

CITY COUNCIL MEETING MINUTES
Webster City, Iowa November 7, 2022 – 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on November 7, 2022, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers Mayor John Hawkins and the following Council Members: Abbie Hansen, Megan McFarland and Logan Welch. Council Member Matt McKinney joined the meeting electronically.

This meeting was Open to the Public with limited capacity and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

It was moved by Welch and seconded by McFarland to approve the agenda.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth

PUBLIC INFORMATION

Members of the Doodle Bug Club of America were in attendance and presented \$500.00 donations to the Parks and Recreation Department and the Police Department in appreciation of working with the Club every year when they host the Doodlebug Reunion. Assistant Parks and Recreation/Public Grounds Director Breanne Leshar accepted the donation on behalf of the Parks and Recreation Department and Police Chief Shiloh Mork accepted the donation on behalf of the Police Department. The Club also thanked the City Council for their continued support.

MINUTES, CLAIMS, REPORTS AND LICENSES

It was moved by McFarland and seconded by Hansen that the following items be accepted and placed on file, or approved and adopted collectively:

- a. That the meeting minutes of October 17, 2022 be approved.
- b. That Resolution No. 2022-165 approving Payroll for the period ending October 22, 2022 and paid on October 28, 2022, in the amount of \$187,952.45 be passed and adopted.
- c. That Resolution No. 2022-166 approving bills paid in the amount of \$414,702.11 be passed and adopted.
- d. Inspection Department Report – September 2022
- e. Council Committee Reports – None brought forth
- f. Other reports and recommendations- None brought forth

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

GENERAL AGENDA

- b. It was moved by Welch and seconded by McFarland that Resolution No. 2022-167 to pursue State Revolving Loan Fund Loan to pay for the Construction of the new Wastewater Treatment Plant Project be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

City Council Meeting Minutes, November 7, 2022

Biridiana Bishop, Assistant City Manager, provided information on the funding for the new Wastewater Treatment Plant and that the State Revolving Loan Fund Loan would be the best option for the City and recommended by staff, the Engineer and the Financial Advisors.

6:05 PUBLIC HEARING

a. November 7, 2022 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa being the time and place for a Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for Furnishing Materials for furnishing an Electric Power Transformer for Reisner Substation, the same was held. No written objections were received and no oral objections were presented.

It was moved by Hansen and seconded by McFarland that Resolution No. 2022-168 approving and confirming Plans, Specifications and Form of Contract and Estimate of Cost for an Electric Power Transformer for Reisner Substation and authorizing the City Manager to execute the purchase of such Electric Power Transformer for Reisner Substation from Niagara Power Transformer Corporation be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.
Daniel Ortiz-Hernandez, City Manager, spoke on reason for purchase now due to the lead time of receiving the transformer. The planning for the new substation ties in with the construction of the new Wastewater Treatment Plant as well.

c. It was moved by Welch and seconded by McFarland that the First Reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019 by Amending Chapter 48 Pertaining to Sewer Rental Rates be approved.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.
City Manager Ortiz-Hernandez presented the new rates that will go in effect in January of 2023 and the following years thereafter. Susanne Gerlach of PFM Financial Advisors, LLC was also present to answer questions. Council Members Welch and McKinney expressed that City needs to be proactive in educating the community on the rate increases.

d. It was moved by McFarland and seconded by Hansen that Resolution No. 2022-169 accepting and approving acquisition of Property generally located at 403 Broadway Street in the City of Webster City, Hamilton County, Iowa be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

e. It was moved by McFarland and seconded by Hansen that Resolution No. 2022-170 accepting and approving acquisition of Property generally located at 1033 Third Street in the City of Webster City, Hamilton County, Iowa be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

f. It was moved by Welch and seconded by McFarland that Resolution No. 2022-171 authorizing the City Manager to execute a purchase order to Hubill Power Systems for a replacement Battery Bank for the Bowman Substation be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.
City Manager Ortiz-Hernandez spoke on the purpose of replacing the battery bank.

City Council Meeting Minutes, November 7, 2022

g. It was moved by Hansen and seconded by McFarland that Resolution No. 2020-172 approving use of remaining budgeted funds needed to complete the Water Fill Station and authorizing the Mayor to sign and execute a Three-Year Agreement for Cloud-Based Software with Flowpoint Environmental Systems, Inc., be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.
Brandon Bahrenfuss, Street Supervisor, provided information on the Water Fill Station and how the software will be beneficial to the City in the selling of water and reports that can be obtained.

h. It was moved by Welch and seconded by McFarland that Resolution No. 2022-173 authorizing the Mayor to sign the Agreement between Geary Meyer and the City of Webster City for the payment of \$1,000 for concrete replacement in lieu of city crews repairing impacts to the drive approach tied to a water main break repair be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.
Street Supervisor Bahrenfuss provided background of Water Main Break Repair and specifics of Agreement.

i. It was moved by Welch and seconded by McFarland that Resolution No. 2022-174 authorizing the City Manager to purchase a Ride-On Spreader/Sprayer be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.
Breanne Leshner, Assistant Park and Recreation/Public Grounds Director, informed the Council that the purchase of this type of Spreader/Sprayer will assist the department greatly in saving time with the annual spraying completed every year on City Property.

j. It was moved by Hansen and seconded by McFarland that Resolution No. 2022-175 authorizing the City Manager to purchase a 72" Commercial Mower be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.
Assistant Park and Recreation/Public Grounds Director Leshner explained that a recent evaluation of the current mowers used (4) could be reduced to three, therefore will be trading in two of the older mowers and with approval of Council will purchase the 72" Commercial Mower with a snowblade attachment.

k. It was moved by Welch and seconded by Hansen that Resolution No. 2022-176 authorizing the City Manager to execute and sign the Contract from Brightly for Asset Management Software, purchased through Sourcewell, be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.
Street Supervisor Bahrenfuss explained the benefits the Asset Management Software will provide in data and maintenance tracking of vehicles throughout the city departments.

l. It was moved by Welch and seconded by Hansen that Resolution No. 2022-177 authorizing the City Manager to make necessary budget amendment and accept and sign the Agreement from Brightly Software to implement Permitting, Code Enforcement and Financial Connector Software be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.
Ariel Bertran, Community Development Director, reviewed the benefits of the Software which includes more on-line permitting and payments, on-site Code Enforcement tracking and financial reconciliation.

City Council Meeting Minutes, November 7, 2022

m. It was moved by Welch and seconded by McFarland that Resolution No. 2022-178 approving and authorizing the Mayor to sign contract for legal services with Lynch Dallas, P.C. and authorizing the City Manager to make necessary budget amendments to pay for services rendered be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

City Manager Ortiz-Hernandez explained this request pertains to future items relating to Wilson Brewer Historic Park. The request is to retain special legal counsel to assist the City in all legal matters pertaining to the park due to the Chairman of the Wilson Brewer Historic Park Committee being a law partner of the current City Attorney.

n. Discussion was held regarding Automated Traffic Enforcement Systems (Speed and Red Light Cameras) and requesting direction to Staff.

City Manager Ortiz-Hernandez informed Council this was a follow-up to their request for more information on the Systems. He explained how the vendors of such systems handle the implementation of the systems and presented maps of streets where accidents have occurred and data on speeding violations and where most prominent. Although, these systems would provide some revenue for the City, safety of community and those operating motor vehicles is a prime factor of having systems installed with hopes of changing the behavior of drivers over time. Consensus of Council was to proceed in obtaining more information and costs associated with any preliminary evaluations if the City were to do it separately before selecting a vendor.

OTHER ITEMS

a. The City Attorney Update/Report dated Nov. 3, 2022 was previously given to Council for review

It was moved by Hansen and seconded by McFarland that Council Adjourn.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

The November 7, 2022 Regular City Council Meeting stood adjourned at 7:05 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk