

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa    September 20, 2021 – 6:00 p.m.**

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on September 20, 2021, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers John Hawkins, Mayor, and the following Council Members: Brian Miller and Logan Welch. Council Member Matt McKinney was absent and there is currently one vacant Council seat.

*Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "impossible or impractical".*

*Due to the COVID-19 concerns and social distancing recommendations, this meeting was Open to the Public with limited capacity and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.*

It was moved by Miller and seconded by Welch to approve the agenda.

ROLL CALL:                Hawkins, Miller and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

**PETITIONS – COMMUNICATIONS – REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

Mayor Hawkins thanked all who attended the Taste of Fall event on Sunday evening, September 19<sup>th</sup> on Second Street.

**MINUTES AND CLAIMS**

It was moved by Welch and seconded by Miller that the following motion and Resolutions be approved and adopted collectively:

- a.        That the meeting minutes of September 7, 2021 be approved.
- b.        That Resolution No. 2021-175 approving Payroll for the period ending September 11, 2021 and paid on September 17, 2021 in the amount of \$179,943.01 be passed and adopted.
- c.        That Resolution No. 2021-176 approving bills paid in the amount of \$1,012,383.29 be passed and adopted.

ROLL CALL:                Miller, Welch and Hawkins voting aye.

**GENERAL AGENDA**

b.        It was moved by Welch and seconded by Miller that Resolution No. 2021-177 to approve the Commitment of Matching Funds for an Application of Funding to the Iowa Finance Authority in support of the Heart of Iowa Regional Housing Trust Fund be passed and adopted.

ROLL CALL:                Welch, Hawkins and Miller voting aye.

Karla Wetzler, Planning and Zoning Director, provided details of the program and stated this would be the third year the City of Webster City has participated

a. PUBLIC HEARING – 6:05 p.m.

September 20, 2021 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa being the time and place for a Public Hearing on the Disposal of City Owned Property located on Second Street to Susan E. Erickson, Webster City, Iowa, the same was held. No written objections were received and no oral objections were presented.

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It was moved by Welch and seconded by Miller that Resolution No. 2021-178 approving the disposal of City-Owned Property and authorizing execution of a Quit Claim Deed conveying the City-Owned Property located on Second Street to Susan E. Erickson, Webster City, Iowa be passed and adopted.

ROLL CALL: Hawkins, Miller and Welch voting aye.

City Attorney Zach Chizek spoke on the disposal of the property.

c. It was moved by Welch and seconded by Miller that Request from Recreation and Public Grounds Director for approval of additional funds to eliminate all of the Hazardous Mold in the Depot basement and also approval of the painting option to preserve the Historic building and its artifacts and to eliminate any health concerns it could cause in the future be approved.

ROLL CALL: Miller, Welch and Hawkins voting aye.

Larry Flaws, Recreation and Public Grounds Director provided information on the extent of the mold damage. He informed Council that the mold remediation at the Courthouse is complete. City Manager Daniel Ortiz-Hernandez reminded Council as the budgeting process moves forward, there are certain maintenance costs and expenditures that will need to be closely considered in the future.

d. It was moved by Welch and seconded by Miller that Request from Street Department Supervisor for authorization to seek bids and proceed with lowest bidder if bids come back under \$50,000 for concrete crack sealing be approved.

ROLL CALL: Welch, Hawkins and Miller voting aye.

Brandon Bahrenfuss, Street Department Supervisor, informed Council this was a preservation process for our current streets that is an annual budgeted item.

e. It was moved by Miller and seconded by Welch that Request from Street Department Supervisor for authorization to seek bids and proceed if bids come back under \$50,500 for the purchase of a 2022 pickup truck with utility box be approved.

ROLL CALL: Hawkins, Miller and Welch voting aye.

f. It was moved by Miller and seconded by Welch that Resolution No. 2021-179 approving the Official City Street Financial Report be passed and adopted.

ROLL CALL: Miller, Welch and Hawkins voting aye.

g. It was moved by Welch and seconded by Miller that Resolution No. 2021-180 approving and executing an Agreement between the City of Webster City, Iowa and Iowa Economic Development Authority-Iowa Downtown Resource Center for the Community Catalyst and Remediation Grant Program be passed and adopted.

ROLL CALL: Welch, Hawkins and Miller voting aye.

h. It was moved by Miller and seconded by Welch that Resolution No 2021-181 approving and executing a Development Agreement between the City of Webster City, Iowa and Local Initiative for Transformation – WC, Inc., for the Community Catalyst and Remediation Grant Program be passed and adopted.

ROLL CALL: Hawkins, Miller and Welch voting aye.

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City Attorney Chizek explained the agreements are required in order to receive the Catalyst Grant awarded to the City of Webster City. City Manager Ortiz-Hernandez provided a brief history and timeline of how this project has evolved to date.

i. It was moved by Miller and seconded by Welch that the Street Closure Request from Webster City High School National Honor Society for Homecoming Parade to be held on October 1, 2021 be approved.

ROLL CALL: Miller, Welch and Hawkins voting aye.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,  
BOARDS AND COMMISSIONS**

It was moved by Welch and seconded by Miller that the following items (a-f) be accepted and placed on file:

- a. City Manager Reports – August 2021
- b. Police Department Report – August 2021
- c. Police Department Nuisance Report – August 2021
- d. Fire Department Report – August 2021
- e. Inspection Department Daily Log – August 2021
- f. Hamilton County Solid Waste Commission Agenda Packet – 09/08/21

ROLL CALL: Welch, Hawkins and Miller voting aye.

**COUNCIL COMMITTEE REPORTS**

Council Member Miller reported that following the work session and discussion with Council and both Daycare Boards, Riverview Daycare has chosen to take another route, so each Daycare will continue to operate as separate entities at the current time.

**OTHER REPORTS AND RECOMMENDATIONS**

None brought forth.

It was moved by Miller and seconded by Welch that Council adjourn.

ROLL CALL: Hawkins, Miller and Welch voting aye.

The September 20, 2021 Regular City Council Meeting stood adjourned at 6:25 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk