

**AGENDA**  
**City Council Meeting**  
**City Hall Council Chambers - Webster City, Iowa**  
**June 20, 2022 - 6:00 p.m.**

This meeting will be open to the public and can also be attended via Zoom.com:  
**Meeting ID 875 2765 0444**

Phone number to call to participate via telephone is **1-312-626-6799 US (Chicago)**

**ROLL CALL**

**Motion on Approval of Agenda**

**Pledge of Allegiance**

**1. PETITIONS – COMMUNICATIONS – REQUESTS**

This is the time of the meeting that a citizen may address the Council on a matter not on the Agenda. **(no more than five minutes per person)** Except in cases of emergency, the City Council will not take any action at this meeting, but may ask the City Staff to research the matter or have the matter placed on the Agenda for a future meeting.

- a. Public Information

**2. MINUTES, CLAIMS, REPORTS, LICENSES**

The following items have been deemed to be non-controversial, routine actions to be approved by the Council in a single motion. If a Council member, or a member of the audience wishes to have an item removed from this list, it will be considered in its normal sequence on the Agenda.

- a. [MINUTES](#) of June 6, 2022
- b. [RESOLUTION](#) on [PAYROLL](#) for the period ending June 4, 2022 and paid on June 10, 2022.
- c. [RESOLUTION](#) on [BILLS](#)     Approve [FUND LIST](#)
- d. FINANCIAL [REPORTS](#)-APRIL
- e. MANAGER [REPORTS](#)-MAY
- f. INSPECTION DEPARTMENT [REPORTS](#) - APRIL
- g. POLICE DEPARTMENT [REPORT](#) - MAY
- h. Recommend approval for issuance of Beer and Liquor Licenses by the Iowa Department of Commerce for the following:
  - 1. Class C Liquor License and Sunday Service  
Lomitas Mexican Restaurant, Inc., 500 Second Street
  - 2. Class B Beer Permit, Class C Native Wine Permit  
Nik's Tipsy Trailers – Boone, Iowa, for Webster City Market Nights
- i. Council Committee Reports
- j. Other reports and recommendations

### 3. GENERAL AGENDA

a. [COUNCIL MEMORANDUM](#) Motion on request from Chamber of Commerce seeking approval to allow Beer and Wine on the closed streets for Webster City Market Night events held on Thursdays, providing the Beer and Wine is provided by specific participating vendors registered with the Chamber for this event.

[IA CODE 123.30](#) [IA CODE 123.131](#)

b. [COUNCIL MEMORANDUM](#) Second Reading of a proposed [ORDINANCE](#) amending the Code of Ordinances of the City of Webster City, Iowa, by amending Chapter 22, Article II, Division 2, Section 22: Entitled Fire Regulations Fireworks.

[ORD CHANGE](#)

c. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) authorizing the Mayor to Sign a Letter to Request an Amendment to the CDBG Revolving Loan Plan for Project #18-PI001. [PICTURES-TRAIL](#) [REQUEST-MAYOR](#)

d. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) authorizing Cigarette/Tobacco/Nicotine/Vapor Permits for the 2022-2023 year.

e. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) adopting Employee Pay Plan for 2022-2023.

f. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) authorizing the City Manager to sign Amendment No. 1 of Agreement No. A21.119239 with Bolton & Menk, Inc., Ames, Iowa, for the Wastewater Treatment Facility Improvement Project.

[AMENDMENT 1](#) [RES 2019-217](#) [B&M AGR 12-16-19](#)

g. [COUNCIL MEMORANDUM](#) regarding Change Order and Close Out of the 2020 Second Street Reconstruction Project [SNYDER DOCUMENTS](#)

[RESOLUTION](#) approving Change Order No. 1 to the 2020 Second Street Reconstruction Project with Rasch Construction, Inc., 1825 Johnson Avenue, Fort Dodge, Iowa.

[RESOLUTION](#) accepting work, authorizing of Final Payment of \$0.00 and release of retainage in the amount of \$41,525.00 to Rasch Construction, Inc., Fort Dodge, Iowa for completion of the 2020 Second Street Reconstruction Project.

h. [COUNCIL MEMORANDUM](#) Discussion and Council Guidance on Second Street Concept and Trees in the Right-of-way Policy. [STREETSCAPE](#)

i. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) authorizing the City Manager to accept the quote and authorization to purchase Two Portable Radios and One Mobile Radio for the Fire Department from Motorola Solutions. [QUOTE](#) [CEP](#)



- j. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) of the City Council authorizing the City Manager to execute a Letter of Engagement for Legal Services with Brick Gentry P.C. [ENGAGEMENT LTR](#)

**4. OTHER REPORTS**

- a. City Attorney [REPORT/UPDATE](#) 6-14-22

**5. CLOSED SESSION**

Meet in Closed Session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation, as provided by Chapter 21.5 c. of the Code of Iowa .

**RETURN TO OPEN SESSION**

**6. ADJOURN**

NOTE: The Council may act by motion, resolution or ordinance on items listed on the Agenda

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa    June 6, 2022 – 6:00 p.m.**

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on June 6, 2022, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers Mayor John Hawkins and the following Council Members: Abbie Hansen, Megan McFarland, Matt McKinney and Logan Welch.

*This meeting was Open to the Public with limited capacity and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.*

It was moved by McFarland and seconded by McKinney to approve the agenda.

ROLL CALL:                Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

**PETITIONS – COMMUNICATIONS – REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

The City CleanUp/DropOff Event is scheduled for this Friday, June 10<sup>th</sup> from noon to 4 p.m. and on Saturday, June 11<sup>th</sup> from 8 a.m. to noon at the Middle School Parking Lot. Volunteers are needed to help with this event so it can be continued in the future.

**MINUTES AND CLAIMS**

It was moved by Welch and seconded by McFarland that the following motion and Resolutions be approved and adopted collectively:

- a.        That the meeting minutes of May 16, 2022 be approved.
- b.        That Resolution No. 2022-088 approving Payroll for the period ending May 21, 2022 and paid on May 27, 2022, in the amount of \$172,716.47 be passed and adopted.
- c.        That Resolution No. 2022-089 approving bills paid in the amount of \$960,214.44 be passed and adopted.
- d.        That the issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be approved for the following:
  1.        Class B Beer Permit, Class C Native Wine Permit, Sunday Service  
            Leon's Pizza, Inc., 643 Second Street
  2.        Class E Liquor License, Class C Beer Permit, Class B Wine Permit and  
            Sunday Service - Yesway Store #10018, 1803 Superior Street
  3.        Class E Liquor License, Class C Beer Permit, Class B Wine Permit and  
            Sunday Service - Yesway Store #10021, 1102 2nd Street
- e.        Council Committee Reports – none brought forth.
- f.        Other reports and recommendations – none brought forth.

ROLL CALL:                Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

## GENERAL AGENDA

a. It was moved by Hansen and seconded by McKinney that Request from Chamber of Commerce for additional street closure (700 block 2nd Street) for Webster City Market Nights-Thursdays from 3:00 to 8:00 p.m. (June 16, June 23; July 7, July 21; Aug 4, Aug 18) be approved.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye. Anna Woodward, Chamber Director, provided a report on the first Webster City Market Night held on June 2<sup>nd</sup> on Des Moines Street. She explained that there has been additional interest from vendors and some special events are being planned for these nights requested for the additional closure of Second Street. Rich Stroner, representing the American Legion was also present to inquire about the use of an ORV or golf cart to shuttle members to the Legion Building as the parking lot at the back entrance is being worked on and the street in front would be closed. A discussion was also held on the possibility, with the street closure, that beer and wine could be consumed in that area during the closure. More information will be obtained to determine if this can be allowed. The initial street request to close Des Moines Street from 4 to 8 p.m. for the Webster City Market Nights will remain the same.

## b. APPOINTMENTS

1. It was moved by Welch and seconded by Hansen that the appointment of Tyrone Wohlford to the Park & Recreation Advisory Commission for the four-year term beginning June 1, 2022 and ending May 31, 2026 be approved.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

2. It was moved by McFarland and seconded by Hansen that the appointment of Sabrina Wohlford to the Airport Commission for the four-year term beginning June 1, 2022 and ending May 31, 2026 be approved.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

3. It was moved by Welch and seconded by McKinney that the appointment of Thomas Green to the Zoning Board of Adjustment for the five-year term beginning June 1, 2022 and ending May 31, 2027 be approved.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

4. It was moved by Welch and seconded by Hansen that the appointment of James Kumm and Shelby Kroona to the City Planning and Zoning Commission for the four-year terms beginning June 1, 2022 and ending May 31, 2026 be approved.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

5. It was moved by Welch and seconded by McFarland that the appointment of Ketta Lubberstedt-Arjes to the Wilson Brewer Historic Park Committee for the four-year term beginning June 1, 2022 and ending May 31, 2026 be approved.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

6. It was moved by McFarland and seconded by Welch that the appointment of Shiloh Mork and Brooke Henry to the Traffic Study Committee for the four-year terms beginning June 1, 2022 and ending May 31, 2026 be approved.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

7. It was moved by McFarland and seconded by Welch that the appointment of Robert Erickson to the Senior Citizens Advisory Board for the three-year term beginning June 1, 2022 and ending May 31, 2025 be approved.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

**City Council Meeting Minutes, June 6, 2022**

c. It was moved by Welch and seconded by McKinney that the First Reading of a proposed Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, by amending Chapter 22, Article II, Division 2, Section 22: Entitled Fire Regulations Fireworks be approved.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

d. It was moved by McFarland and seconded by Hansen that Resolution No. 2022-090 authorizing the Mayor to sign and execute Agreement with AW.some Mowing, Webster City, Iowa for Nuisance Lawn Mowing and Snow Removal Services within the corporate limits of Webster City be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney and Hansen voting aye.  
Welch – Abstain

It was moved by Welch and seconded by McFarland that Council adjourn.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

The June 6, 2022 regular City Council Meeting stood adjourned at 6:21 p.m.

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John Hawkins, Mayor

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Karyl K. Bonjour, City Clerk

**RESOLUTION NO. 2022 -**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,  
IOWA:

That the payroll for the 80-hour period ending June 4, 2022 and paid on  
June 10, 2022 aggregating the sum of \$186,253.37 herewith presented,  
be and the same is hereby approved.

Passed and adopted this 20<sup>th</sup> day of June, 2022.

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John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-01 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-01 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-01 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
20035	BISHOP, BIRIDIANA	3,778.84	80.00	.00	.00	.00	.00	.00	125.00	.00	2,512.36
60722	CHELESVIG, BETH A.	3,032.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,983.00
61245	DINSDALE, ASHLEY J.	632.50	28.75	.00	.00	.00	.00	.00	.00	.00	526.83
20020	ORTIZ-HERNANDEZ, DANIEL	5,271.16	80.00	.00	.00	.00	.00	.00	175.00	.00	2,938.14
60003	SMITH, ELIZABETH A.	2,135.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,438.25
Total CITY MANAGER:											
5		14,849.70	348.75	.00	.00	.00	.00	.00	300.00	.00	9,398.58
30980	STRONER, BRIAN M.	2,741.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,923.93
Total ENVIRONMENTAL/SAFETY:											
1		2,741.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,923.93
61164	BONJOUR, KARYL K.	2,266.41	80.00	.00	.00	.00	.00	.00	.00	.00	1,493.40
61238	HAGLUND, DENISE D.	1,440.00	80.00	.00	.00	.00	.00	.00	.00	.00	975.97
61243	HESLEY, EMILY M.	1,680.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,309.49
61241	JOHNSON, LAURA A.	576.00	32.00	.00	.00	.00	.00	.00	.00	.00	296.65
61190	NERLAND, DEDRA R.	1,934.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,337.20
61163	PEVESTORF, ELIZABETH J.	1,955.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,348.19
30329	WOLFGRAM, DOREEN A.	3,028.00	80.00	.00	.00	.00	.00	.00	.00	.00	2,105.03
Total FINANCE OFFICE:											
7		12,880.01	512.00	.00	.00	.00	.00	.00	.00	.00	8,865.93
41502	CAMPBELL, AARON M.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	36.94
41215	CASEY, DANA R	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	17.23
40857	DOOLITTLE, KENDALL J.	80.00	.00	.00	.00	.00	.00	80.00	.00	68.91	.00
41263	ESTLUND, JEROMY J.	2,548.80	118.00	.00	.00	.00	.00	.00	.00	.00	1,831.66
41395	FEICKERT, DAKOTA L.	182.00	9.00	.00	.00	.00	.00	56.00	.00	.00	155.44
41038	FERGUSON, WILLIAM M.	20.00	.00	.00	.00	.00	.00	20.00	.00	18.47	.00
41300	FOX, JEFFREY A.	56.00	.00	.00	.00	.00	.00	56.00	.00	.00	48.24
41438	FRAKES, JUSTIN M.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	36.94
40971	HAYES, BRANDON W.	2,446.08	112.00	.00	.00	.00	.00	.00	.00	.00	1,757.43
41445	HAYES, HARRISON W.	56.00	.00	.00	.00	.00	.00	56.00	.00	48.24	.00
41441	HAYES, HUNTER W.	20.00	.00	.00	.00	.00	.00	20.00	.00	18.47	.00
40031	HOLST, RONALD W	80.00	.00	.00	.00	.00	.00	80.00	.00	68.91	.00
41192	JESSEN, PHILLIP N.	504.00	24.00	.00	.00	.00	.00	168.00	.00	372.60	.00
41200	MADSEN, TODD M	100.00	.00	.00	.00	.00	.00	100.00	.00	.00	86.14
41219	SOWLE JR., ANDREW W.	2,554.70	118.00	.00	.00	.00	.00	.00	.00	.00	1,531.59
41400	STANSFIELD, CHARLES T.	2,993.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,979.23
41029	STEWART, EARL L	60.00	.00	.00	.00	.00	.00	60.00	.00	.00	55.41
41088	TOLLE, PAUL A.	80.00	.00	.00	.00	.00	.00	80.00	.00	68.91	.00
41216	WEINSCHENK, KENRIC J	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	36.94
41213	WILLIAMS, ZACHARY W.	60.00	.00	.00	.00	.00	.00	60.00	.00	.00	51.68
40815	WILLS, DON H.	80.00	.00	.00	.00	.00	.00	80.00	.00	73.88	.00
41340	YOUNGDALE, COLE C.	40.00	.00	.00	.00	.00	.00	40.00	.00	36.94	.00
41270	ZEHNER, DONALD F.	100.00	.00	.00	.00	.00	.00	100.00	.00	.00	92.35
41505	ZIMMER, COLLEN C.	60.00	.00	.00	.00	.00	.00	60.00	.00	.00	55.41
Total FIRE DEPARTMENT:											
24		12,261.18	461.00	.00	.00	.00	.00	1,256.00	.00	775.33	7,772.63
61240	WINTER, KIRBY L.	4,085.39	80.00	.00	.00	.00	.00	.00	20.00	.00	2,810.26

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-01 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-01 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-01 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
Total INFORMATION SYSTEMS:											
		1	4,085.39	80.00	.00	.00	.00	.00	20.00	.00	2,810.26
61235	SIMPSON, CORY L.	1,935.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,355.95
Total INSPECTION:											
		1	1,935.20	80.00	.00	.00	.00	.00	.00	.00	1,355.95
31210	BARNES, DERRICK S.	3,746.11	94.00	.00	778.89	.00	.00	.00	.00	.00	2,547.91
31185	CASEY, DANA R.	3,145.60	80.00	.00	.00	.00	.00	.00	.00	.00	2,124.46
30678	DICKINSON, ADAM L.	4,705.60	94.50	.00	908.51	.00	.00	.00	.00	.00	3,137.04
31230	MC COLLOUGH, DOUGLAS J.	3,256.00	88.00	.00	.00	.00	.00	.00	.00	.00	2,258.51
31184	MOURTON, RUSSELL E.	3,148.01	80.00	.00	.00	.00	.00	.00	.00	.00	1,804.64
31240	NEWMAN, BRADY N.	1,440.00	72.00	.00	.00	.00	.00	.00	.00	.00	1,164.71
31186	ORTON, RYAN D.	3,385.60	80.00	.00	.00	.00	.00	.00	.00	.00	2,280.52
30918	PARKHILL, MARTY E.	3,465.38	81.50	.00	.00	.00	.00	.00	.00	.00	2,371.76
Total LINE DEPARTMENT:											
		8	26,292.30	670.00	.00	1,687.40	.00	.00	.00	.00	17,689.55
30976	MADSEN, TODD M.	1,725.62	80.00	.00	.00	.00	.00	.00	.00	.00	1,251.50
31188	PASCHKE, RODNEY A.	1,724.74	82.00	.00	62.34	.00	.00	.00	.00	.00	1,137.56
Total METER DEPARTMENT:											
		2	3,450.36	162.00	.00	62.34	.00	.00	.00	.00	2,389.06
41480	DILLEY, JEAN M.	1,536.60	84.00	.00	106.20	.00	.00	.00	.00	.00	1,068.55
41500	HOLCOMBE, IAN J.	1,543.12	80.00	.00	.00	.00	.00	.00	.00	.00	1,089.32
41390	NOWELL, TANNER J.	2,009.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,439.04
41475	RUSH, DEBORAH G.	2,455.26	96.00	.00	.00	.00	664.64	.00	.00	.00	1,646.58
41510	WHITEHILL, AUDRIANA G.	1,855.20	94.00	.00	212.40	.00	212.40	.00	.00	.00	1,282.70
41207	WINDSCHITL, JOAN E.	1,782.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,098.12
Total POLICE DEPARTMENT-D:											
		6	11,182.18	514.00	.00	318.60	.00	877.04	.00	.00	7,624.31
41430	BASINGER, RYAN A.	2,618.31	84.00	.00	.00	.00	.00	.00	.00	.00	1,857.79
41191	HOUGE, CLINTON J.	2,814.66	84.00	.00	.00	.00	.00	.00	.00	.00	1,976.04
41453	LEHMAN, MICHEAL L.	2,370.48	84.00	.00	.00	.00	.00	.00	.00	.00	1,745.59
41465	LOWE, ANDREW T.	2,491.13	87.00	123.53	.00	.00	.00	.00	.00	.00	1,761.25
41479	LUFT, ANTHONY J.	2,888.46	104.50	259.74	.00	.00	.00	.00	.00	.00	2,158.69
41230	MCKINLEY, ERIC K.	2,678.84	84.00	.00	.00	.00	.00	.00	.00	.00	1,944.20
41110	MORK, SHILOH B.	3,173.60	80.00	.00	.00	.00	.00	.00	.00	.00	2,121.62
41471	MOURLAM, DALTON G.	2,248.96	84.00	.00	.00	.00	.00	.00	.00	.00	1,591.01
41225	PRITCHARD, BRANDON D.	2,465.52	84.00	.00	.00	.00	.00	.00	.00	.00	1,745.34
41482	RICHARDSON, COLT A.	2,494.32	84.00	.00	.00	.00	.00	.00	.00	.00	1,856.01
41426	ROSE, DYLAN M.	2,545.31	89.50	226.63	.00	.00	.00	.00	.00	.00	1,685.37
41450	THUMMA, STEVEN L.	2,571.71	84.00	.00	.00	.00	.00	.00	.00	.00	1,678.56
41495	WATKINS, MARK D.	2,669.12	89.00	217.58	.00	.00	.00	.00	.00	.00	1,959.82
Total POLICE DEPARTMENT-O:											
		13	34,030.42	1,122.00	827.48	.00	.00	.00	.00	.00	24,081.29
81672	CRYSTAL, EVERETT T.	886.13	69.50	.00	.00	.00	.00	.00	.00	.00	729.37
81697	FARO, FRANK L.	500.00	40.00	.00	.00	.00	.00	.00	.00	.00	418.30

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-01 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-01 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-01 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
81713	FOLEY, PATRICK R.	655.38	53.50	.00	.00	.00	.00	.00	.00	.00	508.17
81712	GARVEY, ROGER A.	539.00	44.00	.00	.00	.00	.00	.00	.00	.00	450.16
70980	HARMS, BRIAN K.	1,685.62	80.00	.00	.00	.00	.00	.00	.00	.00	1,247.02
81714	MCBURNEY, BRAYZIN	784.00	64.00	.00	.00	.00	.00	.00	.00	.00	598.39
81739	MOURLAM, KEITH D.	416.00	32.00	.00	.00	.00	.00	.00	.00	.00	384.18
81617	OLSON, NICHOLAS L.	742.00	56.00	.00	.00	.00	.00	.00	.00	596.84	.00
51195	RODEN, JACOB J.	1,823.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,256.18
Total PUBLIC GROUNDS:											
		9	8,031.33	519.00	.00	.00	.00	.00	.00	596.84	5,591.77
61200	ALCAZAR, MATTHEW D.	2,061.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,195.10
81745	KEANE, ROSS M.	1,080.00	72.00	.00	.00	.00	.00	.00	.00	.00	875.45
Total PUBLIC WORKS:											
		2	3,141.60	152.00	.00	.00	.00	.00	.00	.00	2,070.55
81653	BINDER, MEREDITH K.	644.00	52.50	.00	.00	.00	.00	.00	.00	543.68	.00
81726	BINDER, RILEY K.	180.00	15.00	.00	.00	.00	.00	.00	.00	.00	166.23
81743	DINSDALE, SOPHIE J.	48.00	4.00	.00	.00	.00	.00	.00	.00	.00	44.32
81669	DRAEGER, MAKAYLEE M.	84.00	7.00	.00	.00	.00	.00	.00	.00	.00	77.57
81575	FLAWS, HALEY M.	708.75	45.00	.00	.00	.00	.00	.00	.00	593.34	.00
70100	FLAWS, LARRY J.	2,629.00	80.00	.00	.00	.00	.00	.00	85.00	.00	1,766.47
81746	GALLETINE OLIVIA M.	495.00	45.00	.00	.00	.00	.00	.00	.00	444.13	.00
81708	GALLETINE, ABIGAIL M.	438.00	36.50	.00	.00	.00	.00	.00	.00	393.49	.00
81649	GALLETINE, MORGAN R.	12.00	1.00	.00	.00	.00	.00	.00	.00	11.09	.00
70107	GLASCOCK, MARK A.	2,034.13	88.00	.00	265.33	.00	.00	.00	.00	.00	1,343.84
81711	HANSEN, ELLA M.	207.00	18.00	.00	.00	.00	.00	.00	.00	.00	189.17
81690	HURT, TIM E.	91.00	7.00	.00	.00	.00	.00	.00	.00	.00	78.32
81738	JOHNSON, NOLAN J.	690.00	58.50	.00	.00	.00	.00	.00	.00	.00	525.06
81721	KENVILLE, REBECCA M.	24.00	2.00	.00	.00	.00	.00	.00	.00	.00	22.16
81667	LAMB, MITCHELL S.	234.00	18.00	.00	.00	.00	.00	.00	.00	.00	198.38
70975	LESHER, BREANNE M.	2,146.41	80.00	.00	.00	.00	.00	.00	.00	.00	1,450.31
81651	LINDSTROM, SARAH J.	354.00	29.50	.00	.00	.00	.00	.00	.00	308.25	.00
81594	MCBURNEY, SONYA L.	595.86	44.50	.00	.00	.00	.00	.00	.00	.00	459.69
81673	MCKEE, BRONWYN E.	44.00	4.00	.00	.00	.00	.00	.00	.00	.00	40.63
81689	NELSEN, DENISE L.	731.04	48.00	.00	.00	.00	.00	.00	.00	.00	589.63
81686	O'HEARN, ELLA A.	12.00	1.00	.00	.00	.00	.00	.00	.00	.00	11.09
81742	OUIVERSON, ERIN A.	44.00	4.00	.00	.00	.00	.00	.00	.00	.00	40.63
81744	PECK, EMMA G.	229.00	20.00	.00	.00	.00	.00	.00	.00	.00	208.48
81700	PETERSON, ADALIE J.	170.50	15.50	.00	.00	.00	.00	.00	.00	.00	146.46
31195	PETERSON, RICK E.	1,903.20	82.00	.00	68.79	.00	.00	.00	.00	.00	1,320.63
81665	PRUISMANN, LINDA A.	722.24	44.50	.00	.00	.00	.00	.00	.00	.00	549.32
81719	SCHULTZ, CAMDEN J.	30.00	2.50	.00	.00	.00	.00	.00	.00	.00	27.70
81703	SEISER, DAWSON K.	277.00	23.50	.00	.00	.00	.00	.00	.00	.00	251.81
81718	THONGSOUK, TAHSAYIA W.	12.00	1.00	.00	.00	.00	.00	.00	.00	.00	11.09
Total RECREATION:											
		29	15,790.13	877.50	.00	334.12	.00	.00	85.00	2,293.98	9,518.99
51187	BAHRENFUSS, BRANDON D.	2,876.38	83.00	.00	153.18	.00	.00	.00	.00	.00	1,988.78
51210	DANIELS, JACOB S.	1,817.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,282.11
51178	DOOLITTLE, DAN L	1,078.00	49.00	.00	.00	.00	.00	.00	.00	.00	838.70
51220	KLIEGL, SHAWN A.	1,838.23	81.50	.00	48.69	.00	.00	.00	.00	.00	1,291.23
51189	MACRUNNEL, MATTHEW A.	3,203.31	.00	.00	.00	.00	.00	131.33	3,071.98	.00	2,299.46
51190	RATCLIFF, BRETT D.	2,000.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,328.95



Employee Number	Name	Total Gross Amount	Total Gross Hours	3-01 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-01 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-01 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
51215	SLAGLE, MATHEW L.	1,763.66	81.00	.00	32.46	.00	.00	.00	.00	.00	1,233.45
51184	WILLIAMS, ZACHARY W.	2,188.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,502.88
51205	YOUNGDALE, COLE C.	2,201.16	82.00	.00	79.56	.00	.00	.00	.00	.00	1,547.29
Total STREET DEPARTMENT:											
	9	18,967.14	616.50	.00	313.89	.00	.00	131.33	3,071.98	.00	13,312.85
30772	DINGMAN, CHAD M.	2,444.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,802.28
30977	JACKSON, JEFFREY S.	2,244.97	88.00	.00	.00	.00	.00	.00	.00	.00	1,541.55
31179	WEST, JOHN A.	2,190.29	89.00	.00	.00	.00	.00	.00	.00	.00	1,635.13
Total WASTEWATER:											
	3	6,879.26	257.00	.00	.00	.00	.00	.00	.00	.00	4,978.96
31189	CHAMBERS, TODD A.	2,328.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,549.52
31220	FARWELL, GREGORY A.	2,161.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,520.66
31215	KNOWLES, NICHOLAS A.	3,535.97	89.00	.00	.00	.00	.00	.00	.00	.00	2,286.96
31225	PARKER, LOGAN M.	1,710.00	81.00	.00	30.00	.00	.00	.00	.00	.00	1,471.62
Total WATER PLANT:											
	4	9,735.57	330.00	.00	30.00	.00	.00	.00	.00	.00	6,828.76
Grand Totals:											
	124	186,253.37	6,781.75	827.48	2,746.35	.00	877.04	1,387.33	3,476.98	3,666.15	126,213.37

**RESOLUTION NO. 2022 -**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,  
IOWA:

That we, the City Council of the City of Webster City, Iowa, having examined bills aggregating the sum of \$1,466,931.85 presented herewith, hereby approve said bills, and the City Clerk is hereby authorized to issue warrants in payment of the same.

Passed and adopted this 20<sup>th</sup> day of June, 2022.

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John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>NORTH IOWA MUNICIPAL ELECTRIC (705)</b>							
060822	1	Invoice	PURCHASED POWER - MAY 2022	06/08/2022	689,845.35	12/22	601-23-50-5555-233
Total 060822:					689,845.35		
Total NORTH IOWA MUNICIPAL ELECTRIC (705):					689,845.35		
Total 06/10/2022:					689,845.35		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>KARL CHEVROLET - ANKENY (7442)</b>							
061322	1	Invoice	2021 CHEV SILVERADO/WWTP	06/13/2022	30,576.20	12/22	603-41-70-5935-510
Total 061322:					30,576.20		
Total KARL CHEVROLET - ANKENY (7442):					30,576.20		
Total 06/13/2022:					30,576.20		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>AGSOURCE (4458)</b>							
PS-INV2041	1	Invoice	OD POOL SPA & PS COLIFORM	05/25/2022	26.75	12/22	100-22-42-5233-299
Total PS-INV204190:					26.75		
Total AGSOURCE (4458):					26.75		
<b>AHLERS &amp; COONEY, P.C. (22)</b>							
823651	1	Invoice	INDUSTRIAL TREATMENT AGREEMENTS - W	05/31/2022	780.00	12/22	603-23-70-5653-212
Total 823651:					780.00		
Total AHLERS & COONEY, P.C. (22):					780.00		
<b>ALCAZAR, MATT (5508)</b>							
51922	1	Invoice	DAILY TRAVEL MILEAGE	05/19/2022	8.77	12/22	100-24-30-5380-232
51922	2	Invoice	DAILY TRAVEL MILEAGE	05/19/2022	8.77	12/22	601-24-30-5380-232
51922	3	Invoice	DAILY TRAVEL MILEAGE	05/19/2022	8.77	12/22	602-24-30-5380-232
51922	4	Invoice	DAILY TRAVEL MILEAGE	05/19/2022	8.79	12/22	603-24-30-5380-232
Total 51922:					35.10		
Total ALCAZAR, MATT (5508):					35.10		
<b>AW.some MOWING (7289)</b>							
060822	1	Invoice	SSMID SPRING CLEAN-UP & WATERING	06/08/2022	4,350.00	12/22	260-23-36-5393-299
Total 060822:					4,350.00		
Total AW.some MOWING (7289):					4,350.00		
<b>BAHRENFUSS, KEVIN (5507)</b>							
5122	1	Invoice	ENERGY EFFICIENCY REBATE	05/01/2022	150.00	12/22	601-23-36-5930-979
Total 5122:					150.00		
Total BAHRENFUSS, KEVIN (5507):					150.00		
<b>BANOS ESCOBAR, JONATHAN NEFTALI (7536)</b>							
061022	1	Invoice	CUSTOMER DEPOSIT REFUND	06/10/2022	60.06	12/22	601-21011
Total 061022:					60.06		
Total BANOS ESCOBAR, JONATHAN NEFTALI (7536):					60.06		
<b>BOMGAARS (5165)</b>							
62849589-1	1	Invoice	SHORTED INV. 62849589 .30CENTS	05/03/2022	.30	12/22	603-23-70-5642-318
Total 62849589-1:					.30		
62860236	1	Invoice	SHOP PPE (BOOTS,WIPES,GLOVES,EARMU	05/23/2022	114.95	12/22	100-21-30-5120-312
62860236	2	Invoice	SIGNS(SOCKET HEX & ADAPTER)	05/23/2022	8.77	12/22	100-21-30-5120-318
Total 62860236:					123.72		
62864490	1	Invoice	TRIMMER, KITCHEN SCALE	06/01/2022	29.98	12/22	602-23-61-5642-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 62864490:					29.98		
62864555	1	Invoice	BRACE SUPPLIES	06/01/2022	17.67	12/22	100-22-42-5242-318
62864555	2	Invoice	PRESSURE CAP/PVC CEMENT/PRIMER	06/01/2022	37.66	12/22	100-23-42-5371-318
Total 62864555:					55.33		
62865587	1	Invoice	BOW RAKE X3	06/03/2022	68.97	12/22	100-22-42-5210-311
Total 62865587:					68.97		
62866997	1	Invoice	GLOVES/BATTERIES	06/06/2022	49.97	12/22	204-23-30-5310-314
Total 62866997:					49.97		
62867428	1	Invoice	BREAKER/LUG PANEL-WEST LIFT STATION	06/07/2022	42.97	12/22	603-23-70-5652-229
62867428	2	Invoice	CORD-CEMETARY GARAGE DOOR	06/07/2022	13.99	12/22	100-23-42-5371-311
Total 62867428:					56.96		
62867505	1	Invoice	PROTIE CEMETARY GARAGE DOOR	06/07/2022	9.99	12/22	100-23-42-5371-311
Total 62867505:					9.99		
62868765	1	Invoice	GLOVES FOR CITY WIDE CLEAN UP	06/10/2022	13.50	12/22	100-24-11-5410-318
62868765	2	Invoice	GLOVES FOR CITY WIDE CLEAN UP	06/10/2022	13.50	12/22	601-24-11-5410-318
62868765	3	Invoice	GLOVES FOR CITY WIDE CLEAN UP	06/10/2022	13.49	12/22	602-24-11-5410-318
62868765	4	Invoice	GLOVES FOR CITY WIDE CLEAN UP	06/10/2022	13.49	12/22	603-24-11-5410-318
Total 62868765:					53.98		
62870451	1	Invoice	CAUTION TAPE	06/13/2022	5.49	12/22	204-23-30-5310-880
Total 62870451:					5.49		
Total BOMGAARS (5165):					454.69		
<b>BORDER STATES ELECTRIC SUPPLY (109)</b>							
924336789	1	Invoice	200 SPRING CLIPS/140 LEAD HEAD PINS	06/06/2022	1,809.79	12/22	601-23-52-5588-871
Total 924336789:					1,809.79		
Total BORDER STATES ELECTRIC SUPPLY (109):					1,809.79		
<b>BROWN SUPPLY COMPANY, INC. (122)</b>							
119903	1	Invoice	24x24 DECT WARNING PLATES	06/02/2022	580.00	12/22	204-23-30-5310-318
Total 119903:					580.00		
120076	1	Invoice	BLUE SPRAY PAINT	06/08/2022	216.00	12/22	204-23-30-5320-318
Total 120076:					216.00		
120187	1	Invoice	6" SDR 23.5 PVC PIPE, GJ	06/10/2022	138.46	12/22	603-23-71-5662-318
Total 120187:					138.46		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total BROWN SUPPLY COMPANY, INC. (122):					934.46		
<b>CAPITAL SANITARY SUPPLY (6096)</b>							
C348528A	1	Invoice	DISINFECTANT	05/25/2022	60.00	12/22	100-22-42-5233-318
Total C348528A:					60.00		
C348528B	1	Invoice	BATH BODY & HAIR SHAMPOO	05/31/2022	309.20	12/22	100-22-42-5233-318
Total C348528B:					309.20		
C348528C	1	Invoice	TRASH BAGS -OD POOL	06/08/2022	49.80	12/22	100-22-42-5242-318
Total C348528C:					49.80		
C349183	1	Invoice	HAND SOAP/TRASH BAGS/PAPER TOWELS	05/31/2022	80.54	12/22	100-24-36-5480-318
C349183	2	Invoice	HAND SOAP/TRASH BAGS/PAPER TOWELS	05/31/2022	57.54	12/22	601-23-36-5480-318
C349183	3	Invoice	HAND SOAP/TRASH BAGS/PAPER TOWELS	05/31/2022	46.02	12/22	602-23-36-5480-318
C349183	4	Invoice	HAND SOAP/TRASH BAGS/PAPER TOWELS	05/31/2022	46.02	12/22	603-23-36-5480-318
Total C349183:					230.12		
Total CAPITAL SANITARY SUPPLY (6096):					649.12		
<b>CARD SERVICES (140)</b>							
0000 06/01/2	1	Invoice	FUEL CLOUD SUBSCRIPTION	06/01/2022	.08	12/22	100-24-30-5380-315
0000 06/01/2	2	Invoice	FUEL CLOUD SUBSCRIPTION	06/01/2022	.08	12/22	601-24-30-5380-315
0000 06/01/2	3	Invoice	FUEL CLOUD SUBSCRIPTION	06/01/2022	.08	12/22	602-24-30-5380-315
0000 06/01/2	4	Invoice	FUEL CLOUD SUBSCRIPTION	06/01/2022	.08	12/22	603-24-30-5380-315
0000 06/01/2	5	Invoice	FUEL CLOUD SUBSCRIPTION	06/01/2022	.76	12/22	100-21-18-5190-315
0000 06/01/2	6	Invoice	FUEL CLOUD SUBSCRIPTION	06/01/2022	3.56	12/22	100-21-22-5140-315
0000 06/01/2	7	Invoice	FUEL CLOUD SUBSCRIPTION	06/01/2022	13.58	12/22	100-24-14-5435-315
0000 06/01/2	8	Invoice	FUEL CLOUD SUBSCRIPTION	06/01/2022	15.46	12/22	601-23-52-5935-315
0000 06/01/2	9	Invoice	FUEL CLOUD SUBSCRIPTION	06/01/2022	1.33	12/22	601-23-80-5935-315
0000 06/01/2	10	Invoice	FUEL CLOUD SUBSCRIPTION	06/01/2022	1.33	12/22	602-23-80-5935-315
0000 06/01/2	11	Invoice	FUEL CLOUD SUBSCRIPTION	06/01/2022	24.15	12/22	100-21-21-5110-315
0000 06/01/2	12	Invoice	FUEL CLOUD SUBSCRIPTION	06/01/2022	4.10	12/22	100-22-42-5210-315
0000 06/01/2	13	Invoice	FUEL CLOUD SUBSCRIPTION	06/01/2022	4.10	12/22	100-23-42-5371-315
0000 06/01/2	14	Invoice	FUEL CLOUD SUBSCRIPTION	06/01/2022	21.00	12/22	204-23-30-5310-315
0000 06/01/2	15	Invoice	FUEL CLOUD SUBSCRIPTION	06/01/2022	1.59	12/22	603-23-70-5935-315
0000 06/01/2	16	Invoice	FUEL CLOUD SUBSCRIPTION	06/01/2022	3.72	12/22	602-23-61-5935-315
0000 06/01/2	17	Invoice	MEAL EXP/LODGING TRAINING/LINE	06/01/2022	1,190.24	12/22	601-23-52-5926-231
0000 06/01/2	18	Invoice	SHOP SUPPLIES/LINE	06/01/2022	53.64	12/22	601-23-52-5588-318
0000 06/01/2	19	Invoice	OD POOL-BOARD PARTS	06/01/2022	324.17	12/22	100-22-42-5242-318
0000 06/01/2	20	Invoice	2022 IEUSTA TRAINING-ADAM	06/01/2022	209.09	12/22	601-23-52-5926-231
0000 06/01/2	21	Invoice	CLEANING SUPPLIES	06/01/2022	45.15	12/22	601-23-52-5591-310
Total 0000 06/01/22:					1,917.29		
0001 06/01/2	1	Invoice	DLE SEMINAR LODGING/LUFT	06/01/2022	278.20	12/22	214-21-21-5110-231
0001 06/01/2	2	Invoice	YEARLY HANDLER SUBSCRIPTION/LUFT	06/01/2022	140.00	12/22	214-21-21-5110-231
0001 06/01/2	3	Invoice	MEAL REIMBURSEMENT	06/01/2022	25.23	12/22	100-21-21-5180-231
0001 06/01/2	4	Invoice	IA PUBLIC DEF TRAINING-WHITEHILL	06/01/2022	185.00	12/22	100-21-21-5180-231
0001 06/01/2	5	Invoice	MEAL REIMBURSEMENT	06/01/2022	2.16	12/22	100-21-21-5180-231
0001 06/01/2	6	Invoice	MEAL REIMBURSEMENT	06/01/2022	6.99	12/22	100-21-21-5180-231
0001 06/01/2	7	Invoice	MEAL REIMBURSEMENT	06/01/2022	6.38	12/22	100-21-21-5180-231
0001 06/01/2	8	Invoice	MEAL REIMBURSEMENT	06/01/2022	11.75	12/22	100-21-21-5180-231

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 0001 06/01/22:					655.71		
0002 06/01/2	1	Invoice	1ST AID SUPPLIES OD POOL	06/01/2022	461.54	12/22	100-22-42-5242-319
0002 06/01/2	2	Invoice	DIVING BOARD PARTS/OD POOL PARTS	06/01/2022	900.86	12/22	100-22-42-5242-318
0002 06/01/2	3	Invoice	FIRST AID/CPR CLASS	06/01/2022	344.00	12/22	601-23-52-5926-231
0002 06/01/2	4	Invoice	FIRST AID/CPR CLASS	06/01/2022	43.00	12/22	100-22-42-5233-231
0002 06/01/2	5	Invoice	OD POOL KITCHEN COUNTER	06/01/2022	96.27	12/22	100-22-42-5242-318
Total 0002 06/01/22:					1,845.67		
0004 06/01/2	1	Invoice	FLOWERS FOR CITY HALL	06/01/2022	55.79	12/22	100-24-36-5480-226
0004 06/01/2	2	Invoice	FLOWERS FOR CITY HALL	06/01/2022	39.85	12/22	601-23-36-5480-226
0004 06/01/2	3	Invoice	FLOWERS FOR CITY HALL	06/01/2022	31.88	12/22	602-23-36-5480-226
0004 06/01/2	4	Invoice	FLOWERS FOR CITY HALL	06/01/2022	31.88	12/22	603-23-36-5480-226
0004 06/01/2	5	Invoice	CERTIFIED MAIL COSTS	06/01/2022	2.95	12/22	100-24-12-5430-316
0004 06/01/2	6	Invoice	CERTIFIED MAIL COSTS	06/01/2022	8.12	12/22	601-23-81-5921-316
0004 06/01/2	7	Invoice	CERTIFIED MAIL COSTS	06/01/2022	1.85	12/22	602-23-81-5921-316
0004 06/01/2	8	Invoice	CERTIFIED MAIL COSTS	06/01/2022	1.84	12/22	603-23-81-5921-316
0004 06/01/2	9	Invoice	MISC TRAINING	06/01/2022	69.23	12/22	100-24-12-5430-231
0004 06/01/2	10	Invoice	MISC TRAINING	06/01/2022	190.37	12/22	601-23-81-5926-231
0004 06/01/2	11	Invoice	MISC TRAINING	06/01/2022	43.27	12/22	602-23-81-5926-231
0004 06/01/2	12	Invoice	MISC TRAINING	06/01/2022	43.26	12/22	603-23-81-5926-231
0004 06/01/2	13	Invoice	360 DEGREE CAMERA	06/01/2022	1,226.00	12/22	100-41-30-5380-515
0004 06/01/2	14	Invoice	360 DEGREE CAMERA	06/01/2022	1,226.00	12/22	601-41-30-5380-515
0004 06/01/2	15	Invoice	360 DEGREE CAMERA	06/01/2022	1,226.00	12/22	602-41-30-5380-515
0004 06/01/2	16	Invoice	360 DEGREE CAMERA	06/01/2022	1,226.00	12/22	603-41-30-5380-515
Total 0004 06/01/22:					5,424.29		
0189 06/01/2	1	Invoice	ICPA WORKSHOP	06/01/2022	248.40	12/22	100-22-42-5210-231
Total 0189 06/01/22:					248.40		
0221 06/01/2	1	Invoice	HEART MONITOR WATCH	06/01/2022	113.27	12/22	100-21-22-5140-319
Total 0221 06/01/22:					113.27		
0254 06/01/2	1	Invoice	PLAIN CLOTHES HOLSTER	06/01/2022	48.15	12/22	100-21-21-5110-312
0254 06/01/2	2	Invoice	MEAL REIMBURSEMENT	06/01/2022	13.24	12/22	100-21-21-5110-232
0254 06/01/2	3	Invoice	PAGER ANTENA	06/01/2022	28.33	12/22	100-21-21-5110-318
0254 06/01/2	4	Invoice	GRIP WEIGHTS	06/01/2022	116.93	12/22	100-21-21-5110-312
0254 06/01/2	5	Invoice	673 BODY CAM	06/01/2022	49.95	12/22	100-21-21-5110-312
0254 06/01/2	6	Invoice	625 KEY HOLDER	06/01/2022	28.64	12/22	100-21-21-5110-312
0254 06/01/2	7	Invoice	STOCK BODY CAMS	06/01/2022	100.95	12/22	100-21-21-5110-312
0254 06/01/2	8	Invoice	DUTY HOLSTER	06/01/2022	235.30	12/22	100-21-21-5110-312
0254 06/01/2	9	Invoice	OFF DUTY HOLSTER	06/01/2022	143.48	12/22	100-21-21-5110-312
0254 06/01/2	10	Invoice	MEAL REIMBURSEMENT	06/01/2022	15.71	12/22	100-21-21-5110-232
0254 06/01/2	11	Invoice	PISTOL MAGS	06/01/2022	156.93	12/22	100-21-21-5110-312
0254 06/01/2	12	Invoice	DUTY MAGS	06/01/2022	158.02	12/22	100-21-21-5110-312
0254 06/01/2	13	Invoice	HOLSTER	06/01/2022	173.50	12/22	100-21-21-5110-312
0254 06/01/2	14	Invoice	HOLSTER	06/01/2022	68.49	12/22	100-21-21-5110-312
0254 06/01/2	15	Invoice	MEAL REIMBURSEMENT	06/01/2022	16.97	12/22	100-21-21-5110-232
0254 06/01/2	16	Invoice	GLOCK MAGS	06/01/2022	228.21	12/22	100-21-21-5110-312
0254 06/01/2	17	Invoice	HOLSTER	06/01/2022	68.49	12/22	100-21-21-5110-312
Total 0254 06/01/22:					1,651.29		



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
0320 06/01/2	1	Invoice	OFFICE SUPPLIES	06/01/2022	14.98	12/22	100-21-21-5110-318
Total 0320 06/01/22:					14.98		
Total CARD SERVICES (140):					11,870.90		
<b>CARLSON, KIERSTEN (7529)</b>							
53122	1	Invoice	CUSTOMER DEPOSIT REFUND	05/31/2022	28.59	12/22	601-21011
Total 53122:					28.59		
Total CARLSON, KIERSTEN (7529):					28.59		
<b>CARSTENS RESTORATION (4739)</b>							
2319	1	Invoice	REPAIR L FENDER & L MIRROR CAR #6	06/09/2022	916.08	12/22	100-21-21-5110-227
Total 2319:					916.08		
Total CARSTENS RESTORATION (4739):					916.08		
<b>CENTURY LINK (4614)</b>							
E65-4065 06/	1	Invoice	ALARM CIRCUIT LINE	06/01/2022	148.00	12/22	100-21-22-5140-230
Total E65-4065 06/01/22:					148.00		
Total CENTURY LINK (4614):					148.00		
<b>CIVICPLUS (7531)</b>							
228068	1	Invoice	CODE SUPPLEMENT 9/UPDATES	05/31/2022	409.54	12/22	100-24-14-5435-212
Total 228068:					409.54		
Total CIVICPLUS (7531):					409.54		
<b>COBO, PEDRO MARCOS (7496)</b>							
060922	1	Invoice	ELECTRIC REFUND	06/09/2022	39.94	12/22	601-23-80-5903-980
Total 060922:					39.94		
Total COBO, PEDRO MARCOS (7496):					39.94		
<b>CORN BELT POWER COOP, INC. (197)</b>							
15746	1	Invoice	TAPE READINGS AND REPORTS	06/08/2022	40.00	12/22	601-23-51-5566-299
Total 15746:					40.00		
Total CORN BELT POWER COOP, INC. (197):					40.00		
<b>COUNSEL (3995)</b>							
23AR963102	1	Invoice	XEROX COPIER/PD ADMIN ASST	05/26/2022	32.80	12/22	100-21-21-5110-225
Total 23AR963102:					32.80		
23AR971471	1	Invoice	PRINTER CONTRACT - STREET DEPARTME	06/03/2022	43.05	12/22	204-23-30-5310-225
Total 23AR971471:					43.05		
23AR977263	1	Invoice	PRINTER CONTRACT - WATER PLANT	06/10/2022	31.73	12/22	602-23-61-5931-225

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 23AR977263:					31.73		
23AR977264	1	Invoice	PRINTER CONTRACT - LINE DEPT	06/10/2022	40.40	12/22	601-23-52-5931-225
Total 23AR977264:					40.40		
23AR977265	1	Invoice	PRINTER LEASE AGREEMENT - UTILITY OFF	06/10/2022	30.40	12/22	100-24-14-5435-225
23AR977265	2	Invoice	PRINTER LEASE AGREEMENT - UTILITY OFF	06/10/2022	21.73	12/22	601-23-80-5931-225
23AR977265	3	Invoice	PRINTER LEASE AGREEMENT - UTILITY OFF	06/10/2022	17.37	12/22	602-23-80-5931-225
23AR977265	4	Invoice	PRINTER LEASE AGREEMENT - UTILITY OFF	06/10/2022	17.37	12/22	603-23-80-5931-225
Total 23AR977265:					86.87		
Total COUNSEL (3995):					234.85		
<b>CTS LANGUAGE LINK (6323)</b>							
214901	1	Invoice	TELE LANGUAGE TRANSLATION/PD	06/01/2022	138.68	12/22	100-21-21-5110-225
214901	2	Invoice	TELE LANGUAGE TRANSLATION/UTILITIES	06/01/2022	13.51	12/22	601-23-80-5930-299
Total 214901:					152.19		
Total CTS LANGUAGE LINK (6323):					152.19		
<b>CULLIGAN FORT DODGE (207)</b>							
53122	1	Invoice	AIRPORT-SOFT WATER SERVICE	05/31/2022	132.18	12/22	205-23-45-5372-299
Total 53122:					132.18		
Total CULLIGAN FORT DODGE (207):					132.18		
<b>DAILY FREEMAN JOURNAL, INC. (211)</b>							
000097	1	Invoice	ADV - BID & BUY FULLER HALL	05/31/2022	75.00	12/22	100-22-42-5233-210
Total 000097:					75.00		
000113 05/31	1	Invoice	RECYCLING ADV	05/31/2022	151.04	12/22	100-23-30-5340-235
000113 05/31	2	Invoice	MY HOMETOWN - APRIL 2022	05/31/2022	99.00	12/22	100-24-12-5430-223
000113 05/31	3	Invoice	MY HOMETOWN - APRIL 2022	05/31/2022	272.25	12/22	601-23-81-5921-223
000113 05/31	4	Invoice	MY HOMETOWN - APRIL 2022	05/31/2022	61.87	12/22	602-23-81-5921-223
000113 05/31	5	Invoice	MY HOMETOWN - APRIL 2022	05/31/2022	61.88	12/22	603-23-81-5921-223
Total 000113 05/31/22:					646.04		
Total DAILY FREEMAN JOURNAL, INC. (211):					721.04		
<b>DANIELS, JEFF (6005)</b>							
060822	1	Invoice	ENERGY EFFICIENCY REBATE	06/08/2022	150.00	12/22	601-23-36-5930-979
Total 060822:					150.00		
Total DANIELS, JEFF (6005):					150.00		
<b>DENCO CORP. (222)</b>							
JUNE 6, 2022	1	Invoice	JOINT SEALING/CRACK REPAIR	06/06/2022	49,977.50	12/22	204-23-30-5310-299
Total JUNE 6, 2022:					49,977.50		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total Denco Corp. (222):					49,977.50		
<b>DGR ENGINEERING (5967)</b>							
00253634	1	Invoice	ENG SVC 11 - KOOB, ANDREW MISC SERVIC	05/17/2022	15.00	12/22	601-23-36-5923-212
00253634	2	Invoice	ENG SVC 11 - KOOB, ANDREW MISC SERVIC	05/17/2022	27.00	12/22	601-23-51-5566-212
00253634	3	Invoice	ENG SVC 11 - KOOB, ANDREW MISC SERVIC	05/17/2022	180.00	12/22	601-23-52-5923-212
00253634	4	Invoice	ENG SVC 11 - KOOB, ANDREW MISC SERVIC	05/17/2022	54.00	12/22	601-23-80-5905-212
00253634	5	Invoice	ENG SVC 11 - KOOB, ANDREW MISC SERVIC	05/17/2022	24.00	12/22	601-23-81-5923-212
Total 00253634:					300.00		
Total DGR ENGINEERING (5967):					300.00		
<b>DJ'S TROPHY'S (237)</b>							
334712	1	Invoice	TRACK RIBBONS (BLUE/RED/GREEN)	06/01/2022	270.00	12/22	100-22-42-5222-318
Total 334712:					270.00		
334713	1	Invoice	SWIM TEAM RIBBONS (BLUE/RED/GREEN)	06/01/2022	270.00	12/22	100-22-42-5222-318
Total 334713:					270.00		
Total DJ'S TROPHY'S (237):					540.00		
<b>DOC'S STOP, INC. (238)</b>							
1256	1	Invoice	FUEL FOR MOWER	06/03/2022	25.24	12/22	100-21-22-5140-315
Total 1256:					25.24		
Total DOC'S STOP, INC. (238):					25.24		
<b>DON'S PEST CONTROL (3349)</b>							
4254	1	Invoice	TREATMENT @ WATER PLANT	06/13/2022	49.00	12/22	602-23-61-5651-299
Total 4254:					49.00		
Total DON'S PEST CONTROL (3349):					49.00		
<b>DOOLITTLE OIL COMPANY, INC. (243)</b>							
58895	1	Invoice	DEF 55/1 NO MICROMATIC VALVE	06/02/2022	144.65	12/22	204-23-30-5310-318
Total 58895:					144.65		
59177	1	Invoice	55 GAL 15W40	06/13/2022	727.13	12/22	204-23-30-5310-315
Total 59177:					727.13		
CM1784	1	Invoice	CREDIT - 55 GAL BARREL	06/14/2022	30.00-	12/22	204-23-30-5310-315
Total CM1784:					30.00-		
Total DOOLITTLE OIL COMPANY, INC. (243):					841.78		
<b>ECHO GROUP, INC. (6306)</b>							
S009470505.	1	Invoice	KLN SCREWDRIVER 1/4"x4" INSULATED	05/06/2022	22.09	12/22	601-23-51-5566-311
Total S009470505.002:					22.09		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
S009484015.	1	Invoice	OCCUPANCY SENSOR	05/31/2022	172.00	12/22	601-23-51-5566-318
Total S009484015.002:					172.00		
S009491926.	1	Invoice	RETURN 2 VACANCY SENSOR INV. S009467	05/11/2022	22.09-	12/22	100-24-36-5480-310
S009491926.	2	Invoice	RETURN 2 VACANCY SENSOR INV. S009467	05/11/2022	15.78-	12/22	601-23-36-5480-310
S009491926.	3	Invoice	RETURN 2 VACANCY SENSOR INV. S009467	05/11/2022	12.63-	12/22	602-23-36-5480-310
S009491926.	4	Invoice	RETURN 2 VACANCY SENSOR INV. S009467	05/11/2022	12.62-	12/22	603-23-36-5480-310
Total S009491926.001:					63.12-		
Total ECHO GROUP, INC. (6306):					130.97		
<b>ELLIOTT, TAYLOR (6991)</b>							
060922	1	Invoice	ELECTRIC REFUND	06/09/2022	58.73	12/22	601-23-80-5903-980
Total 060922:					58.73		
Total ELLIOTT, TAYLOR (6991):					58.73		
<b>EXCELL DIAMOND BLADE SUNSHINE (279)</b>							
41162	1	Invoice	DIAMOND CUTTING BLADES	05/25/2022	225.23	12/22	204-23-30-5310-318
Total 41162:					225.23		
Total EXCELL DIAMOND BLADE SUNSHINE (279):					225.23		
<b>FASTENAL COMPANY (3509)</b>							
IAFTD24606	1	Invoice	DIVING BOARD BOLTS	06/01/2022	16.15	12/22	100-22-42-5242-318
Total IAFTD246069:					16.15		
Total FASTENAL COMPANY (3509):					16.15		
<b>FLETCHER-REINHARDT COMPANY (305)</b>							
S1273546.00	1	Invoice	FLAG/PAINT BLUE, VINYL, MARKING (2000ea	05/31/2022	498.92	12/22	602-23-62-5662-318
S1273546.00	2	Invoice	FLAG/PAINT GREEN, VINYL, MARKING (2000	05/31/2022	378.92	12/22	603-23-71-5662-318
Total S1273546.001:					877.84		
S1275694.00	1	Invoice	SPLICE-AUTOMATIC/DEADEND-GUYWIRE	06/09/2022	904.15	12/22	601-23-52-5588-318
Total S1275694.001:					904.15		
Total FLETCHER-REINHARDT COMPANY (305):					1,781.99		
<b>FLOWER CART (308)</b>							
95377	1	Invoice	P/U/STANDING - 1 OD BLOOMING	05/31/2022	30.92	12/22	400-23-42-5371-310
95377	2	Invoice	P/U/STANDING - 1 OD BLOOMING	05/31/2022	30.92	12/22	401-23-42-5371-310
95377	3	Invoice	P/U/STANDING - 1 OD BLOOMING	05/31/2022	30.91	12/22	403-23-42-5371-310
Total 95377:					92.75		
Total FLOWER CART (308):					92.75		
<b>FRIZELL, MICHAEL (3945)</b>							
061022	1	Invoice	ENERGY EFFICIENCY REBATE	06/10/2022	210.12	12/22	601-23-36-5930-979

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 061022:					210.12		
Total FRIZELL, MICHAEL (3945):					210.12		
<b>GALLS, LLC - DBA CARPENTER UNIFORM (331)</b>							
021263121	1	Invoice	POLICE ITEMS	05/26/2022	365.00	12/22	100-21-21-5110-312
Total 021263121:					365.00		
Total GALLS, LLC - DBA CARPENTER UNIFORM (331):					365.00		
<b>GERBER AUTO ELECTRIC (342)</b>							
136051	1	Invoice	INTERSTATE BATTERY LINE #2	06/03/2022	155.95	12/22	601-23-52-5935-314
Total 136051:					155.95		
136114	1	Invoice	BATTERY FOR 98 CHEVROLET K2500	06/08/2022	61.95	12/22	100-22-42-5210-314
Total 136114:					61.95		
Total GERBER AUTO ELECTRIC (342):					217.90		
<b>GOODPASTER, ANNESSA (7537)</b>							
061322	1	Invoice	CUSTOMER DEPOSIT REFUND	06/13/2022	67.31	12/22	601-21011
Total 061322:					67.31		
Total GOODPASTER, ANNESSA (7537):					67.31		
<b>GRAHAM TIRE OF FORT DODGE (351)</b>							
220010097	1	Invoice	MOUNT & INSTALL 4 TIRES STREET #9	06/09/2022	5,001.20	12/22	204-23-30-5310-314
Total 220010097:					5,001.20		
Total GRAHAM TIRE OF FORT DODGE (351):					5,001.20		
<b>GRIMES ASPHALT &amp; PAVING CORP. (1837)</b>							
22091	1	Invoice	Cold mix 7.56 TON	05/04/2022	1,103.76	12/22	204-23-30-5310-318
Total 22091:					1,103.76		
Total GRIMES ASPHALT & PAVING CORP. (1837):					1,103.76		
<b>HAMILTON COUNTY (366)</b>							
050322	1	Invoice	FORCE MAIN ROUTE WWTP PROJECT	05/03/2022	27.00	12/22	603-23-70-5652-860
Total 050322:					27.00		
Total HAMILTON COUNTY (366):					27.00		
<b>HAWKINS, INC. (3668)</b>							
6194346	1	Invoice	CHLORINE	05/24/2022	2,149.10	12/22	602-23-61-5641-318
Total 6194346:					2,149.10		
6200694	1	Invoice	AQUA HAWK & LPC-DP	05/31/2022	4,144.29	12/22	602-23-61-5641-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 6200694:					4,144.29		
6200873	1	Invoice	AQUA HAWK	06/02/2022	2,434.01	12/22	602-23-61-5641-318
Total 6200873:					2,434.01		
Total HAWKINS, INC. (3668):					8,727.40		
<b>HEWETT WHOLESALE INC. (6097)</b>							
173495	1	Invoice	SNACKS FOR CONCESSIONS OD POOL	06/02/2022	2,581.96	12/22	100-22-42-5242-232
Total 173495:					2,581.96		
Total HEWETT WHOLESALE INC. (6097):					2,581.96		
<b>inTANDEM (6526)</b>							
2295	1	Invoice	CITY WEBSITE SUBSCRIPTION FY23	06/07/2022	79.35	12/22	100-24-16-5420-215
2295	2	Invoice	CITY WEBSITE SUBSCRIPTION FY23	06/07/2022	290.94	12/22	601-24-16-5930-215
2295	3	Invoice	CITY WEBSITE SUBSCRIPTION FY23	06/07/2022	79.35	12/22	602-24-16-5930-215
2295	4	Invoice	CITY WEBSITE SUBSCRIPTION FY23	06/07/2022	79.35	12/22	603-24-16-5930-215
Total 2295:					528.99		
Total inTANDEM (6526):					528.99		
<b>INTERIOR SPACES, INC. (5977)</b>							
11462	1	Invoice	COVE BASE FOR FD STATION HALLWAY	06/07/2022	576.00	12/22	100-21-22-5140-310
Total 11462:					576.00		
Total INTERIOR SPACES, INC. (5977):					576.00		
<b>IOWA COMMUNICATIONS NETWORK (7419)</b>							
647407	1	Invoice	ICN CONNECTION FEES FOR ALL CITY RADI	06/02/2022	45.20	12/22	100-24-16-5420-299
647407	2	Invoice	ICN CONNECTION FEES FOR ALL CITY RADI	06/02/2022	45.20	12/22	204-24-16-5930-299
647407	3	Invoice	ICN CONNECTION FEES FOR ALL CITY RADI	06/02/2022	45.20	12/22	601-24-16-5935-299
647407	4	Invoice	ICN CONNECTION FEES FOR ALL CITY RADI	06/02/2022	45.20	12/22	602-24-16-5935-299
647407	5	Invoice	ICN CONNECTION FEES FOR ALL CITY RADI	06/02/2022	45.20	12/22	603-24-16-5935-299
Total 647407:					226.00		
Total IOWA COMMUNICATIONS NETWORK (7419):					226.00		
<b>IOWA DEPT OF PUBLIC SAFETY (468)</b>							
060722	1	Invoice	TERMINAL BILLING/APR-JUNE	06/07/2022	1,156.50	12/22	100-21-21-5180-225
Total 060722:					1,156.50		
Total IOWA DEPT OF PUBLIC SAFETY (468):					1,156.50		
<b>IOWA LAW ENFORCEMENT ACADEMY (480)</b>							
320988	1	Invoice	BATON INSTRUCTOR TRAINING/BASINGER	05/31/2022	150.00	12/22	100-21-21-5110-231
Total 320988:					150.00		
Total IOWA LAW ENFORCEMENT ACADEMY (480):					150.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>IOWA PRISON INDUSTRIES (489)</b>							
032421	1	Invoice	MULTIPLE SIGNS	06/08/2022	483.45	12/22	100-21-30-5120-318
Total 032421:					483.45		
032441	1	Invoice	STREET SIGN (OHIO/LYNN)	06/08/2022	131.60	12/22	100-21-30-5120-318
Total 032441:					131.60		
Total IOWA PRISON INDUSTRIES (489):					615.05		
<b>K.C. NIELSEN, LTD (6609)</b>							
10482644	1	Invoice	BOWL & FILTER (CEMETARY)	05/27/2022	91.78	12/22	100-23-42-5371-314
Total 10482644:					91.78		
Total K.C. NIELSEN, LTD (6609):					91.78		
<b>KARL CHEVROLET BUICK GMC (7306)</b>							
26393	1	Invoice	RADIATOR FOR PD#6	06/02/2022	289.12	12/22	204-23-30-5310-314
Total 26393:					289.12		
Total KARL CHEVROLET BUICK GMC (7306):					289.12		
<b>KOOPMANN, TRENT (7534)</b>							
060922	1	Invoice	ELECTRIC REFUND	06/09/2022	76.94	12/22	601-23-80-5903-980
Total 060922:					76.94		
Total KOOPMANN, TRENT (7534):					76.94		
<b>KQWC RADIO STATION (553)</b>							
22050088	1	Invoice	RECYCLING ADS	06/01/2022	158.10	12/22	100-23-30-5340-235
Total 22050088:					158.10		
Total KQWC RADIO STATION (553):					158.10		
<b>LAMPERT'S (564)</b>							
1294164	1	Invoice	REFLECTIX EXPO FOAM EXPANSION-CONC	05/25/2022	57.36	12/22	204-23-30-5310-310
Total 1294164:					57.36		
1317034	1	Invoice	BALLFIELD CHALK	06/11/2022	65.94	12/22	100-22-42-5222-318
Total 1317034:					65.94		
Total LAMPERT'S (564):					123.30		
<b>LOWE, ANDREW (6920)</b>							
051822	1	Invoice	TRAVEL EXPENSE REIMBURSEMENT	05/18/2022	320.41	12/22	100-21-21-5110-231
Total 051822:					320.41		
Total LOWE, ANDREW (6920):					320.41		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>LYNX SUPPLIES (6300)</b>							
20874	1	Invoice	BATH TISSUE FOR FD	06/02/2022	37.68	12/22	100-21-22-5140-318
Total 20874:					37.68		
Total LYNX SUPPLIES (6300):					37.68		
<b>MARTIN MARIETTA MATERIALS (601)</b>							
35308491	1	Invoice	3" ROCK 3RD STREET	05/03/2022	1,133.55	12/22	204-23-30-5310-318
Total 35308491:					1,133.55		
35454208	1	Invoice	PAVEMENT DR - 3/8 WASHED CHIPS	05/13/2022	281.78	12/22	204-23-30-5310-299
Total 35454208:					281.78		
35536975	1	Invoice	2" CLEAN ROCK	05/20/2022	488.24	12/22	204-23-30-5310-318
Total 35536975:					488.24		
35598911	1	Invoice	2" CLEAN/1 1/2 ROADSTONE	05/26/2022	468.70	12/22	204-23-30-5310-318
Total 35598911:					468.70		
Total MARTIN MARIETTA MATERIALS (601):					2,372.27		
<b>MCCONNELEE, TIFFANY (7532)</b>							
060722	1	Invoice	CUSTOMER DEPOSIT REFUND	06/07/2022	48.39	12/22	601-21011
Total 060722:					48.39		
Total MCCONNELEE, TIFFANY (7532):					48.39		
<b>MECHANICAL COMFORT, INC. (618)</b>							
44718	1	Invoice	REPAIRS TO UNIT 14	05/31/2022	768.60	12/22	100-24-36-5480-226
44718	2	Invoice	REPAIRS TO UNIT 14	05/31/2022	549.00	12/22	601-23-36-5480-226
44718	3	Invoice	REPAIRS TO UNIT 14	05/31/2022	439.20	12/22	602-23-36-5480-226
44718	4	Invoice	REPAIRS TO UNIT 14	05/31/2022	439.20	12/22	603-23-36-5480-226
Total 44718:					2,196.00		
Total MECHANICAL COMFORT, INC. (618):					2,196.00		
<b>MENARDS (622)</b>							
69326	1	Invoice	WH 20A COMM DUPLEX-10	05/24/2022	49.98	12/22	601-23-51-5566-318
69326	2	Invoice	60 AMP NON FUSIBLE ACD (DEPOT)	05/24/2022	24.40	12/22	100-22-42-5221-310
69326	3	Invoice	SWITCH BOX, WALL PLATE, CRDMATE	05/24/2022	156.87	12/22	601-23-51-5569-310
Total 69326:					231.25		
69382	1	Invoice	GALLERY BK 8X10 MAT 5X7	05/25/2022	15.38	12/22	601-23-52-5921-316
69382	2	Invoice	POLE BREAKER, SERVICE ENTRANCE CAP,	05/25/2022	104.44	12/22	100-23-42-5371-310
Total 69382:					119.82		
Total MENARDS (622):					351.07		



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>MIDAMERICAN ENERGY (629)</b>							
526457538	1	Invoice	BOOSTER STATION ELECTRICITY	05/31/2022	191.07	12/22	602-23-62-5662-237
Total 526457538:					191.07		
Total MIDAMERICAN ENERGY (629):					191.07		
<b>MID-IOWA GARAGE DOOR, LLC. (7533)</b>							
1117	1	Invoice	GRACELAND SHOP REPLACE GARAGE DOO	06/09/2022	7,850.00	12/22	100-23-42-5371-226
Total 1117:					7,850.00		
Total MID-IOWA GARAGE DOOR, LLC. (7533):					7,850.00		
<b>MISSISSIPPI LIME COMPANY (652)</b>							
1613660	1	Invoice	QUICKLIME 25.70T 6/1/22	06/01/2022	5,268.50	12/22	602-23-61-5641-318
Total 1613660:					5,268.50		
1613692	1	Invoice	QUICKLIME 24.31T 6/1/22	06/01/2022	4,983.55	12/22	602-23-61-5641-318
Total 1613692:					4,983.55		
Total MISSISSIPPI LIME COMPANY (652):					10,252.05		
<b>MOORE CLEANING SERVICE, LLC (2902)</b>							
060922	1	Invoice	CLEANING SERVICES FOR CITY HALL	06/09/2022	455.00	12/22	100-24-36-5480-299
060922	2	Invoice	CLEANING SERVICES FOR CITY HALL	06/09/2022	325.00	12/22	601-23-36-5480-299
060922	3	Invoice	CLEANING SERVICES FOR CITY HALL	06/09/2022	260.00	12/22	602-23-36-5480-299
060922	4	Invoice	CLEANING SERVICES FOR CITY HALL	06/09/2022	260.00	12/22	603-23-36-5480-299
Total 060922:					1,300.00		
Total MOORE CLEANING SERVICE, LLC (2902):					1,300.00		
<b>MUNICIPAL SUPPLY, INC. (672)</b>							
0835681-IN	1	Invoice	8"X7.5" SS REPAIR CLAMP	05/31/2022	183.19	12/22	100-22-42-5242-318
Total 0835681-IN:					183.19		
0835831-IN	1	Invoice	PARTS FOR POOL REC CTR.	05/31/2022	636.73	12/22	100-22-42-5242-318
Total 0835831-IN:					636.73		
0835832-CM	1	Invoice	8"X7.5" SS REPAIR CLAMP RETURN	05/31/2022	163.50-	12/22	100-22-42-5242-318
Total 0835832-CM:					163.50-		
Total MUNICIPAL SUPPLY, INC. (672):					656.42		
<b>NAPA AUTO PARTS (677)</b>							
70821	1	Invoice	AUTO TECH TRAINING - COLE	10/02/2021	65.00	12/22	100-24-30-5380-231
Total 70821:					65.00		
944293	1	Invoice	PARTS FOR CAR 6 PD/STOCK OIL	06/02/2022	618.58	12/22	204-23-30-5310-314

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 944293:					618.58		
944541	1	Invoice	CR ON COIL PLUG BOOT INVOICE 944293	06/07/2022	69.52	12/22	100-21-21-5110-318
944541	2	Invoice	IGNITION COIL LINE	06/07/2022	873.88	12/22	204-23-30-5310-314
Total 944541:					804.36		
944821	1	Invoice	TITAN BLADE, OIL FILTER STRAP-LINE 6	06/10/2022	80.47	12/22	601-23-52-5588-318
944821	2	Invoice	EXACTFITBLADE-FIRE 31	06/10/2022	29.38	12/22	100-21-22-5140-314
Total 944821:					109.85		
Total NAPA AUTO PARTS (677):					1,597.79		
<b>NEWMAN SIGNS, INC. (7530)</b>							
TRFINV0398	1	Invoice	SIGN WORK	06/02/2022	3,851.40	12/22	100-21-30-5120-318
Total TRFINV039896:					3,851.40		
Total NEWMAN SIGNS, INC. (7530):					3,851.40		
<b>ONE SOURCE (7527)</b>							
2022010163	1	Invoice	BACKGROUND CHECKS	06/03/2022	19.95	12/22	100-24-12-5430-299
2022010163	2	Invoice	BACKGROUND CHECKS	06/03/2022	14.25	12/22	601-23-81-5930-299
2022010163	3	Invoice	BACKGROUND CHECKS	06/03/2022	11.40	12/22	602-23-81-5930-299
2022010163	4	Invoice	BACKGROUND CHECKS	06/03/2022	11.40	12/22	603-23-81-5930-299
Total 2022010163:					57.00		
Total ONE SOURCE (7527):					57.00		
<b>OPG-3 INC. (6482)</b>							
5786	1	Invoice	LASERFICHE SUBSCRIPTIONS 7/1/22-6/30/2	06/01/2022	392.85	12/22	100-24-16-5420-215
5786	2	Invoice	LASERFICHE SUBSCRIPTIONS 7/1/22-6/30/2	06/01/2022	1,440.45	12/22	601-24-16-5930-215
5786	3	Invoice	LASERFICHE SUBSCRIPTIONS 7/1/22-6/30/2	06/01/2022	392.85	12/22	602-24-16-5930-215
5786	4	Invoice	LASERFICHE SUBSCRIPTIONS 7/1/22-6/30/2	06/01/2022	392.85	12/22	603-24-16-5930-215
Total 5786:					2,619.00		
Total OPG-3 INC. (6482):					2,619.00		
<b>O'REILLY AUTOMOTIVE, INC. (727)</b>							
0357-127284	1	Invoice	MEGA FUSE PD CAR#2	06/10/2022	14.97	12/22	100-21-21-5110-314
Total 0357-127284:					14.97		
Total O'REILLY AUTOMOTIVE, INC. (727):					14.97		
<b>PAGEL REPAIR (3497)</b>							
524-62	1	Invoice	FRONT WINDOW REPL. SENIOR CITIZEN CE	05/24/2022	1,686.25	12/22	100-22-42-5280-310
Total 524-62:					1,686.25		
Total PAGEL REPAIR (3497):					1,686.25		
<b>PLEASANT HILL (2166)</b>							
060722	1	Invoice	STREET LIGHTS/PH LINE/VIRGINIA PKWY	06/07/2022	385.58	12/22	100-21-30-5160-233

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 060722:					385.58		
Total PLEASANT HILL (2166):					385.58		
<b>POSTMASTER (766)</b>							
#217 6/3/22	1	Invoice	ANNUAL BOX RENT #217	06/03/2022	130.00	12/22	601-23-80-5931-224
Total #217 6/3/22:					130.00		
Total POSTMASTER (766):					130.00		
<b>PRAIRIE ENERGY COOPERATIVE (768)</b>							
22685 06/08/	1	Invoice	AIRPORT ELECTRICITY/FIVE METERS	06/08/2022	339.28	12/22	205-23-45-5372-237
Total 22685 06/08/22:					339.28		
Total PRAIRIE ENERGY COOPERATIVE (768):					339.28		
<b>RELIANT GASES, LTD (6253)</b>							
130-1542872	1	Invoice	14,080 lbs OF CO2	05/31/2022	1,036.29	12/22	602-23-61-5641-318
Total 130-1542872:					1,036.29		
Total RELIANT GASES, LTD (6253):					1,036.29		
<b>SHIPLEY, ANNETTE (7528)</b>							
6322	1	Invoice	CUSTOMER DEPOSIT REFUND	05/31/2022	123.13	12/22	601-21011
Total 6322:					123.13		
Total SHIPLEY, ANNETTE (7528):					123.13		
<b>SHUTTLEWORTH &amp; INGERSOLL, P.L.C. (6731)</b>							
4497146	1	Invoice	PROFESSIONAL SVCS/PINHOLE LEAKS	06/06/2022	436.00	12/22	602-23-61-5930-212
Total 4497146:					436.00		
Total SHUTTLEWORTH & INGERSOLL, P.L.C. (6731):					436.00		
<b>SNYDER &amp; ASSOCIATES (2951)</b>							
119.0463.01-	1	Invoice	ENG - 2021 SECOND ST RECON PROJ	05/31/2022	6,142.88	12/22	536-23-30-5310-212
Total 119.0463.01-29:					6,142.88		
120.0363.01-	1	Invoice	ENG - 2020 WATER MAIN REPAIR PROJ #17	05/31/2022	5,145.25	12/22	602-23-62-5673-870
Total 120.0363.01-17:					5,145.25		
121.0372.01-	1	Invoice	ENG - 2021 HMA ST IMP PRO #8	05/31/2022	23,742.14	12/22	525-23-30-5310-212
Total 121.0372.01-8:					23,742.14		
122.0346.01-	1	Invoice	ENG - LINCOLN DR PROJ# 122.0346.01 #3	05/31/2022	15,965.48	12/22	525-23-30-5310-212
122.0346.01-	2	Invoice	ENG - FAIR MEADOW PROJ# 122.0346.01A #	05/31/2022	1,389.41	12/22	525-23-30-5310-212
Total 122.0346.01-3:					17,354.89		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total SNYDER & ASSOCIATES (2951):					52,385.16		
<b>STAR EQUIPMENT, LTD (2002)</b>							
04099494	1	Invoice	RENTAL EQUIPMENT FOR SHOULDERING	06/02/2022	1,205.00	12/22	204-23-30-5310-225
Total 04099494:					1,205.00		
Total STAR EQUIPMENT, LTD (2002):					1,205.00		
<b>STEIN HEATING &amp; COOLING, INC. (5576)</b>							
13487	1	Invoice	OUTDOOR POOL STARTUP	05/31/2022	532.50	12/22	100-22-42-5242-226
Total 13487:					532.50		
Total STEIN HEATING & COOLING, INC. (5576):					532.50		
<b>STUART C. IRBY COMPANY (3585)</b>							
S012997317.	1	Invoice	RED MARKING PAINT (LOCATE)	05/10/2022	132.15	12/22	601-23-52-5588-318
Total S012997317.001:					132.15		
Total STUART C. IRBY COMPANY (3585):					132.15		
<b>TERMINAL SUPPLY CO. (6527)</b>							
48754-00	1	Invoice	SPECIALITY PIN KIT/TOOL W/CASE & DIE/DR	06/02/2022	693.51	12/22	204-23-30-5310-318
Total 48754-00:					693.51		
Total TERMINAL SUPPLY CO. (6527):					693.51		
<b>THE AMERICAN BOTTLING CO. (4800)</b>							
3446018071	1	Invoice	POP/BEVERAGES-OD POOL STARTUP	06/07/2022	456.95	12/22	100-22-42-5242-232
Total 3446018071:					456.95		
Total THE AMERICAN BOTTLING CO. (4800):					456.95		
<b>THE IOWA OUTDOORS STORE, LLC (7104)</b>							
3986/1	1	Invoice	PARTS AND MATERIALS	06/01/2022	177.43	12/22	100-23-42-5371-314
Total 3986/1:					177.43		
Total THE IOWA OUTDOORS STORE, LLC (7104):					177.43		
<b>THE PAVEMENT DOCTOR (1483)</b>							
1110	1	Invoice	SPRAY PATCHING of CITY STREETS JUNE 2	05/30/2022	19,228.00	12/22	204-23-30-5310-299
Total 1110:					19,228.00		
Total THE PAVEMENT DOCTOR (1483):					19,228.00		
<b>THE TRASHMAN, LLC (943)</b>							
717-1851	1	Invoice	TRASH SERVICE/FUEL SURCHARGE	06/01/2022	26.95	12/22	100-24-36-5480-236
717-1851	2	Invoice	TRASH SERVICE/FUEL SURCHARGE	06/01/2022	19.25	12/22	601-23-36-5480-236
717-1851	3	Invoice	TRASH SERVICE/FUEL SURCHARGE	06/01/2022	15.40	12/22	602-23-36-5480-236
717-1851	4	Invoice	TRASH SERVICE/FUEL SURCHARGE	06/01/2022	15.40	12/22	603-23-36-5480-236
717-1851	5	Invoice	TRASH SERVICE/FUEL SURCHARGE	06/01/2022	77.00	12/22	100-22-42-5280-236
717-1851	6	Invoice	TRASH SERVICE/FUEL SURCHARGE	06/01/2022	44.00	12/22	204-23-30-5310-236

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
717-1851	7	Invoice	TRASH SERVICE/FUEL SURCHARGE	06/01/2022	16.50	12/22	100-21-22-5140-236
717-1851	8	Invoice	TRASH SERVICE/FUEL SURCHARGE	06/01/2022	77.00	12/22	100-22-42-5233-236
717-1851	9	Invoice	TRASH SERVICE/FUEL SURCHARGE	06/01/2022	44.00	12/22	601-23-52-5588-236
717-1851	10	Invoice	TRASH SERVICE/FUEL SURCHARGE	06/01/2022	44.00	12/22	603-23-70-5642-236
717-1851	11	Invoice	TRASH SERVICE/FUEL SURCHARGE	06/01/2022	44.00	12/22	100-22-42-5210-236
717-1851	12	Invoice	TRASH SERVICE/FUEL SURCHARGE	06/01/2022	44.00	12/22	602-23-61-5642-236
717-1851	13	Invoice	TRASH SERVICE/FUEL SURCHARGE	06/01/2022	44.00	12/22	205-23-45-5372-236
Total 717-1851:					511.50		
717-1852	1	Invoice	DROP BOX CHARGES/EXTRA SVC	06/01/2022	168.00	12/22	100-23-30-5340-235
Total 717-1852:					168.00		
717-1853	1	Invoice	EXTRA SVC/CEMETERY	06/01/2022	90.00	12/22	100-23-42-5371-236
Total 717-1853:					90.00		
717-1854 RE	1	Invoice	CURB RECYCLING - MAY 2022	06/01/2022	13,013.59	12/22	100-23-30-5340-235
Total 717-1854 RECYCLING:					13,013.59		
Total THE TRASHMAN, LLC (943):					13,783.09		
<b>TIMMONS, NANCY (7538)</b>							
061222	1	Invoice	ENERGY EFFICIENCY REBATE	06/12/2022	75.00	12/22	601-23-36-5930-979
Total 061222:					75.00		
Total TIMMONS, NANCY (7538):					75.00		
<b>T-MOBILE (7288)</b>							
973411563 0	1	Invoice	POLICE TOUGHBOOKS SVC	05/21/2022	149.59	12/22	100-21-21-5110-230
973411563 0	2	Invoice	PD CAR PHONES/INVESTIGATOR	05/21/2022	70.55	12/22	100-21-21-5110-230
973411563 0	3	Invoice	PHONE SVC/ORTON	05/21/2022	12.70	12/22	601-23-52-5588-230
973411563 0	4	Invoice	PHONE SVC/ORTON	05/21/2022	12.69	12/22	601-23-51-5566-230
Total 973411563 05/21/22:					245.53		
974816802 0	1	Invoice	ON-CALL PHONE SVC/WWTP	05/21/2022	44.42	12/22	603-23-70-5642-230
974816802 0	2	Invoice	ON-CALL PHONE SVC/WATER	05/21/2022	44.42	12/22	602-23-61-5642-230
974816802 0	3	Invoice	PHONE SVC/WATER-WWTP	05/21/2022	22.21	12/22	602-23-61-5642-230
974816802 0	4	Invoice	PHONE SVC/WATER-WWTP	05/21/2022	22.21	12/22	603-23-70-5642-230
974816802 0	5	Invoice	PHONE SVC/MGR & ASST MGR	05/21/2022	27.45	12/22	100-24-12-5430-230
974816802 0	6	Invoice	PHONE SVC/MGR & ASST MGR	05/21/2022	75.49	12/22	601-23-81-5921-230
974816802 0	7	Invoice	PHONE SVC/MGR & ASST MGR	05/21/2022	17.16	12/22	602-23-81-5921-230
974816802 0	8	Invoice	PHONE SVC/MGR & ASST MGR	05/21/2022	17.16	12/22	603-23-81-5921-230
974816802 0	9	Invoice	METER IPAD SVC	05/21/2022	9.99	12/22	602-23-80-5902-299
974816802 0	10	Invoice	METER IPAD SVC	05/21/2022	9.98	12/22	601-23-80-5905-299
974816802 0	11	Invoice	GIS IPAD SVC	05/21/2022	4.99	12/22	100-23-31-5420-230
974816802 0	12	Invoice	GIS IPAD SVC	05/21/2022	5.00	12/22	601-23-31-5420-230
974816802 0	13	Invoice	GIS IPAD SVC	05/21/2022	4.99	12/22	602-23-31-5420-230
974816802 0	14	Invoice	GIS IPAD SVC	05/21/2022	4.99	12/22	603-23-31-5420-230
Total 974816802 05/21/22:					310.46		
Total T-MOBILE (7288):					555.99		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>TOLLE AUTOMOTIVE, INC. (3188)</b>							
20237	1	Invoice	TIRE REPAIR LINE TRK #2 2012 FORD F350	05/09/2022	26.14	12/22	601-23-52-5935-227
Total 20237:					26.14		
20268	1	Invoice	TUBE FOR PARKS & REC MOWER	05/11/2022	13.46	12/22	100-22-42-5210-314
Total 20268:					13.46		
20291	1	Invoice	SHOP SUPPLIES (PARKS & REC)	05/13/2022	169.14	12/22	100-22-42-5210-314
Total 20291:					169.14		
Total TOLLE AUTOMOTIVE, INC. (3188):					208.74		
<b>TONY'S TIRE SERVICE (958)</b>							
174614	1	Invoice	DISMOUNT/MOUNT TIRES, CLEAN FLUID OU	05/31/2022	257.23	12/22	204-23-30-5310-227
Total 174614:					257.23		
Total TONY'S TIRE SERVICE (958):					257.23		
<b>TOWN &amp; COUNTRY INSURANCE (959)</b>							
5861, 5863 &	1	Invoice	COMM PROPERTY RENEWAL	06/01/2022	408.99	12/22	100-24-12-5430-216
5861, 5863 &	2	Invoice	COMM PROPERTY RENEWAL	06/01/2022	1,786.66	12/22	100-24-36-5480-216
5861, 5863 &	3	Invoice	COMM PROPERTY RENEWAL	06/01/2022	269.08	12/22	100-24-16-5420-216
5861, 5863 &	4	Invoice	COMM PROPERTY RENEWAL	06/01/2022	2,884.48	12/22	100-21-21-5110-216
5861, 5863 &	5	Invoice	COMM PROPERTY RENEWAL	06/01/2022	247.55	12/22	100-21-18-5190-216
5861, 5863 &	6	Invoice	COMM PROPERTY RENEWAL	06/01/2022	247.55	12/22	100-24-30-5380-216
5861, 5863 &	7	Invoice	COMM PROPERTY RENEWAL	06/01/2022	247.55	12/22	100-24-18-5470-216
5861, 5863 &	8	Invoice	COMM PROPERTY RENEWAL	06/01/2022	904.09	12/22	601-23-81-5924-216
5861, 5863 &	9	Invoice	COMM PROPERTY RENEWAL	06/01/2022	904.09	12/22	601-23-80-5924-216
5861, 5863 &	10	Invoice	COMM PROPERTY RENEWAL	06/01/2022	408.99	12/22	601-23-36-5924-216
5861, 5863 &	11	Invoice	COMM PROPERTY RENEWAL	06/01/2022	269.08	12/22	601-24-16-5924-216
5861, 5863 &	12	Invoice	COMM PROPERTY RENEWAL	06/01/2022	2,464.73	12/22	100-21-22-5140-216
5861, 5863 &	13	Invoice	COMM PROPERTY RENEWAL	06/01/2022	7,706.31	12/22	601-23-52-5924-216
5861, 5863 &	14	Invoice	COMM PROPERTY RENEWAL	06/01/2022	1,302.32	12/22	100-22-42-5221-216
5861, 5863 &	15	Invoice	COMM PROPERTY RENEWAL	06/01/2022	1,442.24	12/22	100-22-42-5210-216
5861, 5863 &	16	Invoice	COMM PROPERTY RENEWAL	06/01/2022	8,502.77	12/22	100-22-42-5233-216
5861, 5863 &	17	Invoice	COMM PROPERTY RENEWAL	06/01/2022	1,119.35	12/22	100-22-42-5242-216
5861, 5863 &	18	Invoice	COMM PROPERTY RENEWAL	06/01/2022	957.91	12/22	100-22-42-5280-216
5861, 5863 &	19	Invoice	COMM PROPERTY RENEWAL	06/01/2022	376.71	12/22	100-23-42-5371-216
5861, 5863 &	20	Invoice	COMM PROPERTY RENEWAL	06/01/2022	20,040.71	12/22	603-23-70-5924-216
5861, 5863 &	21	Invoice	COMM PROPERTY RENEWAL	06/01/2022	1,808.18	12/22	204-23-30-5310-216
5861, 5863 &	22	Invoice	COMM PROPERTY RENEWAL	06/01/2022	269.08	12/22	602-23-36-5924-216
5861, 5863 &	23	Invoice	COMM PROPERTY RENEWAL	06/01/2022	269.08	12/22	602-24-16-5924-216
5861, 5863 &	24	Invoice	COMM PROPERTY RENEWAL	06/01/2022	22,085.68	12/22	602-23-61-5924-216
5861, 5863 &	25	Invoice	COMM PROPERTY RENEWAL	06/01/2022	6,339.41	12/22	602-23-60-5924-216
5861, 5863 &	26	Invoice	COMM PROPERTY RENEWAL	06/01/2022	2,604.65	12/22	205-23-45-5372-216
5861, 5863 &	27	Invoice	COMM PROPERTY RENEWAL	06/01/2022	7,706.31	12/22	601-23-51-5924-216
5861, 5863 &	28	Invoice	COMM PROPERTY RENEWAL	06/01/2022	13,098.57	12/22	601-23-36-5393-216
5861, 5863 &	29	Invoice	COMM PROPERTY RENEWAL	06/01/2022	269.08	12/22	603-23-36-5924-216
5861, 5863 &	30	Invoice	COMM PROPERTY RENEWAL	06/01/2022	269.08	12/22	603-24-16-5924-216
5861, 5863 &	31	Invoice	COMM PROPERTY RENEWAL	06/01/2022	419.72	12/22	100-23-43-5361-216
5861, 5863 &	32	Invoice	COMM LIABILITY RENEWAL	06/01/2022	300.08	12/22	100-21-18-5190-217
5861, 5863 &	33	Invoice	COMM LIABILITY RENEWAL	06/01/2022	2,917.46	12/22	100-21-21-5110-217
5861, 5863 &	34	Invoice	COMM LIABILITY RENEWAL	06/01/2022	746.04	12/22	100-21-21-5180-217
5861, 5863 &	35	Invoice	COMM LIABILITY RENEWAL	06/01/2022	2,421.49	12/22	100-21-22-5140-217

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
5861, 5863 &	36	Invoice	COMM LIABILITY RENEWAL	06/01/2022	570.99	12/22	100-22-42-5210-217
5861, 5863 &	37	Invoice	COMM LIABILITY RENEWAL	06/01/2022	879.41	12/22	100-22-42-5221-217
5861, 5863 &	38	Invoice	COMM LIABILITY RENEWAL	06/01/2022	1,037.78	12/22	100-22-42-5233-217
5861, 5863 &	39	Invoice	COMM LIABILITY RENEWAL	06/01/2022	833.56	12/22	100-22-42-5242-217
5861, 5863 &	40	Invoice	COMM LIABILITY RENEWAL	06/01/2022	258.40	12/22	100-22-42-5251-217
5861, 5863 &	41	Invoice	COMM LIABILITY RENEWAL	06/01/2022	958.59	12/22	100-23-42-5371-217
5861, 5863 &	42	Invoice	COMM LIABILITY RENEWAL	06/01/2022	175.05	12/22	100-24-12-5430-217
5861, 5863 &	43	Invoice	COMM LIABILITY RENEWAL	06/01/2022	137.54	12/22	100-24-14-5435-217
5861, 5863 &	44	Invoice	COMM LIABILITY RENEWAL	06/01/2022	137.54	12/22	100-24-18-5470-217
5861, 5863 &	45	Invoice	COMM LIABILITY RENEWAL	06/01/2022	254.24	12/22	100-24-30-5380-217
5861, 5863 &	46	Invoice	COMM LIABILITY RENEWAL	06/01/2022	141.71	12/22	100-24-36-5480-217
5861, 5863 &	47	Invoice	COMM LIABILITY RENEWAL	06/01/2022	1,879.68	12/22	204-23-30-5310-217
5861, 5863 &	48	Invoice	COMM LIABILITY RENEWAL	06/01/2022	237.56	12/22	204-23-30-5320-217
5861, 5863 &	49	Invoice	COMM LIABILITY RENEWAL	06/01/2022	45.85	12/22	204-23-30-5330-217
5861, 5863 &	50	Invoice	COMM LIABILITY RENEWAL	06/01/2022	91.69	12/22	100-23-30-5350-217
5861, 5863 &	51	Invoice	COMM LIABILITY RENEWAL	06/01/2022	7,968.83	12/22	601-23-51-5925-217
5861, 5863 &	52	Invoice	COMM LIABILITY RENEWAL	06/01/2022	7,897.98	12/22	601-23-52-5925-217
5861, 5863 &	53	Invoice	COMM LIABILITY RENEWAL	06/01/2022	1,250.34	12/22	601-23-52-5924-217
5861, 5863 &	54	Invoice	COMM LIABILITY RENEWAL	06/01/2022	1,166.98	12/22	601-23-80-5925-217
5861, 5863 &	55	Invoice	COMM LIABILITY RENEWAL	06/01/2022	596.00	12/22	601-23-81-5925-217
5861, 5863 &	56	Invoice	COMM LIABILITY RENEWAL	06/01/2022	1,075.29	12/22	602-23-60-5925-217
5861, 5863 &	57	Invoice	COMM LIABILITY RENEWAL	06/01/2022	4,026.09	12/22	602-23-61-5925-217
5861, 5863 &	58	Invoice	COMM LIABILITY RENEWAL	06/01/2022	741.87	12/22	602-23-62-5925-217
5861, 5863 &	59	Invoice	COMM LIABILITY RENEWAL	06/01/2022	575.16	12/22	602-23-80-5925-217
5861, 5863 &	60	Invoice	COMM LIABILITY RENEWAL	06/01/2022	354.26	12/22	602-23-81-5925-217
5861, 5863 &	61	Invoice	COMM LIABILITY RENEWAL	06/01/2022	1,621.27	12/22	603-23-70-5925-217
5861, 5863 &	62	Invoice	COMM LIABILITY RENEWAL	06/01/2022	241.73	12/22	603-23-71-5925-217
5861, 5863 &	63	Invoice	COMM LIABILITY RENEWAL	06/01/2022	83.36	12/22	603-23-80-5925-217
5861, 5863 &	64	Invoice	COMM LIABILITY RENEWAL	06/01/2022	54.18	12/22	603-23-81-5925-217
5861, 5863 &	65	Invoice	CRIME FIDELITY RENEWAL	06/01/2022	24.78	12/22	100-21-18-5190-217
5861, 5863 &	66	Invoice	CRIME FIDELITY RENEWAL	06/01/2022	25.06	12/22	100-21-21-5110-217
5861, 5863 &	67	Invoice	CRIME FIDELITY RENEWAL	06/01/2022	24.78	12/22	100-21-22-5140-217
5861, 5863 &	68	Invoice	CRIME FIDELITY RENEWAL	06/01/2022	26.13	12/22	100-22-42-5233-217
5861, 5863 &	69	Invoice	CRIME FIDELITY RENEWAL	06/01/2022	24.78	12/22	100-23-42-5371-217
5861, 5863 &	70	Invoice	CRIME FIDELITY RENEWAL	06/01/2022	24.78	12/22	100-24-11-5410-217
5861, 5863 &	71	Invoice	CRIME FIDELITY RENEWAL	06/01/2022	24.78	12/22	100-24-12-5430-217
5861, 5863 &	72	Invoice	CRIME FIDELITY RENEWAL	06/01/2022	39.49	12/22	100-24-14-5435-217
5861, 5863 &	73	Invoice	CRIME FIDELITY RENEWAL	06/01/2022	24.78	12/22	100-24-18-5470-217
5861, 5863 &	74	Invoice	CRIME FIDELITY RENEWAL	06/01/2022	24.78	12/22	100-24-30-5380-217
5861, 5863 &	75	Invoice	CRIME FIDELITY RENEWAL	06/01/2022	24.78	12/22	204-23-30-5310-217
5861, 5863 &	76	Invoice	CRIME FIDELITY RENEWAL	06/01/2022	24.78	12/22	601-23-51-5925-217
5861, 5863 &	77	Invoice	CRIME FIDELITY RENEWAL	06/01/2022	24.78	12/22	601-23-52-5925-217
5861, 5863 &	78	Invoice	CRIME FIDELITY RENEWAL	06/01/2022	281.44	12/22	601-23-80-5925-217
5861, 5863 &	79	Invoice	CRIME FIDELITY RENEWAL	06/01/2022	24.78	12/22	602-23-61-5925-217
5861, 5863 &	80	Invoice	CRIME FIDELITY RENEWAL	06/01/2022	78.98	12/22	602-23-80-5925-217
5861, 5863 &	81	Invoice	CRIME FIDELITY RENEWAL	06/01/2022	24.78	12/22	603-23-70-5925-217
5861, 5863 &	82	Invoice	CRIME FIDELITY RENEWAL	06/01/2022	44.54	12/22	603-23-80-5925-217
5861, 5863 &	83	Invoice	INLAND MARINE RENEWAL	06/01/2022	452.19	12/22	100-21-22-5140-216
5861, 5863 &	84	Invoice	INLAND MARINE RENEWAL	06/01/2022	260.57	12/22	100-22-42-5210-216
5861, 5863 &	85	Invoice	INLAND MARINE RENEWAL	06/01/2022	500.00	12/22	100-22-42-5221-216
5861, 5863 &	86	Invoice	INLAND MARINE RENEWAL	06/01/2022	260.57	12/22	100-22-42-5233-216
5861, 5863 &	87	Invoice	INLAND MARINE RENEWAL	06/01/2022	65.14	12/22	100-23-30-5350-216
5861, 5863 &	88	Invoice	INLAND MARINE RENEWAL	06/01/2022	1,295.00	12/22	204-23-30-5310-216
5861, 5863 &	89	Invoice	INLAND MARINE RENEWAL	06/01/2022	313.53	12/22	204-23-30-5320-216
5861, 5863 &	90	Invoice	INLAND MARINE RENEWAL	06/01/2022	128.50	12/22	601-23-51-5924-216
5861, 5863 &	91	Invoice	INLAND MARINE RENEWAL	06/01/2022	128.50	12/22	601-23-52-5924-216
5861, 5863 &	92	Invoice	WORKERS COMP RENEWAL	06/01/2022	408.80	12/22	201-21-18-5190-129
5861, 5863 &	93	Invoice	WORKERS COMP RENEWAL	06/01/2022	9,677.21	12/22	201-21-21-5110-129



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
5861, 5863 &	94	Invoice	WORKERS COMP RENEWAL	06/01/2022	204.40	12/22	201-21-21-5170-129
5861, 5863 &	95	Invoice	WORKERS COMP RENEWAL	06/01/2022	1,839.60	12/22	201-21-21-5180-129
5861, 5863 &	96	Invoice	WORKERS COMP RENEWAL	06/01/2022	75,791.00	12/22	201-21-22-5140-129
5861, 5863 &	97	Invoice	WORKERS COMP RENEWAL	06/01/2022	1,483.56	12/22	201-21-30-5120-129
5861, 5863 &	98	Invoice	WORKERS COMP RENEWAL	06/01/2022	1,153.60	12/22	201-22-42-5210-129
5861, 5863 &	99	Invoice	WORKERS COMP RENEWAL	06/01/2022	2,652.00	12/22	201-22-42-5210-129
5861, 5863 &	100	Invoice	WORKERS COMP RENEWAL	06/01/2022	247.20	12/22	201-22-42-5221-129
5861, 5863 &	101	Invoice	WORKERS COMP RENEWAL	06/01/2022	824.00	12/22	201-22-42-5222-129
5861, 5863 &	102	Invoice	WORKERS COMP RENEWAL	06/01/2022	3,236.30	12/22	201-22-42-5233-129
5861, 5863 &	103	Invoice	WORKERS COMP RENEWAL	06/01/2022	1,812.80	12/22	201-22-42-5242-129
5861, 5863 &	104	Invoice	WORKERS COMP RENEWAL	06/01/2022	82.40	12/22	201-22-42-5280-129
5861, 5863 &	105	Invoice	WORKERS COMP RENEWAL	06/01/2022	1,656.12	12/22	201-23-30-5310-129
5861, 5863 &	106	Invoice	WORKERS COMP RENEWAL	06/01/2022	3,968.68	12/22	201-23-30-5320-129
5861, 5863 &	107	Invoice	WORKERS COMP RENEWAL	06/01/2022	3,981.83	12/22	201-23-30-5330-129
5861, 5863 &	108	Invoice	WORKERS COMP RENEWAL	06/01/2022	2,848.19	12/22	201-23-30-5350-129
5861, 5863 &	109	Invoice	WORKERS COMP RENEWAL	06/01/2022	1,071.20	12/22	201-23-42-5371-129
5861, 5863 &	110	Invoice	WORKERS COMP RENEWAL	06/01/2022	3,978.00	12/22	201-23-42-5371-129
5861, 5863 &	111	Invoice	WORKERS COMP RENEWAL	06/01/2022	163.52	12/22	201-23-43-5361-129
5861, 5863 &	112	Invoice	WORKERS COMP RENEWAL	06/01/2022	172.03	12/22	201-24-12-5430-129
5861, 5863 &	113	Invoice	WORKERS COMP RENEWAL	06/01/2022	110.71	12/22	201-24-14-5435-129
5861, 5863 &	114	Invoice	WORKERS COMP RENEWAL	06/01/2022	61.32	12/22	201-24-16-5420-129
5861, 5863 &	115	Invoice	WORKERS COMP RENEWAL	06/01/2022	355.99	12/22	201-24-30-5380-129
5861, 5863 &	116	Invoice	WORKERS COMP RENEWAL	06/01/2022	65.63	12/22	201-24-36-5480-129
5861, 5863 &	117	Invoice	WORKERS COMP RENEWAL	06/01/2022	263.28	12/22	601-21-21-5925-129
5861, 5863 &	118	Invoice	WORKERS COMP RENEWAL	06/01/2022	81.76	12/22	601-23-43-5925-129
5861, 5863 &	119	Invoice	WORKERS COMP RENEWAL	06/01/2022	7,692.57	12/22	601-23-51-5925-129
5861, 5863 &	120	Invoice	WORKERS COMP RENEWAL	06/01/2022	183.96	12/22	601-23-51-5925-129
5861, 5863 &	121	Invoice	WORKERS COMP RENEWAL	06/01/2022	9,496.07	12/22	601-23-52-5925-129
5861, 5863 &	122	Invoice	WORKERS COMP RENEWAL	06/01/2022	1,328.60	12/22	601-23-80-5925-129
5861, 5863 &	123	Invoice	WORKERS COMP RENEWAL	06/01/2022	556.68	12/22	601-23-80-5925-129
5861, 5863 &	124	Invoice	WORKERS COMP RENEWAL	06/01/2022	674.52	12/22	601-23-81-5925-129
5861, 5863 &	125	Invoice	WORKERS COMP RENEWAL	06/01/2022	224.84	12/22	601-24-16-5925-129
5861, 5863 &	126	Invoice	WORKERS COMP RENEWAL	06/01/2022	46.88	12/22	601-24-36-5925-129
5861, 5863 &	127	Invoice	WORKERS COMP RENEWAL	06/01/2022	87.76	12/22	602-21-21-5926-129
5861, 5863 &	128	Invoice	WORKERS COMP RENEWAL	06/01/2022	81.76	12/22	602-23-43-5926-129
5861, 5863 &	129	Invoice	WORKERS COMP RENEWAL	06/01/2022	306.60	12/22	602-23-60-5925-129
5861, 5863 &	130	Invoice	WORKERS COMP RENEWAL	06/01/2022	805.50	12/22	602-23-60-5925-129
5861, 5863 &	131	Invoice	WORKERS COMP RENEWAL	06/01/2022	3,253.50	12/22	602-23-61-5925-129
5861, 5863 &	132	Invoice	WORKERS COMP RENEWAL	06/01/2022	69.59	12/22	602-23-61-5925-129
5861, 5863 &	133	Invoice	WORKERS COMP RENEWAL	06/01/2022	3,845.22	12/22	602-23-62-5925-129
5861, 5863 &	134	Invoice	WORKERS COMP RENEWAL	06/01/2022	209.76	12/22	602-23-62-5925-129
5861, 5863 &	135	Invoice	WORKERS COMP RENEWAL	06/01/2022	265.72	12/22	602-23-80-5925-129
5861, 5863 &	136	Invoice	WORKERS COMP RENEWAL	06/01/2022	278.34	12/22	602-23-80-5925-129
5861, 5863 &	137	Invoice	WORKERS COMP RENEWAL	06/01/2022	153.30	12/22	602-23-81-5925-129
5861, 5863 &	138	Invoice	WORKERS COMP RENEWAL	06/01/2022	61.32	12/22	602-24-16-5925-129
5861, 5863 &	139	Invoice	WORKERS COMP RENEWAL	06/01/2022	37.50	12/22	602-24-36-5926-129
5861, 5863 &	140	Invoice	WORKERS COMP RENEWAL	06/01/2022	87.76	12/22	603-21-21-5926-129
5861, 5863 &	141	Invoice	WORKERS COMP RENEWAL	06/01/2022	81.76	12/22	603-23-43-5926-129
5861, 5863 &	142	Invoice	WORKERS COMP RENEWAL	06/01/2022	3,049.00	12/22	603-23-70-5925-129
5861, 5863 &	143	Invoice	WORKERS COMP RENEWAL	06/01/2022	306.60	12/22	603-23-70-5925-129
5861, 5863 &	144	Invoice	WORKERS COMP RENEWAL	06/01/2022	1,822.37	12/22	603-23-71-5925-129
5861, 5863 &	145	Invoice	WORKERS COMP RENEWAL	06/01/2022	265.72	12/22	603-23-80-5925-129
5861, 5863 &	146	Invoice	WORKERS COMP RENEWAL	06/01/2022	153.30	12/22	603-23-81-5925-129
5861, 5863 &	147	Invoice	WORKERS COMP RENEWAL	06/01/2022	61.32	12/22	603-24-16-5925-129
5861, 5863 &	148	Invoice	WORKERS COMP RENEWAL	06/01/2022	37.50	12/22	603-24-36-5926-129
5861, 5863 &	149	Invoice	WORKERS COMP RENEWAL	06/01/2022	335.55	12/22	201-24-18-5470-129
5861, 5863 &	150	Invoice	UMBRELLA RENEWAL	06/01/2022	183.12	12/22	100-21-18-5190-217
5861, 5863 &	151	Invoice	UMBRELLA RENEWAL	06/01/2022	2,132.59	12/22	100-21-21-5110-217



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
5861, 5863 &	152	Invoice	UMBRELLA RENEWAL	06/01/2022	547.45	12/22	100-21-21-5180-217
5861, 5863 &	153	Invoice	UMBRELLA RENEWAL	06/01/2022	1,047.22	12/22	100-21-22-5140-217
5861, 5863 &	154	Invoice	UMBRELLA RENEWAL	06/01/2022	104.91	12/22	100-21-30-5120-217
5861, 5863 &	155	Invoice	UMBRELLA RENEWAL	06/01/2022	669.53	12/22	100-22-42-5210-217
5861, 5863 &	156	Invoice	UMBRELLA RENEWAL	06/01/2022	101.10	12/22	100-22-42-5221-217
5861, 5863 &	157	Invoice	UMBRELLA RENEWAL	06/01/2022	110.64	12/22	100-22-42-5222-217
5861, 5863 &	158	Invoice	UMBRELLA RENEWAL	06/01/2022	635.20	12/22	100-22-42-5233-217
5861, 5863 &	159	Invoice	UMBRELLA RENEWAL	06/01/2022	373.87	12/22	100-22-42-5242-217
5861, 5863 &	160	Invoice	UMBRELLA RENEWAL	06/01/2022	68.67	12/22	100-23-30-5350-217
5861, 5863 &	161	Invoice	UMBRELLA RENEWAL	06/01/2022	824.04	12/22	100-23-42-5371-217
5861, 5863 &	162	Invoice	UMBRELLA RENEWAL	06/01/2022	108.73	12/22	100-24-12-5430-217
5861, 5863 &	163	Invoice	UMBRELLA RENEWAL	06/01/2022	101.10	12/22	100-24-14-5435-217
5861, 5863 &	164	Invoice	UMBRELLA RENEWAL	06/01/2022	83.93	12/22	100-24-18-5470-217
5861, 5863 &	165	Invoice	UMBRELLA RENEWAL	06/01/2022	158.32	12/22	100-24-30-5380-217
5861, 5863 &	166	Invoice	UMBRELLA RENEWAL	06/01/2022	34.34	12/22	100-24-36-5480-217
5861, 5863 &	167	Invoice	UMBRELLA RENEWAL	06/01/2022	15.26	12/22	100-24-16-5420-217
5861, 5863 &	168	Invoice	UMBRELLA RENEWAL	06/01/2022	1,365.77	12/22	204-23-30-5310-217
5861, 5863 &	169	Invoice	UMBRELLA RENEWAL	06/01/2022	173.58	12/22	204-23-30-5320-217
5861, 5863 &	170	Invoice	UMBRELLA RENEWAL	06/01/2022	32.43	12/22	204-23-30-5330-217
5861, 5863 &	171	Invoice	UMBRELLA RENEWAL	06/01/2022	1,691.95	12/22	601-23-51-5925-217
5861, 5863 &	172	Invoice	UMBRELLA RENEWAL	06/01/2022	2,306.16	12/22	601-23-52-5925-217
5861, 5863 &	173	Invoice	UMBRELLA RENEWAL	06/01/2022	810.69	12/22	601-23-80-5925-217
5861, 5863 &	174	Invoice	UMBRELLA RENEWAL	06/01/2022	438.73	12/22	601-23-81-5925-217
5861, 5863 &	175	Invoice	UMBRELLA RENEWAL	06/01/2022	22.89	12/22	601-23-36-5925-217
5861, 5863 &	176	Invoice	UMBRELLA RENEWAL	06/01/2022	85.84	12/22	601-24-16-5925-217
5861, 5863 &	177	Invoice	UMBRELLA RENEWAL	06/01/2022	909.88	12/22	602-23-60-5925-217
5861, 5863 &	178	Invoice	UMBRELLA RENEWAL	06/01/2022	1,182.65	12/22	602-23-61-5925-217
5861, 5863 &	179	Invoice	UMBRELLA RENEWAL	06/01/2022	602.77	12/22	602-23-62-5925-217
5861, 5863 &	180	Invoice	UMBRELLA RENEWAL	06/01/2022	330.00	12/22	602-23-80-5925-217
5861, 5863 &	181	Invoice	UMBRELLA RENEWAL	06/01/2022	261.33	12/22	602-23-81-5925-217
5861, 5863 &	182	Invoice	UMBRELLA RENEWAL	06/01/2022	19.08	12/22	602-23-36-5925-217
5861, 5863 &	183	Invoice	UMBRELLA RENEWAL	06/01/2022	22.89	12/22	602-24-16-5925-217
5861, 5863 &	184	Invoice	UMBRELLA RENEWAL	06/01/2022	1,194.05	12/22	603-23-70-5925-217
5861, 5863 &	185	Invoice	UMBRELLA RENEWAL	06/01/2022	179.31	12/22	603-23-71-5925-217
5861, 5863 &	186	Invoice	UMBRELLA RENEWAL	06/01/2022	61.04	12/22	603-23-80-5925-217
5861, 5863 &	187	Invoice	UMBRELLA RENEWAL	06/01/2022	41.97	12/22	603-23-81-5925-217
5861, 5863 &	188	Invoice	UMBRELLA RENEWAL	06/01/2022	22.89	12/22	603-24-16-5925-217
5861, 5863 &	189	Invoice	UMBRELLA RENEWAL	06/01/2022	19.08	12/22	603-23-36-5925-217
5861, 5863 &	190	Invoice	LINEBACKER RENEWAL	06/01/2022	739.12	12/22	100-21-18-5190-217
5861, 5863 &	191	Invoice	LINEBACKER RENEWAL	06/01/2022	664.95	12/22	100-24-12-5430-217
5861, 5863 &	192	Invoice	LINEBACKER RENEWAL	06/01/2022	399.73	12/22	100-24-14-5435-217
5861, 5863 &	193	Invoice	LINEBACKER RENEWAL	06/01/2022	739.12	12/22	100-24-18-5470-217
5861, 5863 &	194	Invoice	LINEBACKER RENEWAL	06/01/2022	2,219.86	12/22	100-24-30-5380-217
5861, 5863 &	195	Invoice	LINEBACKER RENEWAL	06/01/2022	2,882.30	12/22	601-23-80-5925-217
5861, 5863 &	196	Invoice	LINEBACKER RENEWAL	06/01/2022	2,217.35	12/22	601-23-81-5925-217
5861, 5863 &	197	Invoice	LINEBACKER RENEWAL	06/01/2022	887.44	12/22	602-23-80-5925-217
5861, 5863 &	198	Invoice	LINEBACKER RENEWAL	06/01/2022	1,331.16	12/22	602-23-81-5925-217
5861, 5863 &	199	Invoice	LINEBACKER RENEWAL	06/01/2022	488.97	12/22	603-23-80-5925-217
5861, 5863 &	200	Invoice	LAW ENFORCEMENT LIABILITY	06/01/2022	8,309.00	12/22	100-21-21-5110-217
5861, 5863 &	201	Invoice	BUSINESS AUTO RENEWAL	06/01/2022	8,930.80	12/22	100-21-21-5110-216
5861, 5863 &	202	Invoice	BUSINESS AUTO RENEWAL	06/01/2022	4,513.80	12/22	100-21-22-5140-216
5861, 5863 &	203	Invoice	BUSINESS AUTO RENEWAL	06/01/2022	780.00	12/22	100-21-18-5190-216
5861, 5863 &	204	Invoice	BUSINESS AUTO RENEWAL	06/01/2022	452.04	12/22	603-23-71-5924-216
5861, 5863 &	205	Invoice	BUSINESS AUTO RENEWAL	06/01/2022	452.04	12/22	204-23-30-5330-216
5861, 5863 &	206	Invoice	BUSINESS AUTO RENEWAL	06/01/2022	452.04	12/22	100-23-30-5350-216
5861, 5863 &	207	Invoice	BUSINESS AUTO RENEWAL	06/01/2022	2,260.20	12/22	204-23-30-5320-216
5861, 5863 &	208	Invoice	BUSINESS AUTO RENEWAL	06/01/2022	4,067.73	12/22	204-23-30-5310-216
5861, 5863 &	209	Invoice	BUSINESS AUTO RENEWAL	06/01/2022	1,356.12	12/22	602-23-62-5924-216

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
5861, 5863 &	210	Invoice	BUSINESS AUTO RENEWAL	06/01/2022	2,988.76	12/22	100-22-42-5210-216
5861, 5863 &	211	Invoice	BUSINESS AUTO RENEWAL	06/01/2022	613.00	12/22	100-22-42-5233-216
5861, 5863 &	212	Invoice	BUSINESS AUTO RENEWAL	06/01/2022	938.04	12/22	100-23-42-5371-216
5861, 5863 &	213	Invoice	BUSINESS AUTO RENEWAL	06/01/2022	2,266.90	12/22	602-23-61-5924-216
5861, 5863 &	214	Invoice	BUSINESS AUTO RENEWAL	06/01/2022	800.10	12/22	602-23-60-5924-216
5861, 5863 &	215	Invoice	BUSINESS AUTO RENEWAL	06/01/2022	491.00	12/22	602-23-80-5924-216
5861, 5863 &	216	Invoice	BUSINESS AUTO RENEWAL	06/01/2022	491.00	12/22	601-23-80-5924-216
5861, 5863 &	217	Invoice	BUSINESS AUTO RENEWAL	06/01/2022	633.00	12/22	603-23-70-5924-216
5861, 5863 &	218	Invoice	BUSINESS AUTO RENEWAL	06/01/2022	1,742.36	12/22	601-23-51-5924-216
5861, 5863 &	219	Invoice	BUSINESS AUTO RENEWAL	06/01/2022	8,961.44	12/22	601-23-52-5924-216
5861, 5863 &	220	Invoice	BUSINESS AUTO RENEWAL	06/01/2022	416.88	12/22	100-24-30-5380-216
5861, 5863 &	221	Invoice	BUSINESS AUTO RENEWAL	06/01/2022	416.88	12/22	601-23-80-5924-216
5861, 5863 &	222	Invoice	BUSINESS AUTO RENEWAL	06/01/2022	416.87	12/22	100-24-12-5430-216
5861, 5863 &	223	Invoice	BUSINESS AUTO RENEWAL	06/01/2022	521.00	12/22	205-23-45-5372-216
Total 5861, 5863 & 5901:					392,473.00		
Total TOWN & COUNTRY INSURANCE (959):					392,473.00		
<b>UNITED COOPERATIVE (979)</b>							
08606	1	Invoice	GAS REPORT	05/09/2022	1,949.64	12/22	100-21-21-5110-315
08606	2	Invoice	GAS REPORT	05/09/2022	282.50	12/22	100-21-22-5140-315
08606	3	Invoice	GAS REPORT	05/09/2022	500.06	12/22	204-23-30-5310-315
08606	4	Invoice	GAS REPORT	05/09/2022	363.87	12/22	602-23-61-5935-315
08606	5	Invoice	GAS REPORT	05/09/2022	917.06	12/22	601-23-52-5935-315
08606	6	Invoice	GAS REPORT	05/09/2022	63.24	12/22	601-23-80-5935-315
08606	7	Invoice	GAS REPORT	05/09/2022	63.23	12/22	602-23-80-5935-315
08606	8	Invoice	GAS REPORT	05/09/2022	277.44	12/22	100-22-42-5210-315
08606	9	Invoice	GAS REPORT	05/09/2022	277.44	12/22	100-23-42-5371-315
08606	10	Invoice	GAS REPORT	05/09/2022	373.38	12/22	100-24-14-5435-315
Total 08606:					5,067.86		
08631	1	Invoice	GAS REPORT	05/12/2022	152.98	12/22	100-21-22-5140-315
08631	2	Invoice	GAS REPORT	05/12/2022	1,300.88	12/22	204-23-30-5310-315
08631	3	Invoice	GAS REPORT	05/12/2022	142.64	12/22	602-23-61-5935-315
08631	4	Invoice	GAS REPORT	05/12/2022	510.86	12/22	601-23-52-5935-315
08631	5	Invoice	GAS REPORT	05/12/2022	164.26	12/22	100-22-42-5210-315
08631	6	Invoice	GAS REPORT	05/12/2022	164.26	12/22	100-23-42-5371-315
08631	7	Invoice	GAS REPORT	05/12/2022	833.07	12/22	100-24-14-5435-315
Total 08631:					3,268.95		
08706	1	Invoice	GAS REPORT	05/23/2022	1,695.50	12/22	100-21-21-5110-315
08706	2	Invoice	GAS REPORT	05/23/2022	602.07	12/22	204-23-30-5310-315
08706	3	Invoice	GAS REPORT	05/23/2022	156.05	12/22	603-23-70-5935-315
08706	4	Invoice	GAS REPORT	05/23/2022	33.22	12/22	602-23-61-5935-315
08706	5	Invoice	GAS REPORT	05/23/2022	197.23	12/22	100-21-18-5190-315
08706	6	Invoice	GAS REPORT	05/23/2022	515.22	12/22	601-23-52-5935-315
08706	7	Invoice	GAS REPORT	05/23/2022	152.08	12/22	601-23-80-5935-315
08706	8	Invoice	GAS REPORT	05/23/2022	152.08	12/22	602-23-80-5935-315
08706	9	Invoice	GAS REPORT	05/23/2022	129.41	12/22	100-22-42-5233-315
08706	10	Invoice	GAS REPORT	05/23/2022	566.43	12/22	100-22-42-5210-315
08706	11	Invoice	GAS REPORT	05/23/2022	566.44	12/22	100-23-42-5371-315
08706	12	Invoice	GAS REPORT	05/23/2022	511.06	12/22	100-24-14-5435-315
Total 08706:					5,276.79		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
08743	1	Invoice	GAS REPORT	05/31/2022	52.93	12/22	100-21-22-5140-315
08743	2	Invoice	GAS REPORT	05/31/2022	1,776.18	12/22	204-23-30-5310-315
08743	3	Invoice	GAS REPORT	05/31/2022	443.93	12/22	601-23-52-5935-315
08743	4	Invoice	GAS REPORT	05/31/2022	365.92	12/22	100-22-42-5210-315
08743	5	Invoice	GAS REPORT	05/31/2022	365.92	12/22	100-23-42-5371-315
08743	6	Invoice	GAS REPORT	05/31/2022	1,215.13	12/22	100-24-14-5435-315
Total 08743:					4,220.01		
Total UNITED COOPERATIVE (979):					17,833.61		
<b>US BANK OPERATIONS CENTER (4821)</b>							
060822	1	Invoice	PRIN PYMT-2019 EL REFUND BOND	06/08/2022	52,916.67	12/22	601-21009
060822	2	Invoice	INT PYMT-2019 EL REFUND BOND	06/08/2022	37,339.46	12/22	601-21005
Total 060822:					90,256.13		
Total US BANK OPERATIONS CENTER (4821):					90,256.13		
<b>UTLEY, CARA (7221)</b>							
6322	1	Invoice	CUSTOMER DEPOSIT REFUND	06/03/2022	133.76	12/22	601-21011
Total 6322:					133.76		
Total UTLEY, CARA (7221):					133.76		
<b>VALUTECH PEST CONTROL (6822)</b>							
2356	1	Invoice	PEST CONTROL/DEPOT	06/02/2022	140.00	12/22	100-22-42-5221-310
Total 2356:					140.00		
Total VALUTECH PEST CONTROL (6822):					140.00		
<b>VAN-HOF TRUCKING, INC. (2655)</b>							
9486	1	Invoice	FREIGHT ON LIME 6/2/22	06/02/2022	3,185.54	12/22	602-23-61-5921-221
Total 9486:					3,185.54		
9487	1	Invoice	FREIGHT ON LIME 6/2/22	06/02/2022	3,018.66	12/22	602-23-61-5921-221
Total 9487:					3,018.66		
Total VAN-HOF TRUCKING, INC. (2655):					6,204.20		
<b>VANWEY, JENNY (7535)</b>							
060922	1	Invoice	ELECTRIC REFUND	06/09/2022	115.49	12/22	601-23-80-5903-980
Total 060922:					115.49		
Total VANWEY, JENNY (7535):					115.49		
<b>WCAD - CHAMBER OF COMMERCE (3486)</b>							
060822	1	Invoice	2ND HALF FY22 ALLOCATION	06/08/2022	10,000.00	12/22	601-23-36-5930-213
Total 060822:					10,000.00		
Total WCAD - CHAMBER OF COMMERCE (3486):					10,000.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>WEBSTER CITY TRUE VALUE (2155)</b>							
154114	1	Invoice	E-34 AIRLINE REPAIR	06/25/2021	10.57	12/22	100-21-22-5140-227
Total 154114:					10.57		
161604	1	Invoice	UPS SHIPPING FEE	05/27/2022	19.92	12/22	601-23-51-5921-221
Total 161604:					19.92		
161686	1	Invoice	POOL PAINTING SUPPLIES (SLIDE)	06/01/2022	191.57	12/22	100-22-42-5242-318
Total 161686:					191.57		
161705	1	Invoice	4 & 5 WIRE ROLLER FRAMES	06/01/2022	36.94	12/22	100-22-42-5242-318
Total 161705:					36.94		
161720	1	Invoice	PAN/BRUSH SET, TOLIET BRUSH	06/02/2022	17.98	12/22	100-22-42-5210-318
Total 161720:					17.98		
161776	1	Invoice	CLEAN SUPPLIES/RECEIPT BOOK	06/03/2022	22.98	12/22	100-21-22-5140-318
Total 161776:					22.98		
Total WEBSTER CITY TRUE VALUE (2155):					299.96		
<b>WESTRUM LEAK DETECTION, INC. (1040)</b>							
5242	1	Invoice	LEAK DETECTION - 700 BLOCK & 1ST	06/03/2022	605.00	12/22	602-23-62-5662-318
Total 5242:					605.00		
Total WESTRUM LEAK DETECTION, INC. (1040):					605.00		
<b>WOOLSTOCK MUTUAL TELEPHONE ASN (1054)</b>							
839-3034 06/	1	Invoice	INTERNET SERVICE/RSVP	06/01/2022	29.95	12/22	100-22-42-5280-230
Total 839-3034 06/01/22:					29.95		
839-7981 06/	1	Invoice	INTERNET SERVICE/FULLER HALL	06/01/2022	29.95	12/22	100-22-42-5280-230
Total 839-7981 06/01/22:					29.95		
Total WOOLSTOCK MUTUAL TELEPHONE ASN (1054):					59.90		
<b>ZIEGLER, INC. (1071)</b>							
IN000573717	1	Invoice	GLASS DOOR CAT SKIDLOADER ST #5	06/11/2022	420.40	12/22	204-23-30-5310-314
Total IN000573717:					420.40		
Total ZIEGLER, INC. (1071):					420.40		
Total 06/20/2022:					746,510.30		
Grand Totals:					1,466,931.85		

GL Period	Amount
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GL Period	Amount
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12/22	1,466,931.85
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Grand Totals:	1,466,931.85
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Vendor number hash:	528451
Vendor number hash - split:	1149796
Total number of invoices:	170
Total number of transactions:	569

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	1,466,931.85	1,466,931.85
Grand Totals:	1,466,931.85	1,466,931.85





**FUND LIST TOTALS FOR BILLS    JUNE 20, 2022**

<b><u>Account</u></b>	<b><u>Fund</u></b>	<b><u>Total Amount</u></b>
100	General	133,915.39
201	Workers Comp	118,181.64
204	Road Use Tax Funds	102,305.05
205	Airport Fund	3,641.11
214	K9 Trust Fund	418.20
260	SSMID	4,350.00
400	Joe E. Barr Trust	30.92
401	Edgar Foster Trust	30.92
403	Zella Silvers Trust	30.91
525	Street Improvement	41,097.03
536	Second Street Reconstruction Project	6,142.88
601	Electric Utility	897,717.74
602	Water Utility	92,547.99
603	Sewer Fund	66,522.07
	Grand Total	\$1,466,931.85

RETURN SERVICE REQUESTED

CITY OF WEBSTER CITY  
400 SECOND ST  
PO BOX 217  
WEBSTER CITY IA 50595-0217

### Managing Your Accounts

	Customer Service (515)832-1133
	Telephone Banking (800)260-8419
	Mailing Address 635 1st Street Webster City, IA 50595
	Online Banking <a href="http://www.availa.bank">www.availa.bank</a>

### Summary of Accounts

Account Type	Account Number	Ending Balance
PUBLIC FUNDS CHECKING	7021673	\$500,205.48

### PUBLIC FUNDS CHECKING-7021673

#### Account Summary

Date	Description	Amount
04/01/2022	Beginning Balance	\$500,212.33
	111 Credit(s) This Period	\$4,860,769.57
	240 Debit(s) This Period	\$4,860,776.42
04/30/2022	Ending Balance	\$500,205.48

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.50%
Interest Days	30
Interest Earned Not Paid	\$0.00
Interest Paid This Period	\$205.48
Interest Paid Year-to-Date	\$821.92
Minimum Balance	\$500,000.00

#### Deposits

Date	Description	Amount
04/01/2022	Deposit	\$13,630.07
04/01/2022	Transfer Deposit From DDA XXXXXX1682	\$5,623.98
04/04/2022	Deposit	\$49,450.54
04/05/2022	Deposit	\$70,940.15
04/06/2022	Deposit	\$43,027.76
04/06/2022	Transfer Deposit From DDA XXXXXX1682	\$77,188.86
04/07/2022	Deposit	\$8,840.72
04/08/2022	Deposit	\$91,154.55
04/11/2022	Deposit	\$161,172.38
04/12/2022	Deposit	\$112,476.48
04/13/2022	Deposit	\$15,238.89
04/13/2022	Transfer Deposit From DDA XXXXXX1682	\$32,493.58
04/14/2022	Deposit	\$9,985.25
04/14/2022	Transfer Deposit From DDA XXXXXX1682	\$128,729.55
04/15/2022	Deposit	\$30,286.93
04/18/2022	Deposit	\$40,781.09
04/19/2022	Deposit	\$42,180.84
04/20/2022	Deposit	\$22,536.61
04/21/2022	Transfer Deposit From DDA XXXXXX1682	\$605,239.74

**PUBLIC FUNDS CHECKING-7021673 (continued)**

**Deposits (continued)**

Date	Description	Amount
04/22/2022	Transfer Deposit From DDA XXXXXX1682	\$8,001.01
04/25/2022	Deposit	\$20,695.18
04/25/2022	Deposit	\$40,349.22
04/25/2022	Deposit	\$10,706.46
04/25/2022	Transfer Deposit From DDA XXXXXX1682	\$127,151.94
04/26/2022	Transfer Deposit From DDA XXXXXX1682	\$27,557.98
04/27/2022	Deposit	\$8,221.15
04/27/2022	Deposit	\$198,474.52
04/28/2022	Deposit	\$17,496.69
04/29/2022	Transfer Deposit From DDA XXXXXX1682	\$49,051.50
04/30/2022	Accr Earning Pymt Added to Account	\$205.48

**Electronic Credits**

Date	Description	Amount
04/01/2022	ACH Deposit CITY OF WEBSTER LMI Loan CHECKING * * * 1673	\$144.03
04/01/2022	ACH Deposit Corn Belt Power AP CITY OF WEBSTER CITY	\$1,340.18
04/01/2022	ACH Deposit FCSAMERICA FCSA AFCSA EXP CITY OF WEBSTER CI	\$1,161.51
04/01/2022	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$1,176.18
04/04/2022	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$949.26
04/04/2022	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$26.10
04/04/2022	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$7,023.47
04/05/2022	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$3,605.33
04/05/2022	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$0.69
04/05/2022	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$25.00
04/05/2022	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$196.95
04/05/2022	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$18.55
04/05/2022	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$2.00
04/05/2022	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$1,125.64
04/06/2022	ACH Deposit CAPTURIS BILL PAY CITY OF WEBSTER	\$650.75
04/06/2022	ACH Deposit GRAND TRUNK WEST PAYMENT CITY OF WEBSTER CIT	\$838.51
04/06/2022	ACH Deposit Kwik Trip, Inc. EDI PYMNTS WEBSTER CITY	\$8,677.72
04/06/2022	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$1.51
04/06/2022	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$60.20



**PUBLIC FUNDS CHECKING-7021673 (continued)**

**Electronic Credits (continued)**

Date	Description	Amount
04/06/2022	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$2,578.87
04/06/2022	ACH Deposit THRIFTY WHITE DIRECT PAY City Of Webster Cit	\$610.85
04/07/2022	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$2,229.03
04/07/2022	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$0.69
04/07/2022	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$30.20
04/07/2022	ACH Deposit ST OF IA-E.F.T. E.F.T. WEBSTER CITY CITY OF	\$99.65
04/07/2022	ACH Deposit ST OF IA-E.F.T. E.F.T. WEBSTER CITY CITY OF	\$99.65
04/07/2022	ACH Deposit ST OF IA-E.F.T. E.F.T. WEBSTER CITY CITY OF	\$75.00
04/08/2022	ACH Deposit Corn Belt Power AP CITY OF WEBSTER CITY	\$244.71
04/08/2022	ACH Deposit FIRST STATE BANK CASH TRANS CITY OF WEBSTER	\$20.83
04/08/2022	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$2,432.59
04/08/2022	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$36.00
04/08/2022	ACH Deposit THE HANOR CO WI PAYABLES CITY OF WEBSTER CIT	\$691.20
04/11/2022	ACH Deposit MEMBERS TRUST CO DEPOSIT CITY OF WEBSTER CIT	\$9,154.30
04/11/2022	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$4,466.83
04/11/2022	ACH Deposit Webster City UTILITY CITY OF WEBSTER CITY U	\$122,005.96
04/12/2022	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$1,877.51
04/12/2022	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$5,141.35
04/12/2022	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$1,878.26
04/13/2022	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$9,755.06
04/13/2022	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$12.24
04/13/2022	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$445.00
04/14/2022	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$2,595.53
04/15/2022	ACH Deposit CAPTURIS BILL PAY CITY OF WEBSTER	\$10,742.75
04/15/2022	ACH Deposit HAMILTON COUNTY Treas Ord Webster City Corp.	\$1,720,773.53
04/15/2022	ACH Deposit MARY ANNS SPECIA WC USDA CITY OF WEBSTER CIT	\$8,403.36
04/15/2022	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$1,990.86
04/15/2022	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$94.50
04/18/2022	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$2,721.01

**PUBLIC FUNDS CHECKING-7021673 (continued)**

**Electronic Credits (continued)**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
04/18/2022	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$6.00
04/19/2022	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$4,005.47
04/19/2022	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$930.02
04/19/2022	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$9.65
04/19/2022	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$1,768.88
04/19/2022	ACH Deposit ST OF IA-E.F.T. E.F.T. WEBSTER CITY CITY OF	\$117,041.43
04/20/2022	ACH Deposit Corn Belt Power AP CITY OF WEBSTER CITY	\$90,256.13
04/20/2022	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$5,149.72
04/20/2022	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$94.50
04/20/2022	ACH Deposit Webster City UTILITY CITY OF WEBSTER CITY U	\$58,881.28
04/21/2022	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$55.00
04/21/2022	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$3,731.24
04/21/2022	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$1.51
04/22/2022	ACH Deposit FAREWAY STORES ACH CITY OF WEBSTER CITY U	\$10,152.88
04/22/2022	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$6,899.58
04/25/2022	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$2,076.92
04/25/2022	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$25.00
04/25/2022	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$0.69
04/26/2022	ACH Deposit GRAND TRUNK WEST PAYMENT CITY OF WEBSTER CIT	\$98.31
04/26/2022	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$4,089.76
04/26/2022	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$237.88
04/26/2022	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$19.80
04/26/2022	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$644.34
04/27/2022	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$2,789.15
04/28/2022	ACH Deposit NIMECA NIM Attach Webster City	\$83,405.97
04/28/2022	ACH Deposit NIMECA Payments D Webster City	\$370,165.37
04/28/2022	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$20,020.85
04/28/2022	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$3.96
04/28/2022	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$238.50

**PUBLIC FUNDS CHECKING-7021673 (continued)**

**Electronic Credits (continued)**

Date	Description	Amount
04/28/2022	ACH Deposit ST OF IA-E.F.T. E.F.T. WEBSTER CITY CITY OF	\$68,782.33
04/29/2022	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$110.00
04/29/2022	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$1,954.43
04/29/2022	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$3.02

**Electronic Debits**

Date	Description	Amount
04/01/2022	ACH Payment RUAN, INCORPORAT PAYMENTS CITY OF WEBSTER CI	\$3,990.33
04/01/2022	ACH Payment USDA RD RUS PAYMENT WEBSTER CITY, CITY	\$16,806.72
04/04/2022	ACH Payment IA CHILD SUPPORT CHILD SUPP CITY OF WEBSTER	\$829.11
04/05/2022	ACH Payment IRS USATAXPYMT CITY OF WEBSTER CITY	\$37,451.49
04/05/2022	ACH Payment PAYMENTECH FEE Webster Service Fee	\$30.00
04/05/2022	ACH Payment PAYMENTECH FEE Webster City Govt	\$30.00
04/05/2022	ACH Payment Xpress Bill Pay 03-2022 Webster City	\$707.83
04/06/2022	ACH Payment Iowa Workforce D IOW IWD WOLFGRAMDODIE	\$13,282.92
04/08/2022	ACH Payment IA DEPT OF REV IA REV PAY WEBSTER CITY CITY	\$12,804.72
04/08/2022	ACH Payment IA DEPT OF REV IA REV PAY WEBSTER CITY CITY	\$6,908.09
04/14/2022	ACH Payment Webster City PAYROLL CITY OF WEBSTER CITY	\$129,195.02
04/18/2022	ACH Payment IA CHILD SUPPORT CHILD SUPP CITY OF WEBSTER	\$829.11
04/18/2022	ACH Payment IA DEPT OF REV IA REV PAY WEBSTER CITY CITY	\$15,611.00
04/19/2022	ACH Payment IRS USATAXPYMT CITY OF WEBSTER CITY	\$43,168.74
04/19/2022	ACH Payment IA DEPT OF REV IA REV PAY WEBSTER CITY CITY	\$4,857.00
04/20/2022	ACH Payment CITY OF WEBSTER USDA TRANS CHECKING * * * 1673	\$3,000.00
04/20/2022	ACH Payment Insurance Div-Re WEBPYMT City of Webster Cit	\$146.00
04/21/2022	ACH Payment NIMECA WC PwrBill Webster City	\$607,001.91
04/22/2022	ACH Payment IA DEPT OF REV IA REV PAY WEBSTER CITY CITY	\$12,260.00
04/22/2022	ACH Payment IA DEPT OF REV IA REV PAY WEBSTER CITY CITY	\$12,260.00
04/25/2022	ACH Payment USDA RD RUS PAYMENT WEBSTER CITY, CITY	\$16,806.72
04/26/2022	ACH Payment UMB CORP TRUST CASH CON Webster City	\$600.00
04/26/2022	ACH Payment UMB CORP TRUST CASH CON Webster City	\$600.00

**PUBLIC FUNDS CHECKING-7021673 (continued)**

**Electronic Debits (continued)**

Date	Description	Amount
04/28/2022	ACH Payment Webster City PAYROLL CITY OF WEBSTER CITY	\$122,922.08
04/29/2022	ACH Payment MUNICIPAL FIRE & Company WEBSTER CITY	\$45,175.37

**Other Debits**

Date	Description	Amount
04/04/2022	Transfer Withdrawal To DDA XXXXXX1682	\$55,662.57
04/05/2022	Transfer Withdrawal To DDA XXXXXX1682	\$36,116.79
04/07/2022	Transfer Withdrawal To DDA XXXXXX1682	\$8,564.10
04/08/2022	Transfer Withdrawal To DDA XXXXXX1682	\$5,713.00
04/11/2022	Transfer Withdrawal To DDA XXXXXX1682	\$262,904.11
04/12/2022	Transfer Withdrawal To DDA XXXXXX1682	\$41,456.98
04/15/2022	Transfer Withdrawal To DDA XXXXXX1682	\$1,771,286.40
04/18/2022	Transfer Withdrawal To DDA XXXXXX1682	\$23,919.10
04/19/2022	Transfer Withdrawal To DDA XXXXXX1682	\$23,127.69
04/20/2022	Transfer Withdrawal To DDA XXXXXX1682	\$171,270.00
04/27/2022	Transfer Withdrawal To DDA XXXXXX1682	\$163,199.24
04/28/2022	Transfer Withdrawal To DDA XXXXXX1682	\$437,191.59

**Checks Cleared**

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
3154	04/07/2022	\$4.11	3200	04/05/2022	\$175.00	56565*	04/06/2022	\$53.75
3166*	04/18/2022	\$88.28	3203*	04/25/2022	\$24.11	56577*	04/14/2022	\$176.32
3167	04/08/2022	\$36.94	3205*	04/22/2022	\$17.23	56578	04/01/2022	\$71.71
3171*	04/07/2022	\$126.73	3206	04/25/2022	\$4.11	56583*	04/04/2022	\$226.00
3174*	04/05/2022	\$76.18	3207	04/19/2022	\$17.23	56584	04/11/2022	\$9.00
3183*	04/20/2022	\$46.12	3208	04/19/2022	\$36.94	56587*	04/05/2022	\$50.00
3184	04/06/2022	\$92.35	3209	04/25/2022	\$18.47	56590*	04/01/2022	\$1,215.60
3186*	04/08/2022	\$46.17	3211*	04/22/2022	\$88.66	56607*	04/15/2022	\$88.76
3187	04/11/2022	\$301.48	3213*	04/18/2022	\$174.85	56617*	04/25/2022	\$68.93
3188	04/11/2022	\$175.46	3214	04/19/2022	\$268.56	56618	04/12/2022	\$135.00
3189	04/04/2022	\$161.66	3215	04/20/2022	\$950.00	56623*	04/06/2022	\$2,933.24
3190	04/25/2022	\$642.47	3216	04/20/2022	\$32.00	56627*	04/04/2022	\$275.00
3191	04/06/2022	\$178.89	3217	04/20/2022	\$175.00	56631*	04/04/2022	\$42.00
3192	04/05/2022	\$55.41	56196*	04/12/2022	\$849.15	56632	04/22/2022	\$100.00
3193	04/04/2022	\$120.05	56209*	04/01/2022	\$180.00	56637*	04/01/2022	\$522.50
3194	04/18/2022	\$223.76	56323*	04/14/2022	\$3,889.97	56638	04/06/2022	\$80.00
3195	04/12/2022	\$44.32	56324	04/22/2022	\$140.54	56641*	04/13/2022	\$20.50
3196	04/04/2022	\$132.98	56341*	04/14/2022	\$37.50	56642	04/13/2022	\$7,893.89
3197	04/05/2022	\$271.61	56514*	04/14/2022	\$3,889.97	56643	04/11/2022	\$341.14
3198	04/05/2022	\$950.00	56543*	04/01/2022	\$424.68	56644	04/06/2022	\$9,154.30
3199	04/06/2022	\$32.50	56561*	04/01/2022	\$76.74	56645	04/20/2022	\$1,299.12

**PUBLIC FUNDS CHECKING-7021673 (continued)**

**Checks Cleared (continued)**

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
56646	04/11/2022	\$10,156.86	56697	04/11/2022	\$1,137.46	56750	04/25/2022	\$4,468.28
56647	04/11/2022	\$532.78	56698	04/15/2022	\$156.00	56751	04/26/2022	\$2,310.00
56648	04/11/2022	\$250.00	56699	04/13/2022	\$3,000.00	56753*	04/26/2022	\$215.00
56649	04/12/2022	\$2,020.00	56700	04/12/2022	\$4,900.00	56754	04/29/2022	\$226.00
56650	04/11/2022	\$842.31	56701	04/12/2022	\$166.01	56755	04/26/2022	\$300.00
56651	04/11/2022	\$10.40	56702	04/12/2022	\$1,058.00	56756	04/25/2022	\$7,164.20
56652	04/13/2022	\$10,900.00	56703	04/11/2022	\$6,000.00	56757	04/29/2022	\$3,018.46
56653	04/12/2022	\$730.32	56704	04/14/2022	\$3,889.97	56758	04/26/2022	\$352.46
56654	04/12/2022	\$508.40	56705	04/11/2022	\$150.00	56759	04/29/2022	\$1,692.15
56655	04/06/2022	\$5,833.33	56706	04/11/2022	\$1,540.00	56760	04/27/2022	\$158.10
56656	04/08/2022	\$58,529.40	56707	04/12/2022	\$75.25	56761	04/29/2022	\$56.97
56657	04/11/2022	\$1,627.91	56708	04/13/2022	\$324.00	56762	04/26/2022	\$750.00
56658	04/12/2022	\$40.00	56709	04/12/2022	\$112.46	56763	04/27/2022	\$237.00
56659	04/14/2022	\$198.68	56710	04/08/2022	\$10,541.56	56764	04/26/2022	\$621.60
56660	04/15/2022	\$610.77	56711	04/18/2022	\$162.00	56765	04/25/2022	\$424.01
56662*	04/12/2022	\$307.97	56712	04/13/2022	\$160.04	56766	04/26/2022	\$3,353.52
56663	04/15/2022	\$150.00	56713	04/12/2022	\$41,725.00	56767	04/25/2022	\$9,149.40
56664	04/14/2022	\$32.90	56714	04/12/2022	\$8,200.00	56768	04/25/2022	\$95.44
56665	04/11/2022	\$1,710.00	56715	04/12/2022	\$3.28	56769	04/25/2022	\$3,568.75
56666	04/11/2022	\$182.00	56716	04/11/2022	\$407.90	56770	04/25/2022	\$437.47
56667	04/11/2022	\$985.25	56717	04/26/2022	\$94.25	56771	04/25/2022	\$1,130.88
56668	04/12/2022	\$948.30	56718	04/25/2022	\$676.00	56772	04/26/2022	\$231.24
56669	04/11/2022	\$433.90	56720*	04/27/2022	\$555.00	56773	04/27/2022	\$31.30
56670	04/13/2022	\$8,536.46	56721	04/25/2022	\$451.35	56774	04/25/2022	\$295.52
56671	04/13/2022	\$93.93	56722	04/26/2022	\$703.22	56775	04/25/2022	\$706.50
56672	04/11/2022	\$577.25	56725*	04/25/2022	\$10,039.44	56776	04/26/2022	\$154.14
56673	04/12/2022	\$1,692.21	56726	04/25/2022	\$71.88	56777	04/26/2022	\$1,134.91
56674	04/12/2022	\$2,822.50	56727	04/26/2022	\$148.00	56778	04/27/2022	\$132.71
56676*	04/18/2022	\$2,500.00	56728	04/25/2022	\$540.00	56780*	04/22/2022	\$100.00
56677	04/12/2022	\$47.00	56729	04/29/2022	\$250.00	56781	04/27/2022	\$5,734.75
56678	04/11/2022	\$6,358.26	56730	04/27/2022	\$945.00	56782	04/26/2022	\$532.82
56679	04/07/2022	\$240.00	56732*	04/26/2022	\$143.68	56783	04/26/2022	\$131.43
56680	04/07/2022	\$2,440.00	56733	04/21/2022	\$100.00	56784	04/29/2022	\$700.00
56682*	04/12/2022	\$1,958.50	56734	04/25/2022	\$1,757.85	56785	04/26/2022	\$13,775.20
56684*	04/13/2022	\$84.23	56735	04/27/2022	\$12.00	56786	04/26/2022	\$460.05
56685	04/12/2022	\$205.19	56736	04/27/2022	\$620.55	56788*	04/25/2022	\$15,747.27
56686	04/13/2022	\$1,517.06	56737	04/25/2022	\$176.48	56790*	04/27/2022	\$153.32
56687	04/11/2022	\$166.00	56738	04/26/2022	\$1,374.90	56791	04/19/2022	\$90,256.13
56688	04/13/2022	\$25,000.00	56739	04/25/2022	\$105,954.93	56792	04/26/2022	\$795.04
56689	04/12/2022	\$7.86	56740	04/26/2022	\$40.80	56793	04/25/2022	\$17,562.21
56690	04/12/2022	\$8,625.00	56741	04/25/2022	\$132.10	56794	04/26/2022	\$1,929.20
56691	04/27/2022	\$1,300.00	56742	04/25/2022	\$266.20	56795	04/26/2022	\$87.02
56692	04/12/2022	\$1,435.89	56745*	04/27/2022	\$606.06	56797*	04/22/2022	\$87.04
56693	04/12/2022	\$1,299.01	56746	04/26/2022	\$653.27	56799*	04/25/2022	\$2,316.00
56694	04/06/2022	\$101,993.75	56747	04/26/2022	\$1,156.32	56800	04/21/2022	\$1,925.58
56695	04/19/2022	\$4,204.00	56748	04/25/2022	\$208.44	56803*	04/27/2022	\$35,799.79
56696	04/13/2022	\$414.66	56749	04/25/2022	\$100.00			

\* Indicates skipped check number





**Daily Balances**

Date	Amount	Date	Amount	Date	Amount
04/01/2022	\$500,000.00	04/05/2022	\$500,000.00	04/07/2022	\$500,000.00
04/04/2022	\$500,000.00	04/06/2022	\$500,000.00	04/08/2022	\$500,000.00

RETURN SERVICE REQUESTED

CITY OF WEBSTER CITY  
SWEEP ACCOUNT  
400 SECOND ST  
PO BOX 217  
WEBSTER CITY IA 50595-0217

### Managing Your Accounts

	Customer Service (515)832-1133
	Telephone Banking (800)260-8419
	Mailing Address 635 1st Street Webster City, IA 50595
	Online Banking <a href="http://www.availa.bank">www.availa.bank</a>

### Summary of Accounts

Account Type	Account Number	Ending Balance
PUBLIC FUNDS CHECKING	7021682	\$28,725,141.12

### PUBLIC FUNDS CHECKING-7021682

#### Account Summary

Date	Description	Amount
04/01/2022	Beginning Balance	\$26,767,704.15
	13 Credit(s) This Period	\$3,018,475.11
	9 Debit(s) This Period	\$1,061,038.14
04/30/2022	Ending Balance	\$28,725,141.12

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.79%
Interest Days	30
Interest Earned Not Paid	\$0.00
Interest Paid This Period	\$18,063.54
Interest Paid Year-to-Date	\$70,921.97
Minimum Balance	\$26,762,080.17

#### Deposits

Date	Description	Amount
04/04/2022	Transfer Deposit From DDA XXXXXX1673	\$55,662.57
04/05/2022	Transfer Deposit From DDA XXXXXX1673	\$36,116.79
04/07/2022	Transfer Deposit From DDA XXXXXX1673	\$8,564.10
04/08/2022	Transfer Deposit From DDA XXXXXX1673	\$5,713.00
04/11/2022	Transfer Deposit From DDA XXXXXX1673	\$262,904.11
04/12/2022	Transfer Deposit From DDA XXXXXX1673	\$41,456.98
04/15/2022	Transfer Deposit From DDA XXXXXX1673	\$1,771,286.40
04/18/2022	Transfer Deposit From DDA XXXXXX1673	\$23,919.10
04/19/2022	Transfer Deposit From DDA XXXXXX1673	\$23,127.69
04/20/2022	Transfer Deposit From DDA XXXXXX1673	\$171,270.00
04/27/2022	Transfer Deposit From DDA XXXXXX1673	\$163,199.24



**PUBLIC FUNDS CHECKING-7021682 (continued)**

**Deposits (continued)**

Date	Description	Amount
04/28/2022	Transfer Deposit From DDA XXXXXX1673	\$437,191.59
04/30/2022	Accr Earning Pymt Added to Account	\$18,063.54

**Other Debits**

Date	Description	Amount
04/01/2022	Transfer Withdrawal To DDA XXXXXX1673	\$5,623.98
04/06/2022	Transfer Withdrawal To DDA XXXXXX1673	\$77,188.86
04/13/2022	Transfer Withdrawal To DDA XXXXXX1673	\$32,493.58
04/14/2022	Transfer Withdrawal To DDA XXXXXX1673	\$128,729.55
04/21/2022	Transfer Withdrawal To DDA XXXXXX1673	\$605,239.74
04/22/2022	Transfer Withdrawal To DDA XXXXXX1673	\$8,001.01
04/25/2022	Transfer Withdrawal To DDA XXXXXX1673	\$127,151.94
04/26/2022	Transfer Withdrawal To DDA XXXXXX1673	\$27,557.98
04/29/2022	Transfer Withdrawal To DDA XXXXXX1673	\$49,051.50

**Daily Balances**

Date	Amount	Date	Amount	Date	Amount
04/01/2022	\$26,762,080.17	04/13/2022	\$27,062,815.28	04/25/2022	\$28,183,296.23
04/04/2022	\$26,817,742.74	04/14/2022	\$26,934,085.73	04/26/2022	\$28,155,738.25
04/05/2022	\$26,853,859.53	04/15/2022	\$28,705,372.13	04/27/2022	\$28,318,937.49
04/06/2022	\$26,776,670.67	04/18/2022	\$28,729,291.23	04/28/2022	\$28,756,129.08
04/07/2022	\$26,785,234.77	04/19/2022	\$28,752,418.92	04/29/2022	\$28,707,077.58
04/08/2022	\$26,790,947.77	04/20/2022	\$28,923,688.92	04/30/2022	\$28,725,141.12
04/11/2022	\$27,053,851.88	04/21/2022	\$28,318,449.18		
04/12/2022	\$27,095,308.86	04/22/2022	\$28,310,448.17		





**Overdraft and Returned Item Fees**

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

RETURN SERVICE REQUESTED

CITY OF WEBSTER CITY  
WC USDA REVOLVING LOAN  
400 SECOND ST  
PO BOX 217  
WEBSTER CITY IA 50595-0217

### Managing Your Accounts

	Customer Service (515)832-1133
	Telephone Banking (800)260-8419
	Mailing Address 635 1st Street Webster City, IA 50595
	Online Banking <a href="http://www.availa.bank">www.availa.bank</a>

### Summary of Accounts

Account Type	Account Number	Ending Balance
PUBLIC FUNDS CHECKING	7025498	\$214,960.00

### PUBLIC FUNDS CHECKING-7025498

#### Account Summary

Date	Description	Amount
04/01/2022	Beginning Balance	\$211,872.48
	2 Credit(s) This Period	\$3,087.52
	0 Debit(s) This Period	\$0.00
04/30/2022	Ending Balance	\$214,960.00

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.50%
Interest Days	30
Interest Earned Not Paid	\$0.00
Interest Paid This Period	\$87.52
Interest Paid Year-to-Date	\$342.36
Minimum Balance	\$211,872.48

#### Deposits

Date	Description	Amount
04/30/2022	Accr Earning Pymt Added to Account	\$87.52

#### Electronic Credits

Date	Description	Amount
04/20/2022	ACH Deposit CITY OF WEBSTER USDA TRANS USDA TRANSFER	\$3,000.00

#### Daily Balances

Date	Amount	Date	Amount	Date	Amount
04/01/2022	\$211,872.48	04/20/2022	\$214,872.48	04/30/2022	\$214,960.00

#### Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



Webster City														
April 2022 Financial Report														
As of April 30, 2022														
Fund Code	Fund Name	Beginning Cash Balance	Beginning Investment Balance	Monthly Revenues	Investments Cashed	Transfers	Monthly Expenditures	Investments Purchased	Ending Cash Balance Before Adjustments	Cash Proof	Balance Sheet Adjustments	Ending Cash Balance	Ending Investment Balance	Treasurer's Ending Balance
<b>General Fund</b>														
100	100 General	2,638,112.69	-	1,017,415.98	-	-	276,518.28	-	3,379,010.39	4,560,815.26	(178,551.08)	3,200,459.31	-	3,200,459.31
	100A Govern. Equip. Replacement	381,461.72	-	242.04	-	-	-	-	381,703.76		-	381,703.76	-	381,703.76
	100B Govern Economic Development	1,089,698.49	-	691.42	-	-	-	-	1,090,389.91		-	1,090,389.91	-	1,090,389.91
	100C Parks, Rec Public Grounds Improvements	(111,103.07)	-	-	-	-	634.65	-	(111,737.72)		-	(111,737.72)	-	(111,737.72)
	<b>Subtotal-General Fund</b>	<b>3,998,169.83</b>	<b>-</b>	<b>1,018,349.44</b>	<b>-</b>	<b>-</b>	<b>277,152.93</b>	<b>-</b>	<b>4,739,366.34</b>	<b>4,560,815.26</b>	<b>(178,551.08)</b>	<b>4,560,815.26</b>	<b>-</b>	<b>4,560,815.26</b>
<b>Special Revenue Funds</b>														
200	200 FICA - IPERS	29,000.75	-	98,753.68	-	-	18,875.79	-	108,878.64	108,878.64	-	108,878.64	-	108,878.64
201	201 Workers compensation	225,936.84	-	43,646.69	-	-	-	-	269,583.53	269,583.53	-	269,583.53	-	269,583.53
202	202 Medical/Flex Insurance	(4,435.58)	-	236,632.71	-	-	28,995.26	-	203,201.87	203,201.87	-	203,201.87	-	203,201.87
203	203 Unemployment Compensation	10,227.96	-	298.39	-	-	7,299.26	-	3,227.09	3,227.09	-	3,227.09	-	3,227.09
204	204 Road Use Tax	1,732,618.97	-	118,140.78	-	-	59,502.81	-	1,791,256.94	1,791,256.94	-	1,791,256.94	-	1,791,256.94
205	205 Airport Commission	686,736.37	-	29,433.13	-	-	34,796.15	-	681,373.35	689,071.71	7,698.36	689,071.71	-	689,071.71
208	208 Hotel/Motel Sales Tax	276,802.11	-	175.63	-	-	-	-	276,977.74	276,977.74	-	276,977.74	-	276,977.74
209	209 Emergency Levy Fund	41,627.65	-	26,044.65	-	-	-	-	67,672.30	67,672.30	-	67,672.30	-	67,672.30
210	210 Police/Fire Retirement Trust Fund	17,709.64	-	92,349.65	-	-	22,077.07	-	87,982.22	87,982.22	-	87,982.22	-	87,982.22
211	211 DARE Trust	750.00	-	-	-	-	610.77	-	139.23	139.23	-	139.23	-	139.23
212	212 Seized Property Trust	-	-	-	-	-	-	-	-	-	-	-	-	-
214	214 K9 Trust	2,601.68	-	1,420.65	-	-	2,637.71	-	1,384.62	1,384.62	-	1,384.62	-	1,384.62
216	216 Police Reserve Officers Fund	3,552.07	-	2.25	-	-	-	-	3,554.32	3,554.32	-	3,554.32	-	3,554.32
217	217 Wilson Brewer Park/Depot Foundation	6,889.03	-	-	-	-	-	-	6,889.03	6,889.03	-	6,889.03	-	6,889.03
218	218 Webster City Pride Committee	4,251.69	-	-	-	-	-	-	4,251.69	4,251.69	-	4,251.69	-	4,251.69
219	219 Kendall Young Scout Lodge	2,781.65	-	1.76	-	-	-	-	2,783.41	2,783.41	-	2,783.41	-	2,783.41
220	220 Economic Development Revolving	42,460.88	-	-	-	-	-	-	42,460.88	42,460.88	-	42,460.88	-	42,460.88
228	228 Low/Moderate Income Revolving	507,559.70	-	410.63	-	-	-	-	507,970.33	508,674.58	704.25	508,674.58	-	508,674.58
229	229 WC Comercial Rehab Rev Loan Program	142,545.65	-	106.88	-	-	-	-	142,652.53	142,731.11	78.58	142,731.11	-	142,731.11
231	231 CDBG Housing Rehab	16.90	-	-	-	-	-	-	16.90	16.90	-	16.90	-	16.90
232	232 B.L.U.E.	4,709.85	-	2.99	-	-	-	-	4,712.84	4,712.84	-	4,712.84	-	4,712.84
240	240 USDA Revolving Loan Fund	214,836.04	-	87.52	-	-	-	-	214,923.56	217,923.56	3,000.00	217,923.56	-	217,923.56
250	250 TIF - Riverview	21,825.68	-	13,398.57	-	-	-	-	35,224.25	35,224.25	-	35,224.25	-	35,224.25
251	251 TIF - HyVee	3,750.08	-	2.38	-	-	-	-	3,752.46	3,752.46	-	3,752.46	-	3,752.46
255	255 TIF - Brewer Creek Estates	9,334.67	-	8,552.28	-	-	-	-	17,886.95	17,886.95	-	17,886.95	-	17,886.95
260	260 SSMID	19,111.33	-	5,341.01	-	-	65.00	-	24,387.34	24,387.34	-	24,387.34	-	24,387.34
265	265 TIF - Struchen	-	-	-	-	-	-	-	-	-	-	-	-	-
268	268 TIF - SE Development Park Project	(20,998.39)	-	-	-	-	-	-	(20,998.39)	(20,998.39)	-	(20,998.39)	-	(20,998.39)
272	272 TIF - Mitchell Machine	84.63	-	-	-	-	-	-	84.63	84.63	-	84.63	-	84.63
281	281 TIF - Gourley Subdivision	7,392.41	-	9,811.09	-	-	-	-	17,203.50	17,203.50	-	17,203.50	-	17,203.50
282	282 TIF - SW Watermain Improvement	1.96	-	-	-	-	-	-	1.96	1.96	-	1.96	-	1.96
283	283 TIF - Town & Country (FSB)	14,445.24	-	7,499.52	-	-	-	-	21,944.76	21,944.76	-	21,944.76	-	21,944.76
284	284 TIF - Fareway Stores	7,539.94	-	3,876.33	-	-	-	-	11,416.27	11,416.27	-	11,416.27	-	11,416.27
285	285 TIF - First State Bank	13,527.35	-	21,499.98	-	-	-	-	35,027.33	35,027.33	-	35,027.33	-	35,027.33
286	286 TIF - Infinity Services LLC	50,734.94	-	-	-	-	-	-	50,734.94	50,734.94	-	50,734.94	-	50,734.94
287	287 TIF - Webster City Federal	23,013.52	-	31,495.58	-	-	-	-	54,509.10	54,509.10	-	54,509.10	-	54,509.10
288	288 TIF - Van Diest Medical Center	(2,500.00)	-	-	-	-	-	-	(2,500.00)	(2,500.00)	-	(2,500.00)	-	(2,500.00)
289	289 TIF - 2013 Medical Complex URA-KTJ (Shopko)	55,881.06	-	-	-	-	-	-	55,881.06	55,881.06	-	55,881.06	-	55,881.06
290	290 TIF - 3DK Enterprises	12,351.99	-	5,329.94	-	-	-	-	17,681.93	17,681.93	-	17,681.93	-	17,681.93
291	291 TIF - 2016 Industrial - WC Custom Meats	(896.55)	-	-	-	-	-	-	(896.55)	(896.55)	-	(896.55)	-	(896.55)
292	292 TIF - Mary Ann's	-	-	-	-	-	-	-	-	-	-	-	-	-
293	293 TIF - Tasler's	(1,500.00)	-	-	-	-	-	-	(1,500.00)	(1,500.00)	-	(1,500.00)	-	(1,500.00)
294	294 TIF - Ridge Development	7,567.06	-	10,724.79	-	-	-	-	18,291.85	18,291.85	-	18,291.85	-	18,291.85
295	295 TIF - Gary & Brenda Fox	1,151.81	-	9,822.94	-	-	-	-	10,974.75	10,974.75	-	10,974.75	-	10,974.75
296	296 TIF - Kenyon Hill Ridge	15,621.07	-	15,621.07	-	-	-	-	31,242.14	31,242.14	-	31,242.14	-	31,242.14
	<b>Subtotal - Special Revenue Funds</b>	<b>4,186,619.65</b>	<b>-</b>	<b>790,483.47</b>	<b>-</b>	<b>-</b>	<b>174,859.82</b>	<b>-</b>	<b>4,802,243.30</b>	<b>4,813,724.49</b>	<b>11,481.19</b>	<b>4,813,724.49</b>	<b>-</b>	<b>4,813,724.49</b>
<b>Debt Service Fund</b>														
300	300 Debt Service	759,752.80	-	226,821.18	-	-	9,754.30	-	976,819.68	976,819.68	-	976,819.68	-	976,819.68
	<b>Subtotal - Debt Service Fund</b>	<b>759,752.80</b>	<b>-</b>	<b>226,821.18</b>	<b>-</b>	<b>-</b>	<b>9,754.30</b>	<b>-</b>	<b>976,819.68</b>	<b>976,819.68</b>	<b>-</b>	<b>976,819.68</b>	<b>-</b>	<b>976,819.68</b>
<b>Fiduciary &amp; Agency Funds</b>														
400	400 Joe E. Barr Trust	1,629.97	-	-	-	-	-	-	1,629.97	1,629.97	-	1,629.97	-	1,629.97
401	401 Edgar Foster Trust	1,916.02	-	-	-	-	-	-	1,916.02	1,916.02	-	1,916.02	-	1,916.02
402	402 Calvary Cemetery Trust	5,112.28	-	-	-	-	-	-	5,112.28	5,112.28	-	5,112.28	-	5,112.28
403	403 Zella Silvers Trust	2,937.58	-	-	-	-	-	-	2,937.58	2,937.58	-	2,937.58	-	2,937.58
411	411 Mulberry Church	25,632.40	-	16.26	-	-	2,025.58	-	23,623.08	23,623.08	-	23,623.08	-	23,623.08
412	412 Youth Advisory	160.00	-	-	-	-	-	-	160.00	160.00	-	160.00	-	160.00
430	430 RAGBRAI	5,158.40	-	-	-	-	-	-	5,158.40	5,158.40	-	5,158.40	-	5,158.40
	<b>Subtotal - Fiduciary &amp; Agency Funds</b>	<b>42,546.65</b>	<b>-</b>	<b>16.26</b>	<b>-</b>	<b>-</b>	<b>2,025.58</b>	<b>-</b>	<b>40,537.33</b>	<b>40,537.33</b>	<b>-</b>	<b>40,537.33</b>	<b>-</b>	<b>40,537.33</b>

Webster City															
April 2022 Financial Report															
As of April 30, 2022															
Fund Code		Fund Name	Beginning Cash Balance	Beginning Investment Balance	Monthly Revenues	Investments Cashed	Transfers	Monthly Expenditures	Investments Purchased	Ending Cash Balance Before Adjustments	Cash Proof	Balance Sheet Adjustments	Ending Cash Balance	Ending Investment Balance	Treasurer's Ending Balance
Permanent Fund															
404	404	Perpetual Care Trust (Non-exp.)	454,661.93	-	-	-	-	-	-	454,661.93	454,661.93	-	454,661.93	-	454,661.93
		Subtotal - Permanent Fund	454,661.93	-	-	-	-	-	-	454,661.93	454,661.93	-	454,661.93	-	454,661.93
Capital Project Funds															
500	500	Capital Improvement Reserve	3,194,315.24	-	70,809.13	-	-	-	-	3,265,124.37	3,265,124.37	-	3,265,124.37	-	3,265,124.37
501	501	American Rescue Plan	573,495.26	-	-	-	-	-	-	573,495.26	573,495.26	-	573,495.26	-	573,495.26
502	502	Brewer Creek Estates	40,074.10	-	25.43	-	-	-	-	40,099.53	40,099.53	-	40,099.53	-	40,099.53
503	503	Boone River Trail	(2,165.00)	-	-	-	-	-	-	(2,165.00)	(2,165.00)	-	(2,165.00)	-	(2,165.00)
504	504	Second Street Reconstruction	(545,414.75)	-	-	-	-	-	-	(545,414.75)	(545,414.75)	-	(545,414.75)	-	(545,414.75)
506	506	Sidewalk Improvement Fund	46,393.14	-	29.44	-	-	-	-	46,422.58	46,422.58	-	46,422.58	-	46,422.58
525	525	Annual Street Maintenance	(120,601.38)	-	-	-	-	5,734.75	-	(126,336.13)	(126,336.13)	-	(126,336.13)	-	(126,336.13)
527	527	Public Railroad Crossings	149.30	-	-	-	-	-	-	149.30	149.30	-	149.30	-	149.30
528	528	Bridge Improvements	(119,991.14)	-	-	-	-	-	-	(119,991.14)	(119,991.14)	-	(119,991.14)	-	(119,991.14)
531	531	E Second St Sidewalk/Street Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-
532	532	James Street (Old Hwy 20) Project	-	-	-	-	-	-	-	-	-	-	-	-	-
533	533	Superior Street Sidewalk	-	-	-	-	-	-	-	-	-	-	-	-	-
534	534	Wilson-Brewer Park Improvement Project	(180,934.55)	-	-	-	-	-	-	(180,934.55)	(180,934.55)	-	(180,934.55)	-	(180,934.55)
535	535	W Twin Park Shelter Project	(1,340.00)	-	-	-	-	-	-	(1,340.00)	(1,340.00)	-	(1,340.00)	-	(1,340.00)
536	536	2020 2nd Street Reconstruction	1,369,539.84	-	868.98	-	-	-	-	1,370,408.82	1,370,408.82	-	1,370,408.82	-	1,370,408.82
537	537	E Twin Improvements	(134,992.45)	-	-	-	-	-	-	(134,992.45)	(134,992.45)	-	(134,992.45)	-	(134,992.45)
		Subtotal - Capital Project Funds	4,118,527.61	-	71,732.98	-	-	5,734.75	-	4,184,525.84	4,184,525.84	-	4,184,525.84	-	4,184,525.84
Enterprise Funds															
601	601	Electric Utility	147,091.31	-	1,471,667.68	-	-	736,275.80	-	882,483.19	7,397,982.71	(50,177.75)	832,305.44	-	832,305.44
	601D	Electric Improvement Reserve	4,286,588.38	-	-	-	-	-	-	4,286,588.38	-	-	4,286,588.38	-	4,286,588.38
	601E	Project Share Donations	13,828.53	-	317.00	-	-	-	-	14,145.53	-	-	14,145.53	-	14,145.53
	601F	Green City Energy Donations	2,803.00	-	10.00	-	-	-	-	2,813.00	-	-	2,813.00	-	2,813.00
	601G	Green City Energy Donations - Pleasant	510.00	-	-	-	-	-	-	510.00	-	-	510.00	-	510.00
	601M	Electric Equipment Replacement	642,891.55	-	407.92	-	-	1,851.81	-	641,447.66	-	-	641,447.66	-	641,447.66
	601N	Customer Deposit Trust	412,032.88	-	555.90	-	-	-	-	412,588.78	-	-	412,588.78	-	412,588.78
	601P	Electric Economic Development	1,206,818.19	-	765.73	-	-	-	-	1,207,583.92					

## Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

GENERAL CHECKING (GENERAL CHECKING) (1)  
April 30, 2022

Account: 00110000

Bank Account Number: 7021673

Bank Statement Balance:	29,440,306.60	Book Balance Previous Month:	27,558,558.34
Outstanding Deposits:	35,907.42	Total Receipts:	3,932,948.06
Outstanding Checks:	179,228.90	Total Disbursements:	2,057,916.04
Bank Adjustments:	136,605.24	Book Adjustments:	.00
Bank Balance:	29,433,590.36	Book Balance:	29,433,590.36

## Outstanding Deposits

Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount
18	188.67	1269	25,683.11	1272	3.02	1288	1.21
73	19.80-	1270	2,838.58	1286	6,716.22	1295	437.30
1184	100.00-	1271	110.00	1287	49.11		
						Total:	35,907.42

Deposits cleared: 86 items Deposits Outstanding: 11 items

## Outstanding Checks

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
4	3,631.08	3220	102.37	18760	44.22	50927	2.07
1020	29.09	3221	92.35	18862	68.08	51131	40.29
1072	28.63	3222	168.84	19009	377.00	51172	28.13
1073	35.79	3223	92.35	19329	11.93	51447	16.00
1710	23.09	3224	119.60	20274	62.14	51583	163.26
1733	18.47	3225	534.14	20489	274.07	51589	243.78
1741	55.41	3226	136.82	20538	31.15	51590	24.73
1742	14.78	3227	128.29	20570	71.91	51592	48.15
1818	62.33	3228	129.29	20579	75.00	51595	10.11
1844	55.41	3229	246.13	20909	69.01	51601	18.75
1881	17.08	3230	66.50	21362	21.47	51682	64.72
1895	36.94	3231	194.61	21368	1.82	51691	16.30
1916	92.35	3232	268.56	21796	46.03	51808	7.01
2563	16.16	3233	950.00	50049	44.27	51842	45.58
2977	10.16	3234	31.00	50350	58.63	52148	59.99
3000	55.41	3754	55.41	50419	80.15	52249	7.28
3118	18.47	6804	28.63-	50432	152.90	52296	74.44
3185	34.46	17532	247.00	50508	42.57	52555	32.31
3201	34.46	17542	97.12	50509	40.83	52557	25.00
3202	18.47	17791	64.67	50631	12.47	52814	88.87
3204	55.41	17939	1.86	50792	2.67	52900	29.62
3210	39.16	18050	71.73	50833	64.37	52934	54.42
3212	18.01	18333	49.48	50838	56.57	53208	111.27
3218	137.38	18616	2.25	50893	138.91	53242	13.59
3219	138.52	18738	39.35	50896	75.11	53285	6.00

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
53306	72.35	54855	9.36	56102	168.97	56731	106.20
53452	34.78	54907	16.91	56214	500.00	56743	29.75
53551	15.21	55001	125.00	56298	65.00	56744	250.00
53637	5.17	55014	132.87	56306	72.24	56752	14.46
53693	132.41	55019	40.98	56356	93.95	56779	75.00
53704	83.58	55067	195.11	56363	150.96	56787	82.40
53752	2.87	55154	5.35	56495	16,218.50	56789	265.00
53783	1.32	55241	67.81	56521	18.94	56796	85.00
53811	166.00	55243	42.54	56532	126.43	56798	172.56
53921	136.62	55268	13.69	56533	50.00	56801	1,300.00
54138	21.48	55277	69.72	56560	150.69	56802	32,060.00
54342	131.26	55305	89.53	56575	137.74	999068	7,294.00
54408	135.49	55353	126.11	56661	34.18	213309	829.11
54425	132.94	55521	49.00	56675	6.52	501202	3,990.33
54429	118.65	55583	1,255.00	56681	100.00	120982	59,670.99
54543	12.63	55589	38.57	56683	1,125.00	270252	36,581.52
54668	19.48	55701	91.17	56719	32.83		
54783	34.14	55808	48.07	56723	1,450.00	Total:	179,228.90
54829	75.00	55835	57.61	56724	422.29		

Checks cleared: 229 items    Checks Outstanding: 173 items

## Bank Adjustments

Description	Amount	Description	Amount
O/S CASH DEPOSIT	88,324.17	STATE OF IOWA DUP PYMT	12,260.00
FULLER TRUST PYMT	9,154.30-	MFPRSI	45,175.37
		Total:	136,605.24

## Book Adjustments

No book adjustments found!

## Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

**City of Webster City - Receipts  
APRIL 2022**

<u>FUND</u>	<u>AMOUNT</u>
GENERAL FUND	\$1,018,349.44
ROAD USE TAX FUND	\$118,140.78
TIF	\$224,634.47
SSMID	\$5,341.01
SPECIAL REVENUE FUNDS	\$442,367.21
DEBT SERVICE FUND	\$226,821.18
FIDUCIARY FUNDS	\$16.26
PERMANENT FUND	\$0.00
IMPROVEMENT FUNDS	\$71,732.98
ELECTRIC UTILITY FUND	\$1,473,724.23
WATER UTILITY FUND	\$189,671.44
SEWER UTILITY FUND	<u>\$217,371.57</u>
<b>TOTAL</b>	<b><u>\$3,988,170.57</u></b>

**April**  
**Summary of Investments - 2022**

<u>Financial Institution</u>	<u>Investment</u>	<u>Term</u>		<u>Purchase Date</u>	<u>Due Date</u>	<u>Redeem Date</u>	<u>Int Rate</u>	<u>Begin Balance</u>	<u>Purchased</u>	<u>Redeemed</u>	<u>Ending Balance</u>	<u>Month Interest</u>	<u>Interest YTD</u>
Availa Bank	CD-9 mo-purch-April 2021	9 month	126597			01/10/22	0.15%	-	-	-	-	-	1,145.92
Availa Bank	Sweep Account						0.77%	-	-	-	-	18,063.54	180,830.32
Availa Bank	USDA Revolving Loan Checking						0.50%					87.52	828.63
Availa Bank	Checking Account						0.50%					205.48	2,082.20
								-	-	-	-	18,356.54	184,887.07

# WASTEWATER TREATMENT PLANT REPORT FOR THE MONTH OF MAY 2022

	MONTH May	Year to Date 2022	MONTH May	Year to Date 2021	
Total gallons flow	59,742,000	185,891,000	33,591,000	151,115,000	gal
Average daily flow	1,927,000		1,083,580		gal/da
Percentage treated	100		100		%
Total gallons raw sludge	96,426	473,709	130,191	655,008	gal
Total gallons digested sludge out	0		0		gal
Total gallons sludge transferred to storage tank	96,820		154,160		gal
Total gallons supernatant returned	6,458		37,829		gal
Methane gas produced	14,982		18,738		cu.ft.
Average effluent CBOD (25 mg/l aver. 40 mg/l max.)	20.14		12.6		mg/l
Number of days max. limit was exceeded	0		0		da
Average % removal	93.2		97		%
Average effluent suspended solids (30 mg/l aver. 45 mg/l max.)	10		8.5		mg/l
Number of days max. limit was exceeded	0		0		da
Average percent removal	95.62		97		%
Average effluent ammonia nitrogen May 1.7 mg/l average, 15.2 g/l max. limitation)	<1		0		mg/l
Number of days max. limit was exceeded	0		0		da

**ELECTRIC REPORT FOR THE MONTH OF MAY 2022**

(Production Month-April 2022; Billing Month (Due) - May 2022)

	MONTH MAY	Year to Date 2022	MONTH MAY	Year to Date 2021
TOTAL PURCHASED POWER K.W.	7,855,954	43,497,055	7,517,255	42,813,190
Gross K.W. Generated For Maint.	0	0	0	3,359,190
For Corn Belt	0	93,700	0	28,930
Station Power K.W.	19,942	142,818	13,194	120,224
NET K.W.TO BOARD	7,836,012	43,354,237	7,504,061	42,692,966
Billed by Clerk's Office to Customers K.W:				
Commercial Sales	2,098,153	10,994,248	1,927,561	10,564,721
Industrial Sales	2,558,198	12,937,445	2,583,181	12,747,951
Residential Sales	2,081,754	12,380,893	1,917,494	12,289,687
Sales for Resale-Wholesale	585,100	3,487,700	578,000	3,452,600
City Departments & Street Lights	374,284	2,128,831	352,761	2,087,189
KILOWATTS UNACCOUNTED	138,523	1,425,120	145,064	1,550,818
Percentage of Unaccounted for	1.77%	3.29%	1.93%	3.63%

LOAD COMPARISON	2022	2021
Peak K.W. Demand	14,728	14,134
Purchased Power	7,855,954	7,517,255
Net to Board	7,836,012	7,504,061

REMARKS:



**CITY OF WEBSTER CITY, IOWA - UTILITY REPORT  
ELECTRIC UTILITY PURCHASES & SALES - 2022**

Purch. Power Period	Billing Month (Due)	Month Purch. Power kWh	Pur Pwr less Sta Pwr = Net to Board kWh	Month Billed KWh less Sta Pwr	Col D Net to Board less Col E Mo billed Mo Unaccounted For	Month Unaccounted For %	Yr To Date Purch. Power less sta pwr kWh	Yr To Date Billed & SPwr kWh	Yr To Date Unaccounted kWh	Yr To Date Unaccounted For %
Dec	Jan 2022	8,639,681	8,610,734	8,822,858	(212,124)	-2.46%	8,610,734	8,822,858	(212,124)	-2.46%
Jan	Feb 2022	9,741,175	9,704,674	9,286,008	418,666	4.31%	18,315,408	18,108,866	206,542	1.13%
Feb	Mar 2022	8,646,320	8,614,470	8,070,009	544,461	6.32%	26,929,878	26,178,875	751,003	2.79%
Mar	Apr 2022	8,613,925	8,588,347	8,052,753	535,594	6.24%	35,518,225	34,231,628	1,286,597	3.62%
Apr	May 2022	7,855,954	7,836,012	7,697,489	138,523	1.77%	43,354,237	41,929,117	1,425,120	3.29%
May	Jun 2022									
Jun	July 2022									
July	Aug 2022									
Aug	Sept 2022									
Sep	Oct 2022									
Oct	Nov 2022									
Nov	Dec 2022									
TOTALS		43,497,055	43,354,237	41,929,117	1,425,120					

Billings By Type of Serv-kWh		City Depts & Street Lights			Wholesale		Station Power-N/C	Billed & Sta. Pwr Total	Previous Year Bill & Sta. Pwr Tot
Commercial	Industrial								
Jan 2022	2,233,977	2,491,803	453,671	2,851,907	791,500		28,947	8,851,805	9,074,198
Feb 2022	2,515,656	2,437,489	480,650	3,106,013	746,200		36,501	9,322,509	8,718,214
Mar 2022	2,087,766	2,699,918	403,374	2,148,451	730,500		31,850	8,101,859	8,302,559
Apr 2022	2,058,696	2,750,037	416,852	2,192,768	634,400		25,578	8,078,331	7,795,210
May 2022	2,098,153	2,558,198	374,284	2,081,754	585,100		19,942	7,717,431	7,372,191
Jun 2022									
July 2022									
Aug 2022									
Sep 2022									
Oct 2022									
Nov 2022									
Dec 2022									
TOTALS		10,994,248	12,937,445	2,128,831	12,380,893	3,487,700	142,818	42,071,935	41,262,372

BILLING AMOUNT	Commercial Sales	Industrial Sales	City Depts. & St. Light Sales	Residential Sales	Wholesale Sales	Station Power	TOTAL SALES	PREVIOUS YEAR
Jan 2022	\$266,192.43	\$238,747.56	\$48,286.20	\$371,302.32	\$74,090.42	N/C	\$998,618.93	\$1,003,457.17
Feb 2022	\$292,406.50	\$232,349.15	\$51,330.47	\$395,955.61	\$72,022.25	N/C	\$1,044,063.98	\$973,203.82
Mar 2022	\$252,092.45	\$226,299.27	\$43,470.35	\$304,294.14	\$70,530.83	N/C	\$896,687.04	\$945,031.60
Apr 2022	\$249,397.08	\$247,570.61	\$45,416.24	\$308,301.73	\$61,881.71	N/C	\$912,567.37	\$876,197.73
May 2022	\$253,214.05	\$240,061.75	\$43,732.72	\$297,671.87	\$57,543.33	N/C	\$892,223.72	\$831,450.72
Jun 2022								
July 2022								
Aug 2022								
Sep 2022								
Oct 2022								
Nov 2022								
Dec 2022								
TOTALS		\$1,313,302.51	\$1,185,028.34	\$232,235.98	\$1,677,525.67	\$336,068.54	\$4,744,161.04	\$4,629,341.04

Number of Customers	Commercial	Industrial	City Depts & St. Lights	Residential	Wholesale	Total	Previous Year
Jan 2022	529	7	45	3,883	3	4,467	4,446
Feb 2022	530	7	45	3,871	3	4,456	4,438
Mar 2022	523	7	45	3,881	3	4,459	4,446
Apr 2022	526	7	48	3,872	3	4,456	4,474
May 2022	528	7	48	3,876	3	4,462	4,462
Jun 2022							
July 2022							
Aug 2022							
Sep 2022							
Oct 2022							
Nov 2022							
Dec 2022							

# WATER PLANT REPORT FOR THE MONTH OF MAY 2022

(Production Month April 2022 Billing Month (Due) - May 2022)

	MONTH May	Year to Date 2022	MONTH May	Year to Date 2021
Total Gallons Pumped from Wells(Inf)	25,967,000	116,740,000	23,750,000	110,398,000
Average Gallons Pumped	(837,645)		(766,012)	
Gallons for Sludge	70,500	373,650	77,550	312,550
Total Gallons to Water Plant	25,896,500	116,366,350	23,672,450	110,085,450
Gallons to Distribution System From From Water Plant (Effluent reading)	29,423,000	132,243,000	27,007,000	124,486,000
TOTAL TO SYSTEM - CUBIC FEET	3,933,283	17,678,316	3,610,311	16,641,356
Billed by Clerk's Office to Customers Cubic Feet	2,371,700	11,998,000	2,571,400	11,855,900
Billed by City Departments Cubic Feet	300,800	1,183,800	230,100	966,100
Used by City Departments, but not billed-estimated Cubic Feet				
Fire	0	0	0	0
Meter	0	0	0	0
Sew. Disp.	0	0	0	0
Street, Water, Sewer Distribution, Line-est <i>(main breaks, hydrant flush, sewer, valve rpr, w. tower, line dept</i>	13,368	126,694	13,368	152,442
Water Plant filter backwash	71,947	395,709	127,050	635,250
Ground storage tank loss				
Recreation-Drink. Fount.	4,547	4,547	4,547	4,547
Cemetery	400	400	400	400
Change in Distribution System	0	0	0	0
Used by Contractor	0	0	0	0
CUBIC FEET UNACCOUNTED FOR	1,170,521	3,982,535	663,446	3,026,719
Percentage of Unaccounted for	29.76%	22.53%	18.38%	18.19%

NOTE: 30 loads of lime sludge  
hailed to farm ground

NOTE: 33 loads of lime sludge  
hailed to farm ground

REMARKS:

# WATER UTILITY PRODUCTION SALES & USAGE 2022

Prod Mo.	Billing Month (Due)	Month to Distribution System C/F	Month Billed & Unbilled Usage C/F	Month Unaccounted For C/F	Month Unaccounted For %	Yr to Date To Distribution System C/F	Yr to Date Billed & Unbilled C/F	Yr To Date Unaccounted For C/F	Yr To Date Unaccounted For %
Dec	Jan 2022	3,301,642	2,679,166	622,476	18.85%	3,301,642	2,679,166	622,476	18.85%
Jan	Feb 2022	3,440,269	2,792,850	647,419	18.82%	6,741,911	5,472,016	1,269,895	18.84%
Feb	Mar 2022	3,268,623	2,779,262	489,361	14.97%	10,010,534	8,251,278	1,759,256	17.57%
Mar	Apr 2022	3,734,500	2,695,110	1,039,390	27.83%	13,745,034	10,946,388	2,798,646	20.36%
Apr	May 2022	3,933,283	2,762,762	1,170,521	29.76%	17,678,316	13,709,150	3,982,535	22.53%
May	Jun 2022								
June	July 2022								
July	Aug 2022								
Aug	Sep 2022								
Sep	Oct 2022								
Oct	Nov 2022								
Nov	Dec 2022								

TOTALS 17,678,317 13,709,150 3,969,167

## Billings & Usage

### By Type of

#### Service-C/F

	Commercial	Industrial	City Depts.	Residential	Used by City Dep i.e. water breaks flush.etc. Not metered	Total	Previous Year	Previous Year Produced
Jan 2022	651,100	425,300	167,900	1,312,300	122,566	2,679,166	2,715,312	3,127,323
Feb 2022	628,100	376,500	126,000	1,484,300	177,950	2,792,850	2,579,526	3,219,028
Mar 2022	692,100	564,100	265,600	1,196,500	60,962	2,779,262	2,643,718	3,055,269
Apr 2022	654,200	462,100	323,500	1,179,700	75,610	2,695,110	2,729,218	3,629,427
May 2022	717,000	412,900	300,800	1,241,800	90,262	2,762,762	2,946,865	3,610,311
Jun 2022								
July 2022								
Aug 2022								
Sep 2022								
Oct 2022								
Nov 2022								
Dec 2022								

TOTALS 3,342,500 2,240,900 1,183,800 6,414,600 527,350 13,709,150 13,614,639 16,641,358

## BILLING

### AMOUNT

	Commercial Sales	Industrial Sales	City Depts. Sales	Residential Sales	City Depts Not Sold	TOTAL SALES	PREVIOUS YEAR
Jan 2022	\$37,693.53	\$17,268.67	\$6,890.87	\$124,567.22	N/C	\$186,420.29	\$ 151,572.05
Feb 2022	\$36,567.17	\$15,567.07	\$5,443.26	\$130,561.66	N/C	\$188,139.16	\$ 142,014.00
Mar 2022	\$32,405.49	\$19,022.57	\$8,841.72	\$93,202.01	N/C	\$153,471.79	\$ 146,383.30
Apr 2022	\$37,930.26	\$18,604.97	\$12,368.17	\$117,153.69	N/C	\$186,057.09	\$ 150,376.83
May 2022	\$40,506.08	\$16,865.79	\$11,654.60	\$120,951.06	N/C	\$189,977.53	\$ 159,493.11
Jun 2022							
July 2022							
Aug 2022							
Sep 2022							
Oct 2022							
Nov 2022							
Dec 2022							

TOTALS \$185,102.53 \$87,329.07 \$45,198.62 \$586,435.64 \$904,065.86 \$ 749,839.29

## Number of

### Customers

	Commercial	Industrial	City Depts.	Residential	Previous Year
Jan 2021	354	8	14	3,181	3,557
Feb 2021	355	8	14	3,174	3,551
Mar 2021	357	8	14	3,187	3,566
Apr 2021	356	8	16	3,178	3,558
May 2021	358	8	17	3,181	3,564
Jun 2021					
July 2021					
Aug 2021					
Sept 2021					
Oct 2021					
Nov 2021					
Dec 2021					



DATE	TIME		REASON	ACTIVITY	FINDING	ACTION	REASON:
4/1/2022	1:24 PM	1 2235 Edgewood Drive (30 Plex #2) Site Visit (Follow-Up Overhead Water Test)(GREEN)	1	11(b)	30	40	01 Routine Inspection 02 Complaint Inspection
4/6/2022	8:10 AM	2 1705 Second St. (Addition & Remodel)(Karl Chevrolet) Site Visit (Business Signs Installed)(GREEN)	1	19	30	40	03 Routine re-Inspection 04 Complaint Re-Insp.
4/6/2022	8:19 AM	3 215 Third Street (Abate, Garbage & Junk in Yard) Site Visit (Compliance)(Roof Shingled)(GREEN)	2	21	30	40	05 Permit Research <b>ACTIVITY:</b>
4/6/2022	1:13 PM	4 1303 Willson Ave. (Damaged Garage) Site Visit (Framing Inspection)(GREEN)	1	13©	30	40	10 Mechanical 11 Plumbing
4/6/2022	1:30 PM	5 1127 Bank St. (NEW Shingles Q's) Site Visit (Follow-Up, No Change)(AMBER)	5	21	31	41	a. Service-Sewer-Water b. Rough In
4/6/2022	1:39 PM	6 1001 Lynx Ave. (Stadium Restroom Addition) Site Visit (1st Photos)	5	13(a)	30	40	c. Under Slab d. Final
4/6/2022	1:44 PM	7 1224 Meadow Ln. (NEW Water Heater & Furnace) Site Visit (GREEN)	1	11(d)	30	40	12 Electrical a. Service
4/6/2022	1:55 PM	8 1201 Mary Ln. (NEW Temp. Carport) Site Visit (Setbacks & Final)(GREEN)	1	13(e)	30	40	b. Rough In c. Final
4/6/2022	1:58 PM	9 1225 Walnut St. (NEW Deck) Site Visit (Setback Q's)(GREEN)	5	13(a)	30	40	13 Building a. Zoning
4/6/2022	2:14 PM	10 1400 Grove St. (Sewer Clean-Out Q's) Site Visit (Clean-out Cap Damage)(AMBER)	1	11(a)	30	40	b. Footing c. Framing
4/6/2022	2:26 PM	11 1208 Betsy Ln. (NEW Fence) Site Visit (Setbacks & Final)(GREEN)	1	13(e)	30	40	d. Sheet Rock e. Final
4/6/2022	2:40 PM	12 2404 Rodlyn Rd. (NEW Accessory Bldg) Site Visit (Setbacks & 1st Photos)(GREEN)	5	13(a)	30	30	14 Entrance 15 Demolition
4/6/2022	12:00 AM	13 2211 Lisa Dr. (DEMO Unsafe Covered Deck) Site Visit (Roof Removed)(GREEN)	1	15	30	40	16 Moving 17 Excavation
4/6/2022	2:49 PM	14 2018 Superior St. (NEW Entrance) Site Visit (1st Photos)(GREEN)	1	14	30	40	18 Mobile Home 19 Sign
4/6/2022	2:56 PM	15 1037 First ST. (Dumpster ROW) Site Visit (1st Photos)(GREEN)	1	22	30	40	20 Unsafe Building 21 Property Maintenance
4/6/2022	2:57 PM	16 1102 First St. (Sewer Service Line) Site Visit (1st Photos)(GREEN)	1	11(a)	30	40	22 Other <b>NUISANCE:</b>
4/7/2022	10:18 AM	17 604 Second St. (NEW Furnace & A/C) Site Visit (Final)(GREEN)	1	10	30	40	26 Weeds or Grass 27 Rubbish &/or Debris
4/7/2022	10:36 AM	18 409 Second St. (Obstruction in Sidewalk) D.B.I. (Compliance)	2	21	30	40	28 Other <b>FINDINGS:</b>
4/7/2022	2:24 PM	19 714 Webster St. (NEW Steps w/Platform) Site Visit (Setback & 1st Photos)	5	13(a)	30	40	30 Satisfactory 31 Unsatisfactory
4/8/2022	2:06 PM	20 1207 Des Moines St. (NEW Accessory Bldg) Site Visit (Setbacks & Final)(GREEN)	5	13(a)	30	40	32 Continued Unsatisfactory 33 Permit Needed
4/8/2022	2:17 PM	21 1125 Walnut ST. (NEW Deck) Site Visit (Setbacks & Final)(GREEN)	5	13(a)	30	40	34 City Not Involved 35 Not Home
4/8/2022	2:40 PM	22 1693 220th St. (NEW Accessory Bldg) Site Visit (Setbacks & Final)(GREEN)	5	13(a)	30	40	36 Other <b>ACTION:</b>
4/8/2022	2:53 PM	23 1691 212th St. (Addition or Detached Garage) Site Visit (Setbacks & Final)(GREEN)	5	13(a)	30	40	40 No Cause for Action 41 Abatement
4/8/2022	3:15 PM	24 401 Des Moines St. (Shrimp Factory) Site visit (Concrete Pit Back Fill and Finished)	1	13©	30	40	42 Condemnation 43 Demolition
4/11/2022	2:03 PM	25 2235 Edgewood Drive (30 Plex #2) Site Visit (3rd Floor, Fire, Plmbg, Elect. Inspection)	1	11,12,13	30	40	44 Vacate Order Issued 45 Office Hearing
4/11/2022	3:16 PM	26 400 Closz Dr. (NEW Construction)(John Deere) Site Visit (Updated Framing Walk-Through)	1	13©	30	40	46 Show Cause Action 47 Other

Red Triangle refers to a Comment in that event. See: shared (\\SHARED); Zoning Inspection; Cory S; Daily Field Log 2019; Look Up Month // Date(s)

Approved: 08/14/2019 By: CLS





DATE	TIME		REASON	ACTIVITY	FINDING	ACTION	REASON:
4/11/2022	3:47 PM	1 1142 Third St. (Meter Box Safety Q's)	1	12(a)	30	40	01 Routine Inspection
		Site Visit (Line Depart. Remove Meter Box)					02 Complaint Inspection
4-111	4:05 PM	2 1426 Second St. (UNSAFE Front Steps)	2	21	31	47	03 Routine re-Inspection
		D.B.I. (Follow-Up Concrete Steps)(AMBER)					04 Complaint Re-Insp.
4/11/2022	4:16 PM	3 1536 Division St. (Damaged Shingles)	1	13	30	40	05 Permit Research
		Site Visit (Follow-Up)(Abatement Started)					<b>ACTIVITY:</b>
4/11/2022	4:37 PM	4 945 (Water St. (Furnace & A/C)	1	10	30	40	10 Mechanical
		Site Visit (GREEN)					11 Plumbing
4/12/2022	9:33 AM	5 129 Second St. (Change of Occupancy Q's)	5	13(a)	30	40	a. Service-Sewer-Water
		Site Visit (Walk-Through)(GREEN)					b. Rough In
4/12/2022	2:02 PM	6 1102 Second St. (Sewer Service Line Reconst.)	1	11(b)	30	40	c. Under Slab
		Site Visit (Rough-In)(AMBER)					d. Final
4/12/2022	2:10 PM	7 1111 Second St. (Interior Remodel)	5	13(a)	30	40	12 Electrical
		Site Visit (1st Photos)(Permit Q's)					a. Service
4/12/2022	2:26 PM	8 2235 Edgewood Drive (30 Plex #2)	1	11&13(b)	30	40	b. Rough In
		Site Visit (2nd & 3rd Floor Final Rough-In)					c. Final
4/12/2022	3:15 PM	9 809 Fair Ave. (UNSAFE Awning)	2	20	31	41	13 Building
		D.B.I. (1st Photos)(Sent Violation Letter)					a. Zoning
4/12/2022	3:02 PM	10 1108 Division St. (Sewer Service Line Reconst.)	5	11(a)	30	40	b. Footing
		Site Visit (1st Photos)					c. Framing
4/14/2022	8:34 AM	11 400 Closz Dr. (NEW Construction)(John Deere)	1	13	31	47	d. Sheet Rock
		Site Visit (Accessory Bldg Storm Damage)(RED)					e. Final
4/14/2022	11:30 AM	12 1108 Division St. (Sewer Service Line Reconst.)	1	11(d)	30	40	14 Entrance
		Site Visit (2nd Photos)(Final)(GREEN)					15 Demolition
4/14/2022	1:50 PM	13 1899 203rd St. (NEW Dwelling)	5	13	30	40	16 Moving
		Site Visit (Setbacks & 1st Photos)(GREEN)					17 Excavation
4/14/2022	2:09 PM	14 1521 E. Second ST. (DEMO Garage)	1	15	30	40	18 Mobile Home
		Site Visit (1st Photos Pre-DEMO)					19 Sign
4/14/2022	2:20 PM	15 408 Grove St. (UNSAFE Bldg)	2	20	31	47	20 Unsafe Building
		D.B.I. (First Photos)(Send 1st Letter)					21 Property Maintenance
4/14/2022	2:43 PM	16 1505 Lynx Ave. (Damaged Siding by Storm)	2	21	31	47	22 Other
		D.B.I. (First Photos)					<b>NUISANCE:</b>
4/14/2022	2:50 PM	17 2018 Superior St. (4 Season Addiction)	1	13(b)	30	40	26 Weeds or Grass
		Site Visit (Setbacks & 1st Photos)(GREEN)					27 Rubbish &/or Debris
4/14/2022	2:53 PM	18 2018 Superior St. (4 Season Addiction)	5	13(a)	30	40	28 Other
		Site Visit (Rear Patio) 20220414					<b>FINDINGS:</b>
4/14/2022	3:07 PM	19 129 Apple St. (NEW Fence)	5	13(a)	30	40	30 Satisfactory
		Site Visit (1st Photos)					31 Unsatisfactory
4/14/2022	3:20 PM	20 306 Oak Ave. (Abandoned Property)	2	21	31	47	32 Continued Unsatisfactory
		D.B.I. (Damaged Fence & Junk-In Yard)					33 Permit Needed
4/15/2022	9:01 AM	21 909 Harding Ct. (ReHab House)	5	13(a)	30	40	34 City Not Involved
		Site Visit (Walk-Through)					35 Not Home
4/15/2022	9:46 AM	22 814 Superior St. (UNSAFE Bldg)(Dollar General)	2	13©	30	40	36 Other
		D.B.I. (Start of Abatement)(AMBER)					<b>ACTION:</b>
4/15/2022	2:06 PM	23 1125 Walnut St. (NEW Deck)	1	13(b)	30	40	40 No Cause for Action
		Site Visit (Footing)(GREEN)					41 Abatement
4/15/2022	2:18 PM	24 1117 Betsy Ln. (Reconst. Sewer Service Line)	5	11(a)	30	40	42 Condemnation
		Site Visit (1st Photos)					43 Demolition
4/15/2022	2:36 PM	25 1410 Division St. (UNSAFE Accessory Bldg)	2	20	31	47	44 Vacate Order Issued
		D.B.I. (1st Photos)(Sent Violation Letter)					45 Office Hearing
4/15/2022	2:37 PM	26 1415 Division ST. (Abandoned Property)	2	20	31	47	46 Show Cause Action
		D.B.I. (1st Photos)(Log Information)					47 Other

Red Triangle refers to a Comment in that event. See: shared (\\SHARED); Zoning Inspection; Cory S; Daily Field Log 2019; Look Up Month // Date(s)

Approved: 08/14/2019 By: CLS





DATE	TIME		REASON	ACTIVITY	FINDING	ACTION	REASON:
4/15/2022	4:07 PM	1 520 Willow St. (NEW Dwelling)	1	11(a)	30	40	01 Routine Inspection 02 Complaint Inspection
		Site Visit (Sewer Hook-Up)(GREEN)					
4/18/2022	10:51 AM	2 200 E. Commerce Dr. (Dog Kennel)(NEW Construction)	1	13(b)	30	40	03 Routine re-Inspection 04 Complaint Re-Insp.
		Site Visit (Setbacks & Earth Work Started)					
4/18/2022	2:22 PM	3 909 Harding Ct. (ReHab House)	5	13(a)	30	40	05 Permit Research <b>ACTIVITY:</b>
		Site Visit (Walk-Through)					
4/18/2022	3:19 PM	4 520 Willow St. (NEW Dwelling)	1	11(a)	30	40	10 Mechanical 11 Plumbing
		Site Visit (Water Hook-Up)(GREEN)					
4/19/2022	8:14 AM	5 1125 Walnut St. (NEW Deck)	1	13©	31	47	a. Service-Sewer-Water b. Rough In
		Site Visit (Framing Inspection)(AMBER)					
4/19/2022	8:47 AM	6 1011 Des Moines St. (Phase #3 Remodel)	5	13(a)	30	40	c. Under Slab d. Final
		Site Visit (Walk-Through)(ADA Bathrooms)					
4/19/2022	9:11 AM	7 1011 Des Moines St. (Phase #2 Remodel)	1	13(e)	30	40	12 Electrical a. Service
		Site Visit (Final Inspection)(GREEN)					
4/19/2022	1:50 PM	8 Fuel Truck					b. Rough In c. Final
		Gals21.0 Mils 16837					
4/19/2022	1:17 PM	9 520 Willow St. (NEW Dwelling)	1	11©	30	40	13 Building a. Zoning
		Site Visit (Interior Sewer Under Slab)(GREEN)					
4/19/2022	1:56 PM	10 400 Closz Dr. (NEW Construction)(John Deere)	1	13(b)	31	47	b. Footing c. Framing
		Site Visit (Footing Inspection Storm Damage)					
4/19/2022	2:17 PM	11 1434 220th St. (NEW Addition B53)	5	13(a)	30	40	d. Sheet Rock e. Final
		Site Visit (Setbacks & 1st Photos)(GREEN)					
4/19/2022	2:31 PM	12 1693 210th St. (Accessory Bldg)	1	13(b)	30	40	14 Entrance 15 Demolition
		Site Visit (Footings Started)					
4/19/2022	3:52 PM	13 1336 Division St. (NEW Furnace)	1	10	30	40	16 Moving 17 Excavation
		Site Visit (In Addict Space)(GREEN)					
4/20/2022	8:14 AM	14 1125 Walnut St. (NEW Deck)	1	13©	30	40	18 Mobile Home 19 Sign
		Site Visit (Framing-Ledger Board)(GREEN)					
4/20/2022	10:30 AM	15 916 Third St. (NEW Temp. ADA Ramp)	5	13(a)	30	40	20 Unsafe Building 21 Property Maintenance
		Site Visit (Setbacks & 1st Photos)(GREEN)					
4/20/2022	10:51 AM	16 1511 E. Second St. (UNSAFE Roof Collapsed)	1	13©	31	47	22 Other <b>NUISANCE:</b>
		Site Visit (Temp. Repairs)(AMBER)					
4/20/2022	2:29 PM	17 2215 N. Terrace Dr. (NEW Upper Deck)	5	13(a)	30	40	26 Weeds or Grass 27 Rubbish &/or Debris
		Site Visit (Updated Walk-Through on Project)					
4/20/2022	3:16 PM	18 102 Bicentennial Ct. (NEW Water Heater)	1	11(d)	30	40	28 Other <b>FINDINGS:</b>
		Site Visit (GREEN)					
4/20/2022	4:20 PM	19 321 Second ST. (Storm Drain Damage)	5	13(a)	31	47	30 Satisfactory 31 Unsatisfactory
		Site Visit (Water Back-Up)(AMBER)					
4/20/2022	4:54 PM	20 909 Harding Ct. (ReHab House)	5	13(a)	30	40	32 Continued Unsatisfactory 33 Permit Needed
		Site Visit (Walk-Through)					
4/21/2022	11:45 AM	21 1300 Second St. (Storm Damaged Fence)	5	13(a)	31	47	34 City Not Involved 35 Not Home
		Site Visit (AMBER)					
4/21/2022	1:41 PM	22 1100 Superior St. (WTP Shelter)	1	13(e)	30	40	36 Other <b>ACTION:</b>
		Site Visit (GREEN)					
4/21/2022	2:27 PM	23 833 Elm St. (Chickens & Setback)	5	13(a)	30	40	40 No Cause for Action 41 Abatement
		Site Visit (Q's & Walk-Through)(GREEN)					
4/21/2022	2:50 PM	24 809 Fair Meadow Dr. (NEW Fence)	5	13(a)	30	40	42 Condemnation 43 Demolition
		Site Visit (2nd Photos)					
4/21/2022	3:31 PM	25 321 Second ST. (Storm Drain Damage)	1	13(e)	30	40	44 Vacate Order Issued 45 Office Hearing
		Site Visit (Storm Drain Repair)(GREEN)					
4/22/2022	17-15	26 1125 Walnut St. (NEW Deck)	1	13©	30	40	46 Show Cause Action 47 Other
		Site Visit (Framing-Ledger Board)(GREEN)					

Red Triangle refers to a Comment in that event. See: shared (\\SHARED); Zoning Inspection; Cory S; Daily Field Log 2019; Look Up Month // Date(s)

Approved: 08/14/2019 By: CLS





DATE	TIME		REASON	ACTIVITY	FINDING	ACTION	REASON:
4/22/2022	11:01 AM	1 1303 Superior St. (Abate Property) Site Visit (Q's, Interior Steps, Windows)	5	13(a)	30	40	01 Routine Inspection 02 Complaint Inspection
4/25/2022	11:27 AM	2 1924 Superior St. (NEW Construction) Site Visit (Final)(GREEN)	1	13(e)	30	40	03 Routine re-Inspection 04 Complaint Re-Insp.
4/25/2022	4:14 PM	3 1341 Division St. (Rental Complaint) D.B.I. (2nd Follow-Up)(Send 1st Letter)(AMBER)	2	21	31	47	05 Permit Research <b>ACTIVITY:</b>
4/26/2022	8:18 AM	4 620 Webster St. (NEW Entrance) Site Visit (Concrete Pour)(GREEN)	1	14	30	40	10 Mechanical 11 Plumbing
4/26/2022	9:41 AM	5 750 Division St. (NEW Screen Porch) Site Visit (Setbacks & 1st Photos)	5	13(a)	30	40	a. Service-Sewer-Water b. Rough In
4/26/2022	4:30 PM	6 1228 Betsy Ln. (NEW Sewer Service Line Reconst.) Site Visit (1st Visit)(GREEN)	1	11(a)	30	40	c. Under Slab d. Final
4/27/2022	10:02 AM	7 1924 Superior St. (NEW Construction) Site Visit (Final Fire Test)(GREEN)	1	13(e)	30	40	12 Electrical a. Service
4/27/2022	10:02 AM	8 1924 Superior St. (NEW Construction) Site Visit (Punch List Completed)(GREEN)	1	13(e)	30	40	b. Rough In c. Final
4/27/2022	10:27 AM	9 1501 Superior Street (Addition-Remodel) Site Visit (Final)(GREEN)	1	13(e)	30	40	13 Building a. Zoning
4/27/2022	10:41 AM	10 408 Boone St. (Exterior Siding Violation) D.B.I. (GREEN)	2	21	30	40	b. Footing c. Framing
4/27/2022	10:43 AM	11 1423 Seneca St. (NEW Platform Deck) Site Visit (NO Permit, Covering Old Concrete Steps)	5	13(a)	30	40	d. Sheet Rock e. Final
4/27/2022	1:07 PM	12 806 Seneca St. (OLD NAPA Sign Removals) Site Visit (GREEN)	1	19	30	40	14 Entrance 15 Demolition
4/27/2022	1:25 PM	13 1228 Betsy Ln. (NEW Sewer Service Line Reconst.) Site Visit (2nd & Final Visit)(GREEN)	1	11(a)	30	40	16 Moving 17 Excavation
4/27/2022	1:37 PM	14 811 First St. (NEW Fence) Site Visit (Setbacks & 1st Photos)	5	13(a)	30	40	18 Mobile Home 19 Sign
4/27/2022	1:51 PM	15 1300 Second St. (Storm Damaged Fence) D.B.I. (Follow-Up)(AMBER)	2	20	30	40	20 Unsafe Building 21 Property Maintenance
4/27/2022	1:57 PM	16 1037 Bluff St. (RV Parking/Storage) D.B.I. (Zoning Violation Q's)(AMBER)	2	22	31	47	22 Other <b>NUISANCE:</b>
4/27/2022	2:08 PM	17 1117 Hamilton Rd. (Sewer Service Line Reconst.) Site Visit (1st Photos)	5	11(a)	30	40	26 Weeds or Grass 27 Rubbish &/or Debris
4/27/2022	2:23 PM	18 1116 Nancy Ln. (NEW Deck) Site Visit (Final)(GREEN)	1	13(e)	30	40	28 Other <b>FINDINGS:</b>
4/27/2022	2:24 PM	19 1116 Nancy Ln. (NEW Fence) Site Visit (Setbacks & 1st Photos)	5	13(a)	30	40	30 Satisfactory 31 Unsatisfactory
4/27/2022	2:32 PM	20 921 Cedar St. (Sewer Service Line Reconst.) Site Visit (1st Photos)	1	11(a)	30	40	32 Continued Unsatisfactory 33 Permit Needed
4/27/2022	2:52 PM	21 608 Second St. (NEW HVAC) Site Visit (NEW Duct Work & Furnace)(GREEN)	1	10	30	40	34 City Not Involved 35 Not Home
4/27/2022	3:18 PM	22 1201 Willson Ave. (NEW Water Heater) Site Visit (GREEN)	1	11(d)	30	40	36 Other <b>ACTION:</b>
4/27/2022	3:31 PM	23 836 Walnut St. (NEW Entrance) Site Visit (Follow-Up Photos)	1	14	30	40	40 No Cause for Action 41 Abatement
4/27/2022	2:44 PM	24 714 Willson Ave. (City ROW Sink Hole) D.B.I. (Emergency Call Out)	2	22	31	47	42 Condemnation 43 Demolition
4/28/2022	8:17 AM	25 2018 Superior St. (4 Season Addition) Site Visit (Spread Footing Pre-Pour)(GREEN)	1	13(b)	30	40	44 Vacate Order Issued 45 Office Hearing
4/8/2022	8:57 AM	26 133 Parkview Dr. (Load Bearing Wall) Site Visit (1st Photos)	5	13(a)	30	40	46 Show Cause Action 47 Other

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Approved: 08/14/2019 By: CLS



DATE	TIME		REASON	ACTIVITY	FINDING	ACTION	REASON:
4/28/2022	2:44 PM	1 1117 Hamilton Rd. (Sewer Service Line Reconst.) Site Visit (Final)(GREEN)	1	11(d)	30	40	01 Routine Inspection 02 Complaint Inspection
4/29/2022	2:29 PM	2 2235 Edgewood Drive (30 Plex #2) Site Visit (1st Floor Final Rough-In)	1	13©	30	40	03 Routine re-Inspection 04 Complaint Re-Insp.
4/29/2022	3:19 PM	3 2235 Edgewood Drive (30 Plex #2) Site Visit (3rd Floor Sheet Rock)(GREEN)	1	13©	30	40	05 Permit Research
4/29/2022	2:27 PM	4 2235 Edgewood Drive (30 Plex #2) Site Visit (2nd Floor Insulation)(GREEN)	1	13©	30	40	<b>ACTIVITY:</b> 10 Mechanical 11 Plumbing
4/29/2022	3:47 PM	5 1320 Elm St. (NEW Fence) Site Visit (Final)(GREEN)	1	13(e)	30	40	a. Service-Sewer-Water b. Rough In
4/29/2022	3:52 PM	6 1321 Walnut St. (NEW Fence) Site Visit (Final)(GREEN)	1	13(e)	30	40	c. Under Slab d. Final
4/29/2022	4:14 PM	7 1103 Division St. (NEW Fence) Site Visit (Setbacks & 1st Photos)	5	13(a)	30	40	12 Electrical a. Service
4/29/2022	4:19 PM	8 700 Block (new dwelling, Empty Lot Q's) Site Visit (1st Photos)	5	13(a)	30	40	b. Rough In c. Final
4/29/2022	4:28 PM	9 1128 Bank St. (Sewer Service Line Reconst.) Site Visit (GREEN)	1	11(a)	30	40	13 Building a. Zoning
		10					b. Footing c. Framing
		11					d. Sheet Rock e. Final
		12					14 Entrance
		13					15 Demolition
		14					16 Moving
		15					17 Excavation
		16					18 Mobile Home
		17					19 Sign
		18					20 Unsafe Building
		19					21 Property Maintenance
		20					22 Other
		21					<b>NUISANCE:</b>
		22					26 Weeds or Grass
		23					27 Rubbish &/or Debris
		24					28 Other
		25					<b>FINDINGS:</b>
		26					30 Satisfactory
							31 Unsatisfactory
							32 Continued Unsatisfactory
							33 Permit Needed
							34 City Not Involved
							35 Not Home
							36 Other
							<b>ACTION:</b>
							40 No Cause for Action
							41 Abatement
							42 Condemnation
							43 Demolition
							44 Vacate Order Issued
							45 Office Hearing
							46 Show Cause Action
							47 Other

Red Triangle refers to a Comment in that event. See: shared (\\SHARED); Zoning Inspection; Cory S; Daily Field Log 2019; Look Up Month // Date(s)

Approved: 08/14/2019 By: CLS



# INCIDENT ANALYSIS - DAY

Date 06/06/2022

Time 8:58:54AM

Report CFS03

Agency Webster City Police Department

Dates 05/01/2022 Thru 05/31/2022

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Agency: WCPD Webster City Police Department								
01050 Traffic Accident PD	2	3	1	1	0	2	3	12
1050H Hit And Run	0	0	0	1	0	2	1	4
1050I Traffic Accident Injury	0	0	0	1	1	0	0	2
911P 911P Phone Dispatched	0	1	1	1	2	0	1	6
911R 911 Radio Dispatched	10	11	7	4	4	0	7	43
911T 911 Call Transferred	4	1	0	0	0	0	2	7
ALARM Alarm Actual/False	2	1	3	2	0	0	1	9
ANIM Animal Complaint	8	7	4	6	8	11	13	57
ASSAG Asssit Other Agency	4	9	5	5	4	4	3	34
ASSLT Assault	0	0	0	0	0	1	1	2
ASSSO Assist Sheriffs Office	1	0	0	0	0	1	0	2
BURG Burg/Breaking & Entering	1	0	0	0	0	1	0	2
BURN Burning Complaint	0	0	1	1	1	0	0	3
CIVIL Civil Disputes	5	2	1	0	0	0	1	9
COMM Committal	0	0	0	0	1	1	0	2
CR Commercial/Resd Patrol	36	24	40	27	38	28	22	215
DEATH Death/Unattended	0	0	0	0	1	0	0	1
DIREC Directed Assignment	28	17	20	14	13	13	24	129
DOM Domestic Disturbances	2	2	0	1	0	4	2	11
DP Downtown Foot Patrol	4	3	6	6	1	2	5	27
DRIVE Driving Complaints	4	2	2	3	2	3	0	16
DRUG Drug/Narcotics/Equipment	1	1	0	1	0	0	1	4
ESCOR Escort	0	0	0	0	0	0	1	1
FIRE Fire	0	0	0	0	1	1	2	4
FOLL Follow Up	10	14	7	8	13	4	3	59
FOOT Foot Patrol	1	2	0	0	2	0	1	6
FRAUD Fraud	0	1	1	1	0	0	0	3
FUNER Escort/Funeral	0	0	0	1	0	0	0	1
HARR Harassment	2	2	1	3	0	3	0	11
INTOX Intoxication	1	1	0	0	0	0	0	2
JUNKV Junk/Abandoned Vehicles	0	0	0	0	0	0	1	1
K9 K9 Activity	2	2	2	1	2	0	2	11
KITS Drug Test Kits	0	0	0	1	0	1	0	2
MISS Missing Person	0	1	1	0	0	0	0	2
MOTOR Motorist Assist	2	5	4	0	1	3	1	16
NOISE Noise Complaints	4	1	4	0	1	3	3	16
NUIS Nuisance Calls	4	8	6	5	1	2	2	28
OPEN Open Window/Door	2	0	0	2	1	0	1	6
PARK Parking Violations	7	9	9	4	7	4	5	45
PROJA Project Awareness	0	1	6	2	2	0	0	11
PROP Lost/Found Property	2	6	4	1	2	1	1	17
PUB Assistance Public	20	26	27	26	24	13	15	151
RUN Runaway	0	0	0	0	0	0	1	1
SEXA Sex Abuse	1	0	0	0	1	1	1	4
SP School Foot Patrol	0	2	4	3	1	2	0	12
STAP Staionary Patrol	4	10	7	6	4	5	4	40
STR Debris/Street Problems	0	3	1	0	1	1	0	6
SUIC Suicide/Attempted	0	0	0	2	0	0	0	2
SUSP Suspicious Activity	6	8	8	10	6	6	10	54
TCS Traffic Control/School	0	7	8	6	5	6	0	32
THEFT Theft	3	1	2	2	0	2	2	12
TIP Tip	0	67	8	199	0	1	0	2

# INCIDENT ANALYSIS - DAY

**Date** 06/06/2022

**Time** 8:58:54AM

**Report** CFS03

**Agency** Webster City Police Department

**Dates** 05/01/2022 **Thru** 05/31/2022

Activity		Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
TREES	Trees/Wires Down	0	1	1	0	2	0	0	4
TRESP	Criminal Trespass	1	0	0	0	1	0	0	2
TS	Traffic Stop	17	19	17	10	16	16	18	113
UNLOC	Vehicle Unlock	4	3	1	2	3	3	1	17
UTIL	Utility Problems	9	4	3	3	10	4	2	35
VAND	Vandalism	0	0	2	0	2	0	1	5
VIOL	Violation Restraining Ord	1	1	1	0	0	0	0	3
WARR	Warrant Served	1	4	0	0	4	7	1	17
WELF	Welfare Check	1	5	2	5	2	1	1	17
WIND	Public Window Assist	5	4	6	8	3	6	3	35
Webster City Police Department Agency Total		222	235	226	187	195	168	170	1,403
Total		222	235	226	187	195	168	170	1,403



## MEMORANDUM

TO: Mayor and City Council

FROM: Daniel Ortiz-Hernandez, City Manager

DATE: June 20, 2022

RE: Request from Chamber of Commerce seeking approval to allow Beer and Wine on the closed streets for Webster City Market Night events held on Thursdays, providing the Beer and Wine is provided by specific participating vendors registered with the Chamber for this event.

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**SUMMARY:** Chamber is requesting approval from the City to allow participating vendors of its Market Nights to sell beer and wine for consumption within the event's boundaries.

**PREVIOUS COUNCIL ACTION:** Council previously approved road closure of Second Street, extending the boundaries of the Chamber of Commerce's Market Night events held on Thursdays. Prior boundaries were limited to Des Moines Street between First Street and Second Street.

**BACKGROUND/DISCUSSION:** At the City Council's June 6, 2022 meeting, the Council considered a request to expand the Chamber of Commerce's Market Night events held on Thursday to include and close Second Street between Des Moines Street and Prospect. The discussion evolved to requesting beer and wine be permitted at the event.

The City Council approved the initial request to close Second Street for the Chamber's Market Night events but deferred action on the request for beer and alcohol to be sold and consumed within the event's boundaries.

Staff followed up with Chamber of Commerce and the Iowa Alcoholic Beverages Division. The division confirmed that per Iowa Code 123.30 and 123.131, a liquor or beer licensee may be permitted to sell wine or beer for consumption outside of the licensee's premises under certain conditions. One such condition is a temporarily closed public right-of-way.

The Chamber of Commerce and the city staff followed up with our liability insurance carrier.

**FINANCIAL IMPLICATIONS:** City will not assess any costs to the Chamber of Commerce associated with coordinating staff and traffic control devices for the event.

**RECOMMENDATION:** Staff recommends the City Council approve the Chamber of Commerce's request with the following conditions:

1. Only Vendors and participants of the Chamber of Commerce's Market Night events be permitted to sell beer and wine.
2. Participating vendors must provide Certificate of Insurance showing they have General Liability and Liquor Liability, naming both the City (premises owner/right-of-way) and the Chamber (Event Host/Operator) as Additional Insured on both lines of coverage. [*Per City's Liability Insurance Representative*]

**123.30 Liquor control licenses — classes.**

1. a. A liquor control license may be issued to any person who is of good moral character as defined by [this chapter](#).

b. As a condition for issuance of a liquor control license or wine or beer permit, the applicant must give consent to members of the fire, police, and health departments and the building inspector of cities; the county sheriff or deputy sheriff; members of the department of public safety; representatives of the division and of the department of inspections and appeals; certified police officers; and any official county health officer to enter upon areas of the premises where alcoholic beverages are stored, served, or sold, without a warrant during business hours of the licensee or permittee to inspect for violations of [this chapter](#) or ordinances and regulations that cities and boards of supervisors may adopt. However, a subpoena issued under [section 421.17](#) or a warrant is required for inspection of private records, a private business office, or attached living quarters. Persons who are not certified peace officers shall limit the scope of their inspections of licensed premises to the regulatory authority under which the inspection is conducted. All persons who enter upon a licensed premises to conduct an inspection shall present appropriate identification to the owner of the establishment or the person who appears to be in charge of the establishment prior to commencing an inspection; however, this provision does not apply to undercover criminal investigations conducted by peace officers.

c. As a further condition for the issuance of a class “E” liquor control license, the applicant shall post a bond in a sum of not less than five thousand nor more than fifteen thousand dollars as determined on a sliding scale established by the division; however, a bond shall not be required if all purchases of alcoholic liquor from the division by the licensee are made by means that ensure that the division will receive full payment in advance of delivery of the alcoholic liquor.

d. A class “E” liquor control license may be issued to a city council for premises located within the limits of the city if there are no class “E” liquor control licensees operating within the limits of the city and no other applications for a class “E” license for premises located within the limits of the city at the time the city council’s application is filed. If a class “E” liquor control license is subsequently issued to a private person for premises located within the limits of the city, the city council shall surrender its license to the division within one year of the date that the class “E” liquor control licensee begins operating, liquidate any remaining assets connected with the liquor store, and cease operating the liquor store.

2. A liquor control license shall not be issued for premises which do not constitute a safe and proper place or building and which do not conform to all applicable laws, ordinances, resolutions, and health and fire regulations. A licensee shall not have or maintain any interior access to residential or sleeping quarters unless permission is granted by the administrator in the form of a living quarters permit.

3. Liquor control licenses issued under [this chapter](#) shall be of the following classes:

a. *Class “A”.* A class “A” liquor control license may be issued to a club and shall authorize the holder to purchase alcoholic liquors in original unopened containers from class “E” liquor control licensees only, wine from class “A” wine permittees or class “B” wine permittees who also hold class “E” liquor control licenses only as provided in [sections 123.173](#) and [123.177](#), and to sell alcoholic beverages to bona fide members and their guests by the individual drink for consumption on the premises only.

b. *Class “B”.* A class “B” liquor control license may be issued to a hotel or motel and shall authorize the holder to purchase alcoholic liquors in original unopened containers from class “E” liquor control licensees only, wine from class “A” wine permittees or class “B” wine permittees who also hold class “E” liquor control licenses only as provided in [sections 123.173](#) and [123.177](#), and to sell alcoholic beverages to patrons by the individual drink for consumption on the premises only. However, beer may also be sold for consumption off the premises. Each license shall be effective throughout the premises described in the application.

c. *Class “C”.*

(1) A class “C” liquor control license may be issued to a commercial establishment but

must be issued in the name of the individuals who actually own the entire business and shall authorize the holder to purchase alcoholic liquors in original unopened containers from class “E” liquor control licensees only, wine from class “A” wine permittees or class “B” wine permittees who also hold class “E” liquor control licenses only as provided in [sections 123.173 and 123.177](#), and to sell alcoholic beverages to patrons by the individual drink for consumption on the premises only. However, alcoholic liquor, wine, and beer in original unopened containers may also be sold for consumption off the premises. In addition, mixed drinks or cocktails may also be sold for consumption off the premises subject to the requirements of [section 123.49, subsection 2](#), paragraph “d”. The holder of a class “C” liquor control license may also hold a special class “A” beer permit for the premises licensed under a class “C” liquor control license for the purpose of operating a brewpub pursuant to [this chapter](#).

(2) A special class “C” liquor control license may be issued to a commercial establishment and shall authorize the holder to purchase wine from class “A” wine permittees or class “B” wine permittees who also hold class “E” liquor control licenses only as provided in [sections 123.173 and 123.177](#), and to sell wine and beer to patrons by the individual drink for consumption on the premises only. However, beer may also be sold for consumption off the premises. The license issued to holders of a special class “C” liquor control license shall clearly state on its face that the license is limited.

(3) A class “C” native distilled spirits liquor control license may be issued to a native distillery but shall be issued in the name of the individuals who actually own the business and shall only be issued to a native distillery which, combining all production facilities of the business, produces and manufactures not more than one hundred thousand proof gallons of distilled spirits on an annual basis. The license shall authorize the holder to sell native distilled spirits manufactured on the premises of the native distillery to patrons by the individual drink for consumption on the premises and mixed drinks or cocktails for consumption off the premises subject to the requirements of [section 123.49, subsection 2](#), paragraph “d”. All native distilled spirits sold by a native distillery for on-premises consumption and mixed drinks or cocktails sold for consumption off the premises shall be purchased from a class “E” liquor control licensee in original unopened containers.

*d. Class “D”.*

(1) A class “D” liquor control license may be issued to a railway corporation, to an air common carrier, and to passenger-carrying boats or ships for hire with a capacity of twenty-five persons or more operating in inland or boundary waters, and shall authorize the holder to sell or furnish alcoholic beverages to passengers for consumption only on trains, watercraft as described in [this section](#), or aircraft, respectively. Each license is valid throughout the state. Only one license is required for all trains, watercraft, or aircraft operated in the state by the licensee. However, if a watercraft is an excursion gambling boat licensed under [chapter 99F](#), the owner shall obtain a separate class “D” liquor control license for each excursion gambling boat operating in the waters of this state.

(2) A class “D” liquor control licensee who operates a train or a watercraft intrastate only, or an excursion gambling boat licensed under [chapter 99F](#), shall purchase alcoholic liquor in original unopened containers from a class “E” liquor control licensee only, wine from a class “A” wine permittee or a class “B” wine permittee who also holds a class “E” liquor control license only as provided in [sections 123.173 and 123.177](#), and beer from a class “A” beer permittee only.

*e. Class “E”.*

(1) A class “E” liquor control license may be issued and shall authorize the holder to purchase alcoholic liquor in original unopened containers from the division only and high alcoholic content beer from a class “A” beer permittee only and to sell the alcoholic liquor in original unopened containers and high alcoholic content beer at retail to patrons for consumption off the licensed premises and at wholesale to other liquor control licensees, provided the holder has filed with the division a basic permit issued by the alcohol and tobacco tax and trade bureau of the United States department of the treasury. A holder of a class “E” liquor control license may hold other retail liquor control licenses or retail wine or beer permits, but the premises licensed under a class “E” liquor control license shall be

separate from other licensed premises, though the separate premises may have a common entrance. However, the holder of a class “E” liquor control license may also hold a class “B” wine or class “C” beer permit or both for the premises licensed under a class “E” liquor control license.

(2) The division may issue a class “E” liquor control license for premises covered by a liquor control license or wine or beer permit for on-premises consumption under any of the following circumstances:

(a) If the premises are in a county having a population under nine thousand five hundred in which no other class “E” liquor control license has been issued by the division, and no other application for a class “E” liquor control license has been made within the previous twelve consecutive months.

(b) If, notwithstanding any provision of [this chapter](#) to the contrary, the premises covered by a liquor control license is a grocery store that is at least five thousand square feet.

4. Notwithstanding any provision of [this chapter](#) to the contrary, a person holding a liquor control license to sell alcoholic beverages for consumption on the licensed premises may permit a customer to remove one unsealed bottle of wine for consumption off the premises if the customer has purchased and consumed a portion of the bottle of wine on the licensed premises. The licensee or the licensee’s agent shall securely reseal such bottle in a bag designed so that it is visibly apparent that the resealed bottle of wine has not been tampered with and provide a dated receipt for the resealed bottle of wine to the customer. A wine bottle resealed pursuant to the requirements of [this subsection](#) is subject to the requirements of [sections 321.284 and 321.284A](#). [A person holding a liquor control license to sell alcoholic beverages for consumption on the licensed premises may permit a customer to carry an open container of wine from the person’s licensed premises into another immediately adjacent licensed premises that is covered by a license or permit that authorizes the consumption of wine, a temporarily closed public right-of-way, or a private place.](#)

[C35, §1921-f27; C39, §1921.027; C46, 50, 54, 58, 62, 66, 71, §123.27; C73, 75, 77, 79, 81, §123.30]

85 Acts, ch 32, §22; 86 Acts, ch 1246, §741, 742; 87 Acts, ch 22, §4 – 6; 88 Acts, ch 1088, §2, 3; 88 Acts, ch 1241, §6, 7; 90 Acts, ch 1175, §6; 91 Acts, ch 203, §1; 93 Acts, ch 91, §7, 8; 2009 Acts, ch 41, §263; 2009 Acts, ch 74, §1; 2010 Acts, ch 1193, §111, 140; 2011 Acts, ch 17, §6; 2013 Acts, ch 30, §22; 2014 Acts, ch 1092, §28; 2016 Acts, ch 1008, §3; 2017 Acts, ch 29, §38, 39; 2017 Acts, ch 119, §5, 19, 40; 2018 Acts, ch 1060, §12; 2018 Acts, ch 1172, §54 – 60; 2019 Acts, ch 113, §11 – 13; 2020 Acts, ch 1114, §10, 11, 16; 2021 Acts, ch 155, §2

Referred to in §12.43, 123.33, 123.36, 123.43, 123.43A, 123.95, 123.127, 123.128, 123.129, 123.138, 123.175, 123.185

Subsection 3, paragraph c, subparagraph (1) amended

**123.131 Authority under class “B” beer permit.**

1. Subject to the provisions of [this chapter](#), any person holding a class “B” beer permit shall be authorized to sell beer for consumption on or off the premises. Sales of beer for consumption off the premises made pursuant to [this section](#) shall be made in original containers except as provided in [subsection 2](#). However, unless otherwise provided in [this chapter](#), no sale of beer shall be made for consumption on the premises unless the place where such service is made is equipped with tables and seats sufficient to accommodate not less than twenty-five persons at one time.

2. Subject to the rules of the division, sales of beer for consumption off the premises made pursuant to this section may be made in a container other than the original container only if the container is carried into an immediately adjacent premises covered by a license or permit that authorizes the consumption of beer, temporarily closed public right-of-way, or a private place, or if all of the following requirements are met:

a. The beer is transferred from the original container to the container to be sold on the licensed premises at the time of sale or when sold by telephonic or other electronic means.

b. The person transferring the beer from the original container to the container to be sold shall be eighteen years of age or more.

c. The container to be sold shall be no larger than seventy-two ounces.

d. The container to be sold shall be securely sealed by a method authorized by the division that is designed so that if the sealed container is reopened or the seal tampered with, it is visibly apparent that the seal on the container of beer has been tampered with or the sealed container has otherwise been reopened.

3. A container of beer other than the original container that is sold and sealed in compliance with the requirements of [subsection 2](#) and the rules of the division shall not be deemed an open container subject to the requirements of [sections 321.284](#) and [321.284A](#) if the sealed container is unopened and the seal has not been tampered with, and the contents of the container have not been partially removed.

4. A person holding a class “B” beer permit and a class “A” beer permit whose primary purpose is manufacturing beer may purchase wine from a wholesaler holding a class “A” wine permit for sale at retail for consumption on the premises covered by the class “B” beer permit.

5. A person holding a class “B” beer permit may also hold a special class “A” beer permit for the premises licensed under a class “B” beer permit for the purpose of operating as a brewpub pursuant to [this chapter](#).

[C35, §1921-f106; C39, §**1921.107**; C46, 50, 54, 58, 62, 66, 71, §124.12; C73, 75, 77, 79, 81, §123.131]

[2016 Acts, ch 1073, §40](#); [2017 Acts, ch 119, §28](#); [2018 Acts, ch 1060, §64](#); [2018 Acts, ch 1172, §61](#); [2019 Acts, ch 113, §43](#); [2020 Acts, ch 1114, §14, 16](#)

Referred to in [§123.124](#), [123.130](#), [123.177](#)



**MEMORANDUM**

**TO:** Mayor and City Council  
City Manager

**FROM:** Karyl Bonjour, City Clerk  
Zach Chizek, City Attorney

**DATE:** June 20, 2022

**RE:** Amend Ordinance pertaining to Fireworks Sales

---

**SUMMARY:** Due to recent action by Governor Reynolds in signing Senate File 2285 into law, which restricts city and county regulatory authority over the sale of fireworks, the Code of Ordinances for the City of Webster City needs to be amended.

**PREVIOUS COUNCIL ACTION:** No previous action has been taken on this amendment to the Code of Ordinances.

**BACKGROUND/DISCUSSION:** Prior to 2017, the sale of fireworks in Iowa was illegal. Senate File 489 and House File 295, both enacted in 2017, legalized the sale of consumer fireworks subject to a license issued by the State Fire Marshall. Under the 2017 law, cities and counties could regulate the location of fireworks sales pursuant to their respective zoning authority. At that time, the City of Webster City passed an Ordinance allowing the sale and use of fireworks, with guidelines in place. The new provisions in Senate File 2285, which are effective immediately, prevent cities and counties in Iowa from enacting or enforcing local zoning restrictions on the location of permanent buildings or temporary structures within the commercial or industrial zoning districts used for the sale of consumer fireworks.

**SUMMARY:** Chapter 22, Article II, Sec. 22-17 of the Code of Ordinances for the City of Webster City, needs to be amended to adhere to the new regulations signed into law. City Attorney Chizek drafted the changes to the Ordinance to bring the City Code in compliance with the new law.

**FINANCIAL IMPLICATIONS:** None

**RECOMMENDATION:** Approve Second Reading of the Ordinance to be amended so the City of Webster City Code of Ordinances is in compliance with state laws. Since this Ordinance amendment is being done due to new regulations set by the state, it is suggested to Waive the Third Reading and Pass and Adopt as well.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF WEBSTER CITY, IOWA, BY AMENDING CHAPTER 22, ARTICLE II, DIVISION 2, SECTION 22: ENTITLED FIRE REGULATIONS: FIREWORKS.**

**BE IT ENACTED** by the City Council of the City of Webster City, Iowa, as follows:

**SECTION 1. SECTION MODIFIED.** Chapter 22, Article II, Division 2, Section 22, of Fire Regulations: Fireworks, of the Code of Ordinances of the City of Webster City, Iowa, is hereby repealed, in part, and the following adopted in lieu thereof:

**Sec. 22-71. – Sales location safety requirements.**

- a) Any structure used for the purpose of consumer fireworks sales shall not be located on public property.
- b) Consumer fireworks sales shall only be allowed in areas zoned for commercial or industrial use.
- c) Consumer fireworks sales housed in a temporary building or structure shall have twenty-four (24) hour per day on-site, manned security during the dates of sale.
- d) Smoking and/or any open flame sources shall not be located within 50 feet of where consumer fireworks are sold.
- e) Consumer fireworks sale locations shall maintain a minimum of two approved exits or more if required by the City of Webster City's applicable building code. All approved exits shall be clearly marked with proper signage and easily accessible without obstruction in case of emergency.
- f) Consumer fireworks shall not be sold to a person under the age of eighteen (18).
- g) No persons under the influence of alcohol, drugs, or narcotics, shall be allowed to remain in the business where consumer fireworks are sold.
- h) Consumer fireworks shall not be sold to an intoxicated person or to any person whom a reasonable person would believe may be impaired by other substances.

**SECTION 2. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 3. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**CITY OF WEBSTER CITY, IOWA**

\_\_\_\_\_  
John Hawkins, Mayor

**ATTEST:**

\_\_\_\_\_  
Karyl Bonjour, City Clerk

## SECTION CHANGED:

- **Sec. 22-71. - Sales location safety requirements.**

(a) Any structure used for the purpose of consumer fireworks sales shall not be located on public property. ~~Additionally, any structure used for the purpose of consumer fireworks sales shall be located 50 feet from a property line, public right-of-way, public roadway, alley, or highway; and 300 feet from any structure currently occupied or inhabited as a residence or built to be occupied or inhabited as a residence.~~

(b) Consumer fireworks sales shall only be allowed in areas zoned for commercial or industrial use.

~~(c) Consumer fireworks sales shall only be permitted in a single story at grade building or structure to facilitate easy exiting during an emergency.~~

(c) ~~(d)~~ Consumer fireworks sales housed in a temporary building or structure shall have 24-hour per day on-site, manned security during the dates of sale.

(d) ~~(e)~~ Smoking or any open flame sources shall not be located within 50 feet of where consumer fireworks are sold.

(e) ~~(f)~~ Consumer fireworks sale locations shall maintain a minimum of two approved exits or more if required by the city's applicable building code. All approved exits shall be clearly marked with proper signage and easily accessible without obstruction in case of emergency.

(f) ~~(g)~~ Consumer fireworks shall not be sold to a person under the age of 18 years.

(g) ~~(h)~~ No persons under the influence of alcohol, drugs, or narcotics, shall be allowed to remain in the business where consumer fireworks are sold.

(h) ~~(i)~~ Consumer fireworks shall not be sold to an intoxicated person or to any person whom a reasonable person would believe may be impaired by other substances.

(Code 1996, § 48.02(3)(C))



## MEMORANDUM

TO: Mayor and City Council

FROM : Daniel Ortiz-Hernandez, City Manager  
Biridiana Bishop, Assistant City Manager

DATE: June 20, 2022

RE: Adopt a Resolution Authorizing the Mayor to Sign a Letter to Request an Amendment to the CDBG Revolving Loan Reuse Plan for Project #18-PI-001

---

**SUMMARY:** In 2018, the Iowa Economic Development Authority (IEDA) provided the City with a directive to spend down existing Community Development Block Grant (CDBG) funding. IEDA no longer wanted the City to utilize these funds to issue revolving loans and requested the monies be spent down as much as possible. Since 2018, the City has spent down \$702,960.00 assisting with the rehabilitation of 713 Second Street. The agreement executed with MIDAS for them to provide administrative services of the City's CDBG Reuse Plan and funds outlines that the cost to provide these services shall not exceed \$70,000. Despite these expenses, the City has an outstanding balance of \$47,540.66 that is seeking to use to replace damaged concrete panels along the Boone River Trail.

**PREVIOUS COUNCIL ACTION:** City Council approved the use of CDBG RLF monies to restore the façade at 713 Second Street (Elks Building) on June 18, 2018. On June 18, 2018, the City Council also approved an agreement with MIDAS Council of Governments to provide administrative services associated with the City's CDBG Reuse Plan. On March 21, 2022, the City approved project closeout of 713 Second Street.

**BACKGROUND/DISCUSSION:** The Boone River Trail is in need of concrete panel replacement. City staff inquired about utilizing the funds to assist with rehabilitation of the Boone River Trail. IEDA confirmed that although this is not something they would typically fund, the activity is an eligible activity. The project work will need to be completed by September 1, 2022. MIDAS has performed the required evaluation to determine the potential affect that the project activity would have on the floodplain and wetland. They have completed the early notice and public review period for this project and received no comments.

MIDAS has advised the City to submit the attached letter signed by the mayor to IEDA requesting formal approval to spend down the remaining funds on concrete panel replacement of the existing Boone River Trail. Attached are images of the current condition of panels requiring replacement. The CDBG funds are not sufficient to cover all required panel replacement; however, staff will replace as much as possible with the remaining funds. The estimated total cost of the project are \$64,025. The City would need to contribute approximately \$16,484.34 towards the project.

**FINANCIAL IMPLICATIONS:** The project would be funded with remaining CDBG funds. No monies are formally allocated in the FY 22-23 budget and a budget amendment would be necessary to cover remaining dollars.

**RECOMMENDATION:** City Staff recommends the City Council adopt a resolution authorizing the Mayor to sign a letter requesting an amendment to the Revolving Loan Reuse Plan for project #18-PI-001 to add the activity of trail improvements and modifying the original budget allocations for previous projects.

**RESOLUTION NO. 2022 -**

**AUTHORIZING THE MAYOR TO SIGN A LETTER TO REQUEST AN  
AMENDMENT TO THE CDBG REVOLVING LOAN PLAN FOR PROJECT #18-  
PI-001**

**WHEREAS**, the Iowa Economic Development Authority directed the City of Webster City, Iowa to spend down remaining CDBG Revolving Loan Funds; and

**WHEREAS**, the City of Webster City, Iowa has a remaining balance of \$47,540.66 that needs to be spent down; and

**WHEREAS**, the City would like to utilize the monies to repair concrete panels along the Boone River Trail; and

**WHEREAS**, the City must submit a formal request to the Iowa Economic Development Authority to receive authorization to spend down funds on;

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Webster City, Iowa, as follows:

Section 1. Authorizes the Mayor to sign the Letter of Request

Passed and adopted this 20<sup>th</sup> day of June, 2022.

---

John Hawkins, Mayor

ATTEST:

---

Karyl K. Bonjour, City Clerk

















































City of Webster City  
400 Second Street  
PO Box 217  
Webster City, IA 50595

p: (515) 832-9141  
f: (515) 832-6686  
[webstercity.com](http://webstercity.com)

June 20, 2022

Ed Basch  
Iowa Economic Development Authority  
1963 Bell Avenue, Suite 200  
Des Moines, IA 50315

Dear Mr. Basch:

The City of Webster City is requesting an amendment to their Revolving Loan Reuse Plan for project #18-PI-001 to add the activity of trail improvements and remove the demolition and clearance activity. Trail improvement includes concrete panel replacement in up to three locations, as shown on the attached map. The estimated total cost is \$64,025. The city will supply funding for any cost over the remaining revolving loan amount currently, estimated at \$47,540.66.

The city would also like to amend the budget for each activity. The requested changes to the budget include reducing the budget for architectural barriers to \$0, increasing the amount of Façade improvements to \$743,310.00, reducing the amount of water main replacement funding to \$124,031.43, decreasing the administration activity to \$15,500, and adding a public infrastructure activity in the amount of 47,540.66.

If you have any questions, please contact the project administrator, Shirley Helgevold at 515/576-7183, extension 211. Thank you.

Sincerely,

John Hawkins, Mayor  
City of Webster City



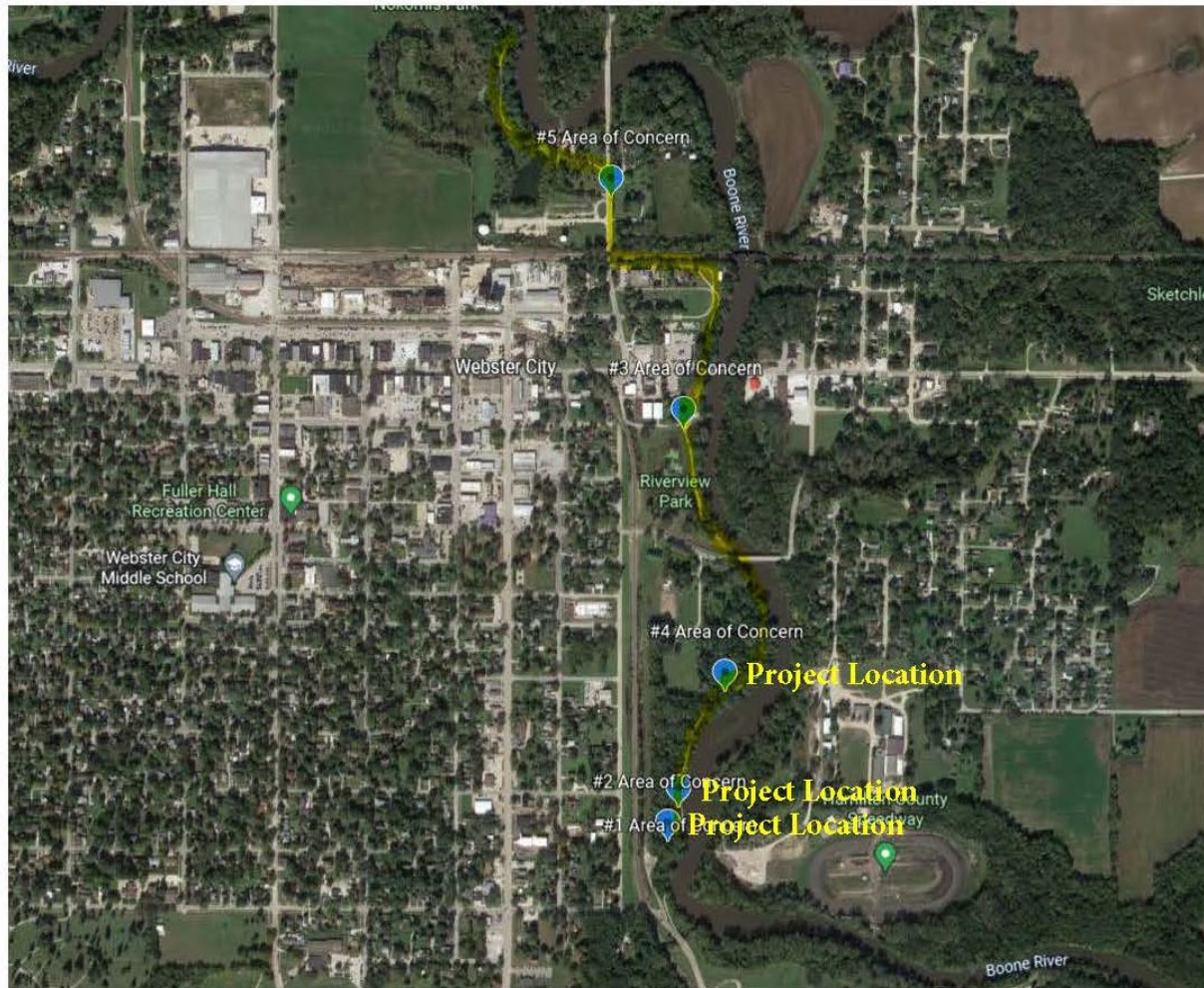
WEBSTER  
CITY

City of Webster City  
400 Second Street  
PO Box 217  
Webster City, IA 50595

p: (515) 832-9141  
f: (515) 832-6686

[webstercity.com](http://webstercity.com)

## Project Locations







































Biridiana Bishop &lt;bibishop@webstercity.com&gt;

**FW: CDBG RLF Monies**

1 message

**Shirley Helgevold** <shelgevold@midascog.net>  
To: Biridiana Bishop <bibishop@webstercity.com>

Thu, Mar 31, 2022 at 3:33 PM

Please see Ed's answer below and his question.

**Shirley  
Helgevold**

Executive Director

**Office:** 515-576-7183 x  
211 **Direct:** 515-351-  
2042

602 1<sup>st</sup> Avenue South

Fort Dodge, IA 50501



**From:** Ed Basch <Ed.Basch@IowaEDA.com>  
**Sent:** Thursday, March 31, 2022 3:32 PM  
**To:** Shirley Helgevold <shelgevold@midascog.net>  
**Subject:** RE: CDBG RLF Monies

Not something we would normally fund in regular components but yes, it is an eligible activity and since the city as a whole is 52% LMI, they can repair them anywhere. The more important question to us is when will they be finished and reach the end of these funds? We really want to see this wrapped up. If we said they have until September 1, 2022 to complete this work, would that be sufficient?

**From:** Shirley Helgevold <shelgevold@midascog.net>  
**Sent:** Thursday, March 31, 2022 2:49 PM  
**To:** Ed Basch <Ed.Basch@IowaEDA.com>  
**Subject:** FW: CDBG RLF Monies

Can CDBG funds be used for trails? I told them I didn't think so but I would check.

**Shirley  
Helgevold**

Executive Director

**Office:** 515-576-7183 x  
211 **Direct:** 515-351-  
2042

602 1<sup>st</sup> Avenue South

Fort Dodge, IA 50501

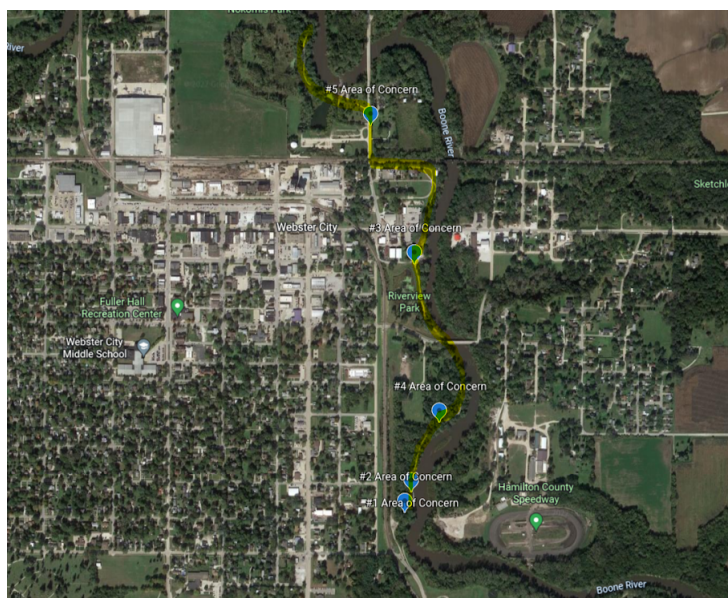


**From:** Biridiana Bishop <[bibishop@webstercity.com](mailto:bibishop@webstercity.com)>  
**Sent:** Thursday, March 31, 2022 12:45 PM  
**To:** Shirley Helgevold <[shelgevold@midascog.net](mailto:shelgevold@midascog.net)>  
**Cc:** Matt Alcazar <[malcazar@webstercity.com](mailto:malcazar@webstercity.com)>  
**Subject:** CDBG RLF Monies

Good afternoon Shirley,

We have recently been made aware of a need on the Boone River Trail. I wanted to check in with you to see if this would be an eligible project for the remaining RLF monies. I know we have done a lot of leg work on the ADA Curb ramps; however, we feel the need at the boone river trail is significant enough that it is worth changing our project if at all possible.

Below is an image of the five areas requiring repair on the trail that we are looking at repairing with the CDBG RLF monies. We would perform concrete panel replacements on the trail in the areas noted in the aerial below. Would this be a qualifying project to spend down the RLF monies?



Apologies for the inconvenience, but your help is appreciated!

Thank you!



--

**Biridiana Bishop**

Assistant City Manager

[Redacted Address]

400 2nd Street

Webster City, IA 50595

P. (515)832-9151

[bibishop@webstercity.com](mailto:bibishop@webstercity.com)

*This communication and any attachments may be privileged or confidential. If you are not the intended recipient, you have received this in error and any review, distribution or copying of this communication is strictly prohibited. In such an event, please notify us immediately by reply email or by phone at 515-832-9151 and immediately delete this message and all attachments.*



## Early Notice and Public Review of a Proposed Activity in a 100-Year Floodplain or Wetland

Publication Date: May 10, 2022

This is to give notice that the City of Webster City has conducted an evaluation as required by Executive Order 11988 and/or 11990, in accordance with HUD regulations at 24 CFR 55.20 Subpart C Procedures for Making Determinations on Floodplain Management, to determine the potential affect that its activity in the floodplain and wetland will have on the human environment for **Community Development Block Grant (CDBG)** under **18-WCPI-001**. **The project includes replacing concrete panels on the existing trail. Approximately 25.61 cubic yards of concrete will be replaced. Less than one acre of floodplain will be affected.** The proposed project(s) is located **on the Boone River Trail along the Boone River located on the east side of the city in Webster City, Hamilton County.**

There are three primary purposes for this notice. First, people who may be affected by activities in floodplains and those who have an interest in the protection of the natural environment should be given an opportunity to express their concerns and provide information about these areas. Second, an adequate public notice program can be an important public educational tool. The dissemination of information about floodplains can facilitate and enhance Federal efforts to reduce the risks associated with the occupancy and modification of these special areas. Third, as a matter of fairness, when the Federal government determines it will participate in actions taking place in floodplains, it must inform those who may be put at greater or continued risk.

Written comments must be received by **the City of Webster City** at the following address on or before **May 25, 2022: The City of Webster City, 400 2<sup>nd</sup> Street, Webster City, IA 50595 and (515) 832-9151**, Attention: **Biridiana Bishop, Assistant City Manager**. Comments may also be submitted or further information can be requested via email at **[bibishop@webstercity.com](mailto:bibishop@webstercity.com)**. A full description of the project may also be reviewed from **8:00 am- 4:30 PM** at **the office address listed above**.



**City of Webster City, IA**  
**CDBG Revolved Loan Reuse Plan**  
**Submitted March 9th, 2018**

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## **I. Purpose Statement**

### **Primary Objective**

The primary objective of the CDBG program is the development of viable (livable) communities by expanding economic opportunities, providing decent housing and a suitable living environment principally for persons of low and moderate income.

### **National Objective**

Projects must meet one of three national objectives: 1) benefiting low- and moderate-income persons; 2) prevention or elimination of slums or blight; or 3) meeting other community development needs having particular urgency that pose a serious and immediate threat to the health or welfare of the community. 70% of CDBG funds spent during a fiscal year must be dedicated to the "Benefit to Low and Moderate-Income Persons" category.

### **Low and Moderate Income**

"Low income" means income equal to or less than 50 percent of the area median (adjusted by family size). "Moderate income" means income equal to or less than 80 percent of the area median (adjusted by family size). Applicable income limits are determined by HUD on an annual basis for all lowan counties and metropolitan statistical areas.

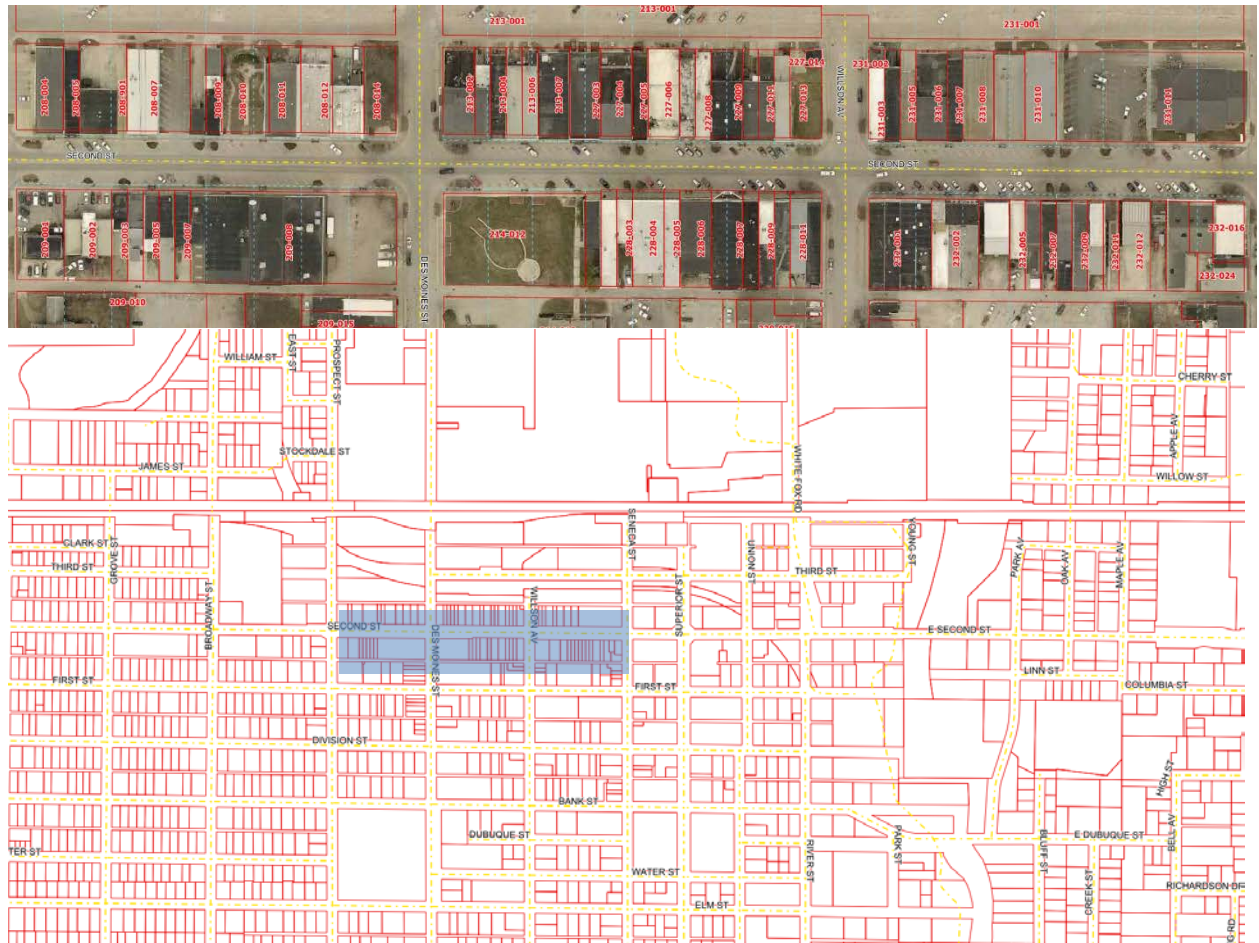
## **II. Administration**

The City plans to contract with MIDAS Council of governments to provide administration for the various projects described in this proposal. Administration costs are limited to 10% of annual program income.

### III. Overview of Proposed Activities

- **Slum and Blight** – The documentation in this proposal demonstrates that more than 25% of the buildings in the downtown section of Webster City, encompassing the 500, 600, and 700 blocks of Second Street, have visible signs of slight to severe blight. Designating this location as an area impacted by slum and blight will allow for CDBG funds to be used on façade repair, and demolition and clearance. Upon designation the following two buildings have been targeted for improvements.
  - Fuhs Building, 605 Second Street -- Acquisition and Clearance
  - Elks Building, 713 Second Street – Acquisition and Façade
  - Façade Rehabilitation Grants
- **Low to Moderate Income Area Benefit** – According to HUD, Block Group 2, Census Tract 9603 has a low to moderate income rate of 66% making the neighborhoods in this census tract eligible for CDBG improvements. The following improvements are proposed to serve residents in this area:
  - East side water main repair
- **Low to Moderate Income Housing & Jobs--** The following programs are proposed to serve low to moderate income individuals:
  - Homeowner - Housing Rehabilitation
  - Homeownership Down Payment Assistance
  - Rental Property Rehabilitation
  - Removal of material or architectural barrier of elderly or severely disabled to a public facility
  - Economic Development Activities – The following strategies are proposed to support economic development opportunities for persons of low to moderate income.
    - Economic Forgivable Loans & Grants
    - Small Business Forgivable Loans & Grants
    - Micro-Enterprise Grant Program
    - Worker Cooperatives Forgivable Loans & Grants

## IV. Area Slum & Blight



### a. Downtown Area – 500-700 Second Street

The area that has been assessed for the presence of slum and blight incorporates the 66 buildings on Second Street extending from Prospect Street down to Seneca Street, of which 35 have been identified of having at least some visible blight. The minimum percentage of buildings for an area to be identified as affected by slum and blight according to the State's standard is 25%. The area identified in our proposal far exceeds the minimum with 53% meeting the criteria. The form documenting the slum and blight for each building can be found in the attached appendices, Exhibit A.



**b. Acquisition and Clearance – 605 Second Street**

The commercial property located at 605 Second Street in Webster City has been vacant for several years. Five years ago, the city had an engineering firm inspect the building and it was deemed unsafe for business or residence. The city posted warning signs outside the building to keep people off the premises.

We request the use of CDBG funds to acquire the property, demolish the building, and clearance of the site for future development. The building's slum and blight status are documented in greater detail on the form included in Exhibit A. Any activity or use of the land after clearance must meet be CDBG eligible for a period of no less than five years.





**c. Acquisition and Commercial Rehabilitation through Façade Improvements  
– 713 Second Street**

The property located at 713 Second Street is been privately owned, but has been underutilized and allowed to deteriorate into a blighted state. The owner has no interest in improving the site, and is willing to come to a purchase agreement with the city so that the city can assume responsibility for its rehabilitation. We request the use of CDBG funding for the purchase of the building and/or full restoration of the façade. No CDBG funds will be used for interior rehabilitation. More detail of the blighted conditions of this building can be found in the form in Exhibit A.



The condition of this building is often discussed in the community and there is general concern that the building will have to be eventually torn down if it is not addressed. Fixing the façade on this building would include but not limited to restoring all of the windows to

their original condition, repairing the crumbling brick, and replacing the doors. These improvements will help eliminate an obvious sign of blight on our main street.

#### **d. Façade Rehabilitation Grants**

Owners of buildings located within the area designated as affected by slum & blight may apply for a Façade improvement grant. The total amount granted during each program income year must not exceed 30% of total spending. The eligible building applicant must have the match funding required to complete a total façade rehabilitation.

### **V. Low to Moderate Income -- Area Benefit**

According to HUD, Block Group 2, Census Tract 9603 has a low to moderate income rate of 66% making the neighborhoods in this census tract eligible for CDBG improvements.

The following improvements are proposed to serve residents in this area:

- **Public Improvements - East Side Water Main repair (Ingraham)**

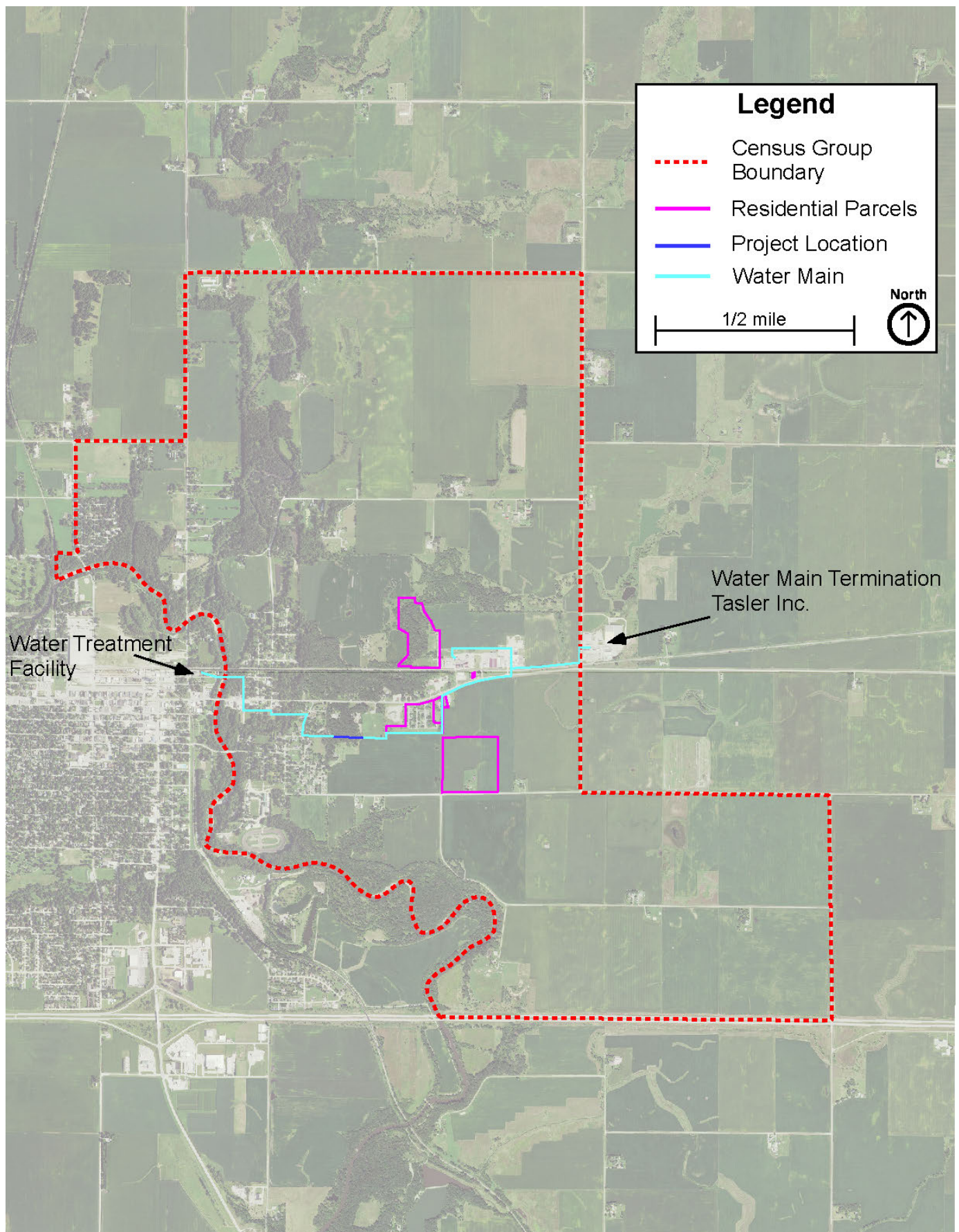
This project is for the installation of a new section of 12" pipe along an area that is wooded and has several small drainage tributaries that flow almost year-round. It's the City's opinion that Horizontal Directional Drilling (HDD) is the best method of installing the replacement. (see image on page 8)

The reason the city has identified this area for replacement is that we have the existing Cast Iron pipe exposed in the bottom of the main collector of the small tributaries. We have also experienced breaks along this area that have affected the residents of the nearby neighborhood. CI pipe was the industry standard when it was installed, however, it is reaching the end of its effective life. PVC and HDPE have become the new standard for Webster City's water mains.

The location of this water main within the LMI census tract area means that if it were to break in its current condition, it would threaten the clean water supply to the residents, so therefore we propose that this project is an appropriate use of CDBG funds.

The water line starts at the water treatment plant just outside the census tract to the west but serves no residents on the line before it enters the tract. The line terminates at Tasler Pallet just outside the census tract to the east and serves no residents beyond that point. The water line proposed for repair does not serve any residential units outside the eligible census tract.





East Water Main Project Map

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## **VI. Low to Moderate Income -- Housing**

### **A. Single Family Home Forgivable Loan Program**

Single-Family Rehabilitation Forgivable Loan Program provides forgivable loans up to \$15,000 to income-eligible homeowners who need to make necessary repairs to their homes. This program offers funds to correct city code violations, improve energy efficiency, health and safety issues, and/or replacement of non-luxury items. Total rehabilitation costs must not exceed \$24,500 in order to avoid HUD lead abatement requirements.

Type of repairs that can be completed include, but are not limited to, roof replacement, installation of Energy Star-rated windows and entry doors, 90 percent energy efficient furnaces, replacement of water heaters, attic and wall insulation, driveway replacement, electrical repairs or upgrades, plumbing repairs, and more. The program is a zero percent interest deferred loan that does not require monthly payments. All payments are deferred until title transfers when the property is sold, or the owner is no longer using it as primary residence. The loan is forgiven if the status of residence has not changed after five years.

Repayment will be required if the initial homeowner, prior to the end of the affordability/loan period as defined by the Restrictive Covenant, sells the property. The city funding will be due in full at the time of sale; **or** the initial homeowner ceases to occupy the property as an owner occupant.

Applicant eligibility: Applicants must own and occupy property as their primary residence, live in Webster City, meet established household income limits at the time of application approval, be current on all debt secured against the property, have no liens or judgments and have mortgage payment history for the past 12 months.

#### **Eligible Costs and Activities**

- Rehabilitation hard costs
- Rehabilitation soft costs:

- Credit reports
- Title reports and updates
- Recordation fees
- Preparation and filing legal documents
- Appraisal
- Attorney fees
- Loan processing fees
- Architectural fees
- Engineering fees
- Preparation of work write-ups/ cost estimates.

- **Handicap Accessibility Program**

Handicap Accessibility Program provides accessible, single-family home repairs using grants up to \$15,000. The program is available to income-eligible homeowners who need accessibility alterations and repairs to their homes. Accessibility-related repairs include wheelchair ramps, chair lifts, doorway widening (both exterior and interior), kitchen/bathroom repairs and other accessibility needs. Applications will be accepted on a first-come, first-served basis, and participation in the program is limited to one time only per applicant.

Applicant eligibility: Applicants must own the property, occupy the property as their primary residents, live in Webster City, meet established household income limits, be current on all debt secured against the property, and have property that is in need of accessibility alterations and repairs.

- **Radon Mitigation Program**

Radon is the second leading contributor to lung cancer in the United States. The gas is colorless, odorless and tasteless, and it occurs naturally as a direct decay of the element uranium in the soil. It is usually detected in the lowest levels of single-family homes, such as crawlspaces and basements. Radon is radioactive and is considered a health hazard because of its radioactivity. The Radon Mitigation Program provides financial and technical assistance to income-eligible homeowners throughout the city of Webster City. The program provides funds in the form of a grant for initial testing, mitigation and clearance testing for a total project cost not to exceed \$3,000 in 2017. Applications are accepted on a first-come, first-served basis, and participation is limited to one time only per applicant.

Applicant eligibility: Applicants must own the property, occupy the property as their primary residence, meet established household income limits, be current on debt secured against the property for 12 months, and live in Webster City.

#### **B. First Time Homeowner Down Payment Assistance Program**

The program is a zero percent interest deferred loan that does not require monthly payments for up to 75% of the down payment expenses. All payments are deferred until title transfers when the property is sold, or the owner is no longer using it as primary residence. The loan is forgiven if the status of residence has not changed after five years. Applicants must be a first-time home buyer, and the home being purchased must be within the corporate limits of Webster City. The conventional loan must be with a local financial institution. Income caps are based on 80% of the average median income of Hamilton County for the current year.

#### **C. Rental Rehabilitation Forgivable Loan Program**

Rental Rehabilitation Loan Program provides loans to landlords up to \$15,000 who need to make necessary repairs to their rental properties. Total projects costs must not exceed \$24,500 to avoid HUD lead abatement requirements. This program offers funds to correct city code violations, improve energy efficiency, health and safety issues, and/or replacement of non-luxury items. Cosmetic changes or upgrades to the property are not eligible. For rental housing rehabilitation, the program shall include provisions to protect renters from rent increases or evictions. Single unit rentals must be occupied by low to moderate income tenants and at least 51% of units in a multi-unit rental property must be occupied by low to moderate income tenants for a duration of five years following the loan disbursement.

Type of repairs that can be completed include, but are not limited to, roof replacement, installation of Energy Star-rated windows and entry doors, 90 percent energy efficient furnaces, replacement of water heaters, attic and wall insulation, driveway replacement, electrical repairs or upgrades, plumbing repairs, and more. The program is a zero percent interest deferred loan that does not require monthly payments. All payments are deferred until title transfers when the property is sold, or the owner is no longer using it as rental property. The loan is forgiven if the status of ownership has not changed after five years.



Applicant eligibility: Applicants must own the property, and be current on all debt secured against the property, have no liens or judgments and have mortgage payment history for the past 12 months. Recipients must abide by HUD market rental rates and maintain the property to Section 8 standards throughout the loan term.

### **Eligible Costs and Activities**

- Rehabilitation hard costs
- Rehabilitation soft costs:
  - Credit reports
  - Title reports and updates
  - Recordation fees
  - Preparation and filing legal documents
  - Appraisal
  - Attorney fees
  - Loan processing fees
  - Architectural fees
  - Engineering fees
  - Preparation of work write-ups/ cost estimates.

### **Administrative Procedures for Homeowner Rehabilitation, Down Payment Assistance, and Rental Rehabilitation Assistance:**

Applications are managed by the City's Planning and Zoning Office. A separate file will be maintained for each Housing Program applicant and borrower. The file will include all application documents, Environmental Review documents, loan documents, insurance forms, general correspondence, financial statements, site visit reports and LMI Income documentation reports.

City Planning and Zoning office shall maintain and keep all applications as well as all other required documents, records and other evidence in conformance with the close out requirements.

### **Closing Process**

The City shall prepare all necessary documents to complete the approved funding request. Standard loan or grant closing documents may include but are not limited to Promissory Note, Loan Agreement, Security Agreement, Deed of Trust, Financing Statement, Personal Guaranty, Automated Clearing House (ACH) form, Title/Lien Search, and Resolution Authorizing Mayor's



signature. All necessary documents shall be reviewed and approved by the City's City Attorney prior to closing.

### **Proceeds**

Financial Assistance proceeds will be provided to the applicant at the time of closing, or in increments as defined after all necessary documents have been signed.

Special circumstances regarding entity loans may require a different repayment plan and will be structured accordingly. Some projects require special financing techniques to meet a borrower's needs. Recognizing that, a subordinate position to other lenders of record at time of the project may be taken. If a subordinate position is required, additional considerations will be taken so as to not jeopardize the City of Webster City Housing program. Other special financing techniques may include quarterly or semiannual payments, interest only payments during the first year, or some other method agreed up on by the City of Webster City and the applicant. All fees associated with any subordination requests, shall be the borrower's responsibility.

### **Housing compliance process**

The Planning and Zoning Director shall review each loan and grant to ensure compliance with the CDBG requirements. The CDBG requirements include but are not limited to: National Objective, Environmental Review, Job-Pirating exclusions, Procurement, Labor Standards, Acquisition, and Relocation.

In addition, the City will enter into a contractual agreement for administration oversight services with MIDAS in order to adhere to all the various rules and regulations. Any costs associated with such a contract will be accounted for though the City RLF.

The Planning and Zoning Director shall also be responsible for coordinating with MIDAS and preparing and reporting all required documentation to the IEDA or other applicable entity.

### **Process to ensure confidentiality of entity information received:**

In the process of gathering information about a qualifying entity, the City of Webster City, may receive information about the applicant that is confidential and, if released, could cause harm to such entity or give unfair advantage to competitors. The City of Webster City shall endeavor to maintain the confidentiality of entity records that come into its possession.



To protect applicants applying for assistance and to encourage them to make full and frank disclosure of entity information relevant to their application, the City of Webster City shall restrict the number of people with access to the files and shall take all steps afforded by Iowa statutes to preserve the confidentiality of said information.

## **VII. Low to Moderate Income – Limited Clientele**

### **A. Removal of material or architectural barrier of elderly or severely disabled to a public facility**

CDBG rules and regulations allow for the removal of material or architectural barriers to the elderly or severely disabled from public facilities, including in locations for the general conduct of government. Since activities that specifically serve the elderly and severely disabled are eligible for inclusion in the Limited Clientele category, there is no requirement to meet the area benefit criteria. (reference; 570.270 (a)(1))

Possible public facilities to address:

- City Hall – Installation of Automatic Handicap Door Openers
- R.S.V.P Senior Center – Installation of Automatic Handicap Door Openers
- **Installation of elevator at 713 Second Street (Elks Club Building)**

**ALTERNATE PLAN ONLY**

## **VIII. Low to Moderate Income -- Jobs**

### **A. Economic Development – Forgivable Loans**

- Provide financial assistance to businesses for an identified CDBG eligible activity which will result in the creation or retention of permanent, private sector job opportunities principally for persons from LMI; or
- Construct or improve publicly-owned infrastructure necessary to accommodate the creation, expansion or retention of a business which will result in the creation or retention of permanent, private sector job opportunities principally for persons from LMI families.
  - Maximum award amount of \$250,000 (minimum \$50,000).



- Projects must result in the creation or retention of at least one full-time equivalent (FTE) job for every \$15,000 of CDBG funds awarded (may be counted in aggregate for infrastructure projects that benefit more than one business.)
- CDBG funds can only fund up to 40% of a total project cost, not to exceed the maximum award amount.
- CDBG funds must be used as gap funding to induce project completion.
- A Business owner cannot be included or reported as a created job.
- Loan payments will be deferred for five years from the loan closing date. The loan will be forgiven at the five-year mark if all terms of the loan agreement have been met and maintained during the loan period.

#### **B. Small Business Assistance Program – Forgivable Loans**

- For the purpose of this program, a small business is defined as a commercial enterprise that is independently owned, operated, and controlled, and has twenty-five (25) or fewer full-time equivalent employees at the time of application.
  - Maximum award amount of \$15,000 to \$100,000 per business.
  - Projects must result in the creation or retention of at least one FTE job for every \$15,000 of CDBG funds awarded.
  - CDBG funds can only fund up to 40% of a total project cost, not to exceed the maximum award amount.
  - Minimum of 20% owner equity contribution to the project is required\* (Equity investment must be in the form of cash.)
  - Loan payments will be deferred for five years from the loan closing date. The loan will be forgiven at the five-year mark if all terms of the loan agreement have been met and maintained during the loan period.

#### **C. Micro Enterprise Grant Program (Also qualifies under Limited Clientele)**

- A microenterprise is defined as a commercial enterprise that has five or fewer FTE employees in which one or more owns the enterprise at the time of application. In the case where no jobs are to be created other than the owner,



the owner must be low or moderate-income person as established by CDBG at the time of application approval.

- Eligible activities include providing assistance to businesses that are involved in manufacturing, warehousing and distribution, agriculture, high technology, research and development and traditional and innovative small business endeavors. Retail projects will be considered if the business is located in a town, village or city's main street.
- Construction, rehabilitation and renovation activities are not eligible using CDBG Microenterprise funding, as such activities would trigger Federal Labor Standards. The program will look to non-Federal funds to cover the cost of construction or renovation in those instances where such activities need to take place.
- The minimum grant for each business will be \$5,000 and the maximum will be \$25,000. The grant will be calculated as follows. Each business will receive a \$5,000 grant plus \$10,000 for each full time equivalent job created. In addition, for any business at least 51% of the jobs created shall be made available to low to moderate income applicants.

#### **D. Worker Cooperatives Assistance Program – Forgivable Loans & Grants**

- A “workers cooperative” is defined as a business that is cooperatively owned and self-managed by its workers.
  - Maximum award amount of \$15,000 to \$100,000 per business.
  - Projects must result in the creation or retention of at least one FTE job for every \$15,000 of CDBG funds awarded.
  - CDBG funds can only fund up to 40% of a total project cost, not to exceed the maximum award amount.
  - Minimum of 20% owner equity contribution
  - At least one worker cooperative ownership share should be held by an eligible LMI individual.
  - Loan payments will be deferred for five years from the loan closing date. The loan will be forgiven at the five-year mark if all terms of the loan agreement have been met and maintained during the loan period.



## **Environmental Review**

The environmental review process is required for all HUD-assisted projects to ensure that the proposed project does not negatively impact the surrounding environment and that the property site itself will not have an adverse environmental or health effect on end users. Not every project is subject to a full environmental review (i.e., every project's environmental impact must be examined, but the extent of this examination varies), but every project must be in compliance with the National Environmental Policy Act (NEPA), and other related Federal and state environmental laws.

### **Amendment procedures:**

In an ongoing effort to improve the quality of the CDBG Reuse Plan, the City of Webster City periodically review and accept suggestions for possible amendments. All suggestions received will be taken under consideration by the City of Webster City. Upon approval and adoption by the City, the amendment will be included in the Reuse Plan.

The City of Webster City reserves the option of utilizing program income to fund other CDBG eligible projects. Program Amendments are required in these instances. Examples include but are not limited to ADA improvements to City facilities, removal of slum and blight on a spot basis, etc.

All grants and forgivable loans granted are subject to the approval of the Webster City City Council.

Because conditions, opportunity, and feasibility may vary over time, the programs proposed in this CDBG Reuse plan are subject to change with permission from the Economic Development Authority.

The proposed budget and timeline provided on pages 19-20 of this plan are only an estimate and subject to change depending on feasibility of projects and time constraints during each program year.



## IX. Proposed Project Timeline and Budget

National Objective	Activity	Start Date	End Date	Total Projected Expenses
Admin	Admin	April 2018	March 2019	\$25,000
Admin	Admin	April 2019	December 2021	\$45,000
Slum & Blight	Demo & Clearance - Fuhs	May 2018	May 2018	\$60,000
Slum & Blight	Acquisition & Commercial Façade Repair - Elks	May 2018	November 2018	\$190,000
Slum & Blight	Façade Rehabilitation Grants	June 2019	June 2021	\$90,000
LMI Area Benefit	Public Improvements- Water Main	Spring 2019	Spring 2019	\$156,000
LMI Housing	Homeowner Rehab	January 2019	December 2021	\$45,186.50
LMI Housing	Rental Rehab	January 2019	December 2021	\$45,186.50
LMI Limited Clientele	Accessibility	April 2019	April 2019	\$55,000
LMI Jobs	Econ Development	January 2019	December 2021	\$90,373



Year	Carryover Funds	Annual Program Income	Total Annual Budget	Admin	Project Expenses	Admin + Project	Amount Remaining
April -- Dec 2018	\$289,000	\$75,520	\$364,520	\$25,000	Slum & Blight \$250,000 LMI Area \$75,000	\$350,000	\$14,520
Jan -- Dec 2019	\$14,520	\$169,249	\$183,769	\$18,000	LMI Area \$81,000 S&B \$30,000 LMI \$50,000	\$179,000	\$4,769
Jan -- Dec 2020	\$4,769	\$169,249	\$174,018	\$17,000	S&B \$30,000 LMI \$125,000	\$172,000	\$2,018
Jan -- Jul 2021	\$2,018	\$98,728	\$100,746	\$10,000	S&B \$30,000 LMI \$60,746	\$100,746	\$0
						<b>\$801,746</b>	



**X. Alternative Project Budget and Timeline (with elevator installation)**

<b>National Objective</b>	<b>Activity</b>	<b>Start Date</b>	<b>End Date</b>	<b>Total Projected Expenses</b>
<b>Admin</b>	Admin	April 2018	March 2019	\$25,000
<b>Admin</b>	Admin	April 2019	December 2021	\$28,000
<b>Slum &amp; Blight</b>	Demo & Clearance - Fuhs	May 2018	May 2018	\$60,000
<b>Slum &amp; Blight</b>	Acquisition & Commercial Façade Repair - Elks	May 2018	November 2018	\$190,000
<b>LMI Area Benefit</b>	Public Improvements- Water Main	Spring 2019	Spring 2019	\$156,000
<b>LMI Limited Clientele (Elevator)</b>	Accessibility	April 2019	August 2020	\$342,746



Year	Carryover Funds	Annual Program Income	Total Annual Budget	Admin	Project Expenses	Admin + Project	Amount Remaining
April -- Dec 2018	\$289,000	\$75,520	\$364,520	\$25,000	Slum & Blight \$250,000 LMI Area \$75,000	\$350,000	\$14,520
Jan -- Dec 2019	\$14,520	\$169,249	\$183,769	\$8,000	LMI Area \$81,000	\$89,000	\$94,769
Jan -- Dec 2020	\$94,769	\$169,249	\$264,018	\$20,000	LMI Limited Clientele \$342,746 (includes internal loan on future program income of \$98,728)	\$362,746	\$0
2021		\$98,728				\$801,746	



## **Contract to Provide Technical Assistance to Administer a Community Development Block Grant Program**

It is hereby agreed by the Mid Iowa Development Association (MIDAS) Council of Governments (hereinafter called MIDAS) and the City of Webster City (hereinafter called the City) that the City hereby retains and employs MIDAS to perform professional administrative services associated with the implementation of a Community Development Block Grant program for the City's CDBG Reuse Plan subject to the following terms and conditions:

- A. **PERSONNEL:**  
MIDAS shall acquire personnel necessary to perform the following basic services:
- B. **SERVICES:**  
MIDAS shall establish and maintain a record keeping system that will assure compliance with Federal regulations, including, but not limited to Davis-Bacon (if applicable), Equal Opportunity, Citizen Participation, planning, environmental, contract monitoring, procurement, and submission of required reports and grantee performance summaries to the Iowa Economic Development Authority.
- C. **COST OF SERVICES:**  
MIDAS shall bill the City for the above basic services as documented by MIDAS's actual cost in performing said services and be made from grant funds in accordance with the schedule set forth in the grant application cost summary. The total cost to the City for said administrative services shall not exceed \$70,000.
- D. **TERMINATION:**  
The City and/or MIDAS shall have the right to terminate this contract for either cause or convenience. Termination notices shall be in writing and shall be delivered by certified letter. The termination date shall not be less than 30 days from the receipt of the certified letter. Upon cancellation, the City will be responsible for only those costs incurred by MIDAS to the date of termination.
- E. **EFFECTIVE DATE:**  
This contract shall be effective from May 30, 2018 and continue until the project is completed and closed-out.
- F. **ACCESS AND MAINTENANCE OF RECORDS:**  
MIDAS shall provide access and maintenance of records, for a period of five years, beginning with the date of submission of the final expenditure report or until audit findings have been resolved.

At any time during normal business hours and as frequently as is deemed necessary, the contractor shall make available to the Iowa Economic Development Authority, the State Auditor, the General Accounting Office, and the Department of Housing and Urban Development, for their examination, all of its records pertaining to all matters covered by this contract and permit these agencies to audit, examine, make excerpts or transcripts from such records, contract, invoices, payrolls, personnel records, conditions of employment, and all other matters covered by this contract.

G. CIVIL RIGHTS

MIDAS will comply with the following laws and regulations:

- Title VI of the Civil Rights Act of 1964 (P.L. 88-352).  
*States that no person may be excluded from participation in, denied the benefits of, or subjected to discrimination under any program or activity receiving Federal financial assistance on the basis of race, color, or national origin.*
- Title VIII of the Civil Rights Act of 1968 (Fair Housing Act), as amended.
- Iowa Civil Rights Act of 1965.  
*This Act mirrors the Federal Civil Rights Act.*
- Section 109 of Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309).  
*Provides that no person shall be excluded from participation in, denied the benefits of, or subjected to discrimination on the basis of race, color, national origin, sex, age, or handicap under any program or activity funded in part or in whole under Title I of the Act.*
- The Age Discrimination Act of 1975, as amended (42 U.S.C. 1601 et seq.)  
*Provides that no person on the basis of age, be excluded from participation in, be denied the benefits of or be subjected to discrimination under any program or activity receiving Federal financial assistance.*
- Section 504 of the Rehabilitation Act of 1973, as amended (P.L. 93-112, 29 U.S.C. 794).  
*Provides that no otherwise qualified individual shall solely by reason of his/her handicap be excluded from participation in, be denied the benefits of, or be discriminated against under any program or activity receiving Federal financial assistance.*
- Americans with Disabilities Act (P.L. 101-336, 42 U.S.C. 12101-12213)  
*Provides comprehensive civil rights to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunications.*
- Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701u).  
*The purpose of section 3 of the Housing and Urban Development Act 12 U.S.C. 1701u State recipients business concerns of 1968 ( ) (section 3) is to ensure that employment and other economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible, and consistent with existing Federal, and local laws and regulations, be directed to low- and very low-income persons, particularly those who are of government assistance for housing, and to which provide economic opportunities to low- and very low-income persons.*

***All section 3 covered contracts shall include the following clause (referred to as the section 3 clause):***

- a. The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (section 3). The purpose of section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by section 3,



shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

- b. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.
  - c. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.
  - d. The contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.
  - e. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.
  - f. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.
  - g. With respect to work performed in connection with section 3 covered Indian housing assistance, section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of section 3 and section 7(b) agree to comply with section 3 to the maximum extent feasible, but not in derogation of compliance with section 7(b).
- Federal Executive Order 11246, as amended by Executive Order 11375.  
*Provides that no one be discriminated in employment.*
  - Federal Executive Order 11063, as amended by Executive Order 12259.

H. LOBBYING RESTRICTION:

MIDAS will comply with the federal restriction against using CDBG funds in lobbying, and by completing the required form if lobbying should be required.

MIDAS hereby certifies, that to the best of MIDAS' knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Recipient shall complete and submit Standard Form-LLL, "Disclosure Form to Report Federal Lobbying" in accordance with its instruction.
3. The Recipient shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure."

I. LEAD-SAFE HOUSING REGULATIONS (As applicable)  
24 CFR Part 35 et. al.

Requirements for Notification, Evaluation and Reduction of Lead-Based Paint Hazards in Federally Owned Residential Properties and Housing Receiving Federal Assistance, Final Rule

J. NOTICE OF AWARDING AGENCY REQUIREMENTS AND REGULATIONS PERTAINING TO REPORTING  
The Contractor must provide information as necessary and as requested by the Iowa Economic Development Authority for the purpose of fulfilling all reporting requirements related to the CDBG program.

K. ALL CONTRACTS IN EXCESS OF \$10,000  
In addition to the preceding provisions, all contracts in excess of \$10,000 must include the following language, pursuant to Federal Executive Orders 11246 and 11375:

"During the performance of this contract, the contractor agrees as follows:



1. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
2. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.
3. The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of the Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. The contractor will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
5. The contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
6. In the event of the contractor's non-compliance with the nondiscrimination clause of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
7. The contractor will include the provisions of Paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

In addition, per 2 CFR 200.322, recipients shall include in all request for proposals and bid documents over \$10,000 the following language:

"The contractor agrees to comply with all the requirements of Section 6002 of the Resource Conservation and Recovery Act (RCRA), as amended (42 U.S.C. 6962), including but not limited to the regulatory provisions of 40 CFR Part 247, and Executive Order 12873, as they apply to the procurement of the items designated in Subpart B of 40 CFR Part 247."

For the City:

Date Signed: June 19, 2018  
Mayor: John Dahl  
Attest: Hayley K. Borgeson

For the Mid Iowa Development Association Council of Governments

Date Signed: 07.25.18  
Chairperson: Sharon  
Attest by Executive Director: Cynthia K. Blalock



## MEMORANDUM

**TO:** Mayor and City Council  
Daniel Ortiz-Hernandez, City Manager

**FROM:** Karyl Bonjour, City Clerk

**DATE:** June 20, 2022

**RE:** Resolution for Renewal of 2022-2023  
Cigarette/Tobacco/Nicotine/Vapor Permits

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**SUMMARY:** This Resolution is for eleven businesses in Webster City that wish to renew their Cigarette/Tobacco/Nicotine/Vapor Permit.

**PREVIOUS COUNCIL ACTION:** All of these businesses were approved for the renewal of their annual permits at the June 21st, 2021 meeting last year. No new permits were issued during the past year.

**BACKGROUND/DISCUSSION:** These Permits are renewed annually in June of each year for the fiscal year beginning in July. The City Clerk reviews the applications and upon approval from Council, issues the renewal permits. A copy of the applications are also sent to the Iowa Alcohol Beverage Division for their records. The Police Department performs compliance checks on these businesses randomly throughout the year to make sure they are following the law of selling the products. In the previous year, there were no violations at any of the businesses.

**FINANCIAL IMPLICATIONS:** The annual renewal fee for the Permit is \$75.00 each and the money goes into the General Fund.

**RECOMMENDATION:** Providing the application and fee for each business is presented to me by the end of June, I recommend that you renew these Cigarette/Tobacco/Nicotine/Vapor permits for fiscal year 2022-2023. If the application and payment are not received, I will not issue the permit until both are received, which may cause a lapse in their permit to sell.

**RESOLUTION NO. 2022 -**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,  
IOWA:

That the City Clerk be authorized to issue Cigarette/Tobacco/Nicotine/Vapor permits to the  
following:

Casey's General Store #1828, 1300 Second Street  
Casey's General Store #3054, 700 Superior Street  
Doc's Stop #9, 407 Closz Drive  
Dollar General, 814 Superior Street  
Fareway Stores, Inc., 942 Second Street  
Fast and Fresh (Hy-Vee, Inc.), 819 Second Street  
Hiway 20 Liquor & Tobacco, 1345 Second Street  
Hy-Vee Food Stores, 823 Second Street  
Kwik Star #924, 505 Fairmeadow Drive  
Yesway Store #1018, 1803 Superior Street  
Yesway Store #1021, 1102 Second Street

Passed and adopted this 20th day of June, 2022.

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John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk





## MEMORANDUM

**TO:** Mayor and Council  
**FROM:** Beth Chelesvig  
**DATE OF MEMO:** June 10, 2022  
**RE:** Pay Plan 22-23

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### **SUMMARY:**

The 22-23 pay plan has been prepared reflecting the following:

**Iowa State Policeman's Association Local, American Federation of State, County and Municipal Employees Council 61, AFL-CIO (AFSCME) – 2.75% increase in base wage (18 employees in this unit)**

**Iowa Professional Fire Fighter's Local, #1940 – 3% increase in base wage (3 employees in this unit)**

Police unit has a three-year contract July 1, 2021 – June 30, 2024

Fire unit has a three-year contract July 1, 2020 – June 30, 2023

### **Recommendation for Non-Bargaining Employees (51 FT employees)**

The recommendation for this year will be a 3% increase in base wage for non-bargaining employees, there may be additional adjustments as needed. Any additional increases were budgeted for in the budget approved by council for FY22-23. If a non-bargaining employee has a needs improvement rating on their evaluation, they would receive no increase at 7-1-22, a performance improvement plan would be implemented and they would be reviewed again at 6 months with opportunity for an increase at that point if rating has improved.

### **PREVIOUS COUNCIL ACTION:**

Discussed below in background/discussion.

### **BACKGROUND/DISCUSSION:**

Last year a 3% increase was given to non-bargaining employees.

Police bargaining unit received 2.75% and Fire bargaining unit received 2.75%.

In surveying other cities, the average range for wage adjustments for non-bargaining for 7-1-22 is running from 3-5%.

**FINANCIAL IMPLICATIONS:** Increases are budgeted in 22-23 budget for non-bargaining employees.

**RECOMMENDATION:** Approving increases as discussed above for non-bargaining employees.

**STANDARD PACKAGE**



## FOR NON-BARGAINING CITY EMPLOYEES

LONGEVITY	Maximum .60/hour at 30 years of service.								
FLEXIBLE BENEFITS	Employee may choose single or family health dental & vision coverage. For single plans the employee will contribute per month \$0.00. For family the employee will contribute \$188.92 or \$191.32. They may also choose other benefits including disability, deferred compensation, dependent life, etc.								
LIFE INSURANCE	\$20,000 each employee								
VACATION	<table><tr><td>1 – 5 years of service</td><td>8 hours per month</td></tr><tr><td>6 – 10 years of service</td><td>10 hours per month</td></tr><tr><td>11 - 20 years of service</td><td>12 hours per month</td></tr><tr><td>21 years of service or more</td><td>14 hours per month</td></tr></table> <p>Regular permanent part time will earn vacation at a rate of 4 hours per month.</p> <p>As of 1-1-18 no more than 15 days (120 hours) of vacation may be carried over to the next year. In special circumstances, the City Manager may allow an employee to carry over more than 15 days (120 hours).</p>	1 – 5 years of service	8 hours per month	6 – 10 years of service	10 hours per month	11 - 20 years of service	12 hours per month	21 years of service or more	14 hours per month
1 – 5 years of service	8 hours per month								
6 – 10 years of service	10 hours per month								
11 - 20 years of service	12 hours per month								
21 years of service or more	14 hours per month								
HOLIDAYS	9 days per year ½ day – December 24 & ½ day – December 31								
PERSONAL DAY	1 day per year								
SICK LEAVE	12 days per year – accumulate to 150 days								
SEVERANCE PAY	20% of unused sick leave not to exceed 30 days will be given for unused sick leave after 10 years								
RECOGNITION	Employees will receive recognition for various reasons, including but not limited to years of service, safety records, attendance records, etc. at an annual recognition dinner.								

## **BASIC WAGE INCREASE INFORMATION**

DEPARTMENT DIRECTORS & STAFF	As per Budget adopted by City Council March 21, 2022.
POLICE (Agreement) Resolution 21--051 (February 15, 2021)	2.75% increase July 1, 2022 – June 30, 2023
FIRE (Agreement) Resolution 20-039 (February 17, 2020)	3% increase July 1, 2022 – June 30, 2023

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## **ALL EMPLOYEES**

The City Manager shall set the position of the employee in the pay plan.

## APPOINTED EMPLOYEES

The City Council shall appoint and determine the wages of the City Manager and City Clerk.

The City Manager and City Clerk shall be covered by the same fringe benefits that cover non-bargaining employees.

### **Police Department**

#### **July 1, 2022 – June 30, 2023 –2.75% increase in annual base pay**

<u>Classification</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
Police Officer	23.65	24.35	25.16		
Sr. Police Officer	26.47	27.32	28.14	28.92	29.79
Sergeant			30.50	31.39	32.35
Dispatcher	18.19	19.25	20.29	21.29	22.41

1. Steps:

- A) After an officer becomes certified by the Iowa Law Enforcement Academy, he/she will be placed at Step 1 Senior Patrolman. Dispatchers hired as NCIC Certified, EMD Certified will be allowed to bring with them their years of service as a certified dispatcher in another department for the purposes of advancing through the step criteria. Police Officers who are hired with previous ILEA certification and training are qualified to be immediately adjusted to the step pay commensurate with their years of previous service and training.

2.

B) All Senior patrolman, sergeant and dispatcher steps shall be awarded at the discretion of the Chief of Police with the approval of the City Manager pursuant to criteria developed by the department (including the chief and members) and the City Manager. Criteria may be reviewed at the request of the union or the Chief of Police. Specific change to be made in criteria language prior to July 1, 2000 shall be made in the language regarding overall rating of the employee's performance. Language shall be agreed upon to reflect that the overall employee's performance must "MEET EXPECTATIONS" for a minimum of two consecutive years.

### **Fire Department**

#### **July 1, 2022 - June 30, 2023 - 3% across - the - board**

<u>Classification</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
11 Firefighter	16.45	16.92	17.41	18.11	18.61
13 Captain	19.13	19.92	20.70	21.35	22.08



**RESOLUTION NO. 2022**

**ADOPTING EMPLOYEE PAY PLAN FOR 2022-23**

WHEREAS, the employee pay plan for classified employees has been updated and revised as deemed appropriate by the Administrative Services Director.

WHEREAS, the employees of the Police bargaining unit will receive basic wage increase of 2.75% July 1, 2022 as per Resolution No. 2021-051; and,

WHEREAS, the employees of the Fire bargaining unit will receive basic wage increases of 3% July 1, 2022 as per Resolution No. 2020-039; and,

WHEREAS, funds have been budgeted for non-bargaining employees as approved in budget adopted March 21, 2022.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa that the proposed 2022-2023 employee pay plan for the fiscal year ending June 30, 2023 is hereby adopted.

Passed and adopted this 20<sup>th</sup> day of June, 2022.

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John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk



## MEMORANDUM

TO: Mayor and Council

FROM: Daniel Ortiz-Hernandez, City Manager  
Biridiana Bishop, Assistant City Manager

DATE: June 20, 2022

RE: Adopt a Resolution Authorizing the City Manager to Sign and Execute Amendment No. 1 to Professional Services Agreement No. A21.119239 with Bolton and Menk, Inc. to Complete Wastewater Treatment Facility Preliminary Design Services

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**SUMMARY:** Webster City currently uses Bolton & Menk to provide engineering evaluations on the potential size of the future Wastewater Treatment Facility. This agreement would be to provide Professional Services for evaluation and design, bid, and construction phase of the future wastewater treatment and disposal facility.

**PREVIOUS COUNCIL ACTION:** The City Council approved Bolton & Menk to evaluate Industrial Wastewater Loads on May 16, 2016. The City Council entered into a professional services agreement with Bolton and Menk on December 16, 2019 for them to complete the Wastewater Treatment Facility Improvements Project Design.

**BACKGROUND/DISCUSSION:** The original agreement approved December 16, 2019 provides for professional services necessary to allow the City to conclude the pre-design stage needed to proceed to completion of the future wastewater treatment plant. The original agreement for Pre-Design work was set to not exceed \$120,000. To date, the City has paid Bolton and Menk \$101,207.61 for services rendered.

In order to complete the pre-design phase of the project, Bolton and Menk will need to perform additional services, resulting in an exceedance of the original \$120,000.

The amendment requests an additional \$70,000 to complete the scope of services of the original agreement plus adds the following additional services to the scope of work:

1. Preliminary treatment facility site plan and force main design
2. Force main easements surveying, document preparation and evaluations
3. Design flows and loads revisions including revised document submittal to Iowa Department of Natural Resources (IDNR)
4. Industrial sewer user design load review and user agreement negotiations

Additional amendments will come before the Council as the project moves forward. Below are the various phases of the project that will require Contract Amendments:



1. Design Phase Services
2. Bid Phase Services
3. Construction Phase Services

**FINANCIAL IMPLICATIONS:** The City has an approved Planning and Design Loan from the Iowa State Revolving Loan Fund to help fund the planning and design phase of the project.

**RECOMMENDATION:** City staff recommends the City Council approve a resolution authorizing the City Manager to sign and execute Amendment No. 1 with Bolton and Menk, Inc.

**RESOLUTION NO. 2022 - \_\_\_\_**

**AUTHORIZING THE CITY MANAGER TO SIGN AMENDMENT NO. 1 OF  
AGREEMENT NO. A21.119239 WITH BOLTON & MENK, INC., AMES, IOWA, FOR  
THE WASTEWATER TREATMENT FACILITY IMPROVEMENT PROJECT**

WHEREAS, the City of Webster City desires to improve the wastewater treatment facility, as indicated in the Capital Improvement Plan; and,

WHEREAS, an agreement was executed on December 16, 2019 with Bolton & Menk, Inc., Ames, Iowa to perform the project engineering services; and,

WHEREAS, additional services are needed to complete the pre-design phase of the project.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa that the City Manager is hereby authorized and directed to sign Amendment No. 1 to agreement No. A21.119239 with Bolton & Menk, Inc., Ames, Iowa, providing for engineering services of the Wastewater Treatment Facility Improvement Project.

BE IT FURTHER RESOLVED that said amendment is hereby approved upon being executed by both parties.

Passed and adopted this 20th day of June, 2022.

\_\_\_\_\_  
John Hawkins, Mayor

ATTEST:

\_\_\_\_\_  
Karyl Bonjour, City Clerk



**AMENDMENT NO. 1**

**Agreement for Professional Services**

**BETWEEN  
CITY OF WEBSTER CITY, IOWA  
AND  
BOLTON & MENK, INC.**

**WASTEWATER TREATMENT FACILITY IMPROVEMENTS DESIGN**

THIS IS AN AMENDMENT TO AN AGREEMENT made as of December 16, 2019, between the City of Webster City, Iowa (OWNER) and Bolton & Menk, Inc. (ENGINEER). This Amendment is made as of June 6, 2022.

**1.0 ADDITIONAL SERVICES OF ENGINEER**

- 1.1 OWNER and ENGINEER agree to a revision to Scope of Services with the addition of the following scope of services.
- 1.1.1 Preliminary treatment facility site plan and forcemain design.
- 1.1.2 Forcemain easements surveying, document preparation and evaluations.
- 1.1.3 Design flows and loads revisions including revised document submittal to IDNR.
- 1.1.4 Industrial sewer user design load review and user agreement negotiations.

**2.0 PAYMENT TO ENGINEER**

- 2.1 OWNER and ENGINEER agree to seventy thousand dollars (\$70,000) increase in the maximum total fee for this addition to the scope of services.
- 2.2 The total fee, including this Amendment No. 1, shall not exceed one hundred ninety thousand dollars (\$190,000) without approval from OWNER.

IN WITNESS WHEREOF, the parties hereto have made and executed this Amendment No. 1 to the Agreement as of the day and year above written.

OWNER  
City of Webster City, Iowa

ENGINEER:  
Bolton & Menk, Inc.

By: \_\_\_\_\_  
\_\_\_\_\_  
Printed Name and Title

By: \_\_\_\_\_  
Gregory L. Sindt, Senior Environmental Engineer

**RESOLUTION NO. 2019 - 217**

**AUTHORIZING THE MAYOR AND CITY CLERK TO ENTER  
INTO AN AGREEMENT FOR ENGINEERING SERVICES  
WITH BOLTON & MENK, INC., AMES, IOWA, FOR THE  
WASTEWATER TREATMENT FACILITY IMPROVEMENT PROJECT**

WHEREAS, the City of Webster City desires to improve the wastewater treatment facility, as indicated in the Capital Improvement Plan; and,

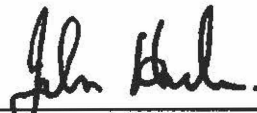
WHEREAS, an agreement has been negotiated with Bolton & Menk, Inc., Ames, Iowa to perform the project engineering services; and,

WHEREAS, the City Council has reviewed said form of agreement.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa that the Mayor and City Clerk are hereby authorized and directed to enter into an agreement with Bolton & Menk, Inc., Ames, Iowa, providing for engineering services for the Wastewater Treatment Facility Improvement Project.

BE IT FURTHER RESOLVED that said agreement is hereby approved upon being executed by both parties.

Passed and adopted this 16th day of December, 2019.



John Hawkins, Mayor

ATTEST:

  
Karyl Bonjour, City Clerk



**AGREEMENT FOR PROFESSIONAL SERVICES  
BETWEEN  
CITY OF WEBSTER CITY, IOWA  
AND  
BOLTON & MENK, INC.**

**WASTEWATER TREATMENT FACILITY IMPROVEMENTS DESIGN**

THIS IS AN AGREEMENT made as of December 16, 2019, between the City of Webster City, Iowa (OWNER) and Bolton & Menk, Inc. (ENGINEER). OWNER desires to prepare a Wastewater Treatment Facility Plan and construct significant improvements to its treatment facility or a new wastewater treatment facility. ENGINEER will provide professional engineering services for evaluation and design of OWNER'S wastewater treatment and disposal facility.

OWNER and ENGINEER in consideration of their mutual covenants herein agree in respect of the performance of professional services by ENGINEER and the payment for those services by OWNER as set forth below. In the event that OWNER secures project financing that requires an engineer selection process for facility design, this agreement will be terminated.

**1.0 BASIC SERVICES OF ENGINEER**

ENGINEER will provide the scope of services as indicated for design of the wastewater treatment facilities described in Section 1.1. Detailed descriptions of scope of work for Design, Bid, and Construction Phase services are presented at the end of this section.

**1.1 Scope of Services**

**1.1.1 Pre Design Phase Services**

A. Prepare a Wastewater Treatment Facility Plan and develop final implementation plan and schedules with OWNER. The Facility Plan will include evaluation of the following alternative concepts:

1. New treatment facility and abandon existing treatment facility.
  2. Renovation and continued partial use of the existing treatment facility (primary treatment and biosolids treatment) and new treatment facility for secondary treatment.
- B. Nutrient Reduction Evaluation as required by the NPDES discharge permit. Nutrient removal will be included in the Wastewater Treatment Facility Plan.
- C. Antidegradation Review of Less Polluting Alternatives as required by DNR for increases in plant design flows and loads.
- D. East side interceptor sewer and lift station evaluation.
- E. Respond to IDNR review comments and questions on Wastewater Treatment Facility Plan and Antidegradation Review.
- F. Assist OWNER and OWNER's legal counsel with development of Industrial Wastewater Treatment Agreements between the City of Webster City and the significant industrial users.
- G. Assist OWNER with application for the Clean Water State Revolving Fund.

H. Conduct engineering survey of the proposed treatment facility site.

**1.1.2 Design Phase Services**

- A. The wastewater treatment facilities improvements will be bid with one set of Contract Documents with construction under one General Construction Contract. Prepare final design, including structural, mechanical, electrical, and civil design, of the wastewater treatment facility improvements as described in the Wastewater Treatment Facility Plan. The scope of the facility improvements will be defined in the DNR Approved Wastewater Treatment Facility Plan.
- B. Prepare contract plans, specifications, and bid documents for construction of the wastewater treatment facility improvements. The project will be bid under one general construction contract.
- C. Prepare IDNR Construction Permit Application.
- D. Coordinate geotechnical investigation by geotechnical testing firm retained by OWNER at OWNER's expense at ENGINEER's request.

**1.1.3 Bid Phase Services**

- A. ENGINEER will provide Bid Phase Services for the one general construction contract.

**1.1.4 Construction Phase Services**

- A. Construction contract administration.
- B. Monthly construction progress meetings.
- C. Resident project representative.
- D. Prepare construction record drawings.
- E. Coordinate soil and materials testing services by testing firm retained by Owner at OWNER's expense.

**1.2 Design Phase Services**

ENGINEER shall provide the following services during the Design Phase:

- 1.2.1 Perform engineering design calculations for the facility.
- 1.2.2 On the basis of the accepted Preliminary Design documents, Wastewater Treatment Facility Plan, or communications from OWNER prepare for incorporation in the Contract documents final drawings to show the general scope, extent and character of the work to be finished and performed by Contractor(s) (hereinafter called "Drawings") and Specifications (which will be prepared in conformance with the sixteen division format of the CSI).
- 1.2.3 Prepare for review and approval by OWNER its legal counsel and other advisors contract agreement forms, general conditions and supplementary conditions, and (where appropriate) bid forms, invitations to bid and instructions to bidders (all of which shall be consistent with the forms



and pertinent guide sheets prepared by the Engineers Joint Contract documents Committee), and assist in the preparation of other related documents.

- 1.2.4 Prepare IDNR construction permit application for execution by and submittal by OWNER.

### **1.3 Bid Phase Services**

ENGINEER shall provide the following services during the Bid Phase:

- 1.3.1 Assist OWNER in advertising for and obtaining bids or negotiating proposals for each separate prime contract for construction, materials, equipment, and services; and, where applicable, maintain a record of prospective bidders to whom Bidding Documents have been issued, attend pre-bid conferences and receive and process deposits for Bidding Documents.
- 1.3.2 Respond to Bidders questions and issue addenda as appropriate to interpret, clarify or expand the Bidding Documents.
- 1.3.3 Attend the bid opening, prepare bid tabulation sheets and assist OWNER in evaluating bids or proposals and in assembling and awarding contracts for construction, materials, equipment and services.

### **1.4 Construction Phase Services**

ENGINEER shall provide the following services during the Construction Phase:

- 1.4.1 General Administration of Construction Contract. Engineer shall consult with and advise OWNER and act as OWNER'S representative as provided in Articles 1 through 18, inclusive, of the Standard General Conditions of the Construction Contract, C-700 (2013 edition) of the Engineers Joint Contract Documents Committee. All of OWNER'S instructions to Contractor(s) will be issued through ENGINEER who will have authority to act on behalf of OWNER to the extent provided in said Standard General Conditions except as otherwise provided in writing.
- 1.4.2 Visits to Site and Observation of Construction. In connection with observations of the work of Contractor(s) while it is in progress:
- A. ENGINEER shall make visits to the site at intervals appropriate to the various stages of construction as ENGINEER deems necessary and as requested by OWNER in order to observe as an experienced and qualified design professional the progress and quality of the various aspects of Contractor(s)' work. In addition, ENGINEER shall provide the services of a Resident Project Representative (and assistants as agreed) at the site to assist ENGINEER and to provide more continuous observation of such work. Based on information obtained during such visits and on such observations, ENGINEER shall endeavor to determine in general if such work is proceeding in accordance with the Contract documents and ENGINEER shall keep OWNER informed of the progress of the work.
  - B. The Resident Project Representative (and any assistants) will be ENGINEER'S agent or employee and under ENGINEER'S supervision. The duties and responsibilities of the Resident Project Representative (and assistants) are set forth in Exhibit B "Duties, Responsibilities and Limitation of Authority of Resident Project Representative".
  - C. The purpose of ENGINEER'S visits to and representation by the Resident Project Representative (and assistants, if any) at the site will be to enable ENGINEER to better carry out the duties and responsibilities assigned to and undertaken by ENGINEER during the

Construction Phase, and, in addition, by exercise of ENGINEER'S efforts as an experienced and qualified design professional, to provide for OWNER a greater degree of confidence that the completed work of Contractor(s) will confirm generally to the Contract Documents and that the integrity of the design concept as reflected in the Contract Documents has been implemented and preserved by Contractor(s). On the other hand, ENGINEER shall not, during such visits or as a result of such observations of Contractor(s)' work in progress, supervise, direct or have control over Contractor(s)' work nor shall ENGINEER have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor(s), for compliance with laws, rules, regulations, ordinances, codes or orders applicable to Contractor(s) furnishing and performing their work. Accordingly, ENGINEER can neither guarantee the performance of the construction contracts by Contractor(s) nor assume responsibility for Contractor(s) failure to furnish and perform their work in accordance with the Contract Documents.

- 1.4.3 *Defective Work.* During such visits and on the basis of such observations, ENGINEER may disapprove of or reject Contractor(s)' work while it is in progress if ENGINEER believes that such work will not produce a completed Project that conforms generally to the Contract Documents or that it will prejudice the integrity of the design concept of the Project as reflected in the Contract Documents.
- 1.4.4 *Interpretations and Clarifications.* ENGINEER shall issue necessary interpretations and clarifications of the Contract Documents and in connection therewith prepare work directive changes and change orders as required.
- 1.4.5 *Shop Drawings.* ENGINEER shall review and approve (or take other appropriate action in respect of) Shop Drawings (as the term is defined in the aforesaid Standard General conditions), samples and other data which Contractor(s) are required to submit, but only for conformance with the design concept of the Project and compliance with the information given in the contract Documents. Such reviews and approvals or other action shall not extend to means, methods, techniques, sequences or procedures of construction or to safety precautions and programs incident thereto.
- 1.4.6 *Substitutes.* ENGINEER shall evaluate and determine the acceptability of substitute materials and equipment proposed by Contractor(s).
- 1.4.7 *Inspections and Tests.* ENGINEER shall have authority, as OWNER'S representative, to require special inspection or testing of the work, and shall receive and review all certificates of inspections, testings, and approvals required by laws, rules, regulations, ordinances, codes, orders or the Contract Documents (but only to determine generally that their content complies with the requirements of, and the results certified indicate compliance with, the Contract Documents).
- 1.4.8 *Disputes Between OWNER and Contractor.* ENGINEER shall act as initial interpreter of the requirements of the Contract Documents and judge of the acceptability of the work thereunder and make decisions on all claims of OWNER and Contractor(s) relating to the acceptability of the work or the interpretation of the requirements of the Contract Documents pertaining to the execution and progress of the work. ENGINEER shall not be liable for the results of any such interpretations or decisions rendered in good faith.
- 1.4.9 *Applications for Payment.* Based on ENGINEER'S on-site observations as an experienced and qualified design professional, on information provided by the Resident Project Representative and on review of applications for payment and the accompanying data and schedules:



- A. ENGINEER shall determine the amounts owing to Contractor(s) and recommend in writing payments to Contractor(s) in such amounts. Such recommendations of payment will constitute a representation to OWNER, based on such observations and review, that the work has progressed to the point indicated, and that, to the best of ENGINEER'S knowledge, information and belief, the quality of such work is generally in accordance with the Contract Documents (subject to an evaluation of such work as a functioning whole prior to or upon Substantial completion, to the results of any subsequent tests called for in the Contract Documents and to any other qualifications stated in the recommendation). In the case of unit price work, ENGINEER'S recommendations of payment will include final determinations of quantities and classifications of such work (subject to any subsequent adjustments allowed by the Contract Documents).
- B. By recommending any payment ENGINEER will not thereby be deemed to have represented that exhaustive, continuous or detailed reviews or examinations have been made by ENGINEER to check the quality or quantity of Contractor(s)' work as it is furnished and performed beyond the responsibilities specifically assigned to ENGINEER in this Agreement and the Contract Documents. ENGINEER'S review of Contractor(s)' work for the purposes of recommending payments will not impose on ENGINEER responsibility to supervise, direct or control such work or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto or Contractor(s) compliance with laws, rules, regulations, ordinances, codes or orders applicable to their furnishing and performing the work. It will also not impose responsibility on ENGINEER to make any examination to ascertain how or for what purposes any Contractor has used the moneys paid on account of the Contract Price, or to determine that title to any of the work, materials or equipment has passed to OWNER free and clear of any lien, claims, security interests or encumbrances, or that there may not be other matters at issue between OWNER and CONTRACTOR that might affect the amount that should be paid.
- 1.4.10 *Contractor(s)' Completion Documents.* ENGINEER shall receive and review maintenance and operating instructions, schedules, guarantees, bonds and certificates of inspection, tests and approvals which are to be assembled by Contractor(s) in accordance with the Contract Documents (but such review will only be to determine that their content complies with the requirements of, and in case of certificates of inspection, tests and approvals the results certified indicate compliance with, the Contract Documents); and shall transmit them to OWNER with written comments.
- 1.4.11 *Inspections.* ENGINEER shall conduct an inspection to determine if the work is substantially complete and a final inspection to determine if the completed work is acceptable so that ENGINEER may recommend, in writing, final payment to Contractor(s) and may give written notice to OWNER and the contractor(s) that the work is acceptable (subject to any conditions therein expressed), but any such recommendation and notice will be subject to the limitations expressed in paragraph 1.4.9.B.
- 1.4.12 *Limitation of Responsibilities.* ENGINEER shall not be responsible for the acts or omissions of any Contractor, or of any subcontractor or supplier, or any of the Contractor(s)' or subcontractor's or supplier's agents or employees or any other persons (except ENGINEER'S own employees and agents) at the site or otherwise furnishing or performing any of the Contractor(s)' work; however, nothing contained in paragraphs 1.4.1 thru 1.4.11 inclusive, shall be construed to release ENGINEER from liability for failure to properly perform duties and responsibilities assumed by ENGINEER in the Contract Documents.

## **2.0 ADDITIONAL SERVICES OF ENGINEER**

- 2.1 ENGINEER will provide additional services as requested by OWNER. Additional services will be limited to professional engineering services.
- 2.2 OWNER will issue written requests for additional services, if possible. OWNER agrees to compensate ENGINEER for additional services whether request is written or oral.
- 2.3 ENGINEER shall be entitled to additional compensation for any authorized additional services at the applicable hourly rates.

## **3.0 OWNER'S RESPONSIBILITIES**

- 3.1 OWNER shall designate, in writing, the OWNER'S representative who has authority to order engineering services, transmit instructions, and receive information, and interpret and define the OWNER'S policies with respect to the project and ENGINEER'S services.
- 3.2 OWNER shall provide all criteria and full information as to OWNER'S requirements for the project including design objectives and constraints, space, capacity, engineering drawings and specifications of existing facilities, and performance requirements. OWNER shall also provide all previously acquired information including, but not limited to, boundary surveys, topographic surveys, preliminary sketch plan layouts, building plans, soil surveys, geotechnical engineering reports, abstracts, deed descriptions, tile maps and layouts, aerial photos, utility agreements, environmental reviews, and zoning limitations. ENGINEER may rely upon the accuracy and sufficiency of all such information in performing services unless otherwise instructed, in writing, by OWNER.
- 3.3 OWNER shall assist ENGINEER by collecting any pertinent available information.
- 3.4 OWNER shall arrange for access to and make all provisions for ENGINEER to enter upon public or private property as required to perform services.
- 3.5 OWNER shall obtain any and all regulatory permits required for the proper and legal execution of the project. OWNER shall execute and submit any regulatory permit applications prepared by ENGINEER.
- 3.6 OWNER shall give prompt notice to ENGINEER whenever OWNER observes or otherwise becomes aware of any defect or required revision of the work.
- 3.7 OWNER will hire, when requested by ENGINEER, independent companies to perform laboratory and material testing services and soil investigations that can be justified for the proper design and construction of the project. ENGINEER shall assist OWNER in selecting a testing company. Payment for testing services shall be made directly to the testing company by OWNER and is not part of this Agreement.
- 3.8 OWNER shall provide such legal, accounting, independent cost estimating and insurance counseling services as may be required for completion of the professional services described in this Agreement.
- 3.9 OWNER shall promptly compensate ENGINEER in accordance with Section 5.0 of this Agreement.



#### **4.0 PERIOD OF SERVICE**

- 4.1 ENGINEER will initiate services upon execution of this Agreement and request by OWNER and will continue to provide services until notified by OWNER to stop work.

#### **5.0 PAYMENTS TO ENGINEER**

##### **5.1 Method of Payment for Services and Expenses of ENGINEER**

- 5.1.1 OWNER shall pay ENGINEER for ENGINEER's Pre Design Phase and Construction Phase services on an hourly rate basis as per the attached fee schedule.
- 5.1.2 OWNER shall pay ENGINEER for ENGINEER'S Design and Bid Phase services on a lump sum not-to-exceed basis with monthly progress payments.
- 5.1.3 OWNER shall pay ENGINEER for reimbursable expenses at cost plus ten percent (10%).

##### **5.2 Times of Payments**

- 5.2.1 ENGINEER shall submit monthly statements. OWNER shall make payment within thirty days of statement. Progress payments for work associated with lump sum compensation shall be based on the percentage of work completed.
- 5.2.2 If OWNER fails to make any payment due ENGINEER within thirty days after receipt of ENGINEER'S statement, the amounts due ENGINEER shall be increased at the rate of 1.5% per month from said thirtieth day. In addition, ENGINEER may, after giving seven days written notice, suspend services and withhold project deliverables under this Agreement until ENGINEER has been paid in full all amounts due for services, expenses, and charges.

##### **5.3 Definitions**

- 5.3.1 Reimbursable Expenses mean the actual expenses incurred by ENGINEER or ENGINEER'S independent professional associates or consultants, such as expenses for transportation and subsistence and reproduction of reports and documents.

##### **5.4 Maximum fee**

Total fee for the Pre Design Phase services shall not exceed one hundred twenty thousand dollars (\$120,000) without approval from OWNER. The fees for the Design, Bid, and Construction Phases services will be established after the scope of improvements are defined in the DNR approved Wastewater Treatment Facility Plan.

#### **6.0 OPINIONS OF COST**

- 6.1 Since ENGINEER has no control over the cost of labor, materials, equipment or services furnished by others, ENGINEER cannot and does not guarantee construction costs or OWNER'S profitability. ENGINEER may issue opinions of costs as requested by OWNER. Such opinions will be made on the basis of ENGINEER'S experience and qualifications and represent ENGINEER'S best judgment as an experienced and qualified professional engineer. All cost estimates are opinions for general information of OWNER and ENGINEER does not warrant or guarantee the accuracy of construction cost opinions or estimates. OWNER agrees that costs for project financing shall be based upon actual, competitive bid prices with reasonable contingencies.

## **7.0 GENERAL CONSIDERATION**

### **7.1 Termination**

- 7.1.1 The obligation to provide further services under this Agreement may be terminated by either party upon thirty days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. In the event of termination, ENGINEER shall be paid for services performed to the termination notice date in accordance with Section 5 plus reasonable termination expenses relative to completing files and reports on services to the date of termination.
- 7.1.2 If the ENGINEER for any reason does not complete all the services contemplated by this Agreement, the ENGINEER cannot be responsible for the accuracy, completeness or workability of the contract documents prepared by the ENGINEER if used, changed or completed by the OWNER or by another party. Accordingly, the OWNER agrees, to the fullest extent permitted by law, to indemnify and hold the ENGINEER harmless from any claim, liability or cost (including reasonable attorneys' fees and defense costs) for injury or loss arising or allegedly arising from such use, completion or any unauthorized changes made by any party to any contract documents prepared by the ENGINEER.

### **7.2 Reuse of Documents**

All documents including Drawings and Specifications (including electronic versions of any documents) prepared or furnished by ENGINEER (and ENGINEER'S independent professional associates and consultant's) pursuant to this Agreement are instruments of service in respect to the Project and ENGINEER shall retain an ownership and property interest therein whether or not the Project is completed. ENGINEER shall be deemed the author of these documents and shall retain all common law, statutory and other reserved rights including the copyright. OWNER may make and retain copies for information and reference in connection with the use and occupancy of the Project by OWNER and others; however, such documents are not intended or represented to be suitable for reuse by OWNER or others on extensions of the Project or on any other project. Any reuse without written verification or adaptation by ENGINEER for the specific purpose intended will be at OWNER'S sole risk and without liability or legal exposure to ENGINEER, or to ENGINEER'S independent professional associates or consultants, and OWNER shall indemnify and hold harmless ENGINEER and ENGINEER'S independent professional associates and consultants from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting therefrom. Any such verification or adaptation will entitle ENGINEER to further compensation at rates to be agreed upon by OWNER and ENGINEER.

### **7.3 Insurance**

- 7.3.1 ENGINEER agrees to maintain such commercial general liability insurance for claims arising from bodily injury, death or property damage which may arise from the negligent performance by the ENGINEER or its employees of its day-to-day general business activities (such as automobile use) and exclusive of the performance of the professional services described in this Agreement. The limit of general liability coverage shall be \$1,000,000 per each occurrence.
- 7.3.2 ENGINEER agrees to maintain statutory worker's compensation coverage.
- 7.3.3 During the period of design and construction of the project, ENGINEER also agrees to maintain, at ENGINEER's expense, Professional Liability Insurance coverage insuring ENGINEER against damages for legal liability arising from an error, omission or negligent act in the performance of professional services required by this agreement, providing that such coverage is reasonably available at commercially affordable premiums. For purposes of this agreement, "reasonably



available” and “commercially affordable” shall mean that more than half of the design professionals practicing in this state in ENGINEER’s discipline are able to obtain coverage. The professional liability insurance policy shall provide coverage for each occurrence in the amount of \$1,000,000 and annual aggregate of \$1,000,000 on a claims-made basis.

7.3.4 Upon request of OWNER, ENGINEER shall provide OWNER with certificates of insurance, showing evidence of required coverages.

7.3.5 Additional insurance coverages such as project insurance for extended professional liability coverage beyond the completion of the project may be obtained. The cost of any of these additional coverages shall be paid by OWNER as a Reimbursable Expense.

#### **7.4 Controlling Law**

This Agreement is to be governed by the law of the state of Iowa.

#### **7.5 Successors and Assigns**

7.5.1 OWNER and ENGINEER each is hereby bound and the partners, successors, executors, administrators and legal representatives of OWNER and ENGINEER are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements and obligations of this Agreement.

7.5.2 Neither OWNER nor ENGINEER shall assign, sublet or transfer any rights under or interest in (including, but without limitation, moneys that may become due or moneys that are due) this Agreement without the written consent of the other, except to the extent that any assignment, subletting or transfer is mandated by law or the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent ENGINEER from employing such independent professional associates and consultants as ENGINEER may deem appropriate to assist in the performance of services hereunder.

7.5.3 Nothing under this Agreement shall be construed to give any rights of benefits in this Agreement to anyone other than OWNER and ENGINEER, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of OWNER and ENGINEER and not for the benefit of any other party.

7.5.4 ENGINEER shall notify OWNER of the loss of consultant staff in writing and the effects it will have on current projects and the City interests. ENGINEER shall find mutually agreed replacement of staff within ninety days and having like expertise, other employed staff, new staffing, or contractual relationship. Failure to provide agreed replacement, allows OWNER at its discretion to terminate this contract, in full or in part, with no obligation to pay ENGINEER from the date of loss of consultant staff.

#### **7.6 Standard of Care**

Services performed by ENGINEER under this Agreement will be conducted in the manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other warranty, express or implied, is made or intended.

## **7.7 Allocation of Risks**

- 7.7.1 ENGINEER shall indemnify, defend, and hold harmless OWNER and its officials, agents and employees from any loss, claim, liability, and expense (including reasonable attorneys' fees and expenses of litigation) arising from, or based in the whole, or in any part, on any negligent act or omission by ENGINEER's employees, agents, or subconsultants. In no event shall OWNER be liable to ENGINEER for consequential, incidental, indirect, special, or punitive damages.
- 7.7.2 OWNER shall indemnify, defend, and hold harmless ENGINEER and its employees from any loss, claim, liability, and expense (including reasonable attorneys' fees and expenses of litigation) arising from, or based in the whole, or in any part, on any negligent act or omission by OWNER's employees, agents, or consultants. In no event shall ENGINEER be liable to OWNER for consequential, incidental, indirect, special, or punitive damages.
- 7.7.3 Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either OWNER or ENGINEER. ENGINEER's services under this Agreement are being performed solely for OWNER's benefit, and no other entity shall have any claim against ENGINEER because of this Agreement or the performance or nonperformance of services provided hereunder. ENGINEER agrees to include a provision in all contracts with contractors and other entities involved in this project to carry out the intent of the paragraph.

## **7.8 Effect of Purchase Orders**

In the event that OWNER issues to ENGINEER a purchase order, acknowledgement, or similar document, none of the terms or conditions thereon shall alter or add to any of the terms of this Agreement. Such document, whether or not signed by ENGINEER, shall be considered as a document for OWNER'S internal management of its operations.

## **7.9 Work Currently in Progress**

Any work currently under assignment shall be completed under this Agreement.

## **7.10 Remedies**

OWNER and ENGINEER agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice of dispute.

In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, OWNER and ENGINEER agree that disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

Disputes not resolved by mediation shall then be submitted to arbitration in accordance with the provisions of the Construction Industry Arbitration Rules of the American Arbitration Association.

OWNER and ENGINEER further agree to include similar mediation and arbitration provisions in all agreements with independent contractors and consultants retained for the project and to require all independent contractors and consultants also to include similar mediation and arbitration provisions in all agreements with subcontractors, subconsultants, suppliers or fabricators so retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements.

## **7.11 Contingent Fee**



ENGINEER warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER to solicit or secure this Contract, and that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift or any other consideration, contingent upon or resulting from award or making of this Agreement.

#### **7.12 Corporate Protection**

It is intended by the parties to this Agreement that the ENGINEER'S services in connection with the project shall not subject the ENGINEER'S individual employees, officers or directors to any personal legal exposure for the risks associated with this project. Therefore, and notwithstanding anything to the contrary contained herein, the OWNER agrees that as the OWNER'S sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against the ENGINEER, and not against any of the ENGINEER'S employees, officers or directors.

#### **7.13 Hazardous Materials**

It is acknowledged by both parties that the ENGINEER'S scope of services does not include any services related to asbestos or hazardous or toxic materials. In the event the ENGINEER or any other party encounters asbestos or hazardous or toxic materials at the jobsite, or should it become known in any way that such materials may be present at the jobsite or any adjacent areas that may affect the performance of the ENGINEER'S services, the ENGINEER may, at his or her option and without liability for consequential or any other damages, suspend performance of services on the project until the OWNER retains appropriate specialist consultant(s) or contractor(s) to identify, abate and/or remove the asbestos or hazardous or toxic materials, and warrant that the jobsite is in full compliance with applicable laws and regulations.

#### **7.14 Unauthorized Changes**

In the event the OWNER consents to, allows, authorizes or approves of changes to any plans, specifications or other Construction Document, and these changes are not approved in writing by the ENGINEER, the OWNER recognizes that such changes and the results thereof are not the responsibility of the ENGINEER. Therefore, the OWNER agrees to release the ENGINEER from any liability arising from the construction, use or result of such changes. In addition, the OWNER agrees, to the fullest extent permitted by law, to indemnify and hold the ENGINEER harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) arising from such changes, except only those damages, liabilities and costs arising from the sole negligence or willful misconduct of the ENGINEER.

#### **7.15 Third Party Beneficiaries**

Nothing contained in the Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the OWNER or the ENGINEER. The ENGINEER'S services under this Agreement are being performed solely for the OWNER'S benefit, and no other entity shall have any claim against the ENGINEER because of this Agreement or the performance or nonperformance of services hereunder. The OWNER agrees to include a provision in all contracts with contractors and other entities involved in this project to carry out the intent of this paragraph.

#### **7.16 Changes in Project Scope**

In the event OWNER changes or is required to change the scope of the project from that described in this Agreement and/or the applicable addendum, and such changes require Additional Services

by ENGINEER, ENGINEER shall be entitled to additional compensation at the applicable hourly rates as agreed to in writing. ENGINEER shall give notice to OWNER of any Additional Services, prior to furnishing such additional services. OWNER may request an estimate of additional cost from ENGINEER, and upon receipt of the request, ENGINEER shall furnish such, prior to authorization of the changed scope of work.

#### **7.17 Use of Electronic/Digital Data**

Because of the potential instability of electronic/digital data and susceptibility to unauthorized changes, copies of documents that may be relied upon by OWNER are limited to the printed copies (also known as hard copies) that are signed or sealed by ENGINEER. Except for electronic/digital data which is specifically identified as a project deliverable by this AGREEMENT or except as otherwise explicitly provided in this AGREEMENT, all electronic/digital data developed by ENGINEER as part of the PROJECT is acknowledged to be an internal working document for ENGINEER's purposes solely and any such information provided to OWNER shall be on an "AS IS" basis strictly for the convenience of OWNER without any warranties of any kind. As such, OWNER is advised and acknowledges that use of such information may require substantial modification and independent verification by OWNER (or its designees). Provision of electronic/digital data, whether required by this Agreement or provided as a convenience to OWNER, does not include any license of software or other systems necessary to read, use or reproduce the information. It is the responsibility of OWNER to verify compatibility with its system and long-term stability of media. OWNER shall indemnify and hold harmless ENGINEER and its Subconsultants from all claims, damages, losses, and expenses, including attorneys' fees arising out of or resulting from third party use or any adaptation or distribution of electronic/digital data provided under this AGREEMENT, unless such third party use and adaptation or distribution is explicitly authorized by this AGREEMENT.

#### **7.18 Non-Discrimination**

The provisions of any applicable law or ordinance relating to civil rights and discrimination shall be considered part of this Agreement as if fully set forth herein.

ENGINEER is an Equal Opportunity Employer and it is the policy of ENGINEER that all employees, persons seeking employment, subcontractors, subconsultants and vendors are treated without regard to their race, religion, sex, color, national origin, disability, age, sexual orientation, marital status, public assistance status or any other characteristic protected by federal, state or local law.

#### **7.19 Severability**

Any provision or part of the Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon CLIENT and CONSULTANT, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.



**8.0 SPECIAL PROVISIONS, EXHIBITS AND SCHEDULES**

8.1 The following Exhibits are attached to and made a part of this Agreement:

8.1.1 Exhibit A "Fee Schedule".

8.1.2 Exhibit B "A listing of Duties, Responsibilities, and limitations of authority of the Resident Project Representative."

8.2 This Agreement (consisting of pages 1 to 13 inclusive) with the Exhibits and Schedules identified above constitute the entire agreement between OWNER and ENGINEER and supersede all prior written or oral understandings. This Agreement and said Exhibits and schedules may only be amended, supplemented, modified or canceled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

OWNER

City of Webster City

By: John Hark. Mayor

Attest: Gregory L. Sindt, City Clerk

Address for giving notice:

400 Second Street

Webster City, IA 50595

CLIENT'S Representative with authority for  
ordering engineering services and transmitting  
instructions:

John Webster

ENGINEER:

Bolton & Menk, Inc.

By: Gregory L. Sindt

Gregory L. Sindt, Treasurer

Address for giving notices:

1519 Baltimore Drive

Ames, IA 50010

## EXHIBIT A

# 2019 SCHEDULE OF FEES

The following fee schedule is based upon competent, responsible professional services and is the minimum, below which adequate professional standards cannot be maintained. It is, therefore, to the advantage of both the professional and the client that fees be commensurate with the service rendered. Charges are based on hours spent at hourly rates in effect for the individuals performing the work. The hourly rates for principals and members of the staff vary according to skill and experience. The current specific billing rate for any individual can be provided upon request.

The fee schedule shall apply for the period through December 31, 2019. These rates may be adjusted annually thereafter to account for changed labor costs, inflation, or changed overhead conditions.

These rates include labor, general business, and other normal and customary expenses associated with operating a professional business. Unless otherwise agreed, the above rates include personal expenses, telephone, survey stakes, and routine expendable supplies; no separate charges will be made for these activities and materials. Expenses beyond the agreed scope of services and non-routine expenses, such as large quantities of prints, extra report copies, outsourced graphics and photographic reproductions, document recording fees, outside professional and technical assistance, and other items of this general nature will be invoiced separately. Rates and charges do not include sales tax, if applicable.

Employee Classification	Hourly Billing Rates
Senior Principal	\$150-280/Hour
Principal Engineer/Surveyor/Planner/GIS/Landscape Architect	\$140-225
Senior Engineer/Surveyor/Planner/GIS/Landscape Architect	\$110-210
Project Manager (Inc. Survey, GIS, Landscape Architect)	\$100-195
Project Engineer/Surveyor/Planner/Landscape Architect	\$85-190
Design Engineer/Landscape Designer/Graduate Engineer/Surveyor	\$80-190
Specialist (Nat. Resources; GIS; Traffic; Graphics; Other)	\$60-175
Senior Technician (Inc. Construction, GIS, Survey <sup>1</sup> )	\$85-180
Technician (Inc. Construction, GIS, Survey <sup>1</sup> )	\$65-150
Administrative/Corporate Specialists	\$45-125
Structural/Electrical/Mechanical/Architect	\$120-150
GPS/Robotic Survey Equipment	NO CHARGE
CAD/Computer Usage	NO CHARGE
Routine Office Supplies	NO CHARGE
Routine Photo Copying/Reproduction	NO CHARGE
Field Supplies/Survey Stakes & Equipment	NO CHARGE

<sup>1</sup> No separate charges will be made for GPS or robotic total stations on Bolton & Menk, Inc. survey assignments; the cost of this equipment is included in the rates for Survey Technicians.



**EXHIBIT B**

**Duties, Responsibilities, and Limitations of Authority  
of the Resident Project Representative**

Exhibit B to Agreement Between Owner and Engineer for  
Professional Services, dated December 16, 2019

A Listing of the Duties, Responsibilities and Limitations of  
Authority of the **Resident Project Representative**

This is an Exhibit attached to, made a part of and incorporated by reference with the Agreement made on December 16, 2019, between the City of Webster City, Iowa (Owner) and Bolton & Menk, Inc. (Engineer) providing for professional engineering services.

ENGINEER shall furnish a Resident Project Representative (RPR), assistants and other field staff to assist ENGINEER in observing performance of the work of the Contractor.

Through more extensive on-site observations of the work in progress and field checks of materials and equipment by the RPR and assistants, ENGINEER shall endeavor to provide further protection for OWNER against defects and deficiencies in the work of CONTRACTOR; but, the furnishing of such services will not make ENGINEER responsible for or give ENGINEER control over construction means, methods, techniques, sequences or procedures or for safety precautions or programs, or responsibility for CONTRACTOR's failure to perform the Work in accordance with the Contract Documents and in particular the specific limitations set forth in paragraph 1.4 of the Agreement are applicable.

The duties and responsibilities of the RPR are limited to those of ENGINEER in ENGINEER's agreement with the OWNER and in the construction Contract Documents, and are further limited and described as follows:

**Duties, Responsibilities, and Limitations of Authority of Resident Project Representative**

Article 1 of the Agreement is supplemented to include the following agreement of the parties:

**ARTICLE 1 - SERVICES OF ENGINEER**

*D1.01 Resident Project Representative*

- A. Engineer shall furnish a Resident Project Representative ("RPR") to assist Engineer in observing progress and quality of the Work. The RPR may provide full time representation or may provide representation to a lesser degree. RPR is Engineer's representative at the Site, will act as directed by and under the supervision of Engineer, and will confer with Engineer regarding RPR's actions.
- B. Through RPR's observations of the Work, including field checks of materials and installed equipment, Engineer shall endeavor to provide further protection for Owner against defects and deficiencies in the Work. However, Engineer shall not, as a result of such RPR observations of the Work, supervise, direct, or have control over the Work, nor shall Engineer (including the RPR) have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, for security or safety at the Site, for safety precautions and programs incident to the Work or any Constructor's work in progress, for the coordination of the Constructors' work or schedules, or for any failure of any Constructor to comply with Laws and Regulations applicable to the performing and furnishing of its work. The Engineer (including RPR) neither guarantees the performances of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform the Work, or any portion of the Work, in accordance with the Construction Contract Documents. In addition, the specific terms set forth in Exhibit A, Paragraph A1.05, of this Agreement are applicable.



## C. The duties and responsibilities of the RPR are as follows:

1. *General:* RPR's dealings in matters pertaining to the Work in general shall be with Engineer and Contractor. RPR's dealings with Subcontractors shall only be through or with the full knowledge and approval of Contractor. RPR shall generally communicate with Owner only with the knowledge of and under the direction of Engineer.
2. *Schedules:* Review the progress schedule, schedule of Shop Drawing and Sample submittals, schedule of values, and other schedules prepared by Contractor and consult with Engineer concerning acceptability of such schedules.
3. *Conferences and Meetings:* Attend meetings with Contractor, such as preconstruction conferences, progress meetings, job conferences, and other Project-related meetings (but not including Contractor's safety meetings), and as appropriate prepare and circulate copies of minutes thereof.
4. *Safety Compliance:* Comply with Site safety programs, as they apply to RPR, and if required to do so by such safety programs, receive safety training specifically related to RPR's own personal safety while at the Site.
5. *Liaison:*
  - a. Serve as Engineer's liaison with Contractor. Working principally through Contractor's authorized representative or designee, assist in providing information regarding the provisions and intent of the Construction Contract Documents.
  - b. Assist Engineer in serving as Owner's liaison with Contractor when Contractor's operations affect Owner's on-Site operations.
  - c. Assist in obtaining from Owner additional details or information, when required for proper execution of the Work.
6. *Clarifications and Interpretations:* Receive from Contractor submittal of any matters in question concerning the requirements of the Construction Contract Documents (sometimes referred to as requests for information or interpretation—RFIs), or relating to the acceptability of the Work under the Construction Contract Documents. Report to Engineer regarding such RFIs. Report to Engineer when clarifications and interpretations of the Construction Contract Documents are needed, whether as the result of a Contractor RFI or otherwise. Transmit Engineer's clarifications, interpretations, and decisions to Contractor. ,
7. *Shop Drawings and Samples:*
  - a. Record date of receipt of Samples and Contractor-approved Shop Drawings.
  - b. Receive Samples that are furnished at the Site by Contractor, and notify Engineer of availability of Samples for examination.
  - c. Advise Engineer and Contractor of the commencement of any portion of the Work requiring a Shop Drawing or Sample submittal, if RPR believes that the submittal has not been received from Contractor, or has not been approved by Contractor or Engineer.

8. *Proposed Modifications:* Consider and evaluate Contractor's suggestions for modifications to the Drawings or Specifications, and report such suggestions, together with RPR's recommendations, if any, to Engineer. Transmit Engineer's response (if any) to such suggestions to Contractor.
9. *Review of Work; Defective Work:*
  - a. Report to Engineer whenever RPR believes that any part of the Work is defective under the terms and standards set forth in the Construction Contract Documents, and provide recommendations as to whether such Work should be corrected, removed and replaced, or accepted as provided in the Construction Contract Documents.
  - b. Inform Engineer of any Work that RPR believes is not defective under the terms and standards set forth in the Construction Contract Documents, but is nonetheless not compatible with the design concept of the completed Project as a functioning whole, and provide recommendations to Engineer for addressing such Work. ; and
  - c. Advise Engineer of that part of the Work that RPR believes should be uncovered for observation, or requires special testing, inspection, or approval.
10. *Inspections, Tests, and System Start-ups:*
  - a. Consult with Engineer in advance of scheduled inspections, tests, and systems start-ups.
  - b. Verify that tests, equipment, and systems start-ups and operating and maintenance training are conducted in the presence of appropriate Owner's personnel, and that Contractor maintains adequate records thereof.
  - c. Observe, record, and report to Engineer appropriate details relative to the test procedures and systems start-ups.
  - d. Observe whether Contractor has arranged for inspections required by Laws and Regulations, including but not limited to those to be performed by public or other agencies having jurisdiction over the Work.
  - e. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Work, record the results of these inspections, and report to Engineer.
11. *Records:*
  - a. Maintain at the Site orderly files for correspondence, reports of job conferences, copies of Construction Contract Documents including all Change Orders, Field Orders, Work Change Directives, Addenda, additional Drawings issued subsequent to the execution of the Construction Contract, RFIs, Engineer's clarifications and interpretations of the Construction Contract Documents, progress reports, approved Shop Drawing and Sample submittals, and other Project-related documents.
  - b. Prepare a daily report or keep a diary or log book, recording Contractor's hours on the Site, Subcontractors present at the Site, weather conditions, data relative to questions of Change Orders, Field Orders, Work Change Directives, or changed conditions, Site visitors, deliveries of equipment or materials, daily activities, decisions, observations in



general, and specific observations in more detail as in the case of observing test procedures; and send copies to Engineer.

- c. Upon request from Owner to Engineer, photograph or video Work in progress or Site conditions.
- d. Record and maintain accurate, up-to-date lists of the names, addresses, fax numbers, e-mail addresses, websites, and telephone numbers (including mobile numbers) of all Contractors, Subcontractors, and major Suppliers of materials and equipment.
- e. Maintain records for use in preparing Project documentation.
- f. Upon completion of the Work, furnish original set of all RPR Project documentation to Engineer.

12. *Reports:*

- a. Furnish to Engineer periodic reports as required of progress of the Work and of Contractor's compliance with the progress schedule and schedule of Shop Drawing and Sample submittals.
- b. Draft and recommend to Engineer proposed Change Orders, Work Change Directives, and Field Orders. Obtain backup material from Contractor.
- c. Furnish to Engineer and Owner copies of all inspection, test, and system start-up reports.
- d. Immediately inform Engineer of the occurrence of any Site accidents, emergencies, acts of God endangering the Work, possible force majeure or delay events, damage to property by fire or other causes, or the discovery of any potential differing site condition or Constituent of Concern.

13. *Payment Requests:* Review applications for payment with Contractor for compliance with the established procedure for their submission and forward with recommendations to Engineer, noting particularly the relationship of the payment requested to the schedule of values, Work completed, and materials and equipment delivered at the Site but not incorporated in the Work.

14. *Certificates, Operation and Maintenance Manuals:* During the course of the Work, verify that materials and equipment certificates, operation and maintenance manuals and other data required by the Contract Documents to be assembled and furnished by Contractor are applicable to the items actually installed and in accordance with the Contract Documents, and have these documents delivered to Engineer for review and forwarding to Owner prior to payment for that part of the Work.

15. *Completion:*

- a. Participate in Engineer's visits to the Site regarding Substantial Completion, assist in the determination of Substantial Completion, and prior to the issuance of a Certificate of Substantial Completion submit a punch list of observed items requiring completion or correction.

- b. Participate in Engineer's visit to the Site in the company of Owner and Contractor, to determine completion of the Work, and prepare a final punch list of items to be completed or corrected by Contractor.
- c. Observe whether all items on the final punch list have been completed or corrected, and make recommendations to Engineer concerning acceptance and issuance of the Notice of Acceptability of the Work (Exhibit E).

D. Resident Project Representative shall not:

- 1. Authorize any deviation from the Construction Contract Documents or substitution of materials or equipment (including "or-equal" items).
- 2. Exceed limitations of Engineer's authority as set forth in this Agreement.
- 3. Undertake any of the responsibilities of Contractor, Subcontractors, or Suppliers, or any Constructor.
- 4. Advise on, issue directions relative to, or assume control over any aspect of the means, methods, techniques, sequences or procedures of the Work, by Contractor or any other Constructor.
- 5. Advise on, issue directions regarding, or assume control over security or safety practices, precautions, and programs in connection with the activities or operations of Owner or Contractor.
- 6. Participate in specialized field or laboratory tests or inspections conducted off-site by others except as specifically authorized by Engineer.
- 7. Accept Shop Drawing or Sample submittals from anyone other than Contractor.
- 8. Authorize Owner to occupy the Project in whole or in part.





## MEMORANDUM

TO: Mayor and City Council

FROM : Daniel Ortiz-Hernandez, City Manager  
Biridiana Bishop, Assistant City Manager  
Matt Alcazar, Engineering Tech/Project Coordinator

DATE: June 20, 2022

RE: Adopt a Resolution Authorizing Change Order No. 1 and Accepting Work Completed for the 2020 Second Street Reconstruction Project

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**SUMMARY:** The 2020 Second Street Reconstruction Project is complete. Project acceptance and final payment authorization needs to be considered by the City Council. The project consisted of new concrete street pavement, new sidewalks, and all new infrastructure within the right-of-way from Prospect Street to Beach Street, along with new Street Lighting on the north side.

**PREVIOUS COUNCIL ACTION:** Council authorized Snyder & Associates Engineering to design and bid the 2<sup>nd</sup> Street project on November 21, 2019 and approved agreement with Rasch Construction on February 3, 2020 for construction of the project. February 3, 2020

**BACKGROUND/DISCUSSION:** The 2020 Second Street Reconstruction Project area was just west of the Prospect Second Street intersection and ended just before Beach Street. The contractor has completed all work (including bid alternates) as outlined in the contract documents and specifications and the project is ready for close out. Alternative No. 1 was reconstructing Funk Street from 100' north of Second Street to Third Street. Alternative No. 2 was reconstructing Grove Street from the south Fareway Store driveway to the alley.

Attached to this staff report is the engineer's letter recommending close out. The project includes a reduction of \$94,691.77 based on quantity adjustments to reflect actual measurements made in the field. One of the reductions that is notable is the \$12,000 reduction provided to the City because of a storm sewer installation issue. Snyder and Associates will be present at the meeting to expand on this further.

Original contract with Rasch Construction, Fort Dodge, IA	\$ 3,736,816.71
Final Quantity Adjustment	-\$ 94,691.77
Total with Quantity Adjustment	\$ 3,642,124.94
Less previous payments	-\$ 3,600,599.94
<b>Net Payment Due in 30 days</b>	<b><u>\$ 41,525.00</u></b>

**FINANCIAL IMPLICATIONS:** The Funding for the project is from general obligation bonds.

**RECOMMENDATION:** City Staff recommends the City Council adopt a resolution authorizing Change Order No. 1 and Accepting work completed for the 2020 Second Street Reconstruction Project.



May 26, 2022

Mrs. Biridiana Bishop  
City of Webster City  
400 Second Street P.O. Box 217  
Webster City, Iowa 50595

RE: 2020 SECOND STREET RECONSTRUCTION PROJECT ("PHASE 1")  
PARTIAL PAYMENT APPLICATION NO. 12 (FINAL), RELEASE OF RETAINAGE,  
CHANGE ORDER NO. 1, AND CERTIFICATE OF COMPLETION  
S&A PROJECT NO. 119.0463.01

Dear Mrs. Bishop:

Partial payment application no. 12 (final) is for final payment on the project with release of retainage. Also included is change order no. 1 and a Certificate of Completion.

Change order no. 1 includes: (a.) adjusting all quantities to reflect actual measurements made in the field, (b.) crediting the City \$12,000 for pipe joint cracking in storm sewer cross runs P-03 and P-26, and (c.) adding business signs for new businesses affected by detour routing.

We recommend approval of change order no. 1 in the negative amount of -\$94,691.77, partial payment application no. 12 (final), and release of retainage in the amount of \$41,525.00 to Rasch Construction Inc.

Please contact me should you have any questions on this pay application.

Sincerely,

SNYDER & ASSOCIATES, INC.



John W. Haldeman, P.E.

Enclosures

cc: Matt Alcazar, City of Webster City  
Logan Jarvis, Snyder & Associates, Inc.

# CERTIFICATE OF COMPLETION

## ***2020 SECOND STREET RECONSTRUCTION PROJECT***

**Webster City, Iowa**

***May 26, 2022***

We hereby declare that we have made an on-site review of the completed construction of the ***2020 Second Street Reconstruction Project*** as performed by Rasch Construction Inc.

As Engineers for the project, it is our opinion that the work performed is in substantial conformance with the plans and specifications, and that the final amount of the Contract is ***\$3,654,124.94***. I hereby recommend acceptance of the project.

Respectfully submitted,

SNYDER & ASSOCIATES, INC.



*John W. Haldeman, P.E.*

*Civil Engineer*

*Snyder & Associates, Inc.*

*Iowa License Number P15808*





**APPLICATION FOR PARTIAL PAYMENT NO. 12 (FINAL with RETAINAGE RELEASE)**

PROJECT: 2020 Second Street Reconstruction Project

S&A PROJECT NO.:

119.0463

OWNER: City of Webster City  
PRIME CONTRACTOR: Rasch Construction, Inc.  
1828 Johnson Ave  
Fort Dodge, IA 50501  
DATE: May 27, 2022

PAYMENT PERIOD: 05/23/2021 - 05/26/2022 (FINAL)

**1. CONTRACT SUMMARY:**

Original Contract Amount: \$ 3,736,816.71  
Net Change by Change Order: (\$94,691.77)  
Contract Amount to Date: \$ 3,642,124.94

**CONTRACT PERIOD: TOTAL WORKING DAYS**

Original Contract Date: February 3, 2020  
Original Contract Time: November 6, 2020

**2. WORK SUMMARY:**

Total Work Performed to Date: \$ 3,642,124.94  
Total Stockpiled Materials: \$ -  
Retainage: 1.37% \$ -  
Liquidated Damages: \$ -  
Total Earned Less Retainage & LDs: \$ 3,642,124.94  
Less Previous Applications for Payment: \$ 3,600,599.94  
AMOUNT DUE THIS APPLICATION: \$ 41,525.00

**3. CONTRACTOR'S CERTIFICATION:**

The undersigned CONTRACTOR certifies that:

- (1) all previous progress payments received from OWNER on account of Work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment; and
- (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances

Rasch Construction, Inc.

CONTRACTOR

By Benjamin Kohnen DATE: 6/17/2022

**4. ENGINEER'S APPROVAL:**

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.

ENGINEER

By John W. Alderman DATE: 6/17/2022

**5. OWNER'S APPROVAL**

City of Webster City

OWNER

By \_\_\_\_\_ DATE: \_\_\_\_\_

6. DETAILED ESTIMATE OF WORK COMPLETED:

ITEM NO.	DESCRIPTION OF WORK	QUANTITY			UNIT	UNIT PRICE	TOTAL COST	WORK COMPLETED		TOTAL COMPLETED	%	CO#
		EST	ACTUAL	THIS PERIOD				PREVIOUS	THIS PERIOD			
2	EARTHWORK											
2.1	Clearing and Grubbing	436.6	436.6		UNIT	\$ 30.00	\$ 13,098.00	\$ 13,098.00	\$ -	\$ 13,098.00	100%	1
2.2	Topsoil, On-Site, Strip, Salvage and Spread	1746	1746		CY	\$ 18.00	\$ 31,428.00	\$ 31,428.00	\$ -	\$ 31,428.00	100%	
2.3	Excavation, Class 10	6707	6707		CY	\$ 6.00	\$ 40,242.00	\$ 40,242.00	\$ -	\$ 40,242.00	100%	
2.4	Subgrade Preparation, 12" Depth	17742	17742		SY	\$ 2.00	\$ 35,484.00	\$ 35,484.00	\$ -	\$ 35,484.00	100%	
2.5	Core Out Excavation	176.2	176.2		CY	\$ 8.00	\$ 1,409.60	\$ 1,409.60	\$ -	\$ 1,409.60	100%	1
2.6	Subbase, Modified, 12" Depth (City Furnished)	19010	19010		SY	\$ 4.00	\$ 76,040.00	\$ 76,040.00	\$ -	\$ 76,040.00	100%	
2.7	Removal of Structures, Footings	8	8		EA	\$ 500.00	\$ 4,000.00	\$ 4,000.00	\$ -	\$ 4,000.00	100%	
2.8	Compaction Testing	1	1		LS	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ -	\$ 4,500.00	100%	
3	TRENCH AND TRENCHLESS CONSTRUCTION											
3.1	TRENCH COMPACTION TESTING	1	1		LS	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ -	\$ 6,000.00	100%	
4	SEWERS COMPACTION TESTING											
4.1	Sanitary Sewer, Gravity Main, Trenched, 8" PVC	20	20		LF	\$ 50.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00	100%	
4.2	Sanitary Sewer Gravity Main, Trenched, 12" PVC	15	15		LF	\$ 55.00	\$ 825.00	\$ 825.00	\$ -	\$ 825.00	100%	1
4.3	Sanitary Sewer Gravity Main, Trenched, 15" PVC	2807	2807		LF	\$ 60.00	\$ 168,420.00	\$ 168,420.00	\$ -	\$ 168,420.00	100%	1
4.4	Sanitary Sewer Service Stub, 4" PVC	59	59		EA	\$ 1,250.00	\$ 73,750.00	\$ 73,750.00	\$ -	\$ 73,750.00	100%	1
4.5	Sanitary Sewer Service Stub, 6" PVC	15	15		EA	\$ 1,500.00	\$ 22,500.00	\$ 22,500.00	\$ -	\$ 22,500.00	100%	1
4.6	Removal of Sanitary Sewer, Less than or equal to 36" Diameter	2989	2989		LF	\$ 12.00	\$ 35,868.00	\$ 35,868.00	\$ -	\$ 35,868.00	100%	
4.7	Storm Sewer, Trenched, Class III RCP, 15" Diameter (CI R-2 Bed)	1858	1858		LF	\$ 43.00	\$ 79,894.00	\$ 79,894.00	\$ -	\$ 79,894.00	100%	
4.8	Storm Sewer, Trenched, Class III RCP, 18" Diameter (CI R-2 Bed)	368	368		LF	\$ 46.00	\$ 16,928.00	\$ 16,928.00	\$ -	\$ 16,928.00	100%	
4.9	Storm Sewer, Trenched, Class III RCP, 30" Diameter (CI R-2 Bed)	192	192		LF	\$ 93.00	\$ 17,856.00	\$ 17,856.00	\$ -	\$ 17,856.00	100%	
4.10	Storm Sewer, Trenched, Class III RCP Arch Pipe, 29" x 18" (CI R-2 Bed)	58	58		LF	\$ 93.00	\$ 5,394.00	\$ 5,394.00	\$ -	\$ 5,394.00	100%	
4.11	Storm Sewer, Trenched, Class III RCP Arch Pipe, 44" x 27" (CI R-2 Bed)	152	152		LF	\$ 143.00	\$ 21,736.00	\$ 21,736.00	\$ -	\$ 21,736.00	100%	
4.12	Storm Sewer, Trenched, Class III RCP Arch Pipe, 73" x 45" (CI R-2 Bed)	114	114		LF	\$ 283.00	\$ 32,262.00	\$ 32,262.00	\$ -	\$ 32,262.00	100%	
4.13	Storm Sewer, Trenched, PVC, 12" Diameter (CI R-2 Bed)	138	138		LF	\$ 40.00	\$ 5,520.00	\$ 5,520.00	\$ -	\$ 5,520.00	100%	
4.14	Removal of Storm Sewer, Less than or equal to 36" Diameter	758	758		LF	\$ 12.00	\$ 9,096.00	\$ 9,096.00	\$ -	\$ 9,096.00	100%	
4.15	Removal of Storm Sewer, Greater than 36" Diameter	118	118		LF	\$ 20.00	\$ 2,360.00	\$ 2,360.00	\$ -	\$ 2,360.00	100%	
4.16	Subdrain, Longitudinal, HDPE, Perforated, 6" Diameter	5545	5545		LF	\$ 9.00	\$ 49,905.00	\$ 49,905.00	\$ -	\$ 49,905.00	100%	
4.17	Subdrain Cleanout, Type A-2, 6" Diameter	5	5		EA	\$ 450.00	\$ 2,250.00	\$ 2,250.00	\$ -	\$ 2,250.00	100%	1
4.18	Subdrain Outlet to Structure	48	48		EA	\$ 100.00	\$ 4,800.00	\$ 4,800.00	\$ -	\$ 4,800.00	100%	1
4.19	Continuous Trench Drain	163.3	163.3		LF	\$ 140.00	\$ 22,862.00	\$ 22,862.00	\$ -	\$ 22,862.00	100%	1
4.20	Maintain Live Sanitary Flow	1	1		LS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00	100%	
4.21	Connect to Existing, Sanitary Sewer	2	2		EA	\$ 800.00	\$ 1,600.00	\$ 1,600.00	\$ -	\$ 1,600.00	100%	
4.22	Storm Sewer, 15" x 12" RCP Tee	3	3		EA	\$ 1,050.00	\$ 3,150.00	\$ 3,150.00	\$ -	\$ 3,150.00	100%	
4.23	Storm Sewer Maintenance	2	2	2	EA	\$ (6,000.00)	\$ (12,000.00)	\$ -	\$ (12,000.00)	\$ (12,000.00)	100%	
5	WATER MAIN AND APPURTENANCES											
5.1	Water Main, Trenched, 4" DIP, Nitrile Gaskets	16.8	16.8		LF	\$ 52.00	\$ 873.60	\$ 873.60	\$ -	\$ 873.60	100%	1
5.2	Water Main, Trenched, 8" DIP, Nitrile Gaskets	597	597		LF	\$ 60.00	\$ 35,820.00	\$ 35,820.00	\$ -	\$ 35,820.00	100%	1
5.3	Water Main, Trenched, 12" DIP, Nitrile Gaskets	3145	3145		LF	\$ 78.00	\$ 245,310.00	\$ 245,310.00	\$ -	\$ 245,310.00	100%	
5.4	Fitting, 90 Degree Bend, 8"	14	14		EA	\$ 300.00	\$ 4,200.00	\$ 4,200.00	\$ -	\$ 4,200.00	100%	
5.5	Fitting, 45 Degree Bend, 12"	10	10		EA	\$ 525.00	\$ 5,250.00	\$ 5,250.00	\$ -	\$ 5,250.00	100%	
5.6	Fitting, 90 Degree Bend, 12"	5	5		EA	\$ 575.00	\$ 2,875.00	\$ 2,875.00	\$ -	\$ 2,875.00	100%	1
5.7	Fitting, 12" x 8" Cross	3	3		EA	\$ 1,050.00	\$ 3,150.00	\$ 3,150.00	\$ -	\$ 3,150.00	100%	
5.8	Fitting, 12" x 12" Cross	1	1		EA	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00	100%	
5.9	Fitting, 4" x 4" Tee	1	1		EA	\$ 350.00	\$ 350.00	\$ 350.00	\$ -	\$ 350.00	100%	1
5.10	Fitting, 12" x 4" Tee	2	2		EA	\$ 650.00	\$ 1,300.00	\$ 1,300.00	\$ -	\$ 1,300.00	100%	
5.11	Fitting, 12" x 4" Reducer	1	1		EA	\$ 450.00	\$ 450.00	\$ 450.00	\$ -	\$ 450.00	100%	
5.12	Water Service Stub, Copper Type K, 1"	45	45		EA	\$ 1,350.00	\$ 60,750.00	\$ 60,750.00	\$ -	\$ 60,750.00	100%	
5.13	Water Service Stub, Copper Type K, 2"	8	8		EA	\$ 1,850.00	\$ 14,800.00	\$ 14,800.00	\$ -	\$ 14,800.00	100%	
5.14	Water Service Stub, Copper Type K	17	17		EA	\$ 1,620.00	\$ 27,540.00	\$ 27,540.00	\$ -	\$ 27,540.00	100%	
5.15	Water Service Curb Stop and Box	70	70		EA	\$ 350.00	\$ 24,500.00	\$ 24,500.00	\$ -	\$ 24,500.00	100%	
5.16	Gate Valve, 4"	1	1		EA	\$ 950.00	\$ 950.00	\$ 950.00	\$ -	\$ 950.00	100%	
5.17	Gate Valve, 8"	4	4		EA	\$ 1,450.00	\$ 5,800.00	\$ 5,800.00	\$ -	\$ 5,800.00	100%	
5.18	Gate Valve, 12"	9	9		EA	\$ 2,550.00	\$ 22,950.00	\$ 22,950.00	\$ -	\$ 22,950.00	100%	
5.19	Fire Hydrant Assembly	10	10		EA	\$ 5,040.00	\$ 50,400.00	\$ 50,400.00	\$ -	\$ 50,400.00	100%	
5.20	Fire Hydrant Assembly Removal	4	4		EA	\$ 2,000.00	\$ 8,000.00	\$ 8,000.00	\$ -	\$ 8,000.00	100%	
5.21	Valve Box Removal	8	8		EA	\$ 300.00	\$ 2,400.00	\$ 2,400.00	\$ -	\$ 2,400.00	100%	
5.22	Dead End Thrust Block	1	1		EA	\$ 400.00	\$ 400.00	\$ 400.00	\$ -	\$ 400.00	100%	
5.23	Water Main Plug, Fill, and Abandonment, 12" or less	3617	3617		LF	\$ 8.00	\$ 28,936.00	\$ 28,936.00	\$ -	\$ 28,936.00	100%	
6	STRUCTURES FOR SANITARY AND STORM											
6.1	Manhole, Type SW-301, 48" Diameter	12	12		EA	\$ 3,400.00	\$ 40,800.00	\$ 40,800.00	\$ -	\$ 40,800.00	100%	1
6.2	Manhole, Type SW-301, 48" Diameter, Well Only	0	0		EA	\$ 2,700.00	\$ -	\$ -	\$ -	\$ -	100%	1
6.3	Manhole, Type SW-401, 60" Diameter	5	5		EA	\$ 4,100.00	\$ 20,500.00	\$ 20,500.00	\$ -	\$ 20,500.00	100%	
6.4	Manhole, Type SW-401, 84" Diameter	2	2		EA	\$ 7,100.00	\$ 14,200.00	\$ 14,200.00	\$ -	\$ 14,200.00	100%	
6.5	Manhole, Type SW-401, 96" Diameter	2	2		EA	\$ 9,600.00	\$ 19,200.00	\$ 19,200.00	\$ -	\$ 19,200.00	100%	
6.6	Intake Type SW-505	13	13		EA	\$ 3,900.00	\$ 50,700.00	\$ 50,700.00	\$ -	\$ 50,700.00	100%	
6.7	Intake Type SW-506	16	16		EA	\$ 5,900.00	\$ 94,400.00	\$ 94,400.00	\$ -	\$ 94,400.00	100%	
6.8	Intake Type SW-511	1	1		EA	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00	100%	
6.9	Intake Type SW-541L, Top Only	1	1		EA	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00	100%	
6.10	Connection to Existing Intake	2	2		EA	\$ 1,500.00	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 3,000.00	100%	
6.11	Remove Manhole	19	19		EA	\$ 400.00	\$ 7,600.00	\$ 7,600.00	\$ -	\$ 7,600.00	100%	
6.12	Remove Intake	12	12		EA	\$ 400.00	\$ 4,800.00	\$ 4,800.00	\$ -	\$ 4,800.00	100%	
7	STREETS AND RELATED WORK											
7.1	Pavement, PCC, Class C, 8"	13285	13285		SY	\$ 49.00	\$ 650,965.00	\$ 650,965.00	\$ -	\$ 650,965.00	100%	1
7.2	Pavement, PCC, Class C, 7"	2371.1	2371.1		SY	\$ 71.00	\$ 168,348.10	\$ 168,348.10	\$ -	\$ 168,348.10	100%	1
7.3	Temporary Pavement, 7"	149	149		SY	\$ 60.00	\$ 8,940.00	\$ 8,940.00	\$ -	\$ 8,940.00	100%	
7.4	Curb and Gutter, 2.5' Wide, 6"	16	16		LF	\$ 50.00	\$ 800.00	\$ 800.00	\$ -	\$ 800.00	100%	
7.5	PCC Pavement Samples and Testing	1	1		LS	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ -	\$ 18,000.00	100%	
7.6	Removal of Sidewalk	3210	3210		SY	\$ 4.00	\$ 12,840.00	\$ 12,840.00	\$ -	\$ 12,840.00	100%	
7.7	Removal of Driveway	2349	2349		SY	\$ 4.00	\$ 9,396.00	\$ 9,396.00	\$ -	\$ 9,396.00	100%	
7.8	Sidewalk, PCC, 4"	2618	2618		SY	\$ 51.00	\$ 133,518.00	\$ 133,518.00	\$ -	\$ 133,518.00	100%	1
7.9	Sidewalk, PCC, 6"	99	99		SY	\$ 70.00	\$ 6,930.00	\$ 6,930.00	\$ -	\$ 6,930.00	100%	1
7.10	Detectable Warnings	360	360		SF	\$ 20.00	\$ 7,200.00	\$ 7,200.00	\$ -	\$ 7,200.00	100%	
7.11	Driveway, Paved, PCC, 6"	683	683		SY	\$ 60.00	\$ 40,980.00	\$ 40,980.00	\$ -	\$ 40,980.00	100%	1
7.12	Driveway, Paved, PCC, 7"	1278	1278		SY	\$ 65.00	\$ 83,070.00	\$ 83,070.00	\$ -	\$ 83,070.00	100%	1
7.13	Driveway, Granular, Class A Crushed Stone, 6" Depth	39.15	39.15		TON	\$ 30.00	\$ 1,174.50	\$ 1,174.50	\$ -	\$ 1,174.50	100%	
7.14	Full Depth Patches, PCC, 8"	12	12		SY	\$ 220.00	\$ 2,640.00	\$ 2,640.00	\$ -	\$ 2,640.00	100%	
7.15	Milling	13214	13214		SY	\$ 5.00	\$ 66,070.00	\$ 66,070.00	\$ -	\$ 66,070.00	100%	
7.16	Pavement Removal	13214	13214		SY	\$ 5.00	\$ 66,070.00	\$ 66,070.00	\$ -	\$ 66,070.00	100%	
7.17	Curb and Gutter Removal	16	16		LF	\$ 5.00	\$ 80.00	\$ 80.00	\$ -	\$ 80.00	100%	
7.18	Temporary Gravel Access	162.73	162.73		TON	\$ 30.00	\$ 4,881.90	\$ 4,881.90	\$ -	\$ 4,881.90	100%	1
7.19	Removal of Temporary Gravel Access	162.73	162.73		TON	\$ 8.00	\$ 1,301.84	\$ 1,301.84	\$ -	\$ 1,301.84	100%	1
8	TRAFFIC CONTROL											
8.1	Painted Pavement Markings, Solvent/Waterborne	86.87	86.87		STA	\$ 50.00	\$ 4,343.50	\$ 4,343.50	\$ -	\$ 4,343.50	100%	
8.2	Painted Pavement Symbols, Solvent/Waterborne	24	24		EA	\$ 110.00	\$ 2,640.00	\$ 2,640.00	\$ -	\$ 2,640.00	100%	
8.3	Grooves Cut for Pavement Markings	81.55	81.55		STA	\$ 95.00	\$ 7,747.25	\$ 7,747.25	\$ -	\$ 7,747.25	100%	
8.4	Grooves Cut for Symbols and Legends	24	24		EA	\$ 130.00	\$ 3,120.00	\$ 3,120.00	\$ -	\$ 3,120.00	100%	
8.5	Temporary Traffic Control	1	1		LS	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ -	\$ 35,000.00	100%	
8.6	Removal of Type A Sign											



ADD ALTERNATIVE NO. 1											
2	EARTHWORK										
2.1	Clearing and Grubbing	65.8	65.8		UNIT	\$ 30.00	\$ 1,974.00	\$ 1,974.00	\$ -	\$ 1,974.00	100%
2.2	Topsoil, On-Site, Strip, Salvage and Spread	63	63		CY	\$ 18.00	\$ 1,134.00	\$ 1,134.00	\$ -	\$ 1,134.00	100%
2.3	Excavation, Class 10	702.5	702.5		CY	\$ 9.00	\$ 6,322.50	\$ 6,322.50	\$ -	\$ 6,322.50	100% 1
2.4	Subgrade Preparation, 12" Depth	1075.1	1075.1		SY	\$ 2.00	\$ 2,150.20	\$ 2,150.20	\$ -	\$ 2,150.20	100% 1
2.5	Core Out Excavation	0	0		CY	\$ 8.00	\$ -	\$ -	\$ -	\$ -	100% 1
2.6	Subbase, Modified, 12" Depth (City Furnished)	1075.1	1075.1		SY	\$ 4.00	\$ 4,300.40	\$ 4,300.40	\$ -	\$ 4,300.40	100% 1
2.7	Compaction Testing	1	1		LS	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00	100%
3	TRENCH AND TRENCHLESS CONSTRUCTION										
3.1	TRENCH COMPACTION TESTING	1	1		LS	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00	100%
4	SEWERS COMPACTION TESTING										
4.1	Storm Sewer, Trenched, Class III RCP, 30" Diameter (CI R-2 Bed)	233	233		LF	\$ 93.00	\$ 21,669.00	\$ 21,669.00	\$ -	\$ 21,669.00	100%
4.2	Removal of Storm Sewer, Less than or equal to 36" Diameter	234	234		LF	\$ 12.00	\$ 2,808.00	\$ 2,808.00	\$ -	\$ 2,808.00	100%
4.3	Subdrain, Longitudinal, HDPE, Perforated, 6" Diameter	268	268		LF	\$ 9.00	\$ 2,412.00	\$ 2,412.00	\$ -	\$ 2,412.00	100% 1
4.4	Subdrain Outlet to Structure	4	4		EA	\$ 450.00	\$ 1,800.00	\$ 1,800.00	\$ -	\$ 1,800.00	100%
6	STRUCTURES FOR SANITARY AND STORM										
6.1	Intake Type SW-506	1	1		EA	\$ 5,900.00	\$ 5,900.00	\$ 5,900.00	\$ -	\$ 5,900.00	100%
6.2	Manhole Adjustment, Minor	1	1		EA	\$ 900.00	\$ 900.00	\$ 900.00	\$ -	\$ 900.00	100%
6.3	Connection to Existing Manhole	1	1		EA	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00	100%
6.4	Remove Intake	1	1		EA	\$ 400.00	\$ 400.00	\$ 400.00	\$ -	\$ 400.00	100%
7	STREETS AND RELATED WORK										
7.1	Pavement, PCC, Class C, 7"	1075.1	1075.1		SY	\$ 71.00	\$ 76,332.10	\$ 76,332.10	\$ -	\$ 76,332.10	100% 1
7.2	PCC Pavement Samples and Testing	1	1		LS	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	\$ 500.00	100%
7.3	Removal of Sidewalk	108	108		SY	\$ 4.00	\$ 432.00	\$ 432.00	\$ -	\$ 432.00	100%
7.4	Removal of Driveway	29	29		SY	\$ 4.00	\$ 116.00	\$ 116.00	\$ -	\$ 116.00	100%
7.5	Sidewalk, PCC, 4"	22.1	22.1		SY	\$ 70.00	\$ 1,547.00	\$ 1,547.00	\$ -	\$ 1,547.00	100% 1
7.6	Sidewalk, PCC, 6"	20	20		SY	\$ 75.00	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00	100%
7.7	Detectable Warnings	30	30		SF	\$ 30.00	\$ 900.00	\$ 900.00	\$ -	\$ 900.00	100%
7.8	Driveway, Paved, PCC, 6"	37.1	37.1		SY	\$ 65.00	\$ 2,411.50	\$ 2,411.50	\$ -	\$ 2,411.50	100% 1
7.9	Driveway, Paved, PCC, 7"	59	59		SY	\$ 85.00	\$ 5,015.00	\$ 5,015.00	\$ -	\$ 5,015.00	100% 1
7.10	Driveway, Granular, Class A Crushed Stone, 6" Depth	6.29	6.29		TON	\$ 30.00	\$ 188.70	\$ 188.70	\$ -	\$ 188.70	100%
7.11	Pavement Removal	1075.1	1075.1		SY	\$ 5.00	\$ 5,375.50	\$ 5,375.50	\$ -	\$ 5,375.50	100% 1
8	TRAFFIC CONTROL										
8.1	Temporary Traffic Control	1	1		LS	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 2,500.00	100%
9	SITE WORK AND LANDSCAPING										
9.1	Hydraulic Seeding, Type 1, Fertilizing, and BFM Mulching	0.2	0.2		AC	\$ 4,100.00	\$ 820.00	\$ 820.00	\$ -	\$ 820.00	100%
9.2	SWPPP Management	1	1		LS	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	\$ 500.00	100%
9.3	Filter Sock, 9"	0	0		LF	\$ 3.00	\$ -	\$ -	\$ -	\$ -	100% 1
9.4	Filter Sock, Removal	0	0		LF	\$ 0.50	\$ -	\$ -	\$ -	\$ -	100% 1
9.5	Erosion Control Mulching, Hydromulching	0.2	0.2		AC	\$ 1,000.00	\$ 200.00	\$ 200.00	\$ -	\$ 200.00	100%
9.6	Inlet Protection Device, Drop In	2	2		EA	\$ 150.00	\$ 300.00	\$ 300.00	\$ -	\$ 300.00	100%
9.7	Inlet Protection Device, Maintenance	2	2		EA	\$ 75.00	\$ 150.00	\$ 150.00	\$ -	\$ 150.00	100%
9.8	Temporary Fence, Orange Safety Fence	394	394		LF	\$ 6.50	\$ 2,561.00	\$ 2,561.00	\$ -	\$ 2,561.00	100%
9.9	Combined Concrete Sidewalk and Retaining Wall	25	25		CY	\$ 570.00	\$ 14,250.00	\$ 14,250.00	\$ -	\$ 14,250.00	100%
11	MISCELLANEOUS										
11.1	Mobilization	1	1		LS	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ -	\$ 6,500.00	100%
11.2	Maintenance of Postal Service	1	1		LS	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00	100%
11.3	Maintenance of Solid Waste Collection	1	1		LS	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00	100%
11.4	Concrete Washout	1	1	1	LS	\$ 500.00	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	100%
TOTAL BID ALT NO. 1 =						\$ 179,868.90	\$ 179,368.90	\$ 500.00	\$ 179,868.90	100%	
ADD ALTERNATIVE NO. 2											
2	EARTHWORK										
2.1	Clearing and Grubbing	0.5	0.5		UNIT	\$ 150.00	\$ 75.00	\$ 75.00	\$ -	\$ 75.00	100%
2.2	Topsoil, On-Site, Strip, Salvage and Spread	9	9		CY	\$ 18.00	\$ 162.00	\$ 162.00	\$ -	\$ 162.00	100%
2.3	Excavation, Class 10	165	165		CY	\$ 9.00	\$ 1,485.00	\$ 1,485.00	\$ -	\$ 1,485.00	100%
2.4	Subgrade Preparation, 12" Depth	318	318		SY	\$ 2.50	\$ 795.00	\$ 795.00	\$ -	\$ 795.00	100%
2.5	Core Out Excavation	53	53		CY	\$ 8.00	\$ 424.00	\$ 424.00	\$ -	\$ 424.00	100% 1
2.6	Subbase, Modified, 12" Depth (City Furnished)	318	318		SY	\$ 4.00	\$ 1,272.00	\$ 1,272.00	\$ -	\$ 1,272.00	100%
2.7	Compaction Testing	0	0		LS	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	100% 1
4	SEWERS COMPACTION TESTING										
4.1	Subdrain, Longitudinal, HDPE, Perforated, 6" Diameter	0	0		LF	\$ 9.00	\$ -	\$ -	\$ -	\$ -	100% 1
4.2	Subdrain Outlet to Structure	0	0		EA	\$ 450.00	\$ -	\$ -	\$ -	\$ -	100% 1
5	WATER MAIN AND APPURTENANCES										
5.1	Valve Box Adjustment, Minor	1	1		EA	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	\$ 500.00	100%
7	STREETS AND RELATED WORK										
7.1	Pavement, PCC, Class C, 7"	264	264		SY	\$ 71.00	\$ 18,744.00	\$ 18,744.00	\$ -	\$ 18,744.00	100%
7.2	PCC Pavement Samples and Testing	1	1		LS	\$ 800.00	\$ 800.00	\$ 800.00	\$ -	\$ 800.00	100%
7.3	Removal of Driveway	94.5	94.5		SY	\$ 4.00	\$ 378.00	\$ 378.00	\$ -	\$ 378.00	100%
7.4	Driveway, Paved, PCC, 7"	154.5	154.5		SY	\$ 65.00	\$ 10,042.50	\$ 10,042.50	\$ -	\$ 10,042.50	100%
7.5	Pavement Removal	343	343		SY	\$ 5.00	\$ 1,715.00	\$ 1,715.00	\$ -	\$ 1,715.00	100%
8	TRAFFIC CONTROL										
8.1	Temporary Traffic Control	1	1		LS	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 2,500.00	100%
9	SITE WORK AND LANDSCAPING										
9.1	Hydraulic Seeding, Fertilizing, and Mulching	0	0		AC	\$ 4,100.00	\$ -	\$ -	\$ -	\$ -	100% 1
9.2	SWPPP Management	1	1		LS	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	\$ 500.00	100%
9.3	Filter Sock, 9"	0	0		LF	\$ 3.00	\$ -	\$ -	\$ -	\$ -	100% 1
9.4	Filter Sock, Removal	0	0		LF	\$ 1.00	\$ -	\$ -	\$ -	\$ -	100% 1
9.5	Erosion Control Mulching, Hydromulching	0.1	0.1		AC	\$ 1,500.00	\$ 150.00	\$ 150.00	\$ -	\$ 150.00	100%
9.6	Temporary Fence, Orange Safety Fence	82.5	82.5		LF	\$ 6.50	\$ 536.25	\$ 536.25	\$ -	\$ 536.25	100% 1
11	MISCELLANEOUS										
11.1	Mobilization	1	1		LS	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00	100%
11.2	Maintenance of Postal Service	1	1		LS	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	\$ 500.00	100%
11.3	Maintenance of Solid Waste Collection	1	1		LS	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	\$ 500.00	100%
11.4	Concrete Washout	1	1	1	LS	\$ 500.00	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	100%
TOTAL BID ALT NO. 2 =						\$ 43,578.75	\$ 43,078.75	\$ 500.00	\$ 43,578.75	100%	
TOTAL ORIGINAL CONTRACT =						\$ 3,642,124.94	\$ 3,650,599.94	\$ (8,475.00)	\$ 3,642,124.94	100%	

**CHANGE ORDER NO. 1**

OWNER: City of Webster City

PROJECT: 2020 Second Street  
Reconstruction Project  
S&A PROJECT #: 119.0463.01

To: Rasch Construction Inc.  
Contractor  
1828 Johnson Avenue  
Address  
Fort Dodge, Iowa 50501  
City, State, Zip

You are directed to make the following changes in this contract:

**1. Description of change to be made:**

For all items listed in change order summary, except item 4.23 and 8.10: Quantity adjustments of contract items to reflect actual measurements in the field. Item 4.23 - reduction for pipe joint cracking in storm sewer cross runs P-03 and P26. Item 8.10 - additional signs required for new businesses affected by detour routing.

**2. Settlement for the cost of making the change shall be as follows:**

Item No.	Item Description	Quantity	Unit	Unit Price	Total Price
BASE BID					
2.1	Clearing and Grubbing	17.6	UNIT	\$ 30.00	\$ 528.00
2.5	Core Out Excavation	-413.8	CY	\$ 8.00	\$ (3,310.40)
4.2	Sanitary Sewer Gravity Main, Trenched, 12" PVC	-5	LF	\$ 55.00	\$ (275.00)
4.3	Sanitary Sewer Gravity Main, Trenched, 15" PVC	5	LF	\$ 60.00	\$ 300.00
4.4	Sanitary Sewer Service Stub, 4" PVC	-44	EA	\$ 1,250.00	\$ (55,000.00)
4.5	Sanitary Sewer Service Stub, 6" PVC	5	EA	\$ 1,500.00	\$ 7,500.00
4.17	Subdrain Cleanout, Type A-2, 6" Diameter	3	EA	\$ 450.00	\$ 1,350.00
4.18	Subdrain Outlet to Structure	4	EA	\$ 100.00	\$ 400.00
4.19	Continuous Trench Drain	-11.7	LF	\$ 140.00	\$ (1,638.00)
4.23	Storm Sewer Maintenance	2	EA	\$ (6,000.00)	\$ (12,000.00)
5.1	Water Main, Trenched, 4" DIP, Nitrile Gaskets	4.8	LF	\$ 52.00	\$ 249.60
5.2	Water Main, Trenched, 8" DIP, Nitrile Gaskets	-25	LF	\$ 60.00	\$ (1,500.00)
5.5	Fitting, 45 Degree Bend, 12"	-4	EA	\$ 525.00	\$ (2,100.00)
5.9	Fitting, 4" x 4" Tee	-1	EA	\$ 350.00	\$ (350.00)
6.1	Manhole, Type SW-301, 48" Diameter	2	EA	\$ 3,400.00	\$ 6,800.00
6.2	Manhole, Type SW-301, 48" Diameter, Well Only	-1	EA	\$ 2,700.00	\$ (2,700.00)
7.1	Pavement, PCC, Class C, 8"	65	SY	\$ 49.00	\$ 3,185.00
7.2	Pavement, PCC, Class C, 7"	22.1	SY	\$ 71.00	\$ 1,569.10
7.8	Sidewalk, PCC, 4"	-96	SY	\$ 51.00	\$ (4,896.00)
7.9	Sidewalk, PCC, 6"	9	SY	\$ 70.00	\$ 630.00
7.11	Driveway, Paved, PCC, 6"	198	SY	\$ 60.00	\$ 11,880.00
7.12	Driveway, Paved, PCC, 7"	171	SY	\$ 65.00	\$ 11,115.00
7.18	Temporary Gravel Access	92.96	TON	\$ 30.00	\$ 2,788.80
7.19	Removal of Temporary Gravel Access	92.96	TON	\$ 8.00	\$ 743.68
8.7	Install Type A Sign	-18	EA	\$ 600.00	\$ (10,800.00)
8.10	Additional Traffic Control Signs	1	LS	\$ 1,925.00	\$ 1,925.00
9.1	Hydraulic Seeding, Type 1, Fertilizing, and BFM Mulching	-3.5	AC	\$ 4,100.00	\$ (14,350.00)
9.3	Filter Sock, 9"	-6250	LF	\$ 3.00	\$ (18,750.00)
9.4	Filter Sock, Removal	-6250	LF	\$ 0.50	\$ (3,125.00)
9.5	Stabilized Construction Entrance	-312	TON	\$ 30.00	\$ (9,360.00)
9.9	Removal and Reinstallation of Existing Fence, Wood	-58.5	LF	\$ 30.00	\$ (1,755.00)
9.12	Concrete Steps, Type A	-113.84	SF	\$ 25.00	\$ (2,846.00)
9.13	Concrete Steps, Type B	14.84	SF	\$ 25.00	\$ 371.00
9.14	Handrail, Aluminum or Steel	-15	LF	\$ 140.00	\$ (2,100.00)
11.6	No Excuse Road Opening Bonus, Calendar Days	-17	CD	\$ 1,000.00	\$ (17,000.00)
BID ALTERNATE A					
2.3	Excavation, Class 10	42.5	CY	\$ 9.00	\$ 382.50
2.4	Subgrade Preparation, 12" Depth	214.1	SY	\$ 2.00	\$ 428.20
2.5	Core Out Excavation	-29	CY	\$ 8.00	\$ (232.00)
2.6	Subbase, Modified, 12" Depth (City Furnished)	214.1	SY	\$ 4.00	\$ 856.40
4.3	Subdrain, Longitudinal, HDPE, Perforated, 6" Diameter	-230	LF	\$ 9.00	\$ (2,070.00)
7.1	Pavement, PCC, Class C, 7"	345.1	SY	\$ 71.00	\$ 24,502.10
7.5	Sidewalk, PCC, 4"	-5.9	SY	\$ 70.00	\$ (413.00)
7.8	Driveway, Paved, PCC, 6"	3.1	SY	\$ 65.00	\$ 201.50
7.9	Driveway, Paved, PCC, 7"	-19	SY	\$ 85.00	\$ (1,615.00)
7.11	Pavement Removal	318.1	SY	\$ 5.00	\$ 1,590.50
9.3	Filter Sock, 9"	-394	LF	\$ 3.00	\$ (1,182.00)
9.4	Filter Sock, Removal	-394	LF	\$ 0.50	\$ (197.00)



BID ALTERNATE B

2.5	Core Out Excavation	42	CY	\$	8.00	\$	336.00
2.7	Compaction Testing	-1	LS	\$	1,000.00	\$	(1,000.00)
4.1	Subdrain, Longitudinal, HDPE, Perforated, 6" Diameter	-240	LF	\$	9.00	\$	(2,160.00)
4.2	Subdrain Outlet to Structure	-2	EA	\$	450.00	\$	(900.00)
7.3	Removal of Driveway	23.5	SY	\$	4.00	\$	94.00
7.4	Driveway, Paved, PCC, 7"	12.5	SY	\$	65.00	\$	812.50
9.1	Hydraulic Seeding, Fertilizing, and Mulching	-0.1	AC	\$	4,100.00	\$	(410.00)
9.3	Filter Sock, 9"	-165	LF	\$	3.00	\$	(495.00)
9.4	Filter Sock, Removal	-165	LF	\$	1.00	\$	(165.00)
9.6	Temporary Fence, Orange Safety Fence	-82.5	LF	\$	6.50	\$	(536.25)
TOTAL						\$	(94,691.77)

3. This change order will result in a net change in the contract completion time of 0 days and a net change in the cost of the project of -\$94691.77 divided as follows:

	Contract Amount	Contract Completion Date
Approved funds and contract completion date as per (Engineer's Estimate, Contract or last approved C.O.)	\$3,736,816.71	November 6, 2020
Change due to this C.O. (+ or -)	(\$94,691.77)	0
Totals including this C.O.:	\$3,642,124.94	November 6, 2020

The change described herein is understood, and the terms of settlement are hereby agreed to:

**Rasch Construction Inc.**  
CONTRACTOR

By Benjamin Kohnen

DATE: 5/26/2022

**Snyder & Associates, Inc.**  
ENGINEER

By \_\_\_\_\_

DATE: \_\_\_\_\_

**City of Webster City**  
OWNER

By \_\_\_\_\_

DATE: \_\_\_\_\_

**RESOLUTION NO. 2022 - \_\_\_\_\_**

**APPROVING CHANGE ORDER NO. 1 TO THE 2020 SECOND STREET  
RECONSTRUCTION PROJECT WITH RASCH CONSTRUCTION, INC., 1825  
JOHNSON AVENUE, FORT DODGE, IOWA.**

**WHEREAS**, on February 3, 2020, the City of Webster City, Iowa did enter into a contract with Rasch Construction, Inc., 1825 Johnson Avenue, Fort Dodge, Iowa for completion of the 2020 Second Street Reconstruction Project.

**WHEREAS**, contract Change Order No. 1 has been prepared as follows:

Reason for change:

- (a.) adjusting all quantities to reflect actual measurements made in the field,
- (b.) crediting the City \$12,000 for pipe joint cracking in storm sewer cross runs P-03 and P-26,
- (c.) adding business signs for new businesses affected by detour routing.

By virtue of such changes in the Contract, the following revisions shall be made in the Contract price:

Original Contract Price	\$3,736,816.71
Contract Price Decrease (Change Order No. 1)	- \$94,691.77
<b>Revised Contract Price</b>	<b>\$3,642,124.94</b>

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Webster City, Iowa, that Change Order No.1 to the 2020 Second Street Reconstruction Project contract with Rasch Construction, Inc., 1825 Johnson Avenue, Fort Dodge, Iowa, as described above and attached hereto is hereby approved.

Passed and adopted this 20<sup>th</sup> day of June, 2022.

\_\_\_\_\_  
John Hawkins, Mayor

ATTEST: \_\_\_\_\_  
Karyl K. Bonjour, City Clerk



**RESOLUTION NO. 2022 - \_\_\_\_\_**

**ACCEPTING WORK, AUTHORIZING OF FINAL PAYMENT OF \$0.00 AND  
RELEASE OF RETAINAGE IN THE AMOUNT OF \$41,525.00 TO  
RASCH CONSTRUCTION, INC., FORT DODGE, IOWA FOR COMPLETION OF THE  
2020 SECOND STREET RECONSTRUCTION PROJECT**

**WHEREAS**, on February 3, 2020 the City Council of the City of Webster City, Iowa did enter into a contract with Rasch Construction, Inc., 1828 Johnson Avenue, Fort Dodge, Iowa for completion of the 2020 Second Street Reconstruction and,

**WHEREAS**, the improvements made by this contract was reconstruction of Second Street from Prospect Street to Beach Street.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Webster City, Iowa as follows:

1. That the project be accepted as recommended by the Public Works Director and City Staff.
2. That the final estimate in the amount of \$0.00 paid now and retainage in the amount of \$41,525.00 is authorized to be paid to Rasch Construction Fort Dodge, Iowa, thirty days from the date of this resolution.

Passed and adopted this 20<sup>th</sup> day of June, 2022.

\_\_\_\_\_  
John Hawkins, Mayor

ATTEST: \_\_\_\_\_  
Karyl K. Bonjour, City Clerk



## MEMORANDUM

TO: Mayor and City Council

FROM: Daniel Ortiz-Hernandez, City Manager

DATE: June 20, 2022

RE: Seeking Guidance on Second Street Streetscape Concept and Trees in Right-of-Way Policy

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**SUMMARY:** Staff is seeking City Council policy direction on consideration of planting trees in right-of-ways and whether to pursue change order for streetscape concept of Second Street Project.

**PREVIOUS COUNCIL ACTION:** City Council previously approved plans, specification and contract award for Second Street Project that included the removal of trees in the right of way along the corridor.

### **BACKGROUND/DISCUSSION:**

The City's Second Street Project entailed a complete reconstruction and widening of the roadway and underground utilities. To accommodate the widening and installation of new underground infrastructure, trees along the project had to be removed. The City Council approved the plans and specification and awarded the contract for completing the project.

Staff and City Council have fielded inquiries from area residents about trees being replanted along the right of way. Due to the reduced space between the curb and sidewalk, and the location of underground utilities consideration of planting trees within the right-of-way present various issues and challenges that must be considered. Staff followed up with the second street project engineer, Snyder and Associates, for their opinion and possible options.

Along the 3-lane section of Second Street (between Prospect and to the west side of Beach Street intersection) there is only 6.5-ft between the back of curb and sidewalk. This width may be too narrow to plant new trees. The tree trunk should be a minimum of 4-ft from behind the curb, and this left less than 2-ft clearance from the edge of the walk to the trunk. The spread of the tree branches would encroach into the sidewalk space, and need to be maintained. In addition, there are several utilities (including electrical for the street lighting, water main, gas, subdrain, and few other private utilities intermittently through the corridor); so any trees installed in this section would be over at least one utility line and would need to be removed if any utility work occurred.

Along the 2-lane section of Second Street (between the county shop entrance to west of Beach Street) there is 11.5-ft between the back of curb and sidewalk. This is enough space for "street trees" to be installed. However, there is still the concern that future utility work occurring between the back of curb and sidewalk may require trees to be removed though.



Snyder and Associated provided possible concept for streetscape/landscape portions of Second Street and a cost opinion (attached)

- a. Exhibit depicting landscaping options along one block of Second Street where Second Street is only 2-lanes wide.
- b. Exhibit depicting landscaping options along one block of Second Street where Second Street is 3-lanes wide.
- c. Cost opinion on a per block basis for each. Trees from the landscaping on the 2-lane option have been separated in case the City only wants to install trees and we can delete the landscaping beds.

The 3-lane section of Second Street only has 6.5-ft between the curb and edge of sidewalk, which engineer feels is too narrow of a space to accommodate trees. They recommend at least 8-ft of open space (to provide a minimum 4-ft clear distance from back of curb, and reduce the amount trimming of branches that will be growing over the sidewalks). As an alternative to tree plantings, they have proposed a “landscape bed” option along the 3-lane section if the City would like to install some form of landscaping along this stretch.

Beyond the second street project, the issue of trees of within the City’s right-of-way extends beyond the second street project. The City’s Electric Utility has been responsible for maintaining trees along the right-of-way. Over the years, many trees have been lost due to damage after storms, disease, or their growth has damaged infrastructure. Trees with inadequate space have been found to damage sidewalks and curbs.

The City’s municipal code specifies that City Code specifies that "it is the responsibility of the abutting property owners to repair, replace or reconstruct, or cause to be repaired, replaced or reconstructed, all broken or defective sidewalks and to maintain in a safe and hazard-free condition any sidewalk outside the lot and property lines and inside the curb lines or traveled portion of the public street." (Sec. 42-239. - Responsibility for maintenance). The municipal code also specifies encroachment permit and tree species permitted.

Staff is reviewing the current code and drafting amendments to conform to similar standards and requirements other municipalities have adopted.

**FINANCIAL IMPLICATIONS:** Potential Change order for Second Street Project. Future maintenance and removal costs for trees in the right-of-ways.

**RECOMMENDATION:** Staff is seeking City Council’s guidance on trees within the right-of-way

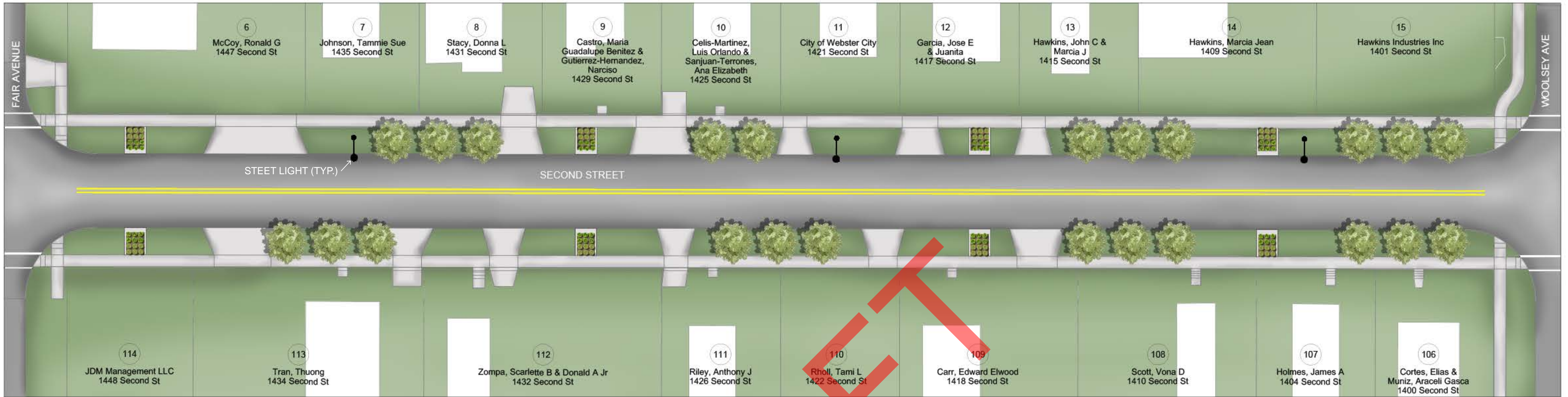
**PRELIMINARY OPINION OF PROBABLE CONSTRUCTION BUDGET**  
**2ND STREET**  
**STREETSCAPE IMPROVEMENTS, PER BLOCK**  
**WEBSTER CITY, IOWA**  
**May 18, 2022**

Project Number 119.0463

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	EXTENSION
<b>STREETSCAPE IMPROVEMENTS 2-LANE TYPICAL STREETSCAPE - FAIR AVE. / WOOLSEY AVE. BLOCK</b>				
1	TREE PLANTINGS 1.5" Cal. Overstory Tree	23 EA	\$750.00	\$17,250.00
2	PLANTING BEDS Limestone Edging (Sub Steel Edging For \$500 EA)	8 EA	\$1,400.00	\$11,200.00
3	Hardwood Mulch With Landscape Fabric	8 EA	\$125.00	\$1,000.00
4	#1 Perennials (12 Perennials Per Bed)	8 EA	\$400.00	\$3,200.00
<b>SUBTOTAL</b>				<b>\$32,650.00</b>
CONTINGENCY (+/- 10%)				\$3,300.00
<b>CONSTRUCTION SUBTOTAL</b>				<b>\$36,000.00</b>
ENGINEERING/DESIGN/ADMIN (10%)				\$4,000.00
<b>TOTAL PROJECTED CONSTRUCTION COST, PER BLOCK</b>				<b>\$40,000.00</b>
<b>STREETSCAPE IMPROVEMENTS 3-LANE TYPICAL STREETSCAPE - WOOD ST. / FUNK ST. BLOCK</b>				
1	PLANTING BEDS Limestone Edging (Sub Steel Edging For \$260 EA)	13 EA	\$1,100.00	\$14,300.00
2	Hardwood Mulch With Landscape Fabric	13 EA	\$65.00	\$845.00
3	#1 Perennials (6 Perennials Per Bed)	13 EA	\$200.00	\$2,600.00
<b>SUBTOTAL</b>				<b>\$17,745.00</b>
CONTINGENCY (+/- 10%)				\$1,800.00
<b>CONSTRUCTION SUBTOTAL</b>				<b>\$20,000.00</b>
ENGINEERING/DESIGN/ADMIN (10%)				\$2,000.00
<b>TOTAL PROJECTED CONSTRUCTION COST, PER BLOCK</b>				<b>\$22,000.00</b>

This opinion of probable cost was completed using a preliminary concept. Snyder & Associates, Inc. is not responsible for any discrepancies between this assumed layout and quantities and the actual bids of the final plans and final quantities.





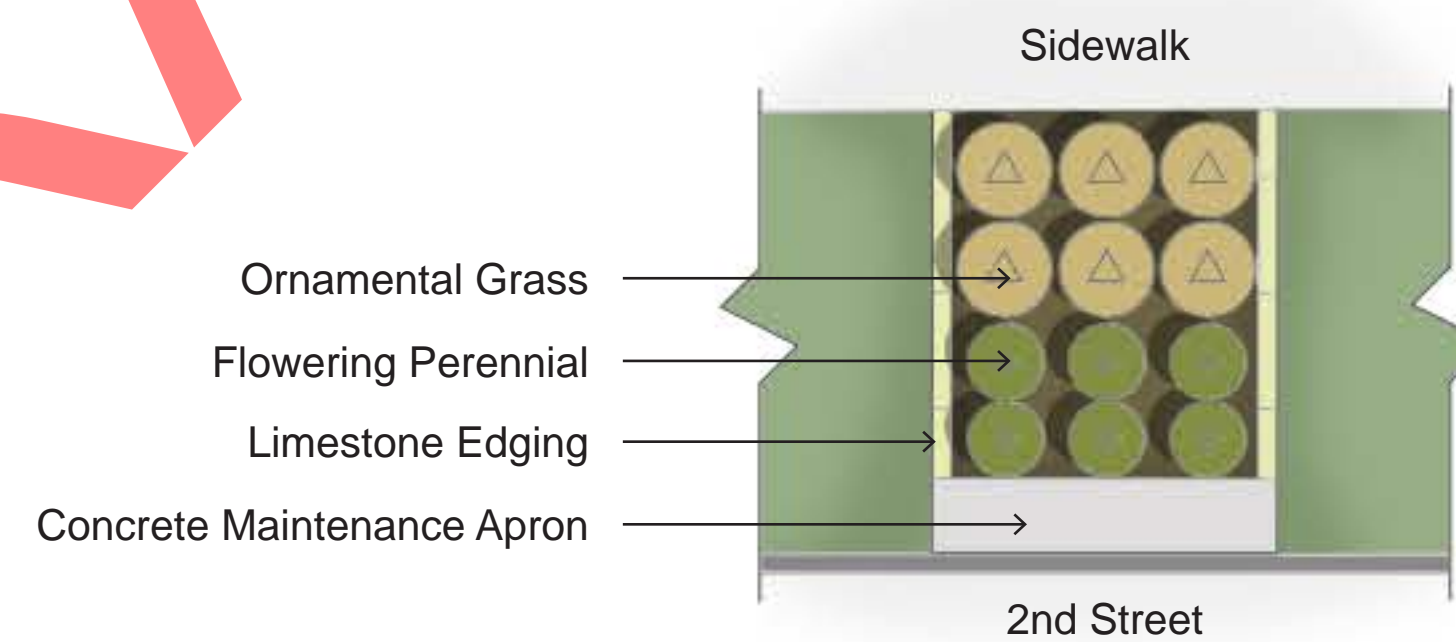
## 2-LANE TYPICAL STREETSCAPE – FAIR AVE. / WOOLSEY AVE.



### Overstory Trees

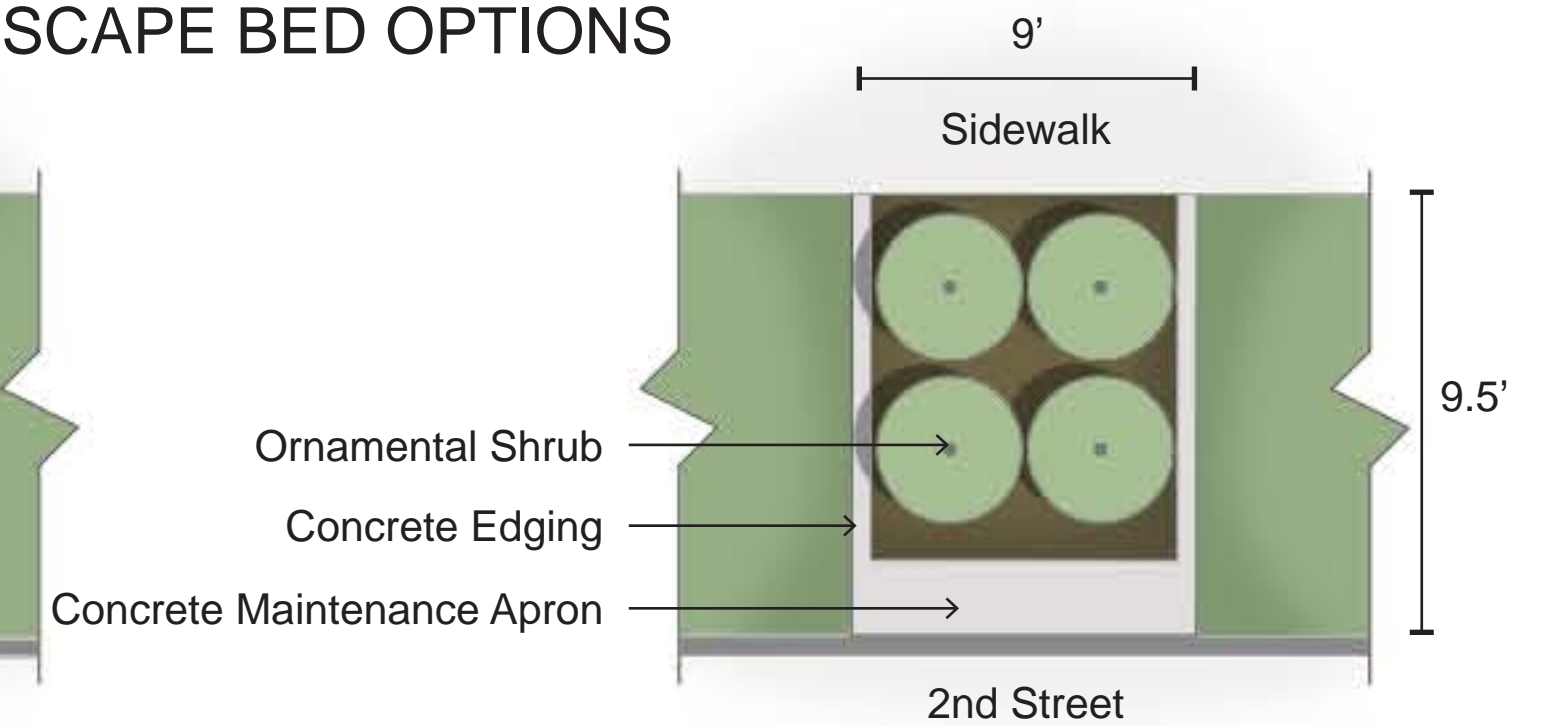


### STREETSCAPE LANDSCAPE BED OPTIONS



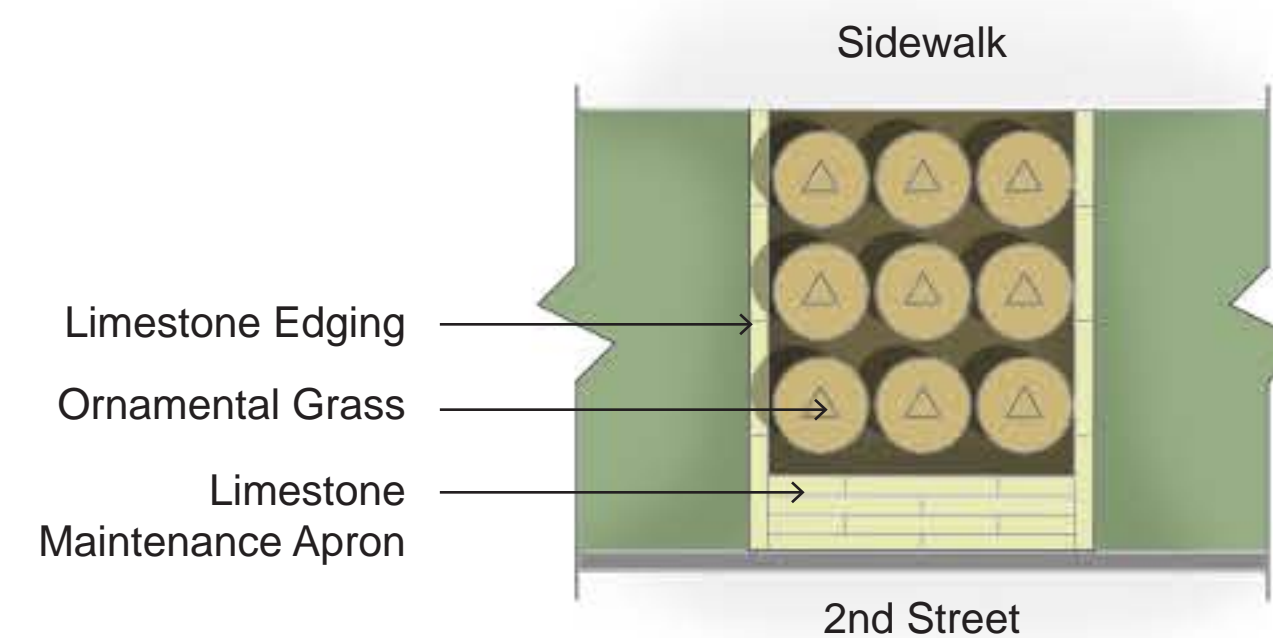
Ornamental Grass  
Flowering Perennial  
Limestone Edging  
Concrete Maintenance Apron

2nd Street



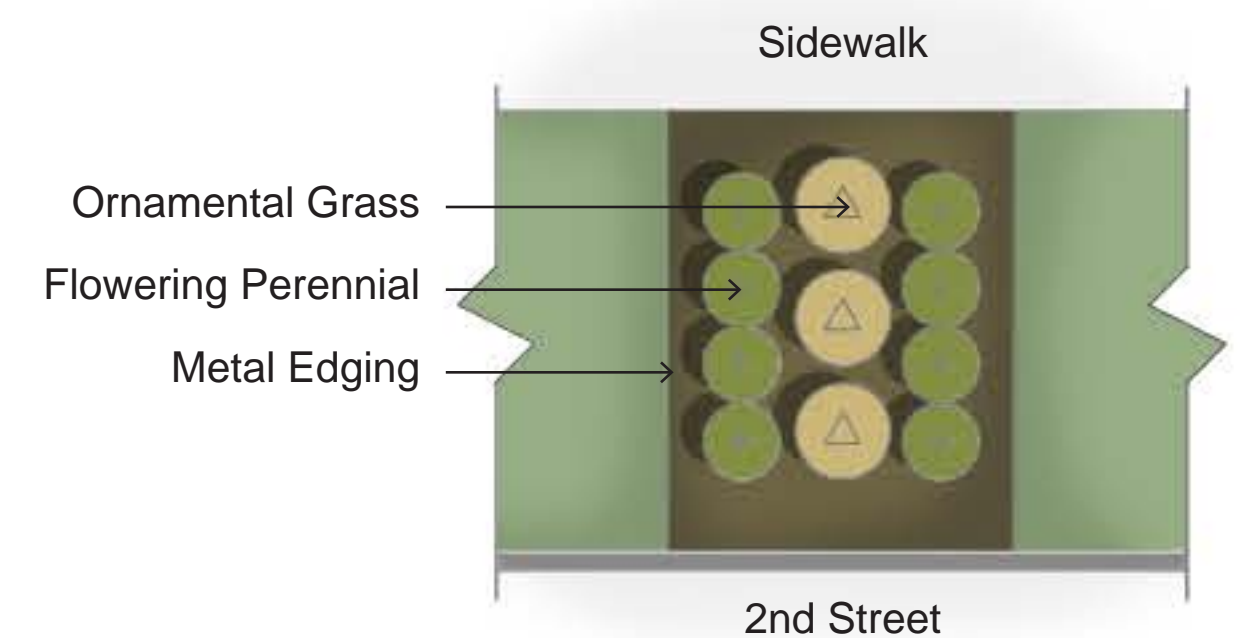
Ornamental Shrub  
Concrete Edging  
Concrete Maintenance Apron

2nd Street



Limestone Edging  
Ornamental Grass  
Limestone Maintenance Apron

2nd Street



Ornamental Grass  
Flowering Perennial  
Metal Edging

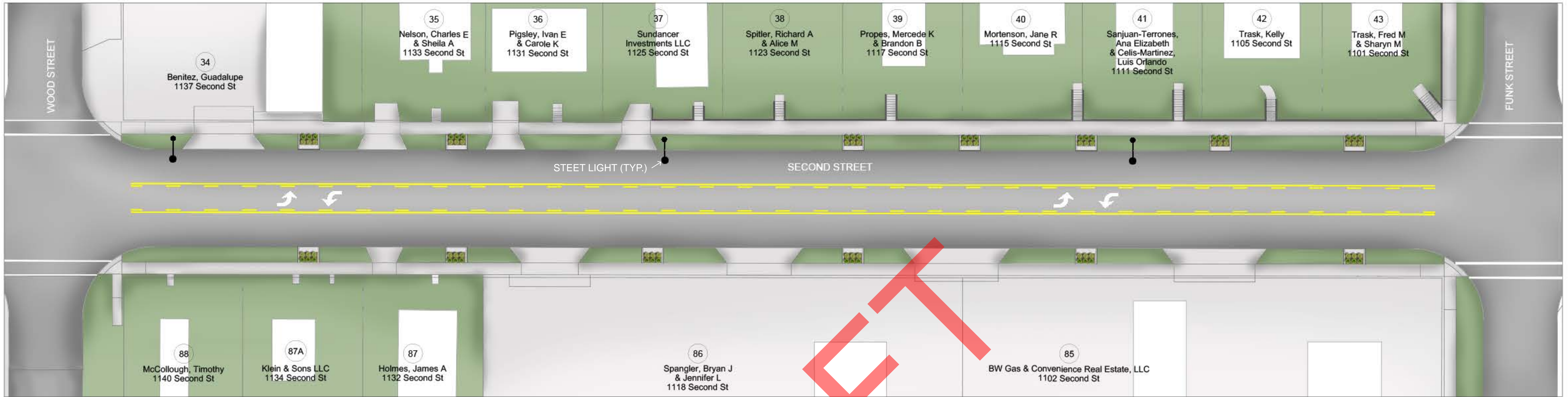
2nd Street



## WEBSTER CITY SECOND STREET

## 2-LANE TYPICAL STREETSCAPE





### 3-LANE TYPICAL STREETSCAPE – WOOD ST. / FUNK ST.



#### Ornamental Shrubs



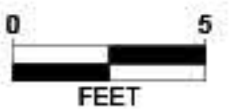
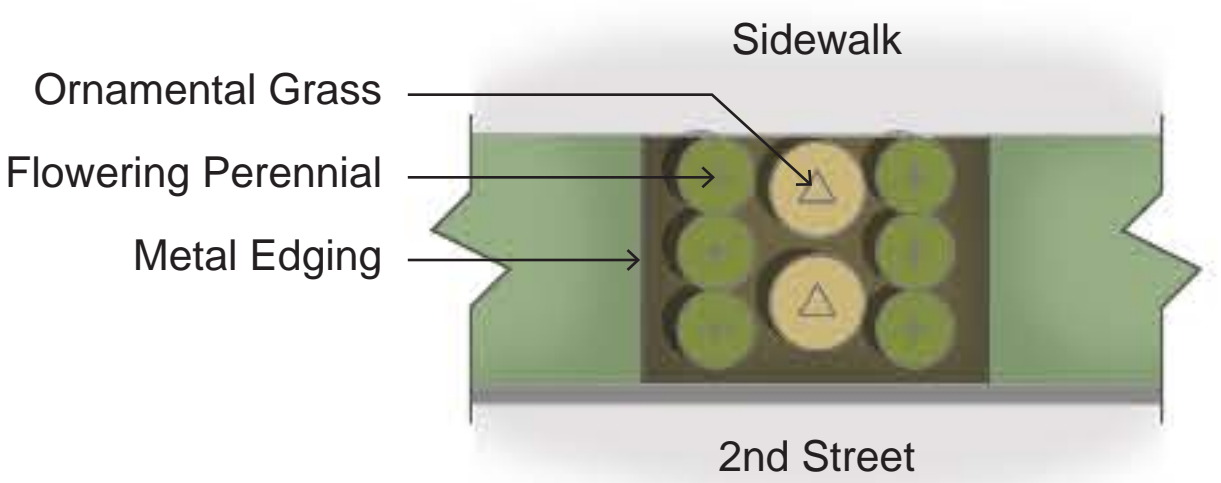
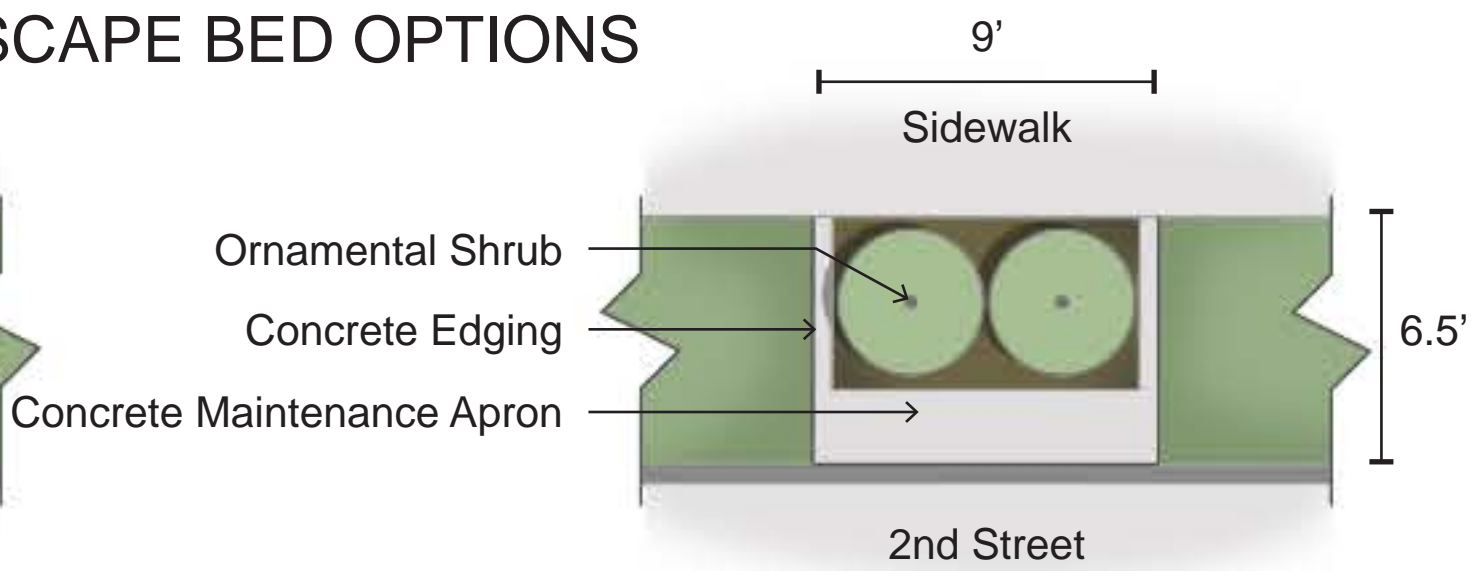
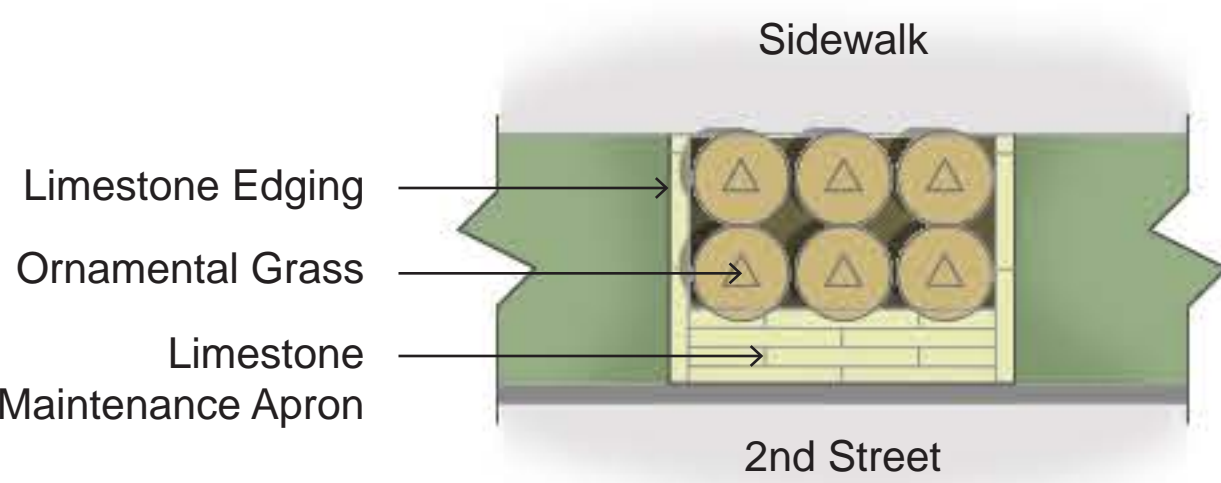
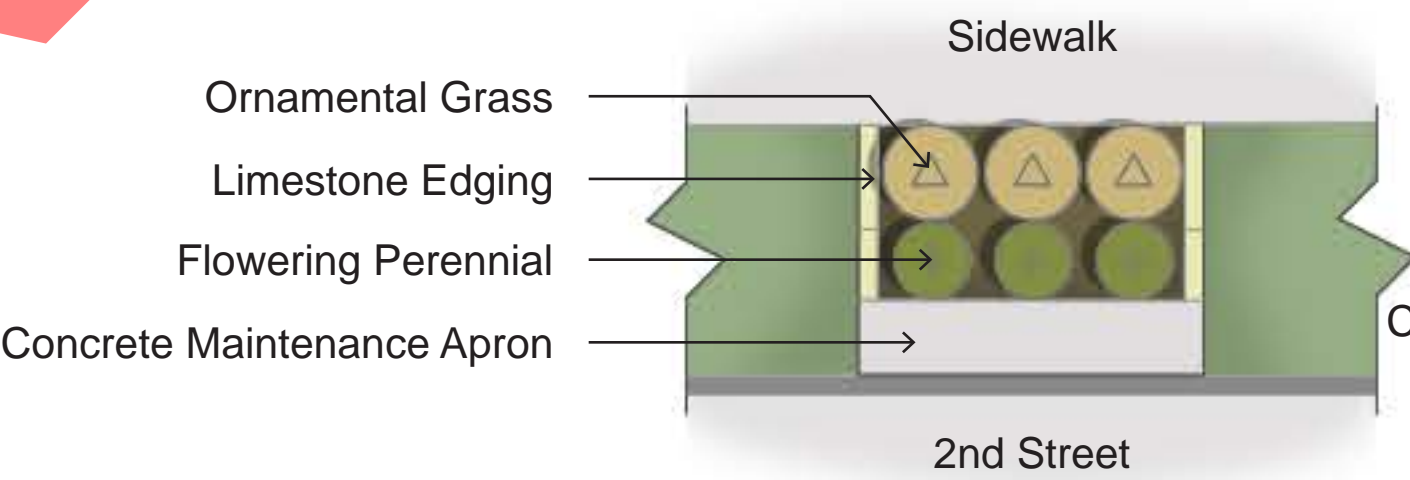
#### Ornamental Grasses



#### Flowering Perennials



#### STREETSCAPE LANDSCAPE BED OPTIONS



## WEBSTER CITY SECOND STREET

## 3-LANE TYPICAL STREETSCAPE



**MEMORANDUM**

**TO:** Mayor and City Council

**FROM:** Daniel Ortiz-Hernandez, City Manager  
Chuck Stansfield, Fire Chief

**DATE:** June 20, 2022

**RE:** Authorization/Approval to purchase Motorola Radios

---

**SUMMARY:** Requesting approval to purchase Motorola Radios for Fire Department to be completely digital and able to communicate with our current dispatch system.

**PREVIOUS COUNCIL ACTION:** There is currently \$14,558.00 budgeted in the CEP for the fiscal year of 2022-2023 to purchase two (2) Portable Motorola APX8000XE radios and one (1) Mobile Motorola APX8500 radio.

**BACKGROUND/DISCUSSION:** The Webster City Fire Department is requesting to purchase two new Portable digital Motorola APX8000XE radios and one (1) APX8500 Mobile radio to continue to move our department into being able to be fully digital and able to communicate much clearer. A CEP was created to purchase new radios this year due to the current radios not functioning well and being very old, outdated and not in compliance with the new digital system that Hamilton County Dispatch is using. In addition, the Hamilton County Dispatch has stated and given a sunset on the current analog system to be in 2025. Because of this, Webster City Fire Department will need to be completely digital to be able to communicate with our current dispatch system.

**FINANCIAL IMPLICATIONS:** The cost of the new radios will not exceed \$13,113.50 as requested and is under the original budgeted amount for fiscal year 2022-2023. This will include the two (2) Motorola APX8000XE portable radios and one (1) Motorola APX8500 Mobile radio. This purchase will come out of a capital equipment fund 100-41-22-5140-515.

**RECOMMENDATION:** I recommend that the council approves to purchase the Motorola portable and mobile radios to be compatible with our current dispatch system.

**RESOLUTION NO. 2022 –**

**RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT THE QUOTE AND  
AUTHORIZATION TO PURCHASE TWO PORTABLE RADIOS AND  
ONE MOBILE RADIO FOR THE FIRE DEPARTMENT FROM MOTOROLA SOLUTIONS**

**WHEREAS**, the City of Webster City Fire Department is in need of additional radios in order to be compliant with Hamilton County Dispatch's new digital system; and,

**WHEREAS**, the City of Webster City will accept the quote from Motorola for the three radios; and,,

**WHEREAS**, said purchase shall be governed by and construed in accordance with the laws of the State of Iowa; and

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of Webster City, Iowa as follows:

**SECTION 1:** Authorizes the City Manager to accept the quote from Motorola Solutions for two Portable Radios and one Mobile radio in an amount not to exceed \$13,113.50.

Passed and adopted this 20<sup>th</sup> day of June, 2022.

---

John Hawkins, Mayor

ATTEST:

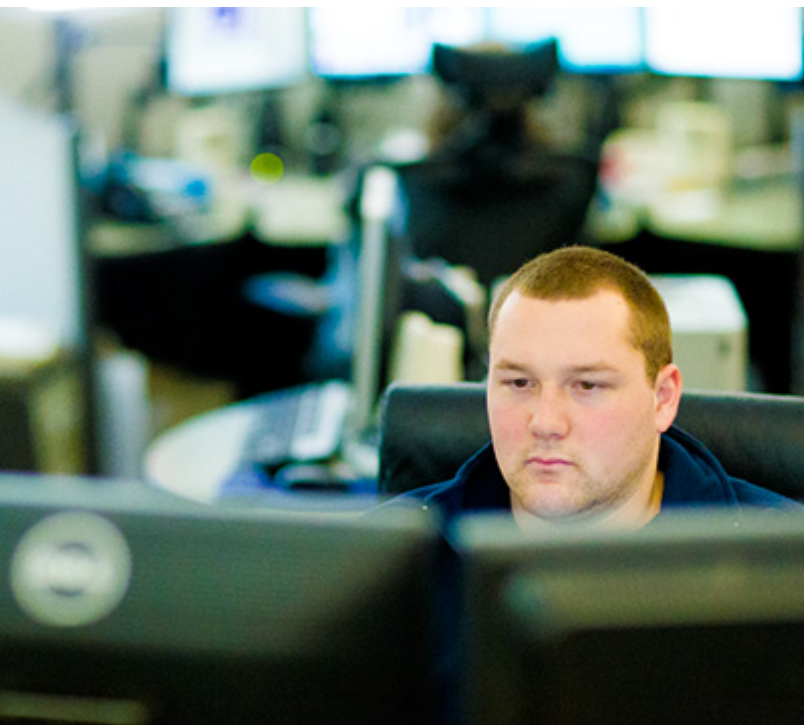
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Karyl K. Bonjour, City Clerk



**Exhibit “A”**

**Mobile Crushing & Recycling, Inc. Quote**



## WEBSTER CITY POLICE DEPT, CITY OF

06/08/2022



06/08/2022

WEBSTER CITY POLICE DEPT, CITY OF  
400 SECOND ST  
WEBSTER CITY, IA 50595

Dear Shiloh Mork,

Motorola Solutions is pleased to present WEBSTER CITY POLICE DEPT, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide WEBSTER CITY POLICE DEPT, CITY OF with the best products and services available in the communications industry. Please direct any questions to Debbie Coulter at [dcoulter@connectingyou.com](mailto:dcoulter@connectingyou.com).

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Debbie Coulter

Motorola Solutions Manufacturer's Representative

Billing Address:  
WEBSTER CITY POLICE DEPT,  
CITY OF  
400 SECOND ST  
WEBSTER CITY, IA 50595  
US

Quote Date:06/08/2022  
Expiration Date:09/06/2022  
Quote Created By:  
Debbie Coulter  
dcoulter@connectingyou.com

End Customer:  
WEBSTER CITY POLICE DEPT, CITY  
OF  
Shiloh Mork  
chief@webstercity.com  
515-832-9166

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 8000 Series	APX8000XE				
1	H91TGD9PW6AN	APX 8000 ALL BAND PORTABLE MODEL 2.5	2	\$7,108.00	\$3,554.00	\$7,108.00
1a	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	2	\$6.00	\$3.00	\$6.00
1b	Q806CB	ADD: ASTRO DIGITAL CAI OPERATION	2	\$567.00	\$283.50	\$567.00
1c	Q361AN	ADD: P25 9600 BAUD TRUNKING	2	\$330.00	\$165.00	\$330.00
1d	QA02006AC	ENH: APX8000XE RUGGED RADIO	2	\$880.00	\$440.00	\$880.00
1e	QA00580AA	ADD: TDMA OPERATION	2	\$495.00	\$247.50	\$495.00
1f	Q58AL	ADD: 3Y ESSENTIAL SERVICE	2	\$121.00	\$121.00	\$242.00
1g	Q15AJ	ADD: AES/DES-XL/DES-OFB ENCRYPTION AND ADP	2	\$879.00	\$98.00	\$196.00
1h	QA05509AA	DEL: DELETE UHF BAND	2	-\$800.00	-\$800.00	-\$1,600.00
1i	QA05508AA	DEL: DELETE VHF BAND	2	-\$800.00	-\$800.00	-\$1,600.00
1j	QA09008AA	ADD: GROUP SERVICES	2	\$165.00	\$82.50	\$165.00



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800



Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1k	QA09007AA	ADD: OUT OF THE BOX WIFI PROVISIONING	2	\$0.00	\$0.00	\$0.00
1l	QA09001AB	ADD: WIFI CAPABILITY	2	\$330.00	\$165.00	\$330.00
1m	Q498AU	ENH: ASTRO 25 OTAR W/ MULTIKEY	2	\$814.00	\$90.00	\$180.00
1n	H38BS	ADD: SMARTZONE OPERATION	2	\$1,650.00	\$825.00	\$1,650.00
1o	G996AP	ADD: PROGRAMMING OVER P25 (OTAP)	2	\$110.00	\$12.00	\$24.00
1p	QA01427AG	ALT: APX8000/XE HOUSING GREEN	2	\$28.00	\$14.00	\$28.00
2	LSV00Q00202A	DEVICE PROGRAMMING	2	\$76.00	\$76.00	\$152.00
	APX™ 8500					
3	M37TSS9PW1AN	APX8500 ALL BAND MP MOBILE	1	\$5,667.00	\$2,833.50	\$2,833.50
3a	GA09008AA	ADD: GROUP SERVICES	1	\$165.00	\$82.50	\$82.50
3b	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	1	\$6.00	\$3.00	\$3.00
3c	G851AG	ADD: AES/DES-XL/DES-OFB ENCRYPT APX AND ADP	1	\$879.00	\$75.00	\$75.00
3d	GA00250AA	ADD: WIFI/GNSS STUBBY ANTENNA LMR240	1	\$110.00	\$55.00	\$55.00
3e	G996AS	ENH: OVER THE AIR PROVISIONING	1	\$110.00	\$55.00	\$55.00
3f	GA00580AA	ADD: TDMA OPERATION	1	\$495.00	\$247.50	\$247.50
3g	G51AT	ENH:SMARTZONE	1	\$1,650.00	\$825.00	\$825.00
3h	G78AT	ENH: 3 YEAR ESSENTIAL SVC	1	\$176.00	\$176.00	\$176.00
3i	GA05508AA	DEL: DELETE VHF BAND	1	-\$800.00	-\$800.00	-\$800.00
3j	GA05509AA	DEL: DELETE UHF BAND	1	-\$800.00	-\$800.00	-\$800.00
3k	G298AS	ENH: ASTRO 25 OTAR W/ MULTIKEY	1	\$814.00	\$75.00	\$75.00
3l	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	1	\$66.00	\$33.00	\$33.00



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
3m	G610AC	ADD: REMOTE MOUNT CABLE 30 FT APX	1	\$28.00	\$14.00	\$14.00
3n	G89AC	ADD: NO RF ANTENNA NEEDED	1	\$0.00	\$0.00	\$0.00
3o	G444AH	ADD: APX CONTROL HEAD SOFTWARE	1	\$0.00	\$0.00	\$0.00
3p	G67EH	ADD: REMOTE MOUNT E5 MP	1	\$327.00	\$163.50	\$163.50
3q	GA01517AA	DEL: NO J600 ADAPTER CABLE NEEDED	1	\$0.00	\$0.00	\$0.00
3r	G806BL	ENH: ASTRO DIGITAL CAI OP APX	1	\$567.00	\$283.50	\$283.50
3s	GA01670AA	ADD: APX E5 CONTROL HEAD	1	\$717.00	\$358.50	\$358.50
3t	W22BA	ADD: STD PALM MICROPHONE APX	1	\$79.00	\$39.50	\$39.50
3u	G361AH	ENH: P25 TRUNKING SOFTWARE APX	1	\$330.00	\$165.00	\$165.00
4	LSV00Q00202A	DEVICE PROGRAMMING	1	\$76.00	\$76.00	\$76.00
<b>Grand Total</b>				<b>\$13,113.50(USD)</b>		

## Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.





## Purchase Order Checklist

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead  
(PO will not be processed without this)

PO Number/ Contract Number

PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the *Legal* Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO )

PO Amount must be equal to or greater than Order Total

Non-Editable Format (Word/ Excel templates cannot be accepted)

Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept

Ship To Contact Name & Phone #

Tax Exemption Status

Signatures (As required)

# **CAPITAL EQUIPMENT PLAN**

## **Equipment request for “Replacement” Equipment**

*Equipment to be purchased:* Two (2) digital only P25 Motorola APX8000xe Portable Radios

*Year to be purchased:* 2022-2023

*Estimated cost:* \$9,408 + 3% each additional year

*How was this cost arrived at (state bid, dealer quote, etc):* 2021 bid price from dealer

*Trade in value of existing Equipment:*

*Anticipated useful life (years, hours, miles, etc):* 15 years

*Fund(s) used to purchase this equipment:* General Equipment Replacement

*What Department(s) will use this equipment:* Fire Department

*Is there other equipment that needs to be purchased with this equipment and if so list those items (blades, trailers, etc):* Charger, battery, and holster

*What is the purpose of this equipment:* The purpose of portable radios is so when on an emergency scene good communication happens. When a fire attack team, a search team, and rapid intervention teams are all deployed, along with pump operators, utility group, and ventilation group, they all have to be able to work together and know when each is doing what. Inability to communicate is a common problem noted on most NIOSH line of duty death reports due to either not having a radio, or it not functioning as it should. By purchasing more portable radios, team leaders and members can have ability to radio for needs or help during emergency scenes. Also the radios currently being used were discontinued by Motorola in 2015.

*What piece of equipment is this replacing?* Older Motorola Analog radios

*What is the age of the equipment being replaced?* 2004

**(Please attach any supporting documentation to the request)**



# CAPITAL EQUIPMENT PLAN

## Equipment request for “Replacement” Equipment

*Equipment to be purchased:* digital only P25 Motorola Mobile Radios

*Year to be purchased:* 2022- 2023

*Estimated cost:* \$5,150 + 3% each additional year

*How was this cost arrived at (state bid, dealer quote, etc):* 2021 bid price from dealer

*Trade in value of existing Equipment:*

*Anticipated useful life (years, hours, miles, etc):* 15 years

*Fund(s) used to purchase this equipment:* General Equipment Replacement

*What Department(s) will use this equipment:* Fire Department

*Is there other equipment that needs to be purchased with this equipment and if so list those items (blades, trailers, etc):*

*What is the purpose of this equipment:* The purpose of Mobile radios is so when on an emergency scene good communication happens. When a fire attack team, a search team, and rapid intervention teams are all deployed, along with pump operators, utility group, and ventilation group, they all have to be able to work together and know when each is doing what. Inability to communicate is a common problem noted on most NIOSH line of duty death reports due to either not having a radio, or it not functioning as it should. By purchasing more portable radios, team leaders and members can have ability to radio for needs or help during emergency scenes. Also the radios currently being used were discontinued by Motorola in 2015.

*What piece of equipment is this replacing?* Older Motorola Analog radios

*What is the age of the equipment being replaced?* 1999

(Please attach any supporting documentation to the request)



## MEMORANDUM

TO: Mayor and City Council

FROM: Daniel Ortiz-Hernandez, City Manager

DATE: June 20, 2022

RE: Adopt a Resolution Authorizing the City Attorney to Execute Letter of Engagement with Brick Gentry P.C. for legal services related to Zoning and Land Use Development Matters

---

**SUMMARY:** Staff is seeking council approval to retain the services of James Nervig with the law firm of Brick Gentry P.C. to assist with matters related to zoning and land use development.

**PREVIOUS COUNCIL ACTION:** N/A

**BACKGROUND/DISCUSSION:**

Staff is requesting authorization to retain the services of attorney James E. Nervig and his law firm Brick Gentry P.C. Mr. Nervig's areas of practice focuses on land use and zoning law. He previously aided the City in 2018 in the development of a Planned Unit Development (PUD). City staff and the City Attorney recommend retaining Mr. Nervig so that he may assist the City on complex zoning and development matters that come before the City.

**FINANCIAL IMPLICATIONS:** Costs incurred will come out of the Planning Department's budget.

**RECOMMENDATION:** Staff recommends City Council approve resolution authorizing letter of engagement with Brick Gentry.



**RESOLUTION NO. 2022 –**

**RESOLUTION OF THE CITY COUNCIL AUTHORIZING THE  
CITY MANAGER TO EXECUTE A LETTER OF ENGAGEMENT  
FOR LEGAL SERVICES WITH BRICK GENTRY P.C.**

**WHEREAS**, the City of Webster City has a need for additional legal services for matters related zoning and land use development matters; and,

**WHEREAS**, the City of Webster City previously utilized the services of Mr. James E. Nervig and his law firm Brick Gentry P.C. in the development of a planned unit development (PUD) agreement; and

**WHEREAS**, Mr. Nervig is available and willing to serve the City of Webster City to assist with zoning and land use matters as needed by the City; and

**WHEREAS**, the City desires to retain the legal services of Mr. James E. Nervig and his law firm Brick Gentry P.C.;

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of Webster City, Iowa as follows:

**SECTION 1:** Authorizes the City Manager to execute letter of engagement with Brick Gentry P.C.

Passed and adopted this 20<sup>th</sup> day of June, 2022.

---

John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk

**BRICK GENTRY P.C.**  
**ATTORNEYS AND COUNSELORS AT LAW**  
**6701 WESTOWN PARKWAY, SUITE 100**  
**WEST DES MOINES, IOWA 50266**  
**TELEPHONE: (515) 274-1450**  
**FACSIMILE: (515) 274-1488**  
**E-MAIL: [jnervig@brickgentrylaw.com](mailto:jnervig@brickgentrylaw.com)**

**ATTORNEY-CLIENT HOURLY FEE AGREEMENT AND  
ENGAGEMENT LETTER**

This contract is an hourly fee agreement and engagement letter between James E. Nervig, shareholder of the law firm Brick Gentry P.C., ("Attorney") and City of Webster City, Iowa (referred to herein as "Client"). Attorney will provide legal services to Client on the terms set forth below.

**1. EFFECTIVE DATE.**

This agreement is effective upon execution by the parties.

**2. SCOPE OF SERVICES.**

Client has engaged Attorney to perform legal services on behalf of Client relating to the actions by City in reviewing and approving PUD and other development plans by private developers. Attorney will provide legal services to Client concerning any matters as may be assigned, from time to time, by Client to Attorney. Attorney will provide all legal services reasonably required to represent Client and will take all reasonable steps to keep Client informed of Attorney's progress. This agreement takes precedence over all previous fee agreements and, unless Attorney and Client enter into a subsequent fee agreement, this agreement will govern all future services Attorney may perform for Client.

**3. HOURLY FEES AND BILLING PRACTICES.**

Attorney reserves the right to assign other firm personnel to Client's matter. Fees will be based on the hourly billing rates charged by each lawyer in the firm who performs work on this matter. Partners bill at a rate of \$250 per hour, Associates at a rate of \$185 per hour, and paralegals and law clerks at a rate of \$90 per hour. James E. Nervig will be the primary lawyer working on this matter, and his fees will be billed at the hourly rate designated for partners. Fees for services rendered will be based on the reasonable value of those services as determined in accordance with the American Bar Association and Iowa Rules of Professional Conduct. Such fees will be based primarily on the foregoing hourly billing rates. Billing rates differ, depending generally on the attorney's experience and years of practice, and the firm adjusts these rates from time to time. The time for which Client will be charged will include, but will not be limited to, telephone, electronic and office conferences with Client, counsel, witnesses, consultants, court personnel and others; conferences among our legal personnel; factual investigation; legal research; responding to Client's requests to provide information to Client's auditors in connection with review or audits of financial statements; drafting of letters, pleadings, briefs and other documents; travel time; waiting time in court; and time in depositions and other discovery proceedings. Time is billed in tenths of an hour with a minimum charge of three tenths. In an



effort to reduce legal fees, paralegal personnel and student law clerks may be used. Time devoted by paralegals and law clerks to Client matters is charged at hourly billing rates, which also are subject to adjustment from time to time by the firm. Law clerk and paralegal billings are specifically listed on firm statements. Other factors may be taken into consideration in determining fees, including the responsibility assumed, the novelty and difficulty of the legal problem involved, the benefit resulting to Client and any unforeseen circumstances arising in the course of our representation.

**4. COSTS AND EXPENSES.**

In addition to fees for services mentioned in section 3 above, Client agrees to pay or reimburse Attorney for costs and expenses incurred in performing such services, including, but not limited to, photocopying, messenger and delivery services; computerized research; travel (including mileage, parking, airfare, lodging, meals and ground transportation); long-distance telephone, word processing; court costs and filing fees. Certain of such costs and expenses may be charged at more than the firm's direct cost to cover the firm's overhead. Unless special arrangements are made at the outset, fees and expenses of others will not be paid by the firm and will be the responsibility of, and billed directly to, Client.

**5. TRUST ACCOUNT; NO INITIAL RETAINER.**

No initial retainer has been delivered by Client to Attorney. Any retainer funds will be held in the Brick Gentry P.C. Trust Account, a trust account established pursuant to the Interest on Lawyer Trust Account program established by the Iowa Supreme Court, until earned. Attorney's Trust Account is interest bearing, and interest on this account is remitted to the Lawyer Trust Account Commission, State Capitol, Des Moines, Iowa 50319, as required by law. Client acknowledges that James E. Nervig and Brick Gentry P.C. have an Iowa Code section 602.10116 (2014) attorney lien on Client funds that have been placed into the Brick Gentry PC Trust Account for fees and expenses due under this Agreement, and otherwise as provided by law.

**6. BILLING STATEMENTS.**

Attorney will send a monthly invoice statement to Client that itemizes all fees and costs incurred. Fees and expenses are payable by Client within thirty (30) days of the statement's date. All sums due shall be sent to: James E. Nervig, Brick Gentry P.C., 6701 Westown Parkway, Suite 100, West Des Moines, IA 50266. Client agrees to make prompt payment. Attorney reserves the right to postpone or defer providing additional services or to discontinue representation if invoiced amounts are not paid when due. By executing this agreement, Client authorizes Attorney to draw client funds from the Brick Gentry PC Trust Account that are necessary to pay any fees or costs that remain due on the seventh day past the postmark date of each monthly invoice.

**7. DISCLAIMER OF GUARANTEE.**

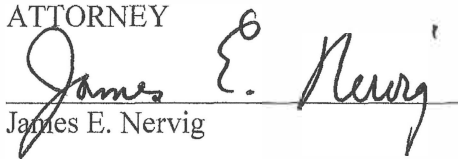
*Attorney makes no guarantee as to the outcome of any case. Nothing in this agreement and no statement to Client will be construed as a promise or guarantee about the outcome.*

**8. WARNING THAT ATTORNEY-CLIENT PRIVILEGE MAY NOT APPLY TO ALL COMMUNICATIONS.**

Client is advised and warned that, even upon execution of this agreement, the attorney-client privilege does not automatically attached to every communication between Attorney and the firm and Client. For example, sending or receiving emails using a computer, other device or email account where there is significant risk that a third-party may gain access can waive the attorney-client privilege.

This agreement is executed by Attorney and Client on the dates hereafter set forth.

ATTORNEY

  
James E. Nervig

CLIENT

CITY OF WEBSTER CITY, IOWA

By: \_\_\_\_\_

Printed Name:

Title:

Date: June 15, 2022

Date: \_\_\_\_\_



1620 Superior Street Unit 1  
Webster City, IA 50595  
(515) 832-2885  
(515) 832-2515 fax



## GROVES & CHIZEK LAW OFFICE

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June 14, 2022

TO: Members of the City Council

RE: Summary of Professional Services for May 2022

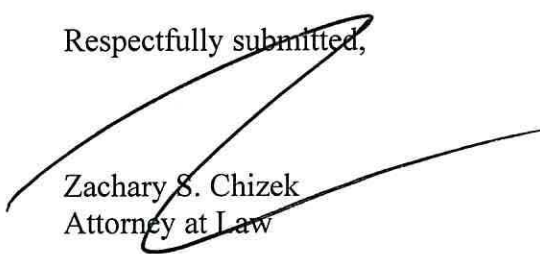
Dear Council Members:

Outlined below is a summary of professional services I have provided for the City of Webster City as City Attorney for the month of May 2022. The main issues I addressed this past month were (a) drafting a real estate contract for the sale of 909 Harding Court to Mitchell Hansen, contingent upon him rehabbing the property; and (b) revisions to the fireworks ordinance to comply with the new state law.

In regards to the real estate contract for 909 Harding Court, I drafted the necessary agreement and Mr. Hansen has paid the ninety percent down payment. Now he has twelve (12) months to complete the necessary rehab of the property. Failure to do so will result in a default and the City taking back possession. If he completes the necessary rehab the City will give him a deed for said property upon completion.

In regards to the fireworks ordinance, the State has passed a new law that restricts the City's ability to regulate the location of fireworks stands within industrial and commercially zoned areas. As such, the City was required to amend our current ordinance to remove our more restrictive language. This ordinance amendment will need to be passed in order to come into play this fireworks sales season.

Respectfully submitted,



Zachary S. Chizek  
Attorney at Law