

CITY COUNCIL MEETING MINUTES
Webster City, Iowa March 7, 2022 – 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on March 7, 2022, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers the following Council Members: John Hawkins, Megan McFarland, Matt McKinney and Logan Welch. Currently there is one vacant council seat.

Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "impossible or impractical". Due to the COVID-19 concerns and social distancing recommendations, this meeting was Open to the Public with limited capacity and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

It was moved by McFarland and seconded by Welch to approve the agenda.
ROLL CALL: Hawkins, McFarland, McKinney and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

Mayor Hawkins gave a Proclamation on Honey Bee Day for March 30, 2022. Dick Ostercamp, Director of District 6 of the Iowa Honeybee Producers Association, and his wife Kristi, were present for the proclamation.

MINUTES AND CLAIMS

It was moved by Welch and seconded by McFarland that the following motion and Resolutions be approved and adopted collectively:

- a. That the meeting minutes of February 17, and February 21, 2022 be approved.
- b. That Resolution No. 2022-041 approving Payroll for the period ending February 26, 2022 and paid on March 4, 2022, in the amount of \$175,018.36 be passed and adopted.
- c. That Resolution No. 2022-042 approving bills paid in the amount of \$999,767.64 be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch and Hawkins voting aye.

3. GENERAL AGENDA

a. March 7, 2022 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa, being the time and place for a Public Hearing on Considering Maximum Tax Dollars from certain levies for the City of Webster City's proposed Fiscal Year 2022-2023 Budget, the same was held. No written objections were received and no oral objections were presented.

It was moved by McKinney and seconded by Welch that Resolution No. 2022-043 approving the Maximum Tax Dollars from certain levies for the City's proposed Fiscal Year 2022-2023 Budget be passed and adopted.

ROLL CALL: McKinney, Welch, Hawkins and McFarland voting aye.

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b. It was moved by Welch and seconded by McFarland that March 21, 2022 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa be set as the time and place for a Public Hearing on the proposed 2022-2023 Budget.

ROLL CALL: Welch, Hawkins, McFarland and McKinney voting aye.

c. It was moved by McFarland and seconded by Welch that March 21, 2022 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa be set as the time and place for a Public Hearing for the 2022-2023 Capital Improvement Budget and the 2022-2023 through 2026-2027 Capital Improvement Plan.

ROLL CALL: Hawkins, McFarland, McKinney and Welch voting aye.

d. It was moved by Welch and seconded by McFarland that Resolution No. 2022-044 appointing Abbie Hansen to fill the Vacancy of the Council Seat for the City of Webster City, Iowa, beginning March 7, 2022 and ending December 31, 2023, be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch and Hawkins voting aye.

City Clerk Karyl Bonjour administered the Oath of Office to newly appointed Council Member, Abbie Hansen.

e. It was moved by Welch and seconded by McFarland that the Third reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019 by Amending Chapter 10 Article IV, Pertaining to the Iowa Statewide Urban Design Standards for Public Improvements and the Iowa Statewide Urban Standard Specifications for Public Improvements Manuals be approved.

ROLL CALL: McKinney, Welch, Hawkins and McFarland voting aye.

It was moved by Welch and seconded by McKinney that Ordinance 2022-1854, an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019 by Amending Chapter 10 Article IV, Pertaining to the Iowa Statewide Urban Design Standards for Public Improvements and the Iowa Statewide Urban Standard Specifications for Public Improvements Manuals be passed and adopted.

ROLL CALL: Welch, Hawkins, McFarland and McKinney voting aye.

f. It was moved by Welch and seconded by McFarland that Resolution No. 2022-045 Amending Resolution 2022-023 adopted January 17, 2022 Establishing Fees for Service by Adding Animal Ordinance Violations and Labor Rates be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney and Welch voting aye.

g. It was moved by McFarland and seconded by Welch that Resolution No. 2022-046 authorizing the Assistant City Manager to submit an Application to the Iowa Department Homeland Security and Emergency Management Federal Emergency Management Agency Hazard Mitigation Assistance Program be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch and Hawkins voting aye.

h. It was moved by Welch and seconded by McKinney that Resolution No. 2022-047 authorizing the City Manager to sign quotation for Cleaning of the Two Primary Digester with Nutri-Ject Systems, Inc. and Authorizing the City Manager to make necessary Budget Amendments to pay for services rendered be passed and adopted.

ROLL CALL: McKinney, Welch, Hawkins and McFarland voting aye.

i. It was moved by Welch and seconded by McFarland that entering into a three year farm lease with Brock Miller, 1946 Blueberry Hill Drive, Webster City, Iowa on City owned property – 4 parcels totaling 105.77 acres be approved.

ROLL CALL: Welch, Hawkins, McFarland and McKinney voting aye.

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j. It was moved by Welch and seconded by McKinney that Resolution No. 2022-048 authorizing the Mayor to sign Grant Agreement between City of Webster City and the Webster City Daycare that provides \$10,000.00 Bridge Grant to Assist with Operational Expenses be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney and Welch voting aye.

City Manager, Daniel Ortiz-Hernandez, explained to Council that this agreement ratifies Council action at a previous Work Session.

k. It was moved by Welch and seconded by McFarland that Resolution No. 2022-049 authorizing the Mayor to sign a Loan Agreement between City of Webster City and the Webster City Daycare that provides up to \$97,816.00 to assist the Daycare with Reimbursable Expenses associated with the Investing in Iowa Child Care (IICC) Grant be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch and Hawkins voting aye.

City Manager Ortiz-Hernandez explained the provisions of the loan agreement.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS**

a. Council Committee Reports – None brought forth.

b. Other reports and recommendations – None brought forth.

OTHER ITEMS SENT TO COUNCIL

a. The City Attorney Report/Update from March 2, 2022 was previously given to Council for review.

CLOSED SESSION

It was moved by McKinney and seconded by McFarland that Council meet in Closed Session for the following:

a. Meet in Closed Session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation, as provided by Chapter 21.5 c. of the Code of Iowa.

b. Meet in Closed Session to discuss the purchase/sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, as provided by Chapter 21.5 j. of the Code of Iowa

ROLL CALL: McKinney, Welch, Hawkins and McFarland voting aye.

Council went out of Open Session at 6:26 p.m.

Council took a short recess

Council went into Closed Session at 6:31 p.m.

Council returned to Open Session at 7:40 p.m.

It was moved by McKinney and seconded by McFarland that Council adjourn.

ROLL CALL: Welch, Hawkins, McFarland and McKinney voting aye.

The March 7, 2022 Regular City Council Meeting stood adjourned at 7:41p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk