

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa    December 20, 2021 – 6:00 p.m.**

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on December 20, 2021, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers John Hawkins, Mayor, and the following Council Members: Megan McFarland, Matt McKinney, Brian Miller and Logan Welch.

*Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "impossible or impractical".*

*Due to the COVID-19 concerns and social distancing recommendations, this meeting was Open to the Public with limited capacity and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.*

It was moved by Miller and seconded by McFarland to approve the agenda.

ROLL CALL:            McFarland, Hawkins, McKinney, Miller and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

**PETITIONS – COMMUNICATIONS – REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

City Clerk Karyl Bonjour administered the Oath of Office to Logan Welch for City Council term beginning January 1, 2022 and ending December 31, 2025.

Council Member Welch briefly left the meeting and was not present to vote on the Minutes and Claims. He returned prior to moving on to the items under General Agenda.

**MINUTES AND CLAIMS**

It was moved by McKinney and seconded by Miller that the following motion and Resolutions be approved and adopted collectively:

- a. That the meeting minutes of December 6, 2021 be approved.
- b. That Resolution No. 2021-231 approving Payroll for the period ending December 4, 2021 and paid on December 10, 2021 in the amount of \$179,482.60 be passed and adopted.
- c. That Resolution No. 2021-232 approving bills paid in the amount of \$1,133,007.43 be passed and adopted.

ROLL CALL:            Hawkins, McKinney, Miller and McFarland voting aye.

**GENERAL AGENDA**

d. It was moved by McKinney and seconded by McFarland that issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be approved for the following:

- 1. Renewal of Class C Beer Permit and Sunday Service  
Webster City Fast and Fresh Express (Hy-Vee, Inc.) 819 2<sup>nd</sup> Street

ROLL CALL:            McKinney, Miller, Welch, McFarland and Hawkins voting aye.

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e. It was moved by Welch and seconded by McKinney that Resolution No. 2021-233 approving Change Order No. 2 to the 2018 Wilson Brewer Park Cabins Dismantling & Reconstruction Project with Heritage Woodworks Inc., Clemons, Iowa be passed and adopted.

ROLL CALL: Miller, Welch, McFarland, Hawkins and McKinney voting aye.

f. It was moved by McFarland and seconded by Miller that Resolution No. 2021-234 setting February 7, 2022 at 6:05 p.m. in Council Chambers at City Hall for a Public Hearing on proposed plans and specifications and proposed form of contract and estimate of cost for furnishing Materials for the 2022 Electrical Underground Conversion Project be passed and adopted.

ROLL CALL: Welch, McFarland, Hawkins, McKinney and Miller voting aye.

**PUBLIC HEARINGS 6:05 p.m.**

a. December 20, 2021 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa being the time and place for a Public Hearing on New Precinct Boundaries in the City of Webster City, Iowa, the same was held. No written objections were received and no oral objections were presented.

It was moved by McKinney and seconded by Welch that Agreement between the City of Webster City, Iowa and Hamilton County, Iowa in regard to unincorporated portion of Cass Township in Hamilton County surrounded by the corporate boundaries of the City of Webster City on all sides and by Kendall Young Road on the north and west sides be approved.

ROLL CALL: McFarland, Hawkins, McKinney, Miller and Welch voting aye.

It was moved by McFarland and seconded by Welch that the First Reading of an Ordinance amending Ordinance No. 2011-1746 and Article 1, Section 2-4 of the Code of Ordinances of the City of Webster City, Iowa, 2019, pertaining to City Council Precincts and adopting the City Redistricting Plan be approved.

ROLL CALL: Hawkins, McKinney, Miller, Welch and McFarland voting aye.

It was moved by Miller and seconded by McKinney that the Second and Third Readings of an Ordinance amending Ordinance No. 2011-1746 and Article 1, Section 2-4 of the Code of Ordinances of the City of Webster City, Iowa, 2019, pertaining to City Council Precincts and adopting the City Redistricting Plan be waived.

ROLL CALL: McKinney, Miller, Welch, McFarland and Hawkins voting aye.

It was moved by Miller and seconded by McKinney that Ordinance No. 2021-1850, an Ordinance amending Ordinance No. 2011-1746 and Article 1, Section 2-4 of the Code of Ordinances of the City of Webster City, Iowa, 2019, pertaining to City Council Precincts and adopting the City Redistricting Plan be passed and adopted.

ROLL CALL: Miller, Welch, McFarland, Hawkins and McKinney voting aye.

City Clerk Bonjour explained the need to approve all readings and pass and adopt at this meeting in order to meet the deadline in filing paperwork with the Secretary of State.

b. December 20, 2021 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa, being the time and place for a Public Hearing on proposed plans and specifications and proposed form of contract and estimate of cost for construction of 2021 Water Treatment Plant Aerator Support Structure Repair, the same was held. No written objections were received and no oral objections were presented.

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It was moved by McKinney and seconded by McFarland that Resolution No. 2021-235 finally approving and confirming plans, specifications and form of contract and estimate of cost for the 2021 Water Treatment Plant Aerator Support Structure Repair be passed and adopted.

ROLL CALL: Welch, McFarland, Hawkins, McKinney and Miller voting aye.

It was moved by McKinney and seconded by Miller that Resolution No. 2021-236 awarding contract for the 2021 Water Treatment Plant Aerator Support Structure Repair to Peterson Construction, Webster City, Iowa in the amount of \$23,300.00 be passed and adopted.

ROLL CALL: McFarland, Hawkins, McKinney, Miller and Welch voting aye.

c. December 20, 2021 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa, being the time and place for a Public Hearing on proposed plans and specifications and proposed form of contract and estimate of cost for construction of 2021 City Hall Basement and Floor Reconstruction Project, the same was held. No written objections were received and no oral objections were presented.

It was moved by McFarland and seconded by Welch that Resolution No. 2021-237 finally approving and confirming plans, specifications and form of contract and estimate of cost for the 2021 City Hall Basement and Floor Reconstruction Project be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and McFarland voting aye.

It was moved by McKinney and seconded by Welch that Resolution No. 2021-238 awarding contract for the 2021 City Hall Basement and Floor Reconstruction Project to Woodruff Construction Inc., Fort Dodge, Iowa in the amount of \$90,775.00 be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, McFarland and Hawkins voting aye.

g. It was moved by McFarland and seconded by Welch that Second Reading of an Ordinance repealing the Code of Ordinances of the City of Webster City, Iowa, 2019, by amending Chapter 46, Article X, Limits pertaining to Off-Road Utility Vehicles within the corporate limits of the City of Webster City, Iowa be approved.

ROLL CALL: Miller, Welch, McFarland, Hawkins and McKinney voting aye.

h. It was moved by Miller and seconded by McKinney that First Reading of an Ordinance repealing the Code of Ordinances of the City of Webster City, Iowa, 2019, by amending Chapter 40, Pertaining to Solid Waste within the corporate limits of the City of Webster City, Iowa be approved.

ROLL CALL: Welch, McFarland, Hawkins, McKinney and Miller voting aye.

City Manager Ortiz-Hernandez addressed some of the changes that were made to the Ordinance and explained that there are other changes being considered. Council approved First Reading as presented, knowing there could be other changes made prior to approval of Second Reading at the next meeting.

i. Police Chief Shiloh Mork and Officer Anthony Luft were present to ask Council to consider reinstating the K-9 Program. Discussion was held on costs and grants available to reduce those costs, future budgeted expenses and a summary of the benefits of obtaining a K-9 for the current police force. Officer Luft shared a power point presentation on the many uses the canine can provide to the City and costs of the program with and without the donation of the canine and grants available and also the fundraising efforts that would be used.

It was moved by McFarland and seconded by McKinney that Resolution No. 2021-239 authorizing the City Manager and/or the Chief of Police to sign and execute Agreement with Tree Town Kennels LLC and Dogs for Law Enforcement on order to procure a Police Canine and necessary training for one Police Officer; and authorizing the City Manager to make necessary budget amendments to pay for services rendered be passed and adopted.

ROLL CALL: McFarland, Hawkins, McKinney, Miller and Welch voting aye.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,  
BOARDS AND COMMISSIONS**

It was moved by Welch and seconded by McFarland that the following items (a-f collectively) be accepted and placed on file:

- a. City Manager Reports – Electric-Oct Electric, Water, Wastewater-Nov
- b. Inspection Department Daily Log Report – November 2021
- c. Police Department Report – November 2021
- d. Fire Department Report – November 2021
- e. Hamilton County Solid Waste Commission Report – December 2021
- f. Nuisance Log Report – November 2021

ROLL CALL : Hawkins, McKinney, Miller, Welch and McFarland voting aye.

**COUNCIL COMMITTEE REPORTS**

None brought forth.

**OTHER REPORTS AND RECOMMENDATIONS**

None brought forth.

**OTHER ITEMS SENT TO COUNCIL**

The 12/15/2021 City Attorney Report/Update was previously given to Council for review.

**CLOSED SESSION**

It was moved by McKinney and seconded by Welch that Council meet in Closed Session to discuss the purchase/sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, as provided by Chapter 21.5 j. of the Code of Iowa.

ROLL CALL: McKinney, Miller, Welch, McFarland and Hawkins voting aye.

The Council went out of Open Session at 6:37 p.m.

Council took a brief recess.

Council went into Closed Session at 6:40 p.m.

The Council returned to Open Session at 7:09 p.m.

It was moved by McFarland and seconded by Miller that Council adjourn.

ROLL CALL: Miller, Welch, McFarland, Hawkins and McKinney voting aye.

The December 21, 2021 Regular City Council Meeting stood adjourned at 7:10 p.m.