

CITY COUNCIL MEETING MINUTES
Webster City, Iowa March 6, 2023 – 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on March 6, 2023, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers Mayor John Hawkins and the following Council Members: Abbie Hansen, Megan McFarland, Matt McKinney and Logan Welch.

This meeting was Open to the Public and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

It was moved by Welch and seconded by McFarland to approve the agenda.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

Mayor Hawkins gave a proclamation on Honey Bee Day to be observed March 16, 2023.

MINUTES AND CLAIMS

It was moved by McKinney and seconded by Hansen that the following motion(s) and Resolution(s) (a-d) be approved and adopted collectively:

- a. That the meeting minutes of February 20, 2023 be approved.
- b. That Resolution No. 2023-048 approving payroll for the period ending February 25, 2023 and paid on March 3, 2023 in the amount of \$185,243.65 be passed and adopted.
- c. That Resolution No. 2023-049 approving bills paid in the amount of \$1,108,381.08 be passed and adopted and the Fund List be approved.
- d. That issuance of Beer & Liquor Licenses by the Iowa Department of Commerce for the following be approved: Class C Retail Alcohol License (now includes Sunday Sales) – Outdoor Service
Hamilton County Exposition d/b/a Hamilton County Fairgrounds, 1200 Bluff Street
- e. Council Committee Reports-None brought forth
- f. Other reports and recommendations-None brought forth.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

GENERAL AGENDA

b. It was moved by Welch and seconded by McFarland that Resolution No. 2023-050 approving Fire Department Work Agreement for 2023-2026 and Approving the Execution of same by the City Manager be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

a. **Public Hearing - 6:05 p.m.** March 6, 2023 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa being the time and place for a Public Hearing on a proposed Offer to Lease City Owned Property at 1324 Short Street, the same was held. No written objections were received and no oral objections were presented.

It was moved by Welch and seconded by Hansen that Resolution No. 2023-051 authorizing execution of a Lease – Business property for City Owned Property located at 1324 Short Street, Webster City, Iowa to Webster City Day Care Center be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen and Hawkins voting aye.
McFarland, abstain.

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City Manager Daniel Ortiz-Hernandez explained that this lease is a temporary solution for the designated property until the documents are completed for division of the parcel, at which time will be brought back to Council to execute the sale of the property to Webster City Day Care Center.

c. It was moved by McFarland and seconded by McKinney that Resolution No. 2023-052 authorizing the Street Supervisor to request proposals for the Removal and Replacement of 300 ft of Root Filled Storm Sewer Pipe with Dual Wall Tile and Install a Concrete Manhole Structure and Authorizing the City Manager to proceed with the lowest responsible bidder in an amount not to exceed \$50,000 and make necessary Budget Amendments be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

Brandon Bahrenfuss, Street Supervisor, provided information on the request and the recommended solution to resolve the issue at a lower cost.

d. It was moved by McKinney and seconded by McFarland that Resolution No. 2023-053 authorizing the City Manager to Sign and Execute Amendment No. 26 with Snyder and Associates to provide additional Professional Services needed for a Waste Water System Study, be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Biridiana Bishop, Assistant City Manager, provided details of the Amendment of having a third party review on the Wastewater Treatment Plant Project which would include the facility plan, the cost opinion estimate, current processes, among other items to review and provide any recommendations found.

e. It was moved by Welch and seconded by McKinney that Resolution No. 2022-054 authorizing the Mayor to Sign and Execute Change Order No. 6, Approve Pay Application No. 14 and sign and execute Change Order No. 7 with Rasch Construction, Inc. for the 2021 Second Street Reconstruction Project be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

Prior to the motion, Assistant City Manager Bishop went over a few options for Council to approve. After much discussion, the motion to approve the above Resolution-Option 2 was made, seconded and approved.

f. It was moved by McKinney and seconded by Hansen that Resolution No. 2023-055 authorizing the Street Supervisor to Seek Bids and Authorizing the City Manager to Proceed with the Lowest Bidder for Crack Sealing in an amount not to exceed \$100,000 be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Street Supervisor Bahrenfuss explained to Council that this is part of the pavement preservation processes being put in place.

g. Discussion was held in relation to the 2022 City Council Goal of Reviewing and Bidding out City Trash Services. Staff was looking for direction on what Council wanted to include in the bidding specifications. Assistant City Manager Bishop went through a power point that included current services for recycling and City Department Garbage Services and options that could be included in the specifications. Staff will take the input Council provided and work on putting the bidding specifications together.

h. It was moved by Welch and seconded by Hansen that Resolution No. 2023-056 authorizing the Mayor to sign Grant Agreement between City of Webster City and the Webster City Day Care that provides \$18,375.00 Grant to Assist with Meeting the Child Care needs in the Community be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

OTHER ITEMS

a. The City Attorney Report/Update of March 1, 2023 was previously given to Council for review.

CLOSED SESSION

It was moved by McFarland and seconded by Hansen that Council meet in Closed Session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation, as provided by Chapter 21.5 c. of the Code of Iowa.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

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Council went out of Open Session at 6:54 p.m.

A short recess was taken and Council went into Closed Session at 6:58 p.m.

Council returned to Open Session at 7:35 p.m.

It was moved by McKinney and seconded by Welch that Council adjourn.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

The March 6, 2023 Regular City Council Meeting stood adjourned at 7:36 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk