

City Council Meeting
City Hall - Webster City, Iowa
March 7, 2022 - 6:00 p.m.

**Council Members and minimal staff will be meeting
in the Council Chambers at City Hall.**

Due to the COVID-19 concerns and social distancing recommendations,
this meeting will be Open to the Public, with limited seating available
in the Council Chambers, and also by ELECTRONIC MEANS.
Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when
there are valid concerns that an in-person meeting is "impossible or impractical".

Join Zoom Meeting

<https://us02web.zoom.us/j/88418635631>

Meeting ID: 884 1863 5631

One tap mobile

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Dial by your location

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Find your local number: <https://us02web.zoom.us/u/kbu4wKKaBq>

Join by Skype for Business

<https://us02web.zoom.us/skype/88418635631>

ROLL CALL

Motion on Approval of Agenda

Pledge of Allegiance

1. PETITIONS – COMMUNICATIONS – REQUESTS

This is the time of the meeting that a citizen may address the Council on a matter not on the Agenda. **(no more than five minutes per person)**

Except in cases of emergency, the City Council will not take any action at this meeting, but may ask the City Staff to research the matter or have the matter placed on the Agenda for a future meeting.

a. Public Information

b. [PROCLAMATION](#) by Mayor on Honey Bee Day March 30, 2022

2. MINUTES AND CLAIMS

The following items have been deemed to be non-controversial, routine actions to be approved by the Council in a single motion. If a Council member, or a member of the audience wishes to have an item removed from this list, it will be considered in its normal sequence on the Agenda.

- a. MINUTES of [February 17](#) and [February 21](#), 2022
- b. [RESOLUTION](#) on [PAYROLL](#) for the period ending February 26, 2022 and paid on March 4, 2022
- c. [RESOLUTION](#) on [BILLS](#) Approve [FUND LIST](#)

3. GENERAL AGENDA

- a. 6:05 P.M. PUBLIC HEARING on Considering Maximum Tax Dollars from certain levies for the City of Webster City's proposed Fiscal Year 2022-2023 Budget.

[COUNCIL MEMORANDUM](#) [NOTICE](#)

[RESOLUTION](#) approving the Maximum Tax Dollars from certain levies for the City's proposed Fiscal Year 2022-2023 Budget.

[COUNCIL MEMORANDUM](#)

- b. Motion setting time and place for a Public Hearing on proposed 2022-2023 Budget (*March 21 6:05 p.m.*) [NOTICE](#)
- c. Motion setting time and place for a Public Hearing for 2022-2023 Capital Improvement Budget and 2022-2023 through 2026-2027 Capital Improvement Plan (*March 21 6:05 p.m.*) [NOTICE](#)
- d. [RESOLUTION](#) on Appointment to fill the Vacancy of Council Seat for the City of Webster City, Iowa.
- e. [COUNCIL MEMORANDUM](#) Third reading of an [ORDINANCE](#) amending the Code of Ordinances of the City of Webster City, Iowa, 2019 by Amending Chapter 10 Article IV, Pertaining to the Iowa Statewide Urban Design Standards for Public Improvements and the Iowa Statewide Urban Standard Specifications for Public Improvements Manuals.

Pass and Adopt Ordinance.
- f. [RESOLUTION](#) Amending Resolution 2022-023 adopted January 17, 2022 Establishing Fees for Service by Adding Animal Ordinance Violations and Labor Rates.

City Council Meeting Agenda March 7, 2022

g. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) authorizing the Assistant City Manager to submit an Application to the Iowa Department Homeland Security and Emergency Management Federal Emergency Management Agency Hazard Mitigation Assistance Program. [LIFT STATION ESTIMATES](#) [SIZING LETTERS](#)

[TRANSFER SWITCH SPEC SHEET](#) [40REOZK SPEC SHEET](#)

[60RESOZK SPEC SHEET](#)

h. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) authorizing the City Manager to sign quotation for Cleaning of the Two Primary Digester with Nutri-Ject Systems, Inc. and Authorizing the City Manager to make necessary Budget Amendments to pay for services rendered. [QUOTE 11-19-21](#) [QUOTE 2-11-22](#)

i. [COUNCIL MEMORANDUM](#): Motion approving entering into a three year farm lease with Brock Miller, 1946 Blueberry Hill Drive, Webster City, Iowa on City owned property – 4 parcels totaling 105.77 acres.

[MAP](#)

[BID TAB](#)

[LEASE](#)

j. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) authorizing the Mayor to sign Grant Agreement between City of Webster City and the Webster City Daycare that provides \$10,000.00 Bridge Grant to Assist with Operational Expenses. [AGREEMENT](#)

k. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) authorizing the Mayor to sign a Loan Agreement between City of Webster City and the Webster City Daycare that provides up to \$97,816.00 to assist the Daycare with Reimbursable Expenses associated with the Investing in Iowa Child Care (IICC) Grant. [AGREEMENT](#)

[GRANT CHART](#)

[PROGRAM CITIES](#)

**4. REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS**

- a. Council Committee Reports
- b. Other reports and recommendations

5. OTHER ITEMS

- a. City Attorney [REPORT/UPDATE](#) March 2, 2022.

6. CLOSED SESSION

- a. Meet in Closed Session. to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation, as provided by Chapter 21.5 c. of the Code of Iowa.
- b. Meet in Closed Session to discuss the purchase/sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, as provided by Chapter 21.5 j. of the Code of Iowa

RETURN TO OPEN SESSION

7. ADJOURN

NOTE: The Council may act by motion, resolution or ordinance on items listed on the Agenda



PROCLAMATION

WHEREAS, honey bees and native insects are important as pollinators for a third of the food we eat. Honey bees are vital in production of over 90 crops grown across the nation, many of which are in Iowa. Honey bees contribute to a healthy Iowa environment by assuring the availability of fruits, vegetables, nuts and flowers for wildlife and all Iowans; and

WHEREAS, Iowa's 45,000 or more honey bee hives produce about 4 million pounds of honey valued at over \$8 million and honey bees provide an estimated \$92 million economic value to Iowa crops from their pollination; and

WHEREAS, Iowa has over 4,500 beekeepers representing hobbyists, sideliners as part time small businesses and full time commercial beekeepers. Beekeepers have as few as 1-2 hives in a single apiary to a hundred apiaries with thousands of hives of individual commercial operations; and

WHEREAS, traditionally, beekeeping occurred in rural areas of Iowa. Now bee hives increasingly are in urban areas with the rising interest of hobby beekeepers that keep honey bees in Iowa cities and towns; and

WHEREAS, THE State of Iowa has an active apiary program that protects honey bees and beekeepers by inspecting for apiary diseases and pests as well as actively encouraging best beekeeping practices by outreach to individuals and beekeeping groups; and

WHEREAS, honey bees face serious threats from invasive pests and disease, decreasing bee friendly habitat, variable climate and pesticide and herbicide pressure:

THEREFORE, I, John Hawkins, Mayor of the City of Webster City, Iowa, do hereby proclaim March 30, 2022 as IOWA HONEY BEE DAY and encourage all citizens, residents and visitors to join in observing this day and focusing on the importance of honey bees to our state economy, to enjoy the honey and other products of the hive, to recognize the honey bees' role in maintaining our Iowa environment, and to assist in reducing the threats to honey bee survival in our state.

Date

John Hawkins, Mayor
City of Webster City, Iowa

CITY COUNCIL PUBLIC MEETING/WORK SESSION MINUTES
Webster City, Iowa February 17, 2022 – 5:15 p.m.

The City Council met for a special Public Meeting/Work Session at the City Hall, Webster City, Iowa at 5:15 p.m., on February 17, 2022, upon call of the Mayor and the advance agenda. *Due to the COVID-19 concerns and social distancing recommendations, this meeting was Open to the Public with limited capacity*

1. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers the following Council Members: John Hawkins, Megan McFarland and Logan Welch. Council Member Matt McKinney was absent at time of Roll Call.

2. It was moved by Welch and seconded by McFarland to approve the agenda.

ROLL CALL: Hawkins, McFarland and Welch voting aye.

3. Mayor John Hawkins led the Pledge of Allegiance.

Council Member Matt McKinney arrived at 5:17 p.m.

4. It was moved by Welch and seconded by McFarland that Council meet in Closed Session to evaluate the Professional competency of an individual(s) whose appointment, hiring performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session as provided by Chapter 21.5 i of the Code of Iowa.

ROLL CALL: McFarland, Welch, Hawkins and McKinney voting aye.

Council went into Closed Session at 5:17 p.m.

Council returned to Open Session at 6:05 p.m.

5. A Work Session was held on the 2022-2023 proposed Budget. Also in attendance for the Work Session were City Manager Daniel Ortiz-Hernandez, Assistant City Manager Biridiana Bishop, Finance Director Dodie Wolfgram and Assistant to the Finance Director Dedra Nerland,

City Manager Ortiz-Hernandez provided overviews of the General Fund by Category, the Capital Improvement Plan and the Capital Equipment Plan. Discussion was also held on the Max Tax Levy asking for the upcoming budget year. Council consensus was to have two options presented on the levy at the regular City Council Meeting on February 21, 2022 and Council would take action to set the Public Hearing on one of the options.

Susanne Gerlach, Jon Burmeister and Carrie Swartz of PFM Financial Advisors, LLC, Des Moines, Iowa were present and provided a Utility Revenue Requirement Analysis. They reviewed financial performance, projected financial performance, expenses and budget summary for the City water, wastewater and electric utilities. They will continue to maintain the financial planning models and update as new financial data is available and adjust accordingly in the future.

It was moved by McFarland and seconded by Welch that Council adjourn.

ROLL CALL: McFarland, McKinney, Welch and Hawkins voting aye.

The February 17, 2022 Special Public Meeting/Work Session stood adjourned at 7:42 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk

CITY COUNCIL MEETING MINUTES
Webster City, Iowa February 21, 2022 – 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on February 21, 2022, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers the following Council Members: John Hawkins, Megan McFarland, Matt McKinney and Logan Welch. Currently there is one vacant council seat.

Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "impossible or impractical". Due to the COVID-19 concerns and social distancing recommendations, this meeting was Open to the Public with limited capacity and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

It was moved by McFarland and seconded by Welch to approve the agenda.
ROLL CALL: Hawkins, McFarland, McKinney and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

None brought forth.

MINUTES AND CLAIMS

It was moved by Welch and seconded by McKinney that the following motion and Resolutions be approved and adopted collectively:

- a. That the meeting minutes of February 7, 2022 be approved.
- b. That Resolution No. 2022-031 approving Payroll for the period ending February 12, 2022 and paid on February 18, 2022, in the amount of \$171,079.08 be passed and adopted.
- c. That Resolution No. 2022-032 approving bills paid in the amount of \$430,559.95 be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch and Hawkins voting aye.

GENERAL AGENDA

- a. Janet Adams and Mark Dohms, on behalf of Arts R Alive, gave a presentation on the planned Kent Harfst Memorial to be placed on the hillside of Brewer Creek Park. They have presented to the Parks and Recreation Commission and the Planning and Zoning Commission and have approval from both. They provided information on the fundraising and construction of the Memorial and hope that it will be in place by Fall of this year.

It was moved by Welch and seconded by McFarland that the Planning and Zoning Commission Minutes of February 14, 2022 be accepted and placed on file.

ROLL CALL: McKinney, Welch, Hawkins and McFarland voting aye.

City Council Meeting Minutes, February 21, 2022

It was moved by Welch and seconded by McKinney that the request from Arts R Alive to place the Kent Harfst Memorial Sculpture in the Brewer Creek Park area be approved.

ROLL CALL: Welch, Hawkins, McFarland and McKinney voting aye.

b. It was moved by McFarland and seconded by McKinney that the issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be approved for the following:

1. Class C Beer Permit and Sunday Service
Doc's Stop, Inc., 407 Closz Drive
2. Class E Liquor License, Class C Beer Permit, Class B Wine Permit and Sunday Service, Hiway 20 Liquor & Tobacco, 1345 Second Street

ROLL CALL: Hawkins, McFarland, McKinney and Welch voting aye.

c. It was moved by McKinney and seconded by McFarland to table the Agenda Item - Resolution on Appointment to fill the Vacancy of Council Seat for the City of Webster City, Iowa until the March 7, 2022 regular City Council Meeting.

ROLL CALL: McFarland, McKinney, Welch and Hawkins voting aye.

Council Member McKinney mentioned that Council interviewed a good number of candidates and would like to explore the cost of a Special Election before moving forward with how to fill the vacancy. City Clerk Karyl Bonjour will contact the County Auditor and see if an estimate can be provided on the expense of a Special Election.

d. It was moved by Welch and seconded by McKinney that Resolution No. 2022-033 setting March 7, 2022 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa, for a Public Hearing for the purpose of considering the Maximum Tax Dollars from certain levies for the City of Webster City's proposed Fiscal Year 2022-2023 Budget, (33% - Option 1), be passed and adopted.

ROLL CALL: McKinney, Welch, Hawkins and McFarland voting aye.

Dodie Wolfram, Finance Director, provided a background of the implementation of the max levy process now required by cities and informed Council of the details of the levy and the options presented.

e. It was moved by McFarland and seconded by Welch that the second reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019 by Amending Chapter 10 Article IV, pertaining to the Iowa Statewide Urban Design Standards for Public Improvements and the Iowa Statewide Urban Standard Specifications for Public Improvements Manuals be approved.

ROLL CALL: Welch, Hawkins, McFarland and McKinney voting aye.

f. It was moved by Welch and seconded by McKinney that Resolution No. 2022-034 approving Amendment No. 17 to the On-Call Street Paving Specialist Agreement for Professional Services with Snyder & Associates, Inc., Ankeny, Iowa be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney and Welch voting aye.

g. It was moved by McFarland and seconded by Welch that Resolution No. 2022-035 accepting and approving Acquisition of Property generally located at 1417 Third Street in the City of Webster City, Hamilton County, Iowa be passed and adopted.

ROLL CALL: McFarland, McKinney, Welch and Hawkins voting aye.

City Council Meeting Minutes, February 21,2022

h. It was moved by Welch and seconded by McKinney that Resolution No. 2022-036 accepting and approving Acquisition of Property generally located at 909 Harding Court in the City of Webster City, Hamilton County, Iowa be passed and adopted.

ROLL CALL: McKinney, Welch, Hawkins and McFarland voting aye.

i. It was moved by Welch and seconded by McFarland that Resolution No. 2022-037 authorizing execution of Quit Claim Deed conveying City owned property located in Willson, Funk & Co's Addition, addressed as 921 James Street, Webster City, Iowa, to Russell E. Mourton II, be passed and adopted.

ROLL CALL: Welch, Hawkins, McFarland and McKinney voting aye.

j. It was moved by Welch and seconded by McFarland that Resolution No. 2022-038 authorizing the City Manager to purchase a Tandem Axel Dump Truck from Housby Mack and a Dump Box with Hydraulics from Henderson Truck Equipment be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney and Welch voting aye.

Brandon Bahrenfuss, Street Department Supervisor and Cole Youngdale, City Mechanic, were present and provided details on the purchase. This purchase is in the 2022-2023 Capital Equipment Budget, but because of the large fleet shortage and lead time, pre-approval to order the truck and dump box is necessary.

k. It was moved by McKinney and seconded by McFarland that request from Street Department Supervisor to seek bids for a Hydraulic Power Unit and two Submersible Trash Pumps and authorization to purchase if the bids come in under budget be approved.

ROLL CALL: McFarland, McKinney, Welch and Hawkins voting aye.

l. It was moved by Welch and seconded by McKinney that Resolution No. 2022-039 authorizing the City Manager to purchase a 2024 Altec Aerial Truck from Altec Industries, Inc., be passed and adopted.

ROLL CALL: McKinney, Welch, Hawkins and McFarland voting aye.

City Manager Daniel Ortiz-Hernandez explained this request follows the same situation as the above truck for the Street Department in being proactive with an order being placed now, and delivery several months out.

m. It was moved by Welch and seconded by McFarland that Resolution No. 2022-040 authorizing the City Manager to award contract for flooring replacement at Electric Utility Shop located at 309 Third Street to DCD Concrete Coatings be passed and adopted.

ROLL CALL: Welch, Hawkins, McFarland and McKinney voting aye.

REPORTS AND RECOMMENDATIONS OF OFFICERS, BOARDS AND COMMISSIONS

It was moved by Welch and seconded by McFarland that the following items (a-d collectively) be accepted and placed on file:

a. City Manager – January 2022 Report

b. Inspection Department – January 2022 Report

c. Police Department – January 2022 Report and 2022 YTD Report

d. Fire Department – January 2022 Report

ROLL CALL: Hawkins, McFarland, McKinney and Welch voting aye.

COUNCIL COMMITTEE REPORTS

None brought forth.

OTHER REPORTS AND RECOMMENDATIONS

None brought forth.

WORK SESSION – Discussion on Day Care in Webster City

City Manager Ortiz-Hernandez informed that this was an extension of the previous work session held recently where the Council provided a Bridge Grant to Webster City Day Care to help with operational expenses such as payroll. Since that session, additional financial information has been obtained and was presented to Council. The Day Care is continuing to work with CCR & R on grants, bylaws, rate structure and review of rates. Assistance in the form of a Bridge Loan or Gap Financing by the City, for the Center, has been discussed to cover upfront costs for capital repairs/improvements which would be reimbursed by grant monies once the repairs/improvements are completed. There is a deadline to meet in order to receive the grant and with the City's assistance, Webster City Day Care could move forward with getting these repairs/improvements taken care of. Ortiz-Hernandez informed Council they will likely see an agreement in regard to this assistance at the next regular Council meeting on March 7, 2022.

It was moved by Welch and seconded by McKinney that Council meet in Closed Session to discuss the purchase/sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, as provided by Chapter 21.5 j. of the Code of Iowa.

ROLL CALL: McFarland, McKinney, Welch and Hawkins voting aye.

Council went out of Open Session at 7:05 p.m.

A short recess was taken.

Council went into Closed Session at 7:08 p.m.

Council returned to Open Session at 7:43 p.m.

It was moved by McKinney and seconded by Welch that Council adjourn.

ROLL CALL: McKinney, Welch, Hawkins and McFarland voting aye.

The February 21, 2022 regular City Council Meeting stood adjourned at 7:44 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk

RESOLUTION NO. 2022 -

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,
IOWA:

That the payroll for the 80-hour period ending February 26, 2022 and paid on
March 4, 2022 aggregating the sum of \$175,018.36 herewith presented,
be and the same is hereby approved.

Passed and adopted this 7th day of March, 2022.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
11183	HAWKINS, JOHN C.	180.00	.00	.00	.00	.00	.00	180.00	.00	.00	165.07
11190	MCFARLAND, MEGAN E.	150.00	.00	.00	.00	.00	.00	150.00	.00	138.52	.00
11184	MCKINNEY, MATTHEW L.	150.00	.00	.00	.00	.00	.00	150.00	.00	.00	137.38
11186	MILLER, BRIAN S.	50.00	.00	.00	.00	.00	.00	50.00	.00	46.17	.00
11185	WELCH, LOGAN A.	150.00	.00	.00	.00	.00	.00	150.00	.00	.00	137.38
Total CITY COUNCIL:											
5		680.00	.00	.00	.00	.00	.00	680.00	.00	184.69	439.83
20035	BISHOP, BIRIDIANA	3,461.54	80.00	.00	.00	.00	.00	.00	.00	.00	2,316.59
60722	CHELESVIG, BETH A.	3,032.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,983.00
20020	ORTIZ-HERNANDEZ, DANIEL	5,271.15	80.00	.00	.00	.00	.00	.00	175.00	.00	2,938.15
60003	SMITH, ELIZABETH A.	2,135.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,438.25
Total CITY MANAGER:											
4		13,899.89	320.00	.00	.00	.00	.00	.00	175.00	.00	8,675.99
30980	STRONER, BRIAN M.	2,741.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,923.93
Total ENVIRONMENTAL/SAFETY:											
1		2,741.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,923.93
61164	BONJOUR, KARYL K.	2,201.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,448.92
61180	GRIMSHAW, STACY M.	1,580.80	80.00	.00	.00	.00	.00	.00	.00	.00	978.66
61238	HAGLUND, DENISE D.	803.40	52.00	.00	.00	.00	.00	.00	.00	.00	642.12
61190	NERLAND, DEDRA R.	1,684.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,163.46
61163	PEVESTORF, ELIZABETH J.	1,902.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,378.79
30329	WOLFGRAM, DOREEN A.	3,028.00	80.00	.00	.00	.00	.00	.00	.00	.00	2,105.03
Total FINANCE OFFICE:											
6		11,201.00	452.00	.00	.00	.00	.00	.00	.00	.00	7,716.98
41502	CAMPBELL, AARON M.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	18.47
40857	DOOLITTLE, KENDALL J.	20.00	.00	.00	.00	.00	.00	20.00	.00	17.23	.00
41263	ESTLUND, JEROMY J.	2,482.85	115.00	.00	.00	.00	.00	.00	.00	.00	1,783.03
41395	FEICKERT, DAKOTA L.	238.00	15.00	.00	.00	.00	.00	28.00	.00	.00	196.42
41300	FOX, JEFFREY A.	238.00	15.00	.00	.00	.00	.00	28.00	.00	.00	196.42
41438	FRAKES, JUSTIN M.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	18.47
40971	HAYES, BRANDON W.	2,511.60	115.00	.00	.00	.00	.00	.00	.00	.00	1,804.72
41445	HAYES, HARRISON W.	140.00	8.00	.00	.00	.00	.00	28.00	.00	120.60	.00
40031	HOLST, RONALD W.	20.00	.00	.00	.00	.00	.00	20.00	.00	17.23	.00
41192	JESSEN, PHILLIP N.	28.00	.00	.00	.00	.00	.00	28.00	.00	4.11	.00
41460	LEHMAN, MICHEAL L.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	13.47
41200	MADSEN, TODD M.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	34.46
41219	SOWLE JR., ANDREW W.	2,554.70	118.00	.00	.00	.00	.00	.00	.00	.00	1,531.59
41400	STANSFIELD, CHARLES T.	2,993.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,979.23
41029	STEWART, EARL L.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	18.47
41088	TOLLE, PAUL A.	40.00	.00	.00	.00	.00	.00	40.00	.00	34.46	.00
41216	WEINSCHENK, KENRIC J.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	36.94
41213	WILLIAMS, ZACHARY W.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	34.46
40815	WILLS, DON H.	20.00	.00	.00	.00	.00	.00	20.00	.00	18.47	.00
41340	YOUNGDALE, COLE C.	20.00	.00	.00	.00	.00	.00	20.00	.00	18.47	.00
41270	ZEHNER, DONALD F.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	36.94
Total FIRE DEPARTMENT:											
21		11,546.75	466.00	.00	.00	.00	.00	472.00	.00	230.57	7,703.09

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
61240	WINTER, KIRBY L.	4,085.38	80.00	.00	.00	.00	.00	20.00	.00	.00	2,809.14
Total INFORMATION SYSTEMS:		1	4,085.38	80.00	.00	.00	.00	20.00	.00	.00	2,809.14
61235	SIMPSON, CORY L.	1,935.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,355.95
Total INSPECTION:		1	1,935.20	80.00	.00	.00	.00	.00	.00	.00	1,355.95
31210	BARNES, DERRICK S.	3,076.84	82.00	.00	111.21	.00	.00	.00	.00	.00	2,089.19
31185	CASEY, DANA R.	3,145.60	80.00	.00	.00	.00	.00	.00	.00	.00	2,124.46
30678	DICKINSON, ADAM L.	4,239.70	90.00	.00	139.77	.00	.00	.00	.00	.00	2,861.13
31235	KOOPMANN, TRENT D.	2,821.00	90.00	.00	93.00	.00	.00	.00	.00	.00	1,998.33
31230	MC COLLOUGH, DOUGLAS J.	2,905.00	82.00	.00	105.00	.00	.00	.00	.00	.00	2,047.80
31184	MOURTON, RUSSELL E.	3,148.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,804.63
31186	ORTON, RYAN D.	3,385.60	80.00	.00	.00	.00	.00	.00	.00	.00	2,280.52
30918	PARKHILL, MARTY E.	3,400.00	80.00	.00	.00	.00	.00	.00	.00	.00	2,327.86
Total LINE DEPARTMENT:		8	26,121.74	664.00	.00	448.98	.00	.00	.00	.00	17,533.92
30976	MADSEN, TODD M.	1,725.61	80.00	.00	.00	.00	.00	.00	.00	.00	1,251.49
31188	PASCHKE, RODNEY A.	1,662.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,093.93
Total METER DEPARTMENT:		2	3,388.01	160.00	.00	.00	.00	.00	.00	.00	2,345.42
60421	WETZLER, KARLA J.	2,802.40	80.00	.00	.00	.00	.00	.00	.00	.00	2,033.10
Total PLANNING/ZONING:		1	2,802.40	80.00	.00	.00	.00	.00	.00	.00	2,033.10
40540	ARENDS, PEGGY J.	2,378.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,525.03
41480	DILLEY, JEAN M.	1,430.40	80.00	.00	.00	.00	.00	.00	.00	.00	994.10
41500	HOLCOMBE, IAN J.	1,437.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,025.25
41390	NOWELL, TANNER J.	1,667.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,210.79
41475	RUSH, DEBORAH G.	1,668.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,138.70
41074	SCHULZ, RHONDA F.	352.96	16.00	.00	.00	.00	.00	.00	.00	.00	270.41
41510	WHITEHILL, AUDRIANA G.	1,280.60	72.00	.00	.00	.00	.00	.00	.00	.00	932.65
41207	WINDSCHITL, JOAN E.	1,788.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,148.90
Total POLICE DEPARTMENT-D:		8	12,003.96	568.00	.00	.00	.00	.00	.00	.00	8,245.83
41430	BASINGER, RYAN A.	2,362.73	84.00	.00	.00	.00	.00	.00	.00	.00	1,674.76
41191	HOUGE, CLINTON J.	2,547.72	84.00	.00	.00	.00	.00	.00	.00	.00	1,785.89
41453	LEHMAN, MICHEAL L.	2,305.80	84.00	.00	.00	.00	.00	.00	.00	.00	1,697.97
41465	LOWE, ANDREW T.	2,352.48	86.00	79.92	.00	.00	.00	.00	.00	.00	1,656.10
41479	LUFT, ANTHONY J.	2,248.96	84.00	.00	.00	.00	.00	.00	.00	.00	1,654.79
41230	MCKINLEY, ERIC K.	2,679.04	84.00	.00	.00	.00	.00	.00	.00	.00	1,944.33
41110	MORK, SHILOH B.	3,173.60	80.00	.00	.00	.00	.00	.00	.00	.00	2,121.62
41471	MOURLAM, DALTON G.	2,247.36	84.00	.00	.00	.00	.00	.00	.00	.00	1,589.90
41225	PRITCHARD, BRANDON D.	2,499.72	84.00	.00	.00	.00	.00	.00	.00	.00	1,767.01
41482	RICHARDSON, COLT A.	2,254.56	84.00	.00	.00	.00	.00	.00	.00	.00	1,661.50
41426	ROSE, DYLAN M.	2,394.69	86.00	82.41	.00	.00	.00	.00	.00	.00	1,373.33

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
41450	THUMMA, STEVEN L.	2,322.15	84.00	.00	.00	.00	.00	.00	.00	.00	1,477.76
41495	WATKINS, MARK D.	2,381.40	84.00	.00	.00	.00	.00	.00	.00	.00	1,755.53
Total POLICE DEPARTMENT-O:											
		13	31,770.21	1,092.00	162.33	.00	.00	.00	.00	.00	22,160.49
70980	HARMS, BRIAN K.	1,685.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,247.01
51195	RODEN, JACOB J.	1,823.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,256.18
Total PUBLIC GROUNDS:											
		2	3,508.80	160.00	.00	.00	.00	.00	.00	.00	2,503.19
61200	ALCAZAR, MATTHEW D.	2,061.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,195.10
20025	WETZLER, KENNETH L.	3,440.00	80.00	.00	.00	.00	.00	.00	.00	.00	2,116.15
Total PUBLIC WORKS:											
		2	5,501.60	160.00	.00	.00	.00	.00	.00	.00	3,311.25
81653	BINDER, MEREDITH K.	247.00	19.00	.00	.00	.00	.00	.00	.00	228.11	.00
81726	BINDER, RILEY K.	120.00	10.00	.00	.00	.00	.00	.00	.00	.00	110.82
81669	DRAEGER, MAKAYLEE M.	251.00	22.25	.00	.00	.00	.00	.00	.00	.00	228.80
70100	FLAWS, LARRY J.	2,544.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,703.17
81708	GALLENTE, ABIGAIL M.	120.00	10.00	.00	.00	.00	.00	.00	.00	109.82	.00
70107	GLASCOCK, MARK A.	1,868.30	83.00	.00	99.50	.00	.00	.00	.00	.00	1,231.00
81711	HANSEN, ELLA M.	96.00	8.00	.00	.00	.00	.00	.00	.00	.00	88.66
81690	HURT, TIM E.	195.00	15.00	.00	.00	.00	.00	.00	.00	.00	180.08
81738	JOHNSON, NOLAN J.	368.00	32.00	.00	.00	.00	.00	.00	.00	.00	302.94
81667	LAMB, MITCHELL S.	78.00	6.00	.00	.00	.00	.00	.00	.00	.00	67.12
70975	LESHER, BREANNE M.	2,144.81	80.00	.00	.00	.00	.00	.00	.00	.00	1,449.11
81651	LINDSTROM, SARAH J.	96.00	8.00	.00	.00	.00	.00	.00	.00	88.66	.00
81594	MCBURNIE, SONYA L.	723.06	54.00	.00	.00	.00	.00	.00	.00	.00	549.94
81673	MCKEE, BRONWYN E.	68.00	6.00	.00	.00	.00	.00	.00	.00	.00	62.79
81739	MOURLAM, KEITH D.	484.25	37.25	.00	.00	.00	.00	.00	.00	447.21	.00
81689	NELSEN, DENISE L.	791.96	52.00	.00	.00	.00	.00	.00	.00	.00	633.35
31195	PETERSON, RICK E.	1,971.98	84.00	.00	137.58	.00	.00	.00	.00	.00	1,369.09
81665	PRUISMANN, LINDA A.	641.09	39.50	.00	.00	.00	.00	.00	.00	.00	491.61
81719	SCHULTZ, CAMDEN J.	228.00	19.00	.00	.00	.00	.00	.00	.00	.00	210.55
81703	SEISER, DAWSON K.	269.00	23.00	.00	.00	.00	.00	.00	.00	.00	244.42
81470	SPELLMEYER, WILLIAM C.	364.62	25.75	.00	.00	.00	.00	.00	.00	282.79	.00
Total RECREATION:											
		21	13,670.07	713.75	.00	237.08	.00	.00	.00	1,156.59	8,923.45
51187	BAHRENFUSS, BRANDON D.	3,710.36	102.00	.00	714.84	.00	.00	.00	.00	.00	2,561.72
51210	DANIELS, JACOB S.	1,796.12	82.00	.00	64.92	.00	.00	.00	.00	.00	1,267.04
51189	MACRUNNEL, MATTHEW A.	1,964.24	84.00	.00	137.04	.00	.00	.00	.00	.00	1,397.90
51190	RATCLIFF, BRETT D.	2,000.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,328.95
51184	WILLIAMS, ZACHARY W.	2,188.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,502.88
51205	YOUNGDALE, COLE C.	2,258.45	87.50	.00	278.45	.00	.00	.00	.00	.00	1,587.15
Total STREET DEPARTMENT:											
		6	13,917.97	515.50	.00	1,195.25	.00	.00	.00	.00	9,645.64
30772	DINGMAN, CHAD M.	2,210.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,642.53
30977	JACKSON, JEFFREY S.	2,170.96	88.00	.00	.00	.00	.00	.00	.00	.00	1,496.12
31179	WEST, JOHN A.	2,079.55	83.00	.00	110.75	.00	.00	.00	.00	.00	1,558.30

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt	
Total WASTEWATER:												
		3	6,460.91	251.00	.00	110.75	.00	.00	.00	.00	4,696.95	
31189	CHAMBERS, TODD A.	2,793.60	93.00	.00	261.90	.00	.00	.00	.00	.00	1,831.22	
31220	FARWELL, GREGORY A.	2,279.00	84.00	.00	159.00	.00	.00	.00	.00	.00	1,602.48	
31215	KNOWLES, NICHOLAS A.	3,982.27	102.00	.00	651.63	.00	.00	600.00	.00	.00	2,553.27	
31225	PARKER, LOGAN M.	728.00	56.00	.00	.00	.00	.00	.00	.00	.00	672.30	
Total WATER PLANT:												
		4	9,782.87	335.00	.00	1,072.53	.00	.00	600.00	.00	6,659.27	
Grand Totals:												
		109	175,018.36	6,177.25	162.33	3,064.59	.00	.00	1,772.00	175.00	1,571.85	118,683.42

RESOLUTION NO. 2022 -

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,
IOWA:

That we, the City Council of the City of Webster City, Iowa, having examined bills aggregating the sum of \$999,767.64 presented herewith, hereby approve said bills, and the City Clerk is hereby authorized to issue warrants in payment of the same.

Passed and adopted this 7th day of March, 2022.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
PACHECO, MARIO (7428)							
122921	2	Adjustmen	ELECTRIC REFUND	12/29/2021	102.89-	09/22	601-23-80-5903-980
Total 122921:					102.89-		
Total PACHECO, MARIO (7428):					102.89-		
Total 01/03/2022:					102.89-		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
RADWELL INTERNATIONAL, LLC (7445)							
32525616	3	Adjustmen	REBUILT ITRON HAND HELD - METER DEPT	02/01/2022	1,329.86-	09/22	601-23-80-5935-314
32525616	4	Adjustmen	REBUILT ITRON HAND HELD - METER DEPT	02/01/2022	1,329.85-	09/22	602-23-80-5935-314
Total 32525616:					2,659.71-		
Total RADWELL INTERNATIONAL, LLC (7445):					2,659.71-		
Total 02/21/2022:					2,659.71-		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
TREE TOWN CONSULTANTS LLC (7448)							
022222	1	Invoice	OFFICER/CANINE TRAINING	02/22/2022	8,000.00	08/22	214-21-21-5110-231
Total 022222:					8,000.00		
Total TREE TOWN CONSULTANTS LLC (7448):					8,000.00		
Total 02/23/2022:					8,000.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
NORTH IOWA MUNICIPAL ELECTRIC (705)							
02042022	1	Invoice	PURCHASED POWER - JANUARY 2022	02/04/2022	685,757.17	08/22	601-23-50-5555-233
Total 02042022:					685,757.17		
Total NORTH IOWA MUNICIPAL ELECTRIC (705):					685,757.17		
RUAN, INCORPORATED (6862)							
45881	1	Invoice	T10610 - MONTHLY VEHICLE LEASE	02/28/2022	1,511.85	08/22	100-21-21-5110-920
45881	2	Invoice	T10610 - MONTHLY VEHICLE LEASE	02/28/2022	35.38	08/22	100-21-21-5110-921
45881	3	Invoice	T10611 - MONTHLY VEHICLE LEASE	02/28/2022	1,184.76	08/22	100-21-21-5110-920
45881	4	Invoice	T10611 - MONTHLY VEHICLE LEASE	02/28/2022	27.73	08/22	100-21-21-5110-921
45881	5	Invoice	T10612 - MONTHLY VEHICLE LEASE	02/28/2022	1,164.85	08/22	100-21-21-5110-920
45881	6	Invoice	T10612 - MONTHLY VEHICLE LEASE	02/28/2022	65.76	08/22	100-21-21-5110-921
Total 45881:					3,990.33		
Total RUAN, INCORPORATED (6862):					3,990.33		
Total 02/28/2022:					689,747.50		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
PACHECO, MARIO (7428)							
122921+	1	Invoice	ELECTRIC REFUND	12/29/2021	102.89	09/22	601-23-80-5903-980
Total 122921+:					102.89		
Total PACHECO, MARIO (7428):					102.89		
Total 03/01/2022:					102.89		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
AVAILA BANK (6318)							
030122	1	Invoice	FULLER HALL PRINCIPAL PYMT	03/01/2022	5,230.47	09/22	300-22-98-5295-910
030122	2	Invoice	FULLER HALL INTEREST PYMT	03/01/2022	3,923.83	09/22	300-22-98-5295-911
Total 030122:					9,154.30		
Total AVAILA BANK (6318):					9,154.30		
BLACK HILLS ENERGY (3466)							
2074931097	1	Invoice	GAS UTILITY/CEMETERY	02/18/2022	1,416.21	09/22	100-23-42-5371-234
Total 2074931097 02/18/22:					1,416.21		
4752063290	1	Invoice	GAS UTILITY/DEPOT	02/14/2022	833.96	09/22	100-22-42-5221-234
Total 4752063290 02/14/22:					833.96		
5470636360	1	Invoice	GAS UTILITY/FULLER HALL	02/14/2022	863.77	09/22	100-22-42-5233-234
Total 5470636360 02/14/22:					863.77		
5542531803	1	Invoice	GAS UTILITY/FIRE STATION	02/14/2022	1,359.84	09/22	100-21-22-5140-234
Total 5542531803 02/14/2022:					1,359.84		
6886529163	1	Invoice	GAS UTILITY/OD POOL	02/21/2022	37.45	09/22	100-22-42-5242-234
Total 6886529163 02/21/22:					37.45		
7824805624	1	Invoice	GAS UTILITY/WWTP	02/21/2022	4,340.77	09/22	603-23-70-5642-234
Total 7824805624 02/21/22:					4,340.77		
8081102404	1	Invoice	GAS UTILITY/SENIOR CENTER	02/14/2022	853.04	09/22	100-22-42-5280-234
Total 8081102404 02/14/2022:					853.04		
9634407409	1	Invoice	GAS UTILITY/STREET DEPT	02/21/2022	2,479.23	09/22	204-23-30-5310-234
Total 9634407409 02/21/22:					2,479.23		
Total BLACK HILLS ENERGY (3466):					12,184.27		
BOMGAARS (5165)							
62823834	1	Invoice	SHOP SUPPLIES	02/14/2022	16.59	09/22	204-23-30-5310-314
Total 62823834:					16.59		
62823996	1	Invoice	MISC SNOW EQUIPMENT PARTS	02/15/2022	88.99	09/22	204-23-30-5320-314
Total 62823996:					88.99		
62824091	1	Invoice	FASTENERS	02/15/2022	5.07	09/22	601-23-52-5588-318
Total 62824091:					5.07		
62824359	1	Invoice	FLARE UNION & CAP (shoring unit)	02/16/2022	4.18	09/22	204-23-30-5310-314

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 62824359:					4.18		
62824714	1	Invoice	ROLLER	02/18/2022	1.99	09/22	601-23-52-5588-318
Total 62824714:					1.99		
62824755	1	Invoice	PROPANE CYLINDER & RECIP BLADE	02/18/2022	23.67	09/22	603-23-70-5642-318
Total 62824755:					23.67		
62824764	1	Invoice	WOOD SHOP MATERIAL	02/18/2022	200.85	09/22	100-23-42-5371-318
Total 62824764:					200.85		
62826038	1	Invoice	SUPPLIES FOR E33	02/22/2022	42.98	09/22	100-21-22-5140-318
Total 62826038:					42.98		
62826104	1	Invoice	SUPER CLEAN	02/22/2022	19.98	09/22	601-23-52-5588-318
Total 62826104:					19.98		
62826258	1	Invoice	PUMP UP SPRAYER & CLEANING SUPPLIES	02/23/2022	51.65	09/22	601-23-52-5588-318
Total 62826258:					51.65		
62826296	1	Invoice	SUPER CLEAN	02/23/2022	9.99	09/22	601-23-52-5588-318
Total 62826296:					9.99		
62826391	1	Invoice	SHOP TOWELS & BATTERIES (ROD)	02/23/2022	21.23	09/22	601-23-80-5905-318
62826391	2	Invoice	SHOP TOWELS & BATTERIES (ROD)	02/23/2022	21.23	09/22	602-23-80-5903-318
Total 62826391:					42.46		
62827754	1	Invoice	DOG FOOD FOR K-9	02/28/2022	54.99	09/22	214-21-21-5110-318
Total 62827754:					54.99		
Total BOMGAARS (5165):					563.39		
BOONE VALLEY IKES (107)							
022222	1	Invoice	RANGE MEMBERSHIPS/NOWELL & HOLCOM	02/22/2022	100.00	09/22	100-21-21-5180-215
Total 022222:					100.00		
Total BOONE VALLEY IKES (107):					100.00		
BORDER STATES INDUSTRIES INC (6530)							
923708225	1	Invoice	20 - #2 WRAPLOCK TOP TIES	02/14/2002	130.54	09/22	601-23-52-5588-318
Total 923708225:					130.54		
923718749	1	Invoice	80 - #2 WRAPLOCK TOP TIES	02/15/2022	522.16	09/22	601-23-52-5588-318
Total 923718749:					522.16		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total BORDER STATES INDUSTRIES INC (6530):					652.70		
CAPITAL SANITARY SUPPLY (6096)							
C343115	1	Invoice	COPY PAPER	02/16/2022	3.63	09/22	100-21-22-5140-316
C343115	2	Invoice	COPY PAPER	02/16/2022	3.63	09/22	204-23-30-5310-316
C343115	3	Invoice	COPY PAPER	02/16/2022	3.63	09/22	603-23-70-5921-316
C343115	4	Invoice	COPY PAPER	02/16/2022	3.63	09/22	100-23-42-5371-316
C343115	5	Invoice	COPY PAPER	02/16/2022	3.63	09/22	602-23-61-5921-316
C343115	6	Invoice	COPY PAPER	02/16/2022	3.63	09/22	100-21-18-5190-316
C343115	7	Invoice	COPY PAPER	02/16/2022	3.63	09/22	100-23-43-5361-316
C343115	8	Invoice	COPY PAPER	02/16/2022	3.63	09/22	601-24-16-5921-316
C343115	9	Invoice	COPY PAPER	02/16/2022	3.63	09/22	100-22-42-5233-316
C343115	10	Invoice	COPY PAPER	02/16/2022	3.63	09/22	601-23-52-5921-316
C343115	11	Invoice	COPY PAPER	02/16/2022	3.63	09/22	100-21-21-5110-316
C343115	12	Invoice	COPY PAPER	02/16/2022	3.63	09/22	100-24-18-5470-316
C343115	13	Invoice	COPY PAPER	02/16/2022	3.74	09/22	100-24-12-5430-316
C343115	14	Invoice	COPY PAPER	02/16/2022	6.81	09/22	602-23-81-5921-316
C343115	15	Invoice	COPY PAPER	02/16/2022	1.76	09/22	603-23-81-5921-316
C343115	16	Invoice	COPY PAPER	02/16/2022	11.03	09/22	601-23-81-5921-316
C343115	17	Invoice	COPY PAPER	02/16/2022	2.07	09/22	100-24-14-5435-316
C343115	18	Invoice	COPY PAPER	02/16/2022	4.37	09/22	602-23-80-5921-316
C343115	19	Invoice	COPY PAPER	02/16/2022	1.05	09/22	603-23-80-5921-316
C343115	20	Invoice	COPY PAPER	02/16/2022	11.00	09/22	601-23-80-5921-316
C343115	21	Invoice	COPY PAPER	02/16/2022	1.08	09/22	100-24-30-5380-316
C343115	22	Invoice	COPY PAPER	02/16/2022	1.08	09/22	601-24-30-5380-316
C343115	23	Invoice	COPY PAPER	02/16/2022	1.63	09/22	602-24-30-5380-316
C343115	24	Invoice	COPY PAPER	02/16/2022	1.63	09/22	603-24-30-5380-316
C343115	25	Invoice	CUSTODIAL SUPPLIES	02/16/2022	55.16	09/22	601-23-36-5480-318
C343115	26	Invoice	CUSTODIAL SUPPLIES	02/16/2022	44.12	09/22	602-23-36-5480-318
C343115	27	Invoice	CUSTODIAL SUPPLIES	02/16/2022	44.12	09/22	603-23-36-5480-318
C343115	28	Invoice	CUSTODIAL SUPPLIES	02/16/2022	77.21	09/22	100-24-36-5480-318
Total C343115:					311.42		
Total CAPITAL SANITARY SUPPLY (6096):					311.42		
CENTRAL IOWA BLDG SUPPLY (1298)							
10093596	1	Invoice	SNOW EQUIPMENT MATERIALS	02/11/2022	694.68	09/22	204-23-30-5320-314
Total 10093596:					694.68		
10093644	1	Invoice	SNOW EQUIPMENT MATERIALS	02/16/2022	194.08	09/22	204-23-30-5320-314
Total 10093644:					194.08		
10093700	1	Invoice	TK#26	02/17/2022	448.27	09/22	204-23-30-5310-314
Total 10093700:					448.27		
Total CENTRAL IOWA BLDG SUPPLY (1298):					1,337.03		
CENTURY LINK (4614)							
281022766	1	Invoice	TELEPHONE SERVICE	02/12/2022	9.41	09/22	100-24-12-5430-230
281022766	2	Invoice	TELEPHONE SERVICE	02/12/2022	18.80	09/22	602-23-81-5921-230
281022766	3	Invoice	TELEPHONE SERVICE	02/12/2022	31.33	09/22	601-23-81-5921-230
281022766	4	Invoice	TELEPHONE SERVICE	02/12/2022	3.13	09/22	603-23-81-5921-230
281022766	5	Invoice	TELEPHONE SERVICE	02/12/2022	5.63	09/22	100-24-14-5435-230
281022766	6	Invoice	TELEPHONE SERVICE	02/12/2022	12.53	09/22	602-23-80-5921-230

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
281022766	7	Invoice	TELEPHONE SERVICE	02/12/2022	3.77	09/22	603-23-80-5921-230
281022766	8	Invoice	TELEPHONE SERVICE	02/12/2022	40.73	09/22	601-23-80-5903-230
281022766	9	Invoice	TELEPHONE SERVICE	02/12/2022	34.46	09/22	100-24-30-5380-230
281022766	10	Invoice	TELEPHONE SERVICE	02/12/2022	12.53	09/22	100-24-18-5470-230
281022766	11	Invoice	TELEPHONE SERVICE	02/12/2022	15.66	09/22	100-21-18-5190-230
281022766	12	Invoice	TELEPHONE SERVICE	02/12/2022	31.11	09/22	204-23-30-5320-230
281022766	13	Invoice	TELEPHONE SERVICE	02/12/2022	73.04	09/22	100-21-22-5140-230
281022766	14	Invoice	TELEPHONE SERVICE	02/12/2022	73.04	09/22	100-23-42-5371-230
281022766	15	Invoice	TELEPHONE SERVICE	02/12/2022	73.03	09/22	601-23-52-5588-230
281022766	16	Invoice	TELEPHONE SERVICE	02/12/2022	73.03	09/22	100-22-42-5233-230
281022766	17	Invoice	TELEPHONE SERVICE	02/12/2022	73.03	09/22	204-23-30-5310-230
281022766	18	Invoice	TELEPHONE SERVICE	02/12/2022	73.03	09/22	603-23-70-5642-230
281022766	19	Invoice	TELEPHONE SERVICE	02/12/2022	73.03	09/22	602-23-61-5642-230
Total 281022766:					730.32		
Total CENTURY LINK (4614):					730.32		
CHIZEK LAW OFFICE (5715)							
022522	1	Invoice	COST ADV/LEGAL PUBLICATIONS	02/25/2022	180.32	09/22	100-21-18-5190-210
022522	2	Invoice	ABSTRACT/TUNGESVIK	02/25/2022	135.00	09/22	100-21-18-5190-212
Total 022522:					315.32		
030122	1	Invoice	CITY ATTORNEY FEES/MARCH 2022	03/01/2022	1,166.67	09/22	100-24-13-5460-212
030122	2	Invoice	CITY ATTORNEY FEES/MARCH 2022	03/01/2022	3,208.33	09/22	601-24-13-5460-212
030122	3	Invoice	CITY ATTORNEY FEES/MARCH 2022	03/01/2022	729.17	09/22	602-24-13-5460-212
030122	4	Invoice	CITY ATTORNEY FEES/MARCH 2022	03/01/2022	729.16	09/22	603-24-13-5460-212
Total 030122:					5,833.33		
123121	1	Invoice	DEC 2021/COSTS ADVANCED-WITHERS & J	12/31/2021	103.30	09/22	100-21-18-5190-299
Total 123121:					103.30		
Total CHIZEK LAW OFFICE (5715):					6,251.95		
CITY OF WEBSTER CITY (176)							
022522	1	Invoice	CITY UTILITIES	02/25/2022	1,463.04	09/22	100-24-36-5480-233
022522	2	Invoice	CITY UTILITIES	02/25/2022	1,045.03	09/22	601-23-36-5480-233
022522	3	Invoice	CITY UTILITIES	02/25/2022	836.02	09/22	602-23-36-5480-233
022522	4	Invoice	CITY UTILITIES	02/25/2022	836.01	09/22	603-23-36-5480-233
022522	5	Invoice	CITY UTILITIES	02/25/2022	1,507.94	09/22	100-21-22-5140-233
022522	6	Invoice	CITY UTILITIES	02/25/2022	634.50	09/22	204-23-30-5310-233
022522	7	Invoice	CITY UTILITIES	02/25/2022	705.01	09/22	100-21-30-5120-233
022522	8	Invoice	CITY UTILITIES	02/25/2022	195.24	09/22	602-23-62-5662-233
022522	9	Invoice	CITY UTILITIES	02/25/2022	544.28	09/22	603-23-71-5662-233
022522	10	Invoice	CITY UTILITIES	02/25/2022	15,719.94	09/22	603-23-70-5642-233
022522	11	Invoice	CITY UTILITIES	02/25/2022	10,213.61	09/22	100-21-30-5160-233
022522	12	Invoice	CITY UTILITIES	02/25/2022	563.57	09/22	100-22-42-5221-233
022522	13	Invoice	CITY UTILITIES	02/25/2022	78.20	09/22	100-22-42-5210-233
022522	14	Invoice	CITY UTILITIES	02/25/2022	6.80	09/22	100-22-42-5210-233
022522	15	Invoice	CITY UTILITIES	02/25/2022	771.08	09/22	100-22-42-5222-233
022522	16	Invoice	CITY UTILITIES	02/25/2022	6,287.73	09/22	100-22-42-5233-233
022522	17	Invoice	CITY UTILITIES	02/25/2022	533.95	09/22	100-23-42-5371-233
022522	18	Invoice	CITY UTILITIES	02/25/2022	10,179.36	09/22	602-23-60-5601-233
022522	19	Invoice	CITY UTILITIES	02/25/2022	303.71	09/22	601-23-51-5566-233
022522	20	Invoice	CITY UTILITIES	02/25/2022	312.92	09/22	601-23-52-5588-233

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
022522	21	Invoice	CITY UTILITIES	02/25/2022	303.71	09/22	601-23-52-5586-233
022522	22	Invoice	CITY UTILITIES	02/25/2022	127.50	09/22	100-22-42-5242-233
022522	23	Invoice	CITY UTILITIES	02/25/2022	2,511.16	09/22	602-23-61-5642-233
022522	24	Invoice	CITY UTILITIES	02/25/2022	496.78	09/22	100-23-43-5361-233
022522	25	Invoice	CITY UTILITIES	02/25/2022	616.51	09/22	100-22-42-5280-233
022522	26	Invoice	CITY UTILITIES	02/25/2022	454.45	09/22	100-21-22-5140-233
022522	27	Invoice	CITY UTILITIES	02/25/2022	731.83	09/22	204-23-30-5310-233
Total 022522:					57,979.88		
022522 SHE	1	Invoice	CITY UTILITIES/WEST TWIN PARK SHELTER	02/25/2022	95.07	09/22	100-22-42-5222-233
Total 022522 SHELTER:					95.07		
022522 WEL	1	Invoice	CITY UTILITIES - WELL #8	02/25/2022	1,398.66	09/22	602-23-60-5601-233
Total 022522 WELL #8:					1,398.66		
Total CITY OF WEBSTER CITY (176):					59,473.61		
CORN BELT POWER COOP, INC. (197)							
15540	1	Invoice	TAPE READINGS & REPORTS	02/15/2022	40.00	09/22	601-23-51-5566-299
Total 15540:					40.00		
Total CORN BELT POWER COOP, INC. (197):					40.00		
COUNSEL OFFICE & DOCUMENT (3995)							
23AR877880	1	Invoice	PRINTER CONTRACT - FULLER HALL	02/22/2022	99.92	09/22	100-22-42-5233-225
Total 23AR877880:					99.92		
23AR880680	1	Invoice	PER CLICK CONTRACT/IT	02/25/2022	3.00	09/22	100-24-16-5420-299
23AR880680	2	Invoice	PER CLICK CONTRACT/IT	02/25/2022	11.00	09/22	601-24-16-5930-299
23AR880680	3	Invoice	PER CLICK CONTRACT/IT	02/25/2022	3.00	09/22	602-24-16-5930-299
23AR880680	4	Invoice	PER CLICK CONTRACT/IT	02/25/2022	3.00	09/22	603-24-16-5930-299
Total 23AR880680:					20.00		
Total COUNSEL OFFICE & DOCUMENT (3995):					119.92		
DAILY FREEMAN JOURNAL, INC. (211)							
7789	1	Invoice	CM 02/07/2022	02/16/2022	255.15	09/22	100-24-14-5435-210
Total 7789:					255.15		
Total DAILY FREEMAN JOURNAL, INC. (211):					255.15		
DGR ENGINEERING (5967)							
00251843	1	Invoice	ENG SVC - USDA/GREENWOOD SOLAR AGR	02/14/2022	5.00	09/22	601-23-36-5923-212
00251843	2	Invoice	ENG SVC - USDA/GREENWOOD SOLAR AGR	02/14/2022	9.00	09/22	601-23-51-5566-212
00251843	3	Invoice	ENG SVC - USDA/GREENWOOD SOLAR AGR	02/14/2022	60.00	09/22	601-23-52-5923-212
00251843	4	Invoice	ENG SVC - USDA/GREENWOOD SOLAR AGR	02/14/2022	18.00	09/22	601-23-80-5905-212
00251843	5	Invoice	ENG SVC - USDA/GREENWOOD SOLAR AGR	02/14/2022	8.00	09/22	601-23-81-5923-212
Total 00251843:					100.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total DGR ENGINEERING (5967):					100.00		
GERBER AUTO ELECTRIC (342)							
134415	1	Invoice	ALIGNMENT/2018 TAHOE	02/11/2022	84.75	09/22	100-21-21-5110-227
Total 134415:					84.75		
134469	1	Invoice	ALIGNMENT/2015 TAHOE	02/16/2022	84.75	09/22	100-21-21-5110-227
Total 134469:					84.75		
134514	1	Invoice	ALIGNMENT/2019 TAHOE	02/18/2022	84.75	09/22	100-21-21-5110-227
Total 134514:					84.75		
134515	1	Invoice	ALIGNMENT/2013 TAHOE	02/18/2022	84.75	09/22	100-21-21-5110-227
Total 134515:					84.75		
Total GERBER AUTO ELECTRIC (342):					339.00		
GRAINGER (3288)							
9219865897	1	Invoice	SAFETY RELEIF VALVE	02/21/2022	69.31	09/22	603-23-70-5642-318
Total 9219865897:					69.31		
Total GRAINGER (3288):					69.31		
HOLLINGSHEAD, LUANA (6929)							
030122	1	Invoice	JANITORIAL SVC-SR CTR-MARCH 2022	03/01/2022	240.00	09/22	100-22-42-5280-299
Total 030122:					240.00		
Total HOLLINGSHEAD, LUANA (6929):					240.00		
HOTSY EQUIPMENT COMPANY, INC. (411)							
58994	1	Invoice	PARTS & MATERIAL FOR HOTSY	02/09/2022	186.09	09/22	204-23-30-5310-314
Total 58994:					186.09		
Total HOTSY EQUIPMENT COMPANY, INC. (411):					186.09		
IEUSTA (1199)							
2022	1	Invoice	IEUSTA ANNUAL DUES 2022	02/08/2022	150.00	09/22	601-23-52-5930-215
Total 2022:					150.00		
Total IEUSTA (1199):					150.00		
inTANDEM (6526)							
2235	1	Invoice	RETAINER/MARCH 2022	11/26/2021	488.00	09/22	100-24-12-5430-299
2235	2	Invoice	RETAINER/MARCH 2022	11/26/2021	1,342.00	09/22	601-23-81-5930-299
2235	3	Invoice	RETAINER/MARCH 2022	11/26/2021	305.00	09/22	602-23-81-5930-299
2235	4	Invoice	RETAINER/MARCH 2022	11/26/2021	305.00	09/22	603-23-81-5930-299
Total 2235:					2,440.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total inTANDEM (6526):					2,440.00		
KINNETZ SIGNS (547)							
2/3/22	1	Invoice	2 TRUCK DOOR DECALS - ELECTRIC UTILIT	02/03/2022	125.00	09/22	601-23-52-5935-314
Total 2/3/22:					125.00		
Total KINNETZ SIGNS (547):					125.00		
LAMPERT'S (564)							
1181070	1	Invoice	2x4's (STORM & SANITARY)	02/14/2022	151.29	09/22	204-23-30-5330-318
1181070	2	Invoice	2x4's (STORM & SANITARY)	02/14/2022	151.28	09/22	603-23-71-5662-318
Total 1181070:					302.57		
1187165	1	Invoice	CEMETERY SHOP	02/21/2022	183.40	09/22	100-23-42-5371-310
Total 1187165:					183.40		
Total LAMPERT'S (564):					485.97		
LINCOLN NATL LIFE INSURANCE CO (3031)							
4374749864	1	Invoice	LIFE INSURANCE PREMIUMS	02/19/2022	1,507.34	09/22	902-11215
Total 4374749864:					1,507.34		
Total LINCOLN NATL LIFE INSURANCE CO (3031):					1,507.34		
LYNX SUPPLIES (6300)							
20806	1	Invoice	BATH TISSUE	02/11/2022	35.35	09/22	100-21-22-5140-318
Total 20806:					35.35		
Total LYNX SUPPLIES (6300):					35.35		
MC CLURE ENGINEERING ASSOCIATE (3047)							
137800	1	Invoice	AIRPORT ENGR/RECONSTRUCT AIRFIELD LI	01/31/2022	16,218.50	09/22	205-23-45-5372-880
Total 137800:					16,218.50		
Total MC CLURE ENGINEERING ASSOCIATE (3047):					16,218.50		
MECHANICAL COMFORT, INC. (618)							
43993	1	Invoice	SYSTEM REPAIRS	01/31/2022	549.45	09/22	100-24-36-5480-226
43993	2	Invoice	SYSTEM REPAIRS	01/31/2022	392.46	09/22	601-23-36-5480-226
43993	3	Invoice	SYSTEM REPAIRS	01/31/2022	313.97	09/22	602-23-36-5480-226
43993	4	Invoice	SYSTEM REPAIRS	01/31/2022	313.97	09/22	603-23-36-5480-226
Total 43993:					1,569.85		
44083	1	Invoice	SYSTEM REPAIRS	02/25/2022	158.47	09/22	100-24-36-5480-226
44083	2	Invoice	SYSTEM REPAIRS	02/25/2022	113.20	09/22	601-23-36-5480-226
44083	3	Invoice	SYSTEM REPAIRS	02/25/2022	90.56	09/22	602-23-36-5480-226
44083	4	Invoice	SYSTEM REPAIRS	02/25/2022	90.55	09/22	603-23-36-5480-226
Total 44083:					452.78		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total MECHANICAL COMFORT, INC. (618):					2,022.63		
MEDIACOM (5464)							
021622	1	Invoice	DIGITAL BOX RENTAL	02/16/2022	7.86	09/22	100-21-21-5110-230
Total 021622:					7.86		
Total MEDIACOM (5464):					7.86		
MENARDS (622)							
64147	1	Invoice	3 FRAMES	02/17/2022	23.07	09/22	601-23-52-5588-318
Total 64147:					23.07		
REBATE 627	1	Invoice	REBATE 62789-31253	01/18/2022	7.90-	09/22	204-23-30-5310-314
Total REBATE 62789-31253:					7.90-		
Total MENARDS (622):					15.17		
MID COUNTRY MACHINERY (2018)							
R31849	1	Invoice	GENERATOR RENTAL @ WWTP (WIND STOR	01/04/2022	2,218.50	09/22	603-23-70-5931-225
Total R31849:					2,218.50		
Total MID COUNTRY MACHINERY (2018):					2,218.50		
MINERA, PAULA JOSEFINA CETO (7450)							
213360022	1	Invoice	CUSTOMER DEPOSIT REFUND	02/24/2022	520.00	09/22	601-21011
Total 213360022:					520.00		
Total MINERA, PAULA JOSEFINA CETO (7450):					520.00		
MOORE CLEANING SERVICE, LLC (2902)							
030122	1	Invoice	CLEANING SERVICES FOR CITY HALL	03/01/2022	455.00	09/22	100-24-36-5480-299
030122	2	Invoice	CLEANING SERVICES FOR CITY HALL	03/01/2022	325.00	09/22	601-23-36-5480-299
030122	3	Invoice	CLEANING SERVICES FOR CITY HALL	03/01/2022	260.00	09/22	602-23-36-5480-299
030122	4	Invoice	CLEANING SERVICES FOR CITY HALL	03/01/2022	260.00	09/22	603-23-36-5480-299
Total 030122:					1,300.00		
Total MOORE CLEANING SERVICE, LLC (2902):					1,300.00		
MOTOROLA SOLUTIONS, INC. (5413)							
8281333096	1	Invoice	FLEX ASSY/TO ENABLE INTERNET UPDATE	02/25/2022	12.26	09/22	100-24-16-5420-299
8281333096	2	Invoice	FLEX ASSY/TO ENABLE INTERNET UPDATE	02/25/2022	12.26	09/22	204-24-16-5930-299
8281333096	3	Invoice	FLEX ASSY/TO ENABLE INTERNET UPDATE	02/25/2022	12.26	09/22	601-24-16-5935-299
8281333096	4	Invoice	FLEX ASSY/TO ENABLE INTERNET UPDATE	02/25/2022	12.26	09/22	602-24-16-5935-299
8281333096	5	Invoice	FLEX ASSY/TO ENABLE INTERNET UPDATE	02/25/2022	12.26	09/22	603-24-16-5935-299
Total 8281333096:					61.30		
8281333251	1	Invoice	ADAPTER/TO ENABLE INTERNAL RADIO UP	02/25/2022	21.83	09/22	100-24-16-5420-299
8281333251	2	Invoice	ADAPTER/TO ENABLE INTERNAL RADIO UP	02/25/2022	21.84	09/22	204-24-16-5930-299
8281333251	3	Invoice	ADAPTER/TO ENABLE INTERNAL RADIO UP	02/25/2022	21.84	09/22	601-24-16-5935-299
8281333251	4	Invoice	ADAPTER/TO ENABLE INTERNAL RADIO UP	02/25/2022	21.84	09/22	602-24-16-5935-299
8281333251	5	Invoice	ADAPTER/TO ENABLE INTERNAL RADIO UP	02/25/2022	21.84	09/22	603-24-16-5935-299

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 8281333251:					109.19		
Total MOTOROLA SOLUTIONS, INC. (5413):					170.49		
MUNICIPAL SUPPLY, INC. (672)							
0055329-PP	1	Invoice	CREDIT FOR OVER PAYMENT INV 0807687-I	09/14/2021	3.00-	09/22	602-23-62-5662-318
Total 0055329-PP:					3.00-		
0826267-IN	1	Invoice	1 = 6"x15" REPAIR CLAMP	02/21/2022	266.39	09/22	602-23-62-5662-318
Total 0826267-IN:					266.39		
Total MUNICIPAL SUPPLY, INC. (672):					263.39		
NAPA AUTO PARTS (677)							
937600	1	Invoice	SNOW EQUIP BOLTS & SCREWS	02/15/2022	28.77	09/22	204-23-30-5320-318
937600	2	Invoice	SHOP SUPPLIES	02/15/2022	73.96	09/22	204-23-30-5310-318
Total 937600:					102.73		
Total NAPA AUTO PARTS (677):					102.73		
O'REILLY AUTOMOTIVE, INC. (727)							
0357-116768	1	Invoice	VALVE TOOL	02/02/2022	1.89	09/22	601-23-52-5588-318
Total 0357-116768:					1.89		
0357-118590	1	Invoice	MINI BULB	02/27/2022	6.30	09/22	100-21-21-5110-314
Total 0357-118590:					6.30		
Total O'REILLY AUTOMOTIVE, INC. (727):					8.19		
PITNEY BOWES-RESERVE ACCT (758)							
030122	1	Invoice	PREPAID POSTAGE	03/01/2022	3,000.00	09/22	100-11210
Total 030122:					3,000.00		
Total PITNEY BOWES-RESERVE ACCT (758):					3,000.00		
RDG PLANNING & DESIGN (5320)							
50033	1	Invoice	TRAIN DEPOT RESTORATION 1.31.22	01/31/2022	4,424.40	09/22	534-23-42-5221-212
Total 50033:					4,424.40		
Total RDG PLANNING & DESIGN (5320):					4,424.40		
SANDRY FIRE SUPPLY (834)							
INV-020261	1	Invoice	GAS FOR CALIBRATION	02/18/2022	303.50	09/22	100-21-22-5140-318
Total INV-020261:					303.50		
Total SANDRY FIRE SUPPLY (834):					303.50		
SCHLOTTFELDT ENGINEERING, INC. (836)							
27993	1	Invoice	2021 CITY HALL BASEMENT PROJECT (75%	02/18/2022	2,800.00	09/22	100-24-36-5480-880

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
27993	2	Invoice	2021 CITY HALL BASEMENT PROJECT (75%	02/18/2022	2,000.00	09/22	601-23-36-5480-880
27993	3	Invoice	2021 CITY HALL BASEMENT PROJECT (75%	02/18/2022	1,600.00	09/22	602-23-36-5480-880
27993	4	Invoice	2021 CITY HALL BASEMENT PROJECT (75%	02/18/2022	1,600.00	09/22	603-23-36-5480-880
Total 27993:					8,000.00		
Total SCHLOTFELDT ENGINEERING, INC. (836):					8,000.00		
SECRETARY OF STATE (2610)							
021622	1	Invoice	NOTARY FEE/WHITEHILL	02/16/2022	30.00	09/22	100-21-21-5180-215
Total 021622:					30.00		
Total SECRETARY OF STATE (2610):					30.00		
SHERWIN-WILLIAMS CO. (3060)							
4433-8	1	Invoice	PAINT FOR SHOP	02/17/2022	159.74	09/22	601-23-52-5591-310
Total 4433-8:					159.74		
Total SHERWIN-WILLIAMS CO. (3060):					159.74		
STEW HANSEN DODGE (3597)							
393911	1	Invoice	STEP KIT-RUNNING BOARDS	02/15/2022	517.00	09/22	100-21-22-5140-227
Total 393911:					517.00		
Total STEW HANSEN DODGE (3597):					517.00		
STORM FLYING SERVICE, INC. (911)							
030122	1	Invoice	AIRPORT MANAGER FEE - MARCH 2022	03/01/2022	3,889.97	09/22	205-23-45-5372-299
Total 030122:					3,889.97		
Total STORM FLYING SERVICE, INC. (911):					3,889.97		
SURVEYING & MAPPING, LLC (7245)							
13725	1	Invoice	GIS TECH SUPPORT - SAN SEWER	02/16/2022	905.25	09/22	603-23-71-5662-299
13725	2	Invoice	GIS TECH SUPPORT - STORM SEWER	02/16/2022	369.75	09/22	204-23-30-5320-299
Total 13725:					1,275.00		
Total SURVEYING & MAPPING, LLC (7245):					1,275.00		
SYNC/AMAZON (6343)							
4354337337	1	Invoice	EXT CABLES FOR PC's	01/20/2022	3.10	09/22	100-24-16-5420-399
4354337337	2	Invoice	EXT CABLES FOR PC's	01/20/2022	11.37	09/22	601-24-16-5930-399
4354337337	3	Invoice	EXT CABLES FOR PC's	01/20/2022	3.10	09/22	602-24-16-5930-399
4354337337	4	Invoice	EXT CABLES FOR PC's	01/20/2022	3.10	09/22	603-24-16-5921-399
Total 435433733747:					20.67		
4355573555	1	Invoice	DERBY CAR ACCESSORIES	01/22/2022	23.61	09/22	100-21-21-5110-318
Total 435557355596:					23.61		
4435685485	1	Invoice	UNIFORMS/#625	01/19/2022	139.98	09/22	100-21-21-5110-312

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 443568548555:					139.98		
4496849933	1	Invoice	UNIFORM PANTS/#625	01/28/2022	54.44	09/22	100-21-21-5110-312
Total 449684993338:					54.44		
4535987968	1	Invoice	VINYL FOR SQUAD CAR REPAIR	01/14/2022	54.89	09/22	100-21-21-5110-314
Total 453598796833:					54.89		
4566865838	1	Invoice	FUSE ADAPTER/TRUCK #8	02/04/2022	11.29	09/22	100-21-21-5110-314
Total 456686583883:					11.29		
4585698998	1	Invoice	CALENDAR	01/17/2022	1.73	09/22	100-24-14-5435-316
4585698998	2	Invoice	CALENDAR	01/17/2022	12.48	09/22	601-23-80-5921-316
4585698998	3	Invoice	CALENDAR	01/17/2022	3.83	09/22	602-23-80-5921-316
4585698998	4	Invoice	CALENDAR	01/17/2022	1.15	09/22	603-23-80-5921-316
Total 458569899887:					19.19		
4655583678	1	Invoice	WINDOW DEFLECTOR/IMPALA	01/18/2022	40.34	09/22	100-21-21-5110-314
Total 465558367898:					40.34		
4665555599	1	Invoice	FLASHLIGHT BATTERIES	02/01/2022	159.70	09/22	100-21-21-5110-318
Total 466555559994:					159.70		
4669865449	1	Invoice	PRINTER/P&Z DIRECTOR	01/10/2022	58.50	09/22	100-24-16-5420-317
4669865449	2	Invoice	PRINTER/P&Z DIRECTOR	01/10/2022	214.49	09/22	601-24-16-5921-317
4669865449	3	Invoice	PRINTER/P&Z DIRECTOR	01/10/2022	58.50	09/22	602-24-16-5921-317
4669865449	4	Invoice	PRINTER/P&Z DIRECTOR	01/10/2022	58.50	09/22	603-24-16-5921-317
Total 466986544947:					389.99		
4693394669	1	Invoice	UNIFORM PANTS/#688	01/20/2022	79.00	09/22	100-21-21-5110-312
Total 469339466968:					79.00		
4895637877	1	Invoice	HANDCUFF POUCH/MEDICAL POUCH-#687	01/22/2022	70.90	09/22	100-21-21-5110-312
Total 489563787745:					70.90		
5447579359	1	Invoice	TONER/FULLER HALL	02/03/2022	296.12	09/22	100-22-42-5233-316
Total 544757935933:					296.12		
5636575336	1	Invoice	SPORT COAT/#625	01/21/2022	69.99	09/22	100-21-21-5110-312
Total 563657533654:					69.99		
5676963844	1	Invoice	SKETCHLEY DOG PARK RULES SIGN	01/21/2022	23.95	09/22	100-22-42-5210-318
Total 567696384445:					23.95		
5759369854	1	Invoice	DERBY CAR FOR SCOUTS	01/19/2022	10.94	09/22	100-21-21-5110-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 575936985465:					10.94		
5879358594	1	Invoice	RETURN MONITORS	01/11/2022	51.04-	09/22	100-24-16-5420-399
5879358594	2	Invoice	RETURN MONITORS	01/11/2022	187.15-	09/22	601-24-16-5930-399
5879358594	3	Invoice	RETURN MONITORS	01/11/2022	51.04-	09/22	602-24-16-5930-399
5879358594	4	Invoice	RETURN MONITORS	01/11/2022	51.04-	09/22	603-24-16-5921-399
Total 587935859498:					340.27-		
5973364795	1	Invoice	AC COIL/WWTP	02/02/2022	304.12	09/22	603-23-70-5642-318
Total 597336479585:					304.12		
6876438945	1	Invoice	UNIFORM SHIRT/#625	01/21/2022	97.00	09/22	100-21-21-5110-312
Total 687643894578:					97.00		
6877963684	1	Invoice	BREAKROOM SUPPLIES	01/13/2022	10.11	09/22	100-24-36-5480-318
6877963684	2	Invoice	BREAKROOM SUPPLIES	01/13/2022	7.22	09/22	601-23-36-5480-318
6877963684	3	Invoice	BREAKROOM SUPPLIES	01/13/2022	5.78	09/22	602-23-36-5480-318
6877963684	4	Invoice	BREAKROOM SUPPLIES	01/13/2022	5.78	09/22	603-23-36-5480-318
Total 687796368477:					28.89		
6969799483	1	Invoice	MONITORS FOR ADMIN ASST	01/19/2022	56.29	09/22	100-24-16-5420-399
6969799483	2	Invoice	MONITORS FOR ADMIN ASST	01/19/2022	206.42	09/22	601-24-16-5930-399
6969799483	3	Invoice	MONITORS FOR ADMIN ASST	01/19/2022	56.29	09/22	602-24-16-5930-399
6969799483	4	Invoice	MONITORS FOR ADMIN ASST	01/19/2022	56.29	09/22	603-24-16-5921-399
Total 696979948376:					375.29		
7335837737	1	Invoice	OFFICE SUPPLIES/PORTABLE MEGAPHONE	02/01/2022	214.38	09/22	100-21-21-5110-318
Total 733583773796:					214.38		
7549956355	1	Invoice	UPSs FOR COMPUTERS	01/20/2022	22.50	09/22	100-24-16-5420-399
7549956355	2	Invoice	UPSs FOR COMPUTERS	01/20/2022	82.47	09/22	601-24-16-5930-399
7549956355	3	Invoice	UPSs FOR COMPUTERS	01/20/2022	22.50	09/22	602-24-16-5930-399
7549956355	4	Invoice	UPSs FOR COMPUTERS	01/20/2022	22.50	09/22	603-24-16-5921-399
Total 754995635585:					149.97		
7948398948	1	Invoice	UNIFORM PANTS/#625	01/22/2022	119.36	09/22	100-21-21-5110-312
Total 794839894849:					119.36		
8339495876	1	Invoice	OFFICE SUPPLIES	01/11/2022	59.60	09/22	100-24-12-5430-316
8339495876	2	Invoice	OFFICE SUPPLIES	01/11/2022	163.90	09/22	601-23-81-5921-316
8339495876	3	Invoice	OFFICE SUPPLIES	01/11/2022	37.25	09/22	602-23-81-5921-316
8339495876	4	Invoice	OFFICE SUPPLIES	01/11/2022	37.25	09/22	603-23-81-5921-316
Total 833949587695:					298.00		
8394489438	1	Invoice	WALL ART/STREET DEPT	02/06/2022	88.89	09/22	204-23-30-5310-318
Total 839448943899:					88.89		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
8476439698	1	Invoice	HOLSTER SYSTEM/#625	01/20/2022	239.99	09/22	100-21-21-5110-312
Total 847643969845:					239.99		
8534339665	1	Invoice	PHONE HOLSTERS/#625 & #682	01/25/2022	35.87	09/22	100-21-21-5110-312
Total 853433966555:					35.87		
8639357537	1	Invoice	UNIFORM PANTS/#687	01/22/2022	158.00	09/22	100-21-21-5110-312
Total 863935753738:					158.00		
8754657765	1	Invoice	COUNCIL BROADCASTING SUPPLIES	01/20/2022	132.67	09/22	100-22-12-5370-318
Total 875465776573:					132.67		
8949647633	1	Invoice	OFFICE SUPPLIES	01/20/2022	17.95	09/22	100-24-12-5430-316
8949647633	2	Invoice	OFFICE SUPPLIES	01/20/2022	49.37	09/22	601-23-81-5921-316
8949647633	3	Invoice	OFFICE SUPPLIES	01/20/2022	11.23	09/22	602-23-81-5921-316
8949647633	4	Invoice	OFFICE SUPPLIES	01/20/2022	11.22	09/22	603-23-81-5921-316
Total 894964763378:					89.77		
8959997463	1	Invoice	CALCULATOR RIBBONS	01/17/2022	1.20	09/22	100-24-16-5420-399
8959997463	2	Invoice	CALCULATOR RIBBONS	01/17/2022	4.38	09/22	601-24-16-5930-399
8959997463	3	Invoice	CALCULATOR RIBBONS	01/17/2022	1.20	09/22	602-24-16-5930-399
8959997463	4	Invoice	CALCULATOR RIBBONS	01/17/2022	1.20	09/22	603-24-16-5921-399
Total 895999746358:					7.98		
9666364589	1	Invoice	PLUMBING CODE/QUICK CARDS	01/22/2022	97.08	09/22	100-21-18-5190-318
Total 966636458976:					97.08		
9948585338	1	Invoice	REPLACEMENT UNLOCK TOOLS	01/22/2022	56.85	09/22	100-21-21-5110-318
Total 994858533878:					56.85		
9997439779	1	Invoice	DOCKING STATION	01/20/2022	25.93	09/22	100-24-12-5430-316
9997439779	2	Invoice	DOCKING STATION	01/20/2022	71.30	09/22	601-23-81-5921-316
9997439779	3	Invoice	DOCKING STATION	01/20/2022	16.21	09/22	602-23-81-5921-316
9997439779	4	Invoice	DOCKING STATION	01/20/2022	16.20	09/22	603-23-81-5921-316
Total 999743977983:					129.64		
Total SYNC/AMAZON (6343):					3,748.48		
TERMINAL SUPPLY CO. (6527)							
21050-00	1	Invoice	MISC SHOP SUPPLIES	02/16/2022	250.73	09/22	204-23-30-5310-314
21050-00	2	Invoice	MULTIPLE MECHANIC DRILL BITS	02/16/2022	166.86	09/22	204-23-30-5310-311
Total 21050-00:					417.59		
Total TERMINAL SUPPLY CO. (6527):					417.59		
THE AMERICAN BOTTLING CO. (4800)							
3446016948	1	Invoice	POP/BEVERAGES FOR RESALE-FULLER HA	02/17/2022	112.10	09/22	100-22-42-5233-323

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 3446016948:					112.10		
Total THE AMERICAN BOTTLING CO. (4800):					112.10		
THE TILE PROS, INC. (2701)							
12946	1	Invoice	HAUL SNOW 1/15/22	02/14/2022	850.00	09/22	204-23-30-5320-299
12946	2	Invoice	HAUL SNOW 1/16/22	02/14/2022	150.00	09/22	204-23-30-5320-299
Total 12946:					1,000.00		
Total THE TILE PROS, INC. (2701):					1,000.00		
T-MOBILE (7288)							
974816802 0	1	Invoice	ON-CALL PHONE SVC/WWTP	02/21/2022	44.42	09/22	603-23-70-5642-230
974816802 0	2	Invoice	ON-CALL PHONE SVC/WATER	02/21/2022	44.42	09/22	602-23-61-5642-230
974816802 0	3	Invoice	PHONE SVC/WATER-WWTP	02/21/2022	22.21	09/22	602-23-61-5642-230
974816802 0	4	Invoice	PHONE SVC/WATER-WWTP	02/21/2022	22.21	09/22	603-23-70-5642-230
974816802 0	5	Invoice	PHONE SVC/MGR & ASST MGR	02/21/2022	27.45	09/22	100-24-12-5430-230
974816802 0	6	Invoice	PHONE SVC/MGR & ASST MGR	02/21/2022	75.49	09/22	601-23-81-5921-230
974816802 0	7	Invoice	PHONE SVC/MGR & ASST MGR	02/21/2022	17.16	09/22	602-23-81-5921-230
974816802 0	8	Invoice	PHONE SVC/MGR & ASST MGR	02/21/2022	17.16	09/22	603-23-81-5921-230
974816802 0	9	Invoice	PHONE SVC/IT-GIS	02/21/2022	3.00	09/22	100-24-16-5420-299
974816802 0	10	Invoice	PHONE SVC/IT-GIS	02/21/2022	10.97	09/22	601-24-16-5930-299
974816802 0	11	Invoice	PHONE SVC/IT-GIS	02/21/2022	3.00	09/22	602-24-16-5930-299
974816802 0	12	Invoice	PHONE SVC/IT-GIS	02/21/2022	3.00	09/22	603-24-16-5930-299
974816802 0	13	Invoice	METER IPAD SVC	02/21/2022	9.99	09/22	602-23-80-5902-299
974816802 0	14	Invoice	METER IPAD SVC	02/21/2022	9.98	09/22	601-23-80-5905-299
Total 974816802 02/21/22:					310.46		
Total T-MOBILE (7288):					310.46		
TORRES ELVIR, WILFREDO ISACC (7451)							
511340814	1	Invoice	CUSTOMER DEPOSIT REFUND	02/25/2022	18.94	09/22	601-21011
Total 511340814:					18.94		
Total TORRES ELVIR, WILFREDO ISACC (7451):					18.94		
TRUCK CENTER COMPANIES (7383)							
RA30104538	1	Invoice	REPAIR TO 2010 FREIGHTLINER (ST#23)	02/25/2022	8,568.07	09/22	204-23-30-5310-227
Total RA301045384:01:					8,568.07		
Total TRUCK CENTER COMPANIES (7383):					8,568.07		
US BANK OPERATIONS CENTER (4821)							
030122	1	Invoice	PRIN PYMT-2019 EL REFUND BOND	03/01/2022	52,916.67	09/22	601-21009
030122	2	Invoice	INT PYMT-2019 EL REFUND BOND	03/01/2022	37,339.46	09/22	601-21005
Total 030122:					90,256.13		
Total US BANK OPERATIONS CENTER (4821):					90,256.13		
VALUTECH PEST CONTROL (6822)							
2060	1	Invoice	PEST CONTROL/SENIOR CENTER	02/16/2022	35.00	09/22	100-22-42-5280-299

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 2060:					35.00		
2061	1	Invoice	PEST CONTROL/FULLER HALL	02/16/2022	32.00	09/22	100-22-42-5233-299
Total 2061:					32.00		
Total VALUTECH PEST CONTROL (6822):					67.00		
VERIZON WIRELESS (3812)							
9899272446	1	Invoice	GPS UNIT PHONE	02/10/2022	40.01	09/22	100-23-31-5420-230
9899272446	2	Invoice	GPS UNIT PHONE	02/10/2022	40.01	09/22	601-23-31-5420-230
9899272446	3	Invoice	GPS UNIT PHONE	02/10/2022	40.01	09/22	602-23-31-5420-230
9899272446	4	Invoice	GPS UNIT PHONE	02/10/2022	40.01	09/22	603-23-31-5420-230
Total 9899272446:					160.04		
Total VERIZON WIRELESS (3812):					160.04		
VESSCO, INC. (997)							
086703	1	Invoice	ORHOPHOSPHATE/POLYPHOSPHATE - CHE	02/17/2022	17,200.00	09/22	602-23-61-5935-870
Total 086703:					17,200.00		
Total VESSCO, INC. (997):					17,200.00		
WEBSTER CITY TRUE VALUE (2155)							
159507	1	Invoice	UPS SHIPPING FEE - RETURN HARD HATS	02/16/2022	62.30	09/22	204-23-30-5310-221
Total 159507:					62.30		
159539	1	Invoice	SHOP SUPPLIES	02/17/2022	8.28	09/22	601-23-52-5588-318
Total 159539:					8.28		
Total WEBSTER CITY TRUE VALUE (2155):					70.58		
WILLIAMS & COMPANY P.C. (3390)							
163573	1	Invoice	FY21 AUDIT	02/12/2022	270.00	09/22	100-24-14-5435-212
163573	2	Invoice	FY21 AUDIT	02/12/2022	1,950.00	09/22	601-23-80-5923-212
163573	3	Invoice	FY21 AUDIT	02/12/2022	600.00	09/22	602-23-80-5923-212
163573	4	Invoice	FY21 AUDIT	02/12/2022	180.00	09/22	603-23-80-5923-212
Total 163573:					3,000.00		
Total WILLIAMS & COMPANY P.C. (3390):					3,000.00		
WOODRUFF CONSTRUCTION, INC. (7449)							
12/20/21- #1	1	Invoice	2021 CITY HALL BASEMENT RECONSTRUCT	02/17/2022	13,243.64	09/22	100-24-36-5480-880
12/20/21- #1	2	Invoice	2021 CITY HALL BASEMENT RECONSTRUCT	02/17/2022	9,459.75	09/22	601-23-36-5480-880
12/20/21- #1	3	Invoice	2021 CITY HALL BASEMENT RECONSTRUCT	02/17/2022	7,567.80	09/22	602-23-36-5480-880
12/20/21- #1	4	Invoice	2021 CITY HALL BASEMENT RECONSTRUCT	02/17/2022	7,567.79	09/22	603-23-36-5480-880
Total 12/20/21- #1:					37,838.98		
Total WOODRUFF CONSTRUCTION, INC. (7449):					37,838.98		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
WOOLSTOCK MUTUAL TELEPHONE ASN (1054)							
839-1086 03/	1	Invoice	INTERNET SERVICE	03/01/2022	3.03	09/22	100-24-14-5435-230
839-1086 03/	2	Invoice	INTERNET SERVICE	03/01/2022	21.90	09/22	601-23-80-5903-230
839-1086 03/	3	Invoice	INTERNET SERVICE	03/01/2022	6.74	09/22	602-23-80-5921-230
839-1086 03/	4	Invoice	INTERNET SERVICE	03/01/2022	2.02	09/22	603-23-80-5921-230
839-1086 03/	5	Invoice	INTERNET SERVICE	03/01/2022	3.61	09/22	100-24-12-5430-230
839-1086 03/	6	Invoice	INTERNET SERVICE	03/01/2022	12.03	09/22	601-23-81-5921-230
839-1086 03/	7	Invoice	INTERNET SERVICE	03/01/2022	7.22	09/22	602-23-81-5921-230
839-1086 03/	8	Invoice	INTERNET SERVICE	03/01/2022	1.20	09/22	603-23-81-5921-230
839-1086 03/	9	Invoice	INTERNET SERVICE	03/01/2022	6.02	09/22	100-24-30-5380-230
839-1086 03/	10	Invoice	INTERNET SERVICE	03/01/2022	6.02	09/22	601-24-30-5380-230
839-1086 03/	11	Invoice	INTERNET SERVICE	03/01/2022	6.02	09/22	602-24-30-5380-230
839-1086 03/	12	Invoice	INTERNET SERVICE	03/01/2022	6.01	09/22	603-24-30-5380-230
839-1086 03/	13	Invoice	INTERNET SERVICE	03/01/2022	14.44	09/22	100-21-22-5140-230
839-1086 03/	14	Invoice	INTERNET SERVICE	03/01/2022	38.50	09/22	100-21-21-5110-230
839-1086 03/	15	Invoice	INTERNET SERVICE	03/01/2022	7.22	09/22	601-23-52-5588-230
839-1086 03/	16	Invoice	INTERNET SERVICE	03/01/2022	7.22	09/22	601-23-51-5566-230
839-1086 03/	17	Invoice	INTERNET SERVICE	03/01/2022	14.44	09/22	602-23-61-5642-230
839-1086 03/	18	Invoice	INTERNET SERVICE	03/01/2022	4.81	09/22	100-23-43-5361-230
839-1086 03/	19	Invoice	INTERNET SERVICE	03/01/2022	19.25	09/22	100-22-42-5233-230
839-1086 03/	20	Invoice	INTERNET SERVICE	03/01/2022	118.62	09/22	601-24-16-5921-230
839-1086 03/	21	Invoice	INTERNET SERVICE	03/01/2022	20.84	09/22	602-24-16-5921-230
839-1086 03/	22	Invoice	INTERNET SERVICE	03/01/2022	20.84	09/22	603-24-16-5921-230
Total 839-1086 03/01/22:					348.00		
839-3034 03/	1	Invoice	INTERNET SERVICE/RSVP	03/01/2022	29.95	09/22	100-22-42-5280-230
Total 839-3034 03/01/22:					29.95		
839-7981 03/	1	Invoice	INTERNET SERVICE/FULLER HALL	03/01/2022	29.95	09/22	100-22-42-5280-230
Total 839-7981 03/01/22:					29.95		
Total WOOLSTOCK MUTUAL TELEPHONE ASN (1054):					407.90		
ZIEGLER, INC. (1071)							
IN000435788	1	Invoice	YELLOW PAINT & PLUG	02/23/2022	77.96	09/22	204-23-30-5310-314
Total IN000435788:					77.96		
Total ZIEGLER, INC. (1071):					77.96		
ZUBIETA, JAIME JUAN MARTINEZ (7452)							
1010080016	1	Invoice	CUSTOMER DEPOSIT REFUND	02/28/2022	126.43	09/22	601-21011
Total 1010080016:					126.43		
Total ZUBIETA, JAIME JUAN MARTINEZ (7452):					126.43		
Total 03/07/2022:					304,679.85		
Grand Totals:					999,767.64		

Report GL Period Summary

GL Period	Amount
09/22	302,020.14
08/22	697,747.50
Grand Totals:	999,767.64

Vendor number hash: 600139
Vendor number hash - split: 1434799
Total number of invoices: 141
Total number of transactions: 336

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	999,767.64	999,767.64
Grand Totals:	999,767.64	999,767.64

FUND LIST TOTALS FOR BILLS MARCH 7, 2022

<u>Account</u>	<u>Fund</u>	<u>Total Amount</u>
100	General	61,421.74
204	Road Use Tax Funds	16,450.99
205	Airport Fund	20,108.47
214	K9 Trust Fund	8,054.99
300	Debt Service	9,154.30
534	Wilson Brewer Park Impr Project	4,424.40
601	Electric Utility	798,696.94
602	Water Utility	43,300.63
603	Sewer Fund	36,647.84
902	Medical/Flex	1,507.34
	Grand Total	\$ 999,767.64

MEMORANDUM

TO: City Council

FROM: Daniel Ortiz, City Manager
Dodie Wolfram, Finance Director.

DATE: March 7, 2022

RE: Public Hearing to Consider Maximum Tax Dollars from Certain Levies for FY23

SUMMARY: The City of Webster City will need to hold a public hearing to consider the maximum tax dollar asking for the FY23 budget.

DISCUSSION: Each city and county are required to publish a notice and hold a public hearing stating the increase of tax dollars from certain levies the new budget will generate from the previous budget. If the increase will be higher than 2% a 2/3 majority vote by the council is needed.

The public notice must include the sum of the current fiscal year's actual property taxes certified for levies under the levies specified to be impacted by the 2% threshold. Debt Service and Aviation Authority are the only 2 levies used by the City of Webster City that are not part of the calculation.

The FY23 proposed budget includes an increase of \$245,096 in tax dollars from the FY22 budget which calculates to a 7.08% increase. The majority of the increase in dollars will be for the benefit funds. We are allowed to ask for the amount needed in these funds and are able to adjust the request by using balances we have accumulated over the years. The accumulation of funds can happen for various reasons including turnover in employment and insurance increases not as high as anticipated when budgeting. The following chart shows the proposed increase:

	Current FY		FY23	Increase	
Levy	16.242		17.6715	1.4295	
% of Increase from FY22				7.08%	
Dollars Generated					
Regular Levy	2,043,222		2,069,030	25,808	
Transit (MIDAS)	13,519		13,519	-	
Civic Center	34,054		34,484	430	
Insurance	67,131		72,609	5,478	
Emergency	68,107		68,968	861	
Police & Fire Retire	249,596		256,685	7,089	
FICA/IPERS	223,127		264,025	40,898	
Other Benefits	760,718		925,250	164,532	
Total Dollars	3,459,474		3,704,570	245,096	
Increase from FY22			245,096	157,206	

The following chart shows what the increase would mean to the tax payer. The rates shown are for the City portion of property taxes and not the overall levy of the taxpayer.

Current Rollback		0.541302		
Current City Levy		16.242		
			17.6715	
Assessed	Current			Yearly
Value	Yearly Tax		Yearly Tax	Difference
50,000	439.59		478.28	38.69
75,000	659.39		717.42	58.03
100,000	879.18		956.56	77.38
125,000	1,098.98		1,195.70	96.72
150,000	1,318.77		1,434.84	116.07
175,000	1,538.57		1,673.98	135.41
200,000	1,758.37		1,913.12	154.76
225,000	1,978.16		2,152.26	174.10
250,000	2,197.96		2,391.40	193.45
275,000	2,417.75		2,630.55	212.79
300,000	2,637.55		2,869.69	232.14
325,000	2,857.34		3,108.83	251.48
350,000	3,077.14		3,347.97	270.83
375,000	3,296.94		3,587.11	290.17
400,000	3,516.73		3,826.25	309.52
425,000	3,736.53		4,065.39	328.86
450,000	3,956.32		4,304.53	348.21
475,000	4,176.12		4,543.67	367.55
500,000	4,395.91		4,782.81	386.90

RECOMMENDATION: We recommend approving the resolution to allow the city to certify an additional \$245,096 which calculates to a 7.08% increase from the current year.

NOTICE OF PUBLIC HEARING - CITY OF WEBSTER CITY - PROPOSED PROPERTY TAX LEVY
Fiscal Year July 1, 2022 - June 30, 2023

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

Meeting Date: 3/7/2022 **Meeting Time:** 06:05 PM **Meeting Location:** City of Webster City Municipal Building 400 2nd Street Webster City, IA 50595

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)
www.webstercity.com

City Telephone Number
(515) 832-9141

	Current Year Certified Property Tax 2021 - 2022	Budget Year Effective Property Tax 2022 - 2023	Budget Year Proposed Maximum Property Tax 2022 - 2023	Annual % CHG
Regular Taxable Valuation	252,249,654	255,435,758	255,435,758	
Tax Levies:				
Regular General	2,043,222	2,043,222	2,069,030	
Contract for Use of Bridge	0	0	0	
Opr & Maint Publicly Owned Transit	13,519	13,519	13,519	
Rent, Ins. Maint. Of Non-Owned Civ. Ctr.	0	0	0	
Opr & Maint of City-Owned Civic Center	34,054	34,054	34,484	
Planning a Sanitary Disposal Project	0	0	0	
Liability, Property & Self-Insurance Costs	67,131	67,131	72,609	
Support of Local Emer. Mgmt. Commission	0	0	0	
Emergency	68,107	68,107	68,968	
Police & Fire Retirement	249,596	249,596	256,685	
FICA & IPERS	223,127	223,127	264,025	
Other Employee Benefits	760,718	760,718	925,250	
Total Tax Levy	3,459,474	3,459,474	3,704,570	7.08
Tax Rate	13.71448	13.54342	14.50295	

Explanation of significant increases in the budget:

The additional dollars requested will be used to offset the increasing operational costs of the Police, Fire, Parks, Recreation, Cemetery, Inspection, Planning & Zoning Departments. The City Manager, City Attorney, City Council, Utility Office, Finance Office, Public Works Administration, IT and Safety Departments are also partially funded by the General Fund.

If applicable, the above notice also available online at:

The City of Webster City's website (www.webstercity.com) and Facebook pages.

*Total city tax rate will also include voted general fund levy, debt service levy, and capital improvement reserve levy.

**Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming budget year

RESOLUTION NO. 2022-

**RESOLUTION APPROVING THE MAXIMUM TAX DOLLARS FROM CERTAIN
LEVIES FOR THE CITY'S PROPOSED FISCAL YEAR 2022-23 BUDGET**

WHEREAS, the City Council of the City of Webster City, Iowa is preparing the annual budget for the FY23; and

WHEREAS, the City Council of the City of Webster City, Iowa has considered the proposed city maximum property tax dollars for the affected levy total for the 2022-23 fiscal year; and

WHEREAS, a notice concerning the proposed city maximum property tax dollars was published as required and posted on the City of Webster City's website and on all social media accounts; and

WHEREAS, interested residents or taxpayers having comments for or against the maximum property tax dollar proposal from certain levies may appear and be heard at the public hearing at the city council meeting on March 7, 2022, at 6:05 PM at the Webster City City Hall, at 400 2nd Street, Webster City, Iowa; and

NOW THEREFORE BE IT RESOLVED, by the City Council of Webster City, Iowa that the maximum property tax dollars for the affected tax levies for FY23 shall not exceed \$3,704,570 which is a 7.08% increase from FY22; and

BE IT FUTHER RESOLVED, by the City Council of the City of Webster City, Iowa, that the Mayor and City Clerk are hereby authorized and directed to execute said resolution.

PASSED AND APPROVED this 7th day of March 2022.

AYES:

NAYS:

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

MEMORANDUM

TO: City Council

FROM: Daniel Ortiz, City Manager
Dodie Wolfram, Finance Director.

DATE: March 7, 2022

RE: Set Public Hearing to Certify the FY23 Budget & CIP

SUMMARY: We would like to set a public hearing to be held on Monday, March 21st at 6:05 p.m. to approve & adopt the City of Webster City's FY23 budget and 5-year Capital Improvement Plan for FY22-23 through 26-27.

DISCUSSION: Council attended a budget work session on Thursday, February 17th to review the upcoming FY23 budget, discuss the max levy option, view the Capital Improvement Plan and listened to a presentation from PFM regarding the outlook of the utility funds.

The proposed FY23 budget has an overall levy rate of 17.67150 that will generate \$4,546,799 for city use.

Levy Name	Dollars	Use	Levy Rate
General Levy	2,069,030	Operation & Projects for GF Departments	8.10000
Transit	13,519	MIDAS Transit Contribution	0.05293
Civic Center	34,484	Fuller Hall operations	0.13500
Airport	68,968	Airport operations/projects	0.27000
Liability & Property	72,609	Insurance coverage for the General Fund	0.28426
Emergency	68,968	Operation & Projects for GF Departments	0.27000
Police & Fire Retirement	246,364	Police & Fire Retirement	0.96449
FICA/IPERS	260,068	FICA/IPERS for GF Departments	1.01813
Other Employee Benefits	898,196	Other Benefits for GF Departments	3.51633
Debt Service	805,872	GO Bond payments	3.06036
Ag Land	8,721	Operation & Projects for GF Departments	
	4,546,799		17.67150
SSMID	29,585	Not for City use - SSMID District self imposed levy	

The General Levy, Civic Center, Ag Land (not part of our overall levy) & Emergency Levy will generate \$2,181,203 for the General Fund to be used for operation & project expenses for the Police, Fire,

Inspection, Planning & Zoning, Parks, Recreation and Cemetery, Street Lighting, Street Cleaning, Traffic Control & Safety (signs & pavement markings) as well as a percentage of the administrative departments and Economic Development.

The remaining levies of MIDAS Transit contribution, Airport, Employee Benefits & Debt Service are restricted for a specific use.

The proposed budget shows the General Fund to need \$44,942 in reserves to meet the expenses. A few changes from past budgets:

1. We have set up an improvement fund for the Parks & Recreation to track how the yearly contribution from Hotel/Motel is used. We are also showing the General Fund to transfer the remaining funds needed to pay for the projects of each fiscal year.
2. We have increased the transfer from the utilities to the General fund to 6% of the previously known actual sales.
3. We will no longer make the transfer from the General Fund to the Airport

The Road Use Fund will need to use reserves to meet the operational, improvement and debt payments of the upcoming fiscal year but the overall ending balance is still above \$1,000,000. During last year's budget meeting we had discussed spending this balance down on projects over the next few years with a target of \$300,000 as our ending balance.

The Airport fund remains in good condition without the annual transfer from the General Fund. 95% of project expenses are reimbursed by the FAA and they have been fortunate to receive several COVID related grants; \$30,000 CARES Act Grant September of 2020, \$22,000 Rescue Plan Act Program and \$9,000 CRRSAA Grant in December of 2021.

The Capital Improvement Reserve Fund which is funded by LOSST (local option sales & service tax) is used for the Annual Street Maintenance work. The balance at the end of year 5 shows a small reserve after funding projected projects between \$800,000 - \$1,951,979.

The utility budget forecasts show our current rates are sufficient for our daily operations but will require an increase for the multiple costly projects that are needed in the next 5 years.

The Capital Improvement Plan has \$30,829,753 of projects budgeted for FY23. Year 1 of the construction of the new Wastewater Plant (\$25,030,000) will require bonding with various types being evaluated by PFM. Water Utility projects total \$2,388,897 with the largest being \$1,000,000 for year 1 of the AMI Meter installation and \$600,000 for engineering and possible land acquisition for future Water Plant Improvements. The Electric utility will also be spending an estimated \$1,000,000 for their part of the AMI meter installation. These estimates are from Suez but prior to seeking RFP's so the total cost as well as the allocation will most likely change. We have several street projects that include water & sewer infrastructure, components at the Water and Wastewater Plants, tornado siren (if needed),

overhead door at Fire Department, GIS at the Cemetery, repairs to the slide at the Outdoor Pool and a citywide ADA transition plan.

RECOMMENDATION: We recommend setting the public hearing to approve and adopt FY23 City Budget and the Capital Improvement Plan for FY22-23 through FY26-75.

NOTICE OF PUBLIC HEARING -- PROPOSED BUDGET

Fiscal Year July 1, 2022 - June 30, 2023

City of: WEBSTER CITY

The City Council will conduct a public hearing on the proposed Budget at: City of Webster City Municipal Building, 400 2nd Street, Webster City, IA 50595

Meeting Date: 3/21/2022 Meeting Time: 06:05 PM

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the City Clerk and County Auditor.

City budgets are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.				
The estimated Total tax levy rate per \$1000 valuation on regular property				17.67150
The estimated tax levy rate per \$1000 valuation on Agricultural land is				3.00361
At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.				
Phone Number (515) 832-9141		City Clerk/Finance Officer's NAME Dodie Wolfram		
		Budget FY 2023	Re-estimated FY 2022	Actual FY 2021
Revenues & Other Financing Sources				
Taxes Levied on Property	1	4,527,493	4,096,081	4,068,624
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	4,527,493	4,096,081	4,068,624
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	294,044	273,463	232,424
Other City Taxes	6	1,037,821	1,028,972	998,373
Licenses & Permits	7	123,830	161,250	195,277
Use of Money and Property	8	920,131	860,031	476,651
Intergovernmental	9	1,276,768	1,273,933	1,353,183
Charges for Fees & Service	10	18,364,782	16,219,120	18,408,128
Special Assessments	11	0	0	0
Miscellaneous	12	1,702,160	1,801,981	3,827,384
Other Financing Sources	13	25,030,000	0	10,017,863
Transfers In	14	10,244,018	5,175,221	3,176,902
Total Revenues and Other Sources	15	63,521,047	30,890,052	42,754,809
Expenditures & Other Financing Uses				
Public Safety	16	2,988,186	3,001,998	2,681,957
Public Works	17	1,809,531	1,844,318	2,630,422
Health and Social Services	18	48,274	69,949	36,245
Culture and Recreation	19	1,285,924	1,403,983	1,512,641
Community and Economic Development	20	666,348	668,529	984,504
General Government	21	428,990	381,681	283,747
Debt Service	22	1,238,285	1,344,765	4,914,510
Capital Projects	23	2,148,721	3,792,921	5,680,320
Total Government Activities Expenditures	24	10,614,259	12,508,144	18,724,346
Business Type / Enterprises	25	47,344,062	25,053,974	18,263,965
Total ALL Expenditures	26	57,958,321	37,562,118	36,988,311
Transfers Out	27	10,244,018	5,175,221	3,176,902
Total ALL Expenditures/Transfers Out	28	68,202,339	42,737,339	40,165,213
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-4,681,292	-11,847,287	2,589,596
Beginning Fund Balance July 1	30	41,098,823	52,946,110	50,356,514
Ending Fund Balance June 30	31	36,417,531	41,098,823	52,946,110

NOTICE

Public Notice is hereby given that the City Council of the City of Webster City, Iowa will meet at the Council Chambers and via Zoom, on March 21, 2022 at 6:05 p.m., at which time the City Council will consider the proposed 2022-2023 Capital Improvement Budget and the Capital Improvement Plan for the City of Webster City for the fiscal years 2022-2023 through 2026-2027. Log-in/access information will be indicated on the City Council agenda. The agenda may be viewed on the City of Webster City webpage, www.webstercity.com

The proposed Capital Improvement Plan is on file and available for inspection at the City Clerk's Office, City Hall, Webster City, Iowa.

At the above time and place any interested persons may appear or via Zoom and file written or oral objections to the proposed Capital Improvement Plan.

CITY OF WEBSTER CITY, IOWA
Karyl K. Bonjour, City Clerk

RESOLUTION NO. 2022 -

**RESOLUTION APPOINTING _____ TO FILL THE VACANCY
ON THE WEBSTER CITY CITY COUNCIL, WEBSTER CITY, IOWA**

WHEREAS, Brian Miller was elected to the Webster City City Council and began his second elected term on January 1, 2020; and

WHEREAS, Brian Miller has moved out of the City limits and submitted his resignation effective February 8, 2022, creating a vacancy on the City Council for the City of Webster City, Iowa;

WHEREAS, The City Council of the City of Webster City, Iowa, calls for an appointment to fill the vacancy seat on the City Council for the City of Webster City, Iowa;

WHEREAS, the City Clerk has published the notice required by Section 372.13(2)(a)(2) of the Code of Iowa; and

WHEREAS, the City Council believes that an appointment is in the best interest of the City of Webster City and its citizens, and interviewed candidates on February 17, 2022 , and

WHEREAS, the City Council believes that _____ is an appropriate candidate for the appointment.

**THEREFORE, IT IS HEREBY ORDERED BY THE COUNCIL OF THE CITY OF
WEBSTER CITY, IOWA, AS FOLLOWS:**

Section 1. This appointment will be effective _____ 2022 and will end December 31, 2023.

Section 2. The appointment of _____ as a member of the City Council of the City of Webster City, Iowa is hereby confirmed and ratified.

Passed and adopted this 7th day of March, 2022.

CITY OF WEBSTER CITY, IOWA

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk



MEMORANDUM

TO: Mayor and City Council

FROM: Daniel Ortiz-Hernandez, City Manager
Ken Wetzler, Public Works Director

DATE: February 23, 2022

RE: 2022 Statewide Urban Design and Specifications (SUDAS) Manual's adoption.

SUMMARY: The City adopted the 2019 Statewide Urban Design and Specifications (SUDAS) as part of the Recodification June 3, 2019. The 2019 SUDAS design and specification manuals are recommended to be updated to the 2022 SUDAS.

PREVIOUS COUNCIL ACTION: The City Council adopted the 2017 SUDAS on July 3rd, 2017 and the 2019 SUDAS with the recodification June 3rd, 2019.

BACKGROUND/DISCUSSION: Each year SUDAS updates the design and specification manuals as new engineering, construction materials, and methods are developed. Thus, by using SUDAS this not only benefits contractors bidding our projects but also the city for the following reasons:

- Uniformity of design and specifications across the state.
- Reduction of contractor confusion and possible delays due to differing specifications.
- With state wide standardized materials and methods of construction, contractors become more proficient with installations, thus reducing bidding costs.
- SUDAS keeps the statewide manuals up to date. This relieves individual communities of the burden and expense of ensuring engineering, construction materials, and methods are current. The Contractor/bidder can view them “online” opposed obtaining hard copies.
- Provides a standardization and guide for non-engineered projects.
- Each City can develop “Special Provisions” that set out specific materials that are preferred by each City. The “Special Provisions” could include specific preferences for water main materials, valves, hydrants, sanitary and storm sewer materials, paving requirements, etc. Special Provisions can also include local preferences for items such as traffic control, safety regulations, insurance requirements, and any other items unique to a specific project.

SUDAS design and specifications manuals can be found online at <https://iowasudas.org/>.

FINANCIAL IMPLICATIONS: The manuals are currently available electronically at no cost. In 2017 the city paid the initial \$40.00 and updates are at no cost.

RECOMMENDATION: The 2022 Statewide Urban Design and Specifications edition be approving the third reading and pass and adopt the attached ordinance.

ALTERNATIVES: The Council could choose not to adopt.

ORDINANCE NO. 2022 –

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF WEBSTER CITY, IOWA, 2019 BY AMENDING CHAPTER 10 ARTICLE IV, PERTAINING TO THE IOWA STATEWIDE URBAN DESIGN STANDARDS FOR PUBLIC IMPROVEMENTS AND THE IOWA STATEWIDE URBAN STANDARD SPECIFICATIONS FOR PUBLIC IMPROVEMENTS MANUALS.

BE IT ENACTED by the City Council of the City of Webster City, Iowa, as follows, to-wit:

SECTION 1. SECTION MODIFIED. The Code of Ordinances of the City of Webster City, Iowa, 2019, is amended by repealing and replacing Chapter 10, Article IV. Public Improvement Standards, as follows:

SEC. 10-202 PURPOSE. The purpose of this article is to protect public health, property, welfare and safety by establishing reasonable minimum requirements for the construction and design of public improvements within Webster City. These design standards and construction specifications, along with the supplemental specifications, will be used to design and construct public improvements within Webster City.

SEC. 10-203 ADOPTION OF PUBLIC IMPROVEMENTS STANDARDS. Except as hereinafter added to, deleted, modified or amended, the following manuals are hereby adopted as, and constitute, Statewide Urban Design and Specifications (SUDAS) manuals for public improvements of the City of Webster City, Iowa.

1. **SUDAS Design Manual.** The Iowa Statewide Urban Design Standards for Public Improvements manual, 2022 edition, as published by the Iowa SUDAS corporation, is hereby adopted by reference in full except for the following portions that are deleted, modified or amended:
 - a. Chapter 7 Erosion and Sediment Control, Table 7E-23.01: Classification of Vegetation, delete from list: Kudzu; Lespedeza; Crabgrass; Red Top; Centipedegrass; Common Lespedeza.
 - b. Chapter 8 Parking Lots, – Delete
2. **SUDAS Specifications Manual.** The Iowa Statewide Urban Standard Specifications for Public Improvements manual, 2022 edition, as published by the Iowa SUDAS corporation, is hereby adopted by reference in full except for the following portions that are deleted, modified or amended:
 - a. Division 9 Site Work and Landscaping, Table 9010.01 Domestic Grasses, delete from the list: Brome, smooth-LINCOLN; Fescue, creeping, red; Wildrye, Russian.

- b. Division 9 Site Work and Landscaping, Table 9010.02 Legumes, shall not be used near native plantings.
- c. Division 9 Site Work and Landscaping, Table 9010.02 Legumes, delete from the list: Lespedeza.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this ____ day of _____, 2022.

CITY OF WEBSTER CITY, IOWA

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

**RESOLUTION NO. 2022 -
AMENDING RESOLUTION NO. 2022-023 BY ADDING:
Animal Ordinance Violations and Labor Rates.
PASSED AND ADOPTED MARCH 7, 2022**

RESOLUTION NO. 2022-023 AMENDING RESOLUTION NO. 2021-144 BY ADDING
SPEEDING VIOLATIONS AND OTHER MOTOR VEHICLE VIOLATIONS
ADOPTED JANUARY 17, 2022

RESOLUTION NO. 2021-144 RESOLUTION ESTABLISHING FEES FOR SERVICES
BEGINNING JULY 7, 2021 ADOPTED JULY 6, 2021

WHEREAS, as a result of various factors, many of the fees of the City of Webster City have increased and it is the desire of the City Council to make the various changes to the fee schedule at one time for the next fiscal year; and,

WHEREAS, many of the fees in this resolution are for internal accounting purposes for equipment and manpower as the City does not loan out the equipment; and,

WHEREAS, fees for usage are listed individually by departments and desired service/equipment will be made by contacting appropriate department.

WHEREAS, the fees in the Recreation section are for use of Fuller Hall and other recreation activities; and,

WHEREAS, all city departments have looked at the fees their department charges and have made the recommended changes as follows:

CEMETERY	Beginning 7/7/2021
Charges for Interments	
Infant Graves (Newborn to 2 Years Old)	\$330.00
Child/Adult Graves	\$720.00
Burial of Ashes (Cremation Urn)	\$230.00
Burial of Ashes (More than 12" Diameter)	\$465.00
Additional Charges	
Saturday & Holiday Burials	\$195.00
Week day burials departing after 3:00 p.m.	\$135.00
Thaw Grave	\$135.00
Removing monuments for interment	\$65.00
Disinterment's double the cost of regular)	
Charge for Grave Space	
Traditional Grave (5'x10')	\$760.00
Cremation Grave (5'x5')	\$380.00
Monument Permit	\$55.00
Easement (deed) change fee	\$35.00
Charge/mowing cycle of Fosters Baby Addition	\$115.00
Frost Remover & Refill Propane Day+fuel	\$70.00
PET CEMETERY	
Charge for Grave Space	
Approximate Size: 4' x 4	\$155.00
Size might be slightly altered due to concrete fill material	

Charge for Interments (No Vaults)

Traditional or Cremation	\$105.00
Permanent Monument Permit	\$30.00
All Other or Additional Fees will be same as Graceland Cemetery	

POLICE

False alarm	\$80.00
Vehicle Unlocks	\$25.00
Fingerprinting	\$30.00
Tree disposal site violation (commercial)	\$500.00

Parking Violations

72 hour 46-214	\$30.00
Parking Prohibited 46-201	\$30.00
No Parking Zone 46-206	\$30.00
No Parking 2am-6am 46-207	\$30.00
2 Hour Parking 46-211	\$30.00
4 Hour Parking 46-212	\$30.00
Snow (Business District) 46-200	\$35.00
Snow (Residential District) 46-244	\$35.00
Other Parking Violations	\$30.00

Animal Impounds

First Offense	\$65.00
Second Offense	\$100.00
Third or more Offense	\$125.00
Storage at vets (per day)	\$25.00

Pictures & Report Copies

Photos (reprints) actual costs/whichever greater	\$10.00
Paper Copies per report	\$8.00
Audio/Visual Recordings	\$30.00
Additional CD/DVD or VHS	\$25.00

Off-Road Utility Vehicles & Golf Cart Violations

First Offense	\$50.00
Second Offense	\$100.00
Third Offense	\$150.00

Speeding Violations Scheduled Fine (not including
Surcharge and Court Cost)

Speed Over Limit	
1-5 over	\$30.00
6-10 over	\$55.00
11-15 over	\$105.00
16-20 over	\$120.00
	\$135.00 plus \$5.00 for each mile in excess of 20 mph over speed limit

Other Motor Vehicle violations

Failure to Stop or Failure to Yield	\$135.00
Violating one-way traffic designation	\$135.00
Failure to obey traffic control device	\$135.00
Improper use of lanes	\$135.00

Animal Ordinance Violations (Sec 8-3)

First Offense	\$50.00
Second Offense	\$100.00
Third Offense	\$150.00

ZONING AND INSPECTION

Zoning Board of Adjustment appeal	\$115.00
Petition for zoning amendment	\$115.00
Zoning Permit in corp. limits+Bldg Permit	\$55.00
outside corp. limits	\$140.00
Plat fees	
Minor subdivision	\$145.00
or Per lot	\$17.00
Major subdivision – preliminary (minimum \$100)	
Preliminary-Minimum	\$145.00
Final – Minimum	\$145.00
or Per Lot	\$17.00
Agricultural	\$65.00
Property line adjustment	\$65.00

ENCROACHMENT PERMIT FEES

Temporary (one(1) to three (3) days	\$50.00
Temporary (one (1) week	\$80.00
Temporary (six (6) months)	\$335.00
Temporary (construction)	\$80.00
Permanent	\$80.00

FIRE DEPARTMENT

Rental Fee Fire Department Training Room	
Cost per Hour	\$25.00
Deposit (returned upon inspection)	\$50.00
Fire Reports (insurance requests)	\$10.00
Fire Truck (includes driver)	hr \$125.00
Heavy Rescue (includes driver)	hr \$125.00
Burn Ban Violation up to 2 hr	\$300.00
Extrication/Rescue	\$500.00
50 foot section of fire hose	day \$6.00
Nozzle	day \$6.00
Hydrant Pack-wrench, valve, adapter	day \$6.00
Compressed air filling	cylinder \$13.00

Hazardous Response Fee Schedule

Haz Mat Cleanup any size (up to 4 personnel)	\$295.70
Extra Response Personnel	\$23.68

Addition Charges

- 1.Expended materials
(foam,containment booms,sand, absorbent, etc)
- 2.Equipment repair and/or cleaning
(personal protective equipment, hose nozzles, apparatus, etc)
- 3.Damaged equipment and/or property
(may include injury to, destruction of, or loss of natural resources etc)
- 4.Other
(contracted services,contracted equipment,evacuation of people etc)
5. Billing charge

PUBLIC GROUNDS

Out Front Mower 72"	per hr	\$72.00
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Riding Mower 30"	per hr	\$56.00
Snow Blower 48"	per hr	\$72.00
String Trimmer	per hr	\$49.00
Tractor with 48" Sidewalk Snow Removal Blade	per hr	\$41.00
Tractor with Blade	per hr	\$72.00
Tractor with Brush	per hr	\$72.00
Tractor with Mower, Boom, Disc, Rotary, Flail	per hr	\$106.00
Tractor with Post Hole Auger	per hr	\$56.00

STREET DEPARTMENT

2009 Behnke Trailer (2 employees)	\$165.00
2009 Rockland Grappler Bucket	\$28.00
2006 BG85 STIHL Blower	\$10.00
2007 Jet Machine with truck (2 employees)	\$47.00
2006 CAT Skid Loader	\$42.00
1971 LDI Saw Trailer	\$10.00
2012 Tandem Dump Truck	\$78.00
2011 Elgin Crosswind Sweeper	\$100.00
1999 H140 CAT Grader	\$75.00
1987 Snowgo Snow Blower	\$118.00
2005 John Deere 770D Grader	\$75.00
1986 Ingersoll-Rand air comp	\$46.00
2003 CAT Backhoe 420D	\$70.00
2014 Kent Backhoe Hammer	\$87.00
2008 CVP40 CAT Compactor	\$90.00
2017 CAT Payloader	\$72.00
2007 Monroe 12" Plow	\$21.00
2007 John Deere 624J Payloader	\$71.00
2016 Henderson 12" Plow	\$21.00
1999 Int 4700 Dump Truck	\$60.00
1995 Int 4700 Dump Truck	\$60.00
2010 Freightliner M2106 V	\$60.00
2009 Henderson Plow 11" x 36"	\$11.00
2009 Henderson Sander WSH-26711	\$11.00
2003 F250 Ford 4x4	\$23.00
1997 Chevy 2600 Dump Truck	\$60.00
2005 C8500 Chevy Dump Truck	\$60.00
2014 Bonnel Plow	\$11.00
2005 Monroe Salt Spreader	\$11.00
2011 Ford F-350	\$23.00
2017 Ram 3500	\$23.00
2015 Chevy K-3500Truck	\$23.00
2006 T-12DD Tow Master Trailer	\$11.00
2000 Lift Group Balderson	Not For Rent
2008 Greco Paint Machine 5900	\$15.00
2004 Aluma Ltd Trailer	\$11.00
2007 Hyd. Shoring, sheets, rams	\$51.00
1990 Aluma LTD Shoring Trailer	\$11.00
1989 Locator Metal Detector	\$11.00
1995 Locator Metal Detector	\$11.00

2002 Efficiency HS 68 New shoring	\$50/hr\$300/da
2005 Aluma LTD Trailer	\$11.00
1992 Wacker Tamper	\$11.00
2007 Stihl TS-800 Pipe Saw	\$11.00
2000 Olympia Pipe Saw 285TT-7	\$11.00
2009 Fairmount F-20 Hyd Power Unit	\$16.00
2009 Fairmount H6245A Hyd Saw	\$16.00
2009 Fairmount H49334 Trash Pump	\$19.00
1985 Koshin 3" Diaphragm Pump 120 GX	\$21.00
2006 Wacker 3" Diaphragm Pump 120GX	\$21.00
2008 Honda Generator EB 11000	\$16.00
2000 Mueller Tap Machine B-100	\$21.00
2000 Forks for Payloader	\$16.00
2008 7000 Locator	\$21.00
2002 Bosh Jack Hammer (electric)	\$16.00
2000 Fire Power Portable Welder 110V	\$31.00
Skid Loader Trailer	\$11.00
1998 Target Concrete Saw 18"	\$21.00
Power Screed Rebuilt 5-1-03	\$16.00
2001 Echo Hand Blower PB-2100	\$11.00
2003 Milwaukee Rotary Hammer	\$11.00
Charge for Curb Box Shut Off	36.00 .5hr

All Water Main Tap fees are Time & Material

Street Barricades w/frame	\$15.00	day1st7da
	\$29.00	day/after7
Flasher Stand	\$15.00	day1st7da
	\$29.00	day/after7
3 Tier High Barricade	\$21.00	day1st7da
	\$41.00	day/after7
Traffic Cone	\$13.00	day1st7da
	\$25.00	day/after7
Portable Sign	\$13.00	day1st7da
	\$25.00	day/after7
One Way Sign	\$13.00	day1st7da
	\$25.00	day/after7
Handicap Sign	\$13.00	day1st7da
	\$25.00	day/after7
Any Misc. Signage	\$13.00	day1st7da
	\$25.00	day/after7
Barricade Fencing	\$13.00	day1st7da
	\$25.00	day/after7

Asphalt Chips, Concrete Chips, Dirt, Ballast, Roadstone

Not for Sale

LINE DEPARTMENT

Skid Loader	\$42.00
Aerial Bucket Truck	\$72.00
Boring machine	\$82.00
Brush Chipper	\$36.00
Digger Derrick	\$82.00
Dump truck	\$60.00

Big Trencher	\$51.00
Little Trencher	\$34.00
Vac unit	\$63.00
Trenching (April 1-Oct 31)	\$240.75
Boring (April 1-Oct 31)	\$240.75
Boring -outside City limits - Mobilization fee	\$100.00
Contractor boring	
Boring (April 1 - Oct 31) - Includes labor, equip)+ material at actual cost per ft. no minimum	\$25.00/ft
Mobilization charge	\$142.00
Boring NOT an Option from Nov 1-March 31	
Primary boring costs	
Three phase service (includes: labor, equipment)+ material at actual cost per ft. no minimum	\$18.00/ft
Single phase service (includes: labor, equipment)+ material at actual cost per ft. no minimum	\$15.00/ft
Mobilization fee (outside city limits)	\$157.00
Temporary Service -with existing pole	\$81.00
Temporary Service - with new pole being set	\$300.00

PUBLIC WORKS

Plotter Maps (per linear foot):

Plotter map without aerials	\$2.65
Plotter map with aerials	\$3.15
Color plots maps fitting on 8 ½" x 11" sheet	\$1.20
Color plots maps fitting on 8 ½" x 14" sheet	\$1.85
Color plots map fitting on 11" x 17" sheet	\$2.25

MEDIA ROOM CHARGES

Cost of services-Business Hrs(record, live broadcast)1st hour	\$35.00
for each additional half hour	\$18.00
Cost of services- After Hrs (record, live broadcast) first hour	\$50.00
for each additional half hour	\$27.00
Rebroadcast on Channel 117.2	\$20.00

Additional Meetings will incur same expense as first meeting for same services

Copy of Recording:

DVD	\$15.00
Flashdrive	\$20.00

UTILITY OFFICE

Delivery slip charge	\$35.00
Reconnection	\$45.00
Reconnection at Pole	\$75.00
Return of funds(check, directpay+delivery slip)	\$25.00
Return of funds (online payments)	\$35.00
Curb box - off/locate	\$35.00

after-hours reconnections - additional equipment
and labor charges will apply

Replace Frozen-Damaged Meter	actual cost
Additional Charge for damaged meter tampering	actual cost
Meter testing fee	\$25.00
Service disconnection	\$30.00
Winter-Water Meter Strap-Off	\$30.00
Penalty for utility companies that cut, remove or damage streets, curbs and/or gutters that have been built, rebuilt or paved within:	
Years 0-5 of city work being completed	\$2.50/sq ft Plus \$2000
Years 6-10 of city work being completed	\$1.25/sq ft Plus \$1000

REQUEST FOR COPIES

Black & White 1st 2 pages	Free
Black & White each additional single page(s)	\$0.40
Black & White double sided after initial page(s)	\$0.50
Color each single page	\$0.50
Color double sided after initial page(s)	\$0.60

LICENSES

Off-Road Utility Vehicles & Golf Cart license – annually	\$25.00
Garbage & Rubbish Collectors	\$100.00
Tree surgeon license	\$60.00
Tree disposal site permit fee (commercial)	\$500.00

RECREATION

	<u>Resident</u>	<u>Non-Res</u>
Fuller Hall Adult Fitness Day Pass	\$5.20	\$6.00
Fuller Hall Student-Child Day Pass	\$4.45	\$5.10
Fuller Hall Adult Fitness Punch Card	\$51.75	\$59.50
Fuller Hall Student-Child Fitness Punch Card	\$41.60	\$47.80
Adult Monthly Membership (6 mo min)	\$25.00	\$28.75
Youth Monthly Membership(6 mo min)	\$18.00	\$20.00
Family Monthly Membership(6 mo min)	\$40.00	\$46.00
Family Season Pass (Annual Membership)	\$345.00	\$396.00
Adult Hour Gym Time, Indoor Park Day Pass	\$3.60	\$4.10
Family Night Swim (Entire Family)	\$7.70	\$8.80
Indoor Park for Entire Season	\$42.80	\$49.20
Deep Water Patches (Good for Both Pools)	\$2.10	\$2.40
Indoor Swim Pool Rental	\$60.50	\$69.50
Middleton Softball Diamond Rental	\$145.00	\$166.00
Senior Citizen Rental for Weekly Tenant	\$50.75	\$66.00
Senior Citizen Rental-Half Center	\$75.00	\$86.00
Senior Citizen Rental-Entire Center	\$114.00	\$131.00
Fuller Hall Locker Rental (1 Year)	\$42.50	\$48.25
Racquetball Rental	\$0.25	\$0.25
Racquetball Racket Rental	\$1.75	\$1.75
Middleton Softball Diamond Light Usage	\$61.00	\$70.00
Fuller Hall Building Rental	\$208.00	\$238.00
Sampson Room Rental (1 Hour)	\$23.85	\$27.40
Lifeguard Service (1 Hour)	\$23.85	\$27.40
Mulberry Center Church Rental	\$175.00	\$200.00

Park Shelter Reservation (+\$50 Deposit)	\$38.50	\$38.50
Late Night Fuller Hall Rental	\$263.00	\$302.00
Youth Track	\$31.50	\$36.00
Adult Softball League	\$193.00	\$222.00
Adult Volleyball League	\$111.00	\$127.00
Adult Basketball League	\$138.00	\$158.00
Summer Playground	\$36.50	\$41.75
Youth Softball/Baseball Program	\$31.50	\$36.00
Youth Tennis	\$31.00	\$35.00
Tour de Webster Bicycle Ride	\$23.00	\$23.00
Youth Flag Football Program (NFL Affiliated)	\$36.50	\$41.75
Outdoor Pool Youth Daily Admission	\$4.30	\$4.90
Outdoor Pool Adult Daily Admission	\$5.30	\$6.05
Outdoor Pool Youth Pass	\$42.50	\$48.75
Outdoor Pool Adult Pass	\$50.75	\$58.00
Outdoor Pool Family Pass	\$109.50	\$125.75
Outdoor Pool Youth Pass if Fuller Hall Member	\$21.25	\$24.30
Outdoor Pool Adult Pass if Fuller Hall Member	\$25.50	\$29.00
Outdoor Pool Family Pass if Fuller Hall Member	\$54.75	\$62.50
Outdoor Pool Rental	\$275.00	\$315.00
Youth Swim Lessons	\$36.50	\$41.75
Aquacise Session	\$73.00	\$83.75
Aquacise Session if Fuller Hall Member	\$36.50	\$41.75
Kids After School Program	\$31.50	\$36.00
Aquatot Swim Program	\$31.50	\$36.00
Youth Basketball	\$31.50	\$36.00
Swim Team	\$36.50	\$41.75
Towel Service – Daily	\$1.50	\$1.50
Swim Diaper	\$2.00	\$2.00
Racquetball or Wallyball Tournament	\$29.50	\$34.00
Birthday Party Rental	\$73.00	\$84.00
Youth Volleyball Program	\$31.50	\$36.00
Wallyball League	\$71.00	\$81.50
Yoga Class (8 Week Session)	\$41.50	\$47.75
Gym Season Pass (Bball, Tennis, Pickle Ball)	\$71.00	\$81.50

Wellness Discount for Local Governmental Agencies

- 1-10 Employees - 10% off membership fee
- 11-20 Employees - 15% off membership fee
- 21 Plus Employees - 20% off membership fee
- Employees who volunteer 8 hours community service will receive an additional 5% off their membership fee

Labor will be charged according to the rates established each 7/1. The rates will be the average of current wages for the department plus benefits. After hours wages will be charged at time and one-half unless otherwise specified by policy or contract.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa that the listed charges/fees are hereby approved and adopted and shall be in effect as of July 7, 2021.

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with the provisions of this resolution are hereby repealed.

Passed and adopted this 6th day of July, 2021.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

MEMORANDUM

TO: City Council

FROM : Daniel Ortiz-Hernandez, City Manager
Biridiana Bishop, Assistant City Manager

DATE: March 7, 2022

RE: Authorization for the Assistant City Manager to Submit a Grant Application through the Iowa Department of Homeland Security and Emergency Management to the Federal Emergency Management Agency for Funding from the Hazard Mitigation Assistance Program in the Amount of \$100,000

SUMMARY: The Federal Emergency Management Agency (FEMA) has a Hazard Mitigation Assistance grant program that provides funding opportunities for both pre- and post-disaster. The program aims to reduce or eliminate potential losses to state, tribal and local assets.

PREVIOUS COUNCIL ACTION: The City Council adopted the Hamilton County Multi-Jurisdictional Hazard Mitigation Plan on August 5, 2019.

BACKGROUND/DISCUSSION: The Hazard Mitigation Grant Program's purpose is to reduce the loss of life and property in future disasters by funding mitigation measures during the recovery phase of a natural disaster. A Notice of Interest was sent to Iowa Homeland Security and Emergency Management informing them that the City was interested in applying for a portable generator on October 25, 2021. Iowa Homeland Security Emergency Management (HSEM) representatives notified the Assistant City Manager that portable generators are not an eligible project under the grant program. After some discussion with the HSEM grant program representative, they noted that permanent lift station generators were a qualifying project. A new notice of interest was submitted on October 28, 2021 requesting an invitation to apply for three fixed generators. The Assistant City Manager has been working with Iowa HSEM representatives, P&P Electric and the Water and Wastewater Superintendent to gather information necessary for Iowa HSEM staff to perform a benefit cost analysis.

Iowa HSEM staff completed a benefit cost analysis on the project and has determined the project to be cost effective. The City is eligible to submit an application for three fixed generators (one at each sewer lift station location). Project costs are estimated to be approximately \$100,000. If awarded the grant, the City would need to contribute a 15% local cash match of approximately \$15,000 for the three fixed generators.

The City rented backup generators for the December 15th weather event and paid a total of \$2,218.50 to keep two of the three heaviest used lift stations active during the power outage. This weather event was a unique situation as staff had enough notice to ensure backup generators were available to maintain power at the lift stations, but this is not always the case with severe weather events.

The generator specifications are attached to this staff report for your review. Generators are anticipated to last approximately twenty years. There will be maintenance costs associated with each generator that will be incorporated into the Wastewater Treatment Plant operations budget. It is estimated that the generator maintenance costs associated with all three generators will be approximately \$1,500 per year. The emergency backup generators will need routine inspections and services. Staff will perform monthly inspections and the annual inspections of the generators will be contracted out. If awarded the grant, the project is anticipated to be completed 12-24 months after award because of the current supply chain forecast.

Project Description

The City of Webster City will install one generator at each of the three existing lift stations. The project includes:

- One 60kW diesel generator with 100-amp automatic transfer switch at the East Side lift station
- One 40kW diesel generator with 100-amp automatic transfer switch at the North lift station
- One 40kW diesel generator with 100-amp automatic transfer switch at the West lift station.

The project scope includes labor, equipment, parts and the cement pad needed to install the generators at each location.

P&P Electric developed the conceptual design, calculations and size and load requirements to support the existing lift stations during a power outage. Their calculations and size recommendations included the construction of the City's new Wastewater Treatment Plant.

Budget

The total budget for the project is expected to remain under \$100,000. The local cost share requirement for the City is 15%. If awarded the grant, the City would need to contribute \$15,000 of local monies toward the project and would receive 75% of project costs from the federal share and 10% from the state. This project is not subject to Davis Bacon requirements as it is not a requirement of the Hazard Mitigation Grant Program.

The City had originally budgeted to purchase a portable generator for power outage needs; however, this is not an eligible project under the Hazard Mitigation Grant Program. A portable generator would require staff set up and moving the generator to the area of need. Striving towards a fixed generator at each site eliminates the need for staff to coordinate installation of a portable generator during a power outage and allows each lift station to have back up power as needed. A portable generator would not allow for backup power at the three sites should a city-wide power outage occur. Maintaining power at the sewer lift stations is important to

maintain flow of sewer water to the wastewater treatment plant and to prevent sewer system overflows.

FINANCIAL IMPLICATIONS: If awarded the grant, the City will contribute 15% of the project total. This is anticipated to remain under \$15,000. This project has been incorporated into the FY 22-23 CEP.

RECOMMENDATION: Recommend City Council authorize staff to submit application and designate Biridiana Bishop as the authorized representative to execute the project on behalf of the City.

RESOLUTION NO. 2022 –

RESOLUTION AUTHORIZING THE ASSISTANT CITY MANAGER TO SUBMIT AN APPLICATION TO THE IOWA DEPARTMENT HOMELAND SECURITY AND EMERGENCY MANAGEMENT FEDERAL EMERGENCY MANAGEMENT AGENCY HAZARD MITIGATION ASSISTANCE PROGRAM

WHEREAS, the City of Webster City (hereinafter called “the Subrecipient”), County of Hamilton County, has made application through the Iowa Department Homeland Security and Emergency Management (HSEMD) to the Federal Emergency Management Agency (FEMA) for funding from the Hazard Mitigation Assistance Program, in the amount of \$100,000; and

WHEREAS, the Subrecipient recognizes the fact that this grant is based on a cost share basis with the federal share not exceeding 75%, the state share not exceeding 10%, and the local share being a minimum of 15% of the total project cost. The minimum 15% local share can be either cash or in-kind match; and

WHEREAS, application made through the Iowa HSEMD to FEMA will be for three sewer lift station generators to provide backup power during power outage events; and

WHEREAS, the Hamilton County, Iowa Multi-Jurisdictional Hazard Mitigation Plan 2019-2024 outlines hazard mitigation actions Webster City may take to continue to serve residents during power outages; and

WHEREAS, the addition of three sewer lift station generators would provide continued service of sewer infrastructure during a power outage; and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Webster City, Iowa as follows:

SECTION 1: The Subrecipient agrees to provide and make available up to \$15,000 of local monies to be used to meet the minimum local match requirement for this mitigation grant application.

SECTION 2: The City Manager, or designee, is hereby authorized to execute on behalf of the Subrecipient this mitigation project and to file it with Iowa Department Homeland Security and Emergency Management for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (PL 93-288, as amended) and the Code of Iowa, Chapter 29c.

Passed and adopted this 7th day of March, 2022.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

P & P ELECTRIC
120 East 2nd Street
Webster City, IA 50595

Estimate	
Date	Estimate #
11/22/2021	439

Name / Address
City Of Webster City Attn: A/P P.O. Box 217 Webster City, IA 50595

			Project
Description	Qty	Rate	Total
60KW Diesel Generator with 100 Amp Automatic Transfer Switch	1	30,951.20	30,951.20
40KW Diesel Generator with 100 Amp Automatic Transfer Switch	2	28,573.44	57,146.88
Parts	3	450.00	1,350.00
Cement Pad	3	800.00	2,400.00
Labor	55	85.00	4,675.00
Digger Derrick	1	100.00	100.00
Trip Charge		10.00	10.00
The generator and transfer switch quote is good for 30 days			
		Subtotal	\$96,633.08
		Sales Tax (7.0%)	\$0.00
		Total	\$96,633.08

P&P Electric

The conceptual design, calculations, and size and load requirements to support the critical functions of each facility were determined to be as follows:

- City of Webster City West Lift Station: Load Requirement to Support Critical Functions During Power Outage: 24KW
- Generator Size for Webster City West lift station: 40KW
- Generator source of fuel: Diesel
- Generator foundation: Cement
- Generator fuel lines and/or fuel tank: Built in tank

I attest that the sizing of the generator has been determined based on the calculated load requirements of West Lift Station.


A handwritten signature in black ink, appearing to be "M. J. R.", is written over a horizontal line.

Signature of Electrical Contractor/Master Electrician/Engineer

EL010207EC

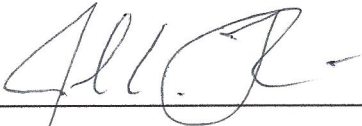
License Number

P&P Electric

The conceptual design, calculations, and size and load requirements to support the critical functions of each facility were determined to be as follows:

- City of Webster City East Lift Station: Load Requirement to Support Critical Functions During Power Outage: 32KW
- Generator Size for Webster City East lift station: 60KW
- Generator source of fuel: Diesel
- Generator foundation: Cement
- Generator fuel lines and/or fuel tank: Built in tank

I attest that the sizing of the generator has been determined based on the calculated load requirements of East Lift Station.



Signature of Electrical Contractor/Master Electrician/Engineer

EL010207EC

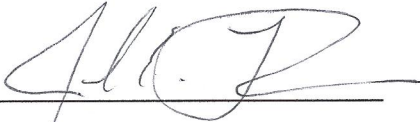
License Number

P&P Electric

The conceptual design, calculations, and size and load requirements to support the critical functions of each facility were determined to be as follows:

- City of Webster City North Lift Station: Load Requirement to Support Critical Functions During Power Outage: 24KW
- Generator Size for Webster City North lift station: 40KW
- Generator source of fuel: Diesel
- Generator foundation: Cement
- Generator fuel lines and/or fuel tank: Built in tank

I attest that the sizing of the generator has been determined based on the calculated load requirements of North Lift Station.



Signature of Electrical Contractor/Master Electrician/Engineer

EL010207EC

License Number

Automatic Transfer Switches Standard Specific Breaker Rated



Available Controllers

- Decision-Maker® MPAC 1200

Ratings

Current	Voltage	Frequency
30- 1200 amps	208- 600 VAC	50/60 Hz

Transfer Switch Standard Features

- UL 1008 listed
file #E58962 (automatic), #E86894 (nonautomatic)
- CSA certification available
- IBC seismic certification available
- Available in 2, 3, or 4 pole configurations
- Electrically operated, mechanically held mechanism
- High withstand and close-on ratings
- Design suitable for emergency and standby applications on all classes of load, 100% tungsten rated through 400 amps
- Silver alloy main contacts
- Gold-flashed engine start contacts
rated 2 amps @ 30 VDC/250 VAC
- Front-accessible contacts for easy inspection
- Front-replaceable main and arcing contacts (800- 1200 amps)
- Reliable, field-proven solenoid mechanism
- Switching mechanisms lubricated for the expected life of the transfer switch
- Internal manual operating handle
- Main shaft auxiliary position-indicating contacts
rated 10 amps @ 32 VDC/250 VAC
- NEMA type 1, 12, 3R, 4, and 4X enclosures available
- Standard one-year limited warranty. Extended limited warranties are available.
- Standard-transition operation with either automatic or non-automatic control
- Standard-transition transfer time less than 100 milliseconds (6 cycles @ 60 Hz)
- Double-throw, mechanically interlocked design (break-before-make power contacts)
- Solid, switched, or overlapping (make-before-break) neutral

Automatic Transfer Switch Controller

Decision-Maker® MPAC 1200 Controller



- LCD display, 4 lines x 20 characters, backlit
- Complete programming and viewing capability at the door using the keypad and LCD display
- LED indicators: Source available, transfer switch position, service required (fault), and “not in auto”
- Programmable voltage and frequency pickup and dropout settings
- Programmable time delays
- Programmable generator exerciser
- Time-based load control
- Two programmable inputs and two programmable outputs
- Up to four I/O extension modules available
- Modbus communication standard
- RS-485 communication standard
- Ethernet communication optional

For more information about Decision-Maker® MPAC 1200 features and functions, see specification sheet G11-127.

Codes and Standards

The ATS meets or exceeds the requirements of the following specifications:

- CSA C22.2 No. 178 certification available, file #LR58301
- EN61000-4-4 Fast Transient Immunity Severity Level 4
- EN61000-4-5 Surge Immunity Class 4 (voltage sensing and programmable inputs only)
- IEC Specifications for EMI/EMC Immunity:
 - CISPR 11, Radiated Emissions
 - IEC 1000-4-2, Electrostatic Discharge
 - IEC 1000-4-3, Radiated Electromagnetic Fields
 - IEC 1000-4-4, Electrical Fast Transients (Bursts)
 - IEC 1000-4-5, Surge Voltage
 - IEC 1000-4-6, Conducted RF Disturbances
 - IEC 1000-4-8, Magnetic Fields
 - IEC 1000-4-11, Voltage Dips and Interruptions
- IEEE Standard 446, IEEE Recommended Practice for Emergency and Standby Power Systems for Commercial and Industrial Applications
- IEEE 472 (ANSI C37.90A) Ring Wave Test
- NEMA Standard ICS 10-2005, Electromechanical AC Transfer Switch Equipment
- NFPA 70, National Electrical Code
- NFPA 99, Essential Electrical Systems for Health Care Facilities
- NFPA 110, Emergency and Standby Power Systems
- Seismic certification in accordance with the International Building Code is available. (Accessory kit is required for seismic certification.)
 - IBC 2000, referencing ASCE 7-98 and ICC AC-156
 - IBC 2003, referencing ASCE 7-02 and ICC AC-156
 - IBC 2006, referencing ASCE 7-05 and ICC AC-156
 - IBC 2009, referencing ASCE 7-05 and ICC AC-156
 - IBC 2012, referencing ASCE 7-10 and ICC AC-156
- Underwriters Laboratories UL 1008, Standard for Automatic Transfer Switches for Use in Emergency Standby Systems file #E58962 (automatic), #E86894 (nonautomatic)

Application Data

Environmental Specifications	
Operating Temperature	- 20°C to 70°C (- 4°F to 158°F)
Storage Temperature	- 40°C to 85°C (- 40°F to 185°F)
Humidity	5% to 95% noncondensing

Input and Output Connection Specifications	
Component	Wire Size Range
Main board I/O terminals	#12- 24 AWG
I/O module terminals	#14- 24 AWG

Auxiliary Position Indicating Contacts (rated 10 amps @ 32 VDC/250 VAC)	
Switch Rating, Amps	Number of Contacts Indicating Normal, Emergency
30- 230	2, 2
260- 1200	8, 8

Cable Sizes

Note: Cable size data is subject to change. Refer to the transfer switch dimension drawings and wiring diagrams for planning and installation.

UL-Listed Solderless Screw-Type Terminals for External Power Connections					
Range of Wire Sizes, Copper or Aluminum *					
Model	Switch Rating, Amps	Normal, Emergency, and Load (per phase)	Neutral (3-pole)	Ground	
KSS	30- 150	(1) #14 AWG to 4/0 AWG	(3) #14 to 4/0 AWG	(3) #6 to 3/0 AWG	
	200	(1) #14 AWG to 4/0 AWG <i>Cu only</i>	(3) #14 to 4/0 AWG <i>Cu only</i>	(3) #6 to 3/0AWG	
	230 (208- 480 V)				
	230 (600 V)	(1) #4 AWG to 600 KCMIL or (2) 1/0 AWG to 250 KCMIL	(3) #4 AWG to 600 KCMIL or (6) 1/0 AWG to 250 KCMIL	(3) #4 AWG to 600 KCMIL or (6) 1/0 AWG to 250 KCMIL	
	260- 400				
	600	(2) #2 AWG to 600 KCMIL	(6) #2 AWG to 600 KCMIL	(3) #4 AWG to 600 KCMIL or (6) 1/0 to 250 KCMIL	
	800- 1000	(4) 1/0 AWG to 750 KCMIL	(12) 1/0 AWG to 750 KCMIL		
	1200 (NEMA 3R)				
1200 (NEMA 1)	(4) 1/0 AWG to 750 KCMIL	(12) 1/0 AWG to 750 KCMIL	(3) #4 AWG to 500 KCMIL		

* Use 75°C minimum Cu/Al wire for power connections.

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Weights and Dimensions

Note: Always use the transfer switch dimension drawing for planning and installation. Weights and dimensions may vary for different configurations. See your local distributor for dimension drawings.

Weights and dimensions are shown for NEMA Type 1 enclosures, NEMA Type 3R enclosures and open units. See the transfer switch dimension drawings for other enclosure types.

Model	Amps	NEMA Type	Poles	Wires	Dimensions mm (in.)			Weight kg (lb.)			Dimension Drawing
					Height	Width	Depth	2-Pole	3-Pole	4-Pole	
KSS	30- 200	1, 3R	2,3,4	3, 4	791 (31)	450 (18)	314 (12.4)‡	28 (62)	30 (65)	31 (68)	ADV-8566
	230 (208- 480V)		2,3,4	3, 4	1223 (48)	560 (22)	362 (14.3)‡	52 (115)	56 (123)	59 (131)	ADV-8568
	230 (600 V)		2,3,4	3, 4	1702 (67)	610 (24)	514 (20.2)‡	179 (395)	183 (403)	188 (414)	ADV-8570
	260- 600		2,3,4	3, 4	1932 (76)*	864 (34)	515 (20.3)‡	220 (485)	231 (510)	238 (525)	ADV-8572
	800		3,4	4	1932 (76)*	864 (34)	515 (20.3)‡	—	231 (510)	238 (525)	ADV-8572
	1000	1	3,4	4	2286 (90)	963 (38)	688 (27.1)	—	356 (785)	379 (835)	ADV-8574
	1200		3,4	4	2286 (90)	940 (37)	717 (28.2)	—	356 (785)	379 (835)	ADV-8575
	30- 200	Open Unit §	2,3,4	3, 4	787 (31)	445 (18)	296 (11.6)	8 (17)	9 (20)	11 (23)	ADV-7182
	230 (208- 480V)		2,3,4	3, 4	1219 (48)	457 (18)	330 (13.0)	17 (37)	21 (45)	24 (53)	
	230 (600V)		2,3,4	3, 4	1422 (56)	610 (24)	362 (14.3)	31 (68)	34 (74)	36 (80)	
	260- 600		2,3,4	3, 4	1829 (72)	864 (34)	508 (20)	68 (150)	78 (170)	90 (196)	
	800		3,4	4	1829 (72)	864 (34)	508 (20)	—	78 (170)	90 (196)	
	1000		3,4	4	2210 (87)	965 (38)	584 (23)	—	78 (170)	90 (196)	
	1200		3,4	4							

* Includes mounting feet

‡ On 30- 1000 amp models, the NEMA type 3R enclosures have a security cover on the controller that extends 54 mm (2.1 in.) beyond the door.

§ Dimensions shown for open units are the minimum required enclosure size. Open unit weights are shipping weights for the contactor only.

Withstand and Close-On Ratings (WCR)

Standard, Programmed, and Closed-Transition Models

Maximum current in RMS symmetrical amperes when coordinated with customer-supplied fuses or circuit breakers. All values are available symmetrical RMS amperes and tested in accordance with the withstand and close-on requirements of UL 1008. Application requirements may permit higher withstand ratings for certain size switches. Contact the factory for assistance.

Model	Switch Rating, Amps	Withstand Current Ratings in RMS Symmetrical Amperes						
		Current-Limiting Fuses				Specific Breaker		
		480 V Max.	600 V Max.	Amps, Max.	Fuse Class	240 V Max.	480 V Max.	600 V Max.
KSS	30	100kA	—	300	J	22kA	22kA	10kA
		200kA	35kA	200	J			
		35kA	35kA	200	RK1			
	70 104 150	200kA	35kA	200	J	150kA	85kA	25kA
		35kA	35kA	200	RK1			
	200	200kA	—	200	J	200kA	85kA	14kA
	230 (480V)	100kA	—	300	J			
	230 (600V) 260	200kA	200kA	600	J	200kA	200kA	42kA
				800	L			
	400 600	200kA	200kA	600	J	65kA	50kA	42kA
				800	L			
	800-1200	200kA	200kA	1600	L	65kA	65kA	65kA

Ratings with Specific Manufacturers' Circuit Breakers

The following charts list power switching device withstand and close-on ratings (WCR) in RMS symmetrical amperes for specific manufacturers' circuit breakers. Circuit breakers are supplied by the customer.

Model	Switch Rating, amps	WCR, amps RMS	Volts, Max.	Molded-Case Circuit Breakers		
				Manufacturer	Type or Class	Max. Size, amps
KSS	30	22,000	480	GE	THED	40
		150,000	240	Square D	HR	250
	70	125,000			HL	150
		100,000			BJ, HJ	125
		65,000			BG, HG	125
		42,000			QG, QJ	90
		25,000			HD	150
		25,000			BD	125
		22,000	480	GE	THED	90
		85,000		Square D	HL, HR	150
		50,000			BJ	125
		35,000			HG, HJ	150
		18,000			BG	125
		25,000			BD, HD	125
		14,000	600	Square D	HJ, HL, HR	150
					BJ	125
					HG	150
					BG	125
					HD	150
					BD	125

Model	Switch Rating, amps	WCR, amps RMS	Volts, Max.	Molded-Case Circuit Breakers		
				Manufacturer	Type or Class	Max. Size, amps
KSS	104	150,000	240	Square D	HR	250
		125,000			HL	150
		100,000			BJ, HJ	125
		65,000			BG, HG	125
		42,000			QG, QJ	125
		25,000			HD	150
			480	Square D	BD	125
		22,000			THED	150
		85,000			HL, HR	150
		50,000			BJ	125
		35,000			HG, HJ	150
		18,000			BG	125
			600	Square D	BD, HD	125
		25,000			HJ, HL, HR	150
					BJ	125
		18,000			HG	150
					BG	125
		14,000			HD	150
KSS	150	150,000	240	Square D	BD	125
		125,000			HR	250
		100,000			HL	150
		65,000			BJ, HJ	125
		42,000			JG, JJ, JL, JR	200
		25,000			BG, HG	125
			480	Square D	QG, QJ	200
		22,000			HD	150
		85,000			BD	125
		50,000			THED	150
		35,000			HL, HR	150
		25,000			BJ	125
		18,000			HG, HJ	150
			600	Square D	BG	125
		25,000			JG, JJ, JL	200
		18,000			BD, HD	125
					HJ, HL, HR	150
		14,000			BJ	125
					HG	150
KSS	200 230	200,000	240	Square D	BG	125
		125,000			HD	150
		100,000			JD	250
		65,000			JL, JR	250
		42,000			JG, JJ	250
		25,000			JD	250
		85,000	480	Square D	JL, JR	250
		30,000			JG, JJ	250
KSS	230	42,000	600	Eaton/ Cutler Hammer	JD	250
					JGU, JGX, JGH	250
					KDC	400
				GE	LDC, CLDC	600
					TBC4	400
					SGL1, SGL4, SGL6, SGP1, SGP4, SGP6, FGP	600
				Square D	HJ, HL, HG	150
					KI, JJ, JL, JR, CF250L	250
					CK400H, CK400HH, CJ400L	400
					LI, MasterPact STR 28D, PK	600
				Siemens /ITE	HJD, CFD6	250
					HHJD6, HHJXD6, CJD6, SCJD6	400
					HHL6, HHLXD6, CLD6, SCLD6, LNG, LPG, LGC*, LGU*, LGX*	600

* With Digits 310+ LS or LSG Inst. Override set to 12X.

Model	Switch Rating, amps	WCR, amps RMS	Volts, Max.	Molded-Case Circuit Breakers		
				Manufacturer	Type or Class	Max. Size, amps
KSS	260	65,000	240	GE	THQMV	225
					SGL1, SGL4, SGL6, SGP1, SGP4, SGP6	600
				Eaton/Cutler Hammer	LDC, CLDC, HLD, CHLD	600
				Siemens/ITE	HLD6, HLXD6	600
		50,000	480	Square D	QG, QJ	250
					LJ, LL, LR	600
				Eaton/Cutler Hammer	HFDE, FDCE, HFD, FDC, LHH	225
					JDC, JGH, JGC, JGU, JGX	250
					HKD, HKDB, CHKD, CHKDB, KDC	400
					HLD, CHLD, LDC, CLDC, LGH*, LGC*, LGU*, LGX*, NHH	600
					MDL, CMDL, HMDL, CHMDL, NGS, NGH, NGC, MDLB, CMDLB, HMDLB, CHMDLB	800
				GE	SFL, SFP, FEN, FEH	250
					TBC4	400
					TBC6, TJL4V, TJL1S- 6S, SGL1, SGL4, SGL6, SGP1, SGP4, SGP6, FGN, FGH, FGL, FGP	600
				Siemens/ITE	TBC8, TKL4V, TKH8S- 12S, TKL8S- 12S, SKH8, SKL8, SKP8, TB8	800
					HFD6, HFXD6, HHFD6, HHFXD6, CFD6, HFG, LFG	250
					HJD6, HJXD6, SHJD6, HHJD6, HHJXD6, CJD6, SCJD6, HJG, LJG, LLG	400
					HLD6, HLXD6, SHLD6, HHL6, HHLXD6, CLD6, SCLD6, HLG	600
					LMD, LMD6, LMXD, LMXD6, HLMD, HLMD6, HLMXD, HLMXD6, MD, MD6, MXD6, HMG, HMD6, HMXD6, SMD6, SHMD6, CMD6, SCMD6, LMG, MG	800
				Square D	KI, KC, CF250L, NSF250	250
					CK400N, CK400NN, CK400H, CK400HH, CJ400L, NSJ400	400
					LC, DJ, DL, LJ, LL, LR, LI, NSJ600	600
					CK800N, CK800NN, CK800H, CK800HH, MasterPact STR 28D, MJ, PK, PJ, PL	800
					CK1000HL	1000
					CK1200NN, CK1200HH	1200
		65,000	480	Square D	JJ (Current Limiting)	250
		100,000			JL (Current Limiting)	250
		200,000			JR (Current Limiting)	250
		42,000	600	Eaton/Cutler Hammer	JGU, JGX	250
					KDC	400
					LDC, CLDC	600
				GE	TBC4	400
					TBC6, SGL1, SGL4, SGL6, SGP1, SGP4, SGP6, FGP	600
					TBC8, TKL4V, TKL8S- 12S, SKL8, SKP8	800
				Siemens/ITE	HJD, CFD6	250
					HHJD6, HHJXD6, CJD6, SCJD6	400
					HHL6, HHLXD6, CLD6, SCLD6	600
					HLMD6, HLMXD6, HMXD6, SHMD6, HMD6, CMD6, SCMD6, LMG, LNG, LPG, LGC*, LGU*, LGX*	800
				Square D	KI, JL, JR, JJ, CF250L	250
					CK400H, CK400HH, CJ400L	400
					LI	600
					CK800H, CK800HH, MasterPact STR 28D, PK	800

* With Digitrip 310+ LS or LSG Inst. Override set to 12X.

Model	Switch Rating, amps	WCR, amps RMS	Volts, Max.	Molded-Case Circuit Breakers				
				Manufacturer	Type or Class	Max. Size, amps		
KSS	400	65,000	240	GE	THQMV	225		
					SGL1, SGL4, SGL6, SGP1, SGP4, SGP6	600		
				Eaton/Cutler Hammer	LDC, CLDC, HLD, CHLD	600		
				Siemens/ITE	HLD6, HLXD6	600		
				Square D	QG, QJ	250		
					LJ, LL, LR	600		
		50,000	480	Eaton/Cutler Hammer	JGH, JGC, NHH	250		
					HKD, CHKD, KDC, HKDB, CHKDB, LHH	400		
					CHLD, LDC, CLDC, LGH*, LGC*, LGU*, LGX*	600		
					MDL, CMDL, HMDL, CHMDL, NGS, NGH, NGC, MDLB, CMDLB, HMDLB, CHMDLB	800		
					NGU	1600		
					GE	TBC4	400	
					TBC6, TJL4V, TJL1S- 6S, SGL1, SGL4, SGL6, SGP1, SGP4, SGP6, FGN, FGH, FGL, FGP	600		
					TBC8, TKL4V, TKH8S- 12S, TKL8S- 12S, SKH8, SKL8, SKP8, TB8	800		
					Siemens/ITE	HFD6, HFXD6, HFG, LFG	250	
					HJD6, HJXD6, SHJD6, HHJD6, HHJXD6, CJD6, SCJD6, HJG, LLG, LJG	400		
					HLD6, HLXD6, SHLD6, HHLD6, HHLXD6, CLD6, SCLD6, HLG	600		
					LMD6, LMXD6, HLMD6, HLMXD6, MD6, MXD6, HMD6, HMXD6, SMD6, SHMD6, CMD6, SCMD6, HMG, LMG	800		
				Square D	CK400N, CK400NN, CK400H, CK400HH, CJ400L, NSJ400	400		
					LC, DJ, DL, LJ, LL, LR, LI, NSJ600	600		
					CK800N, CK800NN, CK800H, CK800HH, MJ	800		
					CK1000HH	1000		
					PK, PJ, PL, MH, MasterPact STR 28D, CK1200HH	1200		
				42,000	600	Eaton/Cutler Hammer	KDC	400
							LDC, CLDC, LGC*, LGU*, LGX*	600
						GE	TBC4	400
							TBC6, SGL1, SGL4, SGL6, SGP1, SGP4, SGP6, FGP	600
							TBC8, TKL4V, TKL8S- 12S, SKL8, SKP8	800
		Siemens/ITE	HHJD6, HHJXD6, CJD6, SCJD6			400		
			HHLD6, HHLXD6, CLD6, SCLD6			600		
			HLMXD6, HLMXD6, HMXD6, SHMD6, HMD6, CMD6, SCMD6, LMG			800		
			LNG, LPG			1200		
		Square D	CK400H, CK400HH, CJ400L			400		
			LI			600		
CK800H, CK800HH	800							
MasterPact STR 28D, PK	1200							

* With Digitrip 310+ LS or LSG Inst. Override set to 12X.

* With Digitrip 310+ LS or LSG Inst. Override set to 12X.

Model	Switch Rating, amps	WCR, amps RMS	Volts, Max.	Molded-Case Circuit Breakers		
				Manufacturer	Type or Class	Max. Size, amps
KSS	600	65,000	240	GE	THQMV	225
					SGL1, SGL4, SGL6, SGP1, SGP4, SGP6	600
				Eaton/Cutler Hammer	LDC, CLDC, HLD, CHLD	600
				Siemens/ITE	HLD6, HLXD6	600
				Square D	QG, QJ	250
					LJ, LL, LR	600
		50,000	480	Eaton/Cutler Hammer	JGH, JGC, HFG, LFG	250
					HLD, CHLD, LDC, CLDC, LGH*, LGC*, LGU*, LGX*	600
					MDL, CMDL, HMDL, CHMDL, NGS, NGH, NGC, NGU, MDLB, CMDLB, NF	800
				GE	TBC6, TJL4V, TJL1S- 6S, SGL1, SGL4, SGL6, SGP1, SGP4, SGP6, FGN, FGH, FGL, FGP	600
					TBC8, TKL4V, TKH8S- 12S, TKL8S- 12S, SKH8, SKL8, SKP8, TB8	800
					SKL12, SK12P	1200
				Siemens/ITE	HLD6, HLXD6, SHLD6, HHLD6, HHLXD6, CLD6, SCLD6, HLG, LLG	600
					LMD6, LMXD6, HLMD6, HLMXD6, MD6, MXD6, HMD6, HMXD6, SMD6, SHMD6, CMD6, SCMD6, HMG, LMG	800
					HND6, HNXD6, SND6, SHND6, ND6, NXD6, HNG, LNG, CND6	1200
				Square D	LC, DJ, DL, LI, NSJ600	600
					CK800N, CK800NN, MJ	800
					MH, CK1200N, CK1200NN, CK1200H, CK1200HH, NT- H, NT- L1, NT- L, NT- LF, PK, PJ, PL	1200
					CM2000HH	2000
					CM2500HH	2500
		42,000	600	Eaton/Cutler Hammer	JGC	250
					TBC4	400
					LDC, CLDC	600
				GE	TBC6, SGL1, SGL4, SGL6, SGP1, SGP4, SGP6, FGP	600
					TBC8, TKL4V, TKL8S- 12S, SKL8, SKP8	800
					SKL12, SKP12	1200
				Siemens/ITE	HHLD6, HHLXD6, CLD6, SCLD6	600
					HLMD6, HLMXD6, HMXD6, SHMD6, HMD6, CMD6, SCMD6, LMG	800
					HND6, HNXD6, HNG, LNG, SHND6	1200
				Square D	LI	600
					CK800H, CK800HH	800
					CK1000HL	1000
					CK1200H, CK1200HH, NT- H, NT- L, NT- LF, NT- L1, MasterPact STR 28D, PK	1200
	800 1000 1200	65,000	480	Eaton/Cutler Hammer	HLD, CHLD, LGH, LGC, LGU, LGX, LDC, CLDC	600
					HMDL, CHMDL, HMDLB, CHMDLB	800
					HND, CHND, NDC, CNDC, NF	1200
					NGH, NGC, NGU	1600
					RGH, RGC	2500
				GE	TBC6, TJL4V, SGL, SGP6	600
					TBC8, SKL8, SKP8	800
					SKL12, SKP12, TKL4V	1200
				Siemens/ITE	HLXD6, HHLXD6, HHLD6, CLD6, SHLD6, SCLD6, HLG, LLG	600
					HMXD6, HMD6, SHMD6, HMG, LMG, CMD6, SCMD6	800
					SHND6, CND6, HNXD6, HNG, LNG	1200
					HPG, LPG, HPD, HPD6, CPD6, HPXD, HPXD6, SHPD, SHPD6	1600
				Square D	HRD6, HRXD6	2000
					LI, LE LSI, LE LI, LX, LXI, LJ, LL, LR	600
					MJ, ME, MX, CK800H, CK800HH	800
					CK1000HL	1000
					NT- L1, NT- L, NT- LF, NE, NX, CK1200H, CK1200HH, PJ, PL	1200
					NW, RJ, RL	1600
					PE, PX	2500
					SES, SE, SEH (LS or LSI TRIP)	3000
					SE (LI, LSI- E, and LI- E TRIP)	4000
					MasterPact STR 28D	6300
			600	Eaton/Cutler Hammer	Tri-Pac NB	800
					RDC	2500
				Siemens/ITE	CND	1200

* With Digitrip 310+ LS or LSG Inst. Override set to 12X.

Controller Accessories

See the controller specification sheets for more information.

☐ Accessory Modules

- Alarm Module
- External Battery Supply Module
- Input/Output Module
- High-Power Input/Output Module

☐ Controller Disconnect Switch

☐ Ethernet Communications

☐ Current Sensing Kit

☐ Padlockable User Interface Cover

☐ Supervised Transfer Control Switch

Transfer Switch Accessories

Accessories are available either factory-installed or as loose kits, unless otherwise noted.

☐ CSA Certification

☐ Digital Meter

- Measure and display voltage, current, frequency, and power
- 35 programmable alarms
- LCD display, 67 x 62.5 mm (2.65 x 2.5 in.)
- Pushbutton operation
- Password-protected programming menus
- Two digital inputs
- Two digital outputs
- Two Form A relay outputs
- Serial port for optional network connections
- Data logging
- Factory-installed

☐ Engine Start Circuit Monitor

See Specification Sheet G6- 165.

☐ Export Packaging

- 10-year major components

☐ Extended Limited Warranties

- 2-year basic
- 5-year basic
- 5-year comprehensive

☐ Heater, Anti-Condensation

- Hygostat-controlled 120 VAC strip heater (customer-supplied voltage source required)
- 100 or 250 watts (sized for enclosure)
- Protective 15 Amp circuit breaker

☐ Literature Kits

- Production literature kit (one set of literature is included with each transfer switch)
- Overhaul literature kit

☐ RSA III Remote Serial Annunciator

- Monitors the generator set
- Monitors Normal and Emergency source status and connection
- Monitors ATS common alarm
- Allows remote testing of the ATS
- For more information, see specification sheet G6- 139.

☐ Surge Protection Device (SPD)

- SPD available for the normal source supply
- Surge protection reduces transient voltages to harmless levels
- Protection modes: L-L / L-N / L-G / N-G
- Replaceable phase and neutral cartridges for service
- Frequency: 50- 60 Hz
- Operating Temperature Range: - 40 to 176°F (- 40 to 80°C)
- Remote contacts for customer-supplied status indicators:
 - Contacts: 1 NO, 1 NC
 - Min Load: 12VDC / 10 mA
 - Max. Load: 250 VAC / 1 A
 - Wire Size (max.): 16AWG
- Fuse protection: 30 amps / 600 V
- UL 1449, 3rd Edition for Type 2 applications
- IEC 61-643-1, 2nd Edition T2/11
- See additional SPD specifications below

Seismic Certification

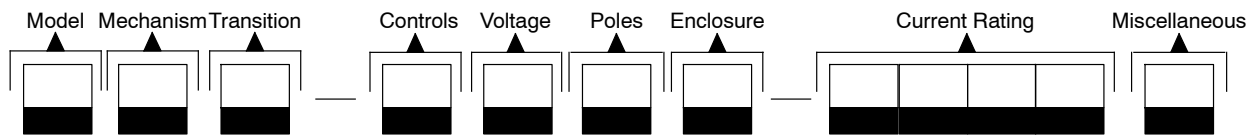
☐ IBC Seismic Certification

- Certification depends on application and geographic location. Contact your distributor for details.
- Available for all KSS enclosures.

SPD Specifications

Nominal Voltage (V ±15%)	Max. Discharge Current (kA)	Phase	Poles	UL VPR 3rd Ed (L-N/N-G/L-G) (kV)	Limiting Voltage, (L-N/N-G/L-G) (kV)		Short Circuit Withstand Current (kA)	Maximum Continuous Operating Voltage (VAC)
					at 3kAmps	at 10kAmps		
240/120	40	Split	3	0.6 / 1.2 / 0.7	0.6 / 0.4 / 0.6	0.8 / 0.7 / 0.8	200	175 / 350
208/120	40	Wye	4	0.6 / 1.2 / 0.7	0.6 / 0.4 / 0.6	0.8 / 0.7 / 0.8	200	175 / 350
480/277	40	Wye	4	1.0 / 1.2 / 1.1	1.0 / 0.4 / 1.0	1.2 / 0.7 / 1.2	200	320 / 640
240/120	40	HLD	4	1.0 / 1.2 / 1.1	1.0 / 0.4 / 1.0	1.2 / 0.7 / 1.2	200	320 / 640
600/347	40	Wye	4	1.3 / 1.2 / 1.4	1.3 / 0.4 / 1.3	1.5 / 0.7 / 1.5	200	440 / 880

Model Designation



Record the transfer switch model designation in the boxes. The transfer switch model designation defines characteristics and ratings as explained below.

Sample Model Designation: KSS-AMTA-0400S

Model

K: Kohler

Mechanism

S: Standard (Specific Breaker)

Transition

S: Standard

Controller

A: Decision-Maker® MPAC 1200, Automatic
 B: Decision-Maker® MPAC 1200, Non-Automatic

Voltage/Frequency

C: 208 Volts/60 Hz	K: 440 Volts/60 Hz
D: 220 Volts/50 Hz	M: 480 Volts/60 Hz
F: 240 Volts/60 Hz	N: 600 Volts/60 Hz
G: 380 Volts/50 Hz	P: 380 Volts/60 Hz
H: 400 Volts/50 Hz	R: 220 Volts/60 Hz
J: 416 Volts/50 Hz	S: 400 Volts/60 Hz

Number of Poles/Wires

N: 2 Poles/3 Wires, Solid Neutral
 T: 3 Poles/4 Wires, Solid Neutral
 V: 4 Poles/4 Wires, Switched Neutral
 W: 4 Poles/4 Wires, Overlapping Neutral

Enclosure

A: NEMA 1	D: NEMA 4
B: NEMA 12	F: NEMA 4X
C: NEMA 3R	G: Open Unit

Current, Amps

0030	0200	0600
0070	0230	0800
0104	0260	1000
0150	0400	1200

Connections

S: Standard

Note: Some selections are not available for every model.
 Contact your Kohler distributor for availability.

Availability is subject to change without notice. Kohler Co. reserves the right to change the design or specifications without notice and without any obligation or liability whatsoever. Contact your local Kohler® Power Systems distributor for availability.

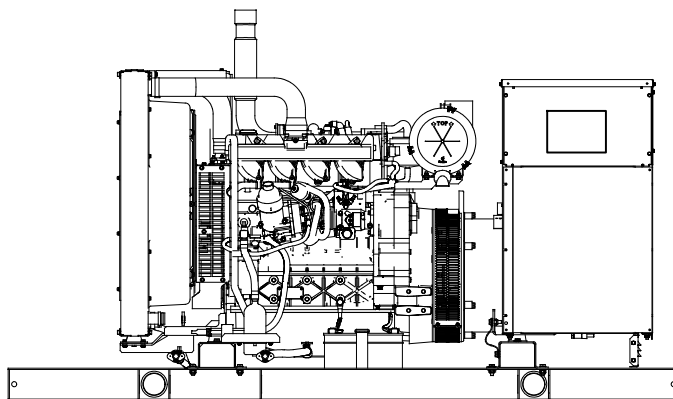
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**Tier 3 EPA-Certified for Stationary
Emergency Applications**

Ratings Range

		60 Hz
Standby:	kW	37- 42
	kVA	37- 52
Prime:	kW	34- 37
	kVA	34- 46



Model with TM Engine Shown

Standard Features

- Kohler Co. provides one-source responsibility for the generating system and accessories.
- The generator set and its components are prototype-tested, factory-built, and production-tested.
- The 60 Hz generator set offers a UL 2200 listing.
- The generator set accepts rated load in one step.
- The 60 Hz generator set meets NFPA 110, Level 1, when equipped with the necessary accessories and installed per NFPA standards.
- The generator set engine is certified to meet the Environmental Protection Agency (EPA) emergency stationary emissions requirements.
- A one-year limited warranty covers all generator set systems and components. Two- and five-year extended limited warranties are also available.
- Alternator features:
 - The unique Fast-Response® X excitation system delivers excellent voltage response and short-circuit capability using a rare-earth, permanent magnet (PM)-excited alternator.
 - The brushless, rotating-field alternator has broadrange reconnectability.
- Other features:
 - Kohler designed controllers for one-source system integration and remote communication. See Controllers on page 3.
 - The low coolant level shutdown prevents overheating (standard on radiator models only).
 - Integral vibration isolation eliminates the need for under-unit vibration spring isolators.
 - The generator set for 49-state applications is equipped with the KDI 3404 TM engine. The generator set that is CARB compliant/California South Coast Air Quality Management District (SCAQMD) pre-certified is equipped with the KDI 3404 TCR engine.

Generator Set Ratings

Alternator	Voltage	Ph	Hz	130° C Rise Standby Rating		105° C Rise Prime Rating	
				kW/kVA	Amps	kW/kVA	Amps
4P5X	120/208	3	60	42/52	145	37/46	128
	127/220	3	60	42/52	137	37/46	121
	120/240	3	60	41/51	123	37/46	111
	120/240	1	60	37/37	154	34/34	141
	139/240	3	60	42/52	126	37/46	111
	220/380	3	60	41/51	77	37/46	70
	277/480	3	60	42/52	63	37/46	55
	347/600	3	60	42/52	50	37/46	44
4P7BX	120/208	3	60	42/52	145	37/46	128
	127/220	3	60	42/52	137	37/46	121
	120/240	3	60	41/51	123	37/46	111
	120/240	1	60	40/40	166	36/36	150
	139/240	3	60	42/52	126	37/46	111
	220/380	3	60	42/52	79	37/46	70
	277/480	3	60	42/52	63	37/46	55
	347/600	3	60	42/52	50	37/46	44
4Q5X	120/240	1	60	40/40	166	36/36	150
4Q7BX	120/240	1	60	40/40	166	36/36	150

RATINGS: All three-phase units are rated at 0.8 power factor. All single-phase units are rated at 1.0 power factor. **Standby Ratings:** Standby rating is applicable to varying loads for the duration of a power outage. There is no overload capability for this rating. **Prime Power Ratings:** At varying load, the number of generator set operating hours is unlimited. A 10% overload capacity is available for one hour in twelve. Ratings are in accordance with ISO-8528-1 and ISO-3046-1. For limited running time and continuous ratings, consult the factory. Obtain the technical information bulletin (TIB-101) for ratings guidelines, complete ratings definitions, and site condition derates. The generator set manufacturer reserves the right to change the design or specifications without notice and without any obligation or liability whatsoever.

Alternator Specifications

Specifications	Alternator
Manufacturer	Kohler
Type	4-Pole, Rotating-Field
Exciter type	Brushless, Rare-Earth Permanent Magnet
Leads: quantity, type	12, Reconnectable
	4, 110- 120/220- 240 V
Voltage regulator	Solid State, Volts/Hz
Insulation:	NEMA MG1
Material	Class H
Temperature rise	130°C, Standby
Bearing: quantity, type	1, Sealed
Coupling	Flexible Disc
Amortisseur windings	Full
Voltage regulation, no-load to full-load	Controller Dependent
One-step load acceptance	100% of Rating
Unbalanced load capability	100% of Rated Standby Current

- NEMA MG1, IEEE, and ANSI standards compliance for temperature rise and motor starting.
- Sustained short-circuit current of up to 300% of the rated current for up to 10 seconds.
- Sustained short-circuit current enabling downstream circuit breakers to trip without collapsing the alternator field.
- Self-ventilated and dripproof construction.
- Windings are vacuum-impregnated with epoxy varnish for dependability and long life.
- Superior voltage waveform from a two-thirds pitch stator and skewed rotor.

Specifications	Alternator
Peak motor starting kVA:	(35% dip for voltages below)
480 V 4P5X (12 lead)	138
480 V 4P7BX (12 lead)	180
240 V 4Q5X (4 lead)	92
240 V 4Q7BX (4 lead)	113

Application Data

Engine

Engine Specifications	49-State Engine	California SCAQMD
Manufacturer	Kohler Diesel	
	KDI	KDI
Engine model	3404TM	3404TCR
Engine type	4-Cycle, Turbocharged	
Cylinder arrangement	4 Inline	
Displacement, L (cu. in.)	3.4 (207)	
Bore and stroke, mm (in.)	96 x 116 (3.28 x 4.57)	
Compression ratio	18.5:1	17.0:1
Piston speed, m/min. (ft./min.)	418 (1371)	510 (1673)
Main bearings: quantity, type	5, Replaceable Insert	
Rated rpm	1800	
Max. power at rated rpm, kWm (BHP)	50 (67)	70 (94)
Cylinder head material	Cast Iron	
Crankshaft material	Cast Iron	
Valve material:		
Intake	Chromium-Silicon Steel	
Exhaust	Chromium Steel	
Governor: type, make/model	Mech. (or Electronic *)	Electronic
	Droop, 5%	
Frequency regulation, no-load to full-load	(or Isochr. *)	Isochronous
Frequency regulation, steady state	±0.5%	±0.28%
Frequency	Fixed	
Air cleaner type, all models	Dry	
* Requires available electronic governor option		

Exhaust

Exhaust System	49-State Engine	California SCAQMD
Exhaust manifold type	Dry	
Exhaust flow at rated kW, m³/min. (cfm)	8.1 (286)	
Exhaust temperature at rated kW, dry exhaust, °C (°F)	490 (914)	471 (880)
Minimum/maximum allowable back pressure, kPa (in. Hg)	6 (1.8)/ 9 (2.7)	8 (2.4)/ 13.5 (4.0)
Exhaust outlet size at engine hookup, mm (in.)	63.5 (2.5)	

Engine Electrical

Engine Electrical System	49-State Engine	California SCAQMD
Battery charging alternator:		
Ground (negative/positive)	Negative	
Volts (DC)	12	
Ampere rating	90	
Starter motor rated voltage (DC)	12	
Battery, recommended cold cranking amps (CCA):		
Quantity, CCA rating	One, 650	
Battery voltage (DC)	12	

Fuel

Fuel System	49-State Engine	California SCAQMD
Fuel supply line, min. ID, mm (in.)	8.0 (0.31)	
Fuel return line, min. ID, mm (in.)	6.0 (0.25)	
Max. lift, engine-driven fuel pump, m (ft.)	6.0 (20.0)	3.7 (12.1)
Max. fuel flow, Lph (gph)	46 (12.2)	87.4 (23.1)
Max. return line restriction, kPa (in. Hg)	20 (5.9)	17.7 (5.2)
Fuel filter		
Prefilter	74 Microns	
Primary/Water Separator	5 Microns @ 98% Efficiency	5 Microns @ 95% Efficiency
Recommended fuel	#2 Ultra Low Sulfur Diesel	

Lubrication

Lubricating System	49-State Engine	California SCAQMD
Type	Full Pressure	
Oil pan capacity, L (qt.) §	15.3 (16.2)	
Oil pan capacity with filter, L (qt.) §	15.6 (16.5)	
Oil filter: quantity, type §	1, Cartridge	
Oil cooler	Water-Cooled	
§ Kohler recommends the use of Kohler Genuine oil and filters.		

Application Data

Cooling

Radiator System	49-State Engine	California SCAQMD
Ambient temperature, °C (°F) *	50 (122)	
Engine jacket water capacity, L (gal.)	4.5 (1.19)	
Radiator system capacity, including engine, L (gal.)	12.3 (3.2)	
Engine jacket water flow, Lpm (gpm)	125 (33)	120 (32)
Heat rejected to cooling water at rated kW, dry exhaust, kW (Btu/min.)	32 (1821)	35 (1991)
Heat rejected to air charge cooler at rated kW, dry exhaust, kW (Btu/min.)	11 (626)	7.7 (437)
Water pump type	Centrifugal	
Fan diameter, including blades, mm (in.)	597 (23.5)	
Fan, kWm (HP)	1.8 (2.3)	
Max. restriction of cooling air, intake and discharge side of radiator, kPa (in. H ₂ O)	0.125 (0.5)	

* Enclosure reduces ambient temperature capability by 5°C (9°F).

Operation Requirements

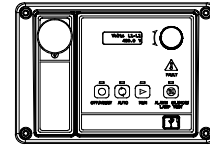
Air Requirements	49-State Engine	California SCAQMD
Radiator-cooled cooling air, m ³ /min. (scfm) †	96.3 (3400)	
Combustion air, m ³ /min. (cfm)	4.5 (159)	3.7 (132)
Heat rejected to ambient air:		
Engine, kW (Btu/min.)	10.5 (600)	
Alternator, kW (Btu/min.)	7.6 (435)	
Max. air intake restriction, kPa (in. Hg)	5.2 (1.54)	4.2 (1.24)

† Air density = 1.20 kg/m³ (0.075 lbm/ft³)

Fuel Consumption	49-State Engine
Diesel, Lph (gph) at % load	Standby Rating
100%	14.0 (3.7)
75%	11.7 (3.1)
50%	9.1 (2.4)
25%	4.9 (1.3)
Diesel, Lph (gph) at % load	Prime Rating
100%	13.2 (3.5)
75%	10.6 (2.8)
50%	7.6 (2.0)
25%	4.9 (1.3)

Fuel Consumption	Calif. SCAQMD Engine
Diesel, Lph (gph) at % load	Standby Rating
100%	12.3 (3.2)
75%	9.4 (2.6)
50%	6.7 (1.8)
25%	4.2 (1.1)
Diesel, Lph (gph) at % load	Prime Rating
100%	11.1 (2.9)
75%	8.8 (2.3)
50%	6.2 (1.6)
25%	3.6 (1.0)

Controllers

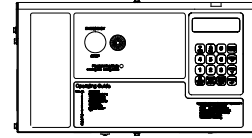


APM402 Controller

Provides advanced control, system monitoring, and system diagnostics for optimum performance and compatibility.

- Digital display and menu control provide easy local data access
- Measurements are selectable in metric or English units
- Remote communication thru a PC via network or serial configuration
- Controller supports Modbus® protocol
- Integrated hybrid voltage regulator with ±0.5% regulation
- Built-in alternator thermal overload protection
- NFPA 110 Level 1 capability

Refer to G6-161 for additional controller features and accessories.



(Available with the 49-State generator set only.)

Decision-Maker® 550 Controller

Provides advanced control, system monitoring, and system diagnostics with remote monitoring capabilities.

- Digital display and keypad provide easy local data access
- Measurements are selectable in metric or English units
- Remote communication thru a PC via network or modem configuration
- Controller supports Modbus® protocol
- Integrated voltage regulator with ±0.25% regulation
- Built-in alternator thermal overload protection
- NFPA 110 Level 1 capability

Refer to G6-46 for additional controller features and accessories.

Modbus® is a registered trademark of Schneider Electric.

Additional Standard Features

- Air Cleaner, Heavy Duty
- Alternator Protection
- Battery Rack and Cables
- Open Crankcase Ventilation
- Oil Drain and Coolant Drain with Hose Barb
- Oil Drain Extension (with narrow skid and enclosure models only)
- Operation and Installation Literature
- Radiator Drain Extension (with enclosure models only)
- Stainless Steel Fasteners on Enclosure (with enclosure models only)

Available Options

Approvals and Listings

- ☐ CSA Certified
- ☐ IBC Seismic Certification
- ☐ UL2200 Listing

Enclosed Unit

- ☐ Sound Enclosure (with enclosed critical silencer)
- ☐ Weather Enclosure (with enclosed critical silencer)
- ☐ Stainless Steel Latches and Hinges

Open Unit

- ☐ Exhaust Silencer, Critical (kit: PA-324470)
- ☐ Flexible Exhaust Connector, Stainless Steel

Fuel System

- ☐ Flexible Fuel Lines
- ☐ Fuel Pressure Gauge (Available with 49-state engine only)
- ☐ Subbase Fuel Tanks

Controller

- ☐ 15-Relay Dry Contact (SCAQMD engine with APM402 controller only)
- ☐ Common Failure Relay (550 controller only)
- ☐ Communication Products and PC Software (550 controller only)
- ☐ Customer Connection (550 controller only)
- ☐ Dry Contact (isolated alarm) (550 controller only)
- ☐ Two Input/Five Output Module (49-state engine with APM402 controller only)
- ☐ Key Switch (SCAQMD engine with APM402 controller only)
- ☐ Manual Speed Adjust (requires Electronic Governor or SCAQMD engine)
- ☐ Remote Annunciator Panel
- ☐ Remote Emergency Stop
- ☐ Run Relay

Cooling System

- ☐ Block Heater (1000 W, 110- 120 V)
Required for ambient temperatures below 0°C (32°F).
- ☐ Radiator Duct Flange

Electrical System

- ☐ Alternator Strip Heater
- ☐ Battery
- ☐ Battery Charger, Equalize/Float Type
- ☐ Battery Heater
- ☐ Electronic Governor
- ☐ Line Circuit Breaker (NEMA type 1 enclosure)
- ☐ Line Circuit Breaker with Shunt Trip (NEMA type 1 enclosure)

Miscellaneous

- ☐ Air Cleaner Restriction Indicator
- ☐ Engine Fluids Added
- ☐ Rated Power Factor Testing
- ☐ Rodent Guards

Literature

- ☐ General Maintenance
- ☐ NFPA 110
- ☐ Overhaul
- ☐ Production

Warranty

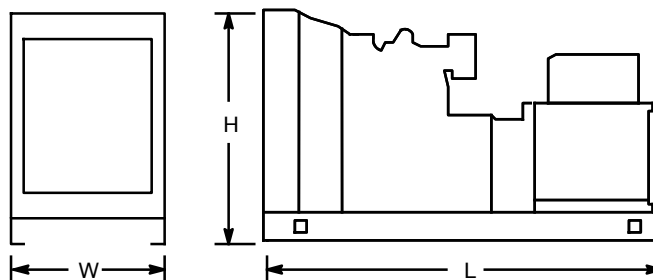
- ☐ 2-Year Basic Limited Warranty
- ☐ 5-Year Basic Limited Warranty
- ☐ 5-Year Comprehensive Limited Warranty

Other Options

- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

Dimensions and Weights

Overall Size, L x W x H, mm (in.):
Wide Skid: 2300 x 1040 x 1133 (90.6 x 41.0 x 44.6)
Narrow Skid: 1875 x 780 x 1067 (73.8 x 30.7 x 42.0)
Weight (radiator model), wet, kg (lb.): 787 (1735)



NOTE: This drawing is provided for reference only and should not be used for planning installation. Contact your local distributor for more detailed information.

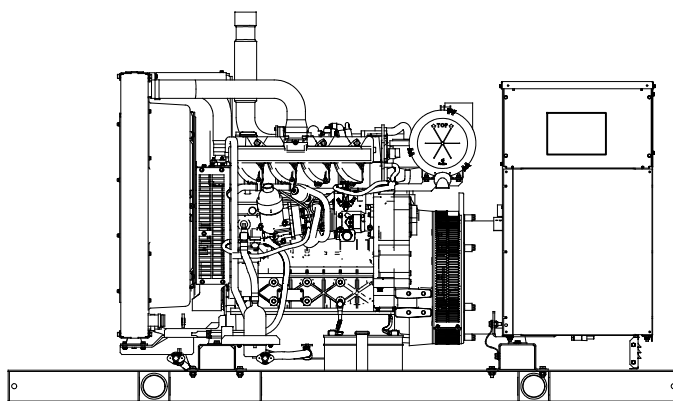
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**Tier 3 EPA-Certified for Stationary
Emergency Applications**

Ratings Range

		60 Hz
Standby:	kW	56- 60
	kVA	56- 75
Prime:	kW	48- 54
	kVA	48- 67



Model with TM Engine Shown

Standard Features

- Kohler Co. provides one-source responsibility for the generating system and accessories.
- The generator set and its components are prototype-tested, factory-built, and production-tested.
- The 60 Hz generator set offers a UL 2200 listing.
- The generator set accepts rated load in one step.
- The 60 Hz generator set meets NFPA 110, Level 1, when equipped with the necessary accessories and installed per NFPA standards.
- The generator set engine is certified to meet the Environmental Protection Agency (EPA) emergency stationary emissions requirements.
- A one-year limited warranty covers all generator set systems and components. Two- and five-year extended limited warranties are also available.
- Alternator features:
 - The unique Fast-Response® X excitation system delivers excellent voltage response and short-circuit capability using a rare-earth, permanent magnet (PM)-excited alternator.
 - The brushless, rotating-field alternator has broadrange reconnectability.
- Other features:
 - Kohler designed controllers for one-source system integration and remote communication. See Controllers on page 3.
 - The low coolant level shutdown prevents overheating (standard on radiator models only).
 - Integral vibration isolation eliminates the need for under-unit vibration spring isolators.
 - The generator set for 49-state applications is equipped with the KDI 3404 TM engine. The generator set that is CARB compliant/California South Coast Air Quality Management District (SCAQMD) pre-certified is equipped with the KDI 3404 TCR engine.

Generator Set Ratings

Alternator	Voltage	Ph	Hz	130° C Rise Standby Rating		105° C Rise Prime Rating	
				kW/kVA	Amps	kW/kVA	Amps
4P8X	120/208	3	60	60/75	208	54/67	187
	127/220	3	60	60/75	196	54/67	177
	120/240	3	60	60/75	180	54/67	162
	120/240	1	60	56/56	233	48/48	200
	139/240	3	60	60/75	180	54/67	162
	220/380	3	60	60/75	113	54/67	102
	277/480	3	60	60/75	90	54/67	81
	347/600	3	60	60/75	72	54/67	64
4P10X	120/208	3	60	60/75	208	54/67	187
	127/220	3	60	60/75	196	54/67	177
	120/240	3	60	60/75	180	54/67	162
	120/240	1	60	58/58	241	50/50	208
	139/240	3	60	60/75	180	54/67	162
	220/380	3	60	60/75	113	54/67	102
	277/480	3	60	60/75	90	54/67	81
	347/600	3	60	60/75	72	54/67	64
4Q8X	120/240	1	60	56/56	233	50/50	208
4Q10X	120/240	1	60	58/58	241	50/50	208

RATINGS: All three-phase units are rated at 0.8 power factor. All single-phase units are rated at 1.0 power factor. **Standby Ratings:** Standby rating is applicable to varying loads for the duration of a power outage. There is no overload capability for this rating. **Prime Power Ratings:** At varying load, the number of generator set operating hours is unlimited. A 10% overload capacity is available for one hour in twelve. Ratings are in accordance with ISO-8528-1 and ISO-3046-1. For limited running time and continuous ratings, consult the factory. Obtain the technical information bulletin (TIB-101) for ratings guidelines, complete ratings definitions, and site condition derates. The generator set manufacturer reserves the right to change the design or specifications without notice and without any obligation or liability whatsoever.

Alternator Specifications

Specifications	Alternator
Manufacturer	Kohler
Type	4-Pole, Rotating-Field
Exciter type	Brushless, Rare-Earth Permanent Magnet
Leads: quantity, type	12, Reconnectable
	4, 110- 120/220- 240 V
Voltage regulator	Solid State, Volts/Hz
Insulation:	NEMA MG1
Material	Class H
Temperature rise	130°C, Standby
Bearing: quantity, type	1, Sealed
Coupling	Flexible Disc
Amortisseur windings	Full
Voltage regulation, no-load to full-load	Controller Dependent
One-step load acceptance	100% of Rating
Unbalanced load capability	100% of Rated Standby Current

- NEMA MG1, IEEE, and ANSI standards compliance for temperature rise and motor starting.
- Sustained short-circuit current of up to 300% of the rated current for up to 10 seconds.
- Sustained short-circuit current enabling downstream circuit breakers to trip without collapsing the alternator field.
- Self-ventilated and dripproof construction.
- Windings are vacuum-impregnated with epoxy varnish for dependability and long life.
- Superior voltage waveform from a two-thirds pitch stator and skewed rotor.

Specifications	Alternator
Peak motor starting kVA:	(35% dip for voltages below)
480 V 4P8X (12 lead)	261
480 V 4P10X (12 lead)	275
240 V 4Q8X (4 lead)	121
240 V 4Q10X (4 lead)	144

Application Data

Engine

Engine Specifications	49-State Engine	California SCAQMD
Manufacturer	Kohler Diesel	
	KDI	KDI
Engine model	3404TM	3404TCR
Engine type	4-Cycle, Turbocharged	
Cylinder arrangement	4 Inline	
Displacement, L (cu. in.)	3.4 (207)	
Bore and stroke, mm (in.)	96 x 116 (3.28 x 4.57)	
Compression ratio	18.5:1	17.0:1
Piston speed, m/min. (ft./min.)	418 (1371)	510 (1673)
Main bearings: quantity, type	5, Replaceable Insert	
Rated rpm	1800	
Max. power at rated rpm, kWm (BHP)	70 (94)	
Cylinder head material	Cast Iron	
Crankshaft material	Cast Iron	
Valve material:		
Intake	Chromium-Silicon Steel	
Exhaust	Chromium Steel	
Governor: type, make/model	Mech. (or Electronic *)	Electronic
	Droop, 5%	
Frequency regulation, no-load to full-load	(or Isochr. *)	Isochronous
Frequency regulation, steady state	±0.5%	±0.28%
Frequency	Fixed	
Air cleaner type, all models	Dry	
* Requires available electronic governor option		

Exhaust

Exhaust System	49-State Engine	California SCAQMD
Exhaust manifold type	Dry	
Exhaust flow at rated kW, m³/min. (cfm)	14.3 (505)	11.5 (406)
Exhaust temperature at rated kW, dry exhaust, °C (°F)	490 (914)	471 (880)
Minimum/maximum allowable back pressure, kPa (in. Hg)	6 (1.8)/ 9 (2.7)	8 (2.4)/ 13.5 (4.0)
Exhaust outlet size at engine hookup, mm (in.)	63.5 (2.5)	

Engine Electrical

Engine Electrical System	49-State Engine	California SCAQMD
Battery charging alternator:		
Ground (negative/positive)	Negative	
Volts (DC)	12	
Ampere rating	90	
Starter motor rated voltage (DC)	12	
Battery, recommended cold cranking amps (CCA):		
Quantity, CCA rating	One, 650	
Battery voltage (DC)	12	

Fuel

Fuel System	49-State Engine	California SCAQMD
Fuel supply line, min. ID, mm (in.)	8.0 (0.31)	
Fuel return line, min. ID, mm (in.)	6.0 (0.25)	
Max. lift, engine-driven fuel pump, m (ft.)	6.0 (20.0)	3.7 (12.1)
Max. fuel flow, Lph (gph)	46 (12.2)	87.4 (23.1)
Max. return line restriction, kPa (in. Hg)	20 (5.9)	17.7 (5.2)
Fuel filter		
Prefilter	74 Microns	
Primary/Water Separator	5 Microns @ 98% Efficiency	5 Microns @ 95% Efficiency
Recommended fuel	#2 Ultra Low Sulfur Diesel	

Lubrication

Lubricating System	49-State Engine	California SCAQMD
Type	Full Pressure	
Oil pan capacity, L (qt.) §	15.3 (16.2)	
Oil pan capacity with filter, L (qt.) §	15.6 (16.5)	
Oil filter: quantity, type §	1, Cartridge	
Oil cooler	Water-Cooled	
§ Kohler recommends the use of Kohler Genuine oil and filters.		

Application Data

Cooling

Radiator System	49-State Engine	California SCAQMD
Ambient temperature, °C (°F) *	50 (122)	
Engine jacket water capacity, L (gal.)	4.5 (1.19)	
Radiator system capacity, including engine, L (gal.)	12.3 (3.2)	
Engine jacket water flow, Lpm (gpm)	125 (33)	120 (32)
Heat rejected to cooling water at rated kW, dry exhaust, kW (Btu/min.)	43 (2447)	47 (2675)
Heat rejected to air charge cooler at rated kW, dry exhaust, kW (Btu/min.)	14.3 (814)	10.0 (569)
Water pump type	Centrifugal	
Fan diameter, including blades, mm (in.)	597 (23.5)	
Fan, kWm (HP)	1.8 (2.3)	
Max. restriction of cooling air, intake and discharge side of radiator, kPa (in. H ₂ O)	0.125 (0.5)	

* Enclosure reduces ambient temperature capability by 5°C (9°F).

Operation Requirements

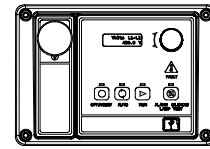
Air Requirements	49-State Engine	California SCAQMD
Radiator-cooled cooling air, m ³ /min. (scfm) †	130 (4600)	
Combustion air, m ³ /min. (cfm)	5.3 (187)	4.4 (155)
Heat rejected to ambient air:		
Engine, kW (Btu/min.)	15.5 (880)	
Alternator, kW (Btu/min.)	8.9 (505)	
Max. air intake restriction, kPa (in. Hg)	5.2 (1.54)	4.2 (1.24)

† Air density = 1.20 kg/m³ (0.075 lbm/ft³)

Fuel Consumption	49-State Engine
Diesel, Lph (gph) at % load	Standby Rating
100%	20.4 (5.4)
75%	16.3 (4.3)
50%	10.6 (2.8)
25%	6.0 (1.6)
Diesel, Lph (gph) at % load	Prime Rating
100%	18.5 (4.9)
75%	14.4 (3.8)
50%	9.8 (2.6)
25%	5.8 (1.5)

Fuel Consumption	Calif. SCAQMD Engine
Diesel, Lph (gph) at % load	Standby Rating
100%	18.2 (4.8)
75%	13.7 (3.6)
50%	9.4 (2.5)
25%	5.4 (1.4)
Diesel, Lph (gph) at % load	Prime Rating
100%	16.5 (4.4)
75%	12.6 (3.3)
50%	8.8 (2.3)
25%	4.9 (1.3)

Controllers

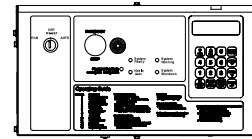


APM402 Controller

Provides advanced control, system monitoring, and system diagnostics for optimum performance and compatibility.

- Digital display and menu control provide easy local data access
- Measurements are selectable in metric or English units
- Remote communication thru a PC via network or serial configuration
- Controller supports Modbus® protocol
- Integrated hybrid voltage regulator with ±0.5% regulation
- Built-in alternator thermal overload protection
- NFPA 110 Level 1 capability

Refer to G6-161 for additional controller features and accessories.



(Available with the 49-State generator set only.)

Decision-Maker® 550 Controller

Provides advanced control, system monitoring, and system diagnostics with remote monitoring capabilities.

- Digital display and keypad provide easy local data access
- Measurements are selectable in metric or English units
- Remote communication thru a PC via network or modem configuration
- Controller supports Modbus® protocol
- Integrated voltage regulator with ±0.25% regulation
- Built-in alternator thermal overload protection
- NFPA 110 Level 1 capability

Refer to G6-46 for additional controller features and accessories.

Modbus® is a registered trademark of Schneider Electric.

Additional Standard Features

- Air Cleaner, Heavy Duty
- Alternator Protection
- Battery Rack and Cables
- Open Crankcase Ventilation
- Oil Drain and Coolant Drain with Hose Barb
- Oil Drain Extension (with narrow skid and enclosure models only)
- Operation and Installation Literature
- Radiator Drain Extension (with enclosure models only)
- Stainless Steel Fasteners on Enclosure (with enclosure models only)

Available Options

Approvals and Listings

- ☐ CSA Certified
- ☐ IBC Seismic Certification
- ☐ UL2200 Listing

Enclosed Unit

- ☐ Sound Enclosure (with enclosed critical silencer)
- ☐ Weather Enclosure (with enclosed critical silencer)
- ☐ Stainless Steel Latches and Hinges

Open Unit

- ☐ Exhaust Silencer, Critical (kit: PA-324470)
- ☐ Flexible Exhaust Connector, Stainless Steel

Fuel System

- ☐ Flexible Fuel Lines
- ☐ Fuel Pressure Gauge (Available with 49-state engine only)
- ☐ Subbase Fuel Tanks

Controller

- ☐ 15-Relay Dry Contact (SCAQMD engine with APM402 controller only)
- ☐ Common Failure Relay (550 controller only)
- ☐ Communication Products and PC Software (550 controller only)
- ☐ Customer Connection (550 controller only)
- ☐ Dry Contact (isolated alarm) (550 controller only)
- ☐ Two Input/Five Output Module (49-state engine with APM402 controller only)
- ☐ Key Switch (SCAQMD engine with APM402 controller only)
- ☐ Manual Speed Adjust (requires Electronic Governor or SCAQMD engine)
- ☐ Remote Annunciator Panel
- ☐ Remote Emergency Stop
- ☐ Run Relay

Cooling System

- ☐ Block Heater (1000 W, 110- 120 V)
Required for ambient temperatures below 0°C (32°F).
- ☐ Radiator Duct Flange

Electrical System

- ☐ Alternator Strip Heater
- ☐ Battery
- ☐ Battery Charger, Equalize/Float Type
- ☐ Battery Heater
- ☐ Electronic Governor
- ☐ Line Circuit Breaker (NEMA type 1 enclosure)
- ☐ Line Circuit Breaker with Shunt Trip (NEMA type 1 enclosure)

Miscellaneous

- ☐ Air Cleaner Restriction Indicator
- ☐ Engine Fluids Added
- ☐ Rated Power Factor Testing
- ☐ Rodent Guards

Literature

- ☐ General Maintenance
- ☐ NFPA 110
- ☐ Overhaul
- ☐ Production

Warranty

- ☐ 2-Year Basic Limited Warranty
- ☐ 5-Year Basic Limited Warranty
- ☐ 5-Year Comprehensive Limited Warranty

Other Options

- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

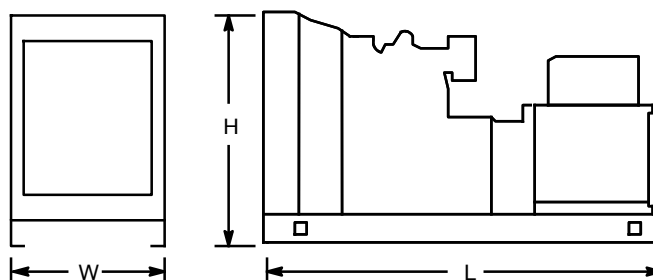
Dimensions and Weights

Overall Size, L x W x H, mm (in.):

Wide Skid: 2300 x 1040 x 1133 (90.6 x 41.0 x 44.6)

Narrow Skid: 1875 x 780 x 1067 (73.8 x 30.7 x 42.0)

Weight (radiator model), wet, kg (lb.): 841 (1855)



NOTE: This drawing is provided for reference only and should not be used for planning installation. Contact your local distributor for more detailed information.

DISTRIBUTED BY:

MEMORANDUM

TO: Mayor and City Council

FROM: Daniel Ortiz-Hernandez, City Manager
Biridiana Bishop, Assistant City Manager
Nicholas Knowles, Water/Wastewater Supervisor

DATE: March 7th, 2022

RE: Adopt Resolution Ratifying the City Manager's Authority to Procure Services from Nutri-Ject to Provide Emergency Cleaning of Both Digesters and Transfer Line at the Wastewater Treatment Plant in an Amount not to Exceed \$200,000

SUMMARY: Due to the back primary digester becoming plugged. The back primary digester was taken out of service. It is in need of immediate cleaning to prevent future plugging and damage to equipment. On February 10th, 2022 the staff had to report a sanitary sewer over flow to Iowa DNR. Staff obtained a quote for the cleaning of the back primary digester and anticipates it will not exceed \$150,000. Staff is requesting the City Council ratify authorization for the City Manager to make necessary budget amendments and sign Nutri-Ject Systems, Inc. quotation for cleaning of the back primary digester.

PREVIOUS COUNCIL ACTION: City council approved the front digester cleaning of \$50,000 on December 6th 2021.

BACKGROUND/DISCUSSION: In the last couple of months, the Wastewater Treatment Plant has experienced the back primary digester becoming plugged. The City's front digester was last cleaned in 2009 and the back digester was last cleaned in 2012. It is recommended that digesters be cleaned approximately every 5-8 years to maintain best operability. The front primary digester was approved by the City Council for cleaning on December 6, 2021; however, has not been cleaned because the supervisor of Nutri-Ject came down with COVID. This also put Nutri-Ject Systems behind on getting pathogen and vector attraction reduction test collected and completed.

The City's pathogen and vector attraction reduction results came back within limits that will allow the contractor to surface apply sludge instead of knifing into the ground. This test is required so Nutri-Ject Systems could start applying before thawing of land. The staff anticipated Nutri-Ject Systems to start at the end of December 2021 or beginning of January 2022.

Staff started to transfer from the front primary digester to the sludge holding tank and the back primary digester. Staff mostly sent water to the sludge holding tank to later on decant to the front of wastewater plant. The sludge from the front primary digester was transferred to the back digester. With transferring of sludge from front to back digester the sludge become too thick and won't transfer out of the back digester. Despite numerous attempts to back flush and mix water in the back digester to soften the sludge, staff did not succeed in reducing the thickness of the sludge to permit transfer. Because of this, the back digester was taken out of service. This also lead the back primary digester sludge levels to become thick and the sludge leveling pipe between the two digesters to plug.

Unfortunately, this is not an item that was budgeted for; however, is very necessary to prevent possible damage to pumps and equipment. If we don't clean the digesters soon, the plugs could become as frequent as occurring multiple times a day. The seal on the pump that is part of the valve that keeps plugging is currently bad and is getting worse as the plugging continues. Also, one of the floating lids on the primary digester is getting foam and sludge on top of the lid. This could lead to more damaged equipment and another possible sanitary sewer overflow if levels rise to high. Staff reached out to other contractors for support with the matter; however, none of them could perform the work required because of its requirement for larger pumps and confined space entry. Staff was referred to Nutri-Ject for support by contractors and the consultant engineer.

If the digesters are not working properly, we could see volatile acids lab results come back out of compliance and a loss of bugs from the primary digesters to the storage tank. This could cause lab results for sludge in the storage tank to affect the class the City falls into for land application and trigger the City to need more land to spread the sludge on, modifying the City's current operations and costing the City more money in the long run.

The cost to clean the two digesters and the transfer line is estimated to be between \$185,000-\$200,000. The cleaning of the digesters and transfer line has been deemed an emergency to ensure the City maintains compliance with DNR permit requirements and continues to maintain operations. Nutri-Ject Systems will be mobilizing their equipment and cleaning the digesters starting the week of March 7, 2022. They anticipate the cleaning of both digesters will be completed approximately 3 weeks from start date. Staff is requesting that the City Council ratify the City Manager's authorization to make necessary budget amendments to cover the costs associated with the front and back primary digesters and transfer line cleaning in an amount not to exceed \$200,000.



Primary digester foam and solids getting on top of floating Lid. If overflows must call DNR on Sanitary Sewer Overflow.

FINANCIAL IMPLICATIONS: Up to \$200,000 budget amendment in the sewer fund. The \$200,000 will come from available sewer fund reserves.

RECOMMENDATION: Staff recommends the City Council ratify the City Manager's authorization to make necessary budget amendments and sign the quotation from Nutri-Ject Systems, Inc.

RESOLUTION NO. 2022 –

RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN QUOTATION FOR CLEANING OF THE TWO PRIMARY DIGESTER WITH NUTRI-JECT SYSTEMS, INC. AND AUTHORIZING THE CITY MANAGER TO MAKE NECESSARY BUDGET AMENDMENTS TO PAY FOR SERVICES RENDERED

WHEREAS, the heat exchange sludge valve at the wastewater treatment plant is experiencing frequent plugging; and

WHEREAS, the wastewater operators' spraying the floating lid off to keep sanitary sewer overflow from happening, thus requiring more transferring to sludge holding tank; and

WHEREAS, the wastewater operators' volatile acids test will start to fluctuate, possibly putting the City of Webster City out of compliance with the NPDES permit; and

WHEREAS, the services provided are described in the quotation attached as Exhibit "A"; and

WHEREAS, the required professional services were not part of the FY 2021-22 budget; and

WHEREAS, the FY 2021-22 requires a budget amendment to pay for the services rendered; and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Webster City, Iowa as follows:

SECTION 1: Authorizes the City Manager to sign the quotation between the City of Webster City and NUTRI-JECT SYSEMS, Inc.

SECTION 2: Authorizes the City Manager to make necessary budget amendments required to pay for the services rendered in an amount not to exceed \$200,000.

Passed and adopted this 7th day of March, 2022.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

NUTRI-JECT SYSTEMS, INC.

515 FIFTH STREET - PO BOX 398 - HUDSON, IOWA 50643

Phone: 319-988-4205 Fax: 319-988-3506

Turnkey Biosolids Management

Dredging, Digester Cleaning, Biosolids Hauling,

Land Application of Dry and Liquid Biosolids

High Pressure Water Blasting

QUOTATION FOR:	City of Webster City PO Box 217 Webster City, IA 50595 Attn: Chad Dingman Phone: 515-297-0109	DATE OF QUOTE:	11/19/21
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WE ARE PLEASED TO SUBMIT A QUOTATION FOR THE FOLLOWING:
Digester cleaning, transportation, and land application of biosolids at Webster City, IA

We propose to provide all material and labor to clean (1) one 40.0' in diameter digester located at the City of Webster City's WWTP. Our services to include pumping, liquefying, and grinding the contents with a (Flygt submersible chopper pump) and then into a (Vogelsang grinder) and transferring the biosolids into leak proof semi tankers for final transportation to our field applicator for application on suitable farm fields located and procured by Nutri-Ject Systems, Inc.

Digester cleaning & land application\$ 21,500.00 lump sum for the (cone portion).
Sidewall cleaning & land application.....\$ 2,684.00 per foot of sidewall above the cone.

This proposal is based upon our being provided free access to the tank, electrical power 480v/240v 3 phase power for our pump and your electrician wiring our disconnect panel to your source of power, the placement and removal of our pump on the tank lid, the pump weighs approximately 600lbs, and a source of water for mixing of heavy solids for fire hosing clean up work. All access hatches to be open upon our arrival on site to allow for ventilation. This quote is also inclusive of all confined space procedures.

Our services to include all IDNR/EPA, procurement of suitable fields, soil testing, and agronomic calculations. City to provide a current analysis. Land application will be completed in strict accordance to all IDNR/EPA regulations pertaining to the land application of biosolids and upon completion within 10 days full reports will be forwarded detailing total dry tons and acres applied, dry tons per acre, agronomic loadings as well as all micro/macro nutrients and trace metals. An addendum for submission as an attachment to the City of Webster City's annual biosolids report.

Quantities shown are estimated and not guaranteed; they are solely for establishing the initial unit price for the services listed above. Final charges will be based upon actual quantities.

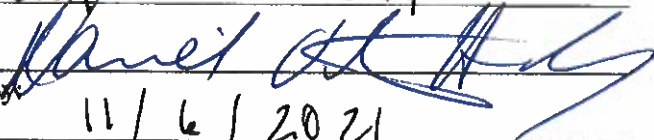
TERMS: 15 DAYS

DELIVERY: AS SCHEDULED

CUSTOMER'S NAME:

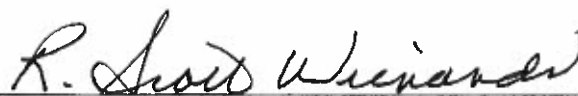
NUTRI-JECT SYSTEMS, INC.

City of Webster City

By: 

Date:

11 / 6 / 20 21


R. Scott Wienands, President

This quotation becomes a contract for delivery and payment of the merchandise listed above only when signed by the customer or one of its officers.

NUTRI-JECT SYSTEMS, INC.

515 FIFTH STREET - PO BOX 398 - HUDSON, IOWA 50643

Phone: 319-988-4205 Fax: 319-988-3506

*Turnkey Biosolids Management
Dredging, Digester Cleaning, Biosolids Hauling,
Land Application of Dry and Liquid Biosolids
High Pressure Water Blasting*

QUOTATION FOR:	City of Webster City PO Box 217 Webster City, IA 50595 Attn: Chad Dingman Phone: 515-297-0109	DATE OF QUOTE:	2/11/22
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WE ARE PLEASED TO SUBMIT A QUOTATION FOR THE FOLLOWING:
Digester cleaning, transportation, and land application of biosolids at Webster City, IA

We propose to provide all material and labor to clean (1) one 40.0' in diameter digester located at the City of Webster City's WWTP. Our services to include pumping, liquefying, and grinding the contents with a (Flygt submersible chopper pump) and then into a (Vogelsang grinder) and transferring the biosolids into leak proof semi tankers for final transportation to our field applicator for application on suitable farm fields located and procured by Nutri-Ject Systems, Inc. This proposal is based upon cleaning the secondary digester (back digester) with very heavy solids and thick material.

Digester cleaning & land application \$ 35,100.00 lump sum for the (cone portion).
Sidewall cleaning & land application.....\$ 3,865.00 per foot of sidewall above the cone.

This proposal is based upon our being provided free access to the tank, electrical power 480v/240v 3 phase power for our pump and your electrician wiring our disconnect panel to your source of power, the placement and removal of our pump on the tank lid, the pump weighs approximately 600lbs, and a source of water for mixing of heavy solids for fire hosing clean up work. All access hatches to be open upon our arrival on site to allow for ventilation. This quote is also inclusive of all confined space procedures.

Our services to include all IDNR/EPA, procurement of suitable fields, soil testing, and agronomic calculations. City to provide a current analysis. Land application will be completed in strict accordance to all IDNR/EPA regulations pertaining to the land application of biosolids and upon completion within 10 days full reports will be forwarded detailing total dry tons and acres applied, dry tons per acre, agronomic loadings as well as all micro/macro nutrients and trace metals. An addendum for submission as an attachment to the City of Webster City's annual biosolids report.

Quantities shown are estimated and not guaranteed; they are solely for establishing the initial unit price for the services listed above. Final charges will be based upon actual quantities.

TERMS: 15 DAYS

Invoices are due 15 days after the date of the invoice. Interest will be charged on all past due invoices at the rate of 1.5 % per month

DELIVERY: AS SCHEDULED

CUSTOMER'S NAME:

NUTRI-JECT SYSTEMS, INC.

By:

Date:

Ryan Broadhead, Project Manager

This quotation becomes a contract for delivery and payment of the merchandise listed above only when signed by the customer or one of its officers.

MEMORANDUM

TO: Mayor and City Council
City Manager

FROM: Karyl Bonjour, City Clerk

DATE: March 1, 2022

RE: Farmland Lease

SUMMARY: The City of Webster City owns a few parcels of land that are bid out for lease generally to farmers looking for extra acres.

PREVIOUS COUNCIL ACTION: The Council has entered into farm leases with various tenants for parcels of land owned by the City of Webster City over the past several years. The tenant for the past three years has been Wayne Johnson. There were three separate leases with the acres per parcel and price paid as follows: 5.9 acres by ICCC - \$262.00 per acre, 34.5 acres south on Beach Street & 36.06 by Water Tower south of Hwy 20 - \$260.00 per acre and 55 acres south of Hwy 20 (Lot 1, Sahai's Second Addition, future site of new WWTP) - \$261.00 per acre. These leases were approved by Council for three years.

BACKGROUND/DISCUSSION: After discussing the options with the City Attorney and City Manager, it was decided to split the current 55 acre parcel, and only offer for lease the front (north) part of the parcel. The south part has been obtained for the location of the new WWTP and with timeline not determined on the beginning of construction, thought it was best to leave that parcel available for when that is ready to proceed. It was also decided to combine all available parcels into one lease for the term of three years. Parcels offered were as follows:

5.9 acres located West of Beach Street and South of ICCC; **34.5 acres** located South of Highway 20 within the Corporate Limits (across from Jeff Habhab residence); **36.06 acres** described as Lot 1 Sahai Addition located Southeast of Webster City adjacent to Highway 20 (water tower is located in corner of this parcel); and **29.31 acres** in Lot 1, Sahai's Second Addition (used to be 55 acre parcel offered as farm lease, but now split parcel to allow for construction of future WWTP); totaling 105.77 tillable acres to be leased for the 2022, 2023, 2024 seasons.

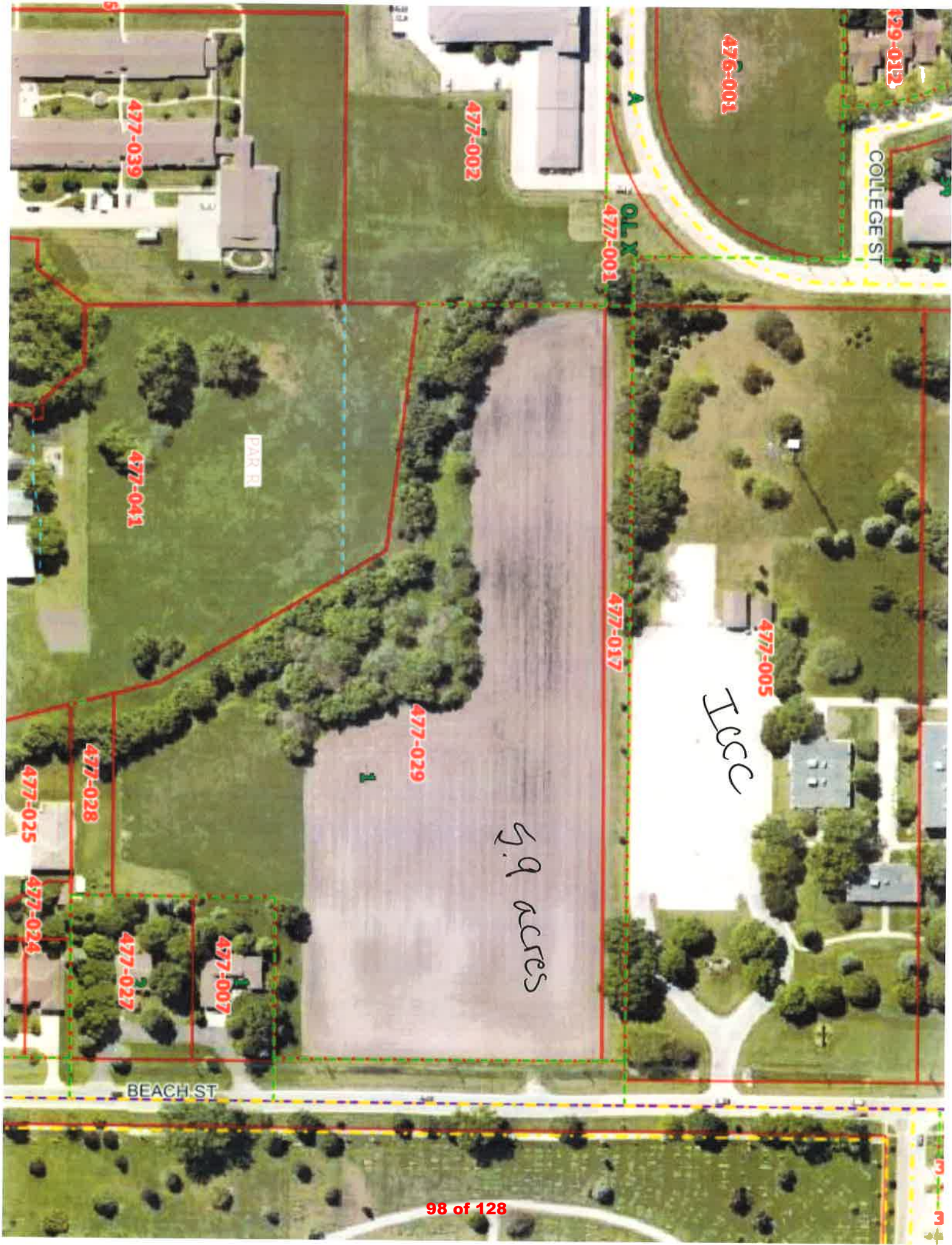
Advertisements for this land were placed in the Daily Freeman Journal on February 8, 9 and 10, 2022 and as a courtesy, letters with bid forms were also mailed to those who have previously placed bids on City land in the past whose information we had on file. Sealed bids were to be turned in to the City Clerk's Office by 3:00 p.m. on Wednesday, February 23, 2022. On that date, City Staff (Matt Alcazar, Project Coordinator/Engineering Tech and Karyl Bonjour, City Clerk) opened bids and tallied them on a Bid Tab Sheet (attached).

SUMMARY: Ten bids were received on the 105.77 acres available for lease. Brock Miller, 1946 Blueberry Hill Drive, Webster City, was the high bidder at \$369.00 per acre. The lease agreement has been drafted by the City Attorney and will be executed upon approval by City Council.

FINANCIAL IMPLICATIONS: Leasing these parcels will generate \$39,029.13 per year with \$28,213.74 going into the General Fund and \$10,815.39 going into the Electric Fund.

RECOMMENDATION: Approve Farm Lease Agreement between the City of Webster City and Brock Miller, 1946 Blueberry Hill Drive, Webster City, IA generating income on land that would otherwise sit idle.

ALTERNATIVE(s): Choose not to execute Farm Lease Agreement, re-bid the parcels or not offer the parcels at all for this purpose.



276-004

276-005

151-005

183-005

187-007

187-002

US20

400-003

0-002

300-001

34.5 acres

300-002

ACH ST WEBSTER CITY



MILLARDS LN

E CLOS DR

COMMERCE DR

US 20 RAMP

US 20

OAKWOOD DR

36.06

30.9
(29.31 fillable)

BID TAB for February 23, 2022 - Bids Due by 3:00 p.m.

for City of Webster City Farmland

Bid per Acre: Farm Land to include 5.9 acres West of Beach Street & South of ICC; 34.5 acres located South of Hwy 20;

36.06 acres Lot 1 Sahai Addition; 30.9 (29.31 tillable) Lot 1 Sahai's Second Addition

Bid received	Date						
	Time						
Name/Address/Phone							
Eric Viollette		Howard T.J. Clausen	Loran Swiser	John J.G. Koop	Brock Miller	Travis Wharda	
BID PER ACRE		\$ 295.	\$ 311.	\$ 277.	\$ 369.	\$ 335.	

Bids opened by: *Project Coordinator*
Matthew

Kayla H. Benjamin, City Clerk

BID TAB for February 23, 2022 - Bids Due by 3:00 p.m.

for City of Webster City Farmland

Bid per Acre: Farm Land to include 5.9 acres West of Beach Street & South of ICCG; 34.5 acres located South of Hwy 20;

36.06 acres Lot 1 Sahai Addition; 30.9 (29.31 tillable) Lot 1 Sahai's Second Addition

Bid received	Date						
	Time						
Name/Address/Phone							
		Dennis Nilles	Wayne Johnson	Adam Richardson	Darrel Hay		
BID PER ACRE		\$ 275.	\$ 336.	\$ 313.	\$ 327. (only on 5.9 acres)		

not an
offer

**FARM LEASE – CASH OR CROP SHARES
Recorder's Cover Sheet**

Preparer Information: Zachary S. Chizek, 1620 Superior Street, Webster City, Iowa;
Phone: (515) 832-2885

Taxpayer Information: City of Webster City, Iowa, 400 2nd Street, Webster City, Iowa 50595

Return Address: Zachary S. Chizek, 1620 Superior Street, Unit 1, Webster City, Iowa;
Phone: (515) 832-2885

Grantors: City of Webster City, Iowa

Grantees: Brock Miller

Legal Description: See Page 2

Document or instrument number if applicable:

FARM LEASE - CASH OR CROP SHARES

THIS LEASE ("Lease") is made between City of Webster City, Iowa ("Landlord"), whose address for the purpose of this Lease is 400 2nd Street, Webster City, Iowa 50595 and Brock Miller ("Tenant"), whose address for the purpose of this Lease is 1946 Blueberry Hill Dr., Webster City, Iowa 50595.

THE PARTIES AGREE AS FOLLOWS:

1. PREMISES AND TERM. Landlord leases to Tenant the following real estate situated in HAMILTON County, Iowa (the "Real Estate"):

5.9 tillable acres: Part of the SE 1/4 Section 2, Township 88 North, Range 26 West of the 5th P.M., being part of vacated Kurtz Addition to Webster City, Iowa, containing 5.9 acres more or less.

34.5 tillable acres: All that part of the NW 1/4 of SW 1/4, Section 12, Township 88 North, Range 26 West of the 5th P.M., lying South of Highway #20, being within the Corporate Limits of Webster City, Iowa, subject to whatever portion of said land conveyed for highway purposes along west side thereof, containing 34.5 acres more or less.

36.06 tillable acres: Lot 1, Sahai Addition in Webster City, Iowa, containing 36.06 acres more or less.

29.31 tillable: The North 30.9 acres of Lot 1, Sahai's Second Addition in Webster City, Iowa, of which approximately 29.31 acres is tillable, as shown on the map located in the Webster City Clerk's Office, and to be surveyed prior to lease term, with actual acres to be determined based on survey.

and containing 105.77 **tillable acres** per county FSA records, more or less, with possession by Tenant for a term of 3 year(s) to commence on March 1, 2022, and end on February 28, 2025. The Tenant has had or been offered an opportunity to make an independent investigation as to the acres and boundaries of the premises. In the event that possession cannot be delivered within fifteen (15) days after commencement of this Lease, Tenant may terminate this Lease by giving the Landlord notice in writing.

2. RENT. Tenant shall pay to Landlord as rent for the Real Estate (the "Rent"):

a. Total annual cash rent of **\$39,029.13** payable, unless otherwise agreed, as follows: **\$19,514.57 on March 1, 2022** and **\$19,514.56 on December 1, 2022** and the same each year thereafter for the term of this lease.

All Rent is to be paid to Landlord at the address above or at such other place as Landlord may direct in writing. Rent must be in Landlord's possession on or before the due date. Participation of this farm in any offered program by the U.S. Department of Agriculture or any state for crop production control or soil conservation, the observance of the terms and conditions of this program, and the division of farm program payments, requires Landlord's consent. Payments from participation in these programs shall be divided 0% Landlord 100% Tenant. Governmental cost-sharing payments for permanent soil conservation structures shall be divided 0% Landlord 100% Tenant. Crop disaster payments shall be divided 0% Landlord 100% Tenant.

3. LANDLORD'S LIEN AND SECURITY INTEREST. As security for all sums due or which will become due from Tenant to Landlord, Tenant hereby grants to Landlord, in addition to any statutory liens, a security interest as provided in the Iowa Uniform Commercial Code and a contractual lien in all crops produced on the premises and the proceeds and products thereof, all contract rights concerning such crops, proceeds and/or products, all proceeds of insurance collected on account of destruction of such crops, all contract rights and U.S. government and/or state agricultural farm program payments in connection with the above described premises whether such contract rights be payable in cash or in kind, including the proceeds from such rights, and any and all other personal property kept or used on the real estate that is not exempt from execution. Tenant shall also sign any additional forms required to validate the security interest in government program payments.

Tenant shall not sell such crops unless Landlord agrees otherwise. Tenant shall notify Landlord of Tenant's intention to sell crop at least three (3) business days prior to sale of the crop (with business days being described as Monday through Friday, except any Iowa or federal holidays). Tenant shall pay the full rent for the crop year in which the crop is produced, whether due or not, at the time of sale pursuant to Landlord's consent to release Landlord's security interests. Upon payment in full Landlord shall release Landlord's lien on the crop produced in that crop year on the premises. The parties agree that by the Landlord releasing the lien as to the crop in one year, the Landlord in no way releases the lien or agrees to release the lien in any prior or subsequent year.

Tenant shall sign and deliver to Landlord a list of potential buyers of the crops upon which Landlord has been granted a security interest in this lease. Unless Landlord otherwise consents, Tenant will not sell these crops to a buyer who is not on the potential list of buyers unless Tenant pays the full rent due for the crop year to the Landlord at or prior to the date of sale. Landlord may give notice to the potential buyers of the existence of this security interest.

Landlord is further granted the power, coupled with an interest, to sign on behalf of Tenant as attorney-in-fact and to file one or more financing statements under the Iowa Uniform Commercial Code naming Tenant as Debtor and Landlord as Secured Party and describing the collateral herein specified. Tenant consents to the financing statement being filed immediately after execution of this Lease.

4. INPUT COSTS AND EXPENSES. Tenant shall prepare the Real Estate and plant such crops in a timely fashion as may be directed by Landlord. Tenant shall only be entitled to pasture or till those portions of the Real Estate designated by Landlord. All necessary machinery and equipment, as well as labor, necessary to carry out the terms of this lease shall be furnished by and at the expense of the Tenant. The following materials, in the amounts required by good husbandry, shall be acquired by Tenant and paid for by the parties as follows:

	% Landlord	% Tenant
(1) Commercial Fertilizer	0	100
(2) Lime and Trace Minerals	0	100
(3) Herbicides	0	100
(4) Insecticides	0	100
(5) Seed	0	100
(6) Seed cleaning	0	100
(7) Harvesting and/or Shelling Expense	0	100
(8) Grain Drying Expense	0	100
(9) Grain Storage Expense	0	100
(10) Other	0	100

Tenant agrees to furnish, without cost, all labor, equipment and application for all fertilizer, lime, trace minerals and chemicals.

5. PROPER HUSBANDRY; HARVESTING OF CROPS; CARE OF SOIL, TREES, SHRUBS AND GRASS. Tenant shall farm the Real Estate in a manner consistent with good husbandry, seek to obtain the best crop production that the soil and crop season will permit, properly care for all growing crops in a manner consistent with good husbandry, and harvest all crops on a timely basis. In the event Tenant fails to do so, Landlord reserves the right, personally or by designated agents, to enter upon the Real Estate and properly care for and harvest all growing crops, charging the cost of the care and harvest to the Tenant, as part of the Rent. Tenant shall timely control all weeds, including noxious weeds, weeds in the fence rows, along driveways and around buildings throughout the premises. Tenant shall comply with all terms of the conservation plan and any other required environmental plans for the leased premises. Tenant shall do what is reasonably necessary to control soil erosion including, but not limited to, the maintenance of existing watercourses, waterways, ditches, drainage areas, terraces and tile drains, and abstain from any practice which will cause damage to the Real Estate.

Upon request from the Landlord, Tenant shall by August 15 of each lease year provide to the Landlord a written listing showing all crops planted, including the acres of each crop planted, fertilizers, herbicides and insecticides applied showing the place of application, the name and address of the applicator, the type of application and the quantity of such items applied on the lease premises during such year.

Tenant shall distribute upon the poorest tillable soil on the Real Estate, unless directed otherwise by Landlord, all of the manure and compost from the farming operation suitable to be used. Tenant shall not remove from the Real Estate, nor burn, any straw, stalks, stubble, or similar plant materials, all of which are recognized as the property of Landlord. Tenant may use these materials, however, upon the Real Estate for the farming operations. Tenant shall protect all trees, vines and shrubbery upon the Real Estate from injury by Tenant's cropping operation or livestock.

Tenant shall maintain accurate yield records for the real estate, and upon request, during or after lease term, shall disclose to Landlord, all yield base information required for participation in government program

6. ENVIRONMENTAL.

a. Landlord. To the best of Landlord's knowledge to date:

- i) Neither Landlord nor, Landlord's former or present tenants, are subject to any investigation concerning the premises by any governmental authority under any applicable federal, state, or local codes, rules, and regulations pertaining to air and water quality, the handling, transportation, storage, treatment, usage, or disposal of toxic or hazardous substances, air emissions, other environmental matters, and all zoning and other land use matters.
- ii) Any handling, transportation, storage, treatment, or use of toxic or hazardous substances that has occurred on the premises has been in compliance with all applicable federal, state, and local codes, rules, and regulations.
- iii) No leak, spill release, discharge, emission, or disposal of toxic or hazardous substances has occurred on the premises.
- iv) The soil, groundwater, and soil vapor on or under the premises is free of toxic or hazardous substances except for chemicals (including without limitation fertilizer, herbicides, insecticides) applied in conformance with good farming

methods, applicable rules and regulations and the label directions of each chemical.

Landlord shall hold Tenant harmless against liability for removing solid waste disposal sites existing at the execution of this Lease, with the exception that Tenant shall be liable for removal of solid waste disposal sites to the extent that the Tenant created or contributed to the solid waste disposal site at any time.

Landlord shall assume liability and shall indemnify and hold Tenant harmless against any liability or expense arising from any condition which existed, whether known or unknown, at the time of execution of the lease which is not a result of actions of the Tenant or which arises after date of execution but which is not a result of actions of the Tenant.

Landlord shall disclose in writing to Tenant the existence of any known wells, underground storage tanks, hazardous waste sites, and solid waste disposal sites. Disclosure may be provided by a properly completed groundwater hazard statement to be supplemented if changes occur.

b. Tenant. Tenant shall comply with all applicable environmental laws concerning application, storage and handling of chemicals (including, without limitation, herbicides and insecticides) and fertilizers. Tenant shall apply any chemicals used for weed or insect control at levels not to exceed the manufacturer's recommendation for the soil types involved. Farm chemicals may not be stored on the premises for more than one year. Farm chemicals for use on other properties may not be stored on this property. Chemicals stored on the premises shall be stored in clearly marked, tightly closed containers. No chemicals or chemical containers will be disposed of on the premises. Application of chemicals for agricultural purposes per manufacturer's recommendation shall not be construed to constitute disposal.

Tenant shall employ all means appropriate to insure that well or ground water contamination does not occur, and shall be responsible to follow all applicator's licensing requirements. Tenant shall install and maintain safety check valves for injection of any chemicals and/or fertilizers into an irrigation system (injection valve only, not main well check valve). Tenant shall properly post all fields (when posting is required) whenever chemicals are applied by ground or air. Tenant shall haul and spread all manure on appropriate fields at times and in quantities consistent with environmental protection requirements. Tenant shall not dispose of waste oil, tires, batteries, paint, other chemicals or containers anywhere on the premises. Solid waste may not be disposed of on the premises. Dead livestock may not be buried on the premises. If disposal of solid waste or burial of dead animals is permitted as stated in the previous two sentences, the disposal or burial shall be in compliance with all applicable environmental laws. Tenant shall not use waste oil as a means to suppress dust on any roads on or near the premises. No underground storage tanks, except human waste septic systems that meet current codes, rules, and regulations, shall be maintained on the premises.

Tenant shall immediately notify Landlord of any chemical discharge, leak, or spill which occurs on premises. Tenant shall assume liability and shall indemnify and hold Landlord harmless for any claim or violation of standards which results from Tenant's use of the premises. Tenant shall assume defense of all claims, except claims resulting from Landlord's negligence, in which case each party shall be responsible for that party's defense of any claim. After termination, Tenant shall remain liable for violations which occurred during the term of this Lease.

In the absence of selection of an alternative where choices are provided in this

paragraph 8b, the choice of the word "may" shall be presumed unless that presumption is contrary to applicable environmental laws and regulations.

7. TERMINATION OF LEASE. This Lease shall automatically renew upon expiration from year-to-year, upon the same terms and conditions unless either party gives due and timely written notice to the other of an election not to renew this Lease. If renewed, the tenancy shall terminate on March 1 of the year following, provided that the tenancy shall not continue because of an absence of notice in the event there is a default in the performance of this Lease. All notices of termination of this Lease shall be as provided by law.

8. POSSESSION AND CONDITION AT END OF TERM. At the termination of this Lease, Tenant will relinquish possession of the Real Estate to the Landlord. If Tenant fails to do so Tenant agrees to pay Landlord \$ 100 per day, as liquidated damages until possession is delivered to Landlord. At the time of delivery of the Real Estate to Landlord, Tenant shall assure that the Real Estate is in good order and condition, and substantially the same as it was when received by Tenant at the commencement of this Lease, excusable or insurable loss by fire, unavoidable accidents and ordinary wear, excepted.

9. LANDLORD'S RIGHT OF ENTRY AND INSPECTION. In the event notice of termination of this Lease has been properly served, Landlord may enter upon the Real Estate or authorize someone else to enter upon the Real Estate to conduct any normal tillage or fertilizer operation after Tenant has completed the harvesting of crops even if this is prior to the date of termination of the lease. Landlord may enter upon the Real Estate at any reasonable time for the purpose of viewing or seeding or making repairs, or for other reasonable purposes.

10. VIOLATION OF TERMS OF LEASE. If Tenant or Landlord violates the terms of this Lease, the other may pursue the legal and equitable remedies to which each is entitled. Tenant's failure to pay any Rent when due shall cause all unpaid Rent to become immediately due and payable, without any notice to or demand upon Tenant.

11. REPAIRS. Tenant shall maintain the fences on the leased premises in good and proper repair. Landlord shall furnish necessary materials for repairs that Landlord deems necessary within a reasonable time after being notified of the need for repairs. Tenant shall haul the materials to the repair site without charge to Landlord.

12. NEW IMPROVEMENTS. All buildings, fences and improvements of every kind and nature that may be erected or established upon the Real Estate during the term of the Lease by the Tenant shall constitute additional rent and shall inure to the Real Estate, becoming the property of Landlord unless the Landlord has agreed in writing prior to the erection that the Tenant may remove the improvement at the end of the lease.

13. WELL, WINDMILL, WATER AND SEPTIC SYSTEMS. Tenant shall maintain all well, windmill, water and septic systems on the Real Estate in good repair at Tenant's expense except damage caused by windstorm or weather. Tenant shall not be responsible for replacement or installation of well, windmill, water and septic systems on the Real Estate, beyond ordinary maintenance expenses. Landlord does not guarantee continuous or adequate supplies of water for the premises.

14. EXPENSES INCURRED WITHOUT CONSENT OF LANDLORD. No expense shall be incurred for or on account of the Landlord without first obtaining Landlord's written

authorization. Tenant shall take no actions that might cause a mechanic's lien to be imposed upon the Real Estate.

15. **NO AGENCY.** Tenant is not an agent of the Landlord.

16. **TELEVISION AND RADIO.** Tenant may install and remove, without causing material injury to the premises, Tenant's television reception antennas, microwave dishes, and radio reception and transmission antennas.

17. **ACCOUNTING.** The method used for dividing and accounting for the harvested grain shall be the customary and usual method used in the locale.

18. **ATTORNEY FEES AND COURT COSTS.** If either party files suit to enforce any of the terms of this Lease, the prevailing party shall be entitled to recover court costs and reasonable attorneys' fees.

19. **CHANGE IN LEASE TERMS.** The conduct of either party, by act or omission, shall not be construed as a material alteration of this Lease until such provision is reduced to writing and executed by both parties as addendum to this Lease.

20. **CONSTRUCTION.** Words and phrases herein, including the acknowledgment, are construed as in the singular or plural and as the appropriate gender, according to the context.

21. **NOTICES.** The notices contemplated in this Lease shall be made in writing and shall either be delivered in person, or be mailed in the U.S. mail, certified mail to the recipient's last known mailing address, except for the notice of termination set forth in Section 9, which shall be governed by the Code of Iowa.

22. **ASSIGNMENT.** Tenant shall not assign this Lease or sublet the Real Estate or any portion thereof without prior written authorization of Landlord.

23. **CERTIFICATION.** Tenant certifies that it is not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order or the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and it is not engaged in this transaction, directly or indirectly on behalf of, or instigating or facilitating this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. Tenant hereby agrees to defend, indemnify and hold harmless Landlord from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney's fees and costs) arising from or related to any breach of the foregoing certification.

24. **ADDITIONAL PROVISIONS.**

a. In the event the Landlord wishes to terminate this Lease for the farmland hereinabove described, or any portion thereof, the Landlord may do so for any reason by giving Tenant a thirty (30) day written notice as to the respective farmland, or any portion thereof, for which the Landlord desires to terminate this Lease.

b. Upon giving notice of termination to the Tenant, the Landlord agrees to prorate the cash rent of the Lease on the basis of \$369.00 per acre for the succeeding years for those acres

for which have been terminated. Landlord also herein agrees to allow the Tenant to harvest any existing crops on said terminated acres prior to taking back possession. In the event no crops on said terminated acres prior to taking back possession. In the event no crops have been planted at the time of the notice of termination, the Tenant shall cease from planting crops on said terminated acres and Landlord shall be given back possession of said terminated acres.

c. Subject to the above provisions, should be the Landlord desire to take possession of said terminated acres prior to the Tenant harvesting the existing crops, the Landlord shall pay the Tenant reasonable damages for said crop loss.

DATED: _____.

TENANT:

Brock Miller, Tenant

LANDLORDS:

By: John Hawkins, Mayor
City of Webster City, Landlord
An Iowa Municipal Corporation

Karyl Bonjour, City Clerk
City of Webster City
An Iowa Municipal Corporation

STATE OF **IOWA**, COUNTY OF **HAMILTON**

This record was acknowledged before me on March _____, 2022 by John Hawkins, Mayor of City of Webster City, Iowa, and by Karyl Bonjour, City Clerk of City of Webster City, Iowa.

Signature of Notary Public

STATE OF **IOWA**, COUNTY OF **HAMILTON**

This record was acknowledged before me on March _____, 2022 by Brock Miller.

Signature of Notary Public

MEMORANDUM

TO: City Council

FROM : Daniel Ortiz-Hernandez, City Manager

DATE: March 7, 2022

RE: Resolution of the City Council approving a grant agreement between City of Webster City and Webster City Daycare providing for \$10,000 bridge grant to the daycare

SUMMARY: On January 24, 2022, the City Council held a work session to discuss the Webster City Daycare. The City Council received an update from the Councilmember Brian Miller on the daycare's status. The City Council made a motion to approve a \$ 10,000 Bridge Grant to Webster City Day Care

PREVIOUS COUNCIL ACTION:

- July 19, 2004; City Council approved loan agreement and sale of property to Webster City Daycare
- March 18, 2013; City Council approved refinancing of existing loan agreements with Webster City Daycare and Riverview Daycare. Also required a council member be appointed to each daycare board.
- July 15, 2019 City Council restructured loans with daycares; applying all interest paid to date to the current principal balance of the loan. For Webster City Daycare, a new agreement with zero interest loan on amount remaining for a term of thirty (30) years was prepared.
- 2020 – Approved \$25,000 to Hamilton County Childcare Worker Bonus Program

BACKGROUND/DISCUSSION: On January 24, 2022, the City Council received an update from the council representative to the Webster City Daycare, Brian Miller. Councilmember Miller shared some of changes that have taken place at the daycare. The daycare is working with Mid-Sioux Opportunity, Inc., through the Iowa Child Care Resources and Referral program. Mid-Sioux Opportunity is assisting the daycare's director in the update of their practices and policies and is also working with the board of directors on their role and responsibilities.

Councilmember Miller provided a general overview of the daycare's financial position. The daycare would be challenged in the near future with meeting general operating expenses, including payroll, without some assistance or changes in their overall operating expenses. The daycare board had already begun to look at additional changes to reduce expenses or increase revenues but those changes would take time to realize.

The City Council approved a motion that the City of Webster City provide a \$10,000 Bridge Grant to Webster City Day Care to cover payroll costs, startup accounting services and other costs incurred short-term to keep the Center operational. The City Attorney has prepared an agreement for the \$10,000 grant from the City to the daycare in order to comply with the State Auditor's requirements.

FINANCIAL IMPLICATIONS: \$10,000

RECOMMENDATION: Recommend City Council approve grant agreement to ratify its previous action and conform said action with State Auditor requirements for granting of public funds to nonprofits.

RESOLUTION NO. 2022 –

RESOLUTION AUTHORIZING THE MAYOR TO SIGN GRANT AGREEMENT BETWEEN CITY OF WEBSTER CITY AND THE WEBSTER CITY DAYCARE THAT PROVIDES \$10,000 BRIDGE GRANT TO ASSIST WITH OPERATIONAL EXPENSES

WHEREAS, the City of Webster City, Iowa (“City”) is a municipal corporation duly formed and existing pursuant to the laws of the State of Iowa; and

WHEREAS, Webster City Day Care Center (“Daycare”) is a nonprofit corporation duly formed and existing pursuant to the laws of the State of Iowa; and

WHEREAS, Webster City Daycare Center has a licensed capacity of 177 children; and

WHEREAS, Parents of children served by the Webster City Daycare are employed by approximately 54 area businesses; and

WHEREAS, the availability of childcare resources is extremely vital to the community and area workforce; and

WHEREAS, both the City and Daycare wish to enter into an agreement in order for the City to provide a grant to the Day Care in exchange for the Daycare providing day care services to local residents of the City; and

WHEREAS, the City and Day Care (collectively referred to as “parties”) desire to work cooperatively to jointly participate in such agreement pursuant to the terms set forth in the agreement

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Webster City, Iowa as follows:

SECTION 1: Authorizes the Mayor to sign the grant agreement.

SECTION 2: Authorizes the City Manager to execute said agreement and make any necessary budget amendments.

Passed and adopted this 7th day of March, 2022.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

AGREEMENT FOR GRANT TO NONPROFIT

WHEREAS, the City of Webster City, Iowa (“City”) is a municipal corporation duly formed and existing pursuant to the laws of the State of Iowa; and

WHEREAS, Webster City Day Care Center (“Day Care”) is a nonprofit corporation duly formed and existing pursuant to the laws of the State of Iowa; and

WHEREAS, both the City and Day Care wish to enter into an agreement in order for the City to provide a grant to the Day Care in exchange for the Day Care providing day care services to local residents of the City; and

WHEREAS, the City and Day Care (collectively referred to as “parties”) desire to work cooperatively to jointly participate in such agreement pursuant to the terms set forth herein.

THEREFORE, BE IT HEREBY RESOLVED in consideration of mutual covenants contained herein and for other good and valuable consideration, the receipt, adequacy and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. **Purpose.** The purpose of this Agreement is to set forth obligations and responsibilities of the parties in connection with the City providing a grant to the Day Care in exchange for the Day Care providing day care services to local residents of the City.
2. **Scope of Work.** In exchange for receiving a grant from the City, Day Care agrees to provide, at all times, day care services for local residents of the City, which is of great need in the community.
3. **Grant for Scope of Work.** For the services detailed above, City agrees to provide a \$10,000.00 grant to help offset some of the Day Care’s costs associated with providing said services.
4. **Reporting.** Day Care, in exchange for receiving said grant, agrees to provide a quarterly financial report, including balance sheet and profit and loss statement, no later than February 1, May 1, July 1, and October 1 of each year.
5. **Duration of Agreement.** This Agreement is related to a one-time grant payment and shall not be construed as a continuous or future payment(s).
6. **Point of Contacts.** The City’s City Manager shall be the primary point of contact for the City, and the Board President of the Day Care’s Board of Director shall be the primary point of contact for the Day Care.

7. **Effective Date.** This Agreement shall become effective upon the signatures being affixed to this document and shall continue until the agreement expires and/or is terminated pursuant to the terms outlined in Paragraph 2 above.
8. **Notices.** All notices which the parties are authorized or required to provide one another shall be in writing and delivered to the following addresses:
 - a. City: City Manager, City of Webster City, 400 2nd Street, Webster City, IA 50595
 - b. Day Care: Board President, 1317 Beach Street, Webster City, IA 50595
9. **Severability.** If any section, provision, or part of this Agreement shall be found to be invalid or unconstitutional, such finding shall not affect the validity of the Agreement as a whole, nor shall such finding be held to affect any other section, provision, or part thereof which is not found to be invalid or unconstitutional.
10. **Modification of Agreement.** Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if evidenced in writing signed by each party.
11. **Entire Agreement.** This Agreement contains the complete Agreement between the parties and shall, as of the effective date of this Agreement, supersede all other Agreements between the parties. The parties stipulate that neither has made any representations including the execution and delivery of this Agreement except such representations as are specifically set forth in this Agreement, and each of the parties acknowledges he/it has relied on its own judgment in entering into this Agreement. The parties further acknowledge that any representations that may have been made by either to the other prior to the date of executing this Agreement are of no effect and that neither has relied on such representations in connection with his or its dealings with the other.
12. **Governing Law.** This Agreement and rights and duties hereunder shall be construed in accordance with the laws of the State of Iowa.
13. **No Waiver.** The failure of either party to this Agreement to insist upon the performance of any of the terms and conditions of this Agreement, or the waiver of any breach of any terms and conditions of this Agreement, shall not be construed as thereafter waiving any such terms and conditions, but the same shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.
14. **Section Headings.** The titles to the Sections of this Agreement are solely for the convenience of the parties and shall not be used to explain, modify, simplify, or aide in the interpretation of the provisions of this Agreement.

15. **Hold Harmless.** By execution of this Agreement, Day Care agrees to indemnify and hold harmless the City from any liability whatsoever arising under the terms of this Agreement and shall defend the City from any such claims, including payment of attorney fees and related costs.

WITNESS THEREOF, the parties hereto have set their hands for the purpose herein expressed.

Date

City of Webster City, Iowa

By:_____
John Hawkins, Mayor

ATTEST:_____
Karyl Bonjour, City Clerk

Webster City Day Care Center

By_____
_____, President

By_____
_____, Secretary

STATE OF IOWA, COUNTY OF HAMILTON: ss

On this _____ day of March 2022, before me, the undersigned a Notary Public in and for the said State, personally appeared _____, to me personally known, who being by me duly sworn, did say that they are the President of Webster City Day Care Center; that (a) no seal has been procured by said entity, and that the said instrument was signed on behalf of said entity by authority of its Directors; and that the said _____, as such President, acknowledged the execution of said instrument to be the voluntary act and deed of said entity, by it and by them voluntarily executed.

Notary Public in and for the State of Iowa.

STATE OF IOWA, COUNTY OF HAMILTON: ss

On this _____ day of March 2022, before me, the undersigned a Notary Public in and for the said State, personally appeared _____, to me personally known, who being by me duly sworn, did say that they are the Secretary of Webster City Day Care Center; that (a) no seal has been procured by said entity, and that the said instrument was signed on behalf of said entity by authority of its Directors; and that the said _____, as such Secretary, acknowledged the execution of said instrument to be the voluntary act and deed of said entity, by it and by them voluntarily executed.

Notary Public in and for the State of Iowa.



WEBSTER
CITY

Opportunity Awaits

MEMORANDUM

TO: City Council

FROM: Daniel Ortiz-Hernandez, City Manager

DATE: March 7, 2022

RE: Resolution of the City Council approving a loan agreement between City of Webster City and Webster City Daycare providing for bridge financing necessary to facilitate expenses approved for the Investing in Iowa Child Care Grant

SUMMARY: The Webster City Daycare is was awarded a \$131,143.69 from the Investing in Iowa Child Care (IICC) Grant. The bridge financing proposed will allow Webster City Daycare to incur approved expenses without negatively impacting the daycare's funds necessary for daily operations.

PREVIOUS COUNCIL ACTION:

- July 19, 2004; City Council approved loan agreement and sale of property to Webster City Daycare
- March 18, 2013; City Council approved refinancing of existing loan agreements with Webster City Daycare and Riverview Daycare. Also required a council member be appointed to each daycare board.
- July 15, 2019 City Council restructured loans with daycares; applying all interest paid to date to the current principal balance of the loan. For Webster City Daycare, a new agreement with zero interest loan on amount remaining for a term of thirty (30) years was prepared.
- 2020 – Approved \$25,000 to Hamilton County Childcare Worker Bonus Program

BACKGROUND/DISCUSSION: The Webster City Daycare was awarded a \$131,143.69 grant from the Investing in Iowa Child Care (IICC) Grant. The grant is intended to assist the daycare in a variety of facility improvements detailed below:

	Approved Budget	Claimed
Doors - Outside and interior	\$ 26,000.00	
Vinyl Windows - 15	\$ 7,000.00	
HVAC Leaking	\$ 15,057.69	\$ 15,057.69
HVAC Remaining Fixes	\$ 15,000.00	
Carpet removal - New flooring	\$ 18,270.00	\$ 18,270.00
Drywall and paint	\$ 20,000.00	
Roof Repairs and Ceiling Tiles	\$ 12,000.00	
Leaking toilets and sinks	\$ 2,016.00	
Evacuation Cribs	\$ 900.00	
Changing Table	\$ 1,000.00	
Changing Table - Special needs	\$ 2,500.00	
Refrigerators - Small for 4 rooms	\$ 2,000.00	
Washer and Dryer	\$ 1,900.00	
Freezer	\$ 7,500.00	
TOTAL	\$ 131,143.69	\$ 33,327.69

Webster City Daycare - Investing in Iowa Childcare (IICC) Grant

The daycare has estimated \$97,816.00 remaining available and may re-allocate projects, amounts, and priorities with approval from the state. Under the terms of the grant, the daycare must incur the approved expenses and submit a paid invoice for reimbursement. Reimbursements have been

processed in under two weeks. The combined or a single large expense may impact the daycare's ability to maintain the necessary revenue to cover normal operating expenses. To address this concern the loan agreement will permit the City to provide the funds necessary for the daycare to pay for expenses associated with the IICC grant.

The loan is intended to work in drawdown manner. As the funds are needed for the specific projects or equipment, the invoice and any additional documentation requested will be provided to the City. The City will review the information and provide a check for the amount requested to the Webster City Daycare. The amount shall be repaid to the City upon reimbursement of the grant.

FINANCIAL IMPLICATIONS: up to \$97,816.00 loan.

RECOMMENDATION: Recommend City Council approve.

RESOLUTION NO. 2022 –

RESOLUTION AUTHORIZING THE MAYOR TO SIGN A LOAN AGREEMENT BETWEEN CITY OF WEBSTER CITY AND THE WEBSTER CITY DAYCARE THAT PROVIDES UP TO \$97,816 TO ASSIST THE DAYCARE WITH REIMBURSEABLE EXPENSES ASSOCIATED WITH THE INVESTING IN IOWA CHILD CARE (IICC) GRANT.

WHEREAS, the City of Webster City, Iowa (“City”) is a municipal corporation duly formed and existing pursuant to the laws of the State of Iowa; and

WHEREAS, Webster City Day Care Center (“Daycare”) is a nonprofit corporation duly formed and existing pursuant to the laws of the State of Iowa; and

WHEREAS, Webster City Daycare Center has a licensed capacity of 177 children; and

WHEREAS, Parents of children served by the Webster City Daycare are employed by approximately 54 area businesses; and

WHEREAS, the availability of childcare resources is extremely vital to the community and area workforce; and

WHEREAS, the Daycare has been awarded a total of \$131,143.69 from the Investing In Iowa Child Care Grant; and

WHEREAS, the combined or a single large expense associated with the grant may negatively impact the daycare’s ability to meet its normal operating expenses; and

WHEREAS, the Daycare has \$97,816.00 of reimbursable grant funds remaining to claim; and

WHEREAS, both the City and Daycare wish to enter into a loan agreement in order for the City to provide a bridge financing to the Day Care to cover said grant expenditures in exchange for the Daycare providing day care services to local residents of the City; and

WHEREAS, the City and Day Care (collectively referred to as “parties”) desire to work cooperatively to jointly participate in such agreement pursuant to the terms set forth in the agreement

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Webster City, Iowa as follows:

SECTION 1: Authorizes the Mayor to sign the loan agreement.

SECTION 2: Authorizes the City Manager to execute said agreement.

Passed and adopted this 7th day of March, 2022.

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

LOAN AGREEMENT

THIS AGREEMENT, made and entered into on the date listed below, by and between the City of Webster City, Iowa, a Municipal Corporation, whose address for purposes of this Agreement is 400 Second Street, Webster City, Iowa, hereinafter referred to as "CITY", and Webster City Day Care Center, an Iowa Nonprofit Corporation, whose address for purposes of this Agreement is 1317 Beach Street, Webster City, Iowa, hereinafter referred to as "DAY CARE".

WITNESSETH:

WHEREAS, CITY desires to provide a loan to the DAY CARE towards the repairs and remodeling needed at the DAY CARE'S building, and,

WHEREAS, the parties desire to reduce to writing for formal execution this loan agreement.

NOW THEREFORE, in consideration of the foregoing and mutual covenants and conditions contained herein, the parties agree as follows:

1. That CITY agrees to loan to DAY CARE the sum of ninety-seven thousand, eight hundred sixteen dollars and no cents (\$97,816.00), not as one payment, but instead as invoices are received by DAY CARE in regards to their repairs and remodeling needed, under the terms and provisions of a Promissory Note, marked "Exhibit A" and made a part hereof by reference.
2. This Agreement is not assignable without the written consent of the parties.
3. DAY CARE may prepay any amounts owed under this Agreement at any time without a prepayment penalty.
4. CITY may declare the loan to be in default if any of the following events shall occur and be continuing:
 - a. DAY CARE shall make any representation or warranty under or in connection with this agreement that shall prove to have been incorrect in any material respect when made.
 - b. DAY CARE shall fail to perform or observe any other terms or conditions contained in this agreement and any such failure shall remain unremedied for thirty (30) days after written notice thereof shall have been given by CITY.
5. Upon declaration of default by DAY CARE, CITY may:
 - a. By notice to DAY CARE, declare the Loan payable under the Promissory Note and this Agreement to be forthwith due and payable, without presentment, demand protest, or further notice of any kind, all of which hereby expressly waived by the parties.

- b. Take whatever action at law or in equity may appear necessary or desirable to collect the payments and other amount then due and thereafter to become due or to enforce performance and observance of any obligation, agreement or covenant of DAY CARE under this Agreement.
- c. No remedy or remedies, and each and every such remedy shall be cumulative, and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute.

6. Either CITY or DAY CARE may pursue any remedy to enforce this Agreement at law or equity under the laws of the State of Iowa. The prevailing party shall be reimbursed for reasonable attorney fees.

7. DAY CARE agrees to pay the cost of any litigation arising from the failure of DAY CARE to comply with the rules and regulations of this Agreement or resulting from negligence or incompetence. In carrying out the provisions of the Agreement or in exercising any power or authority granted to DAY CARE thereby, there shall be no liability, personal or otherwise upon CITY. Furthermore, DAY CARE shall indemnify and save harmless CITY from suits, actions or claims or any character brought for or on account of any injuries or damages received by any person or property resulting from operations of DAY CARE or any persons working under DAY CARE out of the terms of this Agreement.

8. This Agreement shall be binding and shall incur to the benefit of assigns, representatives and/or successors in interest.

IN WITNESS WHEREOF the parties hereto execute this agreement on this _____ day of March 2022.

City of Webster City, Iowa

By: _____
John Hawkins, Mayor

ATTEST: _____
Karyl Bonjour, City Clerk

Webster City Day Care Center

By _____

_____, President

By _____

_____, Secretary

STATE OF IOWA, COUNTY OF HAMILTON: ss

On this _____ day of March 2022, before me, the undersigned a Notary Public in and for the said State, personally appeared _____, to me personally known, who being by me duly sworn, did say that they are the President of Webster City Day Care Center; that (a) no seal has been procured by said entity, and that the said instrument was signed on behalf of said entity by authority of its Directors; and that the said _____, as such President, acknowledged the execution of said instrument to be the voluntary act and deed of said entity, by it and by them voluntarily executed.

Notary Public in and for the State of Iowa.

STATE OF IOWA, COUNTY OF HAMILTON: ss

On this _____ day of March 2022, before me, the undersigned a Notary Public in and for the said State, personally appeared _____, to me personally known, who being by me duly sworn, did say that they are the Secretary of Webster City Day Care Center; that (a) no seal has been procured by said entity, and that the said instrument was signed on behalf of said entity by authority of its Directors; and that the said _____, as such Secretary, acknowledged the execution of said instrument to be the voluntary act and deed of said entity, by it and by them voluntarily executed.

Notary Public in and for the State of Iowa.

EXHIBIT A
PROMISSORY NOTE

\$97,816.00

March, 2022

FOR VALUE RECEIVED, the undersigned, each as principal, jointly and severally, promise(s) to pay to the order of the City of Webster City, Iowa, a Municipal Corporation, whose address for purposes of this Agreement is 400 Second Street, Webster City, Iowa, the sum of NINETY-SEVEN THOUSAND, EIGHT HUNDRED SIXTEEN DOLLARS AND NO CENTS (\$97,816.00) paid in full as follows:

As grant funds are received by Webster City Day Care Center, an Iowa Nonprofit Corporation, to cover the necessary repair and remodeling costs at said day care center, Webster City Day Care Center shall make immediate payment to the City of Webster City, Iowa, to repay said loan up and until said loan is paid back in full.

Failure by Webster City Day Care Center to make their necessary principal payment as established above, when due, shall draw interest at the rate of 4.000% per annum. Upon default in payment of any interest, or any installment of principal, the whole amount then unpaid shall become immediately due and payable at the option of the holder without notice. The undersigned, in case of suit on this note, agrees to pay attorney's fees.

Makers, endorsers and sureties waive demand of payment, notice of non-payment, protest and notice. Sureties, endorsers and guarantors agree to all of the provisions of this note, and consent that the time or times of payment of all or any part hereof may be extended after maturity, from time to time, without notice.

Important. Read Before Signing: The terms of this Agreement should be read carefully because only those terms in writing are enforceable. No other terms or oral promises not contained in this written contract may be legally enforced. You may change the terms of this Agreement only by another written agreement.

Borrower acknowledges the receipt of a copy of this document at the time it was signed.

Webster City Day Care Center

By _____

_____, President

By _____

_____, Secretary

STATE OF IOWA, COUNTY OF HAMILTON: ss

On this _____ day of March 2022, before me, the undersigned a Notary Public in and for the said State, personally appeared _____, to me personally known, who being by me duly sworn, did say that they are the President of Webster City Day Care Center; that (a) no seal has been procured by said entity, and that the said instrument was signed on behalf of said entity by authority of its Directors; and that the said _____, as such President, acknowledged the execution of said instrument to be the voluntary act and deed of said entity, by it and by them voluntarily executed.

Notary Public in and for the State of Iowa.

STATE OF IOWA, COUNTY OF HAMILTON: ss

On this _____ day of March 2022, before me, the undersigned a Notary Public in and for the said State, personally appeared _____, to me personally known, who being by me duly sworn, did say that they are the Secretary of Webster City Day Care Center; that (a) no seal has been procured by said entity, and that the said instrument was signed on behalf of said entity by authority of its Directors; and that the said _____, as such Secretary, acknowledged the execution of said instrument to be the voluntary act and deed of said entity, by it and by them voluntarily executed.

Notary Public in and for the State of Iowa.

Investing in Iowa Child Care (IICC) Grant - Webster City Day Care

	Approved Budget	Claimed	Vendor Quotes	Vendor Dates if Delay	Reason for Delay
Doors - Outside and interior	\$ 26,000.00				
Vinyl Windows - 15	\$ 7,000.00				
HVAC Leaking	\$ 15,057.69	\$ 15,057.69			
HVAC Remaining Fixes	\$ 15,000.00				
Carpet removal - New flooring	\$ 18,270.00	\$ 18,270.00			
Drywall and paint	\$ 20,000.00				
Roof Repairs and Ceiling Tiles	\$ 12,000.00				
Leaking toilets and sinks	\$ 2,016.00				
Evacuation Cribs	\$ 900.00				
Changing Table	\$ 1,000.00				
Changing Table - Special needs	\$ 2,500.00				
Refrigerators - Small for 4 rooms	\$ 2,000.00				
Washer and Dryer	\$ 1,900.00				
Freezer	\$ 7,500.00				
TOTAL	\$ 131,143.69	\$ 33,327.69	\$ -		

Balance Not Claimed
\$ 97,816.00

Program Locations and Names

City	Program Name	Award
Akron	Akron Children's Center	\$99,500.00
Albia	Jennifer Stevens	\$13,610.00
		\$8,454.00
Algona	Judy King	\$9,090.00
	Jeanne Berkland	\$12,963.05
	Melissa Irmiter	\$25,737.50
	Elizabeth's Daycare	\$22,721.45
	Erika Bierstedt	\$8,999.98
Altoona		\$16,731.50
	Children's Inc	\$155,510.00
	Junior Achievers	\$386,397.09
	Jantor Inc DBA Altoona 8th Street Child Care	\$241,799.00
Ames	Foundations Learning Center	\$103,485.00
Ankeny	Clubhouse learning	\$37,962.00
Bloomfield	Rainbows and Friends Christian Preschool	\$21,527.00
Boone	Trinity Lutheran Preschool	\$3,840.00
Burlington	Terri Endress	\$1,286.40
Carlisle	Sprouts ELC	\$726,676.31
Cedar Rapids	Creekside Forest School	\$292,204.96
	Happy Hollow Preschool and Childcare LLC-Northwest	\$51,735.00
	St Matthew Early Childhood Center	\$125,545.00
Cherokee	Firefly Hill Child Care	\$1,120.00
	Cherokee Daycare, Inc.	\$362,800.00
Clarion	Meghan Solis	\$24,279.50
Clive	Seeds of Faith Early Learning Center	\$77,260.00
Coralville	Purple Bloom	\$311,539.00
Dakota City	Angela Lewis	\$7,066.07
Davenport	St Paul Lutheran Preschool	\$26,020.50
	Christ's Family Day Care	\$29,264.00
	Debbie's Daycare	\$3,390.00
Des Moines	Easterseals Iowa	\$242,080.00
	Rainie Days	\$10,563.00
	God's Pure at Heart Daycare Academy	\$4,164.95
	Lynsi Baker	\$13,103.66
		\$2,584.50
	Little Lambs Preschool at Mt. Olive Lutheran Church and School	\$170,400.00
	MercyOne House of Mercy	\$203,206.00
	Science Center of Iowa	\$647,107.00
	Capitol Park Early Learning Center	\$48,675.00
	Bidwell Riverside Child Development Center	\$65,600.00
	Boys & Girls Club (Burt)	\$144,638.00
	Boys & Girls Club (Levitt)	\$39,587.00
	Boys & Girls Club (Ross)	\$26,380.00
	Boys & Girls Club (Studebaker)	\$41,383.00
	MoJo Daycare	\$10,713.50
	Stephanie Hunter	\$1,680.00
Earlham	Young Explorers Preschool and Childcare	\$74,285.00
Eldon	Cardinal Before and After School Daycare Program	\$8,487.90
Emmetsburg	Michelle Westfall	\$52,484.00
	Hazel Hoch	\$39,094.54
Estherville	Little Wranglers, LLC	\$292,710.00
	Lois Johnson	\$705.00
	Little Wranglers, LLC	\$36,507.22
	Shannon Richardson	\$2,522.00
Fort Dodge	Community Early Childhood Center	\$332,240.00
Fort Madison	Learning Tree Daycare Center	\$250,862.00
George	Kari Matuska	\$6,125.84
Gowrie	Kids Palace Child Care Center	\$46,081.04
Grinnell	Grinnell Community Early Learning Center	\$17,000.00
Harlan	Time for Tots	\$7,917.00
Hinton	Jackie's Little Sprouts Child Care	\$35,660.19
	Hinton Little Hawks	\$279,187.00
Hospers	Little Treasures Daycare	\$11,065.00
Humboldt	Emily Christensen	\$11,389.77
	Alyssa Rice	\$20,506.29
Huxley	Tender Years Daycare 6	\$152,438.00
Iowa City	Hundred Acre Woods	\$263,515.00
Iowa Falls	Chaeli's Child Care	\$4,634.00
	Wiggles and Giggles Daycare	\$30,000.00
IowaCity	Loving Arms Kids Care	\$465,015.00
Keokuk	The Giving Tree	\$138,950.00

City	Program Name	Award
Le Mars	LeMars YMCA	\$94,375.00
	Little Footprints Daycare	\$4,338.25
	Little Rascals Preschool and Daycare	\$120,290.00
Lenox	Precious People Preschool	\$222,040.00
Lovilia	Lovilia Lions Childcare Center	\$164,385.00
Maquoketa	Sacred Heart Preschool and Child Care	\$55,857.00
Marshalltown	Elim Children's Center	\$78,583.00
	Marshalltown YMCA	\$18,000.00
	Julia Green's Daycare	\$1,550.00
	Korner Kare Daycare	\$1,078.00
Milford	Little Scholars Learning Center	\$244,000.00
	Little Sprouts Daycare	\$223,685.94
Mt Pleasant	Safari Child Care and Preschool	\$171,990.00
Mt Pleasant	**Mt Pleasant Childcare Center**	\$56,370.00
Muscatine	Bridge to Beginnings	\$396,605.46
New Hampton	Great Plays Daycare	\$748,637.67
Newton	Newton YMCA Inc. (Newton Early Learning Center)	\$344,289.00
Orange City	Kalyn Hale	\$41,533.65
Orient	Sunshine Childcare	\$5,178.00
Oskaloosa	Busy Bee Daycare Center	\$126,076.18
	Jodee's Daycare	\$2,200.00
	Van E's Daycare	\$5,836.00
Otley	Hillside Childcare	\$4,223.00
Ottumwa	American Home Finding Child Care Center	\$16,619.00
	Ottumwa YMCA-Discover Lane Early Learning Center	\$701,000.00
	Rachel Spurgeon	\$7,045.00
Paulina	Saving Grace Daycare	\$79,630.00
Pella	Brittany Van Fonselaar	\$17,900.00
Prairie City	Mustang Scholars Preschool	\$10,000.00
Rock Valley	Project Youth/Generations and Jungle Kids	\$741,500.00
Ruthven	Miss Gracie's Place	\$18,620.73
Sanborn	Miranda Wetrich	\$51,268.16
Saylor Twp	Melissa Hill	\$13,851.00
Sergeant Bluff	Bluffs Little Thinkers	\$256,024.00
Sibley	Reginaceli Meyer	\$46,226.63
Sioux Center	Holly Dibbett	\$5,500.00
	Early Childhood Center	\$223,916.00
Sioux City	Alyssa Boisen	\$35,350.75
	Cody Magee	\$22,621.16
	Siouxland Christian Preschool	\$750,000.00
	Theodores Academy and Preschool LLC	\$129,147.36
	Sanford Community Center	\$45,000.00
	No Worries Child Care	\$19,016.48
	Amber Kollbaum	\$45,058.54
Sioux Rapids	Helping Hands Preschool and Child Care	\$372,337.00
	Sioux Central Chldcare	\$13,675.11
Sloan	Christy Van Lent	\$18,572.50
	Jaclyn Roepke	\$16,721.72
Spencer	Tiffany Halverson Daycare	\$4,313.81
Spirit Lake	Carousel Preschool and Daycare	\$402,196.17
Stuart	Exploration and Learning Station	\$178,296.67
Wapello	Play Time Day Care Center	\$77,142.61
Washington	Up With Kids Daycare	\$50,273.00
Waukee	Nellie's 24 hrs "TLC" Daycare	\$16,034.00
Webster City	Webster City Daycare Center	\$131,143.69
	Kim Daniels	\$1,322.42
West Des Moines	Vine Street CC	\$135,525.00
	Ashworth Learning Center	\$749,700.00
	Rua Khaleefa	\$2,649.00
	New Horizons Academy dba AlRazi Academy	\$327,356.00
	New Horizons Academy dba AlRazi Academy	\$109,116.00
	West Des Moines United Methodist Early Learning Preschool	\$218,665.30
	Care Bear Day Care	\$6,810.00

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Webster City, IA 50595
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(515) 832-2515 fax



GROVES & CHIZEK LAW OFFICE

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March 2, 2022

TO: Members of the City Council

RE: Summary of Professional Services for February 2022

Dear Council Members:

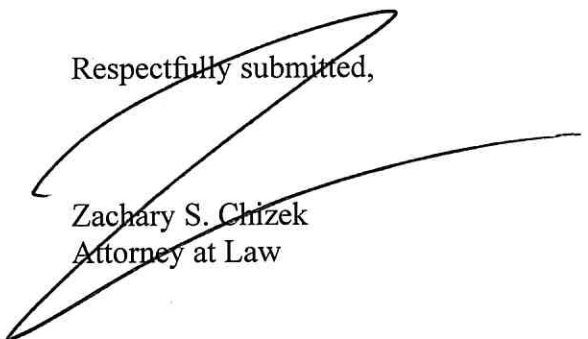
Outlined below is a summary of professional services I have provided for the City of Webster City as City Attorney for the month of February 2022. The main issues I addressed this past month were (a) preparation of loan agreement and promissory note related to the day care remodeling/rehabilitation project; (b) preparation of grant agreement for nonprofits; and (c) preparation of farm leases for City owned property.

In regards to the loan agreement and promissory note, as Daniel has previously discussed with the Council, Webster City Day Care Center received a grant in order to complete some remodeling/rehabilitation projects at the center. As the grant funds are paid after the work is completed, the City has agreed to loan the day care the necessary funds in order to complete the work and then be paid back when the work is completed. Said documents have been prepared and will need Council approval.

In regards to the City granting funds to nonprofits, as discussed previously, I have prepared the necessary agreement that can be modified based on the nonprofit and the services/benefits they'll be providing to the City. This one in particular is a grant to Webster City Day Care Center for administrative costs associated with running the center. I have prepared said agreement that will need Council approval. In the future, as requests come up, we can tweak the agreement to the particular situation.

Finally, in regards to the various ground the City and the airport own, I have drafted farm leases for the upcoming farm season. These, with everything else, will need Council approval to be executed.

Respectfully submitted,



Zachary S. Chizek
Attorney at Law