

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa August 15, 2022 – 6:00 p.m.**

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on August 15, 2022, upon call of Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers Mayor John Hawkins and the following Council Members: Abbie Hansen, Megan McFarland and Logan Welch. Council Member Matt McKinney was absent.

*This meeting was Open to the Public with limited capacity and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.*

It was moved by McFarland and seconded by Welch to approve the agenda.

ROLL CALL: Hansen, Hawkins, McFarland and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

**PETITIONS – COMMUNICATIONS – REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

Mayor Hawkins provided information on the Tour de Webster Bike Race/Fun Ride planned for Sunday, August 28, 2022 at 1 p.m. Those interested can register at Fuller Hall Recreation Center prior to the event.

**MINUTES, CLAIMS, REPORTS AND LICENSES**

It was moved by Welch and seconded by Hansen that the following items be accepted and placed on file, or approved and adopted collectively:

- a. That the meeting minutes of August 1, 2022 be approved.
- b. That Resolution No. 2022-118 approving Payroll for the period ending July 30, 2022 and paid on August 5, 2022, in the amount of \$203,821.86 be passed and adopted.
- c. That Resolution No. 2022-119 approving bills paid in the amount of \$1,725,868.07 be passed and adopted.
- d. Recommend approval for issuance of Beer and Liquor Licenses by the Iowa Department of Commerce for the following:
  1. Class C Liquor License, Outdoor Service and Sunday Service  
Seneca Street Saloon (Olson V, LLC), 919 Seneca Street
- e. City Manager Reports – July 2022
- f. Inspection Department Report – June 2022
- g. Police Department Report – July 2022
- h. Fire Department Report – July 2022
- i. Planning and Zoning Commission Minutes of August 8, 2022
- j. Council Committee Reports – None brought forth.
- k. Other reports and recommendations – None brought forth.

ROLL CALL: Hawkins, McFarland, Welch and Hansen voting aye.

**GENERAL AGENDA**

a. It was moved by McFarland and seconded by Hansen that Resolution No. 2022-120 approving Request from Noon Rotary to paint a Memorial Mural, in Honor of Patricia (Pat) Westcott on the West Wall of the RSVP Building and authorizing the Mayor to sign and Execute a Façade Easement Agreement with Rotary be passed and adopted.

ROLL CALL: McFarland, Welch, Hansen and Hawkins voting aye.

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Ariel Bertran, Community Development Director, provided the background for this request. Mark Dohms, on behalf of Noon Rotary, presented a preliminary drawing of the painting of the mural and provided details of the project. He also mentioned that the dedication of the Kent Harfst Memorial has been scheduled for October 9, 2022.

b. It was moved by Welch and seconded by Hansen that Resolution No. 2022-121 authorizing the City Manager to approve the request from LIFT WC to Install a Soccer Mini-Pitch System in East Twin Park next to the Pickleball Court be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins and McFarland voting aye.

Community Development Director Bertran, City Manager Daniel Ortiz-Hernandez and City Attorney Zach Chizek provided information on the installation and timeline of this project.

c. It was moved by Welch and seconded by McFarland that Resolution No. 2022-122 authorizing the Amendment to the USDA Revolving Loan Fund Reuse Plan be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland and Welch voting aye.

Community Development Director Bertran informed Council that with the recent staff changes, the plan needed to be updated.

d. It was moved by Welch and seconded by McFarland that Request from Asbury United Methodist Church for Street Closing for Rally Day Celebration to be held September 11, 2022 from 8:00 a.m. to 1:00 p.m. – Des Moines Street (Alleyway that runs north of Asbury United Methodist Church and Fuller Hall to the corner of Des Moines and Bank Street on the West Side - amounts to half a block) be approved.

ROLL CALL: Hawkins, McFarland, Welch and Hansen voting aye.

e. It was moved by Welch and seconded by McFarland that Resolution No. 2022-123 approving Change Order No. 4 and 5 to the 2021 Second Street Reconstruction Project with Rasch Construction, Inc., 1825 Johnson Avenue, Fort Dodge, Iowa be passed and adopted.

ROLL CALL: McFarland, Welch, Hansen and Hawkins voting aye.

Biridiana Bishop, Assistant City Manager, provided an explanation for the change orders in the scope of the overall project.

f. Discussion was held on the 2<sup>nd</sup> Street Streetscape. John Halderman of Snyder and Associates, presented information on species of trees selected and draft sketch of possible streetscape on 2<sup>nd</sup> Street from the intersection of Beach Street to Overpass Drive. Consensus of Council was to include all four blocks, remove the Hackberry species from the selection of trees and bring proposal back to Council from Snyder and Associates on costs to locate underground utilities and where trees could be placed. It was discussed to do this streetscape over a period of years and check into grants for purchasing trees and volunteers to plant trees to keep costs of the project low.

g. It was moved by Hansen and seconded by McFarland that Resolution No. 2022-124 authorizing the City Manager to Sign and Execute Amendment No. 1 to Task Order No. 4 with DGR Engineering, Inc. for Professional Engineering Services associated with Reisner Substation be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins and McFarland voting aye.

Assistant City Manager Bishop spoke on the Amendment to the Task Order.

h. It was moved by Welch and seconded by McFarland that Resolution No. 2022-125 authorizing the City Manager to execute purchase for a 1500kva transformer from Sunbelt Solomon in the Amount of \$46,500.00 to restock the City's Electric Utility Inventory be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland and Welch voting aye.

City Manager Ortiz-Hernandez provided a background of the need and lead time on transformers due to the supply chain and planning for future.

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i. It was moved by McFarland and seconded by Hansen that Resolution No. 2022-126 authorizing the Mayor to sign and execute Agreement for 'As Needed' Lawn Mowing and Snow Removal Services on City Owned Properties within the Corporate Limits of Webster City with T & D Handyman Services, Webster City, Iowa, be passed and adopted.

ROLL CALL: Hawkins, McFarland and Hansen voting aye. Welch Abstained.

j. It was moved by Welch and seconded by McFarland that Resolution No. 2022-127 authorizing the Mayor to Sign and Execute Agreement with JC Toland Painting LLC for the Pool Slide Repair and Painting Project in the amount yet to be determined, be passed and adopted.

ROLL CALL: McFarland, Welch, Hansen and Hawkins voting aye.

Assistant City Manager Bishop explained the bidding process of this project and since bid came in over the budgeted amount, adjustments are being made for the repair and maintenance of the slide. Once these figures are solidified, final amounts will be reported back to Council.

k. It was moved by McFarland and seconded by Hansen that Resolution No. 2022-128 setting September 6, 2022 at 6:05 p.m. as the date for a public hearing on proposal to enter into a General Obligation Police Vehicle Acquisition Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$170,000.00 be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins and McFarland voting aye.

It was moved by McFarland and seconded by Hansen that Council adjourn.

ROLL CALL: Hansen, Hawkins, McFarland and Welch voting aye.

The August 15, 2022 Regular City Council Meeting stood adjourned at 6:46 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk