

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa March 20, 2023 – 5:30 p.m.**

The City Council met in regular session at the City Hall, Webster City, Iowa at 5:30 p.m. on March 20, 2023, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers Mayor John Hawkins and the following Council Members: Abbie Hansen, Megan McFarland, Matt McKinney and Logan Welch.

*This meeting was Open to the Public and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.*

It was moved by McFarland and seconded by Hansen to approve the agenda.  
ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

Andy Koob, Project Manager for DGR Engineering, Rock Rapids, Iowa, provided a presentation on the Electrical System Study for the City of Webster City. The purpose of the study was to identify deficiencies and recommend improvements to eliminate the deficiencies. Three phases of improvements were presented over the next ten years incorporating the City's current Capital Improvement Plan for the Electric Department. Blair Metzger, DGR Engineering, is also working on an electric rate study which will be presented to Council at a later date.

**PETITIONS – COMMUNICATIONS – REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

A letter from Bob Van Diest and Premier Pyrotechnics, Inc. regarding the 2023 July 4<sup>th</sup> Fireworks was shared. Due to staffing of the fireworks company, Van Diest Supply will be unable to sponsor the fireworks this year.

**MINUTES AND CLAIMS**

It was moved by Welch and seconded by McFarland that the following motion(s) and Resolution(s) (a-h) be approved and adopted collectively:

- a. That the meeting minutes of March 6, 2023 be approved.
- b. That Resolution No. 2023-057 approving payroll for the period ending March 11, 2023 and paid on March 17, 2023 in the amount of \$188,115.95 be passed and adopted.
- c. That Resolution No. 2023-058 approving bills paid in the amount of \$2,358,673.16 be passed and adopted and the Fund List be approved.
- d. That the City Manager Reports for February 2023 be accepted and placed on file.
- e. That the Police Department Report for February 2023 be accepted and placed on file.
- f. That the Fire Department Report for February 2023 be accepted and placed on file.
- g. That the Hamilton County Solid Waste Commission Agenda Packet - March 8, 2023 be accepted.
- h. That the Heart of Iowa Regional Housing Trust Fund Agenda Packet - March 16, 2023 be accepted
- i. Council Committee Reports-None brought forth.
- j. Other reports and recommendations-None brought forth.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

**GENERAL AGENDA**

**Public Hearings – 6:05 p.m.**

a. March 20, 2023 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa being the time and place for a Public Hearing on the Proposition of Approving and Consenting to the amended and restated Lehigh-Webster Transmission and Webster Terminals Facilities and Operating Agreement, as Further Amended the same was held. No written objections were received and no oral objections were presented.

It was moved by Welch and seconded by McKinney that Resolution No. 2023-059 approving and consenting to the Amended and Restated Lehigh-Webster Transmission and Webster Terminals Facilities and Operating Agreement, as further amended be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Daniel Ortiz-Hernandez, City Manager, provided details on the amended agreement.

b. March 20, 2023 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa being the time and place for a Public Hearing on proposed Specifications and proposed Form of Contract for the Advanced Metering Infrastructure Project, the following motion was entered:

It was moved by McKinney and seconded by Hansen to Table the Public Hearing for Advanced Metering Infrastructure Proposed Selection to April 3, 2023 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

The hearing was tabled as staff are currently seeking additional software demonstration and integration with existing software from vendors.

c. It was moved by Welch and seconded by Hansen that Resolution No. 2023-060 setting April 3, 2023 at 6:00 p.m. in Council Chambers at City Hall, Webster City, Iowa as the time and place for a Public Hearing for the purpose of considering the Maximum Tax Dollars from Certain Levies for the City of Webster City's proposed Fiscal Year 2023-2024 Budget be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

Dodie Wolfram, Finance Director, informed Council that this is an annual requirement to hold the Max Levy Hearing prior to approving the Budget. Due to some changes occurring in valuations, a short discussion was held on the upcoming budget approval as well. Updated information and options will be provided to Council at a future meeting.

d. It was moved by McFarland and seconded by Hansen that Resolution No. 2023-061 authorizing the Mayor to sign and execute a Three Year Agreement with Midwest Injection, Inc., Cascade, Iowa for Bio-Solids Removal and Land Application Project for the Wastewater Treatment Facility be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

e. It was moved by Hansen and seconded by McFarland that Resolution No. 2023-062 authorizing the Mayor to sign and execute Change Order No. 2 with Peterson Construction for the Water Treatment Facility Improvements Project be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

Biridiana Bishop, Assistant City Manager, explained that the contractor is still experiencing supply chain issues with some of the components needed to complete the project so the change order is only requesting an extension of the completion date to June 30, 2023.

f. It was moved by McKinney and seconded by Hansen that Resolution No. 2023-063 authorizing the City Manager to make necessary Budget Amendments to use \$8,509 of the EMC Insurance Payment to Offset the Additional Tree Material Chipped by J Pettiecord be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Brandon Bahrenfuss, Street Department Supervisor spoke to Council in regard to the amendment.

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g. Discussion was held on the Wilson Brewer Historic Park Proposal from Dean Bowden. Council Members expressed concerns with operating costs, the match amount needed for the building that has been part of recent discussions and costs of a manager/curator for the Park. Consensus was to move forward with the Joint Work Session scheduled for Monday, March 27<sup>th</sup>, 2023 at 6:00 p.m. in Council Chambers at City Hall with the Hamilton County Board of Supervisors.

**CLOSED SESSION**

a. It was moved by McFarland and seconded by Hansen that Council meet in Closed Session to discuss the purchase/sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, as provided by Chapter 21.5 j. of the Code of Iowa.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

Council went out of Open Session at 6:22 p.m.

A short recess was taken.

Council went into Closed Session at 6:27 p.m.

Council returned to Open Session at 6:39 p.m.

It was moved by Welch and seconded by McFarland that Council adjourn.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

The March 20, 2023 Regular City Council Meeting stood adjourned at 6:40 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk