

CITY COUNCIL MEETING MINUTES
Webster City, Iowa August 1, 2022 – 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on August 1, 2022, upon call of Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers Mayor John Hawkins and the following Council Members: Abbie Hansen, Matt McKinney and Logan Welch. Council Member Megan McFarland was absent.

This meeting was Open to the Public with limited capacity and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

It was moved by Welch and seconded by McKinney to approve the agenda.

ROLL CALL: Hansen, Hawkins, McKinney and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

Ed Crawford, 901 Beach Street, addressed Council on inquiry to build a garage east of his existing garage. Zach Chizek, City Attorney, informed Mr. Crawford that he would need to visit with the Building Inspector and present an application to the Zoning Board of Adjustment to request a variance.

PUBLIC INFORMATION - None brought forth.

MINUTES, CLAIMS, REPORTS AND LICENSES

It was moved by McKinney and seconded by Hansen that the following items be accepted and placed on file, or approved and adopted collectively:

- a. That the meeting minutes of July 18, 2022 be approved.
- b. That Resolution No. 2022-107 approving Payroll for the period ending July 16, 2022 and paid on July 22, 2022, in the amount of \$204,763.87 be passed and adopted.
- c. That Resolution No. 2022-108 approving bills paid in the amount of \$602,601.26 be passed and adopted.
- d. Council Committee Reports – None brought forth.
- e. Other reports and recommendations – None brought forth.

ROLL CALL: Hawkins, McKinney, Welch and Hansen voting aye.

GENERAL AGENDA

a. A Nuisance Hearing was held on the request by property owner at 1726 Willson Avenue. Officer Ryan Basinger was present and informed Council on the issuance of the Notice. He provided pictures of the items needed to be cleaned up on the property. Owner Steve Tibbs addressed the Council on the Notice of Nuisance and requested an extension of time to take care of the Nuisance. Daniel Ortiz-Hernandez, City Manager, inquired of Tibbs in the regard to accessibility on the inside of the home as well, should there be reason for emergency services at the address and was assured by Tibbs that there was access to every room.

It was moved by McKinney and seconded by Welch that an extension of 30 days (to August 31, 2022) be given to the property owner at 1726 Willson Avenue to take care of the Nuisance.

ROLL CALL: McKinney, Welch, Hansen and Hawkins voting aye.

b. It was moved by Welch and seconded by McKinney that Request from St. Thomas Aquinas Parish to close Des Moines Street from Bank Street to Water Street for Car Show to be held September 10, 2022 from 11:00 a.m. to 3:00 p.m. (closure from 10:00 a.m. to 3:00 p.m.) be approved.

ROLL CALL: Welch, Hansen, Hawkins and McKinney voting aye.

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c. It was moved by Welch and seconded by Hansen that Revised Street Closure Request in regard to time of closure (9:00 a.m. to 11:30 p.m.) of the 700 Block of Second Street up to alley to the West, and including the intersection of Second and Des Moines to the East to allow for setup and takedown, for LIFT WC event to be held on Saturday, August 6, 2022 be approved.

ROLL CALL: Hansen, Hawkins, McKinney and Welch voting aye.

d. It was moved by McKinney and seconded by Hansen that Tobacco Violation Order - Yesway Store, 1102 2nd Street, Webster City, Iowa be approved.

ROLL CALL: Hawkins, McKinney, Welch and Hansen voting aye.

Zach Chizek, City Attorney, explained the reason for the Tobacco Violation Order and that Yesway Store had the employee complete the necessary training to take care of the violation.

e. It was moved by Hansen and seconded by Welch that Resolution No. 2022-109 authorizing the Mayor to sign and execute Amendment No. 18 with Snyder and Associates to provide professional services needed for routine Bridge Inspections and Associated Reports be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen and Hawkins voting aye.

Biridiana Bishop, Assistant City Manager, provided details of the bridge inspection schedule and the engineering services needed.

f. It was moved by McKinney and seconded by Hansen that Resolution No. 2022-110 authorizing the Mayor to sign and execute Amendment No. 19 with Snyder and Associates to complete an update to the City's 1995 Americans With Disabilities Act Inventory and Transition Plan be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins and McKinney voting aye.

Assistant City Manager Bishop explained the need to update the plan with completion date scheduled for February 2023.

g. It was moved by Welch and seconded by McKinney that Resolution No. 2022-111 authorizing the Mayor to sign and execute Amendment No. 20 with Snyder and Associates to provide professional services needed for the CDBG Grant Application be passed and adopted.

ROLL CALL: Hansen, Hawkins, McKinney and Welch voting aye.

Assistant City Manager Bishop outlined the professional services that are needed for the application.

h. It was moved by Hansen and seconded by McKinney that Resolution No. 2022-112 authorizing the Mayor to sign and execute Agreement with MIDAS Council of Governments to apply for a Community Development Block Grant (CDBG) from the Iowa Economic Development Authority (IEDA) for Sewer Improvements be passed and adopted.

ROLL CALL: Hawkins, McKinney, Welch and Hansen voting aye.

Assistant City Manager Bishop shared the details of the Agreement with Council.

i. It was moved by Welch and seconded by Hansen that Resolution No. 2022-113 authorizing the Street Supervisor to seek bids and authorizing the City Manager to proceed with purchase if bids come back under \$21,000.00 for a Self-Propelled Walk Behind Concrete/Asphalt Saw be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen and Hawkins voting aye.

Brandon Bahrenfuss, Street Supervisor, addressed Council on the age of the current saw and uses and needs of the equipment. Demos have been provided to the Street Department staff.

j. It was moved by Hansen and seconded by McKinney that Resolution No. 2022-114 authorizing the Engineering Tech/Project Coordinator to seek bids for Tree Stump Removal Services and authorizing the City Manager to sign and execute an agreement with the lowest responsible bidder for Tree Stump Removal Services be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins and McKinney voting aye.

Assistant City Manager Bishop informed Council that this is a contract that is bid out on an annual basis to take care of the stumps of trees removed by the City Departments.

k. It was moved by Welch and seconded by Hansen that Resolution No. 2022-115 authorizing the Engineering Tech/Project Coordinator to seek bids for Storm and Sanitary Sewer Cleaning and Televising Services and authorizing the City Manager to sign and execute an Agreement with the lowest responsible bidder for Storm and Sanitary Sewer Cleaning and Televising Services be passed and adopted.

ROLL CALL: Hansen, Hawkins, McKinney and Welch voting aye.

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Assistant City Manager Bishop informed Council that the City does not currently have their own vac truck so these services are bid out every three years.

l. It was moved by Welch and seconded by McKinney that Resolution No. 2022-116 accepting the 2018 Wilson Brewer Cabin Foundation Project and authorizing Final Payout in the amount of \$2,572.75 to Peterson Construction, Webster City, Iowa be passed and adopted.

ROLL CALL: Hawkins, McKinney, Welch and Hansen voting aye.

m. It was moved by Welch and seconded by McKinney that Resolution No. 2022-117 authorizing the Mayor and City Clerk to Amend the Salary of the City Manager be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen and Hawkins voting aye.

OTHER ITEMS

a. The City Attorney Update/Report dated July 26, 2022 was previously given to Council for review.

It was moved by Welch and seconded by Hansen that Council Adjourn.

ROLL CALL: Welch, Hansen, Hawkins and McKinney voting aye.

The August 1, 2022 Regular City Council Meeting stood adjourned at 6:34 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk