

CITY COUNCIL MEETING MINUTES
Webster City, Iowa September 6, 2022 – 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on September 6, 2022, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers Mayor John Hawkins and the following Council Members: Abbie Hansen, Megan McFarland, Matt McKinney and Logan Welch.

This meeting was Open to the Public with limited capacity and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

It was moved by Hansen and seconded by McKinney to approve the agenda.

ROLL CALL: Hansen, Hawkins, McFarland , McKinney and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

a. None brought forth.

b. Mayor Hawkins gave a Proclamation on Doodlebug Days in Webster City for the week of September 12 – 17, 2022. Jerry Wells, Don Nokes, Vern Ratcliff, Gerald Huisman and Corey Jorgensen were present as the proclamation was read.

MINUTES, CLAIMS, REPORTS AND LICENSES

It was moved by McFarland and seconded by Welch that the following items be accepted and placed on file, or approved and adopted collectively:

a. That the meeting minutes of August 15, 2022 and August 17, 2022, be approved.

b. That Resolution No. 2022-129 approving Payroll for the period ending August 13, 2022 and paid on August 19, 2022, in the amount of \$199,088.59 be passed and adopted.

c. That Resolution No. 2022-130 approving Payroll for the period ending August 27, 2022 and paid on September 2, 2022 In the amount of \$189,120.73 be passed and adopted.

d. That Resolution No. 2022-131 approving bills paid in the amount of \$719,008.75 be passed and adopted.

e. Recommend approval for issuance of Beer and Liquor Licenses by the Iowa Department of Commerce for the following:

1. 5-Day Class C Liquor License and Sunday Service – Briggs Woods Conference Center for LIFT WC Taste of Fall Event to be held on Sunday, September 18, 2022.

f. Inspection Department Report – July 2022

g. Council Committee Reports – None brought forth.

h. Other reports and recommendations – None brought forth.

ROLL CALL: Hawkins, McFarland , McKinney, Welch and Hansen voting aye.

GENERAL AGENDA

6:05 p.m. Public Hearing on proposal to enter into a General Obligation Police Vehicle Acquisition Loan Agreement

a. September 6, 2022 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa being the time and place for a Public Hearing on proposal to enter into a General Obligation Police Vehicle Acquisition Loan Agreement, the same was held. No written objections were received and no oral objections were presented.

It was moved by Welch and seconded by McFarland that Resolution No. 2022-132 authorizing and approving a Loan Agreement, providing for the issuance of a \$170,000.00 General Obligation Police Vehicle Acquisition Note, Series 2022 and providing for the levy of taxes to pay the same be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Dodie Wolfram, Finance Director, provided information on the bidding, the note and the agreement.

b. It was moved by Hansen and seconded by Welch that Resolution No. 2022-133 accepting quotation in the amount of \$34,677.00 per vehicle from Stew Hansen Dodge City for a RAM 1500 Crew Cab SSV listed in the State of Iowa Vehicle Contract Catalog; accepting quotations from Stivers Midwest Pro Upfitters totaling \$37,060.78; and authorizing the City Manager to purchase two vehicles, equipment, and upfitting of said vehicles for the Webster City Police Department, be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

City Manager Daniel Ortiz Hernandez informed Council this purchase is a follow up of the discussion held at a previous council meeting in regard to the current police vehicles and acquisition of additional new vehicles.

c. It was moved by McFarland and seconded by McKinney that the request from IT Director to add MTR (Managed Threat Response) to the current 3-year subscription to Sophos Intercept X Advanced with EDR and XDR in the amount of \$10,982.15 be approved.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

Kirby Winter, IT Director, explained that the addition of MTR will add another layer of cyber security throughout the City, and critical in continuing cyber security insurance coverage.

d. It was moved by McKinney and seconded by Hansen that Resolution No. 2022-134 authorizing the City Manager to accept the Quote from Dinges Fire Company, Amboy, Illinois and to purchase five sets of turnout gear for the Webster City Fire Department totaling \$17,100.00, plus shipping be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Andy Sowle, Captain, Webster City Fire Department explained the process taken in obtaining bids, considering bids and making the recommendation to Council on purchase of sets of Turnout Gear.

e. It was moved by McKinney and seconded by McFarland that setting September 19, 2022 at 6:01 p.m. in Council Chambers at City Hall, Webster City, Iowa as the time and place for a Public Hearing to Amend the FY23 Budget be approved.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

f. It was moved by Welch and seconded by McFarland that Resolution No. 2022-135 transferring cash to provide funding for certain projects and to repay internal loans and/or repay funds for projects and TIF obligation payments be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Finance Director Wolfram reminded Council that this is an annual process and explained the reason for some of the transfers.

g. It was moved by McFarland and seconded by Hansen that Resolution No. 2022-136 setting October 3, 2022 at 6:05 p.m. in Council Chambers at City Hall in Webster City, Iowa as the time and place for a Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for Furnishing Materials for the 2022 Electrical Underground Conversion Project, be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

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h. It was moved by Welch and seconded by Hansen that Resolution No. 2022-137 setting October 3, 2022 at 6:05 p.m. in Council Chambers at City Hall, in Webster City, Iowa as the time and place for a Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for Construction of Boone River Trail Panel Replacement Project, be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

i. It was moved by McFarland and seconded by Hansen that Resolution No. 2022-138 setting September 19, 2022 at 6:05 p.m. in Council Chambers at City Hall in Webster City, Iowa as the time and place for a Public Hearing on proposal to submit a Community Development Block Grant (CDBG) Application, to the Iowa Economic Development Authority to request funding for the 2022 Sanitary Sewer Rehabilitation Project, be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

j. It was moved by Welch and seconded by McFarland that Resolution No. 2022-139 adopting Amendment No. 1 to the City's Portion of the 2019-2024 Hamilton County, Iowa Multi-Jurisdictional Hazard Mitigation Plan, be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

k. It was moved by Welch and seconded by Hansen that Resolution No. 2022-140 designating the Assistant City Manager to be the Authorized Representative for the Water and Waste Disposal Loan & Grant Program in Iowa administered by the USDA, be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

l. It was moved by McKinney and seconded by McFarland that Resolution No. 2022-141 accepting the Water Treatment Plant Aerator Structure Support Repair Project and authorizing Final Payout to Peterson Construction, Webster City, Iowa in the amount of \$23,973.00, be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

Biridiana Bishop, Assistant City Manager, spoke on General Agenda items g-l, providing Council with additional information on each and specifying that some of the items are related to possible funding sources for the new Wastewater Treatment Plant.

m. It was moved by Hansen and seconded by McKinney that Resolution No. 2022-142 authorizing the Mayor to accept the Proposal from Karl Chevrolet for a 2022 Work Truck with Utility Box and Truck Equipment to add Strobe Lights, Shovel Rack and Wrench Rack, be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

Brandon Bahrenfuss, Street Department Supervisor, reminded Council on their approval of this purchase several months ago. There has been issues due to supply chain and lead times on ordering and obtaining vehicles. Bahrenfuss was made aware of this Work Truck that was available from Karl Chevrolet and after comparing to the original specifications, concluded this Work Truck would suit the needs of his department, and is asking Council to accept the Work Truck proposal and proceed with acquisition of the vehicle.

n. It was moved by Welch and seconded by McFarland that Resolution No. 2022-143 accepting and adopting the August 2022 Wastewater Treatment Facility Improvements Facility Plan prepared by Bolton & Menk, Inc., and authorizing the Submittal of the Facility Plan to the Iowa Department of Natural Resources, be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Assistant City Manager Bishop provided a summary of the steps being taken to submit the plan and future steps to be taken on the plans and construction for the new Wastewater Treatment Plant.

o. It was moved by Welch and seconded by Hansen that the Request from LIFT WC to close 700 block of Second Street on September 18, 2022 from the intersection of Des Moines Street and Second Street to the Intersection of Prospect Street and Second Street from 9 a.m. to 11 p.m. (at the latest) for the LIFT WC 2022 Taste of Fall fundraising dinner event, be approved.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

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p. It was moved by Hansen and seconded by McFarland that the Request from Webster City High School National Honor Society and issuance of Parade Permit for Homecoming Parade to be held on September 16, 2022; staging to begin at approximately 1:30 p.m. with Parade at 2:30 p.m., be approved.
ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

OTHER ITEMS

a. The City Attorney Update/Report dated August 31, 2022 was previously given to Council for review.

CLOSED SESSION

It was moved by McFarland and seconded by McKinney that the Council meet in Closed Session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation, as provided by Chapter 21.5 c. of the Code of Iowa.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

Council went out of Open Session at 6:33 p.m.

Council took a short recess.

Council went into Closed Session at 6:35 p.m.

Council returned to Open Session at 7:05 p.m.

It was moved by McFarland and seconded by McKinney that Council adjourn.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

The September 6, 2022 Regular City Council Meeting stood adjourned at 7:06 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk