

CITY COUNCIL MEETING MINUTES
Webster City, Iowa January 3, 2022 – 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on January 3, 2022, upon call of the City Clerk and the advance agenda. The meeting was called to order by City Clerk Karyl Bonjour and roll being called there were present in Council Chambers the following Council Members: John Hawkins, Megan McFarland, Matt McKinney, Brian Miller and Logan Welch.

Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "impossible or impractical".

Due to the COVID-19 concerns and social distancing recommendations, this meeting was Open to the Public with limited capacity and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

It was moved by Hawkins and seconded by Welch to approve the agenda.

ROLL CALL: Hawkins, McFarland, McKinney, Miller and Welch voting aye.

City Clerk Karyl Bonjour led the Pledge of Allegiance.

ELECTIONS

a. It was moved by Welch and seconded by Miller that the election of John Hawkins to the Office of Mayor for the two year term ending December 31, 2023 be approved.

ROLL CALL: McFarland, McKinney, Miller, Welch and Hawkins voting aye.

b. It was moved by McFarland and seconded by McKinney that the election of Logan Welch to the Office of Mayor Pro Tem for the two year term ending December 31, 2023 be approved.

ROLL CALL: McKinney, Miller, Welch, Hawkins and McFarland voting aye.

c. City Clerk Bonjour administered the Oath of Office to Mayor John Hawkins and Mayor Pro Tem Logan Welch.

John Hawkins took over the meeting as Mayor.

APPOINTMENTS

a. It was moved by Welch and seconded by McKinney that the Appointment by City Council of Daniel Ortiz-Hernandez as City Manager for the two year term ending December 31, 2023 be approved.

ROLL CALL: Miller, Welch, Hawkins, McFarland and McKinney voting aye.

b. It was moved by McKinney and seconded by Welch that the Appointment of Adam Dickinson as representative and Daniel Ortiz-Hernandez as alternate representative to the North Iowa Municipal Electric Cooperative Association for the year 2022 be approved.

ROLL CALL: Welch, Hawkins, McFarland, McKinney and Miller voting aye

c. It was moved by Miller and seconded by McFarland that the Appointment of Brian Stroner as the Right To Know Coordinator for the year 2022 be approved.

ROLL CALL: Hawkins, McFarland, McKinney, Miller and Welch voting aye.

d. It was moved by McFarland and seconded by Miller that the Appointment of John Hawkins to the Hamilton County Resource Enhancement Committee for the year 2022 be approved.

ROLL CALL: McFarland, McKinney, Miller, Welch and Hawkins voting aye.

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e. It was moved by Miller and seconded by McFarland that the Appointment of Matt Alcazar as representative and Biridiana Bishop as alternate representative to the MIDAS Transportation Advisory Committee for the year 2022 be approved.

ROLL CALL: McKinney, Miller, Welch, Hawkins and McFarland voting aye.

f. It was moved by Miller and seconded by Welch that the Appointment of Megan McFarland as representative to serve on the board of the Webster City Day Care for the year 2022 be approved.

ROLL CALL: Miller, Welch, Hawkins, McFarland and McKinney voting aye.

g. It was moved by McKinney and seconded by McFarland that the Appointment of Logan Welch as representative to serve on the board of the Riverview Early Childhood Center for the year 2022 be approved.

ROLL CALL: Welch, Hawkins, McFarland, McKinney and Miller voting aye.

h. It was moved by McKinney and seconded by Miller that the Appointment of the Daily Freeman Journal as the Official Newspaper for the year 2022 be approved.

ROLL CALL: Hawkins, McFarland, McKinney, Miller and Welch voting aye.

RESOLUTIONS-1st OF YEAR

a. It was moved by Welch and seconded by McFarland that Resolution No. 2022-001 appointing Shiloh Mork as Representative and Charles Stansfield as alternate representative to the Hamilton County E911 Service Board for the year 2022 be passed and adopted.

ROLL CALL: McFarland, McKinney, Miller, Welch and Hawkins voting aye.

b. It was moved by McKinney and seconded by Welch that Resolution No. 2022-002 appointing John Hawkins as representative and Charles Stansfield as alternate representative to the Hamilton County Emergency Management Commission for the year 2022 be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hawkins and McFarland voting aye.

c. It was moved by Miller and seconded by McKinney that Resolution No. 2022-003 appointing Biridiana Bishop as representative and Daniel Ortiz-Hernandez as alternate representative to the Hamilton County Solid Waste Commission for the year 2022 be passed and adopted.

ROLL CALL: Miller, Welch, Hawkins, McFarland and McKinney voting aye.

d. It was moved by Welch and seconded by Miller that Resolution No. 2022-004 authorizing the City Finance Director to invest City funds be passed and adopted.

ROLL CALL: Welch, Hawkins, McFarland, McKinney and Miller voting aye.

e. It was moved by Miller and seconded by McFarland that Resolution No. 2022-005 authorizing the City Clerk to issue warrants in payment of certain types of expenditures be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Miller and Welch voting aye.

f. It was moved by Miller and seconded by McKinney that Resolution No. 2022-006 authorizing City Clerk to issue and deliver warrants for the payroll upon receiving approval by the City Manager be passed and adopted.

ROLL CALL: McFarland, McKinney, Miller, Welch and Hawkins voting aye.

g. It was moved by Miller and seconded by McFarland that Resolution No. 2022-007 a Resolution of purpose providing for expenditures of Economic Development funds be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hawkins and McFarland voting aye.

h. It was moved by McFarland and seconded by Welch that Resolution No. 2022-008 setting dates and time for regular meetings of the City Council for 2022 be passed and adopted.

ROLL CALL: Miller, Welch, Hawkins, McFarland and McKinney voting aye.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

None brought forth.

MINUTES AND CLAIMS

It was moved by McFarland and seconded by Welch that the following motion and Resolutions be approved and adopted collectively:

- a. That the meeting minutes of December 20, 2021 be approved.
- b. That Resolution No. 2022-009 approving Payroll for the period ending December 18, 2021 and paid on December 24, 2021 in the amount of \$185,023.47 be passed and adopted.
- c. That Resolution No. 2022-010 approving bills paid in the amount of \$351,098.70 be passed and adopted.

ROLL CALL: Welch, Hawkins, McFarland, McKinney and Miller voting aye.

GENERAL AGENDA

- a. It was moved by McKinney and seconded by Miller that issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be approved for the following:
 - 1. Renewal of Class C Beer Permit, Class B Wine Permit and Sunday Service, Dollar General Store #2421, 814 Superior Street
 - 2. Renewal of Class E Liquor License, Class B Wine Permit, Class C Beer Permit and Sunday Service, Casey's General Store #3054, 700 Superior Street

ROLL CALL: Hawkins, McFarland, McKinney, Miller and Welch voting aye.

- b. It was moved by Miller and seconded by Welch that Third reading of an Ordinance repealing the Code of Ordinances of the City of Webster City, Iowa, 2019, by amending Chapter 46, Article X, Limits pertaining to Off-Road Utility Vehicles within the corporate limits of the City of Webster City, Iowa be approved.

ROLL CALL: McFarland, McKinney, Miller, Welch and Hawkins voting aye.

It was moved by Miller and seconded by McFarland that Ordinance No. 2022-1851, an Ordinance repealing the Code of Ordinances of the City of Webster City, Iowa, 2019, by amending Chapter 46, Article X, Limits pertaining to Off-Road Utility Vehicles within the corporate limits of the City of Webster City, Iowa be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hawkins and McFarland voting aye.

- c. It was moved by Miller and seconded by McFarland that the Second reading of an Ordinance repealing the Code of Ordinances of the City of Webster City, Iowa, 2019, by amending Chapter 40, Pertaining to Solid Waste within the corporate limits of the City of Webster City, Iowa be approved.

ROLL CALL: Miller, Welch, Hawkins, McFarland and McKinney voting aye.

City Manager Ortiz-Hernandez noted some of the additional revisions made to the Ordinance since the approval of first reading on December 20, 2021.

- d. It was moved by Miller and seconded by McKinney that Resolution No. 2022-011 accepting work, authorizing of Final Payment of \$0.00 and release of Retainage in the amount of \$141,725.00 in 30 days to Jasper Construction Services Inc., Newton, Iowa for completion of the 2021 Bridge Repair Project be passed and adopted.

ROLL CALL: Welch, Hawkins, McFarland, McKinney and Miller voting aye.

- e. It was moved by Miller and seconded by McFarland that Resolution No. 2022-012 approving Change Order No. 3 to the 2021 Second Street Reconstruction Project with Rasch Construction, Inc., 1825 Johnson Avenue, Fort Dodge, Iowa be passed and adopted.

ROLL CALL: Hawkins, McFarland, McKinney, Miller and Welch voting aye.

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f. It was moved by Welch and seconded by McFarland that Resolution No. 2022-013 approving Change Order No. 4 to the 2020 HMA Street Improvement Project with Fort Dodge Asphalt Co., Fort Dodge, Iowa be passed and adopted.

ROLL CALL: McFarland, McKinney, Miller, Welch and Hawkins voting aye.

g. It was moved by McFarland and seconded by Welch that Resolution No. 2022-014 accepting work, authorizing of Final Payment of \$0.00 and release of Retainage in the amount of \$24,303.05 to Fort Dodge Asphalt Co., Fort Dodge, Iowa for completion of the 2020 HMA Street Improvement Project be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hawkins and McFarland voting aye.

h. It was moved by Miller and seconded by McFarland that Resolution No. 2022-015 authorizing the Mayor and City Clerk to approve Supplement to Amendment No. 14 to the On-Call Engineering Services Agreement with Snyder & Associates, Inc., Ankeny, Iowa providing for Street and Infrastructure Maintenance Engineering Services be passed and adopted.

ROLL CALL: Miller, Welch, Hawkins, McFarland and McKinney voting aye.

i. It was moved by Welch and seconded by McFarland that Resolution No. 2022-016 authorizing the Mayor to sign and execute Agreement with PFM Financial Advisors, LLC be passed and adopted.

ROLL CALL: Welch, Hawkins, McFarland, McKinney and Miller voting aye.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS**

It was moved by Hawkins and seconded by Welch that the November 2021 Finance Department Report be accepted and placed on file.

ROLL CALL: Hawkins, McFarland, McKinney, Miller and Welch voting aye.

COUNCIL COMMITTEE REPORTS

None brought forth.

OTHER REPORTS AND RECOMMENDATIONS

None brought forth.

OTHER ITEMS SENT TO COUNCIL

a. The City Attorney 12-29-21 Report/Update was previously given to Council for review.

It was moved by Miller and seconded by McKinney that council adjourn.

ROLL CALL: McFarland, McKinney, Miller, Welch and Hawkins voting aye.

The January 3, 2022 Regular City Council Meeting stood adjourned at 6:20 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk