

CITY COUNCIL MEETING MINUTES
Webster City, Iowa October 3, 2022 – 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on October 3, 2022, upon call of the Mayor Pro Tem and the advance agenda. The meeting was called to order by Mayor Pro Tem Logan Welch and roll being called there were present in Council Chambers Mayor Pro Tem Logan Welch and the following Council Members: Abbie Hansen, Megan McFarland and Matt McKinney. Mayor/Council Member John Hawkins was absent.

This meeting was Open to the Public with limited capacity and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

It was moved by Hansen and seconded by McKinney to approve the agenda.

ROLL CALL: Hansen, McFarland, McKinney and Welch voting aye.

Mayor Pro Tem Logan Welch led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

Gary Groves, chairperson of the Wilson Brewer Historic Park Committee addressed the Council about scheduling a Work Session or to be placed on a Council Agenda to provide an update and discuss the future of the Wilson Brewer Historic Park. Mayor Pro Tem Welch suggested that Gary contact Recreation/Public Grounds Director Larry Flaws to get this set up.

PUBLIC INFORMATION

None brought forth.

MINUTES, CLAIMS, REPORTS AND LICENSES

It was moved by McFarland and seconded by McKinney that the following items be accepted and placed on file, or approved and adopted collectively:

- a. That the meeting minutes of September 19, 2022 be approved.
- b. That Resolution No. 2022-152 approving Payroll for the period ending September 24, 2022 and paid on September 30, 2022, in the amount of \$187,834.22 be passed and adopted.
- c. That Resolution No. 2022-153 approving bills paid in the amount of \$379,304.16 be passed and adopted.
- d. Council Committee Reports – None brought forth.
- e. Other reports and recommendations – None brought forth.

ROLL CALL: McFarland, McKinney, Welch and Hansen voting aye.

GENERAL AGENDA

6:05 p.m. Public Hearings

a. **HEARING CANCELLED:** The Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for Construction of Boone River Trail Panel Replacement Project was cancelled.

It was moved by McKinney and seconded by Hansen to reject the bid received for the Boone River Trail Concrete Panel Replacement Project and authorization to rebid at a later date.

ROLL CALL: McKinney, Welch, Hansen and McFarland voting aye.

Biridiana Bishop, Assistant City Manager, provided specifics of the bid and the request to rebid at a later date.

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b. October 3, 2022 being the time and place for a Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for Furnishing Materials for the 2022 Electrical Underground Conversion Project, the same was held. No written objections were received and no oral objections were presented.

It was moved by McFarland and seconded by McKinney that Resolution No. 2022-154 approving and confirming Plans, Specifications and Form of Contract and Estimate of Cost for Furnishing Materials for the 2022 Electrical Underground Conversion Project and authorizing the City Manager to execute purchase order be passed and adopted.

ROLL CALL: Welch, Hansen, McFarland and McKinney voting aye.

Assistant City Manager Bishop provided details on the materials purchase, noting that some of the items were not quoted at this time due to supply chain issues. Al Powers of P&E Engineering joined the meeting electronically to field any questions from Council on the project.

c. It was moved by Hansen and seconded by McFarland that Resolution No. 2022-155 designating the last Saturday in October from 5:30 to 8:00 p.m. for the observance of door-to-door "Trick-Or-Treating" in Residential Neighborhoods in Webster City, Iowa be passed and adopted.

ROLL CALL: Hansen, McFarland, McKinney and Welch voting aye.

Daniel Ortiz-Hernandez, City Manager, explained this item was brought to him by Council Members Hansen and McFarland to establish a specific date each year for this event.

d. It was moved by McFarland and seconded by McKinney to approve the closure of Second Street from Prospect Street to Superior Street on October 31, 2022 from 3:00 p.m. to 6:00 p.m. for Downtown Trick-Or-Treating.

ROLL CALL: McFarland, McKinney, Welch and Hansen voting aye.

City Manager Ortiz-Hernandez stated that the Chamber sponsored event will be taking place on this date. Closing the street will provide safety to those participating in the event and also provide the opportunity for other businesses to participate in this event as well.

e. It was moved by Hansen and seconded by McFarland that the Second Reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, by amending Chapter 10, Sec. 10-20 through 10-30, Pertaining to Building Codes be approved.

ROLL CALL: McKinney, Welch, Hansen and McFarland voting aye.

Ariel Bertran, Community Development Director, spoke on the Ordinance Amendment.

OTHER ITEMS

a. The City Attorney Update/Report dated 09/28/2022 was previously given to Council for review.

It was moved by McFarland and seconded by Hansen that Council adjourn.

ROLL CALL: Welch, Hansen, McFarland and McKinney voting aye.

The October 3, 2022 regular City Council Meeting stood adjourned at 6:20 p.m.

Logan Welch, Mayor Pro Tem

Karyl K. Bonjour, City Clerk