

CITY COUNCIL MEETING MINUTES
Webster City, Iowa January 3, 2023 – 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on January 3, 2023, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers Mayor John Hawkins and the following Council Members: Abbie Hansen, Megan McFarland, Matt McKinney and Logan Welch.

This meeting was Open to the Public and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

It was moved by McFarland and seconded by Hansen to approve the agenda.
ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

None brought forth.

APPOINTMENTS

It was moved by McKinney and seconded by Hansen that the following Appointments (Agenda items a-i) be approved.

- a. Appointment by the City Council of Karyl K. Bonjour as City Clerk to the two-year term ending December 31, 2024;
- b. Appointment by the City Council of Elizabeth Ann Smith as Deputy City Clerk to the two-year term ending December 31, 2024;
- c. Appointment by the City Council of Zachary Chizek as City Attorney to the two-year term ending December 31, 2024;
- d. Appointment of Adam Dickinson as representative and Daniel Ortiz-Hernandez as alternate representative to the North Iowa Municipal Electric Cooperative Association for the year 2023;
- e. Appointment of Brian Stroner as Right To Know Coordinator for the year 2023;
- f. Appointment of John Hawkins to the Hamilton County Resource Enhancement Committee for the year 2023;
- g. Appointment of Brandon Bahrenfuss as representative and Biridiana Bishop as alternate representative to the MIDAS Transportation Advisory Committee for the year 2023;
- h. Appointment of Megan McFarland as representative to serve on the board of the Webster City Day Care for the year 2023;
- i. Appointment of Logan Welch as representative to serve on the board of the Riverview Early Childhood Center for the year 2023;

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

j. It was moved by McFarland and seconded by Welch that the Appointment of the Daily Freeman Journal as the Official Newspaper for the year 2023 be approved.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

RESOLUTIONS-1st OF YEAR

k. It was moved by Welch and seconded by McFarland that Resolution No. 2023-001 appointing Shiloh Mork as Representative and Charles Stansfield as alternate representative to the Hamilton County E911 Service Board for the year 2023 be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

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l. It was moved by McKinney and seconded by Hansen that Resolution No. 2023-002 appointing John Hawkins as representative and Charles Stansfield as alternate representative to the Hamilton County Emergency Management Commission for the year 2023 be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

m. It was moved by Hansen and seconded by Welch that Resolution No. 2023-003 appointing Biridiana Bishop as representative and Daniel Ortiz-Hernandez as alternate representative to the Hamilton County Solid Waste Commission for the year 2023 be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

n. It was moved by Hansen and seconded by McFarland that Resolution No. 2023-004 authorizing the City Finance Director to invest City funds be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

o. It was moved by McFarland and seconded by Welch that Resolution No. 2023-005 authorizing the City Clerk to issue warrants in payment of certain types of expenditures be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

p. It was moved by McKinney and seconded by Hansen that Resolution No. 2023-006 authorizing City Clerk to issue and deliver warrants for the payroll upon receiving approval by the City Manager be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

q. It was moved by McFarland and seconded by McKinney that Resolution No. 2023-007 a Resolution of purpose providing for expenditures of Economic Development funds be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

r. It was moved by Welch and seconded by McKinney that Resolution No. 2023-008 setting dates and time for regular meetings of the City Council for 2023 be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

s. It was moved by Welch and seconded by McFarland that Resolution No. 2023-009 establishing Depositories for the City of Webster City and Financial Institutions, the Maximum Amount, which may be kept on Deposit in each Depository and Designating Authorized Officers be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

MINUTES AND CLAIMS

It was moved by McFarland and seconded by McKinney that the following motion and Resolutions be approved and adopted collectively:

a. That the meeting minutes of December 19, 2022 be approved.

b. That Resolution No. 2023-010 approving Payroll for the period ending December 17, 2022 and paid on December 23, 2022 in the amount of \$193,635.73 be passed and adopted.

c. That Resolution No. 2023-011 approving bills paid in the amount of \$2,387,626.34 be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

GENERAL AGENDA

a. It was moved by McKinney and seconded by Welch that Second Reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa 2019 by amending Chapter 48, Article V, Section 48-346 Pertaining to Commercial Wind Energy Conversion Systems be approved.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

It was moved by McKinney and seconded by McFarland that the Third Reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa 2019 by amending Chapter 48, Article V, Section 48-346 Pertaining to Commercial Wind Energy Conversion Systems be waived.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

It was moved by McFarland and seconded by Hansen that Ordinance No. 2023-1864 amending the Code of Ordinances of the City of Webster City, Iowa 2019 by amending Chapter 48, Article V, Section 48-346 Pertaining to Commercial Wind Energy Conversion Systems be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

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b. It was moved by Hansen and seconded by McKinney that Resolution No. 2023-012 setting February 6, 2023 at 6:05 p.m. in Council Chambers in City Hall, Webster City, Iowa for a Public Hearing to Commence a Public Improvement Project to construct the Wastewater Treatment Facility Project and to Acquire Property for the Project be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

Biridiana Bishop, Assistant City Manager, provided information and estimated timeline for this Hearing process.

c. It was moved by McKinney and seconded by McFarland that Resolution No. 2023-013 setting January 16, 2023 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa for a Public Hearing at which it is proposed to Approve a Development Agreement with Peoples Credit Union, including Annual Appropriation Tax Increment Payment be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen, and Hawkins voting aye.

d. Discussion on the Webster City Day Care was held in regard to a recent proposal to remodel the Center to accommodate more spots for Day Care. Daniel Ortiz-Hernandez, City Manager, provided a brief history of the acquisition and funding of the Webster City Day Care and informed Council that the City is still the Deed holder of the property. For any project concerning the Day Care, the proper procurement process would need to be taken using the guidelines outlined by the State for Government Public Entities. The possibility of the City providing matching funds of what Hamilton County Board of Supervisors has pledged to the project was also discussed. Consensus of Council was to direct Staff to change the structure of the loan for the Webster City Day Care and follow the procedures needed for the Deed to be transferred. Once this is completed, Council will consider the additional monies requested, pursuant to having an agreement stating the public purpose for the funding.

It was moved by McKinney and seconded by Hansen that council adjourn.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

The January 3, 2023 Regular City Council Meeting stood adjourned at 6:26 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk