

**City Council Meeting  
City Hall - Webster City, Iowa  
May 2, 2022 - 6:00 p.m.**

**Council Members and minimal staff will be meeting  
in the Council Chambers at City Hall.**

Due to the COVID-19 concerns and social distancing recommendations,  
this meeting will be Open to the Public, with limited seating available  
in the Council Chambers, and also by ELECTRONIC MEANS.

Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when  
there are valid concerns that an in-person meeting is "impossible or impractical".

Join Zoom Meeting

<https://us02web.zoom.us/j/84312101321>

Meeting ID: 843 1210 1321

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Find your local number: <https://us02web.zoom.us/j/84312101321>

Join by Skype for Business

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**ROLL CALL**

**Motion on Approval of Agenda**

**Pledge of Allegiance**

## City Council Meeting Agenda May 2, 2022

### 1. PETITIONS – COMMUNICATIONS – REQUESTS

This is the time of the meeting that a citizen may address the Council on a matter not on the Agenda. **(no more than five minutes per person)**

Except in cases of emergency, the City Council will not take any action at this meeting, but may ask the City Staff to research the matter or have the matter placed on the Agenda for a future meeting.

- a. Public Information
- b. COMMENTS by Cindy Bettis

### 2. MINUTES AND CLAIMS

The following items have been deemed to be non-controversial, routine actions to be approved by the Council in a single motion. If a Council member, or a member of the audience wishes to have an item removed from this list, it will be considered in its normal sequence on the Agenda.

- a. MINUTES of APRIL 18, 2022
- b. RESOLUTION on PAYROLL for the period ending April 23, 2022 and paid on April 29, 2022
- c. RESOLUTION on BILLS Approve FUND LIST

### 3. GENERAL AGENDA

- a. Recommend approval for issuance of Beer and Liquor Licenses by the Iowa Department of Commerce for the following:

- 1. Renewal of Class E Liquor License, Class C Beer Permit, Class B Wine Permit, and Sunday Service – Casey's General Store #1828, 1300 2<sup>nd</sup> Street
- 2. Renewal of Class E Liquor License, Class C Beer Permit, Class B Wine Permit and Sunday Service - Hy-Vee (Store), 823 2<sup>nd</sup> Street

#### COUNCIL MEMORANDUM

- b. Second reading of an ORDINANCE repealing the Code of Ordinances of the City of Webster City, Iowa, 2019, by Amending Chapter 34, Article IV, Pertaining to Offenses Relating to Minors within the Corporate Limits of the City of Webster City, Iowa.
- c. Second reading of an ORDINANCE repealing the Code of Ordinances of the City of Webster City, Iowa, 2019, by Amending Chapter 12, Article II, Pertaining to Businesses within the Corporate Limits of the City of Webster City, Iowa.
- d. RESOLUTION Amending Terms of Employment for City Clerk.

**City Council Meeting Agenda May 2, 2022**

- e. [RESOLUTION](#) directing publication of gross wage salaries for full time and part time City Employees for the Calendar Year 2021.
- f. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) authorizing the City Manager to accept the bid from Iowa Plains Signing to complete Center Line Painting for Fiscal Year 2021-2022. [TERM.LTR IA PLAINS](#) [NEW QUOTE-IA PLAINS](#)  
[WEIKERT QUOTE](#) [RFQ LINE PAINT](#)
- g. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) awarding Agreement for the 2022 Concrete Crack Seal Project. [DENCO AGREE](#) [IA CONTRACTING PROPOSAL](#)  
[SCORE SHEET](#) [MAP](#)
- h. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) authorizing and approving Purchase from Struchen Rentals, LLC, of Lot 5 Home Fourth Addition in Webster City, Iowa. [OPTION AGR RES](#)
- i. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) authorizing the City Manager to award contracts for the Tuckpoint Repair and Exterior Painting of the Senior Citizen Center Building. [PROJECT SUMMARY](#) [BID REPAIR](#) [BID PAINTING](#)
- j. [COUNCIL MEMORANDUM](#) Motion setting time and place for a Public Hearing to Amend the FY 2021/22 Budget. (May 16 - 6:05 p.m.) [NOTICE](#)
- k. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) setting time and place for a Public Hearing on the proposed sale of City Owned Property located in Elbert's Addition, Webster City, Iowa. (May 16 - 6:05 p.m.) [NOTICE](#)
- l. [RESOLUTION](#) Accepting the Goal Setting Session [SUMMARY REPORT](#) prepared by Callahan Municipal Consultants, LLC for the City of Webster City for 2022.

**4. REPORTS AND RECOMMENDATIONS OF OFFICERS,  
BOARDS AND COMMISSIONS**

- a. Council Committee Reports
- b. Other reports and recommendations

**5. OTHER ITEMS**

- a. City Attorney [REPORT/UPDATE](#) of 4-26-22

**6. ADJOURN**

NOTE: The Council may act by motion, resolution or ordinance on items listed on the Agenda

4-19-22

Request from Cindy Bettis to speak to the City Council under Public Information  
at the May 2, 2022 City Council Meeting regarding Alternative Energy

Cindy Bettis

Alternative energy  
ways on the city  
own Land. Instead  
of higher rates for  
Webster City Utility,  
As you can see  
the usage go down  
and the bill go up.  
Other town can do it,  
(Muscatine Iowa & Atlantic Iowa)



**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa   April 18, 2022 – 6:00 p.m.**

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on April 18, 2022, upon call of the Mayor Pro Tem and the advance agenda. The meeting was called to order by Mayor Pro Tem Logan Welch and roll being called there were present in Council Chambers the following Council Members: Abbie Hansen, Megan McFarland, Matt McKinney and Logan Welch. Mayor John Hawkins joined via Zoom.

*Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "impossible or impractical". Due to the COVID-19 concerns and social distancing recommendations, this meeting was Open to the Public with limited capacity and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.*

It was moved by McKinney and seconded by Hansen to approve the agenda  
ROLL CALL:               Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Mayor Pro Tem Logan Welch led the Pledge of Allegiance.

**PETITIONS – COMMUNICATIONS – REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

None brought forth

**MINUTES AND CLAIMS**

It was moved by McFarland and seconded by McKinney that the following motion and Resolutions be approved and adopted collectively:

- a.       That the meeting minutes of April 1 and April 4, 2022 be approved.
- b.       That Resolution No. 2022-065 approving Payroll for the period ending April 9, 2022 and paid on April 15, 2022, in the amount of \$191,321.82 be passed and adopted.
- c.       That Resolution No. 2022-066 approving bills paid in the amount of \$928,232.61 be passed and adopted.
- d.       That the Planning and Zoning Commission minutes of April 11, 2022 be accepted and placed on file.

ROLL CALL:               Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

**GENERAL AGENDA**

a.       It was moved by McKinney and seconded by Hansen that the issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be approved for the following:

1. Renewal of Class C Liquor License, Outdoor Service and Sunday Service  
Gridiron Family Grill and Sports Lounge, 1121 East Second Street
2. Renewal of Class C Liquor License, Outdoor Service and Sunday Service  
The Links at Webster City, 405 N. Des Moines Street
3. Renewal of Class E Liquor License, Class B Native Wine Permit, Class B Wine Permit, Class C Beer Permit – Fareway Stores, Inc., #395, 942 2<sup>nd</sup> Street

ROLL CALL:               McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

**City Council Meeting Minutes, April 18, 2022**

b. It was moved by McKinney and seconded by McFarland that the Third reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, by Amending Chapter 2, Section 2-3, Pertaining to Corporate Limits be approved.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

It was moved by McKinney and seconded by McFarland that Ordinance No. 2022-1855 an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, by Amending Chapter 2, Section 2-3, Pertaining to Corporate Limits be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

c. It was moved by McFarland and seconded by Hansen that the Third reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, by Amending Chapter 44, Section 44-4, Pertaining to the 2-mile Jurisdiction Limits be approved.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

It was moved by McFarland and seconded by Hansen that Ordinance No. 2022-1856 an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, by Amending Chapter 44, Section 44-4, Pertaining to the 2-mile Jurisdiction Limits be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

d. It was moved by Hansen and seconded by McKinney that the Third reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa by Amending Chapter 10, Sec. 10-77, Pertaining to Building Codes be approved.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

It was moved by McFarland and seconded by Hansen that Ordinance No. 2022-1857 an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa by Amending Chapter 10, Sec. 10-77, Pertaining to Building Codes be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

e. It was moved by McKinney and seconded by Hansen that the First reading of an Ordinance repealing the Code of Ordinances of the City of Webster City, Iowa, 2019, by Amending Chapter 34, Article IV, Pertaining to Offenses Relating to Minors within the Corporate Limits of the City of Webster City, Iowa be approved.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

f. It was moved by McFarland and seconded by Hansen that the First reading of an Ordinance repealing the Code of Ordinances of the City of Webster City, Iowa, 2019, by Amending Chapter 12, Article II, Pertaining to Businesses within the Corporate Limits of the City of Webster City, Iowa be approved.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

g. It was moved by McFarland and seconded by Hansen that Resolution No. 2022-067 approving the Designation of SLFRF Funds for the City of Webster City be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

City Manager Daniel Ortiz-Hernandez provided an explanation of the designation of these funds for the investment of Advanced Metering Infrastructure (AMI) water meters.

**City Council Meeting Minutes, April 28, 2022**

h. It was moved by McKinney and seconded by Hansen that Resolution No. 2022-068 setting May 16, 2022 at 6:05 p.m. at City Hall for a Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for the Water Treatment Facility Improvement Project be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.  
Assistant City Manager Biridiana Bishop provided additional information on the bid letting and details of the project.

i. It was moved by McKinney and seconded by Hansen that Resolution No. 2002-069 authorizing the City Manager to approve Jaycox Family Request to install a Firepit Memorial in Honor of Scott Jaycox at Brewer Creek Park be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.  
Assistant City Manager Bishop provided additional details on the Memorial including location and materials to be used.

j. It was moved by McFarland and seconded by Hansen that the request from Chamber of Commerce on street closure for Farmers Market on Des Moines Street between 1<sup>st</sup> and 2<sup>nd</sup> Streets from 5:00 to 8:00 p.m. on Thursdays during the months of June-August be approved.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.  
Chamber of Commerce Executive Director Anna Woodward reviewed the plans for the Farmers Market weekly event. City Clerk Karyl Bonjour reported that Police, Fire and Street departments have approved the request with some guidelines to be followed.

k. It was moved by McKinney and seconded by McFarland that the request from Kendall Young Library to close a portion of the 600 Block of Water Street on April 28 from 5:00-6:30 p.m. for a Library Game Event be approved.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

l. The Council discussed the Citywide Clean-Up/Drop-Off Event for 2022. Tentative dates will be Friday, June 10, 2022 from 12 Noon to 4:00 p.m. and Saturday, June 11, 2022 from 8:00 a.m. to 12 Noon at the Middle School parking lot. To sign up to help with this event, please contact the City Manager's Office at 515-832-9151. Volunteers are needed and would be greatly appreciated.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,  
BOARDS AND COMMISSIONS**

It was moved by McKinney and seconded by Hansen that the following items (a-g collectively) be accepted and placed on file:

- a. Financial - March 2022 Reports
  - b. City Manager - March 2022 Reports
  - c. Inspection Department - March 2022 Report
  - d. Police Department - March 2022 Report
  - e. Police Department Nuisance - January through March 2022 Reports
  - f. Fire Department - March Report
  - g. Hamilton County Solid Waste Commission Agenda Packet April 13, 2022
- ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

**COUNCIL COMMITTEE REPORTS**

None brought forth.

**OTHER REPORTS AND RECOMMENDATIONS**

None brought forth.

**5. CLOSED SESSION**

It was moved by McFarland and seconded by Hansen that the Council meet in Closed Session to evaluate the performance of the City Clerk which is necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session, as provided by Chapter 21.5 I of the Code of Iowa.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Council went out of Open Session at 6:20 p.m.

Council took a 5-minute recess

Council went into Closed Session at 6:25 p.m.

Council returned to Open Session at 6:39 p.m.

It was moved by McFarland and seconded by Hansen that Council adjourn.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

The April 18, 2022 Regular City Council Meeting stood adjourned at 6:40 p.m.

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John Hawkins, Mayor

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Karyl K. Bonjour, City Clerk

**RESOLUTION NO. 2022 -**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,  
IOWA:

That the payroll for the 80-hour period ending April 23, 2022 and paid on  
April 29, 2022 aggregating the sum of \$172,477.89 herewith presented,  
be and the same is hereby approved.

Passed and adopted this 2<sup>nd</sup> day of May, 2022.

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John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-01 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-01 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-01 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
11195	HANSEN, ABIGAIL J.	150.00	.00	.00	.00	.00	.00	150.00	.00	137.38	.00
11183	HAWKINS, JOHN C.	180.00	.00	.00	.00	.00	.00	180.00	.00	.00	165.07
11190	MCFARLAND, MEGAN E.	150.00	.00	.00	.00	.00	.00	150.00	.00	138.52	.00
11184	MCKINNEY, MATTHEW L.	150.00	.00	.00	.00	.00	.00	150.00	.00	.00	137.38
11185	WELCH, LOGAN A.	150.00	.00	.00	.00	.00	.00	150.00	.00	.00	137.38
Total CITY COUNCIL:											
5		780.00	.00	.00	.00	.00	.00	780.00	.00	275.90	439.83
20035	BISHOP, BIRIDIANA	3,653.85	80.00	.00	.00	.00	.00	.00	.00	.00	2,567.72
60722	CHELESVIG, BETH A.	3,032.00	80.00	.00	.00	.00	.00	.00	.00	.00	2,199.70
20020	ORTIZ-HERNANDEZ, DANIEL	5,096.15	80.00	.00	.00	.00	.00	.00	.00	.00	2,955.59
60003	SMITH, ELIZABETH A.	2,135.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,438.25
Total CITY MANAGER:											
4		13,917.20	320.00	.00	.00	.00	.00	.00	.00	.00	9,161.26
30980	STRONER, BRIAN M.	2,741.60	80.00	.00	.00	.00	.00	.00	.00	.00	2,018.28
Total ENVIRONMENTAL/SAFETY:											
1		2,741.60	80.00	.00	.00	.00	.00	.00	.00	.00	2,018.28
61164	BONJOUR, KARYL K.	2,201.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,581.43
61238	HAGLUND, DENISE D.	1,440.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,097.64
61190	NERLAND, DEDRA R.	1,684.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,257.79
61163	PEVESTORF, ELIZABETH J.	1,902.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,419.59
30329	WOLFGRAM, DOREEN A.	3,028.00	80.00	.00	.00	.00	.00	.00	.00	.00	2,233.39
Total FINANCE OFFICE:											
5		10,256.80	400.00	.00	.00	.00	.00	.00	.00	.00	7,589.84
41502	CAMPBELL, AARON M.	100.00	.00	.00	.00	.00	.00	100.00	.00	.00	92.35
40857	DOOLITTLE, KENDALL J.	120.00	.00	.00	.00	.00	.00	120.00	.00	102.37	.00
41263	ESTLUND, JEROMY J.	2,418.08	112.00	.00	.00	.00	.00	.00	.00	.00	1,866.13
41395	FEICKERT, DAKOTA L.	56.00	.00	.00	.00	.00	.00	56.00	.00	.00	48.24
41038	FERGUSON, WILLIAM M.	100.00	.00	.00	.00	.00	.00	100.00	.00	92.35	.00
41300	FOX, JEFFREY A.	140.00	.00	.00	.00	.00	.00	140.00	.00	.00	119.60
41438	FRAKES, JUSTIN M.	60.00	.00	.00	.00	.00	.00	60.00	.00	.00	55.41
41260	FRAZIER, LOGAN W.	120.00	.00	.00	.00	.00	.00	120.00	.00	.00	109.82
41432	HANSON, STEVEN M.	60.00	.00	.00	.00	.00	.00	60.00	.00	.00	55.41
40971	HAYES, BRANDON W.	2,446.08	112.00	.00	.00	.00	.00	.00	.00	.00	1,904.90
41445	HAYES, HARRISON W.	196.00	.00	.00	.00	.00	.00	196.00	.00	168.84	.00
41441	HAYES, HUNTER W.	100.00	.00	.00	.00	.00	.00	100.00	.00	92.35	.00
40031	HOLST, RONALD W.	140.00	.00	.00	.00	.00	.00	140.00	.00	119.60	.00
41192	JESSEN, PHILLIP N.	728.00	40.00	.00	.00	.00	.00	168.00	.00	534.14	.00
41460	LEHMAN, MICHEAL L.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	31.94
41200	MADSEN, TODD M.	140.00	.00	.00	.00	.00	.00	140.00	.00	.00	119.60
41219	SOWLE JR., ANDREW W.	2,814.50	112.00	.00	.00	.00	.00	.00	389.70	.00	2,045.60
41400	STANSFIELD, CHARLES T.	2,993.60	80.00	.00	.00	.00	.00	.00	.00	.00	2,282.63
41029	STEWART, EARL L.	60.00	.00	.00	.00	.00	.00	60.00	.00	.00	55.41
41485	THUMMA, AMANDA L.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	18.47
41088	TOLLE, PAUL A.	160.00	.00	.00	.00	.00	.00	160.00	.00	136.82	.00
41216	WEINSCHENK, KENRIC J.	100.00	.00	.00	.00	.00	.00	100.00	.00	.00	92.35
41213	WILLIAMS, ZACHARY W.	120.00	.00	.00	.00	.00	.00	120.00	.00	.00	102.37
40815	WILLS, DON H.	140.00	.00	.00	.00	.00	.00	140.00	.00	128.29	.00
41340	YOUNGDALE, COLE C.	140.00	.00	.00	.00	.00	.00	140.00	.00	129.29	.00

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-01 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-01 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-01 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
41270	ZEHNER, DONALD F.	140.00	.00	.00	.00	.00	.00	140.00	.00	.00	128.29
41505	ZIMMER, COLLEN C.	100.00	.00	.00	.00	.00	.00	100.00	.00	.00	92.35
Total FIRE DEPARTMENT:											
		27	13,752.26	456.00	.00	.00	.00	2,520.00	389.70	1,504.05	9,220.87
61240	WINTER, KIRBY L.	4,065.39	80.00	.00	.00	.00	.00	.00	.00	.00	2,959.36
Total INFORMATION SYSTEMS:											
		1	4,065.39	80.00	.00	.00	.00	.00	.00	.00	2,959.36
61235	SIMPSON, CORY L.	1,935.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,442.13
Total INSPECTION:											
		1	1,935.20	80.00	.00	.00	.00	.00	.00	.00	1,442.13
31210	BARNES, DERRICK S.	3,076.82	82.00	.00	111.21	.00	.00	.00	.00	.00	2,230.23
31185	CASEY, DANA R.	3,184.92	81.00	.00	.00	.00	.00	.00	.00	.00	2,305.10
30678	DICKINSON, ADAM L.	3,820.38	82.00	.00	.00	.00	.00	.00	.00	.00	2,738.52
31230	MC COLLOUGH, DOUGLAS J.	3,644.50	95.00	.00	388.50	.00	.00	.00	.00	.00	2,491.75
31184	MOURTON, RUSSELL E.	3,148.01	80.00	.00	.00	.00	.00	.00	.00	.00	1,855.62
31240	NEWMAN, BRADY N.	1,600.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,284.27
31186	ORTON, RYAN D.	3,385.60	80.00	.00	.00	.00	.00	.00	.00	.00	2,442.24
30918	PARKHILL, MARTY E.	3,741.76	88.00	.00	.00	.00	.00	.00	.00	.00	2,685.69
Total LINE DEPARTMENT:											
		8	25,601.99	668.00	.00	499.71	.00	.00	.00	.00	18,033.42
30976	MADSEN, TODD M.	1,725.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,251.48
31188	PASCHKE, RODNEY A.	1,662.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,243.04
Total METER DEPARTMENT:											
		2	3,388.00	160.00	.00	.00	.00	.00	.00	.00	2,494.52
40540	AREND, PEGGY J.	2,378.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,693.70
41480	DILLEY, JEAN M.	1,432.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,083.53
41500	HOLCOMBE, IAN J.	1,439.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,029.44
41390	NOWELL, TANNER J.	2,009.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,439.04
41475	RUSH, DEBORAH G.	1,661.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,206.61
41510	WHITEHILL, AUDRIANA G.	1,426.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,021.07
41207	WINDSCHITL, JOAN E.	1,784.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,146.18
Total POLICE DEPARTMENT-D:											
		7	12,131.20	560.00	.00	.00	.00	.00	.00	.00	8,619.57
41430	BASINGER, RYAN A.	2,360.68	84.00	.00	.00	.00	.00	.00	.00	.00	1,745.90
41191	HOUGE, CLINTON J.	2,547.72	84.00	.00	.00	.00	.00	.00	.00	.00	1,862.86
41453	LEHMAN, MICHEAL L.	2,321.70	84.00	.00	.00	.00	.00	.00	.00	.00	1,790.69
41465	LOWE, ANDREW T.	2,340.60	84.00	.00	.00	.00	.00	.00	.00	.00	1,804.48
41479	LUFT, ANTHONY J.	2,708.64	106.00	.00	.00	.00	.00	.00	.00	.00	2,101.02
41230	MCKINLEY, ERIC K.	2,675.84	84.00	.00	.00	.00	.00	.00	.00	.00	2,015.82
41110	MORK, SHILOH B.	3,173.60	80.00	.00	.00	.00	.00	.00	.00	.00	2,252.58
41471	MOURLAM, DALTON G.	2,247.36	84.00	.00	.00	.00	.00	.00	.00	.00	1,662.46
41225	PRITCHARD, BRANDON D.	2,499.72	84.00	.00	.00	.00	.00	.00	.00	.00	1,835.14
41482	RICHARDSON, COLT A.	2,252.16	84.00	.00	.00	.00	.00	.00	.00	.00	1,745.25
41426	ROSE, DYLAN M.	2,398.49	85.50	61.81	.00	.00	.00	.00	.00	.00	1,476.08

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-01 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-01 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-01 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
41450	THUMMA, STEVEN L.	2,643.52	92.00	329.64	.00	.00	.00	.00	.00	.00	1,822.11
41495	WATKINS, MARK D.	2,453.64	84.00	.00	.00	.00	.00	.00	.00	.00	1,874.01
Total POLICE DEPARTMENT-O:											
		13	32,623.67	1,119.50	391.45	.00	.00	.00	.00	.00	23,988.40
70980	HARMS, BRIAN K.	1,701.40	80.50	.00	15.80	.00	.00	.00	.00	.00	1,331.90
81739	MOURLAM, KEITH D.	676.00	52.00	.00	.00	.00	.00	.00	.00	.00	606.50
51195	RODEN, JACOB J.	1,840.29	80.50	.00	17.09	.00	.00	.00	.00	.00	1,376.12
Total PUBLIC GROUNDS:											
		3	4,217.69	213.00	.00	32.89	.00	.00	.00	.00	3,314.52
61200	ALCAZAR, MATTHEW D.	2,061.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,277.70
Total PUBLIC WORKS:											
		1	2,061.60	80.00	.00	.00	.00	.00	.00	.00	1,277.70
81653	BINDER, MEREDITH K.	286.00	22.00	.00	.00	.00	.00	.00	.00	246.13	.00
81726	BINDER, RILEY K.	120.00	10.00	.00	.00	.00	.00	.00	.00	.00	110.82
81743	DINSDALE, SOPHIE J.	48.00	4.00	.00	.00	.00	.00	.00	.00	.00	44.32
81669	DRAEGER, MAKAYLEE M.	92.00	8.00	.00	.00	.00	.00	.00	.00	.00	84.97
70100	FLAWS, LARRY J.	2,544.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,882.44
81708	GALLENLINE, ABIGAIL M.	72.00	6.00	.00	.00	.00	.00	.00	.00	66.50	.00
81740	GARVEY, ANNE N.	19.50	1.50	.00	.00	.00	.00	.00	.00	.00	18.01
70107	GLASCOCK, MARK A.	1,835.13	82.00	.00	66.33	.00	.00	.00	.00	.00	1,327.43
81711	HANSEN, ELLA M.	96.00	8.00	.00	.00	.00	.00	.00	.00	.00	88.66
81690	HURT, TIM E.	91.00	7.00	.00	.00	.00	.00	.00	.00	.00	78.32
81738	JOHNSON, NOLAN J.	252.00	21.00	.00	.00	.00	.00	.00	.00	.00	191.88
81721	KENVILLE, REBECCA M.	96.00	8.00	.00	.00	.00	.00	.00	.00	.00	88.66
70975	LESHER, BREANNE M.	2,146.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,589.13
81651	LINDSTROM, SARAH J.	216.00	18.00	.00	.00	.00	.00	.00	.00	194.61	.00
81594	MCBURNEY, SONYA L.	723.07	54.00	.00	.00	.00	.00	.00	.00	.00	549.95
81689	NELSEN, DENISE L.	791.96	52.00	.00	.00	.00	.00	.00	.00	.00	633.35
81742	OUVERSON, ERIN A.	33.00	3.00	.00	.00	.00	.00	.00	.00	.00	30.47
31195	PETERSON, RICK E.	1,834.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,371.72
81665	PRUISMANN, LINDA A.	892.65	55.00	.00	.00	.00	.00	.00	.00	.00	668.82
81719	SCHULTZ, CAMDEN J.	189.00	15.75	.00	.00	.00	.00	.00	.00	.00	174.54
81703	SEISER, DAWSON K.	254.00	22.00	.00	.00	.00	.00	.00	.00	.00	231.57
81470	SPELLMEYER, WILLIAM C.	346.92	24.50	.00	.00	.00	.00	.00	.00	268.56	.00
Total RECREATION:											
		22	12,979.03	661.75	.00	66.33	.00	.00	.00	775.80	9,165.06
51187	BAHRENFUSS, BRANDON D.	3,148.70	91.00	.00	153.18	.00	.00	.00	.00	.00	2,297.85
51210	DANIELS, JACOB S.	1,817.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,353.00
51178	DOOLITTLE, DAN L	880.00	40.00	.00	.00	.00	.00	.00	.00	.00	696.86
51189	MACRUNNEL, MATTHEW A.	1,861.46	81.00	.00	34.26	.00	.00	.00	.00	.00	1,346.13
51190	RATCLIFF, BRETT D.	2,000.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,487.60
51215	SLAGLE, MATHEW L.	1,763.66	81.00	.00	32.46	.00	.00	.00	.00	.00	1,315.66
51184	WILLIAMS, ZACHARY W.	2,188.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,582.69
51205	YOUNGDALE, COLE C.	2,121.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,564.44
Total STREET DEPARTMENT:											
		8	15,781.82	613.00	.00	219.90	.00	.00	.00	.00	11,644.23



Employee Number	Name	Total Gross Amount	Total Gross Hours	3-01 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-01 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-01 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
30772	DINGMAN, CHAD M.	2,210.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,645.23
30977	JACKSON, JEFFREY S.	2,170.96	88.00	.00	.00	.00	.00	.00	.00	.00	1,527.64
31179	WEST, JOHN A.	2,190.29	89.00	.00	.00	.00	.00	.00	.00	.00	1,639.31
Total WASTEWATER:											
	3	6,571.65	257.00	.00	.00	.00	.00	.00	.00	.00	4,812.18
31189	CHAMBERS, TODD A.	2,328.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,633.41
31220	FARWELL, GREGORY A.	2,646.69	96.25	.00	288.19	.00	.00	.00	.00	.00	1,892.75
31215	KNOWLES, NICHOLAS A.	3,814.10	92.50	.00	417.18	.00	.00	.00	.00	.00	2,453.98
31225	PARKER, LOGAN M.	884.00	68.00	.00	.00	.00	.00	.00	.00	.00	760.77
Total WATER PLANT:											
	4	9,672.79	336.75	.00	705.37	.00	.00	.00	.00	.00	6,740.91
Grand Totals:											
	115	172,477.89	6,085.00	391.45	1,524.20	.00	.00	3,300.00	389.70	2,555.75	122,922.08

**RESOLUTION NO. 2022 -**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,  
IOWA:

That we, the City Council of the City of Webster City, Iowa, having examined bills aggregating the sum of \$458,565.07 presented herewith, hereby approve said bills, and the City Clerk is hereby authorized to issue warrants in payment of the same.

Passed and adopted this 2<sup>nd</sup> day of May, 2022.

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John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>ARTHUR J. GALLAGHER RISK (6051)</b>							
4234865	1	Invoice	AIRPORT LIABILITY INSURANCE	04/14/2022	2,316.00	10/22	205-23-45-5372-217
Total 4234865:					2,316.00		
Total ARTHUR J. GALLAGHER RISK (6051):					2,316.00		
<b>CUSTOM CARPENTRY (7473)</b>							
25343	1	Invoice	REBUILD CABINETS/ADD SHELVING/PAINT-	04/14/2022	1,925.58	10/22	411-22-42-5221-310
Total 25343:					1,925.58		
Total CUSTOM CARPENTRY (7473):					1,925.58		
<b>MOORE CLEANING SERVICE, LLC (2902)</b>							
041822	1	Invoice	CLEANING SERVICES FOR CITY HALL	04/18/2022	455.00	10/22	100-24-36-5480-299
041822	2	Invoice	CLEANING SERVICES FOR CITY HALL	04/18/2022	325.00	10/22	601-23-36-5480-299
041822	3	Invoice	CLEANING SERVICES FOR CITY HALL	04/18/2022	260.00	10/22	602-23-36-5480-299
041822	4	Invoice	CLEANING SERVICES FOR CITY HALL	04/18/2022	260.00	10/22	603-23-36-5480-299
Total 041822:					1,300.00		
Total MOORE CLEANING SERVICE, LLC (2902):					1,300.00		
Total 04/20/2022:					5,541.58		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>WEBSTER CITY DAYCARE (5160)</b>							
WINGER 402	1	Invoice	HVAC REPAIRS (DRAWDOWN #3)	04/21/2022	32,060.00	10/22	100-11230
Total WINGER 402160-1:					32,060.00		
Total WEBSTER CITY DAYCARE (5160):					32,060.00		
Total 04/22/2022:					32,060.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>NUTRI-JECT SYSTEMS, INC. (7466)</b>							
7613	1	Invoice	5.6' SIDEWALL CLEANING & APPLICATION	04/08/2022	36,530.40	10/22	603-23-70-5652-226
7613	2	Invoice	2% DISCOUNT - EARLY PAYMENT	04/08/2022	730.61-	10/22	603-23-70-5652-226
Total 7613:					35,799.79		
Total NUTRI-JECT SYSTEMS, INC. (7466):					35,799.79		
Total 04/25/2022:					35,799.79		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>RUAN, INCORPORATED (6862)</b>							
46527	1	Invoice	T10610 - MONTHLY VEHICLE LEASE	04/28/2022	1,535.34	10/22	100-21-21-5110-920
46527	2	Invoice	T10610 - MONTHLY VEHICLE LEASE	04/28/2022	11.89	10/22	100-21-21-5110-921
46527	3	Invoice	T10611 - MONTHLY VEHICLE LEASE	04/28/2022	1,203.17	10/22	100-21-21-5110-920
46527	4	Invoice	T10611 - MONTHLY VEHICLE LEASE	04/28/2022	9.32	10/22	100-21-21-5110-921
46527	5	Invoice	T10612 - MONTHLY VEHICLE LEASE	04/28/2022	1,183.26	10/22	100-21-21-5110-920
46527	6	Invoice	T10612 - MONTHLY VEHICLE LEASE	04/28/2022	47.35	10/22	100-21-21-5110-921
Total 46527:					3,990.33		
Total RUAN, INCORPORATED (6862):					3,990.33		
Total 04/28/2022:					3,990.33		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>AFLAC, INC. (20)</b>							
020741	1	Invoice	AFLAC PREMIUMS	04/15/2022	1,690.40	11/22	902-11215
Total 020741:					1,690.40		
Total AFLAC, INC. (20):					1,690.40		
<b>ALCAZAR, MATT (5508)</b>							
042222	1	Invoice	DAILY TRAVEL MILEAGE	04/22/2022	1.61	11/22	100-24-30-5380-232
042222	2	Invoice	DAILY TRAVEL MILEAGE	04/22/2022	1.61	11/22	601-24-30-5380-232
042222	3	Invoice	DAILY TRAVEL MILEAGE	04/22/2022	1.61	11/22	602-24-30-5380-232
042222	4	Invoice	DAILY TRAVEL MILEAGE	04/22/2022	1.61	11/22	603-24-30-5380-232
Total 042222:					6.44		
Total ALCAZAR, MATT (5508):					6.44		
<b>ALEWELT PROPERTIES (7486)</b>							
1212940207	1	Invoice	CUSTOMER DEPOSIT REFUND	04/14/2022	123.07	11/22	601-21011
Total 1212940207:					123.07		
Total ALEWELT PROPERTIES (7486):					123.07		
<b>ALTEC INDUSTRIES, INC. (35)</b>							
11891881	1	Invoice	RUBBER HOSES	04/08/2022	466.54	11/22	601-23-52-5935-314
Total 11891881:					466.54		
11892013	1	Invoice	OUTRIGGER PADS - BACKYARD UNIT	04/08/2022	609.99	11/22	601-23-52-5588-318
11892013	2	Invoice	S HOOKS	04/08/2022	190.63	11/22	601-23-52-5935-314
Total 11892013:					800.62		
11892863	1	Invoice	PRIMARY WIRE COVERUPS	04/11/2022	702.69	11/22	601-23-52-5935-314
Total 11892863:					702.69		
Total ALTEC INDUSTRIES, INC. (35):					1,969.85		
<b>ARMSTRONG PLUMBING, LLC (6888)</b>							
975	1	Invoice	PLUMBING REPAIRS/AIRPORT	04/08/2022	187.52	11/22	205-23-45-5372-299
Total 975:					187.52		
Total ARMSTRONG PLUMBING, LLC (6888):					187.52		
<b>ARNOLD MOTOR SUPPLY (68)</b>							
26NV066879	1	Invoice	V-BELT FOR SODA ASH MOTOR & PULLEYS	04/12/2022	77.98	11/22	602-23-61-5935-314
Total 26NV066879:					77.98		
26NV066995	1	Invoice	WHEEL BEARING - GRAVELY MOWER	04/13/2022	2.99	11/22	100-23-42-5371-314
Total 26NV066995:					2.99		
26NV067012	1	Invoice	WHEEL BEARINGS - GRAVELY MOWER	04/14/2022	8.97	11/22	100-23-42-5371-314

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 26NV067012:					8.97		
26NV067028	1	Invoice	UTILITY KNIFE - KIRBY	04/14/2022	1.45	11/22	100-24-16-5420-316
26NV067028	2	Invoice	UTILITY KNIFE - KIRBY	04/14/2022	5.34	11/22	601-24-16-5921-316
26NV067028	3	Invoice	UTILITY KNIFE - KIRBY	04/14/2022	1.45	11/22	602-24-16-5921-316
26NV067028	4	Invoice	UTILITY KNIFE - KIRBY	04/14/2022	1.45	11/22	603-24-16-5921-316
Total 26NV067028:					9.69		
26NV06706	1	Invoice	WINDSHIELD WASHER RESERVOIR CAP	04/15/2022	8.09	11/22	100-21-21-5110-314
Total 26NV06706:					8.09		
26NV067074	1	Invoice	15W50 OIL	04/15/2022	49.14	11/22	100-22-42-5210-315
26NV067074	2	Invoice	15W50 OIL	04/15/2022	49.14	11/22	100-23-42-5371-315
Total 26NV067074:					98.28		
Total ARNOLD MOTOR SUPPLY (68):					206.00		
<b>ASKLUND, JASON (7487)</b>							
041722	1	Invoice	ENERGY EFFICIENCY REBATE	04/17/2022	75.00	11/22	601-23-36-5930-979
041722	2	Invoice	CB EE RESIDENTIAL REBATE	04/17/2022	25.00	11/22	601-23-53-5930-979
Total 041722:					100.00		
Total ASKLUND, JASON (7487):					100.00		
<b>BILLER PRESS &amp; MFG., INC. (102)</b>							
BP-8503	1	Invoice	PARKING TICKETS (QTY 1,000)/SHIPPING	04/15/2022	386.46	11/22	100-21-21-5110-223
Total BP-8503:					386.46		
Total BILLER PRESS & MFG., INC. (102):					386.46		
<b>BISHOP, ROBERT (7499)</b>							
112721	1	Invoice	ENERGY EFFICIENCY REBATE	11/27/2021	75.00	11/22	601-23-36-5930-979
112721	2	Invoice	ENERGY EFFICIENCY REBATE	11/27/2021	75.00	11/22	601-23-36-5930-979
112721	3	Invoice	ENERGY EFFICIENCY REBATE	11/27/2021	75.00	11/22	601-23-36-5930-979
112721	4	Invoice	CB EE RESIDENTIAL REBATE	11/27/2021	50.00	11/22	601-23-53-5930-979
112721	5	Invoice	CB EE RESIDENTIAL REBATE	11/27/2021	50.00	11/22	601-23-53-5930-979
112721	6	Invoice	CB EE RESIDENTIAL REBATE	11/27/2021	25.00	11/22	601-23-53-5930-979
Total 112721:					350.00		
Total BISHOP, ROBERT (7499):					350.00		
<b>BLACK HILLS ENERGY (3466)</b>							
0976116930	1	Invoice	GAS UTILITY/LINE DEPT	04/11/2022	196.96	11/22	601-23-52-5586-234
0976116930	2	Invoice	GAS UTILITY/LINE DEPT	04/11/2022	196.96	11/22	601-23-52-5588-234
0976116930	3	Invoice	GAS UTILITY/LINE DEPT	04/11/2022	196.97	11/22	601-23-51-5566-234
Total 0976116930 04/11/22:					590.89		
2074931097	1	Invoice	GAS UTILITY/CEMETERY	04/21/2022	782.62	11/22	100-23-42-5371-234



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 2074931097 04/21/22:					782.62		
4752063290	1	Invoice	GAS UTILITY/DEPOT	04/15/2022	368.61	11/22	100-22-42-5221-234
Total 4752063290 04/15/2022:					368.61		
5470636360	1	Invoice	GAS UTILITY/FULLER HALL	04/15/2022	552.25	11/22	100-22-42-5233-234
Total 5470636360 04/15/2022:					552.25		
5542531803	1	Invoice	GAS UTILITY/FIRE STATION	04/15/2022	644.66	11/22	100-21-22-5140-234
Total 5542531803 04/15/2022:					644.66		
5978424719	1	Invoice	GAS UTILITY/WATER PLANT SHED	04/11/2022	338.23	11/22	602-23-61-5642-234
Total 5978424719 04/11/2022:					338.23		
6506969580	1	Invoice	GAS UTILITY/WATER PLANT	04/11/2022	544.11	11/22	602-23-61-5642-234
Total 6506969580 04/11/2022:					544.11		
6886529163	1	Invoice	GAS UTILITY/OD POOL	04/22/2022	37.73	11/22	100-22-42-5242-234
Total 6886529163 04/22/2022:					37.73		
7824805624	1	Invoice	GAS UTILITY/WWTP	04/22/2022	2,818.81	11/22	603-23-70-5642-234
Total 7824805624 04/22/2022:					2,818.81		
8081102404	1	Invoice	GAS UTILITY/SENIOR CENTER	04/15/2022	480.90	11/22	100-22-42-5280-234
Total 8081102404 04/15/2022:					480.90		
Total BLACK HILLS ENERGY (3466):					7,158.81		
<b>BLUELINE INDUSTRIES LLC (7484)</b>							
5846	1	Invoice	SEATBELT LOCK/SHIPPING	11/01/2021	57.20	11/22	100-21-21-5110-318
Total 5846:					57.20		
Total BLUELINE INDUSTRIES LLC (7484):					57.20		
<b>BOLTON &amp; MENK INC. (106)</b>							
0283809	1	Invoice	ENG SVC - WATER PLANT IMPROVEMENTS -	01/31/2022	7,962.50	11/22	602-23-61-5651-212
Total 0283809:					7,962.50		
0286512	1	Invoice	ENG SVC - WASTEWATER ISSUES (INDUST	03/30/2022	1,710.00	11/22	603-23-70-5923-212
Total 0286512:					1,710.00		
0286513	1	Invoice	ENG SVC - WATER PLANT IMPROVEMENTS -	03/30/2022	26,692.50	11/22	602-23-61-5651-212
Total 0286513:					26,692.50		
0286514	1	Invoice	ENG - WASTEWATER DESIGN-FACILITY IMP	03/30/2022	3,201.50	11/22	603-23-70-5652-860

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 0286514:					3,201.50		
Total BOLTON & MENK INC. (106):					39,566.50		
<b>BOMGAARS (5165)</b>							
62839582	1	Invoice	DEWALT POWER TOOLS (FH & ODP)	04/05/2022	400.00	11/22	100-22-42-5233-311
62839582	2	Invoice	DEWALT POWER TOOLS (FH & ODP)	04/05/2022	349.99	11/22	100-22-42-5242-311
Total 62839582:					749.99		
62840179	1	Invoice	PLUGS & ADAPTERS	04/07/2022	47.03	11/22	204-23-30-5310-318
Total 62840179:					47.03		
62840204	1	Invoice	RETURNED MATERIAL - ORIG INV# 6284017	04/07/2022	26.56-	11/22	204-23-30-5310-318
Total 62840204:					26.56-		
62841619	1	Invoice	KICKDOWN DOOR STOPS	04/11/2022	17.38	11/22	100-22-42-5210-310
62841619	2	Invoice	DRILL BITS	04/11/2022	8.14	11/22	100-22-42-5210-311
Total 62841619:					25.52		
62842304	1	Invoice	TRASH BAGS WTP	04/13/2022	8.99	11/22	602-23-61-5642-318
Total 62842304:					8.99		
62842466	1	Invoice	MAILBOX REPLACEMENT, DAMAGED THIS	04/14/2022	77.99	11/22	204-23-30-5320-318
Total 62842466:					77.99		
62842591	1	Invoice	PIPE NIPPLES & TEE	04/14/2022	79.86	11/22	603-23-70-5642-318
Total 62842591:					79.86		
62842889	1	Invoice	TEST PLUG WTP	04/15/2022	7.99	11/22	602-23-61-5642-318
Total 62842889:					7.99		
62843693	1	Invoice	DOG FOOD FOR K-9	04/16/2022	54.99	11/22	214-21-21-5110-318
Total 62843693:					54.99		
Total BOMGAARS (5165):					1,025.80		
<b>BRITO, JUAN CETO (7493)</b>							
611420013	1	Invoice	CUSTOMER DEPOSIT REFUND	03/14/2022	28.41	11/22	601-21011
Total 611420013:					28.41		
Total BRITO, JUAN CETO (7493):					28.41		
<b>BROWN SUPPLY COMPANY, INC. (122)</b>							
118449	1	Invoice	RUBBER WATER METER GASKETS	04/07/2022	60.00	11/22	602-23-61-5935-870
Total 118449:					60.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
118684	1	Invoice	2= 1" COMP UNION	04/14/2022	121.34	11/22	602-23-62-5662-318
118684	2	Invoice	8= ORANGE GRADER FLAGS	04/14/2022	32.00	11/22	204-23-30-5320-318
Total 118684:					153.34		
118761	1	Invoice	6" MJ GASKETS	04/19/2022	48.00	11/22	602-23-62-5662-318
Total 118761:					48.00		
118762	1	Invoice	PVC PIPE, LUGS & GASKETS	04/19/2022	396.00	11/22	602-23-62-5662-318
Total 118762:					396.00		
Total BROWN SUPPLY COMPANY, INC. (122):					657.34		
<b>CAPITAL SANITARY SUPPLY (6096)</b>							
C345987	1	Invoice	DEGREASER	04/06/2022	13.67	11/22	204-23-30-5310-314
Total C345987:					13.67		
C346075	1	Invoice	FH CLEANING SUPPLIES	04/06/2022	218.36	11/22	100-22-42-5233-318
Total C346075:					218.36		
C346318	1	Invoice	COPY PAPER	04/13/2022	7.79	11/22	100-21-22-5140-316
C346318	2	Invoice	COPY PAPER	04/13/2022	7.79	11/22	204-23-30-5310-316
C346318	3	Invoice	COPY PAPER	04/13/2022	7.79	11/22	603-23-70-5921-316
C346318	4	Invoice	COPY PAPER	04/13/2022	7.79	11/22	100-23-42-5371-316
C346318	5	Invoice	COPY PAPER	04/13/2022	7.79	11/22	602-23-61-5921-316
C346318	6	Invoice	COPY PAPER	04/13/2022	7.79	11/22	100-21-18-5190-316
C346318	7	Invoice	COPY PAPER	04/13/2022	7.79	11/22	100-23-43-5361-316
C346318	8	Invoice	COPY PAPER	04/13/2022	7.79	11/22	601-24-16-5921-316
C346318	9	Invoice	COPY PAPER	04/13/2022	7.79	11/22	100-22-42-5233-316
C346318	10	Invoice	COPY PAPER	04/13/2022	7.79	11/22	601-23-52-5921-316
C346318	11	Invoice	COPY PAPER	04/13/2022	7.79	11/22	100-21-21-5110-316
C346318	12	Invoice	COPY PAPER	04/13/2022	7.79	11/22	100-24-18-5470-316
C346318	13	Invoice	COPY PAPER	04/13/2022	8.02	11/22	100-24-12-5430-316
C346318	14	Invoice	COPY PAPER	04/13/2022	14.60	11/22	602-23-81-5921-316
C346318	15	Invoice	COPY PAPER	04/13/2022	3.76	11/22	603-23-81-5921-316
C346318	16	Invoice	COPY PAPER	04/13/2022	23.63	11/22	601-23-81-5921-316
C346318	17	Invoice	COPY PAPER	04/13/2022	4.42	11/22	100-24-14-5435-316
C346318	18	Invoice	COPY PAPER	04/13/2022	9.35	11/22	602-23-80-5921-316
C346318	19	Invoice	COPY PAPER	04/13/2022	2.26	11/22	603-23-80-5921-316
C346318	20	Invoice	COPY PAPER	04/13/2022	23.58	11/22	601-23-80-5921-316
C346318	21	Invoice	COPY PAPER	04/13/2022	2.30	11/22	100-24-30-5380-316
C346318	22	Invoice	COPY PAPER	04/13/2022	2.30	11/22	601-24-30-5380-316
C346318	23	Invoice	COPY PAPER	04/13/2022	3.50	11/22	602-24-30-5380-316
C346318	24	Invoice	COPY PAPER	04/13/2022	3.50	11/22	603-24-30-5380-316
Total C346318:					194.70		
C346874	1	Invoice	CUSTODIAL SUPPLIES/CITY HALL	04/20/2022	107.77	11/22	100-24-36-5480-318
C346874	2	Invoice	CUSTODIAL SUPPLIES/CITY HALL	04/20/2022	76.99	11/22	601-23-36-5480-318
C346874	3	Invoice	CUSTODIAL SUPPLIES/CITY HALL	04/20/2022	61.59	11/22	602-23-36-5480-318
C346874	4	Invoice	CUSTODIAL SUPPLIES/CITY HALL	04/20/2022	61.59	11/22	603-23-36-5480-318
Total C346874:					307.94		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total CAPITAL SANITARY SUPPLY (6096):					734.67		
<b>CAPITAL SIGN COMPANY LLC (7485)</b>							
4151	1	Invoice	POLICE LETTERING FOR TAHOE LIFTGATE	04/21/2022	43.50	11/22	100-21-21-5110-314
Total 4151:					43.50		
Total CAPITAL SIGN COMPANY LLC (7485):					43.50		
<b>CENTRAL IOWA BLDG SUPPLY (1298)</b>							
1010322	1	Invoice	3/4" S40 BLK PIPE	03/29/2022	23.90	11/22	204-23-30-5310-318
Total 1010322:					23.90		
1010431	1	Invoice	CONDUIT & REDUCER (STOCK)	04/05/2022	47.67	11/22	601-23-52-5588-318
1010431	2	Invoice	1 x 3/4 REDUCER - NEW BASKETBALL CT	04/05/2022	3.63	11/22	100-22-42-5210-880
Total 1010431:					51.30		
1010552	1	Invoice	NIPPLES-ELBOWS-BALL VALVE - CORNBELT	04/11/2022	43.79	11/22	601-23-51-5566-318
Total 1010552:					43.79		
1010608	1	Invoice	REBAR	04/13/2022	195.00	11/22	204-23-30-5310-318
Total 1010608:					195.00		
Total CENTRAL IOWA BLDG SUPPLY (1298):					313.99		
<b>CENTURY LINK (4614)</b>							
288768370	1	Invoice	TELEPHONE SERVICE	04/12/2022	9.33	11/22	100-24-12-5430-230
288768370	2	Invoice	TELEPHONE SERVICE	04/12/2022	18.66	11/22	602-23-81-5921-230
288768370	3	Invoice	TELEPHONE SERVICE	04/12/2022	31.10	11/22	601-23-81-5921-230
288768370	4	Invoice	TELEPHONE SERVICE	04/12/2022	3.11	11/22	603-23-81-5921-230
288768370	5	Invoice	TELEPHONE SERVICE	04/12/2022	5.59	11/22	100-24-14-5435-230
288768370	6	Invoice	TELEPHONE SERVICE	04/12/2022	12.44	11/22	602-23-80-5921-230
288768370	7	Invoice	TELEPHONE SERVICE	04/12/2022	3.74	11/22	603-23-80-5921-230
288768370	8	Invoice	TELEPHONE SERVICE	04/12/2022	40.43	11/22	601-23-80-5903-230
288768370	9	Invoice	TELEPHONE SERVICE	04/12/2022	34.20	11/22	100-24-30-5380-230
288768370	10	Invoice	TELEPHONE SERVICE	04/12/2022	12.44	11/22	100-24-18-5470-230
288768370	11	Invoice	TELEPHONE SERVICE	04/12/2022	15.55	11/22	100-21-18-5190-230
288768370	12	Invoice	TELEPHONE SERVICE	04/12/2022	30.88	11/22	204-23-30-5320-230
288768370	13	Invoice	TELEPHONE SERVICE	04/12/2022	72.49	11/22	100-21-22-5140-230
288768370	14	Invoice	TELEPHONE SERVICE	04/12/2022	72.49	11/22	100-23-42-5371-230
288768370	15	Invoice	TELEPHONE SERVICE	04/12/2022	72.49	11/22	601-23-52-5588-230
288768370	16	Invoice	TELEPHONE SERVICE	04/12/2022	72.50	11/22	100-22-42-5233-230
288768370	17	Invoice	TELEPHONE SERVICE	04/12/2022	72.50	11/22	204-23-30-5310-230
288768370	18	Invoice	TELEPHONE SERVICE	04/12/2022	72.50	11/22	603-23-70-5642-230
288768370	19	Invoice	TELEPHONE SERVICE	04/12/2022	72.50	11/22	602-23-61-5642-230
Total 288768370:					724.94		
Total CENTURY LINK (4614):					724.94		
<b>CHIZEK LAW OFFICE (5715)</b>							
042722	1	Invoice	CITY ATTORNEY FEES/MAY 2022	04/27/2022	1,166.67	11/22	100-24-13-5460-212
042722	2	Invoice	CITY ATTORNEY FEES/MAY 2022	04/27/2022	3,208.33	11/22	601-24-13-5460-212
042722	3	Invoice	CITY ATTORNEY FEES/MAY 2022	04/27/2022	729.17	11/22	602-24-13-5460-212

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
042722	4	Invoice	CITY ATTORNEY FEES/MAY 2022	04/27/2022	729.16	11/22	603-24-13-5460-212
Total 042722:					5,833.33		
Total CHIZEK LAW OFFICE (5715):					5,833.33		
<b>CITY OF WEBSTER CITY (176)</b>							
042522	1	Invoice	CITY UTILITIES	04/25/2022	852.03	11/22	100-24-36-5480-233
042522	2	Invoice	CITY UTILITIES	04/25/2022	608.59	11/22	601-23-36-5480-233
042522	3	Invoice	CITY UTILITIES	04/25/2022	486.87	11/22	602-23-36-5480-233
042522	4	Invoice	CITY UTILITIES	04/25/2022	486.87	11/22	603-23-36-5480-233
042522	5	Invoice	CITY UTILITIES	04/25/2022	1,142.70	11/22	100-21-22-5140-233
042522	6	Invoice	CITY UTILITIES	04/25/2022	473.67	11/22	204-23-30-5310-233
042522	7	Invoice	CITY UTILITIES	04/25/2022	640.20	11/22	100-21-30-5120-233
042522	8	Invoice	CITY UTILITIES	04/25/2022	189.26	11/22	602-23-62-5662-233
042522	9	Invoice	CITY UTILITIES	04/25/2022	549.68	11/22	603-23-71-5662-233
042522	10	Invoice	CITY UTILITIES	04/25/2022	22,788.88	11/22	603-23-70-5642-233
042522	11	Invoice	CITY UTILITIES	04/25/2022	10,104.69	11/22	100-21-30-5160-233
042522	12	Invoice	CITY UTILITIES	04/25/2022	378.71	11/22	100-22-42-5221-233
042522	13	Invoice	CITY UTILITIES	04/25/2022	201.08	11/22	100-22-42-5210-233
042522	14	Invoice	CITY UTILITIES	04/25/2022	17.48	11/22	100-22-42-5210-233
042522	15	Invoice	CITY UTILITIES	04/25/2022	675.95	11/22	100-22-42-5222-233
042522	16	Invoice	CITY UTILITIES	04/25/2022	4,914.38	11/22	100-22-42-5233-233
042522	17	Invoice	CITY UTILITIES	04/25/2022	495.33	11/22	100-23-42-5371-233
042522	18	Invoice	CITY UTILITIES	04/25/2022	9,281.94	11/22	602-23-60-5601-233
042522	19	Invoice	CITY UTILITIES	04/25/2022	206.42	11/22	601-23-51-5566-233
042522	20	Invoice	CITY UTILITIES	04/25/2022	206.43	11/22	601-23-52-5588-233
042522	21	Invoice	CITY UTILITIES	04/25/2022	206.43	11/22	601-23-52-5586-233
042522	22	Invoice	CITY UTILITIES	04/25/2022	127.50	11/22	100-22-42-5242-233
042522	23	Invoice	CITY UTILITIES	04/25/2022	2,069.95	11/22	602-23-61-5642-233
042522	24	Invoice	CITY UTILITIES	04/25/2022	391.33	11/22	100-23-43-5361-233
042522	25	Invoice	CITY UTILITIES	04/25/2022	611.11	11/22	100-22-42-5280-233
042522	26	Invoice	CITY UTILITIES	04/25/2022	450.22	11/22	100-21-22-5140-233
042522	27	Invoice	CITY UTILITIES	04/25/2022	596.11	11/22	204-23-30-5310-233
Total 042522:					59,153.81		
042522 SHE	1	Invoice	CITY UTILITIES/WEST TWIN PARK SHELTER	04/25/2022	121.93	11/22	100-22-42-5222-233
Total 042522 SHELTER:					121.93		
042522 WEL	1	Invoice	CITY UTILITIES - WELL #8	04/25/2022	1,144.43	11/22	602-23-60-5601-233
Total 042522 WELL #8:					1,144.43		
611420013 B	1	Invoice	MISSING WATER METER/BRITO	03/14/2022	122.00	11/22	601-21011
Total 611420013 BRITO:					122.00		
Total CITY OF WEBSTER CITY (176):					60,542.17		
<b>COBO, PEDRO MARCOS (7496)</b>							
511300223	1	Invoice	CUSTOMER DEPOSIT REFUND	04/26/2022	139.54	11/22	601-21011
Total 511300223:					139.54		
Total COBO, PEDRO MARCOS (7496):					139.54		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>COMBINED SYSTEMS TECH, INC. (4548)</b>							
152789	1	Invoice	SUPPORT ON DRIVE ISSUES ON HOST SER	04/15/2022	10.13	11/22	100-24-16-5420-212
152789	2	Invoice	SUPPORT ON DRIVE ISSUES ON HOST SER	04/15/2022	37.11	11/22	601-24-16-5923-212
152789	3	Invoice	SUPPORT ON DRIVE ISSUES ON HOST SER	04/15/2022	10.13	11/22	602-24-16-5923-212
152789	4	Invoice	SUPPORT ON DRIVE ISSUES ON HOST SER	04/15/2022	10.13	11/22	603-24-16-5923-212
Total 152789:					67.50		
Total COMBINED SYSTEMS TECH, INC. (4548):					67.50		
<b>CORN BELT POWER COOP, INC. (197)</b>							
15654	1	Invoice	TAPE READINGS AND REPORTS	04/14/2022	40.00	11/22	601-23-51-5566-299
Total 15654:					40.00		
Total CORN BELT POWER COOP, INC. (197):					40.00		
<b>COUNSEL (3995)</b>							
23AR906259	1	Invoice	LEASE AGREEMENT & COPY CHARGE-STRE	04/04/2022	42.09	11/22	204-23-30-5310-225
Total 23AR906259:					42.09		
23AR915211	1	Invoice	PRINTER CONTRACT - CEMETERY	04/13/2022	21.31	11/22	100-23-42-5371-225
Total 23AR915211:					21.31		
23AR915212	1	Invoice	PER CLICK CONTRACT/IT	04/13/2022	3.15	11/22	100-24-16-5420-299
23AR915212	2	Invoice	PER CLICK CONTRACT/IT	04/13/2022	11.55	11/22	601-24-16-5930-299
23AR915212	3	Invoice	PER CLICK CONTRACT/IT	04/13/2022	3.15	11/22	602-24-16-5930-299
23AR915212	4	Invoice	PER CLICK CONTRACT/IT	04/13/2022	3.15	11/22	603-24-16-5930-299
Total 23AR915212:					21.00		
23AR915213	1	Invoice	PRINTER CONTRACT - WATER PLANT	04/13/2022	32.82	11/22	602-23-61-5931-225
Total 23AR915213:					32.82		
23AR915214	1	Invoice	PRINTER CONTRACT - LINE DEPT	04/13/2022	25.13	11/22	601-23-52-5931-225
Total 23AR915214:					25.13		
23AR915215	1	Invoice	PRINTER LEASE AGREEMENT - UTILITY OFF	04/13/2022	8.45	11/22	100-24-14-5435-225
23AR915215	2	Invoice	PRINTER LEASE AGREEMENT - UTILITY OFF	04/13/2022	61.05	11/22	601-23-80-5931-225
23AR915215	3	Invoice	PRINTER LEASE AGREEMENT - UTILITY OFF	04/13/2022	18.78	11/22	602-23-80-5931-225
23AR915215	4	Invoice	PRINTER LEASE AGREEMENT - UTILITY OFF	04/13/2022	5.64	11/22	603-23-80-5931-225
Total 23AR915215:					93.92		
Total COUNSEL (3995):					236.27		
<b>DAILY FREEMAN JOURNAL, INC. (211)</b>							
8036	1	Invoice	CM 04/04/2022	04/19/2022	260.40	11/22	100-24-14-5435-210
Total 8036:					260.40		
8043	1	Invoice	LEGAL PUBL - WATER TREATMENT FACILITY	04/18/2022	141.75	11/22	602-23-61-5935-870

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 8043:					141.75		
Total DAILY FREEMAN JOURNAL, INC. (211):					402.15		
<b>DGR ENGINEERING (5967)</b>							
00253233	1	Invoice	ENG SVC - MISC SVC (\$438) VANTEC SOLAR	04/15/2022	44.75	11/22	601-23-36-5923-212
00253233	2	Invoice	ENG SVC - MISC SVC (\$438) VANTEC SOLAR	04/15/2022	80.55	11/22	601-23-51-5566-212
00253233	3	Invoice	ENG SVC - MISC SVC (\$438) VANTEC SOLAR	04/15/2022	537.00	11/22	601-23-52-5923-212
00253233	4	Invoice	ENG SVC - MISC SVC (\$438) VANTEC SOLAR	04/15/2022	161.10	11/22	601-23-80-5905-212
00253233	5	Invoice	ENG SVC - MISC SVC (\$438) VANTEC SOLAR	04/15/2022	71.60	11/22	601-23-81-5923-212
Total 00253233:					895.00		
00253234	1	Invoice	ENG - ELECTRIC COMPREHENSIVE STUDY (	04/15/2022	94.00	11/22	601-23-36-5923-212
00253234	2	Invoice	ENG - ELECTRIC COMPREHENSIVE STUDY (	04/15/2022	169.20	11/22	601-23-51-5566-212
00253234	3	Invoice	ENG - ELECTRIC COMPREHENSIVE STUDY (	04/15/2022	1,128.00	11/22	601-23-52-5923-212
00253234	4	Invoice	ENG - ELECTRIC COMPREHENSIVE STUDY (	04/15/2022	338.40	11/22	601-23-80-5905-212
00253234	5	Invoice	ENG - ELECTRIC COMPREHENSIVE STUDY (	04/15/2022	150.40	11/22	601-23-81-5923-212
Total 00253234:					1,880.00		
Total DGR ENGINEERING (5967):					2,775.00		
<b>DON'S PEST CONTROL (3349)</b>							
3978	1	Invoice	PEST CONTROL/WATER PLANT	04/11/2022	47.00	11/22	602-23-61-5651-299
Total 3978:					47.00		
Total DON'S PEST CONTROL (3349):					47.00		
<b>DOOLITTLE OIL COMPANY, INC. (243)</b>							
55105	1	Invoice	PUMP HOSE-SWIVEL-FILTER	04/20/2022	105.09	11/22	100-23-42-5371-314
55105	2	Invoice	DEF	04/20/2022	22.98	11/22	100-23-42-5371-315
Total 55105:					128.07		
Total DOOLITTLE OIL COMPANY, INC. (243):					128.07		
<b>DR. JAMES W. KUMM (6919)</b>							
042522	1	Invoice	PRE-EMPLOYMENT DRUG TEST	04/25/2022	25.00	11/22	602-23-61-5923-212
Total 042522:					25.00		
Total DR. JAMES W. KUMM (6919):					25.00		
<b>ECHO GROUP, INC. (6306)</b>							
S009425462.	1	Invoice	KIRBY MATERIAL	04/05/2022	37.22	11/22	100-24-16-5420-316
S009425462.	2	Invoice	KIRBY MATERIAL	04/05/2022	136.50	11/22	601-24-16-5921-316
S009425462.	3	Invoice	KIRBY MATERIAL	04/05/2022	37.22	11/22	602-24-16-5921-316
S009425462.	4	Invoice	KIRBY MATERIAL	04/05/2022	37.22	11/22	603-24-16-5921-316
Total S009425462.001:					248.16		
S9378763.00	1	Invoice	CEMETERY BUILDING SUPPLY	04/01/2022	565.68	11/22	100-23-42-5371-310
Total S9378763.002:					565.68		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total ECHO GROUP, INC. (6306):					813.84		
<b>ELECTRIC PUMP, INC. (1243)</b>							
0895847-IN	1	Invoice	INSTALLED REPAIRED PUMP	04/13/2022	2,034.13	11/22	603-23-70-5652-229
Total 0895847-IN:					2,034.13		
0895848-IN	1	Invoice	PUMP REPAIR E LIFT STATION	04/13/2022	2,667.43	11/22	603-23-70-5652-229
Total 0895848-IN:					2,667.43		
Total ELECTRIC PUMP, INC. (1243):					4,701.56		
<b>ELECTRICAL ENGINEERING &amp; EQUIP (257)</b>							
311711-00	1	Invoice	20HP MOTOR (W.BOOSTER STATION, WTP)	04/12/2022	2,201.15	11/22	602-23-61-5642-318
Total 311711-00:					2,201.15		
7438096-00	1	Invoice	SQUARE D THERMAL UNIT - WWTP BOOSTER	04/11/2022	128.22	11/22	603-23-70-5642-318
Total 7438096-00:					128.22		
Total ELECTRICAL ENGINEERING & EQUIP (257):					2,329.37		
<b>EPPS, RON &amp; LAURIE (7494)</b>							
011222	1	Invoice	ENERGY EFFICIENCY REBATE	01/12/2022	146.59	11/22	601-23-36-5930-979
011222	2	Invoice	ENERGY EFFICIENCY REBATE	01/12/2022	75.00	11/22	601-23-36-5930-979
011222	3	Invoice	CB EE RESIDENTIAL REBATE	01/12/2022	25.00	11/22	601-23-53-5930-979
Total 011222:					246.59		
Total EPPS, RON & LAURIE (7494):					246.59		
<b>ESO SOLUTIONS, INC. (6616)</b>							
ESO-76059	1	Invoice	FIRE STATION UPGRADE SOFTWARE	03/24/2022	216.35	11/22	100-24-16-5420-299
ESO-76059	2	Invoice	FIRE STATION UPGRADE SOFTWARE	03/24/2022	793.28	11/22	601-24-16-5930-299
ESO-76059	3	Invoice	FIRE STATION UPGRADE SOFTWARE	03/24/2022	216.35	11/22	602-24-16-5930-299
ESO-76059	4	Invoice	FIRE STATION UPGRADE SOFTWARE	03/24/2022	216.35	11/22	603-24-16-5930-299
Total ESO-76059:					1,442.33		
Total ESO SOLUTIONS, INC. (6616):					1,442.33		
<b>ESPINOZA, JOSE EDUARDO BARRERA (7488)</b>							
1010080017	1	Invoice	CUSTOMER DEPOSIT REFUND	04/22/2022	195.06	11/22	601-21011
Total 1010080017:					195.06		
Total ESPINOZA, JOSE EDUARDO BARRERA (7488):					195.06		
<b>FASTENAL COMPANY (3509)</b>							
IAFTD24429	1	Invoice	EAR PLUGS & EYE PROTECTION	04/06/2022	133.02	11/22	204-23-30-5310-312
IAFTD24429	2	Invoice	EAR PLUGS & EYE PROTECTION	04/06/2022	40.48	11/22	602-23-62-5662-312
IAFTD24429	3	Invoice	EAR PLUGS & EYE PROTECTION	04/06/2022	19.28	11/22	603-23-71-5662-312
Total IAFTD24429:					192.78		



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total FASTENAL COMPANY (3509):					192.78		
<b>FIRE SERVICE TRAINING BUREAU (294)</b>							
221255	1	Invoice	FF1 TEST/CAMPBELL	03/15/2022	50.00	11/22	100-21-22-5140-231
Total 221255:					50.00		
Total FIRE SERVICE TRAINING BUREAU (294):					50.00		
<b>FLETCHER-REINHARDT COMPANY (305)</b>							
S1269254.00	1	Invoice	ENCLOSURE LOCKS	04/07/2022	548.38	11/22	601-23-52-5588-318
Total S1269254.001:					548.38		
Total FLETCHER-REINHARDT COMPANY (305):					548.38		
<b>GALLS, LLC - DBA CARPENTER UNIFORM (331)</b>							
020965098	1	Invoice	BALLISTIC VEST/OUTER CARRIER/ID TAGS-	04/20/2022	929.80	11/22	100-21-21-5110-312
Total 020965098:					929.80		
Total GALLS, LLC - DBA CARPENTER UNIFORM (331):					929.80		
<b>GERBER AUTO ELECTRIC (342)</b>							
135145	1	Invoice	2 BATTERIES FOR ST#27	04/05/2022	317.90	11/22	204-23-30-5310-314
Total 135145:					317.90		
135203	1	Invoice	TIRE REPAIR PD #4	04/08/2022	98.74	11/22	204-23-30-5310-227
Total 135203:					98.74		
135311	1	Invoice	TIRE REPAIR ST TRAILER #46	04/15/2022	45.01	11/22	204-23-30-5310-227
Total 135311:					45.01		
Total GERBER AUTO ELECTRIC (342):					461.65		
<b>GORDON FLESCH COMPANY (6978)</b>							
IN13717252	1	Invoice	PRINTER/COPIER-MGR'S OFFICE	04/18/2022	.37	11/22	100-24-12-5430-225
IN13717252	2	Invoice	PRINTER/COPIER-MGR'S OFFICE	04/18/2022	1.01	11/22	601-23-81-5931-225
IN13717252	3	Invoice	PRINTER/COPIER-MGR'S OFFICE	04/18/2022	.23	11/22	602-23-81-5931-225
IN13717252	4	Invoice	PRINTER/COPIER-MGR'S OFFICE	04/18/2022	.23	11/22	603-23-81-5931-225
IN13717252	5	Invoice	PRINTER/COPIER-MGR'S OFFICE	04/18/2022	.17	11/22	100-24-14-5435-225
IN13717252	6	Invoice	PRINTER/COPIER-MGR'S OFFICE	04/18/2022	1.20	11/22	601-23-80-5931-225
IN13717252	7	Invoice	PRINTER/COPIER-MGR'S OFFICE	04/18/2022	.37	11/22	602-23-80-5931-225
IN13717252	8	Invoice	PRINTER/COPIER-MGR'S OFFICE	04/18/2022	.10	11/22	603-23-80-5931-225
IN13717252	9	Invoice	PRINTER/COPIER-MGR'S OFFICE	04/18/2022	.16	11/22	100-24-30-5380-225
IN13717252	10	Invoice	PRINTER/COPIER-MGR'S OFFICE	04/18/2022	.16	11/22	601-24-30-5380-225
IN13717252	11	Invoice	PRINTER/COPIER-MGR'S OFFICE	04/18/2022	.16	11/22	602-24-30-5380-225
IN13717252	12	Invoice	PRINTER/COPIER-MGR'S OFFICE	04/18/2022	.16	11/22	603-24-30-5380-225
IN13717252	13	Invoice	PRINTER/COPIER-MGR'S OFFICE	04/18/2022	.60	11/22	100-21-18-5190-225
IN13717252	14	Invoice	PRINTER/COPIER-MGR'S OFFICE	04/18/2022	.60	11/22	100-24-18-5470-225
Total IN13717252:					5.52		
Total GORDON FLESCH COMPANY (6978):					5.52		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>HACH COMPANY (362)</b>							
12977882	1	Invoice	LAB SUPPLIES	04/11/2022	115.36	11/22	602-23-61-5642-319
Total 12977882:					115.36		
Total HACH COMPANY (362):					115.36		
<b>HAMILTON COUNTY (366)</b>							
DIST 059	1	Invoice	DRAINAGE ASSESSMENT/BOOSTER STATIO	04/15/2022	5.00	11/22	602-23-61-5923-212
Total DIST 059:					5.00		
Total HAMILTON COUNTY (366):					5.00		
<b>HARMS, BRIAN (6696)</b>							
CT52581	1	Invoice	BRAKE FLUID REIMBURSEMENT (no acct w/	04/07/2022	38.00	11/22	100-22-42-5210-315
Total CT52581:					38.00		
Total HARMS, BRIAN (6696):					38.00		
<b>HAWKINS, INC. (3668)</b>							
6155311	1	Invoice	AQUA HAWK & LPC-DP	04/04/2022	5,744.20	11/22	602-23-61-5641-318
Total 6155311:					5,744.20		
6158897	1	Invoice	Chlorine & SODIUM BISULFITE	04/08/2022	2,547.64	11/22	603-23-70-5641-318
Total 6158897:					2,547.64		
Total HAWKINS, INC. (3668):					8,291.84		
<b>HEUSS PRINTING, INC. (7004)</b>							
144098	1	Invoice	PACIFIC CITY LOGO HATS (185301)	03/31/2022	5.40	11/22	100-21-18-5190-318
144098	2	Invoice	PACIFIC CITY LOGO HATS (185301)	03/31/2022	5.40	11/22	100-21-22-5140-318
144098	3	Invoice	PACIFIC CITY LOGO HATS (185301)	03/31/2022	95.40	11/22	100-22-42-5233-318
144098	4	Invoice	PACIFIC CITY LOGO HATS (185301)	03/31/2022	2.70	11/22	100-23-36-5393-318
144098	5	Invoice	PACIFIC CITY LOGO HATS (185301)	03/31/2022	2.70	11/22	100-24-36-5480-318
144098	6	Invoice	PACIFIC CITY LOGO HATS (185301)	03/31/2022	124.20	11/22	204-23-30-5310-318
144098	7	Invoice	PACIFIC CITY LOGO HATS (185301)	03/31/2022	2.70	11/22	601-23-36-5393-318
144098	8	Invoice	PACIFIC CITY LOGO HATS (185301)	03/31/2022	2.70	11/22	601-23-36-5480-318
144098	9	Invoice	PACIFIC CITY LOGO HATS (185301)	03/31/2022	54.90	11/22	601-23-52-5588-318
144098	10	Invoice	PACIFIC CITY LOGO HATS (185301)	03/31/2022	37.80	11/22	602-23-61-5642-318
144098	11	Invoice	PACIFIC CITY LOGO HATS (185301)	03/31/2022	15.30	11/22	603-23-70-5642-318
144098	12	Invoice	PACIFIC CITY LOGO HATS (185301)	03/31/2022	10.80	11/22	100-23-43-5361-318
Total 144098:					360.00		
Total HEUSS PRINTING, INC. (7004):					360.00		
<b>HILPIPRE, DAVID (7501)</b>							
611662725	1	Invoice	CUST DEP REFUND/1519 BANK ST #2	04/27/2022	33.35	11/22	601-21011
Total 611662725:					33.35		
Total HILPIPRE, DAVID (7501):					33.35		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>HIVIS SUPPLY (7482)</b>							
377578A	1	Invoice	7 HI-VIZ UTILTIY RAIN JACKETS	04/05/2022	227.27	11/22	204-23-30-5310-212
377578A	2	Invoice	7 HI-VIZ UTILTIY RAIN JACKETS	04/05/2022	69.17	11/22	602-23-62-5662-212
377578A	3	Invoice	7 HI-VIZ UTILTIY RAIN JACKETS	04/05/2022	32.93	11/22	603-23-71-5673-212
Total 377578A:					329.37		
Total HIVIS SUPPLY (7482):					329.37		
<b>HOLDGRAFER, JEFF (7498)</b>							
012622	1	Invoice	LED LIGHTING REBATE	01/26/2022	208.82	11/22	601-23-36-5930-979
012622	2	Invoice	CORN BELT LED LIGHTING REBATE	01/26/2022	98.00	11/22	601-23-53-5930-979
Total 012622:					306.82		
Total HOLDGRAFER, JEFF (7498):					306.82		
<b>HOLLINGSHEAD, LUANA (6929)</b>							
042722	1	Invoice	JANITORIAL SVC-SR CTR-MAY 2022	04/27/2022	240.00	11/22	100-22-42-5280-299
Total 042722:					240.00		
Total HOLLINGSHEAD, LUANA (6929):					240.00		
<b>HYDRITE CHEMICAL CO. (421)</b>							
02569940	1	Invoice	SODA ASH 48,060 DELIVERED 3/30/22	04/21/2022	14,640.63	11/22	602-23-61-5641-318
Total 02569940:					14,640.63		
Total HYDRITE CHEMICAL CO. (421):					14,640.63		
<b>ICMA MEMBERSHIP RENEWALS (431)</b>							
522959 ORTI	1	Invoice	ICMA DUES/ORTIZ-HERNANDEZ 7/1/22-6/30/	04/26/2022	371.00	11/22	100-24-12-5430-215
522959 ORTI	2	Invoice	ICMA DUES/ORTIZ-HERNANDEZ 7/1/22-6/30/	04/26/2022	424.00	11/22	601-23-81-5930-215
522959 ORTI	3	Invoice	ICMA DUES/ORTIZ-HERNANDEZ 7/1/22-6/30/	04/26/2022	132.50	11/22	602-23-81-5930-215
522959 ORTI	4	Invoice	ICMA DUES/ORTIZ-HERNANDEZ 7/1/22-6/30/	04/26/2022	132.50	11/22	603-23-81-5930-215
Total 522959 ORTIZ-HERNANDEZ:					1,060.00		
Total ICMA MEMBERSHIP RENEWALS (431):					1,060.00		
<b>IHLE, RICK (3608)</b>							
040222	1	Invoice	CB EE RESIDENTIAL REBATE	04/02/2022	50.00	11/22	601-23-53-5930-979
Total 040222:					50.00		
Total IHLE, RICK (3608):					50.00		
<b>inTANDEM (6526)</b>							
2262	1	Invoice	RETAINER/MAY 2022	02/22/2022	488.00	11/22	100-24-12-5430-299
2262	2	Invoice	RETAINER/MAY 2022	02/22/2022	1,342.00	11/22	601-23-81-5930-299
2262	3	Invoice	RETAINER/MAY 2022	02/22/2022	305.00	11/22	602-23-81-5930-299
2262	4	Invoice	RETAINER/MAY 2022	02/22/2022	305.00	11/22	603-23-81-5930-299
Total 2262:					2,440.00		
Total inTANDEM (6526):					2,440.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>IOWA ASSN OF MUNICIPAL UTILITY (451)</b>							
25976	1	Invoice	TRENCHING & SHORING COMPETENT PERS	04/14/2022	567.50	11/22	204-23-30-5310-231
25976	2	Invoice	TRENCHING & SHORING COMPETENT PERS	04/14/2022	567.50	11/22	601-23-52-5926-231
Total 25976:					1,135.00		
Total IOWA ASSN OF MUNICIPAL UTILITY (451):					1,135.00		
<b>IOWA FIRE CHIEFS ASSN (474)</b>							
2022	1	Invoice	2022 MEMBERSHIP RENEWAL/STANSFIELD	04/26/2022	25.00	11/22	100-21-22-5140-215
Total 2022:					25.00		
Total IOWA FIRE CHIEFS ASSN (474):					25.00		
<b>IOWA FIREFIGHTER'S ASSOCIATION (475)</b>							
6711	1	Invoice	MEMBERSHIP/CAMPBELL & ZIMMER	03/21/2022	34.00	11/22	100-21-22-5140-215
Total 6711:					34.00		
Total IOWA FIREFIGHTER'S ASSOCIATION (475):					34.00		
<b>IOWA STATE UNIVERSITY (495)</b>							
04/18/2022	1	Invoice	MOTOR GRADER OPERATOR WKSH~WILLIA	04/18/2022	360.00	11/22	204-23-30-5310-231
Total 04/18/2022:					360.00		
Total IOWA STATE UNIVERSITY (495):					360.00		
<b>JIMENEZ, DAVID (7500)</b>							
1511260309	1	Invoice	CUSTOMER DEPOSIT REFUND	04/27/2022	69.05	11/22	601-21011
Total 1511260309:					69.05		
Total JIMENEZ, DAVID (7500):					69.05		
<b>KHALECK, DERICK (6672)</b>							
612875026	1	Invoice	CUSTOMER DEPOSIT REFUND	04/26/2022	39.52	11/22	601-21011
Total 612875026:					39.52		
Total KHALECK, DERICK (6672):					39.52		
<b>KINNETZ SIGNS (547)</b>							
3/31/22	1	Invoice	FLAT CUT & PAINTED CITY LOGO + INSTALL	03/31/2022	750.00	11/22	100-21-30-5120-299
Total 3/31/22:					750.00		
Total KINNETZ SIGNS (547):					750.00		
<b>KINZLER CONSTRUCTION SERVICES (7483)</b>							
2201643.000	1	Invoice	REPLACE OVERHEAD DOOR MOTOR (NEW	04/08/2022	3,050.00	11/22	204-23-30-5310-226
Total 2201643.0003:					3,050.00		
Total KINZLER CONSTRUCTION SERVICES (7483):					3,050.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>LINCOLN NATL LIFE INSURANCE CO (3031)</b>							
4400336856	1	Invoice	LIFE INSURANCE PREMIUMS	04/21/2022	1,322.16	11/22	902-11215
Total 4400336856:					1,322.16		
Total LINCOLN NATL LIFE INSURANCE CO (3031):					1,322.16		
<b>LMT Inc. (7481)</b>							
10707	1	Invoice	5" SIGHT EYE BOWL (SLUDGE TK)	04/15/2022	42.75	11/22	602-23-61-5935-314
Total 10707:					42.75		
Total LMT Inc. (7481):					42.75		
<b>LOPEZ CEDELLO, MIGUIL (7489)</b>							
311960433	1	Invoice	CUSTOMER DEPOSIT REFUND	04/14/2022	36.06	11/22	601-21011
Total 311960433:					36.06		
Total LOPEZ CEDELLO, MIGUIL (7489):					36.06		
<b>MACQUEEN EQUIPMENT (5144)</b>							
P15712	1	Invoice	PARTS FOR STREET SWEEPER	04/05/2022	90.02	11/22	100-23-30-5350-314
Total P15712:					90.02		
P15881	1	Invoice	PARTS FOR STREET SWEEPER	04/18/2022	919.13	11/22	100-23-30-5350-314
Total P15881:					919.13		
W03166	1	Invoice	SPECIALTY REPAIRS FOR #8 ST SWEEPER	03/22/2022	7,600.61	11/22	100-23-30-5350-227
Total W03166:					7,600.61		
Total MACQUEEN EQUIPMENT (5144):					8,609.76		
<b>MARSHALL-BOND PUMPS, INC (7394)</b>							
40153.0	1	Invoice	URETHANE CHECK BALL	04/04/2022	1,498.56	11/22	603-23-70-5642-318
Total 40153.0:					1,498.56		
Total MARSHALL-BOND PUMPS, INC (7394):					1,498.56		
<b>MC BRIDE, JIM &amp; ABBY (7490)</b>							
911690002	1	Invoice	CUSTOMER DEPOSIT REFUND	04/18/2022	20.66	11/22	601-21011
Total 911690002:					20.66		
Total MC BRIDE, JIM & ABBY (7490):					20.66		
<b>MC CLURE ENGINEERING CO. (7469)</b>							
138639	1	Invoice	RECONSTRUCT AIRFIELD LIGHTING & NAVA	03/31/2022	384.65	11/22	205-23-45-5372-880
Total 138639:					384.65		
138834	1	Invoice	RECONSTRUCT AIRFIELD LIGHTING & NAVA	03/31/2022	18,930.00	11/22	205-23-45-5372-880

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 138834:					18,930.00		
Total MC CLURE ENGINEERING CO. (7469):					19,314.65		
<b>MEDIACOM (5464)</b>							
041622	1	Invoice	DIGITAL BOX RENTAL	04/16/2022	7.86	11/22	100-21-21-5110-230
Total 041622:					7.86		
Total MEDIACOM (5464):					7.86		
<b>MIDLAND GIS SOLUTIONS, LLC (6658)</b>							
13903	1	Invoice	1.5 HRS (BRANDON) NEW LAYERS & VIEW A	04/14/2022	225.00	11/22	204-23-30-5310-212
13903	2	Invoice	.5 HR DIGITIZED NEW EASEMENTS-GIS	04/14/2022	18.75	11/22	100-23-31-5420-299
13903	3	Invoice	.5 HR DIGITIZED NEW EASEMENTS-GIS	04/14/2022	18.75	11/22	601-23-31-5420-299
13903	4	Invoice	.5 HR DIGITIZED NEW EASEMENTS-GIS	04/14/2022	18.75	11/22	602-23-31-5420-299
13903	5	Invoice	.5 HR DIGITIZED NEW EASEMENTS-GIS	04/14/2022	18.75	11/22	603-23-31-5420-299
Total 13903:					300.00		
Total MIDLAND GIS SOLUTIONS, LLC (6658):					300.00		
<b>MIDWEST WAREHOUSE SOLUTIONS, INC. (7474)</b>							
503157	1	Invoice	WIRE DECKS-BEAMS - CEMETERY	04/14/2022	477.51	11/22	100-23-42-5371-318
Total 503157:					477.51		
Total MIDWEST WAREHOUSE SOLUTIONS, INC. (7474):					477.51		
<b>MISSISSIPPI LIME COMPANY (652)</b>							
1604371	1	Invoice	QUICKLIME 23.97 4/7/22	04/07/2022	4,674.15	11/22	602-23-61-5641-318
Total 1604371:					4,674.15		
Total MISSISSIPPI LIME COMPANY (652):					4,674.15		
<b>MOORE CLEANING SERVICE, LLC (2902)</b>							
030222	1	Invoice	REIMB FOR VACUUM PARTS	03/02/2022	24.72	11/22	100-24-36-5480-318
030222	2	Invoice	REIMB FOR VACUUM PARTS	03/02/2022	17.66	11/22	601-23-36-5480-318
030222	3	Invoice	REIMB FOR VACUUM PARTS	03/02/2022	14.12	11/22	602-23-36-5480-318
030222	4	Invoice	REIMB FOR VACUUM PARTS	03/02/2022	14.12	11/22	603-23-36-5480-318
Total 030222:					70.62		
042722	1	Invoice	CLEANING SERVICES FOR CITY HALL	04/27/2022	455.00	11/22	100-24-36-5480-299
042722	2	Invoice	CLEANING SERVICES FOR CITY HALL	04/27/2022	325.00	11/22	601-23-36-5480-299
042722	3	Invoice	CLEANING SERVICES FOR CITY HALL	04/27/2022	260.00	11/22	602-23-36-5480-299
042722	4	Invoice	CLEANING SERVICES FOR CITY HALL	04/27/2022	260.00	11/22	603-23-36-5480-299
Total 042722:					1,300.00		
Total MOORE CLEANING SERVICE, LLC (2902):					1,370.62		
<b>MOTION INDUSTRIES, INC. (666)</b>							
IA35-005172	1	Invoice	188D TORQUE-ARM ASSEMBLY	04/13/2022	1,347.79	11/22	603-23-70-5642-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total IA35-00517282:					1,347.79		
Total MOTION INDUSTRIES, INC. (666):					1,347.79		
<b>MUNICIPAL SUPPLY, INC. (672)</b>							
0830110-IN	1	Invoice	WATER DIST UPDATES: MADSEN & ELM	04/12/2022	5,059.40	11/22	602-23-62-5662-318
Total 0830110-IN:					5,059.40		
0830111-IN	1	Invoice	DUAL BATTERY PACK FOR WATER METERS	04/06/2022	235.00	11/22	602-23-61-5935-870
Total 0830111-IN:					235.00		
Total MUNICIPAL SUPPLY, INC. (672):					5,294.40		
<b>NAPA AUTO PARTS (677)</b>							
940502	1	Invoice	FUEL PRESS REGULATOR (CEM#66), FUEL	04/05/2022	203.08	11/22	204-23-30-5310-314
Total 940502:					203.08		
940575	1	Invoice	HYDRAULIC & POWER STEERING FLUID	04/06/2022	55.68	11/22	100-22-42-5210-315
Total 940575:					55.68		
940672	1	Invoice	MULTIPLE MATERIALS FOR ST#27	04/07/2022	308.85	11/22	204-23-30-5310-314
Total 940672:					308.85		
940736	1	Invoice	RETURN HYDRAULIC & POWER STEERING	04/08/2022	55.68-	11/22	100-22-42-5210-315
Total 940736:					55.68-		
940876	1	Invoice	LED SEALED BEAMS - ENG.34	04/11/2022	238.00	11/22	204-23-30-5310-314
940876	2	Invoice	STOCK MATERIAL	04/11/2022	95.75	11/22	204-23-30-5310-314
Total 940876:					333.75		
940884	1	Invoice	FITTINGS & ADAPTERS	04/11/2022	19.47	11/22	204-23-30-5310-314
Total 940884:					19.47		
941049	1	Invoice	CARBIDE BURR & MOTOR TUNE-UP	04/13/2022	75.95	11/22	204-23-30-5310-314
Total 941049:					75.95		
941300	1	Invoice	HYD HOSE FITTING & HD 50 50	04/18/2022	126.46	11/22	204-23-30-5310-314
Total 941300:					126.46		
Total NAPA AUTO PARTS (677):					1,067.56		
<b>NCL OF WISCONSIN, INC. (687)</b>							
468692	1	Invoice	TESTING SUPPLIES	03/30/2022	617.96	11/22	603-23-70-5642-319
Total 468692:					617.96		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total NCL OF WISCONSIN, INC. (687):					617.96		
<b>O'HALLORAN INTERNATIONAL (718)</b>							
31P152168	1	Invoice	ST#007 MATERIALS	04/11/2022	69.79	11/22	204-23-30-5310-314
Total 31P152168:					69.79		
Total O'HALLORAN INTERNATIONAL (718):					69.79		
<b>PEPSI-COLA (7435)</b>							
83576106	1	Invoice	POP & GATORADE FOR RESALE	04/12/2022	340.10	11/22	100-22-42-5233-323
Total 83576106:					340.10		
Total PEPSI-COLA (7435):					340.10		
<b>PET WASTE ELIMINATOR (7017)</b>							
43112428	1	Invoice	PET WASTE BUNDLE KIT	03/30/2022	258.19	11/22	100-23-42-5371-318
43112428	2	Invoice	PET WASTE BUNDLE KIT	03/30/2022	258.00	11/22	100-22-42-5210-318
Total 43112428:					516.19		
43113179	1	Invoice	PET WASTE SIGNS	04/01/2022	25.60	11/22	100-22-42-5210-318
43113179	2	Invoice	PET WASTE SIGNS	04/01/2022	25.60	11/22	100-23-42-5371-318
Total 43113179:					51.20		
Total PET WASTE ELIMINATOR (7017):					567.39		
<b>PITNEY BOWES BANK INC RESERVE ACCT (758)</b>							
042722	1	Invoice	PREPAID POSTAGE	04/27/2022	3,000.00	11/22	100-11210
Total 042722:					3,000.00		
Total PITNEY BOWES BANK INC RESERVE ACCT (758):					3,000.00		
<b>PRINTING SERVICES, INC. (1130)</b>							
697876-0	1	Invoice	OFFICE SUPPLIES-FULLER HALL	04/07/2022	92.14	11/22	100-22-42-5233-316
Total 697876-0:					92.14		
Total PRINTING SERVICES, INC. (1130):					92.14		
<b>PRO HYDRO-TESTING (4799)</b>							
104103	1	Invoice	HYDRO TEST-CYLINDERS	03/31/2022	574.54	11/22	100-21-22-5140-299
Total 104103:					574.54		
Total PRO HYDRO-TESTING (4799):					574.54		
<b>PULIS, TAYLOR (7491)</b>							
314850115	1	Invoice	CUSTOMER DEPOSIT REFUND	04/22/2022	136.67	11/22	601-21011
Total 314850115:					136.67		
Total PULIS, TAYLOR (7491):					136.67		



Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>R &amp; J MATERIAL HANDLING (3205)</b>							
01-87297	1	Invoice	KUBOTA MOWER OIL	04/07/2022	60.12	11/22	100-22-42-5210-315
Total 01-87297:					60.12		
Total R & J MATERIAL HANDLING (3205):					60.12		
<b>RESCO (812)</b>							
842670-01	1	Invoice	300KVA PADMOUNT TRANSFORMER	04/07/2022	25,396.50	11/22	601-23-52-5935-871
Total 842670-01:					25,396.50		
Total RESCO (812):					25,396.50		
<b>RICOH USA, INC. (4831)</b>							
106062374	1	Invoice	COPY MACHINE LEASE/COPY CHARGES/PD	04/08/2022	177.01	11/22	100-21-21-5110-225
Total 106062374:					177.01		
Total RICOH USA, INC. (4831):					177.01		
<b>ROUNDHOUSE BUNKER GEAR RPR LLC (7405)</b>							
331	1	Invoice	NAME PATCH/CAMPBELL	03/24/2022	80.00	11/22	100-21-22-5140-312
Total 331:					80.00		
Total ROUNDHOUSE BUNKER GEAR RPR LLC (7405):					80.00		
<b>RUBA LAWN CARE (2708)</b>							
28229	1	Invoice	GRASS SEED & FERTILIZER	04/20/2022	130.27	11/22	204-23-30-5330-318
28229	2	Invoice	GRASS SEED & FERTILIZER	04/20/2022	39.65	11/22	602-23-62-5662-318
28229	3	Invoice	GRASS SEED & FERTILIZER	04/20/2022	18.88	11/22	603-23-71-5662-318
Total 28229:					188.80		
Total RUBA LAWN CARE (2708):					188.80		
<b>RUIZ, MANUEL (7495)</b>							
610021733	1	Invoice	CUSTOMER DEPOSIT REFUND	04/26/2022	117.10	11/22	601-21011
Total 610021733:					117.10		
Total RUIZ, MANUEL (7495):					117.10		
<b>S&amp;P GLOBAL RATINGS (4287)</b>							
11432118	1	Invoice	ANNUAL ANALYTICAL SVCS-ELEC REV BON	04/06/2022	2,500.00	11/22	601-23-98-5923-212
Total 11432118:					2,500.00		
Total S&P GLOBAL RATINGS (4287):					2,500.00		
<b>SANDRY FIRE SUPPLY (834)</b>							
INV-020749	1	Invoice	TURNOUT GEAR SETS (3)	03/19/2022	2,436.00	11/22	100-41-22-5140-515
Total INV-020749:					2,436.00		
Total SANDRY FIRE SUPPLY (834):					2,436.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
<b>SEALMASTER-ST.LOUIS (7497)</b>							
22647	1	Invoice	E TWIN PICKLEBALL COURT - SEAL & RESU	04/18/2022	6,767.60	11/22	537-23-42-5221-318
Total 22647:					6,767.60		
Total SEALMASTER-ST.LOUIS (7497):					6,767.60		
<b>SECRETARY OF STATE (2610)</b>							
042722	1	Invoice	NOTARY RENEWAL/BONJOUR	04/27/2022	2.70	11/22	100-24-14-5435-215
042722	2	Invoice	NOTARY RENEWAL/BONJOUR	04/27/2022	19.50	11/22	601-23-80-5930-215
042722	3	Invoice	NOTARY RENEWAL/BONJOUR	04/27/2022	6.00	11/22	602-23-80-5930-215
042722	4	Invoice	NOTARY RENEWAL/BONJOUR	04/27/2022	1.80	11/22	603-23-80-5930-215
Total 042722:					30.00		
Total SECRETARY OF STATE (2610):					30.00		
<b>SNYDER &amp; ASSOCIATES (2951)</b>							
121.0071.01-	1	Invoice	ENG SVC - ON CALL 2021 BRIDGE INSPECTI	03/31/2022	248.00	11/22	204-23-30-5310-212
121.0071.01-	2	Invoice	ENG SVC - WTP TANK SUPPORT	03/31/2022	213.00	11/22	602-23-61-5930-212
Total 121.0071.01-9:					461.00		
121.0372.01-	1	Invoice	ENG - 2021 HMA ST IMPR PROJ. #121.0372.0	04/25/2022	7,637.37	11/22	525-23-30-5310-212
Total 121.0372.01-7:					7,637.37		
122.0071.01-	1	Invoice	ENG - OnCALLSVC & CIP COST ESTIMATING	03/31/2022	1,895.62	11/22	100-24-30-5380-212
122.0071.01-	2	Invoice	ENG - OnCALLSVC & CIP COST ESTIMATING	03/31/2022	1,895.64	11/22	601-24-30-5380-212
122.0071.01-	3	Invoice	ENG - OnCALLSVC & CIP COST ESTIMATING	03/31/2022	1,895.64	11/22	602-24-30-5380-212
122.0071.01-	4	Invoice	ENG - OnCALLSVC & CIP COST ESTIMATING	03/31/2022	1,895.64	11/22	603-24-30-5380-212
Total 122.0071.01-1:					7,582.54		
122.0346.01-	1	Invoice	ENG - LINCOLN DR PROJ# 122.0346.01	03/31/2022	19,485.73	11/22	525-23-30-5310-212
122.0346.01-	2	Invoice	ENG - FAIR MEADOW PROJ# 122.0346.01A	03/31/2022	13,383.76	11/22	525-23-30-5310-212
Total 122.0346.01-1:					32,869.49		
Total SNYDER & ASSOCIATES (2951):					48,550.40		
<b>SPORTS WORLD (894)</b>							
APRIL14	1	Invoice	4=FOX40 WHISTLES	04/14/2022	43.96	11/22	100-22-42-5233-318
Total APRIL14:					43.96		
APRIL5	1	Invoice	BASKETBALL NETS & WHISTLE	04/05/2022	70.94	11/22	100-22-42-5233-318
Total APRIL5:					70.94		
Total SPORTS WORLD (894):					114.90		
<b>STAPLES (7480)</b>							
3505209363	1	Invoice	LASERJET PRINTER/PD	04/14/2022	129.00	10/22	100-21-21-5110-316
Total 3505209363:					129.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total STAPLES (7480):					129.00		
<b>STATE HYGIENIC LABORATORY (423)</b>							
229631	1	Invoice	WASTEWATER TESTING	03/31/2022	962.00	11/22	603-23-70-5923-212
Total 229631:					962.00		
229632	1	Invoice	WATER PLANT TESTING	03/31/2022	121.50	11/22	602-23-61-5642-299
Total 229632:					121.50		
Total STATE HYGIENIC LABORATORY (423):					1,083.50		
<b>STORM FLYING SERVICE, INC. (911)</b>							
042722	1	Invoice	AIRPORT MANAGER FEE - MAY 2022	04/27/2022	3,889.97	11/22	205-23-45-5372-299
Total 042722:					3,889.97		
Total STORM FLYING SERVICE, INC. (911):					3,889.97		
<b>STREICHER'S (917)</b>							
I1562597	1	Invoice	PISTOLS (2)	04/13/2022	1,049.09	11/22	100-21-21-5110-312
Total I1562597:					1,049.09		
Total STREICHER'S (917):					1,049.09		
<b>SUNBELT SOLOMON (7457)</b>							
359237	1	Invoice	TRANSFORMER REPAIR 1500KVA	04/12/2022	16,500.00	11/22	601-23-52-5935-871
Total 359237:					16,500.00		
Total SUNBELT SOLOMON (7457):					16,500.00		
<b>SYNC/AMAZON (6343)</b>							
4335988998	1	Invoice	SCREEN PROTECTOR/PD INVESTIGATOR	04/08/2022	2.81	11/22	100-24-16-5420-311
4335988998	2	Invoice	SCREEN PROTECTOR/PD INVESTIGATOR	04/08/2022	10.34	11/22	601-24-16-5930-311
4335988998	3	Invoice	SCREEN PROTECTOR/PD INVESTIGATOR	04/08/2022	2.82	11/22	602-24-16-5930-311
4335988998	4	Invoice	SCREEN PROTECTOR/PD INVESTIGATOR	04/08/2022	2.82	11/22	603-24-16-5930-311
Total 433598899855:					18.79		
4375363458	1	Invoice	HDMI CABLES FOR MONITOR INSTALLATIO	04/05/2022	5.18	11/22	100-24-16-5420-399
4375363458	2	Invoice	HDMI CABLES FOR MONITOR INSTALLATIO	04/05/2022	18.99	11/22	601-24-16-5930-399
4375363458	3	Invoice	HDMI CABLES FOR MONITOR INSTALLATIO	04/05/2022	5.18	11/22	602-24-16-5930-399
4375363458	4	Invoice	HDMI CABLES FOR MONITOR INSTALLATIO	04/05/2022	5.18	11/22	603-24-16-5921-399
Total 437536345849:					34.53		
4386787978	1	Invoice	CELL PHONE PROTECTORS	04/05/2022	12.91	11/22	100-24-16-5420-399
4386787978	2	Invoice	CELL PHONE PROTECTORS	04/05/2022	47.31	11/22	601-24-16-5930-399
4386787978	3	Invoice	CELL PHONE PROTECTORS	04/05/2022	12.91	11/22	602-24-16-5930-399
4386787978	4	Invoice	CELL PHONE PROTECTORS	04/05/2022	12.91	11/22	603-24-16-5921-399
Total 438678797865:					86.04		
4536575753	1	Invoice	FLASH DRIVES	03/31/2022	16.80	11/22	100-24-12-5430-318
4536575753	2	Invoice	FLASH DRIVES	03/31/2022	46.18	11/22	601-23-81-5921-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
4536575753	3	Invoice	FLASH DRIVES	03/31/2022	10.50	11/22	602-23-81-5921-318
4536575753	4	Invoice	FLASH DRIVES	03/31/2022	10.50	11/22	603-23-81-5921-318
Total 453657575358:					83.98		
4576699369	1	Invoice	HDMI CABLES/FULLER HALL	04/05/2022	6.74	11/22	100-24-16-5420-399
4576699369	2	Invoice	HDMI CABLES/FULLER HALL	04/05/2022	24.71	11/22	601-24-16-5930-399
4576699369	3	Invoice	HDMI CABLES/FULLER HALL	04/05/2022	6.74	11/22	602-24-16-5930-399
4576699369	4	Invoice	HDMI CABLES/FULLER HALL	04/05/2022	6.74	11/22	603-24-16-5921-399
Total 457669936944:					44.93		
4638758487	1	Invoice	SHEET PROTECTORS/BORESIGHTER REM	04/06/2022	121.90	11/22	100-21-21-5110-318
Total 463875848787:					121.90		
4975896546	1	Invoice	DRUM KIT FOR PRINTER/FLAWS	03/31/2022	9.03	11/22	100-24-16-5420-399
4975896546	2	Invoice	DRUM KIT FOR PRINTER/FLAWS	03/31/2022	33.12	11/22	601-24-16-5930-399
4975896546	3	Invoice	DRUM KIT FOR PRINTER/FLAWS	03/31/2022	9.03	11/22	602-24-16-5930-399
4975896546	4	Invoice	DRUM KIT FOR PRINTER/FLAWS	03/31/2022	9.04	11/22	603-24-16-5921-399
Total 497589654698:					60.22		
5449455666	1	Invoice	MISC SUPPLIES	03/29/2022	99.95	11/22	100-21-21-5110-318
Total 544945566636:					99.95		
5485363665	1	Invoice	PHONE CASES/PD	03/31/2022	94.98	11/22	100-21-21-5110-312
Total 548536366595:					94.98		
5685447798	1	Invoice	EQUIP FOR PW VEHICLE	03/31/2022	19.35	11/22	100-24-30-5380-318
5685447798	2	Invoice	EQUIP FOR PW VEHICLE	03/31/2022	19.35	11/22	601-24-30-5380-318
5685447798	3	Invoice	EQUIP FOR PW VEHICLE	03/31/2022	19.35	11/22	602-24-30-5380-318
5685447798	4	Invoice	EQUIP FOR PW VEHICLE	03/31/2022	19.34	11/22	603-24-30-5380-318
Total 568544779846:					77.39		
6983859469	1	Invoice	MEDIA ROOM SUPPLIES/EQUIPMENT	03/26/2022	378.90	11/22	100-22-12-5370-318
Total 698385946993:					378.90		
7376766645	1	Invoice	MISC SUPPLIES	03/29/2022	12.99	11/22	100-21-21-5110-318
Total 737676664534:					12.99		
7443384683	1	Invoice	EARPIECE/BISHOP	03/11/2022	3.60	11/22	100-24-12-5430-318
7443384683	2	Invoice	EARPIECE/BISHOP	03/11/2022	9.90	11/22	601-23-81-5921-318
7443384683	3	Invoice	EARPIECE/BISHOP	03/11/2022	2.25	11/22	602-23-81-5921-318
7443384683	4	Invoice	EARPIECE/BISHOP	03/11/2022	2.25	11/22	603-23-81-5921-318
Total 744338468337:					18.00		
7749865369	1	Invoice	PHONE CASE/INVESTIGATOR-PD	04/07/2022	37.37	11/22	100-21-21-5110-312
Total 774986536953:					37.37		
7863695949	1	Invoice	EQUIP FOR PW VEHICLE	03/31/2022	32.38	11/22	100-24-30-5380-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
7863695949	2	Invoice	EQUIP FOR PW VEHICLE	03/31/2022	32.38	11/22	601-24-30-5380-318
7863695949	3	Invoice	EQUIP FOR PW VEHICLE	03/31/2022	32.38	11/22	602-24-30-5380-318
7863695949	4	Invoice	EQUIP FOR PW VEHICLE	03/31/2022	32.38	11/22	603-24-30-5380-318
Total 786369594959:					129.52		
8658444736	1	Invoice	RIFLE BRAKES	04/06/2022	17.99	11/22	100-21-21-5110-231
Total 865844473646:					17.99		
8896887749	1	Invoice	MEMO BOOKS/COVERS & HOLDERS-PD	03/10/2022	42.26	11/22	100-21-21-5110-318
Total 889688774968:					42.26		
8897989869	1	Invoice	KNOX BOX LOCKS FOR SQUADS	03/14/2022	157.98	11/22	100-21-21-5110-318
Total 889798986996:					157.98		
9377386366	1	Invoice	MISC SUPPLIES	03/29/2022	7.98	11/22	100-21-21-5110-318
Total 937738636653:					7.98		
9598795548	1	Invoice	MISC SUPPLIES	03/29/2022	6.98	11/22	100-21-21-5110-318
Total 959879554869:					6.98		
9643873946	1	Invoice	PATROL RIFLE OPTIC SIGHT	04/05/2022	161.10	11/22	100-21-21-5110-231
Total 964387394684:					161.10		
Total SYNC/AMAZON (6343):					1,693.78		
<b>TERMINAL SUPPLY CO. (6527)</b>							
37432-00	1	Invoice	MECHANICS LENGTH DRILL SET	04/19/2022	119.00	11/22	204-23-30-5310-311
37432-00	2	Invoice	WASHERS-SCREWS-CONNECTORS	04/19/2022	267.49	11/22	204-23-30-5310-318
Total 37432-00:					386.49		
Total TERMINAL SUPPLY CO. (6527):					386.49		
<b>THE IOWA OUTDOORS STORE, LLC (7104)</b>							
3573/1	1	Invoice	MULTIPLE ITEMS FOR GRAVELY MOWERS	04/07/2022	50.50	11/22	100-22-42-5210-314
3573/1	2	Invoice	MULTIPLE ITEMS FOR GRAVELY MOWERS	04/07/2022	441.85	11/22	100-23-42-5371-314
Total 3573/1:					492.35		
3574/1	1	Invoice	AIR FILTERS - GRAVELY MOWERS	04/07/2022	495.40	11/22	100-23-42-5371-314
Total 3574/1:					495.40		
Total THE IOWA OUTDOORS STORE, LLC (7104):					987.75		
<b>THE TILE PROS, INC. (2701)</b>							
13126	1	Invoice	BUILDING EVE-SPOUTS FOR BACK OF NEW	04/14/2022	134.06	11/22	204-23-30-5310-310
Total 13126:					134.06		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total THE TILE PROS, INC. (2701):					134.06		
<b>THOMPSON, DENIS (4362)</b>							
031522	1	Invoice	ENERGY EFFICIENCY REBATE	03/15/2022	75.00	11/22	601-23-36-5930-979
031522	2	Invoice	CORN BELT EE RESIDENTIAL REBATE	03/15/2022	50.00	11/22	601-23-53-5930-979
Total 031522:					125.00		
Total THOMPSON, DENIS (4362):					125.00		
<b>TITAN MACHINERY (3357)</b>							
16709833-G	1	Invoice	SERVICE CALL- TRAVELTIME & MILEAGE NO	03/07/2022	750.80	11/22	204-23-30-5310-227
Total 16709833-GS:					750.80		
Total TITAN MACHINERY (3357):					750.80		
<b>TOLLE AUTOMOTIVE, INC. (3188)</b>							
20092	1	Invoice	MOUNT/BALANCE 4 TIRES	04/08/2022	107.12	11/22	100-21-21-5110-227
Total 20092:					107.12		
Total TOLLE AUTOMOTIVE, INC. (3188):					107.12		
<b>US AUTOFORCE (7353)</b>							
3699591	1	Invoice	TIRES FOR POLICE VEHICLES (12)	04/27/2022	2,593.56	11/22	100-21-21-5110-314
Total 3699591:					2,593.56		
Total US AUTOFORCE (7353):					2,593.56		
<b>UTILITY SERVICE CO., INC. (3294)</b>							
556431	1	Invoice	QTRLY PYMT/520 WATER TOWER MTC	04/01/2022	5,805.69	11/22	602-23-60-5614-299
Total 556431:					5,805.69		
556432	1	Invoice	QRTLY PYMT/GROUND STORAGE TANK MT	04/01/2022	4,885.37	11/22	602-23-60-5614-299
Total 556432:					4,885.37		
556433	1	Invoice	QRTLY PYMT/PEDISPHERE HY-VEE TOWER	04/01/2022	4,941.47	11/22	602-23-60-5614-299
Total 556433:					4,941.47		
Total UTILITY SERVICE CO., INC. (3294):					15,632.53		
<b>VALUTECH PEST CONTROL (6822)</b>							
2215	1	Invoice	PEST CONTROL/FULLER HALL	04/15/2022	32.00	11/22	100-22-42-5233-299
Total 2215:					32.00		
2216	1	Invoice	PEST CONTROL/SENIOR CENTER	04/15/2022	35.00	11/22	100-22-42-5280-299
Total 2216:					35.00		
2217	1	Invoice	PEST CONTROL/CITY HALL	04/15/2022	10.50	11/22	100-24-36-5480-299
2217	2	Invoice	PEST CONTROL/CITY HALL	04/15/2022	7.50	11/22	601-23-36-5480-299
2217	3	Invoice	PEST CONTROL/CITY HALL	04/15/2022	6.00	11/22	602-23-36-5480-299

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
2217	4	Invoice	PEST CONTROL/CITY HALL	04/15/2022	6.00	11/22	603-23-36-5480-299
Total 2217:					30.00		
Total VALUTECH PEST CONTROL (6822):					97.00		
<b>VAN-HOF TRUCKING, INC. (2655)</b>							
8662	1	Invoice	FREIGHT ON LIME 4/5/22	04/05/2022	2,844.64	11/22	602-23-61-5921-221
Total 8662:					2,844.64		
8663	1	Invoice	FREIGHT ON LIME 4/5/22	04/05/2022	2,784.47	11/22	602-23-61-5921-221
Total 8663:					2,784.47		
8664	1	Invoice	FREIGHT ON LIME 4/8/22	04/08/2022	2,873.57	11/22	602-23-61-5921-221
Total 8664:					2,873.57		
Total VAN-HOF TRUCKING, INC. (2655):					8,502.68		
<b>VELASCO, CHELSY (7492)</b>							
042122	1	Invoice	METER DEPOSIT REFUND	04/21/2022	330.00	11/22	601-21011
Total 042122:					330.00		
Total VELASCO, CHELSY (7492):					330.00		
<b>VERIZON WIRELESS (3812)</b>							
9903866991	1	Invoice	GPS UNIT PHONE	04/10/2022	40.01	11/22	100-23-31-5420-230
9903866991	2	Invoice	GPS UNIT PHONE	04/10/2022	40.01	11/22	601-23-31-5420-230
9903866991	3	Invoice	GPS UNIT PHONE	04/10/2022	40.01	11/22	602-23-31-5420-230
9903866991	4	Invoice	GPS UNIT PHONE	04/10/2022	40.01	11/22	603-23-31-5420-230
Total 9903866991:					160.04		
Total VERIZON WIRELESS (3812):					160.04		
<b>VESSCO, INC. (997)</b>							
086123	1	Invoice	REPAIR PARTS FOR SLUDGE THICKENER	12/22/2021	1,513.24	11/22	602-23-61-5935-314
Total 086123:					1,513.24		
087398	1	Invoice	CHEMICAL FEEDER PARTS	04/21/2022	10,232.00	11/22	602-23-61-5935-870
Total 087398:					10,232.00		
Total VESSCO, INC. (997):					11,745.24		
<b>WATCHGUARD, INC. (6403)</b>							
ACCINV0035	1	Invoice	BATTERY KIT/SHIPPING	04/08/2022	60.00	11/22	100-21-21-5110-318
Total ACCINV0035833:					60.00		
Total WATCHGUARD, INC. (6403):					60.00		
<b>WINDOW MAN (3653)</b>							
2708	1	Invoice	1st QTR WINDOW CLEANING - SR CENTER	04/08/2022	37.50	11/22	100-22-42-5280-299

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 2708:					37.50		
Total WINDOW MAN (3653):					37.50		
<b>ZIEGLER, INC. (1071)</b>							
IN000500060	1	Invoice	CONCRETE BREAKER FOR MINI EXCAVATO	04/15/2022	4,912.80	11/22	100-41-30-5310-515
IN000500060	2	Invoice	CONCRETE BREAKER FOR MINI EXCAVATO	04/15/2022	1,495.20	11/22	602-41-62-5935-515
IN000500060	3	Invoice	CONCRETE BREAKER FOR MINI EXCAVATO	04/15/2022	712.00	11/22	603-41-71-5935-515
Total IN000500060:					7,120.00		
Total ZIEGLER, INC. (1071):					7,120.00		
Total 05/02/2022:					381,173.37		
Grand Totals:					458,565.07		

## Report GL Period Summary

GL Period	Amount
10/22	77,520.70
11/22	381,044.37
Grand Totals:	458,565.07

Vendor number hash: 855842  
Vendor number hash - split: 1918049  
Total number of invoices: 224  
Total number of transactions: 449

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	458,565.07	458,565.07
Grand Totals:	458,565.07	458,565.07



**FUND LIST TOTALS FOR BILLS    MAY 2, 2022**

<u>Account</u>	<u>Fund</u>	<u>Total Amount</u>
100	General	98,219.58
204	Road Use Tax Funds	9,521.68
205	Airport Fund	25,708.14
214	K9 Trust Fund	54.99
411	Mulberry Church	1,925.58
525	Street Improvement	40,506.86
537	East Twin Improvements	6,767.60
601	Electric Utility	64,062.36
602	Water Utility	124,549.78
603	Sewer Fund	84,235.94
902	Medical/Flex	3,012.56
	Grand Total	\$ 458,565.07

**MEMORANDUM**

**TO:** Mayor and City Council

**FROM:** Daniel Ortiz-Hernandez, City Manager  
Karyl Bonjour, City Clerk  
Zach Chizek, City Attorney

**DATE:** April 25, 2022

**RE:** Amend Ordinances pertaining to Legal Age

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**SUMMARY:** The current verbiage in the Code of Ordinances for the City of Webster City does not have the correct legal age specified when it comes to the selling, giving or supplying of, or the purchase and use of tobacco, tobacco products, alternative nicotine products, vapor products or cigarettes. This needs to be changed to the correct legal age in two different Chapters of the Code of Ordinances.

**PREVIOUS COUNCIL ACTION:** No previous action has been taken on these amendments to the Code of Ordinances.

**BACKGROUND/DISCUSSION:** The City Attorney notified the City Clerk that the incorrect legal age was discovered by their office when working on a case in another City that discovered the same issue. After finding the City of Webster City Code of Ordinances had the incorrect legal age in these two Chapters, City Attorney Zach Chizek prepared the Ordinances with the amended changes to correct the legal age to 21 years of age and bring our Code of Ordinances up to date with the current law.

**SUMMARY:** Chapter 34, Article IV, Sec. 34-85 and Chapter 12, Article II, Sec. 12-25 of the Code of Ordinances for the City of Webster City, need to be amended to change the legal age in regard to the selling, giving or supplying of, or the purchase and use of tobacco, tobacco products, alternative nicotine products, vapor products or cigarettes to 21 years of age set by the current state laws.

**FINANCIAL IMPLICATIONS:** None

**RECOMMENDATION:** Approve Second Reading of both Ordinances to be amended so the City of Webster City Code of Ordinances is in compliance with state laws. Since change is currently regulated by state law, Council could also choose to waive Third Reading and Pass and Adopt the Ordinance so these changes can be implemented in a more timely manner.

**ALTERNATIVE(s):** None, these chapters of the City Code of Ordinances need to be updated to the correct age set by state regulations.

**ORDINANCE NO. 2022- \_\_\_\_\_**

**AN ORDINANCE REPEALING THE CODE OF ORDINANCES OF THE CITY OF WEBSTER CITY, IOWA, 2019, BY AMENDING CHAPTER 34, ARTICLE IV, PERTAINING TO OFFENSES RELATING TO MINORS WITHIN THE CORPORATE LIMITS OF THE CITY OF WEBSTER CITY, IOWA.**

**BE IT ENACTED** by the City Council of the City of Webster City, Iowa, as follows, to-wit:

**SECTION 1. SECTION MODIFIED.** Chapter 34, Article IX of the Code of Ordinances of the City of Webster City, Iowa, 2019, pertaining to Offenses Relating to Minors within the Corporate Limits of the City of Webster City, Iowa is hereby repealed in part and the following adopted in lieu thereof:

**Sec. 34-85. - Cigarettes and tobacco.**

It is unlawful for any person under 21 years of age to smoke, use, possess, purchase or attempt to purchase any tobacco, tobacco products, alternative nicotine products, vapor products, or cigarettes. Possession of tobacco, tobacco products, alternative nicotine products, vapor products, or cigarettes by a person under 21 years of age shall not constitute a violation of this section if the person possesses the tobacco, tobacco products, alternative nicotine products, vapor products, or cigarettes as part of the person's employment and the person is employed by a person who holds a valid permit under the Code of Iowa Chapter. 453A and lawfully offers for sale or sells tobacco, tobacco products, alternative nicotine products, vapor products, or cigarettes.

**SECTION 2. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 3. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**CITY OF WEBSTER CITY, IOWA**

\_\_\_\_\_  
John Hawkins, Mayor

**ATTEST:**

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Karyl K. Bonjour, City Clerk

**ORDINANCE NO. 2022- \_\_\_\_\_**

**AN ORDINANCE REPEALING THE CODE OF ORDINANCES OF THE CITY OF WEBSTER CITY, IOWA, 2019, BY AMENDING CHAPTER 12, ARTICLE II, PERTAINING TO BUSINESSES WITHIN THE CORPORATE LIMITS OF THE CITY OF WEBSTER CITY, IOWA.**

**BE IT ENACTED** by the City Council of the City of Webster City, Iowa, as follows, to-wit:

**SECTION 1. SECTION MODIFIED.** Chapter 12, Article II of the Code of Ordinances of the City of Webster City, Iowa, 2019, pertaining to Businesses within the Corporate Limits of the City of Webster City, Iowa is hereby repealed in part and the following adopted in lieu thereof:

**Sec. 12-25. - Persons under legal age.**

No person shall sell, give or otherwise supply any tobacco, tobacco products, alternative nicotine products, vapor products, or cigarettes to any person under 21 years of age. The provision of this section includes prohibiting a minor from purchasing cigarettes or tobacco products from a vending machine. If a retailer or employee of a retailer violates the provisions of this section, the council shall, after written notice and hearing, and in addition to the other penalties fixed for such violation, assess the following:

- (1) For a first violation, the retailer shall be assessed a civil penalty in the amount of \$300.00. Failure to pay the civil penalty as ordered under this subsection shall result in automatic suspension of the permit for a period of 14 days.
- (2) For a second violation within a period of two years, the retailer's permit shall be suspended for a period of 30 days.
- (3) For a third violation within a period of three years, the retailer's permit shall be suspended for a period of 60 days.
- (4) For a fourth violation within a period of three years, the retailer's permit shall be revoked.

The clerk shall give written notice to the retailer by mailing a copy of the notice to the place of business as it appears on the application for a permit. The notice shall state the reason for the contemplated action and the time and place at which the retailer may appear and be heard.

**SECTION 2. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 3. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**CITY OF WEBSTER CITY, IOWA**

\_\_\_\_\_  
John Hawkins, Mayor

**ATTEST:**

\_\_\_\_\_  
Karyl K. Bonjour, City Clerk

## RESOLUTION NO. 2022-

### AMENDING TERMS OF EMPLOYMENT FOR CITY CLERK

WHEREAS, Chapter 2, Division 4, Section 2-164 of the Code of Ordinances of the City of Webster City, Iowa 2019 provides that the City Council of the City of Webster City, Iowa shall by resolution establish the compensation of the City Clerk.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa as follows:

1. That all full-time appointees are subject to the provisions of the City Personnel Manual and Classification Pay Plan except for their designated salaries, except for overtime pay, except for provisions in the Iowa Code or City Code that may make exceptions and except for matters that may be included in Contract Agreements.
2. The City Clerk's annual salary effective with the payroll paid on January 7, 2022 will be \$58,053.00.

Passed and adopted this 2nd day of May, 2022.

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John Hawkins, Mayor

ATTEST:

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Elizabeth Ann Smith, Deputy City Clerk

**RESOLUTION NO. 2022-**  
**DIRECTING PUBLICATION OF GROSS WAGE SALARIES FOR FULL TIME**  
**AND PART TIME CITY EMPLOYEES FOR THE CALENDAR YEAR 2021**

BE IT RESOLVED by the City Council of the City of Webster City, Iowa as follows:

The City Clerk of the City of Webster City, Iowa is hereby directed to publish the following list of full time and part time employees' gross wages, for the calendar year 2021; as required by Section 388.4, paragraph 4 of the Iowa Code and 372.13, paragraph 6 of the Iowa Code.

Employee Number	Name	Total Gross Amount
11183	HAWKINS, JOHN C.	1,800.00
11184	MCKINNEY, MATTHEW L.	1,450.00
11185	WELCH, LOGAN A.	1,500.00
11186	MILLER, BRIAN S.	1,450.00
11189	HARTMANN, KATELIN J.	1,100.00
11190	MCFARLAND, MEGAN E.	200.00
20020	ORTIZ-HERNANDEZ, DANIEL	54,250.00
20025	WETZLER, KENNETH L.	95,263.21
20030	SHERIDAN, DAVID JEFFREY	62,524.91
20035	BISHOP, BIRIDIANA	27,692.29
30329	WOLFGRAM, DOREEN A.	84,766.41
30678	DICKINSON, ADAM L.	92,515.36
30772	DINGMAN, CHAD M.	57,192.56
30918	PARKHILL, MARTY E.	76,598.56
30976	MADSEN, TODD M.	44,755.32
30977	JACKSON, JEFFREY S.	54,123.57
30980	STRONER, BRIAN M.	69,798.53
31077	PETERSBURG, RYAN W.	66,301.76
31179	WEST, JOHN A.	54,069.16
31184	MOURTON, RUSSELL E.	71,346.49
31185	CASEY, DANA R.	72,116.89
31186	ORTON, RYAN D.	76,599.85
31188	PASCHKE, RODNEY A.	43,340.76
31189	CHAMBERS, TODD A.	66,155.16
31190	DAYTON, BRYAN K.	70,178.62
31191	DANIELSON, TIMOTHY E.	98,782.78
31195	PETERSON, RICK E.	50,211.65
31208	HUGHES, NATHAN R.	37,691.36
31210	BARNES, DERRICK S.	64,938.95
31215	KNOWLES, NICHOLAS A.	71,738.40
31220	FARWELL, GREGORY A.	30,920.92
31225	PARKER, LOGAN M.	5,316.00
31230	MC COLLOUGH, DOUGLAS J.	15,561.70
31235	KOOPMANN, TRENT D.	13,852.45
40031	HOLST, RONALD W	2,027.50
40540	ARENDS, PEGGY J.	60,954.40
40815	WILLS, DON H.	2,112.50
40857	DOOLITTLE, KENDALL J.	2,047.50
40971	HAYES, BRANDON W.	66,029.49
41029	STEWART, EARL L	1,162.50
41038	FERGUSON, WILLIAM M.	1,160.00
41074	SCHULZ, RHONDA F.	29,084.13
41088	TOLLE, PAUL A.	1,967.50
41110	MORK, SHILOH B.	81,411.20
41191	HOUGE, CLINTON J.	65,621.08
41192	JESSEN, PHILLIP N.	8,690.50
41200	MADSEN, TODD M	1,837.50
41207	WINDSCHITL, JOAN E.	48,108.20
41213	WILLIAMS, ZACHARY W.	1,197.50



41215	CASEY, DANA R	280.00
41216	WEINSCHENK, KENRIC J	1,762.50
41219	SOWLE JR., ANDREW W.	65,176.33
41225	PRITCHARD, BRANDON D.	65,864.60
41230	MCKINLEY, ERIC K.	68,710.10
41260	FRAZIER, LOGAN W.	532.50
41263	ESTLUND, JEROMY J.	65,243.23
41270	ZEHNER, DONALD F.	1,797.50
41300	FOX, JEFFREY A.	4,595.50
41340	YOUNGDALE, COLE C.	1,427.50
41390	NOWELL, TANNER J.	46,930.65
41395	FEICKERT, DAKOTA L.	6,100.50
41400	STANSFIELD, CHARLES T.	77,061.01
41426	ROSE, DYLAN M.	62,714.30
41430	BASINGER, RYAN A.	60,297.75
41431	HARTNETT, JORDAN T.	415.00
41432	HANSON, STEVEN M.	485.00
41435	ARONSON, ALISSA A.	41,810.56
41438	FRAKES, JUSTIN M.	982.50
41441	HAYES, HUNTER W.	1,827.50
41445	HAYES, HARRISON W.	8,200.50
41450	THUMMA, STEVEN L.	61,078.27
41453	LEHMAN, MICHEAL L.	60,766.69
41460	LEHMAN, MICHEAL L.	777.50
41465	LOWE, ANDREW T.	59,676.70
41471	MOURLAM, DALTON G.	57,595.97
41475	RUSH, DEBORAH G.	42,864.40
41479	LUFT, ANTHONY J.	58,031.93
41480	DILLEY, JEAN M.	12,804.98
41482	RICHARDSON, COLT A.	58,216.99
41485	THUMMA, AMANDA L.	705.00
41490	MCKIBBAN, JACOB D.	605.00
41495	WATKINS, MARK D.	50,545.34
41500	HOLCOMBE, IAN J.	30,473.19
41501	WILLIS, LISA R.	8,612.74
41502	CAMPBELL, AARON M.	1,323.17
41505	ZIMMER, COLLEN C.	390.00
50891	BAUER, LANNY R.	49,764.10
51124	ZIEGENBEIN, TIMOTHY L.	26,403.11
51178	DOOLITTLE, DAN L	14,751.00
51184	WILLIAMS, ZACHARY W.	57,523.74
51187	BAHRENFUSS, BRANDON D.	76,456.79
51189	MACRUNNEL, MATTHEW A.	50,342.80
51190	RATCLIFF, BRETT D.	52,496.50
51195	RODEN, JACOB J.	49,676.42
51200	MCKIBBAN, JACOB D.	48,978.92
51205	YOUNGDALE, COLE C.	38,535.31
51210	DANIELS, JACOB S.	13,102.58
60003	SMITH, ELIZABETH A.	54,724.80
60421	WETZLER, KARLA J.	71,822.42
60722	CHELESVIG, BETH A.	84,887.20
61068	HISLER, KATHY J.	21,520.38

61163	PEVESTORF, ELIZABETH J.	48,726.40
61164	BONJOUR, KARYL K.	57,179.30
61171	ROE, DONALD J.	15,751.95
61180	GRIMSHAW, STACY M.	40,456.83
61190	NERLAND, DEDRA R.	43,132.01
61200	ALCAZAR, MATTHEW D.	52,780.00
61220	HENDERSON, LINDSAY E.	33,625.95
61235	SIMPSON, CORY L.	49,106.41
61238	HAGLUND, DENISE D.	19,660.86
61240	WINTER, KIRBY L.	53,090.01
70100	FLAWS, LARRY J.	65,197.60
70107	GLASCOCK, MARK A.	47,865.69
70975	LESHER, BREANNE M.	55,290.92
70980	HARMS, BRIAN K.	43,153.90
81291	ASKLUND, ANTHONY T.	10,070.27
81470	SPELLMEYER, WILLIAM C.	4,633.10
81575	FLAWS, HALEY M.	4,221.52
81585	MITCHELL, MCKENNA K.	1,001.70
81594	MCBURNEY, SONYA L.	18,634.75
81602	HARFST, MAXWELL K.	4,845.38
81617	OLSON, NICHOLAS L.	10,312.25
81623	HOOKE, ISABELLE M.	375.60
81643	WHITEHILL, AUDRIANA G.	1,306.58
81649	GALLENTINE, MORGAN R.	3,884.13
81650	WILLSON, JACOB B.	2,066.65
81651	LINDSTROM, SARAH J.	2,304.26
81653	BINDER, MEREDITH K.	7,687.50
81662	VASQUEZ, MICHAEL R.	11,628.01
81665	PRUISMANN, LINDA A.	17,471.87
81669	DRAEGER, MAKAYLEE M.	4,307.83
81672	CRYSTAL, EVERETT T.	12,731.25
81673	MCKEE, BRONWYN E.	2,155.26
81674	CRUTCHER, JACIE M.	776.70
81682	RANGE, JENAH L.	1,993.14
81685	BAILEY, ERIN S.	1,531.52
81686	O'HEARN, ELLA A.	1,415.33
81687	JOHNSON, KELLY R.	581.88
81689	NELSEN, DENISE L.	19,501.05
81690	HURT, TIM E.	3,108.00
81694	NERLAND, DEBRA K.	856.50
81697	FARO, FRANK L.	5,659.50
81698	HEGGEBO, KAYLA A.	870.09
81699	WHITMORE, MAX F.	3,445.64
81700	PETERSON, ADALIE J.	639.00
81701	RANGE, MARAH G.	2,724.50
81702	GAMBLE, ALYSSA P.	4,953.91
81703	SEISER, DAWSON K.	5,374.13
81708	GALLENTINE, ABIGAIL M.	3,844.88
81710	SOSA-BAEZ, ABILENE	2,199.14
81711	HANSEN, ELLA M.	3,578.25
81712	GARVEY, ROGER A.	6,960.00
81713	FOLEY, PATRICK R.	6,174.00

81714	MCBURNEY, BRAYZIN	8,388.00
81715	STOAKES, KELLY L.	428.76
81716	BAILEY, CLAIRE M.	1,951.26
81717	LASOURD, RILEY G.	901.26
81718	THONGSOUK, TAHSAIYA W.	1,798.14
81719	SCHULTZ, CAMDEN J.	2,784.02
81720	ODLAND, ALLEY D.	1,394.83
81721	KENVILLE, REBECCA M.	1,929.65
81723	KASCH, LIVIA R.	271.26
81724	CASEY, REESE A.	1,840.08
81725	CARDEN, CAMDEN P.	319.39
81726	BINDER, RILEY K.	2,605.89
81727	HENDERSON, BRYAR J.	1,567.51
81728	PRUISMANN, KAMRYN S.	643.52
81729	MURRAY, TUCKER MD	1,824.00
81730	KOEPPEN, CARSON G.	201.27
81731	LARSON, GABRIELLE M.	655.87
81732	CASEY, FALLON M.	464.06
81733	SEELEY, KAITLYNN R.	561.00
81735	HANUS, RODNEY C.	16,623.35
81738	JOHNSON, NOLAN J.	1,263.00

Grand Totals:

4,676,443.11

A detailed listing of fringe benefits is on file at the City Manager's and City Clerk's offices.  
Passed and adopted this 2nd day of May, 2022.

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John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk

## MEMORANDUM

TO: City Manager and City Council

FROM: Daniel Ortiz, City Manager  
Biridiana Bishop, Assistant City Manager  
  
Brandon Bahrenfuss, Street Department Supervisor

DATE: May 2, 2022

RE: Adopt a Resolution Authorizing the City Manager to Accept Bid from Iowa Plains Signing for the Center Line Painting Project in an Amount not to Exceed \$13,500

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**SUMMARY:** We are asking for authorization to accept the bid from Iowa Plains Signing for \$0.126 per foot for Center Line Painting.

**PREVIOUS COUNCIL ACTION:** Council has seen this in the 2021-2022 Operations Budget.

**BACKGROUND/DISCUSSION:** In 2019 the City of Webster City agreed to a three-year contract with Iowa Plains Signing for \$0.08 per foot for Center Line Painting. Due to the price hikes in traffic paint Iowa Plains Signing submitted a letter of termination for our current three-year contract stating, they have experienced a significant amount of price increases from suppliers and equipment and will not be able to perform the duties at the current cost. After receiving this letter, we requested quotes from three vendors for a 2-month contract to complete the Center Line Painting project for fiscal year 2021-2022.

Iowa Plains Signing: \$0.126 per foot  
Weikert Contracting Inc: \$0.16 per foot  
Quality Striping Inc: No Bid

After July 1 we will bid center line painting on a yearly basis until materials/equipment become more readily available and prices settle down. Once this happens, we would like to go back to a three-year contract. In the past we have typically bid out three-year contracts for Center Line Painting. The benefits to three-year contracts are; allow you to plan ahead, save time/efforts, and helps develop a working relationship between the contractor and the City.

Center Line Painting or Line Striping is a yearly contracted service that takes place every spring. Line Stripping tends to fade throughout the year with turning tire traffic and snow plows

dragging across them during the winter months. It's very common to see small communities as well as highly traveled interstates line strip every spring to gain back that brighter color and effectiveness. Center line Painting helps reduce traffic accidents, control traffic and positioning, and convey messages to the drivers to keep them safe.

The Center Line Painting contractor takes care of the double yellow line, single yellow line, yellow skip center line, white skip lane line, and white solid line. Starting every July 1, you will find the Webster City Street Department painting pedestrian crosswalks, railroad crossing, parking lots, handicap parking areas, and much more.

**FINANCIAL IMPLICATIONS:** This will be absorbed through the 2021-2022 Traffic Control Operations Budget.

**RECOMMENDATION:** Staff recommends the City Council authorize the City Manager to execute contract with Iowa Plains Signing for \$0.126 per linear foot for Center Line Painting.

**RESOLUTION NO. 2022 –**

**RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT THE BID FROM IOWA PLAINS  
SIGNING TO COMPLETE CENTER LINE PAINTING FOR FISCAL YEAR 2021-2022**

**WHEREAS**, the City of Webster City Street Department is in need of Center line painting; and

**WHEREAS**, the City of Webster City will accept the bid from Iowa Plains Signing for \$0.126 per foot; and

**WHEREAS**, with the significant amount of price increases in suppliers (paint) and equipment caused the City of Webster City to re-bid the 2021 -2022 Center Line Painting Contract; and

**WHEREAS**, the price per foot (\$0.126) from Iowa Plains Signing is attached as Exhibit “A”; and

**WHEREAS**, said purchase shall be governed by and construed in accordance with the laws of the State of Iowa and local municipal code; and

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of Webster City, Iowa as follows:

**SECTION 1:** Authorizes the City Manager to accept the bid From Iowa Plains Signing for \$0.126 per foot but not to exceed \$13,500.

Passed and adopted this 2nd day of May, 2022.

---

John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk

## **Exhibit “A”**

### **Iowa Plains Signing Quote**



1110 W. 6<sup>TH</sup> AVENUE (HWY. 210 W) | P.O. BOX 654 | SLATER, IOWA 50244-0654  
TELEPHONE:(515) 685-3536 FAX: (515) 685-3530

April 25, 2022

City of Webster City  
400 Second Street  
PO Box 217  
Webster City, Iowa 50595

## **RE: Webster City Street Lane Striping Contract Termination**

Attn: Brandon Bahrenfuss

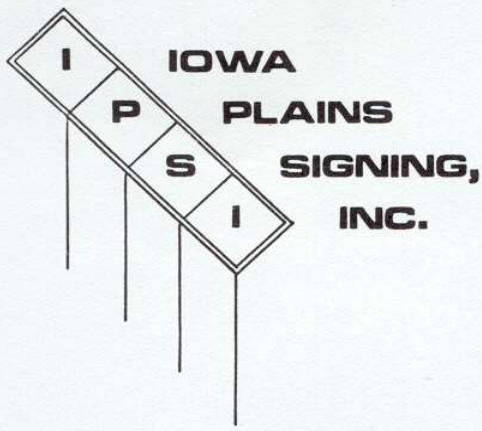
Iowa Plans Signing, Inc. would like to inform you that we are terminating our current Street Lane Striping contract with the City of Webster City at the current pricing. This project was initially bid February 25, 2019. Since that date we have experienced a significant amount of price increases from our suppliers for all our products and equipment. Although we feel we have successfully performed this work in the past, at the previously established pricing we would suffer a net loss this year if we performed the work.

We have attached updated pricing to complete this work in 2022 if the City of Webster City is willing to consider a new single year contract. If the City of Webster City is not willing to consider updated pricing then unfortunately we will not be performing the work this year and we will be terminating the current contract. If you have any questions, please give my office a call.

Respectfully Submitted,

Curtis Weeks





1110 W. 6<sup>TH</sup> AVENUE (HWY. 210W)  
P.O. BOX 654  
SLATER, IOWA 50244-0654

TELEPHONE: (515) 685-3536  
FAX: (515) 685-3530

Project : Street Lane Striping  
City: Webster City  
Bid Date: April 26, 2022

Bid Item #	Description	Units	Quantity	Per Unit	Total
	Painted Pavement Marking, Waterborne	LF	110,000.00	\$0.126	\$13,860.00

**Conditions or Notes:**

This quote will expire 45 days after the bid date if not signed or notified.

Surface cleaning and brooming is not included.

Curtis Weeks  
Cell # 515-291-6185  
curtis@iowaplains.com

Acceptance Signature

TRAFFIC CONTROL \* TEMPORARY TRAFFIC SIGNALS  
TEMP BARRIER RAIL\* PAINT STRIPING \* TAPE STRIPING

**WEBSTER CITY, IOWA  
PUBLIC WORKS DEPARTMENT**

**QUOTE FOR  
STREET LANE STRIPING SERVICES**

Quantity	Description	Unit Price
1 Per Foot	Double Yellow Centerline for the unit price of . . . . .	\$ <u>.16¢</u>
2 Per Foot	Solid Yellow Centerline for the unit price of . . . . .	\$ <u>.16¢</u>
3 Per Foot	Yellow Skip Centerline for the unit price of . . . . .	\$ <u>.16¢</u>
4 Per Foot	White Skip Lane Line for the unit price of . . . . .	\$ <u>.16¢</u>
5 Per Foot	White Solid Line for the unit price of . . . . .	\$ <u>.16¢</u>

Contractor Name:

Address: Weikert Contracting, Inc.

34520 175<sup>th</sup> St

Telephone: Cedar Falls, IA 50613

(319) 231-8195

Signature: 

Title: President

Dated: 04-26-2022



**Public Works Department**  
P.O. Box 217  
400 Second Street  
Webster City, IA 50595  
(515) 832-9139  
Fax (515) 832-9153

## **REQUEST FOR QUOTES STREET LANE STRIPING SERVICES**

**General.** The City of Webster City (hereinafter referred to as “City”), seeks quotes from qualified professional firms (hereinafter referred to as “Contractor”) to provide the following services:

1. Striping of longitudinal lines for traffic control

**Scope of Services.** Contractor shall provide all labor, tools, materials, equipment and transportation necessary to stripe longitudinal lane lines, both white and yellow, including, but not limited to, double-yellow, solid lines, skip lines, and fog lines. All work shall include paint, glass beads and application rates in conformance with SUDAS Specifications and Iowa DOT Specifications. City will supply all maps for striping locations.

Payment will be made per linear foot and include the ‘skip’ area of the lane line when applicable. Line types shall include:

1. Double Yellow Centerline
2. Single Yellow Centerline
3. Yellow Skip Centerline
4. White Skip Lane Line
5. White Solid Line (right roadway edge or turn lanes)

The City intends to enter into a 2 month contract with the selected firm, all in the best interest of the City as determined by the quoted prices submitted. Payment for services shall be as invoiced at the time of work. The City will determine the blocks to be striped.

It is anticipated that the City will paint approximately 110,000 feet of striping per budget year with a not to exceed \$13,500.

All work shall be performed in accordance with City Standards.

**License Requirements.** All bidders submitting quotes per this request shall have and maintain for the duration of the project, the appropriate license(s) as required by state law. Questions regarding licensing requirements shall be directed to the City’s Inspection Department.

**Insurance Requirements.** All bidders submitting quotes per this request shall have and maintain for the duration of the project, the appropriate insurance(s) as required by state law. Questions regarding insurance requirements shall be directed to the City’s Risk Manager.

1. **Indemnification.** The Contractor agrees to indemnify and hold harmless the City, its officers, employees, insurers and self-insurance pool from and against all liabilities, claims and demands on account of injury, loss or damage including without limitation, claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, which arise out of or are in any manner connected with this Agreement, to the extent caused by the negligent act, omission, error, professional error, mistake, negligence or other fault of the Contractor, any subcontractor or sub-professional of the Contractor, or any officer agent, employee or representative of the Contractor or of any subcontractor or sub-professional of the Contractor, or which arises out of any workers’

compensation claim of any employee of the Contractor or of any employee of any subcontractor or sub-professional of the Contractor. The Contractor agrees to investigate, handle, respond to, provide defense for and defend against any such liabilities, claims or demands at the sole expense of the Contractor, or at the option of the City agrees to pay the City or reimburse the City for the defense costs incurred by the City in connection with any such liabilities, claims or demands. If it is determined by the final judgment of a court of competent jurisdiction that such injury, loss or damage was caused in whole or in part by the act, omission or other fault of the City, its officers, its employees or other third parties, the City shall reimburse the Contractor for the portion of the judgment not attributable to negligence of the Contractor, omission, or other fault of the City, its officers or employees.

## 2. **Contractor's Insurance Requirements.**

- A. The Contractor agrees to procure and maintain, at its own expense, a policy or policies of insurance sufficient to insure against all liabilities, claims, demands and other obligations assumed by the Contractor pursuant to requirements herein. Such insurance shall be in addition to any other insurance requirements imposed by this Agreement or by law. The Contractor shall not be relieved of any liabilities, claims, demands or other obligations assumed herein by reason of its failure to procure or maintain insurance, or by reason of its failure to procure or maintain insurance in sufficient amounts, duration or types.
- B. The Contractor shall purchase and maintain such insurance as will protect the Contractor from claims set forth below which may arise out of or result from the Contractor's operations under this Agreement, whether such operations be by the Contractor or by and subcontractor or sub-professional, or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable.
- C. The insurance to be maintained by the Contractor shall be written as follows:
  1. Workers' Compensation and Employers Liability Insurance. The Contractor shall secure and maintain this insurance throughout its performance of work under this Agreement as prescribed by Iowa law or the minimum limits shown below:
    - a. Iowa Benefits . . . . . Statutory
    - b. Employers Liability
 

Bodily Injury by accident	\$500,000 each accident
Bodily Injury by disease . . . . .	\$500,000 each accident
Bodily Injury by disease	\$500,000 policy limit
    - c. The Workers' Compensation policy shall include a waiver of subrogation clause in favor of the City.
  2. Commercial General Liability Insurance. The Contractor shall secure and maintain this insurance throughout its performance of work under this Agreement with the combined single limits shown below covering bodily injury, property damage and personal injury:
 

General Aggregate Limit	\$2,000,000
Products – Completed Operations Aggregate Limit . . . . .	\$2,000,000
Personal and Advertising Injury Limit	\$1,000,000
Each Occurrence Limit	\$1,000,000
Fire Damage Limit (for any one fire) . . . . .	\$100,000
Medical Damage Limit (any one person)	\$5,000

 This insurance must include the following features:
    - a. Coverage for all premises and operations. The policy shall be endorsed to provide the aggregate 'Per Project Endorsement.'
    - b. Personal and Advertising Injury.
    - c. Operations by Independent Contractors.
    - d. Contractual Liability coverage.
    - e. Coverage for property damage underground or property damaged by explosion or collapse (XCU).
  3. Automobile Liability Insurance. The Contractor shall secure and maintain this insurance throughout its performance of work under this Agreement covering all owner, non-owner, hired and leased vehicles with a minimum combined single limit for Bodily Injury and

- Property Damage of \$1,000,000 per accident. Insurance must include Contractual Liability.
4. Contractor Liability Insurance. The Contractor shall secure and maintain this insurance throughout its performance of work under this Agreement in the amount of \$1,000,000 per occurrence and \$2,000,000 annual aggregate.
  5. Umbrella/Excess Insurance. At the Contractor's option, the limits specified may be satisfied with a combination of primary and Umbrella/Excess Insurance.
  6. Additional Insured. The Contractor will include the City as additional insured on all policies except Workers' Compensation and professional liability as respects all work performed.
  7. Insurance Certificates. Each policy noted above shall be issued by an insurance company authorized to write such insurance in the State of Iowa and shall be acceptable to the City. These insurance policies shall not be cancelled without at least 30 days prior written notice to the City. A properly executed Certificate of Insurance showing evidence of these insurance requirements shall be delivered to the City prior to the commencement of this Agreement.
  8. The following clauses will be added to all liability coverages:
    - a. The company and the insured expressly agree and state that the purchase of this policy of insurance by the insured does not waive any of the defenses of governmental immunity available to the insured under Iowa Code Section 670.4 as it now exists and as it may be amended from time to time.
    - b. The company and the insured further agree that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under Iowa Code Section 670.4 as it now exists and as it may be amended from time to time.
- D. Subrogation. To the extent that such insurance is in force and collectible and to the extent permitted by law, the City and the Contractor each hereby releases and waives all right of recovery against the other or anyone claiming through or under each of them by way of subrogation or otherwise. The foregoing release and waiver shall apply to damage to the Contractor's equipment, tools and other personal property as well as vehicles.
- E. The policy or policies required above shall be endorsed to include the City and the City's officers and employees as additional insureds. Each policy required above shall be primary insurance, and any insurance carried by the City, its officers or employees, or carried by or provided through any insurance pool of the City, shall be excess and not contributory insurance to that provided by the Contractor. No additional insured endorsement to the policy required above shall contain any exclusion for bodily injury or property damage arising from completed operations. The Contractor shall be solely responsible for any deductible losses under any policy required above.
- F. The Certificate of Insurance shall be completed by the Contractor's insurance agent as evidence that policies providing the required coverages, conditions and minimum limits are in full force and effect, and shall be reviewed and approved by the City prior to commencement of work under the Agreement. The certificate shall identify this Agreement and shall provide that the coverages afforded under the policies shall not be canceled, terminated or materially changed until at least thirty (30) days prior written notice has been given to the City.
- G. Failure on the part of the Contractor to produce or maintain policies providing the required coverages, conditions and minimum limits shall constitute a material breach of contract upon which the City may immediately terminate this Agreement, or at its discretion, the City may procure or renew any such policy or any extended reporting period thereto and may pay any and all premiums in connection therewith, and all monies so paid by the City shall be repaid by the Contractor to the City upon demand, or the City may offset the cost of the premiums against monies due the Contractor from the City.
- H. The City reserves the right to request and receive a certified copy of any policy and endorsement thereto.
- I. The parties hereto understand and agree that the City is relying on, and does not waive or intend to waive by any provision of this Agreement, or any other rights, immunities and protections provided by the Iowa Tort Liability of Governmental Subdivisions, Chapter 670, Iowa Code.

**Selection Process.** Selection of a Contractor shall be made using the overall bid prices for striping work, as detailed herein. The City reserves the right to select the proposal that performs all work necessary in the best interest of the City.

**Schedule of Work.** All work is to be completed as scheduled with the City after award of the contract. All work will be completed (weather pending) by June 15, 2022.

**Submission of Quote.** Quote shall be submitted no later than **4:00 pm, April 25, 2022**, on the appropriate form via email, fax, mail or hand delivery to:

Brandon Bahrenfuss  
City of Webster City  
400 Second Street  
P.O. Box 217  
Webster City, Iowa 50595

**Email:** bbahrenfuss@webstercity.com  
**Fax:** 515-832-9153  
**Phone:** 515-832-9139

Quote shall include:

1. The Quote sheet attached herewith for basic services; and
2. The State Bidders Status Form
3. The appropriate insurance endorsements, verifications and requirements as stated herein.

**WEBSTER CITY, IOWA  
PUBLIC WORKS DEPARTMENT**

**QUOTE FOR  
STREET LANE STRIPING SERVICES**

	Quantity	Description	Unit Price
1	Per Foot	Double Yellow Centerline for the unit price of . . . . .	\$ _____
2	Per Foot	Solid Yellow Centerline for the unit price of . . . . .	\$ _____
3	Per Foot	Yellow Skip Centerline for the unit price of . . . . .	\$ _____
4	Per Foot	White Skip Lane Line for the unit price of . . . . .	\$ _____
5	Per Foot	White Solid Line for the unit price of . . . . .	\$ _____

Contractor Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Dated: \_\_\_\_\_

Vendors:

Iowa Plains Sign, Inc  
1110 West 6<sup>th</sup> Ave.  
Slater, Iowa 50244

Quality Striping Inc.  
1704 E Euclid  
Des Moines, Iowa 50313

Gee Asphalt Systems Inc  
4715 6<sup>th</sup> Street SW  
Cedar Rapids, Iowa 52404

Weikert Contracting  
13182 260<sup>th</sup> St.  
Ackley, Iowa 50601





## MEMORANDUM

TO: Mayor and City Council

FROM: Daniel Ortiz, City Manager  
Biridiana Bishop, Assistant City Manager  
Matt Alcazar, Engineering Tech/Project Coordinator

DATE: May 2, 2022

RE: Adopt a Resolution Awarding Contract to Denco Highway Construction Corp and authorizing the City Manager to executed the agreement for the 2022 Concrete Crack Sealing Project in an Amount not to Exceed \$50,000

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**SUMMARY:** The City of Webster City utilizes contractor services to perform crack sealing services of our concrete and asphalt roads.

**PREVIOUS COUNCIL ACTION:** Council approved Seeking Bids for Crack Sealing of Concrete Roads on Sept. 9, 2021.

### BACKGROUND/DISCUSSION:

Crack sealing is a preventative maintenance treatment intended to extend the serviceable lifespan of streets. Sealing cracks in the pavement prohibits water from infiltrating the subgrade and subsequently causing pavement failure. The City routinely contracts services for crack sealing of both asphalt and concrete roads. The City most recently issued a request for bids to crack seal concrete roads in September of 2021 with bids due November 16, 2021. No bids were received. City staff revised bid specifications in a manner that permitted more flexibility for the bidder to propose a crack sealing method and issued a request for bids with selection criteria on March 28, 2022. Proposals were due April 11, 2022.

Proposals were sent to nine (9) contractors and two (2) proposals were received for the 2022 Concrete Crack Sealing Project.

The "Proposal for Service" provides for an estimated 51,600 linear feet of crack seal, with cost not to exceed \$50,000.00. Below are the proposals received:

<b>Denco Highway Construction Corp.</b>	\$1.25/ LF	40,000 LF to meet budget
<b>Iowa Contracting Inc.</b>	\$1.80/ LF	27,778 LF to meet budget

Both contractors originally submit bids with limited information, making it difficult to score them based on the selection criteria. However, the bid specifications note, “*The City of Webster City reserves the right to reject any or all proposals, re-advertise for new bids and to **waive informalities that may be in the best interest of the City.***” In this case, the Assistant City Manager, Streets Supervisor and Engineering Tech/Project Coordinator felt it was in the best interest of the City to follow up with each contractor to request the missing information. Each contractor provided missing information. After reviewing both bids and checking references, the selection committee deemed Denco Highway Construction Corp. should be awarded the contract. This project is anticipated to be completed by June 15, 2022. Attached to this report is a map of the areas anticipated to be crack sealed.

**FINANCIAL IMPLICATIONS:** The FY 2021-22 Streets operating budget was approved by City Council with an allocation of \$50,000 for this project.

**RECOMMENDATION:** Staff recommends the City Council adopt a resolution awarding a contract to Denco Highway Construction Corp. and authorizing the City Manager to execute the contract in an amount not to exceed \$50,000.

**RESOLUTION NO. 2022 - \_\_\_\_\_**

**AWARDING AGREEMENT FOR THE  
2022 CONCRETE CRACK SEAL PROJECT**

**WHEREAS**, the City performs routine maintenance of paved roads by soliciting services from a contractor to crack seal streets; and,

**WHEREAS**, crack sealing is a preventative maintenance treatment intended to extend the serviceable lifespan of the City's streets; and,

**WHEREAS**, request for proposals were solicited from nine (9) contractors, and two (2) proposals were received by City Staff for the 2022 Concrete Crack Seal Project; and,

**WHEREAS**, the said proposals have been carefully considered, and it is necessary and advisable that provision be made for the award of the agreement for the project;

**NOW, THEREFORE, IT IS RESOLVED** by the City Council of the City of Webster City, Iowa, as follows:

**SECTION 1.** The proposal for the project submitted by the following contractor is fully responsive to the plans and specifications for the project, heretofore approved by the Council, and is the lowest responsible proposal received, such being as follows:

<u><b>NAME AND ADDRESS OF CONTRACTOR</b></u>	<u><b>AMOUNT OF PROPOSAL</b></u>
--	----------------------------------

Denco Highway Construction Corp., Mingo, Iowa	\$1.25/ LF      \$50,000.00
---	-----------------------------

**SECTION 2.** The agreement for the Project be and the same is hereby awarded to such contractor at the estimated 51,600 linear feet and a cost not to exceed \$50,000.00, the final settlement to be made on the basis of the unit prices therein set out and the actual final quantities of materials furnished, the said agreement to be subject to the terms of the Agreement for Professional Services, Request for Proposal, and the terms of the bidder's submitted proposal.

**SECTION 3.** The City Manager is hereby authorized and directed to enter into a written agreement with said contractor for the project.

**BE IT FURTHER RESOLVED** that said agreement is hereby approved upon being executed by both parties.

Passed and adopted this 2<sup>nd</sup> day of May, 2022.

\_\_\_\_\_  
John Hawkins, Mayor

ATTEST:



**AGREEMENT FOR CONSTRUCTION SERVICES**  
**CONCRETE – JOINT/CRACK SEALING - 2022**

This Agreement made and entered on the date hereinafter stated, between the City of Webster City, Iowa, ("City") and Denco Highway Construction Corp., Mingo, Ia. ("Contractor").

For and in consideration of the mutual covenants contained herein, the parties agree as follows:

1. Scope of Work. Contractor shall perform in a competent and Professional manner the Scope of Work as set forth in **Supplemental conditions** included hereto and by this reference incorporated herein.
2. Completion. Contractor shall commence work immediately upon receipt of a written Notice to Proceed from the City and complete all phases of the Scope of Work as expeditiously as is consistent with Contractor skill and care and the orderly progress of the Work in a timely manner. The parties anticipate that all work pursuant to this agreement shall be completed no later than **June 15, 2022 for the Concrete Joint/Crack Sealing**. Upon request of the City, Contractor shall submit, for the City's approval, a schedule for the performance of Contractor's services which shall be adjusted as required as the project proceeds, and which shall include allowances for periods of time required by the City's project coordinator for review and approval of submissions and for approvals of authorities having jurisdiction over the project. This schedule, when approved by the City, shall not, except for reasonable cause, be exceeded by the Contractor.
3. Payment. In consideration of the work performed, City shall pay Contractor on a time and expense basis for all work performed. The unit prices for work performed by Contractor shall not exceed those unit prices set forth in **Supplemental conditions** appended hereto. Except as otherwise mutually agreed to by the parties the payments made to Contractor shall not initially exceed **\$50,000.00**. Contractor shall submit, in timely fashion, invoices for work performed. The City shall review such invoices and, if they are considered incorrect or untimely, the City shall review the matter with Contractor within ten days from receipt of the Contractor's bill.
4. Non-Assignability. Both parties recognize that this contract is one for personal services and cannot be transferred, assigned, or sublet by either party without prior written consent of the other. Sub-Contracting, if authorized, shall not relieve the Contractor of any of the responsibilities or obligations under this agreement. Contractor shall be and remain solely responsible to the City for the acts, errors, omissions or neglect of any subcontractors officers, agents and employees, each of whom shall, for this purpose be deemed to be an agent or employee of the Contractor to the extent of the subcontract. The City shall not be obligated to pay or be liable for payment of any sums due which may be due to any sub-contractor.

5. Termination. The Contractor or the City may terminate this Agreement, by giving to the other party thirty (30) days written notice. Contractor shall not be relieved of any liability to the City for damages sustained by the City by virtue of any breach of this Agreement by the Contractor, and the City may withhold any payments to the Contractor for the purposes of set-off until such time as the exact amount of damages due the City from the Contractor may be determined.

6. Covenant Against Contingent Fees. The Contractor warrants that s/he has not employed or retained any company or person, other than a bona fide employee working for the Contractor, to solicit or secure this contract, that s/he has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this contract.

7. Independent Contractor Status. It is expressly acknowledged and understood by the parties that nothing contained in this agreement shall result in, or be construed as establishing an employment relationship. Contractor shall be, and shall perform as, an independent Contractor who agrees to use his or her best efforts to provide the said services on behalf of the City. No agent, employee, or servant of Contractor shall be, or shall be deemed to be, the employee, agent or servant of the City. City is interested only in the results obtained under this contract. The manner and means of conducting the work are under the sole control of Contractor. None of the benefits provided by City to its employees including, but not limited to, workers' compensation insurance and unemployment insurance, are available from City to the employees, agents or servants of Contractor. Contractor shall be solely and entirely responsible for its acts and for the acts of Contractor's agents, employees, servants and subcontractors during the performance of this contract. Contractor shall indemnify City against all liability and loss in connection with, and shall assume full responsibility for payment of all federal, state and local taxes or contributions imposed or required under unemployment insurance, social security and income tax law, with respect to Contractor and/or Contractor's employees engaged in the performance of the services agreed to herein.

8. Indemnification. Contractor agrees to indemnify and hold harmless the City, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this contract, if such injury, loss, or damage is caused in whole or in part by, or is claimed to be caused in whole or in part by, the act, omission, error, Contractor error, mistake, negligence, or other fault of the Contractor, any subcontractor of the Contractor, or any officer, employee, representative, or agent of the Contractor or of any subcontractor of the Contractor, or which arises out of any workmen's compensation claim of any employee of the Contractor or of any employee of any subcontractor of the Contractor. The Contractor agrees to investigate, handle, respond to, and to provide defense for and defend against, any such liability, claims or demands at the

sole expense of the Contractor. If it is determined by the final judgment of a court of competent jurisdiction agreed between the Parties or decided by any other method that such injury, loss, or damage was caused in whole or in part by the act, omission, or other fault of the City, its officers, or its employees, the City shall reimburse the Contractor for the portion of the judgment attributable to such act, omission, or other fault of the City, its officers, or employees.

## 9. Contractor Insurance Requirements

- A. Contractor agrees to procure and maintain, at its own expense, a policy or policies of insurance sufficient to insure against all liability, claims, demands, and other obligations assumed by the Contractor pursuant to Section 8 above. Such insurance shall be in addition to any other insurance requirements imposed by this contract or by law. The Contractor shall not be relieved of any liability, claims, demands, or other obligations assumed pursuant to Section 8 above by reason of its failure to procure or maintain insurance, or by reason of its failure to procure or maintain insurance in sufficient amounts, duration, or types.
- B. The contractor shall purchase and maintain such insurance as will protect the Contractor from claims set forth below which may arise out of or result from the Contractor's operations under the contract, whether such operations be by the Contractor or by any subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

- C. The insurance to be maintained by Contractor shall be written as follows:
1. Workers Compensation and Employers Liability Insurance as prescribed by Iowa law or the minimum limits shown below

- |    |                           |                         |
|----|---------------------------|-------------------------|
| A. | Iowa Benefits             | Statutory               |
| B. | Employers Liability       |                         |
|    | Bodily Injury by accident | \$500,000 each accident |
|    | Bodily Injury by disease  | \$500,000 each accident |
|    | Bodily Injury by disease  | \$500,000 policy limit  |

The Workers Compensation policy shall include a *waiver of subrogation clause* in favor of the owner.

2. Commercial General Liability Insurance Combined Single Limits shown below covering Bodily Injury, Property Damage and Personal Injury:

General Aggregate Limit	\$2,000,000
-------------------------	-------------

Products - Completed Operations \$2,000,000  
Aggregate Limit

Personal and Advertising Injury \$1,000,000  
Limit

Each Occurrence Limit \$1,000,000

Fire Damage Limit (for any one \$ 100,000  
fire)

Medical Damage Limit (any one \$ 5,000  
person)

This insurance must include the following features:

- a. Coverage for all premises and operations. The policy shall be endorsed to provide the aggregate Per Project Endorsement
  - b. Personal and Advertising Injury.
  - c. Operations by independent contractors.
  - d. Contractual Liability coverage.
  - e. Coverage for property damage underground or damaged by explosion or collapse (XCU).
3. Automobile Liability insurance, covering all owned, non-owned, hired and leased vehicles with a minimum combined single limit for Bodily Injury and Property Damage of \$1,000,000 per accident. Insurance must include Contractual Liability.
  4. Umbrella/Excess Insurance — At Contractor's option, the limits specified may be satisfied with a combination of primary and Umbrella/Excess Insurance.
  5. Additional Insured — The Contractor will include the City or Utility as additional insured on all policies except Workers' Compensation as respects all work performed. The additional insureds shall fully cooperate with the Contractor and its insurers on any claim.



6. Insurance Certificates — Each policy noted above shall be issued by an insurance company authorized to write such insurance in the State of Iowa and shall be reasonably acceptable to the city or utility. These insurance policies shall not be canceled without at least 30 days prior written notice to City or Utility. A properly executed Certificate of Insurance showing evidence of these insurance requirements shall be delivered to the City or Utility prior to the commencement of this lease.

7. The following clauses will be added to all liability coverages:

The company and the insured expressly agree and state that the purchase of this policy of insurance by the insured does not waive any of the defenses of governmental immunity available to the insured under Iowa Code Section 670.4 as it now exists and as it may be amended from time to time.

The company and the insured further agree that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under Iowa Code Section 670.4 as it now exists and as it may be amended from time to time.

D. Subrogation:

To the extent that such insurance is in force and collectible and to the extent permitted by law, the City or Utility and Contractor each hereby releases and waives all right of recovery against the other or anyone claiming through or under each of them by way of subrogation or otherwise. The foregoing release and waiver shall apply to damage to contractor's equipment, tools and other personal property as well as automobiles.

E. The policy or policies required above shall be endorsed to include the City and the City's officers and employees as additional insured. The additional insureds shall fully cooperate with the Contractor and its insurers on any claim. Every policy required above shall be primary insurance, and any insurance carried by the City, its officers or employees, or carried by or provided through any insurance pool of the City, shall be excess and not contributory insurance to that provided by Contractor. No additional insured endorsement to the policy required above shall contain any exclusion for bodily injury or property damage arising from completed operations. The Contractor shall be solely responsible for any deductible losses under any policy required above.

F. The certificate of insurance shall be completed by the Contractor's insurance agent as evidence that policies providing the required coverages, conditions, and minimum limits are in full force and effect, and shall be reviewed and approved by the City prior to commencement of the contract. The certificate shall identify this contract and shall provide that the coverages afforded under the policies shall not

be canceled, terminated or materially changed until at least thirty (30) days prior written notice has been given to the City.

- G. Failure on the part of the Contractor to procure or maintain policies providing the required coverages, conditions, and minimum limits shall constitute a material breach of contract upon which City may immediately terminate this contract, or at its discretion City may procure or renew any such policy or any extended reporting period thereto and may pay any and all premiums in connection therewith, and all monies so paid by City shall be repaid by Contractor to City upon demand, or City may offset the cost of the premiums against monies due to Contractor from City.
- H. City reserves the right to request and receive a certified copy of any policy any endorsement thereto.
- I. The parties hereto understand and agree that City is relying on, and does not waive or intend to waive by any provision of this contract, or any other rights, immunities, and protections provided by the Iowa Tort Liability of Governmental Subdivisions, Chapter 670, Iowa Code.

10. City's Insurance. The parties hereto understand that the City carries liability insurance for its officers and employees. Copy of said policies is available for inspection upon request during normal business hours.

11. Completeness of Agreement. It is expressly agreed that this agreement contains the entire undertaking of the parties relevant to the subject matter thereof and there are no verbal or written representations, agreements, warranties or promises pertaining to the project matter thereof not expressly incorporated in this writing.

12. Notice. Any written notices as called for herein may be hand delivered to the respective persons and/or addresses listed below or mailed by certified mail return receipt requested, to:

City: Project Coordinator  
City of Webster City  
P. O. Box 217, 400 Second Street  
Webster City, IA 50595

Contractor: Denco  
Denco Highway Construction Corp.  
416 E. Main Street  
Mingo, Ia. 50168

13. Non-Discrimination. No discrimination because of race, color, creed, sex, marital status, affectional or sexual orientation, family responsibility, national origin, ancestry, handicap, or religion shall be made in the employment of persons to perform services under this contract.

14. Waiver. The waiver by the City of any term, covenant, or condition hereof shall not operate as a waiver of any subsequent breach of the same or any other term. No term, covenant, or condition of this Agreement can be waived except by the written consent of the City, and forbearance or indulgence by the City in any regard whatsoever shall not constitute a waiver of any term, covenant, or condition to be

16. General Terms.

(a) It is agreed that neither this agreement nor any of its terms, provisions, conditions, representations or covenants can be modified, changed, terminated or amended, waived, superseded or extended except by appropriate written instrument fully executed by the parties.

(b) If any of the provisions of this agreement shall be held invalid, illegal or unenforceable it shall not affect or impair the validity, legality or enforceability of any other provision.

(c) The parties acknowledge and understand that there are no conditions or limitations to this understanding except those as contained herein at the time of the execution hereof and that after execution no alteration, change or modification shall be made except upon a writing signed by the parties.

(d) This agreement shall be governed by the laws of the State of Iowa as from time to time in effect.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in three copies each of which shall be deemed an original on the date hereinafter written.

**[SIGNATURES ON FOLLOWING PAGE]**

**CITY OF WEBSTER CITY, IOWA:**

By: \_\_\_\_\_  
John Hawkins

Title: Mayor

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Karyl K. Bonjour, City Clerk

**CONTRACTOR:**

WITNESSED BY:

Company: Denco Highway Construction Corp.

Denco Thomas, Pres

By: Alex Thomas  
Alex Thomas

Title: Vice President

Date: 4/07/2022

**Request for Proposal  
City of Webster City  
Concrete Joint /Crack  
Sealing - 2022 Webster  
City, Iowa**

**Project:** The City of Webster City, Webster City, Iowa is proposing to contract with a qualified contractor for Joint/Crack sealing at locations herein noted. Work shall commence upon receipt of **Notice to Proceed** and fully completed by **June 15, 2022.**

**Proposals Due:** **April 11<sup>th</sup>, 2022 – 5 p.m.**

**Submit To:** Matt Alcazar, Project Coordinator  
Public Works Department  
City of Webster City  
P. O. Box 217  
Webster City, Iowa 50595

**Contact:** Matt Alcazar: Engineering Tech/Project Coordinator (515) 832-9139 or [malcazar@webstercity.com](mailto:malcazar@webstercity.com)

**Site Inspection:** It is recommended that Contractors arrange for a site visit of the locations prior to submitting a proposal.

**Project Description (Scope):** **Note attached program specifications:**

All activities shall be conducted in a manner which meets industry standards and best practices. The work shall be performed in a professional manner and shall not negatively affect the City's public relations and existing relationships with area business or the operation of the City Departments. The selected Contractor will be required to supply all labor, equipment, and materials necessary to perform the services outlined following.

**Proposal Requirements:** The Contractor shall submit one copy of the proposal and Bidder Status form. The City of Webster City reserves the right to reject any or all proposals, re-advertise for new bids and to waive informalities that may be in the best interest of the City, or may opt not to do the project at all, and reserves the right to add or delete from the quantities as set out in this request to meet budgetary constraints.

The contractor shall contact the Webster City Public Works Department prior to commencement of any work to see if there are any areas to be added to the contract or portions that are to be deleted. The contractor shall agree to the scope of project set forth by the City of Webster City after the proposals are considered.

**Contract Requirements:** The successful Contractor will be required to provide all necessary insurance and enter into a contractual agreement and or purchase order with the City of Webster City, once the Request for Proposals have been reviewed and accepted by the City. The City's insurance requirements are attached for reference as well as the City's standard contract.

**Method of Measurement:** Shall be Linear foot (LF) measured quantities not to exceed \$50,000 unless there is signed agreement between the contractor and the City to change the actual quantities.

**Basis of Payment:** Sealing will be paid for at the contract price per linear foot. Payment shall be full compensation for all labor, equipment, materials, and incidentals required for cleaning, furnishing, and applying sealer. Contract price shall also include mobilization and all required traffic control for the projects. The contractor will be paid a lump sum payment upon satisfactory completion of the work at mutually agreed Linear Foot measurement.

**Sales Tax Exemption:** The successful bidder will be granted an Iowa Construction Sales Tax Exemption Certificate upon request prior to the start of the work.

**Indemnification to City of Webster City:** The Contractor assumes the risk of all damages, loss, costs and expenses and agrees to indemnify and hold the City of Webster City, its board, officers, agents and employees harmless from and against any and all liability, damage, loss, cost and expense which may accrue or result from the performance of this agreement by the Contractor.

**2022 CONCRETE JOINT/CRACK SEALING PROGRAM  
WEBSTER CITY, IOWA**

**1. GENERAL PROVISIONS:**

- 1.1 A specific and comprehensive description of the services the Contractor intends to provide for successful completion of the project. Services required include documents concerning the Contractor's qualifications, methods used to achieve crack sealing, public relations methods and any additional requirements which are standard industrial practice for projects of this nature.
- 1.2 A specific and comprehensive timetable which includes possible start and finish dates, and expected duration of the project.
- 1.3 A list of qualifications of those individuals in charge of the project or holding positions of responsibility.
- 1.4 A list of type and quantity of equipment to be dedicated to this project for the duration of this project.
- 1.5 A list of no less than three references where projects were performed that are similar in scope, size, and nature. Projects listed must have been performed within the last 3 years and should demonstrate understanding and familiarity of the scope of this project.
- 1.6 The fee the Contractor will charge to perform all services and provide all materials to perform the project. Fees shall be listed on a price per Linear foot basis. Any limitations or exclusions and their causes for pricing structure should be clearly indicated and explained.
- 1.7 Highlight any reasoning for any deviations from the project as outlined in this RFP and the attached documents.
- 1.8 Measurement and payment for crack and joint cleaning and sealing shall be by the unit price for lineal foot of cracks and/or joints cleaned and sealed. Not to exceed **\$50,000**

**2. GENERAL CONSTRUCTION REQUIREMENTS:**

- 2.1 When directed by the City, the contractor shall hand deliver a written notification, as approved by the City, to affected residents and businesses a minimum of 48 hours prior to any construction. The notification shall inform affected parties of the estimated construction period, time of street closing, recommended parking areas, and expected completion date/time. The notice shall be reviewed and approved by the City prior to distribution. The notice shall be attached securely to each affected party's door with a weatherproof doorknob hanging sleeve or container. The notification shall be printed on bright color paper.
- 2.2 Coordinate with City of Webster, City Engineering Tech/Project Coordinator (515-832-9139) for other street projects in the vicinity, prior to doing any joint and crack sealing work on individual streets.
- 2.3 Work shall be completed only during the hours of 7 a.m. to 5 p.m. Monday through Friday.
- 2.4 Schedule operations so there is no work performed on Easter Sunday, Memorial Day, 4th of July, Labor Day, and Thanksgiving Day weekend, unless otherwise authorized by the City. All disturbed areas and equipment shall be cleaned up and made acceptable to the City during these holiday weekends.
- 2.5 Removal of material from exiting cracks will be accomplished by sawing or prior approved method.
- 2.6 Contractor is responsible for all traffic control during construction and the removal of control devices after hours, weekends, and holidays.
- 2.7 Schedule work so only one lane is closed at a time for each street, unless otherwise authorized by the City Engineering Tech/Project Coordinator.
- 2.8 Coordinate with and notify any adjacent businesses, stores, commercial properties prior to setting up lane closures on streets. Schedule work around respective special, business, and store events.



- 2.9 The Contractor shall take extra care not to chip or otherwise damage the intersections of connecting joints. Contractor is responsible for all any damage to existing concrete not to be removed.
- 2.10 The contractor shall take all precautions not to damage traffic detector loops. Use extreme caution while working in the area of traffic signals. The contractor will be responsible for all costs due to damage to traffic detector loops due to work operations.
- 2.11 All crack and joint sealing work shall be completed no later than **June 15, 2022.**

Any proposal not complying with all requirements stated in this proposal may not be accepted.

Proposal Evaluation Criteria

The selection committee will review and evaluate the proposals submitted based on the following criteria and the weighted value assigned to each.

Project Costs – 50%

- The Selection Committee will consider linear foot cost of the project as the Highest priority.
- The current workload (major assignments), deadlines, and commitments should be reflected in the time for the completion of this project.

Contract Scope and method/means approach – 25%

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  - If the response adequately covers the resource needs of not only project management, but also the design, construction, and post construction requirements.
  - If there is a complete organization structure to address mitigation of potential conflict of interest.

Resource – 15%

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Resource – 10%

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3. TABULATION OF ESTIMATED CONCRETE CRACK & JOINT QUANTITIES:

STREETS TO BE COMPLETED IN ORDER OF PRIORITY				
Street	Block From	Block To	L.F. Total	Priority
Harding Ct.	900	Cul-	500	1
Columbia Street	400	500	1,000	2
Maple Ave.	500	700	800	3
Hickory Street	200	300	1,200	4
Park Ave.	600		400	5
Linn Street	200	300	600	6
Oak Ave.	200	700	2,500	7
Willow Street	300	400	2,000	8
Maple Street	100	300	1,500	9
Cherry Street	400	500	1,000	10
Apple Street	100	300	2,500	11
River Street	800	1700	4,000	12
Edgewood Dr.	300		1,500	13
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Oakwood Dr.	400	800	2,000	15
Deleware Dr.	2500		400	16
Fair meadow Dr.	300		1,500	17
Red Bull Division Dr.	300		500	18
Closz Dr.	300	400	1,000	19
Des Moines Street	1700	2500	12,000	20
Lewis Dr.	700	800	3,500	21
Crestview Dr.	800	Lewis Dr.	2,000	22
Southfield Dr.	800		2,000	23
Parkview Dr.	127	Fair	3,000	24
Summit Dr.	2400		400	25
Rodlyn Rd.	2400		200	26
North terrace Dr.	2400		600	27
Kamen Dr.	2400		1,000	28
Total			51,600	

**Note:** Crack and joint sealing shall be completed in the order of priority (1 being the highest priority and 28 being the least priority) listed in the above table. Due to the City's budget constraints, the **City reserves the right to stop work at the budget established for this program.** Contractor shall provide a daily quantity of crack and joint sealing completed to the City for use in budget constraint monitoring.

City of Webster City  
Concrete Joint / Crack  
Sealing- 2022  
Webster City, Iowa

Proposal for Services:

	Quantity	Unit Price	Total Price
Joint/Sealing	Estimated at 51,600 LF	\$ 1.25 /LF =	\$ 64,500.00

The City budget on this shall not exceed \$50,000.00 for this project program.

Attach any addition information from the General Provision requirements for review with this proposal. Failure to provide information listed in the general provisions will results in the bid being rejected.

COMPANYNAME: Denco Highway Construction Corp.

SIGNATURE: Alex Thomas

DATE: 4/07/2022

ADDRESS: 416 E Main St.

Mingo, IA 50168

PHONE: (641) 363-4212

FAX: (641) 363-4211

E-MAIL: alex@dencohighway.com

# "EXHIBIT A"

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# "EXHIBIT A"

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Total			51,600	

**Note:** Crack and joint sealing shall be completed in the order of priority (1 being the highest priority and 28 being the least priority) listed in the above table. Due to the City's budget constraints, the **City reserves the right to stop work at the budget established for this program.** Contractor shall provide a daily quantity of crack and joint sealing completed to the City for use in budget constraint monitoring.



**City of Webster City  
Concrete Joint / Crack  
Sealing- 2022  
Webster City, Iowa**

**Proposal for Services:**

	<b>Quantity</b>	<b>Unit Price</b>	<b>Total Price</b>
Joint/Sealing	Estimated at <b>51,600 LF</b>	\$ <u>1.25</u> /LF =	\$ <u>64,500.00</u>

The City budget on this shall not exceed **\$50,000.00** for this project program.

Attach any addition information from the General Provision requirements for review with this proposal. Failure to provide information listed in the general provisions will results in the bid being rejected.

COMPANYNAME: Denco Highway Construction Corp.

SIGNATURE: *Alex Thomas*

DATE: 4/07/2022

ADDRESS: 416 E Main St.

Mingo, IA 50168

PHONE: (641) 363-4212

FAX: (641) 363-4211

E-MAIL: alex@dencohighway.com



## Webster City Joint / Crack Sealing – 2022 Webster City, Iowa – General Provisions

- 1.1 – Process – Old sealant will not be removed. Existing and new joints and cracks will be sandblasted, blown clean with high pressure air, and then sealed with Crafcro 516 hot-pour sealant and squeegeed tightly with a narrow banding squeegee.

We have used this process for many city and county roads throughout Iowa with very good results. Denco is a fully insured and bonded State of Iowa DOT approved contractor that has been performing joint and crack sealing since 1988.

- 1.2 – Possible Start Dates – Likely the 3<sup>rd</sup> or 4<sup>th</sup> week of May of 2022. Estimating 3 to 4 working days.

- 1.3 – Responsible individuals –

Wesley Arkema – Superintendent of Sealing Crew – 25 years experience with PCC and HMA sealing.  
Cell# 515-210-4919

Brian Feltes – Foreman – 30 years experience with PCC and HMA sealing.  
Cell# 563-212-0015

- 1.4 – Equipment – Truck and trailer with large air compressor and sandblasting unit. Straight truck with Bearcat 250 gal double-boiler tar pot with wand for tar application. Other pickups and trailers needed to complete project.

- 1.5 – References:

City of Clarion – Director of Public Works, Jon DeVries – (515) 532-2847 [jdevries@clarioniowa.gov](mailto:jdevries@clarioniowa.gov)

City of Guthrie Center – Public Work Director, Bob Secoy – (641) 332-2987

City of Jefferson – Street Superintendent, David Teeple – (515) 386-3252 [stdept@netins.net](mailto:stdept@netins.net)

City of Mediapolis – Public Works Foreman, Greg Kuenzler – (319) 457-0919 [mpw1@mepotelco.net](mailto:mpw1@mepotelco.net)

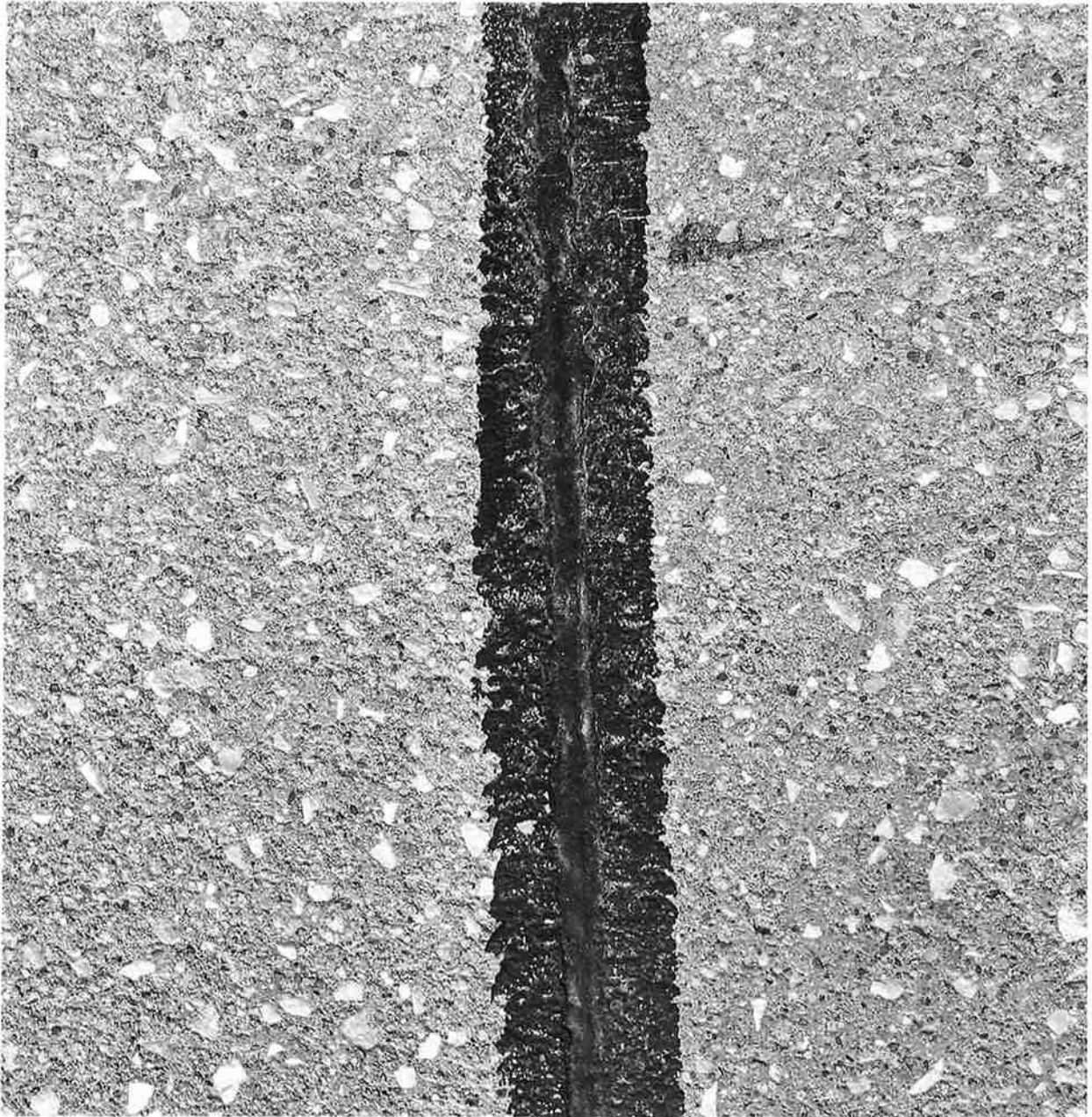
City of Osceola – City Manager, Ty Wheeler – (641) 342-2377 [twheeler@osceolaia.net](mailto:twheeler@osceolaia.net)

Please see attached photos below.

- 1.6 Fee – Linear Foot price includes all labor, materials, equipment, mobilization, and traffic control to complete the project.
- 1.7 – Any possible deviations from the project as outlined would be discussed with the Contracting Authority before any changes would be made.



















"A TIEINZ"



# "EXHIBIT A"



"EXHIBIT A"





Matt Alcazar &lt;malcazar@webstercity.com&gt;

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**Crack Seal RFP Info**

4 messages

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**Matt Alcazar** <malcazar@webstercity.com>  
To: jonb@iowacontractinginc.com

Thu, Apr 14, 2022 at 4:54 PM

Jon,

We would like you to submit the information requested in items 1.1 through 1.7 of the general provisions.

---

**Matt Alcazar**

Engineering Tech/Project Coordinator



City of Webster City  
400 2nd Street  
P.O. Box 217  
Webster City, IA 50595

Office:(515) 832-9139

Mobile:(515) 297-1306

Email: [malcazar@webstercity.com](mailto:malcazar@webstercity.com)[webstercity.com](http://webstercity.com)

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**Matt Alcazar** <malcazar@webstercity.com>  
To: jonb@iowacontractinginc.com

Fri, Apr 15, 2022 at 8:08 AM

[Quoted text hidden]

**Rev-2022 Crack Seal 3-14-22.pdf**

656K

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**Jon Breitenbucher** <jonb@iowacontractinginc.com>  
To: Matt Alcazar <malcazar@webstercity.com>

Fri, Apr 15, 2022 at 3:15 PM

Matt,

Here are our responses. Let us know if you have any questions. I have attached a link to our website along with our services flyer for you.

1.1: Clean and Seal Cracks. This will be done with compressed air and the areas will be cleaned with a street vac. Cracks will be sealed with CRAFCO Hot Pour Rubber

1.2: This work can begin in May and will take less than a week to complete.

1.3: Jon Breitenbucher- <https://www.linkedin.com/in/jpbreitenbucher/> (2<sup>nd</sup> in charge of Iowa Contracting) Hold's MBA, Construction Management Cert. Currently Enrolled in M.E. of Civil Engineering at Iowa State University.

**109 of 184**



Kenan Barisha- Crew Foreman- Has sealed over 100,000 LF of cracks in 2021. Crew consists of 4-5 Iowa Contracting Employees.

1.4: Street Vac. Large Compressor and Vac truck to blow out cracks. CRAFCO Hot Pour Machine, Various rolling stock, backpack blowers

1.5: Des Moines International Airport- Crack and Joint Sealing/ 1. SW 28<sup>th</sup> Street, 2. 2021 Misc. Paving, 2020. Misc Paving

1.6: No additional Fees outside of the unit pricing.

1.7: The unit price will not cover the quantity requested. I.e. you will not get 51,600LF of cracks filled, with current Budget for the city.

[www.iowacontractinginc.com](http://www.iowacontractinginc.com)



**Jon Breitenbucher**

Estimator | Project Manager

Iowa Contracting Inc.

[jonb@iowacontractinginc.com](mailto:jonb@iowacontractinginc.com)

C: 515.528.1400

O: 515.717.0990

**Contact us for your free estimate!**

[Quoted text hidden]



**Iowa Contracting Flyer.pdf**

831K

**Matt Alcazar** <[malcazar@webstercity.com](mailto:malcazar@webstercity.com)>

To: Jon Breitenbucher <[jonb@iowacontractinginc.com](mailto:jonb@iowacontractinginc.com)>

Fri, Apr 15, 2022 at 3:37 PM

Thank you Jon,

We will review what you provided and let you know what we decided.

[Quoted text hidden]



- Abrasive Blasting
- Asphalt and Concrete Crack Repair
- Asphalt Repairs
- Asphalt Surface Patching
- Commercial Snow Removal
- Concrete Construction
- Concrete Repairs
- Concrete Control Joint Sealing
- Construction Cleaning
- Custom Metal Fabrication
- Decorative Concrete
- Grading and Excavation
- Hydro Vacuum (Potholing)
- Layout (Paint)
- Restriping
- Parking Bollards
- Parking Blocks
- Pressure Washing and Cleaning
- Saw-cutting
- Sealcoat Application
- Signage (sign installation)
- Spring Cleaning
- Sweeping
- Trucking

#### Asphalt and Concrete Crack Repair

Iowa Contracting Inc. will blow out cracks with compressed air, clean the surrounding area and fill cracks with CRAFCO Pavement Joint Adhesive. Asphalt Pavement is usually less dense at construction joints and cracks. Crack repair prevents further damage to your surface by mitigating moisture entry and the freeze/ thaw factor.



#### Concrete Control Joint Sealing

Iowa Contracting Inc. will resaw concrete joints, install backer rod and fill joint with hot pour rubber or polyurethane sealant. Joint sealing mitigates moisture entry under your paved surface to prevent heaving. We specialize in hot pour, self-leveling polyurethane, non-sag polyurethane and preformed joint seal installation.



#### Asphalt Repairs and Asphalt Surface Patching

Iowa Contracting Inc. will saw or mill and remove existing broken pavement then replace with new hot mix asphalt at a depth necessary to handle the weight of traffic specifications. We specialize in medium to small sized asphalt jobs. Our capabilities include asphalt curb installation and repair and asphalt surface patching.







## Concrete Construction, Decorative Concrete and Concrete Repairs



Iowa Contracting Inc. will grade and prepare designated areas for the installation of concrete and pour concrete according to the plans and specifications of your project. Our crews are trained and adhere to all ADA Regulations and SUDAS Specifications. Iowa Contracting specializes in technical and complex concrete projects; we install all types of footings, stoops,

retaining walls, pool decks and repairs, decorative concrete, heated concrete, curb and gutter, interior footings and interior work and repairs on existing concrete.

## Sealcoat Application



Iowa Contracting Inc. specializes in applying Vance Brother Protec Tar Sealcoat to weathered asphalt surfaces. Sealcoat will shield asphalt surfaces from the damaging elements of weather and protects your pavement from the harmful effects of chemicals and petroleum products. Surfaces will need to be clean and debris free prior to applying sealcoat and sealcoat application requires a curing period of a minimum of 24 hours.

Parking Lot Layout, Restripe, Signage and Parking Bollards, Parking Blocks and Abrasive Blasting Layout or restriping for your business or new construction project; parking wheel-stops, pipe bollards and signage. Iowa Contracting has the capabilities to conduct abrasive blasting.

## Spring Cleaning, Construction Cleaning, Sweeping, and Pressure Washing

Iowa Contracting will blow out corners in your parking area and around your facility, then sweep specified areas to remove dirt, debris and sand with a mechanical broom or vacuum sweeper. Construction cleans may require more time and equipment.



## Saw-cutting

Iowa Contracting has the capabilities to sawcut pavement surfaces, core drill, interior saw-cuts and masonry or concrete wall cutting.

## Grading, Excavating and Trucking

Iowa Contracting has capabilities and experience grading and excavating with a full line of excavating equipment and a fleet of trucks to move material. We have the expertise to lay sub-drain, RCP, culverts and other types of pipe.



Office: 515.717.0990  
[www.iowacontractinginc.com](http://www.iowacontractinginc.com)





**Request for Proposal  
City of Webster City  
Concrete Joint /Crack  
Sealing - 2022 Webster  
City, Iowa**

**Project:** The City of Webster City, Webster City, Iowa is proposing to contract with a qualified contractor for Joint/Crack sealing at locations herein noted. Work shall commence upon receipt of **Notice to Proceed** and fully completed by **June 15, 2022**.

**Proposals Due:** **April 11<sup>th</sup>, 2022 – 5 p.m.**

**Submit To:** Matt Alcazar, Project Coordinator  
Public Works Department  
City of Webster City  
P. O. Box 217  
Webster City, Iowa 50595

**Contact:** Matt Alcazar: Engineering Tech/Project Coordinator (515) 832-9139 or [malcazar@webstercity.com](mailto:malcazar@webstercity.com)

**Site Inspection:** It is recommended that Contractors arrange for a site visit of the locations prior to submitting a proposal.

**Project Description (Scope):** **Note attached program specifications:**

All activities shall be conducted in a manner which meets industry standards and best practices. The work shall be performed in a professional manner and shall not negatively affect the City's public relations and existing relationships with area business or the operation of the City Departments. The selected Contractor will be required to supply all labor, equipment, and materials necessary to perform the services outlined following.

**Proposal Requirements:** The Contractor shall submit one copy of the proposal and Bidder Status form. The City of Webster City reserves the right to reject any or all proposals, re-advertise for new bids and to waive informalities that may be in the best interest of the City, or may opt not to do the project at all, and reserves the right to add or delete from the quantities as set out in this request to meet budgetary constraints.

The contractor shall contact the Webster City Public Works Department prior to commencement of any work to see if there are any areas to be added to the contract or portions that are to be deleted. The contractor shall agree to the scope of project set forth by the City of Webster City after the proposals are considered.

**Contract Requirements:** The successful Contractor will be required to provide all necessary insurance and enter into a contractual agreement and or purchase order with the City of Webster City, once the Request for Proposals have been reviewed and accepted by the City. The City's insurance requirements are attached for reference as well as the City's standard contract.

**Method of Measurement:** Shall be Linear foot (LF) measured quantities not to exceed \$50,000 unless there is signed agreement between the contractor and the City to change the actual quantities.

**Basis of Payment:** Sealing will be paid for at the contract price per linear foot. Payment shall be full compensation for all labor, equipment, materials, and incidentals required for cleaning, furnishing, and applying sealer. Contract price shall also include mobilization and all required traffic control for the projects. The contractor will be paid a lump sum payment upon satisfactory completion of the work at mutually agreed Linear Foot measurement.

**Sales Tax Exemption:** The successful bidder will be granted an Iowa Construction Sales Tax Exemption Certificate upon request prior to the start of the work.

**Indemnification to City of Webster City:** The Contractor assumes the risk of all damages, loss, costs and expenses and agrees to indemnify and hold the City of Webster City, its board, officers, agents and employees harmless from and against any and all liability, damage, loss, cost and expense which may accrue or result from the performance of this agreement by the Contractor.

**2022 CONCRETE JOINT/CRACK SEALING PROGRAM  
WEBSTER CITY, IOWA**

**1. GENERAL PROVISIONS:**

- 1.1 A specific and comprehensive description of the services the Contractor intends to provide for successful completion of the project. Services required include documents concerning the Contractor's qualifications, methods used to achieve crack sealing, public relations methods and any additional requirements which are standard industrial practice for projects of this nature.
- 1.2 A specific and comprehensive timetable which includes possible start and finish dates, and expected duration of the project.
- 1.3 A list of qualifications of those individuals in charge of the project or holding positions of responsibility.
- 1.4 A list of type and quantity of equipment to be dedicated to this project for the duration of this project.
- 1.5 A list of no less than three references where projects were performed that are similar in scope, size, and nature. Projects listed must have been performed within the last 3 years and should demonstrate understanding and familiarity of the scope of this project.
- 1.6 The fee the Contractor will charge to perform all services and provide all materials to perform the project. Fees shall be listed on a price per Linear foot basis. Any limitations or exclusions and their causes for pricing structure should be clearly indicated and explained.
- 1.7 Highlight any reasoning for any deviations from the project as outlined in this RFP and the attached documents.
- 1.8 Measurement and payment for crack and joint cleaning and sealing shall be by the unit price for lineal foot of cracks and/or joints cleaned and sealed. Not to exceed **\$50,000**

**2. GENERAL CONSTRUCTION REQUIREMENTS:**

- 2.1 When directed by the City, the contractor shall hand deliver a written notification, as approved by the City, to affected residents and businesses a minimum of 48 hours prior to any construction. The notification shall inform affected parties of the estimated construction period, time of street closing, recommended parking areas, and expected completion date/time. The notice shall be reviewed and approved by the City prior to distribution. The notice shall be attached securely to each affected party's door with a weatherproof doorknob hanging sleeve or container. The notification shall be printed on bright color paper.
- 2.2 Coordinate with City of Webster, City Engineering Tech/Project Coordinator (515-832-9139) for other street projects in the vicinity, prior to doing any joint and crack sealing work on individual streets.
- 2.3 Work shall be completed only during the hours of 7 a.m. to 5 p.m. Monday through Friday.
- 2.4 Schedule operations so there is no work performed on Easter Sunday, Memorial Day, 4th of July, Labor Day, and Thanksgiving Day weekend, unless otherwise authorized by the City. All disturbed areas and equipment shall be cleaned up and made acceptable to the City during these holiday weekends.
- 2.5 Removal of material from exiting cracks will be accomplished by sawing or prior approved method.
- 2.6 Contractor is responsible for all traffic control during construction and the removal of control devices after hours, weekends, and holidays.
- 2.7 Schedule work so only one lane is closed at a time for each street, unless otherwise authorized by the City Engineering Tech/Project Coordinator.
- 2.8 Coordinate with and notify any adjacent businesses, stores, commercial properties prior to setting up lane closures on streets. Schedule work around respective special, business, and store events.

- 2.9 The Contractor shall take extra care not to chip or otherwise damage the intersections of connecting joints. Contractor is responsible for all any damage to existing concrete not to be removed.
- 2.10 The contractor shall take all precautions not to damage traffic detector loops. Use extreme caution while working in the area of traffic signals. The contractor will be responsible for all costs due to damage to traffic detector loops due to work operations.
- 2.11 All crack and joint sealing work shall be completed no later than **June 15, 2022.**

Any proposal not complying with all requirements stated in this proposal may not be accepted.

#### Proposal Evaluation Criteria

The selection committee will review and evaluate the proposals submitted based on the following criteria and the weighted value assigned to each.

#### Project Costs – 50%

- The Selection Committee will consider linear foot cost of the project as the Highest priority.
- The current workload (major assignments), deadlines, and commitments should be reflected in the time for the completion of this project.

#### Contract Scope and method/means approach – 25%

- The selection committee will review the proposals to ascertain:
  - If the information solicited in the request for proposal has been completely addressed.
  - If there is a comprehensive understanding of the work required based on the information provided.
  - If the Contractor has conveyed adequate information of how to they plan to complete the work.
  - If the response adequately covers the resource needs of not only project management, but also the design, construction, and post construction requirements.
  - If there is a complete organization structure to address mitigation of potential conflict of interest.

#### Resource – 15%

- The selection committee will evaluate knowledge of Iowa DOT processes and DNR procedures, Work Experience, and Proximity to Webster City Iowa.

#### Resource – 10%

- The selection committee will evaluate responses from references provided.

City of Webster City  
Concrete Joint / Crack  
Sealing- 2022  
Webster City, Iowa

Proposal for Services:

	Quantity	Unit Price	Total Price
Joint/Sealing	Estimated at 51,600 LF	\$ <u>1.80</u> /LF =	\$ <u>92,880.00</u>

The City budget on this shall not exceed \$50,000.00 for this project program.

Attach any addition information from the General Provision requirements for review with this proposal. Failure to provide information listed in the general provisions will results in the bid being rejected.

COMPANYNAME: IOWA CONTRACTING INC

SIGNATURE: 

DATE: 4/5/2022

ADDRESS: 13435 SUMMERSET RD.

INDIANOLA, IA 50125

PHONE: 515-528-1400

FAX: N/A

E-MAIL: JONB@IOWACONTRACTINGINC.COM

### 3. TABULATION OF ESTIMATED CONCRETE CRACK & JOINT QUANTITIES:

STREETS TO BE COMPLETED IN ORDER OF PRIORITY				
Street	Block From	Block To	L.F. Total	Priority
Harding Ct.	900	Cul-	500	1
Columbia Street	400	500	1,000	2
Maple Ave.	500	700	800	3
Hickory Street	200	300	1,200	4
Park Ave.	600		400	5
Linn Street	200	300	600	6
Oak Ave.	200	700	2,500	7
Willow Street	300	400	2,000	8
Maple Street	100	300	1,500	9
Cherry Street	400	500	1,000	10
Apple Street	100	300	2,500	11
River Street	800	1700	4,000	12
Edgewood Dr.	300		1,500	13
Bicentennial Ct.	100	300	1,500	14
Oakwood Dr.	400	800	2,000	15
Deleware Dr.	2500		400	16
Fair meadow Dr.	300		1,500	17
Red Bull Division Dr.	300		500	18
Closz Dr.	300	400	1,000	19
Des Moines Street	1700	2500	12,000	20
Lewis Dr.	700	800	3,500	21
Crestview Dr.	800	Lewis Dr.	2,000	22
Southfield Dr.	800		2,000	23
Parkview Dr.	127	Fair	3,000	24
Summit Dr.	2400		400	25
Rodlyn Rd.	2400		200	26
North terrace Dr.	2400		600	27
Kamen Dr.	2400		1,000	28
Total			51,600	

**Note:** Crack and joint sealing shall be completed in the order of priority (1 being the highest priority and 28 being the least priority) listed in the above table. Due to the City's budget constraints, the **City reserves the right to stop work at the budget established for this program.** Contractor shall provide a daily quantity of crack and joint sealing completed to the City for use in budget constraint monitoring.



**Bidder Status Form**

Section 00415

**To be completed by all bidders****Part A**

Please answer "Yes" or "No" for each of the following:

- ☒ Yes ☐ No My company is authorized to transact business in Iowa.  
(To help you determine if your company is authorized, please review the worksheet on the next page).
- ☒ Yes ☐ No My company has an office to transact business in Iowa.
- ☒ Yes ☐ No My company's office in Iowa is suitable for more than receiving mail, telephone calls, and e-mail.
- ☒ Yes ☐ No My company has been conducting business in Iowa for at least 3 years prior to the first request for bids on this project.
- ☒ Yes ☐ No My company is not a subsidiary of another business entity or my company is a subsidiary of another business entity that would qualify as a resident bidder in Iowa.

If you answered "Yes" for each question above, your company qualifies as a resident bidder. Please complete Parts B and D of this form.

If you answered "No" to one or more questions above, your company is a nonresident bidder. Please complete Parts C and D of this form.

**To be completed by resident bidders****Part B**

My company has maintained offices in Iowa during the past 3 years at the following addresses:

Dates: 1 / 12 / 2017 to present Address: 13435 Somerset Road  
City, State, Zip: Indianola, IA 50125

Dates: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ to \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Address: \_\_\_\_  
City, State, Zip: \_\_\_\_

Dates: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ to \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Address: \_\_\_\_

You may attach additional sheet(s) if needed. City, State, Zip: \_\_\_\_

**To be completed by non-resident bidders****Part C**

1. Name of home state or foreign country reported to the Iowa Secretary of State:  
\_\_\_\_\_
2. Does your company's home state or foreign country offer preferences to bidders who are residents? ☐ Yes ☐ No
3. If you answered "Yes" to question 2, identify each preference offered by your company's home state or foreign country and the appropriate legal citation.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

You may attach additional sheet(s) if needed.

**To be completed by all bidders****Part D**

I certify that the statements made on this document are true and complete to the best of my knowledge and I know that my failure to provide accurate and truthful information may be a reason to reject my bid.

Firm Name: LONG CONSTRUCTION INC.

Signature: [Signature]

Date: 4/5/2012

You must submit the completed form to the governmental body requesting bids  
per 875 Iowa Administrative Code Chapter 156.

This form has been approved by the Iowa Labor Commissioner.

309-6001 02-14

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## Worksheet: Authorization to Transact Business

This worksheet may be used to help complete Part A of the Resident Bidder Status form. If at least one of the following describes your business, you are authorized to transact business in Iowa.

- ☒ Yes ☐ No My business is currently registered as a contractor with the Iowa Division of Labor.
- ☐ Yes ☒ No My business is a sole proprietorship and I am an Iowa resident for Iowa income tax purposes.
- ☐ Yes ☒ No My business is a general partnership or joint venture. More than 50 percent of the general partners or joint venture parties are residents of Iowa for Iowa income tax purposes.
- ☒ Yes ☐ No My business is an active corporation with the Iowa Secretary of State and has paid all fees required by the Secretary of State, has filed its most recent biennial report, and has not filed articles of dissolution.
- ☐ Yes ☒ No My business is a corporation whose articles of incorporation are filed in a state other than Iowa, the corporation has received a certificate of authority from the Iowa secretary of state, has filed its most recent biennial report with the secretary of state, and has neither received a certificate of withdrawal from the secretary of state nor had its authority revoked.
- ☐ Yes ☒ No My business is a limited liability partnership which has filed a statement of qualification in this state and the statement has not been canceled.
- ☐ Yes ☒ No My business is a limited liability partnership which has filed a statement of qualification in a state other than Iowa, has filed a statement of foreign qualification in Iowa and a statement of cancellation has not been filed.
- ☐ Yes ☒ No My business is a limited partnership or limited liability limited partnership which has filed a certificate of limited partnership in this state, and has not filed a statement of termination.
- ☐ Yes ☒ No My business is a limited partnership or a limited liability limited partnership whose certificate of limited partnership is filed in a state other than Iowa, the limited partnership or limited liability limited partnership has received notification from the Iowa secretary of state that the application for certificate of authority has been approved and no notice of cancellation has been filed by the limited partnership or the limited liability limited partnership.
- ☐ Yes ☒ No My business is a limited liability company whose certificate of organization is filed in Iowa and has not filed a statement of termination.
- ☐ Yes ☒ No My business is a limited liability company whose certificate of organization is filed in a state other than Iowa, has received a certificate of authority to transact business in Iowa and the certificate has not been revoked or canceled.



**AGREEMENT FOR CONSTRUCTION SERVICES**  
**CONCRETE – JOINT/CRACK SEALING - 2022**

This Agreement made and entered on the date hereinafter stated, between the City of Webster City, Iowa, ("City") and Iowa Contracting, Inc. ("Contractor").

For and in consideration of the mutual covenants contained herein, the parties agree as follows:

1. Scope of Work. Contractor shall perform in a competent and Professional manner the Scope of Work as set forth in **Supplemental conditions** included hereto and by this reference incorporated herein.

2. Completion. Contractor shall commence work immediately upon receipt of a written Notice to Proceed from the City and complete all phases of the Scope of Work as expeditiously as is consistent with Contractor skill and care and the orderly progress of the Work in a timely manner. The parties anticipate that all work pursuant to this agreement shall be completed no later than **June 15, 2022 for the Concrete Joint/Crack Sealing**. Upon request of the City, Contractor shall submit, for the City's approval, a schedule for the performance of Contractor's services which shall be adjusted as required as the project proceeds, and which shall include allowances for periods of time required by the City's project coordinator for review and approval of submissions and for approvals of authorities having jurisdiction over the project. This schedule, when approved by the City, shall not, except for reasonable cause, be exceeded by the Contractor.

3. Payment. In consideration of the work performed, City shall pay Contractor on a time and expense basis for all work performed. The unit prices for work performed by Contractor shall not exceed those unit prices set forth in **Supplemental conditions** appended hereto. Except as otherwise mutually agreed to by the parties the payments made to Contractor shall not initially exceed \$\_\_\_\_\_. Contractor shall submit, in timely fashion, invoices for work performed. The City shall review such invoices and, if they are considered incorrect or untimely, the City shall review the matter with Contractor within ten days from receipt of the Contractor's bill.

4. Non-Assignability. Both parties recognize that this contract is one for personal services and cannot be transferred, assigned, or sublet by either party without prior written consent of the other. Sub-Contracting, if authorized, shall not relieve the Contractor of any of the responsibilities or obligations under this agreement. Contractor shall be and remain solely responsible to the City for the acts, errors, omissions or neglect of any subcontractors officers, agents and employees, each of whom shall, for this purpose be deemed to be an agent or employee of the Contractor to the extent of the subcontract. The City shall not be obligated to pay or be liable for payment of any sums due which may be due to any sub-contractor.

5. Termination. The Contractor or the City may terminate this Agreement, by giving to the other party thirty (30) days written notice. Contractor shall not be relieved of any liability to the City for damages sustained by the City by virtue of any breach of this Agreement by the Contractor, and the City may withhold any payments to the Contractor for the purposes of set-off until such time as the exact amount of damages due the City from the Contractor may be determined.

6. Covenant Against Contingent Fees. The Contractor warrants that s/he has not employed or retained any company or person, other than a bona fide employee working for the Contractor, to solicit or secure this contract, that s/he has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this contract.

7. Independent Contractor Status. It is expressly acknowledged and understood by the parties that nothing contained in this agreement shall result in, or be construed as establishing an employment relationship. Contractor shall be, and shall perform as, an independent Contractor who agrees to use his or her best efforts to provide the said services on behalf of the City. No agent, employee, or servant of Contractor shall be, or shall be deemed to be, the employee, agent or servant of the City. City is interested only in the results obtained under this contract. The manner and means of conducting the work are under the sole control of Contractor. None of the benefits provided by City to its employees including, but not limited to, workers' compensation insurance and unemployment insurance, are available from City to the employees, agents or servants of Contractor. Contractor shall be solely and entirely responsible for its acts and for the acts of Contractor's agents, employees, servants and subcontractors during the performance of this contract. Contractor shall indemnify City against all liability and loss in connection with, and shall assume full responsibility for payment of all federal, state and local taxes or contributions imposed or required under unemployment insurance, social security and income tax law, with respect to Contractor and/or Contractor's employees engaged in the performance of the services agreed to herein.

8. Indemnification. Contractor agrees to indemnify and hold harmless the City, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this contract, if such injury, loss, or damage is caused in whole or in part by, or is claimed to be caused in whole or in part by, the act, omission, error, Contractor error, mistake, negligence, or other fault of the Contractor, any subcontractor of the Contractor, or any officer, employee, representative, or agent of the Contractor or of any subcontractor of the Contractor, or which arises out of any workmen's compensation claim of any employee of the Contractor or of any employee of any subcontractor of the Contractor. The Contractor agrees to investigate, handle, respond to, and to provide defense for and defend against, any such liability, claims or demands at the sole expense of the Contractor. If it is determined by the final judgment of a court of

competent jurisdiction agreed between the Parties or decided by any other method that such injury, loss, or damage was caused in whole or in part by the act, omission, or other fault of the City, its officers, or its employees, the City shall reimburse the Contractor for the portion of the judgment attributable to such act, omission, or other fault of the City, its officers, or employees.

9. Contractor Insurance Requirements

A. Contractor agrees to procure and maintain, at its own expense, a policy or policies of insurance sufficient to insure against all liability, claims, demands, and other obligations assumed by the Contractor pursuant to Section 8 above. Such insurance shall be in addition to any other insurance requirements imposed by this contract or by law. The Contractor shall not be relieved of any liability, claims, demands, or other obligations assumed pursuant to Section 8 above by reason of its failure to procure or maintain insurance, or by reason of its failure to procure or maintain insurance in sufficient amounts, duration, or types.

B. The contractor shall purchase and maintain such insurance as will protect the Contractor from claims set forth below which may arise out of or result from the Contractor's operations under the contract, whether such operations be by the Contractor or by any subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

C. The insurance to be maintained by Contractor shall be written as follows:

1. Workers Compensation and Employers Liability Insurance as prescribed by Iowa law or the minimum limits shown below

A. Iowa Benefits Statutory

B. Employers Liability

Bodily Injury by accident \$500,000 each accident

Bodily Injury by disease \$500,000 each accident

Bodily Injury by disease \$500,000 policy limit

The Workers Compensation policy shall include a *waiver of subrogation clause* in favor of the owner.

2. Commercial General Liability Insurance Combined Single Limits shown below covering Bodily Injury, Property Damage and Personal Injury:

General Aggregate Limit \$2,000,000

Products - Completed Operations \$2,000,000

Aggregate Limit

Personal and Advertising Injury \$1,000,000  
Limit

Each Occurrence Limit \$1,000,000

Fire Damage Limit (for any one \$ 100,000  
fire)

Medical Damage Limit (any one \$ 5,000  
person)

This insurance must include the following features:

- a. Coverage for all premises and operations. The policy shall be endorsed to provide the aggregate Per Project Endorsement
  - b. Personal and Advertising Injury.
  - c. Operations by independent contractors.
  - d. Contractual Liability coverage.
  - e. Coverage for property damage underground or damaged by explosion or collapse (XCU).
3. Automobile Liability insurance, covering all owned, non-owned, hired and leased vehicles with a minimum combined single limit for Bodily Injury and Property Damage of \$1,000,000 per accident. Insurance must include Contractual Liability.
  4. Umbrella/Excess Insurance — At Contractor's option, the limits specified may be satisfied with a combination of primary and Umbrella/Excess Insurance.
  5. Additional Insured — The Contractor will include the City or Utility as additional insured on all policies except Workers' Compensation as respects all work performed. The additional insureds shall fully cooperate with the Contractor and its insurers on any claim.
  6. Insurance Certificates — Each policy noted above shall be issued by an insurance company authorized to write such insurance in the State of Iowa and shall be reasonably acceptable to the city or utility. These insurance policies shall not be canceled without at least 30 days prior written notice to City or Utility. A properly executed Certificate of Insurance showing evidence of these insurance requirements shall be delivered to the City or Utility prior to the commencement of this lease.

7. The following clauses will be added to all liability coverages:

The company and the insured expressly agree and state that the purchase of this policy of insurance by the insured does not waive any of the defenses of governmental immunity available to the insured under Iowa Code Section 670.4 as it now exists and as it may be amended from time to time.

The company and the insured further agree that this policy of insurance shall cover only those claims not subject to the defense of governmental immunity under Iowa Code Section 670.4 as it now exists and as it may be amended from time to time.

D. Subrogation:

To the extent that such insurance is in force and collectible and to the extent permitted by law, the City or Utility and Contractor each hereby releases and waives all right of recovery against the other or anyone claiming through or under each of them by way of subrogation or otherwise. The foregoing release and waiver shall apply to damage to contractor's equipment, tools and other personal property as well as automobiles.

- E. The policy or policies required above shall be endorsed to include the City and the City's officers and employees as additional insured. The additional insureds shall fully cooperate with the Contractor and its insurers on any claim. Every policy required above shall be primary insurance, and any insurance carried by the City, its officers or employees, or carried by or provided through any insurance pool of the City, shall be excess and not contributory insurance to that provided by Contractor. No additional insured endorsement to the policy required above shall contain any exclusion for bodily injury or property damage arising from completed operations. The Contractor shall be solely responsible for any deductible losses under any policy required above.
- F. The certificate of insurance shall be completed by the Contractor's insurance agent as evidence that policies providing the required coverages, conditions, and minimum limits are in full force and effect, and shall be reviewed and approved by the City prior to commencement of the contract. The certificate shall identify this contract and shall provide that the coverages afforded under the policies shall not be canceled, terminated or materially changed until at least thirty (30) days prior written notice has been given to the City.
- G. Failure on the part of the Contractor to procure or maintain policies providing the required coverages, conditions, and minimum limits shall constitute a material breach of contract upon which City may immediately terminate this contract, or at its discretion City may procure or renew any such policy or any extended reporting period thereto and may pay any and all premiums in connection therewith, and all



monies so paid by City shall be repaid by Contractor to City upon demand, or City may offset the cost of the premiums against monies due to Contractor from City.

- H. City reserves the right to request and receive a certified copy of any policy any endorsement thereto.
- I. The parties hereto understand and agree that City is relying on, and does not waive or intend to waive by any provision of this contract, or any other rights, immunities, and protections provided by the Iowa Tort Liability of Governmental Subdivisions, Chapter 670, Iowa Code.

10. City's Insurance. The parties hereto understand that the City carries liability insurance for its officers and employees. Copy of said policies is available for inspection upon request during normal business hours.

11. Completeness of Agreement. It is expressly agreed that this agreement contains the entire undertaking of the parties relevant to the subject matter thereof and there are no verbal or written representations, agreements, warranties or promises pertaining to the project matter thereof not expressly incorporated in this writing.

12. Notice. Any written notices as called for herein may be hand delivered to the respective persons and/or addresses listed below or mailed by certified mail return receipt requested, to:

City: Project Coordinator  
City of Webster City  
P. O. Box 217, 400 Second Street  
Webster City, IA 50595

Contractor:

13. Non-Discrimination. No discrimination because of race, color, creed, sex, marital status, affectional or sexual orientation, family responsibility, national origin, ancestry, handicap, or religion shall be made in the employment of persons to perform services under this contract.

14. Waiver. The waiver by the City of any term, covenant, or condition hereof shall not operate as a waiver of any subsequent breach of the same or any other term. No term, covenant, or condition of this Agreement can be waived except by the written consent of the City, and forbearance or indulgence by the City in any regard whatsoever shall not constitute a waiver of any term, covenant, or condition to be performed by Contractor to which the same may apply and, until complete performance by Contractor of said term, covenant or condition, the City shall be entitled to invoke any remedy available to it under this Agreement or by law despite any such forbearance or indulgence.

15. Execution of Agreement by City. This agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

16. General Terms.

(a) It is agreed that neither this agreement nor any of its terms, provisions, conditions, representations or covenants can be modified, changed, terminated or amended, waived, superseded or extended except by appropriate written instrument fully executed by the parties.

(b) If any of the provisions of this agreement shall be held invalid, illegal or unenforceable it shall not affect or impair the validity, legality or enforceability of any other provision.

(c) The parties acknowledge and understand that there are no conditions or limitations to this understanding except those as contained herein at the time of the execution hereof and that after execution no alteration, change or modification shall be made except upon a writing signed by the parties.

(d) This agreement shall be governed by the laws of the State of Iowa as from time to time in effect.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in three copies each of which shall be deemed an original on the date hereinafter written.

**[SIGNATURES ON FOLLOWING PAGE]**

**CITY OF WEBSTER CITY, IOWA:**

By: \_\_\_\_\_  
John Hawkins

Title: Mayor

Date: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
Karyl K. Bonjour, City Clerk

**CONTRACTOR:**

Company: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**WITNESSED BY:**

\_\_\_\_\_



## Crack Sealing RFP Tabulation


Firm Name, Contact info	Proposed Personnel	Assistant CM	Street Supervisor	Engineering Tech
Denco Highway Construction Corp.	Project Costs \$\$/LF - 50%	40	50	50
416 E. Main St.	Contract Scope & Methods/means Approach - 25%	20	17	15
Mingo, IA 50168	Resource: DOT Process/ knowledge - 15%	5	10	5
641-363-4212	Resource: References - 15%	15	15	15
Dennis Thomas				
Owner		80	92	85
Firm Name, Contact info	Proposed Personnel	Assistant CM	Street Supervisor	Engineering Tech
Iowa Contracting Inc.	Project Costs \$\$/LF - 50%	25	10	0
13435 Summerset Rd.	Contract Scope & Methods/means Approach - 25%	15	25	25
Indianola, Ia. 50125	Resource: DOT Process/ knowledge - 15%	5	15	15
515-528-1400	Resource: References - 15%	5	0	0
Jon B.				
Owner		50	50	40

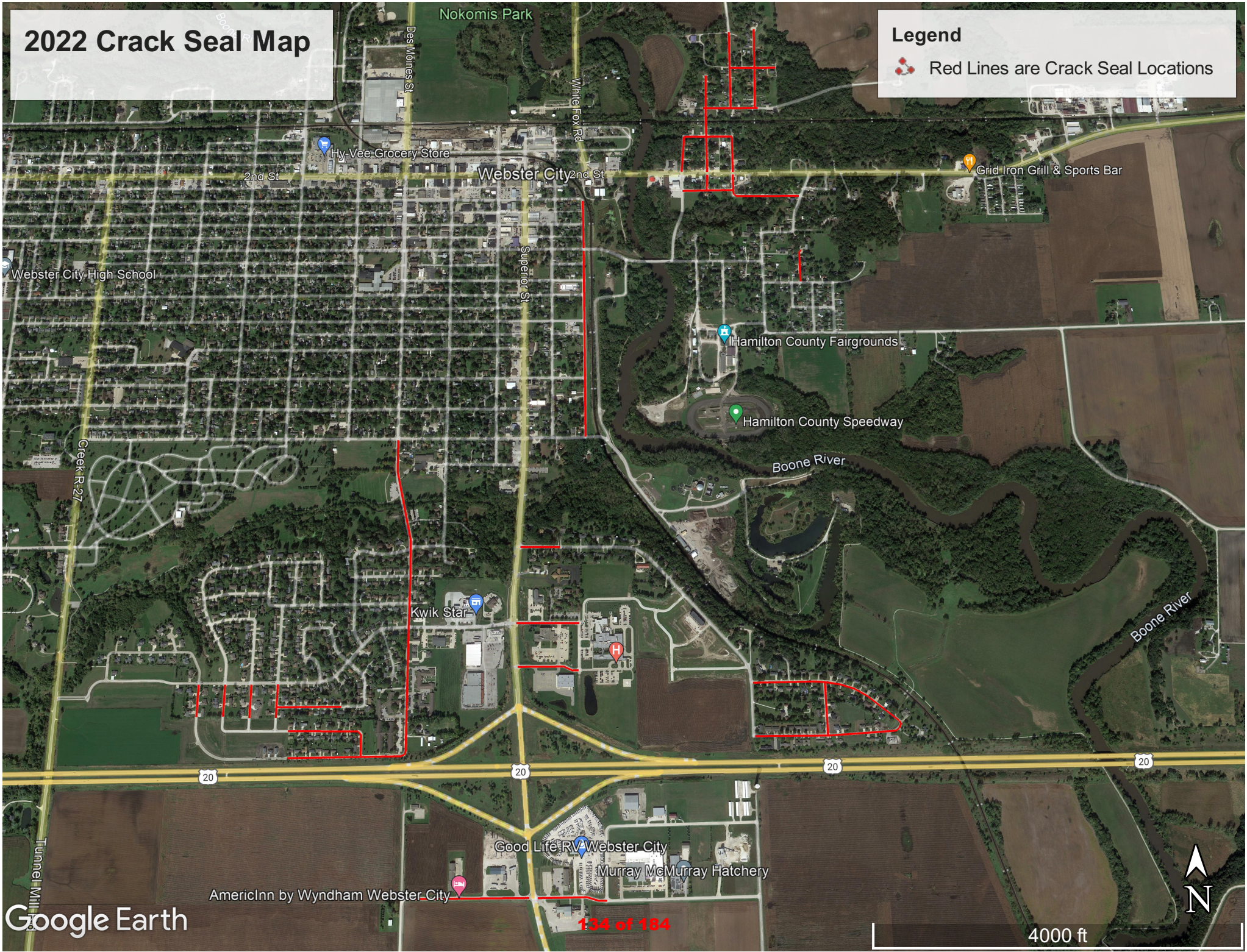
	Total Points	Average
Denco High Construction Corp	257	85.67
Iowa Contracting Inc.	140	46.67



# 2022 Crack Seal Map

Legend

 Red Lines are Crack Seal Locations







## MEMORANDUM

TO: Mayor and City Council

FROM : Daniel Ortiz-Hernandez, City Manager  
Biridiana Bishop, Assistant City Manager

DATE: May 2, 2022

RE: Adopt a Resolution Authorizing and Approving Purchase from Struchen Rentals, LLC, of Lot 5, Home Fourth Addition in Webster City, Iowa

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### SUMMARY:

The City of Webster City is currently in the Planning and Design phase of the new Wastewater Treatment Plant project. This project also includes force mains that will require land acquisition or easements in order to construct.

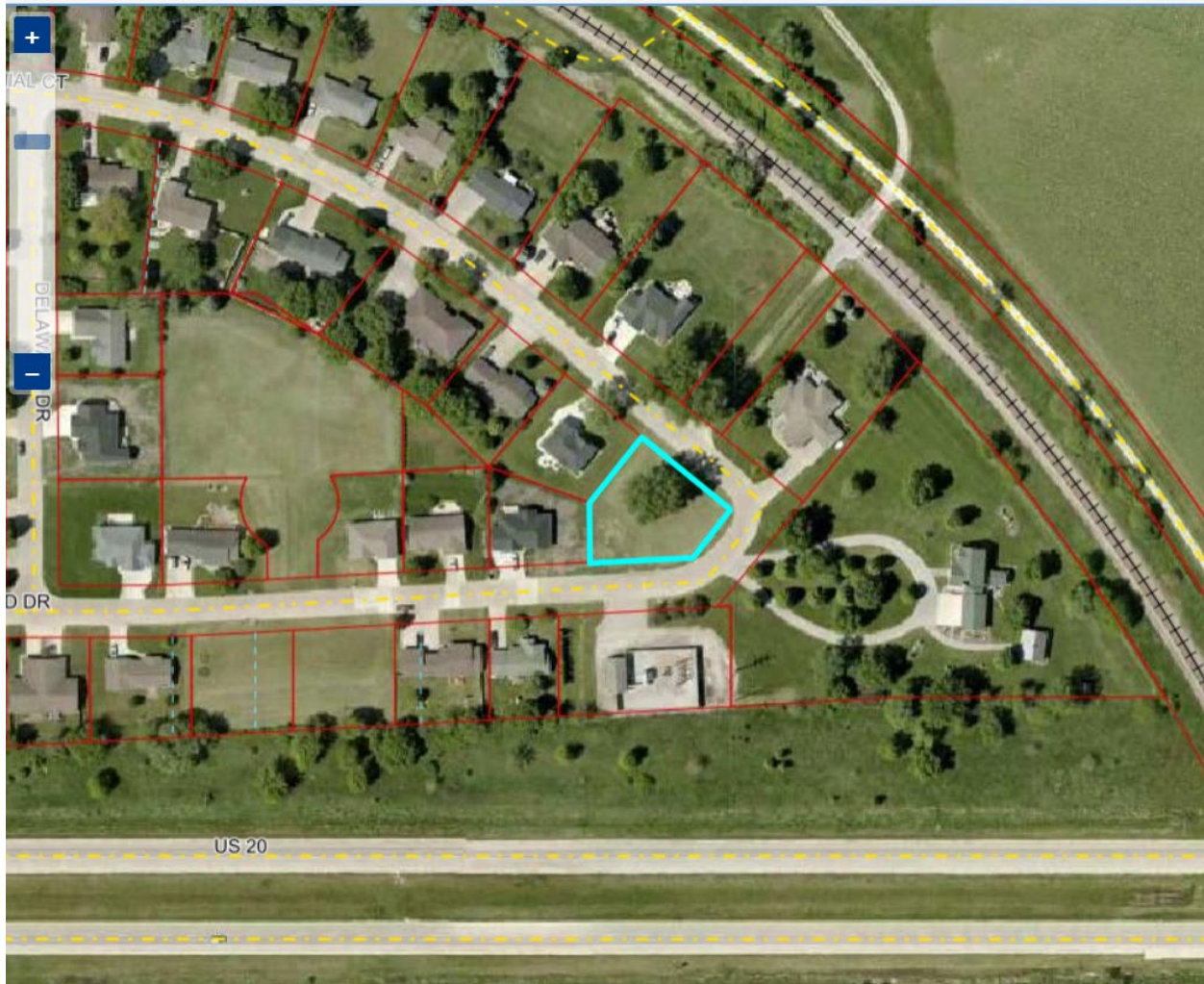
### PREVIOUS COUNCIL ACTION:

On December 6, 2021 the City Council adopted Resolution No. 2021-228 authorizing the City Clerk and the Mayor to Sign and Execute the Option for Purchase of Lot 5, Home Fourth Addition in Webster City, Iowa.

### BACKGROUND/DISCUSSION:

The City is currently in the planning and design phase of the new wastewater treatment plant project. The project includes force main routes that will require land acquisition. On November 16, 2021, the City entered into an option to purchase agreement with the Seller of Lot 5, Home Fourth Addition in Webster City, Iowa. Staff would like to proceed with the option to purchase to provide the City necessary property to complete the force main route for the new Wastewater Treatment Plant. It is confirmed that the force main route will be going through this property. A \$1,000 deposit was made to secure the exclusive right of option to purchase the land. The purchase price is \$28,800.00. The \$1,000 deposit will be applied to the purchase price.

Attached is the original resolution adopted on December 6<sup>th</sup> and the executed option to purchase agreement.



**FINANCIAL IMPLICATIONS:**

The monies needed to pay for the land will be paid for by the zero percent interest Planning and Design Loan secured via the State Revolving Fund. The Sewer Fund will pay this loan back.

**RECOMMENDATION:**

Recommend City Council approve.

**RESOLUTION NO. 2022-\_\_\_\_\_**

**AUTHORIZING AND APPROVING PURCHASE FROM  
STRUCHEN RENTALS, LLC, OF LOT 5, HOME FOURTH ADDITION IN  
WEBSTER CITY, IOWA.**

**WHEREAS**, On December 6, 2021, the City of Webster City, Iowa (“City”), and Struchen Rentals, LLC, entered into an Option Agreement for the Purchase of Real Estate related to Lot 5, Home Fourth Addition in Webster City, Iowa; and,

**WHEREAS**, the City now wishes to exercise said Option Agreement for the Purchase of said Real Estate for the sale price of \$28,800.00 minus the option payment previously provided of \$1,000.00.

**NOW THEREFORE BE IT RESOLVED** by the City Council of Webster City, Iowa, as follows:

**Section 1.** The City hereby agrees to exercise said Option Agreement for the Purchase of said Real Estate and the Mayor and City Clerk are hereby authorized and directed to execute any document to facilitate said purchase on behalf of the City.

**Section 2.** This Resolution shall be effective immediately following its approval and execution.

Passed and adopted this 2<sup>nd</sup> day of May, 2022.

**CITY OF WEBSTER CITY, IOWA**

\_\_\_\_\_  
John Hawkins, Mayor

**ATTEST:**

\_\_\_\_\_  
Karyl K. Bonjour, City Clerk

**RESOLUTION NO. 2021 – 228**

**RESOLUTION AUTHORIZING THE CITY CLERK AND THE MAYOR TO SIGN AND EXECUTE OPTION AGREEMENT FOR PURCHASE OF LOT 5, HOME FOURTH ADDITION IN WEBSTER CITY, IOWA**

**WHEREAS**, the City of Webster City will be constructing a new Wastewater Treatment Plant to provide adequate sanitary sewer services to its inhabitants; and

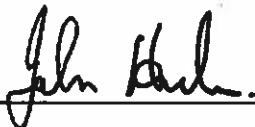
**WHEREAS**, the construction of the new Wastewater Treatment Plant will require force mains to carry sewage to the new plant; and

**WHEREAS**, the force main route will require the acquisition of land to convey sewage to the new Wastewater Treatment Plant; and

**WHEREAS**, the City desires to obtain an option for a period of time to purchase lot 5, home fourth addition in Webster City based on the conditions outlined in the attached agreement under Exhibit "A"; and

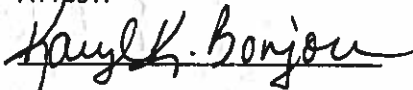
**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of Webster City, Iowa, authorize the Mayor and City Clerk to sign and execute Option Agreement for Purchase between the City of Webster City and Struchen Rentals, LLC.

Passed and adopted this 6th day of December, 2021.



John Hawkins, Mayor

ATTEST:



Karyl K. Bonjour, City Clerk

## EXHIBIT "A"

### OPTION AGREEMENT FOR THE PURCHASE OF REAL ESTATE

THIS AGREEMENT, made and entered into on this \_\_\_\_ day of November 2021 (the "Effective Date"), by and between Struchen Rentals, LLC, whose address for purposes of this Agreement is 2759 Little Wall Lake Drive, Jewell, Iowa, ("Seller") and the City of Webster City, Iowa, a Municipal Corporation, whose address for purposes of this Agreement is 400 2<sup>nd</sup> Street, Webster City, Iowa, ("City").

#### WITNESSETH:

WHEREAS, Seller owns real estate legally described as:

Lot 5, Home Fourth Addition in Webster City, Iowa (the "Real Estate")  
and,

WHEREAS, City desires to obtain an option for a period of time, in accordance with the terms herein, to purchase said Real Estate consisting of a vacant lot from Seller, subject to the terms outlined below.

WHEREAS, the Parties have reached an agreement on the terms and provisions for the option to purchase and wish to herein reduce their agreement to writing for formal execution and acknowledgement.

IT IS THEREFORE AGREED as follows, to-wit:

1. Optioned Property: Seller hereby grants to City the exclusive right of option to purchase the Real Estate legally described above.
2. Option Payment: Seller hereby acknowledges as consideration for this option, the receipt of the sum of one thousand dollars and no cents (\$1,000.00), plus the mutual covenants and agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged.
3. Option Term: City shall have the exclusive right to exercise the option for a period of six (6) months following execution of this Agreement by both parties. This Option Term may be extended at any time beyond the six (6) month option period by written agreement between the Parties in which both Parties agree and consent to said extension.
4. Purchase Price: The purchase price to be paid by City shall be twenty-eight thousand, ~~eight hundred dollars~~ and no cents (\$28,800.00) ("Purchase Price"), minus the Option



Payment amount.

5. Closing: Unless the Parties mutually agree to a deferred date, possession shall be delivered and closing shall occur within forty-five (45) days after City executes said option and delivery by Seller of an abstract showing marketable title. For this Agreement, both Parties acknowledge that time is of the essence.

6. Access to Real Estate: Seller agrees that during the Option Term, City and City's employees, designated agents and contractors shall have the right upon twenty-four (24) hour advanced telephone notice to Seller (or such shorter time period if approved by Seller) to enter the Real Estate for purposes of conducting any inspections and/or tests as provided hereunder. City, at its sole expense, may inspect and make soil test and other tests at any reasonable time during the Option Term. City agrees to repair any damage to the Property caused by City's exercise of its rights under this section. City shall indemnify and hold Seller harmless with respect to all costs and expenses (including, without limitation reasonable attorneys' fees) incurred by Seller due to City's (i) entry onto the Real Estate, and (ii) failure to repair any damage to the Real Estate caused by City's entry onto the Real Estate. This provision shall survive the Closing or termination of this Agreement.

7. Seller's Representations and Warranties: As a material inducement to the execution and delivery of this Agreement by City and the performance by City of its duties and obligations hereunder, Seller does hereby warrant and represent to City as of the Effective Date, and as of the date of Closing:

(a) Information: Except as set forth herein, Seller has no knowledge of any information affecting the Real Estate that has or would have a material adverse impact on City's ability to use, lease and operate the Real Estate for City's Intended Use, herein defined as for the purposes of constructing water mains, sewer mains, storm sewer mains and other utilities.

(b) Legal Compliance: Except as disclosed in writing to City prior to the expiration of the Option Term, there are no past or continuing violation, or alleged violation, of any legal requirement affecting the Real Estate; including, without limitation, any past or continuing violation or alleged violation of any local, state or federal environmental, building, zoning, subdivision, fire or other law, statute, ordinance, code, regulation, rule or order (collectively, "Laws").

(c) Litigation: To the best of Seller's knowledge, there are no pending or threatened claims, actions, suits, litigation or governmental proceeding affecting the Real Estate or which could result in a potential lien against the Real Estate.

(d) Other Agreements: To the best of Seller's knowledge, there are no agreements or understandings, oral or written, with any person, entity or governmental authority affecting the Real Estate which could give rise to claims affecting the Real Estate.



(e) Environmental Matters: To the best of Seller's knowledge, the Real Estate is not in violation of any Environmental Laws (as defined below) and Seller has no knowledge of (i) the presence on or about the Real Estate of any Hazardous Materials (as defined below); (ii) any release or threatened release of any Hazardous Materials on or affecting the Real Estate; or (iii) the existence of any underground storage tanks on or about the Real Estate. Seller has received no notice of any investigation or proceeding by any governmental agency concerning the presence or alleged presence, release or threatened release of Hazardous Materials on the Real Estate. The term "Environmental Law" includes any federal, state or local law, ordinance or regulation pertaining to health, industrial hygiene, waste disposal, or the environment, including, without limitation: the federal Comprehensive Environmental Response, Compensation and Liability Act of 1980, the federal Superfund Amendments and Reauthorization Act of 1986, the federal Resource Conservation and Recovery Act of 1976, the federal Clean Air Act, the federal Water Pollution Control Act and federal Clean Air Act of 1977, the federal Insecticide, Fungicide and Rodenticide Act, the federal Pesticide Act of 1977, the federal Toxic Substances Control Act, the federal Safe Drinking Water Act, the federal Hazardous Materials Transportation Act, and any amendments thereto and regulations adopted and publications promulgated pursuant thereto. The term "Hazardous Materials" includes oil and petroleum products, asbestos, polychlorinated biphenyl, radon and urea formaldehyde, and any other materials classified as hazardous or toxic or as pollutants or contaminants under any Environmental Law. If Seller has received or at any time does receive notice, knowledge or information as to the presence, alleged presence, release or threatened release of Hazardous Materials on or about the Real Estate other than as previously disclosed by Seller to City, Seller agrees to provide to City all information and data as to such Hazardous Materials immediately upon receipt of same.

(f) Authority: Seller has full right, power and authority to sell, convey and transfer the Real Estate as provided in this Agreement. The execution and delivery of this Agreement is, and the execution and delivery of all documents required of Seller hereunder when delivered by Seller will be, duly authorized, validly and legally binding upon Seller and enforceable in accordance with their respective terms, and Seller shall provide such documentation to City and to the Closing Agent sufficient to evidence such authority.

8. Abstract and Title: Unless the Parties agree to defer, as soon as reasonably possible after receipt of notice of the option being exercised, but in no event later than fifteen (15) days after such notice of exercise, Seller shall continue at Seller's expense and deliver to City an abstract(s) of title. The abstract(s) shall be continued to and include the date of exercise of the option (unless a deferred date is agreed) and shall show marketable title in conformity with this Agreement, the Iowa Land Title laws, and the Title Standards of the Iowa State Bar Association. In the event City determines there are any valid objections to the title, then Seller will use due diligence to remove such objections at Seller's expense prior to closing. If such objections cannot be removed prior to closing, then City may elect to purchase said property subject to such objections or may elect to terminate this Agreement. In the event of termination of this Agreement for failure of title, then all payments made previously shall be returned to City.

9. Real Estate Taxes: In the event of the exercise of the option contained herein,

Seller shall be responsible for real estate taxes attributable to the period of time to the date of closing. In other words, real estate taxes shall be prorated in the customary fashion.

10. Assessments: Seller shall pay all assessments which are liens as of the date of closing.

11. Insurance: Seller shall retain liability insurance on the premises until the date of closing when possession is transferred to City.

12. Warranty Deed: Upon payment of the purchase price, Seller shall execute and deliver to City or its successor or assign, a Warranty Deed conveying to City good and marketable title to the property, together with all mineral, oil and gas rights, in fee simple absolute, free and clear of all liens, and encumbrances, except those excepted only for recorded easements. Seller will not record additional easements during the term of the option contained herein without City's prior written consent.

13. Condition of Property: Seller agrees that the property shall remain in the same condition as of the date of execution of this Agreement until and through the date of closing and that Seller will prevent and refrain from any use of the property for any purpose or in any manner which will adversely affect City's intended use or purpose of or for the property. Normal wear and tear and acts of God are excluded. In the event of such action, City may, without liability, refuse to accept the conveyance of title and to declare this Agreement null and void and of no further effect, and receive a refund of any funds previously given to Seller, alternatively, City may elect to accept the conveyance of title to the property.

14. Failure to Exercise Option: In the event City fails or neglects to timely exercise the option or in any other manner fails to timely fulfill the terms of this Agreement, all sums paid to Seller shall be forfeited to and become the property of Seller and neither party shall have any further rights or claims against the other.

15. Assignment: It is expressly agreed and understood that neither Party shall assign their interest and/or benefits of this Agreement without first obtaining prior written consent from the other Party. Either Party shall have the right to refuse consent of said assignment for any reason or no reason at all.

16. Successors and Assigns: Should either party agree to allow an assignment of this Agreement, this Agreement shall become binding upon and inures to the benefit of successors and assigns. In the event of assignment, a complete copy of the assignment document shall be promptly given to the other party. An assignment shall not relieve the assignor of performing unless the Parties otherwise agree in writing.

17. Entire Agreement: This Agreement contains the complete Agreement between the Parties and shall, as of the effective date of this Agreement, supersede all other Agreements between the Parties. The Parties stipulate that neither has made any representations including the execution and delivery of this Agreement except such representations as are specifically set forth

in this Agreement, and each of the Parties acknowledges they have relied on its own judgment in entering into this Agreement. The Parties further acknowledge that any payments or representations that may have been made by either to the other prior to the date of executing this Agreement are of no effect and that neither has relied on such payments or representations in connection with his or its dealings with the other.

18. Modification of Agreement: Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if evidenced in writing signed by each party.

19. Effect of Partial Invalidity: The validity of any portion of this Agreement will not and shall not be deemed to affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid by a court of competent jurisdiction, the Parties agree that the remaining provisions shall be deemed to be in full force and effect as if they had been executed by both Parties subsequent to the holding of the invalid provision.


20. Governing Law: This Agreement and rights and duties hereunder shall be construed in accordance with the laws of the State of Iowa.

21. No Waiver: The failure of either party to this Agreement to insist upon the performance of any of the terms and conditions of this Agreement, or the waiver of any breach of any terms and conditions of this Agreement, shall not be construed as thereafter waiving any such terms and conditions, but the same shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.


22. Section Headings: The titles to the Sections of this Agreement are solely for the convenience of the Parties and shall not be used to explain, modify, simplify, or aide in the interpretation of the provisions of this Agreement.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be exercised to be effective the day and year as first set forth above.

Struchen Rentals, LLC,  
an Iowa Limited Liability Company

By:   
\_\_\_\_\_  
(Name and Title) David Struchen / OWNER

City of Webster City, Iowa  
a Municipal Corporation

By:   
\_\_\_\_\_  
John Hawkins, Mayor

ATTEST:

By:   
\_\_\_\_\_  
Karyl Bonjour, City Clerk

STATE OF IOWA, COUNTY OF HAMILTON: ss

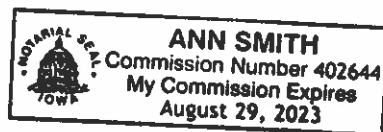
On this 16 day of November, 2021, before me, a Notary Public in and for the State of IOWA, personally appeared David Struchen, to me personally known, and, who, being by me duly sworn, did say that he is the owner of Struchen Rentals, I.L.C.; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the entity, by authority of its Members and that David Struchen acknowledged the execution of the instrument to be his voluntary act and deed and the voluntary act and deed of the entity, by it voluntarily executed.



Michelle Oskvig  
Notary Public in and for the State of  
Iowa

STATE OF IOWA, COUNTY OF HAMILTON: ss

On this 6<sup>th</sup> day of November, 2021, before me, a Notary Public in and for the State of Iowa, personally appeared John Hawkins, to me personally known, and, who, being by me duly sworn, did say that he is the Mayor of Webster City, Iowa; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that the instrument was signed and sealed on behalf of the corporation, by authority of its City Council and that John Hawkins acknowledged the execution of the instrument to be his voluntary act and deed and the voluntary act and deed of the corporation, by it voluntarily executed.



Ann Smith  
Notary Public in and for the State of  
Iowa.

Option Agreement for the Purchase of Real Estate - 6





## MEMORANDUM

**TO:** Mayor and City Council

**FROM:** Daniel Ortiz, City Manager  
Breanne Leshner, Recreation & Public Grounds Assistant Director

**DATE:** May 2, 2022

**RE:** Adopt a Resolution Authorizing the City Manager to Proceed with Bids and Award Contracts for the Tuckpointing and Exterior Painting of the Senior Citizen Center Building in an Amount Not to Exceed \$28,000 from the Lowest Responsible Bidders.

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### SUMMARY:

The Recreation and Public Grounds Department would like authorization to seek bids and proceed with awarding contracts if bids come back under \$28,000 for the tuckpointing and painting of the Senior Citizen Center Building.

### PREVIOUS COUNCIL ACTION:

In 2020, the City Council approved this item in the 2021-2022 general fund operating budget for the building to be painted. In 2020, the City Council approved \$20,000 for the cemetery GIS program.

### BACKGROUND/DISCUSSION:

The current senior citizen facility was acquired by the City in 1982 from GoodYear/Sears. This facility is the location for Congregate Meals, RSVP, senior citizen group and city building rentals. The previous work completed on the building was in 2012 where the exterior was caulked and painted. Originally, staff only budgeted for the painting of the building; however, due to deterioration on the north and west exterior walls of the building, there is a need for tuckpointing and block replacement. After the repair has been completed the building will need to be painted. Two separate bids will be sent out for the two separate projects associated with the building.

The Recreation and Public Grounds Department received preliminary estimates for the building to be tuckpointed and painted. The tuckpoint estimate received was \$17,000 and the power washing, spot priming and topcoat paint estimate was \$6,200. The tuckpoint project was not budgeted for the current fiscal year. Because the tuckpointing needs to be addressed for the health and safety of the building and prior to the paint application, staff is recommending and

requesting Council's permission to transfer the \$20,000 originally budgeted for the cemetery GIS capital improvement project to the senior citizen building project. The finance director is supportive of this request. City staff plans to proceed with the GIS project and is researching more cost-effective ways to achieve the goal of digitally mapping grave sites and interments so that they are publicly accessible on our website.

**FINANCIAL IMPLICATIONS:**

There are \$8,000 budgeted in the general operating budget for the exterior painting of the building. Authorization to use the \$20,000 allotted for the GIS in Graceland Cemetery to be transferred to the tuckpointing project which was not budgeted for in the 2021-2022 fiscal year.

**RECOMMENDATION:**

Staff recommends City Council adopt resolution authorizing staff to proceed with bids and award contracts of tuckpointing and painting of the Senior Citizen Center Building in an amount not to exceed \$28,000 from the lowest responsible bidders.

Exhibit A



Images of the North and West Side of Senior Citizen Building

**RESOLUTION NO. 2022 –**

**RESOLUTION AUTHORIZING THE CITY MANAGER TO AWARD CONTRACTS FOR THE  
TUCKPOINT REPAIR AND EXTERIOR PAINTING OF THE SENIOR CITIZEN CENTER BUILDING**

**WHEREAS**, the City of Webster City Recreation and Public Grounds Department is in need of tuckpoint repair and painting of the Senior Citizen Center Building; and

**WHEREAS**, the City of Webster City will award two separate contracts for the tuckpoint repair and exterior painting of the Senior Citizen Center Building from the lowest responsible bidders; and

**WHEREAS**, said purchase shall be governed by and construed in accordance with the laws of the State of Iowa; and

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of Webster City, Iowa as follows:

**SECTION 1:** Authorizes the City Manager to award separate contracts for tuckpoint repair and exterior painting of the Senior Citizen Center Building in an amount not to exceed \$28,000.

Passed and adopted this 2nd day of May, 2022.

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John Hawkins, Mayor

ATTEST:

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Karyl K. Bonjour, City Clerk



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## SENIOR CITIZEN CENTER BUILDING – TUCKPOINTING & PAINTING

---

**Project Summary:** The existing senior citizen center building is in need of tuckpoint repair on the north and west exterior walls and exterior painting.

**Total Project Cost:** \$ 28,000

**Justification:** The current facility was acquired by the City in 1982 from Goodyear/Sears. This facility is the location for Congregate Meals, RSVP, senior citizen group and city rentals. The previous work completed on the building was in 2012 where the exterior was caulked and painted. Deterioration on the north and west exterior walls of the building are occurring and are in need of tuckpointing and possible block replacement. After the repair has been completed the building will need to be painted.



**Goal and Policy Links:** Create a neighborly and safe community and be an efficient government.

### Project Costs and Funding Sources:

#### Project Costs by Phase

	Project Costs by Phase						
	Prior Years	2021-22	2022-23	2023-24	2024-25	2025-26	Total
Study							-
Environmental Review							-
Land Acquisition							-
Site Preparation							-
Design							-
Construction		28,000					28,000
Construction Management							-
Equipment Acquisition							-
Total	-	28,000	-	-	-	-	28,000

#### Project Funding Sources

	Project Funding Sources						
	Prior Years	2021-22	2022-23	2023-24	2024-25	2025-26	Total
General Operating Budget		8,000					8,000
General Fund - CIP		20,000					20,000
							-
Total	-	28,000	-	-	-	-	28,000

**Project Effect on the Operating Budget:** Project will need to be evaluated and maintenance every 5 years and painted every 10 years.

## **BID FOR TUCKPOINTING EXTERIOR WALLS AT SENIOR CITIZEN CENTER BUILDING**

City of Webster City/ Recreation & Public Grounds Department

PO Box 217

1000 Ohio Street

Webster City, Iowa 50595

Att: Breanne Leshner

Phone 515-832-9125

[blesher@webstercity.com](mailto:blesher@webstercity.com)

### **Project Description:**

Exterior of building is in need of tuckpoint repair. If interested in bidding this project please contact Breanne Leshner to meet at the senior citizen center building site to discuss the maintenance and tuckpointing requested.

### **Materials List: Please list all materials & processes with associated costs to be used to complete project.**

1.)	\$
2.)	\$
3.)	\$
4.)	\$
5.)	\$

**Contractor must powerwash and scrape building as needed.**

**Contractor must provide all materials to complete tuckpointing of exterior walls of building.**

**Contractor must remove any deteriorated block and replace with new.**

**Contractor must provide purchase of all permits if needed.**

**Contractor must provide disposal for all materials.**

**Contractor must provide all labor necessary**

**Contractor must provide all specifications that are not on the bid sheet.**

**Please state start date:** \_\_\_\_\_

**If vendor is unable to deliver the completed unit with-in 30 days of original start date. City of Webster City reserves the right to cancel our order with no fees or penalty to the City of Webster City. Confirm install date to City of Webster City when PO is issued.**

**This project must be completed by June 30, 2022** \_\_\_\_\_

**The City of Webster City will not provide equipment or labor for this project.**

**Price for entire project \$** \_\_\_\_\_

**Please List All Warranties:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**COMPANY NAME:** \_\_\_\_\_

**SALES REP:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_

**STATE & ZIP CODE:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_

**E-MAIL:** \_\_\_\_\_

**BIDDERS SIGNATURE:** \_\_\_\_\_

**BID FOR PAINTING EXTERIOR WALLS AT SENIOR CITIZEN CENTER BUILDING**

City of Webster City/ Recreation & Public Grounds Department

PO Box 217

1000 Ohio Street

Webster City, Iowa 50595

Att: Breanne Leshner

Phone 515-832-9125

[blesher@webstercity.com](mailto:blesher@webstercity.com)

**Project Description:**

Exterior of building is in need of painting. If interested in bidding this project please contact Breanne Leshner to meet at the senior citizen center building site to discuss the maintenance and painting requested.

**Materials List: Please list all materials & processes with associated costs to be used to complete project.**

1.)	\$
2.)	\$
3.)	\$
4.)	\$
5.)	\$

**Contractor must powerwash and scrape building as needed.**

**Contractor must provide all materials to complete spot priming and topcoat painting of exterior walls of building.**

**Contractor must provide purchase of all permits if needed.**

**Contractor must provide disposal for all materials.**

**Contractor must provide all labor necessary**

**Contractor must provide all specifications that are not on the bid sheet.**

**Please state start date:**

\_\_\_\_\_

**If vendor is unable to deliver the completed unit with-in 30 days of original start date. City of Webster City reserves the right to cancel our order with no fees or penalty to the City of Webster City. Confirm install date to City of Webster City when PO is issued.**

**This project must be completed by June 30, 2022** \_\_\_\_\_

**The City of Webster City will not provide equipment or labor for this project.**

**Price for entire project \$** \_\_\_\_\_

**Please List All Warranties:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**COMPANY NAME:** \_\_\_\_\_

**SALES REP:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_

**STATE & ZIP CODE:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_

**E-MAIL:** \_\_\_\_\_

**BIDDERS SIGNATURE:** \_\_\_\_\_



## MEMO

TO: Mayor and City Council

FROM: City Manager  
Finance Director

DATE: May 12, 2021

RE: Public Hearing to Amend the FY22 Budget

---

**SUMMARY:** Requesting City Council set a public hearing to be held on Monday, May 16, 2022 to amend the 2021/22 fiscal year budget.

**BACKGROUND/DISCUSSION:** The State requires each municipality to review their revenues and expenditures based on their current budget to determine if they anticipate any function or program to be less than originally budgeted for revenues and more for expenses. The amendments are due to the State by June 30, 2022 and require a public hearing.

I would like to reduce revenues by \$182,101 between property taxes and miscellaneous reimbursements. The miscellaneous reimbursement is the \$40,000 contract that has been terminated between the city and Frigidaire to help with costs related to the coal tar site.

This amendment will increase expenses by \$1,665,979. The breakdown of increase by function is:

Public Safety - \$66,870 – Police car lease payments were budgeted through Capital Equipment but paid through operations and the K9 program was not budgeted. We have received enough donations to offset the program, however we need to report the expenses without the donations which could make us go over our original budget.

Public Works - \$114,835 – the Airport had a couple of projects budgeted in FY21 that still had expenses in FY22.

Culture & Recreation - \$77,954 – the amendment is for the unexpected expenses of the pool cover for the indoor pool at Fuller Hall (\$19,002) and the mold cleanup at the Depot (\$58,952).

Community & Economic Development - \$205,289 – these were the expenses paid from the revolving loan fund for the Elk’s Building. The funds belonged to the state but held by the City and are shown on the financial reports.

General Government - \$72,553 – this amendment is for personnel costs for the overlap of the Assistant City Manager/Public Works Director position, fuel costs for the Hospital (city pays for the fuel – the reimbursement money is receipted into a revenue account) and unexpected repairs to the basement at City Hall.

Capital Projects - \$1,128,478 – The annual street project is a year behind with the FY21 project higher in cost than the FY22, Wilson-Brewer Improvement more than the amount budgeted (city pays the expenses but reimbursed through donations which are put into a revenue account) and 2<sup>nd</sup> Street Project was split into 2 budget years with year 2 having more expenses than estimated.

Transfers – the amended transfers offset each other and are due to the Wastewater Treatment Plant project not beginning as soon as anticipated (\$7,263,409) and the city not receiving a budgeted trail grant (508,167).

**RECOMMENDATION:** Staff recommend that the Public Hearing be set for 6:05 p.m. on Monday, May 16, 2022.

**NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET**

City of WEBSTER CITY  
Fiscal Year July 1, 2021 - June 30, 2022

The City of WEBSTER CITY will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2022

**Meeting Date/Time:** 5/16/2022 06:05 PM

**Contact:** Dodie Wolfram

**Phone:** (515) 832-9141

**Meeting Location:** Webster City Municipal Building  
400 2nd Street  
Webster City, IA 50595

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	4,095,303	-142,101	3,953,202
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	4,095,303	-142,101	3,953,202
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	273,463	0	273,463
Other City Taxes	6	948,467	0	948,467
Licenses & Permits	7	161,250	0	161,250
Use of Money & Property	8	860,031	0	860,031
Intergovernmental	9	1,477,037	0	1,477,037
Charges for Service	10	16,228,120	0	16,228,120
Special Assessments	11	0	0	0
Miscellaneous	12	1,801,981	-40,000	1,761,981
Other Financing Sources	13	0	0	0
Transfers In	14	13,321,012	-4,508,121	8,812,891
<b>Total Revenues &amp; Other Sources</b>	15	39,166,664	-4,690,222	34,476,442
<b>EXPENDITURES &amp; OTHER FINANCING USES</b>				
Public Safety	16	2,980,298	66,870	3,047,168
Public Works	17	1,844,318	114,835	1,959,153
Health and Social Services	18	69,949	0	69,949
Culture and Recreation	19	2,151,053	77,954	2,229,007
Community and Economic Development	20	668,529	205,289	873,818
General Government	21	381,681	72,553	454,234
Debt Service	22	1,344,765	0	1,344,765
Capital Projects	23	3,792,921	1,128,478	4,921,399
Total Government Activities Expenditures	24	13,233,514	1,665,979	14,899,493
Business Type/Enterprise	25	25,053,974	0	25,053,974
<b>Total Gov Activities &amp; Business Expenditures</b>	26	38,287,488	1,665,979	39,953,467
Transfers Out	27	13,321,012	-4,508,121	8,812,891
<b>Total Expenditures/Transfers Out</b>	28	51,608,500	-2,842,142	48,766,358
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out</b>	29	-12,441,836	-1,848,080	-14,289,916
Beginning Fund Balance July 1, 2021	30	48,387,889	0	48,387,889
<b>Ending Fund Balance June 30, 2022</b>	31	35,946,053	-1,848,080	34,097,973

**Explanation of Changes:** Anticipated reduction in property taxes, projects budgeted in FY21 got a late start with majority of costs in FY22, added position in the City Manager's Office, police care lease payments are budgeted through Capital Equipment which is not reported on the state budget form, unexpected mold clean up expenses at the Depot, pool cover for the indoor pool at Fuller Hall, expense paid from the Revolving Loan Fund that were not budgeted,





## MEMORANDUM

**TO:** Mayor and City Council

**FROM:** Daniel Ortiz-Hernandez, City Manager  
Biridiana Bishop, Assistant City Manager

**DATE:** May 2, 2022

**RE:** Adopt a Resolution to Set the Time and Place for a Public Hearing on the Proposed Sale of City Owned Property Located at 909 Harding Court, Webster City, Iowa

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**SUMMARY:** The City of Webster City previously took possession of 909 Harding Court and requested bids to rehabilitate the residential property. In order to sale the property, the City Council must set a public hearing.

**PREVIOUS COUNCIL ACTION:** On February 8, 2022

**BACKGROUND/DISCUSSION:** We have been dealing with the dwelling at 909 Harding Court for over two years regarding its abandoned condition. Iowa State Code Section 657A.10B allows cities to petition the courts to gain possession of vacant and abandoned homes when no one will take responsibility to better its condition. A Petition for Abandonment was filed to start the Court process. On January 24, 2022, the Iowa District Court for Hamilton County awarded title of this property to the City free and clear from any liens and encumbrances. Our plan is to sell the house for rehabilitation. Cory has done a partial inspection of the property and feels someone could rehab it and get it back on the tax rolls. It is currently assessed at \$76,650.00.

On April 26, 2022, the City received three bids for 909 Harding Court from the following:

Jose Mendez	\$18,000
<b>Mitchell Hansen</b>	<b>\$23,000</b>
Tom Yetmar	\$1,000

Bidders were to submit a detailed plan of abatement for the property. Mitchell Hansen was the highest bidder with a plan for abatement of the property. In order to sale the property to the highest bidder, the City must hold a public hearing. Staff is recommending the City Council adopt a resolution setting the public hearing for May 16, 2022 at 6:05 p.m. in the City Council

Chambers. At time of hearing, the City Council will also consider approval of the agreement with Mitchell Hanson.

**FINANCIAL IMPLICATIONS:** The City will receive \$23,000 plus legal fees and associated costs from the buyer at time of sale.

**RECOMMENDATION:** Approve the resolution setting the time and place for a public hearing.

**RESOLUTION NO. 2022 - \_\_\_\_\_**

**SETTING TIME AND PLACE FOR A PUBLIC HEARING ON THE  
PROPOSED SALE OF CITY OWNED PROPERTY LOCATED IN  
ELBERT'S ADDITION, WEBSTER CITY, IOWA.**

**WHEREAS**, the City of Webster City, Iowa, owns certain property, located at 909 Harding Court, and described as follows, to-wit:

Lot 11, Elbert's Addition to Webster City, Iowa

**WHEREAS**, the City has received bids to purchase the above described property; and,

**WHEREAS**, it is proposed by the City Council to sell said parcel for the highest bid which was \$23,000.00 plus all legal and associated costs. The City and the buyer will enter into an Agreement regarding rehabilitation obligations.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Webster City, Iowa, that a Public Hearing on the proposal to sell the property described above will be held in the Council Chambers on the 16th day of May, 2022, beginning at 6:05 p.m. and that the City Clerk is hereby directed to publish notice as required by law.

Passed and adopted by the City Council of the City of Webster City this 2nd day of May, 2022.

**CITY OF WEBSTER CITY, IOWA**

\_\_\_\_\_  
John Hawkins, Mayor

**ATTEST:**

\_\_\_\_\_  
Karyl K. Bonjour, City Clerk

## **PUBLIC NOTICE**

Public Notice is hereby given that the City Council of the City of Webster City, Iowa, will meet in a regular session at the Council Chambers, on the 16th day of May, 2022, at 6:05 p.m., at which meeting the Council will consider a proposed Purchase Agreement to dispose of real estate owned by the City of Webster City, Iowa, and described as follows:

909 Harding Court, Webster City, Iowa, legally described as:

Lot 11, Elbert's Addition to Webster City, Iowa

At the above time and date, the Council proposes to sell the above-described property for \$23,000 plus all legal and associated costs to Mitchell Hanson for residential development.

The Public Hearing on this disposal will be held at the time and place stated above at which time written and oral objections will be heard.

**CITY OF WEBSTER CITY**

Karyl K. Bonjour, City Clerk

**RESOLUTION NO. 2022 - \_\_\_\_\_**

**RESOLUTION ACCEPTING THE GOAL SETTING SESSION SUMMARY  
REPORT PREPARED BY PATRICK CALLAHAN OF CALLAHAN  
MUNICIPAL CONSULTANTS, LLC. FOR THE CITY OF WEBSTER CITY FOR  
2022**

**WHEREAS**, the City Council of the City of Webster City convened on Friday, April 1<sup>st</sup>, 2022 for the purpose of holding a goal setting session facilitated by Patrick Callahan of Callahan Municipal Consultants, LLC.

**WHEREAS**, the Callahan Municipal Consultants, LLC has completed the Goal Setting Report for 2022, and

**WHEREAS**, the Council has received the City's Goal Setting Plan,

**NOW THEREFORE BE IT RESOLVED** that the Goal Setting Report for 2022 as completed by the Callahan Municipal Consultants, LLC is accepted.

Passed and adopted by the City Council of the City of Webster City this 2nd day of May, 2022.

**CITY OF WEBSTER CITY, IOWA**

\_\_\_\_\_  
John Hawkins, Mayor

**ATTEST:**

\_\_\_\_\_  
Karyl K. Bonjour, City Clerk

CITY OF WEBSTER CITY, IOWA  
GOAL SETTING REPORT  
2022

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Mayor:

John Hawkins

City Council:

Matt McKinney

Abbie Hansen

Megan McFarland

Logan Welch

City Manager:

Daniel Ortiz-Hernandez

Assistant City Manager:

Biridana (Biri) Bishop

Department Heads:

Police Chief: Shiloh Mork

Finance Director: Dodie Wolfram

City Attorney: Zack Chizek

Water & Wastewater Sup.: Nicolas Knowles

Adm. Service Director: Beth Chelesvig

City Manager Secretary: Ann Smith

Rec. & Public Grounds Director: Larry Flaws

City Clerk: Karyl Bonjour

Fire Chief: Chuck Stansfield

Street Sup.: Brandon Bahrenfuss

Public Works Director: Ken Wetzler-Retired

Rec. & P.G. Asst. Dir.: Breanne Leshner

Electric Dist. Supervisor: Adam Dickinson

Planning Director: Karla Wetzler-Retired

Facilitated by:

Patrick Callahan

Callahan Municipal Consultants, LLC

April 1, 2022

# City of Webster City, Iowa

## Mayor & City Council Goal Setting Session

### 2022

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#### **Introduction**

The City of Webster City requested assistance from Patrick Callahan for a city council goal setting process. Mr. Callahan agreed to organize and facilitate a process that involved the following steps:

1. Prepare a questionnaire to identify department needs, capital projects, accomplishments, programs, issues, trends and team building suggestions.
2. Prepare lists of the overall capital projects and suggested initiatives and programs based upon the comments of the elected officials and city department heads.
3. Conduct a goal setting session with the elected officials and department heads.
4. Preparation of this final report.

#### **Goal Setting Work Session**

City Council Members and the Mayor held an informal non-binding work session that was facilitated by Mr. Callahan on April 1, 2022. The City's elected officials and department heads were asked to do the following:

1. Identify the major accomplishments of the City in 2020 and 2021, as listed by the Mayor and Council, and by the City Department Heads (**Exhibits A-1 & A-2**).
2. Review the list of most important issues, concerns and trends facing the City in 2022, as listed by the Mayor and Council Members and by the City Department Heads (**Exhibits B-1 & B-2**).
3. Review and revise the list of potential initiatives, policies, and programs. (**Exhibit C**)
4. Indicate those initiatives and programs that are the most urgent or important at this time.
5. Review and revise the list of potential capital projects. (**Exhibit D**)
6. Indicate those capital projects that are the most urgent or important at this time.
7. Provide comments and suggestions regarding teamwork objectives. (**Exhibits E-1 and E-2**)

**Note:** The Letter of Introduction, the Agenda for the Goal Setting Session, and the Preliminary Questionnaire are attached to this report as Appendix A, Appendix B and Appendix C, respectively.

## **THE CITY COUNCIL'S LIST OF "GIVENS"**

After reviewing the list of proposed programs and policies, the Mayor and City Council Members concluded that the City was already committed to the completion of the following programs, policies, initiatives, and capital projects:

### **A. Programs, Policies & Initiatives**

1. Perform Lead Service Line Inventory and establish a Replacement Plan to meet EPA's Lead and Copper Rule October 16, 2024 Deadline.

*Staff Comment: On December 16, 2021, the U.S. Environmental Protection Agency (EPA) announced next steps to strengthen the regulatory framework on lead in drinking water. Among the proposed changes, the EPA has prioritized replacing all Lead Service Lines. According to the EPA's Lead and Copper Rule revisions factsheet, "Replacing all lead service lines is an important public health goal. EPA intends to propose requirements that, along with other actions, would replace all lead service lines as quickly as feasible."*

2. Reviewing/Revising the credit card policy and Amazon purchasing policy to conform auditor's recommendation/guidance.

*Staff Comment: The City's financials are audited every year by an outside accounting firm. In recent years the auditors have commented during discussions with city staff on the general use of credit cards. They have recommended the City review and revise the credit card use policy and other lines of credit, such as the City's Amazon Business Account, in order to update and maintain appropriate controls and compliance with procurement policies and best practices.*

3. Completion of the updating employee job descriptions – HR

*Staff Comment: The City has not been immune to the challenges affecting many employers with recruiting, retaining, and succession planning. Job descriptions are periodically reviewed to ensure the responsibilities and duties are appropriate for the role and fulfill the city's mission and operational goals. Due to the significant number of recent and eligible retirements in the near future, and competitive environment to attract and retain talent, reviewing and updating employee job descriptions has a heightened emphasis as the City fills vacancies and evaluates organizational development needs.*

4. Completion of an incentive program for obtaining water and wastewater operators licenses above minimum required level– HR

*Staff Comment: The Iowa Department of Natural Resources Water Supply Operations (WSO) Section is responsible for certifying public water supply (drinking water) treatment and distribution operators, and wastewater operators. The certification requirements ensure that water and wastewater operators have sufficient knowledge and experience to properly operate the system, and in turn protect human health and safety, the environment, and the infrastructure investment. In an effort to promote professional development opportunities, cross training, and meet the future needs and certification requirements of the City's new wastewater treatment plant, the staff is exploring developing a program to*



*incentivize operators to pursue higher grade certifications above the minimum required.*

5. Update zoning code as needed

*Staff Comment: In 2021, the City completed an update of its comprehensive plan. The comprehensive plan, also known as a general plan, master plan or land use plan, is a document designed to guide the future actions of a city or county. The comprehensive plan also has a legal purpose in that the Iowa Supreme Court has specified that the comprehensive plan is to “direct use and development of property by dividing it into districts according to present and potential uses.” The comprehensive plan also presents a vision for the future with long-range goals and objectives for all activities that affect the local government. This includes guidance on how to make decisions on public and private land development proposals, the expenditure of public funds related to public infrastructure and the City’s capital improvement plan. A comprehensive plan includes recommendations and goals on land use, housing, and other areas that are described and enforced by the City’s zoning ordinance.*

6. Update emergency plans:

*Staff Comment: The City last updated the Multi-Hazard Emergency Operations Plan in 2019. Plan need to be reviewed and update to reflect new personnel, upgrade to digital radio system, and other operational considerations.*

7. Explore creation of emergency backup location for police dispatching that includes both radio communication and telephone functionality.

*Staff Comment: The City’s police department dispatching serves not only police department, but also fire, electric, water, sewer and public works crews. In an emergency, radio dispatching can be transferred to another agency. There are questions and research that needs to be done regarding the ability to transfer telephone calls seamlessly.*

8. Ensure all emergency services are being met within community of Webster City.

*Staff Comment: City provides police, fire, and electric, water, and sewer utilities.*

9. ADA Transition Plan

*Staff Comment: Title II Americans with Disabilities Act (ADA) Title II has a broad impact on local governments as it specifically covers programs, services, or activities relating to areas of public transportation and updating existing infrastructure. Title II requires the City to develop a transition plan to bring facilities into compliance with ADA. The ADA Transition Plan identifies obstacles limiting the accessibility of sidewalks, curb ramps, and intersections in the public ROW to individuals with disabilities, and prioritizes improvements that should be made. These may include:*

- a. Pedestrian ramps with appropriate slopes*
- b. Sidewalks with truncated domes to help visually impaired pedestrians*
- c. Traffic signals that include an audio component*

*In addition to the cost to complete the transition plan, future right-of-way and city facility projects may see increased cost for components in order to comply with ADA requirements.*

#### 10. Update Procurement Policy

*Staff Comment: In addition to reviewing and updating the procurement policy to conform with auditors' recommendations and best practices, the threshold limits were originally set in the 1990's. There are also difference in operational costs between the city utilities and general fund. For example, the cost to procure or repair electrical transformers or motors for the wastewater treatment plant may exceed the current threshold limit established over twenty years ago.*

#### B. Capital Projects and Equipment Replacements

1. ADA Transition plan - \$85,000 for plan
2. Wastewater Treatment Plant - \$60,000,000

Since the City Council had already committed to the completion of these items, it was agreed that the Mayor and City Council would not need to rank or prioritize these suggestions.

### **INITIATIVES AND PROGRAMS – 2022**

**The Mayor and City Council identified the following initiatives and programs as the most urgent or important.**

#### **A. Top Priority Programs and Policies**

1. Staff Development Objectives
  - Develop or update standard operating procedures for all departments
  - Succession planning for future retirements
  - Reorganization of City departments and staff to better fit the needs of the City

*Staff Comment: Over the next 10 years the City will observe a considerable number of employees consider retiring after many years, some even decades, of serving our community. The City has identified likely position that will have to be filled and has started to experience the retirement of several key positions. In addition, new regulations will further impact training and certifications required for certain positions (e.g., Commercial Driver's License, Water/Wastewater Operator). The City needs to plan, prepare, and develop a strategy to navigate and ensure the organization can navigate the challenges and changes to come.*

2. Develop a strategic plan on how to address replacement of aging infrastructure

*Staff Comment: The City's capital improvement plan (CIP) and capital equipment plan (CEP) are reviewed and developed each year for the next fiscal year budget development process. Both the CIP and CEP reflect items proposed for fiscal consideration over the next five years. In 2021, the City completed a pavement management report that assessed the condition of the pavement of the City's streets and roadways. A similar study is underway for the City's electric utility system. Both studies review and provide an assessment and recommendations for*

*future upgrades and improvements over the next 10 years. Pricing and lead times for equipment and components very volatile. In addition, hydraulic models of the city water, sewer, and storm sewer system would assist with planning future infrastructure improvements, develop maintenance strategies, guide rehabilitation, and be proactive in anticipating potential problems with the system. Whereas the CIP and CEP plans take into consideration the next 5 fiscal years, a strategic plan would seek to consolidate key information, recommendations, cost estimates, identify potential funding sources and evaluate needs beyond next five-year period.*

3. Training and development of staff

*Staff Comment: In the next 3-8 years a significant number of employees will be eligible to retire. Retirements of several key roles have taken place in 2021 already. In addition, the labor market to select new employees is becoming more challenging as the pool shrinks and competition increases. Some roles require state certifications while others require technical skills and continuing education hours. Some employees will be new to the organization and others may step into new roles and responsibilities. Beyond the required training certain positions require, there is also the need to invest in leadership, team development, and supervisor training in order to ensure we maintain a resilient organization that can accomplish the goals of the City.*

4. Reviewing and bidding out City Trash Services and reviewing the current recycling contract for possible updating.

*Staff Comment: The contract with the current trash hauler for city facilities and recycling citywide has been in place since 2003. A fuel surcharge has been included since 2008. Some residents have inquired to council members about trash and recycling services throughout the community. While questions and comments vary, some revolve around the size of the recycling containers, debris blow out of the recycling container by the wind, locations available to drop off recyclable items, and specific recyclable items allowed.*

**NOTE:** A complete list of all programs and initiatives, as ranked by the Mayor and City Council Members is attached as **Exhibit C**.

**CAPITAL IMPROVEMENT PROJECTS – 2022**

**The Mayor and City Council identified the following capital projects and equipment purchases as the most urgent or important.**

**A. Top Priority Capital Projects & Equipment Purchases Project**

1. AMI Metering for Water and Electric

*Staff Comment: Advanced Metering Infrastructure (AMI) is an integrated system of equipment, communications, and information management systems for utilities to remotely collect customer water usage data in near real time. It has multiple potential benefits including more informed customers who would have the ability to monitor their water use in near real time, increased operational efficiency, and the ability to make better data-driven decisions.*

2. Boone River Trail Extension to KYP, county parks or surrounding communities and Kendal Young Park Trail

*Staff Comment: Advanced Metering Infrastructure (AMI) is an integrated system of equipment, communications, and information management systems for utilities to remotely collect customer water usage data in near real time. It has multiple potential benefits including more informed customers who would have the ability to monitor their water use in near real time, increased operational efficiency, and the ability to make better data-driven decisions.*

3. Street Related Objectives

- Continuation of street improvements
- Street Infrastructure – ongoing or annual program
- Asphalt repair/rehab equipment to better maintain roads

*Staff Comment: Road maintenance and rehabilitation of pavement infrastructure are essential to the vitality of the community. It ensures roads are safe and free of hazards, enhances transportation corridors for business and commerce, but also serves to create positive perception to visitors. Delaying or failing to invest in street infrastructure will compound problems and cost more to address in the future.*

4. Splash Pad

*Staff Comment: Every year the City Council Members and staff will hear “We don’t we have a splash pad?” Or, “when will we get a splash pad?” Some residents even travel to other communities to enjoy their splash pad. The City is fortunate to have the recreation amenities that it was. In recent years the concept of developing an aquatic center to replace the existing outdoor pool and include splash pad has been considered. The multi-million-dollar expense to build an aquatic center has been a significant constraint even before considering operating expenses once opened. The City Council wishes to consider a standalone community splash pad. Families, especially those with children too young for a large outdoor pool, enjoy the convenience and safety of a splash pad. In some cases, potential new residents will consider the availability of such an amenity when considering between two communities. A standalone splashpad open to the public free of charge ensures that the all families in the community have the opportunity to benefit from the investment the City makes. Most community splashpads throughout the state are free to use and serve as tourism attractions that are featured on Travel Iowa’s website:*

*<https://www.traveliowa.com/getinspiredetails/free-summer-fun-at-splash-pads/153/>.*

### **TEAM BUILDING AGREEMENTS**

The Mayor and City Council reviewed a list of ideas and suggestions relating to team building and building a better working relationship. The list of team building suggestions submitted by council members is identified as **Exhibit E-1**. The City Department Heads also identified their team building suggestions and their list is identified as **Exhibit E-2**.

## **FUTURE PLANNING SUGGESTIONS**

It is recommended that the city staff and management team prepare an “action plan” for the capital projects, and the initiatives & programs. The action plan for each goal would define the steps needed to accomplish the various tasks or objectives. These action plans could then be presented to the Mayor and City Council for review and approval and made a part of this Goal Setting Report.

It is recommended that the goals and objectives be posted in the Council Chambers at City Hall. The posting of the City Council’s goals and objectives will serve as a reminder to the City Department Heads and Staff Members as to the priorities that were established by the Mayor and City Council.

It is recommended that the City Council review the lists of capital projects/equipment purchases, and initiatives, programs, and monitor the progress that is made on each item on a quarterly basis. The City could use a format that shows the project or item side by side with a comment that updates the City Council and the residents of the City on the progress that has been made on each item at the end of each quarter. The tentative dates for the quarterly updates are: July 18, October 17, January 16, and April 17.

It is important to note that the prioritizing of all the capital projects and various initiatives is not “cast in stone.” The two lists can be modified as new circumstances may dictate. Hopefully, the Mayor and City Council will repeat this process in 2024, which may result in some additional modifications.

## **COMMUNICATION OF COUNCIL GOALS AND OBJECTIVES TO CITIZENS**

Since the citizens of Webster City are basically the “shareholders” or owners of the City, it is important that they are informed about the goals and objectives that have been established by the Mayor and City Council. The following is a brief summary of various activities that have been used in other cities to communicate the City Council’s goals and objectives to local residents.

1. ***City Website.*** After the Mayor and City Council have reviewed and formally adopted the Goal Setting Report, a copy of the report can be placed on the City’s website for review by the citizens of Webster City.
2. ***Newspaper Article.*** The City could request that the local newspaper publish a list of the City Council’s goals and objectives.
3. ***Town Hall Meeting.*** The City Council could schedule a town hall meeting or public forum to present a summary of the City’s goals and objectives and to seek comments and observations from local residents.
4. ***City Hall Posting of Goals.*** The Council’s goals and objectives could be posted in the lobby area at City Hall for interested residents to review.
5. ***Community Leaders’ Meeting.*** The Mayor and City Council could schedule an annual or semi-annual meeting with the School Board, County Board of Supervisors, and the Chamber of Commerce Board of Directors to review and

discuss the City Council's goals and objectives. These meetings could also provide an opportunity to learn more about the projects, programs, and objectives under consideration by these same organizations.

6. ***Presentations to Service Clubs.*** The Mayor, Council Members, and City Manager could make brief presentations to local services clubs and organizations outlining the goals and objectives.
7. ***Public Places –Reading Material.*** A copy of this Goal Setting Report or a brief summary of the City's goals and objectives could be made available in public places, such as the Webster City Library, medical clinics, lawyer offices, or where local residents could read this report while waiting for appointments.

### **FINAL COMMENTS**

It was a pleasure to assist the City of Webster City with this goal setting process. We were impressed with the level of cooperation of the city staff and the elected officials.

Once again, thanks to the City Department Heads, the Mayor, and the City Council Members for the great cooperation and timely response during this process.

Patrick Callahan - Callahan Municipal Consultants, LLC  
April 5, 2022

**EXHIBIT A-1**  
**CITY OF WEBSTER CITY, IOWA**  
**GOAL SETTING SESSION - 2022-2023**

**Major Accomplishments – Mayor/Council Members Responses**

1. Main Street project
2. Completion of East Twin & Nokomis Parks
3. Updating policy to allow of trash carts and growth of new business
4. Implementing a plan for a new water treatment plant and moving forward with project/securing funding.
5. K9 Unit for Police Department
6. The road construction on the majority of Second Street
7. Adding more of the Arts in the Park
8. Adding more businesses to Webster City, to bring in more employment opportunities, such as Scooters, KC Nielsen, John Deere, and Karl Chevrolet.
9. Upgraded most playground equipment in parks.
10. New shelter at West Twin Park
11. Refurbished shelter at Brewer Park
12. Canoe access near 7B Ranch
13. City now collects fees for traffic fines
14. New city manager and assistant city manager
15. Bonebright Historical Park upgrades



**EXHIBIT A-2**  
**CITY OF WEBSTER CITY, IOWA**  
**GOAL SETTING SESSION 2022-2023**

**Major Accomplishments – Department Heads**

1. East Twin Park revitalization – Playground & walking path
2. West Twin Park Shelter
3. Second Street Project
4. Nokomis Park Playground Equipment
5. Wilson Brewer Park Revitalization – cabins reconditioned, trail, benches, & trees
6. Wehrheim Basketball Court
7. Hiring of City Manager – Bringing Daniel back to Webster City
8. Hiring of Assistant City Manager – Biridiana Bishop – part of succession planning
9. Working through/surviving COVID-19, while still accommodating city clients & customers
10. Taking steps in Cyber Security – new password guidelines & Know-Be-4 training
11. Starting an internship program
12. Raising water & sewer rates – beginning steps to finance multiple costly projects
13. Hiring outside financial advisors to help with budgeting, rates, large project financing
14. Completed Comprehensive Plan
15. Police K9 made possible by financial contributions from the community
16. City was fortunate to have three staff who managed the City while between city managers (Beth, Dodie, Ken)
17. New businesses – Karls, Napa, John Deere, Scooter, and Chevrolet dealership
18. Replacement of old vehicles and equipment
19. Construction of Street Department Building
20. Securing Planning and Design Loan for new Wastewater Treatment Plan (WWTP) Project



21. Securing a municipal advisor to aid in Identifying WWTP Construction Funds
22. Secured engineering firm to conduct a Safe Routes to School Study
23. Addressing issues with Water and Wastewater
24. City Ordinances for traffic citations to allow for the fines to come to the City
25. Update to Citywide communications systems – radios & phones
26. Electric underground conversion
27. Electric Utility Comprehensive Study
28. Continued effort for the demolition of dilapidated homes
29. New Annexation Study
30. New Housing Study
31. Annexation of almost 200 acres
32. Kendal Young Park (KTP) Improvements – new roofing on shelter, recondition limestone entrance, & horseshoe courts
33. New Indoor Pool cover
34. Fuller Hall – LED lighting
35. First Street Parking Lot

**EXHIBIT B-1**  
**CITY OF WEBSTER CITY, IOWA**  
**GOAL SETTING SESSION - 2022-2023**

**Issues and Concerns – Mayor/Council Members Responses**

1. City staff/directors reaching retirement and staffing shortages
2. Ongoing issues & concerns with keeping daycare center open and successful
3. Loss & changes in state revenues
4. Trust in City after pinhole leaks
5. Pot hole repairs
6. Recycle bins blowing away
7. Stop sign(s) at the intersections of Union/Walnut and Union/First St.
8. 2020 U. S. Census is not a true count (cause & effect and loss of money)
9. TIF uses and training on TIF

**EXHIBIT B-2**  
**CITY OF WEBSTER CITY, IOWA**  
**GOAL SETTING SESSION 2022-2023**

**Issues and Concerns – Department Heads**

1. General Fund financial forecast and its ability to sustain General Fund Departments
2. Aging infrastructure needs – streets, water, wastewater, & storm water
3. Riverbank stabilization and trail maintenance
4. Aging housing stock
5. Cost increases and lengthy supply chain delays
6. Impact of electrification
7. Childcare availability
8. Fire department apparatuses aging and need to be replaced
9. Fire Department routinely called on for mutual aid, but often the largest agency responding, if not, the only fire department on the scene
10. Fire Department should explore opportunity to share apparatus from nearby fire agencies unable to adequately respond to fire calls.
11. Cost to provide fire protection service to areas outside of city limits exceeds revenue that is brought in from the townships.
12. Lack of housing continues to be a significant issue in the community.
13. Major infrastructure needs in the near future will result in large rate increases for city's utilities, such as wastewater plant, water treatment plant, electric utility underground conversion, and AMI system.
14. Recent U.S. Census indicates 18.5% of residents are minority populations. There are few connections with them despite their growing population, youth in the community, and increased number of minority business owners.
15. Cost of equipment is dramatically increasing in addition to long lead times.
16. Website content and department information needs to be updated to better tell the "City story"
17. Kendall Young Park is a jewel in the community that could be further developed

18. Expansion of trail to Kendall Young Park needs to be rethought after County vacated former right-of way and reverting ownership to adjacent property owner.
19. Police dispatch is centralized in one location. In event of emergency, there is no backup location of operate out of and maintain continuity.
20. Attracting young adults and families to move to the community
21. Lack of retail opportunities resulting in people having to go elsewhere for goods
22. Competition with other entities and agencies for employees.
23. Having back up power at all City buildings.
24. Trying to bring in new businesses. Currently the City can't accept major sanitary sewer businesses, such as meat packing plants or hatcheries.
25. Equipment outdated/needng replaced, such as E34, hose, & loose equipment
26. Volunteerism at a low – Recruitment and Retention
27. Competing for time to dedicate to training with members & family commitments
28. Downtown dual occupancies with living spaces above retail shops
29. Smoke detectors in all living spaces
30. Residents cannot afford the needed utility rate increases
31. Need for more interaction with the County for such things as shared services and shared equipment.
32. Possible loss of the full time Fire Department
33. The City struggles with limited staffing capacity and capabilities. The issue is a combination of the number of staff available and possess the time and analytical ability to field and process the needs.
34. Struggle to recruit personnel willing to relocate to the community. City could consider extending response time for on call duty to 30-45 minutes, but residents' expectation of prompt service and response for afterhours and on call employees will be impacted.
35. Need for Code enforcement – nuisance abatement and property maintenance.
36. Lack of daycare for children – condition of the building and employees.

- 37. Dilapidated buildings & houses
- 38. Deteriorating rental properties
- 39. Wastewater Treatment Plant construction
- 40. Pinhole issue
- 41. Continuing street maintenance
- 42. Moving GIS program ahead
- 43. Funding for upkeep of park improvements
- 44. Funding for the brush site

**EXHIBIT C**  
**CITY OF WEBSTER CITY, IOWA**  
**GOAL SETTING SESSION 2022-2023**

**Significant Initiatives, Programs, & Policies – Department Heads/Council Members Rankings**

<b>Goal/Objective</b>	<b>Dept. Head Votes</b>	<b>City Council Votes</b>
1. Staff Development Objectives <ul style="list-style-type: none"> <li>• Develop or update standard operating procedures for all depts.</li> <li>• Succession planning for future retirements</li> <li>• Reorganization of City Departments and staff to better fit the needs of the City.</li> </ul>	12	5
2. Develop a strategic plan on how to address replacement of aging infrastructure.	11	3
3. Training and development of staff	4	3
4. Reviewing and bidding out City Trash Services and reviewing the current recycling contract for possible updating.	0	3
5. Pursue grant opportunities	6	2
6. Technology Updates <ul style="list-style-type: none"> <li>• Utilize technology to streamline services, manage assets, and record maintenance of assets.</li> <li>• Create a city app for residents to utilize for updates, events, etc.</li> </ul>	4	2
7. Develop hydraulic models of water, sewer and storm water systems to understand current capacity and ability to accommodate future development.	4	2
8. Residential Maintenance Code – owner occupied & rental property and Rental Housing Inspection Program.	4	2
9. Complete master plan studies or updates for water, sewer, and storm water and Wastewater Treatment Plant Improvement Plan.	1	1
10. Vehicle/equipment maintenance program to help with purchase justifications, replacement schedule, driving habits, etc.	9	0
11. Fire Department vehicle & equipment plan with emphasis on funding options, competitiveness, different operational models, and alternatives.	4	0
12. Enhanced community marketing program – such as a billboard on Highway 20.	2	0
13. Continue to work on community risk reduction through education, encouragement, and enforcement.	1	0
14. Update & revise Fee Schedule Resolution on an annual basis.	1	0
15. Consider fire and emergency services being conducted and how to continue relationships with surrounding areas.	0	0
16. Review water and sewer rates	0	0
17. Growth in commercial businesses	0	0
18. Change Wilson Brewer Historical Park to a board run facility	0	0

Goal/Objective	Dept. Head Votes	City Council Votes
19. Develop community engagement strategy for Police Department	0	0
20. Employment incentives for living within the City Limits	0	0
21. Review of sick leave policy (Retirement 60% vs 20%)	0	0
22. Double time pay for working holidays	0	0

**EXHIBIT D**  
**CITY OF WEBSTER CITY, IOWA**  
**GOAL SETTING SESSION 2022-2023**

**Significant Initiatives, Programs, & Policies – Department Heads/Council Members Rankings**

<b>Goal/Objective</b>	<b>Dept. Head Votes</b>	<b>City Council Votes</b>
1. AMI Metering for Water and Electric	11	5
2. Boone River Trail Extension to KYP, county parks or surrounding communities and Kendal Young Park Trail	4	5
3. Street Related Objectives <ul style="list-style-type: none"> <li>Continuation of street improvements</li> <li>Street infrastructure – ongoing or annual program</li> <li>Asphalt repair/rehab equipment to better maintain roads</li> </ul>	10	4
4. Splash Pad	1	4
5. Continuation of the CIPP lining of the sewer collection system	2	3
6. Fuller Hall Expansion – basketball courts & running track	11	2
7. Water Treatment Plant Upgrade - \$11,500,000	6	2
8. Vac truck for sewer operations	5	0
9. Advanced equipment for City mechanic – tire mounting equipment, tools, scanners, etc.	5	0
10. Continuation of the underground electrical	4	0
11. Emergency vehicles, including Fire Apparatus and Police Vehicles	3	0
12. Purchase new Fire Pumper - \$650,000 and purchase of new Fire Tanker/Pumper - \$450,00	2	0
13. Snow plow tracker/public dashboard	0	0
14. Buying the old Kmart and making it into a small Walmart or store like that.	0	0
15. New Aquatic Center – current Pool is 33 years old	0	0
16. Kendall Young Park (KYP) Revitalization	0	0
17. Removal of low head dam of White Fox Road, canoe/kayak access at site	0	0
18. Watermain improvements – Ongoing program	0	0



EXHIBIT E-1  
CITY OF WEBSTER CITY, IOWA  
GOAL SETTING SESSION 2022-2023

Teamwork Suggestions – Mayor/Council Member Responses

1. Good, clear, and timely communication
2. Education/Research on topics presented
3. Open mindedness to change
4. Go to training when available

**EXHIBIT E-2**  
**CITY OF WEBSTER CITY, IOWA**  
**GOAL SETTING SESSION 2022-2023**

**Teamwork Suggestions – Department Heads**

1. Roundtable meetings to promote communications, brainstorming and discussion on how to improve the community
2. Continue to promote expansion and growth for community
3. Help community members understand the “ why” of City projects and policies
4. Continue to provide a respectful and positive environment for staffing during council presentations
5. Continue to work together in a respectful and positive manner
6. That information is shared with all Council Members so they are knowledgeable and have the information needed when making decisions.
7. Quarterly review of the goals and objectives throughout the year following the Goal Setting Session – make this a priority so these are always revisited and either still being pursued or possibly not feasible any longer for some reason or another.
8. Giving staff a “heads up” regarding questions on agenda items such as large purchase requests, so they are more prepared at the meeting to answer.
9. Communication and teamwork is the key to all departments between council, staff and employees.
10. Mayor and City Council work together for the common good.
11. Mayor and City Council work with Department Heads to understand needs.
12. Mayor and City Council remain open to new ideas away from the “norm.”
13. Keep getting positive information out to the community etc. - City Website, Newspaper, Meetings, Open Houses, information to Service Clubs, Facebook & Media.

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## GROVES & CHIZEK LAW OFFICE

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April 26, 2022

TO: Members of the City Council

RE: Summary of Professional Services for April 2022

Dear Council Members:

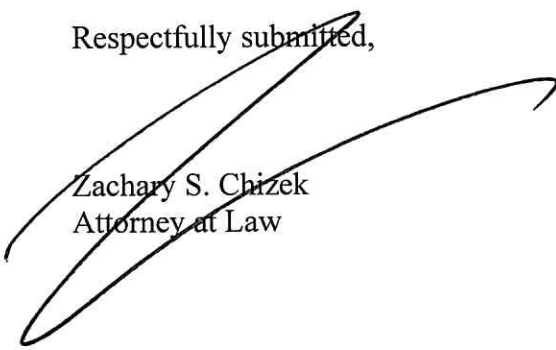
Outlined below is a summary of professional services I have provided for the City of Webster City as City Attorney for the month of April 2022. The main issues I addressed this past month were (a) drafting necessary documents for the purchase of a vacant lot in Home Addition related to the future wastewater treatment plant, (b) drafted necessary documents for the transfer of ownership from Reveiz Farms to the City for a vacant piece of ground related to the future wastewater treatment plant, and (c) working with the City's engineer on the necessary easements for the future wastewater treatment plant.

In regards to the vacant lot in Home Addition, the City had a previous option to purchase said lot. The City has now gone ahead in exercising said option. I prepared the necessary resolution for the May 2<sup>nd</sup> Council Meeting for the Council to approve the purchase of said lot. It will be used in the route for the necessary mains for the future wastewater treatment plant.

In regards to the Reveiz Farm's property, Reveiz Farm's was gracious in providing the City with a small piece of vacant ground to improve the City's route for the future wastewater treatment plant. The necessary documents were prepared and everything went smoothly.

Finally, in regards to the necessary easements required to finalize the route for the mains for the wastewater treatment plant, I've been working with the City's engineers on the project to get the legal description for the easement route. We then sent that legal in to abstracting to ensure we have correct ownership of said property, etc. That just came back. We'll now begin the process of drafting the necessary easement documents to bring to the respective property owners.

Respectfully submitted,



Zachary S. Chizek  
Attorney at Law