

CITY COUNCIL MEETING MINUTES
Webster City, Iowa October 17, 2022 – 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on October 17, 2022, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers Mayor John Hawkins and the following Council Members: Abbie Hansen, Megan McFarland and Logan Welch. Council Member Matt McKinney joined the meeting electronically.

This meeting was Open to the Public with limited capacity and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

It was moved by Hansen and seconded by McFarland to approve the agenda.
ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth

PUBLIC INFORMATION

None brought forth.

MINUTES, CLAIMS, REPORTS AND LICENSES

It was moved by Welch and seconded by McFarland that the following items be accepted and placed on file, or approved and adopted collectively:

- a. That the meeting minutes of October 3, 2022 be approved.
- b. That Resolution No. 2022-156 approving Payroll for the period ending October 8, 2022 and paid on October 14, 2022, in the amount of \$ 189,077.70 be passed and adopted.
- c. That Resolution No. 2022-157 approving bills paid in the amount of \$ 1,213,036.73 be passed and adopted.
- d. Recommend approval for issuance of Beer and Liquor Licenses by the Iowa Department of Commerce for the following:
 1. New Licenses: Wildcat Products, LLC d/b/a Wildcat Distilling Co., 626 2nd Street
 Class A Native Distilled Spirits Liquor License (LCN) and Sunday Service
 Class C Liquor License and Sunday Service
 2. Amendment to Class C Liquor License - Temporary Additional Outdoor Service Area – Gridiron Grill & Sports Lounge, 1121 E Second Street for event to be held on Saturday, October 22nd, 2022.
- e. City Manager Reports – September 2022
- f. Inspection Department Report – August 2022
- g. Police Department Report – September 2022
- h. Fire Department Report – September 2022
- i. Hamilton County Solid Waste Agenda Packet – October 2022
- j. Council Committee Reports – None brought forth
- k. Other reports and recommendations- None brought forth

ROLL CALL: Hawkins, Hansen, McFarland, McKinney and Welch voting aye.

City Council Meeting Minutes, October 17, 2022

GENERAL AGENDA

6:05 p.m. Public Hearing

a. **HEARING CANCELLED:** The Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for Construction of Lincoln Drive Reconstruction Project was cancelled.

It was moved by McFarland and seconded by Hansen to reject the bid received for the Lincoln Drive Reconstruction Project and rebid the project.

ROLL CALL: McFarland, McKinney Welch, Hansen and Hawkins voting aye.

It was moved by Hansen and seconded by McFarland that Resolution No. 2022-158 setting November 21, 2022 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa for a Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for construction of the Lincoln Drive Reconstruction Project be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

Biridiana Bishop, Assistant City Manager, provided specifics of the one bid received and the request to rebid the project.

b. It was moved by Hansen and seconded by McFarland that the Third Reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, by amending Chapter 10, Sec. 10-20 through 10-30, Pertaining to Building Codes be approved.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

It was moved by Welch and seconded by McFarland that Ordinance No. 2022-1861, an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, by amending Chapter 10, Sec. 10-20 through 10-30, Pertaining to Building Codes be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

c. It was moved by Hansen and seconded by Welch that the Street Supervisor be appointed as the Representative and the Assistant City Manager be appointed as the Alternate Representative to the MIDAS Transportation Advisory Committee

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

d. It was moved by Hansen and seconded by Welch that Resolution No. 2022-159 setting November 21, 2022 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa for a Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for Construction of Boone River Trail Panel Replacement Project be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

e. It was moved by McFarland and seconded by Hansen that Resolution No. 2022-160 designating the Assistant City Manager to be the Authorized Representative for the Wastewater and Drinking Water Treatment Financial Assistance Program in Iowa administered by the Iowa Finance Authority be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

f. It was moved by Hansen and seconded by McFarland that Resolution No. 2022-161 authorizing the Mayor to sign and execute Amendment No. 17A with Snyder and Associates to provide additional professional services needed for Lincoln Drive and Fair Meadow Drive Projects be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

City Council Meeting Minutes, October 17, 2022

g. It was moved by Welch and seconded by McFarland that Resolution No. 2022-162 accepting and executing easement from the listed herein in connection with the 2022 Electrical Underground Conversion Project be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

h. It was moved by McFarland and seconded by Hansen that Resolution No. 2022-163 approving a contribution of \$800.00 to the Webster City Chamber of Commerce for the Iowa Economic Development Authority Downtown Resource Center to Perform a Downtown Assessment be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

Assistant City Manager Bishop provided explanations and details of agenda items d-h above.

i. It was moved by Welch and seconded by McFarland that Resolution No. 2022-164 approving and authorizing execution of a Conditional Electric Infrastructure Loan Agreement by and between the City of Webster City and Sparrow Properties, LLC D/B/A Automatic Machines, also known as Perin Machining Company be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Daniel Ortiz-Hernandez, City Manager, outlined the terms of the agreement prior to Council’s action on this agenda item.

OTHER ITEMS

The following dates of upcoming events were shared with Council:

- a. October 29: 5:30 – 8:00 p.m. Residential Trick-Or-Treating
- b. October 31: 3:00 – 6:00 p.m. Downtown Trick-Or-Treating
- c. November 14: Fall Leaf Pickup
- d. December 3: Christmas in the City Events

WORKSESSION WITH WILSON BREWER HISTORIC PARK COMMITTEE

The Council met with members of the Wilson Brewer Historic Park Committee in a Work Session beginning at 6:15 p.m., regarding funding considerations for the park. A separate meeting notice and agenda for the Wilson Brewer Historic Park Committee had been published and distributed. There was no quorum present for the Committee as three members of the five members indicated that they would be unable to attend, so no Roll Call was held. Present were Mayor John Hawkins and Council Members Abbie Hanson, Megan McFarland and Logan Welch with Council Member Matt McKinney joining the Work Session electronically. Present from the Wilson Brewer Historic Park Committee were Chairman Gary Groves and Doug Bailey. Committee Members Kim Anderson, Ketta Lubberstedt-Arjes and Lindsay McCormick Welch were absent.

Groves addressed the Council by first providing a history of the park and recent renovations that had been completed and those still needing to be considered and planned for. An Interactive discussion was held between Council and others present on various funding revenue and ongoing expenses, possibility of 28E Agreements, establishment of a Board of Trustees, Endowments, among the future vision for the Complex. Dean Bowden, Carolyn Miller and Rick Young also spoke to Council during the Work Session. Council informed that concern was expressed by current Committee Members of the Wilson Brewer Historic Park Committee that complete information has not been provided to them prior to presenting to Council. The next scheduled meeting of the Committee is October 18, 2022. Council has asked the Committee to bring their recommendation forward from that meeting for consideration at the next regular City Council Meeting.

City Council Meeting Minutes, October 17, 2022

CLOSED SESSION:

It was moved by Hansen and seconded by McFarland that the City Council meet in Closed Session to discuss the purchase/sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, as provided by Chapter 21.5 j. of the Code of Iowa.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

Council went out of Open Session at 7:30 p.m.

Council took a short recess

Council went into Closed Session at 7:40 p.m.

Council returned to Open Session at 8:07 p.m.

It was moved by McFarland and seconded by Hansen that Council adjourn.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

The October 17, 2022 regular City Council Meeting stood adjourned at 8:08 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk