

CITY COUNCIL MEETING MINUTES
Webster City, Iowa April 17, 2023 – 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on April 17, 2023, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers Mayor John Hawkins and the following Council Members: Abbie Hansen, Megan McFarland, Matt McKinney and Logan Welch.

This meeting was Open to the Public and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

It was moved by McFarland and seconded by Hansen to approve the agenda.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

None brought forth.

MINUTES AND CLAIMS

It was moved by Hansen and seconded by Welch that the following motion(s) and Resolution(s) (a-h) be approved and adopted collectively:

- a. That the meeting minutes of April 3, 2023 be approved.
- b. That Resolution No. 2023-073 approving payroll for the period ending April 8, 2023 and paid on April 14, 2023 in the amount of \$185,458.03 be passed and adopted.
- c. That Resolution No. 2023-074 approving bills paid in the amount of \$440,335.76 be passed and adopted and the Fund List be approved.
- d. That the City Manager Reports for March 2023, be accepted and placed on file.
- e. That the Police Department Report for March 2023 be accepted and placed on file.
- f. That the Fire Department Report for March 2023 be accepted and placed on file
- g. That the Hamilton County Solid Waste Commission Agenda Packet - April 12, 2023 be accepted.
- h. Recommend approval for issuance of Beer & Liquor Licenses by the Iowa Department of Commerce for the following:

Class E Retail Alcohol License, Fareway Stores, Inc., 942 2nd Street

Class C Retail Alcohol License, Gridiron Family Grill and Sports Lounge, Inc., 1121 East 2nd Street

8-Month Special Class C Retail Alcohol License, TTMM Promotions, LLC, d/b/a Hamilton County Speedway, 1200 Bluff Street (Speedway Only)

8-Month Special Class C Retail Alcohol License, TTMM Promotions, LLC, d/b/a Hamilton County Speedway for Market Nights located at 628 2nd Street (Chamber Office) and Temporary Outdoor License for the following dates June 1,8,15,22 & 29; July 6,13,20 and 27; and August 3,10,17,24 and 31, 2023.

5-Day (04/29/23-05/03/23) Class C Retail Alcohol License, St. Thomas Aquinas Church, 1010 Des Moines St., for Special Event to be held April 29, 2023.

- i. Council Committee Reports-None brought forth.
- J. Other reports and recommendations-None brought forth.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

City Council Meeting Minutes, April 17, 2023

GENERAL AGENDA

c. It was moved by McKinney and seconded by Hansen that Resolution No. 2023-075 setting May 1, 2023 at 6:05 p.m. in the Council Chambers at City Hall, Webster City, Iowa as the time and place for a public hearing on proposal to renew the City-Wide Urban Revitalization Plan for Residential Tax Abatement be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

d. It was moved by McFarland and seconded by Welch that Resolution No. 2023-076 setting May 1, 2023 at 6:05 p.m. in the Council Chambers at City Hall, Webster City, Iowa as the time and place for a Public Hearing on proposal to amend the Code of Ordinances of the City of Webster City, Iowa, 2019, Pertaining to Chapter 50, Article III, Division 3, to add Section 50-120, Entitled Solar Energy Systems be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

Ariel Bertran, Community Development Director, provided details on agenda items c&d above.

Public Hearing – 6:05 p.m.

a. April 17, 2023 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa being the time and place for a Public Hearing on the proposed 2023-2024 Budget, the same was held. No written objections were received and no oral objections were presented.

It was moved by Welch and seconded by McFarland that Resolution No. 2023-077 adopting, following Notice and Hearing the 2023-2024 Operating Budget and Certification of City Taxes for the Fiscal Year ending June 30, 2024 for the City of Webster City, Iowa be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

Public Hearing – 6:05 p.m.

b. April 17, 2023 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa being the time and place for a Public Hearing on proposed 2023-2024 Capital Improvement & Equipment Plan for the fiscal years 2023-2024 through 2027-2028, the same was held. No written objections were received and no oral objections were presented.

It was moved by Welch and seconded by McKinney that Resolution No. 2023-078 adopting, following Notice and Hearing, the 2023-2024 Capital Improvement & Capital Equipment Budget and the 2023-2024 through 2027-2028 Capital Improvement & Capital Equipment Plan of the City of Webster City, Iowa be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Dodie Wolfgram, Finance Director, was present to answer any questions Council may have regarding items a&b above. Budget information had previously been given to Council for review. Council Member Logan Welch thanked Dodie, City Staff and the Department Directors for the time involved with the annual budget process.

e. It was moved by Welch and seconded by McFarland that the request from American Tap for street closure on August 26, 2023 for a fundraiser ride in the alley and 500 block Parking lot to the South of the business to area marked with Orange painted lines be approved.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

The owner, Wendy Clemens, along with others helping organizing the event, will be working with the City Clerk and City Staff as the planning progresses.

f. It was moved by Hansen and seconded by Welch that the request from Webster City Area Chamber of Commerce for street closure of the 600 Block of Second Street from Des Moines Street to Willson Ave. – not including intersections, AND Des Moines Street between alley and Second Street, from 3:30 p.m. to 8:00 p.m. for Webster City Market Nights on Thursdays from June 1 through August 31, 2023 be approved.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Anna Woodward, Chamber Director, was present to provide details of the planned Market Nights.

g. Resolution authorizing the Mayor to sign and execute Amendment No. 17B with Snyder and Associates to provide Additional Professional Services needed for the Fair Meadow Drive Project and Authorizing use of Bond Proceeds to pay for the Project. *This item was Tabled from April 3, 2023 meeting. No action was taken on this item, therefore this item died due to lack of motion.*

City Council Meeting Minutes, April 17, 2023

h. It was moved by Welch and seconded by Hansen that Resolution No. 2023-079 authorizing the Mayor to sign and execute Engagement Letter with Ahlers and Cooney, Attorneys, to provide Legal Services Associated with the Electric Utility be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

Daniel Ortiz-Hernandez, City Manager, gave details of the agreement and reason for request of the services from Ahlers and Cooney, Attorneys.

i. It was moved by Hansen and seconded by Welch that Resolution No. 2023-080 authorizing the Street Department Supervisor to seek bids and authorizing the City Manager to proceed with lowest bidder if bids come back under \$50,000 for Concrete Panel Replacement be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

Biridiana Bishop, Assistant City Manager, gave a history of previous concrete panel replacement and presented what areas will be addressed this year for the project.

j. Resolution setting May 15, 2023 at 6:05 p.m. in the Council Chambers at City Hall, Webster City, Iowa on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for Construction of the 2023 Water Main Repair Project. *This item was tabled to a future meeting.*

Assistant City Manager Bishop informed Council that staff would like to review the Water Fund more thoroughly for sufficient monies to fund the project prior to proceeding.

k. It was moved by McKinney and seconded by McFarland that Resolution No. 2023-081 ratifying the Emergency Purchase for the Wastewater Treatment Plant Boiler be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Nick Knowles, Water and Waste Water Supervisor provided Council with purpose of the necessary replacement of the boiler.

l. It was moved by Welch and seconded by McFarland that Resolution No. 2023-082 approving Professional Services Agreement for Automated Traffic Enforcement Services with Sensys Gatso Group and placing Speed Cameras at Highway 20 and Highway 17, be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

City Manager Ortiz-Hernandez led the discussion on this item, pointing out some pending legislation on the regulation of speed cameras and specifics of the agreement. Council discussed the use of the cameras providing a safer environment and also that revenue would be used for any additional administration required and public safety.

CLOSED SESSION

It was moved by McKinney and seconded by Hansen that Council meet in closed session to discuss the purchase/sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, as provided by Chapter 21.5 j. of the Code of Iowa.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Council went out of Open Session at 6:43 p.m.

Council went into Closed Session at 6:45 p.m.

Council returned to Open Session at 7:11 p.m.

During the Closed Session, Council Member Welch excused himself at 7:08 p.m.

It was moved by Hansen and seconded by McKinney that Council adjourn.

ROLL CALL: McKinney, Hansen, Hawkins and McFarland voting aye.

The April 17, 2023 Regular City Council Meeting stood adjourned at 7:12 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk