

CITY COUNCIL MEETING MINUTES
Webster City, Iowa September 7, 2021 – 6:00 p.m.

The City Council met in regular session at the City Hall, Webster City, Iowa at 6:00 p.m. on September 7, 2021, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present in Council Chambers John Hawkins, Mayor, and the following Council Members: Katelin Hartmann, Matt McKinney, Brian Miller and Logan Welch.

*Iowa Code Section 21.8 outlines the guidelines to hold an electronic meeting when there are valid concerns that an in-person meeting is "**impossible or impractical**".*

Due to the COVID-19 concerns and social distancing recommendations, this meeting was Open to the Public with limited capacity and by electronic means utilizing the Zoom Platform. Details were provided in using the Zoom platform either by joining through the web portal or by calling in to view or participate.

It was moved by McKinney and seconded by Miller to approve the agenda.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

PETITIONS – COMMUNICATIONS – REQUESTS

None brought forth.

PUBLIC INFORMATION

Mayor John Hawkins gave a Proclamation for Doodlebug Days in Webster City from September 13 to September 18, 2021. Those present representing the Doodlebug Club were Don Nokes, Gerald Huisman, Cory Jorgenson and Jerry Wells.

Zach Mussman, 720 Division Street, spoke to Council in regard to allowing Off-Road Vehicles to travel on Superior Street from McDonald's (Fair Meadow Drive) to Casey's (Second Street). The current Ordinance does not allow these vehicles on Superior Street at this time.

MINUTES AND CLAIMS

It was moved by McKinney and seconded by Miller that the following motion and Resolutions be approved and adopted collectively:

- a. That the meeting minutes of August 16, 2021 be approved.
- b. That Resolution No. 2021-166 approving Payroll for the period ending August 14, 2021 and paid on August 20, 2021 in the amount of \$195,178.72 be passed and adopted.
- c. That Resolution No. 2021-167 approving Payroll for the period ending August 28, 2021 and paid on September 3, 2021 in the amount of \$176,268.11 be passed and adopted.
- d. That Resolution No. 2021-168 approving bills paid in the amount of \$2,293,098.81 be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

GENERAL AGENDA

- a. It was moved by Miller and seconded by McKinney that the Resignation of Council Member Katelin Hartmann effective September 15, 2021 be accepted.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

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- b. It was moved by Welch and seconded by McKinney that the issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be approved for the following:
1. Change of License type from Class B Beer Permit to Class C Liquor License Laperla LaRocha, LLC, 611 Second Street
 2. Briggs Woods Conference Center 5-Day Class C Liquor License for LIFT WC Taste of Fall event to be held September 19, 2021 on Second Street, Webster City, Iowa
 3. Briggs Woods Conference Center 5-Day Class C Liquor License for Chamber of Commerce After Hours Event on September 23, 2021 to be held at WCF Financial, 401 Fair Meadow Drive, Webster City, Iowa

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

- c. It was moved by Welch and seconded by Hartmann that the Street Closure Request from LIFT WC for Taste of Fall Event to be held on September 19, 2021 in 700 Block of Second Street from 11:00 a.m. to 11:00 p.m. which will include setup and cleanup of the event be approved.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

- d. It was moved by Hartmann and seconded by Welch that Resolution No. 2021-169 approving Change Order No. 3 to the 2020 HMA Street Improvement Project with Fort Dodge Asphalt Co., Fort Dodge, Iowa in the deducted amount of (\$32,709.42) be passed and adopted.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

Ken Wetzler, Public Works Director provided an explanation for the Change Order.

- e. It was moved by Welch and seconded by Miller that Resolution No. 2021-170 authorizing Mayor and City Clerk to enter into an Agreement for Engineering Services with P & E Engineering Co., Carlisle, Iowa for the 2022 Electrical Underground Conversion Project be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

- f. It was moved by Miller and seconded by Hartmann that Resolution No. 2021-171 setting September 20, 2021 at 6:05 p.m. in Council Chambers at City Hall, Webster City, Iowa for a Public Hearing on the Disposal of City Owned Property located on Second Street to Susan E. Erickson, Webster City, Iowa be passed and adopted.

ROLL CALL: McKinney, Miller, Welch, Hartmann and Hawkins voting aye.

- g. It was moved by Miller and seconded by McKinney that Resolution No. 2021-172 assenting to the 100% Voluntary Annexation of certain Real Estate to the City of Webster City, Iowa be passed and adopted.

ROLL CALL: Miller, Welch, Hartmann, Hawkins and McKinney voting aye.

- It was moved by Miller and seconded by Hartmann that Resolution No. 2021-173 assenting to the 80/20 Voluntary Annexation of certain Real Estate to the City of Webster City, Iowa be passed and adopted.

ROLL CALL: Welch, Hartmann, Hawkins, McKinney and Miller voting aye.

- h. It was moved by Miller and seconded by Welch that request from Fire Chief to accept bid(s) presented to Council, and authorize purchase of Turnout Gear from MES (Municipal Emergency Services), Deer Creek, Illinois and Sandry Fire Equipment, DeWitt, Iowa be approved.

ROLL CALL: Hartmann, Hawkins, McKinney, Miller and Welch voting aye.

- i. It was moved by Miller and seconded by Welch that Resolution No. 2021-174 for Authorization for Travel and to Purchase a Used Backyard Digger/Derrick Unit in an amount not to exceed \$75,000.00 if an acceptable unit is found be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Welch and Hartmann voting aye.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,
BOARDS AND COMMISSIONS**

- a. Council Committee Reports – None brought forth.
- b. Other reports and recommendations – City Clerk Karyl Bonjour informed Council of a Street Closure Request on Sundays until the end of October from UCC Congregational Church to hold outdoor services. The Police, Fire and Street Departments are aware of the request and have approved.

OTHER ITEMS

- a. The City Attorney Update/Report dated 09/01/2021 was previously given to Council for review.

At 6:25 p.m. Council took a 15-minute recess prior to the Work Session.

- b. Mayor Hawkins opened the Work Session at 6:40 p.m. on current Day Care Agreements and Day Care needs in Webster City. Representatives from both Day Care Boards were present as well Council Members, the City Manager, Assistant City Manager and City Clerk. After much discussion, it was suggested that directors of both centers, along with two representatives of each board should meet and discuss the current status of both Day Care Centers and develop a plan for the future. After this meeting, the Director and Board Members would report back to their respective boards and the next step would be to bring any request of assistance/financial needs to Council for approval and/or further discussion.

It was moved by Welch and seconded by Miller that Council adjourn.

ROLL CALL: McKinney, Miller, Welch Hartmann and Hawkins voting aye.

The September 7, 2021 regular City Council Meeting stood adjourned at 7:35 p.m.

John Hawkins, Mayor

Karyl K. Bonjour, City Clerk