

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa February 20, 2023 – 6:00 p.m.**

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on February 20, 2023, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers Mayor John Hawkins and the following Council Members: Abbie Hansen, Megan McFarland, Matt McKinney and Logan Welch.

*This meeting was Open to the Public and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.*

It was moved by Hansen and seconded by McKinney to approve the agenda.  
ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

**PETITIONS – COMMUNICATIONS – REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

None brought forth.

**MINUTES AND CLAIMS**

It was moved by McKinney and seconded by Hansen that the following motion and Resolutions (a-h) be approved and adopted collectively:

- a. That the meeting minutes of February 6 and February 9, 2023 be approved.
- b. That Resolution No. 2023-037 approving payroll for the period ending February 11, 2023 and paid on February 17, 2023 in the amount of \$185,391.57 be passed and adopted.
- c. That Resolution No. 2023-038 approving bills paid in the amount of \$2,470,342.29 be passed and adopted and the Fund List be approved.
- d. Financial Reports for December 2022 and January 2023
- e. City Manager Reports for January 2023
- f. Police Department Report for January 2023
- g. Fire Department Report for January 2023
- h. Hamilton County Solid Waste Commission Agenda Packet for February 8, 2023
- g. Council Committee Reports-None brought forth
- h. Other reports and recommendations-None brought forth.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

**GENERAL AGENDA**

c. It was moved by McKinney and seconded by Welch that Resolution No. 2023-039 setting March 6, 2023 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa as the time and place for a Public Hearing on a proposed Offer to Lease of City Owned Property, Portion thereof, located on 1324 Short Street (Parcel Number 40882602431017) in Webster City, Iowa be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Daniel Ortiz-Hernandez, City Manager, provided details of the lease for the land where the Webster City Day Care playground is located. He informed Council that eventually this will come back to them to sell the parcel to the Day Care once the documents are completed.

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**Public Hearings – 6:05 p.m.**

a. February 6, 2023 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa being the time and place for a Public Hearing to Commence an Improvement Project to construct the Wastewater Treatment Facility Project and to Acquire Property for the project, the same was held. No written objections were received and no oral objections were presented.

It was moved by McFarland and seconded by Welch that Resolution No. 2023-040 authorizing the City Manager to proceed with Acquiring Necessary Property for the Wastewater Treatment Facility Project be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

Biridiana Bishop, Assistant City Manager, informed Council that this hearing was necessary in the next step of acquiring property for the new Wastewater Treatment Facility.

b. February 6, 2023 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa being the time and place for a Public Hearing on a proposed Offer to Purchase City Owned Property located on 1317 Beach Street in Webster City, Iowa, the same was held. No written objections were received and no oral objections were presented.

It was moved by McKinney and seconded by Hansen that Resolution No. 2023-041 authorizing execution of an Offer to Buy Real Estate and Acceptance and Subsequent Warranty Deed conveying City owned property located at 1317 Beach Street, Webster City, Iowa to Webster City Day Care Center be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins and McKinney voting aye.  
McFarland abstain.

City Manager Ortiz-Hernandez explained to Council this was a follow up on the Webster City Day Care discussion previously held in regard to the remodeling project they would like to proceed with. The agreement has been restructured with the City as the Mortgager and Day Care as Mortgagee for the remaining balance of the current loan so the deed can be transferred to Webster City Day Care and they can move forward with the project.

Council also discussed the challenge presented by the Hamilton County Board of Supervisors for matching funds (\$28,000) for the Webster City Day Care. Consensus of Council was to add \$18,000 to the previous \$10,000 already given, for a total of \$28,000 in matching funds. Documents will be drafted and presented to Council for approval at a future date.

d. It was moved by Welch and seconded by McFarland that Resolution No. 2023-042 amending Terms of Employment for City Clerk be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

e. It was moved by McKinney and seconded by Hansen that Resolution No. 2023-043 directing Publication of Gross Wage Salaries for Full Time and Part Time City Employees for the Calendar Year 2022 be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

f. It was moved by Welch and seconded by Hansen that Resolution No. 2023-044 adopting Updated Safety Plans for the City of Webster City, Iowa be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

g. It was moved by McKinney and seconded by Hansen that Resolution No. 2023-045 setting March 20, 2023 at 6:05 p.m. in Council Chambers at City Hall, Webster City Iowa as the time and place for a Public Hearing on the proposition of approving and consenting to the amended and restated Lehigh-Webster Transmission and Webster Terminals Facilities and Operating Agreement, as further amended, between and among Corn Belt Power Cooperative, MidAmerican Energy Company, the Webster City Municipal Electric Utility, Webster City, Iowa, and certain other Municipal Electric Utilities be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

City Manager Ortiz-Hernandez explained the purpose of the amended agreement.

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h. It was moved by McKinney and seconded by Hansen that Resolution No. 2023-046 authorizing the Street Supervisor to Seek Bids and Proceed with the lowest bidder for Concrete Crushing be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

Brandon Bahrenfuss, Street Supervisor, provided details on the concrete crushing process and uses of the crushed concrete for city projects.

i. It was moved by McFarland and seconded by Hansen that Resolution No. 2023-047 authorizing the City Manager to execute a purchase order for a New Replacement Digger Derrick Truck through Altec Industries be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

City Manager Ortiz-Hernandez informed Council that although this purchase is several years out in the Capital Equipment Plan, lead times on this type of truck are getting further and further out, thus the need to get the City of Webster City on the list now.

It was moved by McFarland and seconded by McKinney that Council adjourn.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

The February 20, 2023 Regular City Council Meeting stood adjourned at 6:16 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk