

CITY COUNCIL MEETING MINUTES
Webster City, Iowa May 16, 2022 – 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on May 16, 2022, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers Mayor John Hawkins and the following Council Members: Abbie Hansen, Megan McFarland, Matt McKinney and Logan Welch.

This meeting was Open to the Public with limited capacity and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

It was moved by Welch and seconded by Hansen to approve the agenda.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

None brought forth.

MINUTES AND CLAIMS

It was moved by McKinney and seconded by McFarland that the following motion and Resolutions be approved and adopted collectively:

- a. That the meeting minutes of May 2, 2022 be approved.
- b. That Resolution No. 2022-080 approving Payroll for the period ending May 7, 2022 and paid on May 13, 2022, in the amount of \$186,323.30 be passed and adopted.
- c. That Resolution No. 2022-081 approving bills paid in the amount of \$1,010,398.39 be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

GENERAL AGENDA

d. It was moved by Welch and seconded by Hansen that Resolution No. 2022-082 charging off from Active Accounts Receivable Delinquent Final Utility Bills and Department Charges be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Dodie Wolfgram, Finance Director, informed Council that even though these accounts may be written off, efforts are still being taken to collect the amounts due the City.

e. It was moved by McFarland and seconded by Welch that the issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be approved for the following:

1. Class C Liquor License – 5-Day License, St. Thomas Aquinas Church
1010 Des Moines Street for annual event to be held on June 3, 2022.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

f. It was moved by McKinney and seconded by Hansen that the Third reading of an Ordinance repealing the Code of Ordinances of the City of Webster City, Iowa, 2019, by Amending Chapter 34, Article IV, Pertaining to Offenses Relating to Minors within the Corporate Limits of the City of Webster City, Iowa be approved.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

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It was moved by McKinney and seconded by McFarland that Ordinance No. 2022-1858 repealing the Code of Ordinances of the City of Webster City, Iowa, 2019, by Amending Chapter 34, Article IV, Pertaining to Offenses Relating to Minors within the Corporate Limits of the City of Webster City, Iowa be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

g. It was moved by Hansen and seconded by McFarland that the Third reading of an Ordinance repealing the Code of Ordinances of the City of Webster City, Iowa, 2019, by Amending Chapter 12, Article II, Pertaining to Businesses within the Corporate Limits of the City of Webster City, Iowa be approved.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

It was moved by McFarland and seconded by Welch that Ordinance No. 2022-1859 repealing the Code of Ordinances of the City of Webster City, Iowa, 2019, by Amending Chapter 12, Article II, Pertaining to Businesses within the Corporate Limits of the City of Webster City, Iowa be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Public Hearings – 6:05 p.m.

a. May 16, 2022 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa being the time and place for a Public Hearing on Plans and Specifications and proposed Form of Contract and Estimate of Cost for the Water Treatment Facility Improvement Project, the same was held. No written objections were received and no oral objections were presented.

It was moved by Hansen and seconded by Welch that Resolution No. 2022-083 finally approving and confirming Plans, Specifications and Form of Contract and Estimate of Cost for the Water Treatment Facility Improvement Project be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

It was moved by McFarland and seconded by Hansen that Resolution No. 2022-084 awarding Contract for the Water Treatment Facility Improvement Project to Peterson Construction Company, 1929 W Second Street, Webster City, Iowa in the amount of \$693,000.00 be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

Biridiana Bishop, Assistant City Manager, reviewed the history of this project, explained the bidding process and scope of the improvements with Council.

b. May 16, 2022 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa being the time and place for a Public Hearing on the proposed sale of City Owned Property located in Elbert's Addition, Webster City, Iowa, the same was held. No written objections were received and no oral objections were presented.

It was moved by McFarland and seconded by McKinney that Resolution No. 2022-085 approving executed Real Estate Contract conveying City Owned Property at 909 Harding Court in Elbert's Addition of Webster City, Iowa to Mitchell Hansen be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Assistant City Manager Bishop stated that buyer has made the required payment per the contract and once Council has approved, the contract will be executed and work on the property will commence.

c. May 16, 2022 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa being the time and place for a Public Hearing to Amend the FY 2021/2022 Budget, the same was held. No written objections were received and no oral objections were presented.

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It was moved by McKinney and seconded by Hansen that Resolution No. 2022-086 adopting the Budget Amendment for Fiscal Year ending June 30, 2022 be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.
Dodie Wolfgram, Finance Director, was present to answer questions of Council regarding the Budget Amendment.

h. It was moved by Welch and seconded by McFarland that Resolution No. 2022-087 adopting Group Benefit Plan for City Employees beginning July 1, 2022 with Governmental Health Care Plan, Third Party Administrator Employee Benefit Systems be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.
Beth Chelesvig, Administrative Services Director, informed Council that there would be no increase to employees' cost of Health Insurance and that some adjustments were made to the Vision Plan.

i. It was moved by Hansen and seconded by Welch that request from Hamilton County Fairgrounds-Hamilton County Exposition to hold the Fair Parade on July 19, 2022, with assistance from various City departments be approved. (Parade at 6:00 p.m., staging begins at 4:00 p.m.)

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS**

It was moved by McKinney and seconded by McFarland that the following items (a-e collectively) be accepted and placed on file:

- a. City Manager - April 2022 Reports
- b. Police Department - April 2022 Report
- c. Fire Department – April 2022 Report
- d. Hamilton County Solid Waste Commission Agenda Packet – May 11, 2022
- e. Police Department Nuisance Log – April 2022 Report

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

COUNCIL COMMITTEE REPORTS

None brought forth.

OTHER REPORTS AND RECOMMENDATIONS

Daniel Ortiz-Hernandez, City Manager, mentioned the upcoming CleanUp/DropOff event on June 10th from noon to 4 p.m. and June 11th from 8 a.m. to noon at the Middle School Parking Lot. Several volunteers are needed for the event this year and for continuation of the event in the future. Contact the City Manager's Office if you would like to volunteer.

It was moved by McFarland and seconded by McKinney that the Council meet in Closed Session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation, as provided by Chapter 21.5 c. of the Code of Iowa.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Council went out of Open Session at 6:14 p.m.

Council took a short recess

Council went into Closed Session at 6:17 p.m.

Council returned to Open Session at 6:54 p.m.

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It was moved by McKinney and seconded by McFarland that Council adjourn.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

The May 16, 2022 Regular City Council Meeting stood adjourned at 6:55 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk