

CITY COUNCIL MEETING MINUTES
Webster City, Iowa February 7, 2022 – 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on February 7, 2022, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers the following Council Members: John Hawkins, Megan McFarland, Matt McKinney, Brian Miller and Logan Welch.

Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "impossible or impractical".

Due to the COVID-19 concerns and social distancing recommendations, this meeting was Open to the Public with limited capacity and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

It was moved by Miller and seconded by McKinney to approve the agenda.

ROLL CALL: Hawkins, McFarland, McKinney, Miller and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

None brought forth.

MINUTES AND CLAIMS

It was moved by Welch and seconded by McFarland that the following motion and Resolutions be approved and adopted collectively:

- a. That the meeting minutes of January 17, 2022 and January 24, 2022 be approved.
- b. That Resolution No. 2022-024 approving Payroll for the period ending January 15, 2022 and paid on January 21, 2022, in the amount of \$175,041.44 be passed and adopted.
- c. That Resolution No, 2022-025 approving Payroll for the period ending January 29, 2022 and paid on February 4, 2022, in the amount of \$173,682.49 be passed and adopted.
- d. That Resolution No. 2022-026 approving bills paid in the amount of \$517,970.81 be passed and adopted.

ROLL CALL: McFarland, McKinney, Miller, Welch and Hawkins voting aye.

GENERAL AGENDA

- a. It was moved by Miller and seconded by McKinney to reject all bids on the 2022 Electrical Underground Conversion Project.

ROLL CALL: McKinney, Miller, Welch, Hawkins and McFarland voting aye.

Public Hearing cancelled on plans, specifications and form of contract and estimate of cost for furnishing Materials for the 2022 Electrical Underground Conversion Project.

Ken Wetzler, Public Works Director, provided explanation on request to reject bids. After consulting with engineers and vendors, will possibly re-bid in June and hope supply chain is better.

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b. It was moved by Welch and seconded by Miller that the issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be approved for the following:

1. Renewal of Class B Beer Permit, Outdoor Service and Sunday Service
Hamilton County Exposition (Fairgrounds), 1200 Bluff Street
2. Renewal of Class B Native Wine Permit and Living Quarters
Heart N Home, 1423 Superior Street

ROLL CALL: Miller, Welch, Hawkins, McFarland and McKinney voting aye.

c. It was moved by Miller and seconded by Welch that the First reading of an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019 by Amending Chapter 10 Article IV, Pertaining to the Iowa Statewide Urban Design Standards for Public Improvements and the Iowa Statewide Urban Standard Specifications for Public Improvements Manuals be approved.

ROLL CALL: Welch, Hawkins, McFarland, McKinney and Miller voting aye.

d. It was moved by Miller and seconded by McFarland that Resolution No. 2022-027 approving Change Order No 1 to the 2021 Brewer Creek Shelter Project in the amount of \$499.01 be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Miller and Welch voting aye.

It was moved by McFarland and seconded by McKinney that Resolution No. 2022-028 accepting work, authorizing of Final Payment of \$4,173.13 and Release of Retainage in the amount of \$0.00 to Peterson Construction, Webster City, Iowa for completion of the 2021 Brewer Creek Shelter Project be passed and adopted.

ROLL CALL: McFarland, McKinney, Miller, Welch and Hawkins voting aye.

e. It was moved by Miller and seconded by McFarland that Resolution No. 2022-029 authorizing the Mayor and City Clerk to amend the salary of the City Manager be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hawkins and McFarland voting aye.

f. It was moved by Miller and seconded by Welch that Resolution No. 2022-030 authorizing the City Manager to purchase a Chevrolet Silverado 2500HD from Karl Chevrolet and a Snow Plow from Truck Equipment, Inc. for the Water Plant/Wastewater Treatment Plant be passed and adopted.

ROLL CALL: Miller, Welch, Hawkins, McFarland and McKinney voting aye.

Daniel Ortiz-Hernandez, City Manager, informed that the current truck being used is in need of costly repairs. The truck the City is seeking to purchase was available due to a cancellation by another entity at the dealership and price is the state bid. This is a good opportunity to obtain this truck, as placing an order at this time, delivery is several months out.

g. It was moved by Miller and seconded by McFarland to reject bid received for Concrete Crushing Project and approve the re-bidding of the project.

ROLL CALL: Welch, Hawkins, McFarland, McKinney and Miller voting aye.

Brandon Bahrenfuss, Street Department Supervisor, was present and provided details of request to reject bid and re-bid as this crushed concrete has already been accounted for to use in upcoming street projects.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS**

- a. Council Committee Reports – None brought forth.
- b. Other reports and recommendations – None brought forth.

OTHER ITEMS

a. The City Attorney Report/Update from February 1, 2022 was previously given to Council for review. City Attorney Zach Chizek informed Council that the City will be acquiring a couple more abandoned properties that will require Council action on a future agenda.

Mayor Hawkins informed Council that there will be a Budget Work Session scheduled for Thursday, February 17, 2022 at 6:00 p.m. and inquired if that date worked for all to attend. Mayor Hawkins and Council Members Welch, McFarland, and McKinney all confirmed the date would work to hold this work session.

Mayor Hawkins thanked Council Member Brian Miller for his service on the City Council for the past several years. Miller has moved out of the City limits of Webster City and has resigned his seat as of February 8, 2022.

It was moved by Miller and seconded by McKinney that Council adjourn.

ROLL CALL: Hawkins, McFarland, McKinney, Miller and Welch voting aye.
The February 7, 2022 Regular City Council Meeting stood adjourned at 6:14 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk