

CITY COUNCIL MEETING MINUTES
Webster City, Iowa March 21, 2022 – 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on March 21, 2022, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers the following Council Members: Abbie Hansen, John Hawkins, Megan McFarland and Matt McKinney. Council Member Logan Welch joined electronically.

Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "impossible or impractical". Due to the COVID-19 concerns and social distancing recommendations, this meeting was Open to the Public with limited capacity and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

It was moved by McFarland and seconded by McKinney to approve the agenda.
ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

Mayor Hawkins congratulated Ken Wetzler, Public Works Director and Karla Wetzler, Planning and Zoning Director, on their upcoming retirement and thanked them for their 73 plus years of service to the City of Webster City. They will be retiring on April 1, 2022.

MINUTES AND CLAIMS

It was moved by McKinney and seconded by Hansen that the following motion and Resolutions be approved and adopted collectively:

- a. That the meeting minutes of March 7, 2022 be approved.
- b. That Resolution No. 2022-050 approving Payroll for the period ending March 12, 2022 and paid on March 18, 2022, in the amount of \$177,566.66 be passed and adopted.
- c. That Resolution No. 2022-051 approving bills paid in the amount of \$1,013,992.89 be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

GENERAL AGENDA

c. It was moved by McFarland and seconded by McKinney that Resolution No. 2022-052 authorizing the Mayor and City Clerk to Amend the Agreement for Engineering Services with P & E Engineering Co., Carlisle, Iowa, for the 2022 Electrical Underground Conversion Project to allow Additional Easement Acquisitions be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.
Ken Wetzler, Public Works Director, explained the reason to amend the Agreement and get the additional easement acquisitions now, so they are completed when the project moves forward.

City Council Meeting Minutes, March 21, 2022

d. It was moved by McKinney and seconded by Hansen that Resolution No. 2022-053 accepting work, authorizing Final Payment of \$35,148.00 and Release of Retainage in the amount of \$0.00 to Westbrooke Construction Company, Urbandale, Iowa for completion of the 713 2nd Street Façade Renovation Project be passed and adopted.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.
Ken Wetzler, Public Works Director, stated that this would close out the project that CDBG funding was being used for. It has been an ongoing process working with Shirley Helgevold at MIDAS, ASK Studio-the Architect and Westbrooke Construction-the contractor who has completed the work.

6:05 P.M. PUBLIC HEARINGS

a. March 21, 2022 at 6:05 p.m. at Council Chambers in City Hall, Webster City, Iowa being the time and place for a Public Hearing on proposed 2022-2023 Budget, the same was held. No written objections were received and no oral objections were presented.

It was moved by McKinney and seconded by McFarland that Resolution No. 2022-054 adopting, following notice and hearing on the 2022-2023 Operating Budget and Certification of City Taxes for the fiscal year ending June 30, 2023 for the City of Webster City, Iowa be passed and adopted.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

b. March 21, 2022 at 6:05 p.m. at Council Chambers in City Hall, Webster City, Iowa being the time and place for a Public Hearing for the 2022-2023 Capital Improvement Budget and the 2022-2023 through 2026-2027 Capital Improvement Plan, the same was held. No written objections were filed and no oral objections were presented.

It was moved by McFarland and seconded by McKinney that Resolution No. 2022-055 adopting, following notice and hearing, the 2022-2023 Capital Improvement Budget and the 2022-2023 through 2026-2027 Capital Improvement Plan of the City of Webster City, Iowa be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

e. It was moved by McKinney and seconded by Hansen that Resolution No. 2022-056 authorizing the City Manager to Accept Bid from Mobile Crushing and Recycling, Inc. for Concrete Crushing, not to exceed budgeted amount of \$60,000.00, be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.
Brandon Bahrenfuss, Street Department Supervisor reminded Council Members that the first time this was bid, only one bid was received. It was decided to re-bid and now seeking approval to accept bid and proceed.

f. It was moved by Hansen and seconded by McFarland that the First reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, by Amending Chapter 2, Section 2-3, Pertaining to Corporate Limits be approved.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

g. It was moved by McFarland and seconded by Hansen that the First reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, by Amending Chapter 44, Section 44-4, Pertaining to the 2-mile Jurisdiction Limits be approved.

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.
Karla Wetzler, Planning and Zoning Director, explained that these Ordinances need to be amended due to the recent land annexation the City approved.

h. It was moved by Hansen and seconded by McKinney that the First reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa by Amending Chapter 10, Sec. 10-77, Pertaining to Building Codes be approved.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

City Council Meeting Minutes, March 21, 2022

i. It was moved by McFarland and seconded by McKinney that Resolution No. 2022-057 setting April 4, 2022 at 6:05 p.m. at Council Chambers in City Hall, Webster City, Iowa as the time and place for a Public Hearing on a Proposed Purchase Agreement for City owned Property located in West New Castle, Now Webster City, Hamilton County, Iowa be passed and adopted.

ROLL CALL: Hansen, Hawkins, McFarland, McKinney and Welch voting aye.

j. It was moved by McKinney and seconded by McFarland that Resolution No. 2022-058 authorizing the City Manager to sign and execute Engagement Letter with Ahlers and Cooney be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Welch and Hansen voting aye.

Biridiana Bishop, Assistant City Manager, informed that these services will create a better uniformity in the Wastewater Treatment Agreements as they are reviewed and executed.

k. It was moved by McFarland and seconded by Hansen that Resolution No. 2022-059 authorizing the City Manager to purchase a 2022 John Deere Utility Tractor be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch, Hansen and Hawkins voting aye.

Breanne Leshner, Recreation and Public Grounds Assistant Director, provided specifics on the purchase of the Utility Tractor. She also noted because the bid was over the amount budgeted, this needed to be brought to Council for approval to proceed with the purchase.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS**

It was moved by McFarland and seconded by McKinney that the following items (a-e collectively) be accepted and placed on file:

- a. City Manager – February 2022 Report
- b. Inspection Department – February 2022 Report
- c. Police Department – February 2022 Report
- d. Fire Department – February 2022 Report
- e. Hamilton County Solid Waste Commission Agenda Packet of March 9, 2022

ROLL CALL: McKinney, Welch, Hansen, Hawkins and McFarland voting aye.

COUNCIL COMMITTEE REPORTS

None brought forth.

OTHER REPORTS AND RECOMMENDATIONS

None brought forth.

It was moved by Hansen and seconded by McFarland that Council adjourn.

ROLL CALL: Welch, Hansen, Hawkins, McFarland and McKinney voting aye.

The March 21, 2022 Regular City Council Meeting stood adjourned at 6:15 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk