

City Council Meeting
City Hall - Webster City, Iowa
January 3, 2022 - 6:00 p.m.

**Council Members and minimal staff will be meeting
in the Council Chambers at City Hall.**

Due to the COVID-19 concerns and social distancing recommendations,
this meeting will be Open to the Public, with limited seating available
in the Council Chambers, and also by ELECTRONIC MEANS.
Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when
there are valid concerns that an in-person meeting is "impossible or impractical".

Topic: City Council Meeting – 1-3-22

Time: 1-3-22, 2022 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88964177984>

Meeting ID: 889 6417 7984

One tap mobile

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Find your local number: <https://us02web.zoom.us/u/khgk8xzUw>

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The meeting can also be accessed by visiting the City of Webster City Facebook page where it will be live-streamed at <https://www.facebook.com/cityofwebstercity/> The video will also be posted to our YouTube Channel.

CALL TO ORDER BY CITY CLERK

(City Clerk presides until Mayor and Mayor Pro Tem are elected)

ROLL CALL

Motion on Approval of Agenda

Pledge of Allegiance

1. ELECTIONS

- a. Motion on Election of Mayor by the City Council (Two Year Term)
- b. Motion on Election of Mayor Pro Tem by the City Council
(Two Year Term)
- c. Qualify Mayor and Mayor Pro Tem by City Clerk administering oath.

Mayor will take over meeting.

2. APPOINTMENTS

- a. Appointment of the City Manager by the City Council
(Two Year Term) *(Daniel Ortiz-Hernandez)*
- b. Appointment of a representative and alternate representative to the
North Iowa Municipal Electric Cooperative Association.
*(Currently Adam Dickinson, representative;
Suggested alternate Daniel Ortiz-Hernandez)*
- c. Appointment of Right To Know Coordinator. *(Currently Brian Stroner)*
- d. Appointment to the Hamilton County Resource Enhancement
Committee. *(Currently John Hawkins)*
- e. Appointment of a representative and alternate representative to the
MIDAS Transportation Advisory Committee.
(Currently Matt Alcazar, representative; Suggested alternate Biridiana Bishop)
- f. Appointment of a representative to serve on the board of the
Webster City Day Care *(Currently Brian Miller)*
- g. Appointment of a representative to serve on the board of the Riverview Early
Childhood Center *(Currently Logan Welch)*
- h. Appointment of Official Newspaper.

3. RESOLUTIONS-1st OF YEAR

- a. RESOLUTION on the Appointment of a representative to the Hamilton County E911 Service Board
(Currently *Shiloh Mork*, representative; *Charles Stansfield*, alternate)
- b. RESOLUTION on the Appointment of a representative and alternate representative to the Hamilton County Emergency Management Commission
(Currently *John Hawkins*, representative; *Charles Stansfield*, alternate)
- c. RESOLUTION on the Appointment of a representative and alternate representative to the Hamilton County Solid Waste Commission
(Currently *Brian Miller*, representative; *John Hawkins*, alternate)
(Suggested representative *Biridiana Bishop*;
Suggested alternate *Daniel Ortiz-Hernandez*)
- d. RESOLUTION authorizing the City Finance Director to invest City funds.
- e. RESOLUTION authorizing City Clerk to issue warrants in payment of certain types of expenditures.
- f. RESOLUTION authorizing City Clerk to issue and deliver warrants for the payroll upon receiving approval by the City Manager.
- g. RESOLUTION of purpose providing for expenditures of Economic Development funds.
- h. RESOLUTION setting dates and time for regular meetings of the City Council for 2022.

4. PETITIONS – COMMUNICATIONS – REQUESTS

This is the time of the meeting that a citizen may address the Council on a matter not on the Agenda. **(no more than five minutes per person)** Except in cases of emergency, the City Council will not take any action at this meeting, but may ask the City Staff to research the matter or have the matter placed on the Agenda for a future meeting.

- a. Public Information

5. MINUTES AND CLAIMS

The following items have been deemed to be non-controversial, routine actions to be approved by the Council in a single motion. If a Council member, or a member of the audience wishes to have an item removed from this list, it will be considered in its normal sequence on the Agenda.

- a. MINUTES of December 20, 2021
- b. RESOLUTION on PAYROLL for the period ending December 18, 2021 and paid on December 24, 2021
- c. RESOLUTION on BILLS Approve FUND LIST

6. GENERAL AGENDA

- a. Recommend approval for issuance of Beer and Liquor Licenses by the Iowa Department of Commerce for the following:
1. Renewal of Class C Beer Permit, Class B Wine Permit and Sunday Service Dollar General Store #2421, 814 Superior Street
 2. Renewal of Class E Liquor License, Class B Wine Permit, Class C Beer Permit and Sunday Service, Casey's General Store #3054, 700 Superior Street
- b. Third reading of an [ORDINANCE](#) repealing the Code of Ordinances of the City of Webster City, Iowa, 2019, by amending Chapter 46, Article X, Limits pertaining to Off-Road Utility Vehicles within the corporate limits of the City of Webster City, Iowa.
Pass & Adopt Ordinance
- c. [COUNCIL MEMORANDUM](#) Second reading of an ORDINANCE repealing the Code of Ordinances of the City of Webster City, Iowa, 2019, by amending Chapter 40, Pertaining to Solid Waste within the corporate limits of the City of Webster City, Iowa.
[ORDINANCE-MARKUP](#) [ORDINANCE NO MARKUP](#)
- d. [COUNCIL MEMORANDUM](#): [RESOLUTION](#) accepting work, authorizing of Final Payment of \$0.00 and release of Retainage in the amount of \$141,725.00 in 30 days to Jasper Construction Services Inc., Newton, Iowa for completion of the 2021 Bridge Repair Project. [ENGR LTR](#)
- e. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) approving [CHANGE ORDER NO. 3](#) to the 2021 Second Street Reconstruction Project with Rasch Construction, Inc., 1825 Johnson Avenue, Fort Dodge, Iowa.
- f. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) approving Change Order No. 4 to the 2020 HMA Street Improvement Project with Fort Dodge Asphalt Co., Fort Dodge, Iowa.
[ENGR LTR CO4 & ACCEPT](#)
- g. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) accepting work, authorizing of Final Payment of \$0.00 and release of Retainage in the amount of \$24,303.05 to Fort Dodge Asphalt Co., Fort Dodge, Iowa for completion of the 2020 HMA Street Improvement Project.
- h. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) authorizing the Mayor and City Clerk to approve Supplement to Amendment No. 14 to the On-Call Engineering Services Agreement with Snyder & Associates, Inc., Ankeny, Iowa providing for Street and Infrastructure Maintenance Engineering Services. [AMENDMENT](#)
- i. [COUNCIL MEMORANDUM](#) [RESOLUTION](#) authorizing the Mayor to sign and execute Agreement with PFM Financial Advisors, LLC. [ENGAGEMENT LTR](#)
[RFQ](#) [PFM STMT](#) [SCORE SHEET-SUMMARY](#) [SCORE SHEET-INTERVIEWS](#)

**7. REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS**

- a. Finance Department [REPORT](#) – November 2021
- b. Council Committee Reports
- c. Other reports and recommendations

8. OTHER ITEMS

- a. City Attorney [REPORT](#)/Update 12-29-21

9. ADJOURN

NOTE: The Council may act by motion, resolution or ordinance on items listed on the Agenda

RESOLUTION NO. 2022 -

**APPOINTMENT TO HAMILTON COUNTY
E 911 SERVICE BOARD**

WHEREAS, Hamilton County has established a 911 system, and

WHEREAS, a board has been established to govern the 911 system, and

WHEREAS, every City in Hamilton County has representation on the 911 board,

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Webster City, Iowa, hereby appoints Shiloh Mork as the City's representative to the Hamilton County E 911 Service Board; and

BE IT FURTHER RESOLVED, that the City Council of the City of Webster City Iowa, hereby appoints Charles Stansfield as the City's alternate representative to the Hamilton County E 911 Service Board.

Passed and Adopted this 3rd day of January, 2022.

Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

RESOLUTION NO. 2022 -

**APPOINTMENT TO HAMILTON COUNTY
EMERGENCY MANAGEMENT COMMISSION**

WHEREAS, it is the desire of the City Council of the City of Webster City, Iowa to appoint a representative and alternate representative to represent the City of Webster City on the Hamilton County Emergency Management Commission.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa that the following be appointed as representative and alternate representative for the City of Webster City on the Hamilton County Emergency Management Commission for the year 2022:

1. John Hawkins, representative
2. Charles Stansfield, alternate representative.

Passed and adopted this 3rd day of January, 2022.

Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

RESOLUTION NO. 2022-

**APPOINTMENT TO HAMILTON COUNTY
SOLID WASTE COMMISSION**

WHEREAS, it is the desire of the City Council of the City of Webster City, Iowa to appoint a representative and alternate representative to represent the City of Webster City on the Hamilton County Solid Waste Commission.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa that the following be appointed as representative and alternate representative for the City of Webster City on the Hamilton County Solid Waste Commission.

1. Biridiana Bishop, representative
2. Daniel Ortiz-Hernandez, alternate representative

Passed and adopted this 3rd day of January, 2022.

Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

RESOLUTION NO. 2022–

**RESOLUTION AUTHORIZING THE CITY FINANCE DIRECTOR
TO INVEST CITY FUNDS**

WHEREAS, the City of Webster City, Iowa has statutory authority to delegate its investment authority to the City Financial Director; and,

WHEREAS, it is necessary from time to time to invest City funds.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa that the City Finance Director be and she is hereby authorized to invest City Funds in such manner as may be authorized by law and the City of Webster City Investment Policy.

Passed and adopted this 3rd day of January, 2022.

Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

RESOLUTION NO. 2022 –

RESOLUTION AUTHORIZING CERTAIN TYPES OF EXPENDITURES' WARRANTS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY, IOWA:

That the City Clerk of said City be and she is hereby authorized to issue warrants in payment of the following expenditures prior to Council approval, to-wit:

1. All freight, express and postage bills when said bills are approved for payment by the City Manager.
2. Bonds and principal representing bonded indebtedness of the City, when said bonds and principal are due and the contracted Bond Registrar requests payment.
3. All interest on bonded indebtedness of the City when the same is due and the contracted Bond Registrar requests payment.
4. All Sales Tax and Use Tax due the State of Iowa.
5. Refunds to customers on deposits made by them on utility accounts.
6. All refunds to customers having credit balances on their accounts.
7. All Water and Sewage testing bills.
8. All medical, dental and vision insurance payments from Wellmark or Employee Benefit Systems, Inc. (EBS).
9. Transfers of funds budgeted in Special Funds for specific purposes when the payments for the specific commodities or services or debt have been paid.
10. Expenses in connection with City meetings and functions provided for in the 2021-2022 and 2022-2023 City Budgets, and approved by the City Manager.
11. All monthly power bills due North Iowa Municipal Electric Cooperative Association.
12. Any other bill needing payment before the City Council can act on them that are approved prior to payment by the City Manager.

Passed and adopted this 3rd day of January, 2022.

Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

RESOLUTION NO. 2022-

RESOLUTION AUTHORIZING PAYROLL WARRANTS

WHEREAS, it is desirable that the City Payroll should be paid regularly, immediately after the 80-hour period having accrued; and,

WHEREAS, the regular bi-monthly meeting of the City Council often falls too early or too late to approve the payroll for immediate payment.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa that the City Clerk be and she is hereby authorized to draw, issue and deliver warrants for the Payroll upon receiving it duly approved in writing by the City Manager.

Passed and adopted this 3rd day of January, 2022.

Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

RESOLUTION NO. 2022 –

**RESOLUTION OF PURPOSE PROVIDING FOR
EXPENDITURES OF ECONOMIC DEVELOPMENT FUNDS**

WHEREAS, it is the desire of the City Council of the City of Webster City to help promote economic development in Webster City; and,

WHEREAS, the City of Webster City, Iowa has as one of its' primary goals the creation of new jobs and investment in the community; and,

WHEREAS, the City of Webster City, Iowa wishes to assist existing and new businesses; and has created economic development projects as well; and,

WHEREAS, industries to date have asked for financial assistance in expansion and such assistance is consistent with both City and State policies, as well as the City initiating some of the projects, all of which will be ongoing.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa that:

1. The City Clerk be authorized to issue warrants in payment of grants and projects, upon approval by the City Manager.
2. The Finance Director will keep a statement of income and expenses on the Economic Development Funds as documentation.

Passed and adopted this 3rd day of January, 2022.

Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

RESOLUTION NO. 2022 -

**RESOLUTION SETTING DATES AND TIME FOR
REGULAR MEETINGS OF THE CITY COUNCIL FOR 2022**

WHEREAS, the Code of Ordinances of the City of Webster City, 1996, Chapter 17, Section 17.04, paragraph 1 states the time and place of the regular meetings of the Council shall be fixed by resolution of the Council; and,

WHEREAS, Council adopted by Resolution No. 2008-61 May 5, 2008 to set the fourth Monday night of each month for a utility meeting as needed and determined by City Council also; and,

WHEREAS, it is the desire of the City Council to set the meeting dates for the year 2022.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa as follows:

That the first and third Mondays of each month at 6:00 p.m. at City Hall be set for regular meetings of the City Council for the year 2022 **except** for

Tuesday, **July 5th** due to the July 4th Holiday

Tuesday, **September 6th** due to the Labor Day Holiday

That the fourth Monday of each month at City Hall be set for a Council Utility meeting as needed.

Passed and adopted this 3rd day of January, 2022.

Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

CITY COUNCIL MEETING MINUTES
Webster City, Iowa December 20, 2021 – 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on December 20, 2021, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers John Hawkins, Mayor, and the following Council Members: Megan McFarland, Matt McKinney, Brian Miller and Logan Welch.

*Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "**impossible or impractical**".*

Due to the COVID-19 concerns and social distancing recommendations, this meeting was Open to the Public with limited capacity and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

It was moved by Miller and seconded by McFarland to approve the agenda.

ROLL CALL: McFarland, Hawkins, McKinney, Miller and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

City Clerk Karyl Bonjour administered the Oath of Office to Logan Welch for City Council term beginning January 1, 2022 and ending December 31, 2025.

Council Member Welch briefly left the meeting and was not present to vote on the Minutes and Claims. He returned prior to moving on to the items under General Agenda.

MINUTES AND CLAIMS

It was moved by McKinney and seconded by Miller that the following motion and Resolutions be approved and adopted collectively:

- a. That the meeting minutes of December 6, 2021 be approved.
- b. That Resolution No. 2021-231 approving Payroll for the period ending December 4, 2021 and paid on December 10, 2021 in the amount of \$179,482.60 be passed and adopted.
- c. That Resolution No. 2021-232 approving bills paid in the amount of \$1,133,007.43 be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller and McFarland voting aye.

GENERAL AGENDA

d. It was moved by McKinney and seconded by McFarland that issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be approved for the following:

1. Renewal of Class C Beer Permit and Sunday Service
 Webster City Fast and Fresh Express (Hy-Vee, Inc.) 819 2nd Street

ROLL CALL: McKinney, Miller, Welch, McFarland and Hawkins voting aye.

e. It was moved by Welch and seconded by McKinney that Resolution No. 2021-233 approving Change Order No. 2 to the 2018 Wilson Brewer Park Cabins Dismantling & Reconstruction Project with Heritage Woodworks Inc., Clemons, Iowa be passed and adopted.

ROLL CALL: Miller, Welch, McFarland, Hawkins and McKinney voting aye.

f. It was moved by McFarland and seconded by Miller that Resolution No. 2021-234 setting February 7, 2022 at 6:05 p.m. in Council Chambers at City Hall for a Public Hearing on proposed plans and specifications and proposed form of contract and estimate of cost for furnishing Materials for the 2022 Electrical Underground Conversion Project be passed and adopted.

ROLL CALL: Welch, McFarland, Hawkins, McKinney and Miller voting aye.

PUBLIC HEARINGS 6:05 p.m.

a. December 20, 2021 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa being the time and place for a Public Hearing on New Precinct Boundaries in the City of Webster City, Iowa, the same was held. No written objections were received and no oral objections were presented.

It was moved by McKinney and seconded by Welch that Agreement between the City of Webster City, Iowa and Hamilton County, Iowa in regard to unincorporated portion of Cass Township in Hamilton County surrounded by the corporate boundaries of the City of Webster City on all sides and by Kendall Young Road on the north and west sides be approved.

ROLL CALL: McFarland, Hawkins, McKinney, Miller and Welch voting aye.

It was moved by McFarland and seconded by Welch that the First Reading of an Ordinance amending Ordinance No. 2011-1746 and Article 1, Section 2-4 of the Code of Ordinances of the City of Webster City, Iowa, 2019, pertaining to City Council Precincts and adopting the City Redistricting Plan be approved.

ROLL CALL: Hawkins, McKinney, Miller, Welch and McFarland voting aye.

It was moved by Miller and seconded by McKinney that the Second and Third Readings of an Ordinance amending Ordinance No. 2011-1746 and Article 1, Section 2-4 of the Code of Ordinances of the City of Webster City, Iowa, 2019, pertaining to City Council Precincts and adopting the City Redistricting Plan be waived.

ROLL CALL: McKinney, Miller, Welch, McFarland and Hawkins voting aye.

It was moved by Miller and seconded by McKinney that Ordinance No. 2021-1850, an Ordinance amending Ordinance No. 2011-1746 and Article 1, Section 2-4 of the Code of Ordinances of the City of Webster City, Iowa, 2019, pertaining to City Council Precincts and adopting the City Redistricting Plan be passed and adopted.

ROLL CALL: Miller, Welch, McFarland, Hawkins and McKinney voting aye.

City Clerk Bonjour explained the need to approve all readings and pass and adopt at this meeting in order to meet the deadline in filing paperwork with the Secretary of State.

b. December 20, 2021 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa, being the time and place for a Public Hearing on proposed plans and specifications and proposed form of contract and estimate of cost for construction of 2021 Water Treatment Plant Aerator Support Structure Repair, the same was held. No written objections were received and no oral objections were presented.

It was moved by McKinney and seconded by McFarland that Resolution No. 2021-235 finally approving and confirming plans, specifications and form of contract and estimate of cost for the 2021 Water Treatment Plant Aerator Support Structure Repair be passed and adopted.

ROLL CALL: Welch, McFarland, Hawkins, McKinney and Miller voting aye.

It was moved by McKinney and seconded by Miller that Resolution No. 2021-236 awarding contract for the 2021 Water Treatment Plant Aerator Support Structure Repair to Peterson Construction, Webster City, Iowa in the amount of \$23,300.00 be passed and adopted.

ROLL CALL: McFarland, Hawkins, McKinney, Miller and Welch voting aye.

c. December 20, 2021 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa, being the time and place for a Public Hearing on proposed plans and specifications and proposed form of contract and estimate of cost for construction of 2021 City Hall Basement and Floor Reconstruction Project, the same was held. No written objections were received and no oral objections were presented.

It was moved by McFarland and seconded by Welch that Resolution No. 2021-237 finally approving and confirming plans, specifications and form of contract and estimate of cost for the 2021 City Hall Basement and Floor Reconstruction Project be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and McFarland voting aye.

It was moved by McKinney and seconded by Welch that Resolution No. 2021-238 awarding contract for the 2021 City Hall Basement and Floor Reconstruction Project to Woodruff Construction Inc., Fort Dodge, Iowa in the amount of \$90,775.00 be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, McFarland and Hawkins voting aye.

g. It was moved by McFarland and seconded by Welch that Second Reading of an Ordinance repealing the Code of Ordinances of the City of Webster City, Iowa, 2019, by amending Chapter 46, Article X, Limits pertaining to Off-Road Utility Vehicles within the corporate limits of the City of Webster City, Iowa be approved.

ROLL CALL: Miller, Welch, McFarland, Hawkins and McKinney voting aye.

h. It was moved by Miller and seconded by McKinney that First Reading of an Ordinance repealing the Code of Ordinances of the City of Webster City, Iowa, 2019, by amending Chapter 40, Pertaining to Solid Waste within the corporate limits of the City of Webster City, Iowa be approved.

ROLL CALL: Welch, McFarland, Hawkins, McKinney and Miller voting aye.

City Manager Ortiz-Hernandez addressed some of the changes that were made to the Ordinance and explained that there are other changes being considered. Council approved First Reading as presented, knowing there could be other changes made prior to approval of Second Reading at the next meeting.

i. Police Chief Shiloh Mork and Officer Anthony Luft were present to ask Council to consider reinstating the K-9 Program. Discussion was held on costs and grants available to reduce those costs, future budgeted expenses and a summary of the benefits of obtaining a K-9 for the current police force. Officer Luft shared a power point presentation on the many uses the canine can provide to the City and costs of the program with and without the donation of the canine and grants available and also the fundraising efforts that would be used.

It was moved by McFarland and seconded by McKinney that Resolution No. 2021-239 authorizing the City Manager and/or the Chief of Police to sign and execute Agreement with Tree Town Kennels LLC and Dogs for Law Enforcement on order to procure a Police Canine and necessary training for one Police Officer; and authorizing the City Manager to make necessary budget amendments to pay for services rendered be passed and adopted.

ROLL CALL: McFarland, Hawkins, McKinney, Miller and Welch voting aye.

REPORTS AND RECOMMENDATIONS OF OFFICERS, BOARDS AND COMMISSIONS

It was moved by Welch and seconded by McFarland that the following items (a-f collectively) be accepted and placed on file:

- a. City Manager Reports – Electric-Oct Electric, Water, Wastewater-Nov
- b. Inspection Department Daily Log Report – November 2021
- c. Police Department Report – November 2021
- d. Fire Department Report – November 2021
- e. Hamilton County Solid Waste Commission Report – December 2021
- f. Nuisance Log Report – November 2021

ROLL CALL : Hawkins, McKinney, Miller, Welch and McFarland voting aye.

COUNCIL COMMITTEE REPORTS

None brought forth.

OTHER REPORTS AND RECOMMENDATIONS

None brought forth.

OTHER ITEMS SENT TO COUNCIL

The 12/15/2021 City Attorney Report/Update was previously given to Council for review.

CLOSED SESSION

It was moved by McKinney and seconded by Welch that Council meet in Closed Session to discuss the purchase/sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, as provided by Chapter 21.5 j. of the Code of Iowa.

ROLL CALL: McKinney, Miller, Welch, McFarland and Hawkins voting aye.

The Council went out of Open Session at 6:37 p.m.

Council took a brief recess.

Council went into Closed Session at 6:40 p.m.

The Council returned to Open Session at 7:09 p.m.

It was moved by McFarland and seconded by Miller that Council adjourn.

ROLL CALL: Miller, Welch, McFarland, Hawkins and McKinney voting aye.

The December 21, 2021 Regular City Council Meeting stood adjourned at 7:10 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk

RESOLUTION NO. 2022 -

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,
IOWA:

That the payroll for the 80-hour period ending December 18, 2021 and paid on
December 24, 2021 aggregating the sum of \$185,023.47 herewith presented,
be and the same is hereby approved.

Passed and adopted this 3rd day of January, 2022.

Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
20035	BISHOP, BIRIDIANA	3,461.53	80.00	.00	.00	.00	.00	.00	.00	.00	2,379.14
60722	CHELESVIG, BETH A.	3,032.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,977.56
20020	ORTIZ-HERNANDEZ, DANIEL	5,175.00	80.00	.00	.00	.00	.00	.00	175.00	.00	3,431.62
60003	SMITH, ELIZABETH A.	2,135.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,429.80
Total CITY MANAGER:											
4		13,803.73	320.00	.00	.00	.00	.00	.00	175.00	.00	9,218.12
30980	STRONER, BRIAN M.	2,740.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,916.55
Total ENVIRONMENTAL/SAFETY:											
1		2,740.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,916.55
61164	BONJOUR, KARYL K.	2,199.21	80.00	.00	.00	.00	.00	.00	.00	.00	1,441.94
61180	GRIMSHAW, STACY M.	1,579.20	80.00	.00	.00	.00	.00	.00	.00	.00	972.27
61238	HAGLUND, DENISE D.	888.38	57.50	.00	.00	.00	.00	.00	.00	.00	699.21
61190	NERLAND, DEDRA R.	1,684.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,158.27
61163	PEVESTORF, ELIZABETH J.	1,902.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,374.59
30329	WOLFGRAM, DOREEN A.	3,028.00	80.00	.00	.00	.00	.00	.00	.00	.00	2,098.84
Total FINANCE OFFICE:											
6		11,281.99	457.50	.00	.00	.00	.00	.00	.00	.00	7,745.12
41502	CAMPBELL, AARON M.	100.00	.00	.00	.00	.00	.00	100.00	.00	.00	92.35
41215	CASEY, DANA R	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	17.23
40857	DOOLITTLE, KENDALL J.	100.00	.00	.00	.00	.00	.00	100.00	.00	86.14	.00
41263	ESTLUND, JEROMY J.	2,504.44	112.00	.00	.00	.00	.00	.00	86.36	.00	1,800.88
41395	FEICKERT, DAKOTA L.	616.00	40.00	.00	.00	.00	.00	56.00	.00	.00	472.18
41038	FERGUSON, WILLIAM M.	80.00	.00	.00	.00	.00	.00	80.00	.00	73.88	.00
41300	FOX, JEFFREY A.	196.00	14.00	.00	.00	.00	.00	.00	.00	.00	163.65
41438	FRAKES, JUSTIN M.	60.00	.00	.00	.00	.00	.00	60.00	.00	.00	55.41
41260	FRAZIER, LOGAN W.	40.00	.00	.00	.00	.00	.00	40.00	.00	.00	36.94
41432	HANSON, STEVEN M.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	18.47
40971	HAYES, BRANDON W.	2,882.48	112.00	.00	.00	.00	.00	.00	436.40	.00	2,100.94
41445	HAYES, HARRISON W.	616.00	38.00	.00	.00	.00	.00	84.00	.00	530.63	.00
41441	HAYES, HUNTER W.	120.00	.00	.00	.00	.00	.00	120.00	.00	110.82	.00
40031	HOLST, RONALD W	100.00	.00	.00	.00	.00	.00	100.00	.00	86.14	.00
41192	JESSEN, PHILLIP N.	756.00	48.00	.00	.00	.00	.00	84.00	.00	551.02	.00
41460	LEHMAN, MICHEAL L.	60.00	.00	.00	.00	.00	.00	60.00	.00	.00	50.41
41200	MADSEN, TODD M	80.00	.00	.00	.00	.00	.00	80.00	.00	.00	68.91
41490	MCKIBBAN, JACOB D.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	18.47
41219	SOWLE JR., ANDREW W.	2,489.75	115.00	.00	.00	.00	.00	.00	.00	.00	1,674.51
41400	STANSFIELD, CHARLES T.	2,991.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,971.16
41029	STEWART, EARL L	60.00	.00	.00	.00	.00	.00	60.00	.00	.00	55.41
41485	THUMMA, AMANDA L.	20.00	.00	.00	.00	.00	.00	20.00	.00	.00	18.47
41088	TOLLE, PAUL A.	100.00	.00	.00	.00	.00	.00	100.00	.00	86.14	.00
41216	WEINSCHENK, KENRIC J	60.00	.00	.00	.00	.00	.00	60.00	.00	.00	55.41
41213	WILLIAMS, ZACHARY W.	60.00	.00	.00	.00	.00	.00	60.00	.00	.00	51.68
40815	WILLS, DON H.	120.00	.00	.00	.00	.00	.00	120.00	.00	102.37	.00
41340	YOUNGDALE, COLE C.	40.00	.00	.00	.00	.00	.00	40.00	.00	36.94	.00
41270	ZEHNER, DONALD F.	80.00	.00	.00	.00	.00	.00	80.00	.00	.00	73.88
41505	ZIMMER, COLLEN C.	60.00	.00	.00	.00	.00	.00	60.00	.00	.00	55.41
Total FIRE DEPARTMENT:											
29		14,451.87	559.00	.00	.00	.00	.00	1,624.00	522.76	1,664.08	8,851.77

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
61240	WINTER, KIRBY L.	4,085.39	80.00	.00	.00	.00	.00	20.00	.00	.00	2,841.61
Total INFORMATION SYSTEMS:		1	4,085.39	80.00	.00	.00	.00	20.00	.00	.00	2,841.61
61235	SIMPSON, CORY L.	1,935.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,351.76
Total INSPECTION:		1	1,935.20	80.00	.00	.00	.00	.00	.00	.00	1,351.76
31210	BARNES, DERRICK S.	3,143.96	105.00	.00	706.35	.00	.00	.00	.00	.00	2,120.17
31185	CASEY, DANA R.	2,819.53	81.50	.00	77.13	.00	.00	.00	.00	.00	1,908.96
31190	DAYTON, BRYAN K.	2,724.01	80.00	.00	.00	.00	.00	.00	.00	.00	1,903.80
30678	DICKINSON, ADAM L.	5,589.47	121.25	.00	2,021.95	.00	.00	.00	.00	.00	3,641.58
31235	KOOPMANN, TRENT D.	2,760.75	97.50	.00	384.75	.00	.00	.00	.00	.00	1,952.45
31230	MC COLLOUGH, DOUGLAS J.	3,030.00	94.00	.00	630.00	.00	.00	.00	.00	.00	2,113.15
31184	MOURTON, RUSSELL E.	3,359.44	92.00	.00	617.04	.00	.00	.00	.00	.00	1,922.01
31186	ORTON, RYAN D.	3,667.96	98.00	.00	925.56	.00	.00	.00	.00	.00	2,458.53
30918	PARKHILL, MARTY E.	3,293.49	85.50	.00	307.89	.00	.00	.00	.00	.00	2,248.97
Total LINE DEPARTMENT:		9	30,388.61	854.75	.00	5,670.67	.00	.00	.00	.00	20,269.62
30976	MADSEN, TODD M.	1,724.01	80.00	.00	.00	.00	.00	.00	.00	.00	1,247.20
31188	PASCHKE, RODNEY A.	1,662.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,126.92
Total METER DEPARTMENT:		2	3,386.41	160.00	.00	.00	.00	.00	.00	.00	2,374.12
60421	WETZLER, KARLA J.	2,802.40	80.00	.00	.00	.00	.00	.00	.00	.00	2,026.91
Total PLANNING/ZONING:		1	2,802.40	80.00	.00	.00	.00	.00	.00	.00	2,026.91
40540	AREND, PEGGY J.	2,378.40	80.00	.00	.00	.00	.00	.00	.00	.00	1,496.92
41480	DILLEY, JEAN M.	1,783.18	90.50	.00	66.38	.00	283.20	.00	.00	.00	1,237.93
41500	HOLCOMBE, IAN J.	1,428.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,014.75
41390	NOWELL, TANNER J.	2,144.91	92.50	.00	140.67	.00	333.44	.00	.00	.00	1,512.16
41475	RUSH, DEBORAH G.	1,664.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,134.21
41074	SCHULZ, RHONDA F.	854.59	39.00	.00	.00	.00	.00	.00	.00	.00	628.25
41501	WILLIS, LISA R.	509.68	.00	.00	.00	.00	.00	.00	.00	.00	492.48
41207	WINDSCHITL, JOAN E.	2,003.37	86.50	.00	215.77	.00	.00	.00	.00	.00	1,284.26
Total POLICE DEPARTMENT-D:		8	12,766.93	548.50	.00	422.82	.00	616.64	.00	.00	8,800.96
41430	BASINGER, RYAN A.	2,379.34	84.00	.00	.00	.00	.00	.00	.00	.00	1,676.81
41191	HOUGE, CLINTON J.	2,536.32	84.00	.00	.00	.00	.00	.00	.00	.00	1,769.56
41453	LEHMAN, MICHEAL L.	2,329.21	84.00	.00	.00	.00	.00	.00	.00	.00	1,710.10
41465	LOWE, ANDREW T.	2,311.56	84.00	.00	.00	.00	.00	.00	.00	.00	1,606.61
41479	LUFT, ANTHONY J.	2,246.44	84.00	.00	.00	.00	.00	.00	.00	.00	1,648.61
41230	MCKINLEY, ERIC K.	2,678.04	84.00	.00	.00	.00	.00	.00	.00	.00	1,933.20
41110	MORK, SHILOH B.	3,173.60	80.00	.00	.00	.00	.00	.00	.00	.00	2,112.17
41471	MOURLAM, DALTON G.	2,259.56	84.00	.00	.00	.00	.00	.00	.00	.00	1,588.91
41225	PRITCHARD, BRANDON D.	2,449.92	84.00	.00	.00	.00	.00	.00	.00	.00	1,726.10
41482	RICHARDSON, COLT A.	2,247.24	84.00	.00	.00	.00	.00	.00	.00	.00	1,651.57

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
41426	ROSE, DYLAN M.	2,307.48	84.00	.00	.00	.00	.00	.00	.00	.00	1,601.01
41450	THUMMA, STEVEN L.	2,305.80	84.00	.00	.00	.00	.00	.00	.00	.00	1,389.64
41495	WATKINS, MARK D.	2,381.40	84.00	.00	.00	.00	.00	.00	.00	.00	1,750.26
Total POLICE DEPARTMENT-O:											
		13	31,605.91	1,088.00	.00	.00	.00	.00	.00	.00	22,164.55
70980	HARMS, BRIAN K.	1,685.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,242.94
51195	RODEN, JACOB J.	2,011.22	85.50	.00	188.02	.00	.00	.00	.00	.00	1,351.17
Total PUBLIC GROUNDS:											
		2	3,696.82	165.50	.00	188.02	.00	.00	.00	.00	2,594.11
61200	ALCAZAR, MATTHEW D.	2,060.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,188.71
61068	HISLER, KATHY J.	819.52	52.00	.00	.00	.00	.00	.00	.00	.00	601.01
20025	WETZLER, KENNETH L.	3,437.61	80.00	.00	.00	.00	.00	.00	.00	.00	2,105.14
Total PUBLIC WORKS:											
		3	6,317.13	212.00	.00	.00	.00	.00	.00	.00	3,894.86
81653	BINDER, MEREDITH K.	347.00	27.00	.00	.00	.00	.00	.00	.00	320.46	.00
81726	BINDER, RILEY K.	186.00	15.50	.00	.00	.00	.00	.00	.00	.00	171.77
81724	CASEY, REESE A.	88.00	8.00	.00	.00	.00	.00	.00	.00	.00	81.26
81669	DRAEGER, MAKAYLEE M.	117.00	10.00	.00	.00	.00	.00	.00	.00	.00	107.05
70100	FLAWS, LARRY J.	2,544.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,710.37
81708	GALLETINE, ABIGAIL M.	96.00	8.00	.00	.00	.00	.00	.00	.00	88.66	.00
70107	GLASCOCK, MARK A.	1,768.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,158.85
81711	HANSEN, ELLA M.	48.00	4.00	.00	.00	.00	.00	.00	.00	.00	44.32
81735	HANUS, RODNEY C.	956.10	.00	.00	.00	.00	.00	.00	.00	.00	871.94
81690	HURT, TIM E.	247.00	19.00	.00	.00	.00	.00	.00	.00	.00	228.11
81738	JOHNSON, NOLAN J.	298.00	27.00	.00	.00	.00	.00	.00	.00	.00	244.53
81721	KENVILLE, REBECCA M.	48.00	4.00	.00	.00	.00	.00	.00	.00	.00	44.32
70975	LESHER, BREANNE M.	2,144.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,413.44
81594	MCBURNIE, SONYA L.	749.84	56.00	.00	.00	.00	.00	.00	.00	.00	566.88
81673	MCKEE, BRONWYN E.	18.00	1.50	.00	.00	.00	.00	.00	.00	.00	16.62
81689	NELSEN, DENISE L.	791.96	52.00	.00	.00	.00	.00	.00	.00	.00	630.28
81694	NERLAND, DEBRA K.	56.00	4.00	.00	.00	.00	.00	.00	.00	.00	51.72
81665	PRUISMANN, LINDA A.	673.55	41.50	.00	.00	.00	.00	.00	.00	.00	512.79
81719	SCHULTZ, CAMDEN J.	240.00	20.00	.00	.00	.00	.00	.00	.00	.00	221.64
81470	SPELLMEYER, WILLIAM C.	304.44	21.50	.00	.00	.00	.00	.00	.00	233.00	.00
81715	STOAKES, KELLY L.	44.00	4.00	.00	.00	.00	.00	.00	.00	.00	40.63
Total RECREATION:											
		21	11,765.69	563.00	.00	.00	.00	.00	.00	642.12	8,116.52
51187	BAHRENFUSS, BRANDON D.	3,672.07	101.25	.00	676.55	.00	.00	.00	.00	.00	2,528.87
51210	DANIELS, JACOB S.	1,731.20	80.00	.00	.00	.00	.00	.00	.00	.00	1,219.37
51189	MACRANNEL, MATTHEW A.	1,947.11	83.50	.00	119.91	.00	.00	.00	.00	.00	1,379.25
51200	MCKIBBAN, JACOB D.	1,909.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,351.44
31195	PETERSON, RICK E.	1,834.41	80.00	.00	.00	.00	.00	.00	.00	.00	1,267.98
51190	RATCLIFF, BRETT D.	2,000.00	80.00	.00	.00	.00	.00	.00	.00	.00	1,323.76
51184	WILLIAMS, ZACHARY W.	2,188.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,467.13
51205	YOUNGDALE, COLE C.	2,428.63	84.00	.00	148.50	.00	.00	300.13	.00	.00	1,689.49
Total STREET DEPARTMENT:											
		8	17,711.82	668.75	.00	944.96	.00	300.13	.00	.00	12,227.29

Employee Number	Name	Total Gross Amount	Total Gross Hours	3-00 OT no pen Emp Amt	4-00 OT pension Emp Amt	5-00 DBL OT np Emp Amt	6-00 DBL OT pen Emp Amt	23-00 OTHER pen Emp Amt	24-00 OTHER np Emp Amt	85-00 NET PAY Emp Amt	86-00 DIRECT DEP Emp Amt
30772	DINGMAN, CHAD M.	2,209.60	80.00	.00	.00	.00	.00	.00	.00	.00	1,639.83
30977	JACKSON, JEFFREY S.	2,267.80	91.00	.00	73.95	.00	.00	.00	.00	.00	1,546.06
31179	WEST, JOHN A.	1,968.80	80.00	.00	.00	.00	.00	.00	.00	.00	1,476.23
Total WASTEWATER:											
		3	6,446.20	251.00	.00	73.95	.00	.00	.00	.00	4,662.12
31189	CHAMBERS, TODD A.	2,588.12	86.00	.00	261.72	.00	.00	.00	.00	.00	1,698.31
31220	FARWELL, GREGORY A.	2,610.25	95.00	.00	278.25	.00	.00	.00	.00	.00	1,799.19
31215	KNOWLES, NICHOLAS A.	3,703.00	96.00	.00	372.36	.00	.00	600.00	.00	.00	2,403.12
31225	PARKER, LOGAN M.	936.00	72.00	.00	.00	.00	.00	.00	.00	.00	864.40
Total WATER PLANT:											
		4	9,837.37	349.00	.00	912.33	.00	.00	600.00	.00	6,765.02
Grand Totals:											
		116	185,023.47	6,517.00	.00	8,212.75	.00	616.64	2,544.13	697.76	125,821.01

RESOLUTION NO. 2022 –

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEBSTER CITY,
IOWA:

That we, the City Council of the City of Webster City, Iowa, having examined bills aggregating the sum of \$351,098.70 presented herewith, hereby approve said bills, and the City Clerk is hereby authorized to issue warrants in payment of the same.

Passed and adopted this 3rd day of January, 2022.

Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
BOLTON & MENK INC. (106)							
0280587	1	Invoice	PROF SVCS/PINHOLE ISSUE	11/30/2021	33,285.00	06/22	602-23-61-5930-212
Total 0280587:					33,285.00		
Total BOLTON & MENK INC. (106):					33,285.00		
EDWARDS, MARC (7424)							
122121	1	Invoice	PROF SVCS/PINHOLE RESEARCH	12/21/2021	13,000.00	06/22	602-23-61-5930-212
Total 122121:					13,000.00		
Total EDWARDS, MARC (7424):					13,000.00		
Total 12/22/2021:					46,285.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
AGSOURCE (4458)							
PS-INV1765	1	Invoice	TESTING - WATERMAIN BREAK	12/07/2021	100.50	07/22	602-23-62-5662-212
Total PS-INV176541:					100.50		
Total AGSOURCE (4458):					100.50		
AVAILA BANK (6318)							
122721	1	Invoice	FULLER HALL INTEREST PYMT	12/27/2021	3,949.45	07/22	300-22-98-5295-911
122721	2	Invoice	FULLER HALL PRINCIPAL PYMT	12/27/2021	5,204.85	07/22	300-22-98-5295-910
Total 122721:					9,154.30		
Total AVAILA BANK (6318):					9,154.30		
BLACK HILLS ENERGY (3466)							
2074931097	1	Invoice	GAS UTILITY/CEMETERY	12/21/2021	662.48	07/22	100-23-42-5371-234
Total 2074931097 12/21/21:					662.48		
4152063290	1	Invoice	GAS UTILITY/DEPOT	12/15/2021	298.12	07/22	100-22-42-5221-234
Total 4152063290 12/15/21:					298.12		
5470636360	1	Invoice	GAS UTILITY/FULLER HALL	12/15/2021	467.06	07/22	100-22-42-5233-234
Total 5470636360 12/15/21:					467.06		
5542531803	1	Invoice	GAS UTILITY/FIRE STATION	12/15/2021	739.90	07/22	100-21-22-5140-234
Total 5542531803 12/15/21:					739.90		
6886529163	1	Invoice	GAS UTILITY/OD POOL	12/22/2021	37.45	07/22	100-22-42-5242-234
Total 6886529163 12/22/21:					37.45		
7824805624	1	Invoice	GAS UTILITY/WWTP	12/22/2021	2,457.10	07/22	603-23-70-5642-234
Total 7824805624 12/22/21:					2,457.10		
8081102404	1	Invoice	GAS UTILITY/SENIOR CENTER	12/15/2021	454.44	07/22	100-21-22-5140-234
Total 8081102404 12/15/21:					454.44		
9634407409	1	Invoice	GAS UTILITY/STREET DEPT	12/22/2021	1,305.69	07/22	204-23-30-5310-234
Total 9634407409 12/22/21:					1,305.69		
Total BLACK HILLS ENERGY (3466):					6,422.24		
BOLTON & MENK INC. (106)							
0280588	1	Invoice	ENG - WASTEWATER DESIGN-FACILITY IMP	11/30/2021	2,592.00	07/22	603-23-70-5652-860
Total 0280588:					2,592.00		
Total BOLTON & MENK INC. (106):					2,592.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
BOMGAARS (5165)							
62803710	1	Invoice	MULTI-BALL MOUNT & HITCH PIN & CLIP (WA	12/15/2021	73.48	07/22	603-23-70-5642-318
Total 62803710:					73.48		
62803725	1	Invoice	MULTI-BALL MOUNT & HITCH PIN & CLIP	12/15/2021	63.48	07/22	602-23-61-5642-318
Total 62803725:					63.48		
62803781	1	Invoice	2 UTILITY KNIFES	12/15/2021	9.98	07/22	204-23-30-5310-311
62803781	2	Invoice	CAR WASH	12/15/2021	13.98	07/22	204-23-30-5310-314
62803781	3	Invoice	TIES & BOLTS	12/15/2021	100.95	07/22	204-23-30-5310-318
Total 62803781:					124.91		
62803889	1	Invoice	STIHL CHAINSAW (STORM DAMAGE)	12/15/2021	444.98	07/22	100-23-42-5371-311
Total 62803889:					444.98		
62803890	1	Invoice	STIHL CHAINSAW (STORM DAMAGE)	12/15/2021	410.97	07/22	100-22-42-5210-311
Total 62803890:					410.97		
62804103	1	Invoice	SUPPLE HOSE & COUPLINGS	12/16/2021	50.64	07/22	603-23-70-5642-318
Total 62804103:					50.64		
62805432	1	Invoice	STIHL CHAINSAW (STORM DAMAGE)	12/19/2021	369.99	07/22	204-23-30-5310-311
62805432	2	Invoice	OIL & 2-CYCLE OIL	12/19/2021	26.93	07/22	204-23-30-5310-315
62805432	3	Invoice	GAS CAN	12/19/2021	14.99	07/22	204-23-30-5310-318
Total 62805432:					411.91		
62806995	1	Invoice	BATTERIES & PR GLOVES	12/23/2021	21.99	07/22	601-23-80-5905-318
62806995	2	Invoice	BATTERIES & PR GLOVES	12/23/2021	21.99	07/22	602-23-80-5903-318
Total 62806995:					43.98		
Total BOMGAARS (5165):					1,624.35		
BORDER STATES INDUSTRIES INC (6530)							
923390126	1	Invoice	140 AMP FUSES & RISER ARRESTERS	12/15/2021	2,045.42	07/22	601-23-52-5588-318
Total 923390126:					2,045.42		
Total BORDER STATES INDUSTRIES INC (6530):					2,045.42		
BROWN SUPPLY COMPANY, INC. (122)							
116826	1	Invoice	2= 6" HYMAX COUPLER	12/16/2021	540.00	07/22	602-23-62-5662-318
Total 116826:					540.00		
Total BROWN SUPPLY COMPANY, INC. (122):					540.00		
BSN SPORTS, LLC (125)							
914939787	1	Invoice	2 EXPANDO EXERCISE MATS	12/02/2021	171.98	07/22	100-22-42-5233-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 914939787:					171.98		
Total BSN SPORTS, LLC (125):					171.98		
CAPITAL SANITARY SUPPLY (6096)							
C339248A	1	Invoice	CLEANER - FH	12/08/2021	41.24	07/22	100-22-42-5233-318
Total C339248A:					41.24		
C340248	1	Invoice	COPY PAPER	12/22/2021	7.65	07/22	100-21-22-5140-316
C340248	2	Invoice	COPY PAPER	12/22/2021	7.65	07/22	204-23-30-5310-316
C340248	3	Invoice	COPY PAPER	12/22/2021	7.65	07/22	603-23-70-5921-316
C340248	4	Invoice	COPY PAPER	12/22/2021	7.65	07/22	100-23-42-5371-316
C340248	5	Invoice	COPY PAPER	12/22/2021	7.65	07/22	602-23-61-5921-316
C340248	6	Invoice	COPY PAPER	12/22/2021	7.65	07/22	100-21-18-5190-316
C340248	7	Invoice	COPY PAPER	12/22/2021	7.65	07/22	100-23-43-5361-316
C340248	8	Invoice	COPY PAPER	12/22/2021	7.65	07/22	601-24-16-5921-316
C340248	9	Invoice	COPY PAPER	12/22/2021	7.65	07/22	100-22-42-5233-316
C340248	10	Invoice	COPY PAPER	12/22/2021	7.65	07/22	601-23-52-5921-316
C340248	11	Invoice	COPY PAPER	12/22/2021	7.65	07/22	100-21-21-5110-316
C340248	12	Invoice	COPY PAPER	12/22/2021	7.65	07/22	100-24-18-5470-316
C340248	13	Invoice	COPY PAPER	12/22/2021	7.89	07/22	100-24-12-5430-316
C340248	14	Invoice	COPY PAPER	12/22/2021	14.34	07/22	602-23-81-5921-316
C340248	15	Invoice	COPY PAPER	12/22/2021	3.69	07/22	603-23-81-5921-316
C340248	16	Invoice	COPY PAPER	12/22/2021	5.65	07/22	601-23-81-5921-316
C340248	17	Invoice	COPY PAPER	12/22/2021	4.34	07/22	100-24-14-5435-316
C340248	18	Invoice	COPY PAPER	12/22/2021	9.08	07/22	602-23-80-5921-316
C340248	19	Invoice	COPY PAPER	12/22/2021	3.05	07/22	603-23-80-5921-316
C340248	20	Invoice	COPY PAPER	12/22/2021	4.04	07/22	601-23-80-5921-316
C340248	21	Invoice	COPY PAPER	12/22/2021	2.26	07/22	100-24-30-5380-316
C340248	22	Invoice	COPY PAPER	12/22/2021	2.26	07/22	601-24-30-5380-316
C340248	23	Invoice	COPY PAPER	12/22/2021	2.26	07/22	602-24-30-5380-316
C340248	24	Invoice	COPY PAPER	12/22/2021	2.26	07/22	603-24-30-5380-316
C340248	25	Invoice	MISC CUSTODIAL SUPPLIES	12/22/2021	41.04	07/22	601-23-36-5480-318
C340248	26	Invoice	MISC CUSTODIAL SUPPLIES	12/22/2021	29.32	07/22	602-23-36-5480-318
C340248	27	Invoice	MISC CUSTODIAL SUPPLIES	12/22/2021	23.45	07/22	603-23-36-5480-318
C340248	28	Invoice	MISC CUSTODIAL SUPPLIES	12/22/2021	23.45	07/22	100-24-36-5480-318
Total C340248:					270.18		
Total CAPITAL SANITARY SUPPLY (6096):					311.42		
CENTURY LINK (4614)							
254723103	1	Invoice	TELEPHONE SERVICE	12/12/2021	9.63	07/22	100-24-12-5430-230
254723103	2	Invoice	TELEPHONE SERVICE	12/12/2021	19.18	07/22	602-23-81-5921-230
254723103	3	Invoice	TELEPHONE SERVICE	12/12/2021	31.96	07/22	601-23-81-5921-230
254723103	4	Invoice	TELEPHONE SERVICE	12/12/2021	3.20	07/22	603-23-81-5921-230
254723103	5	Invoice	TELEPHONE SERVICE	12/12/2021	5.75	07/22	100-24-14-5435-230
254723103	6	Invoice	TELEPHONE SERVICE	12/12/2021	12.78	07/22	602-23-80-5921-230
254723103	7	Invoice	TELEPHONE SERVICE	12/12/2021	3.85	07/22	603-23-80-5921-230
254723103	8	Invoice	TELEPHONE SERVICE	12/12/2021	41.57	07/22	601-23-80-5903-230
254723103	9	Invoice	TELEPHONE SERVICE	12/12/2021	35.17	07/22	100-24-30-5380-230
254723103	10	Invoice	TELEPHONE SERVICE	12/12/2021	12.79	07/22	100-24-18-5470-230
254723103	11	Invoice	TELEPHONE SERVICE	12/12/2021	15.98	07/22	100-21-18-5190-230
254723103	12	Invoice	TELEPHONE SERVICE	12/12/2021	31.75	07/22	204-23-30-5320-230
254723103	13	Invoice	TELEPHONE SERVICE	12/12/2021	74.53	07/22	100-21-22-5140-230
254723103	14	Invoice	TELEPHONE SERVICE	12/12/2021	74.53	07/22	100-23-42-5371-230

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
254723103	15	Invoice	TELEPHONE SERVICE	12/12/2021	74.53	07/22	601-23-52-5588-230
254723103	16	Invoice	TELEPHONE SERVICE	12/12/2021	74.53	07/22	100-22-42-5233-230
254723103	17	Invoice	TELEPHONE SERVICE	12/12/2021	74.53	07/22	204-23-30-5310-230
254723103	18	Invoice	TELEPHONE SERVICE	12/12/2021	74.53	07/22	603-23-70-5642-230
254723103	19	Invoice	TELEPHONE SERVICE	12/12/2021	74.53	07/22	602-23-61-5642-230
Total 254723103:					745.32		
Total CENTURY LINK (4614):					745.32		
CHIZEK LAW OFFICE (5715)							
122721	1	Invoice	CITY ATTORNEY FEES/JANUARY 2022	12/27/2021	1,166.67	07/22	100-24-13-5460-212
122721	2	Invoice	CITY ATTORNEY FEES/JANUARY 2022	12/27/2021	3,208.33	07/22	601-24-13-5460-212
122721	3	Invoice	CITY ATTORNEY FEES/JANUARY 2022	12/27/2021	729.17	07/22	602-24-13-5460-212
122721	4	Invoice	CITY ATTORNEY FEES/JANUARY 2022	12/27/2021	729.16	07/22	603-24-13-5460-212
Total 122721:					5,833.33		
Total CHIZEK LAW OFFICE (5715):					5,833.33		
CHRISTESON, STEPHEN (7425)							
120721	1	Invoice	ENERG6Y EFFICIENCY REBATE	12/07/2021	75.00	07/22	601-23-36-5930-979
120721	2	Invoice	ENERGY EFFICIENCY REBATE	12/07/2021	75.00	07/22	601-23-36-5930-979
120721	3	Invoice	ENERGY EFFICIENCY REBATE	12/07/2021	48.07	07/22	601-23-36-5930-979
120721	4	Invoice	CORN BELT A/C REBATE	12/07/2021	100.00	07/22	601-23-53-5930-979
Total 120721:					298.07		
Total CHRISTESON, STEPHEN (7425):					298.07		
CITY OF WEBSTER CITY (176)							
110421	1	Invoice	LED HOLIDAY LIGHTING REBATE/DEPOT	11/04/2021	250.00	07/22	601-23-36-5930-979
Total 110421:					250.00		
122321	1	Invoice	CITY UTILITIES	12/23/2021	825.75	07/22	100-24-36-5480-233
122321	2	Invoice	CITY UTILITIES	12/23/2021	589.82	07/22	601-23-36-5480-233
122321	3	Invoice	CITY UTILITIES	12/23/2021	471.86	07/22	602-23-36-5480-233
122321	4	Invoice	CITY UTILITIES	12/23/2021	471.85	07/22	603-23-36-5480-233
122321	5	Invoice	CITY UTILITIES	12/23/2021	1,124.11	07/22	100-21-22-5140-233
122321	6	Invoice	CITY UTILITIES	12/23/2021	510.07	07/22	204-23-30-5310-233
122321	7	Invoice	CITY UTILITIES	12/23/2021	742.55	07/22	100-21-30-5120-233
122321	8	Invoice	CITY UTILITIES	12/23/2021	189.74	07/22	602-23-62-5662-233
122321	9	Invoice	CITY UTILITIES	12/23/2021	536.86	07/22	603-23-71-5662-233
122321	10	Invoice	CITY UTILITIES	12/23/2021	15,126.30	07/22	603-23-70-5642-233
122321	11	Invoice	CITY UTILITIES	12/23/2021	10,340.16	07/22	100-21-30-5160-233
122321	12	Invoice	CITY UTILITIES	12/23/2021	354.68	07/22	100-22-42-5221-233
122321	13	Invoice	CITY UTILITIES	12/23/2021	119.40	07/22	100-22-42-5210-233
122321	14	Invoice	CITY UTILITIES	12/23/2021	10.38	07/22	100-22-42-5210-233
122321	15	Invoice	CITY UTILITIES	12/23/2021	559.13	07/22	100-22-42-5222-233
122321	16	Invoice	CITY UTILITIES	12/23/2021	5,097.66	07/22	100-22-42-5233-233
122321	17	Invoice	CITY UTILITIES	12/23/2021	495.03	07/22	100-23-42-5371-233
122321	18	Invoice	CITY UTILITIES	12/23/2021	8,065.24	07/22	602-23-60-5601-233
122321	19	Invoice	CITY UTILITIES	12/23/2021	224.18	07/22	601-23-51-5566-233
122321	20	Invoice	CITY UTILITIES	12/23/2021	230.96	07/22	601-23-52-5588-233
122321	21	Invoice	CITY UTILITIES	12/23/2021	224.18	07/22	601-23-52-5586-233
122321	22	Invoice	CITY UTILITIES	12/23/2021	127.50	07/22	100-22-42-5242-233
122321	23	Invoice	CITY UTILITIES	12/23/2021	1,698.03	07/22	602-23-61-5642-233

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
122321	24	Invoice	CITY UTILITIES	12/23/2021	367.06	07/22	100-23-43-5361-233
122321	25	Invoice	CITY UTILITIES	12/23/2021	641.37	07/22	100-22-42-5280-233
122321	26	Invoice	CITY UTILITIES	12/23/2021	450.52	07/22	100-21-22-5140-233
122321	27	Invoice	CITY UTILITIES	12/23/2021	574.58	07/22	204-23-30-5310-233
Total 122321:					50,168.97		
122321 SHE	1	Invoice	CITY UTILITIES/WEST TWIN PARK SHELTER	12/23/2021	94.59	07/22	100-22-42-5222-233
Total 122321 SHELTER:					94.59		
122321 WEL	1	Invoice	CITY UTILITIES - WELL #8	12/23/2021	1,190.65	07/22	602-23-60-5601-233
Total 122321 WELL #8:					1,190.65		
Total CITY OF WEBSTER CITY (176):					51,704.21		
CORN BELT POWER COOP, INC. (197)							
15355	1	Invoice	TAPE READING & REPORTS	12/14/2021	40.00	07/22	601-23-51-5566-299
Total 15355:					40.00		
Total CORN BELT POWER COOP, INC. (197):					40.00		
COUNSEL OFFICE & DOCUMENT (3995)							
23AR833879	1	Invoice	LEASE AGREEMENT & COPY CHARGE-STRE	12/09/2021	51.16	07/22	204-23-30-5310-225
Total 23AR833879:					51.16		
23AR839083	1	Invoice	PRINTER CONTRACT - FULLER HALL	12/17/2021	38.65	07/22	100-22-42-5233-225
Total 23AR839083:					38.65		
Total COUNSEL OFFICE & DOCUMENT (3995):					89.81		
CULLIGAN FORT DODGE (207)							
122021	1	Invoice	AIRPORT-SOFT WATER SERVICE	12/20/2021	131.51	07/22	205-23-45-5372-299
Total 122021:					131.51		
Total CULLIGAN FORT DODGE (207):					131.51		
DAILY FREEMAN JOURNAL, INC. (211)							
7578	1	Invoice	CM 12/06/2021	12/14/2021	282.45	07/22	100-24-14-5435-210
Total 7578:					282.45		
Total DAILY FREEMAN JOURNAL, INC. (211):					282.45		
DGR ENGINEERING (5967)							
00250813	1	Invoice	MISC ELECTRICAL ENGINEERING SERVICE	12/13/2021	34.98	07/22	601-23-36-5923-212
00250813	2	Invoice	MISC ELECTRICAL ENGINEERING SERVICE	12/13/2021	62.96	07/22	601-23-51-5566-212
00250813	3	Invoice	MISC ELECTRICAL ENGINEERING SERVICE	12/13/2021	419.70	07/22	601-23-52-5923-212
00250813	4	Invoice	MISC ELECTRICAL ENGINEERING SERVICE	12/13/2021	125.90	07/22	601-23-80-5905-212
00250813	5	Invoice	MISC ELECTRICAL ENGINEERING SERVICE	12/13/2021	55.96	07/22	601-23-81-5923-212
Total 00250813:					699.50		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total DGR ENGINEERING (5967):					699.50		
DIVISION OF LABOR/ELEV SAFETY (3772)							
215160	1	Invoice	ELEVATOR OPERATING PERMIT #3159 FEE	12/10/2021	175.00	07/22	602-23-61-5930-215
Total 215160:					175.00		
Total DIVISION OF LABOR/ELEV SAFETY (3772):					175.00		
DON'S PEST CONTROL (3349)							
3468	1	Invoice	PEST CONTROL/WATER PLANT	12/13/2021	46.00	07/22	602-23-61-5651-299
Total 3468:					46.00		
Total DON'S PEST CONTROL (3349):					46.00		
ELECTRONIC ENGINEERING-D M (260)							
552003891-1	1	Invoice	RADIO ACCESSORIES	12/20/2021	203.70	07/22	100-41-21-5110-515
Total 552003891-1:					203.70		
Total ELECTRONIC ENGINEERING-D M (260):					203.70		
ESTLUND HEATING & AC (2137)							
9997	1	Invoice	REPAIR GAS LEAK FROM FURNACE IN OLD	12/13/2021	90.95	07/22	204-23-30-5310-226
Total 9997:					90.95		
Total ESTLUND HEATING & AC (2137):					90.95		
GARNETT, DANIEL (7426)							
915340003	1	Invoice	CUSTOMER DEPOSIT REFUND	12/21/2021	168.97	07/22	601-21011
Total 915340003:					168.97		
Total GARNETT, DANIEL (7426):					168.97		
GERBER AUTO ELECTRIC (342)							
133119	1	Invoice	WASTEWATER TK#60 - TIMING CHAIN & WAT	12/20/2021	3,830.55	07/22	603-23-70-5935-227
Total 133119:					3,830.55		
133567	1	Invoice	BATTERY FOR LINE TK#2	12/15/2021	173.29	07/22	601-23-52-5935-314
Total 133567:					173.29		
133639	1	Invoice	BATTERY FOR PD#1	12/20/2021	176.97	07/22	100-21-21-5110-314
Total 133639:					176.97		
133644	1	Invoice	BATTERY FOR CHIPPER	12/20/2021	249.95	07/22	601-23-52-5935-314
Total 133644:					249.95		
133696	1	Invoice	TIRE REPAIR ON LINE TK#2	12/23/2021	115.35	07/22	601-23-52-5935-227
Total 133696:					115.35		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total GERBER AUTO ELECTRIC (342):					4,546.11		
GORDON FLESCH COMPANY (6978)							
IN13578235	1	Invoice	CANON/IR C350IF	12/21/2021	11.07	07/22	100-24-14-5435-225
IN13578235	2	Invoice	CANON/IR C350IF	12/21/2021	79.98	07/22	601-23-80-5931-225
IN13578235	3	Invoice	CANON/IR C350IF	12/21/2021	24.61	07/22	602-23-80-5931-225
IN13578235	4	Invoice	CANON/IR C350IF	12/21/2021	7.38	07/22	603-23-80-5931-225
Total IN13578235:					123.04		
Total GORDON FLESCH COMPANY (6978):					123.04		
GOV'T FINANCE OFFICERS ASSN (349)							
0236003	1	Invoice	MEMBERSHIP FEE/ORTIZ-HERNANDEZ	12/07/2021	30.00	07/22	100-24-12-5430-215
0236003	2	Invoice	MEMBERSHIP FEE/ORTIZ-HERNANDEZ	12/07/2021	82.50	07/22	601-23-81-5930-215
0236003	3	Invoice	MEMBERSHIP FEE/ORTIZ-HERNANDEZ	12/07/2021	18.75	07/22	602-23-81-5930-215
0236003	4	Invoice	MEMBERSHIP FEE/ORTIZ-HERNANDEZ	12/07/2021	18.75	07/22	603-23-81-5930-215
0236003	5	Invoice	MEMBERSHIP FEE/WOLFGRAM	12/07/2021	15.30	07/22	100-24-14-5435-215
0236003	6	Invoice	MEMBERSHIP FEE/WOLFGRAM	12/07/2021	110.50	07/22	601-23-80-5930-215
0236003	7	Invoice	MEMBERSHIP FEE/WOLFGRAM	12/07/2021	34.00	07/22	602-23-80-5930-215
0236003	8	Invoice	MEMBERSHIP FEE/WOLFGRAM	12/07/2021	10.20	07/22	603-23-80-5930-215
Total 0236003:					320.00		
Total GOV'T FINANCE OFFICERS ASSN (349):					320.00		
GRAINGER (3288)							
9149580582	1	Invoice	LABEL MAKER & TAPE CARTRIDGE	12/13/2021	99.60	07/22	603-23-70-5642-318
Total 9149580582:					99.60		
Total GRAINGER (3288):					99.60		
HACH COMPANY (362)							
12779219	1	Invoice	SULFURIC ACID TESTING SUPPLIES	12/06/2021	32.50	07/22	602-23-61-5642-319
Total 12779219:					32.50		
12781702	1	Invoice	MULTIPLE TESTING SUPPLIES	12/07/2021	295.03	07/22	602-23-61-5642-319
Total 12781702:					295.03		
12791086	1	Invoice	REAGENT SET	12/13/2021	130.00	07/22	602-23-61-5642-319
Total 12791086:					130.00		
12793235	1	Invoice	BURET - TESTING	12/14/2021	134.00	07/22	602-23-61-5642-319
Total 12793235:					134.00		
12794797	1	Invoice	BURET - TESTING	12/15/2021	268.00	07/22	602-23-61-5642-319
Total 12794797:					268.00		
Total HACH COMPANY (362):					859.53		
HIGGINBOTHAM, SCOTT (7427)							
1911660005	1	Invoice	CUSTOMER DEPOSIT REFUND	12/16/2021	54.68	07/22	601-21011

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 1911660005:					54.68		
Total HIGGINBOTHAM, SCOTT (7427):					54.68		
HOLLINGSHEAD, LUANA (6929)							
122721	1	Invoice	JANITORIAL SVC-SR CTR-JANUARY 2022	12/27/2021	240.00	07/22	100-22-42-5280-299
Total 122721:					240.00		
Total HOLLINGSHEAD, LUANA (6929):					240.00		
inTANDEM (6526)							
2233	1	Invoice	RETAINER/JANUARY 2022	11/26/2021	488.00	07/22	100-24-12-5430-299
2233	2	Invoice	RETAINER/JANUARY 2022	11/26/2021	1,342.00	07/22	601-23-81-5930-299
2233	3	Invoice	RETAINER/JANUARY 2022	11/26/2021	305.00	07/22	602-23-81-5930-299
2233	4	Invoice	RETAINER/JANUARY 2022	11/26/2021	305.00	07/22	603-23-81-5930-299
Total 2233:					2,440.00		
Total inTANDEM (6526):					2,440.00		
IOWA ONE CALL (485)							
237508	1	Invoice	ONE CALL SERVICES - NOV 2021	12/17/2021	59.90	07/22	602-23-62-5662-299
237508	2	Invoice	ONE CALL SERVICES - NOV 2021	12/17/2021	91.40	07/22	601-23-52-5930-299
237508	3	Invoice	ONE CALL SERVICES - NOV 2021	12/17/2021	59.90	07/22	603-23-71-5662-299
Total 237508:					211.20		
Total IOWA ONE CALL (485):					211.20		
JETCO, INC. (2697)							
16788	1	Invoice	3 PANEL MOUNTED ALARM DIALERS	12/20/2021	10,375.10	07/22	603-41-70-5935-515
Total 16788:					10,375.10		
Total JETCO, INC. (2697):					10,375.10		
LAMPERT'S (564)							
1112145	1	Invoice	BLDG MATERIALS	12/02/2021	296.08	07/22	603-23-70-5652-310
Total 1112145:					296.08		
1123845	1	Invoice	TAPERED CEILING TILE	12/13/2021	55.92	07/22	603-23-70-5652-310
Total 1123845:					55.92		
Total LAMPERT'S (564):					352.00		
LINCOLN NATL LIFE INSURANCE CO (3031)							
4343596727	1	Invoice	LIFE INSURANCE PREMIUMS	12/21/2021	1,541.23	07/22	902-11215
Total 4343596727:					1,541.23		
Total LINCOLN NATL LIFE INSURANCE CO (3031):					1,541.23		
MARTIN MARIETTA MATERIALS (601)							
34033664	1	Invoice	3" CLEAN - WATER DIST	11/29/2021	565.05	07/22	602-23-62-5662-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
34033664	2	Invoice	3" CLEAN - STORM	11/29/2021	581.65	07/22	204-23-30-5330-318
Total 34033664:					1,146.70		
Total MARTIN MARIETTA MATERIALS (601):					1,146.70		
MEDIACOM (5464)							
121621	1	Invoice	DIGITAL BOX RENTAL	12/16/2021	7.86	07/22	100-21-21-5110-210
Total 121621:					7.86		
Total MEDIACOM (5464):					7.86		
MID-AMERICAN RESEARCH CHEMICAL (630)							
0749791-IN	1	Invoice	CLEANING SUPPLIES	12/09/2021	523.19	07/22	100-22-42-5233-318
Total 0749791-IN:					523.19		
Total MID-AMERICAN RESEARCH CHEMICAL (630):					523.19		
MISSISSIPPI LIME COMPANY (652)							
1586077	1	Invoice	QUICKLIME 24.31 T - DEL 12/10/21	12/10/2021	4,375.80	07/22	602-23-61-5641-318
Total 1586077:					4,375.80		
Total MISSISSIPPI LIME COMPANY (652):					4,375.80		
MOORE CLEANING SERVICE, LLC (2902)							
122721	1	Invoice	CLEANING SERVICES FOR CITY HALL	12/27/2021	455.00	07/22	100-24-36-5480-299
122721	2	Invoice	CLEANING SERVICES FOR CITY HALL	12/27/2021	325.00	07/22	601-23-36-5480-299
122721	3	Invoice	CLEANING SERVICES FOR CITY HALL	12/27/2021	260.00	07/22	602-23-36-5480-299
122721	4	Invoice	CLEANING SERVICES FOR CITY HALL	12/27/2021	260.00	07/22	603-23-36-5480-299
Total 122721:					1,300.00		
Total MOORE CLEANING SERVICE, LLC (2902):					1,300.00		
MOTOROLA SOLUTIONS, INC. (5413)							
1187066846	1	Invoice	MILESTONE #3 OF RADIO PROJECT	12/09/2021	21,838.90	07/22	100-41-21-5110-515
Total 1187066846:					21,838.90		
1187067297	1	Invoice	MILESTONE #4 OF RADIO PROJECT	12/15/2021	10,919.45	07/22	100-41-21-5110-515
Total 1187067297:					10,919.45		
8281295801	1	Invoice	ANTENNAS	12/16/2021	42.34	07/22	100-21-21-5110-314
Total 8281295801:					42.34		
Total MOTOROLA SOLUTIONS, INC. (5413):					32,800.69		
MUNICIPAL SUPPLY, INC. (672)							
0816461-IN	1	Invoice	1 = 6"x15" REPAIR CLAMP	10/28/2021	205.70	07/22	602-23-62-5662-318
Total 0816461-IN:					205.70		
0816462-CM	1	Invoice	CREDIT - 40 MTRS	10/28/2021	508.00	07/22	602-23-62-5935-870

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 0816462-CM:					508.00-		
0822392-IN	1	Invoice	1 = 6"x15" REPAIR CLAMP	12/22/2021	205.70	07/22	602-23-62-5662-318
0822392-IN	2	Invoice	1 = 8"x15" REPAIR CLAMP	12/22/2021	288.72	07/22	602-23-62-5662-318
Total 0822392-IN:					494.42		
Total MUNICIPAL SUPPLY, INC. (672):					192.12		
NAPA AUTO PARTS (677)							
933343	1	Invoice	SNAP RING PLIERS (T.CHAMBERS)	12/13/2021	31.49	07/22	602-23-61-5642-311
Total 933343:					31.49		
933377	1	Invoice	GASKET FOR SNOW EQUIPMENT	12/13/2021	28.99	07/22	204-23-30-5320-314
933377	2	Invoice	DCVALVE DASH + AIR FILTER & FITTINGS	12/13/2021	306.15	07/22	204-23-30-5310-314
Total 933377:					335.14		
933434	1	Invoice	SD DRILL BIT	12/14/2021	35.99	07/22	204-23-30-5310-314
933434	2	Invoice	BATTERY (SHOP)+ BRAKES & ROTORS MTR	12/14/2021	192.55	07/22	204-23-30-5310-314
Total 933434:					228.54		
933779	1	Invoice	HYD HOSE FITTINGS 12MXTXREEL	12/20/2021	145.06	07/22	204-23-30-5310-314
Total 933779:					145.06		
934048	1	Invoice	SPARK PLUGS FOR WW TK#60	12/23/2021	115.62	07/22	603-23-70-5935-314
934048	2	Invoice	AIR FRESHNERS	12/23/2021	19.95	07/22	204-23-30-5310-314
Total 934048:					135.57		
Total NAPA AUTO PARTS (677):					875.80		
O'HALLORAN INTERNATIONAL (718)							
31P138216	1	Invoice	DOOR HINGE - LINE TK	12/16/2021	503.01	07/22	601-23-52-5935-314
Total 31P138216:					503.01		
Total O'HALLORAN INTERNATIONAL (718):					503.01		
O'REILLY AUTOMOTIVE, INC. (727)							
0357-114086	1	Invoice	ANTIFREEZE	12/26/2021	10.99	07/22	100-21-21-5110-314
Total 0357-114086:					10.99		
Total O'REILLY AUTOMOTIVE, INC. (727):					10.99		
PACHECO, MARIO (7428)							
122921	1	Invoice	ELECTRIC REFUND	12/29/2021	102.89	07/22	601-23-80-5903-980
Total 122921:					102.89		
Total PACHECO, MARIO (7428):					102.89		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
PITNEY BOWES-RESERVE ACCT (758)							
1019601175	1	Invoice	QTRLY RENTAL-POSTAGE MACHINE	12/09/2021	14.04	07/22	100-24-14-5435-225
1019601175	2	Invoice	QTRLY RENTAL-POSTAGE MACHINE	12/09/2021	101.40	07/22	601-23-80-5931-225
1019601175	3	Invoice	QTRLY RENTAL-POSTAGE MACHINE	12/09/2021	31.20	07/22	602-23-80-5931-225
1019601175	4	Invoice	QTRLY RENTAL-POSTAGE MACHINE	12/09/2021	9.36	07/22	603-23-80-5931-225
Total 1019601175:					156.00		
122721	1	Invoice	PREPAID POSTAGE	12/27/2021	3,000.00	07/22	100-11210
Total 122721:					3,000.00		
Total PITNEY BOWES-RESERVE ACCT (758):					3,156.00		
PLUMB SUPPLY CO. INC. (761)							
7754701	1	Invoice	BLACK NIPPLE	11/29/2021	40.45	07/22	204-23-30-5310-314
Total 7754701:					40.45		
7758802	1	Invoice	BLACK NIPPLE	12/01/2021	97.23	07/22	204-23-30-5310-314
Total 7758802:					97.23		
7760924	1	Invoice	CREDIT for BLACK NIPPLE	12/06/2021	25.43-	07/22	204-23-30-5310-314
Total 7760924:					25.43-		
Total PLUMB SUPPLY CO. INC. (761):					112.25		
POLAND, DAVE (3964)							
122121	1	Invoice	ELECTRIC REFUND	12/21/2021	264.63	07/22	601-23-80-5903-980
Total 122121:					264.63		
Total POLAND, DAVE (3964):					264.63		
PRINTING SERVICES, INC. (1130)							
695617-0	1	Invoice	OFFICE SUPPLIES - FH	11/15/2021	124.66	07/22	100-22-42-5233-316
Total 695617-0:					124.66		
Total PRINTING SERVICES, INC. (1130):					124.66		
R & J MATERIAL HANDLING (3205)							
01-85880	1	Invoice	PARTS FOR KUBOTA #33	12/23/2021	435.55	07/22	100-22-42-5210-314
Total 01-85880:					435.55		
Total R & J MATERIAL HANDLING (3205):					435.55		
RASCH CONSTRUCTION, INC. (6999)							
119.0463.01A	1	Invoice	2021 SECOND ST RECONSTRUCTION PYMT	12/10/2021	127,371.47	07/22	536-23-30-5310-299
Total 119.0463.01A - #9:					127,371.47		
Total RASCH CONSTRUCTION, INC. (6999):					127,371.47		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
RDG PLANNING & DESIGN (5320)							
49415	1	Invoice	TRAIN DEPOT RESTORATION	11/30/2021	2,949.60	07/22	534-23-42-5221-212
Total 49415:					2,949.60		
Total RDG PLANNING & DESIGN (5320):					2,949.60		
RICOH USA, INC. (4831)							
105713215	1	Invoice	COPY MACHINE LEASE/COPY CHARGES/PD	12/17/2021	146.98	07/22	100-21-21-5110-225
Total 105713215:					146.98		
Total RICOH USA, INC. (4831):					146.98		
STEIN HEATING & COOLING, INC. (5576)							
12717	1	Invoice	SINK REPAIR @ SR CENTER	12/21/2021	210.19	07/22	100-22-42-5280-226
Total 12717:					210.19		
Total STEIN HEATING & COOLING, INC. (5576):					210.19		
STORM FLYING SERVICE, INC. (911)							
122121	1	Invoice	AIRPORT MANAGER FEE - JANUARY 2022	12/21/2021	3,889.97	07/22	205-23-45-5372-299
Total 122121:					3,889.97		
Total STORM FLYING SERVICE, INC. (911):					3,889.97		
STUART C. IRBY COMPANY (3585)							
S012689040.	1	Invoice	HI-VIS FR SHIRTS (5)lg	12/07/2021	470.80	07/22	601-23-52-5588-312
Total S012689040.005:					470.80		
S012689040.	1	Invoice	HI-VIS FR SHIRTS (5)	12/15/2021	470.80	07/22	601-23-52-5588-312
Total S012689040.007:					470.80		
S012713639.	1	Invoice	100 AMP "T" FUSE	12/01/2021	194.21	07/22	601-23-52-5588-318
Total S012713639.005:					194.21		
Total STUART C. IRBY COMPANY (3585):					1,135.81		
SYNC/AMAZON (6343)							
4363937753	1	Invoice	PIN BACKS FOR LAPEL PINS FOR OFFICER	11/21/2021	33.95	07/22	100-21-21-5110-312
Total 436393775349:					33.95		
4458777368	1	Invoice	REPLACEMENT UPS'S	12/03/2021	28.68	07/22	100-24-16-5420-399
4458777368	2	Invoice	REPLACEMENT UPS'S	12/03/2021	105.14	07/22	601-24-16-5930-399
4458777368	3	Invoice	REPLACEMENT UPS'S	12/03/2021	28.68	07/22	602-24-16-5930-399
4458777368	4	Invoice	REPLACEMENT UPS'S	12/03/2021	28.68	07/22	603-24-16-5921-399
Total 445877736898:					191.18		
4463973456	1	Invoice	CARDSTOCK FOR LEAVE CARDS	11/23/2021	1.32	07/22	100-24-14-5435-316
4463973456	2	Invoice	CARDSTOCK FOR LEAVE CARDS	11/23/2021	9.57	07/22	601-23-80-5921-316
4463973456	3	Invoice	CARDSTOCK FOR LEAVE CARDS	11/23/2021	2.94	07/22	602-23-80-5921-316

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
4463973456	4	Invoice	CARDSTOCK FOR LEAVE CARDS	11/23/2021	.89	07/22	603-23-80-5921-316
Total 446397345688:					14.72		
4468347363	1	Invoice	UNIFORM ACCESSORY/#681	11/22/2021	50.00	07/22	100-21-21-5110-312
Total 446834736379:					50.00		
4469933687	1	Invoice	UNIFORM ACCESSORIES/#625	11/22/2021	11.92	07/22	100-21-21-5110-312
Total 446993368775:					11.92		
4548657375	1	Invoice	CASE FOR IPAD	12/07/2021	11.12	07/22	100-24-16-5420-399
4548657375	2	Invoice	CASE FOR IPAD	12/07/2021	40.79	07/22	601-24-16-5930-399
4548657375	3	Invoice	CASE FOR IPAD	12/07/2021	11.12	07/22	602-24-16-5930-399
4548657375	4	Invoice	CASE FOR IPAD	12/07/2021	11.12	07/22	603-24-16-5921-399
4548657375	5	Invoice	CASE FOR IPAD-METER READERS	12/07/2021	37.07	07/22	601-23-80-5905-318
4548657375	6	Invoice	CASE FOR IPAD-METER READERS	12/07/2021	37.08	07/22	602-23-80-5903-318
Total 454865737573:					148.30		
4568574594	1	Invoice	LAPEL PIN/#625	11/18/2021	19.95	07/22	100-21-21-5110-312
Total 456857459446:					19.95		
4657949698	1	Invoice	DESK CALENDAR	12/07/2021	1.41	07/22	100-24-14-5435-316
4657949698	2	Invoice	DESK CALENDAR	12/07/2021	10.17	07/22	601-23-80-5921-316
4657949698	3	Invoice	DESK CALENDAR	12/07/2021	3.13	07/22	602-23-80-5921-316
4657949698	4	Invoice	DESK CALENDAR	12/07/2021	.94	07/22	603-23-80-5921-316
Total 465794969839:					15.65		
4663589564	1	Invoice	ADAPTER PLUGS/CAR #5	11/17/2021	34.10	07/22	100-21-21-5110-314
Total 466358956445:					34.10		
4698639885	1	Invoice	ANKLE CUFFS/LEG IRONS-CAR #1, TRUCK #	12/03/2021	110.00	07/22	100-21-21-5110-314
Total 469863988537:					110.00		
4735775757	1	Invoice	REPLACEMENT CARD READER/FULLER HAL	11/15/2021	53.75	07/22	100-22-42-5233-318
Total 473577575787:					53.75		
4736337433	1	Invoice	HEADSETS	11/15/2021	9.59	07/22	100-24-12-5430-316
4736337433	2	Invoice	HEADSETS	11/15/2021	26.37	07/22	601-23-81-5921-316
4736337433	3	Invoice	HEADSETS	11/15/2021	5.99	07/22	602-23-81-5921-316
4736337433	4	Invoice	HEADSETS	11/15/2021	5.99	07/22	603-23-81-5921-316
Total 473633743336:					47.94		
4737735895	1	Invoice	DESK CALENDAR	12/06/2021	1.68	07/22	100-24-14-5435-316
4737735895	2	Invoice	DESK CALENDAR	12/06/2021	12.12	07/22	601-23-80-5921-316
4737735895	3	Invoice	DESK CALENDAR	12/06/2021	3.73	07/22	602-23-80-5921-316
4737735895	4	Invoice	DESK CALENDAR	12/06/2021	1.12	07/22	603-23-80-5921-316
Total 473773589585:					18.65		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
4797684984	1	Invoice	ADAPTER/MOUSE PADS	11/16/2021	5.62	07/22	100-24-12-5430-316
4797684984	2	Invoice	ADAPTER/MOUSE PADS	11/16/2021	15.46	07/22	601-23-81-5921-316
4797684984	3	Invoice	ADAPTER/MOUSE PADS	11/16/2021	3.51	07/22	602-23-81-5921-316
4797684984	4	Invoice	ADAPTER/MOUSE PADS	11/16/2021	3.51	07/22	603-23-81-5921-316
Total 479768498457:					28.10		
4893343367	1	Invoice	TONER CARTRIDGE/CEMETERY	12/06/2021	44.25	07/22	100-23-42-5371-316
Total 489334336753:					44.25		
4999778574	1	Invoice	UNIFORM PINS FOR OFFICERS	11/18/2021	30.45	07/22	100-21-21-5110-312
Total 499977857444:					30.45		
5485358567	1	Invoice	MISC CABLES/SHEET PROTECTORS	11/16/2021	8.92	07/22	100-24-12-5430-316
5485358567	2	Invoice	MISC CABLES/SHEET PROTECTORS	11/16/2021	32.72	07/22	601-23-81-5921-316
5485358567	3	Invoice	MISC CABLES/SHEET PROTECTORS	11/16/2021	8.93	07/22	602-23-81-5921-316
5485358567	4	Invoice	MISC CABLES/SHEET PROTECTORS	11/16/2021	8.92	07/22	603-23-81-5921-316
Total 548535856776:					59.49		
5497698836	1	Invoice	DESK CALENDAR	12/06/2021	.85	07/22	100-24-14-5435-316
5497698836	2	Invoice	DESK CALENDAR	12/06/2021	6.17	07/22	601-23-80-5921-316
5497698836	3	Invoice	DESK CALENDAR	12/06/2021	1.90	07/22	602-23-80-5921-316
5497698836	4	Invoice	DESK CALENDAR	12/06/2021	.57	07/22	603-23-80-5921-316
Total 549769883643:					9.49		
5535343837	1	Invoice	SAFETY EQUIPMENT	11/15/2021	145.31	07/22	100-21-21-5110-312
Total 553534383788:					145.31		
5697385567	1	Invoice	REPLACEMENT CHRISTMAS BULBS	11/29/2021	161.94	07/22	601-23-36-5480-318
Total 569738556768:					161.94		
5797847867	1	Invoice	HEADPHONE JACK ADAPTER	11/22/2021	1.44	07/22	100-24-12-5430-316
5797847867	2	Invoice	HEADPHONE JACK ADAPTER	11/22/2021	3.96	07/22	601-23-81-5921-316
5797847867	3	Invoice	HEADPHONE JACK ADAPTER	11/22/2021	.90	07/22	602-23-81-5921-316
5797847867	4	Invoice	HEADPHONE JACK ADAPTER	11/22/2021	.90	07/22	603-23-81-5921-316
Total 579784786766:					7.20		
6485777888	1	Invoice	HANDCUFF CASES/#675	11/20/2021	56.16	07/22	100-21-21-5110-312
Total 648577788886:					56.16		
6538647333	1	Invoice	LINER BELT/#675	11/22/2021	20.00	07/22	100-21-21-5110-312
6538647333	2	Invoice	HOLSTER & ACCESSORIES/#675	11/22/2021	155.95	07/22	100-21-21-5110-312
6538647333	3	Invoice	HOLSTER ACCESSORIES	11/22/2021	34.51	07/22	100-21-21-5110-312
Total 653864733388:					210.46		
6943959833	1	Invoice	TRUCK EMBLEM	12/03/2021	54.62	07/22	100-21-21-5110-314
Total 694395983356:					54.62		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
7377784497	1	Invoice	CIRCUIT BREAKERS/CONNECTORS-VEH AC	12/04/2021	74.73	07/22	100-21-21-5110-314
Total 737778449763:					74.73		
7499576658	1	Invoice	CAT 6 ETHERNET CABLE PATCH	11/10/2021	2.97	07/22	100-24-16-5420-399
7499576658	2	Invoice	CAT 6 ETHERNET CABLE PATCH	11/10/2021	10.88	07/22	601-24-16-5930-399
7499576658	3	Invoice	CAT 6 ETHERNET CABLE PATCH	11/10/2021	2.97	07/22	602-24-16-5930-399
7499576658	4	Invoice	CAT 6 ETHERNET CABLE PATCH	11/10/2021	2.97	07/22	603-24-16-5921-399
Total 749957665877:					19.79		
7538556334	1	Invoice	WALL CALENDAR	12/06/2021	2.22	07/22	100-24-14-5435-316
7538556334	2	Invoice	WALL CALENDAR	12/06/2021	16.04	07/22	601-23-80-5921-316
7538556334	3	Invoice	WALL CALENDAR	12/06/2021	4.94	07/22	602-23-80-5921-316
7538556334	4	Invoice	WALL CALENDAR	12/06/2021	1.48	07/22	603-23-80-5921-316
Total 753855633433:					24.68		
7773997965	1	Invoice	NETWORK CABLE TESTER	11/23/2021	7.87	07/22	100-24-16-5420-399
7773997965	2	Invoice	NETWORK CABLE TESTER	11/23/2021	28.85	07/22	601-24-16-5930-399
7773997965	3	Invoice	NETWORK CABLE TESTER	11/23/2021	7.87	07/22	602-24-16-5930-399
7773997965	4	Invoice	NETWORK CABLE TESTER	11/23/2021	7.87	07/22	603-24-16-5921-399
Total 777399796546:					52.46		
8444684847	1	Invoice	COAT/#625	11/16/2021	109.57	07/22	100-21-21-5110-312
Total 844468484774:					109.57		
8575398586	1	Invoice	UNIFORM BELT/#625	11/22/2021	64.99	07/22	100-21-21-5110-312
Total 857539858637:					64.99		
8648946576	1	Invoice	WINTER CAPS FOR OFFICERS	11/11/2021	23.22	07/22	100-21-21-5110-312
8648946576	2	Invoice	TRACTION TRACKS TIRE LADDER	11/11/2021	49.90	07/22	100-21-21-5110-314
8648946576	3	Invoice	WINTER CAPS FOR OFFICERS	11/11/2021	36.07	07/22	100-21-21-5110-312
Total 864894657683:					109.19		
8697463685	1	Invoice	REPLACEMENT CHRISTMAS BULBS	11/22/2021	53.98	07/22	100-24-36-5480-310
Total 869746368534:					53.98		
9475976843	1	Invoice	REPLACEMENT CABLE PATCH CABLES	11/23/2021	5.42	07/22	100-24-16-5420-399
9475976843	2	Invoice	REPLACEMENT CABLE PATCH CABLES	11/23/2021	19.87	07/22	601-24-16-5930-399
9475976843	3	Invoice	REPLACEMENT CABLE PATCH CABLES	11/23/2021	5.42	07/22	602-24-16-5930-399
9475976843	4	Invoice	REPLACEMENT CABLE PATCH CABLES	11/23/2021	5.42	07/22	603-24-16-5921-399
Total 947597684396:					36.13		
9544895533	1	Invoice	HOLSTER/#675	11/22/2021	119.21	07/22	100-21-21-5110-312
Total 954489553349:					119.21		
9799685498	1	Invoice	WALL CALENDAR	12/06/2021	1.85	07/22	100-24-14-5435-316
9799685498	2	Invoice	WALL CALENDAR	12/06/2021	13.38	07/22	601-23-80-5921-316
9799685498	3	Invoice	WALL CALENDAR	12/06/2021	4.12	07/22	602-23-80-5921-316
9799685498	4	Invoice	WALL CALENDAR	12/06/2021	1.23	07/22	603-23-80-5921-316

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 979968549888:					20.58		
Total SYNC/AMAZON (6343):					2,242.89		
TEAM SERVICES, INC. (5024)							
1806808-0	1	Invoice	Construction Testing Services 2020 2nd ST 6/1-	07/14/2021	821.50	07/22	536-23-30-5310-299
Total 1806808-0:					821.50		
Total TEAM SERVICES, INC. (5024):					821.50		
THUMMA, STEVE (6628)							
120721	1	Invoice	REIMB MEAL EXP/TRAINING	12/07/2021	148.71	07/22	100-21-21-5110-231
Total 120721:					148.71		
Total THUMMA, STEVE (6628):					148.71		
UNITYPOINT HEALTH (7377)							
7020IN5197	1	Invoice	CPR CARDS	12/02/2021	84.00	07/22	100-21-21-5110-231
Total 7020IN5197:					84.00		
Total UNITYPOINT HEALTH (7377):					84.00		
UPPER DES MOINES OPPORTUNITY (985)							
122121	1	Invoice	ELECTRIC REFUND/PROPS	12/21/2021	281.15	07/22	601-23-80-5903-980
Total 122121:					281.15		
Total UPPER DES MOINES OPPORTUNITY (985):					281.15		
US AUTOFORCE (7353)							
2248439	1	Invoice	TIRES - GOVT PRICING	12/21/2021	1,680.12	07/22	100-21-21-5110-314
Total 2248439:					1,680.12		
Total US AUTOFORCE (7353):					1,680.12		
USA BLUEBOOK (3281)							
768494	1	Invoice	DIGITAL REACTOR	10/22/2021	1,659.53	07/22	602-23-61-5642-319
Total 768494:					1,659.53		
781547	1	Invoice	CREDIT DIGITAL REACTOR	11/03/2021	1,605.00-	07/22	602-23-61-5642-319
Total 781547:					1,605.00-		
Total USA BLUEBOOK (3281):					54.53		
VALUTECH PEST CONTROL (6822)							
1046	1	Invoice	PEST CONTROL/FULLER HALL 12/20/21	12/20/2021	32.00	07/22	100-22-42-5233-299
Total 1046:					32.00		
1925	1	Invoice	PEST CONTROL/SENIOR CENTER 12/20/21	12/20/2021	35.00	07/22	100-22-42-5280-299

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 1925:					35.00		
1927	1	Invoice	PEST CONTROL/CITY HALL	12/20/2021	6.00	07/22	603-23-36-5480-299
1927	2	Invoice	PEST CONTROL/CITY HALL	12/20/2021	6.00	07/22	602-23-36-5480-299
1927	3	Invoice	PEST CONTROL/CITY HALL	12/20/2021	7.50	07/22	601-23-36-5480-299
1927	4	Invoice	PEST CONTROL/CITY HALL	12/20/2021	10.50	07/22	100-24-36-5480-299
Total 1927:					30.00		
1928	1	Invoice	DOWNTOWN AREA-CO-OP/SSMID	12/20/2021	65.00	07/22	260-23-36-5393-299
Total 1928:					65.00		
Total VALUTECH PEST CONTROL (6822):					162.00		
VAN WERT COMPANY (7176)							
228827	1	Invoice	(26) 100W ITRON ERT REMOTES & CABLES	12/13/2021	3,032.18	07/22	602-23-62-5935-870
Total 228827:					3,032.18		
Total VAN WERT COMPANY (7176):					3,032.18		
VAN-HOF TRUCKING, INC. (2655)							
7134	1	Invoice	FREIGHT ON LIME 12/7/21 - 24.0T	12/07/2021	2,329.00	07/22	602-23-61-5921-221
Total 7134:					2,329.00		
7135	1	Invoice	FREIGHT ON LIME 12/7/21 - 24.14T	12/07/2021	2,342.09	07/22	602-23-61-5921-221
Total 7135:					2,342.09		
7136	1	Invoice	FREIGHT ON LIME 12/14/21 - 24.31T	12/14/2021	2,337.32	07/22	602-23-61-5921-221
Total 7136:					2,337.32		
Total VAN-HOF TRUCKING, INC. (2655):					7,008.41		
VERIZON WIRELESS (3812)							
9894788711	1	Invoice	GPS UNIT PHONE	12/10/2021	40.01	07/22	100-23-31-5420-230
9894788711	2	Invoice	GPS UNIT PHONE	12/10/2021	40.01	07/22	601-23-31-5420-230
9894788711	3	Invoice	GPS UNIT PHONE	12/10/2021	40.01	07/22	602-23-31-5420-230
9894788711	4	Invoice	GPS UNIT PHONE	12/10/2021	40.01	07/22	603-23-31-5420-230
Total 9894788711:					160.04		
Total VERIZON WIRELESS (3812):					160.04		
VERMEER SALES & SERVICE INC. (6073)							
00507679	1	Invoice	VAC UNIT REPAIR	12/20/2021	2,055.00	07/22	601-23-52-5935-227
Total 00507679:					2,055.00		
Total VERMEER SALES & SERVICE INC. (6073):					2,055.00		
WEBSTER CITY TRUE VALUE (2155)							
158163	1	Invoice	BATTERIES & FILTERS	12/13/2021	76.09	07/22	603-23-70-5642-318

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Period	GL Account
Total 158163:					76.09		
158449	1	Invoice	12 PK BATTERIES	12/28/2021	18.99	07/22	601-23-52-5588-318
Total 158449:					18.99		
158481	1	Invoice	UPS - SHIP RUBBER GOODS	12/29/2021	133.51	07/22	601-23-52-5921-221
Total 158481:					133.51		
Total WEBSTER CITY TRUE VALUE (2155):					228.59		
WOOLSTOCK MUTUAL TELEPHONE ASN (1054)							
839-1086 01/	1	Invoice	INTERNET SERVICE	01/01/2022	3.03	07/22	100-24-14-5435-230
839-1086 01/	2	Invoice	INTERNET SERVICE	01/01/2022	21.90	07/22	601-23-80-5903-230
839-1086 01/	3	Invoice	INTERNET SERVICE	01/01/2022	6.74	07/22	602-23-80-5921-230
839-1086 01/	4	Invoice	INTERNET SERVICE	01/01/2022	2.02	07/22	603-23-80-5921-230
839-1086 01/	5	Invoice	INTERNET SERVICE	01/01/2022	3.61	07/22	100-24-12-5430-230
839-1086 01/	6	Invoice	INTERNET SERVICE	01/01/2022	12.03	07/22	601-23-81-5921-230
839-1086 01/	7	Invoice	INTERNET SERVICE	01/01/2022	7.22	07/22	602-23-81-5921-230
839-1086 01/	8	Invoice	INTERNET SERVICE	01/01/2022	1.20	07/22	603-23-81-5921-230
839-1086 01/	9	Invoice	INTERNET SERVICE	01/01/2022	6.02	07/22	100-24-30-5380-230
839-1086 01/	10	Invoice	INTERNET SERVICE	01/01/2022	6.02	07/22	601-24-30-5380-230
839-1086 01/	11	Invoice	INTERNET SERVICE	01/01/2022	6.02	07/22	602-24-30-5380-230
839-1086 01/	12	Invoice	INTERNET SERVICE	01/01/2022	6.01	07/22	603-24-30-5380-230
839-1086 01/	13	Invoice	INTERNET SERVICE	01/01/2022	14.44	07/22	100-21-22-5140-230
839-1086 01/	14	Invoice	INTERNET SERVICE	01/01/2022	38.50	07/22	100-21-21-5110-230
839-1086 01/	15	Invoice	INTERNET SERVICE	01/01/2022	7.22	07/22	601-23-52-5588-230
839-1086 01/	16	Invoice	INTERNET SERVICE	01/01/2022	7.22	07/22	601-23-51-5566-230
839-1086 01/	17	Invoice	INTERNET SERVICE	01/01/2022	14.44	07/22	602-23-61-5642-230
839-1086 01/	18	Invoice	INTERNET SERVICE	01/01/2022	4.81	07/22	100-23-43-5361-230
839-1086 01/	19	Invoice	INTERNET SERVICE	01/01/2022	19.25	07/22	100-22-42-5233-230
839-1086 01/	20	Invoice	INTERNET SERVICE	01/01/2022	118.62	07/22	601-24-16-5921-230
839-1086 01/	21	Invoice	INTERNET SERVICE	01/01/2022	20.84	07/22	602-24-16-5921-230
839-1086 01/	22	Invoice	INTERNET SERVICE	01/01/2022	20.84	07/22	603-24-16-5921-230
Total 839-1086 01/01/22:					348.00		
839-3034 01/	1	Invoice	INTERNET SERVICE/RSVP	01/01/2022	29.95	07/22	100-22-42-5280-230
Total 839-3034 01/01/2022:					29.95		
839-7981 01/	1	Invoice	INTERNET SERVICE/FULLER HALL	01/01/2022	29.95	07/22	100-22-42-5233-210
Total 839-7981 01/01/2022:					29.95		
9	1	Invoice	FIBER FOR BOWMAN SUBSTATION	12/13/2021	177.00	07/22	601-23-51-5566-318
Total 9:					177.00		
Total WOOLSTOCK MUTUAL TELEPHONE ASN (1054):					584.90		
Total 01/03/2022:					304,813.70		
Grand Totals:					351,098.70		

GL Period	Amount
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GL Period	Amount
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07/22 304,813.70

06/22 46,285.00

Grand Totals: 351,098.70

Vendor number hash: 604942

Vendor number hash - split: 1388331

Total number of invoices: 159

Total number of transactions: 350

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	351,098.70	351,098.70
Grand Totals:	351,098.70	351,098.70

FUND LIST TOTALS FOR BILLS JANUARY 3, 2022

<u>Account</u>	<u>Fund</u>	<u>Total Amount</u>
100	General	69,512.32
204	Road Use Tax Funds	4,605.79
205	Airport Fund	4,021.48
260	SSMID	65.00
300	Debt Service	9,154.30
534	Wilson Brewer Park Improv Project	2,949.60
536	2020 Second Street Reconstruction Project	128,192.97
601	Electric Utility	16,386.83
602	Water Utility	76,832.87
603	Sewer Fund	37,836.31
902	Medical/Flex	1,541.23
	Grand Total	\$ 351,098.70

AN ORDINANCE REPEALING THE CODE OF ORDINANCES OF THE CITY OF WEBSTER CITY, IOWA, 2019, BY AMENDING CHAPTER 46, ARTICLE X, PERTAINING TO OFF-ROAD UTILITY VEHICLES WITHIN THE CORPORATE LIMITS OF THE CITY OF WEBSTER CITY, IOWA.

BE IT ENACTED by the City Council of the City of Webster City, Iowa, as follows, to-wit:

SECTION 1. SECTION MODIFIED. Chapter 46, Article X of the Code of Ordinances of the City of Webster City, Iowa, 2019, pertaining to Off-Road Utility Vehicles within the Corporate Limits of the City of Webster City, Iowa is hereby repealed in part and the following adopted in lieu thereof:

Sec. 46-437(6). Prohibited Street. It shall be unlawful to operate off-road utility vehicles on the following streets:

- A. Second Street from Superior Street to Prospect Street.

Exception. Off-road utility vehicles may cross a street(s) set forth in Subparagraph 6 above as follows:

- A. Such crossing shall be a 90° angle only;
- B. Off-road utility vehicles must come to a complete stop before making a crossing;
and
- C. Off-road utility vehicles must yield to all on-coming traffic and pedestrians.

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this _____ day of _____, 2021.

CITY OF WEBSTER CITY, IOWA

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk



MEMORANDUM

TO: Mayor and Council

FROM: Daniel Ortiz-Hernandez, City Manager
Karyl Bonjour, City Clerk

DATE: January 3, 2022

RE: Second Reading of Ordinance to Repeal and Replace Chapter 40 of the City Code of Ordinances regarding Solid Waste

SUMMARY: The current Code regarding this Chapter has not been reviewed or revised for several years; since 1996. Processes and Procedures of Garbage Haulers have changed in many ways and the City needs to update the Ordinance to address some of these changes.

PREVIOUS COUNCIL ACTION: City Council has not been presented any changes to this Chapter of the Code since 2018 when Landfill fees increased and needed to be addressed.

The draft ordinance was reviewed by City Council at the December 20, 2021 meeting. Staff noted that revisions would be made to the draft for the second reading. The City Council approved the first reading with the understanding that revisions would be made for the second reading.

BACKGROUND/DISCUSSION: With the presence of a new Garbage Collector throughout the City of Webster City, it was noted that the current Ordinance was outdated in regard to container specifications allowed, placement of containers for pickup, and frequency of collection, among a few other items throughout the Chapter. In order to stay current and provide residents of Webster City the means of Garbage Collection available, this Chapter needs to be repealed and replaced with new verbiage accordingly. Since it has been several years that the Ordinance regarding Solid Waste has been reviewed, it is necessary to make these changes. At the last City Council meeting, staff informed the Council that revisions would be made to the draft. The structure of the first read was modified to provide more consistent flow of the information throughout the ordinance. Language revisions made are outlined below:

- **Definitions:** Additional definitions were incorporated to provide clear definitions for types of waste materials. *Collector*, *solid waste collection*, *solid waste collection service* and *solid waste storage* were also incorporated into the definitions to provide clear meaning of the terms throughout the ordinance.

- **Solid waste storage containers:** Section 40-9 was modified to permit use of larger solid waste storage containers and to permit the use of solid waste storage bags. Section 40-10 was added to incorporate a clause prohibiting over-filling solid waste storage containers.
- **Collection and transportation:** Section 40-39 incorporates a clause reserving the City's right to enter into a contract or issue a permit to operate a solid waste collection service within the City or to operate and maintain such a service. Section 40-40 provides framework on preparation of solid waste for collection day.
- **Insurance Requirements:** Insurance thresholds were modified based on our insurance provider's recommendations. These thresholds were increased to ensure satisfactory public liability insurance coverage.
- **License Revocation Clause:** A license revocation clause was incorporated as none previously existed. This would only be necessary if a licensed hauler habitually violates the City's municipal code.

RECOMMENDATION: Approve Second Reading of the Ordinance, with noted changes from First Reading, to Repeal and Replace Chapter 40 of the City Code, regarding Solid Waste for the City of Webster City.

FINANCIAL IMPLICATIONS: There is a cost to the City anytime the Code of Ordinances is updated, but also needed in a continuous effort to keep the City Code current.

ALTERNATIVES: Not approve the changes to the Ordinance or suggest different changes to the Ordinance.

ORDINANCE NO. 2021- _____

AN ORDINANCE REPEALING THE CODE OF ORDINANCES OF THE CITY OF WEBSTER CITY, IOWA, 2019, BY AMENDING CHAPTER 40, PERTAINING TO SOLID WASTE WITHIN THE CORPORATE LIMITS OF THE CITY OF WEBSTER CITY, IOWA.

BE IT ENACTED by the City Council of the City of Webster City, Iowa, as follows, to-wit:

SECTION 1. SECTION MODIFIED. Chapter 40 of the Code of Ordinances of the City of Webster City, Iowa, 2019, pertaining to Solid Waste within the Corporate Limits of the City of Webster City, Iowa is hereby repealed and the following adopted in lieu thereof:

Chapter 40 SOLID WASTE¹

ARTICLE I. IN GENERAL

Sec. 40-1. Purpose.

The purpose of this chapter pertaining to solid waste control is to provide for the sanitary storage, collection and disposal of solid waste and, thereby, to protect the citizens of the city from such hazards to their health, safety and welfare as may result from the uncontrolled disposal of solid waste.

(Code 1996, § 105.01)

Sec. 40-2. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Approved incinerator means equipment or facilities for the enclosed burning of refuse having a stack adequate to maintain a draft sufficient for efficient combustion and equipped with a screen sufficiently fine to prevent ejection of particles of burning materials as acceptable to the environmental protection commission.

Back yard burning means the disposal of residential waste by open burning on the premises of the property where such waste is generated.

Burn barrel means a container used for the purposes of burning residential waste as defined in this section, excluding garbage, plastics, tires and trade waste.

Collector means any person authorized by the City to gather garbage, refuse or solid waste from public and private places.

¹State law reference(s)—Solid waste disposal, Code of Iowa § 455B.301 et seq.

Compost means organic material resulting from biological decomposition of waste which can be used as a soil conditioner or soil amendment.

Construction and demolition waste means waste building materials including wood, metals and rubble which result from construction or demolition of structures. Such waste shall also include trees.

Construction and demolition waste disposal site means a sanitary landfill which accepts only construction and demolition wastes.

Contaminated sharps means all discarded sharp items derived from patient care in medical, research, or industrial facilities including glass vials containing materials defined as infectious, suture needles, hypodermic needles, scalpel blades, and Pasteur pipettes.

Discard means to place, cause to be placed, throw, deposit or drop.

Dwelling unit means a structure or the part of a structure that is used as a home, residence or sleeping place.

Executive director means the executive director of the state department of natural resources or any designee.

Garbage means all solid and semisolid, putrescible animal and vegetable waste resulting from the handling, preparing, cooking, storing, serving and consuming of food or of material intended for use as food, and all offal, excluding useful industrial by-products, and includes all such substances from all public and private establishments and from all residences.

Landscape waste means any vegetable or plant waste except garbage. The term includes trees, tree trimmings, branches, stumps, brush, weeds, leaves, grass, shrubbery and yard trimmings.

Leachate means fluid that has percolated through solid waste and which contains contaminants consisting of dissolved or suspended materials, chemicals, or microbial waste products from the solid waste.

Litter means any garbage, rubbish, trash, refuse, waste materials or debris.

Open burning means any burning of combustible materials where the products of combustion are emitted into the open air without passing through a chimney or stack.

Open dumping means the depositing of solid waste on the surface of the ground or into a body or stream of water.

Owner means, in addition to the record titleholder, any person residing in, renting, leasing, occupying, operating or transacting business in any premises, and as between such parties the duties, responsibilities, liabilities and obligations hereinafter imposed shall be joint and several.

Radioactive materials means a solid, liquid or gaseous material that emits radiation.

Refuse means putrescible and non-putrescible waste, including, but not limited to, garbage, rubbish, ashes, incinerator residues, street cleanings, market and industrial solid waste and sewage treatment waste in dry or semisolid form.

Residential waste means any refuse generated on the premises as a result of residential activities. The term "residential waste" includes landscape waste grown on the premises or deposited thereon by the elements, but excludes garbage, tires and trade wastes.

Rubbish means non-putrescible solid waste consisting of combustible and non-combustible waste, such as ashes, paper, cardboard, tin cans, yard waste, wood, glass, bedding, crockery or litter of any kind.

Rubble means stone, brick or similar inorganic matter.

Sanitary disposal means a method of treating solid waste so that it does not produce a hazard to the public health or safety or create a nuisance.

Sanitary disposal project means all facilities and appurtenances, including all real and personal property connected with such facilities, which are acquired, purchased, constructed, reconstructed, equipped, improved, extended, maintained, or operated to facilitate the final disposition of solid waste without creating a significant hazard to the public health or safety, and which are approved by the executive director.

Solid waste means garbage, refuse, rubbish, and other similar discarded solid or semisolid materials, including, but not limited to, such materials resulting from industrial, commercial, agricultural, and domestic activities. Solid waste may include vehicles, as defined by the Code of Iowa § 321.1.

Solid waste collection means the gathering of solid waste from public and private places.

Solid waste collection service means a publicly or privately operated agency, business or service engaged in the collection and transportation of solid waste for disposal purposes.

Solid waste storage means the holding of solid waste pending intermediate or final disposal.

Toxic and hazardous waste means waste materials, including, but not limited to, poisons, pesticides, herbicides, acids, caustics, pathological waste, flammable or explosive materials and similar harmful waste which requires special handling and which must be disposed of in such a manner as to conserve the environment and protect the public health and safety.

Yard waste means any debris such as grass clippings, leaves, garden waste, brush and trees. Yard waste does not include tree stumps.

(Code 1996, § 105.02)

Sec. 40-39. Sanitary disposal required.

It shall be the duty of each Owner to provide for the sanitary disposal of all refuse accumulating on the Owner's premises before it becomes a nuisance as outlined in Chapter 32 of the municipal code. Any such accumulation remaining on any premises for a period of more than 30 days shall be deemed a nuisance and the city may proceed to abate such nuisances in accordance with the provisions of article IV of chapter 32 or by initiating proper action in district court.

(Code 1996, § 105.10)

Sec. 40-43. Health hazard.

It is unlawful for any person to permit to accumulate on any premises, improved or vacant, or on any public place, such quantities of solid waste, either in containers or not, that shall constitute a health or sanitation hazard.

(Code 1996, § 105.03)

Sec. 40-~~54~~. Fire hazard.

It is unlawful for any person to permit to accumulate quantities of solid waste within or close to any building, unless the same is stored in containers in such a manner as not to create a fire hazard.

(Code 1996, § 105.04)

Sec. 40-~~65~~. Littering prohibited.

No person shall discard any litter onto or in any water or land, except that nothing in this section shall be construed to affect the authorized collection and discarding of such litter in or on areas or receptacles provided for such purpose. When litter is discarded from a motor vehicle, the driver of the motor vehicle shall be responsible for the act in any case where doubt exists as to which occupant of the motor vehicle actually discarded the litter.

(Code 1996, § 105.06)

Sec. 40-~~76~~. Open dumping prohibited.

No person shall dump or deposit or permit the dumping or depositing of any solid waste at any place other than a sanitary disposal project approved by the executive director, unless a special permit to dump or deposit solid waste on land owned or leased by such person has been obtained from the executive director. However, this section does not prohibit the use of dirt, stone, brick or similar inorganic material for fill, landscaping, excavation, or grading at places other than a sanitary disposal project.

(Code 1996, § 105.07)

State law reference(s)—Similar provisions, Code of Iowa § 455B.307.

Sec. 40-~~87~~. Toxic and hazardous waste.

The collection, storage and disposal of toxic and hazardous waste shall be subject to the following:

- (1) *Labeling*. All containers used for the storage, collection or transportation of toxic or hazardous waste shall be plainly marked so as to provide adequate notice of the contents thereof.
- (2) *Vehicles and containers*. All vehicles and containers used for the storage, collection and transportation of toxic and hazardous waste shall be so constructed that they can be loaded, moved and unloaded in a manner that does not create a danger to public health or safety and in compliance with federal and state laws, rules and regulations.

- (3) *Disposal.* No person shall deposit in a solid waste container or otherwise offer for collection any toxic or hazardous waste. Such materials shall be transported and disposed of as prescribed by the executive director.

(Code 1996, § 105.08)

Sec. 40-98. ~~Waste~~ Solid waste storage containers.

~~Every person owning, managing, operating, leasing or renting any premises, dwelling unit or any place~~Any Owner of a premises where refuse accumulates shall provide and at all times maintain in good order and repair portable solid waste storage containers for refuse in accordance with the following:

- (1) *Container specifications.* ~~Solid w~~Waste storage containers shall comply with the following specifications:
 - a. *Residential.*
 - (i) Residential solid waste storage containers which shall be of not less than 20 gallons or not more than 100 gallons in nominal capacity; shall be leak-proof, waterproof and fitted with a fly-tight lid which shall be kept in place except when depositing or removing the contents thereof. They shall have handles, bails or other suitable lifting devices or features and be of a type originally manufactured for the storage of residential waste with tapered sides for easy emptying. They shall be of light weight and sturdy construction with the total weight of any individual containers and contents not exceeding 75 pounds. Galvanized metal containers, rubber or fiberglass containers and plastic containers which do not become brittle in cold weather may be used. Disposable containers or other containers as approved by the city may also be used; or-
 - (ii) Residential solid waste storage bags which shall be not less than 30-gallons or not more than 35-gallon waste bags. Waste bags shall be leak proof, waterproof, and of lightweight and sturdy construction, and the total weight of any individual waste bag, including solid waste, shall not exceed 50 pounds. Such waste bags shall be purchased by ownerOwners and occupants at retail stores or other places where they are sold. Waste bags shall be placed for on-premises storage in solid waste storage containers until regularly scheduled service date. Disposable waste bags as approved by the city may also be used.
 - b. *Commercial.* Every person owning, managing, operating, leasing or renting any commercial premises where an excessive amount of refuse accumulates and where its storage in portable solid waste storage containers as required above is impractical, shall maintain metal bulk solid waste storage containers approved by the city.
- (2) *Location of containers.* Residential solid waste storage containers shall be stored upon the residential premises. Commercial solid waste storage containers shall be stored upon private property, unless the ~~owner~~Owner has been granted written permission from the city to use public property for such purposes. The solid waste storage

container site shall be well-drained; fully accessible to collection equipment, public health personnel and fire inspection personnel.

- (3) *Nonconforming containers.* Solid waste storage containers which are not adequate will be collected together with their contents and disposed of after due notice to the ~~owner~~Owner.

(Code 1996, § 105.09)

Sec. 40-10. Over-filling solid waste storage containers.

It is the duty of every person using or maintaining a solid waste storage container to cause the same to be emptied of its contents before it is so full that the cover will no longer fit tightly.

~~Sec. 40-9. Sanitary disposal required.~~

~~It shall be the duty of each owner~~Owner~~ to provide for the sanitary disposal of all refuse accumulating on the owner~~Owner~~'s premises before it becomes a nuisance. Any such accumulation remaining on any premises for a period of more than 30 days shall be deemed a nuisance and the city may proceed to abate such nuisances in accordance with the provisions of article IV of chapter 32 or by initiating proper action in district court.~~

~~(Code 1996, § 105.10)~~

Sec. 40-1~~10~~. Prohibited practices.

It is unlawful for any person to:

- (1) *Unlawful use of containers.* Deposit refuse in any solid waste containers not owned by such person without the written consent of the ~~owner~~Owner of such containers.
- (2) *Interfere with collectors.* Interfere in any manner with solid waste collection equipment or with solid waste collectors in the lawful performance of their duties as such, whether such equipment or collectors be those of the city, or those of any other authorized waste collection service.
- (3) *Radioactive material.* Dispose of radioactive material in a sanitary disposal project. Luminous timepieces are exempt.
- (4) *Unlawful collection.* Engage in the business of collecting, transporting, processing or disposing of refuse within the city without a valid license therefor.
- (5) *Incinerators.* Burn rubbish or garbage except in approved incinerators so maintained and operated as to prevent the emission of objectionable odors or particulate matter.

(Code 1996, § 105.11)

Secs. 40-1~~21~~—40-38. Reserved.

ARTICLE II. COLLECTION AND TRANSPORTATION

Sec. 40-39. Reservation of City's Rights

The City reserves the right to enter into a contract or issue a permit to operate at any time with any license holder or others, for the collection and disposal of garbage and refuse within the City, or may itself operate and maintain such a service.

Sec. 40-40 Preparation of solid waste for collection

Every person owning, managing, operating, leasing or renting any premises, dwelling unit or Any Owner of any placea premises where refuse accumulates shall be responsible for subscribing to solid waste collection service or hauling their own solid waste at least once per week. It is the eOwner's responsibility to prepare for solid waste collection day in accordance to the following:

- (1) No person-Owner shall place solid waste storage containers or bags in front of premises more than 12 hours before the date and time designated for solid waste collection. No personOwner shall allow solid waste storage containers to remain in front of premises for more than 12 hours after the date and time designated for solid waste collection. When retrieving the storage container, it is the eOwner's responsibility to pick up litter on or along the boundary of their premises.
- (2) Solid waste collection services may require that solid waste bags be removed from solid waste storage containers and placed at curbside for pick up on collection day. Waste bags shall be not less than 30 gallons or not more than 35 gallon waste bags, leak proof, waterproof, and of lightweight and sturdy construction, and the total weight of any individual waste bag, including solid waste, shall not exceed 50 pounds. Such waste bags shall be purchased by ownerOwners and occupants at retail stores. Trash should be contained within the solid waste bag.
- (3) Containers for the storage of solid waste or bags awaiting collection shall be placed outdoors at the end of the driveway or curb of the premises being served. Said containers or bags awaiting collection shall not be placed on or block any City streets and/or sidewalks at any time and shall meet the following set-out criteria:
 - a. Containers must be on the curb of their premises with the lids opening towards the street or the alley. If there is no curb or driveway, the container must be placed on the edge of the street in front of the premises with the wheels of the container abutting the premises.
 - b. Container location must be a minimum of three feet away from obstacles such as, but not limited to, parked vehicles, mailboxes, and other obstructions prohibiting the collector to empty the container.
 - c. Solid waste bags must be on the curb of their premises free from obstacles that would prohibit the collector from disposing of the bag.

(Code 1996, § 106.05)

Sec. 40-4139. Collection service.

The collection of solid waste within the city shall be only by collectors licensed by the city. It is unlawful for any person to collect or haul garbage, solid waste or refuse within the city except from their own residence or business premises without first obtaining a license from the city.

(Code 1996, § 106.01)

Sec. 40-427. Collector's license.

No person shall engage in the business of collecting, transporting, processing or disposing of solid waste other than waste produced by that person within the city without first obtaining from the city an annual license in accordance with the following:

- (1) Application. Application for a solid waste collector's license shall be made to the eCity eClerk on forms provided by the eCity eClerk and provide the following:
 - a. Name and address. The full legal name and address of the applicant, and if a corporation, the legal names and addresses of the officers thereof.
 - b. Equipment. A complete and accurate listing of the number and type of collection and transportation equipment to be used.
 - c. Collection program. A complete description of the frequency, routes and method of collection and transportation to be used.
 - d. Disposal. A statement as to the precise location and method of disposal or processing facilities to be used.
- (2) Insurance. No collector's license shall be issued until and unless the applicant therefor, in addition to all other requirements set forth, shall file and maintain with the city evidence of satisfactory public liability insurance covering all operations of the applicant pertaining to such business and all equipment and vehicles to be operated in the conduct thereof in the following minimum amounts:

<u>Bodily Injury:</u>	<u>\$5400,000.00 per person.</u>
	<u>\$1,0300,000.00 per occurrence.</u>
<u>Property Damage:</u>	<u>\$500,000.00</u>

Each insurance policy required hereunder shall include as a part thereof provisions requiring the insurance carrier to notify the city of the expiration, cancellation or other termination of coverage not less than ten days prior to the effective date of such action.

- (3) License fee. A license fee in the amount of \$100.00 shall accompany the application for a solid waste collector's license. In the event the requested license is not granted, the fee paid shall be refunded to the applicant.

- (4) *License issued.* If the City Clerk upon investigation finds the application to be in order and determines that the applicant will collect, transport, process or dispose of solid waste without hazard to the public health or damage to the environment and in conformity with law and ordinance, the ~~eCity eClerk~~ shall refer the license for approval to the ~~eCity mManager~~. Upon approval from the ~~eCity mManager~~, the ~~eCity eClerk~~ shall issue the requested license. ~~shall be issued to be effective for a period of one year from the date approved.~~ All licenses shall expire on December thirty-first of the year of issue.
- (5) *License renewal.* An annual license may be renewed simply upon payment of the required fee, provided the applicant agrees to continue to operate in substantially the same manner as provided in the original application and provided the applicant furnishes the ~~city clerk~~ City Clerk with a current listing of vehicles, equipment and facilities in use and evidence of current satisfactory insurance as outlined in Sec 40-42 (2).
- (6) *License not transferable.* No license authorized by this article may be transferred to another person or organization.
- (7) *Owner may transport.* Nothing herein is to be construed so as to prevent the ~~owner~~ Owner from transporting solid waste accumulating upon premises owned, occupied or used by him, provided such refuse is disposed of properly in an approved sanitary disposal project.
- (8) *Grading or excavation excepted.* No license or permit shall be required for the removal, hauling, or disposal of earth and rock material from grading or excavation activities; however, all such materials shall be conveyed in tight vehicles, trucks or receptacles so constructed and maintained that none of the material being transported shall spill upon the public rights-of-way.
- (9) *Business office.* Each licensed garbage collector shall maintain an office equipped with a telephone with some person in attendance during ordinary office hours. The person in charge of the office shall be capable of handling requests for service, complaints and other routine business.
- (10) *Designated transport.* All solid waste picked up within the city shall be transported to the sanitary landfill facility designated by the county solid waste commission.
- (11) *Revocation of license.* The ~~city manager~~ City Manager may, for repeated violations of the provisions of this chapter, upon recommendation of the ~~city clerk~~ City Clerk, revoke any license issued after reasonable notice and opportunity for hearing to the licensee.

(Code 1996, § 106.09)

Sec. 40-438. Collection fees.

- (a) *Generally.* Fees for collection of solid waste by licensed collectors shall be based upon the volume of waste collected from individual dwelling units. ~~The city manager~~ City Manager shall verify the method of proposed collection is volume based. Licensed collectors shall be

responsible for customer billing and collection. The billing method for solid waste collection shall correspond with billing for electric service.

(b) *Recycling fee.* A recycling fee in the amount of \$3.75 per month per dwelling unit shall be paid **by city utility customers** and shall be billed by the city financial office monthly.

(c) *Landfill fees.* A landfill fee shall be billed by the city financial office monthly as follows:

<u>Residential units</u>	<u>\$1.75</u>
<u>Commercial/industrial— level 1</u>	<u>\$2.75</u>
<u>Commercial/industrial— level 2</u>	<u>\$35.00</u>
<u>Commercial/industrial— level 3</u>	<u>\$475.00</u>
<u>Commercial/industrial— level 4</u>	<u>\$900.00</u>

(1) The landfill fee billing method will correspond to electric meters and their responsible party.

(2) Landfill fees collected shall be used to not only offset the city's responsibilities associated with the landfill's usage, but also be used for other programs established by the city to deter the overuse of the current landfill for those items that, if not for these established programs, would otherwise potentially end up at the landfill. These program expenditures shall include, but not be limited to:

- a. Expenditures directly related to the costs of the handling of grass clippings and mulch at the city's leaf and grass clippings collection site located at 100 East Ohio Street.
- b. Expenditures directly related to the costs of the handling and grinding of trees and wood chips created at the city's tree collection site located at 100 East Ohio Street.
- c. Expenditures directly related to the costs of collection and disposal of items from the annual city-wide cleanup.

(Code 1996, § 106.10; Ord. No. 2018-1815, § 1, 8-20-2018)

Sec. 40-4~~40~~. Collection vehicles.

Vehicles or containers used for the collection and transportation of garbage and similar putrescible waste or solid waste containing such materials shall be leak-proof, durable and of easily cleanable construction. They shall be cleaned to prevent nuisances, pollution or insect breeding and shall be maintained in good repair.

(Code 1996, § 106.02)

Sec. 40-4~~5~~1. Loading.

Vehicles or containers used for the collection and transportation of any solid waste shall be loaded and moved in such a manner that the contents will not fall, leak, or spill therefrom, and shall be covered to prevent blowing or loss of material. Where spillage does occur, the material shall be picked up immediately by the collector or transporter and returned to the vehicle or container and the area properly cleaned.

(Code 1996, § 106.03)

Sec. 40-4~~6~~2. Frequency of collection.

All solid waste shall be collected from all premises with~~in~~ the City, including residential, commercial, industrial and institutional premises, at least once each week.

(Code 1996, § 106.04)

~~Sec. 40-43. Location of containers.~~

~~Containers for the storage of solid waste awaiting collection shall be placed outdoors at some easily accessible place by the ownerOwner or occupant of the premises served. Said containers awaiting collection shall not be placed on or block any City streets and/or sidewalks at any time.~~

~~(Code 1996, § 106.05)~~

Sec. 40-4~~7~~4. Separation of yard waste required.

All yard waste shall be separated by the ~~owner~~Owner or occupant from all other garbage and refuse accumulated on the premises and shall be lawfully disposed of.

(Code 1996, § 106.06)

Sec. 40-4~~8~~5. Collection of leaf and grass clippings.

Leaf and grass clippings shall be contained in biodegradable bags so as to prevent the dispersal of such waste upon the premises served or upon adjacent property or public rights-of-way. A licensed collector can pick up curbside leaf and grass clipping waste in biodegradable bags.

(Code 1996, § 106.07)

Sec. 40-4~~9~~6. Right of entry.

Solid waste collectors are authorized to enter upon private property for the purpose of collecting solid waste therefrom as required by this article; however, solid waste collectors shall not enter dwelling units or other buildings.

(Code 1996, § 106.08)

~~Sec. 40-47. Collector's license.~~

~~No person shall engage in the business of collecting, transporting, processing or disposing of solid waste other than waste produced by that person within the city without first obtaining from the city an annual license in accordance with the following:~~

- ~~(1) *Application.* Application for a solid waste collector's license shall be made to the clerk and provide the following:~~
 - ~~a. *Name and address.* The full name and address of the applicant, and if a corporation, the names and addresses of the officers thereof.~~
 - ~~b. *Equipment.* A complete and accurate listing of the number and type of collection and transportation equipment to be used.~~
 - ~~c. *Collection program.* A complete description of the frequency, routes and method of collection and transportation to be used.~~
 - ~~d. *Disposal.* A statement as to the precise location and method of disposal or processing facilities to be used.~~
- ~~(2) *Insurance.* No collector's license shall be issued until and unless the applicant therefor, in addition to all other requirements set forth, shall file and maintain with the city evidence of satisfactory public liability insurance covering all operations of the applicant pertaining to such business and all equipment and vehicles to be operated in the conduct thereof in the following minimum amounts:~~

Bodily Injury:	\$100,000.00 per person.
	\$300,000.00 per occurrence.
Property Damage:	\$50,000.00

~~Each insurance policy required hereunder shall include as a part thereof provisions requiring the insurance carrier to notify the city of the expiration, cancellation or other termination of coverage not less than ten days prior to the effective date of such action.~~

- ~~(3) *License fee.* A license fee in the amount of \$100.00 shall accompany the application for a solid waste collector's license. In the event the requested license is not granted, the fee paid shall be refunded to the applicant.~~
- ~~(4) *License issued.* If the City Clerk upon investigation finds the application to be in order and determines that the applicant will collect, transport, process or dispose of solid waste without hazard to the public health or damage to the environment and in conformity with law and ordinance, the requested license shall be issued to be effective for a period of one year from the date approved.~~
- ~~(5) *License renewal.* An annual license may be renewed simply upon payment of the required fee, provided the applicant agrees to continue to operate in substantially the same manner as provided in the original application and provided the applicant furnishes the clerk with a current listing of vehicles, equipment and facilities in use.~~

~~(6) License not transferable. No license authorized by this article may be transferred to another person.~~

~~(7) Owner may transport. Nothing herein is to be construed so as to prevent the owner **Owner** from transporting solid waste accumulating upon premises owned, occupied or used by him, provided such refuse is disposed of properly in an approved sanitary disposal project.~~

~~(8) Grading or excavation excepted. No license or permit shall be required for the removal, hauling, or disposal of earth and rock material from grading or excavation activities; however, all such materials shall be conveyed in tight vehicles, trucks or receptacles so constructed and maintained that none of the material being transported shall spill upon the public rights of way.~~

~~(9) Business office. Each licensed garbage collector shall maintain an office equipped with a telephone with some person in attendance during ordinary office hours. The person in charge of the office shall be capable of handling requests for service, complaints and other routine business.~~

~~(10) Designated transport. All solid waste picked up within the city shall be transported to the sanitary landfill facility designated by the county solid waste commission.~~

~~(Code 1996, § 106.09)~~

~~Sec. 40-48. Collection fees.~~

~~(a) Generally. Fees for collection of solid waste by licensed collectors shall be based upon the volume of waste collected from individual dwelling units. The city manager **City Manager** shall verify the method of proposed collection is volume based. Licensed collectors shall be responsible for customer billing and collection. The billing method for solid waste collection shall correspond with billing for electric service.~~

~~(b) Recycling fee. A recycling fee in the amount of \$3.75 per month per dwelling unit shall be paid and shall be billed by the city financial office monthly.~~

~~(c) Landfill fees. A landfill fee shall be billed by the city financial office monthly as follows:~~

Residential units	\$1.75
Commercial/industrial level 1	\$2.75
Commercial/industrial level 2	\$35.00
Commercial/industrial level 3	\$475.00
Commercial/industrial level 4	\$900.00

~~(1) The landfill fee billing method will correspond to electric meters and their responsible party.~~

~~(2) Landfill fees collected shall be used to not only offset the city's responsibilities associated with the landfill's usage, but also be used for other programs established by the city to deter the overuse of the current landfill for those items that, if not for these established programs, would otherwise potentially end up at the landfill. These program expenditures shall include, but not be limited to:~~

- ~~a. Expenditures directly related to the costs of the handling of grass clippings and mulch at the city's leaf and grass clippings collection site located at 100 East Ohio Street.~~
- ~~b. Expenditures directly related to the costs of the handling and grinding of trees and wood chips created at the city's tree collection site located at 100 East Ohio Street.~~
- ~~c. Expenditures directly related to the costs of collection and disposal of items from the annual city wide cleanup.~~

~~(Code 1996, § 106.10; Ord. No. 2018-1815, § 1, 8-20-2018)~~

Secs. 40-~~5049~~—40-69. Reserved.

ARTICLE III. TREES, BRUSH AND LEAVES

Sec. 40-70. Public dumping ground.

A public dumping ground for the exclusive use of residents of the city for the disposing of trees, brush and leaves is established and located at the designated area at 100 Ohio Street.

(Code 1996, § 108.01)

Sec. 40-71. Fires prohibited.

It is unlawful for any unauthorized person to set a fire in any part of the public dumping ground.

(Code 1996, § 108.02)

Sec. 40-72. Defacing of signs prohibited.

It is unlawful to destroy, damage or deface any sign erected or posted by the city on or near the dumping ground to display the rules and regulations regarding dumping of materials.

(Code 1996, § 108.03)

Sec. 40-73. Hours for dumping.

The council shall have the right to establish by resolution the hours during which the dumping ground will be open for public use. It is unlawful for any person or persons to deposit any trees, brush or leaves at the dumping ground except during the hours above prescribed.

(Code 1996, § 108.04)

Sec. 40-74. Other uses prohibited.

It is further unlawful for any person to utilize the public dumping ground for any purpose other than depositing trees, brush or leaves.

(Code 1996, § 108.05)

Sec. 40-75. Scavenging prohibited.

It is unlawful for any person to scavenge the waste material which is deposited in the public dumping ground or to remove any items from the site without the permission of the ~~city~~ [City Manager](#).

(Code 1996, § 108.06)

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this _____ day of _____, 202____.

CITY OF WEBSTER CITY, IOWA

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

ORDINANCE NO. 2021- _____

AN ORDINANCE REPEALING THE CODE OF ORDINANCES OF THE CITY OF WEBSTER CITY, IOWA, 2019, BY AMENDING CHAPTER 40, PERTAINING TO SOLID WASTE WITHIN THE CORPORATE LIMITS OF THE CITY OF WEBSTER CITY, IOWA.

BE IT ENACTED by the City Council of the City of Webster City, Iowa, as follows, to-wit:

SECTION 1. SECTION MODIFIED. Chapter 40 of the Code of Ordinances of the City of Webster City, Iowa, 2019, pertaining to Solid Waste within the Corporate Limits of the City of Webster City, Iowa is hereby repealed and the following adopted in lieu thereof:

Chapter 40 SOLID WASTE¹

ARTICLE I. IN GENERAL

Sec. 40-1. Purpose.

The purpose of this chapter pertaining to solid waste control is to provide for the sanitary storage, collection and disposal of solid waste and, thereby, to protect the citizens of the city from such hazards to their health, safety and welfare as may result from the uncontrolled disposal of solid waste.

(Code 1996, § 105.01)

Sec. 40-2. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Approved incinerator means equipment or facilities for the enclosed burning of refuse having a stack adequate to maintain a draft sufficient for efficient combustion and equipped with a screen sufficiently fine to prevent ejection of particles of burning materials as acceptable to the environmental protection commission.

Back yard burning means the disposal of residential waste by open burning on the premises of the property where such waste is generated.

Burn barrel means a container used for the purposes of burning residential waste as defined in this section, excluding garbage, plastics, tires and trade waste.

Collector means any person authorized by the City to gather garbage, refuse or solid waste from public and private places.

¹State law reference(s)—Solid waste disposal, Code of Iowa § 455B.301 et seq.

Compost means organic material resulting from biological decomposition of waste which can be used as a soil conditioner or soil amendment.

Construction and demolition waste means waste building materials including wood, metals and rubble which result from construction or demolition of structures. Such waste shall also include trees.

Construction and demolition waste disposal site means a sanitary landfill which accepts only construction and demolition wastes.

Contaminated sharps means all discarded sharp items derived from patient care in medical, research, or industrial facilities including glass vials containing materials defined as infectious, suture needles, hypodermic needles, scalpel blades, and Pasteur pipettes.

Discard means to place, cause to be placed, throw, deposit or drop.

Dwelling unit means a structure or the part of a structure that is used as a home, residence or sleeping place.

Executive director means the executive director of the state department of natural resources or any designee.

Garbage means all solid and semisolid, putrescible animal and vegetable waste resulting from the handling, preparing, cooking, storing, serving and consuming of food or of material intended for use as food, and all offal, excluding useful industrial by-products, and includes all such substances from all public and private establishments and from all residences.

Landscape waste means any vegetable or plant waste except garbage. The term includes trees, tree trimmings, branches, stumps, brush, weeds, leaves, grass, shrubbery and yard trimmings.

Leachate means fluid that has percolated through solid waste and which contains contaminants consisting of dissolved or suspended materials, chemicals, or microbial waste products from the solid waste.

Litter means any garbage, rubbish, trash, refuse, waste materials or debris.

Open burning means any burning of combustible materials where the products of combustion are emitted into the open air without passing through a chimney or stack.

Open dumping means the depositing of solid waste on the surface of the ground or into a body or stream of water.

Owner means, in addition to the record titleholder, any person residing in, renting, leasing, occupying, operating or transacting business in any premises, and as between such parties the duties, responsibilities, liabilities and obligations hereinafter imposed shall be joint and several.

Radioactive materials means a solid, liquid or gaseous material that emits radiation.

Refuse means putrescible and non-putrescible waste, including, but not limited to, garbage, rubbish, ashes, incinerator residues, street cleanings, market and industrial solid waste and sewage treatment waste in dry or semisolid form.

Residential waste means any refuse generated on the premises as a result of residential activities. The term "residential waste" includes landscape waste grown on the premises or deposited thereon by the elements, but excludes garbage, tires and trade wastes.

Rubbish means non-putrescible solid waste consisting of combustible and non-combustible waste, such as ashes, paper, cardboard, tin cans, yard waste, wood, glass, bedding, crockery or litter of any kind.

Rubble means stone, brick or similar inorganic matter.

Sanitary disposal means a method of treating solid waste so that it does not produce a hazard to the public health or safety or create a nuisance.

Sanitary disposal project means all facilities and appurtenances, including all real and personal property connected with such facilities, which are acquired, purchased, constructed, reconstructed, equipped, improved, extended, maintained, or operated to facilitate the final disposition of solid waste without creating a significant hazard to the public health or safety, and which are approved by the executive director.

Solid waste means garbage, refuse, rubbish, and other similar discarded solid or semisolid materials, including, but not limited to, such materials resulting from industrial, commercial, agricultural, and domestic activities. Solid waste may include vehicles, as defined by the Code of Iowa § 321.1.

Solid waste collection means the gathering of solid waste from public and private places.

Solid waste collection service means a publicly or privately operated agency, business or service engaged in the collection and transportation of solid waste for disposal purposes.

Solid waste storage means the holding of solid waste pending intermediate or final disposal.

Toxic and hazardous waste means waste materials, including, but not limited to, poisons, pesticides, herbicides, acids, caustics, pathological waste, flammable or explosive materials and similar harmful waste which requires special handling and which must be disposed of in such a manner as to conserve the environment and protect the public health and safety.

Yard waste means any debris such as grass clippings, leaves, garden waste, brush and trees. Yard waste does not include tree stumps.

(Code 1996, § 105.02)

Sec. 40-3. Sanitary disposal required.

It shall be the duty of each Owner to provide for the sanitary disposal of all refuse accumulating on the Owner's premises before it becomes a nuisance as outlined in Chapter 32 of the municipal code.

(Code 1996, § 105.10)

Sec. 40-4. Health hazard.

It is unlawful for any person to permit to accumulate on any premises, improved or vacant, or on any public place, such quantities of solid waste, either in containers or not, that shall constitute a health or sanitation hazard.

(Code 1996, § 105.03)

Sec. 40-5. Fire hazard.

It is unlawful for any person to permit to accumulate quantities of solid waste within or close to any building, unless the same is stored in containers in such a manner as not to create a fire hazard.

(Code 1996, § 105.04)

Sec. 40-6. Littering prohibited.

No person shall discard any litter onto or in any water or land, except that nothing in this section shall be construed to affect the authorized collection and discarding of such litter in or on areas or receptacles provided for such purpose. When litter is discarded from a motor vehicle, the driver of the motor vehicle shall be responsible for the act in any case where doubt exists as to which occupant of the motor vehicle actually discarded the litter.

(Code 1996, § 105.06)

Sec. 40-7. Open dumping prohibited.

No person shall dump or deposit or permit the dumping or depositing of any solid waste at any place other than a sanitary disposal project approved by the executive director, unless a special permit to dump or deposit solid waste on land owned or leased by such person has been obtained from the executive director. However, this section does not prohibit the use of dirt, stone, brick or similar inorganic material for fill, landscaping, excavation, or grading at places other than a sanitary disposal project.

(Code 1996, § 105.07)

State law reference(s)—Similar provisions, Code of Iowa § 455B.307.

Sec. 40-8. Toxic and hazardous waste.

The collection, storage and disposal of toxic and hazardous waste shall be subject to the following:

- (1) *Labeling.* All containers used for the storage, collection or transportation of toxic or hazardous waste shall be plainly marked so as to provide adequate notice of the contents thereof.
- (2) *Vehicles and containers.* All vehicles and containers used for the storage, collection and transportation of toxic and hazardous waste shall be so constructed that they can be loaded, moved and unloaded in a manner that does not create a danger to public health or safety and in compliance with federal and state laws, rules and regulations.
- (3) *Disposal.* No person shall deposit in a solid waste container or otherwise offer for collection any toxic or hazardous waste. Such materials shall be transported and disposed of as prescribed by the executive director.

(Code 1996, § 105.08)

Sec. 40-9. Solid waste storage containers.

Any Owner of a premises where refuse accumulates shall provide and at all times maintain in good order and repair portable solid waste storage containers for refuse in accordance with the following:

- (1) *Container specifications.* Solid waste storage containers shall comply with the following specifications:
 - a. *Residential.*
 - (i) Residential solid waste storage containers which shall be of not less than 20 gallons or not more than 100 gallons in nominal capacity; shall be leak-proof, waterproof and fitted with a fly-tight lid which shall be kept in place except when depositing or removing the contents thereof. They shall have handles, bails or other suitable lifting devices or features and be of a type originally manufactured for the storage of residential waste with tapered sides for easy emptying. They shall be of light weight and sturdy construction with the total weight of any individual containers and contents not exceeding 75 pounds. Galvanized metal containers, rubber or fiberglass containers and plastic containers which do not become brittle in cold weather may be used. Disposable containers or other containers as approved by the city may also be used; or
 - (ii) Residential solid waste storage bags which shall be not less than 30-gallons or not more than 35-gallon waste bags. Waste bags shall be leak proof, waterproof, and of lightweight and sturdy construction, and the total weight of any individual waste bag, including solid waste, shall not exceed 50 pounds. Such waste bags shall be purchased by Owners and occupants at retail stores or other places where they are sold. Waste bags shall be placed for on-premises storage in solid waste storage containers until regularly scheduled service date. Disposable waste bags as approved by the city may also be used.
 - b. *Commercial.* Every person owning, managing, operating, leasing or renting any commercial premises where an excessive amount of refuse accumulates and where its storage in portable solid waste storage containers as required above is impractical, shall maintain metal bulk solid waste storage containers approved by the city.
- (2) *Location of containers.* Residential solid waste storage containers shall be stored upon the residential premises. Commercial solid waste storage containers shall be stored upon private property, unless the Owner has been granted written permission from the city to use public property for such purposes. The solid waste storage container site shall be well-drained; fully accessible to collection equipment, public health personnel and fire inspection personnel.
- (3) *Nonconforming containers.* Solid waste storage containers which are not adequate will be collected together with their contents and disposed of after due notice to the Owner.

(Code 1996, § 105.09)

Sec. 40-10. Over-filling solid waste storage containers.

It is the duty of every person using or maintaining a solid waste storage container to cause the same to be emptied of its contents before it is so full that the cover will no longer fit tightly.

Sec. 40-11. Prohibited practices.

It is unlawful for any person to:

- (1) *Unlawful use of containers.* Deposit refuse in any solid waste containers not owned by such person without the written consent of the Owner of such containers.
- (2) *Interfere with collectors.* Interfere in any manner with solid waste collection equipment or with solid waste collectors in the lawful performance of their duties as such, whether such equipment or collectors be those of the city, or those of any other authorized waste collection service.
- (3) *Radioactive material.* Dispose of radioactive material in a sanitary disposal project. Luminous timepieces are exempt.
- (4) *Unlawful collection.* Engage in the business of collecting, transporting, processing or disposing of refuse within the city without a valid license therefor.
- (5) *Incinerators.* Burn rubbish or garbage except in approved incinerators so maintained and operated as to prevent the emission of objectionable odors or particulate matter.

(Code 1996, § 105.11)

Secs. 40-12—40-38. Reserved.***ARTICLE II. COLLECTION AND TRANSPORTATION*****Sec. 40-39. Reservation of City's Rights**

The City reserves the right to enter into a contract or issue a permit to operate at any time with any license holder or others, for the collection and disposal of garbage and refuse within the City, or may itself operate and maintain such a service.

Sec. 40-40 Preparation of solid waste for collection

Any Owner of a premises where refuse accumulates shall be responsible for subscribing to solid waste collection service or hauling their own solid waste at least once per week. It is the Owner's responsibility to prepare for solid waste collection day in accordance to the following:

- (1) No Owner shall place solid waste storage containers or bags in front of premises more than 12 hours before the date and time designated for solid waste collection. No Owner shall allow solid waste storage containers to remain in front of premises for more than 12 hours after the date and time designated for solid waste collection. When retrieving

the storage container, it is the Owner's responsibility to pick up litter on or along the boundary of their premises.

- (2) Solid waste collection services may require that solid waste bags be removed from solid waste storage containers and placed at curbside for pick up on collection day. Owner
- (3) Containers for the storage of solid waste or bags awaiting collection shall be placed outdoors at the end of the driveway or curb of the premises being served. Said containers or bags awaiting collection shall not be placed on or block any City streets and/or sidewalks at any time and shall meet the following set-out criteria:
 - a. Containers must be on the curb of their premises with the lids opening towards the street or the alley. If there is no curb or driveway, the container must be placed on the edge of the street in front of the premises with the wheels of the container abutting the premises.
 - b. Container location must be a minimum of three feet away from obstacles such as, but not limited to, parked vehicles, mailboxes, and other obstructions prohibiting the collector to empty the container.
 - c. Solid waste bags must be on the curb of their premises free from obstacles that would prohibit the collector from disposing of the bag.

(Code 1996, § 106.05)

Sec. 40-41. Collection service.

The collection of solid waste within the city shall be only by collectors licensed by the city. It is unlawful for any person to collect or haul garbage, solid waste or refuse within the city except from their own residence or business premises without first obtaining a license from the city.

(Code 1996, § 106.01)

Sec. 40-42. Collector's license.

No person shall engage in the business of collecting, transporting, processing or disposing of solid waste other than waste produced by that person within the city without first obtaining from the city an annual license in accordance with the following:

- (1) *Application.* Application for a solid waste collector's license shall be made to the City Clerk on forms provided by the City Clerk and provide the following:
 - a. *Name and address.* The full legal name and address of the applicant, and if a corporation, the legal names and addresses of the officers thereof.
 - b. *Equipment.* A complete and accurate listing of the number and type of collection and transportation equipment to be used.

- c. *Collection program.* A complete description of the frequency, routes and method of collection and transportation to be used.
- d. *Disposal.* A statement as to the precise location and method of disposal or processing facilities to be used. (2) *Insurance.* No collector's license shall be issued until and unless the applicant therefor, in addition to all other requirements set forth, shall file and maintain with the city evidence of satisfactory public liability insurance covering all operations of the applicant pertaining to such business and all equipment and vehicles to be operated in the conduct thereof in the following minimum amounts:

Bodily Injury:	\$500,000.00 per person.
	\$1,000,000.00 per occurrence.
Property Damage:	\$500,000.00

- Each insurance policy required hereunder shall include as a part thereof provisions requiring the insurance carrier to notify the city of the expiration, cancellation or other termination of coverage not less than ten days prior to the effective date of such action.
- (3) *License fee.* A license fee in the amount of \$100.00 shall accompany the application for a solid waste collector's license. In the event the requested license is not granted, the fee paid shall be refunded to the applicant.
- (4) *License issued.* If the City Clerk upon investigation finds the application to be in order and determines that the applicant will collect, transport, process or dispose of solid waste without hazard to the public health or damage to the environment and in conformity with law and ordinance, the City Clerk shall refer the license for approval to the City Manager. Upon approval from the City Manager, the City Clerk shall issue the requested license. . All licenses shall expire on December thirty-first of the year of issue.
- (5) *License renewal.* An annual license may be renewed simply upon payment of the required fee, provided the applicant agrees to continue to operate in substantially the same manner as provided in the original application and provided the applicant furnishes the City Clerk with a current listing of vehicles, equipment and facilities in use and evidence of current satisfactory insurance as outlined in Sec 40-42 (2).
- (6) *License not transferable.* No license authorized by this article may be transferred to another person or organization.
- (7) *Owner may transport.* Nothing herein is to be construed so as to prevent the Owner from transporting solid waste accumulating upon premises owned, occupied or used by him, provided such refuse is disposed of properly in an approved sanitary disposal project.
- (8) *Grading or excavation excepted.* No license or permit shall be required for the removal, hauling, or disposal of earth and rock material from grading or excavation activities; however, all such materials shall be conveyed in tight vehicles, trucks or receptacles so constructed and maintained that none of the material being transported shall spill upon the public rights-of-way.

- (9) *Business office.* Each licensed garbage collector shall maintain an office equipped with a telephone with some person in attendance during ordinary office hours. The person in charge of the office shall be capable of handling requests for service, complaints and other routine business.
- (10) *Designated transport.* All solid waste picked up within the city shall be transported to the sanitary landfill facility designated by the county solid waste commission.
- (11) *Revocation of license.* The City Manager may, for repeated violations of the provisions of this chapter, upon recommendation of the City Clerk, revoke any license issued after reasonable notice and opportunity for hearing to the licensee.

(Code 1996, § 106.09)

Sec. 40-43. Collection fees.

- (a) *Generally.* Fees for collection of solid waste by licensed collectors shall be based upon the volume of waste collected from individual dwelling units. Licensed collectors shall be responsible for customer billing and collection. The billing method for solid waste collection shall correspond with billing for electric service.
- (b) *Recycling fee.* A recycling fee in the amount of \$3.75 per month per dwelling unit shall be paid by city utility customers and shall be billed by the city financial office monthly.
- (c) *Landfill fees.* A landfill fee shall be billed by the city financial office monthly as follows:

Residential units	\$1.75
Commercial/industrial— level 1	\$2.75
Commercial/industrial— level 2	\$35.00
Commercial/industrial— level 3	\$475.00
Commercial/industrial— level 4	\$900.00

- (1) The landfill fee billing method will correspond to electric meters and their responsible party.
- (2) Landfill fees collected shall be used to not only offset the city's responsibilities associated with the landfill's usage, but also be used for other programs established by the city to deter the overuse of the current landfill for those items that, if not for these established programs, would otherwise potentially end up at the landfill. These program expenditures shall include, but not be limited to:
 - a. Expenditures directly related to the costs of the handling of grass clippings and mulch at the city's leaf and grass clippings collection site located at 100 East Ohio Street.

- b. Expenditures directly related to the costs of the handling and grinding of trees and wood chips created at the city's tree collection site located at 100 East Ohio Street.
- c. Expenditures directly related to the costs of collection and disposal of items from the annual city-wide cleanup.

(Code 1996, § 106.10; Ord. No. 2018-1815, § 1, 8-20-2018)

Sec. 40-44. Collection vehicles.

Vehicles or containers used for the collection and transportation of garbage and similar putrescible waste or solid waste containing such materials shall be leak-proof, durable and of easily cleanable construction. They shall be cleaned to prevent nuisances, pollution or insect breeding and shall be maintained in good repair.

(Code 1996, § 106.02)

Sec. 40-45. Loading.

Vehicles or containers used for the collection and transportation of any solid waste shall be loaded and moved in such a manner that the contents will not fall, leak, or spill therefrom, and shall be covered to prevent blowing or loss of material. Where spillage does occur, the material shall be picked up immediately by the collector or transporter and returned to the vehicle or container and the area properly cleaned.

(Code 1996, § 106.03)

Sec. 40-46. Frequency of collection.

All solid waste shall be collected from all premises within the City, including residential, commercial, industrial and institutional premises, at least once each week.

(Code 1996, § 106.04)

Sec. 40-47. Separation of yard waste required.

All yard waste shall be separated by the Owner or occupant from all other garbage and refuse accumulated on the premises and shall be lawfully disposed of.

(Code 1996, § 106.06)

Sec. 40-48. Collection of leaf and grass clippings.

Leaf and grass clippings shall be contained in biodegradable bags so as to prevent the dispersal of such waste upon the premises served or upon adjacent property or public rights-of-way. A licensed collector can pick up curbside leaf and grass clipping waste in biodegradable bags.

(Code 1996, § 106.07)

Sec. 40-49. Right of entry.

Solid waste collectors are authorized to enter upon private property for the purpose of collecting solid waste therefrom as required by this article; however, solid waste collectors shall not enter dwelling units or other buildings.

(Code 1996, § 106.08)

Secs. 40-50—40-69. Reserved.

ARTICLE III. TREES, BRUSH AND LEAVES

Sec. 40-70. Public dumping ground.

A public dumping ground for the exclusive use of residents of the city for the disposing of trees, brush and leaves is established and located at the designated area at 100 Ohio Street.

(Code 1996, § 108.01)

Sec. 40-71. Fires prohibited.

It is unlawful for any unauthorized person to set a fire in any part of the public dumping ground.

(Code 1996, § 108.02)

Sec. 40-72. Defacing of signs prohibited.

It is unlawful to destroy, damage or deface any sign erected or posted by the city on or near the dumping ground to display the rules and regulations regarding dumping of materials.

(Code 1996, § 108.03)

Sec. 40-73. Hours for dumping.

The council shall have the right to establish by resolution the hours during which the dumping ground will be open for public use. It is unlawful for any person or persons to deposit any trees, brush or leaves at the dumping ground except during the hours above prescribed.

(Code 1996, § 108.04)

Sec. 40-74. Other uses prohibited.

It is further unlawful for any person to utilize the public dumping ground for any purpose other than depositing trees, brush or leaves.

(Code 1996, § 108.05)

Sec. 40-75. Scavenging prohibited.

It is unlawful for any person to scavenge the waste material which is deposited in the public dumping ground or to remove any items from the site without the permission of the City Manager.

(Code 1996, § 108.06)

SECTION 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this _____ day of _____, 202____.

CITY OF WEBSTER CITY, IOWA

John Hawkins, Mayor

ATTEST:

Karyl K. Bonjour, City Clerk



MEMORANDUM

TO: Mayor and Council

FROM: Daniel Ortiz-Hernandez, City Manager
Ken Wetzler, Public Works Director

DATE: December 27, 2021

RE: Final Acceptance of the 2021 Bridge Repair Project

SUMMARY: The 2021 Bridge Repair Project is complete. Project acceptance and final payment authorization needs to be considered by the City Council. The project consisted of performing repairs to the Overpass Drive Bridge over the CN Railroad and the Second Street Bridge over the Boone River.

PREVIOUS COUNCIL ACTION: Council authorized the CIP for Bridge Repairs.

BACKGROUND/DISCUSSION: The 2021 Bridge Repair Project included the following:
Overpass Drive Bridge Repairs (026350);

1. 6 deck joints
2. 1 deck spall

Second Street Bridge Repairs (026370);

1. 2 deck joints
2. 2 cantilever sidewalk beams
3. Clean and paint girder ends and bearings

Original contract with Jasper Construction Services, Inc., Newton, Iowa	\$ 133,565.00
Additional work requested amounts Change Order # 1 -October 18 th 2021	\$ 8,160.00
Final Quantity Adjustment	\$ 0.00
Total contract price	\$ 141,725.00
Net Payment Due in 30 days	\$ 141,725.00

FINANCIAL IMPLICATIONS: Funding for the project is from Road Use Tax.

RECOMMENDATION: The Project Engineer and City Staff recommend the project be accepted, and authorization of the final pay estimate in the amount of \$0.00 and release the retainage in the amount of \$141,725.00 in thirty days to Jasper Construction Services Inc., 928 N. 19th Ave E #1863, Newton, Iowa be approved by resolution.

ALTERNATIVES: This completes the project.

RESOLUTION NO. 2022 - _____

**ACCEPTING WORK, AUTHORIZING OF FINAL PAYMENT OF \$0.00 AND
RELEASE OF RETAINAGE IN THE AMOUNT OF \$141,725.00 IN 30 DAYS TO
JASPER CONSTRUCTION SERVICES INC., NEWTON, IOWA FOR COMPLETION
OF THE 2021 BRIDGE REPAIR PROJECT**

WHEREAS, on July 19th, 2021 the City Council of the City of Webster City, Iowa did enter into a contract with Jasper Construction Services Inc., 928 N. 19th Ave. E #1863, Newton, Iowa, for completion of the 2021 Bridge Repair Project and,

WHEREAS, the improvements made by this contract repaired deficiencies to the Overpass Drive Bridge and the Second Street Bridge.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa as follows:

1. That the project be accepted as recommended by the Public Works Director and City Staff.
2. That the final estimate in the amount of \$0.00 paid now and retainage in the amount of \$141,725.00 is authorized to be paid to Jasper Construction Services Inc., Newton, Iowa, thirty days from the date of this resolution.

Passed and adopted this 3th day of January, 2022.

Mayor

ATTEST: _____
Karyl K. Bonjour, City Clerk



December 14, 2021

Ken Wetzler
City of Webster City
400 East Second Street
Webster City, Iowa 50595

RE: 2021 BRIDGE REPAIR PROJECT
PAY APPLICATION NO. 1 (FINAL), PROJECT APPROVAL, AND RELEASE OF
RETAINAGE

Dear Ken:

Payment Application No. 1 is the final pay application for the project. All work has been completed as per the contract documents, and we are recommending acceptance of the project. Upon City Council's acceptance of the project, the withheld retainage in the amount of \$141,725.00 should be released after 30 days after acceptance.

Once approved, please send one copy to the contractor, and send one copy to my attention at Shuck-Britson. If you have any questions or comments on this pay application please feel free to contact me at your convenience. Thank you.

Sincerely,

SHUCK-BRITSON, INC.

A handwritten signature in blue ink that reads 'Anna J. Gahm'.

Anna J. Gahm, E.I.
Project Manager

cc: Matt Alcazar



MEMORANDUM

TO: Mayor and Council

FROM: Daniel Ortiz-Hernandez, City Manager
Ken Wetzler, Public Work director

DATE: December 27, 2021

RE: Change Order No. 3, 2021 Second Street Reconstruction Project

SUMMARY: This change order consists of adjusting quantities made in the field which included work and bend construction of a 36" pipe, temporary water service connection for two residences north of Third Street and water main and fittings.

PREVIOUS COUNCIL ACTION: The Council Awarded the 2021 Second Street Reconstruction Project to Rasch Construction on February 1, 2021.

BACKGROUND/DISCUSSION: Reason for the Change Order is as follows: During installation of the watermain on Fair Avenue the storm sewer pipe was found to be collapsed and the connection intake was deteriorated to a point of replacement. The grading on the east side of Overpass Drive required modification due to a storm sewer pipe was found to go nowhere. Plus providing fall Hydraulic erosion control seeding.

Original contract with Rasch Construction Inc., Fort Dodge, IA	\$ 4,315,117.50
Change Order #1 Increase Approved May 3 rd	\$ 10,099.10
Change Order # 2 Increase Approved Oct 18th	\$ 8,022.00
Change Order #3 Decrease	<u>(\$ 50,878.41)</u>
Revised Contract price	\$ 4,282,360.19

FINANCIAL IMPLICATIONS: Funding for the project will be from general obligation bonds.

RECOMMENDATION: Staff recommends approving the Change Order #3 per the attached resolution for the revised contract price of \$4,282,360.19.

ALTERNATIVES: No alternative are recommended

RESOLUTION NO. 2022 - _____

**APPROVING CHANGE ORDER NO. 3 TO THE 2021 SECOND STREET
RECONSTRUCTION PROJECT WITH RASCH CONSTRUCTION, INC., 1825
JOHNSON AVENUE, FORT DODGE, IOWA.**

WHEREAS, on February 1, 2021, the City of Webster City, Iowa did enter into a contract with Rasch Construction, Inc., 1825 Johnson Avenue, Fort Dodge, Iowa for completion of the 2021 Second Street Reconstruction Project.

WHEREAS, contract Change Order No. 3 has been prepared as follows:
Reason for change: Quantities adjustments made in the field. Work and bend construction of a 36" pipe, temporary water service connection for two residences north of 3rd Street and water main and fittings.

By virtue of such changes in the Contract, the following revisions shall be made in the Contract price:

Original Contract Price	\$4,315,117.50
Contract Price Increase Change Order No.1 May 3rd	\$10,099.10
Contract Price Increase Change Order No. 2 Oct 18th	\$ 8,022.00
Contract Price Decrease Change Order No. 3	<u>(\$50,878.41)</u>
Revised Contract Price	\$4,282,360.19

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, that Change Order No. 3 to the 2021 Second Street Reconstruction Project contract with Rasch Construction, Inc., 1825 Johnson Avenue, Fort Dodge, Iowa, as described above and attached hereto is hereby approved.

Passed and adopted this 3rd day of January, 2022.

Mayor

ATTEST: _____
Karyl K. Bonjour, City Clerk

CHANGE ORDER NO. 3

OWNER: City of Webster City

PROJECT: 2021 Second Street
Reconstruction Project
S&A PROJECT #: 119.0463.01A

To: Rasch Construction Inc.
Contractor
1828 Johnson Avenue
Address
Fort Dodge, Iowa 50501
City, State, Zip

You are directed to make the following changes in this contract:

1. Description of change to be made:

Quantity adjustments of contract items for changes made in the field for items 2.04 to 9.04C. Additional work and bend construction of 36" pipe along 36th Street (item 4.29). Added temporary water service connection for two residences north of Third Street along Beach Street (item 5.37). Increased water main and fittings at Beach and Third Street connection to existing (items 5.38 and 5.39).

2. Reason for Change:

Close out of a majority of base bid items and close out of all items for bid alternate B and bid alternate C. Added item 9.29 for additional work to shift 36" RCP pipe along Beach street to avoid underground electrical conduit. Added items 5.37 to 5.39 for proposed water main rerouting to avoid sanitary lift station; to reroute water main the existing water main needed to be shut off. A temporary service was ran from a hydrant off Third Street to 501 and 506 Beach Street; field discovery of the existing water main at Beach Street and Third Street was 12" and not 10" as shown in plans.

3. Settlement for the cost of making the change shall be as follows:

Item No.	Item Description	Quantity	Unit	Unit Price	Total Price
2.04	Subgrade Preparation, 12" Depth	68	CY	\$ 2.00	\$ 136.00
2.05	Core Out Excavation	-480	CY	\$ 10.00	\$ (4,800.00)
2.06	Subbase, Modified, 12" Depth (City Furnished)	68	SY	\$ 5.00	\$ 340.00
4.04	Sanitary Sewer Service Stub, 4" PVC	-29	EA	\$ 1,450.00	\$ (42,050.00)
4.05	Sanitary Sewer Service Stub, 6" PVC	2	EA	\$ 1,800.00	\$ 3,600.00
4.07	Storm Sewer, Trenched, Class III RCP, 15" Diameter (CI R-2 Bed)	30	EA	\$ 50.00	\$ 1,500.00
4.10	Storm Sewer, Trenched, Class III RCP, 36" Diameter (CI R-2 Bed)	17	LF	\$ 120.00	\$ 2,040.00
5.04	Water Main, Trenched, 10" DIP, Nitrile Gaskets	-20	LF	\$ 80.00	\$ (1,600.00)
5.05	Water Main, Trenched, 12" DIP, Nitrile Gaskets	12	LF	\$ 85.00	\$ 1,020.00
5.15	Fitting, 10" x 8" Tee	-1	EA	\$ 750.00	\$ (750.00)
5.20	Fitting, 10" Solid Sleeve	-2	EA	\$ 500.00	\$ (1,000.00)
5.21	Water Service Stub, Copper Type K, 1"	12	EA	\$ 1,500.00	\$ 18,000.00
5.22	Water Service Stub, Copper Type K, 2"	1	EA	\$ 2,000.00	\$ 2,000.00
5.23	Water Service Stub, Copper Type K	-17	EA	\$ 1,700.00	\$ (28,900.00)
5.24	Water Service Curb Stop and Box	-4	EA	\$ 350.00	\$ (1,400.00)
5.27	Gate Valve, 8"	1	EA	\$ 1,600.00	\$ 1,600.00
5.28	Gate Valve, 10"	-1	EA	\$ 2,000.00	\$ (2,000.00)
5.29	Gate Valve, 12"	1	EA	\$ 2,700.00	\$ 2,700.00
6.04	Intake Type SW-501	1	EA	\$ 3,000.00	\$ 3,000.00
6.09	Remove Intake	1	EA	\$ 500.00	\$ 500.00
7.01	Pavement, PCC, Class C 8"	68.1	SY	\$ 53.00	\$ 3,609.30
7.03	Curb and Gutter, 2.5' Wide, 6"	20.3	LF	\$ 49.00	\$ 994.70
7.05	Removal of Sidewalk	84	SY	\$ 6.00	\$ 504.00
7.07	Sidewalk, PCC, 4"	-55.33	SY	\$ 48.00	\$ (2,655.84)
7.08	Sidewalk, PCC, 6"	7.2	SY	\$ 60.00	\$ 432.00
7.09	Detectable Warnings	10	SF	\$ 45.00	\$ 450.00
7.13	Full Depth Patches, PCC, 7"	143.67	SY	\$ 115.00	\$ 16,522.05
7.19	Temporary Gravel Access	-107.82	TON	\$ 30.00	\$ (3,234.60)
8.03	Grooves Cut for Pavement Markings	-0.84	STA	\$ 100.00	\$ (84.00)
8.07	Remove and Reinstall City Sign	-1	EA	\$ 400.00	\$ (400.00)
8.08	Install Type A Sign	-20	EA	\$ 200.00	\$ (4,000.00)
9.07	Rock Flume, Erosion Stone	-52.5	TON	\$ 60.00	\$ (3,150.00)
9.08	Rock Flume, Macadam Stone	-3.3	TON	\$ 100.00	\$ (330.00)
9.14	Barbed Wire, Type I	-39	LF	\$ 2.00	\$ (78.00)
9.16	Removal and Reinstallation of Existing Fence, 4' Wood Picket	-47	LF	\$ 85.00	\$ (3,995.00)
9.17	Removal of Fence, Chain Link	-41	LF	\$ 4.00	\$ (164.00)
9.19	Concrete Steps, Type A	24	SF	\$ 100.00	\$ 2,400.00
9.27	Chain Link Fence, Aluminim-Coated Fabric, 6' Height	-39	LF	\$ 30.00	\$ (1,170.00)
11.07	No Excuse Road Opening Bonus, Calendar Days	-29	CD	\$ 1,000.00	\$ (29,000.00)

2.04B	Core Out Excavation	-10	CY	\$	10.00	\$	(100.00)
7.04B	Sidewalk, PCC, 4"	6.1	SY	\$	50.00	\$	305.00
9.03B	Filter Sock, 9"	-180	LF	\$	2.50	\$	(450.00)
9.04B	Filter Sock, Removal	-180	LF	\$	1.00	\$	(180.00)
2.05C	Core Out Excavation	-15	CY	\$	10.00	\$	(150.00)
7.05C	Sidewalk, PCC, 4"	18.9	SY	\$	50.00	\$	945.00
7.06C	Sidewalk, PCC, 6"	15.9	SY	\$	60.00	\$	954.00
7.07C	Detectable Warnings	20	SF	\$	50.00	\$	1,000.00
7.08C	Driveway, Paved, PCC, 6"	-12.1	SY	\$	55.00	\$	(665.50)
7.09C	Full Depth Patches, PCC, 7"	76.8	SY	\$	120.00	\$	9,216.00
9.03C	Filter Sock, 9"	-272	LF	\$	2.50	\$	(680.00)
9.04C	Filter Sock, Removal	-272	LF	\$	1.00	\$	(272.00)
4.29	36" Pipe Bend Fabrication	2	EA	\$	2,244.00	\$	4,488.00
5.37	Beach Street Temporary Water Service	1	LS	\$	1,726.86	\$	1,726.86
5.38	Fittings, 12" x 8" Tee	1	EA	\$	1,000.00	\$	1,000.00
5.39	Fittings, 12" Solid Sleeve	2	EA	\$	698.81	\$	1,397.62
				TOTAL		\$	(50,878.41)

4. This change order will result in a net change in the contract completion time of 0 days and a net change in the cost of the project of -\$50878.41 divided as follows:

	Contract Amount	Contract Completion Date
Approved funds and contract completion date as per (Engineer's Estimate, Contract or last approved C.O.)	\$4,333,238.60	October 31, 2021
Change due to this C.O. (+ or -)	(\$50,878.41)	0
Totals including this C.O.:	\$4,282,360.19	October 31, 2021

The change described herein is understood, and the terms of settlement are hereby agreed to:

Rasch Construction Inc.

CONTRACTOR

By

Benjamin Kohnen

DATE: 12/08/2021

Snyder & Associates, Inc.

ENGINEER

By

John W. Alderman

DATE: 12/22/2021

City of Webster City

OWNER

By

DATE:



MEMORANDUM

TO: Mayor and Council

FROM: Daniel Ortiz-Hernandez, City Manager
Ken Wetzler, Public Works Director
Matt Alcazar, Engineering Tech/Project Coordinator

DATE: December 27, 2021

RE: Change Order No. 4, 2020 HMA Street Improvement Project

SUMMARY: Change Order No. 4 consists of adjusting the final bid quantities amount to match work completed on the project.

PREVIOUS COUNCIL ACTION: The project was approved and contract awarded to Fort Dodge Asphalt Co., 2516 7th Avenue South, Fort Dodge, Iowa on September 8th 2020 by the City Council.

BACKGROUND/DISCUSSION: Approving Change Order No.4 adjusts for not satisfying the compaction specification on all asphalt lifts.

Original contract with Fort Dodge Asphalt, Fort Dodge, Iowa	\$	653,816.10
Change Order No. 1 – Approved April 5 th	\$	27,498.74
Change Order No. 2 – Quantities adjustment Approved June 21 st	\$	2,095.28
Change Order No. 3 – Deduct Approved September 7 th	\$	(32,709.42)
Change Order No. 4 – Adjustment of Bid Quantities	\$	<u>26,767.29</u>
Revised Contract price	\$	677,467.99

FINANCIAL IMPLICATIONS: Funding for the remainder of the project is from Road Use Tax funds and LOSST funds, while allowing for liquidated damages as well.

RECOMMENDATION: Approve Change Order No. 4 per the attached resolution for the revised contract price of \$677,467.99.

ALTERNATIVES: None available at this point.

PUBLIC WORKS DIRECTOR COMMENTS:

CITY MANAGER COMMENTS:

RESOLUTION NO. 2022 - _____

**APPROVING CHANGE ORDER NO. 4 TO THE 2020 HMA STREET IMPROVEMENT PROJECT
WITH FORT DODGE ASPHALT CO., FORT DODGE, IOWA**

WHEREAS, on September 8, 2020, the City Council of the City of Webster City, Iowa, did enter into a contract with Fort Dodge Asphalt Co., Fort Dodge, Iowa, for completion of the 2020 HMA Street Improvement Project, and

WHEREAS, contract Change Order No. 4 has been prepared as follows:
Reason for change - Adjusting the bid tab quantities as constructed during the project.

By virtue of such changes in the Contract, the following revisions shall be made in the Contract price:

Original Contract Price	\$ 653,816.10
Change Order No. 1 – Approved April 5 th 2021	\$ 27,498.74
Change Order No. 2 - Approved June 21 st 2021	\$ 2,095.28
Change Order No. 3 – Approved Deduct September 7 th 2021	\$ (32,709.42)
Change Order No.4 – Adjustment of Bid Quantities	<u>\$ 26,767.29</u>

Revised Contract Price	\$ 677,467.99
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NOW THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa, that Change Order No. 4 to the 2020 HMA Street Improvement Project contract with Fort Dodge Asphalt Co., 2516 7th Avenue South, Fort Dodge, Iowa, as described above and attached hereto is hereby approved.

Passed and adopted this 3rd day of January 2022.

Mayor

ATTEST: _____
Karyl K. Bonjour, City Clerk

December 21, 2021

Matt Alcazar
City of Webster City
400 East Second Street
Webster City, Iowa 50595

RE: PARTIAL PAYMENT APPLICATION NO.2 (FINAL) & RELEASE OF RETAINAGE
2020 HMA STREET IMPROVEMENT PROJECT
S&A PROJECT NO. 120.0363

Dear Matt:

Payment Application No.2(Final) is for final payment on the project with release of retainage 30 days after acceptance by the City. Also included is Change Order No. 4 and a Certificate of Completion. The final punch list item was completed on December 17, 2021.

Change Order No. 4 adjusts all quantities to the final as constructed quantities. Please note under 2. Reason for Change, items are detailed. As reviewed with City staff, included is the removal and replacement of additional curb and gutter sections at Lynx Avenue and the parking lot found in poor shape after milling or to promote gutter flow.

We recommend approval of Change Order No. 4 and Partial Payment Application No.2(Final) in the amount of \$0.00 to Fort Dodge Asphalt Company, and release of retainage in the amount of \$24,303.05 thirty (30) days after council approval.

Once approved, please send one copy of the change order and pay application to the contractor and one copy to my attention at Snyder & Associates. If you have any questions or comments, please feel free to contact me at your convenience. Thank you.

Sincerely

SNYDER & ASSOCIATES, INC.



Paul Jacobson, P.E.
Project Engineer

Enclosures

CC: John Haldeman, P.E., Snyder & Associates, Inc.
Bruce Marsh, Fort Dodge Asphalt Company

APPLICATION FOR PARTIAL PAYMENT NO. 2 (FINAL)

PROJECT: 2020 HMA Street Improvement Project

S&A PROJECT NO.: 120.0363.01

OWNER: City of Webster City
CONTRACTOR: Fort Dodge Asphalt Company
ADDRESS: 2516 7th Ave S.
Fort Dodge, IA 50501
DATE: 12/6/2021

PAYMENT PERIOD: 8/26/2021
to 12/6/2021

1. CONTRACT SUMMARY:

Original Contract Amount: \$ 653,816.10
Net Change by Change Order: \$ 23,651.89
Contract Amount to Date: \$ 677,467.99

CONTRACT PERIOD: TOTAL WORKING DAYS

Original Contract Date: September 9, 2020

Original Contract Time: 40

Added by Change Order: 0

Contract Time to Date: 40

2. WORK SUMMARY:

Total Work Performed to Date: \$ 677,467.99
Liquidated Damages:** \$ (13,000.00)
Retainage: 3.6% \$ 24,303.05
Total Earned Less Retainage & LDs: \$ 640,164.94
Less Previous Applications for Payment: \$ 640,164.94
AMOUNT DUE THIS APPLICATION: \$ -

Time Used to Date: 53

Contract Time Remaining: -13

** 13 days at \$1,000 per day

3. CONTRACTOR'S CERTIFICATION:

The undersigned CONTRACTOR certifies that:

(1) all previous progress payments received from OWNER on account of Work done under the contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment; and

(2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by the application for Payment are free and clear of all liens, claims, security interests, and encumbrances

Fort Dodge Asphalt

CONTRACTOR

By

DATE: 12/06/2021

4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.

ENGINEER

By

DATE: 12/6/2021

5. OWNER'S APPROVAL

OWNER

By

DATE:

6. DETAILED ESTIMATE OF WORK COMPLETED:

ITEM NO.	DESCRIPTION	CONTRACT ITEMS PLAN								COMPLETED WORK TO DATE						
		DIV 1 QTY.	DIV 2 QTY.	DIV 3 QTY.	DIV 4 QTY.	TOTAL QTY.	UNIT	UNIT COST	COST TOTAL	DIV 1 QTY.	DIV 2 QTY.	DIV 3 QTY.	DIV 4 QTY.	TOTAL QTY. TO DATE	CO #	COST TOTAL
		Edgewood	Lynx	E. 2nd	P. Lot					Edgewood	Lynx	E. 2nd	P. Lot			
	EARTHWORK															
2.01	GRANULAR SHOULDER, CLASS A CRUSHED STONE	207	0	997	150	1,354	TN	\$ 12.00	\$ 16,248.00	207.00		997.00	150.00	1354.00	4	\$ 16,248.00
2.02	GRANULAR MATERIAL, RESHAPE PARKING LOT	0	0	0	4667	4,667	SY	\$ 3.00	\$ 14,001.00				4,667.00	4667.00		\$ 14,001.00
	STRUCTURES FOR UTILITIES															
6.01	MANHOLE ADJUSTMENT, MINOR	3	1	0	0	4	EA	\$ 2,035.00	\$ 8,140.00	3.00	1.00			4.00	4	\$ 8,140.00
6.02	VALVE ADJUSTMENT, MINOR	1	0	0	0	1	EA	\$ 1,045.00	\$ 1,045.00	1.00				1.00	4	\$ 1,045.00
	STREET AND RELATED WORK															
7.01	CURB AND GUTTER, PCC, 2.5 FT	0	10	0	134	144	LF	\$ 44.00	\$ 6,336.00		10.00		134.00	144.00	4	\$ 6,336.00
7.02	VALLEY GUTTER, PCC, 3.0 FT	0	0	0	174	174	LF	\$ 33.00	\$ 5,742.00				174.00	174.00	4	\$ 5,742.00
7.03	HMA PAVEMENT, STANDARD TRAFFIC 1/2 MIX, 58-28S	0	0	0	1264	1,264	TN	\$ 81.00	\$ 102,384.00				1,264.00	1264.00	3,4	\$ 102,384.00
7.04	HMA OVERLAY ST, 1.5 INCH DEPTH, 1/2 INCH MIX, PG 58-28S	1722	0	0	0	1,722	TN	\$ 81.00	\$ 139,482.00	1,722.00				1722.00	2,3,4	\$ 139,482.00
7.05	HMA OVERLAY, HIGH TRAFFIC, 1.5 INCH COURSE, 1/2 INCH MIX, PG 58-28	0	516	1586	0	2,102	TN	\$ 85.00	\$ 178,670.00		516.00	1,586.00		2102.00	3,4	\$ 178,670.00
7.06	HMA PAVEMENT SAMPLES & TESTING	0.3	0.15	0.3	0.25	1	LS	\$ 5,000.00	\$ 5,000.00	0.30	0.15	0.30	0.25	1.00		\$ 5,000.00
7.07	REMOVAL OF SIDEWALK	0	64	0	25	89	SY	\$ 13.20	\$ 1,174.80		64.00		25.00	89.00	4	\$ 1,174.80
7.08	REMOVAL OF DRIVEWAY	122	75	0	56	253	SY	\$ 13.20	\$ 3,339.60	122.00	75.00		56.00	253.00	2,4	\$ 3,339.60
7.09	SIDEWALK, PCC, 4 INCH DEPTH	0	42	0	24	66	SY	\$ 93.50	\$ 6,171.00		42.00		24.00	66.00	4	\$ 6,171.00
7.10	SIDEWALK, PCC, 6 INCH DEPTH	0	56	0	0	56	SY	\$ 110.00	\$ 6,160.00		56.00			56.00	4	\$ 6,160.00
7.11	DETECTABLE WARNING	0	80	0	0	80	SF	\$ 60.50	\$ 4,840.00		80.00			80.00		\$ 4,840.00
7.12	DRIVEWAY, PAVED, PCC, 7 INCH DEPTH	0	75	0	58	133	SY	\$ 88.00	\$ 11,704.00		75.00		58.00	133.00	2,4	\$ 11,704.00
7.13	GRIND EXISTING CURB, VARIABLE HEIGHT	0	48	0	0	48	LF	\$ 27.50	\$ 1,320.00		48.00			48.00		\$ 1,320.00
7.14	CURB AND GUTTER REMOVAL	0	10	0	60	70	LF	\$ 19.80	\$ 1,386.00		10.00		60.00	70.00	4	\$ 1,386.00
7.15	HMA CURB REMOVAL	0	0	0	134	134	LF	\$ 19.80	\$ 2,653.20				134.00	134.00		\$ 2,653.20
7.16	HMA FULL DEPTH PATCH	456	0	0	0	456	SY	\$ 49.50	\$ 22,572.00	456.00				456.00	2,4	\$ 22,572.00
7.17	MILLING, WEDGE, 1 INCH MAX DEPTH	0	510	350	0	860	SY	\$ 6.00	\$ 5,160.00		510.00	350.00		860.00	4	\$ 5,160.00
7.18	MILLING, 2 INCH DEPTH	0	2866	0	0	2,866	SY	\$ 7.00	\$ 20,062.00		2,866.00			2866.00	4	\$ 20,062.00
7.19	MILLING, 3 INCH DEPTH	374	0	584	3070	4,028	SY	\$ 8.00	\$ 32,224.00	374.00		584.00	3,070.00	4028.00		\$ 32,224.00
	TRAFFIC CONTROL															
8.01	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	0	3	89	35	127	STA	\$ 214.50	\$ 27,241.50		3.00	89.00	35.00	127.00	4	\$ 27,241.50
8.02	PAINTED SYMBOLS AND LEGENDS	0	0	0	4	4	EA	\$ 275.00	\$ 1,100.00				4.00	4.00		\$ 1,100.00
8.03	TEMPORARY TRAFFIC CONTROL	0.3	0.2	0.45	0.05	1	LS	\$ 12,500.00	\$ 12,500.00	0.30	0.20	0.45	0.05	1.00		\$ 12,500.00
8.04	PORTABLE DYNAMIC MESSAGE SIGNS	0	0	10	0	10	DAY	\$ 341.00	\$ 3,410.00			10.00		10.00		\$ 3,410.00
	MISCELLANIOUS															
11.01	MOBILIZATION	0.3	0.15	0.2	0.35	1	LS	\$ 13,750.00	\$ 13,750.00	0.30	0.15	0.20	0.35	1.00		\$ 13,750.00
TOTAL ORIGINAL CONTRACT = \$ 653,816.10 \$ 653,816.10																
CHANGE ORDER NO. 1 SUMMARY:																
	HMA paving of Graceland Cemetery and Basketball Court (Paid 7/20/21)						LS	27,498.74	\$ 27,498.74					1.00		\$ 27,498.74
CHANGE ORDER NO. 2 SUMMARY:																
7.04	HMA Overlay (ST), 1.5" depth, 1/2 mix, PG 58-28S	-20					TON	\$ 81.00	\$ (1,620.00)	-20.00				-20.00	4	\$ (1,620.00)
7.08	Removal of Driveway, Pavement	-11					SY	\$ 13.20	\$ (145.20)	-11.00				-11.00	4	\$ (145.20)
7.16	HMA Full Depth Patch	-39					SY	\$ 49.50	\$ (1,930.50)	-39.00				-39.00	4	\$ (1,930.50)
7.12	Drivway PCC, 7 Inch Depth	10					SY	\$ 88.00	\$ 880.00	10.00				10.00	4	\$ 880.00
7.20	Full Depth Patch, 7 Inch Depth	53					SY	\$ 92.66	\$ 4,910.98	53.00				53.00		\$ 4,910.98
TOTAL CHANGE ORDER NO.2 = \$ 2,095.28 \$ 2,095.28																
CHANGE ORDER NO. 3 SUMMARY:																
7.03	HMA Pavement, Standard Traffic 1/2 Mix, 58-28S				-30.59	-30.59	TON	\$ 81.00	\$ (2,477.79)				-30.59	-30.59		\$ (2,477.79)
7.04	HMA Overlay ST, 1.5 In Depth, 1/2 Inch Mix, PG 58-28S	-121.63				-121.63	TON	\$ 81.00	\$ (9,852.03)	-121.63				-121.63		\$ (9,852.03)
7.05	HMA Overlay, High Traffic, 1.5" Course, 1/2 Inch Mix, PG 58-28HT		-73.98	-165.78		-239.76	TON	\$ 85.00	\$ (20,379.60)		-73.98	-165.78		-239.76		\$ (20,379.60)
TOTAL CHANGE ORDER NO. 3 = \$ (32,709.42) \$ (32,709.42)																
CHANGE ORDER NO. 4 SUMMARY:																
2.01	GRANULAR SHOULDER, CLASS A CRUSHED STONE	30.3	0	-351.57	0	-321.27	TN	\$ 12.00	\$ (3,855.24)	30.30		-351.57	0.00	-321.27		\$ (3,855.24)
6.01	MANHOLE ADJUSTMENT, MINOR	-1		0	0	-1.00	EA	\$ 2,035.00	\$ (2,035.00)	-1.00				-1.00		\$ (2,035.00)
6.02	VALVE ADJUSTMENT, MINOR	-1	0	0	0	-1.00	EA	\$ 1,045.00	\$ (1,045.00)	-1.00				-1.00		\$ (1,045.00)
7.01	CURB AND GUTTER, PCC, 2.5 FT	0	161.5	0	87.5	249.00	LF	\$ 44.00	\$ 10,956.00		161.50		87.50	249.00		\$ 10,956.00
7.02	VALLEY GUTTER, PCC, 3.0 FT	0	0	0	-3	-3.00	LF	\$ 33.00	\$ (99.00)				-3.00	-3.00		\$ (99.00)
7.03	HMA PAVEMENT, STANDARD TRAFFIC 1/2 MIX, 58-28S	0	0	0	131.6	131.60	TN	\$ 81.00	\$ 10,659.60				131.60	131.60		\$ 10,659.60
7.04	HMA OVERLAY ST, 1.5 INCH DEPTH, 1/2 INCH MIX, PG 58-28S	-45.63	0	0	0	-45.63	TN	\$ 81.00	\$ (3,696.03)	-45.63				-45.63		\$ (3,696.03)
7.05	HMA OVERLAY, HIGH TRAFFIC, 1.5 INCH COURSE, 1/2 INCH MIX, PG 58-28	0	124.23	-7.49	0	116.74	TN	\$ 85.00	\$ 9,922.90		124.23	-7.49		116.74		\$ 9,922.90
7.07	REMOVAL OF SIDEWALK	0	14.6	0	182.8	197.40	SY	\$ 13.20	\$ 2,605.68		14.60		182.80	197.40		\$ 2,605.68
7.08	REMOVAL OF DRIVEWAY	-111	30.5	0	-33	-113.50	SY	\$ 13.20	\$ (1,498.20)	-111.00	30.50		-33.00	-113.50		\$ (1,498.20)
7.09	SIDEWALK, PCC, 4 INCH DEPTH	0	-0.9	0	-15.4	-16.30	SY	\$ 93.50	\$ (1,524.05)		-0.90		-15.40	-16.30		\$ (1,524.05)
7.10	SIDEWALK, PCC, 6 INCH DEPTH	0	0.6	0	0	0.60	SY	\$ 110.00	\$ 66.00		0.60			0.60		\$ 66.00
7.12	DRIVEWAY, PAVED, PCC, 7 INCH DEPTH	5.2	30.5	0	-7.1	28.60	SY	\$ 88.00	\$ 2,516.80	5.20	30.50		-7.10	28.60		\$ 2,516.80
7.14	CURB AND GUTTER REMOVAL	0	161.5	0	26	187.50	LF	\$ 19.80	\$ 3,712.50		161.50		26.00	187.50		\$ 3,712.50
7.16	HMA FULL DEPTH PATCH	41.1	0	0	0	41.10	SY	\$ 49.50	\$ 2,034.45	41.10				41.10		\$ 2,034.45
7.17	MILLING, WEDGE, 1 INCH MAX DEPTH	0		-217	0	-217.00	SY	\$ 6.00	\$ (1,302.00)			-217.00		-217.00		\$ (1,302.00)
7.18	MILLING, 2 INCH DEPTH	390		0	0	390.00	SY	\$ 7.00	\$ 2,730.00	390.00				390.00		\$ 2,730.00
7.19	MILLING, 3 INCH DEPTH	-300.5	0		0	-300.50	SY	\$ 8.00	\$ (2,404.00)	-300.50				-300.50		\$ (2,404.00)
8.01	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	0			-4.56	-4.56	STA	\$ 214.50	\$ (978.12)				-4.56	-4.56		\$ (978.12)
TOTAL CHANGE ORDER NO. 4 = \$ 26,767.29 \$ 26,767.29																
TOTAL CONTRACT & CHANGE ORDERS \$ 677,467.99 \$ 677,467.99																

CHANGE ORDER NO. 4

OWNER: City of Webster City

PROJECT: 2020 HMA Street Improvement Project
S&A PROJECT #: 120.0363

To: Fort Dodge Asphalt Company
Contractor
2516 7th Avenue South
Address
Fort Dodge, Iowa 50501
City, State, Zip

You are directed to make the following changes in this contract:

1. Description of change to be made:

Adjust bid quantities to final measured construction pay quantities at contract bid prices

2. Reason for Change:

7.01, CURB AND GUTTER, PCC, 2.5 FT was increased to replace curb in front of school and driveways at Lynx and Parking lot after review with City
7.07, REMOVAL OF SIDEWALK was increased for removal of slab/foundation found beneath asphalt at parking lot
7.08, REMOVAL OF DRIVEWAY was decreased due to Contractor milling the drives on Edgewood versus removal
7.14, CURB AND GUTTER REMOVAL was increased to replace curb in front of school and driveways at Lynx and Parking lot after review with City
7.18, MILLING, 2 INCH DEPTH was increased with the Contractor milling driveways versus removal on Edgewood
7.19, MILLING, 3 INCH DEPTH was eliminated from the project after review w/ the City
All other items were adjusted to reflect as-built quantities in the field

3. Settlement for the cost of making the change shall be as follows:

ITEM NO.	DESCRIPTION	CONTRACT ITEMS						
		PLAN						
		DIV 1 QTY.	DIV 2 QTY.	DIV 3 QTY.	DIV 4 QTY.	TOTAL QTY.	UNIT	COST TOTAL
		Edgewood	Lynx	E. 2nd	P. Lot			
2.01	GRANULAR SHOULDER, CLASS A CRUSHED STONE	30.3	0	-351.57	0	-321.27	TN	\$ 12.00 \$ (3,855.24)
6.01	MANHOLE ADJUSTMENT, MINOR	-1	0	0	0	-1.00	EA	\$ 2,035.00 \$ (2,035.00)
6.02	VALVE ADJUSTMENT, MINOR	-1	0	0	0	-1.00	EA	\$ 1,045.00 \$ (1,045.00)
7.01	CURB AND GUTTER, PCC, 2.5 FT	0	161.5	0	87.5	249.00	LF	\$ 44.00 \$ 10,956.00
7.02	VALLEY GUTTER, PCC, 3.0 FT	0	0	0	-3	-3.00	LF	\$ 33.00 \$ (99.00)
7.03	HMA PAVEMENT, STANDARD TRAFFIC 1/2 MIX, 58-28S	0	0	0	131.6	131.60	TN	\$ 81.00 \$ 10,659.60
7.04	HMA OVERLAY ST. 1.5 INCH DEPTH, 1/2 INCH MIX, PG 58-2	-45.63	0	0	0	-45.63	TN	\$ 81.00 \$ (3,696.03)
7.05	HMA OVERLAY, HIGH TRAFFIC, 1.5 INCH COURSE, 1/2 INCH	0	124.23	-7.49	0	116.74	TN	\$ 85.00 \$ 9,922.90
7.07	REMOVAL OF SIDEWALK	0	14.6	0	182.8	197.40	SY	\$ 13.20 \$ 2,605.68
7.08	REMOVAL OF DRIVEWAY	-111	30.5	0	-33	-113.50	SY	\$ 13.20 \$ (1,498.20)
7.09	SIDEWALK, PCC, 4 INCH DEPTH	0	-0.9	0	-15.4	-16.30	SY	\$ 93.50 \$ (1,524.05)
7.10	SIDEWALK, PCC, 6 INCH DEPTH	0	0.6	0	0	0.60	SY	\$ 110.00 \$ 66.00
7.12	DRIVEWAY, PAVED, PCC, 7 INCH DEPTH	5.2	30.5	0	-7.1	28.60	SY	\$ 88.00 \$ 2,516.80
7.14	CURB AND GUTTER REMOVAL	0	161.5	0	26	187.50	LF	\$ 19.80 \$ 3,712.50
7.16	HMA FULL DEPTH PATCH	41.1	0	0	0	41.10	SY	\$ 49.50 \$ 2,034.45
7.17	MILLING, WEDGE, 1 INCH MAX DEPTH	0	0	-217	0	-217.00	SY	\$ 6.00 \$ (1,302.00)
7.18	MILLING, 2 INCH DEPTH	390	0	0	0	390.00	SY	\$ 7.00 \$ 2,730.00
7.19	MILLING, 3 INCH DEPTH	-300.5	0	0	0	-300.50	SY	\$ 8.00 \$ (2,404.00)
8.01	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	0	0	0	-4.56	-4.56	STA	\$ 214.50 \$ (978.12)
TOTAL CHANGE ORDER NO. 4 = \$ 26,767.29								

4. This change order will result in a net change in the contract completion time of days and a net change in the cost of the project of \$26,767.29 divided as follows:

	Contract Amount	Contract Completion Date
Approved funds and contract completion date as per (Engineer's Estimate, Contract or last approved C.O.)	\$ 650,700.70	
Change due to this C.O. (+ or -)	\$ 26,767.29	
Totals including this C.O.:	\$ 677,467.99	

The change described herein is understood, and the terms of settlement are hereby agreed to:

Fort Dodge Asphalt Company
CONTRACTOR
By Bruce Mans
Snyder & Associates, Inc.
ENGINEER
By James E. Jacobson
City of Webster City
OWNER

DATE: 12/06/2021

DATE: 12/6/2021

By _____

DATE: _____

CERTIFICATE OF COMPLETION

2020 HMA STREET IMPROVEMENT PROJECT

Webster City, Iowa

January 3, 2022

We hereby declare that we have made an on-site review of the completed construction of the ***2020 HMA Street Improvement Project*** as performed by Fort Dodge Asphalt Company.

As Engineers for the project, it is our opinion that the work performed is in substantial conformance with the plans and specifications, and that the final amount of the Contract is ***\$677,467.99***. I hereby recommend acceptance of the project.

Respectfully submitted,

SNYDER & ASSOCIATES, INC.



John W. Haldeman, P.E.

Civil Engineer

Snyder & Associates, Inc.

Iowa License Number P15808



MEMORANDUM

TO: Daniel Ortiz-Hernandez, City Manager
Ken Wetzler, Public Works Director
Mayor and Council

FROM: Matt Alcazar, Engineering Tech/Project Coordinator

DATE: December 27, 2021

RE: Final Acceptance of the 2020 HMA Street Improvement Project.

SUMMARY: The 2020 HMA Street Improvement Project is complete. Project acceptance and final payment authorization needs to be considered by the City Council. The project consisted of paving Edgewood Drive, Lynx Avenue, 500 Block Parking lot, and East Second Street to the Corporate Limits.

PREVIOUS COUNCIL ACTION: Council authorized the project in the 2020-2021 CIP. September 8th, and awarded the contract to Fort Dodge Asphalt Co.

BACKGROUND/DISCUSSION: In more detail, the project consisted of asphalt milling, HMA resurfacing, applicable concrete sidewalk ADA (Americans Disabilities Act) ramp improvements, and select driveway approaches at the following locations:

1. Edgewood Drive from east of Superior Street at end of concrete pavement to Oakwood Drive;
2. Lynx Avenue in front of the High School from Elm Street to Bank Street;
3. East Second Street from east of All Cultures Equal thru the intersection of County Road R35; and,
4. 500 Block Parking Lot Improvements on the north side of First Street between Seneca Street and Willson Avenue.

Original contract with Fort Dodge Asphalt Co., Iowa	\$653,816.10
Change order No. 1 thru 4	\$23,651.89
New contract total	\$677,467.99
Less Liquidated Damages (13 Days)	-\$13,000.00
Less Retainage (Released in 30 Days)	-\$24,303.05
Less previous payments	-\$640,164.94
Pay Application No. 2 (Final Payment)	<u>\$0.00</u>

FINANCIAL IMPLICATIONS: Funding for the project is from the Road Use Tax funds, and LOSST funds.

RECOMMENDATION: The Project Engineer and City Staff recommend the project be accepted, and authorization of the final pay estimate in the amount of \$0.00 and release the

retainage in the amount of \$24,303.05 in thirty days to Fort Dodge Asphalt Co., 2516 7th Ave. S., Fort Dodge, Iowa 50501 be approved by resolution.

ALTERNATIVES: None at this point.

RESOLUTION NO. 2022 - _____

**ACCEPTING WORK, AUTHORIZING OF FINAL PAYMENT OF \$0.00 AND
RELEASE OF RETAINAGE IN THE AMOUNT OF \$24,303.05 IN THIRTY DAYS
TO FORT DODGE ASPHALT CO., FORT DODGE, IOWA
FOR COMPLETION OF THE 2020 HMA STREET IMPROVEMENT PROJECT**

WHEREAS, on September 8th, 2020 the City Council of the City of Webster City, Iowa did enter into a contract with Fort Dodge Asphalt Co., 2516 7th Avenue South, Fort Dodge, Iowa for completion of the 2020 HMA Street Improvement Project and,

WHEREAS, the improvements made by this contract were resurfacing the following:

1. Edgewood Drive from east of Superior Street at end of concrete pavement to Oakwood Drive;
2. Lynx Avenue in front of the High School from Elm Street to Bank Street;
3. East Second Street from east of All Cultures Equal thru the intersection of County Rd R35; and,
4. 500 Block Parking Lot Improvements on the north side of First Street between Seneca Street and Willson Avenue.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Webster City, Iowa as follows:

1. That the project be accepted as recommended by the Public Works Director and City Staff.
2. That the final estimate in the amount of \$0.00 paid now and retainage in the amount of \$24,303.05 is authorized to be paid to Fort Dodge Asphalt Co., Fort Dodge, Iowa, thirty days from the date of this resolution.

Passed and adopted this 3rd day of January, 2022.

Mayor

ATTEST: _____
Karyl K. Bonjour, City Clerk



MEMORANDUM

TO: Mayor and Council

FROM : Daniel Ortiz-Hernandez, City Manager
Ken Wetzler, Public Works Director
Matt Alcazar, Engineering Tech/Project Coordinator

DATE: December 27, 2021

1

RE: Supplement to Amendment No. 14 for Snyder & Associates Inc.

SUMMARY: Snyder & Associates are requesting additional funds for engineering services provided during the 2020 HMA Street Improvement Project above and beyond the original scope of their agreement. This is because of the contractor not getting the project completed by the completion date and having compaction testing issues for the asphalt provided for the project.

PREVIOUS COUNCIL ACTION: Council approved Amendment No.14 at the June 15, 2020 Council meeting.

BACKGROUND/DISCUSSION: During the construction of the 2020 HMA Street Improvement project testing results showed that the compaction of the asphalt did not meet the standards of SUDAS requirements. That combined with the contractor not completing the project within the contract deadline increased the costs incurred by Snyder & Associates beyond the original scope of Amendment No. 14. Snyder & Associates is requesting to be compensated for \$17, 235.00 for this extra time. (See Attached Request from Snyder & Associates)

FINANCIAL IMPLICATIONS: Funding for the project is from the Road Use Tax funds, and LOSST funds. Snyder & Associate is requesting compensation based on “Exhibit D” of the original Amendment No. 14.

RECOMMENDATION: Recommend approving the Supplement to Amendment No.14.

ALTERNATIVES: None at this point.

RESOLUTION NO. 2022 – _____

**AUTHORIZING THE MAYOR AND CITY CLERK TO APPROVE
SUPPLEMENT TO AMENDMENT NO. 14 TO THE ON-CALL ENGINEERING
SERVICES AGREEMENT WITH SNYDER & ASSOCIATES, INC., ANKENY, IOWA
PROVIDING FOR STREET AND INFRASTRUCTURE
MAINTENANCE ENGINEERING SERVICES**

WHEREAS, on February 6, 2017, the City of Webster City did enter into an On-Call Services Agreement with Snyder & Associates, Inc., Ankeny, Iowa; and,

WHEREAS, the City of Webster City has an ongoing street and infrastructure maintenance program for street improvements, water main repairs, water main loop connections, and sewer rehabilitation and repair projects; and

WHEREAS, on June 15, 2020, the City of Webster City did approve Amendment No.14, an On-Call Services Agreement with Snyder & Associates, Inc., Ankeny, Iowa; and,

WHEREAS, the Supplement to Amendment No. 14 has been prepared to provide for extra engineering services during the 2020 HMA Street Improvement Project; and,

WHEREAS, the City Council of the City of Webster City, and City Staff have reviewed said Supplement to Amendment No. 14.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Webster City, Iowa that Supplement to Amendment No. 14 to the On-Call Engineering Services Agreement with Snyder & Associates, Inc., Ankeny, Iowa, as described above and attached hereto is hereby approved.

BE IT FURTHER RESOLVED that said Supplement to Agreement Amendment No. 14 to the On-Call Engineering Services Agreement with Snyder & Associates, Inc., Ankeny, Iowa, is hereby approved upon being executed by both parties.

Passed and adopted this 3rd day of January, 2022.

Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

WEBSTER CITY, IOWA

SUPPLEMENT TO AMENDMENT No. 14 TO THE AGREEMENT FOR PROFESSIONAL SERVICES FOR THE ON-CALL STREET PAVING SPECIALIST

This Amendment to the Agreement for Engineering Services is made and entered into on the date hereinafter stated under City's signature, between the City of Webster City ("City"), Iowa, and Snyder & Associates, Inc. ("Professional").

For work on the On-Call Street Paving Specialist, the parties agree as follows:

1. **Engagement.** The City hereby engages the Professional to perform work necessary to provide all services as described in the Scope of Work in connection with this Supplement to the original contract.
2. **Payment.** The prices for work performed by the Professional on this Amendment shall not exceed those prices as set forth attached hereto and by reference incorporated herein.
3. **Fee Schedule.** Billing rates for work performed under this agreement shall be in accordance with **Exhibit "D"** of original Amendment No. 14.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Supplement to the Agreement. All provisions of the Agreement shall remain in full force and effect.

CITY OF WEBSTER CITY, IOWA

John Hawkins, Mayor

Dated: January 3, 2022

SNYDER & ASSOCIATES, INC.

SCOPE OF WORK

To accomplish the City's mission of providing quality street, alley, electric, water, wastewater, and storm water services for its customers, it owns and maintains streets and alleys with appurtenant structures, electric facilities with appurtenant structures, water treatment and distribution systems, wastewater collection and treatment systems and storm water collection systems within public rights-of-way.

I. GENERAL

This Scope of Services is a Supplement associated with the **2020 HMA Street Improvements Project**. A summary of these services is below.

II. ADDITIONAL CONSTRUCTION SERVICES

Article A.10 of Section III – Construction Services of original agreement states:

If the contractor exceeds the estimated working days in completing construction of the Project for any of the Project lettings, or if change orders or project additions require additional working days, the Professional will be compensated for administration and observation services based on established hourly rates and fixed expenses, as agreed and amended by the parties to this Agreement.

The construction of the 2020 HMA Street Improvements Project was a 40-day working day contract. Working days were suspended after the roadways were opened to traffic with 53 working days charged. The Contractor completed all punch list items December 17, 2021. The Contractor agreed to pay 13 days at \$1,000 per day totaling \$13,000 in damages to the City.

Additional services performed were associated with the poor HMA pavement test results and subsequent repaving of East Second Street and Lynx Avenue. The original contract budget includes construction services to observe HMA paving for one installation, and review of the testing results for this paving to confirm it is within specification. Due to the poor test results on the East Second Street and Lynx Avenue paving, replacement of the pavement was recommended and performed. This resulted in additional services for analysis, research, and observation.

III. COMPENSATION AND TERMS OF PAYMENT

Below is a table summarizing the Professional's fees for the amended scope of services. Fees will be invoiced and paid on an hourly rate plus expenses basis not to exceed amount and rates will be accrued in accordance with the Professional's 2020-2021 Standard Fee Schedule contained in Exhibit "D" of the original Amendment No. 14 to the Agreement for Professional Services.

A. 2020 HMA Street Improvements Project

	BASE AGREEMENT	BASE AGREEMENT +SA#1
<u>BASIC SERVICES</u>		
Project Administration	\$6,800	\$6,800
Preliminary Survey	\$6,800	\$6,800
Preliminary Design and Plans	\$31,700	\$31,700
Final Design and Plans	\$17,100	\$17,100
Bid Letting Services (One Bid Letting)	<u>\$2,900</u>	<u>\$2,900</u>
Subtotal	\$65,300	\$65,300
<u>CONSTRUCTION SERVICES</u>		
Construction Administration	\$9,250	\$22,445
Construction Observation	\$27,750	\$31,790
Construction Staking	<u>\$6,000</u>	<u>\$6,000</u>
Subtotal	\$43,000	\$60,235
2020 HMA Street Improvements Project Total	\$108,300	\$125,535
2020 HMA Street Improvements Project Total	\$108,300	\$125,535
2020 Water Main Repair Project Total	\$193,300	\$193,300
Edgewood Water Main Loop Project Total	\$71,100	\$71,100
2020 Sewer Rehabilitation and Repair Project Total	<u>\$22,000</u>	<u>\$22,000</u>
Amendment #14 Total	\$394,700	\$411,935
Total Supplement Agreement No. 1		\$17,235

MEMORANDUM

TO: Mayor and City Council

FROM : Daniel Ortiz-Hernandez, City Manager
Biridiana Bishop, Assistant City Manager

DATE: January 3, 2022

RE: Award of Municipal Advisor Agreement to PFM Financial Advisors, LLC for Municipal Financial Advisory Services to Assist the City in Identifying the Most Feasible Financial Option to Finance the Construction of the New Wastewater Treatment Plant

SUMMARY: On September 29, 2021, the City applied for a State Revolving Fund Planning and Design Loan in the amount of \$2,000,000 to cover the costs associated with planning, preliminary engineering, and design of the new Wastewater Treatment Facility. The application was approved by the Iowa Finance Authority on October 5, 2021 and approved by the Environmental Protection Commission on December 21, 2021. The city held a public hearing and passed a resolution authorizing the city to execute the Loan and Disbursement Agreement on November 1, 2021. The loan will help fund the planning and design phase of the Wastewater Treatment Plant project. The City needs to identify the most feasible option to fund the construction phase of the project. The Municipal Advisor will review the City's sewer fund and help the City find the most feasible financing option for this project.

PREVIOUS COUNCIL ACTION: Council entered into an agreement with Bolton and Menk, Inc. for engineering services associated with the Wastewater Treatment Facility Improvement Project on December 16, 2019.

City Council set a public hearing date on October 18, 2021 and held the public hearing on November 1, 2021 to enter into a Sewer Revenue Loan and Disbursement Agreement via the State Revolving Fund Planning and Design Loan program.

BACKGROUND/DISCUSSION:

In 2016, the City began planning for the construction of a new wastewater treatment plant. This is due to the existing plant requiring renovation, equipment upgrades, expansion of plant capacity, and addition of treatment processes for meeting new DNR nitrogen and phosphorus removal requirements. The current plant raw wastewater loading exceeds the plant rated design capacity. The City currently has no capacity to entertain any new industrial businesses requiring access to discharge. The existing wastewater treatment plant trickling filter and rotating biological contactor (RBC) process is also inadequate for removing nitrogen and phosphorus;

therefore, expanding the RBC process is not feasible as it will not meet Department of Natural Resources (DNR) requirements to remove nitrogen and phosphorus. The city will need to move towards an activated sludge process to ensure compliance with DNR requirements.

A municipal advisor is a financial advisor who will help the city find the most cost-effective financing mechanism for the new wastewater treatment plant construction. In addition to helping the city identify the funding source that is most feasible, they will assist the city in structuring the financing. Their role is to ensure the wastewater utility remains financially sound. The municipal advisor has a responsibility of putting the City's interests first – ahead of any financial gain for themselves. If the City proceeds with a State Revolving Fund loan for construction, the program requires that the City work with a municipal advisor. The municipal advisor will analyze all possible funding options including, but not limited to: USDA Water and Wastewater Loan, Community Development Block Grants, State Revolving Fund Loans, Tax Increment Financing and Bonding.

On November 4, 2021, the city published a Request for Qualifications and Proposals for municipal advisor services. On November 30, 2021, the city received five proposals from the following firms:

Piper Sandler & Co.
D.A. Davidson & Co.
Speer Financial, Inc.
Northland Securities, Inc.
PFM Financial Advisors, LLC

Of the five proposals received, four of them were delivered on time. PFM Financial Advisors, LLC submitted their proposal twenty-one minutes after the deadline due to a COVID related emergency beyond the proposer's control. The Request for Proposals states that the City reserves the right to waive irregularities and to be the final judge as to which is the responsible qualified proposal. In this situation, the city evaluation committee determined that all five submittals were qualified proposals. The five qualifying proposals were evaluated by the selection committee consisting of the City Manager, Assistant City Manager and Finance Director. The selection committee ranked the proposals based on the following selection criteria:

Ranking Criteria	Max Points
Experience and Qualifications for Scope of Work	25
Understanding of Work to be Done	25
Familiarity with State/Federal Funding Sources	20
References	15
Pricing/Fees	15
Maximum Points Possible	100

Each individual on the selection committee scored each proposal and firms were assessed the average of the total scores as their final score. D.A. Davidson & Co., PFM Financial Advisors, LLC, and Piper Sandler & Co. scored the highest and were selected for interviews.

Firm Name	Average Score
Piper Sandler & Co.	92.67
DA Davidson & Co.	95.33
Speer Financial, Inc.	85.00
Northland Securities, Inc.	86.67
PFM Financial Advisors, LLC	97.33

The selection committee interviewed the three firms. Of the three, PFM Financial Advisors, LLC had the best approach in assisting the City to identify the most feasible financing mechanism for the new Wastewater Treatment Plant construction. PFM Financial Advisors also had the most creative approaches and experience with helping municipal utilities fund major construction projects.

One important distinction about PFM Financial Advisors versus the other respondents is that PFM is an independent, non-broker dealer financial advisor and does not engage in the underwriting or trading of financial products or securities. Because of this, PFM Financial Advisors has no potential or perceived conflict of interest in representing the City during the process of securing a financing mechanism. They will serve the City only as a financial advisor without any direct financial gain for transactions that occur to fund the new Wastewater Treatment Plant project. PFM will provide the City with professional and independent advice of the funding options available for the construction of the new Wastewater Treatment Plant.

Firm Name	Average Score
Piper Sandler & Co.	90.00
DA Davidson & Co.	80.67
PFM Financial Advisors, LLC	97.00

The engagement letter is attached to this staff report for your review and has been reviewed by our City Attorney. Staff is requesting the City Council authorize the mayor to sign and execute the engagement letter with PFM Financial Advisors, LLC.

FINANCIAL IMPLICATIONS:

The total amount for professional services rendered by the Municipal Advisor will be based on the type of debt issue and the par amount of each bond series as listed in the table below. PFM Financial Advisors, LLC fee structure is all inclusive and may be up to \$50,000 plus any reimbursable expenses for necessary, reasonable and documented out-of-pocket expenses such as travel, meals and other ordinary costs incurred by PFM. This will be paid for by the Sewer Fund as part of the Wastewater Treatment Plant construction project.

Issue Size	Fee
\$0 to \$5,000,000	\$12,000
\$5,001,000 to \$10,000,000	\$15,000
\$10,001,000 to \$15,000,000	\$17,500
\$15,001,000 to \$20,000,000	\$20,000
\$20,001,000 to \$30,000,000	\$25,000
\$30,001,000 to \$40,000,000	\$30,000
\$40,001,000 to \$50,000,000	\$40,000
\$50,001,000 and Over	\$50,000

RECOMMENDATION: Recommend City Council approve.

RESOLUTION NO. 2022 –

**RESOLUTION AUTHORIZING THE MAYOR TO SIGN AND EXECUTE AGREEMENT
WITH PFM FINANCIAL ADVISORS, LLC**

WHEREAS, the City of Webster City is in the planning and design phase of a new wastewater treatment plant; and

WHEREAS, the City of Webster City requires assistance in the financial planning associated with funding the new wastewater treatment plant.; and

WHEREAS, the City of Webster City wishes to contract with PFM Financial Advisors, LLC to provide municipal advisor services; and

WHEREAS, the services provided are described in the agreement attached as Exhibit “A”; and

WHEREAS, said agreement shall be governed by and construed in accordance with the laws of the State of Iowa; and

WHEREAS, PFM Financial Advisors, LLC and the City of Webster City each acknowledge that each party and their respective legal counsel have reviewed the agreement; and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Webster City, Iowa as follows:

SECTION 1: Authorizes the Mayor to sign and execute the engagement letter between the City of Webster City and PFM Financial Advisors, LLC

Passed and adopted this 3rd day of January, 2022.

Mayor

ATTEST:

Karyl K. Bonjour, City Clerk

Exhibit “A”

PFM ENGAGEMENT LETTER



December 27, 2021

Biridiana Bishop
Assistant City Manager
400 2nd Street
Webster City, IA 50595

Dear Biridiana,

The purpose of this letter (this "Engagement Letter") is to confirm our agreement that PFM Financial Advisors LLC ("PFM") will act as municipal advisor to the City of Webster City, Iowa (the "Client") in connection with the financial planning and issuance of debt to fund a new sewer treatment plant in an amount yet to be determined. PFM will provide, upon request of Client, financial planning and debt issuance development services, as applicable and set forth in Exhibit A to this Engagement Letter. Most tasks requested by Client will not require all services provided for in Exhibit A and as such the specific scope of services for such task shall be limited to just those services required to complete the task.

pfm

801 Grand
Suite 3300
Des Moines, IA 50309
515.243.2600

pfm.com

PFM is a registered municipal advisor with the Securities and Exchange Commission (the "SEC") and the Municipal Securities Rulemaking Board (the "MSRB"), pursuant to the Securities Exchange Act of 1934 Rule 15Ba1-2. As of the date of this letter, Client has not designated PFM as its independent registered municipal advisor ("IRMA") for purposes of SEC Rule 15Ba1-1(d)(3)(vi) (the "IRMA exemption"). Client agrees not to represent that PFM is Client's IRMA with respect to any aspect of a municipal securities issuance or municipal financial product, without PFM's prior written consent.

MSRB Rule G-42 requires that municipal advisors make written disclosures to its clients of all material conflicts of interest and certain legal or disciplinary events and certain regulatory requirements. Such disclosures are provided in PFM's disclosure statement delivered to Client together with this agreement.

PFM's services will commence as soon as practicable after the receipt of this Engagement Letter by Client and a request by Client for such service. Any material changes in or additions to the scope of services described in Exhibit A shall be promptly reflected in a written supplement or amendment to this Engagement Letter. Services provided by PFM which are not included in the scope of services set forth in Exhibit A of this agreement shall be completed as agreed in writing in advance between Client and PFM. Upon request of Client, PFM or an affiliate of PFM may agree to additional services to be provided by PFM or an affiliate of PFM, by a separate agreement between Client and PFM or its respective affiliate.

For the services described in Exhibit A, PFM's professional fees will be paid as provided in Exhibit B. In addition to fees for services, PFM will be reimbursed for necessary, reasonable, and documented out-of-pocket expenses, as outlined in Exhibit B, which are incurred by PFM. Upon request of Client, documentation of such expenses will be provided.

This Engagement Letter shall remain in effect until all related activities associated with this transaction are complete unless canceled in writing by either party upon thirty (30) days written notice to the other party. PFM shall not assign any interest in this Engagement Letter or subcontract any of the work performed under this Engagement Letter without the prior written consent of Client; provided that upon notice to Client, PFM may assign this Engagement Letter or any interests hereunder to a municipal advisor entity registered with the SEC that directly or indirectly controls, is controlled by, or is under common control with, PFM.

All information, data, reports, and records ("Data") in the possession of Client or any third party necessary for carrying out any services to be performed under this Engagement Letter shall be furnished to PFM and Client shall, and shall cause its agent(s) to, cooperate with PFM in its conduct of reasonable due diligence in performing the services. To the extent Client requests that PFM provide advice with regard to any recommendation made by a third party, Client will provide to PFM written direction to do so as well as any Data it has received from such third party relating to its recommendation. Client acknowledges and agrees that while PFM is relying on the Data in connection



with its provision of the services under this agreement, PFM makes no representation with respect to and shall not be responsible for the accuracy or completeness of such Data.

All notices given under this Engagement Letter will be in writing, sent by email or registered United States mail, with return receipt requested, addressed to the party for whom it is intended, at the addresses on the first page of this Engagement Letter.

All materials, except functioning or dynamic financial models, prepared by PFM pursuant exclusively to this Engagement Letter will be the property of Client. Subject to the preceding exception, upon termination of this Engagement Letter, PFM will deliver to Client copies of any and all material pertaining to this Engagement Letter.

The Des Moines office of PFM will provide the services set forth in this Engagement Letter. PFM may, from time to time, supplement or otherwise amend team members. Client has the right to request, for any reason, PFM to replace any member of the advisory staff. Should Client make such a request, PFM will promptly suggest a substitute for approval by Client.

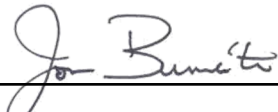
PFM will maintain insurance coverage with policy limits not less than as stated in Exhibit C. Except to the extent caused by willful misconduct, bad faith, gross negligence or reckless disregard of obligations or duties under this Engagement Letter on the part of PFM or any of its associated persons, neither PFM nor any of its associated persons shall have liability to any person for any act or omission in connection with performance of its services hereunder, or for any error of judgment or mistake of law, or for any loss arising out of any issuance of municipal securities, any municipal financial product or any other financial product or investment, or for any financial or other damages resulting from Client's election to act or not to act, as the case may be, contrary to or, absent negligence on the part of PFM or any of its associated persons, upon any advice or recommendation provided by PFM to Client.

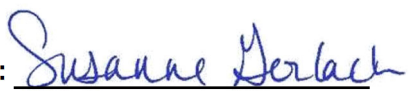
PFM, its employees, officers and representatives at all times will be independent contractors and will not be deemed to be employees, agents, partners, servants and/or joint ventures of Client by virtue of this Engagement Letter or any actions or services rendered under this Engagement Letter.

This Engagement Letter represents the entire agreement between Client and PFM and may not be amended or modified except in writing signed by PFM.

Please have an authorized official of Client acknowledge receipt of this Engagement Letter and respond to us to acknowledge the terms of this engagement.

SUBMITTED BY: PFM FINANCIAL ADVISORS LLC

Signature: 
Name: Jon Burmeister
Title: Managing Director
Date: 12-27-2021

Signature: 
Name: Susanne Gerlach
Title: Director
Date: 12-27-2021

APPROVED BY: WEBSTER CITY, IOWA

Signature: _____
Name: _____
Title: _____
Date: _____



EXHIBIT A **SCOPE OF SERVICES**

Financial planning and debt issue development services related to the issuance of debt to fund a new sewer treatment plant shall include the following:

- Develop a financing plan in concert with staff which would include recommendations as to the timing and number of series of bonds to be issued and provide advice as to the various financing alternatives available to Client.
- Develop alternatives related to debt transactions including evaluation of revenues available, maturity schedule and cash flow requirements.
- Evaluate alternative debt financing solutions including publicly sold general obligation or sewer revenue debt, SRF loans issued through the Iowa Finance Authority (IFA), or USDA loans issued through the United States Department of Agriculture (USDA).
- Identify key bond covenant features and advise as to the financial consequences of provisions to be included in bond resolutions regarding security, creation of reserve funds, flow of funds, redemption provisions, additional parity debt tests, etc.; review and comment on successive drafts of bond resolutions.
- Review the terms, conditions and structure of any proposed debt offering undertaken by Client and provide suggestions, modifications and enhancements where appropriate and necessary to reflect the constraints or current financial policy and fiscal capability.
- PFM will review and analyze three years of audited financial statements to develop an understanding of the historical financial performance, credit strengths and weakness and financial trends.
- Based on our review of the historical performance, PFM will develop a specialized financial and capital planning model to articulate the historical, current and projected financial performance.
- PFM will work with staff to develop assumptions, which will be used to project financial performance into the future.
- PFM will review the current debt and its structure, if applicable. This would include, but not limited to, reviewing the existing revenue debt for the possibility of refunding to produce debt service savings. In addition, PFM will review existing bond and note resolutions as to existing covenants regarding minimum net operating revenue requirements, debt service reserve funds and additional bond tests.
- PFM will complete a parity certificate if required by the authorizing resolutions of outstanding parity debt.
- PFM will review the magnitude and timing of capital projects identified in capital improvement plans. Financing strategies will be developed to fund the capital improvement plans. Strategies may include modifying the timing of the capital projects, use of pay-as-you-go, bond financing or the use of cash reserves.
- Through the use of our financial and capital planning model and assistance from staff, we will formulate a financing plan to fund the capital projects and the costs associated with them.
- Review the requirements and submit analysis to Iowa Finance Authority as they pertain to Client's obligation, if necessary.



EXHIBIT B
COMPENSATION FOR SERVICES

1. Municipal Advisory Fees

For financial planning and debt issue development services related to the issuance of a debt to fund a new sewer treatment plant, PFM will be paid a one-time fee based on the type of debt issue and the par amount of each bond series as listed in the table below. Transaction fees are payable upon closing.

Issue Size	Fee
\$0 to \$5,000,000	\$12,000
\$5,001,000 to \$10,000,000	\$15,000
\$10,001,000 to \$15,000,000	\$17,500
\$15,001,000 to \$20,000,000	\$20,000
\$20,001,000 to \$30,000,000	\$25,000
\$30,001,000 to \$40,000,000	\$30,000
\$40,001,000 to \$50,000,000	\$40,000
\$50,001,000 and Over	\$50,000

2. Reimbursable Expenses

In addition to fees for services, PFM will be reimbursed for necessary, reasonable, and documented out-of-pocket expenses incurred, including travel, meals and other ordinary costs which are incurred by PFM. Appropriate documentation can be provided.



EXHIBIT C
INSURANCE STATEMENT

PFM has a complete insurance program, including property, casualty, general liability, automobile liability and workers compensation. PFM maintains professional liability and fidelity bond coverages which total \$40 million and \$25 million single loss/ \$50 million aggregate, respectively. PFM also carries a \$10 million cyber liability policy.

Our Professional Liability policy is a “claims made” policy and our General Liability policy claims would be made by occurrence.

1. Deductibles/SIR:

Automobile \$250 comprehensive & \$250 collision
Cyber Liability \$25,000
General Liability \$0
Professional Liability (E&O) \$1,000,000
Financial Institution Bond \$75,000

2. Insurance Company & AM Best Rating

Professional Liability (E&O)	Endurance American Insurance Company; (A+; XV)
	Argonaut Insurance Company; (A+; XIV)
	Everest National Insurance Company; (A+; XV)
	XL Specialty Insurance Company; (A+; XV)
	Continental Casualty Company; (A; XV)
	Starr Indemnity & Liability Company; (A; XV)
	Federal Insurance Company; (A++; XV)
Financial Institution Bond	Federal Insurance Company; (A++; XV)
	Great American Insurance Company; (A+; XV)
	U.S. Fire Insurance Company; (A; XV)
Cyber Liability	Greenwich Insurance Company (A+; XV)
	Arch Insurance Company; (A+; XV)
General Liability	Great Northern Insurance Company; (A++; XV)
Automobile Liability	Great Northern Insurance Company; (A++; XV)
Excess/Umbrella Liability	Federal Insurance Company; (A++; XV)
Workers Compensation & Employers Liability	Vigilant Insurance Company; (A++; XV)

**DISCLOSURE OF CONFLICTS OF INTEREST AND OTHER
IMPORTANT MUNICIPAL ADVISORY INFORMATION
PFM Financial Advisors LLC**

I. Introduction

PFM Financial Advisors LLC and PFM Swap Advisors LLC (hereinafter, referred to as “We,” “Us,” or “Our”) are registered municipal advisors with the Securities and Exchange Commission (the “SEC”) and the Municipal Securities Rulemaking Board (the “MSRB”), pursuant to the Securities Exchange Act of 1934 Rule 15Ba1-2. In accordance with MSRB rules, this disclosure statement is provided by Us to each client prior to the execution of its advisory agreement with written disclosures of all material conflicts of interests and legal or disciplinary events that are required to be disclosed with respect to providing financial advisory services pursuant to MSRB Rule G-42(b) and (c) (ii). We employ a number of resources to identify and subsequently manage actual or potential conflicts of interest in addition to disclosing actual and potential conflicts of interest provided herein.

How We Identify and Manage Conflicts of Interest

Code of Ethics. The Code requires that all employees conduct all aspects of Our business with the highest standards of integrity, honesty and fair dealing. All employees are required to avoid even the appearance of misconduct or impropriety and avoid actual or apparent conflicts of interest between personal and professional relationships that would or could interfere with an employee’s independent exercise of judgment in performing the obligations and responsibilities owed to a municipal advisor and Our clients.

Policies and Procedures. We have adopted policies and procedures that include specific rules and standards for conduct. Some of these policies and procedures provide guidance and reporting requirements about matters that allows Us to monitor behavior that might give rise to a conflict of interest. These include policies concerning the making of gifts and charitable contributions, entertaining clients, and engaging in outside activities, all of which may involve relationships with clients and others that are important to Our analysis of potential conflicts of interest.

Supervisory Structure. We have both a compliance and supervisory structure in place that enables Us to identify and monitor employees’ activities, both on a transaction and Firm-wide basis, to ensure compliance with appropriate standards. Prior to undertaking any engagement with a new client or an additional engagement with an existing client, appropriate municipal advisory personnel will review the possible intersection of the client’s interests, the proposed engagement, Our engagement personnel, experience and existing obligations to other clients and related parties. This review, together with employing the resources described above, allows Us to evaluate any situations that may be an actual or potential conflict of interest.

Disclosures. We will disclose to clients those situations that We believe would create a material conflict of interest, such as: 1) any advice, service or product that any affiliate may provide to a client that is directly related to the municipal advisory work We perform for such client; 2) any payment made to obtain or retain a municipal advisory engagement with a client; 3) any fee-splitting arrangement with any provider of an investment or services to a client; 4) any conflict that may arise from the type of compensation arrangement We may have with a client; and 5) any other actual or potential situation that We are or become aware of that might constitute a material conflict of interest that could reasonably expect to impair Our ability to provide advice to or on behalf of clients consistent with regulatory requirements. If We identify such situations or circumstances, We will prepare meaningful disclosure that will describe the implications of the situation and how We intend to manage the situation. We will also disclose any legal or disciplinary events that are material to a client’s evaluation or the integrity of Our management or advisory personnel. We will provide this disclosure (or a means to access this information) in writing prior to starting Our proposed engagement, and will provide such additional information or clarification as the client may request. We will also advise Our clients in writing of any subsequent material conflict of interest that may arise, as well as the related implications, Our plan to manage that situation, and any additional information such client may require.

II. General Conflict of Interest Disclosures

Disclosure of Conflicts Concerning the Firm's Affiliates

Our affiliates offer a wide variety of financial services, and Our clients may be interested in pursuing services separately provided by an affiliate. The affiliate's business with the client could create an incentive for Us to recommend a course of action designed to increase the level of the client's business activities with the affiliate or to recommend against a course of action that would reduce the client's business activities with the affiliate. In either instance, We may be perceived as recommending services for a client that are not in the best interests of Our clients, but rather are in Our interests or the interests of Our affiliates. Accordingly, We mitigate any perceived conflict of interest that may arise in this situation by disclosing it to the client, and by requiring that there be a review of the municipal securities transaction or municipal financial product to ensure that it is suitable for the client in light of various factors, after reasonable inquiry, including the client's needs, objectives and financial circumstances. Further, We receive no compensation from Our affiliates with respect to a client introduction or referral. If a client chooses to work with an affiliate, We require that the client consult and enter into a separate agreement for services, so that the client can make an independent, informed, evaluation of the services offered.

Disclosure of Conflicts Related to the Firm's Compensation

From time to time, We may be compensated by a municipal advisory fee that is or will be set forth in an agreement with the client to be, or that has been, negotiated and entered into in connection with a municipal advisory service. Payment of such fee may be contingent on the closing of the transaction and the amount of the fee may be based, in whole or in part, on a percentage of the principal or par amount of municipal securities or municipal financial product. While this form of compensation is customary in the municipal securities market, it may be deemed to present a conflict of interest since We may appear to have an incentive to recommend to the client a transaction that is larger in size than is necessary. Further, We may also receive compensation in the form of a fixed fee arrangement. While this form of compensation is customary, it may also present a potential conflict of interest, if the transaction requires more work than contemplated and We are perceived as recommending a less time consuming alternative contrary to the client's best interest so as not to sustain a loss. Finally, We may contract with clients on an hourly fee bases. If We do not agree on a maximum amount of hours at the outset of the engagement, this arrangement may pose a conflict of interest as We would not have a financial incentive to recommend an alternative that would result in fewer hours. We manage and mitigate all of these types of conflicts by disclosing the fee structure to the client, and by requiring that there be a review of the municipal securities transaction or municipal financial product to ensure that it is suitable for the client in light of various factors, after reasonable inquiry, including the client's needs, objectives and financial circumstances.

Disclosure Concerning Provision of Services to State and Local Government, and Non-Profit Clients

We regularly provide financial advisory services to state and local governments, their agencies, and instrumentalities, and non-profit clients. While Our clients have expressed that this experience in providing services to a wide variety of clients generally provides great benefit for all of Our clients, there may be or may have been clients with interests that are different from (and adverse to) other clients. If for some reason any client sees Our engagement with any other particular client as a conflict, We will mitigate this conflict by engaging in a broad range of conduct, if and as applicable. Such conduct may include one or any combination of the following: 1) disclosing the conflict to the client; 2) requiring that there be a review of the municipal securities transaction or municipal financial product to ensure that it is suitable for the client in light of various factors, including the client's needs, objectives and financial circumstances; 3) implementing procedures that establishes an "Informational Bubble" that creates physical, technological and procedural barriers and/or separations to ensure that non-public information is isolated to particular area such that certain governmental transaction team members and supporting functions operate separately during the course of work performed; and 4) in the rare event that a conflict cannot be resolved, We will withdraw from the engagement.

Disclosure Related to Legal and Disciplinary Events

As registered municipal advisors with the Securities and Exchange Commission (the "SEC") and the Municipal Securities Rulemaking Board (the "MSRB"), pursuant to the Securities Exchange Act of 1934 Rule 15Ba1-2, Our legal, disciplinary and judicial events are required to be disclosed on Our forms MA and MA-I filed with the SEC, in 'Item 9 Disclosure Information' of form MA, 'Item 6 Disclosure Information' of form MA-I, and if applicable, the corresponding disclosure reporting page(s) ("DRP"). To review the foregoing disclosure items and material change(s) or amendment(s), if any, clients may electronically access PFM Financial Advisors LLC filed forms MA and MA-I on the SEC's Electronic Data Gathering, Analysis, and Retrieval system, listed by date of filing starting with the most recently filed, at:

PFM Financial Advisors LLC –

<http://www.sec.gov/cgi-bin/browse-edgar?company=PFM+Financial&owner=exclude&action=getcompany>

III. Specific Conflicts of Interest Disclosures – CITY OF WEBSTER CITY, IOWA

To Our knowledge, following reasonable inquiry, We make the additional disclosure(s) of actual or potential conflicts of interest cited below in connection with the municipal advisory services currently being contemplated for client.

We currently serve as municipal advisor to certain overlapping entities including the State of Iowa and the Iowa Finance Authority. We do not anticipate this to create a conflict of interest nor to impede Our ability to fulfill Our fiduciary duty to City of Webster City, Iowa.

IV. Municipal Advisory Complaint and Client Education Disclosure

The MSRB protects state and local governments and other municipal entities and the public interest by promoting fair and efficient municipal securities markets. To that end, MSRB rules are designed to govern the professional conduct of brokers, dealers, municipal securities dealers and municipal advisors. Accordingly, if you as municipal advisory customer have a complaint about any of these financial professionals, please contact the MSRB's website at www.msrb.org, and consult the MSRB's Municipal Advisory Client brochure. The MSRB's Municipal Advisory Client brochure describes the protections available to municipal advisory clients under MSRB rules, and describes the process for filing a complaint with the appropriate regulatory authority.

PFM's Financial Advisory services are provided by PFM Financial Advisors LLC. PFM's Swap Advisory services are provided by PFM Swap Advisors LLC. Both entities are registered municipal advisors with the MSRB and SEC under the Dodd Frank Act of 2010.

November 4, 2021

REQUEST FOR QUALIFICATIONS AND PROPOSALS MUNICIPAL ADVISOR

Introduction:

The City of Webster City is soliciting interest from municipal advisors to submit their qualifications to provide municipal financial advisory services to assist the City in identifying the most feasible financial option to finance the construction of a new Wastewater Treatment Plant. The City is seeking a municipal advisor to provide a comprehensive review of potential funding sources and recommendations on how to finance the construction of the new Wastewater Treatment Plant. This RFQ/P is designed to provide interested parties with sufficient information to enable your firm to submit a statement of professional qualifications and a not to exceed cost proposal to provide municipal financial advisory services for the construction of a new Wastewater Treatment Facility.

Background:

The City is in the planning and design phase of the new Wastewater Treatment Plant project. The City is in the process of completing final steps to execute an interim loan and disbursement agreement with the Iowa Finance Authority for the Planning and Design portion of the Wastewater Treatment Facility project. Webster City staff has been working with contracted engineering firm, Bolton and Menk, Inc. as they discuss financing options with the State Revolving Fund and USDA Water and Wastewater Loan Programs. The City would like to review all potential funding mechanisms to pay for the construction phase of the project and ensure it is in a healthy financial position to seek alternative financing methods as needed.

Scope of Services:

Review the City's financial information, including sewer rates and recent rate increases, and make recommendations to ensure a healthy financial position is achieved to finance the new Wastewater Treatment Plant project.

Review the City's debt coverage ratio and make recommendations to ensure the City meets the 1.10% debt coverage ratio requirement set forth by the State Revolving Fund construction loan.

Conduct an analysis of State Revolving Fund Construction Loan and the USDA Water and Wastewater Loan programs. This analysis should include modeling the loans and repayment plan. The City should have a clear understanding of the best financing mechanism that permits a healthy cash flow of the Wastewater Fund.

Provide advice on long term financial planning for the Wastewater Fund.

Investigate and provide the City with alternative grant opportunities and assist the City with application development and submission as needed.

Coordinate activity and legal proceedings necessary to execute optimal financing path.

Provide briefing for City Council of findings and reason for selection of financing method (For purposes of this proposal, please plan for three in person City Council meetings).

The selected firm will put the City's financial interests first – ahead of any financial gain for themselves.

The selected firm will create the pro-forma that is submitted with the designated loan or grant program the City decides to move forward with.

Proposal Requirements:

Interested firms shall submit a Statement of Qualifications that includes the following information:

Executive Summary: Provide a brief description of your firm and its commitment to the municipal industry and performance in the state of Iowa. This should not exceed two pages.

Compliance: Provide a statement of assurance and representation that your firm is not currently under investigation for or in violation of any related regulatory rules or laws, or if so, an explanation as to why the violation does not have a material adverse effect on your ability to perform the proposed services for Webster City. Ensure to disclose any potential conflicts of interest in the statement of assurance.

Insurance: Provide a statement confirming that your firm agrees to maintain commercial general liability insurance for claims arising from bodily injury, death or property damage which may arise from the negligent performance by the firm or its employees of its day-to-day general business activities (such as automobile use) and exclusive of the performance of the professional services described in this request for qualifications. The limit of general liability coverage shall be \$1,000,000 per each occurrence. Confirm your firm agrees to furnish copies of certificates of insurance showing evidence of required coverages.

Workers Compensation: Provide a statement confirming that your firm agrees to maintain statutory worker's compensation coverage.

Experience: Describe your firm's advisory experience in Iowa, including a list of all water or wastewater projects for which you were previously a municipal advisor for. Include information on your

experience with Community Development Block Grants, Economic Development Administration Grants, State Revolving Fund Loans/Grants, USDA Water and Wastewater Loans/Grants and other funding mechanisms you have used in the past.

Personnel: Identify key personnel that will be providing services requested, including resumes/bios, certifications, and relevant Iowa experience. Identify personnel who will have primary account responsibility. The individual who will have primary account responsibility must be registered with the SEC and MSRB.

List of current municipal clients: Include a contact person with phone and email contact information for current municipal clients in Iowa. Please note how you ensure to provide time and commitment necessary to assist Webster City through the process of securing financing for the Wastewater Treatment Facility project.

Sample contract for services: Include a copy of a sample contract for services being provided, including the proposed fee structure. This section should identify if any fees are proposed on a not-to-exceed basis. There should be explicit statements outlining which costs are included in the fee proposal and which costs are to be reimbursed. Any MSRB fees imposed upon finance advisors should not be passed through to the City. Include any conditions attached to your fee proposal.

Submission Process:

Interested firms must submit one (1) signed hardcopy or electronic copy of your Statement of Qualifications to the City no later than 3:00 p.m. on November 30, 2021. All proposals received will be open at 3:05 p.m. on November 30, 2021. Responses must be submitted via email with a subject of "Municipal Advisor" to Biridiana Bishop at bibishop@webstercity.com or via a sealed envelope clearly marked "Municipal Advisor" on the outside of the envelope and addressed to Biridiana Bishop, Assistant City Manager, PO Box 217, Webster City, IA 50595.

The due date and time for the response to the RFQ/P is fixed and extensions will not be granted. Any responses received after the deadline will not be considered. Submission of a proposal will signify the firm's agreement that their proposal is valid for at least ninety (90) days from the date of opening.

The RFQ/P does not commit the City of Webster City to award any contract. The City reserves the right, at its sole discretion, to reject any or all proposals without penalty, to waive irregularities in any proposal in the RFQ/P procedures, and to be the final judge as to which is the responsible qualified proposal.

Selection Process and Proposal Evaluation

Proposals will be evaluated using a combination of the criteria summarized below, not necessarily the lowest price:

1. Qualifications, capabilities, background and prior experience of the firm in providing professional municipal financial advisory services to fund water and/or wastewater projects.
2. Experience, organization, technical skills and ability to successfully accomplish the expected Scope of Services.
3. The responsiveness of the proposal to the tasks to be performed as identified in the Scope of Services.
4. Pricing/Fees.



PFM Financial Advisors LLC

Statement of Qualifications

For

Webster City, Iowa

Request for Qualifications for Municipal Advisor

PFM Financial Advisors LLC

801 Grand Avenue

Suite 3300

Des Moines, Iowa 50309

www.pfm.com

Webster City, Iowa

Request for Qualifications for Municipal Advisor

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- IV. Sample Contract for Services & Disclosure of Conflict of Interest



ABOUT PFM

PFM is the marketing name for a group of affiliated companies providing a range of services. All services are provided through separate agreements with each company. This material is for general information purposes only and is not intended to provide specific advice or a specific recommendation.

Investment advisory services are provided by PFM Asset Management LLC which is registered with the Securities and Exchange Commission ("SEC") under the Investment Advisers Act of 1940. Financial advisory services are provided by PFM Financial Advisors LLC and Public Financial Management, Inc. Both are registered municipal advisors with the SEC and the Municipal Securities Rulemaking Board ("MSRB") under the Dodd-Frank Act of 2010. Swap advisory services are provided by PFM Swap Advisors LLC which is registered as a municipal advisor with both the MSRB and SEC under the Dodd-Frank Act of 2010, and as a commodity trading advisor with the Commodity Futures Trading Commission. Additional applicable regulatory information is available upon request.

Consulting services are provided through PFM Group Consulting LLC. Institutional purchasing card services are provided through PFM Financial Services LLC. PFM's financial modeling platform for strategic forecasting is provided through PFM Solutions LLC.

For more information regarding PFM's services or entities, please visit www.pfm.com.



November 30, 2021

Ms. Biridiana Bishop, Assistant City Manager
City of Webster City
PO Box 217
Webster City, IA 50595

RE: Letter of Interest for Webster City, Iowa Request for Qualifications for Municipal Advisor

Dear Ms. Bishop:

pfm

801 Grand Ave
Suite 3300
Des Moines, IA 50309
515.243.2600

pfm.com

PFM Financial Advisors LLC ("PFM") is pleased to submit our Statement of Qualifications to provide municipal advisor services to Webster City, Iowa (the "City"). PFM's financial advisory business is uniquely able and committed to provide the City with the benefits of independent advice, unmatched professional and technical resources and expertise, leading and nationally recognized market presence, integrity and unmatched understanding and experience with current market conditions.

From our office in Des Moines, Iowa, we are ideally located and uniquely suited to serve as an extension of City staff. When selected PFM brings to bear our national resources to solve local issues that are as important to our staff as they are to the City's stakeholders. Our knowledge of the City, our relationship with your bond counsel and engineer, coupled with our national and Midwest expertise in municipal finance will allow us to work creatively and closely with the City to help execute your upcoming sewer project efficiently and cost-effectively.

PFM is committed to providing the highest level of client service, which has become the driving force behind our engagements with issuers just like the City all across Iowa, the Midwest and the United States.

I look forward to meeting with City officials to further discuss our proposal. As you review our proposal, please call me at 515-724-5734 if you have questions or need clarification regarding our responses.

Sincerely,

PFM Financial Advisors LLC

Jon Burmeister
Managing Director
PFM Financial Advisors LLC

Susanne Gerlach
Director
PFM Financial Advisors LLC



A. EXECUTIVE SUMMARY

As more fully described in our proposal, below are several items which we believe make PFM exceptionally well-qualified to serve as the City's financial advisor:



37 LOCATIONS



600+ EMPLOYEES

DESCRIPTION OF THE FIRM. PFM offers Webster City, Iowa (the "City") an unparalleled broad spectrum of services. ***PFM does not have a "municipal department"; all of our professionals are municipal finance professionals, and all of our resources are dedicated to providing independent advice to our governmental clients.*** Public Financial Management Inc. was founded in 1975 on the principle of providing sound independent and fiduciary financial advice to public entities. In 2014, as a result of the U.S. SEC's new rules for Municipal Advisors (born out of the Dodd-Frank Act of 2010), our firm's corporate structure was reorganized so that municipal advisory services could be differentiated clearly from other financial consulting services. Today, our financial advisory services are offered through PFM Financial Advisors LLC ("PFM"). Accordingly, we have been in business and have provided municipal advisory services for over 45 years.

Today, PFM is one of the nation's leading providers of financial advisory services to municipalities, states, water and sewer issuers, transportation agencies, healthcare and higher education institutions and non-profit organizations.¹ Our broader organization also provides asset management services, management and budget consulting, swap advisory and strategic financial forecasting (pursuant to separate agreements and fees). PFM and its affiliates currently have more than 600 employees, as of December 31, 2020.



PFM IS A LEADER AMONG FINANCIAL ADVISORS. PFM is one of the largest independent advisory firms

in the nation. This is noteworthy because it enables us to provide a breadth of resources to our clients which is unmatched by our competitors. We can provide the City with cutting edge financial advisory knowledge and experience and extensive strategic consulting experience. In addition, PFM is the number one ranked financial advisor in the United States, the Midwest and in the State of Iowa based on par amount of bonds advised².

2020 Full Year Overall Long Term Municipal New Issues

Municipal Financial Advisory Ranking - Equal to Each Financial Advisor
Source: Refinitiv

	# issues	\$ in millions
PFM	995	69,733
Public Resources Advisory Group	159	43,381
Hilltop Securities	712	31,124
Acacia Financial Group Inc	150	17,348
Estrada Hinojosa & Company Inc	125	11,270
Frasca & Associates	46	11,212
KNN Public Finance	82	10,151
Piper Sandler & Co	256	8,187
Davenport & Company LLC	126	6,895
Montague DeRose & Associates LLC	47	6,841

HIGHLY EXPERIENCED PROJECT TEAM. PFM proposes an experienced project team comprised of senior professionals with over 56 years of municipal advisory and sewer enterprise experience, currently leading financial advisory engagements with many comparable cities throughout the State of Iowa. PFM proposes a project team lead by Ms. Susanne Gerlach, Director, with additional senior project team members including, Mr. Jon Burmeister, CFA, Managing Director; Mr. Matthew Stoffel, CFA, Senior Managing Consultant; and Ms. Jennifer Smith, Senior Managing Consultant. Ms. Gerlach will coordinate a team of other senior professionals with complementary skills and expertise that will ensure we are able to meet the City's needs. Each member of our project team has several years of experience in developing financial plans for various

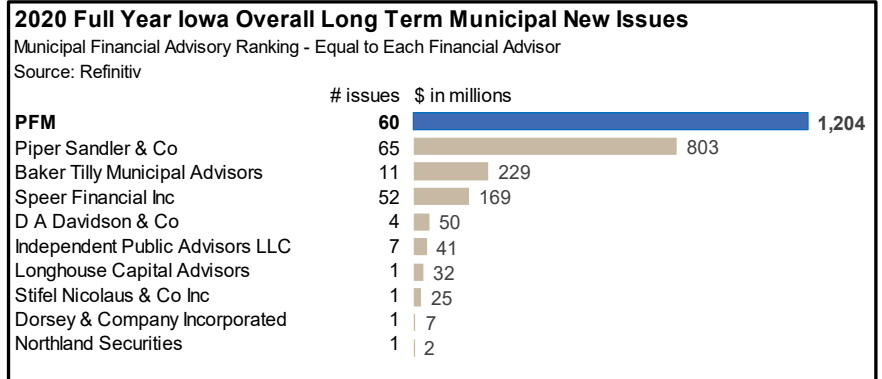
¹ Source: Refinitiv, formerly Thomson Reuters, as of December 31, 2020.

² As of December 31, 2020. Source: Refinitiv & Bloomberg.



enterprise funds. PFM envisions that the financial plan process will require the full mobilization of all members of our project team to ensure a smooth delivery of each plan. In addition, PFM maintains the resources within our local Iowa office with full production capabilities to meet the scope of services identified in this RFQ.

EXTENSIVE KNOWLEDGE OF IOWA CITIES. As highlighted throughout our proposal, PFM has made a long-term commitment to be the premier financial advisor within the State of Iowa. Our success is evidenced by our financial advisory relationships with several of the largest cities in the State of Iowa. Because our Des Moines office works primarily with Iowa cities, we have developed expertise in the structuring of general obligation and revenue bonds for Iowa issuers. In addition, PFM has extensive knowledge of Iowa statutes and public hearing requirements related to essential and general corporate purpose bond issuances. PFM understands the unique characteristics and challenges related specifically to cities located within the State of Iowa and for enterprise fund debt transactions.



SEWER ENTERPRISE FUND EXPERIENCE. PFM has unmatched experience providing the services requested in the RFQ. Since opening PFM's Des Moines office in 1998, PFM has provided advice on hundreds of sewer loan transactions including SRF loans, USDA loans as well as traditional sewer revenue bonds. PFM is well versed in the benefits and constraints of each type of financing option and is able to guide the City through the process and create an optimal plan of finance to secure the lowest cost of capital available in current market conditions.

COMPREHENSIVE FINANCIAL ADVISORY APPROACH. PFM's financial advisory approach is to work collaboratively with the City to serve as an extension of City staff. PFM understands that cities are under pressure to maintain a high level of service with fewer and fewer staff resources. Although each city's situation is unique, PFM's objective is to assist city staff with its financial and capital planning as it relates to infrastructure needs. In other words, PFM strives to become an invaluable resource to City staff beyond just the bond issuance process. PFM will assist with both the sewer rate setting process as well as with the new debt transaction. PFM will partner with and advise the City through each step of the process.

FINANCIAL PLANNING TOOLS. PFM views financial planning as our essential role in serving as the City's financial advisor. It is our belief that proper planning is vital to the successful issuance of debt. For your consideration, we have included a sample sewer cash flow model which are intended to augment the efforts of City staff and aid in the rate setting process. This model will serve as the starting point for developing the plan of finance for the City's new wastewater treatment plant project. With the development of this financial analysis, PFM gains an extensive understanding of the enterprise to help us complete those financial plans very efficiently.

INDEPENDENCE & INTEGRITY. PFM will act as an independent Municipal Advisor with a fiduciary duty to the City. PFM is registered with the MSRB and SEC and does not engage in the underwriting or trading of financial products or securities. We are an independent, non-broker dealer financial advisor. Unlike some of our competitors we never serve in an underwriting capacity; consequently, PFM will avoid real, potential, or perceived conflicts of interest in the representation of the City during the sale of its securities. Nonetheless, our market and pricing intelligence, gleaned from our transaction volume in the municipal marketplace, and our dedicated in-house Pricing Group allow us to match the pricing resources and expertise of broker dealers. PFM's financial advisory business is uniquely able and committed to provide the City with the benefits of independent advice, unmatched professional and technical resources and expertise, leading and nationally recognized market presence, and unmatched understanding and experience with current market conditions. Integrity is a core principle of our team.

SUMMARY. We believe that the details stated above and other considerations, as more fully presented in our statement of qualifications, demonstrate that PFM provides a unique municipal advisory approach, level of service, independence, innovation, and an in-depth commitment to Webster City.



B. Statement of Qualifications

1) Compliance

Provide a statement of assurance and representation that your firm is not currently under investigation for or in violation of any related regulatory rules or laws, or if so, an explanation as to why the violation does not have a material adverse effect on your ability to perform the proposed services for Webster City. Ensure to disclose any potential conflicts of interest in the statement of assurance.

PFM Financial Advisors LLC is not currently under investigation for or in violation of any related regulatory rules and or laws.

2) Insurance

Provide a statement confirming that your firm agrees to maintain commercial general liability insurance for claims arising from bodily injury, death or property damage which may arise from the negligent performance by the firm or its employees of its day-to-day general business activities (such as automobile use) and exclusive of the performance of the professional services described in this request for qualifications. The limit of general liability coverage shall be \$1,000,000 per each occurrence. Confirm your firm agrees to furnish copies of certificates of insurance showing evidence of required coverages.

PFM has a complete insurance program, including property, casualty, general liability, automobile liability and workers compensation. PFM maintains professional liability and fidelity bond coverages which total \$40 million and \$25 million single loss/ \$50 million aggregate, respectively. Our professional liability includes errors and omissions, improper judgements, and negligence. PFM also carries a \$10 million cyber liability policy.

Our Professional Liability policy is a "claims made" policy and our General Liability policy claims would be made by occurrence.

Deductibles/SIR:

Automobile \$250 comprehensive & \$250 collision

Cyber Liability \$25,000

General Liability \$0

Professional Liability (E&O) \$1,000,000

Financial Institution Bond \$75,000

Please see Appendix I for additional insurance information including Certificate of Insurance for proof of coverage from PFM's insurance providers.

3) Workers Compensation

Provide a statement confirming that your firm agrees to maintain statutory worker's compensation coverage.

PFM agrees to maintain statutory worker's compensation coverage.

4) Experience

Describe your firm's advisory experience in Iowa, including a list of all water or wastewater projects for which you were previously a municipal advisor for. Include information on your experience with Community Development Block Grants, Economic Development Administration Grants, State Revolving Fund Loans/Grants, USDA Water and Wastewater Loans/Grants and other funding mechanisms you have used in the past.

As the nation's leading financial advisor, PFM has established valued relationships with several City issuers and other issuers in Iowa, the Midwest, and across the country. With both our national perspective and knowledge, PFM can help our clients understand and apply the most current financial strategies and techniques to solving problems and reducing costs. PFM's expertise enhances our financial planning services; allows us to identify and meet each client's specific financial objectives; mitigates the impact of long-term borrowing costs; and, in many cases, reduces the client's overall borrowing costs. We are committed to developing long-term relationships with our clients to ensure that their interests are protected, and their goals are achieved. PFM's



high level of service is the primary factor that has led to many of our client relationships having spanned more than a decade.

Due to the large volume of transactions PFM advises annually, we have provided only a summary table in this section of our proposal.

A summary of PFM's experience in several categories for the last 3 years is provided in the table below.

Category	2020			2019			2018		
	Par	# Issues	Rank ³	Par	# Issues	Rank ⁴	Par	# Issues	Rank ⁵
Overall	\$69.7 B	995	1	\$66.0 B	1,091	1	\$63.5 B	791	1
Midwest	\$2.9 B	120	1	\$2.9 B	108	1	\$2.0 B	95	3
Competitive	\$12.5 B	379	2	\$13.8 B	396	2	\$13.8 B	396	2
Negotiated	\$57.2 B	616	1	\$52.2 B	695	1	\$52.2 B	695	1
Tax Exempt	\$44.9 B	748	1	\$52.4 B	899	1	\$52.4 B	899	1
Taxable	\$24.8 B	247	1	\$13.6 B	192	1	\$13.6 B	192	1
New Money	\$30.2 B	602	1	\$38.3 B	698	1	\$38.3 B	698	1
Refunding	\$39.5 B	393	1	\$27.7 B	393	1	\$27.7 B	393	1
General Obligation	\$24.5 B	591	1	\$24.9 B	670	1	\$24.9 B	670	1
Bank Qualified	\$1.2 B	197	1	\$1.5 B	252	1	\$1.5 B	252	1

PFM Sewer Enterprise Fund Debt Experience

PFM has unmatched experience providing the services requested in the RFQ. PFM has provided advice on hundreds of sewer loan transactions including SRF loans, USDA loans as well as traditional sewer revenue bonds. PFM is well versed in the benefits and constraints of each type of financing option and is able to guide the City through the process and create an optimal plan of finance to secure the lowest cost of capital available in current market conditions.

PFM offers the City an unmatched combination of experience with large, mid and small sized municipals and an understanding of the local market. In addition, PFM has or is in the process of assisting several cities with new wastewater treatment plants. The cost of such capital outlays is substantial and takes the expertise of a sophisticated and experienced municipal advisor. Developing the appropriate plan of finance for the City will take time, but rest assured PFM is very familiar every step of the process all the way from project design, the sewer ordinance process to ensure appropriate rates and charges are in place, to the actual rate setting analysis, to bid solicitation, modification of final loan documents based on final construction bids through the construction process. PFM advises our clients through every step to ensure you understand the long-term financial consequences long before a dollar is spent on the project and long-term debt is issued.

The current construction bid environment is requiring additional planning and consideration. PFM has seen construction bids come in as much as 50% over the original engineering estimate. This is proof that even with the best planning available, the City must have trusted advisors and surround itself with a financing team that is nimble, experienced and can walk you through the process to ensure the lowest impact to the stakeholders, which in this case is the City's sewer enterprise rate payers.

Consideration must also be made for the difference in impact to residential versus commercial system rate payers. With a such a substantial capital projects, a new rate structure or at a minimum a new cost allocation in the rate structure could be necessary to ensure the appropriate allocation of costs between the vastly different resources of residential and commercial rate payers. PFM will work with the City to ensure the City understands the impact to all rate payers before proceeding with the recommended plan of finance.

PFM has included a sample wastewater enterprise fund cashflow in Appendix II for your consideration.

³ Based on par volume as of December 31, 2020. Source: Refinitiv.

⁴ Based on par volume as of December 31, 2019. Source: Refinitiv.

⁵ Based on par volume as of December 31, 2018. Source: Ipreo.



PFM Grant Funding & Alternative Financing Experience

PFM has also assisted many many clients in securing Community Development Block Grants, SRF Sponsored Projects (grants), USDA grants and other beneficial terms for borrowers. Special terms for borrowers include the SRF Disadvantaged Community status that allows an issuer to borrow over 30 years at the lower 20 year interest rate, creating substantial savings over the life of the SRF loan. PFM does not track the amount or volume of grant funding internally. However, grant funding is considered and researched for EVERY new enterprise fund loan.

Because of PFM's comprehensive financial approach, we understand and can recognize the programs, grants and other beneficial terms the City may be eligible for early in the planning process. This allows us time to go through the application or qualification process simultaneously as design and rate setting activities are occurring. Also, PFM is acutely aware of the tightly regulated timing requirements for the application and loan processes for all of the various wastewater programs. Because of these tight timelines, PFM prepares a detailed Schedule of Events for each transaction. This Schedule of Events includes all aspects of a transaction and highlights when, what and who is responsible for each action item in the calendar. This also highlights when City Council action that is required, when staff action is required, any publication requirements, application deadlines, meeting/approval timelines, public hearing deadlines, loan authorization and loan proceed disbursement timelines and actions. ***A sample of a recent Schedule of Events for the City of Perry new wastewater treatment plant is attached in Appendix III.***

5) Personnel

Identify key personnel to provide services directly to the City, including resumes/bios, certifications, and relevant experience. Identify the contact person who will have primary account responsibility. This individual must be registered with the SEC and MSRB.

We believe advising the public sector carries with it a sacred trust and our reputation is acknowledged industry-wide. PFM's top priority is and always has been to serve in the best financial interest of our clients. To that end, ***we have assembled the following team members of senior level professionals with a combined 58 years of experience to provide our highest level of financial advisory services to the City.*** PFM proposes to serve the City's full scope of services with a project team based in our Des Moines office.

All of PFM's proposed project team members are working project managers. That means we oversee and execute all aspects of every client engagement. We offer municipal advisory services including but not limited to: new debt issuance, refunding analyses and recommendations, market updates, credit strategy, post-issuance compliance assistance and guidance (EMMA), budget guidance, enterprise fund cash flow analyses, economic development planning services, and other general financial planning services as request. It is our goal to become an extension of City staff. The City will receive PFM's highest level of service from each and every member of the project team.

Ms. Susanne Gerlach will serve as the principal contact for this engagement. Ms. Gerlach will manage all day-to-day activities related to financial planning, debt management and debt issue development, rate setting activities, long-term financial planning and oversight for the City including supervising all numerical, analytical, and technical support. Ms. Gerlach has complete authority to resolve all questions or concerns raised by the City.

Engagement Manager	
Name	Mr. Jon Burmeister, CFA
Title	Managing Director
Location	Des Moines, Iowa
Phone	515-724-5734
E-Mail	gerlachs@pfm.com

In the event Ms. Gerlach is not immediately available to the City, additional management and quantitative support will be provided by other Des Moines office senior project managers. Mr. Jon Burmeister, Managing Director, will serve as co-project manager and provide management support. Mr. Matthew Stoffel, Senior Managing Consultant and Ms. Jennifer Smith, Senior Managing Consultant will serve as quantitative support.



Management support will include attending meetings or other project management activities. Quantitative support will include updating financial and debt planning models and various quantitative activities required by the City. When necessary, additional management and quantitative support will be coordinated and administered by Ms. Gerlach.

	Co-Project Manager	Quantitative Manger	Quantitative Support
Name	Mr. Jon Burmeister	Mr. Matthew Stoffel	Ms. Jennifer Smith
Title	Managing Director	Senior Managing Consultant	Senior Managing Consultant
Location	Des Moines, Iowa	Des Moines, Iowa	Des Moines, Iowa
Phone	515-724-5724	515-724-5737	515-724-5728
E-Mail	burmeisterj@pfm.com	stoffelm@pfm.com	smithje@pfm.com

Resumes of Senior Project Team Members

Susanne Gerlach, Director & Co-Project Manager

Ms. Susanne Gerlach is a Director in PFM's Des Moines office. Since joining the firm in August 2006, Susanne has managed and supported the execution of thousands of transactions including general obligation, bond anticipation notes, sales tax, annual appropriation, urban renewal, special assessment, water, sewer, electric, natural gas and education debt transactions ranging in size from a few hundred thousand dollars to over \$100 million dollars in par size.

Ms. Gerlach currently serves as project manager for over 50 clients located in Iowa and Nebraska, including cities, school districts, counties and utilities of all sizes and complexities. Over the last 15 years, she has provided financial advisory services to numerous Iowa municipalities including the cities of Ames, Clive, and West Des Moines, as well as the city of Lincoln, Nebraska. She also manages PFM's Iowa K-12 education practice, providing financial advisory services to many of the state's largest and fastest growing school districts including Ankeny Community Schools, Des Moines Public Schools, Iowa City Community Schools, Southeast Polk Community Schools, Waukee Community Schools and West Des Moines Community Schools. In addition, she actively manages credit strategy for many highly rated entities including four Aaa/AAA rated municipalities.

Ms. Gerlach offers debt management, debt issuance and financial planning services to clients including structuring, sizing and pricing new money and refunding municipal bond issues, credit strategy services, multi-year comprehensive plans of finance, debt profiles and various debt planning models, and refunding analyses, among others. In addition, she possesses significant expertise in building and maintaining multi-year revenue sufficiency and budget forecasting cash flow models for all types of debt, economic development initiatives, utility enterprise funds and other various enterprises.

Ms. Gerlach graduated from Simpson College with a Bachelor of Art in Marketing with honors. Ms. Gerlach is a Registered Municipal Advisor Representative (Series 50).

Jon Burmeister, CFA, Managing Director & Primary Engagement Manager

Mr. Jon Burmeister, CFA, is a Managing Director located in the Des Moines office and currently heads PFM's Midwest Municipal Advisory practice. Mr. Burmeister has over twenty-five years of public finance experience with PFM. Mr. Burmeister has led or provided project management support for PFM engagements within the states of Kansas, Iowa, Minnesota, Missouri, and Nebraska.

Mr. Burmeister has provided municipal advisory services to governmental municipalities located throughout the Midwest and is experienced in providing advice in a broad range of disciplines including evaluation and development of financial plans and credit strategies, cost/benefit analyses, capital planning, and multi-year financial planning. Over the years, Mr. Burmeister has developed and implemented cash flow and feasibility models used to articulate financial objectives, facilitate financial planning, monitor financial performance, develop capital improvement plans and facilitate credit assessment reviews for many different types of financings.

Mr. Burmeister has served as engagement manager to the City since our original contract in 2008. Over that time, Mr. Burmeister has advised the City on the issuance of hundreds of millions of new money and refunding bonds. In addition to leading PFM's relationship with City, Jon serves as engagement manager for several cities within Iowa such as Des Moines, Council Bluffs, Davenport and Fort Dodge. Finally, Mr.



Burmeister serves as financial advisor to the State of Iowa, Kansas Department of Transportation, Kansas Turnpike Authority and the Missouri Highways and Transportation Commission.

Mr. Burmeister received a Bachelor of Science degree in Accounting and Business Administration with honors from Mankato State University. Mr. Burmeister is a Certified Public Accountant (CPA inactive) and has earned his Chartered Financial Analyst designation from the CFA Institute. Mr. Burmeister is a Registered Municipal Advisor Representative (Series 50) and Principal (Series 54).

Matthew Stoffel, Senior Managing Consultant - Quantitative Support

Mr. Matthew Stoffel is a Senior Managing Consultant in PFM's Des Moines office. He joined PFM in 2012 and specializes in financial modeling, long term capital planning, enterprise fund rate studies, rating strategies, debt structuring and transaction execution. He has extensive experience with city, utility and state transportation debt portfolios, lien structures, cashflow analyses and credit profiles.

Mr. Stoffel is a project manager to the Des Moines Metropolitan Wastewater Reclamation Authority, "WRA". In 2014, Mr. Stoffel assisted the WRA in the planning of their updated facilities plan, including \$530 million of future borrowing. Mr. Stoffel is responsible for reviewing the annual WRA budget and assisting with debt management oversight. In 2021, Mr. Stoffel helped coordinate a \$37 million advanced refunding of their Series 2013B bonds. The utility realized over \$6.9 million or 18.47% NPV savings.

Mr. Stoffel currently serves as project manager or quantitative support for over twenty-five clients in Iowa, Missouri, Kansas, Illinois, Wisconsin and Minnesota. His experience includes transportation, water, wastewater, electric and telecommunication, K-12 education, and general municipal.

Mr. Stoffel graduated from Murray State University with a Master of Business Administration with an emphasis in Finance and from Wartburg College with a Bachelor of Art in Mathematics. Mr. Stoffel has earned his Chartered Financial Analyst Charter from the CFA Institute and is a Registered Municipal Advisor Representative (Series 50).

Jennifer Smith, Senior Managing Consultant - Quantitative Support

Ms. Jennifer Smith joined PFM in 2013 as a Senior Associate and was recently promoted to Senior Managing Consultant in January 2021. Ms. Smith currently provides technical and quantitative support for financial planning and debt issuance for clients in Iowa. Ms. Smith's present duties include structuring, sizing, and pricing new money and refunding municipal bond issues, preparing cash flow analyses, monitoring and assessing municipal issuer's outstanding fixed debt and performing analysis of refunding opportunities. These analyses have been developed for the issuance of general obligation, limited obligation, and revenue backed bonds, both in taxable and tax-exempt forms.

Ms. Smith graduated from William Penn University with a Bachelor of Arts in Business Management in 2010 and is a Registered Municipal Advisor Representative (Series 50).

Analytical and Administrative Support Team Members

Analytical and technical support will be provided by Ms. Carrie Swartz and Mr. Stephen Wewers. Analytical and technical support will include updating models, performing refunding analyses, and various quantitative activities required by the City. Research and administrative support will be provided by Municipal Bond Assistants, Ms. Melissa Schenck and Ms. Sue Brandt. Research and administrative support will include the preparation of Official Statements, closing letters, bond financing records, compliance verification and other documents required for bond sale transactions.

	Analytical & Technical Support	Analytical & Technical Support
Name	Ms. Carrie Swartz	Mr. Stephen Wewers
Title	Analyst	Analyst
Location	Des Moines, Iowa	Des Moines, Iowa
Phone	515-724-5729	515-724-5730
E-Mail	swartzc@pfm.com	wewerss@pfm.com



	Research & Administrative Support	Research & Administrative Support
Name	Ms. Melissa Schenck	Ms. Sue Brandt
Title	Municipal Bond Assistant II	Municipal Bond Assistant II
Location	Des Moines, Iowa	Des Moines, Iowa
Phone	515-724-5733	515-724-5736
E-Mail	schenckm@pfm.com	brandts@pfm.com

6) List of Current Municipal Clients

List of current municipal clients, with a description of service your firm provides (i.e. underwriter, advisor, other).

Listed below are the current municipal advisory clients served by the proposed project team member. PFM provides municipal advisor debt management and financial planning for all clients listed. Clients that retain PFM for additional ongoing financial modeling services are notated with an asterisk*.

Current Clients Managed or Co-Managed by Ms. Gerlach

CITIES		EDUCATIONAL	UTILITIES
Algona, IA*	Johnston, IA*	Ankeny Community Schools, IA*	Oskaloosa Water Department, IA*
Ames, IA	Knoxville, IA*	CAM Community Schools, IA*	Spencer Municipal Utilities, IA
Ankeny, IA*	Lake Mills, IA*	Davenport Community Schools, IA	
Bondurant, IA*	Laurens, IA*	Des Moines Public Schools, IA	COUNTIES
Brooklyn, IA*	Lincoln, NE	Iowa City Community Schools, IA*	Audubon, IA
Carlisle, IA*	Muscatine, IA*	Newton Community Schools, IA	Muscatine, IA
Carroll, IA*	Norwalk, IA*	North Polk Community Schools, IA*	Wright, IA*
Clarion, IA*	Ogden, IA	North Scott Community Schools, IA	
Clinton, IA*	Oskaloosa, IA*	Sheldon Community Schools, IA	
Clive, IA*	Panora, IA*	Southeast Polk Comm Schools, IA*	
Eagle Grove, IA*	Perry, IA*	Waukee Community Schools, IA	
Emmetsburg, IA*	Pierson, IA	West Des Moines Com Schools, IA	
Estherville, IA*	Pocahontas, IA		
Glenwood, IA	West Des Moines, IA*		
Grimes, IA*			

Current Clients Managed or Co-Managed by Mr. Burmeister

CITIES	UTILITIES	STATE & STATE AGENCIES
Adel, IA*	Algona Municipal Utility*	State of Iowa
Altoona, IA*	Alta Municipal Utility	Kansas Dept of Transportation*
Ankeny, IA*	Cedar Falls Municipal Utility	Kansas Turnpike Authority*
Baxter, MN	Coon Rapids Municipal Utility	Missouri Dept of Transportation*
Cedar Falls, IA	Des Moines Wastewater*	
Cedar Rapids, IA	Reclamation Authority	COUNTIES
Council Bluffs, IA*	Harlan Municipal Utility*	Delaware, IA
Davenport, IA	Iowa Lakes Regional Water	Jasper, IA
Des Moines, IA*	Loup River Public Power District (NE)	Marion, IA
Eldridge, IA	Marshalltown Waterworks	Scott, IA
Fort Dodge, IA*	Osage Municipal Utility	
Hampton, IA	Poweshiek Waterworks	OTHER
Harlan, IA*		Community Y of Marshalltown
Lincoln, NE	EDUCATION	Des Moines Regional Airport
New Ulm, MN	Decorah CSD	Des Moines Regional Transit Authority
Pleasant Hill, IA*		Guthrie City Airport
Polk City, IA*		
Spencer, IA*		
Washington, IA*		
Waukee, IA*		



7) Sample Contract for Services to be Provided & Proposed Fee Structure

Include a copy of a sample contract for services being provided, including the proposed fee structure. This section should identify if any fees are proposed on a not-to-exceed basis. There should be explicit statements outlining which costs are included in the fee proposal and which costs are to be reimbursed. Any MSRB fees imposed upon finance advisors should not be passed through to the City. Include any conditions attached to your fee proposal.

PFM has included a sample contract in Appendix IV.

Transaction Fees

PFM proposes all-in flat fees for transaction services. All plan of finance activities are included in the proposed fees.

The proposed fees below are similar to PFM's other clients located within the Midwest. PFM is willing to negotiate acceptable fees to ensure a reasonable cost benefit outcome for the City.

Financing Range	Financial Consulting Fee
\$0 to \$5,000,000	\$12,000
\$5,000,001 to \$10,000,000	\$15,000
\$10,000,001 to \$15,000,000	\$17,500
\$15,000,001 to \$20,000,000	\$20,000
\$20,000,001 to \$30,000,000	\$25,000
\$30,000,001 and up	\$30,000

Transaction fees detailed above are contingent and payable upon closing of the contemplated debt issuance. In the event a financing transaction is cancelled at the request of the City, PFM will not request compensation for accrued time.

PFM will not charge separately for planning services directly related to debt issues. Such planning services may include cashflow modeling and forecasting for enterprise funds, any models developed to analyze and forecast general obligation debt or debt capacity, or models used to forecast property tax impact from general obligation debt issues.

Out of Pocket Expenses. In addition to fees for services, PFM will be reimbursed for necessary, reasonable, and documented out-of-pocket expenses incurred for each consulting engagement, including travel, meals, lodging, printing, telephone, postage and other ordinary costs which are incurred by PFM and agreed to by the City. Appropriate documentation can be provided.

Contract Provisional Request

If PFM is awarded the engagement, we respectfully request the inclusion of certain provisions in the resulting contract that are regulatory requirements driven by our status as a municipal advisor registered with the Securities and Exchange Commission and with the Municipal Securities Rulemaking Board (e.g., municipal advisor description; the scope of MA services, form and basis of compensation, termination or withdrawal of the client relationship, conflicts of interest disclosure, and our disclosure of any legal and disciplinary events).

See Appendix V for a sample contract that PFM would propose to incorporate into the contract generated from this engagement.



APPENIDIX:

- I. Insurance Certificates
- II. Sample Sewer Enterprise Fund
- III. Sample Schedule of Events
- IV. Sample Contract for Services & Disclosure of Conflict of Interest



APPENIDIX I.

Insurance Certificates

ACORDTM**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

11/13/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Conner Strong & Buckelew PO Box 99106 Camden, NJ 08101		CONTACT NAME: PHONE (A/C, No, Ext): 877 861-3220 FAX (A/C, No): E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A : Great Northern Insurance Company	
		INSURER B : Federal Insurance Company	
		INSURER C : Vigilant Insurance Company	
		INSURER D :	
		INSURER E :	
		INSURER F :	

COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
------------------	----------------------------	-------------------------

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER:			35363950	11/30/2019	11/30/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ INCL IN COMBINED TOTAL AGGREGATE \$10M
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			73248555	11/30/2019	11/30/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			79774080	11/30/2019	11/30/2020	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	71739979	01/01/2020	01/01/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION
EVIDENCE OF COVERAGE	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/25/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Crystal IBC LLC 32 Old Slip New York NY 10005		CONTACT NAME: Brian Rozynski PHONE (A/C, No, Ext): 212-504-1882 E-MAIL ADDRESS: brian.rozynski@alliant.com FAX (A/C, No): 212-504-1899	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Endurance American Ins. Co.	
		INSURER B: Various	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:						EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N / A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A B	Professional Liability			MAN30000866501 Various	11/30/2019 11/30/2019	11/30/2020 11/30/2020	Limit of Liability \$40,000,000 Aggregate Limit

CERTIFICATE HOLDER**CANCELLATION**

EVIDENCE OF COVERAGE

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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APPENIDIX II.

Sample Sewer Enterprise Fund

City of Sample, Iowa
Sewer Enterprise Fund

EXHIBIT 1a

30-Yr SRF Loan @ 2.00% (Approved)

Growth Assumptions	
Sewer Usage	0.00%
Operating Expenses	4.00%
Interest Rate	0.50%

Availability Fee Adjmt	
FY 2023	
SAC (Res)	\$12.00
SAC (Ind A)	\$18.00
SAC (Ind B)	\$41.00

Sewer Rate Adjustments			
1-Jul-19	6.00%	1-Jul-24	8.00%
1-Jul-20	6.00%	1-Jul-25	8.00%
1-Jul-21	6.00%	1-Jul-26	8.00%
1-Jul-22	8.00%	1-Jul-27	--
1-Jul-23	8.00%	1-Jul-28	--

		Audited Financial Statements			Budget	Budget	Projected	Projected	Projected	Projected	Projected
		FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27
Monthly Availability Charge											
Residential & Commercial	1	\$9.65	\$15.65	\$17.65	\$19.65	\$21.65	\$33.65	\$36.34	\$39.25	\$42.39	\$45.78
Industrial A	2	\$28.90	\$46.90	\$52.90	\$58.90	\$64.90	\$82.90	\$89.53	\$96.69	\$104.43	\$112.78
Industrial B	3	\$66.35	\$107.35	\$121.35	\$135.35	\$149.35	\$190.35	\$205.58	\$222.02	\$239.79	\$258.97
Average Availability Charge	4	\$11.63	\$15.86	\$20.61	\$22.96	\$25.31	\$34.64	\$37.41	\$40.40	\$43.63	\$43.63
Rate (per 1,000 gallons)											
Residential	5	\$3.75	\$4.50	\$4.77	\$5.06	\$5.36	\$5.79	\$6.25	\$6.75	\$7.29	\$7.88
Commercial	6	\$3.90	\$4.68	\$4.96	\$5.26	\$5.57	\$6.02	\$6.50	\$7.02	\$7.58	\$8.18
Industrial A	7	\$3.90	\$4.68	\$4.96	\$5.26	\$5.57	\$6.02	\$6.50	\$7.02	\$7.58	\$8.18
Industrial B	8	\$3.90	\$4.68	\$4.96	\$5.26	\$5.57	\$6.02	\$6.50	\$7.02	\$7.58	\$8.18
Average \$ per 1,000 Gallons	9	\$3.79	\$4.35	\$4.82	\$5.11	\$5.41	\$5.85	\$6.31	\$6.82	\$7.36	\$7.95
Average # of Customers											
Residential	10	2,447	2,459	2,462	2,462	2,462	2,462	2,462	2,462	2,462	2,462
Commercial	11	207	201	225	225	225	225	225	225	225	225
Total Sewer Usage (Gallons)	12	141,140,800	132,321,000	132,194,147	132,194,147	132,194,147	132,194,147	132,194,147	132,194,147	132,194,147	132,194,147
		1.49%	(6.25%)	(0.10%)	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Average Monthly Bill (1,500 gallons)	13	\$15.28	\$22.40	\$24.81	\$27.24	\$29.69	\$42.33	\$45.72	\$49.38	\$53.33	\$57.59
Change in Ave. Monthly Bill	14	\$0.00	\$7.13	\$2.41	\$2.44	\$2.45	\$12.64	\$3.39	\$3.66	\$3.95	\$4.27
Average Monthly Bill (4,500 gallons)	15	\$26.53	\$35.90	\$39.12	\$42.42	\$45.77	\$59.70	\$64.48	\$69.63	\$75.20	\$81.22
Change in Ave. Monthly Bill	16	\$0.00	\$9.38	\$3.22	\$3.31	\$3.35	\$13.93	\$4.78	\$5.16	\$5.57	\$6.02
Average Monthly Bill (7,500 gallons)	17	\$37.78	\$49.40	\$53.43	\$57.60	\$61.85	\$77.07	\$83.23	\$89.89	\$97.08	\$104.85
Change in Ave. Monthly Bill	18	\$0.00	\$11.63	\$4.03	\$4.18	\$4.25	\$15.22	\$6.17	\$6.66	\$7.19	\$7.77
Operating Revenues											
		-0.73%	20.46%	20.56%	7.12%	7.95%	22.78%	7.83%	7.84%	7.86%	3.22%
Sewer Rental Fees	19	\$534,957	\$575,830	\$636,847	\$675,057	\$715,561	\$772,806	\$834,630	\$901,401	\$973,513	\$1,051,394
Sewer Availability Fees	20	370,430	506,280	664,459	740,231	816,002	1,116,874	1,206,224	1,302,722	1,406,940	1,406,940
Sewer Penalty	21	10,680	10,895	8,879	11,000	10,000	10,000	10,000	10,000	10,000	10,000
Miscellaneous Revenues	22	20,028	34,653	49,326	30,000	30,500	30,500	30,500	30,500	30,500	30,500
Total Operating Revenues	23	\$936,095	\$1,127,658	\$1,359,511	\$1,456,288	\$1,572,063	\$1,930,180	\$2,081,355	\$2,244,623	\$2,420,953	\$2,498,834

City of Sample, Iowa
Sewer Enterprise Fund

EXHIBIT 1a

30-Yr SRF Loan @ 2.00% (Approved)

Growth Assumptions	
Sewer Usage	0.00%
Operating Expenses	4.00%
Interest Rate	0.50%

Availability Fee Adjmt	
FY 2023	
SAC (Res)	\$12.00
SAC (Ind A)	\$18.00
SAC (Ind B)	\$41.00

Sewer Rate Adjustments			
1-Jul-19	6.00%	1-Jul-24	8.00%
1-Jul-20	6.00%	1-Jul-25	8.00%
1-Jul-21	6.00%	1-Jul-26	8.00%
1-Jul-22	8.00%	1-Jul-27	--
1-Jul-23	8.00%	1-Jul-28	--

		Audited Financial Statements			Budget	Budget	Projected	Projected	Projected	Projected	Projected
		FY 2017-18	FY 2018-19	FY 2019-20							
Operating Expenses		-10.73%	1.66%	2.04%	-6.99%	3.23%	23.21%	34.56%	4.00%	4.00%	4.00%
Personal Services	24	\$254,556	\$242,429	\$251,843	\$268,182	\$282,989	\$294,309	\$306,081	\$318,324	\$331,057	\$344,299
Repairs & Maintenance	25	39,824	42,568	24,868	30,250	30,250	31,460	32,718	34,027	35,388	36,804
Utilities	26	87,287	91,136	97,155	87,500	88,000	91,520	95,181	98,988	102,948	107,065
Rent/Lease Payments	27	0	0	0	0	0	0	0	0	0	0
WWTP Upgrade Incremental Cost	28	0	0	0	0	0	100,000	300,000	312,000	324,480	337,459
Other	29	140,840	155,054	168,151	118,200	119,200	123,968	128,927	134,084	139,447	145,025
Total Operating Expense	30	\$522,507	\$531,187	\$542,017	\$504,132	\$520,439	\$641,257	\$862,907	\$897,423	\$933,320	\$970,653
Net Operating Revenue	31	\$413,588	\$596,471	\$817,494	\$952,156	\$1,051,624	\$1,288,924	\$1,218,448	\$1,347,200	\$1,487,633	\$1,528,181
Other Income / (Expense)	32	3,529	0	0	0	0	0	0	0	0	0
Interest Income	33	700	632	632	632	632	632	632	632	632	632
Revenue for Debt Service	34	\$417,816	\$597,103	\$818,126	\$952,788	\$1,052,256	\$1,289,555	\$1,219,079	\$1,347,832	\$1,488,264	\$1,528,813
Sewer Revenue Debt											
Proposed 2021A Sewer SRF Loan	35	\$0	\$0	\$0	\$0	\$336,364	\$578,000	\$579,000	\$1,077,980	\$1,242,980	\$1,338,480
Reserved	36	0	0	0	0	0	0	0	0	0	0
Total Revenue Debt	37	\$0	\$0	\$0	\$0	\$336,364	\$578,000	\$579,000	\$1,077,980	\$1,242,980	\$1,338,480
Sewer G.O. Debt											
Series 2013 G.O. Sewer	38	\$160,005	\$158,605	\$161,925	\$159,895	\$162,575	\$164,875	\$161,775	\$163,520	\$0	\$0
Total Sewer Debt	39	\$160,005	\$158,605	\$161,925	\$159,895	\$498,939	\$742,875	\$740,775	\$1,241,500	\$1,242,980	\$1,338,480
Debt Service Coverage											
Net Revenues / Revenue Debt	40	N/A	N/A	N/A	N/A	3.13	2.23	2.11	1.25	1.20	1.14
Net Revenues / All Debt	41	2.61	3.76	5.05	5.96	2.11	1.74	1.65	1.09	1.20	1.14
Cashflow After Debt Service	42	\$257,811	\$438,498	\$656,201	\$792,893	\$553,317	\$546,680	\$478,304	\$106,332	\$245,284	\$190,333
Capital Outlays	43	(\$104,002)	(\$166,693)	(\$95,961)	(\$114,000)	(\$14,231,350)	(\$7,169,675)	(\$7,169,675)	(\$100,000)	(\$100,000)	(\$100,000)
Bond Proceeds	44	0	0	0	0	13,927,600	6,963,800	6,963,800	0	0	0
Interfund Loan Repayment	45	45,000	45,000	(305,000)	45,000	45,000	0	0	0	70,000	70,000
Transfers (To) / From Restricted	46	0	(468,058)	510,884	0	0	0	0	0	0	0
Other Sources / (Uses)	47	(50,000)	(518,057)	(47,555)	550,000	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)
Annual Surplus / (Deficit)	48	\$148,809	(\$669,311)	\$718,569	\$1,273,893	\$194,567	\$240,805	\$172,429	(\$93,668)	\$115,284	\$60,333

City of Sample, Iowa

Sewer Enterprise Fund

EXHIBIT 1a

30-Yr SRF Loan @ 2.00% (Approved)

Growth Assumptions	
Sewer Usage	0.00%
Operating Expenses	4.00%
Interest Rate	0.50%

Availability Fee Adjmt	
FY 2023	
SAC (Res)	\$12.00
SAC (Ind A)	\$18.00
SAC (Ind B)	\$41.00

Sewer Rate Adjustments			
1-Jul-19	6.00%	1-Jul-24	8.00%
1-Jul-20	6.00%	1-Jul-25	8.00%
1-Jul-21	6.00%	1-Jul-26	8.00%
1-Jul-22	8.00%	1-Jul-27	--
1-Jul-23	8.00%	1-Jul-28	--

Audited Financial Statements					Budget	Budget	Projected	Projected	Projected	Projected	Projected	
		FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	
Beginning Cash Balance	49	\$856,253	\$1,005,063	\$335,752	\$1,054,321	\$2,328,214	\$2,522,781	\$2,763,586	\$2,936,016	\$2,842,347	\$2,957,632	
Annual Surplus / (Deficit)	50	148,809	(669,311)	718,569	1,273,893	194,567	240,805	172,429	(93,668)	115,284	60,333	
Ending Cash Balance	51	\$1,005,063	\$335,752	\$1,054,321	\$2,328,214	\$2,522,781	\$2,763,586	\$2,936,016	\$2,842,347	\$2,957,632	\$3,017,964	
Cash Balance as % of O & M	52	192%	63%	195%	462%	485%	431%	340%	317%	317%	311%	
Restricted Cash												
WWTP Reserve	53	\$0	\$468,058	\$6,177	\$6,177	\$6,177	\$6,177	\$6,177	\$6,177	\$6,177	\$6,177	
Sewer Revenue Sinking Fund	54	49,002	49,002	0	0	0	0	0	0	0	0	
Sewer Revenue Reserve	55	0	0	0	0	0	0	0	0	0	0	
Total Restricted Cash	56	\$49,002	\$517,060	\$6,177	\$6,177	\$6,177	\$6,177	\$6,177	\$6,177	\$6,177	\$6,177	
Total Cash Balance	57	\$1,054,065	\$852,812	\$1,060,497	\$2,334,390	\$2,528,957	\$2,769,763	\$2,942,192	\$2,848,524	\$2,963,808	\$3,024,141	
Loans to Other Funds												
2013 Loan to TIF	58	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
2014 Loan to TIF	59	180,000	135,000	90,000	45,000	0	0	0	0	0	0	
2020 Loan to TIF	60	0	0	350,000	350,000	350,000	350,000	350,000	350,000	280,000	210,000	
Cemetery/Bess Loan- loan to GF	61	0	0	0	0	0	0	0	0	0	0	
Lighting Upgrade- loan to GF	62	63,879	63,879	63,879	63,879	63,879	63,879	63,879	63,879	63,879	63,879	
Total Loans	63	\$243,879	\$198,879	\$503,879	\$458,879	\$413,879	\$413,879	\$413,879	\$413,879	\$343,879	\$273,879	

Capital Improvement Plan

	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27
Reserved	\$100,000	\$114,000	\$92,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
WWTP	0	0	14,139,350	7,069,675	7,069,675	0	0	0
Vehicle/Auto	0	0	0	0	0	0	0	0
Reserved	0	0	0	0	0	0	0	0
Reserved	0	0	0	0	0	0	0	0
Reserved	0	0	0	0	0	0	0	0
Total	\$100,000	\$114,000	\$14,231,350	\$7,169,675	\$7,169,675	\$100,000	\$100,000	\$100,000

City of Sample, Iowa

Proposed 2021A Sewer SRF Loan (30-Yr.)

Wastewater Treatment Facility Plan

EXHIBIT 1b

SOURCES & USES	
SOURCES	
Par Amount of Bonds	28,900,000.00
Other Monies	
Total Sources	28,900,000.00
USES	
Deposit to Construction Account	28,755,200.00
Deposit to Reserve Account	
Capitalized Interest Account	0.00
Municipal Bond Insurance	
SRF Loan Initiation Fee (\$5.00 per bond)	144,500.00
Costs of Issuance	
Accrued Interest	
Rounding Amount	300.00
Total Uses	28,900,000.00
ASSUMPTIONS	
Dated Date	7/2/2021
Delivery Date	7/2/2021
First Interest Date	12/1/2021
First Principal Date	6/1/2023
Last Principal Date	6/1/2053
YIELD CALCULATIONS	
Arbitrage Yield	1.66275%
TIC	1.69607%
AIC	1.69607%
Average Life	19.48

Projects Funded:	
Construction Base Bid	\$27,235,700
Bid Alt #1	73,000
Bid Alt #1	50,000
Engineering Construction Costs	920,000
P&D Loan Payoff	900,000
Admin, Financial & Legal Costs	100,000
Contingency	926,500
CDBG Grant	(600,000)
Cash Reserve Draw Down	(850,000)
Contingency	
SRF Loan Proceeds Needed:	\$28,755,200

30-Yr SRF Loan @ 2.00% (Approved)						
DEBT SERVICE SCHEDULE						
Date	Principal	Coupon	Interest	Debt Service	Annual Debt Service	
12/1/2021			119,614	119,614		
6/1/2022			216,750	216,750	336,364	
12/1/2022			289,000	289,000		
6/1/2023	0	2.000%	289,000	289,000	578,000	
12/1/2023			289,000	289,000		
6/1/2024	1,000	2.000%	289,000	290,000	579,000	
12/1/2024			288,990	288,990		
6/1/2025	500,000	2.000%	288,990	788,990	1,077,980	
12/1/2025			283,990	283,990		
6/1/2026	675,000	2.000%	283,990	958,990	1,242,980	
12/1/2026			277,240	277,240		
6/1/2027	784,000	2.000%	277,240	1,061,240	1,338,480	
12/1/2027			269,400	269,400		
6/1/2028	800,000	2.000%	269,400	1,069,400	1,338,800	
12/1/2028			261,400	261,400		
6/1/2029	816,000	2.000%	261,400	1,077,400	1,338,800	
12/1/2029			253,240	253,240		
6/1/2030	832,000	2.000%	253,240	1,085,240	1,338,480	
12/1/2030			244,920	244,920		
6/1/2031	849,000	2.000%	244,920	1,093,920	1,338,840	
12/1/2031			236,430	236,430		
6/1/2032	866,000	2.000%	236,430	1,102,430	1,338,860	
12/1/2032			227,770	227,770		
6/1/2033	883,000	2.000%	227,770	1,110,770	1,338,540	
12/1/2033			218,940	218,940		
6/1/2034	901,000	2.000%	218,940	1,119,940	1,338,880	
12/1/2034			209,930	209,930		
6/1/2035	919,000	2.000%	209,930	1,128,930	1,338,860	
12/1/2035			200,740	200,740		
6/1/2036	937,000	2.000%	200,740	1,137,740	1,338,480	
12/1/2036			191,370	191,370		
6/1/2037	956,000	2.000%	191,370	1,147,370	1,338,740	
12/1/2037			181,810	181,810		
6/1/2038	975,000	2.000%	181,810	1,156,810	1,338,620	
12/1/2038			172,060	172,060		
6/1/2039	995,000	2.000%	172,060	1,167,060	1,339,120	
12/1/2039			162,110	162,110		
6/1/2040	1,015,000	2.000%	162,110	1,177,110	1,339,220	
12/1/2040			151,960	151,960		
6/1/2041	1,035,000	2.000%	151,960	1,186,960	1,338,920	
12/1/2041			141,610	141,610		
6/1/2042	1,056,000	2.000%	141,610	1,197,610	1,339,220	
12/1/2042			131,050	131,050		
6/1/2043	1,077,000	2.000%	131,050	1,208,050	1,339,100	
12/1/2043			120,280	120,280		
6/1/2044	1,098,000	2.000%	120,280	1,218,280	1,338,560	
12/1/2044			109,300	109,300		
6/1/2045	1,120,000	2.000%	109,300	1,229,300	1,338,600	
12/1/2045			98,100	98,100		
6/1/2046	1,143,000	2.000%	98,100	1,241,100	1,339,200	
12/1/2046			86,670	86,670		
6/1/2047	1,166,000	2.000%	86,670	1,252,670	1,339,340	
12/1/2047			75,010	75,010		
6/1/2048	1,189,000	2.000%	75,010	1,264,010	1,339,020	
12/1/2048			63,120	63,120		
6/1/2049	1,213,000	2.000%	63,120	1,276,120	1,339,240	
12/1/2049			50,990	50,990		
6/1/2050	1,237,000	2.000%	50,990	1,287,990	1,338,980	
12/1/2050			38,620	38,620		
6/1/2051	1,262,000	2.000%	38,620	1,300,620	1,339,240	
12/1/2051			26,000	26,000		
6/1/2052	1,287,000	2.000%	26,000	1,313,000	1,339,000	
12/1/2052			13,130	13,130		
6/1/2053	1,313,000	2.000%	13,130	1,326,130	1,339,260	
			28,900,000	11,064,724	39,964,724	39,964,724
Scale : SRF extended loan rate of 1.75% + servicing fee of 0.25% (Approved)						



APPENIDIX III.

Sample Schedule of Events



City of Perry, Iowa 2021 Sewer SRF Loan Schedule of Events

<u>Date</u>	<u>Action Item</u>	<u>Responsible Party</u>
December 8, 2020	<ul style="list-style-type: none">• CDBG Grant Award	City
January 12, 2021	<ul style="list-style-type: none">• CDBG State Contract in place	City, Region 12
January 22, 2021	<ul style="list-style-type: none">• CDBG Environmental Review Complete (PENDING)	City, Region 12
February 21, 2021	<ul style="list-style-type: none">• FNSI Review Period Over for CDBG (PENDING)• Project can be issued for bid (PENDING)	City, Region 12
Jan - Feb 2021	<ul style="list-style-type: none">• Finalize proposed SRF debt service schedule• Update sewer pro forma analysis for IFA	City, PFM
February 24, 2021	<ul style="list-style-type: none">• Bolton & Menk send Council agenda item to City to place plans and specs on file and issue project for bid	B&M
March 1, 2021 (Council Meeting)	<ul style="list-style-type: none">• Council approval to place plans and specs on file and issue project for bid	City, B&M
March 30, 2021	<ul style="list-style-type: none">• Bid opening	City, B&M
March 31, 2021	<ul style="list-style-type: none">• Send resolutions to City• Send bid summary and hearing document to City	Dorsey B&M
April 5, 2021 (Council Meeting)	<ul style="list-style-type: none">• Review bid summary and adopt resolution awarding WWTP contract• Adopt resolution fixing date for a meeting on the authorization of a loan and disbursement agreement and the issuance of NTE \$22,000,000 Sewer Revenue Bonds (SRF loan) for April 19, 2021 (special council meeting)	City
April 6, 2021	<ul style="list-style-type: none">• Final construction loan application complete and ready for City Council approval• PFM provides final sewer pro forma models	City, PFM, B&M
April 14, 2021	<ul style="list-style-type: none">• Send resolutions to City• Send final construction loan application to City	Dorsey B&M
April 15, 2021 (Not later than)	<ul style="list-style-type: none">• Publish notice of meeting on the matter of issuance of NTE \$22,000,000 of Sewer Revenue Bonds (not less than 4 days nor more than 20 days)	City



<u>Date</u>	<u>Action Item</u>	<u>Responsible Party</u>
April 19, 2021	<ul style="list-style-type: none">• Hold public hearing on the proposed issuance of NTE \$22,000,000 Sewer Revenue Bonds (SRF loan)• Adopt resolution instituting proceedings to take additional action for the authorization of a loan and disbursement agreement and the issuance of NTE \$22,000,000 Sewer Revenue Bonds (SRF loan)• City Council approval of final construction loan application	City
April 21, 2021 (Not later than)	<ul style="list-style-type: none">• Submit final construction loan application for IFA Board approval	City
May 5, 2021	<ul style="list-style-type: none">• IFA Board approval of construction loan application	IFA
May 7, 2021	<ul style="list-style-type: none">• PFM completion of sewer parity certificate	PFM
May 5, 2021	<ul style="list-style-type: none">• Send resolutions to City	Dorsey
May 10, 2021 (Special Council Meeting)	<ul style="list-style-type: none">• Adopt resolution approving and authorizing a form of loan and disbursement agreement, and authorizing and providing for the issuance of \$22,000,000 Sewer Revenue Bonds (SRF loan)• Approval the form of tax exemption certificates	City
May 11 to May 24, 2021	<ul style="list-style-type: none">• Bolton & Menk issue notice to proceed, start construction	B&M
May 24, 2021 (Not later than)	<ul style="list-style-type: none">• Dorsey sends closing documents to IFA	Dorsey
June 4, 2021	<ul style="list-style-type: none">• Closing and delivery of funds• Issue IRS Form 8038G	City, Dorsey, IFA



APPENIDIX IV.

Sample Contract for Services & Disclosure of Conflict of Interest



[Date]

[Name]
[Title]
[Client]
[Address]
[City, State, Zip]

Dear [Name],

pfm

801 Grand
Suite 3300
Des Moines, IA 50309
515.243.2600

pfm.com

The purpose of this letter (this "Engagement Letter") is to confirm our agreement that PFM Financial Advisors LLC ("PFM") will act as municipal advisor to [Client] (the "Client") in connection with the issuance of approximately [\$0,000,000 Water Revenue SRF Loan, Series 2017] to be issued via the State of Iowa's revolving fund loan program. PFM will provide, upon request of Client, financial planning and debt issuance development services, as applicable and set forth in Exhibit A to this Engagement Letter. Most tasks requested by Client will not require all services provided for in Exhibit A and as such the specific scope of services for such task shall be limited to just those services required to complete the task.

PFM is a registered municipal advisor with the Securities and Exchange Commission (the "SEC") and the Municipal Securities Rulemaking Board (the "MSRB"), pursuant to the Securities Exchange Act of 1934 Rule 15Ba1-2. As of the date of this letter, Client has not designated PFM as its independent registered municipal advisor ("IRMA") for purposes of SEC Rule 15Ba1-1(d)(3)(vi) (the "IRMA exemption"). Client agrees not to represent that PFM is Client's IRMA with respect to any aspect of a municipal securities issuance or municipal financial product, without PFM's prior written consent.

MSRB Rule G-42 requires that municipal advisors make written disclosures to its clients of all material conflicts of interest and certain legal or disciplinary events and certain regulatory requirements. Such disclosures are provided in PFM's disclosure statement delivered to Client together with this agreement.

PFM's services will commence as soon as practicable after the receipt of this Engagement Letter by Client and a request by Client for such service. Any material changes in or additions to the scope of services described in Exhibit A shall be promptly reflected in a written supplement or amendment to this Engagement Letter. Services provided by PFM which are not included in the scope of services set forth in Exhibit A of this agreement shall be completed as agreed in writing in advance between Client and PFM. Upon request of Client, PFM or an affiliate of PFM may agree to additional services to be provided by PFM or an affiliate of PFM, by a separate agreement between Client and PFM or its respective affiliate.

For the services described in Exhibit A, PFM's professional fees will be paid as provided in Exhibit B. In addition to fees for services, PFM will be reimbursed for necessary, reasonable, and documented out-of-pocket expenses, as outlined in Exhibit B, which are incurred by PFM. Upon request of Client, documentation of such expenses will be provided.

This Engagement Letter shall remain in effect until all related activities associated with this transaction are complete unless canceled in writing by either party upon thirty (30) days written notice to the other party. PFM shall not assign any interest



in this Engagement Letter or subcontract any of the work performed under this Engagement Letter without the prior written consent of Client; provided that upon notice to Client, PFM may assign this Engagement Letter or any interests hereunder to a municipal advisor entity registered with the SEC that directly or indirectly controls, is controlled by, or is under common control with, PFM.

All information, data, reports, and records ("Data") in the possession of Client or any third party necessary for carrying out any services to be performed under this Engagement Letter shall be furnished to PFM and Client shall, and shall cause its agent(s) to, cooperate with PFM in its conduct of reasonable due diligence in performing the services. To the extent Client requests that PFM provide advice with regard to any recommendation made by a third party, Client will provide to PFM written direction to do so as well as any Data it has received from such third party relating to its recommendation. Client acknowledges and agrees that while PFM is relying on the Data in connection with its provision of the services under this agreement, PFM makes no representation with respect to and shall not be responsible for the accuracy or completeness of such Data.

All notices given under this Engagement Letter will be in writing, sent by email or registered United States mail, with return receipt requested, addressed to the party for whom it is intended, at the addresses on the first page of this Engagement Letter.

All materials, except functioning or dynamic financial models, prepared by PFM pursuant exclusively to this Engagement Letter will be the property of Client. Subject to the preceding exception, upon termination of this Engagement Letter, PFM will deliver to Client copies of any and all material pertaining to this Engagement Letter.

The Des Moines office of PFM will provide the services set forth in this Engagement Letter. PFM may, from time to time, supplement or otherwise amend team members. Client has the right to request, for any reason, PFM to replace any member of the advisory staff. Should Client make such a request, PFM will promptly suggest a substitute for approval by Client.

PFM will maintain insurance coverage with policy limits not less than as stated in Exhibit C. Except to the extent caused by willful misconduct, bad faith, gross negligence or reckless disregard of obligations or duties under this Engagement Letter on the part of PFM or any of its associated persons, neither PFM nor any of its associated persons shall have liability to any person for any act or omission in connection with performance of its services hereunder, or for any error of judgment or mistake of law, or for any loss arising out of any issuance of municipal securities, any municipal financial product or any other financial product or investment, or for any financial or other damages resulting from Client's election to act or not to act, as the case may be, contrary to or, absent negligence on the part of PFM or any of its associated persons, upon any advice or recommendation provided by PFM to Client.

PFM, its employees, officers and representatives at all times will be independent contractors and will not be deemed to be employees, agents, partners, servants and/or joint ventures of Client by virtue of this Engagement Letter or any actions or services rendered under this Engagement Letter.

This Engagement Letter represents the entire agreement between Client and PFM and may not be amended or modified except in writing signed by PFM.



Please have an authorized official of Client acknowledge receipt of this Engagement Letter and respond to us to acknowledge the terms of this engagement.

Sincerely,

PFM FINANCIAL ADVISORS LLC

Jon Burmeister
Managing Director

[Project Manager]
[Title]

DRAFT



EXHIBIT A **SCOPE OF SERVICES**

Financial planning and debt issue development services related to the issuance of approximately [\$0,000,000 Water Revenue SRF Loan, Series 20XX] to be issued via the State of Iowa's revolving fund loan program.

- Develop a financing plan in concert with staff which would include recommendations as to the timing and number of series of bonds to be issued and provide advice as to the various financing alternatives available to Client.
- Develop alternatives related to debt transactions including evaluation of revenues available, maturity schedule and cash flow requirements.
- Identify key bond covenant features and advise as to the financial consequences of provisions to be included in bond resolutions regarding security, creation of reserve funds, flow of funds, redemption provisions, additional parity debt tests, etc.; review and comment on successive drafts of bond resolutions.
- Review the terms, conditions and structure of any proposed debt offering undertaken by Client and provide suggestions, modifications and enhancements where appropriate and necessary to reflect the constraints or current financial policy and fiscal capability.
- PFM will review and analyze three years of audited financial statements to develop an understanding of the historical financial performance, credit strengths and weakness and financial trends.
- Based on our review of the historical performance, PFM will develop a specialized financial and capital planning model to articulate the historical, current and projected financial performance.
- PFM will work with staff to develop assumptions, which will be used to project financial performance into the future.
- PFM will review the current debt and its structure, if applicable. This would include, but not limited to, reviewing the existing revenue debt for the possibility of refunding to produce debt service savings. In addition, PFM will review existing bond and note resolutions as to existing covenants regarding minimum net operating revenue requirements, debt service reserve funds and additional bond tests.
- PFM will complete a parity certificate if required by the authorizing resolutions of outstanding parity debt.
- PFM will review the magnitude and timing of capital projects identified in capital improvement plans. Financing strategies will be developed to fund the capital improvement plans. Strategies may include modifying the timing of the capital projects, use of pay-as-you-go, bond financing or the use of cash reserves.
- Through the use of our financial and capital planning model and assistance from staff, we will formulate a financing plan to fund the capital projects and the costs associated with them.
- Review the requirements and submit analysis to Iowa Finance Authority as they pertain to Client's obligation, if necessary.



EXHIBIT B **COMPENSATION FOR SERVICES**

1. Municipal Advisory Fees

For financial planning and debt issue development services related to the issuance of approximately [\$0,000,000 Water Revenue SRF Loan, Series 20XX] to be issued via the State of Iowa's revolving fund loan program, PFM will be paid a one-time fee of [\$0,000], payable upon closing.

For services related to ongoing annual cashflow updates as required by the Iowa Finance Authority ("IFA"), PFM will be paid a fee of [\$0,000] for each annual update. It is the understanding of PFM that IFA will reimburse Client for \$4,000 upon submitting PFM's invoice to them.

2. Reimbursable Expenses

In addition to fees for services, PFM will be reimbursed for necessary, reasonable, and documented out-of-pocket expenses incurred, including travel, meals, lodging, printing, telephone, postage and other ordinary costs which are incurred by PFM. Appropriate documentation can be provided.



EXHIBIT C **INSURANCE STATEMENT**

PFM has a complete insurance program, including property, casualty, general liability, automobile liability and workers compensation. PFM maintains professional liability and fidelity bond coverages which total \$40 million and \$25 million single loss/ \$50 million aggregate, respectively. PFM also carries a \$10 million cyber liability policy.

Our Professional Liability policy is a "claims made" policy and our General Liability policy claims would be made by occurrence.

1. Deductibles/SIR:

Automobile \$250 comprehensive & \$250 collision
Cyber Liability \$25,000
General Liability \$0
Professional Liability (E&O) \$1,000,000
Financial Institution Bond \$75,000

2. Insurance Company & AM Best Rating

Professional Liability (E&O)	Endurance American Insurance Company; (A+; XV)
	Argonaut Insurance Company; (A+; XIV)
	Everest National Insurance Company; (A+; XV)
	XL Specialty Insurance Company; (A+; XV)
	Continental Casualty Company; (A; XV)
	Starr Indemnity & Liability Company; (A; XV)
	Federal Insurance Company; (A++; XV)
Financial Institution Bond	Federal Insurance Company; (A++; XV)
	Great American Insurance Company; (A+; XV)
	U.S. Fire Insurance Company; (A; XV)
Cyber Liability	Greenwich Insurance Company (A+; XV)
	Arch Insurance Company; (A+; XV)
General Liability	Great Northern Insurance Company; (A++; XV)
Automobile Liability	Great Northern Insurance Company; (A++; XV)
Excess/Umbrella Liability	Federal Insurance Company; (A++; XV)
Workers Compensation & Employers Liability	Vigilant Insurance Company; (A++; XV)

**DISCLOSURE OF CONFLICTS OF INTEREST AND OTHER
IMPORTANT MUNICIPAL ADVISORY INFORMATION
PFM Financial Advisors LLC**

I. Introduction

Public Financial Management, Inc., PFM Financial Advisors LLC, and PFM Swap Advisors LLC (hereinafter, referred to as “We,” “Us,” or “Our”) are registered municipal advisors with the Securities and Exchange Commission (the “SEC”) and the Municipal Securities Rulemaking Board (the “MSRB”), pursuant to the Securities Exchange Act of 1934 Rule 15Ba1-2. In accordance with MSRB rules, this disclosure statement is provided by Us to each client prior to the execution of its advisory agreement with written disclosures of all material conflicts of interests and legal or disciplinary events that are required to be disclosed with respect to providing financial advisory services pursuant to MSRB Rule G-42(b) and (c) (ii). We employ a number of resources to identify and subsequently manage actual or potential conflicts of interest in addition to disclosing actual and potential conflicts of interest provided herein.

How We Identify and Manage Conflicts of Interest

Code of Ethics. The Code requires that all employees conduct all aspects of Our business with the highest standards of integrity, honesty and fair dealing. All employees are required to avoid even the appearance of misconduct or impropriety and avoid actual or apparent conflicts of interest between personal and professional relationships that would or could interfere with an employee’s independent exercise of judgment in performing the obligations and responsibilities owed to a municipal advisor and Our clients.

Policies and Procedures. We have adopted policies and procedures that include specific rules and standards for conduct. Some of these policies and procedures provide guidance and reporting requirements about matters that allows Us to monitor behavior that might give rise to a conflict of interest. These include policies concerning the making of gifts and charitable contributions, entertaining clients, and engaging in outside activities, all of which may involve relationships with clients and others that are important to Our analysis of potential conflicts of interest.

Supervisory Structure. We have both a compliance and supervisory structure in place that enables Us to identify and monitor employees’ activities, both on a transaction and Firm-wide basis, to ensure compliance with appropriate standards. Prior to undertaking any engagement with a new client or an additional engagement with an existing client, appropriate municipal advisory personnel will review the possible intersection of the client’s interests, the proposed engagement, Our engagement personnel, experience and existing obligations to other clients and related parties. This review, together with employing the resources described above, allows Us to evaluate any situations that may be an actual or potential conflict of interest.

Disclosures. We will disclose to clients those situations that We believe would create a material conflict of interest, such as: 1) any advice, service or product that any affiliate may provide to a client that is directly related to the municipal advisory work We perform for such client; 2) any payment made to obtain or retain a municipal advisory engagement with a client; 3) any fee-splitting arrangement with any provider of an investment or services to a client; 4) any conflict that may arise from the type of compensation arrangement We may have with a client; and 5) any other actual or potential situation that We are or become aware of that might constitute a material conflict of interest that could reasonably expect to impair Our ability to provide advice to or on behalf of clients consistent with regulatory requirements. If We identify such situations or circumstances, We will prepare meaningful disclosure that will describe the implications of the situation and how We intend to manage the situation. We will also disclose any legal or disciplinary events that are material to a client’s evaluation or the integrity of Our management or advisory personnel. We will provide this disclosure (or a means to access this information) in writing prior to starting Our proposed engagement, and will provide such additional information or clarification as the client may request. We will also advise Our clients in writing of any subsequent material conflict of interest that may arise, as well as the related implications, Our plan to manage that situation, and any additional information such client may require.

II. General Conflict of Interest Disclosures

Disclosure of Conflicts Concerning the Firm's Affiliates

Our affiliates offer a wide variety of financial services, and Our clients may be interested in pursuing services separately provided by an affiliate. The affiliate's business with the client could create an incentive for Us to recommend a course of action designed to increase the level of the client's business activities with the affiliate or to recommend against a course of action that would reduce the client's business activities with the affiliate. In either instance, We may be perceived as recommending services for a client that are not in the best interests of Our clients, but rather are in Our interests or the interests of Our affiliates. Accordingly, We mitigate any perceived conflict of interest that may arise in this situation by disclosing it to the client, and by requiring that there be a review of the municipal securities transaction or municipal financial product to ensure that it is suitable for the client in light of various factors, after reasonable inquiry, including the client's needs, objectives and financial circumstances. Further, We receive no compensation from Our affiliates with respect to a client introduction or referral. If a client chooses to work with an affiliate, We require that the client consult and enter into a separate agreement for services, so that the client can make an independent, informed, evaluation of the services offered.

Disclosure of Conflicts Related to the Firm's Compensation

From time to time, We may be compensated by a municipal advisory fee that is or will be set forth in an agreement with the client to be, or that has been, negotiated and entered into in connection with a municipal advisory service. Payment of such fee may be contingent on the closing of the transaction and the amount of the fee may be based, in whole or in part, on a percentage of the principal or par amount of municipal securities or municipal financial product. While this form of compensation is customary in the municipal securities market, it may be deemed to present a conflict of interest since We may appear to have an incentive to recommend to the client a transaction that is larger in size than is necessary. Further, We may also receive compensation in the form of a fixed fee arrangement. While this form of compensation is customary, it may also present a potential conflict of interest, if the transaction requires more work than contemplated and We are perceived as recommending a less time consuming alternative contrary to the client's best interest so as not to sustain a loss. Finally, We may contract with clients on an hourly fee bases. If We do not agree on a maximum amount of hours at the outset of the engagement, this arrangement may pose a conflict of interest as We would not have a financial incentive to recommend an alternative that would result in fewer hours. We manage and mitigate all of these types of conflicts by disclosing the fee structure to the client, and by requiring that there be a review of the municipal securities transaction or municipal financial product to ensure that it is suitable for the client in light of various factors, after reasonable inquiry, including the client's needs, objectives and financial circumstances.

Disclosure Concerning Provision of Services to State and Local Government, and Non-Profit Clients

We regularly provide financial advisory services to state and local governments, their agencies, and instrumentalities, and non-profit clients. While Our clients have expressed that this experience in providing services to a wide variety of clients generally provides great benefit for all of Our clients, there may be or may have been clients with interests that are different from (and adverse to) other clients. If for some reason any client sees Our engagement with any other particular client as a conflict, We will mitigate this conflict by engaging in a broad range of conduct, if and as applicable. Such conduct may include one or any combination of the following: 1) disclosing the conflict to the client; 2) requiring that there be a review of the municipal securities transaction or municipal financial product to ensure that it is suitable for the client in light of various factors, including the client's needs, objectives and financial circumstances; 3) implementing procedures that establishes an "Informational Bubble" that creates physical, technological and procedural barriers and/or separations to ensure that non-public information is isolated to particular area such that certain governmental transaction team members and supporting functions operate separately during the course of work performed; and 4) in the rare event that a conflict cannot be resolved, We will withdraw from the engagement.

Disclosure Related to Legal and Disciplinary Events

As registered municipal advisors with the Securities and Exchange Commission (the "SEC") and the Municipal Securities Rulemaking Board (the "MSRB"), pursuant to the Securities Exchange Act of 1934 Rule 15Ba1-2, Our legal, disciplinary and judicial events are required to be disclosed on Our forms MA and MA-I filed with the SEC, in 'Item 9 Disclosure Information' of form MA, 'Item 6 Disclosure Information' of form MA-I, and if applicable, the corresponding disclosure reporting page(s) ("DRP"). To review the foregoing disclosure items and material change(s) or amendment(s), if any, clients may electronically access PFM Financial Advisors LLC filed forms MA and MA-I on the SEC's Electronic Data Gathering, Analysis, and Retrieval system, listed by date of filing starting with the most recently filed, at:

III. Specific Conflicts of Interest Disclosures – City of Webster City, Iowa

To Our knowledge, following reasonable inquiry, we make the additional disclosure(s) of actual or potential conflicts of interest cited below in connection with the municipal advisory services currently being contemplated for client.

For competitive bonds sales, the Terms of Offering allow for underwriters to purchase a bond insurance policy on any or all of the bonds being offered for sale. In the event that a bond insurance policy is purchased by the underwriter from the municipal bond insurer Build America Mutual Assurance Company (“BAM”), the following is applicable. Two individual Board members of PFM I, LLC, a holding company which includes ownership of Public Financial Management Inc. and PFM Financial Advisors LLC (collectively, referred to as “PFM”) among other affiliates, are also members of the board of directors of municipal bond insurer Build America Mutual Assurance Company (“BAM”). Both serve on the BAM Board in their personal capacity, and not in the interests of PFM, and there are no joint business efforts between the PFM and BAM. Further, neither is involved in the day-to-day operations of either PFM or BAM. We mitigate any potential or actual conflict by requiring, in addition to our disclosure, that there be a review of the municipal securities transaction or municipal financial product recommended to ensure that it is suitable for the client in light of various factors, including the client’s needs, objectives and financial circumstances.

We currently serve as a municipal advisor to certain overlapping or adjacent entities including the State of Iowa and Iowa Finance Authority. We do not anticipate this to create a conflict of interest nor to impede our ability to fulfill Our fiduciary duty to the City of Webster City, Iowa.

IV. Municipal Advisory Complaint and Client Education Disclosure

The MSRB protects state and local governments and other municipal entities and the public interest by promoting fair and efficient municipal securities markets. To that end, MSRB rules are designed to govern the professional conduct of brokers, dealers, municipal securities dealers and municipal advisors. Accordingly, if you as municipal advisory customer have a complaint about any of these financial professionals, please contact the MSRB’s website at www.msrb.org, and consult the MSRB’s Municipal Advisory Client brochure. The MSRB’s Municipal Advisory Client brochure describes the protections available to municipal advisory clients under MSRB rules, and describes the process for filing a complaint with the appropriate regulatory authority.

PFM’s Financial Advisory services are provided by Public Financial Management Inc., and PFM Financial Advisors LLC. PFM’s Swap Advisory services are provided by PFM Swap Advisors LLC. All entities are registered municipal advisors with the MSRB and SEC under the Dodd Frank Act of 2010.

RFQ/P - Municipal Advisor Services - Bid Opening 11/30/2021 at 3:05 p.m.

Piper Sandler

3900 Ingersoll Ave., Suite 110, Des Moines, IA 50312

Ranking Criteria	Max Points	Assist. City Manager	Finance Director	City Manager
Experience and Qualifications for Scope of Work	25	25	25	24
Understanding of Work to be Done	25	24	25	24
Familiarity with State/Federal Funding Sources	20	18	20	20
References	15	13	10	12
Pricing/Fees	15	12	13	13
Sub-Total	100	92	93	93
Total of Ranking Officials	278			

DA Davidson

515 East Locust Street, Suite 200, Des Moines, IA 50266

Ranking Criteria	Max Points	Assist. City Manager	Finance Director	City Manager
Experience and Qualifications for Scope of Work	25	22	25	24
Understanding of Work to be Done	25	22	25	24
Familiarity with State/Federal Funding Sources	20	19	20	19
References	15	15	15	13
Pricing/Fees	15	15	14	14
Sub-Total	100	93	99	94
Total of Ranking Officials	286			

Speer Financial, Inc.

531 Commercial Street, Waterloo, IA 50701

Ranking Criteria	Max Points	Assist. City Manager	Finance Director	City Manager
Experience and Qualifications for Scope of Work	25	20	24	21
Understanding of Work to be Done	25	18	25	21
Familiarity with State/Federal Funding Sources	20	13	20	15
References	15	13	15	13
Pricing/Fees	15	13	12	12
Sub-Total	100	77	96	82
Total of Ranking Officials	255			

Northland Securities, Inc.

6903 Vista Drive, West Des Moines, IA 50266

Ranking Criteria	Max Points	Assist. City Manager	Finance Director	City Manager
Experience and Qualifications for Scope of Work	25	22	22	17
Understanding of Work to be Done	25	20	25	19
Familiarity with State/Federal Funding Sources	20	15	20	15
References	15	13	14	13
Pricing/Fees	15	15	15	15
Sub-Total	100	85	96	79
Total of Ranking Officials	260			

PFM Financial Advisors, LLC
801 Grant Avenue Ste. 3300, Des Moines, IA 50309

Ranking Criteria	Max Points	Assist. City Manager	Finance Director	City Manager
Experience and Qualifications for Scope of Work	25	25	25	24
Understanding of Work to be Done	25	23	25	24
Familiarity with State/Federal Funding Sources	20	20	20	20
References	15	14	14	14
Pricing/Fees	15	15	14	15
Maximum Points Possible	100	97	98	97
Total of Ranking Officials	292			

Firm Name	Average Score
Piper Sandler & Co.	92.67
DA Davidson & Co.	95.33
Speer Financial, Inc.	85.00
Northland Securities, Inc.	86.67
PFM Financial Advisors, LLC	97.33

MUNICIPAL ADVISOR SERVICES INTERVIEWS

Piper Sandler

3900 Ingersoll Ave., Suite 110, Des Moines, IA 50312

Ranking Criteria	Max Points	Assist. City Manager	Finance Director	City Manager
Presentation	10	8	8	9
Questions	90	82	78	85
Sub-Total	100	90	86	94
Total of Ranking Officials	270			

DA Davidson

515 East Locust Street, Suite 200, Des Moines, IA 50266

Ranking Criteria	Max Points	Assist. City Manager	Finance Director	City Manager
Presentation	10	7	8	7
Questions	90	66	78	76
Sub-Total	100	73	86	83
Total of Ranking Officials	242			

PFM Financial Advisors, LLC

801 Grant Avenue Ste. 3300, Des Moines, IA 50309

Ranking Criteria	Max Points	Assist. City Manager	Finance Director	City Manager
Presentation	10	8	8	9
Questions	90	89	88	89
Sub-Total	100	97	96	98
Total of Ranking Officials	291			

Interview Results

Firm Name	Average Score
Piper Sandler & Co.	90.00
DA Davidson & Co.	80.67
PFM Financial Advisors, LLC	97.00





City of Webster City
Summary of Investments - November 2021

<u>Financial Institution</u>	<u>Investment</u>	<u>Term</u>		<u>Purchase Date</u>	<u>Due Date</u>	<u>Redeem Date</u>	<u>Int Rate</u>	<u>Begin Balance</u>	<u>Purchased</u>	<u>Redeemed</u>	<u>Ending Balance</u>	<u>Month Interest</u>	<u>Interest YTD</u>
Availa Bank	CD-9 mo-purch-April 2021	9 month	126597	04/10/21	01/10/22		0.15%	507,619.45	-		507,619.45		
Availa Bank	Sweep Account						0.77%	-	-	-	-	17,708.93	91,842.08
Availa Bank	USDA Revolving Loan Checking						0.50%					81.10	401.04
Availa Bank	Checking Account						0.50%					205.48	1,047.95
								507,619.45	-	-	507,619.45	17,995.51	93,291.07

RETURN SERVICE REQUESTED

CITY OF WEBSTER CITY
400 SECOND ST
PO BOX 217
WEBSTER CITY IA 50595-0217

Managing Your Accounts

	Customer Service (515)832-1133
	Telephone Banking (800)260-8419
	Mailing Address 635 1st Street Webster City, IA 50595
	Online Banking www.availa.bank

WE LOVE BEING YOUR BANK.

Thank you to all our valued customers for allowing us to better serve your banking needs this year. We're so glad to be a member of your community, and wish you a happy, healthy and heartwarming holiday season.

Available always,

Your Availa Bank team



BANKING IN IOWA SINCE 1870. Visit us at availa.bank.



AMES / ANKENY / ARCADIA / CARROLL / COON RAPIDS / COUNCIL BLUFFS / DENISON / FORT DODGE
HOLSTEIN / JEWELL / NEVADA / POCAHONTAS / ROLAND / SIOUX CITY / WEBSTER CITY

Summary of Accounts

Account Type	Account Number	Ending Balance
PUBLIC FUNDS CHECKING	7021673	\$500,205.48

PUBLIC FUNDS CHECKING-7021673

Account Summary

Date	Description	Amount
11/01/2021	Beginning Balance	\$500,212.33
	109 Credit(s) This Period	\$3,561,951.80
	279 Debit(s) This Period	\$3,561,958.65
11/30/2021	Ending Balance	\$500,205.48

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.50%
Interest Days	30
Interest Earned Not Paid	\$0.00
Interest Paid This Period	\$205.48
Interest Paid Year-to-Date	\$2,287.68
Minimum Balance	\$500,000.00

Deposits

Date	Description	Amount
11/01/2021	Deposit	\$64,510.52
11/02/2021	Deposit	\$53,054.82



PUBLIC FUNDS CHECKING-7021673 (continued)

Deposits (continued)

Date	Description	Amount
11/02/2021	Transfer Deposit From DDA XXXXXX1682	\$10,896.36
11/03/2021	Deposit	\$24,582.62
11/04/2021	Transfer Deposit From DDA XXXXXX1682	\$6,191.24
11/05/2021	Deposit	\$74,499.51
11/05/2021	Deposit	\$14,312.56
11/05/2021	Deposit	\$129.23
11/08/2021	Deposit	\$67,548.89
11/09/2021	Deposit	\$174,532.19
11/09/2021	Deposit	\$400.00
11/10/2021	Deposit	\$58,747.41
11/15/2021	Deposit	\$95,408.92
11/15/2021	Deposit	\$263.28
11/15/2021	Deposit	\$70,476.94
11/16/2021	Deposit	\$58,480.38
11/17/2021	Deposit	\$14,417.42
11/19/2021	Deposit	\$30,841.82
11/19/2021	Deposit	\$24,469.90
11/22/2021	Deposit	\$48,483.92
11/22/2021	Transfer Deposit From DDA XXXXXX1682	\$1,237,146.40
11/23/2021	Deposit	\$46,047.79
11/24/2021	Transfer Deposit From DDA XXXXXX1682	\$161,353.72
11/26/2021	Transfer Deposit From DDA XXXXXX1682	\$14,570.98
11/29/2021	Deposit	\$18,103.39
11/29/2021	Transfer Deposit From DDA XXXXXX1682	\$251,990.87
11/30/2021	Deposit	\$49,045.35
11/30/2021	Deposit	\$79,824.63
11/30/2021	Accr Earning Pymt Added to Account	\$205.48

Electronic Credits

Date	Description	Amount
11/01/2021	ACH Deposit CITY OF WEBSTER LMI Loan CHECKING * * * 1673	\$144.03
11/01/2021	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$13.35
11/01/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$3,350.01
11/01/2021	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$0.96
11/02/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$2,934.16
11/02/2021	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$4.45
11/02/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$604.96
11/02/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$245.95
11/03/2021	ACH Deposit FCSAMERICA FCSA AFCSA EXP CITY OF WEBSTER CI	\$2,641.01
11/03/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$4,427.91
11/03/2021	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$4.45

PUBLIC FUNDS CHECKING-7021673 (continued)

Electronic Credits (continued)

Date	Description	Amount
11/04/2021	ACH Deposit IFA FED STATE IRUAP WEBSTER CITY CITY OF	\$615.49
11/04/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$2,006.69
11/05/2021	ACH Deposit CAPTURIS BILL PAY CITY OF WEBSTER	\$784.09
11/05/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$2,944.90
11/05/2021	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$8.90
11/05/2021	ACH Deposit THRIFTY WHITE DIRECT PAY City Of Webster Cit	\$677.45
11/08/2021	ACH Deposit CAPTURIS BILL PAY CITY OF WEBSTER	\$13,100.82
11/08/2021	ACH Deposit FIRST STATE BANK CASH TRANS CITY OF WEBSTER	\$20.83
11/08/2021	ACH Deposit MEMBERS TRUST CO DEPOSIT CITY OF WEBSTER CIT	\$9,154.30
11/08/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$1,952.60
11/08/2021	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$1.25
11/08/2021	ACH Deposit ST OF IA-E.F.T. E.F.T. WEBSTER CITY CITY OF	\$1,077.50
11/09/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$6,664.68
11/09/2021	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$11.90
11/09/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$674.09
11/09/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$966.32
11/09/2021	ACH Deposit THE HANOR CO WI PAYABLES CITY OF WEBSTER CIT	\$646.05
11/10/2021	ACH Deposit Corn Belt Power AP CITY OF WEBSTER CITY	\$256.77
11/10/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$5,185.72
11/10/2021	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$1.60
11/10/2021	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$71.40
11/10/2021	ACH Deposit Webster City UTILITY CITY OF WEBSTER CITY U	\$119,616.04
11/12/2021	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$1.00
11/12/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$2,569.37
11/12/2021	ACH Deposit PAYMENTECH DEPOSIT Webster Service Fee	\$56.51
11/12/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$19,279.26
11/12/2021	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$10.90
11/12/2021	ACH Deposit ST OF IA-E.F.T. E.F.T. WEBSTER CITY CITY OF	\$145,645.53
11/15/2021	ACH Deposit HAMILTON COUNTY Treas Ord Webster City Corp.	\$89,065.88

PUBLIC FUNDS CHECKING-7021673 (continued)

Electronic Credits (continued)

Date	Description	Amount
11/15/2021	ACH Deposit IFA FED STATE IRUAP WEBSTER CITY CITY OF	\$352.46
11/15/2021	ACH Deposit MARY ANNS SPECIA WC USDA CITY OF WEBSTER CIT	\$8,403.36
11/15/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$508.01
11/16/2021	ACH Deposit CAPTURIS BILL PAY CITY OF WEBSTER	\$12,009.61
11/16/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$4,478.49
11/16/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$693.46
11/16/2021	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$2.25
11/16/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$994.36
11/17/2021	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$6.45
11/17/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$2,349.17
11/17/2021	ACH Deposit ST OF IA-E.F.T. E.F.T. WEBSTER CITY CITY OF	\$98.88
11/17/2021	ACH Deposit ST OF IA-E.F.T. E.F.T. WEBSTER CITY CITY OF	\$98.98
11/17/2021	ACH Deposit ST OF IA-E.F.T. E.F.T. WEBSTER CITY CITY OF	\$68,681.20
11/18/2021	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$15.35
11/18/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$2,563.81
11/19/2021	ACH Deposit Corn Belt Power AP CITY OF WEBSTER CITY	\$2,831.84
11/19/2021	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$10.20
11/19/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$3,033.76
11/19/2021	ACH Deposit Webster City UTILITY CITY OF WEBSTER CITY U	\$61,659.45
11/22/2021	ACH Deposit Corn Belt Power AP CITY OF WEBSTER CITY	\$90,242.76
11/22/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$2,170.56
11/22/2021	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$13.65
11/23/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$7,239.09
11/23/2021	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$6.45
11/23/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$825.40
11/23/2021	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$1.25
11/23/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$721.96
11/23/2021	ACH Deposit ST OF IA-E.F.T. E.F.T. WEBSTER CITY CITY OF	\$1,915.00
11/24/2021	ACH Deposit GRAND TRUNK WEST PAYMENT CITY OF WEBSTER CIT	\$696.35

PUBLIC FUNDS CHECKING-7021673 (continued)

Electronic Credits (continued)

Date	Description	Amount
11/24/2021	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$5.20
11/24/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$2,559.69
11/26/2021	ACH Deposit FAREWAY STORES ACH CITY OF WEBSTER CITY U	\$9,543.14
11/26/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$1,333.69
11/26/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$2,621.72
11/26/2021	ACH Deposit PAYMENTECH DEPOSIT Webster City Govt	\$5.70
11/26/2021	ACH Deposit ST OF IA-E.F.T. E.F.T. WEBSTER CITY CITY OF	\$80,966.02
11/29/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$209.00
11/30/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$2,715.82
11/30/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$782.46
11/30/2021	ACH Deposit PAYMENTECH DEPOSIT CITY OF WEBSTER CITY	\$610.18

Electronic Debits

Date	Description	Amount
11/01/2021	ACH Payment DELUXE BUS SYS. BUS PRODS RACHEL CITY	\$119.22
11/01/2021	ACH Payment IA CHILD SUPPORT CHILD SUPP CITY OF WEBSTER	\$532.14
11/01/2021	ACH Payment IA DEPT OF REV IA REV PAY WEBSTER CITY CITY	\$7,896.00
11/01/2021	ACH Payment RUAN, INCORPORAT PAYMENTS CITY OF WEBSTER CI	\$3,990.33
11/02/2021	ACH Payment IRS USATAXPYMT CITY OF WEBSTER CITY	\$40,088.06
11/03/2021	ACH Payment PAYMENTECH FEE Webster City Govt	\$65.58
11/03/2021	ACH Payment PAYMENTECH FEE Webster Service Fee	\$31.41
11/05/2021	ACH Payment PAYMENTECH CHARGEBACK CITY OF WEBSTER CITY	\$5.05
11/05/2021	ACH Payment Xpress Bill Pay Billing Webster City	\$685.95
11/10/2021	ACH Payment IA DEPT OF REV IA REV PAY WEBSTER CITY CITY	\$7,698.00
11/10/2021	ACH Payment Webster City PAYROLL CITY OF WEBSTER CITY	\$127,085.96
11/12/2021	ACH Payment IA DEPT OF REV IA REV PAY WEBSTER CITY CITY	\$3,045.00
11/12/2021	ACH Payment IA DEPT OF REV IA REV PAY WEBSTER CITY CITY	\$4,199.00
11/12/2021	ACH Payment IA DEPT OF REV IA REV PAY WEBSTER CITY CITY	\$8,266.00
11/12/2021	ACH Payment IA DEPT OF REV IA REV PAY WEBSTER CITY CITY	\$12,456.00
11/15/2021	ACH Payment IRS USATAXPYMT CITY OF WEBSTER CITY	\$39,539.18

PUBLIC FUNDS CHECKING-7021673 (continued)

Electronic Debits (continued)

Date	Description	Amount
11/15/2021	ACH Payment IA CHILD SUPPORT CHILD SUPP CITY OF WEBSTER	\$532.14
11/16/2021	ACH Payment PAYMENTECH CHARGEBACK CITY OF WEBSTER CITY	\$142.97
11/17/2021	ACH Payment PAYMENTECH CHARGEBACK CITY OF WEBSTER CITY	\$10.00
11/19/2021	ACH Payment PAYMENTECH CHARGEBACK CITY OF WEBSTER CITY	\$50.00
11/19/2021	ACH Payment PAYMENTECH CHARGEBACK CITY OF WEBSTER CITY	\$14.95
11/22/2021	ACH Payment CITY OF WEBSTER USDA TRANS CHECKING * * * 1673	\$3,000.00
11/22/2021	ACH Payment NIMECA WC PwrBill Webster City	\$629,343.08
11/22/2021	ACH Payment PAYMENTECH CHARGEBACK CITY OF WEBSTER CITY	\$5.00
11/23/2021	ACH Payment PAYMENTECH CHARGEBACK CITY OF WEBSTER CITY	\$5.00
11/24/2021	ACH Payment Webster City PAYROLL CITY OF WEBSTER CITY	\$135,381.85
11/29/2021	ACH Payment UMB CORP TRUST 12-1 UMBCT WEBSTER CITY 16A	\$35,131.25
11/29/2021	ACH Payment UMB CORP TRUST 12-1 UMBCT WEBSTER CITY WTR 2	\$74,617.94
11/29/2021	ACH Payment UMB CORP TRUST 12-1 UMBCT WEBSTER CITY 21A	\$139,626.04
11/30/2021	ACH Payment IA CHILD SUPPORT CHILD SUPP CITY OF WEBSTER	\$532.14
11/30/2021	ACH Payment IA DEPT OF REV IA REV PAY WEBSTER CITY CITY	\$8,357.00
11/30/2021	ACH Payment IPERS PAYROLL CITY OF WEBSTER CITY	\$42,431.43
11/30/2021	ACH Payment IRS USATAXPYMT CITY OF WEBSTER CITY	\$40,820.58

Other Debits

Date	Description	Amount
11/01/2021	Transfer Withdrawal To DDA XXXXXX1682	\$53,141.27
11/03/2021	Transfer Withdrawal To DDA XXXXXX1682	\$15,490.75
11/05/2021	Transfer Withdrawal To DDA XXXXXX1682	\$41,345.58
11/08/2021	Transfer Withdrawal To DDA XXXXXX1682	\$74,449.82
11/09/2021	Transfer Withdrawal To DDA XXXXXX1682	\$165,439.28
11/10/2021	Deposit Item Ret RTN CHECK- REFER TO MAKER- INDUSTRIAL CONTAI	\$2,375.03
11/10/2021	Transfer Withdrawal To DDA XXXXXX1682	\$40,075.86
11/10/2021	Dep Item Ret Chrg	\$5.00
11/12/2021	Deposit Item Ret RTN CHECK- REFER TO MAKER- INDUSTRIAL CONTAI	\$2,375.03
11/12/2021	Transfer Withdrawal To DDA XXXXXX1682	\$136,032.96
11/12/2021	Dep Item Ret Chrg	\$5.00

PUBLIC FUNDS CHECKING-7021673 (continued)

Other Debits (continued)

Date	Description	Amount
11/15/2021	Transfer Withdrawal To DDA XXXXXX1682	\$177,970.57
11/16/2021	Transfer Withdrawal To DDA XXXXXX1682	\$69,191.89
11/17/2021	Transfer Withdrawal To DDA XXXXXX1682	\$84,159.95
11/18/2021	Transfer Withdrawal To DDA XXXXXX1682	\$419.00
11/19/2021	Transfer Withdrawal To DDA XXXXXX1682	\$110,888.22
11/23/2021	Dep Item Rtn ACH Webster City UTILITY MYERS, JIM-NSF	\$123.61
11/23/2021	Transfer Withdrawal To DDA XXXXXX1682	\$29,361.26
11/23/2021	Dep Item Ret Chrg	\$5.00
11/29/2021	Deposit Item Ret RETURN CHECK-CHRISTOFER SUMMERS-NSF	\$330.00
11/29/2021	Dep Item Ret Chrg	\$5.00
11/30/2021	Transfer Withdrawal To DDA XXXXXX1682	\$34,983.89





Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
2786	11/04/2021	\$113.12	2964	11/17/2021	\$65.00	55687	11/08/2021	\$1,299.10
2813*	11/04/2021	\$101.01	2965	11/15/2021	\$175.00	55688	11/03/2021	\$246.45
2918*	11/08/2021	\$73.88	2970*	11/29/2021	\$17.23	55689	11/12/2021	\$75.00
2919	11/08/2021	\$86.14	2976*	11/29/2021	\$88.66	55690	11/08/2021	\$320.78
2930*	11/02/2021	\$18.47	2978*	11/26/2021	\$265.51	55691	11/08/2021	\$268.90
2931	11/02/2021	\$627.09	53891*	11/12/2021	\$90.33	55692	11/10/2021	\$42.75
2932	11/08/2021	\$36.94	55599*	11/03/2021	\$36.96	55693	11/12/2021	\$745.27
2933	11/08/2021	\$34.46	55602*	11/18/2021	\$50.68	55694	11/04/2021	\$201.60
2934	11/16/2021	\$289.11	55604*	11/02/2021	\$24.00	55695	11/03/2021	\$5,833.33
2935	11/09/2021	\$34.46	55608*	11/01/2021	\$46.30	55696	11/08/2021	\$2,836.24
2936	11/15/2021	\$34.46	55613*	11/01/2021	\$588.00	55697	11/05/2021	\$48,841.06
2937	11/23/2021	\$36.94	55617*	11/02/2021	\$250.00	55698	11/10/2021	\$40.00
2938	11/03/2021	\$592.04	55630*	11/08/2021	\$237.00	55699	11/16/2021	\$74.66
2939	11/01/2021	\$211.94	55637*	11/09/2021	\$200.00	55700	11/09/2021	\$131.51
2940	11/15/2021	\$78.96	55638	11/01/2021	\$1,300.00	55702*	11/10/2021	\$253.05
2941	11/02/2021	\$93.74	55643*	11/15/2021	\$8,227.13	55703	11/05/2021	\$29.00
2942	11/02/2021	\$265.51	55654*	11/02/2021	\$527.00	55704	11/15/2021	\$621.75
2944*	11/02/2021	\$33.50	55658*	11/03/2021	\$205.17	55705	11/09/2021	\$9,262.50
2945	11/02/2021	\$65.00	55664*	11/04/2021	\$333.44	55706	11/16/2021	\$46.00
2946	11/16/2021	\$92.35	55666*	11/01/2021	\$126.00	55707	11/09/2021	\$325.00
2947	11/17/2021	\$92.35	55668*	11/08/2021	\$763.79	55708	11/08/2021	\$948.38
2949*	11/23/2021	\$18.47	55672*	11/12/2021	\$97.98	55709	11/09/2021	\$27.54
2950	11/23/2021	\$361.79	55674*	11/15/2021	\$36,942.20	55710	11/09/2021	\$44.66
2952*	11/23/2021	\$51.68	55676*	11/04/2021	\$124.25	55711	11/09/2021	\$187.89
2953	11/29/2021	\$242.74	55678*	11/02/2021	\$24,412.11	55712	11/09/2021	\$171.00
2955*	11/26/2021	\$34.46	55679	11/04/2021	\$5,500.00	55713	11/08/2021	\$33.92
2956	11/23/2021	\$36.94	55680	11/16/2021	\$30.00	55714	11/10/2021	\$215.08
2958*	11/17/2021	\$424.81	55681	11/18/2021	\$1,929.68	55715	11/17/2021	\$395.00
2959	11/18/2021	\$94.20	55682	11/10/2021	\$1,110.00	55716	11/26/2021	\$70.11
2960	11/16/2021	\$72.49	55683	11/09/2021	\$23.50	55717	11/09/2021	\$240.00
2961	11/15/2021	\$262.46	55684	11/03/2021	\$9,154.30	55718	11/05/2021	\$2,450.00
2963*	11/16/2021	\$33.50	55686*	11/08/2021	\$2,176.09	55719	11/09/2021	\$76.91

RETURN SERVICE REQUESTED

CITY OF WEBSTER CITY
SWEEP ACCOUNT
400 SECOND ST
PO BOX 217
WEBSTER CITY IA 50595-0217

Managing Your Accounts

	Customer Service (515)832-1133
	Telephone Banking (800)260-8419
	Mailing Address 635 1st Street Webster City, IA 50595
	Online Banking www.availa.bank

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HOLSTEIN / JEWELL / NEVADA / POCAHONTAS / ROLAND / SIOUX CITY / WEBSTER CITY

Summary of Accounts

Account Type	Account Number	Ending Balance
PUBLIC FUNDS CHECKING	7021682	\$26,085,995.74

PUBLIC FUNDS CHECKING-7021682

Account Summary

Date	Description	Amount
11/01/2021	Beginning Balance	\$26,717,486.08
	15 Credit(s) This Period	\$1,050,659.23
	6 Debit(s) This Period	\$1,682,149.57
11/30/2021	Ending Balance	\$26,085,995.74

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.80%
Interest Days	30
Interest Earned Not Paid	\$0.00
Interest Paid This Period	\$17,708.93
Interest Paid Year-to-Date	\$194,879.66
Minimum Balance	\$26,033,302.92

Deposits

Date	Description	Amount
11/01/2021	Transfer Deposit From DDA XXXXXX1673	\$53,141.27

PUBLIC FUNDS CHECKING-7021682 (continued)

Deposits (continued)

Date	Description	Amount
11/03/2021	Transfer Deposit From DDA XXXXXX1673	\$15,490.75
11/05/2021	Transfer Deposit From DDA XXXXXX1673	\$41,345.58
11/08/2021	Transfer Deposit From DDA XXXXXX1673	\$74,449.82
11/09/2021	Transfer Deposit From DDA XXXXXX1673	\$165,439.28
11/10/2021	Transfer Deposit From DDA XXXXXX1673	\$40,075.86
11/12/2021	Transfer Deposit From DDA XXXXXX1673	\$136,032.96
11/15/2021	Transfer Deposit From DDA XXXXXX1673	\$177,970.57
11/16/2021	Transfer Deposit From DDA XXXXXX1673	\$69,191.89
11/17/2021	Transfer Deposit From DDA XXXXXX1673	\$84,159.95
11/18/2021	Transfer Deposit From DDA XXXXXX1673	\$419.00
11/19/2021	Transfer Deposit From DDA XXXXXX1673	\$110,888.22
11/23/2021	Transfer Deposit From DDA XXXXXX1673	\$29,361.26
11/30/2021	Transfer Deposit From DDA XXXXXX1673	\$34,983.89
11/30/2021	Accr Earning Pymt Added to Account	\$17,708.93

Other Debits

Date	Description	Amount
11/02/2021	Transfer Withdrawal To DDA XXXXXX1673	\$10,896.36
11/04/2021	Transfer Withdrawal To DDA XXXXXX1673	\$6,191.24
11/22/2021	Transfer Withdrawal To DDA XXXXXX1673	\$1,237,146.40
11/24/2021	Transfer Withdrawal To DDA XXXXXX1673	\$161,353.72
11/26/2021	Transfer Withdrawal To DDA XXXXXX1673	\$14,570.98
11/29/2021	Transfer Withdrawal To DDA XXXXXX1673	\$251,990.87





Daily Balances

Date	Amount	Date	Amount	Date	Amount
11/01/2021	\$26,770,627.35	11/10/2021	\$27,090,341.04	11/22/2021	\$26,431,857.23
11/02/2021	\$26,759,730.99	11/12/2021	\$27,226,374.00	11/23/2021	\$26,461,218.49
11/03/2021	\$26,775,221.74	11/15/2021	\$27,404,344.57	11/24/2021	\$26,299,864.77
11/04/2021	\$26,769,030.50	11/16/2021	\$27,473,536.46	11/26/2021	\$26,285,293.79
11/05/2021	\$26,810,376.08	11/17/2021	\$27,557,696.41	11/29/2021	\$26,033,302.92
11/08/2021	\$26,884,825.90	11/18/2021	\$27,558,115.41	11/30/2021	\$26,085,995.74
11/09/2021	\$27,050,265.18	11/19/2021	\$27,669,003.63		

RETURN SERVICE REQUESTED

CITY OF WEBSTER CITY
WC USDA REVOLVING LOAN
400 SECOND ST
PO BOX 217
WEBSTER CITY IA 50595-0217

Managing Your Accounts

	Customer Service (515)832-1133
	Telephone Banking (800)260-8419
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HOLSTEIN / JEWELL / NEVADA / POCAHONTAS / ROLAND / SIOUX CITY / WEBSTER CITY

Summary of Accounts

Account Type	Account Number	Ending Balance
PUBLIC FUNDS CHECKING	7025498	\$199,532.41

PUBLIC FUNDS CHECKING-7025498

Account Summary

Date	Description	Amount
11/01/2021	Beginning Balance	\$196,451.31
	2 Credit(s) This Period	\$3,081.10
	0 Debit(s) This Period	\$0.00
11/30/2021	Ending Balance	\$199,532.41

Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.50%
Interest Days	30
Interest Earned Not Paid	\$0.00
Interest Paid This Period	\$81.10
Interest Paid Year-to-Date	\$833.52
Minimum Balance	\$196,451.31

Deposits

Date	Description	Amount
11/30/2021	Accr Earning Pymt Added to Account	\$81.10



PUBLIC FUNDS CHECKING-7025498 (continued)

Electronic Credits

Date	Description	Amount
11/22/2021	ACH Deposit CITY OF WEBSTER USDA TRANS USDA TRANSFER	\$3,000.00

Daily Balances

Date	Amount	Date	Amount	Date	Amount
11/01/2021	\$196,451.31	11/22/2021	\$199,451.31	11/30/2021	\$199,532.41

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Webster City															
November 2021 Financial Report															
As of November 30, 2021															
Fund Code		Fund Name	Beginning Cash Balance	Beginning Investment Balance	Monthly Revenues	Investments Cashed	Transfers	Monthly Expenditures	Investments Purchased	Ending Cash Balance Before Adjustments	Cash Proof	Balance Sheet Adjustments	Ending Cash Balance	Ending Investment Balance	Treasurer's Ending Balance
General Fund															
100	100	General	2,469,432.84	-	212,625.02	-	802,957.00	301,379.79	-	3,183,635.07	4,569,271.92	24,083.89	3,207,718.96	-	3,207,718.96
	100A	Govern. Equip. Replacement	398,309.93	-	255.71	-	-	(9,958.53)	-	408,524.17	-	-	408,524.17	-	408,524.17
	100B	Govern Economic Development	1,060,095.77	-	680.56	-	-	-	-	1,060,776.33	-	-	1,060,776.33	-	1,060,776.33
	100C	Parks, Rec Public Grounds Improvements	(105,653.43)	-	-	-	-	2,094.11	-	(107,747.54)	-	-	(107,747.54)	-	(107,747.54)
		Subtotal-General Fund	3,822,185.11	-	213,561.29	-	802,957.00	293,515.37	-	4,545,188.03	4,569,271.92	24,083.89	4,569,271.92	-	4,569,271.92
Special Revenue Funds															
200	200	FICA - IPERS	100,278.12	-	5,705.11	-	-	19,529.62	-	86,453.61	86,453.61	-	86,453.61	-	86,453.61
201	201	Workers compensation	212,676.95	-	2,438.57	-	-	-	-	215,115.52	215,115.52	-	215,115.52	-	215,115.52
202	202	Medical/Flex Insurance	241,838.22	-	13,365.95	-	-	59,107.38	-	196,096.79	196,096.79	-	196,096.79	-	196,096.79
203	203	Unemployment Compensation	11,426.58	-	22.62	-	-	-	-	11,449.20	11,449.20	-	11,449.20	-	11,449.20
204	204	Road Use Tax	1,639,022.56	-	69,733.42	-	-	102,798.75	-	1,605,957.23	1,605,957.23	-	1,605,957.23	-	1,605,957.23
205	205	Airport Commission	479,170.64	-	16,968.35	-	-	4,622.96	-	491,516.03	490,498.77	(1,017.26)	490,498.77	-	490,498.77
208	208	Hotel/Motel Sales Tax	283,270.44	-	33,855.89	-	-	11,379.99	-	305,746.34	305,746.34	-	305,746.34	-	305,746.34
209	209	Emergency Levy Fund	33,697.09	-	1,474.05	-	-	-	-	35,171.14	35,171.14	-	35,171.14	-	35,171.14
210	210	Police/Fire Retirement Trust Fund	110,325.05	-	5,233.49	-	-	21,914.69	-	93,643.85	93,643.85	-	93,643.85	-	93,643.85
211	211	DARE Trust	-	-	500.00	-	-	-	-	500.00	500.00	-	500.00	-	500.00
212	212	Seized Property Trust	-	-	-	-	-	-	-	-	-	-	-	-	-
214	214	K9 Trust	74.26	-	-	-	-	-	-	74.26	74.26	-	74.26	-	74.26
216	216	Police Reserve Officers Fund	3,540.85	-	2.27	-	-	-	-	3,543.12	3,543.12	-	3,543.12	-	3,543.12
217	217	Wilson Brewer Park/Depot Foundation	(17,749.38)	-	-	-	-	(24,568.14)	-	6,818.76	6,818.76	-	6,818.76	-	6,818.76
218	218	Webster City Pride Committee	4,251.69	-	-	-	-	-	-	4,251.69	4,251.69	-	4,251.69	-	4,251.69
219	219	Kendall Young Scout Lodge	2,772.86	-	1.78	-	-	-	-	2,774.64	2,774.64	-	2,774.64	-	2,774.64
220	220	Economic Development Revolving	168,455.42	-	-	-	-	-	-	168,455.42	168,455.42	-	168,455.42	-	168,455.42
228	228	Low/Moderate Income Revolving	491,203.82	-	444.12	-	-	-	-	491,647.94	501,586.33	9,938.39	501,586.33	-	501,586.33
229	229	WC Commercial Rehab Rev Loan Program	143,282.24	-	109.06	-	-	-	-	143,391.30	143,469.23	77.93	143,469.23	-	143,469.23
231	231	CDBG Housing Rehab	16.90	-	-	-	-	-	-	16.90	16.90	-	16.90	-	16.90
232	232	B.L.U.E.	2,450.23	-	3,466.57	-	-	-	-	5,916.80	5,916.80	-	5,916.80	-	5,916.80
240	240	USDA Revolving Loan Fund	198,589.87	-	81.10	-	-	-	-	198,670.97	198,670.97	-	198,670.97	-	198,670.97
250	250	TIF - Riverview	16,437.92	-	139.80	-	-	-	-	16,577.72	16,577.72	-	16,577.72	-	16,577.72
251	251	TIF - HyVee	3,738.23	-	2.40	-	-	-	-	3,740.63	3,740.63	-	3,740.63	-	3,740.63
255	255	TIF - Brewer Creek Estates	9,045.53	-	5.81	-	-	-	-	9,051.34	9,051.34	-	9,051.34	-	9,051.34
260	260	SSMID	25,753.54	-	53.60	-	-	1,640.00	-	24,167.14	24,167.14	-	24,167.14	-	24,167.14
265	265	TIF - Struchen	-	-	-	-	-	-	-	-	-	-	-	-	-
268	268	TIF - SE Development Park Project	(20,998.39)	-	-	-	-	-	-	(20,998.39)	(20,998.39)	-	(20,998.39)	-	(20,998.39)
272	272	TIF - Mitchell Machine	84.63	-	-	-	-	-	-	84.63	84.63	-	84.63	-	84.63
281	281	TIF - Gourley Subdivision	12,549.76	-	-	-	-	8,242.68	-	4,307.08	4,307.08	-	4,307.08	-	4,307.08
282	282	TIF - SW Watermain Improvement	1.96	-	-	-	-	-	-	1.96	1.96	-	1.96	-	1.96
283	283	TIF - Town & Country (FSB)	20,523.40	-	-	-	-	6,789.28	-	13,734.12	13,734.12	-	13,734.12	-	13,734.12
284	284	TIF - Fareway Stores	10,839.01	-	-	-	-	3,711.37	-	7,127.64	7,127.64	-	7,127.64	-	7,127.64
285	285	TIF - First State Bank	33,547.31	-	-	-	-	20,759.97	-	12,787.34	12,787.34	-	12,787.34	-	12,787.34
286	286	TIF - Infinity Services LLC	50,734.94	-	-	-	-	-	-	50,734.94	50,734.94	-	50,734.94	-	50,734.94
287	287	TIF - Webster City Federal	49,406.89	-	-	-	-	27,500.00	-	21,906.89	21,906.89	-	21,906.89	-	21,906.89
288	288	TIF - Van Diest Medical Center	(2,500.00)	-	-	-	-	-	-	(2,500.00)	(2,500.00)	-	(2,500.00)	-	(2,500.00)
289	289	TIF - 2013 Medical Complex URA-KTJ (Shopko)	55,881.06	-	-	-	-	-	-	55,881.06	55,881.06	-	55,881.06	-	55,881.06
290	290	TIF - 3DK Enterprises	15,508.93	-	-	-	-	4,413.50	-	11,095.43	11,095.43	-	11,095.43	-	11,095.43
291	291	TIF - 2016 Industrial - WC Custom Meats	(896.55)	-	-	-	-	-	-	(896.55)	(896.55)	-	(896.55)	-	(896.55)
292	292	TIF - Mary Ann's	-	-	-	-	-	-	-	-	-	-	-	-	-
293	293	TIF - Tasler's	(1,500.00)	-	-	-	-	-	-	(1,500.00)	(1,500.00)	-	(1,500.00)	-	(1,500.00)
294	294	TIF - Ridge Development	17,566.67	-	-	-	-	10,259.60	-	7,307.07	7,307.07	-	7,307.07	-	7,307.07
295	295	TIF - Gary & Brenda Fox	11,088.98	-	-	-	-	11,088.98	-	-	-	-	-	-	-
296	296	TIF - Kenyon Hill Ridge	15,621.07	-	-	-	-	-	-	15,621.07	15,621.07	-	15,621.07	-	15,621.07
		Subtotal - Special Revenue Funds	4,431,029.30	-	153,603.96	-	-	289,190.63	-	4,295,442.63	4,304,441.69	8,999.06	4,304,441.69	-	4,304,441.69
Debt Service Fund															
300	300	Debt Service	803,366.16	-	12,848.71	-	-	131,195.59	-	685,019.28	685,019.28	-	685,019.28	-	685,019.28
		Subtotal - Debt Service Fund	803,366.16	-	12,848.71	-	-	131,195.59	-	685,019.28	685,019.28	-	685,019.28	-	685,019.28
Fiduciary & Agency Funds															
400	400	Joe E. Barr Trust	1,629.97	-	-	-	-	-	-	1,629.97	1,629.97	-	1,629.97	-	1,629.97
401	401	Edgar Foster Trust	1,916.02	-	-	-	-	-	-	1,916.02	1,916.02	-	1,916.02	-	1,916.02
402	402	Calvary Cemetery Trust	5,112.28	-	-	-	-	-	-	5,112.28	5,112.28	-	5,112.28	-	5,112.28
403	403	Zella Silvers Trust	2,937.58	-	-	-	-	-	-	2,937.58	2,937.58	-	2,937.58	-	2,937.58
411	411	Mulberry Church	15,214.95	-	59.77	-	-	-	-	15,274.72	15,274.72	-	15,274.72	-	15,274.72
412	412	Youth Advisory	160.00	-	-	-	-	-	-	160.00	160.00	-	160.00	-	160.00
430	430	RAGBRAI	5,158.40	-	-	-	-	-	-	5,158.40	5,158.40	-	5,158.40	-	5,158.40
		Subtotal - Fiduciary & Agency Funds	32,129.20	-	59.77	-	-	-	-	32,188.97	32,188.97	-	32,188.97	-	32,188.97

Webster City															
November 2021 Financial Report															
As of November 30, 2021															
Fund Code	Fund Name	Beginning Cash Balance	Beginning Investment Balance	Monthly Revenues	Investments Cashed	Transfers	Monthly Expenditures	Investments Purchased	Ending Cash Balance Before Adjustments	Cash Proof	Balance Sheet Adjustments	Ending Cash Balance	Ending Investment Balance	Treasurer's Ending Balance	
Permanent Fund															
404	404 Perpetual Care Trust (Non-exp.)	450,512.33	-	2,154.60	-	-	-	-	452,666.93	452,666.93	-	452,666.93	-	452,666.93	
	Subtotal - Permanent Fund	450,512.33	-	2,154.60	-	-	-	-	452,666.93	452,666.93	-	452,666.93	-	452,666.93	
Capital Project Funds															
500	500 Capital Improvement Reserve	2,658,866.63	-	228,334.98	-	-	-	-	2,887,201.61	2,887,201.61	-	2,887,201.61	-	2,887,201.61	
501	501 American Rescue Plan	571,580.26	-	1,915.00	-	-	-	-	573,495.26	573,495.26	-	573,495.26	-	573,495.26	
502	502 Brewer Creek Estates	0.75	-	-	-	-	-	-	0.75	0.75	-	0.75	-	0.75	
503	503 Boone River Trail	(2,165.00)	-	-	-	-	-	-	(2,165.00)	(2,165.00)	-	(2,165.00)	-	(2,165.00)	
504	504 Second Street Reconstruction	(545,414.75)	-	-	-	-	-	-	(545,414.75)	(545,414.75)	-	(545,414.75)	-	(545,414.75)	
506	506 Sidewalk Improvement Fund	46,275.97	-	29.71	-	-	-	-	46,305.68	46,305.68	-	46,305.68	-	46,305.68	
525	525 Annual Street Maintenance	(76,377.58)	-	-	-	-	-	-	(76,377.58)	(76,377.58)	-	(76,377.58)	-	(76,377.58)	
527	527 Public Railroad Crossings	149.30	-	-	-	-	-	-	149.30	149.30	-	149.30	-	149.30	
528	528 Bridge Improvements	25,674.86	-	-	-	-	1,071.50	-	24,603.36	24,603.36	-	24,603.36	-	24,603.36	
531	531 E Second St Sidewalk/Street Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-	
532	532 James Street (Old Hwy 20) Project	-	-	-	-	-	-	-	-	-	-	-	-	-	
533	533 Superior Street Sidewalk	-	-	-	-	-	-	-	-	-	-	-	-	-	
534	534 Wilson-Brewer Park Improvement Project	(137,057.49)	-	-	-	-	7,433.56	-	(144,491.05)	(144,491.05)	-	(144,491.05)	-	(144,491.05)	
535	535 W Twin Park Shelter Project	(1,340.00)	-	-	-	-	-	-	(1,340.00)	(1,340.00)	-	(1,340.00)	-	(1,340.00)	
536	536 2020 2nd Street Reconstruction	2,143,201.50	-	1,375.90	-	-	557,977.48	-	1,586,599.92	1,586,599.92	-	1,586,599.92	-	1,586,599.92	
537	537 E Twin Improvements	(134,301.45)	-	-	-	-	-	-	(134,301.45)	(134,301.45)	-	(134,301.45)	-	(134,301.45)	
	Subtotal - Capital Project Funds	4,549,093.00	-	231,655.59	-	-	566,482.54	-	4,214,266.05	4,214,266.05	-	4,214,266.05	-	4,214,266.05	
Enterprise Funds															
601	601 Electric Utility	1,044,936.32	300,000.00	1,708,015.18	-	(1,320,688.00)	899,550.18	-	532,713.32	5,657,400.45	(734,433.66)	(201,720.34)	300,000.00	98,279.66	
601D	601D Electric Improvement Reserve	2,766,331.77	-	-	-	700,000.00	-	-	3,466,331.77	-	-	3,466,331.77	-	3,466,331.77	
601E	601E Project Share Donations	13,048.53	-	92.00	-	-	-	-	13,140.53	-	-	13,140.53	-	13,140.53	
601F	601F Green City Energy Donations	2,753.00	-	10.00	-	-	-	-	2,763.00	-	-	2,763.00	-	2,763.00	
601G	601G Green City Energy Donations - Pleasant	510.00	-	-	-	-	-	-	510.00	-	-	510.00	-	510.00	
601M	601M Electric Equipment Replacement	771,668.52	-	495.40	-	-	2								

**City of Webster City - Receipts
NOVEMBER, 2021**

<u>FUND</u>	<u>AMOUNT</u>
GENERAL FUND	\$213,561.29
ROAD USE TAX FUND	\$69,733.42
TIF	\$148.01
SSMID	\$53.60
SPECIAL REVENUE FUNDS	\$83,668.93
DEBT SERVICE FUND	\$12,848.71
FIDUCIARY FUNDS	\$59.77
PERMANENT FUND	\$2,154.60
IMPROVEMENT FUNDS	\$231,655.59
ELECTRIC UTILITY FUND	\$1,712,535.12
WATER UTILITY FUND	\$159,402.89
SEWER UTILITY FUND	<u>\$201,805.41</u>
TOTAL	<u>\$2,687,627.34</u>

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

GENERAL CHECKING (GENERAL CHECKING) (1)

November 30, 2021

Account: 00110000

Bank Account Number: 7021673

Bank Statement Balance:	26,785,733.63	Book Balance Previous Month:	27,298,925.69
Outstanding Deposits:	66,102.02	Total Receipts:	1,883,427.73
Outstanding Checks:	210,664.36	Total Disbursements:	2,568,601.09
Bank Adjustments:	27,418.96-	Book Adjustments:	.00
Bank Balance:	26,613,752.33	Book Balance:	26,613,752.33

Outstanding Deposits

Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount	Deposit Number	Deposit Amount
15	33,674.04	1184	100.00-	1280	55.00	1290	26,594.55
18	188.67	1279	3,419.26	1281	1.51	1291	2,268.99
						Total:	66,102.02

Deposits cleared: 84 items Deposits Outstanding: 8 items

Outstanding Checks

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
1	3,024.00	2968	337.68	19329	11.93	51447	16.00
2	8,039.00	2969	18.47	20274	62.14	51583	163.26
1020	29.09	2971	28.24	20489	274.07	51589	243.78
1072	28.63	2972	17.23	20538	31.15	51590	24.73
1073	35.79	2973	17.23	20570	71.91	51592	48.15
1710	23.09	2974	18.47	20579	75.00	51595	10.11
1733	18.47	2975	140.38	20909	69.01	51601	18.75
1741	55.41	2977	10.16	21362	21.47	51682	64.72
1742	14.78	2979	65.00	21368	1.82	51691	16.30
1818	62.33	2980	14,964.59	21796	46.03	51808	7.01
1844	55.41	2981	32.50	50049	44.27	51842	45.58
1881	17.08	2982	175.00	50350	58.63	52148	59.99
1895	36.94	3754	55.41	50419	80.15	52249	7.28
1916	92.35	6804	28.63-	50432	152.90	52296	74.44
2563	16.16	17532	247.00	50508	42.57	52555	32.31
2846	41.56	17542	97.12	50509	40.83	52557	25.00
2916	86.14	17791	64.67	50631	12.47	52814	88.87
2929	34.46	17939	1.86	50792	2.67	52900	29.62
2948	51.68	18050	71.73	50833	64.37	52934	54.42
2951	55.41	18333	49.48	50838	56.57	53208	111.27
2954	51.68	18616	2.25	50893	138.91	53242	13.59
2957	300.66	18738	39.35	50896	75.11	53285	6.00
2962	14,931.53	18760	44.22	50927	2.07	53306	72.35
2966	34.46	18862	68.08	51131	40.29	53452	34.78
2967	18.47	19009	377.00	51172	28.13	53551	15.21

Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount	Check Number	Check Amount
53637	5.17	54783	34.14	55353	126.11	55770	68.93
53693	132.41	54829	75.00	55511	28.87	55783	86.64
53704	83.58	54855	9.36	55521	49.00	55785	6.63
53752	2.87	54907	16.91	55583	1,255.00	55791	3,711.37
53783	1.32	55001	125.00	55589	38.57	55792	27,549.25
53811	166.00	55014	132.87	55645	30.03	55808	48.07
53921	136.62	55019	40.98	55685	77.83	55820	250.00
54138	21.48	55067	195.11	55701	91.17	55825	14.00
54342	131.26	55154	5.35	55723	94.62	55828	75.23
54408	135.49	55241	67.81	55739	61,554.74	55835	57.61
54425	132.94	55243	42.54	55757	25.00	55836	10,259.60
54429	118.65	55268	13.69	55761	4,413.50	55839	1,071.50
54543	12.63	55277	69.72	55765	3,974.46	55859	27,500.00
54668	19.48	55305	89.53	55767	11,088.98	55860	8,242.68
						Total:	210,664.36

Checks cleared: 263 items Checks Outstanding: 156 items

Bank Adjustments

Description	Amount	Description	Amount
Fuller Trust - Bank side not city	9,154.30-	Utility DD	9,543.14-
Fuller Trust - Bank side not city	9,154.30-	Returned check	123.61
Cong Meals - AR missed city side	20.83-	Returned check	330.00
		Total:	27,418.96-

Book Adjustments

No book adjustments found!

Report Criteria:

Print Outstanding Checks and Deposits and Bank and Book Adjustments

1620 Superior Street Unit 1
Webster City, IA 50595
(515) 832-2885
(515) 832-2515 fax



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December 29, 2021

TO: Members of the City Council

RE: Summary of Professional Services for December 2021

Dear Council Members:

Outlined below is a summary of professional services I have provided for the City of Webster City as City Attorney for the month of December 2021. The main issues I addressed this past month were (a) preparation of amendments to the solid waste ordinance, and (b) preparation of amendments to the traffic and vehicle ordinance.

In regards to the solid waste ordinance, City staff and I have been working on amendments to the current ordinance. In light of a new trash hauler beginning to provide service in town, it was long overdue to take a fresh look at our current ordinance related to solid waste in the community. Biri has taken the lead on drafting significant changes to the ordinance.

In regards to the traffic and vehicle ordinance, as discussed at the last meeting, currently the Police Department issues state citations for speeding within the community. After working with other communities that have had success with city citations being issued it is a good time to revise our current ordinance to allow for the Police Department to write more city citations for various traffic offenses within the community instead of state citations. This will likely be presented for the first reading on the January 17th agenda.

Respectfully submitted,

Zachary S. Chizek
Attorney at Law