

CITY COUNCIL MEETING MINUTES
Webster City, Iowa April 18, 2022 – 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on April 18, 2022, upon call of the Mayor Pro Tem and the advance agenda. The meeting was called to order by Mayor Pro Tem Logan Welch and roll being called there were present in Council Chambers the following Council Members: Abbie Hansen, Megan McFarland, Matt McKinney and Logan Welch. Mayor John Hawkins joined via Zoom.

Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "impossible or impractical". Due to the COVID-19 concerns and social distancing recommendations, this meeting was Open to the Public with limited capacity and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

It was moved by McKinney and seconded by Hansen to approve the agenda
ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Mayor Pro Tem Logan Welch led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

None brought forth

MINUTES AND CLAIMS

It was moved by McFarland and seconded by McKinney that the following motion and Resolutions be approved and adopted collectively:

- a. That the meeting minutes of April 1 and April 4, 2022 be approved.
- b. That Resolution No. 2022-065 approving Payroll for the period ending April 9, 2022 and paid on April 15, 2022, in the amount of \$191,321.82 be passed and adopted.
- c. That Resolution No. 2022-066 approving bills paid in the amount of \$928,232.61 be passed and adopted.
- d. That the Planning and Zoning Commission minutes of April 11, 2022 be accepted and placed on file.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

GENERAL AGENDA

- a. It was moved by McKinney and seconded by Hansen that the issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be approved for the following:
 1. Renewal of Class C Liquor License, Outdoor Service and Sunday Service Gridiron Family Grill and Sports Lounge, 1121 East Second Street
 2. Renewal of Class C Liquor License, Outdoor Service and Sunday Service The Links at Webster City, 405 N. Des Moines Street
 3. Renewal of Class E Liquor License, Class B Native Wine Permit, Class B Wine Permit, Class C Beer Permit – Fareway Stores, Inc., #395, 942 2nd Street

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

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b. It was moved by McKinney and seconded by McFarland that the Third reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, by Amending Chapter 2, Section 2-3, Pertaining to Corporate Limits be approved.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

It was moved by McKinney and seconded by McFarland that Ordinance No. 2022-1855 an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, by Amending Chapter 2, Section 2-3, Pertaining to Corporate Limits be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

c. It was moved by McFarland and seconded by Hansen that the Third reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, by Amending Chapter 44, Section 44-4, Pertaining to the 2-mile Jurisdiction Limits be approved.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

It was moved by McFarland and seconded by Hansen that Ordinance No. 2022-1856 an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, by Amending Chapter 44, Section 44-4, Pertaining to the 2-mile Jurisdiction Limits be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

d. It was moved by Hansen and seconded by McKinney that the Third reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa by Amending Chapter 10, Sec. 10-77, Pertaining to Building Codes be approved.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

It was moved by McFarland and seconded by Hansen that Ordinance No. 2022-1857 an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa by Amending Chapter 10, Sec. 10-77, Pertaining to Building Codes be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

e. It was moved by McKinney and seconded by Hansen that the First reading of an Ordinance repealing the Code of Ordinances of the City of Webster City, Iowa, 2019, by Amending Chapter 34, Article IV, Pertaining to Offenses Relating to Minors within the Corporate Limits of the City of Webster City, Iowa be approved.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

f. It was moved by McFarland and seconded by Hansen that the First reading of an Ordinance repealing the Code of Ordinances of the City of Webster City, Iowa, 2019, by Amending Chapter 12, Article II, Pertaining to Businesses within the Corporate Limits of the City of Webster City, Iowa be approved.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

g. It was moved by McFarland and seconded by Hansen that Resolution No. 2022-067 approving the Designation of SLFRF Funds for the City of Webster City be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

City Manager Daniel Ortiz-Hernandez provided an explanation of the designation of these funds for the investment of Advanced Metering Infrastructure (AMI) water meters.

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h. It was moved by McKinney and seconded by Hansen that Resolution No. 2022-068 setting May 16, 2022 at 6:05 p.m. at City Hall for a Public Hearing on proposed Plans and Specifications and proposed Form of Contract and Estimate of Cost for the Water Treatment Facility Improvement Project be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.
Assistant City Manager Biridiana Bishop provided additional information on the bid letting and details of the project.

i. It was moved by McKinney and seconded by Hansen that Resolution No. 2002-069 authorizing the City Manager to approve Jaycox Family Request to install a Firepit Memorial in Honor of Scott Jaycox at Brewer Creek Park be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.
Assistant City Manager Bishop provided additional details on the Memorial including location and materials to be used.

j. It was moved by McFarland and seconded by Hansen that the request from Chamber of Commerce on street closure for Farmers Market on Des Moines Street between 1st and 2nd Streets from 5:00 to 8:00 p.m. on Thursdays during the months of June-August be approved.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.
Chamber of Commerce Executive Director Anna Woodward reviewed the plans for the Farmers Market weekly event. City Clerk Karyl Bonjour reported that Police, Fire and Street departments have approved the request with some guidelines to be followed.

k. It was moved by McKinney and seconded by McFarland that the request from Kendall Young Library to close a portion of the 600 Block of Water Street on April 28 from 5:00-6:30 p.m. for a Library Game Event be approved.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

l. The Council discussed the Citywide Clean-Up/Drop-Off Event for 2022. Tentative dates will be Friday, June 10, 2022 from 12 Noon to 4:00 p.m. and Saturday, June 11, 2022 from 8:00 a.m. to 12 Noon at the Middle School parking lot. To sign up to help with this event, please contact the City Manager's Office at 515-832-9151. Volunteers are needed and would be greatly appreciated.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS**

It was moved by McKinney and seconded by Hansen that the following items (a-g collectively) be accepted and placed on file:

- a. Financial - March 2022 Reports
- b. City Manager - March 2022 Reports
- c. Inspection Department - March 2022 Report
- d. Police Department - March 2022 Report
- e. Police Department Nuisance - January through March 2022 Reports
- f. Fire Department - March Report
- g. Hamilton County Solid Waste Commission Agenda Packet April 13, 2022

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

COUNCIL COMMITTEE REPORTS

None brought forth.

OTHER REPORTS AND RECOMMENDATIONS

None brought forth.

5. CLOSED SESSION

It was moved by McFarland and seconded by Hansen that the Council meet in Closed Session to evaluate the performance of the City Clerk which is necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session, as provided by Chapter 21.5 I of the Code of Iowa.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Council went out of Open Session at 6:20 p.m.

Council took a 5-minute recess

Council went into Closed Session at 6:25 p.m.

Council returned to Open Session at 6:39 p.m.

It was moved by McFarland and seconded by Hansen that Council adjourn.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

The April 18, 2022 Regular City Council Meeting stood adjourned at 6:40 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk