

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa December 19, 2022 – 5:30 p.m.**

The City Council met in regular session at the City Hall, Webster City, Iowa at 5:30 p.m. on December 19, 2022, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers Mayor John Hawkins and the following Council Members: Abbie Hansen, Megan McFarland and Matt McKinney. Council Member Logan Welch was absent at the time of Roll Call, but joined the meeting at 5:40 p.m.

*This meeting was Open to the Public with limited capacity and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.*

It was moved by McFarland and seconded by Hansen to approve the agenda.

ROLL CALL: Hansen, Hawkins, McFarland and McKinney voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

Council Member Welch arrived at 5:40 p.m.

**Work Session:** Presentation by Sensys Gatso on Speed Cameras

Rick Willing, Director of Business Development for Sensys Gatso Group provided a powerpoint presentation which gave a history of the company and the products and services they offer. He reported on a 24-hour Traffic Study conducted in certain areas of Webster City for Council to review. Council consensus was to have Willing put together a proposal on implementation of the program and provide to Council for consideration.

**PETITIONS – COMMUNICATIONS – REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

None brought forth.

**MINUTES, CLAIMS, REPORTS AND LICENSES**

It was moved by McKinney and seconded by Hansen that the following items be accepted and placed on file, or approved and adopted collectively:

- a. That the meeting minutes of December 5, 2022 be approved.
- b. That Resolution No. 2022-205 approving Payroll for the period ending December 3, 2022 and paid on December 9, 2022, in the amount of \$190,214.67 be passed and adopted.
- c. That Resolution No. 2022-206 approving bills paid in the amount of \$514,669.83 be passed and adopted.
- d. City Manager Reports – November 2022
- e. Inspection Reports – October, November 2022
- f. Police Department Report – November 2022
- g. Fire Department Report – November 2022
- h. Hamilton County Solid Waste Commission Agenda Packet December 14, 2022.
- i. Planning and Zoning Commission December 12, 2022 Minutes
- j. Council Committee Reports-None brought forth.
- k. Other reports and recommendations-None brought forth.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

**City Council Meeting Minutes, December 19, 2022**

**GENERAL AGENDA**

a. Public Hearing - 6:05 p.m.

December 19, 2022 at 6:05 p.m. in Council Chambers, City Hall, Webster City, Iowa being the time and place for a Public Hearing on Public Improvement Project to Construct the Fair Meadow Drive Widening and Reconstruction Project and to Acquire Property for the Project, the same was held. No written objections were received and no oral objections were presented.

It was moved by Welch and seconded by McFarland that Resolution No. 2022-207 providing for Authorization to Proceed with a Public Improvement Project to Construct the Fair Meadow Drive Widening and Reconstruction Project and to Acquire Property for the Project be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Biridiana Bishop, Assistant City Manager, provided the scope and details of the project.

b. It was moved by McKinney and seconded by Hansen that the Second Reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019 by amending Chapter 46, Article X: Pertaining to Off-Road Utility Vehicles and Golf Carts within the Corporate Limits of the City of Webster City, Iowa be approved.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

It was moved by McKinney and seconded by Hansen that the Third Reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019 by amending Chapter 46, Article X: Pertaining to Off-Road Utility Vehicles and Golf Carts within the Corporate Limits of the City of Webster City, Iowa be waived.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

It was moved by McFarland and seconded by Welch that Ordinance No. 2022-1863, an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019 by amending Chapter 46, Article X: Pertaining to Off-Road Utility Vehicles and Golf Carts within the Corporate Limits of the City of Webster City, Iowa be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

c. It was moved by Hansen and seconded by McFarland that the First Reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa 2019 by amending Chapter 48, Article V, Section 48-346 Pertaining to Commercial Wind Energy Conversion Systems be approved.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

Assistant City Manager Bishop informed Council this was to add the two mile extraterritorial jurisdiction to this Chapter of the Code that had been previously overlooked.

d. It was moved by Hansen and seconded by Welch that Resolution No. 2022-208 setting January 16, 2023 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa for a Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for Furnishing Materials for the 2022 Electrical Underground Conversion Project be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Assistant City Manager Bishop explained to Council that this is tied to the award for other materials approved in October, but at that time due to the current state of the market, no transformers were included in the proposal and with the engineer's guidance, these now need to be rebid.

e. It was moved by McFarland and seconded by Hansen that Resolution No. 2022-209 authorizing the Mayor and City Clerk to enter into a City Attorney Compensation Agreement for Legal Services be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

## **City Council Meeting Minutes, December 19, 2022**

f. It was moved by Hansen and seconded by McKinney that Resolution No. 2022-210 Accepting and Approving the Minor Subdivision Plat of Broadacres Addition, Hamilton County, Iowa be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

g. It was moved by McFarland and seconded by Hansen that Resolution No. 2022-211 Accepting and Approving the Minor Subdivision Plat of Havinga Addition, Hamilton County, Iowa be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

h. It was moved by Hansen and seconded by McFarland that Resolution No. 2022-212 setting January 16, 2023 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa for a Public Hearing on Designation of the Expanded Webster City Riverview Urban Renewal Area and on Urban Renewal Plan Amendment be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

Daniel Ortiz-Hernandez, City Manager, provided an explanation for expanding the Urban Renewal Area.

i. Clay Schneckloth, PLH with Snyder and Associates, gave a powerpoint presentation on splash pads. He provided information on the types of systems available, sizes and component options and suggested steps to take in budget planning and for design and location of a splash pad in the community. Council Consensus was to have Snyder and Associates put together a proposal for the locations discussed and present to Council once completed.

### **OTHER ITEMS**

The City Attorney Report/Update from December 13, 2022 was previously given to Council for review.

**Work Session** - Wilson Brewer Historic Park: Doug Herman, Lynch Dallas, P.C., was present to provide legal guidance in options for Wilson Brewer Historic Park. He reviewed several documents in regard to the City's acquisition of the park and suggested the City could choose to move forward with a Board appointed by Council, a Board elected, or through 28E Agreements with the County and other entities. Council Members agreed that continuing to have some oversight of the park, especially when it comes to budgeting, was a priority, but felt working with the County and other entities through 28E agreements would be a possibility. A work session will be scheduled in the near future with the County Supervisors to discuss in more detail the expectations, guidelines, maintenance costs and oversight of the park.

It was moved by Welch and seconded by Hansen that Council meet in Closed Session to discuss the purchase/sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, as provided by Chapter 21.5 j. of the Code of Iowa.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Council went out of Open Session at 7:00 p.m. A short recess was taken.

Council went into Closed Session at 7:05 p.m.

Council returned to Open Session at 7:22 p.m.

It was moved by McKinney and seconded by Hansen that Council Adjourn.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

The December 19, 2022 Regular City Council Meeting stood adjourned at 7:23 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk