

# NOTICE AND CALL OF PUBLIC MEETING/WORK SESSION CITY COUNCIL

City Hall - Webster City, Iowa - January 24, 2022 - 6:00 p.m.

Due to the COVID-19 concerns and social distancing recommendations, this meeting will be Open to the Public, with limited seating available in the Council Chambers, and also by ELECTRONIC MEANS. Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "impossible or impractical

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NOTICE IS HEREBY GIVEN that the above-mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for said meeting is as follows:

Roll Call

Approval of Agenda

Pledge of Allegiance

## 1. GENERAL AGENDA

- a. Accept Resignation of Council Member Brian Miller effective February 8, 2022.
- b. [COUNCIL MEMORANDUM](#) on Precinct Boundaries

Motion approving [AGREEMENT](#) between the City of Webster City, Iowa and Hamilton County, Iowa for the purpose of establishing an election precinct composed of such incorporated and unincorporated areas established within a single County.

First Reading of an [ORDINANCE](#) amending Ordinance No. 2021-1850 and Article 1, Section 2-4 of the Code of Ordinances of the City of Webster City, Iowa, 2019, pertaining to City Council Precincts and adopting the City Redistricting Plan. [MAP](#)

Waive Second and Third Readings of Ordinance  
Pass and adopt Ordinance

c. WORK SESSION

**COUNCIL MEMORANDUM** Discussion on Day Care in Webster City.

and any other matters that may come before the Council.

**2. Adjourn**

This notice is given at the direction of the City Council pursuant to Chapter 21 Code of Iowa and the local rules of the City of Webster City, Iowa.

Signature: Karyl K. Bonjour, Title: City Clerk  
CITY OF WEBSTER CITY



**MEMO**

TO: Mayor and City Council  
FROM : Daniel Ortiz-Hernandez, City Manager  
Karyl Bonjour, City Clerk  
DATE: January 20, 2022  
RE: Redistricting/Reprecincting

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**SUMMARY:** Reprecincting and redistricting are required by both federal and Iowa law and must occur in the year following the year in which the federal census is taken. Cities with a population of 3,500 or more and cities that have more than one precinct must go through the reprecincting process. In 2011, the last time this was done, the City was assisted by the County Auditor to help with the maps and paperwork. Once again, this year, the City has reached out to the County Auditor for assistance with this process. Guidelines to be considered when reprecincting include the following: that each precinct population cannot exceed 3,500, precinct must lie within one legislative district, must be composed of contiguous territory, follow census block boundaries, voter convenience and electoral efficiency and include any annexed territory occurring prior to the Census. A Public Hearing has been held, and the current Ordinance needs to be amended on the new precinct boundaries as well as the Agreement with Hamilton County for the unincorporated portion of Cass Township and Freedom Township needs to be approved prior to submission to the Secretary of State.

**PREVIOUS COUNCIL ACTION:** This item is only brought to Council every ten years following the completion of new Census data. On December 20, 2022 a Public Hearing was held on an Ordinance Adopting the City Redistricting Plan. The first reading of Ordinance No. 2021-1850 adopting the City Redistricting Plan was approved. The second and third readings were waived and Ordinance No. 2021-1850 adopting the City Redistricting Plan was passed and adopted.

**BACKGROUND/DISCUSSION:** All paperwork for reprecincting needs to be filed with the Secretary of State by September 1<sup>st</sup>, 2021 or no later than 60 days after legislative districts have become law. This year the deadline was on/about January 3<sup>rd</sup>, 2022 as the Governor did not sign the state redistricting into law until November 4<sup>th</sup>, 2021. Since the boundaries of the City precincts were adjusted, a Public Hearing was held on December 20<sup>th</sup>, 2021. Following the Public Hearing held on December 20<sup>th</sup> at 6:05 p.m., Council approved First Reading of the amended Ordinance. Due to the timeliness of filing the paperwork with the Secretary of State, the Second and Third Readings were waived and Ordinance No. 2021-1850 was passed and adopted. Following the adoption of the Ordinance, the map and documentation was sent to the Secretary of State for approval. The City Clerk received an email on January 12, 2022, that the City Redistricting Plan was rejected as presented. The suggested changes, mainly regarding the addition of the newly annexed areas to the City of Webster City, have been made to the map and the precinct descriptions, and are being presented to Council for approval prior to resubmission to the Secretary of State's Office. Along with the new precinct boundaries, an agreement with Hamilton County will also need to be approved in regard to an unincorporated portion of Cass Township and Freedom Township in Hamilton County. The Secretary of State has asked this be completed in a timely manner, therefore the following actions of Council are being requested at the January 24, 2022

Public Meeting/Work Session: Approval of First Reading of the Amended Ordinance, to Waive Second and Third Readings and then Pass and Adopt the Amended Ordinance.

**FINANCIAL IMPLICATIONS:** There are no financial implications with this action unless the changes are not made and re-submitted in a reasonable amount of time.

**RECOMMENDATION:** Recommend the Council approve First Reading of the amended Ordinance establishing new precinct boundaries in the City of Webster City with request to waive Second and Third Reading and Pass and Adopt the amended Ordinance due to the timeliness of resubmitting to the Secretary of State. Also approve the Agreement with Hamilton County regarding unincorporated portion of Cass Township and Freedom Township.

**ALTERNATIVES:** 1) Council could choose to not approve Amended Ordinance or the Agreement with Hamilton County, however, this is a process required by the State to be done every ten years following the new Census. If Second and Third Readings are not waived, special meetings would need to be scheduled immediately to meet the request of the Secretary of State. 2) Not approve the changes recommended by the Secretary of State and risk having them impose a plan and charge the city for doing so. They have the authority to do this if the corrections are not made in a reasonable amount of time.

AGREEMENT TO COMBINE TOWNSHIP AND CITY PRECINCTS

This Agreement is made by and between the City of Webster City, Iowa, herein called the "CITY" and Hamilton County, Iowa, herein called the "COUNTY".

1. City and County are political subdivisions of the State of Iowa, and are subject to Chapter 49, Code of Iowa.
2. Section 49.6, Code of Iowa, provides that election precincts composed partially of unincorporated territory and partially of all or any part of a City may be established within a single County in any manner which is not contrary to Section 49.3, Code of Iowa.
3. Section 49.6, Code of Iowa, authorizes the City Council of the City involved (subject to section 49.4, Code of Iowa) and the Board of Supervisors to adopt an agreement mutually satisfactory, for the purpose of establishing an election precinct composed of such incorporated and unincorporated areas.
4. City and County desire to establish a precinct pursuant to the authority of Section 49.6, Code of Iowa, as hereinafter provided.

NOW, THEREFORE, exercising the power granted by Section 49.6, Code of Iowa, the Parties do hereby agree as follows:

1. Webster City Precinct 1, of the incorporated area of City, and the contiguous portion of Cass Township of the unincorporated area of County, described as that unincorporated portion of Cass Township surrounded on all sides by the corporate limits of the City of Webster City and on the north and west sides by Kendall Young Road (Census Block #2018) shall be and are hereby established as a single election precinct.
2. Webster City Precinct 2, of the incorporated area of City, and the contiguous unincorporated portion of Freedom Township of County, described as that unincorporated portion of Freedom Township in Hamilton County bounded on the north by 230<sup>th</sup> Street, on the west by Estes Avenue, on the south by the north line of US Highway 20 and on the east by the east line of census block #1010 and #1011. Including the areas annexed to the City located in census blocks #1008, #1010, and # 1011.
3. A copy of this Agreement shall be submitted by the City and the County to the State Commissioner as a part of the certification of precinct boundaries required by Section 49.7, Code of Iowa.

IN WITNESS THEREOF, the Parties hereto have subscribed their signatures thereto on the day and year written below.

City of Webster City, Iowa

County of Hamilton, Iowa

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chairman, Board of Supervisors

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Attest: \_\_\_\_\_  
City Clerk

Attest: \_\_\_\_\_  
County Auditor

**ORDINANCE NO. 2022 –**

**AN ORDINANCE AMENDING ORDINANCE NO. 2021-1850 AND ARTICLE I, SECTION 2-4,  
OF THE CODE OF ORDINANCES OF THE CITY OF WEBSTER CITY, IOWA, 2019,  
PERTAINING TO CITY COUNCIL PRECINCTS  
AND ADOPTING THE CITY REDISTRICTING PLAN**

**BE IT ENACTED** by the City Council of the City of Webster City, Iowa, as follows,  
to-wit:

**SECTION 1. SECTION MODIFIED.** Article I, Section 2-4, of the Code of Ordinances of the City of Webster City, Iowa, 2019, is repealed and the following adopted in lieu thereof:

**Sec. 2-4 CITY COUNCIL PRECINCTS.** The City shall be divided into precincts as required by Chapter 49 of the Code of Iowa in the following manner:

1. The first precinct in the City of Webster City shall consist of that portion of the City of Webster City bounded by a line commencing at the Northeast corner of the corporate boundary (the intersection of North Clark Mollenhoff Drive and 210<sup>th</sup> Street), thence westward following the corporate boundary to the intersection of North Des Moines Street and 212<sup>th</sup> Street, thence southward on North Des Moines Street to the North corporate boundary, thence westward along the North corporate boundary to the Union Pacific Railroad, thence Southward along the Union Pacific Railroad to the intersection of Williams Street, thence westward to Broadway Street, thence southward to James Street, thence westward to Grove Street, thence southward to Boone Street, thence eastward to Superior Street, thence northward to Walnut Street, thence eastward to River Street, thence southward to Ohio Street, thence east on Ohio Street to the intersection of the Union Pacific Railroad, thence southward along the Union Pacific Railroad to the south line of census block #1087, thence northward and eastward on the east corporate boundary to the point of beginning. The first precinct in the City of Webster City shall also contain the unincorporated portion of Cass Township in Hamilton County surrounded by the corporate boundaries of the City of Webster City on all sides and by Kendall Young Road on the north and west sides (Census block #2018).
2. The second precinct in the City of Webster City shall consist of that portion of the City of Webster City bounded by a line commencing at the northwest corner of the corporate boundary, thence eastward along the north corporate boundary to a point that intersects with the Union Pacific Railroad, thence southward along the Union Pacific Railroad to Williams Street, thence westward to the intersection of Broadway Street, thence southward to the intersection of James Street, thence westward to the intersection of Grove Street, thence southward to the intersection of Boone Street, thence westward and southward along Sunset Drive to the intersection of Ohio Street, thence westward on Ohio Street to the intersection of Beach Street, thence southward on Beach Street to a point on the south line of US Highway 20, thence westward to the northeast corner of census block #1033, thence beginning southward following the boundary of census block #1033 to the north line of US Highway 20 boundary (northwest corner of census block #1033), thence west along the north line of US Highway 20 to the intersection of US Highway 20 and Estes Avenue, thence north along the east line of Estes Avenue to the intersection of 230<sup>th</sup> Street, thence east along the south line of 230<sup>th</sup> Street to the west

corporate boundary (northeast corner of census block #1010), thence northward following the west corporate boundary to the point of beginning. The second precinct in the City of Webster City shall also contain the unincorporated portion of Freedom Township in Hamilton County bounded on the north by 230<sup>th</sup> Street, on the west by Estes Avenue, on the south by the north line of US Highway 20 and on the east by the east line of census block #1010 and #1011.

3. The third precinct in the City of Webster City shall consist of that portion of the City of Webster City bounded by a line commencing at the intersection of River Street and Walnut Street, thence westward to the intersection of Superior Street, thence southward to the intersection of Boone Street, thence westward to the intersection of Sunset Drive, thence southward to the intersection of Ohio Street, thence westward to the intersection of Beach Street, thence southward to the southern terminus of Beach Street, thence continuing southward on Tunnel Mill Road to the south corporate boundary, thence beginning eastward following the corporate boundary to the southeast corner of census block #2041, thence following the southern boundary of census block #2041 to a point where the southern boundary of census block #2041 intersects with the eastern boundary of census block #1087, thence southwesterly to a point that intersects with the Union Pacific Railroad (south point of census block #1087), thence northwesterly to the intersection of Ohio Street, thence westward to the intersection of River Street, thence northward to the point of beginning.

**SECTION 2.**

A copy of the plan shall be kept at the City Clerk's office for public inspection.

**SECTION 3. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 4. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 5. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

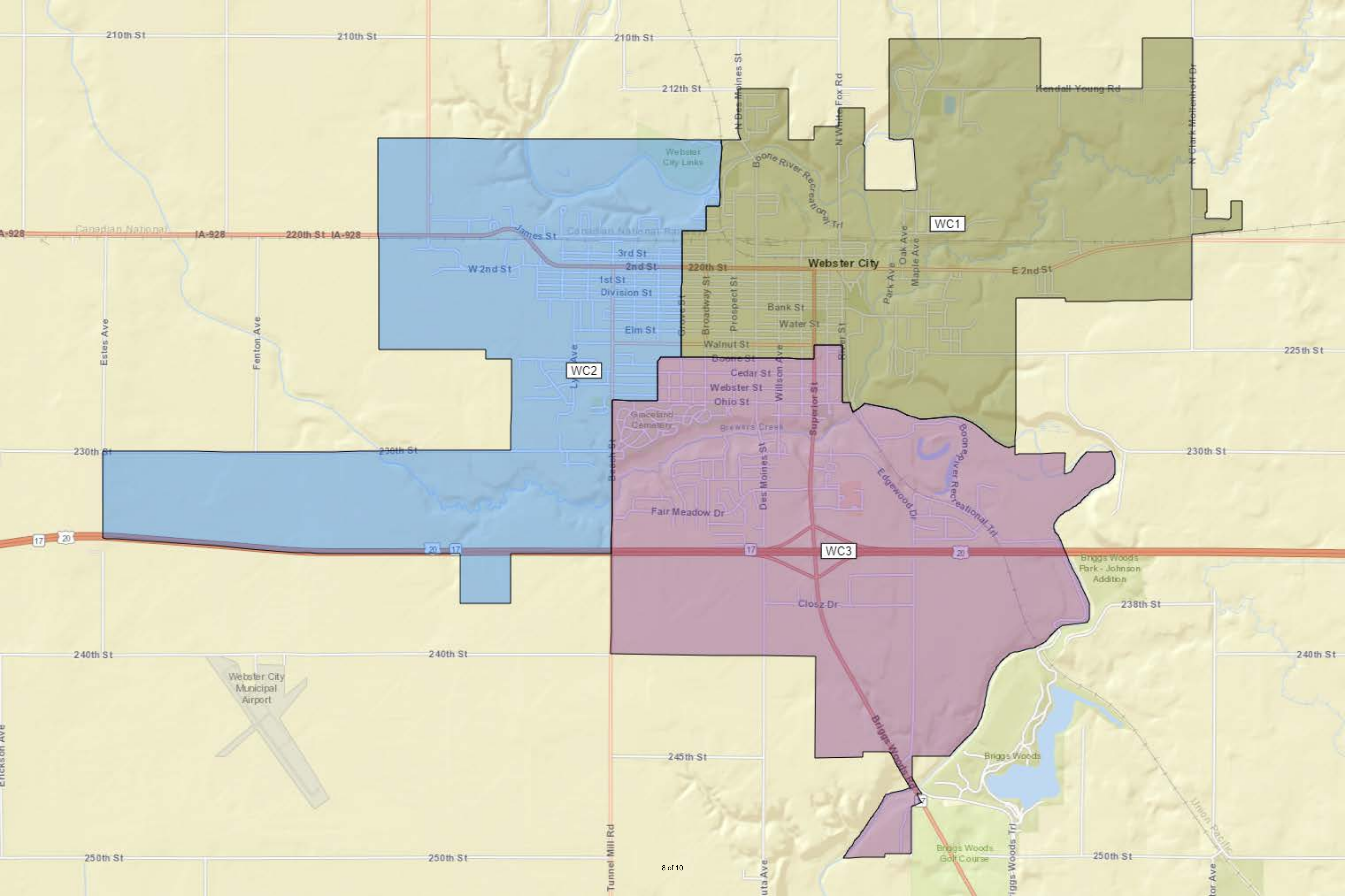
Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
John Hawkins, Mayor

ATTEST:

\_\_\_\_\_  
Karyl K. Bonjour, City Clerk









WEBSTER  
CITY

*Opportunity Awaits*

## MEMORANDUM

TO: City Council

FROM: Daniel Ortiz-Hernandez, City Manager

DATE: January 24, 2022

RE: Discussion and Possible Action or Guidance to Staff on Request for Financial Support from Webster City Daycare

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**SUMMARY:** Webster City Daycare has requested additional financial assistance from the City of Webster City to remain financially stable as they continue to work through operational and facility maintenance needs.

### **PREVIOUS COUNCIL ACTION:**

2020 – Approved \$25,000 to Hamilton County Childcare Worker Bonus Program  
2019 - Restructured existing loans with Riverview Daycare and Webster City Daycare

### **BACKGROUND/DISCUSSION:**

The Webster City Daycare has gone through a variety of changes in the past 12-months that include a new director, personnel, and board members. Child Care Resource & Referral (CCR&R) is a state program whose role is to support child care centers throughout the state by providing on-site consultation and training on a variety of topics. The Webster City Daycare has been working with the Iowa CCR&R to update its operations, policies, and development of staff and the board. The daycare has also addressed a number of facility maintenance needs throughout the last year.

The reorganization and necessary investments in the facility have begun to impact the daycare's financial resiliency. The Webster City Daycare has requested financial assistance from the City in order to remain financially stable as they continue to work through operational and facility maintenance needs.

With the assistance of CCR&R, the daycare has received grant funding from the State of Iowa. The Webster City Daycare has received an Emergency Preparedness grant that helped with some of the emergency equipment required/recommended in the infant area, a Business Invest Program grant in the amount of \$4,500 and the Investing in Iowa Child Care Grant in the amount of \$123,643.79 for repairs to the center. The Investing in Iowa Child Care Grant requires that repairs and investments in the facility be completed by March of 2022. The daycare will need to apply for an extension to complete the facility improvements awarded as part of the grant because of supply chain delays and weather conditions. Some of the items they cannot complete at this time include repair of doors and roof repairs. The grant items also need to be paid for upfront at the

time of service and the daycare is reimbursed within 30 days of providing receipt for services/purchases.

The Webster City Daycare is licensed to serve 177 children. It currently serves approximately 80-90 children. The impact of daycare capacity that may be lost will greatly impact residents and employers in the community. The Webster City Daycare is requesting the City Council consider providing additional financial assistance to the daycare center.

**FINANCIAL IMPLICATIONS:** Remaining balance of Webster City Daycare loan in addition to any additional financial assistance the council may approve.

**RECOMMENDATION:** The impact of daycare capacity that may be lost will greatly impact residents and employers in the community. City Manager recommends City Council consider authorizing staff to develop a financial assistance agreement with Webster City Daycare for the council's consideration. Agreement would specify the amount of assistance and any requirements the City considers appropriate.