
- e. That the Police Department Report for April 2023 be accepted and placed on file.
- f. That the Fire Department Report for April 2023 be accepted and placed on file.
- g. That the Traffic Study Committee Minutes of May 8, 2023 be accepted and placed on file.
- h. That the Hamilton County Solid Waste May Agenda Packet - May 10, 2023 be accepted.
- i. That the issuance of Beer & Liquor Licenses by the Iowa Department of Commerce for the following be approved:

Class C Retail Alcohol License, GWR Enterprises, LTD (The Links at Webster City) 405 N Des Moines St.

Class E Retail Alcohol License, Hy-Vee, Inc., 823 2nd St.

Class E Retail Alcohol License, Casey's General Store #1828, 1300 2nd St.

5-Day Special Class C Retail Alcohol License for the Thirsty Pig, Madrid, Iowa – for Junquefest event to be held May 26 and 27, 2023 at Hamilton County Fairgrounds.

Amendment – Additional Outdoor Service – Seneca Street Saloon for Beer Garden and Street Dance to be held on July 1, 2023.

- j. Council Committee Reports-None brought forth.
- k. Other reports and recommendations-None brought forth.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

**GENERAL AGENDA**

c. It was moved by McKinney and seconded by Hansen that Resolution No. 2023-090 authorizing the Community Development Director to seek bids for Demolition of Five Acquired Unsafe Properties and authorizing the City Manager to sign and execute an Agreement with the lowest responsible bidder in an amount not to exceed \$140,000 be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Ariel Bertran, Community Development Director, provided a history and issues of the properties to be demolished.

**Public Hearings - 6:05 p.m.**

a. May 15, 2023 at 6:05 p.m. in the Council Chambers at City Hall, Webster City, Iowa being the time and place for a Public Hearing to Amend the FY23 Budget, the same was held. No written objections were received and no oral objections were presented.

It was moved by McFarland and seconded by Welch that Resolution No. 2023-091 adopting the Budget Amendment for Fiscal Year Ending June 30, 2023 be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

Dodie Wolfgram, Finance Director, was present to answer any questions on the proposed amendments.

b. **Hearing Cancelled:** Public Hearing on Proposed plans and specifications and proposed form of contract and estimate of cost for construction of the 2023 Wilson Brewer Courthouse Structural Improvement Project. This hearing was moved to the June 5, 2023 regular City Council Meeting. Notice of new public hearing date will be published on May 19, 2023.

d. It was moved by Welch and seconded by McFarland that Resolution No. 2023-092 authorizing the Mayor to execute and sign the Agreement from Veenstra & Kimm Inc. for Interim Plan Review of Residential, Commercial and Industrial Projects within City Limits be passed and adopted.

Community Development Director Bertran provided a summary of the proposed agreement.

e. It was moved by Hansen and seconded by McKinney that Resolution No. 2023-093 authorizing the Line Department Supervisor to purchase Two (2) Traffic Signal Sensor Replacements from Traffic and Transportation Products, Limited in an amount not to exceed \$40,000 be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Adam Dickinson, Line Department Supervisor, explained that these Sensors have been needed for a period of time and are part of the FY23-24 Budget.

f. It was moved by Welch and seconded by McFarland that Resolution No. 2023-094 accepting the 2021 HMA Street Improvement Project and Authorizing Final Payout to Heartland Asphalt, Inc. be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

Biridiana Bishop, Assistant City Manager, informed Council that a Change Order for quantity adjustments was included in this item, which reduced the original contract price. The punch list has been completed and the project is ready to closeout.

g. It was moved by McFarland and seconded by Hansen that Resolution No. 2023-095 authorizing the Mayor to sign and execute Amendment No. 20A with Snyder and Associates, Inc. for Sanitary Sewer Rehabilitation be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Brandon Bahrenfuss, Street Department Supervisor, gave details of the services needed from Snyder and Associates, Inc. for this Rehabilitation Project.

h. It was moved by Hansen and seconded by Welch that Resolution No. 2023-096 authorizing the Mayor to sign Task Order No. 5, No. 6 and No.7 with DGR Engineering, Inc. for Professional Engineering Services be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

Assistant City Manager Bishop summarized the services provided in the Task Orders identified in the Electric System Study.

i. It was moved by Hansen and seconded by McFarland that the First Reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by Amending Chapter 46 Pertaining to Traffic Control Devices be approved.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

Derrick Drube, Right of Way Inspector and Secretary for the Traffic Study Committee, informed Council that an inventory of stop signs throughout the City was conducted and this section of the City Code needed to be brought up to date with the addition of signs in place but not noted in the Code, addition of signs needed to be placed and removal of signs not necessary at this time.

j. It was moved by McFarland and seconded by Hansen that Resolution No. 2023-097 establishing an Additional Persons With Disabilities Parking Area in the Central Business District be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Right of Way Inspector and Traffic Study Committee Secretary Drube informed that the initial request was brought to the Traffic Study Committee by Leon's and found this location to be the best solution to add the Parking area.

k. It was moved by McKinney and seconded by Hansen that Resolution No. 2023-098 authorizing the Mayor to sign and execute a Wastewater Services Agreement with Mertz Engineering, Inc. be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

Assistant City Manager Bishop informed Council of one possible revision to the agreement and that the two-year term for the agreement would start the date the agreement was signed, not the date of the meeting.

l. It was moved by McKinney and seconded by Hansen that request from Seneca Street Saloon to close a section of Seneca Street (900 Block) from the south side of the alley south to Bank Street from noon on July 1, 2023 to 2:00 a.m. on July 2, 2023 for a Beer Garden and Live Music Event be approved.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Karyl Bonjour, City Clerk, has been working with the owners in the organization of this event.

m. It was moved by Welch and seconded by McFarland that Resolution No. 2023-099 authorizing the Public Works Management Assistant to seek Proposals for the Delivery of Bulk Fuel and Authorizing the City Manager to enter into an Agreement with the lowest responsible bidder be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

Dedra Nerland, Public Works Management Assistant, gave a history of the City's fuel purchases and outlined details of the request for proposal.

n. It was moved by McFarland and seconded by Hansen that Resolution No. 2023-100 charging off from Active Accounts Receivable Delinquent Final Utility Bills and Department Charges be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

Finance Director Wolfram informed Council that this is an item brought to them annually for approval.

o. It was moved by Welch and seconded by McKinney that the First Reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019 by Adding Sections 46-415 through 46-420 Pertaining to Automated Traffic Enforcement to Chapter 46, Article IX, Division 2 be approved.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Daniel Ortiz-Hernandez, City Manager, explained these additions to the City Code were necessary as a follow-up of executing the agreement with Sensys Gatsco for the Automatic Traffic Cameras and verified the locations they would be installed.

It was moved by McFarland and seconded by Hansen that Council adjourn.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

The May 15, 2023 Regular City Council Meeting stood adjourned at 6:35 p.m.

---

John Hawkins, Mayor

---

Karyl K. Bonjour, City Clerk

**RESOLUTION NO. 2023 -**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY, IOWA:

That the payroll for the 80-hour period ending May 20, 2023 and paid on May 26, 2023 aggregating the sum of \$201,085.08 herewith presented, be and the same is hereby approved.

Passed and adopted this 5<sup>th</sup> day of June, 2023.

---

John Hawkins, Mayor

ATTEST:

---

Karyl K. Bonjour, City Clerk



Employee Number	Name	Total Gross Amount	Total Gross Hours	3-01 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-01 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-01 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
20035	BISHOP, BIRIDIANA	4,072.76	80.00	.00	.00	.00	.00	.00	125.00	.00	2,673.35
60722	CHELESVIG, BETH A.	3,121.62	80.00	.00	.00	.00	.00	.00	.00	.00	2,071.45
61245	DINSDALE, ASHLEY J.	1,820.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,259.80
20020	ORTIZ-HERNANDEZ, DANIEL	5,368.91	80.00	.00	.00	.00	.00	.00	175.00	.00	2,739.32
60003	SMITH, ELIZABETH A.	2,197.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,504.59
Total CITY MANAGER:											
5		16,580.89	400.00	.00	.00	.00	.00	.00	300.00	.00	10,248.51
30980	STRONER, BRIAN M.	2,823.20	80.00	.00	.00	.00	.00	.00	.00	.00	2,010.77
Total ENVIRONMENTAL/SAFETY:											
1		2,823.20	80.00	.00	.00	.00	.00	.00	.00	.00	2,010.77
61164	BONJOUR, KARYL K.	2,335.19	80.00	.00	.00	.00	.00	.00	.00	.00	1,551.35
61238	HAGLUND, DENISE D.	1,607.21	80.00	.00	.00	.00	.00	.00	.00	.00	1,119.48
61243	HESLEY, EMILY M.	1,740.01	80.00	.00	.00	.00	.00	.00	.00	.00	1,183.00
61241	JOHNSON, LAURA A.	1,471.89	78.50	.00	.00	.00	.00	.00	.00	.00	916.28
61190	NERLAND, DEDRA R.	2,093.64	80.00	.00	.00	.00	.00	.00	.00	.00	1,432.60
61163	PEVESTORF, ELIZABETH J.	2,016.01	80.00	.00	.00	.00	.00	.00	.00	.00	1,414.29
30329	WOLFGAM, DOREEN A.	3,118.40	80.00	.00	.00	.00	.00	.00	.00	.00	2,194.40
Total FINANCE OFFICE:											
7		14,382.35	558.50	.00	.00	.00	.00	.00	.00	.00	9,811.40
41215	CASEY, DANA R	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	17.23
40857	DOOLITTLE, KENDALL J.	100.00	.00	.00	.00	.00	.00	100.00	.00	86.14	.00
41263	ESTLUND, JEROMY J.	2,559.90	115.00	.00	.00	.00	.00	.00	.00	.00	1,865.26
41395	FEICKERT, DAKOTA L.	56.00	.00	.00	.00	.00	.00	56.00	.00	.00	48.24
41038	FERGUSON, WILLIAM M.	40.00	.00	.00	.00	.00	.00	40.00	.00	36.94	.00
41300	FOX, JEFFREY A.	56.00	.00	.00	.00	.00	.00	56.00	.00	.00	48.24
41438	FRAKES, JUSTIN M.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	18.47
40971	HAYES, BRANDON W.	2,518.88	112.00	.00	.00	.00	.00	.00	.00	.00	1,836.08
41445	HAYES, HARRISON W.	693.00	40.00	.00	.00	.00	.00	133.00	.00	596.94	.00
41441	HAYES, HUNTER W.	40.00	.00	.00	.00	.00	.00	40.00	.00	36.94	.00
40031	HOLST, RONALD W	80.00	.00	.00	.00	.00	.00	80.00	.00	68.91	.00
41192	JESSEN, PHILLIP N.	294.00	15.00	.00	.00	.00	.00	84.00	.00	225.87	.00
41541	KUMM, MAXWELL J.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	18.47
41460	LEHMAN, MICHEAL L.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	8.47
41200	MADSEN, TODD M	100.00	.00	.00	.00	.00	.00	100.00	.00	.00	86.14
41515	SCHWERING, DREW M.	100.00	.00	.00	.00	.00	.00	100.00	.00	.00	92.35
41219	SOWLE JR., ANDREW W.	2,632.58	118.00	.00	.00	.00	.00	.00	.00	.00	1,611.61
41485	STALEY, AMANDA L.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	36.94
41400	STANSFIELD, CHARLES T.	3,084.80	80.00	.00	.00	.00	.00	.00	.00	.00	2,197.94
41029	STEWART, EARL L	60.00	.00	.00	.00	.00	.00	60.00	.00	.00	55.41
41088	TOLLE, PAUL A.	100.00	.00	.00	.00	.00	.00	100.00	.00	86.14	.00
41540	WAGNER, JORDAN J.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	36.94
41216	WEINSCHENK, KENRIC J	60.00	.00	.00	.00	.00	.00	60.00	.00	.00	55.41
41213	WILLIAMS, ZACHARY W.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	17.23
40815	WILLS, DON H.	100.00	.00	.00	.00	.00	.00	100.00	.00	92.35	.00
41340	YOUNGDALE, COLE C.	20.00	.00	.00	.00	.00	.00	20.00	.00	18.47	.00
41270	ZEHNER, DONALD F.	80.00	.00	.00	.00	.00	.00	80.00	.00	.00	73.88
41536	ZUETLAU, RYAN W.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	36.94
Total FIRE DEPARTMENT:											
28		12,995.16	480.00	.00	.00	.00	.00	1,429.00	.00	1,248.70	8,161.25

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-01 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-01 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-01 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
61240	WINTER, KIRBY L.	4,086.99	80.00	.00	.00	.00	.00	.00	20.00	.00	2,862.55
Total INFORMATION SYSTEMS:		1	4,086.99	80.00	.00	.00	.00	.00	20.00	.00	2,862.55
61257	BINDERT, NICHOLAS J.	2,080.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,628.42
Total INSPECTION:		1	2,080.00	80.00	.00	.00	.00	.00	.00	.00	1,628.42
31210	BARNES, DERRICK S.	4,009.38	99.25	.00	645.13	.00	.00	.00	.00	.00	2,763.63
31185	CASEY, DANA R.	3,565.76	88.00	.00	.00	.00	.00	.00	.00	.00	2,426.48
31190	DAYTON, BRYAN K.	3,213.61	80.00	.00	.00	.00	.00	.00	.00	.00	2,206.14
30678	DICKINSON, ADAM L.	3,982.35	82.00	.00	143.94	.00	.00	.00	.00	.00	2,732.87
31230	MC COLLOUGH, DOUGLAS J.	3,215.21	80.00	.00	.00	.00	.00	.00	.00	.00	2,267.33
31184	MOURTON, RUSSELL E.	3,243.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,883.65
31240	NEWMAN, BRADY N.	2,200.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,624.79
31186	ORTON, RYAN D.	3,783.19	84.50	.00	294.37	.00	.00	.00	.00	.00	2,586.75
30918	PARKHILL, MARTY E.	3,504.00	80.00	.00	.00	.00	.00	.00	.00	.00	2,430.42
Total LINE DEPARTMENT:		9	30,716.70	753.75	.00	1,083.44	.00	.00	.00	.00	20,922.06
30976	MADSEN, TODD M.	1,776.81	80.00	.00	.00	.00	.00	.00	.00	.00	1,305.52
31188	PASCHKE, RODNEY A.	1,713.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,156.01
Total METER DEPARTMENT:		2	3,490.41	160.00	.00	.00	.00	.00	.00	.00	2,461.53
61250	BERTRAN, ARIEL L.	2,589.24	80.00	.00	.00	.00	.00	.00	.00	.00	1,817.45
Total PLANNING/ZONING:		1	2,589.24	80.00	.00	.00	.00	.00	.00	.00	1,817.45
41169	CLARK, TERRI L.	1,953.24	95.00	.00	191.00	.00	291.04	.00	.00	.00	1,468.20
41480	DILLEY, JEAN M.	1,560.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,066.71
41390	NOWELL, TANNER J.	2,490.83	89.00	.00	359.63	.00	.00	.00	.00	.00	1,760.50
41542	RICH, RHONDA R.	1,455.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,121.59
41475	RUSH, DEBORAH G.	1,839.35	84.00	.00	128.16	.00	.00	.00	.00	.00	1,277.92
41510	WHITEHILL, AUDRIANA G.	1,688.11	88.00	.00	218.51	.00	.00	.00	.00	.00	1,202.11
41207	WINDSCHITL, JOAN E.	11,612.37	80.00	.00	.00	.00	.00	1,372.50	8,407.87	.00	6,887.33
Total POLICE DEPARTMENT-D:		7	22,599.90	596.00	.00	897.30	.00	291.04	1,372.50	8,407.87	14,784.36
41430	BASINGER, RYAN A.	2,504.06	84.00	.00	.00	.00	.00	.00	.00	.00	1,833.41
41535	HOLCOMBE, IAN J.	1,990.80	84.00	.00	.00	.00	.00	.00	.00	.00	1,459.19
41191	HOUGE, CLINTON J.	4,028.11	110.75	668.84	.00	725.52	.00	.00	.00	.00	2,850.92
41453	LEHMAN, MICHEAL L.	3,306.98	103.50	848.54	.00	.00	.00	.00	.00	.00	2,403.65
41230	MCKINLEY, ERIC K.	2,753.80	84.00	.00	.00	.00	.00	.00	.00	.00	2,057.21
41110	MORK, SHILOH B.	3,269.61	80.00	.00	.00	.00	.00	.00	.00	.00	2,211.92
41471	MOURLAM, DALTON G.	2,380.44	84.00	.00	.00	.00	.00	.00	.00	.00	1,706.95
41225	PRITCHARD, BRANDON D.	2,580.84	84.00	.00	.00	.00	.00	.00	.00	.00	1,848.10
41426	ROSE, DYLAN M.	2,448.96	84.00	.00	.00	.00	.00	.00	.00	.00	1,637.92
41450	THUMMA, STEVEN L.	2,973.28	96.00	522.72	.00	.00	.00	.00	.00	.00	1,867.17
41495	WATKINS, MARK D.	2,515.32	84.00	.00	.00	.00	.00	.00	.00	.00	1,875.44

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-01 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-01 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-01 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
Total POLICE DEPARTMENT-O:											
		11	30,752.20	978.25	2,040.10	.00	725.52	.00	.00	.00	21,751.88
81291	ASKLUND, ANTHONY T.	460.38	31.75	.00	.00	.00	.00	.00	.00	.00	396.20
81672	CRYSTAL, EVERETT T.	1,113.75	81.00	.00	60.75	.00	.00	.00	.00	.00	958.50
81697	FARO, FRANK L.	695.25	51.50	.00	.00	.00	.00	.00	.00	.00	593.33
81713	FOLEY, PATRICK R.	1,090.13	76.50	.00	172.13	.00	.00	.00	.00	.00	864.96
81712	GARVEY, ROGER A.	864.00	64.00	.00	.00	.00	.00	.00	.00	.00	715.85
70981	MCFARLAND, CHARLES DANIEL	918.34	40.00	.00	.00	.00	.00	.00	.00	.00	593.86
81617	OLSON, NICHOLAS L.	945.00	70.00	.00	.00	.00	.00	.00	.00	761.98	.00
51195	RODEN, JACOB J.	2,094.49	84.75	.00	171.29	.00	.00	.00	.00	.00	1,451.58
Total PUBLIC GROUNDS:											
		8	8,181.34	499.50	.00	404.17	.00	.00	.00	761.98	5,574.28
61255	DRUBE, DERRICK DANIEL	1,923.10	80.00	.00	.00	.00	.00	.00	.00	.00	1,377.10
Total PUBLIC WORKS:											
		1	1,923.10	80.00	.00	.00	.00	.00	.00	.00	1,377.10
81653	BINDER, MEREDITH K.	247.00	19.00	.00	.00	.00	.00	.00	.00	212.57	.00
81726	BINDER, RILEY K.	42.00	3.50	.00	.00	.00	.00	.00	.00	.00	38.79
81743	DINSDALE, SOPHIE J.	291.00	24.25	.00	.00	.00	.00	.00	.00	.00	268.74
81708	GALLETINE, ABIGAIL M.	98.00	8.00	.00	.00	.00	.00	.00	.00	90.50	.00
81746	GALLETINE, OLIVIA M.	48.00	4.00	.00	.00	.00	.00	.00	.00	44.32	.00
81740	GARVEY, ANNE N.	18.00	1.50	.00	.00	.00	.00	.00	.00	.00	16.62
70107	GLASCOCK, MARK A.	1,821.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,217.77
81711	HANSEN, ELLA M.	90.00	8.00	.00	.00	.00	.00	.00	.00	.00	83.11
81667	LAMB, MITCHELL S.	279.50	21.50	.00	.00	.00	.00	.00	.00	.00	240.54
70975	LESHER, BREANNE M.	2,896.00	80.00	.00	.00	.00	.00	.00	.00	.00	2,003.25
81651	LINDSTROM, SARAH J.	264.00	22.00	.00	.00	.00	.00	.00	.00	222.64	.00
81673	MCKEE, BRONWYN E.	175.56	15.25	.00	.00	.00	.00	.00	.00	.00	162.13
81689	NELSEN, DENISE L.	800.19	51.00	.00	.00	.00	.00	.00	.00	.00	660.59
81757	NOHRENBURG, BONNIE RAE	48.00	4.00	.00	.00	.00	.00	.00	.00	.00	44.32
81742	OEVERSON, ERIN A.	104.50	9.50	.00	.00	.00	.00	.00	.00	.00	96.50
81744	PECK, EMMA G.	374.50	33.50	.00	.00	.00	.00	.00	.00	.00	345.85
31195	PETERSON, RICK E.	1,975.44	84.00	.00	137.83	.00	.00	.00	.00	.00	1,402.94
81665	PRUISMANN, LINDA A.	802.56	48.00	.00	.00	.00	.00	.00	.00	.00	623.12
81719	SCHULTZ, CAMDEN J.	108.00	9.00	.00	.00	.00	108.00	.00	.00	.00	99.73
81718	THONGSOUK, TAHSIYA W.	48.00	4.00	.00	.00	.00	.00	.00	.00	.00	44.32
Total RECREATION:											
		20	10,531.85	530.00	.00	137.83	.00	.00	.00	570.03	7,348.32
51187	BAHRENFUSS, BRANDON D.	3,034.06	83.50	.00	186.85	.00	.00	.00	.00	.00	2,129.52
51210	DANIELS, JACOB S.	1,961.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,372.41
51178	DOOLITTLE, DAN L	770.00	35.00	.00	.00	.00	.00	.00	.00	.00	639.43
51225	JONDAL, KOOPER M.	1,840.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,449.86
51220	KLIEGL, SHAWN A.	1,840.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,310.39
51190	RATCLIFF, BRETT D.	2,131.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,474.91
51230	SCHEUERMANN, RILEE C.	1,840.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,317.14
51184	WILLIAMS, ZACHARY W.	2,433.56	82.00	.00	87.96	.00	.00	.00	.00	.00	1,684.90
51205	YOUNGDALE, COLE C.	2,204.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,570.48

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-01 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-01 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-01 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
Total STREET DEPARTMENT:											
		9	18,054.42	680.50	.00	274.81	.00	.00	.00	.00	12,949.04
30772	DINGMAN, CHAD M.	2,584.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,958.95
30977	JACKSON, JEFFREY S.	2,014.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,433.27
31179	WEST, JOHN A.	2,350.48	88.00	.00	.00	.00	.00	.00	.00	.00	1,774.37
Total WASTEWATER:											
		3	6,949.68	248.00	.00	.00	.00	.00	.00	.00	5,166.59
31189	CHAMBERS, TODD A.	2,429.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,635.97
31220	FARWELL, GREGORY A.	2,321.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,653.41
31215	KNOWLES, NICHOLAS A.	3,480.80	80.00	.00	.00	.00	.00	.00	.00	.00	2,318.14
31245	NELSON, BENJAMIN J.	2,140.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,539.39
31225	PARKER, LOGAN M.	1,975.65	81.50	.00	54.05	.00	.00	.00	.00	.00	1,375.78
Total WATER PLANT:											
		5	12,347.65	401.50	.00	54.05	.00	.00	.00	.00	8,522.69
Grand Totals:											
		119	201,085.08	6,686.00	2,040.10	2,851.60	725.52	291.04	2,801.50	8,727.87	2,580.71

**RESOLUTION NO. 2023 -**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY, IOWA:

That we, the City Council of the City of Webster City, Iowa, having examined bills aggregating the sum of \$1,298,468.91 presented herewith, hereby approve said bills, and the City Clerk is hereby authorized to issue warrants in payment of the same.

Passed and adopted this 5<sup>th</sup> day of June, 2023.

---

John Hawkins, Mayor

ATTEST:

---

Karyl K. Bonjour, City Clerk

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>DEPT OF INSPECTIONS &amp; APPEALS (4225)</b>							
878B2186 06	1	Invoice	OD POOL CONCESSION LICENSE FEE	05/16/2023	150.00	11/23	100-22-42-5242-215
Total 878B2186 06/02/23:					150.00		
Total DEPT OF INSPECTIONS & APPEALS (4225):					150.00		
<b>FARMSTAND (7728)</b>							
000007	1	Invoice	FLOWERS FOR DOWNTOWN-SSMID	05/10/2023	2,851.24	11/23	260-23-36-5393-318
Total 000007:					2,851.24		
Total FARMSTAND (7728):					2,851.24		
<b>HEARTLAND ASPHALT INC. (5799)</b>							
032923	1	Invoice	CONTRACTOR - 2021 HMA ST IMPR PROJ #6	03/29/2023	1,643.31	11/23	525-23-30-5310-299
Total 032923:					1,643.31		
Total HEARTLAND ASPHALT INC. (5799):					1,643.31		
<b>LYNN PEAVEY COMPANY (2111)</b>							
399525	1	Invoice	2 - BOXES OF HAND GUN 20/PK	04/10/2023	79.20	11/23	100-21-21-5110-318
Total 399525:					79.20		
Total LYNN PEAVEY COMPANY (2111):					79.20		
Total 05/16/2023:					4,723.75		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>CARD SERVICES (140)</b>							
0000 05/01/2	1	Invoice	TRANSFORMER SCHOOL LODGING-MCCOL	05/01/2023	300.16	11/23	601-23-52-5926-231
0000 05/01/2	2	Invoice	TRANSFORMER SCHOOL LODGING-NEWMA	05/01/2023	300.16	11/23	601-23-52-5926-231
0000 05/01/2	3	Invoice	IAEI MEMBERSHIP DUES-ORTON	05/01/2023	120.00	11/23	601-23-52-5930-215
0000 05/01/2	4	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2023	.15	11/23	100-24-30-5380-315
0000 05/01/2	5	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2023	.15	11/23	601-24-30-5380-315
0000 05/01/2	6	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2023	.15	11/23	602-24-30-5380-315
0000 05/01/2	7	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2023	.15	11/23	603-24-30-5380-315
0000 05/01/2	8	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2023	.31	11/23	100-21-18-5190-315
0000 05/01/2	9	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2023	3.32	11/23	100-21-22-5140-315
0000 05/01/2	10	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2023	13.48	11/23	100-24-14-5435-315
0000 05/01/2	11	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2023	13.38	11/23	601-23-52-5935-315
0000 05/01/2	12	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2023	1.07	11/23	601-23-80-5935-315
0000 05/01/2	13	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2023	1.07	11/23	602-23-80-5935-315
0000 05/01/2	14	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2023	22.44	11/23	100-21-21-5110-315
0000 05/01/2	15	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2023	6.75	11/23	100-22-42-5210-315
0000 05/01/2	16	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2023	6.75	11/23	100-23-42-5371-315
0000 05/01/2	17	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2023	1.17	11/23	100-22-42-5233-315
0000 05/01/2	18	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2023	20.15	11/23	204-23-30-5310-315
0000 05/01/2	19	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2023	1.99	11/23	603-23-70-5935-315
0000 05/01/2	20	Invoice	FUEL CLOUD SUBSCRIPTION	05/01/2023	2.52	11/23	602-23-61-5935-315
0000 05/01/2	21	Invoice	MEAL EXPENSE-BARNES/ORTON	05/01/2023	41.13	11/23	601-23-52-5926-231
0000 05/01/2	22	Invoice	ICC(ELECTRICAL INSPECTOR RENEWAL)-O	05/01/2023	110.00	11/23	601-23-52-5930-215
Total 0000 05/01/23:					966.45		
0001 05/01/2	1	Invoice	LODGING - HOLCOMBE	05/01/2023	2,240.00	11/23	100-21-21-5110-231
0001 05/01/2	2	Invoice	MEAL EXPENSES - HOLCOMBE	05/01/2023	611.90	11/23	100-21-21-5110-231
Total 0001 05/01/23:					2,851.90		
0004 05/01/2	1	Invoice	LODGING CITY MANAGER MEETING-ORTIZ	05/01/2023	44.53	11/23	100-24-12-5430-232
0004 05/01/2	2	Invoice	LODGING CITY MANAGER MEETING-ORTIZ	05/01/2023	122.45	11/23	601-23-81-5926-232
0004 05/01/2	3	Invoice	LODGING CITY MANAGER MEETING-ORTIZ	05/01/2023	27.83	11/23	602-23-81-5926-232
0004 05/01/2	4	Invoice	LODGING CITY MANAGER MEETING-ORTIZ	05/01/2023	27.83	11/23	603-23-81-5926-232
Total 0004 05/01/23:					222.64		
0189 05/01/2	1	Invoice	DO IT TENNIS-REPLACEMENT REEL	05/01/2023	104.99	11/23	100-22-42-5210-318
Total 0189 05/01/23:					104.99		
0221 05/01/2	1	Invoice	ICE FOR WILDLAND WATER	05/01/2023	8.68	11/23	100-21-22-5140-318
0221 05/01/2	2	Invoice	BOOTS-MAX KUMM	05/01/2023	272.00	11/23	100-21-22-5140-312
0221 05/01/2	3	Invoice	GAS FOR FDIC	05/01/2023	138.75	11/23	100-21-22-5140-315
0221 05/01/2	4	Invoice	FDIC MEALS/PARKING	05/01/2023	582.80	11/23	100-21-22-5140-231
0221 05/01/2	5	Invoice	LODGING FOR FDIC-SOWLE & HAYES	05/01/2023	517.10	11/23	100-21-22-5140-232
Total 0221 05/01/23:					1,519.33		
0239 05/01/2	1	Invoice	MEAL EXPENSE/SNOW CONFERENCE-BAH	05/01/2023	54.32	11/23	204-23-30-5310-231
0239 05/01/2	2	Invoice	APWA SNOW CONF REG-COLE	05/01/2023	50.00	11/23	204-23-30-5310-231
0239 05/01/2	3	Invoice	LODGING/SNOW CONFERENCE-BAHRENFU	05/01/2023	629.64	11/23	204-23-30-5310-231
0239 05/01/2	4	Invoice	FUEL EXPENSE/SNOW CONFERENCE-BAHR	05/01/2023	60.03	11/23	204-23-30-5310-231
Total 0239 05/01/23:					793.99		
0296 05/01/2	1	Invoice	MEAL EXPENSE-COLE	05/01/2023	20.73	11/23	204-23-30-5310-231

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
0296 05/01/2	2	Invoice	SNOW CONFERENCE LODGING-COLE	05/01/2023	563.64	11/23	204-23-30-5310-231
Total 0296 05/01/23:					584.37		
0312 05/01/2	1	Invoice	EMPLOYEE RECOGNITION AWARDS	05/01/2023	113.87	11/23	100-24-12-5430-299
0312 05/01/2	2	Invoice	EMPLOYEE RECOGNITION AWARDS	05/01/2023	379.56	11/23	601-23-81-5930-299
0312 05/01/2	3	Invoice	EMPLOYEE RECOGNITION AWARDS	05/01/2023	227.74	11/23	602-23-81-5930-299
0312 05/01/2	4	Invoice	EMPLOYEE RECOGNITION AWARDS	05/01/2023	37.95	11/23	603-23-81-5930-299
0312 05/01/2	5	Invoice	EMPLOYEE RECOGNITION SUPPLIES(2022/	05/01/2023	34.56	11/23	100-24-12-5430-299
0312 05/01/2	6	Invoice	EMPLOYEE RECOGNITION SUPPLIES(2022/	05/01/2023	115.18	11/23	601-23-81-5930-299
0312 05/01/2	7	Invoice	EMPLOYEE RECOGNITION SUPPLIES(2022/	05/01/2023	69.11	11/23	602-23-81-5930-299
0312 05/01/2	8	Invoice	EMPLOYEE RECOGNITION SUPPLIES(2022/	05/01/2023	11.52	11/23	603-23-81-5930-299
Total 0312 05/01/23:					989.49		
0320 05/01/2	1	Invoice	USPS CERTIFIED MAIL	05/01/2023	13.05	11/23	100-21-21-5110-221
0320 05/01/2	2	Invoice	FUEL #1904	05/01/2023	60.31	11/23	100-21-21-5110-315
Total 0320 05/01/23:					73.36		
0338 05/01/2	1	Invoice	ISU EVENT REGISTRATION-DEDRA	05/01/2023	18.75	11/23	100-24-30-5380-231
0338 05/01/2	2	Invoice	ISU EVENT REGISTRATION-DEDRA	05/01/2023	18.75	11/23	601-24-30-5380-231
0338 05/01/2	3	Invoice	ISU EVENT REGISTRATION-DEDRA	05/01/2023	18.75	11/23	602-24-30-5380-231
0338 05/01/2	4	Invoice	ISU EVENT REGISTRATION-DEDRA	05/01/2023	18.75	11/23	603-24-30-5380-231
0338 05/01/2	5	Invoice	IMPROVING PW CONST INSP SKILLS-DRUB	05/01/2023	139.35	11/23	100-24-30-5380-231
0338 05/01/2	6	Invoice	IMPROVING PW CONST INSP SKILLS-DRUB	05/01/2023	139.35	11/23	601-24-30-5380-231
0338 05/01/2	7	Invoice	IMPROVING PW CONST INSP SKILLS-DRUB	05/01/2023	139.35	11/23	602-24-30-5380-231
0338 05/01/2	8	Invoice	IMPROVING PW CONST INSP SKILLS-DRUB	05/01/2023	139.36	11/23	603-24-30-5380-231
0338 05/01/2	9	Invoice	IAMU BASIC ELECT. WORKSHOP-NEWMAN/	05/01/2023	1,260.00	11/23	601-23-52-5926-231
Total 0338 05/01/23:					1,892.41		
0346 05/01/2	1	Invoice	INSP CODE REFERENCE CARDS-BINDERT	05/01/2023	122.77	11/23	100-21-18-5190-318
0346 05/01/2	2	Invoice	ICLOUD STORAGE-BINDERT	05/01/2023	1.06	11/23	100-21-18-5190-215
0346 05/01/2	3	Invoice	HEARTLAND ED COURSE LODGING-BERTR	05/01/2023	51.32	11/23	100-24-18-5470-232
0346 05/01/2	4	Invoice	FUEL- BERTRAN	05/01/2023	46.50	11/23	100-24-18-5470-232
0346 05/01/2	5	Invoice	MEAL EXPENSE-BERTRAN	05/01/2023	40.91	11/23	100-24-18-5470-232
0346 05/01/2	6	Invoice	EB INSPECTOR SKILLS-BINDERT	05/01/2023	108.55	11/23	100-21-18-5190-231
Total 0346 05/01/23:					371.11		
0353 05/01/2	1	Invoice	FUEL FOR VEHICLES #1705/#2207/#1906	05/01/2023	98.03	11/23	100-21-21-5110-315
Total 0353 05/01/23:					98.03		
Total CARD SERVICES (140):					10,468.07		
<b>OFFICE OF AUDITOR OF STATE (2413)</b>							
051923	1	Invoice	FY21 & FY22 AUDIT FILING FEE	05/19/2023	153.00	11/23	100-24-14-5435-214
051923	2	Invoice	FY21 & FY22 AUDIT FILING FEE	05/19/2023	1,105.00	11/23	601-23-80-5930-214
051923	3	Invoice	FY21 & FY22 AUDIT FILING FEE	05/19/2023	340.00	11/23	602-23-80-5930-214
051923	4	Invoice	FY21 & FY22 AUDIT FILING FEE	05/19/2023	102.00	11/23	603-23-80-5930-214
Total 051923:					1,700.00		
Total OFFICE OF AUDITOR OF STATE (2413):					1,700.00		



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>US BANK OPERATIONS CENTER (4821)</b>							
051923	1	Invoice	INT PYMT-2019 EL REFUND BOND	05/19/2023	35,778.40	11/23	601-21005
051923	2	Invoice	PRIN PYMT-2019 EL REFUND BOND	05/19/2023	54,583.37	11/23	601-21009
Total 051923:					90,361.77		
Total US BANK OPERATIONS CENTER (4821):					90,361.77		
Total 05/19/2023:					102,529.84		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>NORTH IOWA MUNICIPAL ELECTRIC (705)</b>							
053123	1	Invoice	PURCHASED POWER - APRIL 2023	05/31/2023	553,317.42	11/23	601-23-50-5555-233
Total 053123:					553,317.42		
Total NORTH IOWA MUNICIPAL ELECTRIC (705):					553,317.42		
<b>PEOPLES CREDIT UNION (4140)</b>							
053023	1	Invoice	LOAN PAYMENT-POLICE-PRINCIPAL PAYME	05/30/2023	5,042.30	11/23	100-41-21-5110-910
053023	2	Invoice	LOAN PAYMENT-POLICE-INTEREST PAYMEN	05/30/2023	324.19	11/23	100-41-21-5110-911
Total 053023:					5,366.49		
Total PEOPLES CREDIT UNION (4140):					5,366.49		
Total 05/31/2023:					558,683.91		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>4IMPRINT, INC. (7707)</b>							
11231264	1	Invoice	150 - HANG IN THERE LANYARD 40"	05/19/2023	291.83	12/23	100-22-42-5242-318
Total 11231264:					291.83		
Total 4IMPRINT, INC. (7707):					291.83		
<b>AFLAC, INC. (20)</b>							
816555	1	Invoice	AFLAC PREMIUMS	05/12/2023	1,652.00	12/23	902-11215
Total 816555:					1,652.00		
Total AFLAC, INC. (20):					1,652.00		
<b>AGSOURCE (4458)</b>							
PS-INV2700	1	Invoice	DRINKING WATER- DW COLIFORM RUSH	05/16/2023	98.00	12/23	602-23-62-5662-212
Total PS-INV270035:					98.00		
Total AGSOURCE (4458):					98.00		
<b>AHLERS &amp; COONEY, P.C. (22)</b>							
844843	1	Invoice	INDUSTRIAL TREATMENT AGREEMENTS - W	05/26/2023	140.00	12/23	603-23-70-5652-860
Total 844843:					140.00		
Total AHLERS & COONEY, P.C. (22):					140.00		
<b>ALTA ENTERPRISES (7324)</b>							
0209194-IN	1	Invoice	INSTALLATION FOR INDOOR POOL COVER	04/26/2023	9,850.00	12/23	100-22-42-5233-515
Total 0209194-IN:					9,850.00		
Total ALTA ENTERPRISES (7324):					9,850.00		
<b>ALTEC INDUSTRIES, INC. (35)</b>							
51211686	1	Invoice	ANNUAL DOT & ELECTRICAL INSPECTION -	05/04/2023	1,365.82	12/23	601-23-52-5935-227
Total 51211686:					1,365.82		
51212948	1	Invoice	ANNUAL DOT & ELECTRICAL INSPECTION -	05/05/2023	1,146.18	12/23	601-23-52-5935-227
Total 51212948:					1,146.18		
Total ALTEC INDUSTRIES, INC. (35):					2,512.00		
<b>ARNOLD MOTOR SUPPLY (68)</b>							
26NV086308	1	Invoice	2 - 2.5G DEF FOR BACKHOE	05/22/2023	37.98	12/23	100-23-42-5371-315
Total 26NV086308:					37.98		
26NV086368	1	Invoice	4 - NO TOUCH TIRE CARE FOR FUNERAL	05/23/2023	24.76	12/23	100-21-21-5110-314
Total 26NV086368:					24.76		
26NV086379	1	Invoice	12 - 10W40 MW OIL	05/23/2023	87.48	12/23	100-23-42-5371-315
26NV086379	2	Invoice	2 - AIR FILTERS/2 - ENGINE OIL FILTERS	05/23/2023	69.42	12/23	100-23-42-5371-314

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 26NV086379:					156.90		
26NV086415	1	Invoice	2 - ENGINE OIL FILTERS	05/24/2023	21.24	12/23	100-22-42-5210-314
26NV086415	2	Invoice	12 - 10W40 MW OIL	05/24/2023	87.48	12/23	100-22-42-5210-315
Total 26NV086415:					108.72		
26NV086441	1	Invoice	AIR FILTER FOR KUBOTA	05/24/2023	57.89	12/23	100-22-42-5210-314
Total 26NV086441:					57.89		
Total ARNOLD MOTOR SUPPLY (68):					386.25		
<b>AVAILA BANK (6318)</b>							
060123	1	Invoice	FULLER HALL PRINCIPAL PYMT	06/01/2023	5,413.40	12/23	300-22-98-5295-910
060123	2	Invoice	FULLER HALL INTEREST PYMT	06/01/2023	3,740.90	12/23	300-22-98-5295-911
Total 060123:					9,154.30		
Total AVAILA BANK (6318):					9,154.30		
<b>BARNES, DERRICK OR ASHLEY (5194)</b>							
052423	1	Invoice	ENERGY EFFICIENCY REBATE-109 SOUTHFI	05/24/2023	250.00	12/23	601-23-36-5930-979
Total 052423:					250.00		
Total BARNES, DERRICK OR ASHLEY (5194):					250.00		
<b>BINDERT, NICK (7729)</b>							
051123	1	Invoice	MILEAGE REIMBURSEMENT-INSP SKILLS CL	05/11/2023	140.17	12/23	100-21-18-5190-232
Total 051123:					140.17		
Total BINDERT, NICK (7729):					140.17		
<b>BLACK HILLS ENERGY (3466)</b>							
0976116930	1	Invoice	GAS UTILITY/LINE	05/09/2023	20.19	12/23	601-23-52-5586-234
0976116930	2	Invoice	GAS UTILITY/LINE	05/09/2023	20.19	12/23	601-23-52-5588-234
0976116930	3	Invoice	GAS UTILITY/LINE	05/09/2023	20.20	12/23	601-23-51-5566-234
Total 0976116930 05/09/23:					60.58		
2074931097	1	Invoice	GAS UTILITY/CEMETERY	05/19/2023	119.90	12/23	100-23-42-5371-234
Total 2074931097 05/19/23:					119.90		
4752063290	1	Invoice	GAS UTILITY/DEPOT	05/15/2023	93.85	12/23	100-22-42-5221-234
Total 4752063290 05/15/23:					93.85		
5470636360	1	Invoice	GAS UTILITY/FULLER HALL	05/15/2023	186.86	12/23	100-22-42-5233-234
Total 5470636360 05/15/23:					186.86		
5542531803	1	Invoice	GAS UTILITY/FIRE STATION	05/15/2023	154.53	12/23	100-21-22-5140-234

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 5542531803 05/15/23:					154.53		
5978424719	1	Invoice	GAS UTILITY/WATER PLANT SHED	05/09/2023	95.64	12/23	602-23-61-5642-234
Total 5978424719 05/09/23:					95.64		
6506696958	1	Invoice	GAS UTILITY/WATER PLANT	05/09/2023	174.99	12/23	602-23-61-5642-234
Total 65066969580 05/09/23:					174.99		
6886529163	1	Invoice	GAS UTILITY/OD POOL	05/22/2023	38.30	12/23	100-22-42-5242-234
Total 6886529163 05/22/23:					38.30		
7824805624	1	Invoice	GAS UTILITY/WWTP	05/22/2023	847.38	12/23	603-23-70-5642-234
Total 7824805624 05/22/23:					847.38		
8081102404	1	Invoice	GAS UTILITY/SENIOR CENTER	05/15/2023	168.81	12/23	100-22-42-5280-234
Total 8081102404 05/15/23:					168.81		
9634407409	1	Invoice	GAS UTILITY/STREET DEPT	05/22/2023	232.42	12/23	204-23-30-5310-234
Total 9634407409 05/22/23:					232.42		
Total BLACK HILLS ENERGY (3466):					2,173.26		
<b>BOLTON &amp; MENK INC. (106)</b>							
0311701	1	Invoice	ENG SVC - WATER PLANT IMPROVEMENTS -	05/08/2023	303.00	12/23	602-23-61-5651-212
Total 0311701:					303.00		
0311702	1	Invoice	ENG SVC - RO WATER PLANT SITE EVAL. - P	05/08/2023	3,810.50	12/23	602-23-62-5935-870
Total 0311702:					3,810.50		
0311703	1	Invoice	ENG - WASTEWATER DESIGN-FACILITY IMP	05/08/2023	26,755.00	12/23	603-23-70-5652-860
Total 0311703:					26,755.00		
Total BOLTON & MENK INC. (106):					30,868.50		
<b>BOMGAARS (5165)</b>							
62983887	1	Invoice	BOLTS/FASTENERS-OD POOL	04/25/2023	19.77	12/23	100-22-42-5242-318
Total 62983887:					19.77		
62983900	1	Invoice	BANDSAW BLADE-SIGN WORK	04/25/2023	19.99	12/23	100-21-30-5120-318
Total 62983900:					19.99		
62983973	1	Invoice	RTN UNWANTED BOLTS IN EXCH FOR DIFF	04/25/2023	1.79	12/23	100-22-42-5242-318
Total 62983973:					1.79		
62987270	1	Invoice	BULK BOLTS-WWTP	05/03/2023	2.95	12/23	603-23-70-5642-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 62987270:					2.95		
62990229	1	Invoice	REPEL SPORTSMEN MAX	05/09/2023	9.99	12/23	601-23-52-5588-318
Total 62990229:					9.99		
62990240	1	Invoice	STUBBY VALVE - VAC UNIT	05/09/2023	48.99	12/23	601-23-52-5588-318
Total 62990240:					48.99		
62990492	1	Invoice	ELBOW	05/09/2023	11.99	12/23	601-23-52-5588-318
Total 62990492:					11.99		
62990510	1	Invoice	SHOE COVERS	05/09/2023	13.00	12/23	601-23-80-5905-312
62990510	2	Invoice	SHOE COVERS	05/09/2023	12.99	12/23	602-23-80-5903-312
Total 62990510:					25.99		
62991312	1	Invoice	SUPPLIES FOR OUTDOOR POOL	05/11/2023	107.49	12/23	100-22-42-5242-318
Total 62991312:					107.49		
62991719	1	Invoice	TRASH BAGS-LINE DEPT	05/12/2023	24.99	12/23	601-23-52-5588-318
Total 62991719:					24.99		
62993375	1	Invoice	SUPPLIES FOR LINE DEPT TRK #5	05/15/2023	299.99	12/23	601-23-52-5935-315
Total 62993375:					299.99		
62994452	1	Invoice	REPLACE HOSE A-36 - FIRE	05/17/2023	94.98	12/23	100-21-22-5140-227
Total 62994452:					94.98		
62994454	1	Invoice	SUPPLIES FOR WWTP	05/17/2023	103.82	12/23	603-23-70-5642-318
Total 62994454:					103.82		
62994979	1	Invoice	SUPPLIES FOR TORCH CART-WTP	05/18/2023	7.17	12/23	602-23-61-5642-318
Total 62994979:					7.17		
62995490	1	Invoice	SALT PELLET- WTP	05/19/2023	74.90	12/23	603-23-70-5642-318
Total 62995490:					74.90		
62995715	1	Invoice	BULK BOLTS	05/19/2023	.15	12/23	204-23-30-5310-318
Total 62995715:					.15		
62997414	1	Invoice	RBC SUPPLIES-WWTP	05/22/2023	20.73	12/23	603-23-70-5642-318
Total 62997414:					20.73		
62997819	1	Invoice	SHOP LIGHT - WWTP	05/23/2023	22.49	12/23	603-23-70-5642-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 62997819:					22.49		
62998256	1	Invoice	GRASS FERTILIZER	05/24/2023	32.99	12/23	100-21-22-5140-310
Total 62998256:					32.99		
62998265	1	Invoice	OUTDOOR POOL SUPPLIES	05/24/2023	80.49	12/23	100-22-42-5242-318
Total 62998265:					80.49		
62998780	1	Invoice	BATTERIES/FASTENERS-PG	05/25/2023	80.11	12/23	100-22-42-5210-318
Total 62998780:					80.11		
Total BOMGAARS (5165):					1,091.76		
<b>BRAUN INTERTEC CORPORATION (7732)</b>							
B338742	1	Invoice	CONCRETE CORE TESTING @ WWTP THRU	04/13/2023	5,422.65	12/23	603-23-70-5652-860
Total B338742:					5,422.65		
B343602	1	Invoice	CONCRETE CORE TESTING @ WWTP THRU	05/30/2023	7,773.00	12/23	603-23-70-5652-860
Total B343602:					7,773.00		
Total BRAUN INTERTEC CORPORATION (7732):					13,195.65		
<b>BRIGGS WOODS CONFERENCE CENTER (7730)</b>							
051923	1	Invoice	EMPLOYEE RECOGNITION BREAKFAST	05/19/2023	138.60	12/23	100-24-12-5430-299
051923	2	Invoice	EMPLOYEE RECOGNITION BREAKFAST	05/19/2023	381.15	12/23	601-23-81-5930-299
051923	3	Invoice	EMPLOYEE RECOGNITION BREAKFAST	05/19/2023	86.62	12/23	602-23-81-5930-299
051923	4	Invoice	EMPLOYEE RECOGNITION BREAKFAST	05/19/2023	86.63	12/23	603-23-81-5930-299
Total 051923:					693.00		
Total BRIGGS WOODS CONFERENCE CENTER (7730):					693.00		
<b>BRIGHTLY SOFTWARE, INC. (7630)</b>							
INV-205531	1	Invoice	MAP CONNECTOR CONFIGURATION	04/07/2023	1,068.75	12/23	100-24-18-5470-215
Total INV-205531:					1,068.75		
Total BRIGHTLY SOFTWARE, INC. (7630):					1,068.75		
<b>BRIZ, RODRIGO &amp; FAITH (7731)</b>							
052223	1	Invoice	CUSTOMER DEPOIST REFUND	05/22/2023	115.83	12/23	601-21011
Total 052223:					115.83		
Total BRIZ, RODRIGO & FAITH (7731):					115.83		
<b>BROWNWINICK LAW (3565)</b>							
373401	1	Invoice	PROFESSIONAL SVS - CORNBELT CONTRA	04/28/2023	3,427.00	12/23	601-23-52-5588-212
Total 373401:					3,427.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total BROWWINICK LAW (3565):					3,427.00		
<b>CACTUS FAMILY FARMS, LLC (6699)</b>							
052423	1	Invoice	CUSTOMER DEPOSIT REFUND	05/24/2023	311.57	12/23	601-21011
Total 052423:					311.57		
Total CACTUS FAMILY FARMS, LLC (6699):					311.57		
<b>CALLAHAN MUNICIPAL CONSULTANTS, LLC (6768)</b>							
051023	1	Invoice	GOAL SETTING SESSION	05/10/2023	290.00	12/23	100-24-11-5410-232
051023	2	Invoice	GOAL SETTING SESSION	05/10/2023	797.50	12/23	601-23-81-5926-232
051023	3	Invoice	GOAL SETTING SESSION	05/10/2023	181.25	12/23	602-23-81-5926-232
051023	4	Invoice	GOAL SETTING SESSION	05/10/2023	181.25	12/23	603-23-81-5926-232
Total 051023:					1,450.00		
Total CALLAHAN MUNICIPAL CONSULTANTS, LLC (6768):					1,450.00		
<b>CAPITAL SANITARY SUPPLY (6096)</b>							
C367783	1	Invoice	CUSTODIAL SUPPLIES/CITY HALL	05/10/2023	33.88	12/23	100-24-36-5480-318
C367783	2	Invoice	CUSTODIAL SUPPLIES/CITY HALL	05/10/2023	24.20	12/23	601-23-36-5480-318
C367783	3	Invoice	CUSTODIAL SUPPLIES/CITY HALL	05/10/2023	19.36	12/23	602-23-36-5480-318
C367783	4	Invoice	CUSTODIAL SUPPLIES/CITY HALL	05/10/2023	19.36	12/23	603-23-36-5480-318
Total C367783:					96.80		
C367783A	1	Invoice	CUSTODIAL SUPPLIES/CITY HALL	05/24/2023	37.93	12/23	100-24-36-5480-318
C367783A	2	Invoice	CUSTODIAL SUPPLIES/CITY HALL	05/24/2023	27.09	12/23	601-23-36-5480-318
C367783A	3	Invoice	CUSTODIAL SUPPLIES/CITY HALL	05/24/2023	21.67	12/23	602-23-36-5480-318
C367783A	4	Invoice	CUSTODIAL SUPPLIES/CITY HALL	05/24/2023	21.67	12/23	603-23-36-5480-318
Total C367783A:					108.36		
C367934	1	Invoice	JUMBO ROLL DISPENSER-RET FROM INVOI	05/17/2023	40.53-	12/23	100-23-42-5371-318
Total C367934:					40.53-		
C367971	1	Invoice	5 BOXES WHITE COPY PAPER	05/17/2023	9.88	12/23	100-21-22-5140-316
C367971	2	Invoice	5 BOXES WHITE COPY PAPER	05/17/2023	9.88	12/23	204-23-30-5310-316
C367971	3	Invoice	5 BOXES WHITE COPY PAPER	05/17/2023	9.88	12/23	603-23-70-5921-316
C367971	4	Invoice	5 BOXES WHITE COPY PAPER	05/17/2023	9.88	12/23	100-23-42-5371-316
C367971	5	Invoice	5 BOXES WHITE COPY PAPER	05/17/2023	9.88	12/23	602-23-61-5921-316
C367971	6	Invoice	5 BOXES WHITE COPY PAPER	05/17/2023	9.88	12/23	100-21-18-5190-316
C367971	7	Invoice	5 BOXES WHITE COPY PAPER	05/17/2023	9.88	12/23	100-23-43-5361-316
C367971	8	Invoice	5 BOXES WHITE COPY PAPER	05/17/2023	9.88	12/23	601-24-16-5921-316
C367971	9	Invoice	5 BOXES WHITE COPY PAPER	05/17/2023	9.88	12/23	100-22-42-5233-316
C367971	10	Invoice	5 BOXES WHITE COPY PAPER	05/17/2023	9.88	12/23	601-23-52-5921-316
C367971	11	Invoice	5 BOXES WHITE COPY PAPER	05/17/2023	9.88	12/23	100-21-21-5110-316
C367971	12	Invoice	5 BOXES WHITE COPY PAPER	05/17/2023	9.88	12/23	100-24-18-5470-316
C367971	13	Invoice	5 BOXES WHITE COPY PAPER	05/17/2023	10.17	12/23	100-24-12-5430-316
C367971	14	Invoice	5 BOXES WHITE COPY PAPER	05/17/2023	18.52	12/23	602-23-81-5921-316
C367971	15	Invoice	5 BOXES WHITE COPY PAPER	05/17/2023	4.76	12/23	603-23-81-5921-316
C367971	16	Invoice	5 BOXES WHITE COPY PAPER	05/17/2023	29.96	12/23	601-23-81-5921-316
C367971	17	Invoice	5 BOXES WHITE COPY PAPER	05/17/2023	5.60	12/23	100-24-14-5435-316
C367971	18	Invoice	5 BOXES WHITE COPY PAPER	05/17/2023	11.85	12/23	602-23-80-5921-316
C367971	19	Invoice	5 BOXES WHITE COPY PAPER	05/17/2023	2.86	12/23	603-23-80-5921-316
C367971	20	Invoice	5 BOXES WHITE COPY PAPER	05/17/2023	29.90	12/23	601-23-80-5921-316



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
C367971	21	Invoice	5 BOXES WHITE COPY PAPER	05/17/2023	2.91	12/23	100-24-30-5380-316
C367971	22	Invoice	5 BOXES WHITE COPY PAPER	05/17/2023	2.91	12/23	601-24-30-5380-316
C367971	23	Invoice	5 BOXES WHITE COPY PAPER	05/17/2023	4.44	12/23	602-24-30-5380-316
C367971	24	Invoice	5 BOXES WHITE COPY PAPER	05/17/2023	4.44	12/23	603-24-30-5380-316
Total C367971:					246.88		
C368095	1	Invoice	3 ROLLS OF PAPER TOWELS	05/17/2023	172.20	12/23	204-23-30-5310-318
Total C368095:					172.20		
C368148	1	Invoice	FULLER HALL SUPPLIES	05/17/2023	207.54	12/23	100-22-42-5233-318
Total C368148:					207.54		
C368348	1	Invoice	SUPPLIES-CITY HALL	05/24/2023	41.52	12/23	100-24-36-5480-318
C368348	2	Invoice	SUPPLIES-CITY HALL	05/24/2023	29.66	12/23	601-23-36-5480-318
C368348	3	Invoice	SUPPLIES-CITY HALL	05/24/2023	23.73	12/23	602-23-36-5480-318
C368348	4	Invoice	SUPPLIES-CITY HALL	05/24/2023	23.73	12/23	603-23-36-5480-318
Total C368348:					118.64		
C368549	1	Invoice	OUTDOOR POOL SUPPLIES	05/24/2023	95.42	12/23	100-22-42-5242-318
Total C368549:					95.42		
Total CAPITAL SANITARY SUPPLY (6096):					1,005.31		
<b>CARRICO AQUATIC RESOURCES (6820)</b>							
20232627	1	Invoice	POOL CHEMICALS & SUPPLIES	05/19/2023	5,917.43	12/23	100-22-42-5242-318
Total 20232627:					5,917.43		
Total CARRICO AQUATIC RESOURCES (6820):					5,917.43		
<b>CENTRAL IOWA BLDG SUPPLY (1298)</b>							
1016194	1	Invoice	4 - 1-1/4 x1 IMC BUSHING	05/11/2023	21.32	12/23	601-23-52-5588-318
1016194	2	Invoice	4 - 1x1/2 IMC BUSHING	05/11/2023	18.72	12/23	602-23-61-5642-318
Total 1016194:					40.04		
1016258	1	Invoice	12 - #4 EPOXY REBAR x20'	05/16/2023	164.91	12/23	204-23-30-5330-318
1016258	2	Invoice	12 - #4 EPOXY REBAR x20'	05/16/2023	50.19	12/23	602-23-62-5662-318
1016258	3	Invoice	12 - #4 EPOXY REBAR x20'	05/16/2023	23.90	12/23	603-23-71-5662-318
Total 1016258:					239.00		
1016329	1	Invoice	MISC SUPPLIES 5/19/23	05/23/2023	346.13	12/23	603-23-70-5642-318
Total 1016329:					346.13		
1016388	1	Invoice	REPAIR RISER SHUT OFF-WWTP	05/25/2023	317.85	12/23	603-23-70-5642-318
Total 1016388:					317.85		
Total CENTRAL IOWA BLDG SUPPLY (1298):					943.02		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>CENTRAL IOWA DISTRIBUTING, INC (153)</b>							
239723	1	Invoice	1 5GAL PAIL BARREN HERBICIDE @ WWTP	05/23/2023	157.00	12/23	603-23-70-5642-318
Total 239723:					157.00		
Total CENTRAL IOWA DISTRIBUTING, INC (153):					157.00		
<b>CENTRAL IOWA FARM STORE (7129)</b>							
15496M	1	Invoice	PARTS FOR GRAVELY MOWER	05/09/2023	294.90	12/23	100-22-42-5210-314
Total 15496M:					294.90		
Total CENTRAL IOWA FARM STORE (7129):					294.90		
<b>CENTRAL IOWA LAWN &amp; HOME CARE, INC (7628)</b>							
3719	1	Invoice	NIGHT SABRE MODULE KIT - STR 27	05/15/2023	237.24	12/23	204-23-30-5310-314
Total 3719:					237.24		
Total CENTRAL IOWA LAWN & HOME CARE, INC (7628):					237.24		
<b>CENTURY LINK (4614)</b>							
640643298	1	Invoice	TELEPHONE SERVICE	05/12/2023	14.44	12/23	100-24-12-5430-230
640643298	2	Invoice	TELEPHONE SERVICE	05/12/2023	39.70	12/23	601-23-81-5921-230
640643298	3	Invoice	TELEPHONE SERVICE	05/12/2023	9.02	12/23	602-23-81-5921-230
640643298	4	Invoice	TELEPHONE SERVICE	05/12/2023	9.02	12/23	603-23-81-5921-230
640643298	5	Invoice	TELEPHONE SERVICE	05/12/2023	6.50	12/23	100-24-14-5435-230
640643298	6	Invoice	TELEPHONE SERVICE	05/12/2023	46.92	12/23	601-23-80-5903-230
640643298	7	Invoice	TELEPHONE SERVICE	05/12/2023	14.44	12/23	602-23-80-5921-230
640643298	8	Invoice	TELEPHONE SERVICE	05/12/2023	4.33	12/23	603-23-80-5921-230
640643298	9	Invoice	TELEPHONE SERVICE	05/12/2023	18.05	12/23	100-24-30-5380-230
640643298	10	Invoice	TELEPHONE SERVICE	05/12/2023	18.05	12/23	601-24-30-5380-230
640643298	11	Invoice	TELEPHONE SERVICE	05/12/2023	18.05	12/23	602-24-30-5380-230
640643298	12	Invoice	TELEPHONE SERVICE	05/12/2023	18.05	12/23	603-24-30-5380-230
640643298	13	Invoice	TELEPHONE SERVICE	05/12/2023	72.19	12/23	100-21-22-5140-230
640643298	14	Invoice	TELEPHONE SERVICE	05/12/2023	72.19	12/23	100-23-42-5371-230
640643298	15	Invoice	TELEPHONE SERVICE	05/12/2023	72.19	12/23	601-23-52-5588-230
640643298	16	Invoice	TELEPHONE SERVICE	05/12/2023	72.19	12/23	100-22-42-5233-230
640643298	17	Invoice	TELEPHONE SERVICE	05/12/2023	72.19	12/23	204-23-30-5310-230
640643298	18	Invoice	TELEPHONE SERVICE	05/12/2023	72.19	12/23	603-23-70-5642-230
640643298	19	Invoice	TELEPHONE SERVICE	05/12/2023	72.19	12/23	602-23-61-5642-230
Total 640643298:					721.90		
Total CENTURY LINK (4614):					721.90		
<b>CHIZEK LAW OFFICE (5715)</b>							
051923	1	Invoice	CITY ATTORNEY FEES/JUNE 2023	05/19/2023	1,300.00	12/23	100-24-13-5460-212
051923	2	Invoice	CITY ATTORNEY FEES/JUNE 2023	05/19/2023	3,575.00	12/23	601-24-13-5460-212
051923	3	Invoice	CITY ATTORNEY FEES/JUNE 2023	05/19/2023	812.50	12/23	602-24-13-5460-212
051923	4	Invoice	CITY ATTORNEY FEES/JUNE 2023	05/19/2023	812.50	12/23	603-24-13-5460-212
Total 051923:					6,500.00		
Total CHIZEK LAW OFFICE (5715):					6,500.00		
<b>CITY OF WEBSTER CITY (176)</b>							
052523	1	Invoice	CITY UTILITIES	05/25/2023	522.00	12/23	100-24-36-5480-233

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
052523	2	Invoice	CITY UTILITIES	05/25/2023	372.86	12/23	601-23-36-5480-233
052523	3	Invoice	CITY UTILITIES	05/25/2023	298.29	12/23	602-23-36-5480-233
052523	4	Invoice	CITY UTILITIES	05/25/2023	298.29	12/23	603-23-36-5480-233
052523	5	Invoice	CITY UTILITIES	05/25/2023	1,036.83	12/23	100-21-22-5140-233
052523	6	Invoice	CITY UTILITIES	05/25/2023	996.95	12/23	204-23-30-5310-233
052523	7	Invoice	CITY UTILITIES	05/25/2023	576.83	12/23	100-21-30-5120-233
052523	8	Invoice	CITY UTILITIES	05/25/2023	268.04	12/23	602-23-62-5662-233
052523	9	Invoice	CITY UTILITIES	05/25/2023	540.03	12/23	603-23-71-5662-233
052523	10	Invoice	CITY UTILITIES	05/25/2023	20,504.00	12/23	603-23-70-5642-233
052523	11	Invoice	CITY UTILITIES	05/25/2023	10,104.93	12/23	100-21-30-5160-233
052523	12	Invoice	CITY UTILITIES	05/25/2023	330.50	12/23	100-22-42-5221-233
052523	13	Invoice	CITY UTILITIES	05/25/2023	444.14	12/23	100-22-42-5210-233
052523	14	Invoice	CITY UTILITIES	05/25/2023	38.62	12/23	100-22-42-5210-233
052523	15	Invoice	CITY UTILITIES	05/25/2023	710.83	12/23	100-22-42-5222-233
052523	16	Invoice	CITY UTILITIES	05/25/2023	3,573.69	12/23	100-22-42-5233-233
052523	17	Invoice	CITY UTILITIES	05/25/2023	569.96	12/23	100-23-42-5371-233
052523	18	Invoice	CITY UTILITIES	05/25/2023	8,118.33	12/23	602-23-60-5601-233
052523	19	Invoice	CITY UTILITIES	05/25/2023	165.27	12/23	601-23-51-5566-233
052523	20	Invoice	CITY UTILITIES	05/25/2023	165.26	12/23	601-23-52-5588-233
052523	21	Invoice	CITY UTILITIES	05/25/2023	165.26	12/23	601-23-52-5586-233
052523	22	Invoice	CITY UTILITIES	05/25/2023	407.47	12/23	100-22-42-5242-233
052523	23	Invoice	CITY UTILITIES	05/25/2023	2,376.64	12/23	602-23-61-5642-233
052523	24	Invoice	CITY UTILITIES	05/25/2023	211.68	12/23	100-23-43-5361-233
052523	25	Invoice	CITY UTILITIES	05/25/2023	618.13	12/23	100-22-42-5280-233
052523	26	Invoice	CITY UTILITIES	05/25/2023	445.33	12/23	100-21-22-5140-233
Total 052523:					53,860.16		
Total CITY OF WEBSTER CITY (176):					53,860.16		
<b>CIVICPLUS (7531)</b>							
262518	1	Invoice	CODE SUPPLEMENT 13/UPDATES	05/11/2023	480.54	12/23	100-24-14-5435-212
Total 262518:					480.54		
Total CIVICPLUS (7531):					480.54		
<b>COMBINED SYSTEMS TECH, INC. (4548)</b>							
159537	1	Invoice	ADOBE PRO - TANNER	05/17/2023	78.30	12/23	100-24-16-5420-317
159537	2	Invoice	ADOBE PRO - TANNER	05/17/2023	287.09	12/23	601-24-16-5921-317
159537	3	Invoice	ADOBE PRO - TANNER	05/17/2023	78.30	12/23	602-24-16-5921-317
159537	4	Invoice	ADOBE PRO - TANNER	05/17/2023	78.30	12/23	603-24-16-5921-317
Total 159537:					521.99		
Total COMBINED SYSTEMS TECH, INC. (4548):					521.99		
<b>CONTINENTAL RESEARCH CORPORATION (7661)</b>							
0044617	1	Invoice	HAZ PADS 15x19"	05/15/2023	138.43	12/23	204-23-30-5330-318
Total 0044617:					138.43		
Total CONTINENTAL RESEARCH CORPORATION (7661):					138.43		
<b>CORN BELT POWER COOP, INC. (197)</b>							
16320	1	Invoice	TAPE READING & REPORTS	05/10/2023	40.00	12/23	601-23-51-5566-299

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 16320:					40.00		
Total CORN BELT POWER COOP, INC. (197):					40.00		
<b>COUNSEL (3995)</b>							
23AR134101	1	Invoice	PRINTER CONTRACT - FINANCE/UTILITY OF	05/11/2023	5.70	12/23	100-24-14-5435-225
23AR134101	2	Invoice	PRINTER CONTRACT - FINANCE/UTILITY OF	05/11/2023	41.15	12/23	601-23-80-5931-225
23AR134101	3	Invoice	PRINTER CONTRACT - FINANCE/UTILITY OF	05/11/2023	12.66	12/23	602-23-80-5931-225
23AR134101	4	Invoice	PRINTER CONTRACT - FINANCE/UTILITY OF	05/11/2023	3.80	12/23	603-23-80-5931-225
Total 23AR1341017:					63.31		
23AR134338	1	Invoice	PRINTER CONTRACT - IT	05/15/2023	4.17	12/23	100-24-16-5420-299
23AR134338	2	Invoice	PRINTER CONTRACT - IT	05/15/2023	15.28	12/23	601-24-16-5935-299
23AR134338	3	Invoice	PRINTER CONTRACT - IT	05/15/2023	4.17	12/23	602-24-16-5935-299
23AR134338	4	Invoice	PRINTER CONTRACT - IT	05/15/2023	4.17	12/23	603-24-16-5935-299
Total 23AR1343380:					27.79		
23AR134827	1	Invoice	PRINTER CONTRACT - WWTP	05/18/2023	25.29	12/23	603-23-70-5931-225
Total 23AR1348271:					25.29		
23AR135100	1	Invoice	PRINTER CONTRACT - FULLER HALL	05/22/2023	225.42	12/23	100-22-42-5233-299
Total 23AR1351006:					225.42		
Total COUNSEL (3995):					341.81		
<b>CTI READY MIX, INC. (7518)</b>							
104199	1	Invoice	1.5 YDS C-4WR-C20-RODLYN & SOUTH	05/09/2023	338.50	12/23	204-23-30-5330-318
Total 104199:					338.50		
104268	1	Invoice	4.0 YDS C-4WR-C20-WAUNITA & WEBSTER	05/10/2023	736.00	12/23	602-23-62-5662-318
Total 104268:					736.00		
104322	1	Invoice	2 YDS C-4WR-C20-WAUNITA & WEBSTER	05/11/2023	418.00	12/23	602-23-62-5662-318
Total 104322:					418.00		
104473	1	Invoice	5.50 YDS C-4WR-C20-RODLYN & SOUTH	05/16/2023	874.50	12/23	204-23-30-5330-318
Total 104473:					874.50		
104547	1	Invoice	2 YDS C-4WR-C20-1313 WALNUT	05/17/2023	418.00	12/23	602-23-62-5662-318
Total 104547:					418.00		
104629	1	Invoice	6 YDS C-4WR-C20-1313 WALNUT	05/18/2023	954.00	12/23	602-23-62-5662-318
Total 104629:					954.00		
Total CTI READY MIX, INC. (7518):					3,739.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>DAILY FREEMAN JOURNAL, INC. (211)</b>							
000096 04/3	1	Invoice	RECYCLING ADV	04/30/2023	151.04	12/23	100-23-30-5340-235
000096 04/3	2	Invoice	WCAAG	04/30/2023	800.00	12/23	100-22-42-5233-210
000096 04/3	3	Invoice	MY HOMETOWN - APRIL 2023	04/30/2023	99.00	12/23	100-24-12-5430-223
000096 04/3	4	Invoice	MY HOMETOWN - APRIL 2023	04/30/2023	272.25	12/23	601-23-81-5921-223
000096 04/3	5	Invoice	MY HOMETOWN - APRIL 2023	04/30/2023	61.87	12/23	602-23-81-5921-223
000096 04/3	6	Invoice	MY HOMETOWN - APRIL 2023	04/30/2023	61.88	12/23	603-23-81-5921-223
Total 000096 04/30/23:					1,446.04		
Total DAILY FREEMAN JOURNAL, INC. (211):					1,446.04		
<b>DAKOTA SUPPLY GROUP (3498)</b>							
S102504928.	1	Invoice	REPAIR KIT FOR VALMATIC CHECK VALVE	05/12/2023	525.00	12/23	602-23-61-5642-318
Total S102504928.001:					525.00		
S102705351.	1	Invoice	24" x 30" DETECTABLE WARNING PLATE	05/18/2023	463.00	12/23	602-23-62-5662-318
Total S102705351.001:					463.00		
S102706214.	1	Invoice	MULTIPLE PAVING RISERS	05/03/2023	485.89	12/23	602-23-62-5662-318
Total S102706214.001:					485.89		
S102737630.	1	Invoice	1 ROLL GIO GRID - BACKFILLING	05/22/2023	440.78	12/23	204-23-30-5330-318
S102737630.	2	Invoice	1 ROLL GIO GRID - BACKFILLING	05/22/2023	134.15	12/23	602-23-62-5662-318
S102737630.	3	Invoice	1 ROLL GIO GRID - BACKFILLING	05/22/2023	63.88	12/23	603-23-71-5662-318
Total S102737630.002:					638.81		
S102745807.	1	Invoice	RED RUBBER GASKET	05/17/2023	23.63	12/23	603-23-70-5642-318
Total S102745807.001:					23.63		
S102752884.	1	Invoice	STORM SEWER SUPPLIES - LINCOLN & HILL	05/22/2023	691.76	12/23	204-23-30-5330-318
Total S102752884.001:					691.76		
Total DAKOTA SUPPLY GROUP (3498):					2,828.09		
<b>DES MOINES STAMP MANUFACTURING (228)</b>							
1218051	1	Invoice	NOTARY STAMP/CLARK	05/15/2023	33.00	12/23	100-21-21-5180-316
Total 1218051:					33.00		
Total DES MOINES STAMP MANUFACTURING (228):					33.00		
<b>DESIGNER GRAPHIX PLUS, INC (1214)</b>							
2023-103	1	Invoice	LOGO ON STREET SHIRTS	05/19/2023	69.00	12/23	204-23-30-5310-312
2023-103	2	Invoice	LOGO ON STREET SHIRTS	05/19/2023	21.00	12/23	602-23-62-5662-312
2023-103	3	Invoice	LOGO ON STREET SHIRTS	05/19/2023	10.00	12/23	603-23-71-5662-312
Total 2023-103:					100.00		
2023-105	1	Invoice	LOGO ON STREET SHIRTS	05/24/2023	13.80	12/23	204-23-30-5310-312
2023-105	2	Invoice	LOGO ON STREET SHIRTS	05/24/2023	4.20	12/23	602-23-62-5662-312
2023-105	3	Invoice	LOGO ON STREET SHIRTS	05/24/2023	2.00	12/23	603-23-71-5662-312

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 2023-105:					20.00		
Total DESIGNER GRAPHIX PLUS, INC (1214):					120.00		
<b>DGR ENGINEERING (5967)</b>							
00260292	1	Invoice	ENG - RATE STUDY \$1965 + CIP PLANNING \$	05/12/2023	294.75	12/23	601-23-51-5566-212
00260292	2	Invoice	ENG - RATE STUDY \$1965 + CIP PLANNING \$	05/12/2023	163.75	12/23	601-23-36-5923-212
00260292	3	Invoice	ENG - RATE STUDY \$1965 + CIP PLANNING \$	05/12/2023	1,965.00	12/23	601-23-52-5923-212
00260292	4	Invoice	ENG - RATE STUDY \$1965 + CIP PLANNING \$	05/12/2023	589.50	12/23	601-23-80-5905-212
00260292	5	Invoice	ENG - RATE STUDY \$1965 + CIP PLANNING \$	05/12/2023	262.00	12/23	601-23-81-5923-212
Total 00260292:					3,275.00		
00260659	1	Invoice	MISC ENGINEERING SERVICES (fault current	05/16/2023	182.50	12/23	601-23-52-5588-212
Total 00260659:					182.50		
00260660	1	Invoice	ENG - REISNER SUBSTATION (#9-23-011)	05/16/2023	8,579.50	12/23	601-23-51-5562-871
Total 00260660:					8,579.50		
Total DGR ENGINEERING (5967):					12,037.00		
<b>DJ'S TROPHY'S (237)</b>							
334749	1	Invoice	YOUTH RIBBONS 100 ea-(1st,2nd,3rd,Particip	05/23/2023	360.00	12/23	100-22-42-5233-318
Total 334749:					360.00		
Total DJ'S TROPHY'S (237):					360.00		
<b>DOOLITTLE OIL COMPANY, INC. (243)</b>							
74868	1	Invoice	1-XTREME HYD AW 32 5/1 GAL PAIL-HYD PO	05/12/2023	50.90	12/23	602-23-62-5662-318
Total 74868:					50.90		
74871	1	Invoice	2 XP MP 80W90 5/1GAL PAIL - FD ENG#33	05/12/2023	162.62	12/23	100-21-22-5140-315
Total 74871:					162.62		
Total DOOLITTLE OIL COMPANY, INC. (243):					213.52		
<b>DOYLE CONSTRUCTION (7733)</b>							
052623	1	Invoice	CONST - LINCOLN DRIVE PROJECT # 9-23-0	05/26/2023	184,903.25	12/23	525-23-30-5310-299
Total 052623:					184,903.25		
Total DOYLE CONSTRUCTION (7733):					184,903.25		
<b>DR. ANTHONY TATMAN (6856)</b>							
051023	1	Invoice	POLICE OFFICER TESTING	05/10/2023	30.00	12/23	100-21-21-5110-319
Total 051023:					30.00		
051523	1	Invoice	POLICE OFFICER TESTING	05/15/2023	20.00	12/23	100-21-21-5110-319
Total 051523:					20.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
051823	1	Invoice	POLICE OFFICER TESTING	05/18/2023	10.00	12/23	100-21-21-5110-319
Total 051823:					10.00		
Total DR. ANTHONY TATMAN (6856):					60.00		
<b>DUMONT IMPLEMENT (7676)</b>							
02-99692	1	Invoice	B&S SPRAY WAND	04/27/2023	299.99	12/23	100-22-42-5210-314
Total 02-99692:					299.99		
Total DUMONT IMPLEMENT (7676):					299.99		
<b>ECHO GROUP, INC. (6306)</b>							
S009997573.	1	Invoice	2-RIGID BLADES & 1-RIGID CUTTER	04/26/2023	217.50	12/23	601-23-52-5588-318
Total S009997573.001:					217.50		
Total ECHO GROUP, INC. (6306):					217.50		
<b>FIFTH ASSET, INC (7551)</b>							
DB2001916	1	Invoice	ANNUAL DEBTBOOK SUBSCRIPTION	05/16/2023	634.50	12/23	100-24-14-5435-215
DB2001916	2	Invoice	ANNUAL DEBTBOOK SUBSCRIPTION	05/16/2023	4,582.50	12/23	601-23-80-5930-215
DB2001916	3	Invoice	ANNUAL DEBTBOOK SUBSCRIPTION	05/16/2023	1,410.00	12/23	602-23-80-5930-215
DB2001916	4	Invoice	ANNUAL DEBTBOOK SUBSCRIPTION	05/16/2023	423.00	12/23	603-23-80-5930-215
Total DB2001916:					7,050.00		
Total FIFTH ASSET, INC (7551):					7,050.00		
<b>FLETCHER-REINHARDT SERVICE COMPANY (305)</b>							
S1296518.00	1	Invoice	12 - SLEEVE -REJACKETING, UP TO 35KV, C	05/09/2023	1,926.00	12/23	601-23-52-5588-318
Total S1296518.002:					1,926.00		
S13000689.0	1	Invoice	24 - 2" CRS SPLIT COUPLING, SCHEDULE 40	05/17/2023	175.90	12/23	601-23-52-5588-318
Total S13000689.001:					175.90		
Total FLETCHER-REINHARDT SERVICE COMPANY (305):					2,101.90		
<b>FORT DODGE ASPHALT COMPANY (313)</b>							
86006609	1	Invoice	SCREENED BLACK DIRT-LINE DEPT	05/22/2023	384.90	12/23	601-23-52-5588-318
Total 86006609:					384.90		
Total FORT DODGE ASPHALT COMPANY (313):					384.90		
<b>FULLSOURCE (7734)</b>							
FS4505778-I	1	Invoice	5-GSS SAFETY YELLOW/LIME SHIRTS XLT-R	05/18/2023	84.94	12/23	204-23-30-5310-312
Total FS4505778-IN:					84.94		
Total FULLSOURCE (7734):					84.94		
<b>GERBER AUTO ELECTRIC (342)</b>							
141179	1	Invoice	A.C. SERVICE - TRUCK #1906	05/12/2023	483.54	12/23	100-21-21-5110-227

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 141179:					483.54		
Total GERBER AUTO ELECTRIC (342):					483.54		
<b>GORDON FLESCH COMPANY (6978)</b>							
IN14199104	1	Invoice	C5550i-PRINTER/COPIER-MGR'S OFFICE	05/06/2023	11.40	12/23	100-24-12-5430-225
IN14199104	2	Invoice	C5550i-PRINTER/COPIER-MGR'S OFFICE	05/06/2023	31.35	12/23	601-23-81-5931-225
IN14199104	3	Invoice	C5550i-PRINTER/COPIER-MGR'S OFFICE	05/06/2023	7.13	12/23	602-23-81-5931-225
IN14199104	4	Invoice	C5550i-PRINTER/COPIER-MGR'S OFFICE	05/06/2023	7.13	12/23	603-23-81-5931-225
IN14199104	5	Invoice	C5550i-PRINTER/COPIER-MGR'S OFFICE	05/06/2023	5.13	12/23	100-24-14-5435-225
IN14199104	6	Invoice	C5550i-PRINTER/COPIER-MGR'S OFFICE	05/06/2023	37.05	12/23	601-23-80-5931-225
IN14199104	7	Invoice	C5550i-PRINTER/COPIER-MGR'S OFFICE	05/06/2023	11.40	12/23	602-23-80-5931-225
IN14199104	8	Invoice	C5550i-PRINTER/COPIER-MGR'S OFFICE	05/06/2023	3.42	12/23	603-23-80-5931-225
IN14199104	9	Invoice	C5550i-PRINTER/COPIER-MGR'S OFFICE	05/06/2023	4.85	12/23	100-24-30-5380-225
IN14199104	10	Invoice	C5550i-PRINTER/COPIER-MGR'S OFFICE	05/06/2023	4.84	12/23	601-24-30-5380-225
IN14199104	11	Invoice	C5550i-PRINTER/COPIER-MGR'S OFFICE	05/06/2023	4.84	12/23	602-24-30-5380-225
IN14199104	12	Invoice	C5550i-PRINTER/COPIER-MGR'S OFFICE	05/06/2023	4.84	12/23	603-24-30-5380-225
IN14199104	13	Invoice	C5550i-PRINTER/COPIER-MGR'S OFFICE	05/06/2023	18.81	12/23	100-21-18-5190-225
IN14199104	14	Invoice	C5550i-PRINTER/COPIER-MGR'S OFFICE	05/06/2023	18.81	12/23	100-24-18-5470-225
Total IN14199104:					171.00		
IN14216432	1	Invoice	CANON/IR C350IF	05/19/2023	18.03	12/23	100-24-14-5435-225
IN14216432	2	Invoice	CANON/IR C350IF	05/19/2023	130.19	12/23	601-23-80-5931-225
IN14216432	3	Invoice	CANON/IR C350IF	05/19/2023	40.06	12/23	602-23-80-5931-225
IN14216432	4	Invoice	CANON/IR C350IF	05/19/2023	12.01	12/23	603-23-80-5931-225
Total IN14216432:					200.29		
Total GORDON FLESCH COMPANY (6978):					371.29		
<b>GRAINGER (3288)</b>							
9692875025	1	Invoice	3-AIR REGULATOR-WWTP	05/02/2023	397.95	12/23	603-23-70-5642-318
Total 9692875025:					397.95		
Total GRAINGER (3288):					397.95		
<b>HAMILTON CO FAIR FOUNDATION (4269)</b>							
052623	1	Invoice	HOTEL/MOTEL GRANT/RD 25	05/26/2023	31,000.00	12/23	208-23-36-5393-299
Total 052623:					31,000.00		
Total HAMILTON CO FAIR FOUNDATION (4269):					31,000.00		
<b>HAMILTON COUNTY SOLID WASTE (375)</b>							
326266	1	Invoice	LANDFILL FEES/POLES & CROSSARM DISP	05/17/2023	63.96	12/23	601-23-52-5588-236
Total 326266:					63.96		
328107	1	Invoice	LANDFILL FEES/DISPOSAL OF PALLETS & D	05/12/2023	49.14	12/23	601-23-52-5588-236
Total 328107:					49.14		
328117	1	Invoice	LANDFILL FEES/DISPOSAL OF PALLETS & D	05/12/2023	48.36	12/23	601-23-52-5588-236



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 328117:					48.36		
Total HAMILTON COUNTY SOLID WASTE (375):					161.46		
<b>HANSON, MARTY (378)</b>							
052623	1	Invoice	EE REBATE/609 1/2 2ND ST APT #1	05/26/2023	75.00	12/23	601-23-36-5930-979
Total 052623:					75.00		
Total HANSON, MARTY (378):					75.00		
<b>HD SUPPLY, INC. (3281)</b>							
INV0000178	1	Invoice	SAFETY EQUIPMENT-WATER DEPT	05/03/2023	245.68	12/23	602-23-61-5642-312
INV0000178	2	Invoice	SUPPLIES-WATER DEPT	05/03/2023	171.85	12/23	602-23-61-5642-318
Total INV00001788:					417.53		
Total HD SUPPLY, INC. (3281):					417.53		
<b>HEARTLAND ASPHALT INC. (5799)</b>							
050523	1	Invoice	CONTRACTOR - 2021 HMA ST IMPR PROJ #F	05/05/2023	43,847.72	12/23	525-23-30-5310-299
Total 050523:					43,847.72		
Total HEARTLAND ASPHALT INC. (5799):					43,847.72		
<b>HEUSS PRINTING, INC. (7004)</b>							
148592	1	Invoice	CITY HATS, BEANIES	05/12/2023	124.80	12/23	100-24-30-5380-318
148592	2	Invoice	CITY HATS, BEANIES	05/12/2023	124.80	12/23	204-23-30-5310-318
148592	3	Invoice	CITY HATS, BEANIES	05/12/2023	124.80	12/23	601-24-30-5380-318
148592	4	Invoice	CITY HATS, BEANIES	05/12/2023	124.80	12/23	602-24-30-5380-318
148592	5	Invoice	CITY HATS, BEANIES	05/12/2023	124.80	12/23	603-24-30-5380-318
Total 148592:					624.00		
Total HEUSS PRINTING, INC. (7004):					624.00		
<b>HIWAY TRUCK EQUIPMENT, INC. (402)</b>							
H21170	1	Invoice	FLOORMATS DRIVER/PASSENGER - ST#22	04/24/2023	242.65	12/23	204-23-30-5320-314
Total H21170:					242.65		
Total HIWAY TRUCK EQUIPMENT, INC. (402):					242.65		
<b>HOLMES MURPHY &amp; ASSOCIATES, LLC (5556)</b>							
707581	1	Invoice	HOLMES MURPHY FEES-JUNE 2023	05/09/2023	2,415.00	12/23	902-11100
Total 707581:					2,415.00		
Total HOLMES MURPHY & ASSOCIATES, LLC (5556):					2,415.00		
<b>HYDRO KLEAN, INC. (422)</b>							
083448	1	Invoice	CLEAN & TELEWISE SANITARY SEWERS	05/11/2023	1,540.00	12/23	603-23-71-5673-229
Total 083448:					1,540.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total HYDRO KLEAN, INC. (422):					1,540.00		
<b>HY-VEE ACCOUNTS RECEIVABLE (424)</b>							
405283	1	Invoice	COFFEE	05/16/2023	19.98	12/23	100-21-21-5110-316
Total 405283:					19.98		
737362	1	Invoice	EMPLOYEE BREAKFAST SUPPLIES	05/17/2023	4.87	12/23	100-24-12-5430-299
737362	2	Invoice	EMPLOYEE BREAKFAST SUPPLIES	05/17/2023	8.12	12/23	601-23-81-5930-299
737362	3	Invoice	EMPLOYEE BREAKFAST SUPPLIES	05/17/2023	1.63	12/23	602-23-81-5930-299
737362	4	Invoice	EMPLOYEE BREAKFAST SUPPLIES	05/17/2023	1.62	12/23	603-23-81-5930-299
Total 737362:					16.24		
758133	1	Invoice	COFFEE - BREAKROOM	05/17/2023	10.49	12/23	100-24-36-5480-318
758133	2	Invoice	COFFEE - BREAKROOM	05/17/2023	11.98	12/23	601-23-36-5480-318
758133	3	Invoice	COFFEE - BREAKROOM	05/17/2023	3.75	12/23	602-23-36-5480-318
758133	4	Invoice	COFFEE - BREAKROOM	05/17/2023	3.75	12/23	603-23-36-5480-318
Total 758133:					29.97		
Total HY-VEE ACCOUNTS RECEIVABLE (424):					66.19		
<b>inTANDEM (6526)</b>							
2372	1	Invoice	RETAINER/JUNE 2023	05/26/2023	488.00	12/23	100-24-12-5430-299
2372	2	Invoice	RETAINER/JUNE 2023	05/26/2023	1,342.00	12/23	601-23-81-5930-299
2372	3	Invoice	RETAINER/JUNE 2023	05/26/2023	305.00	12/23	602-23-81-5930-299
2372	4	Invoice	RETAINER/JUNE 2023	05/26/2023	305.00	12/23	603-23-81-5930-299
Total 2372:					2,440.00		
Total inTANDEM (6526):					2,440.00		
<b>IOWA LEAGUE OF CITIES (481)</b>							
098261	1	Invoice	MAYOR ASSOCIATION DUES/HAWKINS	05/15/2023	6.00	12/23	100-24-11-5410-215
098261	2	Invoice	MAYOR ASSOCIATION DUES/HAWKINS	05/15/2023	16.50	12/23	601-24-11-5410-215
098261	3	Invoice	MAYOR ASSOCIATION DUES/HAWKINS	05/15/2023	3.75	12/23	602-24-11-5410-215
098261	4	Invoice	MAYOR ASSOCIATION DUES/HAWKINS	05/15/2023	3.75	12/23	603-24-11-5410-215
Total 098261:					30.00		
Total IOWA LEAGUE OF CITIES (481):					30.00		
<b>JCG LAND SERVICES, INC. (7689)</b>							
6540.4	1	Invoice	Gillette Land Acquisition for the WWTP force ma	05/25/2023	705.00	12/23	603-23-70-5652-860
Total 6540.4:					705.00		
Total JCG LAND SERVICES, INC. (7689):					705.00		
<b>KARL CHEVROLET BUICK GMC (7306)</b>							
2339	1	Invoice	TANK - PD #2	05/11/2023	64.76	12/23	204-23-30-5310-314
Total 2339:					64.76		
2340	1	Invoice	WIRE - PD#2	05/11/2023	16.44	12/23	204-23-30-5310-314

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 2340:					16.44		
2341	1	Invoice	WIRE - PD#2	05/11/2023	32.88	12/23	204-23-30-5310-314
Total 2341:					32.88		
Total KARL CHEVROLET BUICK GMC (7306):					114.08		
<b>LAMACCHIA GROUP (7735)</b>							
051523	1	Invoice	ELECTRIC REFUND	05/15/2023	245.94	12/23	601-23-80-5903-980
Total 051523:					245.94		
Total LAMACCHIA GROUP (7735):					245.94		
<b>LAMPERT LUMBER (564)</b>							
1748729	1	Invoice	SUPPLIES WATER MAIN MAINT	05/08/2023	21.19	12/23	602-23-62-5662-318
Total 1748729:					21.19		
1750389	1	Invoice	STORM SEWER SUPPLIES	05/09/2023	49.30	12/23	204-23-30-5330-318
Total 1750389:					49.30		
1760821	1	Invoice	STORM SEWER SUPPLIES	05/15/2023	26.46	12/23	204-23-30-5330-318
Total 1760821:					26.46		
1773653	1	Invoice	SUPPLIES WATER MAIN MAINT	05/19/2023	267.86	12/23	602-23-62-5662-318
Total 1773653:					267.86		
1773659	1	Invoice	STORM SEWER SUPPLIES	05/19/2023	49.50	12/23	204-23-30-5330-318
Total 1773659:					49.50		
1775596	1	Invoice	SCREWS FOR PROP	05/22/2023	60.85	12/23	100-21-22-5140-318
Total 1775596:					60.85		
1775823	1	Invoice	CONCRETE MIX 10 BAGS	05/22/2023	54.90	12/23	603-23-71-5662-318
Total 1775823:					54.90		
Total LAMPERT LUMBER (564):					530.06		
<b>LINCOLN NATL LIFE INSURANCE CO (3031)</b>							
4558106748	1	Invoice	LIFE PREMIUMS-JUNE 2023	05/19/2023	1,511.51	12/23	902-11215
Total 4558106748:					1,511.51		
Total LINCOLN NATL LIFE INSURANCE CO (3031):					1,511.51		
<b>LOGAN CONTRACTORS SUPPLY, INC. (1639)</b>							
B74300	1	Invoice	GAS POWERED CONCRETE ROLLER	05/17/2023	8,418.00	12/23	100-41-30-5310-512
B74300	2	Invoice	GAS POWERED CONCRETE ROLLER	05/17/2023	2,562.00	12/23	602-41-62-5935-512
B74300	3	Invoice	GAS POWERED CONCRETE ROLLER	05/17/2023	1,220.00	12/23	603-41-71-5935-512

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total B74300:					12,200.00		
Total LOGAN CONTRACTORS SUPPLY, INC. (1639):					12,200.00		
<b>MC CLURE ENGINEERING CO. (7469)</b>							
145273	1	Invoice	RECONSTRUCT AIRFIELD LIGHTING & NAVA	04/30/2023	1,094.08	12/23	205-23-45-5372-880
Total 145273:					1,094.08		
145286	1	Invoice	AIRPORT TAXIWAY LIGHTING FFA AIP No.3-1	04/30/2023	2,125.50	12/23	205-23-45-5372-880
Total 145286:					2,125.50		
145288	1	Invoice	AIRPORT TAXIWAY LIGHTING FFA AIP No.3-1	04/30/2023	2,906.95	12/23	205-23-45-5372-880
Total 145288:					2,906.95		
145291	1	Invoice	IDNR NPDES GP#1 & SWPPP DEVELOPMEN	04/30/2023	4,275.00	12/23	205-23-45-5372-880
Total 145291:					4,275.00		
Total MC CLURE ENGINEERING CO. (7469):					10,401.53		
<b>MEDIACOM (5464)</b>							
051623	1	Invoice	DIGITAL BOX RENTAL	05/16/2023	7.86	12/23	100-21-21-5110-230
Total 051623:					7.86		
Total MEDIACOM (5464):					7.86		
<b>MHC KENWORTH (7673)</b>							
T0110560031	1	Invoice	FILTER-HYD, FUEL SURCHARGE-FD ENG #3	05/15/2023	147.43	12/23	100-21-22-5140-315
Total T01105600316040:					147.43		
Total MHC KENWORTH (7673):					147.43		
<b>MID COUNTRY MACHINERY (2018)</b>							
P42446	1	Invoice	GRADER BLADE	05/08/2023	6,765.00	12/23	204-23-30-5320-318
Total P42446:					6,765.00		
Total MID COUNTRY MACHINERY (2018):					6,765.00		
<b>MOORE CLEANING SERVICE, LLC (2902)</b>							
052623	1	Invoice	CLEANING SERVICES FOR CITY HALL	05/26/2023	455.00	12/23	100-24-36-5480-299
052623	2	Invoice	CLEANING SERVICES FOR CITY HALL	05/26/2023	325.00	12/23	601-23-36-5480-299
052623	3	Invoice	CLEANING SERVICES FOR CITY HALL	05/26/2023	260.00	12/23	602-23-36-5480-299
052623	4	Invoice	CLEANING SERVICES FOR CITY HALL	05/26/2023	260.00	12/23	603-23-36-5480-299
Total 052623:					1,300.00		
Total MOORE CLEANING SERVICE, LLC (2902):					1,300.00		
<b>MOTION INDUSTRIES, INC. (666)</b>							
IA35-005250	1	Invoice	(3) V-DRIVE KIT/BELT GUARD ASSY-WWTP	05/16/2023	6,216.48	12/23	603-23-70-5642-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total IA35-00525050:					6,216.48		
Total MOTION INDUSTRIES, INC. (666):					6,216.48		
<b>MUNICIPAL SUPPLY, INC. (672)</b>							
0868255-CM	1	Invoice	REMAINDER CREDIT FROM INV 0846852-IN	04/24/2023	593.50-	12/23	602-23-62-5935-870
Total 0868255-CM-1:					593.50-		
0871458-IN	1	Invoice	24 AMI WATER METERS + TOUCHPADS	05/22/2023	4,371.60	12/23	602-23-62-5935-870
Total 0871458-IN:					4,371.60		
0872462-IN	1	Invoice	1 AMI WATER METER + 2 RUBBER GASKETS	05/30/2023	275.52	12/23	602-23-62-5935-870
Total 0872462-IN:					275.52		
Total MUNICIPAL SUPPLY, INC. (672):					4,053.62		
<b>NAPA AUTO PARTS (677)</b>							
964412	1	Invoice	TORQUE WRENCH	05/10/2023	108.98	12/23	602-23-62-5662-318
Total 964412:					108.98		
964428	1	Invoice	SUPPLIES FOR STR 9,12,13,17, WATER 18,	05/11/2023	221.12	12/23	204-23-30-5310-314
Total 964428:					221.12		
964538	1	Invoice	SUPPLIES FOR PD 2	05/12/2023	596.17	12/23	204-23-30-5310-314
Total 964538:					596.17		
964690	1	Invoice	FLAG FOR POLE TRAILER-LINE	05/16/2023	14.99	12/23	601-23-52-5935-315
Total 964690:					14.99		
964784	1	Invoice	SHOP STOCK SUPPLIES-STREET	05/17/2023	27.02	12/23	204-23-30-5310-314
Total 964784:					27.02		
964785	1	Invoice	SUPPLIES FOR STR SHOP & ENG 33	05/17/2023	427.02	12/23	204-23-30-5310-314
Total 964785:					427.02		
Total NAPA AUTO PARTS (677):					1,395.30		
<b>NORTH CENTRAL TURF, INC. (703)</b>							
184	1	Invoice	20 TREES KYP	05/08/2023	3,904.00	12/23	100-22-42-5210-318
184	2	Invoice	REPLACED DEAD PLANTS-CITY HALL	05/08/2023	65.10	12/23	100-24-36-5480-318
184	3	Invoice	REPLACED DEAD PLANTS-CITY HALL	05/08/2023	46.50	12/23	601-23-36-5480-318
184	4	Invoice	REPLACED DEAD PLANTS-CITY HALL	05/08/2023	37.20	12/23	602-23-36-5480-318
184	5	Invoice	REPLACED DEAD PLANTS-CITY HALL	05/08/2023	37.20	12/23	603-23-36-5480-318
Total 184:					4,090.00		
Total NORTH CENTRAL TURF, INC. (703):					4,090.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>O'HALLORAN INTERNATIONAL, INC. (718)</b>							
XA10300012	1	Invoice	GASKET OIL PAN - FIRE TRK 33	05/16/2023	77.00	12/23	100-21-22-5140-318
Total XA103000127:01:					77.00		
Total O'HALLORAN INTERNATIONAL, INC. (718):					77.00		
<b>OLESON SOD COMPANY (7736)</b>							
3497	1	Invoice	CEMETERY SOD-2 PALLETS	05/02/2023	420.00	12/23	100-23-42-5371-318
Total 3497:					420.00		
Total OLESON SOD COMPANY (7736):					420.00		
<b>OLSON, JOAN (7737)</b>							
052623	1	Invoice	ENERGY EFFICIENCY REBATE-2007 BEACH	05/26/2023	200.00	12/23	601-23-36-5930-979
Total 052623:					200.00		
Total OLSON, JOAN (7737):					200.00		
<b>PAGEL REPAIR (3497)</b>							
511-96	1	Invoice	NEW GRADE 1 LEVER-SR CITIZENS DOOR	05/11/2023	216.00	12/23	100-22-42-5280-310
Total 511-96:					216.00		
Total PAGEL REPAIR (3497):					216.00		
<b>PITNEY BOWES BANK INC RESERVE ACCT (758)</b>							
052623	1	Invoice	PREPAID POSTAGE	05/26/2023	3,000.00	12/23	100-11210
Total 052623:					3,000.00		
Total PITNEY BOWES BANK INC RESERVE ACCT (758):					3,000.00		
<b>PRINTING SERVICES, INC. (1130)</b>							
703100-0	1	Invoice	FULLER HALL OFFICE SUPPLIES	04/24/2023	380.27	12/23	100-22-42-5233-316
Total 703100-0:					380.27		
703147-0	1	Invoice	FULLER HALL OFFICE SUPPLIES	04/26/2023	6.76	12/23	100-22-42-5233-316
Total 703147-0:					6.76		
703257-0	1	Invoice	OFFICE SUPPLIES-MGR OFFICE	04/28/2023	32.48	12/23	100-24-12-5430-316
703257-0	2	Invoice	OFFICE SUPPLIES-MGR OFFICE	04/28/2023	89.29	12/23	601-23-81-5921-316
703257-0	3	Invoice	OFFICE SUPPLIES-MGR OFFICE	04/28/2023	20.29	12/23	602-23-81-5921-316
703257-0	4	Invoice	OFFICE SUPPLIES-MGR OFFICE	04/28/2023	20.29	12/23	603-23-81-5921-316
Total 703257-0:					162.35		
703273-0	1	Invoice	OFFICE SUPPLIES-MGR OFFICE	05/03/2023	12.27	12/23	100-24-12-5430-316
703273-0	2	Invoice	OFFICE SUPPLIES-MGR OFFICE	05/03/2023	33.77	12/23	601-23-81-5921-316
703273-0	3	Invoice	OFFICE SUPPLIES-MGR OFFICE	05/03/2023	7.68	12/23	602-23-81-5921-316
703273-0	4	Invoice	OFFICE SUPPLIES-MGR OFFICE	05/03/2023	7.68	12/23	603-23-81-5921-316
Total 703273-0:					61.40		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total PRINTING SERVICES, INC. (1130):					610.78		
<b>PRITCHARD, BRANDON (3950)</b>							
052223	1	Invoice	REIMB FOR COLLAR FOR MOAB-ELITE K9	05/22/2023	66.89	12/23	100-21-21-5110-318
Total 052223:					66.89		
Total PRITCHARD, BRANDON (3950):					66.89		
<b>RELIANT FIRE APPARATUS, INC. (5088)</b>							
3CI002074	1	Invoice	E33 HOSE REPLACEMENT	05/09/2023	221.69	12/23	100-21-22-5140-227
Total 3CI002074:					221.69		
3CI002094	1	Invoice	REPLACE BROKEN DIP STICK E33	05/19/2023	238.38	12/23	100-21-22-5140-227
Total 3CI002094:					238.38		
Total RELIANT FIRE APPARATUS, INC. (5088):					460.07		
<b>RESCO (812)</b>							
884767-00	1	Invoice	2022 URD CONVERSION - 2 PEDESTALS (ord	05/23/2023	1,114.17	12/23	601-23-52-5588-871
Total 884767-00:					1,114.17		
Total RESCO (812):					1,114.17		
<b>RICOH USA, INC. (4831)</b>							
107206403	1	Invoice	COPY MACHINE LEASE/COPY CHARGES/PD	05/11/2023	183.75	12/23	100-21-21-5110-225
Total 107206403:					183.75		
Total RICOH USA, INC. (4831):					183.75		
<b>ROSARIO, HENRY DEL (7738)</b>							
050923	1	Invoice	CUSTOMER DEPOSIT REFUND	05/09/2023	78.44	12/23	601-21011
Total 050923:					78.44		
Total ROSARIO, HENRY DEL (7738):					78.44		
<b>SCHOBY, ASHLEY (7739)</b>							
050923	1	Invoice	CUSTOMER DEPOSIT REFUND	05/09/2023	42.00	12/23	601-21011
Total 050923:					42.00		
Total SCHOBY, ASHLEY (7739):					42.00		
<b>SHUTTLEWORTH &amp; INGERSOLL, P.L.C. (6731)</b>							
4535474	1	Invoice	PROFESSIONAL SVCS/PINHOLE LEAKS	05/10/2023	1,443.50	12/23	602-23-61-5930-212
Total 4535474:					1,443.50		
Total SHUTTLEWORTH & INGERSOLL, P.L.C. (6731):					1,443.50		
<b>SKARSHAUG TESTING LAB, INC. (878)</b>							
268495	1	Invoice	TEST, INSPECT & CLEAN RUBBER & FIBERG	05/11/2023	2,856.33	12/23	601-23-52-5935-227

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 268495:					2,856.33		
Total SKARSHAUG TESTING LAB, INC. (878):					2,856.33		
<b>SNYDER &amp; ASSOCIATES (2951)</b>							
122.1113.01-	1	Invoice	ENG - ADA TRANSITION PLAN	03/31/2023	340.00	12/23	100-24-36-5480-880
122.1113.01-	2	Invoice	ENG - ADA TRANSITION PLAN	03/31/2023	340.00	12/23	204-23-30-5310-880
122.1113.01-	3	Invoice	ENG - ADA TRANSITION PLAN	03/31/2023	340.00	12/23	601-23-36-5480-880
122.1113.01-	4	Invoice	ENG - ADA TRANSITION PLAN	03/31/2023	340.00	12/23	602-23-36-5480-880
122.1113.01-	5	Invoice	ENG - ADA TRANSITION PLAN	03/31/2023	340.00	12/23	603-23-36-5480-880
Total 122.1113.01-6:					1,700.00		
123.0256.01-	1	Invoice	ENG #2 - SPLASH PAD	05/25/2023	6,419.98	12/23	100-22-42-5210-880
Total 123.0256.01-2:					6,419.98		
Total SNYDER & ASSOCIATES (2951):					8,119.98		
<b>STOREY KENWORTHY (5937)</b>							
PINV108958	1	Invoice	BIKE STICKERS - PD	05/02/2023	495.00	12/23	100-21-21-5110-318
Total PINV1089584:					495.00		
PINV109078	1	Invoice	OFFICE SUPPLIES	05/08/2023	178.20	12/23	100-24-14-5435-316
PINV109078	2	Invoice	OFFICE SUPPLIES	05/08/2023	1,287.00	12/23	601-23-80-5921-316
PINV109078	3	Invoice	OFFICE SUPPLIES	05/08/2023	396.00	12/23	602-23-80-5921-316
PINV109078	4	Invoice	OFFICE SUPPLIES	05/08/2023	118.80	12/23	603-23-80-5921-316
Total PINV1090789:					1,980.00		
PINV109079	1	Invoice	OFFICE SUPPLIES	05/08/2023	234.90	12/23	100-24-14-5435-316
PINV109079	2	Invoice	OFFICE SUPPLIES	05/08/2023	1,696.50	12/23	601-23-80-5921-316
PINV109079	3	Invoice	OFFICE SUPPLIES	05/08/2023	522.00	12/23	602-23-80-5921-316
PINV109079	4	Invoice	OFFICE SUPPLIES	05/08/2023	156.60	12/23	603-23-80-5921-316
Total PINV1090790:					2,610.00		
Total STOREY KENWORTHY (5937):					5,085.00		
<b>STORM FLYING SERVICE, INC. (911)</b>							
051923	1	Invoice	AIRPORT MANAGER FEE - JUNE 2023	05/19/2023	4,006.67	12/23	205-23-45-5372-299
Total 051923:					4,006.67		
1673	1	Invoice	REIMB FLOORING IN HOUSE/KITCHEN	05/23/2023	1,481.20	12/23	205-23-45-5372-299
Total 1673:					1,481.20		
1674	1	Invoice	REIMB FOR GAS, GRASS SEED, WEED/STU	05/23/2023	660.03	12/23	205-23-45-5372-299
Total 1674:					660.03		
Total STORM FLYING SERVICE, INC. (911):					6,147.90		
<b>STUART C. IRBY COMPANY (3585)</b>							
S013445376.	1	Invoice	CARHARTT SHIRTS-ORTON & BARNES	04/26/2023	609.90	12/23	601-23-51-5566-312



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total S013445376.006:					609.90		
S013445376.	1	Invoice	MULTIPLE HIVIS SHIRTS	05/08/2023	3,236.75	12/23	601-23-52-5588-312
S013445376.	2	Invoice	MULTIPLE HIVIS SHIRTS	05/08/2023	307.63	12/23	601-23-80-5905-312
S013445376.	3	Invoice	MULTIPLE HIVIS SHIRTS	05/08/2023	307.62	12/23	602-23-80-5903-312
Total S013445376.012:					3,852.00		
S013445376.	1	Invoice	HIVIS SHIRTS-DAYTON & MOURTON	05/12/2023	1,123.50	12/23	601-23-52-5588-312
Total S013445376.013:					1,123.50		
Total STUART C. IRBY COMPANY (3585):					5,585.40		
<b>TERMINAL SUPPLY CO. (6527)</b>							
41242-00	1	Invoice	MISC SHOP SUPPLIES	05/11/2023	612.09	12/23	204-23-30-5310-314
Total 41242-00:					612.09		
Total TERMINAL SUPPLY CO. (6527):					612.09		
<b>THE IOWA OUTDOORS STORE, LLC (7104)</b>							
6639/1	1	Invoice	MULTIPLE ITEMS FOR GRAVELY MOWER	05/15/2023	195.70	12/23	100-22-42-5210-314
Total 6639/1:					195.70		
6640/1	1	Invoice	BROOM ANGLE	05/15/2023	26.99	12/23	100-23-42-5371-318
Total 6640/1:					26.99		
Total THE IOWA OUTDOORS STORE, LLC (7104):					222.69		
<b>T-MOBILE (7288)</b>							
974816802 0	1	Invoice	BINDERT PHONE (ONE TIME FEE)	05/21/2023	169.99	12/23	100-21-18-5190-230
974816802 0	2	Invoice	PHONE SVC/ORTON	05/21/2023	14.98	12/23	601-23-52-5588-230
974816802 0	3	Invoice	PHONE SVC/ORTON	05/21/2023	14.99	12/23	601-23-51-5566-230
974816802 0	4	Invoice	PHONE SVC/ARIEL	05/21/2023	46.14	12/23	100-24-18-5470-230
974816802 0	5	Invoice	PHONE SVC/BREANNE	05/21/2023	15.38	12/23	100-22-42-5210-230
974816802 0	6	Invoice	PHONE SVC/BREANNE	05/21/2023	15.38	12/23	100-22-42-5233-230
974816802 0	7	Invoice	PHONE SVC/BREANNE	05/21/2023	15.38	12/23	100-23-42-5371-230
974816802 0	8	Invoice	ON-CALL PHONE SVC/WATER	05/21/2023	44.42	12/23	602-23-61-5642-230
974816802 0	9	Invoice	ON-CALL PHONE SVC/WWTP	05/21/2023	44.42	12/23	603-23-70-5642-230
974816802 0	10	Invoice	PHONE SVC/NICK	05/21/2023	22.21	12/23	602-23-61-5642-230
974816802 0	11	Invoice	PHONE SVC/NICK	05/21/2023	22.21	12/23	603-23-70-5642-230
974816802 0	12	Invoice	PHONE SVC/MGR & ASST MGR	05/21/2023	27.46	12/23	100-24-12-5430-230
974816802 0	13	Invoice	PHONE SVC/MGR & ASST MGR	05/21/2023	75.52	12/23	601-23-81-5921-230
974816802 0	14	Invoice	PHONE SVC/MGR & ASST MGR	05/21/2023	17.15	12/23	602-23-81-5921-230
974816802 0	15	Invoice	PHONE SVC/MGR & ASST MGR	05/21/2023	17.15	12/23	603-23-81-5921-230
974816802 0	16	Invoice	SCADA TABLET	05/21/2023	19.97	12/23	602-23-61-5642-230
974816802 0	17	Invoice	METER IPAD SVC	05/21/2023	9.98	12/23	602-23-80-5902-299
974816802 0	18	Invoice	METER IPAD SVC	05/21/2023	9.99	12/23	601-23-80-5905-299
974816802 0	19	Invoice	RIGHT OF WAY IPAD SVC	05/21/2023	4.99	12/23	100-24-30-5380-230
974816802 0	20	Invoice	RIGHT OF WAY IPAD SVC	05/21/2023	4.99	12/23	601-24-30-5380-230
974816802 0	21	Invoice	RIGHT OF WAY IPAD SVC	05/21/2023	4.99	12/23	602-24-30-5380-230
974816802 0	22	Invoice	RIGHT OF WAY IPAD SVC	05/21/2023	5.00	12/23	603-24-30-5380-230
974816802 0	23	Invoice	PD (GTAC)	05/21/2023	39.94	12/23	100-21-21-5110-230
974816802 0	24	Invoice	STREET IPAD SVC	05/21/2023	29.95	12/23	204-23-30-5310-230

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
974816802 0	25	Invoice	STREET IPAD SVC	05/21/2023	29.96	12/23	602-23-62-5662-230
Total 974816802 05/21/23:					722.54		
Total T-MOBILE (7288):					722.54		
<b>TNEMEC COMPANY, INC. (955)</b>							
2612207	1	Invoice	OUTDOOR POOL PAINT	05/08/2023	1,879.49	12/23	100-22-42-5242-318
Total 2612207:					1,879.49		
Total TNEMEC COMPANY, INC. (955):					1,879.49		
<b>TOLLE AUTOMOTIVE, INC. (3188)</b>							
22141	1	Invoice	TIRE REPAIR	05/09/2023	26.14	12/23	601-23-52-5935-227
Total 22141:					26.14		
22143	1	Invoice	MOUNT/BALANCE #1906	05/16/2023	120.51	12/23	100-21-21-5110-227
Total 22143:					120.51		
22145	1	Invoice	TIRE REPAIR (SIDE WALL)-GRAVELY MOWE	05/09/2023	36.64	12/23	100-22-42-5210-314
Total 22145:					36.64		
Total TOLLE AUTOMOTIVE, INC. (3188):					183.29		
<b>TONY'S TIRE SERVICE (958)</b>							
179629	1	Invoice	WRECKER SERVICE-SLUDGE TRUCK-WTP	05/23/2023	1,092.79	12/23	602-23-61-5935-227
Total 179629:					1,092.79		
179689	1	Invoice	DISMOUNT/MOUNT TIRE-TRK #5	05/26/2023	2,596.52	12/23	601-23-52-5935-227
Total 179689:					2,596.52		
Total TONY'S TIRE SERVICE (958):					3,689.31		
<b>US CELLULAR (986)</b>							
0579622646	1	Invoice	STREET WATERFILL STATION	05/10/2023	15.72	12/23	602-23-62-5662-230
0579622646	2	Invoice	OD POOL PHONE SVC	05/10/2023	15.72	12/23	100-22-42-5242-230
Total 0579622646:					31.44		
Total US CELLULAR (986):					31.44		
<b>VALUTECH PEST CONTROL (6822)</b>							
3418	1	Invoice	PEST CONTROL/SENIOR CENTER	05/18/2023	35.00	12/23	100-22-42-5280-299
Total 3418:					35.00		
3419	1	Invoice	PEST CONTROL/CEMETERY	05/18/2023	35.00	12/23	100-23-42-5371-299
Total 3419:					35.00		
3420	1	Invoice	PEST CONTROL/CITY HALL	05/18/2023	10.50	12/23	100-24-36-5480-299
3420	2	Invoice	PEST CONTROL/CITY HALL	05/18/2023	7.50	12/23	601-23-36-5480-299

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
3420	3	Invoice	PEST CONTROL/CITY HALL	05/18/2023	6.00	12/23	602-23-36-5480-299
3420	4	Invoice	PEST CONTROL/CITY HALL	05/18/2023	6.00	12/23	603-23-36-5480-299
Total 3420:					30.00		
3421	1	Invoice	PEST CONTROL/FULLER HALL	05/18/2023	32.00	12/23	100-22-42-5233-299
Total 3421:					32.00		
3422	1	Invoice	DOWNTOWN AREA-SSMID	05/18/2023	65.00	12/23	260-23-36-5393-299
Total 3422:					65.00		
Total VALUTECH PEST CONTROL (6822):					197.00		
<b>VAN DIEST MEDICAL CENTER (4456)</b>							
052623	1	Invoice	FOOD FOR WELLNESS-BLOODSCREENING	05/26/2023	81.00	12/23	100-24-12-5430-318
052623	2	Invoice	FOOD FOR WELLNESS-BLOODSCREENING	05/26/2023	148.50	12/23	601-23-81-5921-318
052623	3	Invoice	FOOD FOR WELLNESS-BLOODSCREENING	05/26/2023	20.25	12/23	602-23-81-5921-318
052623	4	Invoice	FOOD FOR WELLNESS-BLOODSCREENING	05/26/2023	20.25	12/23	603-23-81-5921-318
Total 052623:					270.00		
Total VAN DIEST MEDICAL CENTER (4456):					270.00		
<b>VAN MAANEN ELECTRIC, INC. (6254)</b>							
051523	1	Invoice	AIRPORT RUNWAY 14/32 LIGHTING RECONS	05/15/2023	87,552.03	12/23	205-23-45-5372-880
Total 051523:					87,552.03		
Total VAN MAANEN ELECTRIC, INC. (6254):					87,552.03		
<b>VERMEER IOWA &amp; N. MISSOURI (6073)</b>							
P0001506	1	Invoice	PARTS FOR BORING UNIT	05/11/2023	38.67	12/23	601-23-52-5935-227
Total P0001506:					38.67		
Total VERMEER IOWA & N. MISSOURI (6073):					38.67		
<b>WCAD - CHAMBER OF COMMERCE (3486)</b>							
052623	1	Invoice	REFUND OF BANNER FEE	05/26/2023	30.00	12/23	601-16-52-4906-657
Total 052623:					30.00		
80	1	Invoice	CITY SHARE-DOWNTOWN ASSESSMENT	05/12/2023	800.00	12/23	100-23-36-5393-299
Total 80:					800.00		
Total WCAD - CHAMBER OF COMMERCE (3486):					830.00		
<b>WEBSTER CITY TRUE VALUE (2155)</b>							
168843	1	Invoice	TP HOLDER/BATTERY	05/10/2023	38.97	12/23	100-22-42-5210-318
Total 168843:					38.97		
168965	1	Invoice	2" PVC METER OFFSET	05/16/2023	16.98	12/23	601-23-52-5588-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 168965:					16.98		
169016	1	Invoice	A36 BUSHING FOR PUMP	05/17/2023	9.49	12/23	100-21-22-5140-227
Total 169016:					9.49		
169129	1	Invoice	UPS SHIPPING FEE	05/23/2023	15.49	12/23	100-21-21-5110-221
Total 169129:					15.49		
169176	1	Invoice	2 - 8" 100 PC BLACK 50 LB	05/25/2023	8.98	12/23	100-22-42-5242-318
Total 169176:					8.98		
Total WEBSTER CITY TRUE VALUE (2155):					89.91		
<b>WINTER, KIRBY (6142)</b>							
052623	1	Invoice	MILEAGE/RECYCLE LOAD TO CLIVE	05/26/2023	15.92	12/23	100-24-16-5420-232
052623	2	Invoice	MILEAGE/RECYCLE LOAD TO CLIVE	05/26/2023	58.37	12/23	601-24-16-5926-232
052623	3	Invoice	MILEAGE/RECYCLE LOAD TO CLIVE	05/26/2023	15.92	12/23	602-24-16-5926-232
052623	4	Invoice	MILEAGE/RECYCLE LOAD TO CLIVE	05/26/2023	15.91	12/23	603-24-16-5926-232
Total 052623:					106.12		
Total WINTER, KIRBY (6142):					106.12		
<b>WOOLSTOCK MUTUAL TELEPHONE ASN (1054)</b>							
839-3034 06/	1	Invoice	INTERNET SERVICE/RSVP	06/01/2023	45.00	12/23	100-22-42-5280-230
Total 839-3034 06/01/23:					45.00		
839-5571 06/	1	Invoice	INTERNET SERVICE	06/01/2023	3.03	12/23	100-24-14-5435-230
839-5571 06/	2	Invoice	INTERNET SERVICE	06/01/2023	21.90	12/23	601-23-80-5903-230
839-5571 06/	3	Invoice	INTERNET SERVICE	06/01/2023	6.74	12/23	602-23-80-5921-230
839-5571 06/	4	Invoice	INTERNET SERVICE	06/01/2023	2.02	12/23	603-23-80-5921-230
839-5571 06/	5	Invoice	INTERNET SERVICE	06/01/2023	3.61	12/23	100-24-12-5430-230
839-5571 06/	6	Invoice	INTERNET SERVICE	06/01/2023	12.03	12/23	601-23-81-5921-230
839-5571 06/	7	Invoice	INTERNET SERVICE	06/01/2023	7.22	12/23	602-23-81-5921-230
839-5571 06/	8	Invoice	INTERNET SERVICE	06/01/2023	1.20	12/23	603-23-81-5921-230
839-5571 06/	9	Invoice	INTERNET SERVICE	06/01/2023	6.02	12/23	100-24-30-5380-230
839-5571 06/	10	Invoice	INTERNET SERVICE	06/01/2023	6.02	12/23	601-24-30-5380-230
839-5571 06/	11	Invoice	INTERNET SERVICE	06/01/2023	6.02	12/23	602-24-30-5380-230
839-5571 06/	12	Invoice	INTERNET SERVICE	06/01/2023	6.00	12/23	603-24-30-5380-230
839-5571 06/	13	Invoice	INTERNET SERVICE	06/01/2023	14.44	12/23	100-21-22-5140-230
839-5571 06/	14	Invoice	INTERNET SERVICE	06/01/2023	38.50	12/23	100-21-21-5110-230
839-5571 06/	15	Invoice	INTERNET SERVICE	06/01/2023	7.22	12/23	601-23-52-5588-230
839-5571 06/	16	Invoice	INTERNET SERVICE	06/01/2023	7.23	12/23	601-23-51-5566-230
839-5571 06/	17	Invoice	INTERNET SERVICE	06/01/2023	14.44	12/23	602-23-61-5642-230
839-5571 06/	18	Invoice	INTERNET SERVICE	06/01/2023	4.81	12/23	100-23-43-5361-230
839-5571 06/	19	Invoice	INTERNET SERVICE	06/01/2023	19.25	12/23	100-22-42-5233-230
839-5571 06/	20	Invoice	INTERNET SERVICE	06/01/2023	118.62	12/23	601-24-16-5921-230
839-5571 06/	21	Invoice	INTERNET SERVICE	06/01/2023	20.84	12/23	602-24-16-5921-230
839-5571 06/	22	Invoice	INTERNET SERVICE	06/01/2023	20.84	12/23	603-24-16-5921-230
839-5571 06/	23	Invoice	INTERNET SERVICE-SCADA	06/01/2023	55.00	12/23	602-23-61-5642-230
Total 839-5571 06/01/23:					403.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
839-7981 06/	1	Invoice	INTERNET SERVICE/FULLER HALL	06/01/2023	30.00	12/23	100-22-42-5233-230
Total 839-7981 06/01/23:					30.00		
Total WOOLSTOCK MUTUAL TELEPHONE ASN (1054):					478.00		
<b>ZERO9 SOLUTIONS LTD (7691)</b>							
1570-B2B	1	Invoice	MISC OFFICER #689 SUPPLIES	05/30/2023	216.75	12/23	100-21-21-5110-312
Total 1570-B2B:					216.75		
Total ZERO9 SOLUTIONS LTD (7691):					216.75		
Total 06/05/2023:					632,531.41		
Grand Totals:					1,298,468.91		

## Report GL Period Summary

GL Period	Amount
12/23	632,531.41
11/23	665,937.50
Grand Totals:	1,298,468.91

Vendor number hash: 931032  
Vendor number hash - split: 1911470  
Total number of invoices: 251  
Total number of transactions: 546

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	1,298,468.91	1,298,468.91
Grand Totals:	1,298,468.91	1,298,468.91

**FUND LIST TOTALS FOR BILLS    June 5, 2023**

<u>Account</u>	<u>Fund</u>	<u>Total Amount</u>
100	General	86,625.00
204	Road Use Tax Funds	15,561.32
205	Airport Fund	104,101.46
208	Hotel/Motel Tax Fund	31,000.00
260	SSMID	2,916.24
300	Debt Service	9,154.30
525	Street Improvement	230,394.28
601	Electric Utility	699,562.16
602	Water Utility	36,217.13
603	Sewer Fund	77,358.51
902	Medical/Flex	5,578.51
	Grand Total	1,298,468.91

Webster City															
April 2023 Financial Report															
As of April 30, 2023															
Fund Code		Fund Name	Beginning Cash Balance	Beginning Investment Balance	Monthly Revenues	Investments Cashed	Transfers	Monthly Expenditures	Investments Purchased	Ending Cash Balance Before Adjustments	Cash Proof	Balance Sheet Adjustments	Ending Cash Balance	Ending Investment Balance	Treasurer's Ending Balance
General Fund															
100	100	General	308,142.47	2,550,000.00	913,860.58	-	-	281,257.47	-	940,745.58	769,536.89	(23,999.00)	916,746.58	2,550,000.00	3,466,746.58
	100A	Govern. Equip. Replacement	(46,827.52)	200,000.00	-	-	-	9,000.00	-	(55,827.52)	-	-	(55,827.52)	200,000.00	144,172.48
	100B	Govern Economic Development	48,636.27	1,000,000.00	84.72	-	-	-	-	48,720.99	-	-	48,720.99	1,000,000.00	1,048,720.99
	100C	Parks, Rec Public Grounds Improvements	(135,806.13)	-	-	-	-	4,297.03	-	(140,103.16)	-	-	(140,103.16)	-	(140,103.16)
		Subtotal-General Fund	174,145.09	3,750,000.00	913,945.30	-	-	294,554.50	-	793,535.89	769,536.89	(23,999.00)	769,536.89	3,750,000.00	4,519,536.89
Special Revenue Funds															
200	200	FICA - IPERS	66,685.85	-	97,933.88	-	-	18,049.59	-	146,570.14	146,570.14	-	146,570.14	-	146,570.14
201	201	Workers compensation	226,239.43	-	45,534.83	-	-	-	-	271,774.26	271,774.26	-	271,774.26	-	271,774.26
202	202	Medical/Flex Insurance	62,665.55	-	289,430.78	-	-	52,041.12	-	300,055.21	300,055.21	-	300,055.21	-	300,055.21
203	203	Unemployment Compensation	(4,969.54)	-	3,212.79	-	-	4,122.86	-	(5,879.61)	(5,879.61)	-	(5,879.61)	-	(5,879.61)
204	204	Road Use Tax	399,489.35	1,200,000.00	92,445.79	-	-	44,765.93	-	447,169.21	443,062.96	(4,106.25)	443,062.96	1,200,000.00	1,643,062.96
205	205	Airport Commission	258,062.41	400,000.00	29,272.31	-	-	22,931.91	-	264,402.81	264,635.35	232.54	264,635.35	400,000.00	664,635.35
208	208	Hotel/Motel Sales Tax	211,491.25	200,000.00	368.41	-	-	100,209.71	-	111,649.95	111,649.95	-	111,649.95	200,000.00	311,649.95
209	209	Emergency Levy Fund	42,571.45	-	25,967.31	-	-	-	-	68,538.76	68,538.76	-	68,538.76	-	68,538.76
210	210	Police/Fire Retirement Trust Fund	5,593.70	-	92,763.56	-	-	19,595.11	-	78,762.15	78,762.15	-	78,762.15	-	78,762.15
211	211	DARE Trust	(312.75)	-	20.00	-	-	-	-	(292.75)	(292.75)	-	(292.75)	-	(292.75)
212	212	Seized Property Trust	(143.23)	-	-	-	-	-	-	(143.23)	(143.23)	-	(143.23)	-	(143.23)
214	214	K9 Trust	(43.86)	-	-	-	-	6,709.11	-	(6,752.97)	(6,752.97)	-	(6,752.97)	-	(6,752.97)
216	216	Police Reserve Officers Fund	3,591.17	-	6.26	-	-	-	-	3,597.43	3,597.43	-	3,597.43	-	3,597.43
217	217	Wilson Brewer Park/Depot Foundation	1,846.85	-	-	-	-	-	-	1,846.85	26,258.96	24,412.11	26,258.96	-	26,258.96
218	218	Webster City Pride Committee	4,251.69	-	-	-	-	-	-	4,251.69	4,251.69	-	4,251.69	-	4,251.69
219	219	Kendall Young Scout Lodge	2,812.30	-	4.90	-	-	-	-	2,817.20	2,817.20	-	2,817.20	-	2,817.20
220	220	Economic Development Revolving	42,460.88	-	-	-	-	-	-	42,460.88	42,460.88	-	42,460.88	-	42,460.88
228	228	Low/Moderate Income Revolving	29,399.36	500,000.00	123.38	-	-	-	-	29,522.74	30,103.90	581.16	30,103.90	500,000.00	530,103.90
229	229	WC Commercial Rehab Rev Loan Program	45,186.00	100,000.00	93.53	-	-	-	-	45,279.53	45,359.72	80.19	45,359.72	100,000.00	145,359.72
231	231	CDBG Housing Rehab	16.90	-	-	-	-	-	-	16.90	16.90	-	16.90	-	16.90
232	232	B.L.U.E.	4,086.85	-	207.12	-	-	-	-	4,293.97	4,293.97	-	4,293.97	-	4,293.97
240	240	USDA Revolving Loan Fund	252,631.02	-	103.16	-	-	-	-	252,734.18	255,734.18	3,000.00	255,734.18	-	255,734.18
250	250	TIF - Riverview	22,560.83	-	11,013.56	-	-	-	-	33,574.39	33,574.39	-	33,574.39	-	33,574.39
251	251	TIF- HyVee	3,766.46	-	-	-	-	-	-	3,766.46	3,766.46	-	3,766.46	-	3,766.46
255	255	TIF - Brewer Creek Estates	9,929.38	-	9,070.31	-	-	-	-	18,999.69	18,999.69	-	18,999.69	-	18,999.69
260	260	SSMID	33,214.42	-	8,505.37	-	-	95.72	-	41,624.07	41,624.07	-	41,624.07	-	41,624.07
265	265	TIF - Struchen	-	-	-	-	-	-	-	-	-	-	-	-	-
268	268	TIF - SE Development Park Project	(20,998.39)	-	-	-	-	-	-	(20,998.39)	(20,998.39)	-	(20,998.39)	-	(20,998.39)
272	272	TIF - Mitchell Machine	84.63	-	-	-	-	-	-	84.63	84.63	-	84.63	-	84.63
281	281	TIF - Gourley Subdivision	7,351.44	-	10,360.40	-	-	-	-	17,711.84	17,711.84	-	17,711.84	-	17,711.84
282	282	TIF - SW Watermain Improvement	1.96	-	-	-	-	-	-	1.96	1.96	-	1.96	-	1.96
283	283	TIF - Town & Country (FSB)	15,156.36	-	-	-	-	-	-	15,156.36	15,156.36	-	15,156.36	-	15,156.36
284	284	TIF - Fareway Stores	8,314.43	-	3,963.78	-	-	-	-	12,278.21	12,278.21	-	12,278.21	-	12,278.21
285	285	TIF - First State Bank	43,468.80	-	924.72	-	-	-	-	44,393.52	44,393.52	-	44,393.52	-	44,393.52
286	286	TIF - Infinity Services LLC	50,734.94	-	-	-	-	-	-	50,734.94	50,734.94	-	50,734.94	-	50,734.94
287	287	TIF - Webster City Federal	13,807.05	-	32,205.75	-	-	-	-	46,012.80	46,012.80	-	46,012.80	-	46,012.80
288	288	TIF - Van Diest Medical Center	(2,500.00)	-	-	-	-	-	-	(2,500.00)	(2,500.00)	-	(2,500.00)	-	(2,500.00)
289	289	TIF - 2013 Medical Complex URA-KTJ (Shopko)	55,881.06	-	-	-	-	-	-	55,881.06	55,881.06	-	55,881.06	-	55,881.06
290	290	TIF - 3DK Enterprises	14,394.35	-	5,945.86	-	-	-	-	20,340.21	20,340.21	-	20,340.21	-	20,340.21
291	291	TIF - 2016 Industrial - WC Custom Meats	(896.55)	-	-	-	-	-	-	(896.55)	(896.55)	-	(896.55)	-	(896.55)
292	292	TIF - Mary Ann's	-	-	-	-	-	-	-	-	-	-	-	-	-
293	293	TIF - Tasler's	(1,500.00)	-	-	-	-	-	-	(1,500.00)	(1,500.00)	-	(1,500.00)	-	(1,500.00)
294	294	TIF - Ridge Development	36,212.67	-	11,618.18	-	-	-	-	47,830.85	47,830.85	-	47,830.85	-	47,830.85
295	295	TIF - Gary & Brenda Fox	3,428.13	-	1,124.51	-	-	-	-	4,552.64	4,552.64	-	4,552.64	-	4,552.64
296	296	TIF - Kenyon Hill Ridge	31,242.14	-	-	-	-	-	-	31,242.14	31,242.14	-	31,242.14	-	31,242.14
		Subtotal - Special Revenue Funds	1,977,266.74	2,400,000.00	772,220.45	-	-	268,521.06	-	2,480,966.13	2,505,165.88	24,199.75	2,505,165.88	2,400,000.00	4,905,165.88
Debt Service Fund															
300	300	Debt Service	541,583.68	50,000.00	312,049.73	-	-	9,754.30	-	843,879.11	843,879.11	-	843,879.11	50,000.00	893,879.11
		Subtotal - Debt Service Fund	541,583.68	50,000.00	312,049.73	-	-	9,754.30	-	843,879.11	843,879.11	-	843,879.11	50,000.00	893,879.11
Fiduciary & Agency Funds															
400	400	Joe E. Barr Trust	1,599.05	-	-	-	-	-	-	1,599.05	1,599.05	-	1,599.05	-	1,599.05
401	401	Edgar Foster Trust	1,885.10	-	-	-	-	-	-	1,885.10	1,885.10	-	1,885.10	-	1,885.10
402	402	Calvary Cemetery Trust	5,112.28	-	-	-	-	-	-	5,112.28	5,112.28	-	5,112.28	-	5,112.28
403	403	Zella Silvers Trust	2,906.67	-	-	-	-	-	-	2,906.67	2,906.67	-	2,906.67	-	2,906.67
411	411	Mulberry Church	11,315.16	-	19.72	-	-	-	-	11,334.88	11,334.88	-	11,334.88	-	11,334.88
412	412	Youth Advisory	160.00	-	-	-	-	-	-	160.00	160.00	-	160.00	-	160.00
430	430	RAGBRAI	5,158.40	-	-	-	-	-	-	5,158.40	5,158.40	-	5,158.40	-	5,158.40
		Subtotal - Fiduciary & Agency Funds	28,136.66	-	19.72	-	-	-	-	28,156.38	28,156.38	-	28,156.38	-	28,156.38

Webster City
April 2023 Financial Report
As of April 30, 2023





Fund Code		Fund Name	Beginning Cash Balance	Beginning Investment Balance	Monthly Revenues	Investments Cashed	Transfers	Monthly Expenditures	Investments Purchased	Ending Cash Balance Before Adjustments	Cash Proof	Balance Sheet Adjustments	Ending Cash Balance	Ending Investment Balance	Treasurer's Ending Balance
Permanent Fund															
404	404	Perpetual Care Trust (Non-exp.)	459,609.53	-	-	-	-	-	-	459,609.53	459,609.53	-	459,609.53	-	459,609.53
		Subtotal - Permanent Fund	459,609.53	-	-	-	-	-	-	459,609.53	459,609.53	-	459,609.53	-	459,609.53
Capital Project Funds															
500	500	Capital Improvement Reserve	383,480.14	3,500,000.00	61,606.76	-	-	-	-	445,086.90	445,086.90	-	445,086.90	3,500,000.00	3,945,086.90
501	501	American Rescue Plan	152,806.64	1,000,000.00	266.18	-	-	-	-	153,072.82	153,072.82	-	153,072.82	1,000,000.00	1,153,072.82
502	502	Brewer Creek Estates	180.75	-	0.31	-	-	-	-	181.06	181.06	-	181.06	-	181.06
503	503	Boone River Trail	-	-	-	-	-	-	-	-	-	-	-	-	-
504	504	Second Street Reconstruction	(515,523.69)	-	-	-	-	-	-	(515,523.69)	(515,523.69)	-	(515,523.69)	-	(515,523.69)
506	506	Sidewalk Improvement Fund	46,904.09	-	81.70	-	-	-	-	46,985.79	46,985.79	-	46,985.79	-	46,985.79
525	525	Annual Street Maintenance	(200,914.03)	-	-	-	-	-	-	(200,914.03)	(200,914.03)	-	(200,914.03)	-	(200,914.03)
527	527	Public Railroad Crossings	149.30	-	-	-	-	-	-	149.30	149.30	-	149.30	-	149.30
528	528	Bridge Improvements	42,733.86	-	-	-	-	-	-	42,733.86	42,733.86	-	42,733.86	-	42,733.86
531	531	E Second St Sidewalk/Street Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-
532	532	James Street (Old Hwy 20) Project	-	-	-	-	-	-	-	-	-	-	-	-	-
533	533	Superior Street Sidewalk	-	-	-	-	-	-	-	-	-	-	-	-	-
534	534	Wilson-Brewer Park Improvement Project	-	-	-	-	-	-	-	-	-	-	-	-	-
535	535	W Twin Park Shelter Project	-	-	-	-	-	-	-	-	-	-	-	-	-
536	536	2020 2nd Street Reconstruction	1,518,992.46	-	-	-	-	-	-	1,518,992.46	1,518,992.46	-	1,518,992.46	-	1,518,992.46
537	537	E Twin Improvements	(27,251.48)	-	-	-	-	-	-	(27,251.48)	(27,251.48)	-	(27,251.48)	-	(27,251.48)
		Subtotal - Capital Project Funds	1,401,558.04	4,500,000.00	61,954.95	-	-	-	-	1,463,512.99	1,463,512.99	-	1,463,512.99	4,500,000.00	5,963,512.99
Enterprise Funds															
601	601	Electric Utility	1,350,834.78	500,000.00	1,664,847.41	-	-	831,742.26	-	2,183,939.93	3,619,486.13	(149,496.83)	2,034,443.10	500,000.00	2,534,443.10
	601D	Electric Improvement Reserve	773,429.38	3,000,000.00	-	-	-	-	-	773,429.38	-	-	773,429.38	3,000,000.00	3,773,429.38
	601E	Project Share Donations	13,519.53	-	717.00	-	-	-	-	14,236.53	-	-	14,236.53	-	14,236.53
	601F	Green City Energy Donations	2,923.00	-	10.00	-	-	-	-	2,933.00	-	-	2,933.00	-	2,933.00
	601G	Green City Energy Donations - Pleasant	510.00	-	-	-	-	-	-	510.00	-	-	510.00	-	510.00
	601M	Electric Equipment Replacement	158,154.14	500,000.00	275.50	-	-	5,245.10	-	153,184.54	-	-	153,184.54	500,000.00	653,184.54
	601N	Customer Deposit Trust	420,456.09	-	6,431.59	-	-	-	-	426,887.68	-	-	426,887.68	-	426,887.68
	601P	Electric Economic Development	213,490.01	1,000,000.00	371.89	-	-	-	-	213,861.90	-	-	213,861.90	1,000,000.00	1,213,861.90
	601Q	USDA Elect Revenue Loan	-	-	-	-	-	-	-	-	-	-	-	-	-
		Subtotal - Electric Utility Fund	2,933,316.93	5,000,000.00	1,672,653.39	-	-	836,987.36	-	3,768,982.96	3,619,486.13	(149,496.83)	3,619,486.13	5,000,000.00	8,619,486.13
602	602	Water Utility	(634,053.31)	-	214,927.90	-	-	171,426.72	-	(590,552.13)	1,294,256.27	(25,049.47)	(615,601.60)	-	(615,601.60)
	602A	Water Plant Improvements	54,811.94	-	-	-	-	-	-	54,811.94	-	-	54,811.94	-	54,811.94
	602B	Water Bond Sinking	(255,920.75)	-	-	-	-	-	-	(255,920.75)	-	-	(255,920.75)	-	(255,920.75)
	602D	Water Improvement Reserve	1,765,914.54	300,000.00	-	-	-	-	-	1,765,914.54	-	-	1,765,914.54	300,000.00	2,065,914.54
	602E	Water Equipment Replacement	344,452.12	-	600.02	-	-	-	-	345,052.14	-	-	345,052.14	-	345,052.14
		Subtotal - Water Utility Fund	1,275,204.54	300,000.00	215,527.92	-	-	171,426.72	-	1,319,305.74	1,294,256.27	(25,049.47)	1,294,256.27	300,000.00	1,594,256.27
603	603	Sewer Utility	1,569,119.76	2,000,000.00	252,497.96	-	-	241,014.28	-	1,580,603.44	2,638,438.70	(8,586.89)	1,572,016.55	2,000,000.00	3,572,016.55
	603A	Sewer Bond Sinking	(3,414.98)	-	-	-	-	-	-	(3,414.98)	-	-	(3,414.98)	-	(3,414.98)
	603B	Sewer Bond Reserve	162,453.30	-	-	-	-	-	-	162,453.30	-	-	162,453.30	-	162,453.30
	603D	Sewer Improvement Reserve	585,022.24	-	-	-	-	-	-	585,022.24	-	-	585,022.24	-	585,022.24
	603E	Interceptor Sewer Trust	127,601.84	-	222.28	-	-	-	-	127,824.12	-	-	127,824.12	-	127,824.12
	603F	Sewer Equipment Replacement	194,199.18	-	338.29	-	-	-	-	194,537.47	-	-	194,537.47	-	194,537.47
		Subtotal - Sewer Utility Fund	2,634,981.34	2,000,000.00	253,058.53	-	-	241,014.28	-	2,647,025.59	2,638,438.70	(8,586.89)	2,638,438.70	2,000,000.00	4,638,438.70
		Subtotal - Enterprise Funds	6,843,502.81	7,300,000.00	2,141,239.84	-	-	1,249,428.36	-	7,735,314.29	7,552,181.10	-	7,552,181.10	7,300,000.00	14,852,181.10
Internal Service Funds															
902	902	Medical/Flex Trust	50,147.38	-	5,413.38	-	-	-	-	55,560.76	56,340.41	779.65	56,340.41	-	56,340.41
		Subtotal - Internal Service Funds	50,147.38	-	5,413.38	-	-	-	-	55,560.76	56,340.41	779.65	56,340.41	-	56,340.41
		Total	11,475,949.93	18,000,000.00	4,206,843.37	-	-	1,822,258.22	-	13,860,535.08			13,678,382.29	18,000,000.00	31,678,382.29
								Less Petty Cash & Cash Reg. Change					(1,000.00)		
								Computer Cash Balance					13,677,382.29		



RETURN SERVICE REQUESTED

CITY OF WEBSTER CITY  
PO BOX 217  
WEBSTER CITY IA 50595-0217

### Managing Your Accounts

	Customer Service (515)832-1133
	Telephone Banking (800)260-8419
	Mailing Address 635 1st Street Webster City, IA 50595
	Online Banking <a href="http://www.availa.bank">www.availa.bank</a>

Effective June 30, 2023, **Popmoney** services will be **discontinued**. Services will remain available through June 30th, but any scheduled or recurring payment after that date will be cancelled.

If you currently use **Popmoney**, please review alternative options for your person-to-person transfer needs.

### Summary of Accounts

Account Type	Account Number	Ending Balance
PUBLIC FUNDS CHECKING	7021673	\$500,205.48

### PUBLIC FUNDS CHECKING-7021673

#### Account Summary

Date	Description	Amount
04/01/2023	Beginning Balance	\$500,212.33
	116 Credit(s) This Period	\$4,925,346.98
	235 Debit(s) This Period	\$4,925,353.83
04/30/2023	Ending Balance	\$500,205.48

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.50%
Interest Days	30
Interest Earned Not Paid	\$0.00
Interest Paid This Period	\$205.48
Interest Paid Year-to-Date	\$821.92
Minimum Balance	\$500,000.00

#### Deposits

Date	Description	Amount
04/04/2023	Deposit	\$65,130.49
04/04/2023	Deposit	\$47,403.93

Operations Center

5409 NW 88th St. Ste 200, Johnston, IA 50131

**PUBLIC FUNDS CHECKING-7021673 (continued)**
**Deposits (continued)**

Date	Description	Amount
04/05/2023	Transfer Deposit From DDA XXXXXX1682	\$45,529.49
04/06/2023	Deposit	\$120,571.89
04/06/2023	Deposit	\$15,156.17
04/07/2023	Transfer Deposit From DDA XXXXXX1682	\$4,238.64
04/10/2023	Deposit	\$94,813.34
04/10/2023	Deposit	\$25,031.85
04/10/2023	Transfer Deposit From DDA XXXXXX1682	\$1,938.88
04/11/2023	Deposit	\$146,247.44
04/12/2023	Deposit	\$13,330.84
04/13/2023	Deposit	\$53,290.89
04/13/2023	Transfer Deposit From DDA XXXXXX1682	\$75,550.05
04/14/2023	Deposit	\$10,269.40
04/17/2023	Deposit	\$66,361.20
04/18/2023	Deposit	\$27,853.23
04/18/2023	Transfer Deposit From DDA XXXXXX1682	\$13,757.62
04/19/2023	Deposit	\$17,442.60
04/20/2023	Deposit	\$15,172.46
04/21/2023	Deposit	\$27,829.13
04/21/2023	Transfer Deposit From DDA XXXXXX1682	\$209,274.53
04/24/2023	Deposit	\$32,283.61
04/24/2023	Transfer Deposit From DDA XXXXXX1682	\$17,197.10
04/25/2023	Deposit	\$23,537.73
04/25/2023	Transfer Deposit From DDA XXXXXX1682	\$584,812.12
04/26/2023	Deposit	\$6,196.21
04/26/2023	Transfer Deposit From DDA XXXXXX1682	\$2,333.35
04/27/2023	Deposit	\$9,668.57
04/27/2023	Transfer Deposit From DDA XXXXXX1682	\$57,533.13
04/28/2023	Deposit	\$22,043.70
04/30/2023	Accr Earning Pymt Added to Account	\$205.48

**Electronic Credits**

Date	Description	Amount
04/03/2023	ACH Deposit CITY OF WEBSTER LMI Loan CHECKING * * * 1673	\$144.03
04/03/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$5,280.81
04/03/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$11.00
04/03/2023	ACH Deposit VanDiest Med Ctr InvoicePmt CITY OF WEBSTER	\$11,403.36
04/04/2023	ACH Deposit GRAND TRUNK WEST PAYMENT CITY OF WEBSTER CIT	\$1,255.64
04/04/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$4,496.82
04/04/2023	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$1.51

Operations Center

5409 NW 88th St. Ste 200, Johnston, IA 50131

**PUBLIC FUNDS CHECKING-7021673 (continued)**
**Electronic Credits (continued)**

Date	Description	Amount
04/04/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$55.00
04/04/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$5.50
04/04/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$985.24
04/05/2023	ACH Deposit CAPTURIS BILL PAY CITY OF WEBSTER	\$635.14
04/05/2023	ACH Deposit GRAND TRUNK WEST PAYMENT CITY OF WEBSTER CIT	\$2,440.57
04/05/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$34,380.95
04/05/2023	ACH Deposit THRIFTY WHITE DIRECT PAY City Of Webster Cit	\$535.15
04/06/2023	ACH Deposit Kwik Trip, Inc. EDI PYMNTS WEBSTER CITY	\$9,629.18
04/06/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$1,790.35
04/06/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$96.50
04/06/2023	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$2.66
04/07/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$225.89
04/07/2023	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$6.22
04/07/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$3,735.90
04/07/2023	ACH Deposit THE HANOR CO WI PAYABLES CITY OF WEBSTER CIT	\$701.87
04/10/2023	ACH Deposit Corn Belt Power AP CITY OF WEBSTER CITY	\$226.05
04/10/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$5,122.69
04/10/2023	ACH Deposit ST OF IA-E.F.T. E.F.T. WEBSTER CITY CITY OF	\$325.00
04/10/2023	ACH Deposit ST OF IA-E.F.T. E.F.T. WEBSTER CITY CITY OF	\$100.88
04/10/2023	ACH Deposit ST OF IA-E.F.T. E.F.T. WEBSTER CITY CITY OF	\$100.97
04/10/2023	ACH Deposit Webster City UTILITY CITY OF WEBSTER CITY U	\$116,266.23
04/11/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$5,194.10
04/11/2023	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$0.63
04/11/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$23.00
04/11/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$1,760.39
04/11/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$1,797.56
04/11/2023	ACH Deposit ST OF IA-E.F.T. E.F.T. WEBSTER CITY CITY OF	\$225.00
04/12/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$14,746.65
04/12/2023	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$2.01

Operations Center

5409 NW 88th St. Ste 200, Johnston, IA 50131

**PUBLIC FUNDS CHECKING-7021673 (continued)**
**Electronic Credits (continued)**

Date	Description	Amount
04/12/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$73.00
04/13/2023	ACH Deposit PAYMENTECH CHARGEBACK CITY OF WEBSTER CITY	\$126.17
04/13/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$2,511.29
04/13/2023	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$1.93
04/13/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$81.00
04/14/2023	ACH Deposit HAMILTON COUNTY Treas Ord Webster City Corp.	\$1,803,961.92
04/14/2023	ACH Deposit MARY ANNS SPECIA WC USDA CITY OF WEBSTER CIT	\$8,403.36
04/14/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$560.00
04/14/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$2,570.07
04/14/2023	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$15.40
04/17/2023	ACH Deposit CAPTURIS BILL PAY CITY OF WEBSTER	\$9,460.80
04/17/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$1,947.18
04/17/2023	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$1.51
04/17/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$20.00
04/18/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$5,265.35
04/18/2023	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$1.44
04/18/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$52.00
04/18/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$2,322.29
04/18/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$29.00
04/18/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$844.59
04/19/2023	ACH Deposit Corn Belt Power AP CITY OF WEBSTER CITY	\$90,361.75
04/19/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$117.50
04/19/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$2,917.67
04/19/2023	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$2.34
04/20/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$6,710.20
04/20/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$12.00
04/20/2023	ACH Deposit ST OF IA-E.F.T. E.F.T. WEBSTER CITY CITY OF	\$87,656.64
04/20/2023	ACH Deposit Webster City UTILITY CITY OF WEBSTER CITY U	\$58,319.74
04/21/2023	ACH Deposit FAREWAY STORES ACH CITY OF WEBSTER CITY U	\$10,250.86

Operations Center

5409 NW 88th St. Ste 200, Johnston, IA 50131

**PUBLIC FUNDS CHECKING-7021673 (continued)**
**Electronic Credits (continued)**

Date	Description	Amount
04/21/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$3,748.74
04/24/2023	ACH Deposit GRAND TRUNK WEST PAYMENT CITY OF WEBSTER CIT	\$1,134.15
04/25/2023	ACH Deposit Corn Belt Power AP CITY OF WEBSTER CITY	\$419.99
04/25/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$17,362.55
04/25/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$514.76
04/25/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$190.00
04/25/2023	ACH Deposit VanDiest Med Ctr InvoicePmt CITY OF WEBSTER	\$26,974.44
04/26/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$5,386.68
04/26/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$83.50
04/27/2023	ACH Deposit MEMBERS TRUST CO DEPOSIT CITY OF WEBSTER CIT	\$9,154.30
04/27/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$3,434.75
04/27/2023	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$3.08
04/27/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$144.50
04/27/2023	ACH Deposit ST OF IA-E.F.T. E.F.T. WEBSTER CITY CITY OF	\$58,218.30
04/28/2023	ACH Deposit Corn Belt Power AP CITY OF WEBSTER CITY	\$1,034.73
04/28/2023	ACH Deposit NIMECA Payments D Webster City	\$529,600.59
04/28/2023	ACH Deposit NIMECA NIM Attach Webster City	\$95,764.96
04/28/2023	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$1,834.64
04/28/2023	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$29.00
04/28/2023	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$0.80

**Electronic Debits**

Date	Description	Amount
04/03/2023	ACH Payment PEOPLES CU PAYMENT CITY OF WEBSTER CITY	\$5,366.49
04/04/2023	ACH Payment IA DEPT OF REV IA REV PAY WEBSTER CITY CITY	\$13,488.00
04/04/2023	ACH Payment IRS USATAXPYMT CITY OF WEBSTER CITY	\$40,561.59
04/04/2023	ACH Payment MUNICIPAL FIRE & Company WEBSTER CITY	\$43,550.12
04/04/2023	ACH Payment PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$537.31
04/04/2023	ACH Payment PAYMENTECH FEE Webster City Govt	\$30.48
04/04/2023	ACH Payment PAYMENTECH FEE Webster Service Fee	\$30.08



Operations Center

5409 NW 88th St. Ste 200, Johnston, IA 50131

**PUBLIC FUNDS CHECKING-7021673 (continued)**
**Electronic Debits (continued)**

Date	Description	Amount
04/05/2023	ACH Payment IA CHILD SUPPORT CHILD SUPP CITY OF WEBSTER	\$624.90
04/05/2023	ACH Payment Iowa Workforce D IOW IWD DinsdaleAshley	\$7,843.34
04/05/2023	ACH Payment IPERS PAYROLL CITY OF WEBSTER CITY	\$66,145.01
04/05/2023	ACH Payment Xpress Bill Pay Billing Webster City	\$802.36
04/10/2023	ACH Payment IA DEPT OF REV IA REV PAY WEBSTER CITY CITY	\$25,783.47
04/10/2023	ACH Payment IA DEPT OF REV IA REV PAY WEBSTER CITY CITY	\$10,136.12
04/13/2023	ACH Payment Webster City PAYROLL CITY OF WEBSTER CITY	\$127,134.13
04/18/2023	ACH Payment IRS USATAXPYMT CITY OF WEBSTER CITY	\$37,664.69
04/18/2023	ACH Payment IA CHILD SUPPORT CHILD SUPP CITY OF WEBSTER	\$624.90
04/18/2023	ACH Payment IA DEPT OF REV IA REV PAY WEBSTER CITY CITY	\$6,414.00
04/19/2023	ACH Payment MISSIONSQUARE INVESTMENT CITY OF WEBSTER CIT	\$1,100.00
04/20/2023	ACH Payment CITY OF WEBSTER USDA TRANS CHECKING * * * 1673	\$3,000.00
04/24/2023	ACH Payment USDA RD RUS PAYMENT WEBSTER CITY, CITY	\$16,806.72
04/25/2023	ACH Payment NIMECA Webster Ci Webster City	\$582,054.71
04/25/2023	ACH Payment UMB CORP TRUST CASH CON Webster City	\$600.00
04/25/2023	ACH Payment UMB CORP TRUST CASH CON Webster City	\$600.00
04/27/2023	ACH Payment Insurance Div-Re WEBPYMT City of Webster Cit	\$291.00
04/27/2023	ACH Payment Webster City PAYROLL CITY OF WEBSTER CITY	\$128,335.20

**Other Debits**

Date	Description	Amount
04/01/2023	Transfer Withdrawal To DDA XXXXXX1682	\$212.33
04/03/2023	Transfer Withdrawal To DDA XXXXXX1682	\$10,837.47
04/04/2023	Transfer Withdrawal To DDA XXXXXX1682	\$20,207.74
04/06/2023	Transfer Withdrawal To DDA XXXXXX1682	\$82,933.47
04/11/2023	Transfer Withdrawal To DDA XXXXXX1682	\$24,299.60
04/12/2023	Dep Item Rtn ACH Webster City far DINGMAN, W E	\$90.00
04/12/2023	Transfer Withdrawal To DDA XXXXXX1682	\$6,102.64
04/14/2023	Transfer Withdrawal To DDA XXXXXX1682	\$1,825,705.15
04/17/2023	Transfer Withdrawal To DDA XXXXXX1682	\$72,788.59

Operations Center

5409 NW 88th St. Ste 200, Johnston, IA 50131

**PUBLIC FUNDS CHECKING-7021673 (continued)**
**Other Debits (continued)**

Date	Description	Amount
04/19/2023	Transfer Withdrawal To DDA XXXXXX1682	\$109,478.62
04/20/2023	Transfer Withdrawal To DDA XXXXXX1682	\$136,868.34
04/28/2023	Transfer Withdrawal To DDA XXXXXX1682	\$649,932.42

**Checks Cleared**

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
3741	04/07/2023	\$408.57	59063	04/11/2023	\$10,834.78	59110	04/10/2023	\$11,047.00
3759*	04/04/2023	\$34.46	59064	04/11/2023	\$46,336.50	59111	04/11/2023	\$7.86
3760	04/04/2023	\$55.41	59065	04/11/2023	\$291.95	59112	04/21/2023	\$53.92
3762*	04/05/2023	\$36.94	59066	04/10/2023	\$677.77	59113	04/11/2023	\$1,268.20
3763	04/04/2023	\$34.46	59067	04/11/2023	\$100.00	59114	04/10/2023	\$577.50
3764	04/13/2023	\$344.07	59068	04/11/2023	\$6.40	59115	04/10/2023	\$13,612.32
3765	04/18/2023	\$18.47	59069	04/10/2023	\$211.00	59116	04/06/2023	\$1,300.00
3766	04/05/2023	\$55.41	59070	04/12/2023	\$733.19	59117	04/10/2023	\$405.86
3768*	04/27/2023	\$18.47	59071	04/07/2023	\$6,500.00	59118	04/11/2023	\$1,188.75
3769	04/04/2023	\$279.28	59072	04/10/2023	\$37,409.71	59132*	04/12/2023	\$1,075.00
3770	04/03/2023	\$222.64	59073	04/06/2023	\$58,938.30	59134*	04/17/2023	\$1,661.00
3771	04/04/2023	\$363.59	59074	04/14/2023	\$75.00	59135	04/10/2023	\$131.50
3772	04/17/2023	\$45.25	59075	04/10/2023	\$448.67	59136	04/11/2023	\$119.84
3773	04/18/2023	\$22.16	59076	04/11/2023	\$89.15	59137	04/10/2023	\$83.04
3774	04/04/2023	\$80.35	59077	04/10/2023	\$432.00	59138	04/17/2023	\$195.06
3775	04/04/2023	\$81.26	59078	04/11/2023	\$362.40	59139	04/19/2023	\$250.00
3789*	04/06/2023	\$1,100.00	59079	04/11/2023	\$3,736.00	59140	04/12/2023	\$35.24
3790	04/06/2023	\$34.00	59080	04/10/2023	\$948.30	59141	04/18/2023	\$162.00
3792*	04/26/2023	\$184.52	59081	04/11/2023	\$34,865.69	59142	04/11/2023	\$82.65
3793	04/27/2023	\$86.14	59082	04/11/2023	\$284.29	59143	04/10/2023	\$27,000.00
3794	04/21/2023	\$129.29	59083	04/12/2023	\$120.13	59144	04/12/2023	\$165.06
3797*	04/26/2023	\$103.37	59084	04/10/2023	\$41.00	59145	04/18/2023	\$4,800.44
3799*	04/18/2023	\$55.41	59085	04/20/2023	\$105.30	59146	04/10/2023	\$705.14
3800	04/27/2023	\$92.35	59086	04/10/2023	\$50.00	59147	04/07/2023	\$200.00
3801	04/24/2023	\$410.03	59088*	04/11/2023	\$125.00	59148	04/11/2023	\$300.00
3802	04/27/2023	\$18.47	59089	04/07/2023	\$481.56	59149	04/10/2023	\$478.00
3803	04/18/2023	\$279.28	59090	04/07/2023	\$240.00	59150	04/10/2023	\$606.88
3804	04/17/2023	\$185.84	59091	04/11/2023	\$526.44	59153*	04/10/2023	\$716.43
3805	04/17/2023	\$324.45	59092	04/10/2023	\$15,696.97	59154	04/10/2023	\$104.44
3806	04/17/2023	\$90.50	59093	04/10/2023	\$46,846.95	59155	04/12/2023	\$306.93
3807	04/18/2023	\$44.32	59095*	04/06/2023	\$2,491.98	59156	04/13/2023	\$2,000.00
3808	04/25/2023	\$22.16	59096	04/11/2023	\$75.00	59157	04/11/2023	\$703.40
3810*	04/21/2023	\$187.50	59097	04/11/2023	\$16,186.00	59158	04/10/2023	\$886.20
58340*	04/05/2023	\$4,006.67	59098	04/13/2023	\$150.00	59159	04/11/2023	\$200.03
58511*	04/05/2023	\$4,006.67	59099	04/13/2023	\$375.00	59160	04/10/2023	\$11,040.25
58936*	04/19/2023	\$13.24	59100	04/12/2023	\$230.00	59161	04/11/2023	\$11,418.75
58983*	04/03/2023	\$332.60	59101	04/10/2023	\$33,868.00	59162	04/07/2023	\$1,078.39
58991*	04/06/2023	\$449.00	59102	04/11/2023	\$159.42	59163	04/12/2023	\$19,285.31
59005*	04/12/2023	\$9.00	59103	04/18/2023	\$39.85	59164	04/17/2023	\$2,500.00
59006	04/25/2023	\$25.00	59104	04/10/2023	\$58.98	59165	04/21/2023	\$71.93
59016*	04/11/2023	\$1,327.03	59105	04/13/2023	\$1,558.13	59166	04/24/2023	\$138.00
59059*	04/03/2023	\$40.00	59106	04/11/2023	\$84.50	59167	04/21/2023	\$3,826.50
59060	04/03/2023	\$40.00	59107	04/10/2023	\$9.35	59168	04/25/2023	\$1,988.81
59061	04/11/2023	\$114.50	59108	04/10/2023	\$237.00	59169	04/21/2023	\$56.87
59062	04/11/2023	\$153.99	59109	04/10/2023	\$3,676.04	59170	04/24/2023	\$2,547.00

Operations Center

5409 NW 88th St. Ste 200, Johnston, IA 50131

**PUBLIC FUNDS CHECKING-7021673 (continued)**
**Checks Cleared (continued)**

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
59171	04/20/2023	\$9,154.30	59195	04/24/2023	\$200.00	59221	04/21/2023	\$47.27
59172	04/25/2023	\$675.00	59197*	04/24/2023	\$2,671.16	59222	04/27/2023	\$1,000.00
59174*	04/25/2023	\$30,946.50	59198	04/21/2023	\$30,004.36	59224*	04/26/2023	\$4,297.03
59175	04/21/2023	\$749.94	59199	04/27/2023	\$45.00	59225	04/25/2023	\$1,064.00
59176	04/21/2023	\$3,430.96	59200	04/27/2023	\$8,270.00	59227*	04/21/2023	\$225.00
59177	04/25/2023	\$6,866.51	59202*	04/28/2023	\$226.00	59228	04/25/2023	\$13,896.10
59178	04/21/2023	\$723.78	59203	04/24/2023	\$21.20	59229	04/24/2023	\$886.64
59179	04/24/2023	\$63.10	59205*	04/21/2023	\$5,532.75	59231*	04/25/2023	\$78.77
59180	04/25/2023	\$9,430.00	59206	04/25/2023	\$162.84	59232	04/20/2023	\$18,729.95
59181	04/26/2023	\$517.42	59207	04/25/2023	\$317.62	59233	04/24/2023	\$210.00
59182	04/24/2023	\$1,386.35	59208	04/28/2023	\$150.00	59234	04/24/2023	\$2,524.94
59183	04/24/2023	\$301.12	59210*	04/24/2023	\$638.18	59235	04/21/2023	\$90,361.75
59185*	04/25/2023	\$135.00	59211	04/21/2023	\$268.68	59236	04/25/2023	\$497.37
59186	04/25/2023	\$151.00	59213*	04/21/2023	\$1,300.00	59238*	04/24/2023	\$17,352.10
59188*	04/24/2023	\$50.00	59214	04/26/2023	\$810.08	59239	04/21/2023	\$5,263.19
59189	04/21/2023	\$146.96	59215	04/20/2023	\$13.15	59240	04/25/2023	\$2,106.30
59190	04/21/2023	\$107,104.52	59216	04/21/2023	\$566.23	59242*	04/24/2023	\$71.45
59191	04/25/2023	\$1,987.90	59217	04/25/2023	\$35.00	59243	04/24/2023	\$756.12
59192	04/24/2023	\$1,669.91	59218	04/24/2023	\$369.94	59244	04/24/2023	\$890.00
59193	04/21/2023	\$351.38	59219	04/24/2023	\$152.90	59245	04/24/2023	\$498.00
59194	04/25/2023	\$171.00	59220	04/21/2023	\$700.48	59246	04/26/2023	\$8,087.32

\* Indicates skipped check number

**Daily Balances**

Date	Amount	Date	Amount	Date	Amount
04/01/2023	\$500,000.00	04/12/2023	\$500,000.00	04/24/2023	\$500,000.00
04/03/2023	\$500,000.00	04/13/2023	\$500,000.00	04/25/2023	\$500,000.00
04/04/2023	\$500,000.00	04/14/2023	\$500,000.00	04/26/2023	\$500,000.00
04/05/2023	\$500,000.00	04/17/2023	\$500,000.00	04/27/2023	\$500,000.00
04/06/2023	\$500,000.00	04/18/2023	\$500,000.00	04/28/2023	\$500,000.00
04/07/2023	\$500,000.00	04/19/2023	\$500,000.00	04/30/2023	\$500,205.48
04/10/2023	\$500,000.00	04/20/2023	\$500,000.00		
04/11/2023	\$500,000.00	04/21/2023	\$500,000.00		

**Overdraft and Returned Item Fees**





	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



RETURN SERVICE REQUESTED

CITY OF WEBSTER CITY  
SWEEP ACCOUNT  
PO BOX 217  
WEBSTER CITY IA 50595-0217

### Managing Your Accounts

	Customer Service (515)832-1133
	Telephone Banking (800)260-8419
	Mailing Address 635 1st Street Webster City, IA 50595
	Online Banking <a href="http://www.availa.bank">www.availa.bank</a>

Effective June 30, 2023, **Popmoney** services will be **discontinued**. Services will remain available through June 30th, but any scheduled or recurring payment after that date will be cancelled.

If you currently use **Popmoney**, please review alternative options for your person-to-person transfer needs.

### Summary of Accounts

Account Type	Account Number	Ending Balance
PUBLIC FUNDS CHECKING	7021682	\$12,516,659.66

### PUBLIC FUNDS CHECKING-7021682

#### Account Summary

Date	Description	Amount
04/01/2023	Beginning Balance	\$10,568,879.79
	12 Credit(s) This Period	\$2,959,944.78
	10 Debit(s) This Period	\$1,012,164.91
04/30/2023	Ending Balance	\$12,516,659.66

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	2.18%
Interest Days	30
Interest Earned Not Paid	\$0.00
Interest Paid This Period	\$20,578.41
Interest Paid Year-to-Date	\$71,776.15
Minimum Balance	\$10,554,607.84

#### Deposits

Date	Description	Amount
04/01/2023	Transfer Deposit From DDA XXXXXX1673	\$212.33

Operations Center

5409 NW 88th St. Ste 200, Johnston, IA 50131

**PUBLIC FUNDS CHECKING-7021682 (continued)**
**Deposits (continued)**

Date	Description	Amount
04/03/2023	Transfer Deposit From DDA XXXXXX1673	\$10,837.47
04/04/2023	Transfer Deposit From DDA XXXXXX1673	\$20,207.74
04/06/2023	Transfer Deposit From DDA XXXXXX1673	\$82,933.47
04/11/2023	Transfer Deposit From DDA XXXXXX1673	\$24,299.60
04/12/2023	Transfer Deposit From DDA XXXXXX1673	\$6,102.64
04/14/2023	Transfer Deposit From DDA XXXXXX1673	\$1,825,705.15
04/17/2023	Transfer Deposit From DDA XXXXXX1673	\$72,788.59
04/19/2023	Transfer Deposit From DDA XXXXXX1673	\$109,478.62
04/20/2023	Transfer Deposit From DDA XXXXXX1673	\$136,868.34
04/28/2023	Transfer Deposit From DDA XXXXXX1673	\$649,932.42
04/30/2023	Accr Earning Pymt Added to Account	\$20,578.41

**Other Debits**

Date	Description	Amount
04/05/2023	Transfer Withdrawal To DDA XXXXXX1673	\$45,529.49
04/07/2023	Transfer Withdrawal To DDA XXXXXX1673	\$4,238.64
04/10/2023	Transfer Withdrawal To DDA XXXXXX1673	\$1,938.88
04/13/2023	Transfer Withdrawal To DDA XXXXXX1673	\$75,550.05
04/18/2023	Transfer Withdrawal To DDA XXXXXX1673	\$13,757.62
04/21/2023	Transfer Withdrawal To DDA XXXXXX1673	\$209,274.53
04/24/2023	Transfer Withdrawal To DDA XXXXXX1673	\$17,197.10
04/25/2023	Transfer Withdrawal To DDA XXXXXX1673	\$584,812.12
04/26/2023	Transfer Withdrawal To DDA XXXXXX1673	\$2,333.35
04/27/2023	Transfer Withdrawal To DDA XXXXXX1673	\$57,533.13





**Daily Balances**

Date	Amount	Date	Amount	Date	Amount
04/01/2023	\$10,569,092.12	04/12/2023	\$10,661,766.03	04/24/2023	\$12,490,827.43
04/03/2023	\$10,579,929.59	04/13/2023	\$10,586,215.98	04/25/2023	\$11,906,015.31
04/04/2023	\$10,600,137.33	04/14/2023	\$12,411,921.13	04/26/2023	\$11,903,681.96
04/05/2023	\$10,554,607.84	04/17/2023	\$12,484,709.72	04/27/2023	\$11,846,148.83
04/06/2023	\$10,637,541.31	04/18/2023	\$12,470,952.10	04/28/2023	\$12,496,081.25
04/07/2023	\$10,633,302.67	04/19/2023	\$12,580,430.72	04/30/2023	\$12,516,659.66
04/10/2023	\$10,631,363.79	04/20/2023	\$12,717,299.06		
04/11/2023	\$10,655,663.39	04/21/2023	\$12,508,024.53		

RETURN SERVICE REQUESTED

CITY OF WEBSTER CITY  
WC USDA REVOLVING LOAN  
PO BOX 217  
WEBSTER CITY IA 50595-0217

### Managing Your Accounts

	Customer Service (515)832-1133
	Telephone Banking (800)260-8419
	Mailing Address 635 1st Street Webster City, IA 50595
	Online Banking <a href="http://www.availa.bank">www.availa.bank</a>

Effective June 30, 2023, **Popmoney** services will be **discontinued**. Services will remain available through June 30th, but any scheduled or recurring payment after that date will be cancelled.

If you currently use **Popmoney**, please review alternative options for your person-to-person transfer needs.

### Summary of Accounts

Account Type	Account Number	Ending Balance
PUBLIC FUNDS CHECKING	7025498	\$253,018.26

### PUBLIC FUNDS CHECKING-7025498

#### Account Summary

Date	Description	Amount
04/01/2023	Beginning Balance	\$249,915.10
	2 Credit(s) This Period	\$3,103.16
	0 Debit(s) This Period	\$0.00
04/30/2023	Ending Balance	\$253,018.26

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.50%
Interest Days	30
Interest Earned Not Paid	\$0.00
Interest Paid This Period	\$103.16
Interest Paid Year-to-Date	\$404.21
Minimum Balance	\$249,915.10

#### Deposits

Date	Description	Amount
04/30/2023	Accr Earning Pymt Added to Account	\$103.16

Operations Center  
5409 NW 88th St. Ste 200, Johnston, IA 50131

**PUBLIC FUNDS CHECKING-7025498 (continued)**

**Electronic Credits**

Date	Description	Amount
04/20/2023	ACH Deposit CITY OF WEBSTER USDA TRANS USDA TRANSFER	\$3,000.00

**Daily Balances**

Date	Amount	Date	Amount	Date	Amount
04/01/2023	\$249,915.10	04/20/2023	\$252,915.10	04/30/2023	\$253,018.26

**Overdraft and Returned Item Fees**

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

## Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

## GENERAL CHECKING (GENERAL CHECKING) (1)

April 30, 2023

Account: 00110000

Bank Account Number: 7021673

Bank Statement Balance:	13,269,883.40	Book Balance Previous Month:	11,190,303.61
Outstanding Deposits:	43,796.89	Total Receipts:	3,895,027.06
Outstanding Checks:	191,224.25	Total Disbursements:	1,971,881.88
Bank Adjustments:	9,007.25-	Book Adjustments:	.00
Bank Balance:	13,113,448.79	Book Balance:	13,113,448.79

## Outstanding Deposits

Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount
18	188.67	1281	5,538.88	1293	29.00	1302	11.00
73	19.80-	1291	30,925.77	1294	.80	1307	1,156.66
1184	100.00-	1292	5,340.37	1301	725.54		
						Total:	43,796.89

Deposits cleared: 88 items Deposits Outstanding: 11 items

## Outstanding Checks

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
1	21,097.47	3796	73.88	17939	1.86	50509	40.83
1020	29.09	3798	236.61	18050	71.73	50631	12.47
1072	28.63	3809	33.00	18333	49.48	50792	2.67
1073	35.79	3811	60.29	18616	2.25	50833	64.37
1710	23.09	3812	64.64	18738	39.35	50838	56.57
1733	18.47	3813	60.29	18760	44.22	50893	138.91
1741	55.41	3814	46.17	18862	68.08	50896	75.11
1742	14.78	3815	60.29	19009	377.00	50927	2.07
1818	62.33	3816	193.64	19329	11.93	51131	40.29
1844	55.41	3817	46.17	20274	62.14	51172	28.13
1881	17.08	3818	64.64	20489	274.07	51447	16.00
1895	36.94	3819	192.95	20538	31.15	51583	163.26
1916	92.35	3820	279.28	20570	71.91	51589	243.78
2563	16.16	3821	248.50	20579	75.00	51590	24.73
2977	10.16	3822	178.15	20909	69.01	51592	48.15
3000	55.41	3823	335.63	21362	21.47	51595	10.11
3118	18.47	3824	45.25	21368	1.82	51601	18.75
3385	11.09	3825	66.50	21796	46.03	51682	64.72
3537	24.01	3826	88.66	42726	5,366.49	51691	16.30
3738	120.60	3827	33.00	42823	27,410.86	51808	7.01
3754	55.41	3828	187.50	50049	44.27	51842	45.58
3761	17.23	6804	28.63-	50350	58.63	52148	59.99
3767	337.68	17532	247.00	50419	80.15	52249	7.28
3791	184.70	17542	97.12	50432	152.90	52296	74.44
3795	103.37	17791	64.67	50508	42.57	52555	32.31

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
52557	25.00	54829	75.00	56864	39.52	59094	250.00
52814	88.87	54855	9.36	56868	36.06	59133	4,006.67
52900	29.62	54907	16.91	57067	13.75	59151	40.40
52934	54.42	55001	125.00	57095	35.99	59152	106.18
53208	111.27	55014	132.87	57101	10.10	59173	495.00
53242	13.59	55019	40.98	57104	10.36	59184	100.10
53285	6.00	55154	5.35	57121	93.25	59187	42.00
53306	72.35	55241	67.81	57126	1.98	59196	24.62
53452	34.78	55243	42.54	57148	58.12	59201	480.00
53551	15.21	55268	13.69	57175	39.94	59204	1,950.25
53637	5.17	55305	89.53	57285	37.09	59209	103.05
53693	132.41	55353	126.11	57333	250.00	59212	90.00
53704	83.58	55521	49.00	57718	2.84	59223	10.34
53752	2.87	55583	1,255.00	57761	3.92	59226	49.06
53783	1.32	55589	38.57	57770	34.13	59230	492.09
53811	166.00	55701	91.17	57800	250.00	59237	345.94
53921	136.62	55808	48.07	57938	44.53	59241	35,800.00
54138	21.48	55835	57.61	57973	50.00	229819	624.90
54342	131.26	56102	168.97	58474	80.36	350437	6,449.00
54408	135.49	56356	93.95	58489	2,196.31	668614	1,100.00
54425	132.94	56521	18.94	58727	4,006.67	121046	44,547.85
54429	118.65	56560	150.69	58878	46.21	270263	.08
54543	12.63	56661	34.18	58894	41.67	270352	38,172.72
54668	19.48	56675	6.52	58940	4,006.67		
54783	34.14	56817	28.41	59087	16.09	Total:	212,321.72

Checks cleared: 229 items    Checks Outstanding: 198 items

## Bank Adjustments

Description	Amount	Description	Amount
F Trust pymt-city side`	9,154.30-	IPERS overpayment	3.00
Returned check	144.05		
		Total:	9,007.25-

## Book Adjustments

No book adjustments found!

\*\*\* Outstanding Check amount is incorrect

Description	Amount	Description	Amount
-------------	--------	-------------	--------

Report Criteria:  
Print Outstanding Checks and Deposits and Bank and Book Adjustments

**City of Webster City - Receipts  
APRIL 2023**

<u>FUND</u>	<u>AMOUNT</u>
GENERAL FUND	\$913,945.30
ROAD USE TAX FUND	\$92,445.79
TIF	\$86,227.07
SSMID	\$8,505.37
SPECIAL REVENUE FUNDS	\$585,042.22
DEBT SERVICE FUND	\$312,049.73
FIDUCIARY FUNDS	\$19.72
PERMANENT FUND	\$0.00
IMPROVEMENT FUNDS	\$61,954.95
ELECTRIC UTILITY FUND	\$1,672,653.39
WATER UTILITY FUND	\$215,527.92
SEWER UTILITY FUND	<u>\$253,058.53</u>
<b>TOTAL</b>	<b><u>\$4,201,429.99</u></b>



**April**  
**Summary of Investments - FY23**

<u>Financial Institution</u>	<u>Investment</u>	<u>Term</u>	<u>Purchase Date</u>	<u>Due Date</u>	<u>Redeem Date</u>	<u>Int Rate</u>	<u>Begin Balance</u>	<u>Purchased</u>	<u>Redeemed</u>	<u>Ending Balance</u>	<u>Month Interest</u>	<u>Interest YTD</u>
IPAIT	CD purch-Sept 2022	6 month	9/12/22	3/13/23	3/15/2023	3.20%	-		-	-	973.62	33,024.70
IPAIT	CD purch-Sept 2022	9 month	9/12/22	6/9/23		3.30%	2,000,000.00			2,000,000.00		
IPAIT	CD purch-Sept 2022	12 month	9/12/22	9/14/23		3.40%	2,000,000.00			2,000,000.00		
IPAIT	CD purch-Nov 2022	6 month	11/9/22	5/9/23		4.30%	2,000,000.00			2,000,000.00		
IPAIT	CD purch-Nov 2022	12 month	11/9/22	11/9/23		4.50%	4,000,000.00			4,000,000.00		
People's Credit Union	CD purch-Aug 2022	3 month	8/12/22	11/12/22	11/14/22	2.20%				-		11,090.41
People's Credit Union	CD purch-Aug 2022	6 month	8/12/22	2/12/23	02/13/23	2.30%	-			-		23,189.04
People's Credit Union	CD purch-Aug 2022	12 month	8/12/22	8/12/23		2.40%	2,000,000.00			2,000,000.00		
WCF	CD purch-Dec 2022	12 month	12/27/22	12/27/23		4.70%	2,000,000.00			2,000,000.00		
WCF	CD purch-Feb 2023	12 month	2/9/23	2/8/24		4.90%	2,000,000.00			2,000,000.00		
WCF	CD purch-March 2023	6 month	3/16/23	9/16/23		4.95%	2,000,000.00	-		2,000,000.00		
Availa Bank	Sweep Account					2.12%	-	-	-	-	20,578.41	185,649.10
Availa Bank	USDA Revolving Loan Checking					0.50%					103.16	981.86
Availa Bank	Checking Account					0.50%					205.48	2,075.35
							18,000,000.00	-	-	18,000,000.00	21,860.67	256,010.46

NO CD BIDS FOR APRIL, 2023



## MEMORANDUM

**TO:** Mayor and City Council

**FROM:** Brandon Bahrenfuss, Acting Public Works Director  
Biridiana Bishop, Assistant City Manager  
Daniel Ortiz-Hernandez, City Manager

**DATE:** June 5, 2023

**RE:** Adopt a Resolution Authorizing the Mayor to Sign and Execute a Contract with Peterson Construction for the 2023 Wilson Brewer Courthouse Structural Improvement Project in the Amount of \$235,100.

---

**SUMMARY:** The City has been working with Schlotfeldt Engineering on the Wilson Brewer Courthouse Improvement Project. This project was previously bid in 2021 and cancelled due to market conditions. It was recently rebid and it is time to award the contract.

**PREVIOUS COUNCIL ACTION:** The City Council previously approved a contract with Schlotfeldt Engineering for the Wilson Brewer Courthouse project on April 1, 2019.

On June 7, 2021 the City Council cancelled the Public Hearing for the Wilson Brewer Project and did not proceed with award of a contract for construction. Due to material supplier issues, bid letting was cancelled for this project.

On May 15, 2023 the City Council tabled the public hearing for this project to June 05, 2023 at 6:05 p.m.

**BACKGROUND/DISCUSSION:** Schlotfeldt Engineering has previously been working on this project with the City since 2019. To date they have performed services totaling \$27,474.29. The project plans were developed and bid out in 2021. The request for bids was cancelled due to material supplier issues. The project was recently bid out to proceed with necessary rehabilitation work.

Work that will be completed by the contractor includes:

- Reconstruction of load bearing walls and roof system
- Construction of new basement and second story accesses
- Replacement of north entry doors and exterior door trim
- Installation of new heating and ventilation and sump pump equipment
- Installation of new interior lighting
- Installation of new interior and exterior storm windows

- Replacement of selected siding and trim – Total of 210 sf
- Refinishing first and second level floors
- Paint exterior of building – white siding w/black trim
- Replacement if selected window sills – four required

On May 3, 2023, the City received the following bids from two contractors:

Doyle Construction                      **\$247,490.00**  
 516 North 6<sup>th</sup> Street  
 Fort Dodge, IA 50501

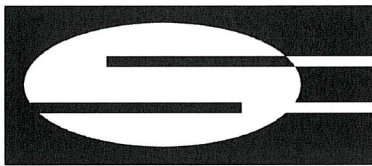
Peterson Construction                      **\$235,100.00**  
 1929 W. 2<sup>nd</sup> Street  
 Webster City, IA 50595

	Expenses	Available Funds	
YTD Engineering Costs	\$27,474.29 (PAID)		
Additional Engineering Work Required	\$6,700		
Construction	\$235,100.00		
Enhance Fund Monies		\$196,774.46	
Hotel Motel Grant		\$8,000	
Total	\$269,274.29		
Total Monies Remaining to Be Paid (YTD Engineering Costs Paid Not Included)	\$241,800		
Total Funds Available		\$204,774.46	
		<b>Additional Dollars Needed</b>	<b>(\$37,025.54)</b>

The Wilson Brewer Historic Park Committee evaluated the funding sources for the project at their May 16<sup>th</sup> meeting and has secured additional funding. Attached is the letter of recommendation from Schlotfeldt Engineering recommending that the project be awarded to Peterson Construction with a completion date of January 1, 2024.

**FINANCIAL IMPLICATIONS:** The original cost opinion for construction was \$215,000. This cost estimate did not include engineering services associated with the project. The Enhance Hamilton County Foundation fund has \$196,774.46 available for this project and there is a Hotel Motel Grant for \$8,000 that will cover expenses associated with the project, bringing the total available to fund the project to \$204,774.46. The project costs are \$37,025.54 above available funding. The Wilson Brewer Park Committee has secured additional funding to cover the total project costs.

**RECOMMENDATION:** Staff recommends the City Council adopt a resolution authorizing the mayor to award the contract to Peterson Construction for the 2023 Wilson Brewer Courthouse Structural Improvement Project.



**SCHLOTFELDT  
ENGINEERING  
INC.**

PO BOX 220 1440 SECOND STREET  
WEBSTER CITY, IOWA 50595

TELEPHONE 515-832-2471  
FAX 515-832-1609

E-MAIL: webstercity@schlotfeldt.com

May 29, 2023

Biridiana Bishop  
City of Webster City  
400 2nd Street P.O. Box 217  
Webster City, IA 50595

Dear Biri,

The 2023 Wilson Brewer Courthouse Structural Improvement Project was bid at 2:00 P.M. on May 3, 2023 in the City Council Chambers. Peterson Construction of Webster City, Iowa submitted the lowest responsive bid, in the amount of \$235,100.00.

The Wilson Brewer Historic Park Commission evaluated the funding sources for the project at their May 16<sup>th</sup> meeting, and has secured additional funding; therefore we recommend that the project be awarded to Peterson Construction based on a completion date of January 1, 2024.

There were two sets of plans and specifications issued to prospective bidders. Both companies submitted bid proposals, and there were no irregularities in these submittals. Reference the attached bid tabulation sheet.

If there are any questions, please contact our office.

Sincerely,

SCHLOTFELDT ENGINEERING, INC.

Wayne Schlotfeldt, P.E.

WS/dc

Enc.

Cc: Gary Groves

<b>BID TABULATION</b> <b>2023 WILSON BREWER COURTHOUSE STRUCTURAL IMPROVEMENT PROJECT</b> <b>WEBSTER CITY, IOWA</b> <b>ENGINEER'S ESTIMATE: \$205,000.00</b> <b>BID DATE: MAY 3, 2023 - 2:00 P.M.</b>		<b>Peterson Construction</b> <b>1929 W. 2nd Street</b> <b>Webster City, IA 50595</b>	<b>Doyle Construction</b> <b>516 North 6th Street</b> <b>Fort Dodge, IA 50501</b>
	<b>DESCRIPTION</b>	<b>LUMP SUM PRICE</b>	<b>LUMP SUM PRICE</b>
a.	Reconstruction of load bearing walls and roof system		
b.	Construction of new basement and second story accesses		
c.	Replacement of north entry doors and exterior door trim		
d.	Installation of new heating and ventilation and sump pump equipment		
e.	Installation of new interior lighting		
f.	Installation of new interior or exterior storm windows		
g.	Replacement of selected siding & trim - Total of 210 sf		
h.	Refinishing first and second level floors		
i.	Paint exterior of building - white siding w/black trim		
j.	Replacement of selected window sills - four required		
<b>LUMP SUM PROJECT BID</b>		<b>\$ 235,100.00</b>	<b>\$ 247,490.00</b>
<b>Preferred late start date</b>		<b>June 15, 2023</b>	<b>June 15, 2023</b>
<b>Preferred completion date</b>		<b>January 1, 2024</b>	<b>November 1, 2023</b>

**RESOLUTION NO. 2023 – xxx**

**RESOLUTION AUTHORIZING THE MAYOR TO SIGN AND EXECUTE A CONTRACT WITH PETERSON  
CONSTRUCTION FOR THE 2023 WILSON BREWER COURTHOUSE STRUCTURAL IMPROVEMENT PROJECT**

**WHEREAS**, on April 1, 2019, the City of Webster City did enter into an agreement with Schlotfeldt Engineering, Inc. to provide engineering services associated with the Wilson Brewer Historic Park Courthouse Rehabilitation Project; and

**WHEREAS**, the City of Webster City previously cancelled the bid letting of the project on June 7, 2021; and

**WHEREAS**, the City of Webster City seeks to proceed with the rehabilitation of the courthouse located at the Wilson Brewer Historic Park; and

**WHEREAS**, the City of Webster City will accept the contract by Peterson Construction with a completion date of January 1, 2024

**WHEREAS**, additional funding needed for this project has been secured by the Wilson Brewer Historic Park Committee

**WHEREAS**, said professional services shall be governed by and construed in accordance with the laws of the State of Iowa and local municipal code; and

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of Webster City, Iowa as follows:

**SECTION 1:** Authorizes the Mayor to sign and execute a contract with Peterson Construction for the 2023 Wilson Brewer Courthouse Structural Improvement Project.

Passed and adopted this 5<sup>th</sup> day of June, 2023.

---

John Hawkins, Mayor

ATTEST:

---

Karyl K. Bonjour, City Clerk

## CONTRACT

THIS AGREEMENT, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2023, by and between the CITY OF WEBSTER CITY, IOWA, hereinafter called the OWNER, and \_\_\_\_\_ of \_\_\_\_\_, hereinafter called the CONTRACTOR.

WITNESSETH:

That whereas the OWNER has heretofore caused to be prepared certain plans and specifications entitled “2023 WILSON BREWER COURTHOUSE STRUCTURAL IMPROVEMENT PROJECT, WEBSTER CITY, IOWA”, which plans and specifications are now on file with Schlotfeldt Engineering Inc., 1440 2nd Street, P.O. Box 220, Webster City, Iowa 50595 and at the City Clerk’s office, City Hall, Webster City, Iowa 50595.

WHEREAS, the CONTRACTOR has submitted a Proposal to perform that work as described and set forth in said plans and specifications, at the unit prices set forth in said Proposal for the total amount of \$\_\_\_\_\_ (\_\_\_\_\_/00 Dollars), and

WHEREAS, said plans, specifications, and Proposal describe the terms and conditions under which the CONTRACTOR is willing to perform said work:

NOW, THEREFORE, IT IS AGREED:

1. That the OWNER hereby accepts the Proposal of the CONTRACTOR for the work and for the sums listed therein.
2. That this CONTRACT consists of the following component parts which are made a part of this agreement and Contract as fully and absolutely as if they were set out in detail in this Contract, and they shall govern in priority as listed below:
  - a) Addenda Numbers 0
  - b) Detailed Specification Requirements
  - c) Plans
  - d) Standard Specifications
  - e) Notice of Hearing and Letting
  - f) Instructions to Bidders
  - g) Special Conditions
  - h) General Conditions

- i) Contractor's Proposal
- j) This Instrument
- k) This Contract shall be subject to the provisions of the Williams-Steiger Occupational Safety and Health Act of 1970. The cost of providing said measures shall be considered incidental to the project and shall be included in the bid prices submitted by the CONTRACTOR.

Above components are complementary and what is called for by one shall be as binding as if called for by all.

- 3. That payments are to be made to the CONTRACTOR in accordance with and subject to the provisions embodied in the documents made a part of this Contract.
- 4. That this Contract is executed in Triplicate.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the date first written above.

(Seal)

CITY OF WEBSTER CITY, IOWA -  
OWNER

CONTRACTOR

BY \_\_\_\_\_

BY \_\_\_\_\_

(Title)\_\_\_\_\_

(Title)\_\_\_\_\_

ATTEST:

\_\_\_\_\_

\_\_\_\_\_

(Title)\_\_\_\_\_

(Title)\_\_\_\_\_





## MEMORANDUM

**TO:** Mayor and City Council

**FROM:** Biridiana Bishop, Assistant City Manager  
Daniel Ortiz, City Manager

**DATE:** June 5, 2023

**RE:** Possible Adoption of a Resolution Authorizing the Mayor to Sign and Execute a Retainer Agreement with Napoli Shkolnik, PLLC for the PFAS Cost Recovery Lawsuit

---

### SUMMARY:

In 2018, National Rural Water Association (NRWA) engaged with Napoli Shkolnik to represent them in the PFAS Cost Recovery lawsuit. In November of 2022, the court appointed a settlement mediator and appointed Napoli Shkolnik partner Paul Napoli to lead coordination of settlement discussions in this litigation.

### PREVIOUS COUNCIL ACTION:

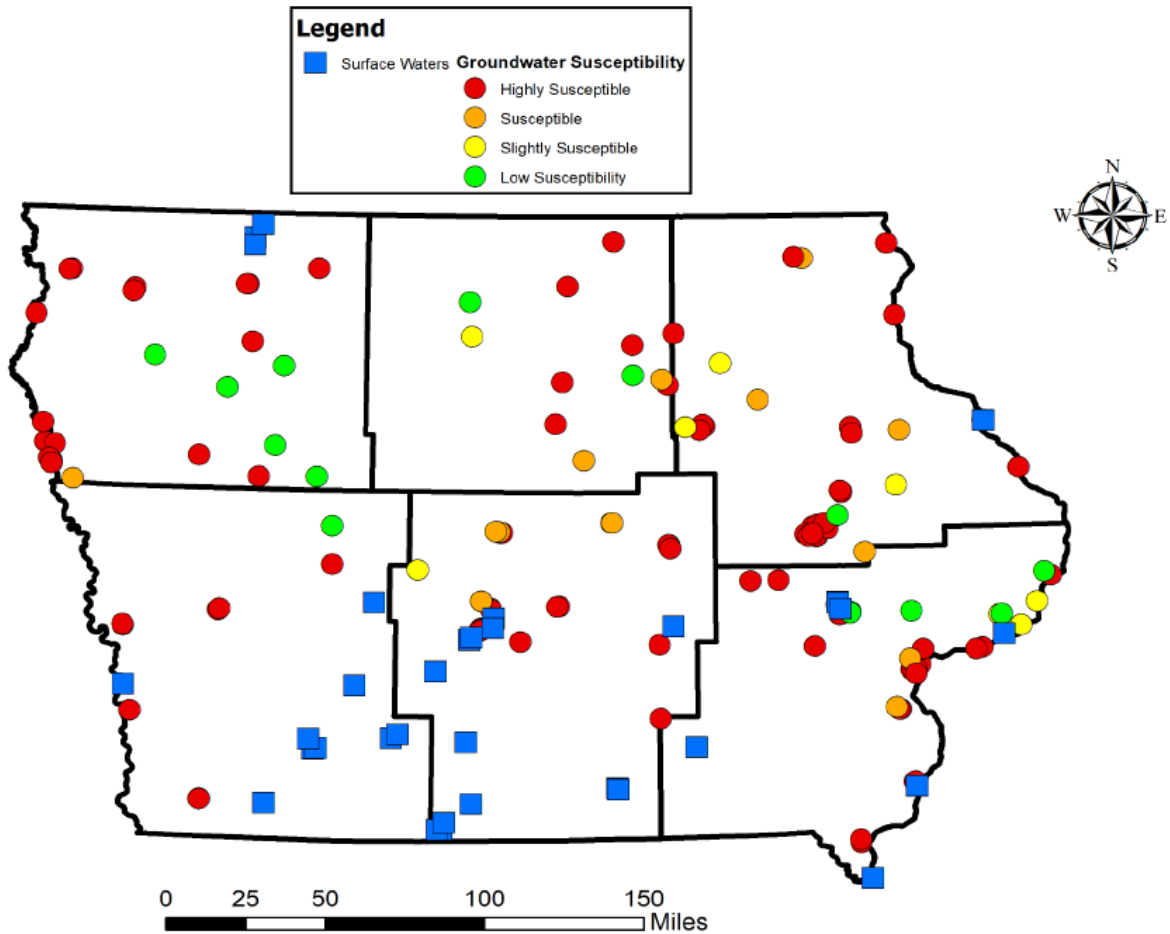
None.

### BACKGROUND/DISCUSSION:

City staff received notice from the Iowa Rural Water Association about a PFAS Cost Recovery Program. The program will file a cost recovery action to provide water and wastewater systems the opportunity to recover any current or future expenses for testing, treatment and remediation of PFAS contamination. In order to participate in the program, cities must register and sign a retainer agreement with the law firm appointed as the settlement mediator by the court, Napoli Shkolnik, PLLC. City staff and the City attorney recently sat through a presentation with the law firm to learn more about the suit.

At this time, we do not know what issues we will run into in the future and the costs associated with the remediation tied to any issues or regulations that the City may be required to mitigate. Registration for the program would happen with the understanding that future costs are unknown. Our City Attorney has reviewed the retainer. The law firm will be paid 25% of the lump sum recovered and there will be no payment to the law firm if there is not any form of recovery. Attached to this memo are the informational flyers and the retainer agreement we have been provided.

The City has been identified as a Tier 3 community; however, has not been formally sampled for PFAS at this time. Based on the attached summary provided by the Iowa Department of Natural Resources, Tier 3 samples focus on wells that had potential PFAS sources within their 2, 5 or 10-year capture zones including locations listed in EPA's ECHO data and locations of recent biosolids application, vulnerable wells along the Mississippi River, wells in close proximity to Superfund sites, and wells in locations where previous results indicated the potential for PFAS contamination. Figure 1 shows all of the locations of water samples tested in Tier 1-3 including surface waters and wells by susceptibility category.



**Figure 1. Surface water and groundwater locations sampled in Tiers 1, 2, and 3.**

City staff is preparing for new EPA required testing of Unregulated Contaminant Monitoring Rule #5 (UCMR5) in the Water Supply. The UCMR5 has requirements to test for PFAS. All communities in Iowa serving populations of 3,300 or more will be required to perform UCMR5 monitoring. The samples are going to be collected between 2023 to 2025. The City's system is scheduled to have all three water wells serving the community sampled in March 2024 and September 2024. Because we are a water system serving 10,000 or fewer people, EPA will pay the costs for shipping UCMR samples to an EPA-designated laboratory and having them analyzed.

Fac ID	Fac Name	Fac Type	Water Type	SP ID	SP Name	SP Type	SE1	SE2
02	WEBSTER CITY WATER SUPPLY	SS	GW	02	SEP WELL 6	EP	Mar 2024	Sep 2024
03	WEBSTER CITY WATER SUPPLY	SS	GW	03	SEP WELL 7	EP	Mar 2024	Sep 2024
04	WEBSTER CITY WATER SUPPLY	SS	GW	04	SEP WELL 8	EP	Mar 2024	Sep 2024

Showing 1 to 3 of 3 entries

#### FINANCIAL IMPLICATIONS:

The financial implications are unknown.

**RECOMMENDATION:**

Staff recommends the City Council select one of the two options:

Option 1: Adopt a Resolution Authorizing the Mayor to Sign and Execute a Retainer Agreement with Napoli Shkolnik, PLLC for the PFAS Cost Recovery Lawsuit and authorize staff to register for the PFAS Cost Recovery Lawsuit.

Option 2: Do not register for the PFAS Cost Recovery Lawsuit.

**RESOLUTION NO. 2023 – xxx**

**RESOLUTION AUTHORIZING THE MAYOR TO SIGN AND EXECUTE A RETAINER AGREEMENT WITH  
NAPOLI SHKOLNIK, PLLC FOR THE PFAS COST RECOVERY LAWSUIT**

**WHEREAS**, the National Rural Water Association engaged with Napoli Shkolnik to represent them in the PFAS Cost Recovery lawsuit; and

**WHEREAS**, the City of Webster City received notice from the Iowa Rural Water Association about the PFAS Cost Recovery Program; and

**WHEREAS**, the City of Webster City seeks to register for the program to cost recover any current or future expenses associated with testing, treatment and remediation of PFAS contamination; and

**WHEREAS**, the City of Webster City seeks to execute a Retainer Agreement with Napoli Shkolnik, PLLC; and

**WHEREAS**, said professional services shall be governed by and construed in accordance with the laws of the State of Iowa and local municipal code; and

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of Webster City, Iowa as follows:

**SECTION 1:** Authorizes the Mayor to sign and execute a retainer agreement with Napoli Shkolnik, PLLC for the PFAS Cost Recovery Law Suit.

Passed and adopted this 5<sup>th</sup> day of June, 2023.

---

John Hawkins, Mayor

ATTEST:

---

Karyl K. Bonjour, City Clerk

## **RETAINER AGREEMENT**

### **THIS CONTRACT IS SUBJECT TO ARBITRATION UNDER THE FEDERAL ARBITRATION ACT AND THE STATE OF IOWA GENERAL ARBITRATION STATUTE**

\_\_\_\_\_ (Client) retains the Law Firm of Napoli Shkolnik PLLC, as our attorneys to prosecute any legal claim for negligence (or other viable causes of action) against any and all parties individuals and/or corporations that are found to be liable under the law for injuries and/or property damages suffered by us and/or our members arising out of the contamination of water supplies by per- and polyfluoroalkyl substances (PFAS) and other hazardous water contaminants. We specifically agree as follows:

**1. FEE PERCENTAGE:** Client and Law Firm agree that the Law Firm shall be paid Twenty-Five Percent (25%) of the sum recovered, whether by suit, settlement or otherwise. Client will not be liable to pay the Law Firm any legal fee if there is not any form of recovery.

**2. DISBURSEMENTS:** In the event there is no recovery, the Client shall not be obligated to pay the Law Firm a legal fee or disbursements for services rendered. Disbursements may include some of the following expenses: court filing fees, sheriff fees, medical and hospital report/record fees, doctor's report, court stenographer fees, deposition costs, expert fees for expert depositions and court appearances, trial exhibits, computer on-line search fees, express mail, postage, photocopy charges, document management charges, long distance telephone charges among other charges. Document management charges are the fees charged by the law firm for processing documents during litigation, such as medical records, documents produced by defendant(s) and/or other parties, etc. Processing of the documents may include but is not limited to the following: (1) scanning; (2) conversion of native files to PDF documents; (3) OCR (optical code recognition); and/or (4) indexing. At the time of settlement and distribution of proceeds, these expenses shall be deducted from the Client's share after computation of the Attorney's Fee.

**3. COMPUTATION OF FEES.** The contingency fee shall be computed on the gross recovery, resulting in a net settlement (or judgment), from which all appropriate disbursements in connection with the institution and prosecution of this claim is deducted, as set forth in paragraph 2 above. Examples of how a contingency fee is computed are as follows:

<b>Gross settlement</b>	<b>\$100.00</b>
<b>25% Attorney's Fee</b>	<b>\$ <u>25.00</u></b>
<b>Net settlement</b>	<b>\$ 75.00</b>
<b>Disbursements</b>	<b>-<u>\$ 10.00</u></b>
<b>Net to Client</b>	<b>\$ 65.00</b>

4. **WITHDRAWAL:** The Law Firm expressly reserves the right to withdraw its representation at any time upon reasonable notification to the client. In the event that the client advises the Law Firm to discontinue the handling of this claim, or if the client fails to cooperate with the Law Firm in the handling of this claim, client agrees to compensate the Law Firm a reasonable amount for its services, and for the time spent on this claim on an hourly basis or under such other arrangement that may be agreed upon by the parties. The client understands that the Law Firm have conditionally accepted this case based upon independent confirmation of all facts and injuries claimed to have been sustained by Client. In the event that the client desires to transfer the file from this office, the client shall be responsible to compensate the Law Firm for the reasonable value of their services. Such transfer shall not include documents or attorney work product regarding the general liability of the defendants.

5. **APPEALS:** The above contingency fee does not contemplate any appeal. The Law Firm are under no duty to perfect or prosecute such appeal until a satisfactory fee arrangement is made in writing regarding costs and counsel fees.

6. **STATUTE OF LIMITATIONS:** We understand that any lawsuit must be commenced within a certain limited time period, (that may vary, depending upon the defendant) starting from the "discovery of the injury" or of "the date when through the exercise of reasonable diligence such injury should have been discovered... whichever is earlier". We further understand that the Statute of Limitations period for any case must be investigated, and that this Agreement is made subject to that investigation as well as an investigation of the entire case.

7. **FINANCING OF CASE:** If the firm borrows money from any lending institution to finance the cost of the client's case, the amounts advanced by this firm to pay the cost of prosecuting or defending a claim or action or otherwise protecting or promoting the client's interest will bear interest at the highest lawful rate allowed by applicable law. In no event will the interest be greater than the amount paid by the firm to the lending institution.

8. **RESULTS NOT GUARANTEED:** No attorney can accurately predict the outcome of any legal matter, accordingly, no representations are made, either expressly

or impliedly, as to the final outcome of this matter. We further understand that we must immediately report any changes in address and telephone number to the Law Firm.

**9. APPROVAL NECESSARY FOR SETTLEMENT:** Attorneys are hereby granted a power of attorney so that they may have full authority to prepare, sign and file all legal instruments, pleadings, drafts, authorizations, and papers as shall be reasonably necessary to conclude this representation, including settlement and/or reducing to possession any and all monies or other things of value due to the Client under the claim as fully as the Client could do so in person. Attorneys are also authorized and empowered to act as Client's negotiator in any and all negotiations concerning the subject of this Agreement.

**10. ASSOCIATION OF OTHER ATTORNEYS:** The Law Firm may, at its own expense, use or associate other attorneys in the representation of the aforesaid claims of the Client. Client understands that Law Firm employs numerous attorneys that may work on Client's case.

**11. ASSOCIATE COUNSEL:** The Law Firm may participate in the division of fees in this case and assume joint responsibility for the representation of the client either in the event that the Attorney retains associate counsel or that the client later chooses new counsel, provided that the total fee to the client does not increase as a result of the division of fees and that the attorneys involved have agreed to the division of fees and assumption of joint responsibility. The Client will be advised of such joint responsibility and full disclosure will be made to Client regarding the division of fees so that the consent of the Client can be obtained.

**12. IOWA OR APPLICABLE LAW TO APPLY:** This Agreement shall be considered construed under and in accordance with the laws of the State of Iowa or applicable law and the rights, duties and obligations of Client and of Attorneys regarding Attorney's representation of Client and regarding anything covered by this Agreement shall be governed by the laws of the State of Iowa or applicable law.

**13. ARBITRATION:** Any and all disputes, controversies, claims or demands arising out of or relating to (1) this Agreement or (2) any provision hereof or (3) the providing of services by the Law Firm to Client or (4) the relationship between the Law Firm and Client, whether in contract, tort or otherwise, at law or in equity, for damages or any other relief, shall be resolved by binding arbitration pursuant to the Federal Arbitration Act in accordance with the Commercial Arbitration Rules then in effect with the American Arbitration Association. Any such arbitration proceeding shall be conducted in any court having jurisdiction in Iowa. This arbitration provision shall be enforceable in either federal or state court in Iowa pursuant to the substantive federal laws established by the Federal Arbitration Act. Any party to any award rendered in

such arbitration proceeding may seek a judgment upon the award and that judgment may be entered by any court in Iowa having jurisdiction.

**14. PARTIES BOUND:** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representative, successors, and assigns. Client or the Law Firm can execute this document electronically, by indicating "I agree" (or similar language) via electronic mail after receiving the Agreement via electronic mail. By indicating "I agree" (or similar language) Client will be bound by the terms of the Agreement and is executing the document electronically via Client's electronic signature, indicated as "/s/" in the signature field and elects the Law Firm advance disbursements.

**15. LEGAL CONSTRUCTION:** In case any one or more of the provisions contained in this Agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

**16. PRIOR AGREEMENTS SUPERSEDED:** This Agreement constitutes the sole and only Agreement of the parties hereto and supersedes any prior understandings or written or oral agreement between the parties respecting the within subject matter.

We certify and acknowledge that we have had the opportunity to read this Agreement and have answered any questions pertaining thereto. We further state that we have voluntarily entered into this Agreement fully aware of the terms and conditions.

**SIGNED AND ACCEPTED ON THIS \_\_\_\_\_ day of \_\_\_\_\_,**  
20\_\_\_\_

**THIS CONTRACT IS SUBJECT TO ARBITRATION  
UNDER THE FEDERAL ARBITRATION ACT AND  
THE IOWA GENERAL ARBITRATION STATUTE**

(Name of Client)

**NAPOLI SHKOLNIK, PLLC**

By: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Printed Name

Email Address:

\_\_\_\_\_  
Printed Name of Attorney





Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone:

**CONTACT INFORMATION****Client:** \_\_\_\_\_

Main contact person: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Address: \_\_\_\_\_

**Legal counsel:** \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Address: \_\_\_\_\_

**Public Works Superintendent:** \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Address: \_\_\_\_\_

**Environmental Engineering Firm (if applicable):** \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Address: \_\_\_\_\_

**GENERAL INFORMATION**

1. Number of connections used year-round by residents. \_\_\_\_\_
2. Population served by system: \_\_\_\_\_
3. Is the system owned by a State, territory of the United States, or the federal government.  
\_\_\_\_\_
4. Have you tested for PFAS and received positive results?  
Circle One: YES                      NO

IF YES, please list all the dates and attach any Reports that include results and data for all tests that you have conducted related to the presence of PFAS contamination.

---

---

---

---

---

5. Maximum Historical Flow Rate in Millions of Gallons Per Day (MGD):

---

---

---

6. Has there been any known usage of AFFF or Class B firefighting foam in the area (fire extinguishing, fire department training, etc.)?

Circle One: YES NO

If YES, who used them and (if known) what type(s) of AFFF were used?

7. Are there or have there ever been any airports nearby?

Circle One: YES NO

If YES, what are/were they?

8. Are there any military bases or military training facilities nearby?

Circle One: YES NO

If YES, has there been any AFFF usage there?

Circle One: YES NO

Are there any PFAS testing results available of groundwater, surface water or soil (circle all that apply)?

9. Do you know of any facility that may be storing AFFF, such as airports, fire departments or fire training facilities?

Circle One: YES NO

If YES, what are they?

10. Do you know of any local landfills or recycling centers?

Circle One: YES NO

If YES, please list them:

11. Are you aware of any other potential source of PFAS contamination?

Circle One: YES NO

If YES, please provide a list:

12. Have you received/issued any Drinking Water Advisories related to PFAS?

Circle One: YES NO

13. Have you received/issued any Fish Consumption Advisories related to PFAS?

Circle One: YES NO

14. Have you obtained any recovery or reimbursement of funds for investigation, testing, or remediation from any other entities (public or private) in connection with the alleged presence of PFAS in that water system?

Circle One: YES      NO

If YES, please provide details:

15. Has there been any remedial actions taken by the water district?

Circle One: YES      NO

If yes, what are they:

16. Has The Water System expended monetary resources to initiate the design and/or installation of a Water Treatment System specifically for PFAS (granular activated carbon (GAC), Ion Exchange, or reverse osmosis (RO))?

Circle One: YES      NO

If yes, what are they:

17. Does The Water District have existing and operable treatment systems installed and intended to remove contaminants ***other than*** PFAS (granular activated carbon (GAC), Ion Exchange, or reverse osmosis (RO))?

Circle One: YES      NO

18. Has The Water District tested positive for any other man-made, organic chemical that is regulated by the Federal Safe Drinking Water Act and could reasonably be eliminated by the same treatment technologies used for PFAS?

Circle One: YES      NO

If yes, which ones:

---

---

19. Are there any PFAS regulations in the water district's location?

Circle One: YES      NO

If yes, what are they:

---

---

---

**IF YOU OPERATE A WASTE STORAGE FACILITY, LANDFILL, OR RECYCLING CENTER, PLEASE ANSWER THE FOLLOWING:**

1. Do you treat effluent/leachate internally or is it sent to a wastewater treatment plant?

Which Wastewater Treatment Plant: \_\_\_\_\_

\* If you treat the effluent/leachate internally, please refer to the Wastewater Treatment questions.

2. Have you ever had failures of the landfill liner that led to leachate seeping or seepage of leachate outside the bounds of this liner?

Circle One: YES      NO

**IF YOU OPERATE A DRINKING OR WASTEWATER TREATMENT PLANT, PLEASE ANSWER THE FOLLOWING:**

1. Is the water treatment facility equipped with a method for treating water that is capable of removing PFAS contamination?

Circle One: YES      NO

If YES, please specify:

2. Do you use biological treatment processes at your facility?

Circle One: YES      NO

3. Do you dispose of treated biosolids (circle all that apply):

Sell for agricultural purposes

Send to a landfill

Other: \_\_\_\_\_

4. Do you test effluent biosolids for PFAS?

Circle One: YES                      NO

**Thank you for taking the time fill out this information sheet!**

# PFAS Cost Recovery Program

The Iowa Rural Water Association and the National Rural Water Association engaged the law firm of Napoli Shkolnik to file a cost recovery action to provide water and wastewater systems the opportunity to recover any current or future expenses for testing, treatment and remediation of PFAS contamination. Registering onto the cost recovery rolls is like an insurance policy without a premium and if asked by your customers, a strong positive message that the system has undertaken action to lessen any financial burden resulting from PFAS contamination.

**Time is of the essence; we encourage all systems to register NOW!**

## NO COST

- Zero upfront cost to register the utility onto the cost rolls.
- A system must be registered prior to any settlement or judgement being reached in order to benefit.

## DON'T MISS OUT

- While there is no timeframe as to when a settlement may be finalized, those settlement talks are underway.

## NO TESTING REQUIRED

- There is no threshold or cost to register onto the cost recovery rolls.
- Systems should register regardless of testing or detection status.

## COMPLY WITH GUIDELINES

- The EPA recently set health advisory levels for PFAS as low as 4 parts per quadrillion.
- A system with any level of detection is likely to be out of compliance with the federal standard.

## HOW TO REGISTER AND PROTECT YOUR UTILITY FROM OUT-OF-POCKET COSTS:



Call Hank Naughton, Managing Partner at 978-852-3643



Email Hank Naughton, Managing Partner, at [hnaughton@napolilaw.com](mailto:hnaughton@napolilaw.com)



Register at [www.napolilaw.com/hrwa-pfas](http://www.napolilaw.com/hrwa-pfas)

**Formal presentations are available to your utility and can be arranged by contacting Hank Naughton at [hnaughton@napolilaw.com](mailto:hnaughton@napolilaw.com) or 978-852-3643.**



**NAPOLI  
SHKOLNIK PLLC**  
ATTORNEYS AT LAW



Subject: Iowa PFAS Cost Recovery Program



The Iowa Rural Water Association has teamed with National Rural Water Association to make you aware of a PFAS Cost Recovery Program that we strongly encourage your utility to register into, at no cost, to protect your utility and rate payers from a PFAS contamination financial burden.

As background, when the 2016 health advisory was issued by U.S. EPA, the National Rural Water Association Board of Directors, which is comprised of a National Director from all 50 state affiliates including IRWA, voted to engage the Napoli Shkolnik law firm to file a cost recovery action that would allow all utilities to register and recover any current and projected future expenses for testing, treatment and remediation due to PFAS contamination upon any potential settlement or judgement in your favor. For clarification, this is not a class action lawsuit as there are multiple classes of plaintiffs, thus they are combined into what is called multidistrict litigation. The three points we want to stress to utilities are:

1. The action is cost recovery, not punitive.
2. The litigation is filed against the global manufacturers of the compounds and does not impact local companies who may have used them.
3. There is zero upfront cost to register the utility onto the cost rolls, however, a system must be registered prior to any settlement or judgement being reached in order to benefit. While there is no timeframe as to when a settlement may be finalized, those settlement talks are underway. The recently announced revised health advisory from EPA will further place pressure on a potential settlement being reached.

There is no threshold or cost to register onto the cost recovery rolls, we encourage all systems to register and protect their system and ratepayers from a potential increased financial burden. Systems should register regardless of testing or detection status. Registering onto the cost recovery rolls is like an insurance policy without a premium and if asked by your customers, a strong positive message that the system has undertaken action to lessen any financial burden resulting from PFAS contamination.

Time is of the essence; the EPA recently set health advisory levels for PFAS as low as 4 parts per quadrillion. The EPA is in the process of establishing an enforceable maximum contaminant level (MCL) under the Safe Drinking Water Act, which essentially means that a system with any level of detection is likely to be out of compliance with the federal standard. Finally, EPA is planning to designate PFOS and PFOA as hazardous substances under the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA). All these factors raise the potential for a large financial impact if these forever compounds are detected at your utility.

The Iowa Rural Water Association encourages you to take the first step and register your utility at [www.napolilaw.com/nrwa-pfas](http://www.napolilaw.com/nrwa-pfas).

Sincerely,



Scott Shover, Executive Director



## RED ALERT:

### PFAS COST RECOVERY PROGRAM DEADLINE APPROACHING



In 2018, NRWA engaged with Napoli Shkolnik to represent them in the PFAS Cost Recovery lawsuit.

In November of last year, the Court appointed a settlement mediator, and appointed Napoli Shkolnik Partner Paul Napoli to lead coordination of settlement discussions in this litigation.

We anticipate that the Court will soon set a deadline for participation. If you do not elect to participate in the multi-district litigation (MDL) soon, you may be left out of initial rounds of settlement, and may risk losing access to available funds, accordingly.

If your utility has any detections of PFAS, let us help you file a complaint immediately to benefit from any impending settlement. Even if your utility hasn't tested yet, please register so you do not miss out on any potential future benefits.

The deadline is fast approaching for water utilities and municipalities to register for the PFAS Cost Recovery Program and Multi-District Litigation, *In Re: Aqueous Film-Forming Foams (AFFF) Products Liability Litigation*, MDL No. 2873 (D.S.C.)

### On March 14, 2023 EPA Proposed National Mandatory Maximum Contaminant Levels

The key details include:

- ❖ PFOA and PFOS will be subject to a MCL of 4 ppt (parts per trillion). This will be determined by a running annual average. The MCLG for PFOA and PFOS will be zero.
- ❖ 4 additional PFAS (PFNA, PFHxS, PFBS, and GenX) will be subject to an MCL determined by a unitless "hazard index"- which will be the sum of the individual ratios of these 4 PFAS. This is intended to regulate the individual chemicals plus a mixture of these chemicals.
- ❖ The rule contains standard monitoring, public notice, and treatment requirements.
- ❖ EPA is taking comments for 60 days on the rule, plus their decision to regulate the 4 additional PFAS. The rule is expected to be finalized at the end of 2023 or the beginning of 2024. Compliance will begin 3 years after the rule is promulgated.

**REGISTER TODAY:**  
[www.napolilaw.com/nrwa-pfas](http://www.napolilaw.com/nrwa-pfas)

**FREE LEGAL CONSULTATION  
NO UPFRONT LEGAL FEES**

**ALREADY REGISTERED? BE SURE YOUR UTILITY HAS  
SIGNED THE REQUIRED RETAINER AGREEMENT.**

There is zero cost to register into the litigation and if there is no recovery specifically for your utility, there is zero cost to the utility.

More information and/or to request a presentation to your utility.  
Contact **SAM WADE** at **(580) 917-1425**.

## WHAT SETS US APART

### Nationwide Representation

- ❖ Experience Managing Large, Complex Litigation
- ❖ Dedicated Environmental Department
- ❖ Regular Communication
- ❖ Conflict Free, Work with Local Counsel
- ❖ Investigative Resources
- ❖ Customized Approach
- ❖ Personalized Attention

### A Cost Recovery Program

- ❖ Cost Recovery, Not Punitive
- ❖ Does not impact local companies
- ❖ No Upfront costs, but you must register
- ❖ Zero cost if no recovery specifically for your system
- ❖ Positive Action for the Rate Payer

### YOUR TEAM



**Paul J. Napoli**  
Partner



**Andrew Croner**  
Partner



**Coral Odio-Rivera**  
Partner



**Sam Wade**  
Water Consultant  
former NRWA CEO



**Thomas Jawin**  
Environmental  
Engineer



**Steve Acquario**  
Of Counsel



### PRINCIPAL OFFICE

360 LEXINGTON AVENUE, 11TH FLOOR  
NEW YORK, NEW YORK 10017

# Summary of PFAS Testing of Public Water Supplies (Tiers 1-3)

**March 3, 2023 | Claire Hruby, Matthew Graesch, James Warren, and Corey McCoid**

### Introduction

Perfluoroalkyl substances (PFAS) are a group of thousands of fluorinated organic compounds that consist of chains of carbon atoms bonded to fluorine atoms. The strength of the chemical bonds makes these compounds very difficult to break. Because they are hard to break down, these compounds can persist in the environment and accumulate in living organisms, including people.

Research on the health effects of PFAS on humans is ongoing. To date, studies indicate that exposures to certain PFAS compounds may have the following effects:

- Affect growth, learning, and behavior of infants and older children
- Interfere with ability to become pregnant
- Increase risk of high blood pressure and pre-eclampsia in pregnant women
- Increase cholesterol levels
- Increase cancer risk (kidney and testicular)
- Cause changes in liver enzymes
- Suppress immune responses
- Interfere with pancreatic, thyroid, and liver function

Perfluorooctanoic acid (PFOA) and perfluorooctane sulfonic acid (PFOS), have been the most extensively produced and studied of these chemicals. These compounds each have chains of eight carbon atoms, and are considered “long-chain” compounds. They have been used to make carpets, clothing, fabrics for furniture, paper packaging for food and other materials (e.g., cookware) that are resistant to water, grease or stains. They have also been used for firefighting and in a number of industrial processes. Between 2000 and 2002, PFOS was voluntarily phased out of production in the United States by its primary manufacturer. In 2006, eight major companies voluntarily agreed to phase out their global production of PFOA and PFOA-related chemicals, although there are a limited number of ongoing uses. In general, shorter chain compounds have been used to replace the longer-chain PFAS. These shorter chain compounds are believed to be less toxic.

PFAS compounds can be transported via air or water, potentially contaminating drinking water sources. Consumer products and food are a significant source of exposure to these chemicals for most people, and drinking water can be an additional source in communities where these chemicals have contaminated water supplies.

### Overview

In January of 2020, the DNR released Iowa’s PFAS Action Plan, which prioritized actions that would help to minimize Iowan’s exposure to PFAS via drinking water. These actions included identifying locations where PFAS may have been used or stored, identifying drinking water sources at risk of contamination, and testing of public drinking water systems. If PFAS were detected above levels of certain thresholds, future actions could include contaminated site investigations and clean-up. Also, DNR planned to apply the information learned from statewide monitoring to voluntary private well testing programs.

The U.S. Environmental Protection Agency (EPA) has the authority to set nationwide health advisory (HA) levels for drinking-water contaminants. A lifetime HA is the level, or amount, below which no harm is expected from exposure to

these chemicals over a lifetime. In 2016, EPA established lifetime HAs for PFOA and PFOS. The lifetime HA level was 70 parts per trillion (ppt) for PFOA and PFOS individually or combined. One part per trillion is equivalent to one nanogram per liter (ng/L), which is how the results are usually reported by laboratories. For perspective, one part per trillion (or nanogram per liter) is the equivalent of one drop of water in twenty Olympic-sized swimming pools.

In July of 2022, after DNR's PFAS monitoring had begun, EPA revised the lifetime HAs downward to 0.004 ppt for PFOA and 0.02 for PFOS. In addition, EPA set new HAs for perfluorobutane sulfonic acid (PFBS) at 2,000 ppt, and GenX chemicals (including HFPO DA) at 10 ppt. The new HAs for PFOA and PFOS are now below the level at which commercial laboratories can measure them. Depending on the laboratory and the specific PFAS compound, detection limits using EPA Method 533 range from 1.7-20 ppt or ng/L.

In 2021, DNR developed a process to prioritize sampling of public drinking water systems based on potential PFAS source locations, risk of contamination reaching the water source, and proximity to water supply wells. A tiered approach to sampling began with public drinking water sources in October 2021. The results of this sampling, which concluded in December 2022, are described in this report followed by a discussion of actions that resulted from this testing, and the prospects for future sampling efforts. Sampling of Tier 1-3 directly tested drinking water supplies representing 46% of Iowa's population according to the 2020 census numbers. The actual population represented by this sampling effort is significantly greater given that many communities purchase water from the supplies tested.

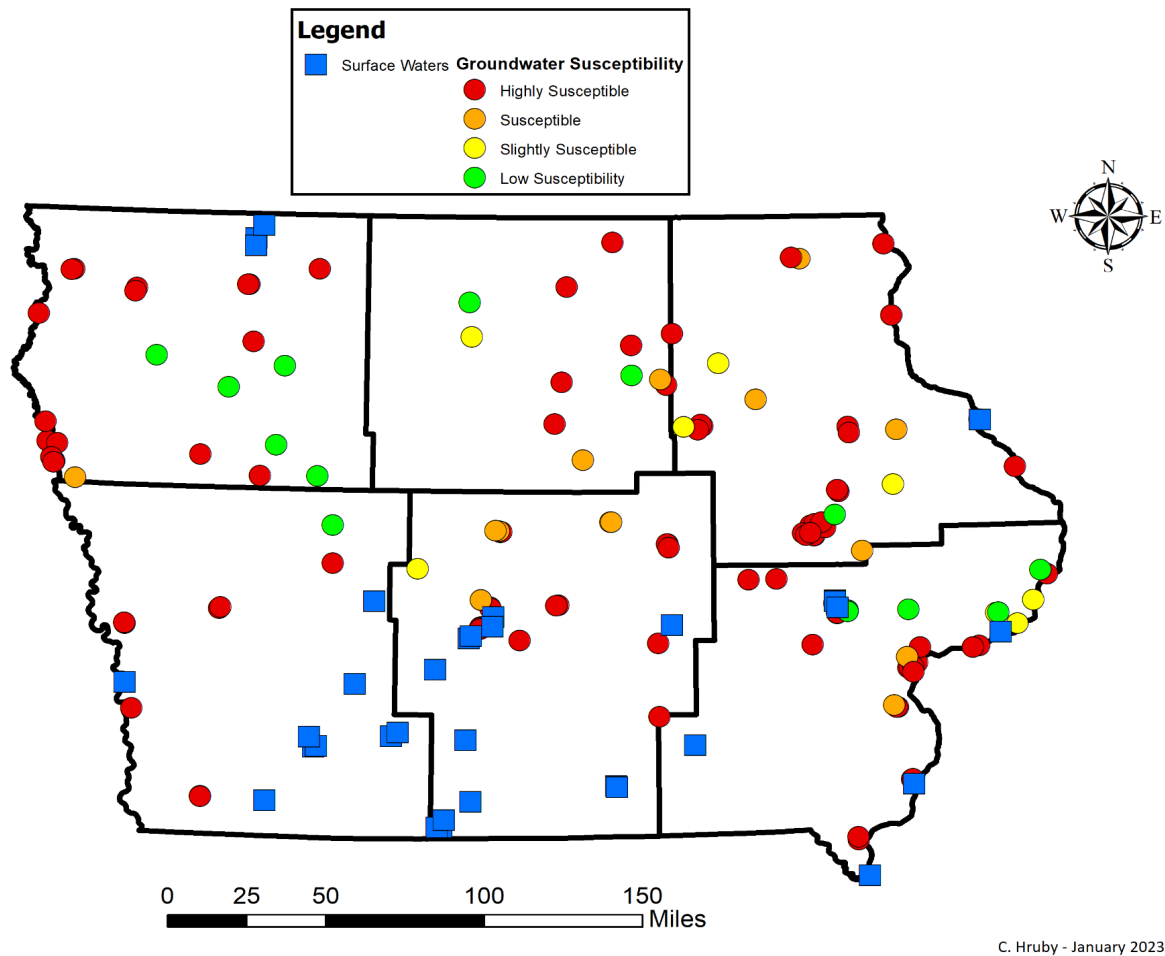
## Prioritized Locations

The PFAS Action Plan prioritized testing of public water systems based on the likelihood that their source waters would be impacted by PFAS. Testing sites were chosen using locations of potential PFAS use and susceptibility of the water source to contamination from surface activities. Susceptibility of wells in Iowa is defined using the thickness of protective impermeable sediments or rock (confining layers) that lie above the layer from which water is drawn (the aquifer). The DNR's Source Water Protection Program defines susceptibility as follows:

- Highly susceptible: less than 25 feet confining layer thickness
- Susceptible: 25 to 50 feet confining layer thickness
- Slightly susceptible: 51 to 100 feet confining layer thickness
- Low susceptibility: more than 100 feet confining layer thickness

In the first tier (Tier 1) of samples, DNR identified 38 public water supplies that either used surface waters as their water source (22 supplies), or used groundwater sources (16 supplies) that have little natural protection (highly susceptible) and are within ½ mile of a potential PFAS source. The second tier (Tier 2) of samples expanded to wells within 1 mile of a potential PFAS source and wells that draw from slightly more protected aquifers (susceptible) within ½ mile of a potential source (40 water supplies). The third tier (Tier 3) of samples focused on wells that had potential PFAS sources within their 2, 5 or 10-year capture zones including locations listed in EPA's ECHO data and locations of recent biosolids application, vulnerable wells along the Mississippi River, wells in close proximity to Superfund sites, and wells in locations where previous results indicated the potential for PFAS contamination. In a few cases, the wells chosen for sampling were unavailable at the time of sampling, and these wells were replaced, sometimes with less susceptible wells. Figure 1 shows all of the locations of water samples tested in Tiers 1-3 including surface waters (blue squares) and wells by susceptibility category (circles).





**Figure 1. Surface water and groundwater locations sampled in Tiers 1, 2, and 3.**

The majority of wells sampled draw water from alluvial aquifers (sands and gravels) adjacent to rivers, but others draw water from buried sand and gravel deposits or bedrock aquifer systems. A list of sampling locations and associated parameters can be found in Appendix A1 (surface water intakes) and A2 (wells).

## Sampling and Analyses

The first phase of sampling began with Tier 1 and 2 locations in October 2021 and was completed in February 2022. Tier 3 sampling began in June 2022 and was completed in December 2022. All samples were collected by DNR personnel following the standard operating procedure (SOP) outlined on the PFAS Action Plan website. For quality control, field blanks were collected using certified PFAS-free water at each finished drinking water location to ensure field collection procedures were not contaminating samples. One duplicate sample of the finished water was also collected at each water supply. Samples were immediately placed on ice and shipped the same day or following morning to Eurofins Laboratory in Indiana for Tiers 1 and 2, and the State Hygienic Laboratory in Coralville, Iowa, for Tier 3.

All raw, finished, and duplicate samples were run according to EPA method 533 for 25 unique PFAS compounds as listed in Table 1. Field reagent blank samples were analyzed if any PFAS compounds were detected in the other samples.

Results were emailed to the DNR generally within 4 weeks and communicated to the water supply prior to being uploaded to the Safe Drinking Water Information System (SDWIS) database and shared via the DNR's interactive PFAS map.

**Table 1. Unique PFAS Compounds included in DNR Testing**

Analyte	Abbreviation	CASRN
Perfluorobutanoic acid*	PFBA	375-22-4
Perfluorobutanesulfonic acid*	PFBS	375-73-5
Perfluorodecanoic acid	PFDA	335-76-2
Perfluorododecanoic acid	PFDaA	307-55-1
Perfluoro (2-ethoxyethane) sulfonic acid	PFEESA	113507-82-7
Perfluoroheptanoic acid*	PFHpA	375-85-9
Perfluoroheptanesulfonic acid	PFHpS	375-92-8
Perfluorohexanoic acid*	PFHxA	307-24-4
Perfluorohexanesulfonic acid*	PFHxS	355-46-4
Perfluoro-4-methoxybutanoic acid*	PFMBA	863090-89-5
Perfluoro-3-methoxypropanoic acid*	PFMPA	377-73-1
Perfluorononanoic acid	PFNA	375-95-1
Perfluorooctanoic acid*	PFOA	335-67-1
Perfluorooctanesulfonic acid*	PFOS	1763-23-1
Perfluoropentanoic acid*	PFPeA	2706-90-3
Perfluoropentanesulfonic acid*	PFPeS	2706-91-4
Perfluoroundecanoic acid	PFUnA	2058-94-8
11-Chloreicosafuoro-3-oxaundecane-1-sulfonic acid	11Cl-PF3OUdS	763051-92-9
1H, 1H, 2H, 2H-Perfluorohexane sulfonic acid	4:2 FTS	757124-72-4
1H, 1H, 2H, 2H-Perfluorooctane sulfonic acid	6:2 FTS	27619-97-2
1H, 1H, 2H, 2H-Perfluorodecane sulfonic acid	8:2 FTS	39108-34-4
9-Chlorohexadecafluoro-3-oxanonane-1-sulfonic acid	9Cl-PF3ONS	756426-58-1
4, 8-Dioxa-3H-perfluorononanoic acid	ADONA	919005-14-4
Hexafluoropropylene oxide dimer acid*	HFPO-DA	13252-13-6
Nonafluoro-3, 6-dioxaheptanoic acid	NFDHA	151772-58-6

\*Indicates analytes that were detected in at least one sample

## Results

### Quality Control

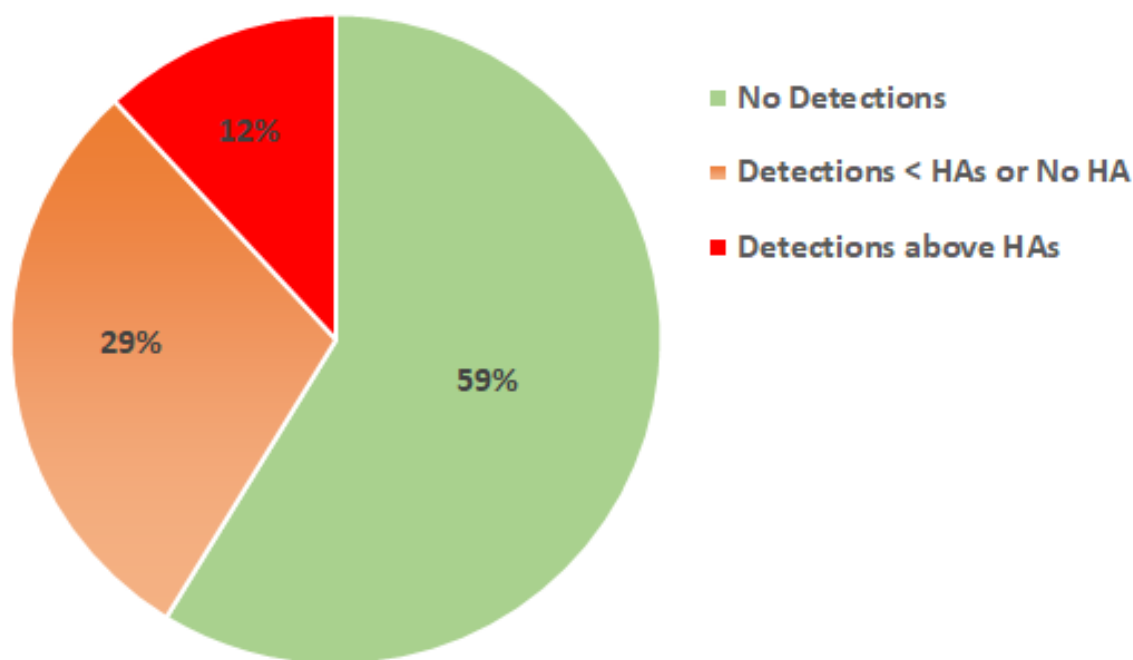
PFAS are analyzed at the part per trillion (equivalent to ng/L) level. Given the sensitivity of these tests, and the fact that PFAS may be present in everyday items, it was important to evaluate the quality of the data reported for Tiers 1-3. Quality control protocols included collection of field blanks and duplicates of finished water samples at source entry points. EPA Method 533 also requires analysis of isotopically tagged PFAS standards in the lab. The results of these procedures indicate that both sampling and laboratory protocols were done correctly and the reported concentrations can be viewed with confidence.

None of the blank samples (52 in Tiers 1 and 2, and 50 in Tier 3) that were analyzed contained any detectable levels of PFAS. This means that sampling personnel were able to avoid introducing any PFAS into the samples and that laboratory procedures also prevented cross-contamination. For Tiers 1 and 2, 70 duplicate samples were analyzed by Eurofins Laboratory in Indiana. For these samples, where PFAS were detected in finished waters, duplicate sample results averaged 2.3% different than primary samples, and only one result exceeded 10% difference (12.5% for PFBA). For Tiers 1 and 2, all isotope dilution results were within acceptable ranges according to EPA Method 533. For Tier 3, 54 duplicate samples were analyzed by the State Hygienic Laboratory in Coralville, Iowa. The average percent difference between reported PFAS concentrations in primary samples and duplicates was 3%, and only three duplicate results were between 10-16% different (all for PFBA). All isotope dilution results were within acceptable ranges in the Tier 3 data, except for

one sample, where isotope dilutions exceeded the acceptable range for four PFAS compounds (PFNA, PFDA, PFUNA, and PFDoA), and thus, those results were excluded.

### Finished Water Results

DNR staff collected 126 unique finished water samples during Tiers 1, 2, and 3. These samples represented 116 public water supplies, including 99 community water supplies, 16 non-transient non-community, and 1 transient non-community water supply. At least one PFAS compound was detected in 52 (41%) of the finished water samples, but only 15 of the finished water samples (12%) had reported concentrations above the revised HAs (Figure 2).



**Figure 2. Summary of PFAS Detections in Finished Water Samples Relative to the Revised HAs.**

Although some PFAS compounds were found in several finished water supplies, the reported concentrations have generally been low. A summary of results for individual PFAS compounds in finished water is shown in Table 2.

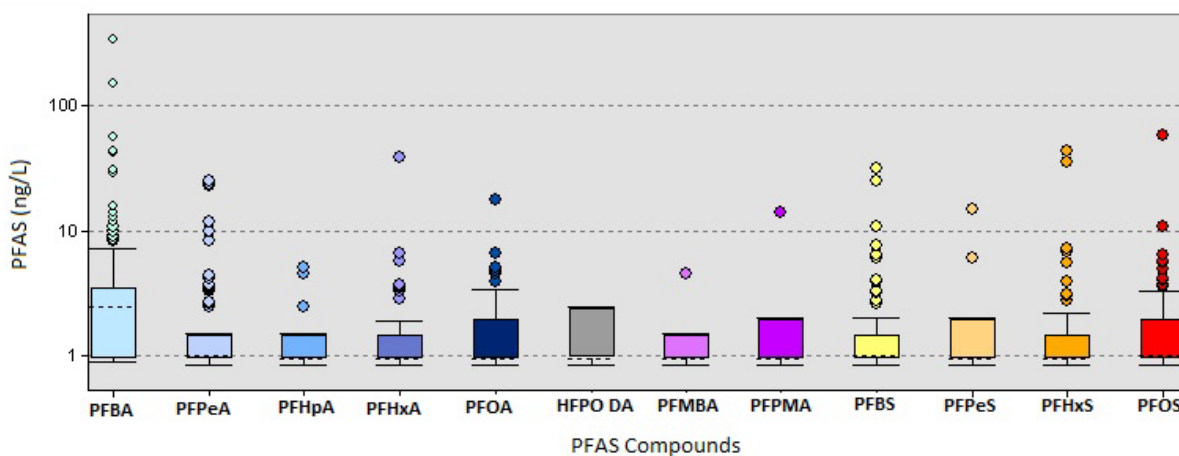
Of the 3,146 individual PFAS measurements reported for finished water, only 132 had detectable concentrations (4%), and only 26 (<1%) had reported concentrations above 10 ng/L (or ppt).

PFBA was the most frequently detected (37%) PFAS compound, and PFBA also had the highest reported concentration in finished water (340 ng/L). The graph below shows the range of concentrations of each of the 12 PFAS compounds detected in finished water (Figure 3). Median values for all PFAS compounds are below the laboratory reporting limits.



**Table 2. Summary of results for each individual PFAS compound in finished water samples.**

	PFAS Abbreviation	Number of Samples	Number of Detections	Detection Frequency (%)	Max Concentration (ng/L)	2022 Revised HA (ng/L)	Percent Exceed HA (%)
Carboxylic Acids	PFBA	126	46	37	340	-	-
	PFPEeA	126	16	13	25	-	-
	PFHxA	126	11	9	39	-	-
	PFHpA	126	3	2	5.1	-	-
	PFOA	126	13	10	18	0.004	10
	PFNA	125	0	0	ND	-	-
	PFDA	125	0	0	ND	-	-
	PFUnA	125	0	0	ND	-	-
	PFDoA	125	0	0	ND	-	-
	ADONA	126	0	0	ND	-	-
	NFDHA	126	0	0	ND	-	-
	PFEESA	126	0	0	ND	-	-
	PFMBA	126	1	1	4.6	-	-
	PFMPA	126	1	1	14	-	-
	HFPO-DA	126	1	1	2.5	10	0
Sulfonic Acids	PFBS	126	14	11	32	2000	0
	PFPeS	126	2	2	15	-	-
	PFHxS	126	10	8	43	-	-
	PFHpS	126	0	0	ND	-	-
	PFOS	126	14	11	59	0.02	11
	4:2 FTS	126	0	0	ND	-	-
	6:2 FTS	126	0	0	ND	-	-
	8:2 FTS	126	0	0	ND	-	-
	9Cl-PF3ONS	126	0	0	ND	-	-
	11Cl-PF3OUdS	126	0	0	ND	-	-



**Figure 3. Box plots showing ranges of reported concentrations of PFAS compounds detected in finished water samples. For the purposes of this graphic all non-detects were assigned a value of half the minimum reporting limit. The boxes represent the 25<sup>th</sup>-75<sup>th</sup> percentile of results. Outliers are represented by dots.**

Although raw and finished water samples were conducted for each water supply location, this monitoring effort was not designed to compare the effectiveness of treatment at each facility. Many water supplies combine water from several sources before treatment, and not all sources of water were tested at each location.

## Interactive Map

To date, PFAS levels above the current HA have been detected near industrial areas, locations of fires or fire-training activities, and along the Mississippi. In June 2022, after the HAs were revised and new HAs were added by the EPA, the legend and color scheme for the Interactive PFAS Map were updated. Figure 4 is a screenshot of the interactive map from January, 2023. Water supplies that have had detections of any of the PFAS compounds with HAs have begun conducting required quarterly monitoring. As contaminated wells are taken offline, treated, or blended, the locations where finished waters are shown to contain PFAS have changed. Results of all testing of raw and finished waters are available by clicking on the location of interest.

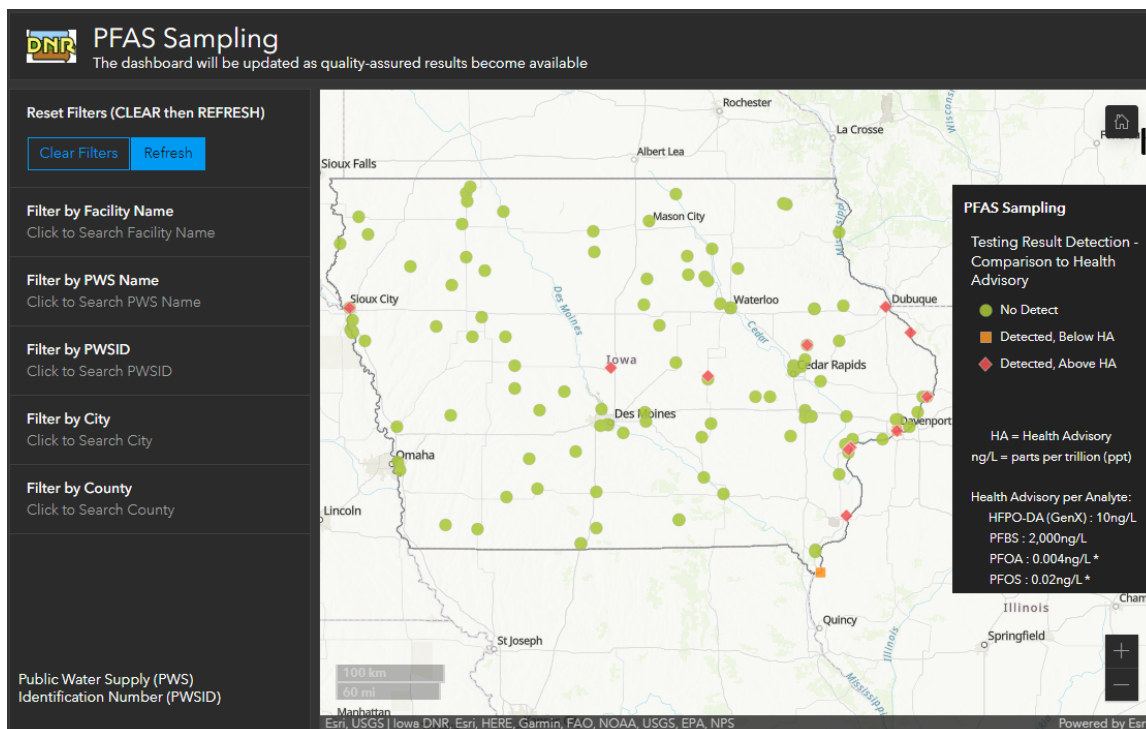
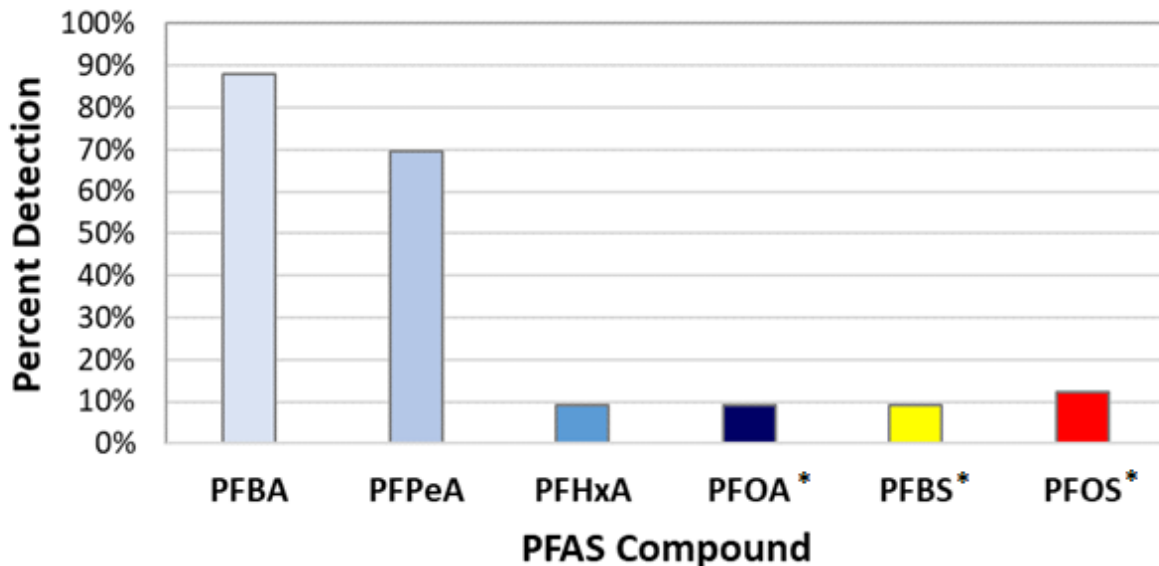


Figure 4. Screenshot of the [Interactive PFAS Map](#) from January, 2023.

## Raw Source Water Results

### Surface Water

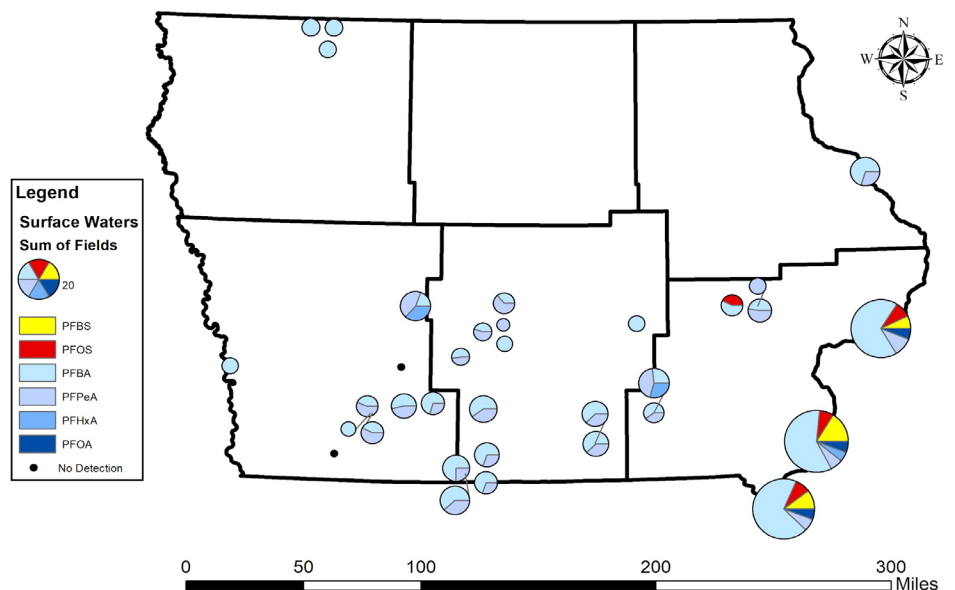
Twenty-three public water supplies in Iowa rely on direct withdrawal of surface waters for some or all of their source water, and several communities purchase water from these supplies. Water samples were collected from all 23 of these supplies at 33 unique locations representing surface water from lakes (22 samples) and rivers (12 samples) across the state. Where possible, samples were collected from within the water plant through an intake, while in some cases, water was sampled directly from the shoreline of the water body to avoid any chemical additives. Of the 25 PFAS compounds analyzed, only six were detected in surface water samples: PFBA, PFPeA, PFOS, PFOA, PFHxA, and PFBS. Figure 5 shows the frequency of detection of these six PFAS compounds in surface water samples.



**Figure 5. Frequency of PFAS detections in surface water samples for individual PFAS compounds. Compounds with an asterisk\* have HA levels set by EPA. Compounds not shown were not detected.**

PFBA was the most commonly detected compound in surface water samples, present in 29 (88%) of samples. All but 3 of these samples had reported concentrations of PFBA below 7 ppt. Higher concentrations of PFBA (29-32 ppt) were reported in the three samples from the Mississippi River at Burlington, Davenport, and Keokuk. PFPeA was the second most abundant compound, detected in 23 (70%) of surface water samples at a maximum concentration of 4.9 ppt. PFOS was detected in four samples (12%) at a maximum concentration of 3.8 ppt, and PFOA was detected in 3 samples (9%) at a maximum concentration of 2.9 ppt. PFHxA and PFBS were each detected in 3 samples (9%) at maximum concentrations of 4.0 and 8.0 ppt, respectively.

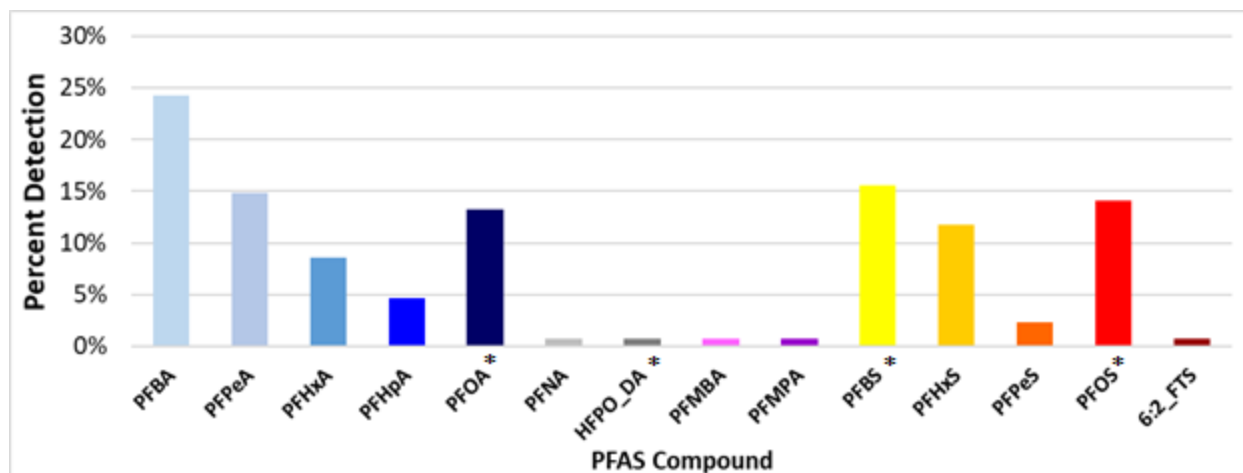
The map in Figure 6 below shows the relative proportions of each PFAS compound within the surface water samples, and the approximate location of those samples. Most surface water samples contained a mixture of low levels of PFBA and PFPeA, which are short-chain carboxylic acid PFAS that are considered more mobile than other PFAS compounds and can be transported through the atmosphere and deposited in precipitation. Detections of PFOA in surface waters were isolated to the samples from the Mississippi River, and PFOS was found in the Mississippi River samples and in a small pond used occasionally by Iowa City.



**Figure 6. Map of PFAS Compounds Detected in Surface Water Samples**

## Groundwater

Raw (untreated) groundwater samples were collected from 128 unique wells representing 100 public water supplies, 17 non-transient non-community public water supplies, and one transient non-community public water supply. Fourteen individual PFAS compounds (Figure 7) were detected at least once in groundwater samples. Forty-one (32%) of the samples had detections of at least 1 (up to 11) PFAS compound. As with finished water and surface water, PFBA was the most frequently detected PFAS compound in groundwater. PFBA was detected in 31 samples (24%), and of those, it was the only PFAS compound detected in 9 samples. PFBA was also the compound with the highest reported concentration of 340 ppt. Figure 7 summarizes the frequency of detection of each individual PFAS compound and Table 3 summarizes frequency of detection along with their maximum reported concentration.



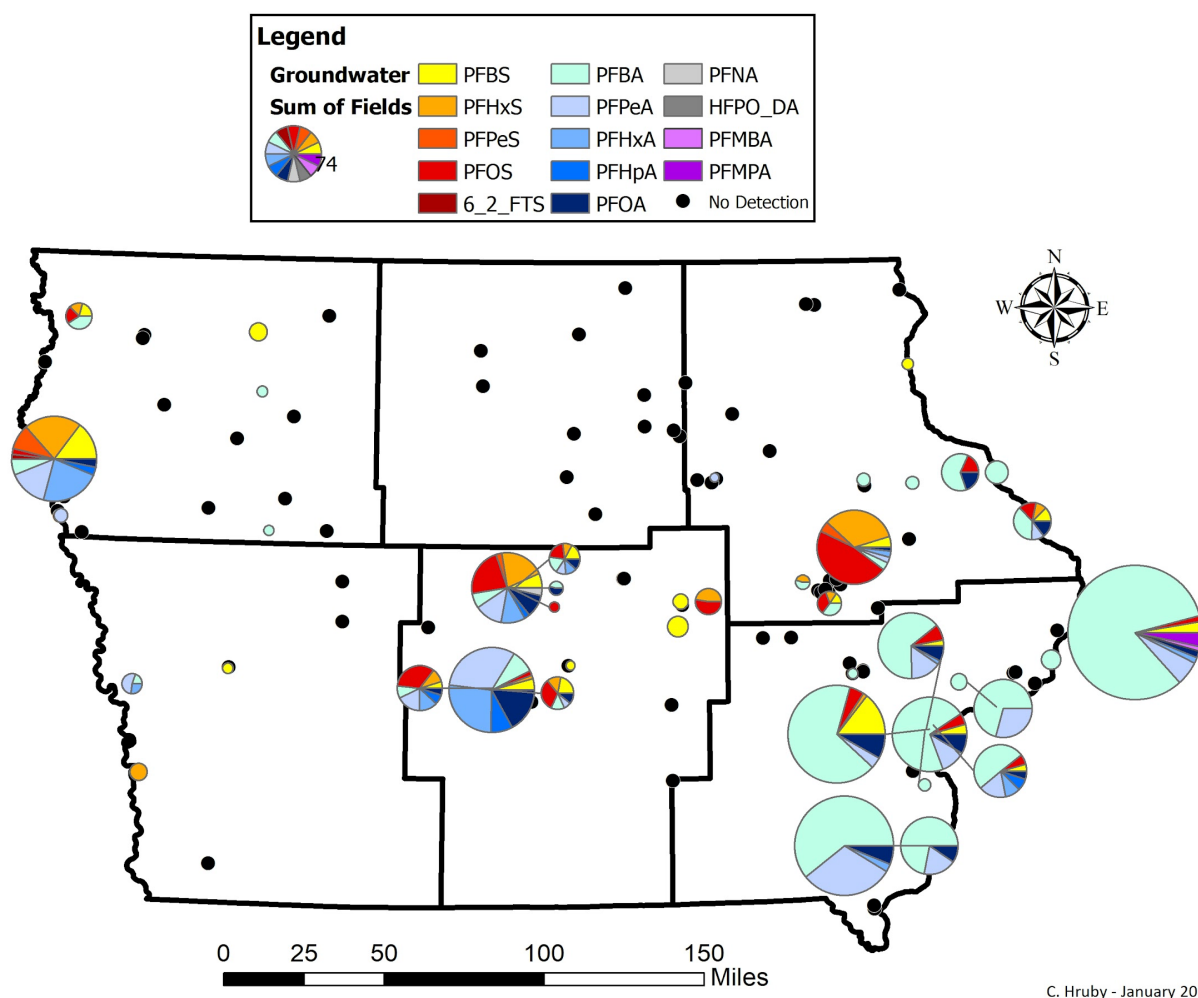
**Figure 7. Frequency of detection of individual PFAS compounds in groundwater samples. Compounds with asterisks\* have HA levels set by EPA. Compounds that were not detected are not shown.**

**Table 3. Summary of results for all PFAS compounds in untreated groundwater samples**

PFAS Abbreviation	Number of Results Reported	Number of Detections	Percent Positive Samples (%)	Maximum Concentration (ng/L)
PFBA	128	31	24	340
PFPeA	128	19	15	70
PFHxA	128	11	9	45
PFHpA	128	6	5	14
PFOA	128	17	13	29
PFNA	128	1	1	4.2
PFDA	128	0	0	ND
PFUnA	128	0	0	ND
PFDoA	128	0	0	ND
HFPO-DA	128	1	1	2.5
PFMBA	128	1	1	4.6
PFMPA	128	1	1	14
PFEESA	128	0	0	ND
ADONA	128	0	0	ND
NFDHA	128	0	0	ND
PFBS	128	20	16	32
PFPeS	128	3	2	16
PFHxS	128	15	12	43

PFAS Abbreviation	Number of Results Reported	Number of Detections	Percent Positive Samples (%)	Maximum Concentration (ng/L)
PFHpS	128	0	0	ND
PFOS	128	18	14	60
9Cl-PF3ONS	128	0	0	ND
11Cl-PF3OUdS	128	0	0	ND
4:2 FTS	128	0	0	ND
6:2 FTS	128	1	1	3.3
8:2 FTS	128	0	0	ND

Pie charts mapped below (Figure 8) show the locations and relative proportions of PFAS compounds in each untreated groundwater sample. In comparison to surface waters, groundwater samples have a larger number of compounds and a larger variety of mixtures in the samples. Similarities in PFAS mixtures are apparent at some locations, while significant differences between nearby wells can also be observed. Black dots are locations where groundwater was sampled, but no PFAS compounds were detected.



**Figure 8. Location and Relative Concentration of PFAS Compounds in Groundwater Samples**

PFAS fingerprinting is a process where the mixtures and relative proportions of different PFAS compounds found in each sample are used to help identify PFAS sources and sometimes give clues to the effects of various transport processes. For example, locations where samples are dominated by sulfonates (PFAS compounds that end in “S” and shown in warm colors) are generally thought to have been impacted by the use of legacy fire-fighting foams. This is consistent

with the known use of these chemicals in fire-training or fire-fighting activities in Sioux City, Ames, and Central City. Along the Mississippi, samples of both surface and groundwater are dominated by carboxylic acids (PFAS ending in “A” and shown in cool colors) which are considered more mobile in air and water and are often transported farther from a PFAS source. Future investigations could use this fingerprinting methodology to determine how many PFAS sources may have contributed to contamination in a given area.

Tier 1 contained the subset of Iowa’s wells considered most likely to be impacted by PFAS because of geologic conditions (susceptibility) and proximity to potential sources. Tiers 2 and 3 sampled a number of less susceptible wells and locations farther from mapped potential sources of PFAS. The outcome of these sampling efforts support the tiered approach. Table 4 shows the relative percentage of sampling with PFAS detections found during each tier.

**Table 4. Summary of PFAS detections in groundwater by sampling tier.**

Sampling	PFAS Detected	PFAS Not Detected
Tier 1	70%	30%
Tier 2	31%	69%
Tier 3	20%	80%
Combined Tiers 1-3	32%	67%

The results of Tiers 1-3 also highlight the importance of using susceptibility categories in predicting whether a well has the potential to be contaminated by PFAS. Of the 41 wells that had at least one PFAS detection, 37 were categorized as Highly Susceptible, 3 were considered Susceptible, 1 was ranked as Slightly Susceptible, and none were categorized as Low Susceptibility. As expected, alluvial wells were the most likely to contain some PFAS (29 wells, 70% of detections). However, bedrock wells, including Silurian-Devonian (8 wells, 20%) and Cambrian-Ordovician (2 wells, 5%) were also found to contain PFAS. Two Buried Sand and Gravel wells (5%) also had detections of PFAS. None of the samples from wells drawing water from the Mississippian (4 wells) or Dakota aquifers (4 wells) contained PFAS.

Overall, results from Tiers 1-3 indicate that the more mobile short-chained carboxylic acids, PFBA and PFPeA, commonly occur at low concentrations in surface water samples. Long-chain compounds, PFOS and PFOA, were rarely found in surface waters with the exception of samples from the Mississippi River. PFAS compounds were less frequently detected in groundwater sources, but they were found at higher concentrations than in surface water and in more complex mixtures. Most of the reported concentrations of individual PFAS compounds were below 10 ppt. PFOS and PFOA concentrations in finished drinking waters did not exceed the former health advisory level (70 ppt combined), but since the HAs were revised in June 2022 by EPA, six systems have had finished water samples that exceed the HAs.

## Water Supply Protocol

DNR issues water supply system operation permits to community public water supplies; non-transient non-community public water supplies; and transient non-community public water supplies. Each permit contains monitoring requirements and schedules specific to the water supply. A new protocol was developed to include monitoring requirements based on PFAS sampling results. The criteria for revision was based upon a detect of a PFAS chemical with a HA in either the raw or finished water.

A total of twenty operations permits have been revised to include monitoring as a result of sampling Tiers 1, 2, and 3. A listing of these water supplies can be found in Table 5. Monitoring for PFAS was assigned quarterly for one year at the finished water location for which any of the four PFAS with HAs were detected. An evaluation of results will be conducted following the year of sampling to determine future monitoring requirements.

**Table 5. Communities with Revised Operating Permits and New Monitoring Requirements**

<b>PWSID</b>	<b>Name</b>
IA8503039	Ames Water Treatment Plant
IA7048161	Bayer Crop Science LP
IA8218050	Buffalo Water Supply
IA2909053	Burlington Municipal Waterworks
IA2322066	Camanche Water Supply
IA5715093	Cedar Rapids Water Department
IA5009056	Colfax Water Supply
IA3126052	Dubuque Water Works
IA8335029	Harlan Municipal Utilities
IA5225079	Iowa City Water Department
IA8222001	Iowa-American Water Co- Davenport
IA7000686	Kammerer Mobile Home Park
IA5640019	Keokuk Municipal Water Works
IA2258012	McGregor Water Dept
IA7048001	Muscatine Power & Water
IA8482096	Rock Valley Water Supply
IA9778054	Sioux City Water Supply
IA2171071	Spencer Municipal Water Utility
IA8670013	Tama Water Supply
IA7785007	West Des Moines Water Works

## Contaminated Sites Section Protocol and Follow-up Sampling

In 2020, DNR's Contaminated Sites Section developed a response protocol setting action steps based on monitoring results. A screening level of 40 ppt for PFOS and PFOA was originally set based on Department of Defense (DOD) guidance, but is being reevaluated as regulatory guidance evolves. Any raw water locations above the screening level qualify for additional review in the form of a Phase-1 type report. DNR also plans to complete a Phase 1 at any location where quarterly sampling performed by the municipality shows an increasing trend for PFAS with HAs. If a Phase 1 review reveals a clear PFAS source and a threat to the public health remains, DNR will consider field sampling of soil and groundwater in order to determine that other water sources in the vicinity are not impacted and/or demonstrate a complete pathway. If a potentially responsible party is evident and solvent, this work may be required of them under IAC 567-133.

Only one site, Central City well #2, reached the 40 ppt threshold, and has undergone a Phase 1 review. This review is a table-top exercise that includes synthesis of hydrogeological data, geological information, evaluation of potential sources of PFAS, historical review of potential spills (derailments, fires, etc.), and assessment of nearby land uses.

Follow up sampling at Central City showed that their second well (not included in the prior sampling event) had no detectable levels of PFAS. Therefore, the city has decided to rely solely on the PFAS-free well (Well #4) for the near future. If the water available from this well is insufficient for peak water uses, an additional well may be drilled.

## Future Sampling of Drinking Water Sources

DNR will continue sampling for PFAS in raw and treated water at public water supplies over the next few years. In addition, the EPA is requiring testing of some finished water supplies as part of the Unregulated Contaminant Monitoring Rule #5 (UCMR5). These samples will be collected between 2023-2025. UCMR5 monitoring includes all communities in Iowa serving populations of 3,300 or more and eighteen smaller communities. Private wells are now eligible for PFAS testing through the Grants-to-Counties Program as long as requests for funding are submitted by the



county sanitarians and approved by the Iowa Department of Health and Human Services. Samples of private wells must be collected by trained staff and analyzed by laboratories that are certified in Iowa for PFAS in drinking water. Vulnerable private wells in areas of known contamination will be prioritized. EPA has indicated that they will be setting maximum contaminant levels for PFAS within the next year. Once that occurs, all public water supplies in Iowa will be required to sample finished water for PFAS.



**MEMORANDUM**

**TO:** Mayor and City Council

**FROM:** Beth Chelesvig, Administrative Services Director  
Biridiana Bishop, Assistant City Manager  
Daniel Ortiz-Hernandez, City Manager

**DATE:** June 5, 2023

**RE:** Adopt a Resolution Approving the Memorandum of Understanding Between the City of Webster City and AFSCME, Council 61

---

**SUMMARY:**

The attached Memorandum of Understanding has been agreed to and will be implemented as part of the 23-24 pay plan.

**PREVIOUS COUNCIL ACTION:**

Council approved the work agreement between the City of Webster City and AFSCME for July 1, 2021 – June 30, 2024 on February 15, 2021. The work agreement included a 2.25% increase for July 1, 2023.

**BACKGROUND/DISCUSSION:**

This item was discussed with the council and, due to current market trend, the city moved to modify the 2.25% wage increase to be implemented on July 1, 2023 to a 5.00% wage increase.

**FINANCIAL IMPLICATIONS:**

The amount approved in the budget was 2.25%, therefore other adjustments may be necessary.

**RECOMMENDATION:**

Adopt the resolution approving the Memorandum of Understanding between the City of Webster City and AFSCME, Council 61.

**RESOLUTION NO. 2023 -**

**APPROVING POLICE DEPARTMENT MEMORANDUM OF UNDERSTANDING  
FOR 2021-2024 WORK AGREEMENT AND APPROVAL BY THE CITY MANAGER**

**WHEREAS**, after Collective Bargaining procedures, the City of Webster City and the American Federation of State, County and Municipal Employees Iowa Council 61 have negotiated a work agreement that is effective through June 30, 2024; and

**WHEREAS**, the City of Webster City, Iowa (the “City”) and AFSCME Council 61 (the “Union”) enter into this Agreement to modify the wage increase to take effect July 1, 2023. The parties acknowledge and agree as follows:

The parties wish to modify the 2.25% wage increase to be implemented on July 1, 2023, to a 5% wage increase to be implemented on July 1, 2023.

**NOW THEREFORE BE IT RESOLVED** that the City Manager is authorized to approve the Police Department Memorandum of Understanding for the 2021-2024 Work Agreement.

Passed and adopted this 5th day of June, 2023.

---

John Hawkins, Mayor

ATTEST:

---

Karyl K. Bonjour, City Clerk

## MEMORANDUM OF UNDERSTANDING

The City of Webster City, Iowa (the "City") and AFSCME Council 61 (the "Union") enter into this Agreement to modify the wage increase to take effect July 1, 2023. The parties acknowledge and agree as follows:

1. The City and Union have negotiated a collective bargaining agreement that is effective through June 30, 2024.

2. The parties wish to modify the 2.25% wage increase to be implemented on July 1, 2023, to a 5% wage increase that will take effect with the City payroll that will be paid on July 7, 2023. The corresponding wage schedule in Appendix B of the collective bargaining agreement will be updated to the following:

July 1, 2023 – June 30, 2024 – 5.00% increase

Police Officer	24.83	25.57	26.42		
Sr. Police Officer	27.79	28.69	29.55	30.37	31.28
Sergeant			32.03	32.96	33.97
Dispatcher	19.10	20.21	21.30	22.35	23.53

3. No other terms or conditions of the collective bargaining agreement shall be modified.

For the City:

By: Beth Chelberg, City of Webster City  
Administrative Services Director

Date: 5/14/23

For the Union:

By: [Signature]  
Business Representative

Date: 5/16/2023

**MEMORANDUM**

**TO:** Mayor and City Council

**FROM:** Beth Chelesvig, Administrative Services Director  
Biridiana Bishop, Assistant City Manager  
Daniel Ortiz-Hernandez, City Manager

**DATE:** June 5, 2023

**RE:** Health/Dental/Vision/Life Insurance Renewal

---

**SUMMARY:**

Over the last few months, I have been meeting with the Health Insurance Committee to review our renewal information, discuss and research any possible changes and make a recommendation for the 23-24 plan year.

The recommendation from the Committee is the following –

Health Insurance – 4% Increase

Vision Insurance – No Increase

Dental Insurance – 4.78% Increase

Life Insurance – Increase the amount of term life insurance that the city provides each employee from \$20,000 to \$30,000

I would like to thank all of the members of the committee for the time and attention they continue to dedicate to this process. The current members are Brian Stroner, Marty Parkhill, Zach Williams, Breanne Leshner and Ashley Dinsdale.

**PREVIOUS COUNCIL ACTION:**

We are bound by contract for the fire bargaining unit for the contribution rates for health insurance, which is currently 100% single, 87% Family. The police bargaining unit, by current contract, is bound to the contribution rates that are established for non-bargaining employees which is currently 100% single, 90% family. The members of the IUOE unit that was decertified in November of 2017 are now part of the non-bargaining employee group.

**BACKGROUND/DISCUSSION:**

In January of 2012 we changed from Coventry to Iowa Governmental Health Care Plan (IGHCP) with third party administrator Two Rivers/Employee Benefit Systems (EBS). At the time we entered into an 18-month agreement which changed our renewal for health insurance from calendar year to fiscal year. IGHCP is a pool of cities, counties and a few school systems. A high deductible plan is purchased from Wellmark, current levels are \$5000/\$10000 deductible, \$7350/\$14700 out of pocket maximum (we started the program at \$2000/\$4000 deductible, \$4000/\$8000 out of pocket maximum and changed to the current levels for FY 19-20), then the plan is partially self-funded to the current level of benefits that employees are receiving (deductible of \$750/\$1500, out of pocket maximum of \$1500/\$3000). The employees have been pleased with the program and it has been working well for us financially.

The premium from Wellmark then has claims funding amount and administration fees added in to arrive at the monthly premium. The claim's funding amount is an actuarial estimate based on claims history and plan design.

Being a part of this group has been beneficial for the City of Webster City in controlling health care costs and providing quality insurance benefits for our employees.

History of increases:

- 2010 – Principal – 9.6% increase
- 2011 – Coventry – 27.5% increase
- 2012 – IGHCP – No increase, transition process
- 2013/14 – IGHCP – 4.29% increase
- 2014/15 – IGHCP – 2.5% increase
- 2015/16 – IGHCP – 4.23% increase
- 2016/17 – IGHCP – 4.12% increase
- 2017/18 – IGHCP – 0% increase
- 2018/19 – IGHCP – 3.39% increase
- 2019/20 – IGHCP – 5% increase
- 2020/21 – IGHCP – 4% increase
- 2021/22 – IGHCP – 0% increase
- 2022/23 – IGHCP – 0% increase

**FINANCIAL IMPLICATIONS:** The 23-24 budget will support this plan.

**RECOMMENDATION:** Adopt a resolution adopting and approving the Group Health Plan and Flexible Benefits Program.

**RESOLUTION NO. 2023-**

**ADOPTING GROUP BENEFIT PLAN FOR CITY EMPLOYEES BEGINNING JULY 1, 2023,  
WITH IOWA GOVERNMENTAL HEALTH CARE PLAN,  
THIRD PARTY ADMINISTRATOR EMPLOYEE BENEFIT SYSTEMS.**

**WHEREAS**, the City of Webster City desires to continue with agreement for the Group Health Insurance Plan with Iowa Governmental Health Care Plan administered by Two Rivers/Employee Benefit Systems, Third Party Administrative Services for Dental, Vision and Section 125 Flexible Benefit Plan with Two Rivers/Employee Benefit Systems; and,

**WHEREAS**, the City of Webster City desires to continue the following agreements for group insurance plan and group Section 125 Flexible Benefits for City employees:

Iowa Governmental Health Care Plan 28E agreement administered by Two Rivers/Employee Benefit Systems

Two Rivers/Employee Benefits Systems Third Party Administration Service Agreement for Dental, Vision and Section 125 Flexible Benefit Plan

**WHEREAS**, the said Group Health Plan and Flexible Benefits Program should be approved for the period of July 1, 2023– June 30, 2024.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Webster City, Iowa that the above mentioned Group Benefit Plan are hereby adopted and approved, to be effective July 1, 2023 and the Administrative Services Director is hereby authorized and directed to execute the necessary documents for implementation.

Passed and adopted this 5<sup>th</sup> day of June, 2023.

ATTEST: \_\_\_\_\_  
Karyl Bonjour, City Clerk

\_\_\_\_\_  
John Hawkins, Mayor

**MEMORANDUM**

**TO:** Mayor and City Council

**FROM:** Beth Chelesvig, Administrative Services Director  
Biridiana Bishop, Assistant City Manager  
Daniel Ortiz-Hernandez, City Manager

**DATE:** June 5, 2023

**RE:** Adopt a Resolution Approving Employee Pay Plan for 23-24

---

**SUMMARY:**

The 23-24 pay plan has been prepared reflecting the following:

**Iowa State Policeman's Association Local, American Federation of State, County and Municipal Employees Council 61, AFL-CIO (AFSCME) – 5% increase in base wage**

**Iowa Professional Fire Fighter's Local, #1940 – 4% increase in base wage**

Police unit has a three-year contract July 1, 2021 – June 30, 2024

Fire unit has a three-year contract July 1, 2023 – June 30, 2026

**Recommendation for Non-Bargaining Employees**

The recommendation for this year will be a 4% increase in base wage for non-bargaining employees, there may be additional adjustments as needed. Any additional increases were budgeted for in the budget approved by council for FY23-24. If a non-bargaining employee has a needs improvement rating on their evaluation, they would receive no increase at 7-1-23, a performance improvement plan would be implemented and they would be reviewed again at 6 months with opportunity for an increase at that point if rating has improved.

**PREVIOUS COUNCIL ACTION:**

Discussed below in background/discussion.

**BACKGROUND/DISCUSSION:**

Last year a 3% increase was given to non-bargaining employees.

Police bargaining unit received 2.75% and Fire bargaining unit received 3.00%.

In surveying other cities, the average range for wage adjustments for non-bargaining for 7-1-23 is running from 3-8%.

**FINANCIAL IMPLICATIONS:** Increases are budgeted in 23-24 budget.

**RECOMMENDATION:** Adopt a Resolution Approving Employee Pay Plan for 2023-2024.





## BASIC WAGE INCREASE INFORMATION

### DEPARTMENT DIRECTORS & STAFF

As per Budget adopted by City Council  
April 17, 2023

POLICE (Agreement)  
Resolution 21-051 (February 15, 2021)

5.00% increase July 1, 2023  
MOU – dated May 16, 2023

FIRE (Agreement)

4.00% increase July 1, 2023 – June 30,  
2024

Resolution 23-050  
(March 6, 2023)

---

### ALL EMPLOYEES

The City Manager shall set the position of the employee in the pay plan.

### APPOINTED EMPLOYEES

The City Council shall appoint and determine the wages of the City Manager and City Clerk.

The City Manager and City Clerk shall be covered by the same fringe benefits that cover  
Non-bargaining employees.

### Police Department

#### July 1, 2023 – June 30, 2024 –5.00% increase in annual base pay

<u>Classification</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
Police Officer	24.83	25.57	26.42		
Sr. Police Officer	27.79	28.69	29.55	30.37	31.28
Sergeant			32.03	32.96	33.97
Dispatcher	19.10	20.21	21.30	22.35	23.53

#### 1. Steps:

- A) After an officer becomes certified by the Iowa Law Enforcement Academy, he/she will be placed at Step 1 Senior Patrolman. Dispatchers hired as NCIC Certified, EMD Certified will be allowed to bring with them their years of service as a certified dispatcher in another department for the purposes of advancing through the step criteria. Police Officers who are hired with previous ILEA certification and training are qualified to be immediately adjusted to the step pay commensurate with their years of previous service and training.

#### 2.

- B) All Senior patrolman, sergeant and dispatcher steps shall be awarded at the discretion of the Chief of Police with the approval of the City Manager pursuant to

criteria developed by the department (including the chief and members) and the City Manager. Criteria may be reviewed at the request of the union or the Chief of Police. Specific change to be made in criteria language prior to July 1, 2000 shall be made in the language regarding overall rating of the employee's performance. Language shall be agreed upon to reflect that the overall employee's performance must "MEET EXPECTATIONS" for a minimum of two consecutive years.

**Fire Department**

**July 1, 2023 - June 30, 2024 - 4.00% across - the - board**

<u>Classification</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
11 Firefighter	17.11	17.60	18.11	18.83	19.35
13 Captain	19.90	20.72	21.53	22.20	22.96

**RESOLUTION NO. 2023 -**

**ADOPTING EMPLOYEE PAY PLAN FOR 2023-24**

**WHEREAS**, the employee pay plan for classified employees has been updated and revised as deemed appropriate by the Administrative Services Director; and

**WHEREAS**, the employees of the Police bargaining unit will receive basic wage increase of 5.00% July 1, 2023 as per Memorandum of Understanding; and,

**WHEREAS**, the employees of the Fire bargaining unit will receive basic wage increases of 4.00% July 1, 2023 as per Resolution No. 2023-050; and,

**WHEREAS**, funds have been budgeted for non-bargaining employees as approved in budget adopted April 17, 2023.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Webster City, Iowa that the proposed 2023-24 employee pay plan for the fiscal year ending June 30, 2024 is hereby adopted.

Passed and adopted this 5<sup>th</sup> day of June, 2023.

---

John Hawkins, Mayor

ATTEST:

---

Karyl K. Bonjour, City Clerk



## MEMORANDUM

**TO:** Mayor and City Council

**FROM:** Derrick Drube, Right of Way Inspector/Traffic Committee Secretary  
Biridiana Bishop, Assistant City Manager  
Daniel Ortiz-Hernandez, City Manager

**DATE:** June 5, 2023

**RE:** Second Reading and Waiver of Third Reading of an Ordinance Amending the Code of Ordinances of the City of Webster City, Chapter 46, Article II, Division 2, Sec. 46-49 to Sec. 46-53.

---

**SUMMARY:** In order for a failure to stop infraction to be enforced and upheld in the court system, the stop sign must be included in the City's ordinance. The City's Right of Way Inspector performed a stop sign inventory and cross referenced the City's code. It was identified that several stop signs needed to be included. Staff has updated the ordinance to reflect stop or yield locations in the community and is presenting the information to City Council for review and consideration of adoption.

**PREVIOUS COUNCIL ACTION:** On May 15, 2023 the City Council approved the first reading and introduction of the ordinance.

**BACKGROUND/DISCUSSION:** City staff updated Sec. 46-49 to Sec. 46-53, due to the ability to enforce a stop sign infraction said sign must be mentioned in the Code of Ordinances. Staff took inventory on sign location and updated the locations in the Municipal Code.

During the inventory stage it was determined by city staff that approximately 143 existing stop signs were not included in the ordinance and need to be added. It was also identified that three locations were good candidates for new stop signs and the following are being recommended to be installed:

- Fourth Street. Vehicles traveling east on Fourth Street shall stop at White Fox Road.
- Walnut Street. Vehicles traveling west on Walnut Street shall stop at Lynx Avenue,
- Four way stop sign at Closz Drive and Millards Lane. This four-way stop was in preparation of heavy traffic during construction due to the projected location of the new Waste Water Treatment plant.

As part of the inventory findings, staff is also recommending a stop sign be removed on Aldrich Drive. Vehicles traveling south on Aldrich Drive Between Highway 20 and Closz Drive shall stop at Closz Drive, this was determined due to low volume traffic coming from the north at this intersection.

Sec. 46-50 was last updated in 2021, while the remaining said sections were last updated in 1996. The ordinance was presented to the traffic committee on May 8, 2023. They reviewed the request and recommend the City Council proceed with necessary steps to adopt the ordinance modifications being proposed. The Traffic Committee Meeting minutes were approved May 15, 2023.

**FINANCIAL IMPLICATIONS:** The cost of six stop signs would come out of the 23-24 fiscal year general fund.

**RECOMMENDATION:** City staff and the traffic committee recommends City Council approve Second Reading of updated version of Webster City Municipal Code Chapter 46, Article II, Division 2, Sec. 46-49 to Sec. 46-53, waive the third reading and Adopt the Ordinance.

**ORDINANCE NO. 2023 -**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES  
OF THE CITY OF WEBSTER CITY, IOWA, 2019, BY AMENDING CHAPTER 46 PERTAINING TO  
TRAFFIC CONTROL DEVICES.**

**BE IT ENACTED** by the City Council of the City of Webster City, Iowa, as follows, to-wit:

**SECTION 1. SECTION MODIFIED.** Chapter 46, Article II, Division 2, Section 46-49 to Section 46-53, of the Code of Ordinances of the City of Webster City, Iowa, 2019, pertaining to traffic control devices, is repealed and the following adopted in lieu thereof:

**Sec. 46-49. Stopping or yielding at through streets.**

Every driver of a vehicle shall stop, unless a yield is permitted by this division, before entering an intersection with the following designated through streets:

- (1) Bank Street from Superior Street to Park Street.
- (2) East Dubuque Street from Park Street to Bell Avenue
- (3) Bank Street from Superior Street to West Avenue, except the intersection at Broadway Street, Des Moines Street and Beach Street.
- (4) Beach Street from Second Street to south city limit.
- (5) Bell Avenue from Buxton Drive to High Street.
- (6) Broadway Street from Second Street to Ohio Street.
- (7) Buxton Drive from Bell Avenue to east city limit.
- (8) Des Moines Street from Elm Street to Ohio Street.
- (9) Des Moines Street from north city limit to Second Street.
- (10) Des Moines Street from Ohio Street to Lewis Drive.
- (11) Division Street from Beach Street to Superior Street, except the intersection at Broadway Street and Des Moines Street.
- (12) First Street from Superior Street to Beach Street, except the intersection at Des Moines Street and Broadway Street.
- (13) High Street from Bell Avenue to Second Street.
- (14) James Street from the Union Pacific Railroad tracks to Overpass Drive.
- (15) Ohio Street from Des Moines Street to Beach Street.
- (16) Ohio Street from Superior Street to Des Moines Street.
- (17) Stockdale Street from Prospect Street to the Union Pacific Railroad tracks.
- (18) Superior Street from Second Street to south city limit.
- (19) Walnut Street from Beach Street to Broadway Street.
- (20) Walnut Street from Broadway Street to Des Moines Street.
- (21) Walnut Street from Willson Avenue to Superior Street.
- (22) Willson Avenue from Bank Street to Ohio Street.
- (23) White Fox Road from Second Street to north city limit.
- (24) Second Street from east city limits to Willson Avenue.
- (25) Second Street from Overpass Drive to Prospect Street.
- (26) James Street from West City Limits to Overpass Drive.
- (27) Des Moines Street from Second Street to Bank Street.

(Code 1996, § 65.01)

**Sec. 46-50. Stop requirement at certain streets.**

Every driver of a vehicle shall stop in accordance with the following:

- (1) Fourth Street. Vehicles traveling east on Fourth Street shall stop at White Fox Road.
- (2) Bank Street. Vehicles traveling on Bank Street shall stop at Broadway Street.
- (3) Beach Street. Vehicles traveling on Beach Street shall stop at Second Street.
- (4) Collins Street. Vehicles traveling on Collins Street shall stop at Lynx Avenue.
- (5) Commerce Drive. Vehicles traveling east on Commerce Drive shall stop at Millards Lane.
- (6) Commerce Drive. Vehicles traveling south on Commerce Drive shall stop at Closz Drive.
- (7) Division Street. Vehicles traveling on Division Street shall stop at Broadway Street.
- (8) Division Street. Vehicles traveling on Division Street shall stop at Des Moines Street.
- (9) Division Street. Vehicles traveling west on Division Street shall stop at West Avenue.
- (10) First Street. Vehicles traveling west on First Street shall stop at West Street.
- (11) First Street. Vehicles traveling on First Street shall stop at Broadway Street.
- (12) First Street. Vehicles traveling on First Street shall stop at Des Moines Street.
- (13) Grand Street. Vehicles traveling on Grand Street shall stop at Lynx Avenue.
- (14) Grove Street. Vehicles traveling on Grove Street shall stop at Boone Street.
- (15) Lisa Drive. Vehicles traveling on Lisa Drive shall stop at South Street.
- (16) Locust Street. Vehicles traveling on Locust Street shall stop at Lynx Avenue.
- (17) Mary Lane. Vehicles traveling east on Mary Lane shall stop at Sunset Drive.
- (18) Marvel Street. Vehicles traveling east on Marvel Street shall stop at Second Street.
- (19) Second Street. Vehicles traveling east on Second Street shall stop at Overpass Drive.
- (20) Seneca Street. Vehicles traveling on Seneca Street shall stop at Elm Street.
- (21) Seneca Street. Vehicles traveling on Seneca Street shall stop at Third Street.
- (22) Stockdale Street. Vehicles traveling east on Stockdale Street shall stop at Prospect Street.
- (23) Third Street. Vehicles traveling on Third Street shall stop at Grove Street.
- (24) Third Street. Vehicles traveling on Third Street shall stop at Superior Street.
- (25) Third Street. Vehicles traveling west on Third Street shall stop at Des Moines Street.
- (26) Third Street. Vehicles traveling east on Third Street shall stop at Broadway Street.
- (27) Water Street. Vehicles traveling east on Water Street shall stop at Prospect Street.
- (28) Fair Avenue. Vehicles traveling on Fair Avenue shall stop at First Street.
- (29) Fair Avenue. Vehicles traveling on Fair Avenue shall stop at Division Street.
- (30) Elm Street. Vehicles traveling on Elm Street shall stop at Lynx Avenue.
- (31) Fairmeadow Drive. Vehicles traveling west on Fairmeadow Drive shall stop at Hospital Drive.
- (32) Fairmeadow Drive. Vehicles traveling on Fairmeadow Drive shall stop at Beach Street.
- (33) Webster Street. Vehicles traveling on Webster Street shall stop at Prospect Street.
- (34) Prospect Street. Vehicles traveling on Prospect Street shall stop at Cedar Street.
- (35) Boone Street. Vehicles traveling on Boone Street shall stop at Prospect Street.
- (36) Walnut Street. Vehicles traveling west on Walnut shall stop at Lynx Avenue.
- (37) North Terrace Drive. Vehicles traveling on North Terrace Drive shall stop at Fairmeadow Drive.
- (38) Grove Street. Vehicles traveling on Grove Street shall stop at Elm Street.
- (39) Hamilton Road. Vehicles traveling south on Hamilton Road shall stop at Buxton Drive.

- (40) Cottage Road. Vehicles traveling south on Cottage Road shall stop at Buxton Drive.
- (41) Richardson Drive. Vehicles traveling west on Richardson Drive shall stop at Bell Avenue.
- (42) East Dubuque Street. Vehicles traveling east on East Dubuque Street shall stop at Bell Avenue.
- (43) Creek Street. Vehicles traveling north on Creek Street shall stop at East Dubuque Street.
- (44) Bluff Street. Vehicles traveling on Bluff Street shall stop at East Dubuque Street.
- (45) Park Avenue. Vehicles traveling south on Park Avenue shall stop at East Dubuque Street.
- (46) Park Street. Vehicles traveling north on Park Street shall stop at Bank Street.
- (47) Columbia Street. Vehicles traveling east on Columbia Street shall stop at High Street.
- (48) High Street. Vehicles traveling north on High Street shall stop at East Second Street.
- (49) Maple Avenue. Vehicles traveling on Maple Avenue shall stop at East Second Street.
- (50) Oak Avenue. Vehicles traveling on Oak Avenue shall stop at East Second Street.
- (51) Park Avenue. Vehicles traveling on Park Avenue shall stop at East Second Street.
- (52) Willow Street. Vehicles traveling west on Willow Street shall stop at Maple Avenue.
- (53) Oak Park Drive. Vehicles traveling west on Oak Park Drive shall stop at Des Moines Street.
- (54) Hillcrest Drive. Vehicles traveling on Hillcrest Drive shall stop at Des Moines Street.
- (55) Industrial Park Road. Vehicles traveling west on Industrial Park Road shall stop at Mackinlay Kantor Drive.
- (56) Ivan Hargrave Drive. Vehicle traveling south on Ivan Hargrave Drive shall stop at James Street.
- (57) Mackinlay Kantor Drive. Vehicles traveling south on Mackinlay Kantor Drive shall stop at James Street.
- (58) Second Street. Vehicles traveling north on Second Street shall stop at James Street.
- (59) West Curve Drive. Vehicles traveling south on West Curve Drive shall stop at James Street.
- (60) East Curve Drive. Vehicles traveling south on East Curve Drive shall stop at James Street.
- (61) Wood Street. Vehicles traveling south on Wood Street shall stop at James Street.
- (62) Funk Street. Vehicles traveling south on Funk Street shall stop at James Street.
- (63) Grove Street. Vehicles traveling north on Grove Street shall stop at James Street.
- (64) Broadway Street. Vehicles traveling on Broadway Street shall stop at James Street.
- (65) Third Street. Vehicles traveling on Third Street shall stop at White Fox Road.
- (66) William Street. Vehicles traveling on Williams Street shall stop at Union Pacific Railroad tracks.
- (67) Odell Street. Vehicles traveling east on Odell Street shall stop at Des Moines Street.
- (68) East Street. Vehicles traveling East on East Street shall stop at Des Moines Street.
- (69) Closz Drive. Vehicles traveling on Closz Drive shall stop at Briggs Woods Road.
- (70) Closz Drive. Vehicles traveling west on Closz Drive shall stop at Aldrich Drive.
- (71) Millards Lane. Vehicles traveling south on Millards Lane shall stop at Briggs Woods Road.



- (72) Virginia Parkway. Vehicles traveling east on Virginia Parkway shall stop at Briggs Woods Road.
- (73) Edgewood Drive. Vehicles traveling west on Edgewood Drive shall stop at Superior Street.
- (74) Red Bull Division Drive. Vehicles traveling west on Red Bull Division Drive shall stop at Superior Street
- (75) Pleasant Street. Vehicles traveling east on Pleasant Street shall stop at Superior Street.
- (76) Pleasant Street. Vehicles traveling west on Pleasant Street shall stop at Willson Avenue.
- (77) Brewer Street. Vehicles traveling west on Brewer Street shall stop at Des Moines Street.
- (78) White Post Drive. Vehicles traveling east on White Post Drive shall stop at Des Moines Street.
- (79) Laura Lane. Vehicles traveling east on Laura Lane shall stop at Des Moines Street.
- (80) Middle Street. Vehicles traveling west on Middle Street shall stop at Des Moines Street.
- (81) Fair Meadow Drive. Vehicles traveling on Fairmeadow Drive shall stop a Des Moines Street.
- (82) South Street. Vehicles traveling on South Street shall stop at Des Moines Street.
- (83) Sunset Drive. Vehicles traveling south on Sunset Drive shall stop at Ohio Street.
- (84) River Street. Vehicles traveling on River Street shall stop at Bank Street.
- (85) West Avenue. Vehicles traveling north on West Avenue shall stop at Second Street.
- (86) Fair Avenue. Vehicles traveling on Fair Avenue shall stop at Second Street.
- (87) Woolsey Avenue. Vehicles traveling on Woolsey Avenue shall stop at Second Street.
- (88) Wood Street. Vehicles traveling on Wood Street shall stop at Second Street.
- (89) Wall Street. Vehicles traveling east on Wall Street shall stop at Beach Street.
- (90) Alan Avenue. Vehicles traveling north on Alan Avenue shall stop at Wall Street.
- (91) Lynx Avenue. Vehicles traveling north on Lynx Avenue shall stop at Bank Street.
- (92) Madsen Avenue. Vehicle traveling north on Madsen Avenue shall stop Bank Street.
- (93) Woolsey Avenue. Vehicles traveling on Woolsey Avenue shall stop at Bank Street.
- (94) Fair Avenue. Vehicles traveling south on Fair Avenue shall stop a Bank Street.
- (95) Funk Street. Vehicles traveling on Funk Street shall stop at Second Street.
- (96) Grove Street. Vehicles traveling on Gove Street shall stop at Second Street.
- (97) First Street. Vehicles traveling on First Street shall stop at Beach Street.
- (98) Division Street. Vehicles traveling on Division Street shall stop at Beach Street.
- (99) Bank Street. Vehicles traveling on Bank Street shall stop at Beach Street.
- (100) Water Street. Vehicles traveling west on Water Street shall stop at Beach Street.
- (101) Elm Street. Vehicles traveling on Elm Street shall stop at Beach Street.
- (102) Walnut Street. Vehicles traveling on Walnut Street shall stop at Beach Street.
- (103) Meadow Lane. Vehicles traveling west on Meadow Lane shall stop at Beach Street.
- (104) Grand Street. Vehicles traveling east on Grand Street shall stop at Beach Street.
- (105) Nancy Lane. Vehicles traveling west on Nancy Lane shall stop at Beach Street.
- (106) Locust Street. Vehicles traveling east on Locust Street shall stop at Beach Street.
- (107) Kathy Lane. Vehicles traveling west on Kathy Lane shall stop at Beach Street.
- (108) Betsy Lane. Vehicles traveling west on Betsy Lane shall stop at Beach Street.
- (109) Ohio Street. Vehicles traveling west on Ohio Street shall stop at Beach Street.
- (110) Wood Street. Vehicles traveling on Wood Street shall stop at First Street.
- (111) Wood Street. Vehicles traveling on Wood Street shall stop at Division Street.
- (112) Wood Street. Vehicles traveling on Wood Street shall stop at Bank Street.

- (113) Wood Street. Vehicles traveling South on Wood Street shall stop at Walnut Street.
- (114) Funk Street. Vehicles traveling on Funk Street shall stop at First Street.
- (115) Funk Street. Vehicles traveling on Funk Street shall stop at Division Street.
- (116) Funk Street. Vehicles traveling on Funk Street shall stop at Bank Street.
- (117) Funk Street. Vehicles traveling south on Funk Street shall stop at Walnut Street.
- (118) Grove Street. Vehicles traveling on Grove Street shall stop at First Street.
- (119) Grove Street. Vehicles traveling on Grove Street shall stop at Division Street.
- (120) Grove Street. Vehicles traveling on Grove Street shall stop at Bank Street.
- (121) Harris Drive. Vehicles traveling south on Harris Drive shall stop at East Second Street.
- (122) Grove Street. Vehicles traveling on Grove Street shall stop at Walnut Street.
- (123) Sparboe Court. Vehicles traveling south on Sparboe Court shall stop at Ohio Street
- (124) Grove Street. Vehicles traveling south on Grove Street shall stop at Ohio Street.
- (125) Wauneta Court. Vehicles traveling south on Wauneta Court shall stop at Ohio Street.
- (126) Broadway Street. Vehicles traveling south on Broadway Street shall stop at Ohio Street.
- (127) Broadway Street. Vehicles traveling on Broadway Street shall stop at Second Street.
- (128) Water Street. Vehicles traveling on Water Street shall stop at Broadway Street.
- (129) Elm Street. Vehicles traveling on Elm Street shall stop at Broadway Street.
- (130) Walnut Street. Vehicles traveling on Walnut Street shall stop at Broadway Street.
- (131) Boone Steet. Vehicles traveling on Boone Street shall stop at Broadway Street.
- (132) Cedar Street. Vehicles traveling on Cedar Street shall stop at Broadway Street.
- (133) Webster Street. Vehicles traveling on Webster Street shall stop at Broadway Street.
- (134) Prospect Street. Vehicles traveling south on Prospect Street shall stop at Ohio Street.
- (135) Prospect Street. Vehicles traveling on Prospect Street shall stop at Walnut Street.
- (136) Prospect Street. Vehicles traveling on Prospect Street shall stop at Bank Street.
- (137) Prospect Street. Vehicles traveling on Prospect Street shall stop at Division Street.
- (138) Prospect Street. Vehicles traveling on Prospect Street shall stop at First Street.
- (139) Water Street. Vehicles traveling west on Water Street shall stop at Des Moines Street.
- (140) Walnut Street. Vehicles traveling on Walnut Street shall stop at Des Moines Street.
- (141) Boone Street. Vehicles traveling on Boone Street shall stop at Des Moines Street.
- (142) Cedar Street. Vehicles traveling on Cedar Street shall stop at Des Moines Street.
- (143) Webster Street. Vehicles traveling on Webster Street shall stop at Des Moines Street.
- (144) Willson Avenue. Vehicles traveling on Willson Avenue shall stop at Ohio Street.
- (145) Webster Street. Vehicles traveling on Webster Street shall stop at Willson Avenue.
- (146) Cedar Street. Vehicles traveling on Cedar Street shall stop at Willson Avenue.
- (147) Boone Street. Vehicles traveling on Boone Street shall stop at Willson Avenue.
- (148) Walnut Street. Vehicles traveling on Walnut Street shall stop at Willson Avenue.
- (149) Elm Street. Vehicles traveling on Elm Street shall stop at Willson Avenue.
- (150) Water Street. Vehicles traveling west on Water Street shall stop at Willson Avenue.

- (151) Dubuque Street. Vehicles traveling on Dubuque Street shall stop at Willson Avenue.
- (152) Willson Avenue. Vehicles traveling on Willson Avenue shall stop at Bank Street.
- (153) Willson Avenue. Vehicles traveling on Willson Avenue shall stop at Division Street.
- (154) Willson Avenue. Vehicles traveling on Willson Avenue shall stop at First Street.
- (155) First Street. Vehicles traveling on First Street shall stop at Superior Street.
- (156) Division Street. Vehicles traveling on Division Street shall stop at Superior Street.
- (157) Water Street. Vehicles traveling on Water Street shall stop at Superior Street.
- (158) Elm Street. Vehicles traveling on Elm Street shall stop at Superior Street.
- (159) Walnut Street. Vehicles traveling on Walnut Street shall stop at Superior Street.
- (160) Boone Street. Vehicles traveling east on Boone Street shall stop at Superior Street.
- (161) Cedar Street. Vehicles traveling on Cedar Street shall stop at Superior Street.
- (162) Webster Street. Vehicles traveling east on Webster Street shall stop at Superior Street.
- (163) Seneca Street. Vehicles traveling on Seneca Street shall stop at Ohio Street.
- (164) Seneca Street. Vehicles traveling on Seneca Street shall stop at Walnut Street.
- (165) Seneca Street. Vehicles traveling on Seneca Street shall stop at Bank Street.
- (166) Seneca Street. Vehicles traveling on Seneca Street shall stop at Division Street.
- (167) Seneca Street. Vehicles traveling on Seneca Street shall stop at First Street.
- (168) Dubuque Street. Vehicles traveling east on Dubuque Street shall stop at Seneca Street.
- (169) Union Street. Vehicles traveling north on Union Street shall stop at Second Street.
- (170) Union Street. Vehicles traveling on Union Street shall stop at Bank Street.
- (171) Alley north of Second Street. Vehicles traveling on alley north of Second Street shall stop at Prospect Street
- (172) Alley north of Second Street. Vehicles traveling on alley north of Second Street shall stop at Des Moines Street.
- (173) Alley north of Second Street. Vehicles traveling on alley north of Second Street shall stop at Willson Avenue.
- (174) Alley north of Second Street. Vehicles traveling on alley north of Second Street shall stop at Seneca Street.
- (175) Alley north of Second Street. Vehicles traveling east on alley north of Second Street shall stop at Superior Street.
- (176) Jane Young Road. Vehicles traveling west on Jane Young Road shall stop at White Fox Road.
- (177) Road crossing CN railroad at crossing #307331P. Vehicles traveling south on the road crossing CN Railroad at crossing #307331P shall stop at East Second Street.
- (178) Road crossing CN Railroad at crossing #307330H. Vehicles traveling south on the road crossing CN Railroad at crossing #307330H shall stop at East Second Street.
- (179) Burgess Street. Vehicles traveling on Burgess Street shall stop at the road crossing CN Railroad at crossing #307331P.
- (180) Alley parallel and immediately south of Second Street. Vehicles traveling west on the 500 block of alley parallel to and immediately south of Second Street shall stop at Willson Avenue.
- (181) Alley parallel and immediately south of Second Street. Vehicles traveling west on the 600 block of alley parallel to and immediately south of Second Street shall stop at Des Moines Street.
- (182) Alley parallel and immediately south of Second Street. Vehicles traveling west on the 400 block of alley parallel and immediately south of Second Street shall stop at Seneca Street.

(Code 1996, § 65.02; Ord. No. 2020-1835, § 1, 4-20-2020; Ord. No. 2021-1844, § 1, 5-3-2021; Ord. No. 2021-1845, § 1, 7-6-2021)

**Sec. 46-51. Four-way stop intersections.**

Every driver of a vehicle shall stop before entering the following designated four-way stop intersections:

- (1) Des Moines Street at Ohio Street.
- (2) Elm Street at Prospect Street.
- (3) Second Street at Seneca Street.
- (4) Second Street at Willson Avenue.
- (5) Second Street at Des Moines Street.
- (6) Second Street at Prospect Street.
- (7) Willow Street at Oak Avenue.
- (8) Des Moines Street at Elm Street.
- (9) Fair Meadow Drive at Rodlyn Road.
- (10) Fair Meadow Drive at Kamen Drive
- (11) Closz Drive and Millards Lane.

(Code 1996, § 65.03)

**Sec. 46-52. Three-way stop intersections.**

Every driver of a vehicle shall stop before entering the following designated three-way stop intersections:

Des Moines Street and Bank Street. Vehicles approaching the intersection of Des Moines Street and Bank Street from the east, north and south shall stop before entering such intersection.

(Code 1996, § 65.04)

**Sec. 46-53. School stops.**

At the following school crossing zones, every driver of a vehicle approaching the zone shall bring the vehicle to a full stop at a point ten feet from the approach side of the crosswalk marked by an authorized school stop sign and thereafter proceed in a careful and prudent manner until the vehicle shall have passed through such school crossing zone:

- (1) Prospect at Elm Street.
- (2) Des Moines Street at Elm Street.
- (3) Ohio street at Willson Avenue.
- (4) Walnut Street at a point 250 feet west of Funk Street.
- (5) Lynx Avenue at Elm Street
- (6) Bank Street at Lynx Avenue
- (7) Sunset Drive at Mary Lane

(Code 1996, § 65.06)

**SECTION 2. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 3. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this 5th day of June, 2023

**CITY OF WEBSTER CITY, IOWA**

---

John Hawkins, Mayor

ATTEST:

---

Karyl K. Bonjour, City Clerk



## MEMORANDUM

**TO:** Mayor and City Council

**FROM:** Biridiana Bishop, Assistant City Manager  
Daniel Ortiz-Hernandez, City Manager

**DATE:** June 5, 2023

**RE:** Second Reading and Waiver of Third Reading Amending the Code of Ordinances, 2019, pertaining to Chapter 46 - Traffic and Vehicles, by adding Sections 46-415 through 46-420 pertaining to Automated Traffic Enforcement to Chapter 46, Article IX, Division 2.

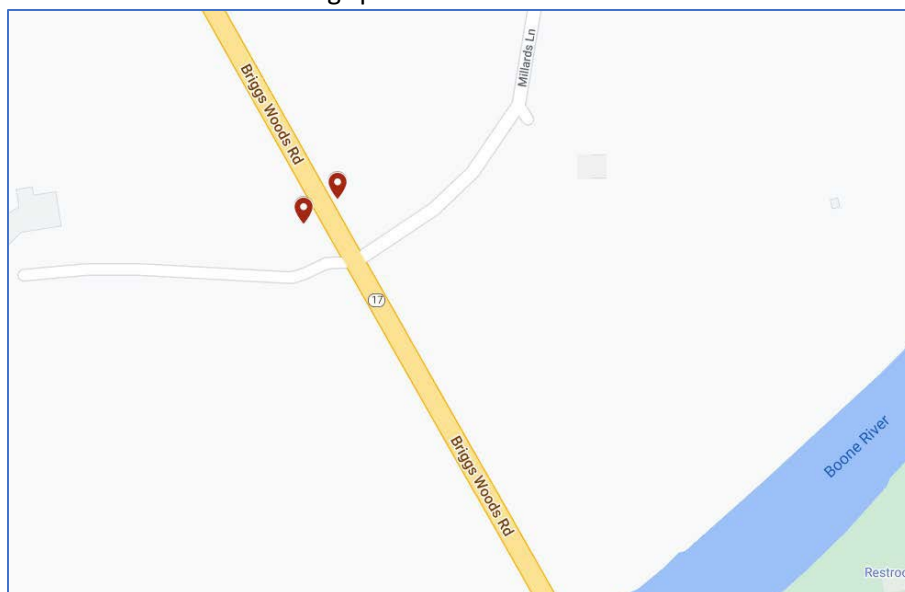
---

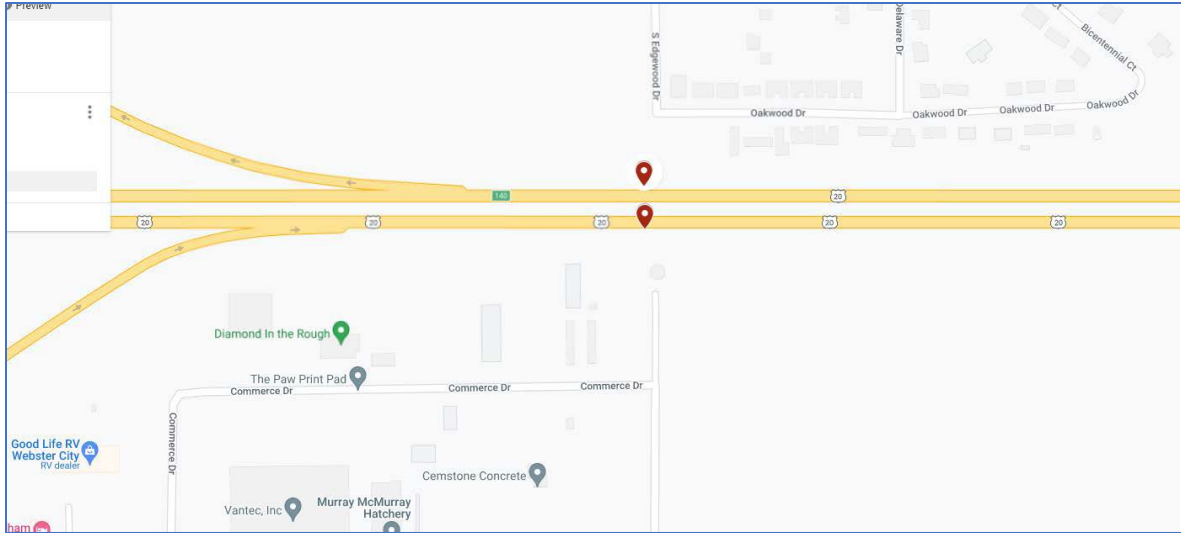
**SUMMARY:** Second reading of ordinance required to implement automated traffic enforcement systems (ATE) within the city limits.

**PREVIOUS COUNCIL ACTION:** Council approved agreement with Sensys Gatso on April 17, 2023. Council approved the first reading and introduction of the ordinance on May 15, 2023.

**BACKGROUND/DISCUSSION:** The City Council approved an agreement with Sensys Gatso for implementing an automatic traffic enforcement (ATE) program. The next step is to amend the city's municipal code and adopt the necessary code sections pertaining to ATE systems. The language is nearly identical to the language included in other communities that already utilize ATE systems. The City's ATE systems will only be used for speed violation enforcement and will not include red light violations.

At the April 17<sup>th</sup> Council meeting the City Council also selected to deploy such systems only on Highway 20 and Briggs Woods Road (Highway 17). Sensys Gatso reviewed the information for the selected locations and recommended the following specific sites:





On May 15, 2023 the City Council approved the first reading and introduction of the ordinance. Staff is requesting the City Council waive the third reading of the ordinance and adopt it as written.

**FINANCIAL IMPLICATIONS:** None at present time.

**RECOMMENDATION:** Staff recommends City Council approve Second Reading of the Ordinance, waive the Third Reading and Adopt the Ordinance as it is a critical element to implementing an automated traffic enforcement ordinance.

**ORDINANCE NO. 2023-\_\_\_\_\_**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF WEBSTER CITY, IOWA, 2019  
BY ADDING SECTIONS 46-415 THROUGH 46-420 PERTAINING TO  
AUTOMATED TRAFFIC ENFORCEMENT TO CHAPTER 46, ARTICLE IX, DIVISION 2**

**BE IT ENACTED** by the City Council of the City of Webster City, Iowa, as follows:

**SECTION 1. NEW SECTIONS.** The Code of Ordinances of the City of Webster City, Iowa, 2019, is amended by adding Section 46-415 through Section 46-420 Automated Traffic Enforcement to Chapter 46, Article IX, Division 2, which is hereby adopted to read as follows:

**46-415. Purpose.**

- (1) The City of Webster City, in accordance with its police powers, may deploy, erect or cause to have erected an automated traffic enforcement system for making video images of vehicles that fail to obey speed regulations at locations within the city limits. The system may be managed by a private contractor that owns and operates the requisite equipment with supervisory control vested in the city's police department. Video images shall be provided to the police department by the contractor for review. The police department will determine which vehicle owners are in violation of the city's traffic control ordinances and are to receive a notice of violation for the offense.
- (2) It is the intention of the City Council that each section, paragraph, sentence, clause and provision of this chapter is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this chapter, nor any part thereof other than that affected by such decision.
- (3) That the aforesaid additional Chapter 46-415 shall be included as part of the replacement pages of the Municipal Code, City of Webster City, Iowa and made a part of said Code as provided by law.

**46-416. Definitions.**

- (1) Automated traffic citation shall mean a notice of fine generated in connection with the automated traffic enforcement system.
- (2) Automated traffic enforcement contractor shall mean the company or entity, if any, with which the City of Webster City contracts to, provide equipment and/or services in connection with the automated traffic enforcement system.
- (3) Automated traffic enforcement system shall mean an electronic system consisting of a photographic, video, or electronic camera and a vehicle sensor installed to work in conjunction with an official traffic controller or police department employee to automatically produce photographs, video or digital images of each vehicle violating a standard traffic control device or speed restriction.
- (4) Vehicle owner shall mean the person or entity identified by the Iowa Department of Transportation, or registered with any other state vehicle registration office, as the registered owner of a vehicle.

**46-417. Vehicle owner's civil liability for certain traffic offenses.**

- (1) The vehicle owner shall be liable for a fine as imposed below if such vehicle travels at a speed above the posted limit.
- (2) The violation may be exempted from liability as outlined below in subsection 46-415.6 of this chapter and other defenses may be considered in connection with the appeal process.



- (3) In no event will an automated traffic citation be sent or reported to the Iowa Department of Transportation or similar department of any other state for the purpose of being added to the vehicle owner's driving record.

**46-418. Notice of violation; fine.**

- (1) Upon Webster City Police Department determination that the Automated Traffic Enforcement System has detected a violation, a notice of the violation will be mailed to the vehicle owner for each violation recorded by an automated traffic enforcement system or traffic control signal monitoring device. The automated traffic enforcement contractor shall mail the notice on behalf of the City within fifteen days after receiving information about the vehicle owner. The notice shall include the name and address of the vehicle owner; the vehicle make, if available and readily discernable, and registration number; the violation charged; the time; the date; and the location of the alleged violation; the applicable fine and monetary penalty which shall be assessed for late payment; information as to the availability of an administrative hearing in which the notice may be contested on its merits; and that the basis of the hearing in which the notice may be contested on its merits; and that the basis of the notice is a photographic or video record obtained by an automated traffic enforcement system.
- (2) Any violation of subsection 46-415.3 above shall be subject to a civil fine listed on the City of Webster City city-wide fee schedule for services, use of facilities, or fees/fines assessed for violations of the City's municipal code and adopted by City Council resolution. The fine for any violation committed in a designated construction zone (as provided by Iowa Code), shall be double. All civil fines are subject in any event to the limit on fines sought in municipal infractions. All civil fines shall be payable to the City of Webster City.

**46-419. Contesting an automated traffic citation.**

- (1) Within 30 days from the date appearing at the top of a notice of Automated Traffic Citation sent to the Vehicle Owner, the Vehicle Owner may either pay the fee associated with the citation or challenge the citation by submitting a written challenge to the citation or requesting that a municipal infraction be filed pursuant to Iowa Code §364.22. Any such written challenge or request must be on a form specified by and available from the City as indicated on the notice, and be sent to the City according to the instructions on that form. Upon receipt of a written challenge, a Webster City Police Officer shall determine whether the citation should be rescinded. Within 30 days after the City receives such a challenge, the City shall notify the Vehicle Owner whether the challenge to the Automated Traffic Citation is successful, in which case, the citation shall be rescinded. Otherwise, the citation shall stand. Thereafter, the City may seek voluntary payment and/or file the citation as a municipal infraction against the Vehicle Owner, all as set forth in subsection (f) hereof.
- (2) Failure to Timely Pay or Challenge Automated Traffic Citation. If the recipient of an Automated Traffic Citation does not either pay the fine by the due date stated on the original citation or successfully challenge the citation as provided and within the time limit provided herein, the City may file a municipal infraction against the Vehicle Owner in accordance with the provisions within the City of Webster City Municipal Code, seeking judgment for the applicable civil fine plus state mandated filing fee and court costs. If judgment is entered for the City in the municipal infraction proceeding, the City may, subject to applicable law, pursue enforcement of the judgment together with interest as permitted by law. Collection of that judgment may include referral to the State of Iowa Income Offset program administered by the Department of Administrative Services, State Accounting Enterprise. Notwithstanding the City's right to file a municipal infraction, the City may

first seek voluntary payment of the fine by sending a written request for payment to the Vehicle Owner and/or referring the matter to a private service agent to conduct collection in accordance with all applicable law.

**46-420. Exception to owner liability.**

The following shall not be considered violations for purposes of the Automated Traffic Enforcement System. The list of exemptions shall not be construed as limiting the defenses available to challenge an Automated Traffic Citation or defend a municipal infraction.

- (1) The operator of the vehicle in question was issued a uniform traffic citation for the violation in question pursuant to Chapter 46 of this code or Iowa Code Chapter 321 (2011); or
- (2) The violation occurred at any time after the vehicle in question or its state registration plates were reported to a law enforcement agency as having been stolen, provided, however, the vehicle or its plates had not been recovered by the vehicle owner at the time of the alleged violation: or
- (3) The vehicle in question was an authorized emergency vehicle

**SECTION 2. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 3. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this \_\_\_\_ day of \_\_\_\_\_, 2023.

**CITY OF WEBSTER CITY, IOWA**

\_\_\_\_\_  
John Hawkins, Mayor

**ATTEST:**

\_\_\_\_\_  
Karyl Bonjour, City Clerk

**MEMORANDUM**

**TO:** Mayor and City Council

**FROM:** Ariel Bertran, Community Development Director  
Biridiana Bishop, Assistant City Manager  
Daniel Ortiz, City Manager

**DATE:** June 5, 2023

**RE:** Adopt a Resolution setting time and place for a public hearing to amend the Code of Ordinances of the City of Webster City, 2019, pertaining to Chapter 10, Article VIII, Sec. 10-389 through 10-398, relating to permit and plan review fees.

---

**SUMMARY:** The City of Webster City currently has permit fees listed in the Municipal Code. We will remove them from the code and reference the master fee schedule. This will create a cohesiveness in our fee adoption process and streamline any future permit or plan review fee changes to be adopted annually with the master fee schedule rather than amending the Code of Ordinances each time a fee price is updated. A public hearing needs to be set in order to amend the Code of Ordinances pertaining to Chapter 10, Article VIII, Sections 10-389 through 10-398.

**PREVIOUS COUNCIL ACTION:** Council last approved the building department fees by Ordinance No. 2016-1790 effective July 1, 2016.

**BACKGROUND/DISCUSSION:** Currently the City of Webster City has permit fees listed in the Municipal Code. The last time permit fees were adopted was July 2016 with fees adopted for three (3) years effective July 1, 2016; July 1, 2017 and July 1, 2018. Since 2018 these fees have remained in effect with no changes. Anytime that permit fees are updated we have to amend the Code of Ordinances. To stay consistent with our fee adoption process, City staff is requesting to amend our code of ordinances to reference the master fee schedule that is adopted each year. In order to amend the Code of Ordinances pertaining to Chapter 10, Article VIII, Sections 10-389 through 10-398 a public hearing must be set. Staff is requesting the public hearing be set for June 19, 2023 at 6:05pm in the City Hall Council Chambers.

**FINANCIAL IMPLICATIONS:** There are no financial implications to the City.

**RECOMMENDATION:** City Staff recommends the City Council adopt a resolution setting June 19, 2023 at 6:05 p.m. at City Hall Council Chambers, for a public hearing to amend the Code of Ordinances of the City of Webster City, Iowa, 2019, pertaining to Chapter 10, Article VIII, Sec. 10-389 through 10-398, relating to permit and plan review fees.

**RESOLUTION NO.2023–xxx**

**RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING ON PROPOSAL TO AMEND THE  
CODE OF ORDINANCES OF THE CITY OF WEBSTER CITY, 2019, PERTAINING TO CHAPTER 10,  
ARTICLE VIII, SEC. 10-389 THROUGH 10-398, RELATING TO PERMIT AND PLAN REVIEW FEES.**

**WHEREAS**, before amending the City Code of Ordinances, a notice of a public hearing on the proposal shall be in compliance with Iowa Code Chapter 362; and

**WHEREAS**, it is proposed by City Staff to amend the Code of Ordinances pertaining to chapter 10, Article VIII, entitled Fees, Sec. 10-389 through 10-398; and

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of Webster City, Iowa that a Public Hearing for amending the Code of Ordinances described above will be held in person in Council Chambers at City Hall, Webster City, Iowa on the 19<sup>th</sup> day of June, 2023, at 6:05 P.M., and that the City Clerk is directed to publish notice as required by law.

Passed and adopted this 5<sup>th</sup> of June, 2023.

---

John Hawkins, Mayor

ATTEST:

---

Karyl K. Bonjour, City Clerk

**NOTICE OF PUBLIC HEARING ON A PROPOSED AMENDMENT TO  
THE CITY OF WEBSTER CITY CODE OF ORDINANCES FOR THE PURPOSE  
OF REMOVING PERMIT AND ZONING FEES FROM THE ORDINANCE AND  
REFERENCING THE MASTER FEE SCHEDULE ADOPTED BY CITY COUNCIL  
EACH YEAR.**

PUBLIC NOTICE is hereby given that the City Council of the City of Webster City will hold a public meeting and hearing on June 19, 2023, at 6:05 P.M. in the City Hall Council Chambers, 400 Second Street, Webster City, Iowa, at which meeting the Council proposes to take action on the adoption of A PROPOSED AMENDMENT TO THE CITY OF WEBSTER CITY CODE OF ORDINANCES FOR THE PURPOSE OF REMOVING PERMIT AND ZONING FEES FROM THE ORDINANCE AND REFRENCING THE MASTER FEE SCHEDULE ADOPTED BY CITY COUNCIL EACH YEAR.

A copy of the proposed amendments may be viewed at City Hall during regular business hours or may be viewed on the City's internet site at <https://webstercity.com/>.

At the meeting and hearing the Council shall receive, from any resident or property owner of the City, any oral or written objections to or comments on the PROPOSED AMENDMENT TO THE CITY OF WEBSTER CITY CODE OF ORDINANCES FOR THE PURPOSE OF REMOVING PERMIT AND ZONING FEES FROM THE ORDINANCE AND REFRENCING THE MASTER FEE SCHEDULE ADOPTED BY CITY COUNCIL EACH YEAR.

After all objections and comments have been received and considered, the Council will, at this meeting or at any adjournment thereof, take final action on the proposed amendments or will abandon the proposed amendments.

This notice is given by the City of Webster City in the State of Iowa and published pursuant to the requirements of Section 50-400 of the City Code of Webster City, Iowa and Iowa Code Chapter 414.

Dated this 5<sup>th</sup> day of June, 2023.

---

Karyl K. Bonjour  
City Clerk, Webster City, Iowa

ORDINANCE NO. 2023 - \_\_\_\_\_

AN ORDINANCE AMENDING THE CODE OF ORDINANCES,  
OF THE CITY OF WEBSTER CITY, IOWA, 2019,  
BY AMENDING CHAPTER 10, ARTICLE VIII, SEC. 10-389 THROUGH 10-398,  
PERTAINING TO PERMIT AND PLAN REVIEW FEES.

**BE IT ENACTED** by the City Council of the City of Webster City, Iowa, as follows, to-wit:

**SECTION 1. SECTIONS MODIFIED.** Chapter 10, Article VIII, Sections 10-389 through 10-398, of the Code of Ordinances of the City of Webster City, Iowa, 2019, is repealed and the following adopted in lieu thereof:

**Sec. 10-389. Permit Fees.**

The Council shall establish a fee by resolution which shall be paid at the clerk's office for each permit issued. No refunds, or parts thereof, will be issued.

**SECTION 2. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 3. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**CITY OF WEBSTER CITY, IOWA**

\_\_\_\_\_  
John Hawkins, Mayor

**ATTEST:**

\_\_\_\_\_  
Karyl K. Bonjour, City Clerk

## MEMORANDUM

**TO:** Mayor and City Council

**FROM:** Ariel Bertran, Community Development Director  
Biridiana Bishop, Assistant City Manager  
Daniel Ortiz, City Manager

**DATE:** June 5, 2023

**RE:** Adopt a Resolution Setting Time and Place for a Public Hearing Pertaining to the Disposal of City-Owned Property in Brewer Creek Estates 6<sup>th</sup> addition

---

**SUMMARY:** A public hearing needs to be held for the disposal of City-owned property located in Brewer Creek Estates 6<sup>th</sup> Addition.

**PREVIOUS COUNCIL ACTION:** A public hearing was held on November 6, 2017, establishing lot prices in Brewer Creek Estates 5<sup>th</sup> and 6<sup>th</sup> Additions.

**BACKGROUND/DISCUSSION:** The City has been approached by a prospective developer, Ridge Development LLC, to purchase four lots in Brewer Creek Estates 6<sup>th</sup> Addition; lot 6 (\$19,995.00), lot 7 (\$24,995.00), lot 30 (\$24,995.00) and lot 31 (\$29,995.00). The Developer will purchase the lots at full asking price originally established by Council in 2017, with \$1,000 down per lot at the time the purchase agreement is executed and the remaining balance of each lot price paid after each home is built and sold. A Purchase Agreement has been developed by the City Attorney in the amount of \$99,980 for the total price of all four lots. If the purchase agreement is approved, closing on the four lots in the Brewer Creek Estate 6<sup>th</sup> Addition will commence immediately.

The developer plans to have two of the four lots developed by Fall 2023 and the other two developed by Spring of 2024. As with all lot purchases in the Brewer Creek Additions, the covenants set forth require the developer to have the lots developed within eighteen months of purchase unless an extension is granted by the City. If the lots are not developed within eighteen months, and the property has reverted back to the City, the developer has the option to purchase the lot(s) with any and all improvements made, at the same price as originally purchased from the City. The lot prices were established on November 6, 2017 for both the 5<sup>th</sup> and 6<sup>th</sup> Additions of Brewer Creek, which would allow the City to sell these lots without holding a public hearing for each lot sold. However, to execute this purchase agreement for the disposal of City-owned property, with the special exception request made by the developer to pay after the sale of the homes, a public hearing is required. Staff is requesting to set the public hearing for June 19, 2023 at 6:05pm in the City Hall Council Chambers.

By entering this purchase agreement, it will be the responsibility of City Staff to keep City Council informed of the progress of the development of the lots. If the lots are not developed within the eighteen-month timeframe that is in place by restrictive covenants, it will be the responsibility City Staff and City Council to ensure the property reverts back to the City, by way of a deed held in escrow. We are also taking the precaution of stating that there may be no mortgages placed on the property until construction has begun. If the purchase agreement is approved, deeds, mortgages, promissory notes and escrow agreements will be prepared for all parties to sign.

**FINANCIAL IMPLICATIONS:** Taxes will be generated once these lots are sold and the houses are constructed.

**RECOMMENDATION:** Set a public hearing for June 19, 2023 at 6:05 pm to review the purchase agreement with Ridge Development LLC.



**RESOLUTION NO.2023–xxx**

**RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING  
PERTAINING TO THE DISPOSAL OF CITY-OWNED PROPERTY  
IN BREWER CREEK ESTATES 6<sup>th</sup> ADDITION**

**WHEREAS**, Ridge Development LLC has approached the City in regards to purchasing lots 6, 7, 30, and 31 in Brewer Creek Estates 6<sup>th</sup> Addition; and

**WHEREAS**, on November 6, 2017 a public hearing was held establishing lot prices in Brewer Creek Estates 5<sup>th</sup> and 6<sup>th</sup> Additions; and

**WHEREAS**, a public hearing must be set for the City Council to approve the Purchase Agreement for the aforementioned lots in the amount previously established at the Public Hearing held on November 6, 2017.

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of Webster City, Iowa that a Public Hearing pertaining to the disposal of City-owned property will be held in person in Council Chambers on the 19<sup>th</sup> day of June, 2023, at 6:05 P.M., and that the City Clerk is directed to publish notice as required by law.

Passed and adopted this 5<sup>th</sup> of June, 2023.

---

John Hawkins, Mayor

ATTEST:

---

Karyl K. Bonjour, City Clerk

**NOTICE OF PUBLIC HEARING ON DISPOSAL OF CITY OWNED PROPERTY  
IN BREWER CREEK ESTATES 6<sup>TH</sup> ADDITION, WEBSTER CITY, IOWA**

PUBLIC NOTICE is hereby given that the City Council of the City of Webster City will hold a public meeting and hearing on June 19, 2023, at 6:05 P.M. in the City Hall Council Chambers, 400 Second Street, Webster City, Iowa, at which meeting the Council will hold a hearing on the proposal to sell lots in Brewer Creek Estates 6<sup>th</sup> Addition, Webster City, Iowa.

A copy of the Proposal may be viewed at City Hall during regular business hours or may be viewed on the City's internet site at <https://webstercity.com/>.

At the meeting and hearing the Council shall receive, from any resident or property owner of the City, any oral or written objections to or comments on the DISPOSAL OF CITY OWNED PROPERTY IN BREWER CREEK ESTATES 6<sup>TH</sup> ADDITION, WEBSTER CITY, IOWA.

After all objections and comments have been received and considered, the Council will, at this meeting or at any adjournment thereof, take final action on the proposal or will abandon the proposal to sell said lots.

This notice is given by the City of Webster City in the State of Iowa and published pursuant to the requirements of Section 50-400 of the City Code of Webster City, Iowa and Iowa Code Chapter 414.

Dated this 5<sup>th</sup> day of June, 2023.

---

Karyl K. Bonjour  
City Clerk, Webster City, Iowa

## RESIDENTIAL PURCHASE AGREEMENT

TO: City of Webster City, Iowa, a Municipal Corporation (SELLER)

The undersigned BUYER hereby offers to buy and the undersigned SELLER by their acceptance agrees to sell the real property situated in Hamilton County, Iowa, legally described as:

**Lots 6, 7, 30 and 31, Brewer Creek Estate 6th Addition, Webster City, Iowa.**

together with any easements and appurtenant servient estates, but subject to any reasonable easements of record for public utilities or roads, any zoning restrictions, customary restrictive covenants and mineral reservations of record, if any, herein referred to as the "Property," upon the following terms and conditions provided BUYER, on possession, are permitted to use the Property for residential purposes:

1. PURCHASE PRICE. The Purchase Price shall be **\$99,980.00** and the method of payment shall be as follows:

\$4,000.00 with this offer to be upon acceptance of this offer and the balance of the Purchase Price: in cash, in accordance with the terms of this Agreement herein or any subsequent agreement entered into between the parties. This Agreement is not contingent upon BUYER obtaining such funds.

2. REAL ESTATE TAXES.

A. SELLER shall pay all real estate taxes that are due and payable as of the date of possession and constitute a lien against the Property, including any unpaid real estate taxes for any prior years.

B. SELLER shall pay their prorated share, based upon the date of possession, of the real estate taxes for the fiscal year in which possession is given (ending June 30, 2023) due and payable in the subsequent fiscal year (commencing July 1, 2023).

BUYER shall be given a credit for such proration at closing (unless this agreement is for an installment contract) based upon the last known actual net real estate taxes payable according to public record. However, if such taxes are based upon a partial assessment of the present property improvements or a changed tax classification as of the date of possession, such proration shall be based on the current millage rate, the assessed value, legislative tax rollbacks and real estate tax exemptions that will actually be applicable as shown by the Assessor's Records on the date of possession.

C. BUYER shall pay all subsequent real estate taxes.

3. SPECIAL ASSESSMENTS.

A. SELLER shall pay in full all special assessments which are a lien on the Property as of the date of acceptance.

B. All charges for solid waste removal, sewage and maintenance that are attributable to SELLER's possession, including those for which assessments arise after closing, shall be paid by SELLER.

C. Any preliminary or deficiency assessment which cannot be discharged by payment shall be paid by SELLER through an escrow account with sufficient funds to pay such liens when payable, with any unused funds returned to SELLER. BUYER shall pay all other special assessments.

4. RISK OF LOSS AND INSURANCE. SELLER shall bear the risk of loss or damage to the Property prior to closing or possession, whichever first occurs. SELLER agree to maintain existing insurance and BUYER may purchase additional insurance. In the event of substantial damage or destruction prior to closing, this Agreement shall be null and void; provided, however, BUYER shall have the option to complete the closing and receive insurance proceeds regardless of the extent of damages. The property shall be deemed substantially damaged or destroyed if it cannot be restored to its present condition on or before the closing date.

5. POSSESSION AND CLOSING. If BUYER timely performs all obligations, possession of the Property shall be delivered to BUYER on or before **June 19, 2023**, and any adjustments of rent, insurance, taxes, interest and all charges attributable to the SELLER's possession shall be made as of the date of possession. Closing shall occur after approval of title by BUYER's attorney and vacation of the Property by SELLER, but prior to possession by BUYER. SELLER agree to permit BUYER to inspect the Property within 48 hours prior to closing to assure that the premises are in the condition required by this Agreement. If possession is given on a day other than closing, the parties shall make a separate agreement with adjustments as of the date of possession. This transaction shall be considered closed upon the filing of title transfer documents and receipt of all funds then due at closing from BUYER under the Agreement.

6. CONDITION OF PROPERTY. The property as of the date of this Agreement including buildings, grounds, and all improvements will be preserved by the SELLER in its present condition until possession, ordinary wear and tear excepted.

7. ABSTRACT AND TITLE. SELLER, at their expense, shall promptly obtain an abstract of title to the Property continued through the date of acceptance of this Agreement and deliver it to BUYER's attorney for examination. It shall show merchantable title in SELLER in conformity with this Agreement, Iowa law, and Title Standards of the Iowa State Bar Association. The SELLER shall make every reasonable effort to promptly perfect title. If closing is delayed due to SELLER's inability to provide marketable title, this Agreement shall continue in force and effect until either party rescinds the Agreement after giving ten days written notice to the other party. The abstract shall become the property of BUYER when the purchase price is paid in full. SELLER shall pay the costs of any additional abstracting and title work due to any act or omission of SELLER, including transfers by or the death of SELLER or their assignees.

8. SURVEY. BUYER may, at BUYER's expense prior to closing, have the property surveyed and certified by a Registered Land Surveyor. If the survey shows any encroachment on the Property or if any improvements located on the Property encroach on lands of others, the encroachments shall be treated as a title defect. If the survey is required under Chapter 354, SELLER shall pay the cost thereof.

9. ENVIRONMENTAL MATTERS.

(a) SELLERs warrant to the best of their knowledge and belief that there are no abandoned wells, solid waste disposal sites, hazardous wastes or substances, or underground storage tanks located on the Property, the Property does not contain levels of radon gas, asbestos or urea-formaldehyde foam insulation which require remediation under current governmental standards, and SELLER have done nothing to contaminate the Property with hazardous wastes or substances. SELLER warrant that the Property is not subject to any local, state, or federal judicial or administrative action, investigation or order, as the case may be, regarding wells, solid waste disposal sites, hazardous wastes or substances, or underground storage tanks. SELLER shall also provide BUYER with a properly executed GROUNDWATER HAZARD STATEMENT showing no wells, private burial sites, solid waste disposal sites, private sewage disposal system, hazardous waste and underground storage tanks on the Property unless disclosed here:

(b) BUYER may at their expense, within 7 days after the date of acceptance, obtain a report from a qualified engineer or other person qualified to analyze the existence or nature of any hazardous materials, substances, conditions or wastes located on the Property. In the event any hazardous materials, substances, conditions or wastes are discovered on the Property, BUYER' obligation hereunder shall be contingent upon the removal of such materials, substances, conditions or wastes or other resolution of the matter reasonably satisfactory to BUYER. However, in the event SELLER are required to expend any sum in excess of \$ 0.00 to remove any hazardous materials, substances, conditions or wastes, SELLER shall have the option to cancel this transaction and refund to BUYER all Earnest Money paid and declare this Agreement null and void. The expense of any inspection shall be paid by BUYER. The expense of any action necessary to remove or otherwise make safe any hazardous material, substance, conditions or waste shall be paid by SELLER, subject to SELLER' right to cancel this transaction as provided above.

10. DEED. Upon payment of the purchase price, SELLER shall convey the Property to BUYER by Corporate Warranty Deed, free and clear of all liens, restrictions, and encumbrances except as provided in this Agreement. General warranties of title shall extend to the time of delivery of the deed excepting liens or encumbrances suffered or permitted by BUYER.

11. STATEMENT AS TO LIENS. If BUYER intend to assume or take subject to a lien on the Property, SELLER shall furnish BUYER with a written statement prior to closing from the holder of such lien, showing the correct balance due.

12. USE OF PURCHASE PRICE. At time of settlement, funds of the purchase price may be used to pay taxes and other liens and to acquire outstanding interests, if any, of others.

13. REMEDIES OF THE PARTIES.

A. If BUYER fails to timely perform this Agreement, SELLER may forfeit it as provided in the Iowa Code (Chapter 656), and all payments made shall be forfeited; or, at SELLER' option, upon thirty days written notice of intention to accelerate the payment of the entire balance because of BUYER' default (during which thirty days the default is not corrected), SELLER may declare the entire balance immediately due and payable. Thereafter this agreement may be foreclosed in equity and the Court may appoint a receiver.

B. If SELLER fail to timely perform this Agreement, BUYER have the right to have all payments made returned to them.

C. BUYER and SELLER are also entitled to utilize any and all other remedies or actions at law or in equity available to them and shall be entitled to obtain judgment for costs and attorney fees as permitted by law.

14. NOTICE. Any notice under this Agreement shall be in writing and be deemed served when it is delivered by personal delivery or by certified mail return receipt requested, addressed to the parties at the address given below.

15. CERTIFICATION. BUYER and SELLER each certify that they are not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and are not engaged in this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. Each party hereby agrees to defend, indemnify and hold harmless the other party from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney's fees and costs) arising

from or related to my breach of the foregoing certification.

16. GENERAL PROVISIONS. In the performance of each part of this Agreement, time shall be of the essence. Failure to promptly assert rights herein shall not, however, be a waiver of such rights or a waiver of any existing or subsequent default. This Agreement shall apply to and bind the successors in interest of the parties. This Agreement shall survive the closing. Paragraph headings are for convenience of reference and shall not limit or affect the meaning of this Agreement. Words and phrases herein shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender according to the context.

17. INSPECTION OF PRIVATE SEWAGE DISPOSAL SYSTEM. Seller represents and warrants to Buyer that the Property is not served by a private sewage disposal system, and there are no known private sewage disposal systems on the property.

18. ADDITIONAL PROVISIONS: (check if applicable)

☒ A. NO REAL ESTATE AGENT OR BROKER. Neither party has used the services of a real estate agent or broker in connection with this transaction. Each party agrees to indemnify and save harmless the other party from and against all claims, costs, liabilities and expense (including court costs and reasonable attorney's fees) incurred by the other party as a result of a breach of this representation, which shall survive closing.

☒ B. SEPARATE MORTGAGE AND PROMISSORY NOTE. BUYER agrees to execute a separate mortgage(s) and promissory note(s) between BUYER and SELLER securing the SELLER'S interest in said Agreement and providing that upon the sale of each individual lot noted below, BUYER shall, at closing, immediately pay to the SELLER the per lot price noted below:

Lot 6, Brewer Creek Estates 6<sup>th</sup> Addition in Webster City, Iowa - \$19,995.00

Lot 7, Brewer Creek Estates 6<sup>th</sup> Addition in Webster City, Iowa - \$24,995.00

Lot 30, Brewer Creek Estates 6<sup>th</sup> Addition in Webster City, Iowa - \$24,995.00

Lot 31, Brewer Creek Estates 6<sup>th</sup> Addition in Webster City, Iowa - \$29,995.00

Failure by either party to execute a separate mortgage(s) and promissory note(s) shall deem this Purchase Agreement null and void.

☒ C. LEASE BACK HELD IN ESCROW. BUYER herein agrees to execute and place in escrow, at First State Bank, Webster City, Iowa, a warranty deed(s) back to SELLER for all the above-noted lots. In the event that BUYER fails to construct a principal structure on each of the lots, in accordance with the Protective Covenants and Conditions for Brewer Creek Estates 6<sup>th</sup> Addition in Webster City, Iowa, specifically Section I (5), the parties hereto agree that SELLER shall be entitled to said warranty deed(s), which shall be recorded, transferring ownership of said lot back to the SELLER. In such a scenario, BUYER herein agrees to forfeit the earnest funds provided for above.

☒ D. NO OTHER ENCUMBRANCES OF PROPERTY WITHOUT SELLER APPROVAL. Both parties hereto agree that BUYER shall not place on or encumber said above noted lots with any mortgages, liens, judgments or other encumbrance without first obtaining SELLER'S written approval. Once construction has begun on said lots, SELLER herein agrees to not unreasonably without approval of additional encumbrances on said lots.

ACCEPTANCE. When accepted, this Agreement shall become a binding contract. If not accepted and delivered to BUYER **on or before June 5, 2023** this Agreement shall be null and void and all payments made shall be returned immediately to BUYER.

\_\_\_\_\_  
City of Webster City, Iowa, (SELLER)  
a Municipal Corporation  
By: John Hawkins, Mayor  
Address: 400 Second Street  
Webster City, Iowa 50595  
Telephone: (515) 832-9141

\_\_\_\_\_  
Date Accepted

ATTEST:

\_\_\_\_\_  
City of Webster City, Iowa,  
A Municipal Corporation  
By: Karyl Bonjour, City Clerk

\_\_\_\_\_  
Ridge Development, LLC (BUYER)  
By: Brian Ridge, Manager

\_\_\_\_\_  
Date

EIN: \_\_\_\_\_

Address: \_\_\_\_\_

## MEMORANDUM

**TO:** Mayor and City Council

**FROM:** Biridiana Bishop, Assistant City Manager  
Daniel Ortiz, City Manager

**DATE:** June 05, 2023

**RE:** Adopt a Resolution to Set a Public Hearing on Proposed Plans and Specifications, Form of Contract and Estimate of Cost for the Emergency Backup Power for Sewer Lift Stations Project

---

### SUMMARY:

In early 2022, the City pursued a FEMA Hazard Mitigation Grant to purchase and install a backup generator at each of the City's three sanitary sewer lift stations to provide backup power during power outage events. The grant was awarded to the City and it is now time to begin the process to seek bids. The Council must set a public hearing in order to proceed with awarding a contract to the lowest responsible bidder.

### PREVIOUS COUNCIL ACTION:

On March 7, 2022, the City Council adopted a resolution authorizing the Assistant City Manager to submit an application to the Iowa Department of Homeland Security and Emergency Management Federal Emergency Management Agency Hazard Mitigation Assistance Program. On February 06, 2023 the City Council approved agreement with Iowa Department of Security and Emergency Management to receive the award for the emergency backup power at the three sewer lift stations.

### BACKGROUND/DISCUSSION:

Webster City staff has been actively reviewing grant opportunities to assist with items identified in the capital improvement plan. Backup generators for wastewater lift stations were identified as a priority of the hazard mitigation grant program notice of funding availability #DR-4483-IA in August of 2021. The City submitted a notice of intent to apply and was invited to submit a full application. City staff worked with FEMA hazard mitigation grant coordinators to prepare and submit the application for the City to receive federal and state assistance to purchase and install one back up generator at each of the City's three wastewater lift stations in March 2022.

The City was notified that the grant application was successful and will be awarded at 100% of the estimated costs to purchase and install generators. The total subaward is \$101,464.08. This includes \$4,831 for management costs that are eligible for reimbursement.

This project provides backup power at each of the sewer lift stations in the event of a power outage. The Request for Proposals will be available in the Public Works office for review and will be posted on our City website.



The proposed schedule for the project is outlined below:

- Set Public Hearing – June 05, 2023
- Issue Notice to Bidders – June 06, 2023
- Conduct Bid Opening – June 29, 2023
- Public Notice of Hearing - July 05, 2023
- Public Hearing and Award – July 17, 2023
- Pre-Construction Meeting & Notice to Proceed – Within 30 days of Award
- Project Completion – August 31, 2024

In order to proceed with this project, staff is seeking authorization to bid the project and requesting that City Council set a public hearing for July 17, 2023.

**FINANCIAL IMPLICATIONS:**

The grant provides for 100% funding of the acquisition and installation of the backup generators and management costs associated with the project, currently estimated at \$101,464.08.

**RECOMMENDATION:**

Staff recommends City Council adopt a resolution to set a public hearing on proposed plans and specifications, form of contract and estimate of cost for the emergency backup power for the sewer lift stations project.

**RESOLUTION NO. 2023 -**

**PROVIDE FOR NOTICE OF HEARING ON PROPOSED PLANS AND SPECIFICATIONS  
AND PROPOSED FORM OF CONTRACT AND ESTIMATE OF COST FOR THE EMERGENCY BACKUP POWER  
FOR SEWER LIFT STATIONS PROJECT**

**WHEREAS**, the City Council of the City of Webster City, Iowa, has determined that it is necessary and desirable that a public improvement be done as described in the proposed plans and specifications and form of contract, which may be hereafter referred to as the Emergency Backup Power for Sewer Lift Stations Project, (and is sometimes hereinafter referred to as the Project), which proposed plans, specifications and form of contract and estimate of cost are on file with the City Clerk; and

**WHEREAS**, it is necessary to fix a time and place of public hearing on the proposed plans, specifications and form of contract and estimate of cost for the Project and to advertise for sealed bids for the Project;

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Webster City, Iowa, as follows:

**Section 1.** The detailed plans and specifications, notice of hearing and estimate of cost referred to in the preamble hereof be and the same are hereby approved.

**Section 2.** The Project is necessary and desirable for the City, and it is in the best interests of the City to proceed toward the construction of the Project.

**Section 3.** Sealed proposals will be received by the City Clerk of Webster City, at the Council Chambers of the City Council, in the City Hall of said City, until 2:00 p.m. on the 29th day of June, 2023, for the Emergency Backup Power for Sewer Lift Stations Project, as described in the plans and specifications therefor now on file in the office of the City Clerk. Proposals will be opened by City Staff appointed by the City Council as provided by Section 384.101, Code of Iowa.

**Section 4.** The 17th day of July, 2023, at 6:05 o'clock p.m. at the City Hall, Webster City, Iowa, is hereby fixed as the time and place of hearing on the proposed plans, specifications, form of contract and estimate of cost for the Project, and also as the time and place of considering bids previously received by the City Clerk in connection therewith.

**Section 5.** The City Clerk is hereby authorized and directed to give notice of the aforementioned hearing and letting by publication of such notices in a newspaper of general circulation in the City, which publication shall be made not less than four nor more than twenty days prior to the time of the said hearing, all in conformity with Chapters 362, 384, and 26 of the Code of Iowa. The said notice shall be in the form substantially as attached to this resolution.

**Section 6.** All provisions set out in the following form of notice are hereby recognized and prescribed by this Council and all resolutions or orders or parts thereof, to the extent the same may be in conflict herewith, are hereby repealed.

Passed and approved this 5<sup>th</sup> day of June, 2023

---

John Hawkins, Mayor

ATTEST: \_\_\_\_\_  
Karyl K. Bonjour, City Clerk

**NOTICE OF HEARING**

NOTICE OF PUBLIC HEARING ON DOCUMENTS AND FORM OF CONTRACT AND  
ESTIMATE OF COST FOR:

**EMERGENCY BACKUP POWER FOR SEWER LIFT STATIONS PROJECT**

JURISDICTION OF CITY OF WEBSTER CITY, IOWA PUBLIC IMPROVEMENT PROJECT

Public Notice is hereby given that a public hearing will be held by the City of Webster City, Iowa on the proposed Contract Documents and estimated total cost for the Emergency Backup Power for Sewer Lift Stations Project at its meeting at 6:05 P.M. on the July 17, 2023, in said City Council Chambers, Webster City City Hall, 400 Second Street, Webster City, Iowa 50595.

The Emergency Backup Power Generator System Installation (Project) will provide for the design, construction and installation of a total of three (3) heavy-duty emergency generators, one at each lift station. The diesel engine-driven generator set shall be designed for outdoor use with a rating of 2 40 kW and rating of 1 60kW, 3 phase, 60 Hertz, and with the following minimum features: automatic voltage regulator, battery charger, digital control panel, automatic transfer switch, weather resistant sound attenuated enclosure, portable generator receptacle, double contained subbase fuel tank with spill containment. Each of the three (3) locations and generator sizing requirements are noted below:

Location 1 is located at 310 Hillcrest Drive (North Lift Station) – Rating of 40 kW

Location 2 is located at 1917 Marvel Street (West Lift Station) – Rating of 40 kW

Location 3 is located at 108 East Second Street (East Lift Station) – Rating of 60 kW

At said hearing, the City Council will consider the proposed plans, specifications, form of contract and estimate of cost for said project, the same now being on file in the office of the City Clerk, reference to which is made for a more detailed and complete description of the proposed improvements, and at said time and place the said Council will also receive and consider any comments/objections to said plans, specifications and form of contract or to the estimated cost of said improvements made by any interested party.

The City of Webster City does hereby reserve the right to reject any or all bids, to waive informalities, and to enter into such contract, or contracts, as it shall deem to be in the best interest of the City.

This Notice is given by authority of the City Council of the City of Webster City, Iowa.

Dated at Webster City, Iowa this 5th day of June, 2023

---

John Hawkins, Mayor

ATTEST:

---

Karyl K. Bonjour, City Clerk

Published in the FREEMAN JOURNAL on the 5th day of July, 2023

**SPECIFICATIONS AND CONTRACT DOCUMENTS  
FOR  
EMERGENCY BACKUP POWER FOR SEWER LIFT STATIONS  
PROJECT NO. 9-23-014**

**WEBSTER CITY, IOWA 2022**



## **NOTICE TO BIDDERS**

### **EMERGENCY BACKUP POWER FOR SEWER LIFT STATIONS PROJECT NO. 9-20-014**

#### **Public Hearing on Proposed Plans, Specifications, Contract and Estimated Costs**

Notice is hereby given that a public hearing will be held by the City of Webster City, Iowa on the proposed plans, specifications, form of contract and estimate of cost for the **Emergency Backup Power for Sewer Lift Stations Project** at its meeting at 6:05 p.m. on the 17<sup>th</sup> day of July, 2023, in said City Council Chambers, Webster City City Hall, 400 Second Street, Webster City, Iowa 50595.

#### **Time and Place for Filing Sealed Proposals**

Sealed proposals, subject to the conditions contained herein, will be received at the office of the City Clerk in City Hall, 400 Second Street, Webster City, Iowa, 50595, until 2:00 p.m. according to the clock in said City Council Chambers on the 29<sup>th</sup> day of June, 2023 for:

Construction of **Emergency Backup Power for Sewer Lift Stations Project**, as hereinafter described in general and as described in detail in the plans and specifications now on file in the office of the City Clerk, Webster City, Iowa.

#### **Time and Place Sealed Proposals will be Opened and Considered**

Sealed Proposals received will be opened, read aloud and tabulated at 2:05 p.m. according to the clock in said City Council Chambers on 29<sup>th</sup> day of June, 2023. Bids will be considered by the City Council at its meeting on the 17<sup>th</sup> day of July, 2023 at 6:05 p.m. The City Council may award a contract at said meeting, or at such other time and place as shall then be announced. Prior thereto, at said time specified above, in the City Council Chambers at Webster City Hall, a hearing will be held on the proposed plans, specifications, form of contract, and estimate of cost for said improvements, and at said hearing any interested person may appear and file objections thereto.

#### **Contract Documents**

Documents governing the construction of the proposed improvements have been prepared by the City Public Works Department, which specifications and the proceedings of the Owner referring to and defining said proposed improvements are hereby made a part of the Notice by reference, and the proposed contract shall be executed in compliance therewith. A copy of said documents and form of contract are now on file in the office of the City Clerk and may be examined at Webster City City Hall, 400 Second Street, Webster City, Iowa 50595.

An electronic copy of the Contract Documents is available by contacting Dedra Nerland, Public Works Management Assistant at [dnerland@webstercity.com](mailto:dnerland@webstercity.com) for no cost. Paper copies of the contract documents are available upon request.

## General Nature of the Public Improvement

### **Emergency Backup Power for Sewer Lift Stations**

The Emergency Backup Power Generator System Installation (Project) will provide for the design, construction and installation of a total of three (3) heavy-duty emergency generators, one at each lift station. The diesel engine-driven generator set shall be designed for outdoor use with a rating of 240 kW and rating of 160kW, 3 phase, 60 Hertz, and with the following minimum features: automatic voltage regulator, battery charger, digital control panel, automatic transfer switch, weather resistant sound attenuated enclosure, portable generator receptacle, double contained subbase fuel tank with spill containment. Each of the three (3) locations and generator sizing requirements are noted below:

Location 1 is located at 310 Hillcrest Drive (North Lift Station) – Rating of 40 kW

Location 2 is located at 1917 Marvel Street (West Lift Station) – Rating of 40 kW

Location 3 is located at 108 East Second Street (East Lift Station) – Rating of 60 kW

### Performance, Payment and Maintenance Bond

Each successful Bidder will be required to furnish a corporate Surety Bond in an amount equal to one hundred percent (100%) of its Contract price. Said Bond shall be issued by a responsible Surety approved by the City of Webster City and shall guarantee the faithful performance of the Contract and the terms and conditions therein contained and shall guarantee the prompt payment of all material and labor, and protect and save harmless the City of Webster City from claims and damages of any kind caused by the operations of the Contract and shall also guarantee the maintenance of the improvement caused by failures in materials and construction for a period of two (2) years from and after acceptance of the Contract.

### Title VI Compliance

The City of Webster City, Iowa, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, sex, age, or disability in consideration for an award.

### Federal Emergency Management Agency Compliance

The project is being funded with Hazard Mitigation Grant Program dollars and must comply with all FEMA Standard and Special Conditions outlined in the Request for Proposals.

Completion of Work

The Notice to Proceed is anticipated to be issued after satisfactory review of executed bonds, insurance and contract. Each work area shall be diligently worked to completion. Work may be suspended during periods of inactivity between locations. The project is anticipated to be completed by August 31, 2024.

The Contractor shall fully complete the project by the project deadline. Full completion includes having all pavement and surface restoration and ALL work areas open to use by the public. Work areas, once commenced shall be diligently worked to completion. Working days may be suspended by the Resident Engineer when work has been completed at any work location such that the area is open to pedestrian traffic. Should the Contractor fail to fully complete the work within the time allotted, liquidated damages of \$250 per working day shall be applied for each calendar day until the work is fully complete.

The City of Webster City does hereby reserve the right to reject any or all bids, waive informalities and to enter into such contract, or contracts, as it deems to be in the best interest of the City.

The Notice is given by authority of the City Council of the City of Webster City, Iowa.

Dated at Webster City, Iowa this \_\_\_\_ day of June, 2023

\_\_\_\_\_  
John Hawkins, Mayor

ATTEST:

\_\_\_\_\_  
Karyl K. Bonjour, City Clerk

Posted on City of Webster City website on the \_\_\_\_ day of June, 2023



## **NOTICE OF HEARING**

NOTICE OF PUBLIC HEARING ON DOCUMENTS AND FORM OF CONTRACT AND  
ESTIMATE OF COST FOR:

### **EMERGENCY BACKUP POWER FOR SEWER LIFT STATIONS PROJECT**

JURISDICTION OF CITY OF WEBSTER CITY, IOWA PUBLIC IMPROVEMENT PROJECT

Public Notice is hereby given that a public hearing will be held by the City of Webster City, Iowa on the proposed Contract Documents and estimated total cost for the Emergency Backup Power for Sewer Lift Stations Project at its meeting at 6:05 P.M. on the July 17, 2023, in said City Council Chambers, Webster City City Hall, 400 Second Street, Webster City, Iowa 50595.

The Emergency Backup Power Generator System Installation (Project) will provide for the design, construction and installation of a total of three (3) heavy-duty emergency generators, one at each lift station. The diesel engine-driven generator set shall be designed for outdoor use with a rating of 2 40 kW and rating of 1 60kW, 3 phase, 60 Hertz, and with the following minimum features: automatic voltage regulator, battery charger, digital control panel, automatic transfer switch, weather resistant sound attenuated enclosure, portable generator receptacle, double contained subbase fuel tank with spill containment. Each of the three (3) locations and generator sizing requirements are noted below:

Location 1 is located at 310 Hillcrest Drive (North Lift Station) – Rating of 40 kW

Location 2 is located at 1917 Marvel Street (West Lift Station) – Rating of 40 kW

Location 3 is located at 108 East Second Street (East Lift Station) – Rating of 60 kW

At said hearing, the City Council will consider the proposed plans, specifications, form of contract and estimate of cost for said project, the same now being on file in the office of the City Clerk, reference to which is made for a more detailed and complete description of the proposed improvements, and at said time and place the said Council will also receive and consider any comments/objections to said plans, specifications and form of contract or to the estimated cost of said improvements made by any interested party.

The City of Webster City does hereby reserve the right to reject any or all bids, to waive informalities, and to enter into such contract, or contracts, as it shall deem to be in the best interest of the City.

This Notice is given by authority of the City Council of the City of Webster City, Iowa.

Dated at Webster City, Iowa this \_\_\_\_ day of June, 2023

---

John Hawkins, Mayor

ATTEST:

**153 of 199**

---

Karyl K. Bonjour, City Clerk

Published in the FREEMAN JOURNAL on the \_\_\_\_ day of June, 2023

## **INSTRUCTIONS TO BIDDERS**

### **EMERGENCY BACKUP POWER FOR SEWER LIFT STATIONS**

The work comprising the above referenced project shall be constructed in accordance with the 2022 Edition of the SUDAS Standard Specifications and as further modified by Special Provisions included in the Contract Documents. Before submitting your bid, review the requirements of Division 1, General Provisions and Covenants, in particular the sections regarding proposal requirements, bonding, contract execution, and insurance requirements. Be certain that all documents have been completed properly, as failure to complete and sign all documents and to comply with the requirements listed below can cause your bid not to be read.

Proposals must be filled out with ink or typewriter, and without erasure, interlineation or changes, and if not made in accordance with Information for Bidders, will be subject to rejection as irregular, yet the Owner reserves the right to waive any irregularity.

It is expressly agreed that by submitting a proposal the bidder acknowledges that he/she has examined the location or site of the proposed improvements and request for qualifications and accepts all the terms and conditions thereof.

Proposals will be made in the name of the principal, and if a partnership, the names of all partners shall be given. Exact post office address shall be given in all cases.

Facsimile Proposals or modifications to submitted proposals via Facsimile will not be considered.

- I. Definitions
  - a. Project Coordinator– Whenever the term “Project Coordinator” appears in these specifications, it shall be understood to mean the Project Coordinator of Webster City or his/her duly authorized representative, such representative acting severally within the scope of the particular duties entrusted to them.
  - b. Owner – Whenever the term “Owner” appears in these specifications, it shall mean the City of Webster City, Iowa.
- II. Submission of the Proposal and Identity of Bidder
  - a. The proposal shall be **SEALED in an envelope**, properly identified as the Proposal with the project title and the name and address of the bidder, and deposited with the Jurisdiction at or before the time and at the place provided in the Notice to Bidders. It is the sole responsibility of the Bidder to see that its Proposal is delivered to the **Owner prior to the time for**

**opening bids.** Any Proposal received after the scheduled time for the receiving of proposals will be returned to the Bidder unopened and will not be considered.

Bidders shall not be permitted to withdraw their bids for a period of forty-five (45) days after the same are opened.

- b. The following documents shall be completed, signed and returned in the Proposal envelope. The bid cannot be read if any of these documents are omitted from the Proposal envelope.
  - i. Proposal – Complete each of the following parts:
    - 1. Proposal Form
    - 2. Bidders Status Form & Authorization to Transact Business
    - 3. Statement of Bidder's Qualifications Form
    - 4. Non-Collusion Affidavit Statement
- c. Identity of Bidder - Sign the Proposal. The signature of the Proposal and all proposal attachments must be an original signature in ink signed by the same individual who is the Company Owner or an authorized Officer of the Company; copies or facsimile of any signature or electronic signatures will not be accepted.

The Bidder Status Form is required by the Iowa Labor Commissioner, pursuant to the Iowa Administrative Code rule 875-156.2(1). The Bidder must complete and submit the Bidder Status Form, signed by an authorized representative of the Bidder, with their bid proposal. Under Iowa Administrative Code rule 875-156.2(1), failure to provide the Bidder Status Form with the Proposal may result in the Proposal being deemed non-responsive and may result in the Proposal being rejected.

### III. Preconstruction Meeting and Commencement of Work

The pre-construction meeting shall be held on call by the Project Coordinator and shall include discussion of the schedule of work, safety, related responsibilities with utilities, and other pertinent related items concerning the proposed construction. At this meeting the Contractor shall provide the Owner with a list of subcontractors, their foreman, and telephone numbers, as well as a planned construction schedule. Representatives of the various utility companies impacted may be invited to the pre-construction meeting to begin early coordination and cooperation.

The Notice to Proceed is anticipated to be issued after satisfactory review of executed bonds, insurance and contract. Each work area shall be diligently

worked to completion. Work may be suspended during periods of inactivity between locations. The project is anticipated to be completed by August 31, 2024.

The Contractor shall fully complete the project by the project deadline. Full completion includes having all pavement and surface restoration and ALL work areas open to use by the public. Work areas, once commenced shall be diligently worked to completion. Working days may be suspended by the Project Coordinator when work has been completed at any work location such that the area is open to pedestrian traffic. Should the Contractor fail to fully complete the work within the time allotted, liquidated damages of \$250 per working day shall be applied for each calendar day until the work is fully complete.

#### IV. Preference of Products and Labor

By virtue of statutory authority, a preference will be given to products and provisions grown and produced within the State of Iowa and to Iowa domestic labor.

In accordance with Iowa statutes, a resident bidder shall be allowed a preference as against a nonresident bidder from a state or foreign country if that state or foreign country gives or requires any preference to bidders from that state or foreign country, including but not limited to any preference to bidders, the imposition of any type of labor force preference, or any other form of preferential treatment to bidders or laborers from that state or foreign country. The preference shall be equal to the preference given or required by the state or foreign country in which the nonresident bidder is a resident. In the instance of a resident labor force preference, a nonresident bidder shall apply the same resident labor force preference to a public improvement in this state as would be required in the construction of a public improvement by the state or foreign country in which the nonresident bidder is a resident.

**Bidders will be required to complete a Bidder Status Form from the Iowa Department of Labor regarding the Contractor's resident status within the State of Iowa. Failure to submit a fully completed Bidder Status Form with the bid may result in the bid being deemed nonresponsive and rejected.**

#### V. Statement of Bidder's Qualifications

Failure to submit a fully completed and accurate Statement of Bidder's Qualifications Form with the Proposal may result in the Proposal being

deemed non-responsive and may result in the Proposal being rejected.

VI. Payment

The Contractor will be paid each month ninety-five (95) percent of the estimate of the value of acceptable work completed at the end of the preceding month. Final payment will be made in accordance with Iowa Code chapters 26 and 573, as amended. No partial or final payment will be due until the Contractor has certified to the City that the materials, labor and services involved in each estimate have been paid for in accordance with the requirements stated in the specifications.

VII. Sales Tax Exemption

Contractors and subcontractors shall not include sales tax for material purchases. At the time of the contract acceptance by the City Council, the prime contractor and all subcontractors will be issued a certificate of exemption. Tax exemption certificates are applicable only for the specific project for which the tax exemption certificate is issued. The Contractor shall provide to the City: company name, Federal ID number, contact person, phone number and the service being provided. The Contractor also must file appropriate lien waivers before final payment will be released.

VIII. Compliance Requirements and Special Conditions

The City of Webster City, Iowa, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, sex, age, or disability in consideration for an award.

Condition applies specifically to the North Sewer Lift Station (42.478434, -93.822190) and East Sewer Lift Station (42.468800, -93.810020) generators. Project must show proof of coordination with local Floodplain Administrator prior to closeout. All development within this floodplain area will require compliance with local floodplain regulations, which includes obtaining a local floodplain development permit.

Condition applies specifically to the North Sewer Lift Station (42.478434, -93.822190) and East Sewer Lift Station (42.468800, -93.810020) generators. All new construction associated with the project must be protected to the 100-year (1% annual chance) flood elevation. Proposer must submit documentation to the City noting compliance with this condition before work begins.

Construction activities and equipment storage are not to be located in or impact any adjacent wetlands. All materials and equipment should be staged outside of the wetland on paved or previously disturbed areas.

The proposer shall ensure that best management practices are implemented to prevent erosion and sedimentation to surrounding, nearby or adjacent wetlands. This includes equipment storage and staging of construction to prevent erosion and sedimentation to ensure that wetlands are not adversely impacted per the Clean Water Act and Executive Order 11990.

If ground disturbing activities occur during construction, the Contractor will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the City Project Coordinator so that the State and FEMA may be notified.

#### IX. Prompt Payment to Subcontractors Provisions

The Iowa Legislature has passed legislation relating to progress payments, final payments, and retention from payments made to subcontractors on public improvement construction projects. Provisions of the legislation include the following:

1. Retention: The Contractor may retain from each payment to a subcontractor not more than the lesser of five percent (5%) or the amount specified in the contract between the Contractor and the Subcontractor.
2. Prompt Payment: A progress payment or final payment to a subcontractor for satisfactory performance of the subcontractor's work shall be made no later than:
  - a) Seven (7) days after the Contractor receives payment for that subcontractor's work.
  - b) A reasonable amount of time after the Contractor could have received payment for the subcontractor's work, if the reason for nonpayment is not the subcontractor's fault.

A Contractor's acceptance of payment for one subcontractor's work is not a waiver of claims, and does not prejudice the rights of the Contractor, as to any other claim related to the Contract or project.

3. Interest Payments: If the Contractor receives an interest payment, the Contractor shall pay the subcontractor a share of the interest payment proportional to the payment for the subcontractor's work.

#### X. Non-Debarred Contractors and Subcontractors

The contractor and all of its subcontractors shall, at the time of bid opening and for the performance of this public works contract, be non-debarred contractors and not be ineligible contractors.

The bidder, by submission of a bid and under penalty of perjury, certifies that they or any other person associated therewith in the capacity of owner, partner, director, officer, manager or persons acting in these capacities for any subcontractor:

- a. is not currently under suspension, debarment, voluntary exclusion or determination of ineligibility by any federal or state agency;
- b. has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal or state agency within the past three (3) years;
- c. does not have a proposed debarment pending; and

has not been indicted, convicted or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.

#### XI. Addenda

No interpretation of the meaning of the Plans, Specifications or other pre-bid documents will be made to any bidder orally.

Every request for such interpretation should be in writing addressed to the City's Project Coordinator, 400 Second Street, Webster City, IA 50595, and to be given consideration must be received at least five days prior to the date fixed for the opening of Bids. Any and all such interpretations and any supplemental instructions will be in the form of written addenda to the Specifications which, if issued, will be delivered to all prospective bidders (at the respective address furnished for such purposes). Failure of any bidder to receive any such addendum or interpretation shall not relieve such bidder



from any obligation under his Bid as submitted. All addenda so issued shall become part of the Contract documents.

Bidders shall file their names and addresses with the Project Coordinator in order that any addenda, which may be issued, may be mailed to them.

## XII. Award

The Owner will proceed without unnecessary delay to consider the proposals and reserves the right to reject all bids, to reject any unresponsive bid, or to waive any technicalities in bids received.

**Prior to Award, the selected lowest responsive/responsible bidder must submit a list of all sub-contractors and copies of all sub-contracts to the Owner.**

## XIII. Substitution of Materials

### A. Substitution or approval of materials prior to bidding

Whenever any particular brand or make of material or apparatus is hereinafter called for, every bidder, submitting a Bid upon this Specification and the accompanying Drawings, obligates himself to the use of such brands and makes, or of such other brands or makes as shall have been duly approved by the Project Coordinator and the Owner in the manner described herein.

Whenever any article or any material is specified by a reference to the name of any manufacturer or dealer, or by specific reference to the catalogs of manufacturers or dealers, the intent is to establish a standard of excellence which the Engineer and the Owner have determined upon as requisite and necessary for this Project, and subject only therefore, to such modifications as the Engineer and the Owner may make in accordance with the procedure given in this article. It is, therefore, mandatory and binding upon the bidders to abide within the limits of the restrictions imposed.

Where the words "or equal", "as selected", "approved", "approved make" or other synonymous terms are used in reference to material, quality, methods or apparatus in lieu of or in addition to other specific references, it is to be distinctly understood that the approval of any such substitutions is vested in the Engineer whose decision shall be final and binding upon all concerned.

The intent of this Specification is not to ELIMINATE PROPERLY QUALIFIED ENTRANTS FROM COMPETITION, but to confine the bidding on the part of Contractors, manufacturers and dealers, to those whose standing and

qualifications are such that the Engineer and the Owner feel warranted in giving them their approval. If, however, any bidder desires to have consideration given to INDIVIDUALS, FIRMS, MATERIALS, BRANDS, MAKES, ETC., OTHER THAN SPECIFIED, he may have the privilege at any time prior to ten days (240 hours) of the hour and day set for the opening of Bids of submitting or causing to be submitted to the Engineer for his approval, any such matters. Request for approval of materials or equipment shall be submitted to the Engineer in writing at WHKS & Co., Engineers, Planners, and Surveyors, 1412 6th Street SW, Mason City, IA 50402-1467, at any time prior to the established deadline. Requests received after the established deadline will not be considered. All requests shall clearly define and describe materials or equipment for which approval is requested. Requests shall be accompanied by manufacturer's literature, specifications, drawings, cuts, performance data, etc., where same is necessary to completely describe the product.

If, therefore, the same shall receive the Project Coordinator's approval, or if the Project Coordinator himself shall decide to enlarge the scope of the Specifications, such approvals or additional information will be made only by addendum duly numbered, dated and issued and delivered to each bidder receiving a set of Contract Documents, so that the bidders may have an opportunity to avail themselves of any such information prior to the submission of their proposals.

It is hereby understood and agreed by all bidders that all Bids will be based upon materials and equipment as specified or approved via addendum by the Project Coordinator and the Owner as acceptable on this project.

Where specific reference has been made to one or more brands, or makes or materials, no substitution will be considered or permitted after the Bids have been opened, except as the Owner may elect in accordance with the following provision of these Specifications.

#### B. Substitution or approval of materials after bidding

Since all Bids are based upon materials and equipment as specified or approved prior to bidding, the Project Coordinator and the Owner will not consider substitutions after bidding except in such cases where it is necessary to make a substitution because of strikes, lockouts, bankruptcy, discontinuance of a product, etc. Requests for such substitutions of materials after the award of a Contract shall be made in writing to the Project Coordinator with a copy to the Owner and shall be made within ten days of the date that the Contractor ascertains he cannot obtain the material or

equipment specified. Such request shall be accompanied by a complete description of the material or apparatus on which a substitution is desired to be made. Substitution of materials or apparatus other than those specified will not be accepted except upon the recommendation of the Project Coordinator to the Owner and with written approval of the Owner.

## PROPOSAL FORM

Proposal of \_\_\_\_\_  
(Name of Bidder)

of \_\_\_\_\_  
(City) (State)

### **To Design and Construct Emergency Backup Power at Sewer Lift Stations Project in Webster City, Iowa.**

(I) (We) hereby certify that (I am) (we are) the only person or persons interested in this proposal as principals; that an examination has been made of the plans, specifications and contract forms, including the supplemental requirements contained herein, and of the site of the work; (I) (we) understand that all quantities of work, are to be performed at the unit prices or lump sums stipulated herein; (I) (we) propose to furnish all necessary machinery, equipment, tools, labor, and other means of construction and to furnish all materials specified, in the manner and the time prescribed, and to do the work at the prices herein set out.

To do the work in accordance with the Special Conditions and Specifications outlined in the Request for Proposals.

To do all "extra work" which may be required to complete the work contemplated at unit prices or lump sums to be agreed upon in writing prior to starting such work.

As evidence of good faith in submitting this proposal, the undersigned encloses a bid security as required by the Notice, which, in case he/she refuses or fails to accept an award and to enter into a contract and file the required bonds within the prescribed time, shall be forfeited to the Owner as liquidated damages.

The undersigned agrees to execute the Standard Form of Contract upon written notice of acceptance of the bid as accepted and give bond with good and sufficient surety or sureties and in the required amounts within ten (10) days after the prescribed forms are presented for signature or forfeit the bid security furnished herewith.

The undersigned understands that the breakdown of proposal items into various categories of work is for the convenience of the Owner. To begin work within ten (10) days after "Notice to Proceed" is issued and to complete the same within the contract period shown below:

Beginning Date: Within 10 days after Notice to Proceed

Completion Date: August 31, 2024

Any Contractor who proposes any alteration of the scope of work in any respect from that shown shall submit such proposal to the Project Coordinator for approval at least ten days prior to the letting date.

**The undersigned has completed the attached Bidder Status Form from the Iowa Department of Labor regarding the Contractor's resident status within the State of Iowa. Failure to submit a fully completed Bidder Status Form with the bid may result in the bid being deemed nonresponsive and rejected.**

The right is reserved, as the interest of the Owner may require, to reject all bids, any unresponsive bid and to waive technicalities in bids received.

The receipt of the following addenda is hereby acknowledged:

Addendum No.	Date
_____	_____
_____	_____

The Contractor understands that this proposal is binding upon him/her for a period of forty five (45) days from and after the opening of all bids for this proposed construction.

With the above understood, the undersigned proposes to furnish the materials, labor, machinery, and equipment to design and construct the project items at the following prices listed on next page for the design, construction and installation of three backup power diesel-powered emergency generators at each sewer lift station:

Each of the three (3) locations and generator sizing requirements are noted below:

**Location 1 is located at 310 Hillcrest Drive (North Lift Station) – Rating of 40 kW**

**Location 2 is located at 1917 Marvel Street (West Lift Station) – Rating of 40 kW**

**Location 3 is located at 108 East Second Street (East Lift Station) – Rating of 60 kW**

The Emergency Backup Power Generator System Installation (Project) will provide for the design, construction and installation of a total of three (3) heavy-duty emergency generators, one at each lift station. The diesel engine-driven generator set shall be designed for outdoor use with a rating of 2 40 kW and rating of 1 60kW, 3 phase, 60 Hertz, and with the following minimum features: automatic voltage regulator, battery charger, digital control panel, automatic transfer switch, weather resistant sound attenuated enclosure, portable generator receptacle, double contained subbase fuel tank with spill containment.

The Contractor shall evaluate the overall existing conditions at each location to determine appropriate sizing of the generator. Generators will be mounted on concrete

pads with necessary electrical conduits, conductors, and wiring for connection from generator to existing motor control center at the lift station and be protected with removable bollards. The project includes recommended spare parts and surface restoration. Contractor shall use C4WRC20 Mix.

The Contractor must follow City, State and Federal regulations and obtain all required permitting from the State, Federal and City Agencies.

The extent of the work involved is the furnishing of labor and new materials to update or install new concrete pads and generators at each lift station is the responsibility of the contractor.

The Bidder will provide cost to install concrete slab at each site and requested generators at each location in the form of a lump sum per location.

**Lump Sum Bid Per Linear Foot**

1) North Lift Station  
\$ \_\_\_\_\_ /LF

2) West Lift Station  
\$ \_\_\_\_\_ /LF

3) East Lift Station  
\$ \_\_\_\_\_ /LF

Construction Grand Total \$ \_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023

by, \_\_\_\_\_  
(Bidder's Signature)

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SUBCONTRACTORS LIST**

Bidder supplies the following information for any subcontractor, supplier, fabricator, equipment rental with operator, etc. to be used on the **Webster City Emergency Backup Power for Sewer Lift Stations Project.**

Name and Telephone No.	Address	License No.	Bid Item No. or Work to be Performed
(     )			
(     )			
(     )			
(     )			
(     )			
(     )			
(     )			
(     )			
(     )			

(Use additional sheets as necessary)

# Bidder Status Form

**To be completed by all bidders**

## Part A

Please answer “Yes” or “No” for each of the following:

- ☐ Yes ☐ No My company is authorized to transact business in Iowa.  
*(To help you determine if your company is authorized, please review the worksheet on the next page).*
- ☐ Yes ☐ No My company has an office to transact business in Iowa.
- ☐ Yes ☐ No My company's office in Iowa is suitable for more than receiving mail, telephone calls, and e-mail.
- ☐ Yes ☐ No My company has been conducting business in Iowa for at least 3 years prior to the first request for bids on this project.
- ☐ Yes ☐ No My company is not a subsidiary of another business entity or my company is a subsidiary of another business entity that would qualify as a resident bidder in Iowa.

If you answered "Yes" for each question above, your company qualifies as a resident bidder. Please complete Parts B and D of this form.

If you answered "No" to one or more questions above, your company is a nonresident bidder. Please complete Parts C and D of this form.

**To be completed by resident bidders**

## Part B

My company has maintained offices in Iowa during the past 3 years at the following addresses:

Dates: \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_ Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Dates: \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_ Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Dates: \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_ Address: \_\_\_\_\_

*You may attach additional sheet(s) if needed.*

**To be completed by non-resident bidders**

### Part C

1. Name of home state or foreign country reported to the Iowa Secretary of State:  

---
2. Does your company's home state or foreign country offer preferences to resident bidders, resident laborforce preferences or any other type of preference to bidders or laborers? ☐ Yes ☐ No
3. If you answered "Yes" to question 2, identify each preference offered by your company's home state or foreign country and the appropriate legal citation.

*You may attach additional sheet(s) if needed.*

**To be completed by all bidders**

## Part D

I certify that the statements made on this document are true and complete to the best of my knowledge and I know that my failure to provide accurate and truthful information may be a reason to reject my bid.

Firm Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**You must submit the completed form to the governmental body requesting bids per 875 Iowa Administrative Code Chapter 156. This form has been approved by the Iowa Labor Commissioner.**



## Worksheet: Authorization to Transact Business

This worksheet may be used to help complete Part A of the Resident Bidder Status form. If at least one of the following describes your business, you are authorized to transact business in Iowa.

- ☐ Yes ☐ No      My business is currently registered as a contractor with the Iowa Division of Labor.
- ☐ Yes ☐ No      My business is a sole proprietorship and I am an Iowa resident for Iowa income tax purposes.
- ☐ Yes ☐ No      My business is a general partnership or joint venture. More than 50 percent of the general partners or joint venture parties are residents of Iowa for Iowa income tax purposes.
- ☐ Yes ☐ No      My business is an active corporation with the Iowa Secretary of State and has paid all fees required by the Secretary of State, has filed its most recent biennial report, and has not filed articles of dissolution.
- ☐ Yes ☐ No      My business is a corporation whose articles of incorporation are filed in a state other than Iowa, the corporation has received a certificate of authority from the Iowa secretary of state, has filed its most recent biennial report with the secretary of state, and has neither received a certificate of withdrawal from the secretary of state nor had its authority revoked.
- ☐ Yes ☐ No      My business is a limited liability partnership which has filed a statement of qualification in this state and the statement has not been canceled.
- ☐ Yes ☐ No      My business is a limited liability partnership which has filed a statement of qualification in a state other than Iowa, has filed a statement of foreign qualification in Iowa and a statement of cancellation has not been filed.
- ☐ Yes ☐ No      My business is a limited partnership or limited liability limited partnership which has filed a certificate of limited partnership in this state, and has not filed a statement of termination.
- ☐ Yes ☐ No      My business is a limited partnership or a limited liability limited partnership whose certificate of limited partnership is filed in a state other than Iowa, the limited partnership or limited liability limited partnership has received notification from the Iowa secretary of state that the application for certificate of authority has been approved and no notice of cancellation has been filed by the limited partnership or the limited liability limited partnership.
- ☐ Yes ☐ No      My business is a limited liability company whose certificate of organization is filed in Iowa and has not filed a statement of termination.
- ☐ Yes ☐ No      My business is a limited liability company whose certificate of organization is filed in a state other than Iowa, has received a certificate of authority to transact business in Iowa and the certificate has not been revoked or canceled.

## **Statement of Bidder's Qualifications Form**

All Contractors intending to submit a Proposal for the listed Project shall submit a fully completed written statement on this form sworn to before an officer authorized by law to administer oaths. The Contractor shall be bound by the information set forth in the statement.

**Failure to submit a fully completed and accurate Statement of Bidder's Qualifications Form with the Proposal may result in the Proposal being deemed non-responsive and may result in the Proposal being rejected.**

### **Instructions**

1. All Questions must be answered completely and correctly.
2. Do not leave blanks.
3. If a question or section is not applicable, write "Not Applicable" or "N/A".
4. "Information Provided Upon Request" or similar responses are not acceptable.
5. If you need additional space to complete an answer, use a separate piece of paper and attach it to this form.

### **Project Information**

Project Name: Webster City Emergency Backup Power for Sewer Lift Stations

Owner's Name: City of Webster City, Iowa

Owner's Address: Webster City City Hall, 400 Second Street, Webster City, Iowa, 50595

### **Contractor Information**

1. Identification
  - A. Name of Organization: \_\_\_\_\_
  - B. Name and Title of Responsible Individual: \_\_\_\_\_
  - C. Contractor's Address: \_\_\_\_\_
  - D. Telephone Number: \_\_\_\_\_
  - E. Fax Number: \_\_\_\_\_
  - F. Email: \_\_\_\_\_

## 2. Responsibility

- A. Has the Contractor's Registration ever been suspended or revoked in any jurisdiction?

\_\_\_\_\_Yes      \_\_\_\_\_No

If yes, provide all relevant information and documentation regarding the suspension or revocation.

- B. Has the Contractor ever been unable to obtain a bond or been denied a bond?

\_\_\_\_\_Yes      \_\_\_\_\_No

If yes, provide all relevant information and documentation regarding the refusal or denial.

- C. Has the Contractor had any judgments entered against it or been a party to arbitration proceedings or litigation within the past five (5) years, or are there any currently pending arbitration proceedings or litigation involving the Contractor or any of its officers?

\_\_\_\_\_Yes      \_\_\_\_\_No

If yes, provide listings, status, and outcomes regarding the judgments, arbitration proceedings, or litigation. The Owner reserves the right to request additional information, if deemed necessary.

- D. Within the past five (5) years, has the Contractor, or the Contractor's proposed subcontractor(s) for the Project, ever been prohibited, debarred, disqualified, or removed by any federal, state, or local governmental entity from bidding on any project?

\_\_\_\_\_Yes      \_\_\_\_\_No

If yes, provide all relevant information and documentation regarding the prohibition, debarment, disqualification, or removal.

- E. Within the past five (5) years, has the Contractor, or the Contractor's proposed subcontractor(s) for the Project, received notification of breach or default on any contract; had any contract terminated; had any owner request to take over work; failed to substantially complete any project in a timely manner; or failed to fully complete any project in a timely manner?

\_\_\_\_\_Yes      \_\_\_\_\_No

If yes, provide all relevant information and documentation regarding said breach, default, termination, owner request to take over work, or failure to complete.

- F. The Contractor affirms its responsibility to retain only subcontractors who can fully comply with the Contract Documents for the Project, including those that can address requirements concerning labor.

\_\_\_\_\_Yes      \_\_\_\_\_No

- G. The Contractor affirms its responsibility to ensure that each subcontractor meets quality assurance specifications as presented in the Contract Documents for the Project.

\_\_\_\_\_Yes      \_\_\_\_\_No

\_\_\_\_\_ Yes      \_\_\_\_\_ No

I hereby certify that:

- Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

---

Title:

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned, a Notary Public in and for the State of \_\_\_\_\_, personally appeared \_\_\_\_\_ and \_\_\_\_\_, to me known to be the identical person(s) named in and who executed the foregoing instrument, and acknowledged that (he) (she) (they) executed the instrument as (his) (her) (their) voluntary act and deed.

172 of 199

**NON-COLLUSION AFFIDAVIT STATEMENT**

STATE OF IOWA                     )  
  ) ss  
HAMILTON COUNTY                )

I \_\_\_\_\_ being first duly sworn, depose and

say that I am the \_\_\_\_\_  
(Sole Owner, Partner, President, Secretary, etc.)

of \_\_\_\_\_  
(Contractor)

the party making the foregoing bid; that such bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization, or corporation; that such bid is genuine and not collusive or sham; that said bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded conspired, connived, or agreed with any bidder or anyone else to put in a false or sham bid, or that anyone shall refrain from bidding; that said bidder has not solicited or induced any individual or entity to refrain from bidding; that said bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to get the bid price of said bidder or of any other bidder, not to fix any overhead, profit, or cost advantage against the public body awarding the contract or anyone interested in the proposed contract; that bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the contract; that all statements contained in such bid are true; and further, that said bidder has not directly or indirectly submitted his/her bid price or any breakdown thereof, nor the contents thereof, nor divulged information or data relative thereto, nor paid and will not pay fee in connection therewith to any corporation, partnership, company, association, organization, bid depository, nor to any member or agent thereof, nor to any other individual except to such person or persons as have a partnership or other financial interest with said bidder in his/her general business.

By: \_\_\_\_\_

Subscribed and sworn to before this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

(Notarial Acknowledgment)

\_\_\_\_\_  
Signature of Officer Administering Oath

## **CONTRACT**

THIS CONTRACT, made and entered into at Webster City City Hall this \_\_\_\_ day of \_\_\_\_\_, 2023, by and between the City of Webster City, Iowa by its Mayor, upon order of its City Council hereinafter called the "Jurisdiction," and \_\_\_\_\_, hereinafter called the "Contractor."

WITNESSETH:

The Contractor hereby agrees to complete the work comprising the below referenced improvements as specified in the Contract Documents, which are officially on file with the Jurisdiction, in the office of the City Clerk. This Contract includes all Contract Documents. The work under this Contract shall be constructed in accordance with the SUDAS Standard Specifications, 2022 Edition, and as further modified by the Supplemental Specifications and Special Provisions included in said Contract Documents. The Contractor fully agrees to complete the work in strict accordance with said Contract Documents, and to guarantee the work as required by law, for the time required in said Contract Documents, after its acceptance by the Jurisdiction.

This Contract is awarded and executed for completion of the work specified in the Contract Documents and Attachments for the bid prices shown on the Contract Attachment: Proposal Form and Prices, which were proposed by the Contractor in its Proposal submitted in accordance with the Notice to Bidders and Notice of Public Hearing for the following described improvement:

### **Emergency Backup Power at Sewer Lift Stations**

The Emergency Backup Power at Sewer Lift Stations Project includes the design, construction and installation of three backup power diesel-powered emergency generators at three sewer lift stations located in Webster City, Iowa.

The project includes design, construction and installation of a total of three (3) heavy-duty emergency generators, one at each lift station. The diesel engine-driven generator set shall be designed for outdoor use with a rating of 2 40 kW and rating of 1 60kW, 3 phase, 60 Hertz, and with the following minimum features: automatic voltage regulator, battery charger, digital control panel, automatic transfer switch, weather resistant sound attenuated enclosure, portable generator receptacle, double contained sub base fuel tank with spill containment. Generators will be mounted on concrete pads with necessary electrical conduits, conductors, and wiring for connection from generator to existing motor control center at the lift station and be protected with removable bollards. The project includes recommended spare parts and surface restoration. Contractor shall use C4WRC20 Mix.

The Contractor agrees to perform said work for and in consideration of the Jurisdiction's payment of the bid amount of \_\_\_\_\_ (\$ \_\_\_\_\_.\_\_\_\_), which amount shall constitute the required amount of the Performance, Payment, and Maintenance Bond.

The Contractor shall fully complete the project by August 31, 2024.

Should the contractor fail to fully complete the project by August 31, 2024, liquidated damages of Two Hundred and Fifty Dollars (\$250.00) per calendar day will be assessed for work not completed.

IN WITNESS WHEREOF, the parties have made and executed this contract the day and year first written.

\_\_\_\_\_  
Contractor

\_\_\_\_\_  
By

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
John Hawkins, Mayor

Webster City  
City

Iowa  
State

ATTEST:

\_\_\_\_\_  
Karyl K. Bonjour, City Clerk

***SELECTED BID PROPOSAL WILL BE INCLUDED AS AN  
ATTACHMENT TO THE CONTRACT HERE***



## **CONTRACT ATTACHMENT: SPECIAL CONDITIONS AND FEDERAL PROVISIONS**

The City of Webster City, Iowa, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, sex, age, or disability in consideration for an award.

Condition applies specifically to the North Sewer Lift Station (42.478434, -93.822190) and East Sewer Lift Station (42.468800, -93.810020) generators. Project must show proof of coordination with local Floodplain Administrator prior to closeout. All development within this floodplain area will require compliance with local floodplain regulations, which includes obtaining a local floodplain development permit.

Condition applies specifically to the North Sewer Lift Station (42.478434, -93.822190) and East Sewer Lift Station (42.468800, -93.810020) generators. All new construction associated with the project must be protected to the 100-year (1% annual chance) flood elevation. Proposer must submit documentation to the City noting compliance with this condition before work begins.

Construction activities and equipment storage are not to be located in or impact any adjacent wetlands. All materials and equipment should be staged outside of the wetland on paved or previously disturbed areas.

The proposer shall ensure that best management practices are implemented to prevent erosion and sedimentation to surrounding, nearby or adjacent wetlands. This includes equipment storage and staging of construction to prevent erosion and sedimentation to ensure that wetlands are not adversely impacted per the Clean Water Act and Executive Order 11990.

If ground disturbing activities occur during construction, the Contractor will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the City Project Coordinator so that the State and FEMA may be notified.

## **Terms and Conditions for Federal Compliance**

### **CONTRACT PROVISIONS FOR CONTRACTS UNDER FEDERAL AWARDS**

State of Iowa agencies receive federal funding. As a recipient of federal funds, State of Iowa agencies and their subrecipients must adhere to federal legislation passed by Congress as well as codified regulations implemented through administrative requirements when executing the funding.

Specific to the Code of Federal Regulations (CFR) Title 2 Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, specific language must be included in agreement articles, contracts, memorandums of understanding, and letters of agreement. Detailed in 2 CFR Part 200 Appendix II, in addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by a non-Federal entity under the Federal awards must contain provisions covering the following, as applicable.

#### **Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)**

Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award.

Such disclosures are forwarded from tier to tier, up to the non-Federal award.

#### **Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as Amended**

Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

#### **Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708)**

Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

**Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”)**

The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

**Debarment and Suspension (Executive Orders 12549 and 12689)**

A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

**Domestic Preferences for Procurements**

As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award. For purposes of this section: (1) “Produced in the United States” means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States. (2) “Manufactured products” means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

**Equal Employment Opportunity**

Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30

FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

#### **Procurement of Recovered Materials**

In the performance of this contract, the contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired (1) Competitively within a timeframe providing for compliance with the contract performance schedule; (2) Meeting contract performance requirements; or (3) At a reasonable price. Information about this requirement, along with the list of EPA designated items, is available at EPA's Comprehensive Procurement Guidelines web site:

<https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.

The contractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act.

#### **Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment**

Recipients and subrecipients are prohibited from obligating or expending loan or grant funds to: (1) Procure or obtain; (2) Extend or renew a contract to procure or obtain; or (3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

- For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).
- Telecommunications or video surveillance services provided by such entities or using such equipment.
- Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

#### **Rights to Inventions Made Under a Contract or Agreement**

If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

## **Termination**

### **Immediate Termination by the State**

The State may terminate this Contract for any of the following reasons effective immediately without advance notice:

- In the event the Contractor is required to be certified or licensed as a condition precedent to providing goods and services, the revocation or loss of such license or certification will result in immediate termination of the Contract effective as of the date on which the license or certification is no longer in effect;
- The State determines that the actions, or failure to act, of the Contractor, its agents, employees or subcontractors have caused, or reasonably could cause, a person's life, health or safety to be jeopardized;
- The Contractor fails to comply with confidentiality laws or provisions;
- The Contractor furnished any statement, representation or certification in connection with the Contract or the bidding process which is materially false, deceptive, incorrect or incomplete.

### **Termination for Cause by the Agency**

The Agency may terminate this Contract upon written notice for the breach by Contractor of any material term, condition or provision of this Contract, if such breach is not cured within the time period specified in the Agency's notice of breach or any subsequent notice or correspondence delivered by the Agency to Contractor, provided that cure is feasible. In addition, the Agency may terminate this Contract effective immediately without penalty and without advance notice or opportunity to cure for any of the following reasons:

- Contractor furnished any statement, representation, warranty or certification in connection with this Contract, the RFP or the Proposal that is false, deceptive, or materially incorrect or incomplete;
- Contractor or any of Contractor's officers, directors, employees, agents, subsidiaries, affiliates, contractors or subcontractors has committed or engaged in fraud, misappropriation, embezzlement, malfeasance, misfeasance, or bad faith;
- Contractor or any parent or affiliate of Contractor owning a controlling interest in Contractor dissolves;
- Contractor terminates or suspends its business; Contractor's corporate existence or good standing in Iowa is suspended, terminated, revoked or forfeited, or any license or certification held by Contractor related to Contractor's performance under this Contract is suspended, terminated, revoked, or forfeited;
- Contractor has failed to comply with any applicable international, federal, state (including, but not limited to Iowa Code chapter 8F), or local laws, rules, ordinances, regulations or orders when performing within the scope of this Contract;
- The Agency determines or believes the Contractor has engaged in conduct that: (a) has or may expose the Agency or the State to material liability, or (b) has caused or may cause a person's life, health or safety to be jeopardized;
- Contractor infringes or allegedly infringes or violates any patent, trademark, copyright, trade dress or any other intellectual property right or proprietary right, or Contractor misappropriates or allegedly misappropriates a trade secret;
- Contractor fails to comply with any applicable confidentiality laws, privacy laws, or any provisions of this Contract pertaining to confidentiality or privacy; or

- Any of the following has been engaged in by or occurred with respect to Contractor or any corporation, shareholder or entity having or owning a controlling interest in Contractor:
  - Commencing or permitting a filing against it which is not discharged within ninety (90) days, of a case or other proceeding seeking liquidation, reorganization, or other relief with respect to itself or its debts under any bankruptcy, insolvency, or other similar law now or hereafter in effect; or filing an answer admitting the material allegations of a petition filed against it in any involuntary case or other proceeding commenced against it seeking liquidation, reorganization, or other relief under any bankruptcy, insolvency, or other similar law now or hereafter in effect with respect to it or its debts; or consenting to any such relief or to the appointment of or taking possession by any such official in any voluntary case or other proceeding commenced against it seeking liquidation, reorganization, or other relief under any bankruptcy, insolvency, or other similar law now or hereafter in effect with respect to it or its debts;
  - Seeking or suffering the appointment of a trustee, receiver, liquidator, custodian or other similar official of it or any substantial part of its assets;
  - Making an assignment for the benefit of creditors;
  - Failing, being unable, or admitting in writing the inability generally to pay its debts or obligations as they become due or failing to maintain a positive net worth and such additional capital and liquidity as is reasonably adequate or necessary in connection with Contractor's performance of its obligations under this Contract; or
  - Taking any action to authorize any of the foregoing. The Agency's right to terminate this Contract shall be in addition to and not exclusive of other remedies available to the Agency, and the Agency shall be entitled to exercise any other rights and pursue any remedies, in law, at equity, or otherwise.

#### **Termination upon Notice**

Following thirty (30) days written notice, the Agency may terminate this Contract in whole or in part without penalty and without incurring any further obligation to Contractor. Termination can be for any reason or no reason at all.

#### **Termination Due to Lack of Funds or Change in Law**

Notwithstanding anything in this Contract to the contrary, and subject to the limitations set forth below, the Agency shall have the right to terminate this Contract without penalty and without any advance notice as a result of any of the following:

- The legislature or governor fail in the sole opinion of the Agency to appropriate funds sufficient to allow the Agency to either meet its obligations under this Contract or to operate as required and to fulfill its obligations under this Contract; or
- If funds are de-appropriated, reduced, not allocated, or receipt of funds is delayed, or if any funds or revenues needed by the Agency to make any payment hereunder are insufficient or unavailable for any other reason as determined by the Agency in its sole discretion; or
- If the Agency's authorization to conduct its business or engage in activities or operations related to the subject matter of this Contract is withdrawn or materially altered or modified; or
- If the Agency's duties, programs or responsibilities are modified or materially altered; or
- If there is a decision of any court, administrative law judge or an arbitration panel or any law, rule, regulation or order is enacted, promulgated or issued that materially or adversely affects the Agency's ability to fulfill any of its obligations under this Contract. The Agency shall provide Contractor with written notice of termination pursuant to this section.

**Limitation of the State's Payment Obligations**

In the event of termination of this Contract for any reason by either party (except for termination by the Agency), the Agency shall pay only those amounts, if any, due and owing to Contractor hereunder for Deliverables actually and satisfactorily provided in accordance with the provisions of this Contract up to and including the date of termination of this Contract and for which the Agency is obligated to pay pursuant to this Contract; provided however, that in the event the Agency terminates this Contract pursuant to Section 1.6.4, the Agency's obligation to pay Contractor such amounts and other compensation shall be limited by, and subject to, legally available funds. Payment will be made only upon submission of invoices and proper proof of Contractor's claim. Notwithstanding the foregoing, this section in no way limits the rights or remedies available to the Agency and shall not be construed to require the Agency to pay any compensation or other amounts hereunder in the event of Contractor's breach of this Contract or any amounts withheld by the Agency in accordance with the terms of this Contract. The Agency shall not be liable, under any circumstances, for any of the following:

- The payment of unemployment compensation to Contractor's employees;
- The payment of workers' compensation claims, which occur during the Contract or extend beyond the date on which the Contract terminates;
- Any costs incurred by Contractor in its performance of the Contract, including, but not limited to, startup costs, overhead or other costs associated with the performance of the Contract;
- Any damages or other amounts associated with the loss of prospective profits, anticipated sales, goodwill, or for expenditures, investments or commitments made in connection with this Contract;
- Any taxes Contractor may owe in connection with the performance of this Contract, including, but not limited to, sales taxes, excise taxes, use taxes, income taxes or property taxes.

**Contractor's Termination Duties**

Upon receipt of notice of termination or upon request of the Agency, Contractor shall:

- Cease work under this Contract and take all necessary or appropriate steps to limit disbursements and minimize costs, and furnish a report within thirty (30) days of the date of notice of termination, describing the status of all work performed under the Contract and such other matters as the Agency may require.
- Immediately cease using and return to the Agency any property or materials, whether tangible or intangible, provided by the Agency to Contractor.
- Cooperate in good faith with the Agency and its employees, agents and independent contractors during the transition period between the notification of termination and the substitution of any replacement service provider.
- Immediately return to the Agency any payments made by the Agency for Deliverables that were not rendered or provided by Contractor.
- Immediately deliver to the Agency any and all Deliverables for which the Agency has made payment (in whole or in part) that are in the possession or under the control of the Contractor or its agents or subcontractors in whatever stage of development and form of recordation such property is expressed or embodied as that time.

**Termination for Cause by Contractor**

Contractor may only terminate this Contract for the breach by the Agency of any material term, condition or provision of this Contract, if such breach is not cured within sixty (60) days of the Agency's receipt of Contractor's written notice of breach.



## **ACKNOWLEDGEMENTS AND ASSURANCES**

### **Access to Records**

The following access to records requirements apply to this contract: (1) The contractor agrees to provide the State of Iowa, HSEMD, the federal awarding agency, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions. (2) The contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed. (3) The contractor agrees to provide the federal awarding agency or his authorized representatives access to construction or other work sites pertaining to the work being completed under the contract. (4) In compliance with the Disaster Recovery Act of 2018, HSEMD and the contractor acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by the federal awarding agency or the Comptroller General of the United States.

### **Awarding Agency Seal, Logo, and Flags**

The contractor shall not use the awarding agency's seal(s), logos, crests, or reproductions of flags or likenesses of agency officials without specific agency preapproval.

### **Compliance with Federal Law, Regulations, and Executive Orders**

This is an acknowledgement that Federal financial assistance will be used to fund all or a portion of the contract. The contractor will comply with all applicable Federal law, regulations, executive orders, federal awarding policies, procedures, and directives.

### **No Obligation by Federal Government**

The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from the contract.

### **Program Fraud and False or Fraudulent Statements or Related Acts**

The contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the contractor's actions pertaining to this contract.



## **PERFORMANCE, PAYMENT, AND MAINTENANCE BOND**

KNOW ALL BY THESE PRESENTS:

That we, \_\_\_\_\_, as Principal (hereinafter the  
“Contractor” or “Principal”) and \_\_\_\_\_, as Surety, are held and  
firmly bound unto the **City of Webster City, Iowa**, as Obligee, (hereinafter referred to as the  
“Jurisdiction”), and to all persons who may be injured by any breach of any of the conditions of this Bond  
in the penal sum of \_\_\_\_\_ DOLLARS (\$  
\_\_\_\_\_), lawful money of the United States, for the payment of which sum, well and truly to be made, we  
bind ourselves, our heirs, legal representatives, and assigns, jointly or severally, firmly by these presents.

The conditions of the above obligations are such that whereas said Contractor entered into a contract with  
the Jurisdiction, bearing date the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,  
(hereinafter the “Contract”) wherein said Contractor undertakes and agrees to construct the following  
described improvements:

### **Emergency Backup Power for Sewer Lift Stations Project No. 9-20-014**

The **Emergency Backup Power for Sewer Lift Stations** Project is located at three locations, North Lift  
Station, West Lift Station, and East Lift Station. The project involves design and installation of three heavy-  
duty emergency generators, one at each lift station. The diesel engine-driven generators set shall be designed  
for outdoor use with a rating of two 40kW and rating of one 60 kW, 3 phase, 60 Hertz.

and to faithfully perform all the terms and requirements of said Contract within the time therein specified, in  
a good and workmanlike manner, and in accordance with the Contract Documents.

It is expressly understood and agreed by the Contractor and Surety in this Bond that the following provisions are  
a part of this Bond and are binding upon said Contractor and Surety, to-wit:

1. **PERFORMANCE:** The Contractor shall well and faithfully observe, perform, fulfill, and abide by each  
and every covenant, condition, and part of said Contract and Contract Documents, by reference made  
a part hereof, for the above referenced improvements, and shall indemnify and save harmless the  
Jurisdiction from all outlay and expense incurred by the Jurisdiction by reason of the Contractor’s  
default or failure to perform as required. The Contractor shall also be responsible for the default or  
failure to perform as required under the Contract and Contract Documents by all its subcontractors,  
suppliers, agents, or employees furnishing materials or providing labor in the performance of the  
Contract.

2. **PAYMENT:** The Contractor and the Surety on this Bond are hereby agreed to pay all just claims submitted by persons, firms, subcontractors, and corporations furnishing materials for or performing labor in the performance of the Contract on account of which this Bond is given, including but not limited to claims for all amounts due for labor, materials, lubricants, oil, gasoline, repairs on machinery, equipment, and tools, consumed or used by the Contractor or any subcontractor, wherein the same are not satisfied out of the portion of the contract price which the Jurisdiction is required to retain until completion of the improvement, but the Contractor and Surety shall not be liable to said persons, firms, or corporations unless the claims of said claimants against said portion of the contract price shall have been established as provided by law. The Contractor and Surety hereby bind themselves to the obligations and conditions set forth in Chapter 573 of the Iowa Code, which by this reference is made a part hereof as though fully set out herein.
3. **MAINTENANCE:** The Contractor and the Surety on this Bond hereby agree, at their own expense:
  - A. To remedy any and all defects that may develop in or result from work to be performed under the Contract within the period of **two (2) years** from the date of acceptance of the work under the Contract, by reason of defects in workmanship or materials used in construction of said work;
  - B. To keep all work in continuous good repair; and
  - C. To pay the Jurisdiction's reasonable costs of monitoring and inspecting to assure that any defects are remedied, and to repair the Jurisdiction all outlay and expense incurred as a result of Contractor's and Surety's failure to remedy any defect as required by this section.
4. **GENERAL:** Every Surety on this Bond shall be deemed and held bound, any contract to the contrary notwithstanding, to the following provisions:
  - A. To consent without notice to any extension of time to the Contractor in which to perform the Contract;
  - B. To consent without notice to any change in the Contract or Contract Documents, which thereby increases the total contract price and the penal sum of this bond, provided that all such changes do not, in the aggregate, involve an increase of more than twenty percent (20%) of the total contract price, and that this Bond shall then be released as to such excess increase; and
  - C. To consent without notice that this Bond shall remain in full force and effect until the Contract is completed, whether completed within the specified contract period, within an extension thereof, or within a period of time after the contract period has elapsed and the liquidated damage penalty is being charged against the Contractor.
  - D. That no provision of this Bond or of any other contract shall be valid which limits to less than five years after the acceptance of the work under the Contract the right to sue on this Bond.

- E. That as used herein, the phrase “all outlay and expense” is not to be limited in any way, but shall include the actual and reasonable costs and expenses incurred by the Jurisdiction including interest, benefits, and overhead where applicable. Accordingly, “all outlay and expense” would include but not be limited to all contract or employee expense, all equipment usage or rental, materials, testing, outside experts, attorney’s fees (including overhead expenses of the Jurisdiction’s staff attorneys), and all costs and expenses of litigation as they are incurred by the Jurisdiction. It is intended the Contractor and Surety will defend and indemnify the Jurisdiction on all claims made against the Jurisdiction on account of Contractor’s failure to perform as required in the Contract and Contract Documents, that all agreements and promises set forth in the Contract and Contract Documents, in approved change orders, and in this Bond will be fulfilled, and that the Jurisdiction will be fully indemnified so that it will be put into the position it would have been in had the Contract been performed in the first instance as required.

In the event the Jurisdiction incurs any “outlay and expense” in defending itself with respect to any claim as to which the Contractor or Surety should have provided the defense, or in the enforcement of the promises given by the Contractor in the Contract, Contract Documents, or approved change orders, or in the enforcement of the promises given by the Contractor and Surety in this Bond, the Contractor and Surety agree that they will make the Jurisdiction whole for all such outlay and expense, provided that the Surety’s obligation under this Bond shall not exceed 125% of the penal sum of this Bond.

In the event that any actions or proceedings are initiated with respect to this Bond, the parties agree that the venue thereof shall be **Hamilton** County, State of Iowa. If legal action is required by the Jurisdiction to enforce the provisions of this Bond or to collect the monetary obligation incurring to the benefit of the Jurisdiction, the Contractor and the Surety agree, jointly and severally, to pay the Jurisdiction all outlay and expense incurred therefore by the Jurisdiction. All rights, powers, and remedies of the Jurisdiction hereunder shall be cumulative and not alternative and shall be in addition to all rights, powers, and remedies given to the Jurisdiction, by law. The Jurisdiction may proceed against Surety for any amount guaranteed hereunder whether action is brought against the Contractor or whether Contractor is joined in any such action(s) or not.

NOW THEREFORE, the condition of this obligation is such that if said Principal shall faithfully perform all of the promises of the Principal, as set forth and provided in the Contract, in the Contract Documents, and in this Bond, then this obligation shall be null and void, otherwise it shall remain in full force and effect.

When a word, term, or phase is used in this Bond, it shall be interpreted or construed first as defined in this Bond, the Contract, or the Contract Documents; second, if not defined in the Bond, Contract, or Contract Documents, it shall be interpreted or construed as defined in applicable provisions of the Iowa Code; third, if not defined in the Iowa Code, it shall be interpreted or construed according to its generally accepted meaning in the construction industry; and fourth, if it has no generally accepted meaning in the construction industry, it shall be interpreted or construed according to its common or customary usage.

Failure to specify or particularize shall not exclude terms or provisions not mentioned and shall not limit liability hereunder. The Contract and Contract Documents are hereby made a part of this Bond.

Witness our hands, in triplicate, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Surety Countersigned By:

**PRINCIPAL:**

\_\_\_\_\_  
Signature of Agent

\_\_\_\_\_  
Contractor

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name of Agent

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company Name

**SURETY:**

\_\_\_\_\_  
Company Address

\_\_\_\_\_  
Surety Company

\_\_\_\_\_  
City, State, Zip Code

By: \_\_\_\_\_  
Signature Attorney-in-Fact Officer

\_\_\_\_\_  
Company Telephone Number

\_\_\_\_\_  
Printed Name of Attorney-in-Fact Officer

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Company Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Company Telephone Number

**NOTE:**

1. All signatures on this Performance, Payment, and Maintenance Bond must be original signatures in ink; copies, facsimiles, or electronic signatures will not be accepted.
2. This Bond must be sealed with the Surety's raised, embossing seal.
3. The Certificate or Power of Attorney accompanying this Bond must be valid on its face and sealed with the Surety's raised, embossing seal.
4. The name and signature of the Surety's Attorney-in-Fact/Officer entered on this Bond must be exactly as listed on the Certificate of Power or Attorney accompanying this Bond.

**NOTICE TO PROCEED**

PROJECT: Emergency Backup Power for Sewer Lift Stations

OWNER: City of Webster City, Iowa DATE: \_\_\_\_\_

TO: Contractor Name: \_\_\_\_\_

Contractor Address: \_\_\_\_\_

\_\_\_\_\_

You are hereby notified to commence work in accordance with the Contract dated \_\_\_\_\_, on or by 10 days after receipt of this notice. Work is intended to be fully complete by August 31, 2024. Working days may be suspended by the City Public Works Director when locations are substantially complete.

Should the Contractor fail to fully complete the project by August 31, 2024 liquidated damages of Two Hundred and Fifty Dollars (\$250.00) per calendar day will be assessed for work not completed.

\_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

**ACCEPTANCE OF NOTICE**

Receipt of the above Notice to Proceed is hereby acknowledged by \_\_\_\_\_ of

\_\_\_\_\_ on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

By: \_\_\_\_\_

Title: \_\_\_\_\_

**Chamber of Commerce  
Street Closure Request for Webster City Market Nights**

**Name of the Street to be closed:** 700 Block of Second Street up to Hanor Company, 731 Second Street. Access to Blake's Auto Repair will not be blocked.

**Dates requested:** Thursdays, June-August  
June 8th, 15th, 22nd, 29th, July 6th, 13th, 20th, 27th, August 3rd, 10th, 17th, 24th, 31st

**Time street will be closed:** 4:00PM - 8:30PM - Webster City Market Nights 5:30-7:30PM. Intersection of Second & Des Moines Street would be affected. Same shut-down procedures as 600 block of Second Street & North half of 700 Block of Des Moines

**Traffic control device (ex. barricades, cones) support needed from the City (if any):** Barricades

This request is a continuation to our existing request to accommodate Webster City Market Nights related activities. The extra street closure is requested to be used on an as-needed basis. The additional block is expected to be needed for bike nights, classic car shows, family activities, First Responders Night, STEAM careers nights.

At this time, the additional request is not expected to be needed on June 29th, July 27th, or August 3rd. We are seeking permission to use it if vendor participation warrants the additional space.



# Webster City MARKET NIGHTS

**THURSDAYS 5:30-7:30PM  
JUNE JULY AUGUST**

Availa  Bank

Located next to Availa Bank Plaza



WEBSTER CITY AREA  
Chamber of Commerce

~~WEDNESDAY NIGHT - JUNE 10~~

**Bill Robb sponsored by  
Availa Bank**

~~WEDNESDAY NIGHT - JUNE 12~~

**Kris Karr sponsored by  
Marlie's Garage**

~~WEDNESDAY NIGHT - JUNE 15~~

**MOJO Productions sponsored  
by Karl Webster City**

~~WEDNESDAY NIGHT - JUNE 22~~

**Neil Anders sponsored by  
Black Hills Energy**

~~THURSDAY NIGHT - JUNE 23~~

**Ronley King Blues Band  
sponsored by TBA**

~~WEDNESDAY NIGHT - JUNE 25~~

**Kozmic Brownies sponsored by  
American Sanitation**

~~WEDNESDAY NIGHT - JUNE 25~~

**Rod Johnson sponsored by  
TBA**

~~WEDNESDAY NIGHT - JUNE 26~~

**Sponsored by Karl Webster City**

~~WEDNESDAY NIGHT - JULY 2~~

**Chip Evans sponsored by  
TBA**

~~WEDNESDAY NIGHT - JULY 5~~

**Neil Anders sponsored by  
TBA**

~~WEDNESDAY NIGHT - JULY 10~~

**Ryne Doughty sponsored by  
Van Diest Medical Center**

~~WEDNESDAY NIGHT - JULY 17~~

**Jesse Wilson sponsored by  
Karl Webster City**

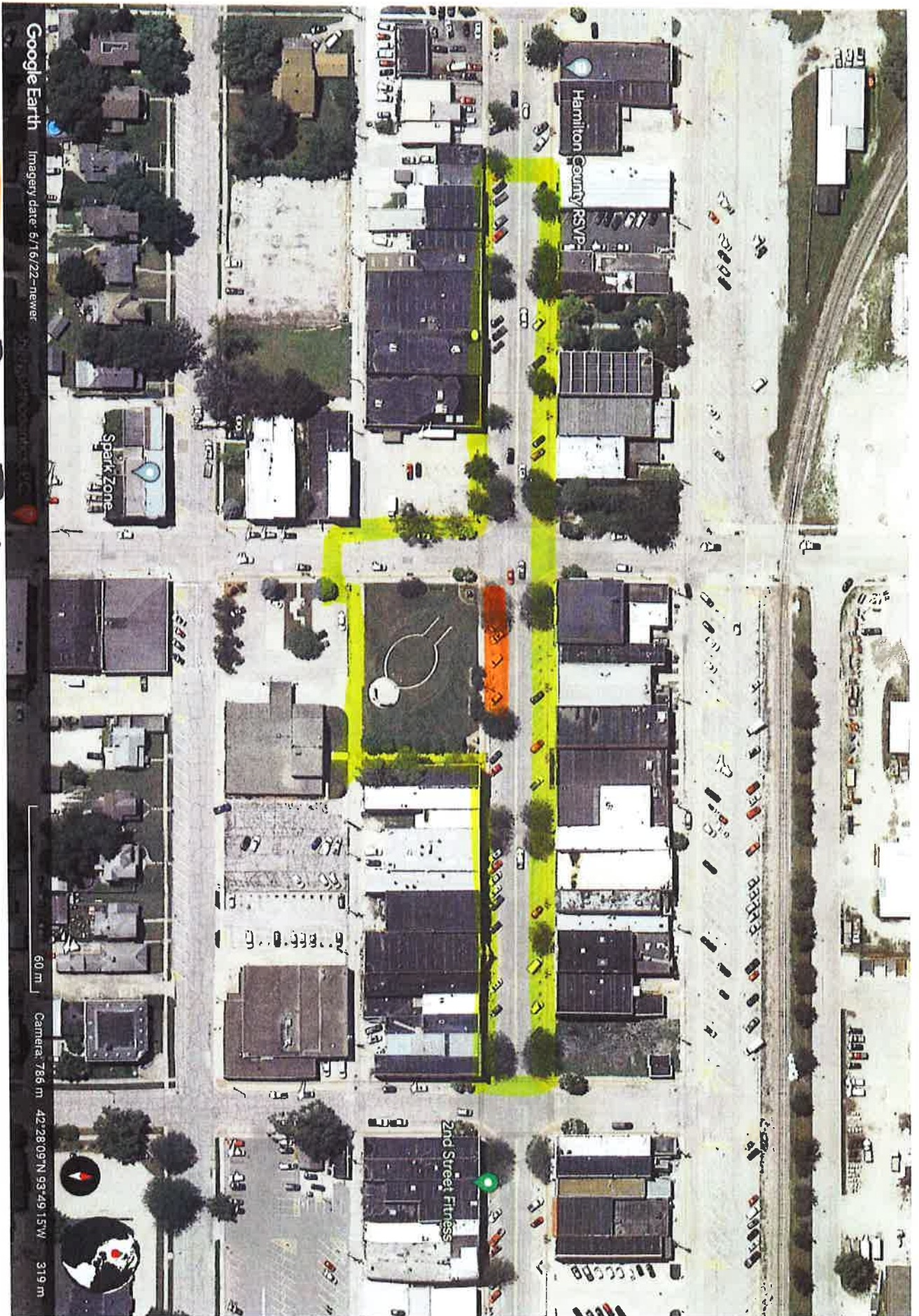
~~WEDNESDAY NIGHT - JULY 24~~

**Kris Karr sponsored by  
TBA**

~~WEDNESDAY NIGHT - JULY 31~~

**Scott Kirkhart sponsored by Iowa  
Central Community College**





Google Earth Imagery date: 6/16/22-newer

60 m Camera: 786 m 42°28'09"N 93°49'15"W 319 m

- Bear Tent



**MEMORANDUM**

TO: Mayor and City Council

FROM : Biridiana Bishop, Assistant City Manager  
Daniel Ortiz, City Manager

DATE: June 5, 2023

RE: Adopt Resolution Authorizing the Mayor to Sign and Execute an Encroachment Easement Agreement with Help, Entertain and Restore Organization, Inc. to install a DVD Box next to the Little Library in Front of City Hall

---

**SUMMARY:** HERO would like to install a DVD box next to the Little Library in front of City Hall. The DVD Box would operate similar to the Little Libraries across town by encouraging people to leave a DVD when they take a DVD.

**PREVIOUS COUNCIL ACTION:** N/A

**BACKGROUND/DISCUSSION:**

HERO is a local organization in town that operates and runs the Webster City Theatre. They have approached the City about installing a DVD Box. The DVD Box will operate similar to the Little Libraries around town by encouraging people to leave a DVD when they take a DVD. The DVD box will be installed to the west of the existing little library as reflected in images below.





**FINANCIAL IMPLICATIONS:**

There is no cost to the City for installation.

**RECOMMENDATION:**

Recommend City Council adopt resolution authorizing the Mayor to Sign and Execute Encroachment Easement Agreement with Help, Entertain and Restore Organization, Inc. to install a DVD Box next to the little library in front of City Hall.

**RESOLUTION NO. 2023 – xxx**

**RESOLUTION AUTHORIZING THE MAYOR TO SIGN AND EXECUTE AN ENCROACHMENT EASEMENT AGREEMENT WITH HELP, ENTERTAIN, AND RESTORE ORGANIZATION, INC. TO INSTALL A DVD BOX NEXT TO THE LITTLE LIBRARY IN FRONT OF CITY HALL**

**WHEREAS**, the Help, Entertain and Restore Organization, Inc. (HERO) would like to install a DVD Box for the community to utilize; and

**WHEREAS**, HERO wishes to install the DVD box on City owned property; and

**WHEREAS**, the City of Webster City wishes to permit the installation of the DVD Box in front of City Hall next to the existing little library; and

**WHEREAS**, HERO will maintain the DVD Box; and

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of Webster City, Iowa as follows:

**SECTION 1:** Authorizes the Mayor to sign and execute the encroachment easement agreement with HERO to install a DVD box next to the little library in front of City Hall.

Passed and adopted this 5<sup>th</sup> day of June, 2023.

---

John Hawkins, Mayor

ATTEST:

---

Karyl K. Bonjour, City Clerk

---

Prepared by: City of Webster City, 400 Second Street, Webster City, IA (515) 832-9151

### **Encroachment Easement Agreement**

**THIS AGREEMENT**, made and entered into on this 1<sup>st</sup> day of June, 2023, by and between the City of Webster City, Iowa, a Municipal Corporation, hereinafter referred to as GRANTOR, and Help, Entertain and Restore Organization, Inc., an Iowa Nonprofit Corporation, hereinafter referred to as GRANTEE, as follows:

#### **WITNESSETH**

**WHEREAS**, Grantor own's property, located in Hamilton County, Iowa, legally described as:

Lots 1, 2, 3 and 4, Block 72, West Newcastle, now Webster City, Iowa

And locally known as 400 Second Street, Webster City, Iowa 50595; and

**WHEREAS**, the Grantor desires to allow Grantee to place a free DVD library box, no larger than four feet by four feet (4'x4') directly adjacent to the currently existing little free library, adjacent to the North sidewalk of City Hall, West of the utility window driveway ("Easement Property"); and

**WHEREAS**, both parties have been thoroughly acquainted and advised of the terms, conditions and provisions of said Agreement; and

**WHEREAS**, the grant of this easement will assist in providing local residents with access to free DVDs to use.

**NOW THEREFORE**, in consideration of the mutual covenants and promises in this Encroachment Easement Agreement and for the benefit of all parties, Grantor hereby grants, conveys and transfers to the Grantee, an Encroachment Easement lasting five (5) years after placement of said free DVD library box, in and over the Easement Property.

For the easement period noted-above, the following restrictions are imposed upon the use of the Easement Property. In accordance with the policy of the Grantor, the Grantee, its successors and assigns, covenant to do and not to do the following acts and things in and upon the Easement Property which Grantor is entitled to enforce as follows:

1. For the easement period, Grantee will retain and maintain said free DVD library box located on the

property and will at all times maintain the same in good condition and repair, including, but not limited to, necessary repainting, stocking of DVDs, repair of any damage, or otherwise. In the event of the total destruction beyond the control of either party, the easement shall become null and void.

2. Grantor shall not seek reimbursement from Grantee for any taxes, mortgages, liens, deeds to secure debt, or other obligations attaching to or constituting a lien on the property. Further, Grantor agrees to indemnify, defend and hold Grantee harmless from all claims, demands, causes of action, losses, damages, liabilities and expenses, including, without limitation, reasonable attorneys' fees and court costs, arising out of Grantee's acceptance and holding of this easement and for any damage caused not related to Grantee's use of the Easement Property. Grantee shall not be liable to contribute to the maintenance of the Premises, other than maintenance of said free DVD library box as outlined above. In addition, Grantees shall indemnify, defend and hold harmless Grantor from all claims, demands, causes of action, losses, damages, liabilities and expenses, including, without limitation, reasonable attorneys' fees and court costs arising from any personal injury or property damage occurring as a result of the direct or indirect use of the Easement Property by Grantee or Grantee's invitees in the Easement Property.

4. Nothing contained in this Agreement shall be construed to make the parties hereto, or their successors and assigns, partners or joint venturers or to render either of the parties liable for the debts or obligations of the other, except as expressly provided in this Agreement.

5. No delay or omission by either of the parties, or their successors and assigns, to exercise any right or power accruing upon any non-compliance or failure of performance by the other party under the provisions of this Agreement shall impair any such right or power or be construed to be a waiver thereof. A waiver by either of the parties, or their successors or assigns, of any of the covenants, conditions or agreements hereof to be performed by the other shall not be construed to be a waiver of any succeeding breach thereof or of any other covenant, condition or agreement contained herein.

6. The section headings herein are for convenience or reference only and in no way define or limit the scope and content of this Agreement or in any way affect its provisions.

7. If any provisions or portions thereof of this Agreement, or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement or the application of such provision, or portion thereof, to any other persons or circumstances shall be valid and enforceable to the fullest extent permitted by law.

8. No agreement shall be effective to add to, change, modify, waive or discharge this Agreement, in whole or in part, unless such agreement is in writing and signed by the party to be bound.

9. This Agreement contains the entire agreement of the parties hereto with respect to the subject matters hereof and supersedes all negotiations, preliminary agreements and all prior and contemporaneous discussions and understandings of the parties hereto with respect to the subject matters hereof.

10. This Agreement is binding on both parties, their heirs, assigns or successors in interest to the property and shall run with the land on the Easement Property until expiration.

Signed this \_\_\_\_ day of June, 2023.

**GRANTOR** – City of Webster City, Iowa, a Municipal Corporation

\_\_\_\_\_  
BY: John Hawkins, Mayor

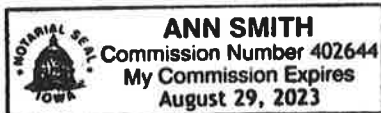
ATTEST: \_\_\_\_\_  
Karyl Bonjour, City Clerk

**GRANTEE** – Help, Entertain and Restore Organization, Inc., an Iowa Nonprofit Corporation

\_\_\_\_\_  
BY: JEFF PINDEL, President

STATE OF IOWA, COUNTY OF HAMILTON: ss

On this 1<sup>st</sup> day of June, 2023, before me, the undersigned a Notary Public in and for the said State, personally appeared Jeff Pindel, to me personally known, who being by me duly sworn, did say that they are the President of Help, Entertain and Restore Organization, Inc., an Iowa Nonprofit Corporation; that (a) no seal has been procured by said Corporation, and that the said instrument was signed on behalf of said Corporation by authority of its Board of Directors; and that the said Jeff Pindel, as such President, acknowledged the execution of said instrument to be the voluntary act and deed of said Corporation, by it and by them voluntarily executed.



\_\_\_\_\_  
Ann Smith  
Notary Public in and for the State of Iowa.



1620 Superior Street Unit 1  
Webster City, IA 50595  
(515) 832-2885  
(515) 832-2515 fax



## GROVES & CHIZEK LAW OFFICE

Zachary S. Chizek  
zach@groveslaw.net

Gary J. Groves  
gary@groveslaw.net

Raphael M. Montag  
raph@groveslaw.net

May 30, 2023

TO: Members of the City Council

RE: Summary of Professional Services for May 2023.

Dear Council Members:

Outlined below is a summary of professional services I have provided for the City of Webster City as City Attorney for the month of May 2023. The main issues I addressed this past month were (a) preparation of encroachment easement agreement for placement of free DVD library by HERO; (b) preparation of purchase agreement for lots located in Brewer Creek Estates; and (c) preparation of abandonment documents for a property located on First Street.

In regards to the encroachment easement agreement, HERO wishes to place a free DVD library outside of City Hall. I drafted the necessary easement agreement to allow such to be placed on City owned property. Council will need to approve before they're allowed to place it.

In regards to the purchase agreement, I was directed to draft a purchase agreement for the sale of four (4) lots out in the Brewer Creek Estates. I have prepared the agreement for City staff review before Council will need to review and approve.

Finally, in regards to an abandoned property, I was directed by City staff to prepare and file for an abandoned property located on First Street. I filed the paperwork with the Court last week, so now we have to wait sixty (60) days before we can get a Court hearing, similar to how we've handled it multiple times in the past.

Respectfully submitted,

Zachary S. Chizek  
Attorney at Law