

CITY COUNCIL MEETING MINUTES/SPECIAL SESSION

Webster City, Iowa

October 4, 2021 – 5:15 p.m.

The City Council met in Special Session at the City Hall, Webster City, Iowa at 5:15 p.m. on October 4, 2021, upon call of the Mayor and the advance agenda. Those present were Mayor John Hawkins and Council Members Matt McKinney, Brian Miller and Logan Welch. There is currently one vacant Council seat. City Manager Daniel Ortiz-Hernandez and City Clerk Karyl Bonjour were also present.

1. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers John Hawkins, Mayor, and the following Council Members: Matt McKinney, Brian Miller and Logan Welch.

2. It was moved by Miller and seconded by McKinney to approve the agenda.

ROLL CALL: Hawkins, McKinney, Miller and Welch voting aye.

3. It was moved by Miller and seconded by Welch that Council meet in closed session to evaluate the professional competency of an individual(s) whose appointment, hiring performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session as provided by Chapter 21.5 i of the Code of Iowa.

ROLL CALL: McKinney, Miller, Welch and Hawkins voting aye.

The Council went into Closed Session at 5:16 p.m.

The Council returned to Special Session at 5:58 p.m.

4. It was moved by Welch and seconded by Miller that Council adjourn.

ROLL CALL: Miller, Welch, Hawkins and McKinney voting aye.

The October 4, 2021 Special Session stood adjourned at 5:59 p.m.

CITY COUNCIL MEETING MINUTES

Webster City, Iowa October 4, 2021 – 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on October 4, 2021, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers John Hawkins, Mayor, and the following Council Members: Matt McKinney, Brian Miller and Logan Welch. There is currently one vacant Council seat.

Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "impossible or impractical".

Due to the COVID-19 concerns and social distancing recommendations, this meeting was Open to the Public with limited capacity and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

It was moved by Welch and seconded by McKinney to approve the agenda.

ROLL CALL: Hawkins, McKinney, Miller and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

Mayor Hawkins informed that the Annual Rotary Turkey Dinner will be available this Sunday, October 10th. This will be a drive-thru event at Briggs Woods Conference Center. Tickets need to be purchased in advance and are available from any Rotary member.

Council Member Miller inquired about previous request in allowing Off Road Vehicles on Superior Street. City Manager Ortiz-Hernandez responded that there is pending State Legislation at this time and the City is waiting on the outcome of that decision prior to considering any changes to the current ordinance.

MINUTES AND CLAIMS

It was moved by McKinney and seconded by Miller that the following motion and Resolutions be approved and adopted collectively:

- a. That the meeting minutes of September 20, 2021 be approved.
- b. That Resolution No. 2021-182 approving Payroll for the period ending September 25, 2021 and paid on October 1, 2021 in the amount of \$180,287.03 be passed and adopted.
- c. That Resolution No. 2021-183 approving bills paid in the amount of \$239,410.52 be passed and adopted.

ROLL CALL: McKinney, Miller, Welch and Hawkins voting aye.

GENERAL AGENDA

- a. It was moved by Miller and seconded by Welch that Resolution No. 2021-184 appointing Megan McFarland to fill the Vacancy of the Council Seat for the City of Webster City, Iowa, beginning October 4, 2021 and ending December 31, 2023, be passed and adopted.

ROLL CALL: Miller, Welch, Hawkins and McKinney voting aye.

- b. Jen Peterman, Chamber of Commerce Executive Director, gave a Presentation/Update on the past and upcoming events sponsored by the Chamber and the marketing of such events.

- c. It was moved by Welch and seconded by Miller that Resolution No. 2021-185 authorizing adoption of Policies and Procedures regarding Municipal Securities Disclosure be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney and Miller voting aye.

- d. It was moved by McKinney and seconded by Miller that Resolution No. 2021-186 approving a Confidentiality Agreement between MidAmerican Energy Company and the City of Webster City regarding information concerning Unit 4 George Neal Generating Station be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller and Welch voting aye.

City Manager Ortiz-Hernandez summarized the purpose of the Confidentiality Agreement.

- e. It was moved by Miller and seconded by McKinney that Resolution No. 2021-187 accepting work and authorization of final payment of \$16,067.28 and release of Retainage in the amount of \$8,227.13 to Nels Pederson Company, Badger, Iowa for completion of the 2020 Sewer Rehabilitation and Repair Project be passed and adopted.

ROLL CALL: McKinney, Miller, Welch and Hawkins voting aye.

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f. It was moved by Miller and seconded by Welch that the First Reading of an Ordinance, an Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 2019, by adding Subsection (39) to Chapter 46, Article II, Section 46-50, Stop Requirements at certain streets. (Webster Street and Sparboe Court) be approved.
ROLL CALL: Miller, Welch, Hawkins and McKinney voting aye.

g. It was moved by McKinney and seconded by Miller that Resolution No. 2021-188 providing for the City of Webster City to establish parking and access restrictions on specific streets adjacent to Webster City Middle School and Pleasant View Elementary School, with the amended changes suggested by Council to parking on the west side of Prospect Street, be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney and Miller voting aye.
City Manager Ortiz-Hernandez provided an explanation for the process of establishing these parking guidelines for the schools.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS**

- a. Council Committee Reports – Council Member Miller stated that the Webster City Daycare Board has been meeting and things are going well.
- b. Other reports and recommendations – None brought forth.

OTHER ITEMS

- a. The City Attorney Update/Report dated September 29, 2021 was previously given to Council for review.

City Clerk Bonjour administered the Oath of Office to newly appointed City Council Member Megan McFarland.

CLOSED SESSION

It was moved by Welch and seconded by Miller that Council meet in Closed Session to discuss the purchase/sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property, as provided by Chapter 21.5 j. of the Code of Iowa.

ROLL CALL: Hawkins, McKinney, Miller and Welch voting aye.

The Council took a short recess.

During the recess, newly appointed City Council Member McFarland joined the meeting and participated in the Closed Session.

The Council went into Closed Session at 6:37 p.m.

The Council returned to Open Session at 7:30 p.m.

It was moved by McKinney and seconded by Miller that Council adjourn.

ROLL CALL: McKinney, Miller, Welch, McFarland and Hawkins voting aye.

The October 4, 2021 Regular City Council Meeting stood adjourned at 7:31 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk